



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

November 20, 2018 at 7:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

- P Zion Crossroads Water/Sewer System Property Acquisition —Steven M. Nichols, County Administrator
 - Q Piedmont Public Safety Communications System —Steven M. Nichols, County Administrator
-

7 – ACTION MATTERS

- R Approve and Accept Purchases and Deeds (Zion Crossroads Water and Sewer Project) – Fred Payne, County Attorney
 - S FY18 4th Quarter Budget Report and FY18 to FY19 Carryover Requests—Eric Pollitt, Management Analyst
 - T Department of Forestry Pole Shed Lease – Steve Nichols, County Administrator
 - U Resolution Recommending Appointment to the Board of Equalization – Steve Nichols, County Administrator
 - V Fluvanna County Building and Program Feasibility Study and Assessment—Cyndi Toler, Purchasing Officer
-

7A – APPOINTMENTS

None

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- W VPSA Series 2012 Escrow Earnings– Eric Dahl, DCA/Finance Director
-

9 – CONSENT AGENDA

- XYZ Minutes of October 17, 2018—Kelly Belanger Harris, Clerk to the Board
- A Minutes of November 7, 2018—Kelly Belanger Harris, Clerk to the Board
- B Revision to Policy 2.19 – Business and Travel Expenses – Steve Nichols, County Administrator
- C Accounts Payable, October 2018—Eric Dahl, Deputy County Administrator/Finance Director
- D FY19 Library State Aid Supplemental Appropriation—Eric Pollitt, Management Analyst
- E Open Space Contract – Hughes—Andrew M. Sheridan, Commissioner of the Revenue
- F Open Space Contract – McKee – Andrew M. Sheridan, Commissioner of the Revenue

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- G Open Space Contract – Payne – Andrew M. Sheridan, Commissioner of the Revenue
- H Open Space Contract – Rittenhouse – Andrew M. Sheridan, Commissioner of the Revenue
- I Open Space Contract Renewal – Dawson– Andrew M. Sheridan, Commissioner of the Revenue
- J Open Space Contract Renewal – Dickey – Andrew M. Sheridan, Commissioner of the Revenue
- K Open Space Contract Renewal – Grubbs – Andrew M. Sheridan, Commissioner of the Revenue
- L Position Description Update – Assistant Public Works Director (3685) – Jessica Rice, HR Manager
- M Position Description – Engineering Project Manager (3685) – Jessica Rice, HR Manager

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN

Steven M.
Nichols

Digitally signed by Steven
M. Nichols
Date: 2018.11.15 14:51:52
-05'00'

County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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