

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
December 5, 2018
Regular Meeting 4:00pm
Budget Work Session – Immediately Follows Regular Meeting

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O’Brien, Rivanna District
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:03pm Chair Sheridan called to order the Regular Meeting of December 5, 2018. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION

Mrs. Booker moved to accept the Agenda, for the December 5, 2018 Regular Meeting of the Board of Supervisors. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: None.

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- Announcements and Updates
 - Holiday Celebrations
 - Friday, Dec 7, 6:00pm-8:00pm - Pleasant Grove Open House
 - Saturday, Dec 8, 2:00pm-4:00pm – Holiday Performances at Carysbrook Performing Arts Center
- CVEC Broadband Expansion Map and Info Updates
 - <https://www.fireflyva.com/> - Firefly Fiber Broadband is operated by Central Virginia Services, Inc., a wholly-owned subsidiary of Central Virginia Electric Cooperative.
 - Emancipation Proclamation Monument Unveiling in Civil War Park, Tuesday, Feb 12, 2019, 3:00 pm
- Solar Power Tax Implications - By current Fluvanna County Code, solar equipment is exempt from the value being included in real estate property improvements:
 - “Owners of real estate in Fluvanna County to which is attached certified solar energy equipment, facilities or devices are hereby granted an exemption from taxation on such certified solar energy equipment, facilities or devices...”. Board interest in doing something different or in addition to this exemption? For example, a specific dollar amount reduction in the annual RE bill
- Potential Solar Power Tax Incentive
 - Could provide a one-time incentive for any non-commercial power customers that install solar
- Process – handled by Building Inspections Department and Commissioner of the Revenue
- If BOS decides to pursue an incentive, COR recommends that:
 - An effective date for implementation be set and it apply to installations from that point going forward (similar to what was done for tax relief for veterans),
 - Incentive be authorized for a minimum improvement value of not less than \$2,500 (most residential installations are far more expensive than that), and
 - Any incentive be implemented at the beginning of a new calendar year to align with real estate tax rates and bills.
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	Dec 19	4:00 PM 7:00 PM	Work Session – Non-Profit Presentations Regular Meeting	Courtroom
Wed	Jan 9	4:00 PM	Regular Meeting	Courtroom
Wed	Jan 23	4:00 PM 7:00 PM	Work Session – Non-Profit Presentations Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 4:21pm Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:21pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Pleasant Grove Deer Hunt 2018 – Fred Payne, County Attorney requested for the 2019 Annual Deer Hunt at Pleasant Grove. The Sheriff's Office continues to believe that it is necessary to reduce the numbers of deer on Pleasant Grove and that the best means of such control is through a managed hunt under the auspices of Wheelin' Sportsmen, a group affiliated with the National Wild Turkey Federation. The proposal is to permit a small (7-10) group of hunters to take deer during the current hunting season. The proposed hunt will be confined to carefully selected areas of Pleasant Grove on Friday, January 4, 2019. Like the events held in years past, it is proposed that the hunt be scheduled for the afternoon only (beginning around 2 p.m.). This reflects the success rate of the afternoon period of past years and is intended to minimize the closing of the Park as well as the time devoted by volunteers and maximizing the safety at the high school. Security will be provided by the Sheriff's Office, and portions of the property west of the dog park will be closed to public access during that day only. Primary access for hunters will be at the Sheriff's Office and the main entrance to the Pleasant Grove house. All hunters will be wheel-chair bound or otherwise handicapped, will be duly licensed and will escorted by qualified volunteers from the community. Wheelin' Sportsmen organizes similar hunts at numerous locations in Virginia, including state parks and other similar properties as well as selected private properties and has done so for many years. It is a qualified charitable organization which maintains a \$2 million liability insurance policy. The County enjoys sovereign immunity.

Similar shoots were held in January of 2013-2018 with safety and success. It is expected that, if approved, this hunt will be similar, with minor changes based on previous years' experience.

MOTION

Mrs. Eager moved that the Board of Supervisors authorize the Sheriff to conduct a deer hunt at Pleasant Grove for the purpose of controlling deer numbers, such hunt to be managed by Wheelin' Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters. Mr. Weaver gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

7A – BOARDS AND COMMISSIONS

Jefferson Area Board for Aging (JABA) Advisory Council—Steven M. Nichols, County Administrator

MOTION

Mrs. Eager moved and Mrs. Booker seconded, that the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):

Jefferson Area Board for Aging (JABA) Advisory Board	Linda Bernick	Immediately	4/30/2020
--	---------------	-------------	-----------

8 – PRESENTATIONS

One Virginia 2021 – Joe Shaver, One Virginia 2021 Representative, Fluvanna resident, and Coordinator in Fluvanna of the organization One Virginia 2021, presented an overview of redistricting reform. Mr. Shaver provided information about OneVirginia 2021 and the proposed constitutional amendment.

TJPDC Project Options—Steven M. Nichols, County Administrator, and Chip Boyles, Executive Director of the Thomas Jefferson Planning District Commission, presented potential project support options from the TJPDC. Whittled from a list of seventeen original ideas, the prioritized list included:

- Joint Small Area Zion Crossroads Plan -- with Louisa County
- Fork Union Business District Revitalization Planning Grant
- Rivanna River Corridor Plan
- Code Review or Audit

TJPDC and Staff recommendation:

- Joint Small Area Zion Crossroads Plan -- with Louisa County – utilizing capital money already allocated to TJPDC.
- Fork Union Business District Revitalization Planning Grant

The Board directed Staff to proceed with the recommended projects: Joint Small Area Zion Crossroads Plan with Louisa County and a Fork Union Business District Revitalization Planning Grant.

9 - CONSENT AGENDA

The following items were discussed before approval:

Minutes of November 20, 2018—Kelly Belanger Harris, Clerk to the Board

Draper Aden Project Agreement # 2 - Fork Union Fire Training Building – Site Development Plans—Cyndi Toler, Purchasing Officer

The following items were approved under the Consent Agenda for December 5, 2018:

Minutes of November 20, 2018—Kelly Belanger Harris, Clerk to the Board

Phone System Contract Amendment # 1—Cyndi Toler, Purchasing Officer

Draper Aden Project Agreement # 2 - Fork Union Fire Training Building – Site Development Plans—Cyndi Toler, Purchasing Officer

MOTION

Mr. Weaver moved to approve the consent agenda, for the December 5, 2018 Board of Supervisors meeting. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

Additional Radios for Law Enforcement Officers—Chair Sheridan requested research into providing additional radios for Troopers and Animal Control Officers. Captain Von Hill, Sheriff's Office, will follow up with the State Police to determine if State policy allows Troopers to carry County equipment when not on duty. Mr. Nichols will return to the Board with a presentation for action if necessary.

12 - PUBLIC COMMENTS #2

At 5:06pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:07pm.

Noting the brevity of the Regular Meeting, Mr. Nichols suggested moving the Work Session ahead of the Closed Meeting. With Board approval, the Work Session proceeded.

BUDGET WORK SESSION

FCPS Preliminary Budget Presentation—Chuck Winkler, FCPS Superintendent presented the Fluvanna County Public School preliminary FY2020 Budget.

Presentation highlights:

- Points of Pride
- Per pupil expenditure
- Enrollment
- FY18 Carryover Requests
- FY20 Budget Priorities
- FY18 Carryover: Promised Carryover- \$450,000 (original estimates \$650,000 - \$850,000); Actual Carryover \$427,532.12
- Extenuating Circumstances
 - Change in Business Rules for Sales Tax Reimbursement
 - Reduction in approximately \$200,000 in State Sales Tax based on change in business rules.
 - June Accelerated Sales Tax Included in November Sales Tax Distribution
 - Budgeted Utility Savings Shortfall
 - Budgeted Savings- \$142,817
 - Actual- \$66,657.04
 - Shortfall- \$76,159.96
 - Carryover Potential
 - Shortfalls- \$200,000 + \$76,159.96= \$276,159.96
- Total- shortfalls + actual carryovers= \$703,692
- Monitoring FY19:
 - As of November 30 expended 36.3% of budget
 - 80.3 percent of budget is payroll
 - Increased costs associated with special education
 - Legal Fees
 - Increased students in Early Childhood
 - Utility Costs
 - Fuel costs increased by 8.2 percent over FY2018
 - Reduction in budget baseline of \$289,519
- FY20 Concerns/Unknowns
 - Health Insurance Rates
 - Utility and Fuel Costs
 - State Budget Allocations
 - Cost of Living

➤ Budget Priorities for FY2020

Priority	Estimated Cost
3% Increase for All Staff Approximate Cost- \$850,000 -State Share \$375,000 (estimate)	\$475,000
Zero Benefit Cost Increase to Staff	?
Staffing- Social Studies, English, Health/PE, Elective, School Counselor, Apprenticeship Coordinator, Special Education	\$500,000
Technology- Chromebooks, copier lease renewal	\$650,000

➤ Potential Budget Additions

- Substitute teacher/nurse pay- \$100,000
- Compensation for team leaders- \$40,000
- Dedicated homebound teacher- \$70,000
- Increased funding for instructional supplies/textbooks- FY19 \$70 per student and \$10 per student library books
- Early Childhood Special Education and VA Preschool Initiative Program student numbers increasing
- Middle School Agriculture Start-up- \$20,000 - \$100,000 + Teacher
- Mental Health Support- \$80,000
- Extracurricular Support/Activities- \$50,000

FY20 Budget Preview Discussion—Eric Dahl, Deputy County Administrator/ Finance Director presented the draft Comprehensive Annual Financial Report. Following a very brief introduction to the CAFR, Mr. Dahl presented a preliminary budget overview.

Highlights:

- FY19 Revenue Outlook - How aggressive on revenue estimates?
 - Already did aggressive review and estimate last year
 - Likely some CVEC new construction revenue - Second half of FY20
- Mandatory Cost Drivers
 - JRWA Project Cost Increases
 - CVRJ contribution increases
 - Future cost increases for state-wide NG911 system - ~\$12K per year
 - Payment to EDA for CVEC First Substation completion - \$375K
 - Payments to EDA for CVEC tax rebates
- Tax Rates and Fees Guidance
 - Real Estate (\$0.939)
 - Personal Property (\$4.35)
 - Business Personal Property (\$2.90) - Raise the lower limit for taxing? (\$100 up to \$250?); Lengthen depreciation schedule for taxing BPP? (10 yrs vs. Lifetime)
 - Machinery and Tools (\$1.90)
 - Vehicle License Fees - Car/Truck - \$33; Motorcycle - \$18; Trailer - \$18
 - Business License Fee?
- Staffing Issues
 - Social Services - 1.5 FTEs requested
 - Library - Part-time help
 - Sheriff - Two FT Deputies; One promotion option
 - Fire/EMS Chief Position
 - Joint Schools and County PIO position?
 - Public Utilities staffing
- Pay and Benefits
 - Review all salaries for potential targeted raises - Target FT less than \$15 per hour? Across the board Cost of Living?
 - Work on a Step Plan for staff - If implemented, how to fund? Would need contract support to analyze and propose options
 - Review BCC Pay Plan - Incorporate possible salary increases in FY20? Last increases – July 1, 2014
 - Add BIG wedge for health insurance cost increases - ~\$300,000 to 500,000
- Miscellaneous
 - Capital Depreciation Fund planning - One cent in tax rate? Schools and County?
 - Review CRM and MRR plan

MOTION TO ENTER INTO A CLOSED MEETING

At 6:57pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, Litigation, and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 8:40pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

MOTION TO EXTEND

At 8:41pm Mrs. Eager moved to extend the meeting until 9:00pm. On a second from Mrs. Booker, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

14 - ADJOURN

MOTION:

At 8:41pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, December 5, 2018. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair