

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 3, 2019
Regular Meeting 4:00pm**

MEMBERS PRESENT: Tony O’Brien, Rivanna District, Vice Chair
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:03pm, Vice Chair O’Brien called to order the Regular Meeting of April 3, 2019. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda, for the April 3, 2019 Regular Meeting of the Board of Supervisors. Mrs. Eager seconded and the Agenda was adopted by a vote of 3-0. AYES: O’Brien, Eager, & Weaver. NAYS: None. ABSENT: Sheridan, Booker.

SPECIAL PRESENTATION

2019 Lisa Black Victim Perseverance Award—Jeff Haislip, Commonwealth’s Attorney, & Sherri Stader, Victim/Witness Advocate presented the 2019 Lisa Black Victim Perseverance Award to Jackie Gillespie, Mike & Judy Townsend, Sarah Williams, and Kimberly & Caleb Clements.

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- Community and County Staff Recognitions
 - Fluvanna Department of Social Services - one of only six out of 26 localities in the Central Region that had a 0% SNAP Payment Error Rate for FY18!
- FCHS “Hands on Fluvanna” at Pleasant Grove Park
 - March 29 - High School students worked on three separate areas: Butterfly Garden mulching, Trail water diversion (4), & Community Garden rock walkways
- Announcements and Updates
 - Columbia Community Meeting, April 12, 2019, at 6:00pm, to discuss sewer services. St. Joseph’s Parish Hall.
 - VACo Certified Supervisor’s Course, Friday, April 12 at 1:00 pm, Morris Room
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	Mar 20	4:00 PM 7:00 PM	Budget Work Session Regular Meeting: Set FY20 Budget/CY19 Tax Rates	Courtroom
Wed	Mar 27	7:00 PM	Budget Work Session	Morris Room
Wed	Apr 3	4:00 PM 7:00 PM	Regular Meeting Budget Work Session	Courtroom Morris Room
Wed	Apr 10	7:00 PM	Special Meeting - Public Hearings: FY20 Budget and CY19 Tax Rates	Courtroom
Wed	Apr 17	7:00 PM	Regular Meeting - Adopt: FY20 Budget and CY19 Tax Rates	Courtroom
Wed	Apr 24	7:00 PM	Special Meeting - Alternate Adopt: FY20 Budget and CY19 Tax Rates	Courtroom

5 - PUBLIC COMMENTS #1

At 4:23pm Vice Chair O’Brien opened the first round of Public Comments.

- Len Bozza, Lake Monticello Volunteer Fire and Rescue Corporation, came before the Board to announce his resignation from the LMVFR and to thank the County for its support during his 11 years of service.

With no one else wishing to speak, Vice Chair O’Brien closed the first round of Public Comments at 4:25pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Child Abuse Awareness Prevention Month Proclamation and Social Services Update—Rocky Reed, CPS Supervisor, joined by Tia Gianinny, CPS Worker, & Kim Mabe, Fluvanna Social Services Director, gave a comprehensive summary of Social Services activities in the past year concerning children. Ms. Reed highlighted the need to continue efforts to prevent child abuse.

With little discussion,

MOTION

Mrs. Eager moved the Fluvanna County Board of Supervisors proclaim the month of April 2019 as Celebrating Children Month in Fluvanna County in observation of Child Abuse Prevention Month. On a second by Mr. Weaver, the motion passed 3-0. AYE: O'Brien, Eager, & Weaver. NAY: None. ABSENT: Sheridan & Booker.

Assistant Director of Public Works (Utilities)—Jessica Rice, Human Resources Manager, requested approval of an Assistant Director in Public Works that would manage and supervise the County's growing water infrastructure. Mr. Weaver asked for clarification about the salary requirements and request. Mrs. Rice noted that half-year funding is included in the County Administrator's FY20 Budget Proposal, with \$43K in additional funding to support the FY20 full-year salary from a FY18 approved and funded Utilities Operator Trainee position, that was not filled. Mrs. Rice noted that recruitment action would begin immediately with a planned start date of July 1, 2019.

With no additional discussion,

MOTION

Mr. Weaver moved to approve the new position description, #7510 Assistant Director of Public Works-Utilities, Pay Band 19, as presented. Mrs. Eager gave second and the motion passed 3-0. AYE: O'Brien, Eager, & Weaver. NAY: None. ABSENT: Sheridan & Booker.

Public Hearing Advertisement of the Lease Agreement with Shenandoah Personal Communications, LLC—Eric Dahl, Deputy County Administrator/Finance Director requested authorization to advertise for a public hearing regarding a lease agreement with Shenandoah Personal Communications. The agreement allows for the Tenant to install, maintain and operate the telecommunications equipment, antennas and appurtenances on the Brems Bluff Water Storage Tank and the specified premises. The annual lease amount is \$18,000.00, with an initial term of 5 years. The lease would provide \$18,000.00 in new revenue annually for the Fork Union Sanitary District, the owner of the Brems Bluff Water Storage Tank.

Following brief discussion,

MOTION

Mrs. Eager moved the Board of Supervisors ratify advertisement of a Public Hearing to be held on April 17, 2019, for the Telecommunications Site Deed of Lease Agreement of County property, on the "Brems Bluff" Water Storage Tank, to Shenandoah Personal Communications, LLC for the purposes to install, maintain and operate the telecommunications equipment, antennas and appurtenances laid out in the agreement. On a second by Mr. Weaver, the motion passed 3-0. AYE: O'Brien, Eager, & Weaver. NAY: None. ABSENT: Sheridan & Booker.

8 – PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were discussed before approval:

F - *ZXR CVEC Right Of Way Agreements*—Cyndi Toler, Purchasing Officer

J - CRMF Request - FCPS - FMS Office Area Roof— Don Stribling, FCPS Executive Director

N – *Temporary Staff Compensation for Additional Duties – Roberts*—Jessica Rice, Human Resources Manager

The following items were approved under the Consent Agenda for April 3, 2019:

Proclaiming April 7-13, 2019 National Crime Victims' Rights Week—Sherri Stader, Victim/Witness Advocate

CRMF Request- Admin / Courts Building sidewalk repairs and modifications—Dale Critzer, Assistant Public Works Director

ZXR CVEC Right Of Way Agreements—Cyndi Toler, Purchasing Officer

ZXR 3rd Party Welding and Coating Inspections—Cyndi Toler, Purchasing Officer

CRMF Request - FCPS - FCHS PH Filter Tank Replacement—Don Stribling, FCPS Executive Director

CRMF Request - FCPS - FMS Annex Gym Wall— Don Stribling, FCPS Executive Director

CRMF Request - FCPS - FMS Office Area Roof— Don Stribling, FCPS Executive Director

CRMF Request - FCPS - FMS Window and Glass— Don Stribling, FCPS Executive Director

CRMF Request - PW19-011 - Dog Park—Dale Critzer, Assistant Director of Public Works

Telephone System Project Staff Bonus—Jessica Rice, Human Resources Manager

Temporary Staff Compensation for Additional Duties – Roberts—Jessica Rice, Human Resources Manager

FY19 FCPS Transportation Fleet CIP Transfer—Eric Pollitt, Management Analyst

FY19 BOS Contingency Budget Transfer- TJPDC Regional Housing Summit Sponsorship—Eric Pollitt,
Management Analyst

MOTION

Mr. Weaver moved to approved the consent agenda, for the April 3, 2019 Board of Supervisors meeting.
Mrs. Eager seconded and the motion passed 3-0. AYE: O'Brien, Eager, & Weaver. NAY: None. ABSENT:
Sheridan & Booker.

10 - UNFINISHED BUSINESS

Rural Cluster Subdivision Discussion—Steven M. Nichols, County Administrator initiated a discussion regarding requirement for rural cluster subdivisions, and more generally on the current Subdivision Ordinance. Mrs. Eager and Mr. O'Brien reported that they attended a meeting with residents of the Broken Island Subdivision. Mrs. Eager also shared concerns about the yield plans for rural clusters that are built on steep slopes and wetlands. Mr. Payne noted that County Ordinance addresses building on or near wetlands but does not prohibit building; Jason Stewart, Community Development Director and Zoning Administrator, stated that staff have a list of considerations that is followed during the approval process. Mrs. Eager raised a concern that the County GIS is not accurate. Mr. Stewart noted that no GIS system is completely accurate and disclaimers appear on all GIS with Mr. Payne further reporting that GIS is not intended to be completely accurate. Mr. Nichols asked the Board for direction of the Island Hill subdivision and the Subdivision Ordinance in general. Mr. Payne suggested directing the Planning Commission to review the Ordinance, after which the Planning Commission would determine the scope of the project. Following this discussion, the Board directed the Planning Commission to review the Subdivision Ordinance, specifically the requirements for Rural Cluster Subdivisions. With regards to the Island Hill subdivision, Mr. Payne noted that there is little the Board can do, as the subdivision is a legal subdivision conforming to the requirements in the Subdivision Ordinance as currently adopted.

Monish-Tufton Gate at Lake Monticello—Mrs. Eager attended a meeting with Steve Hurwitz, General Manager of Lake Monticello Homeowners association, LMOA Police Chief, Allan Saunders, and a VDOT engineer. The focus of the meeting was on the dangerous nature of the Monish-Tufton Gate into Lake Monticello. A potential change to improve the flow of traffic would be to allow right-turn only entrance and exits; this would eliminate left turns across Rt. 53 but would also prohibit left-turns onto Rt. 53 when exiting the Lake. The change would be aligned with the construction of the roundabout at Rt. 53/618. The possibility of adding an additional entrance/exit from the Lake onto Rt. 618. Mrs. Eager thanked Trey Houseknecht, who is working on his Eagle Scout Award, for bringing this to her attention.

Cost Recovery—Mrs. Eager brought to the Board's attention, that there may be citizens who may not know there is a waiver available for those who cannot pay the cost of the ambulance. Mr. Nichols noted that county staff will reemphasize the process to rescue personnel, and promote the information through County communications.

Interest on Debt Payments—Mr. O'Brien requested clarification on whether Kents Store Fire has made a FY19 payment on the interest on fire trucks. Mr. Nichols suggested reexamining the policy and eliminating the requirement for the fire companies to reimburse the County for the debt service interest.

Unsecured Loads on Pickup Trucks/Trailers—Mrs. Eager shared concerns about loads on pickup trucks and trailers. Virginia law for citations for unsecured loads even if nothing falls off; Mr. Weaver requested the definition of "secured"; Sheriff indicated there are code sections that clearly define "secured."

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 5:41pm Vice Chair O'Brien opened the second round of Public Comments.

With no one wishing to speak, Vice Chair O'Brien closed the second round of Public Comments at 5:42pm.

14 - ADJOURN**MOTION:**

At 5:42pm, Mr. Weaver moved to adjourn the regular meeting of Wednesday, April 3, 2019. Mrs. Eager seconded and the motion carried with a vote of 3-0. AYES: O'Brien, Eager, & Weaver. NAYS: None.

ABSENT: Sheridan & Booker.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair