

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
May 1, 2019
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:15pm Chair Sheridan called to order the Regular Meeting of May 1, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

SPECIAL PRESENTATION

Mr. Nichols called forward Ms. Kristina Hoffman, Assistant County Attorney, to receive a Certificate of Appreciation; Ms. Hofmann received this Certificate for her diligent and thorough work on the Zion Crossroads Water and Sewer System property acquisitions.

3 - ADOPTION OF AGENDA**MOTION**

Mr. Weaver moved to accept the Agenda, for the May 1, 2019 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, and Weaver. NAYS: None. ABSENT: None.

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Spotlight on Business - Natural Steps
 - Business Contact: Lauren Joyner
 - About Us: Natural Steps Child Development Center is Fluvanna's newest childcare center! Doors opened in September 2018 with just five students enrolled; up to 46 children today.
- Announcements and Updates
 - Columbia Sewage Investigation Ongoing - County staff prepared site - Health Department preparing to dye home systems
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	May 15	7:00 PM	Regular Meeting	Courtroom
Wed	Jun 5	4:00 PM	Regular Meeting	Courtroom
Wed	Jun 19	4:00 PM 7:00 PM	Joint BOS and Planning Commission Work Session Regular Meeting	Morris Room Courtroom
Wed	Jul 2	4:00 PM 7:00 PM	Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 4:26pm Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

FY20 Employee Health Insurance—Jessica Rice, Human Resources Manager requested approval of the proposed Employee Health Insurance rates and contribution schedule, and for authorization for the County Administrator Mrs. Rice noted:

- FY20 Summary of Changes from Cigna
 - No change to the structure of the current 3 tier health plan, or the 2 tier dental plan. County will continue to offer HDHP, OA 500 and OA 250 medical plans as well Preventative and Comprehensive Dental Plans.
 - No change to the current coverage by plan participant type (Single, Employee + Child(ren), Employee + Spouse, Employee + Family).
 - No change to the deductibles and coinsurance for any of the medical, dental, or vision plans.
 - No change to the premium costs for the dental plans.
 - 6% increase to all participant groups on Cigna Vision insurance.
- 18% average increase in health insurance premium costs.
- Of the 18% (average) premium increase in health insurance premium, the County will absorb 14.76% (82%) and employees will absorb 3.24% (18%).
- Health Saving Account Contributions
 - The County will be contributing \$239.91 quarterly to an HSA for employees enrolled in the Employee Only HDHP plan.
 - The County will be contributing \$128.58 quarterly to an HSA for employees enrolled in the Employee + Child(ren) HDHP plan.
- Annual cost to the County increases by \$224,679
- Employee insurance contributions are equalized within participant groups

MOTION

Mr. O’Brien moved the Board of Supervisors approve the Cigna insurance rate increases and employee contribution schedule as presented, and authorize the County Administrator to sign the agreement for coverage for the plan year July 1, 2019 – June 30, 2020. On a second by Mrs. Booker, the motion passed 5-0. AYE: Sheridan, O’Brien, Booker, Eager, & Weaver. NAY: None. ABSENT: None.

Proposed BOS Member Salary Increase – Steve Nichols, County Administrator requested approval of an increase to the current Supervisor compensation. Mr. Nichols reminded the Board, that BOS member salaries were last increased in 2008. On May 16, 2007, the Board voted 6-0 to increase the pay of Supervisors, effective January 1, 2008, to:

Position	Month	Annual
Chair	\$750	\$9,000
Vice-Chair	\$700	\$8,400
Members	\$650	\$7,800

A review of 2018 salaries for Board of Supervisors of surrounding and similar sized counties in the Commonwealth shows the following:

Group	Chair	Member
Average of 8 Surrounding Counties (less Albemarle)	\$ 10,367	\$ 8,956
Average of 14 Similar Sized Counties	\$ 10,019	\$ 8,726
Average of All 22	\$ 10,151	\$ 8,814

Staff recommends increasing the pay for each BOS position by \$100 per month, effective January 1, 2020, for new totals as follows:

Position	Month	Annual
Chair	\$850	\$10,200
Vice-Chair	\$800	\$9,600
Members	\$750	\$9,000

The proposed pay increases and timing thereof complies with Virginia Code § 15.2-1414.2 - Salaries to be fixed by board; limits; reimbursement in addition to salary. An increase in costs of \$3,000 for the last six months of FY20 are included in the FY20 adopted budget. The total annual cost increase beginning in FY21 will be \$6,000. This raise proposal is in compliance with Virginia Code § 15.2-1414.2 - *Salaries to be fixed by board; limits; reimbursement in addition to salary.*

Following general discussion,

MOTION

Mrs. Booker moved to approve an increase of \$100.00 per month for each Fluvanna County Board of Supervisors’ member to the new pay rates of:

Position	New Monthly	New Annual
Chair	\$850	\$10,200
Vice-Chair	\$800	\$9,600
Members	\$750	\$9,000

with such increase to be effective January 1, 2020. Mr. O’Brien gave second and the motion passed 3-2. AYE: Sheridan, O’Brien, & Booker. NAY: Eager and Weaver. ABSENT: None.

8 – PRESENTATIONS

Code Compliance Update – Scott Miller, Code Compliance Officer presented the first of what will be a semi-annual reporting of Code Compliance concerns. Mr. Nichols noted that recently adopted ordinance changes allow the County to take action against home and land owners who are in violation, where previously there was no ability to cite an owner for certain instances of accumulated garbage and refuse.

Mr. Miller noted that there were 34 violations in 2018; to date in 2019 there have been 44 violations. This increase in citations may be attributed to the following:

- Amendments to the County Code addressing trash/garbage on private property, solid waste/tires, inoperable vehicles, and abandoned vehicles.
- Violations of the new ordinances were the most common violations in 2018 and continues in 2019.
- Changes in the way that violations are administered has impacted the number of violations

9 - CONSENT AGENDA

The following items were discussed before approval:

Minutes of April 17, 2019—Kelly Belanger Harris, Clerk to the Board

The following items were approved under the Consent Agenda for May 1, 2019:

Minutes of April 3, 2019—Kelly Belanger Harris, Clerk to the Board

Minutes of April 17, 2019—Kelly Belanger Harris, Clerk to the Board

VDOT Secondary Street Acceptance Request – Nahor Village Subdivision - Jason Stewart, Community Development Director

MOTION

Mr. Weaver moved to approved the consent agenda, for the May 1, 2019 Board of Supervisors meeting.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, O’Brien, Booker, Eager, & Weaver.

NAY: None. ABSENT: None.

10 - UNFINISHED BUSINESS

Solar Taxation Issue—Fred Payne, County Attorney following research, has determined that the Board does not have the authority to provide incentives to homeowners installing solar equipment.

Building Inspections Report – Mr. Weaver noted that the number of permits issued and building values are increasing.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 5:11pm Chair Sheridan opened the second round of Public Comments.

- Christina DiMeo, 20 South Bearwood Drive, addressed the increase in Board salaries and thanked the Board for taking a step toward making it easier for those with full-time jobs to consider elected office.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:31pm.

13 - CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 5:31pm, Mr. O’Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, & A.5 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, and Prospective Industry. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, O’Brien, Booker, Eager, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 6:46pm, Mr. O’Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.” Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, O’Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

14 - ADJOURN

MOTION:

At 6:47pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, May 1, 2019. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

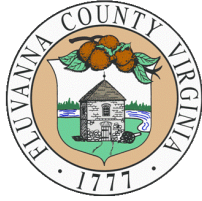
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

APPROVED



BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

RESOLUTION No. 05-2019

A Resolution to Take Streets in the Nahor Village Subdivision into the Secondary System of Highways in Fluvanna County, Virginia

At a regular meeting of the Board of Supervisors of Fluvanna County held in the Fluvanna County Courts Building at

7:00 PM on Wednesday, May 1, 2019, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk’s office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Nahor Village Subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 1st day of May, 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of May, 2019:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair

Board of Supervisors

Fluvanna County, Virginia