

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room, County Administration Building
October 2, 2019
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair (entered at 4:13pm)
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:01pm Vice Chair O'Brien called to order the Regular Meeting of October 2, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

There being no objections, the Agenda for the October 2, 2019 Regular Meeting of the Board of Supervisors was passed by consent.

SPECIAL PRESENTATIONS

Presentation of Master Deputy Commissioner of the Revenue Certification to Shaneeka T. Brown – Mel Sheridan, Commissioner of the Revenue

Commissioner of the Revenue Association Office Accreditation – Mel Sheridan, Commissioner of the Revenue

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- Victoria Melton, Financial Services Specialist in the Finance Dept.
 - Selected to receive the VGFOA (Virginia Government Finance Officers Association) Certificate Program Course Scholarship for \$225.
 - One of only 5 certificate program scholarships awarded this year.
 - 1st Time a Fluvanna employee has been awarded the scholarship
- Partnership between Parks and Recreation and the High School Cosmetology class.
 - Thursday, September 19.
 - 5 Seniors from our Senior Centers went to the High School to get a manicure and a hair cut by the Cosmetology department for training. Students have to be a level 2 or 3.
 - Plans for future collaboration is currently in the works.
- Tween Night (12-15 yrs old) / Board games, ping pong and socializing. Held at Lake Monticello Club House.
 - Friday, September 20.
 - 24 youth attended.
 - Next Tween Night: Friday, October 18
- State Scenic River Program
 - At the June 19, 2019 BOS meeting, it was decided to enter the section of the James and the Hardware Rivers in Fluvanna in State Scenic River Program.
 - The Department of Conservation and Recreation had planned to float and study the rivers in Sept/Oct, but cannot due to low river conditions.
 - River evaluations will be postponed and revisited in early spring 2020.
- Statewide Candidates Forum
- FUSD rate increase
 - Proposed FY19 rate increase of \$.42
 - The Board asked to get an idea of how much the county will make with a \$.42 increase
- CVEC Fiber Project – Firefly

- Upcoming BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Oct 16	7:00 PM	Regular Meeting	Courtroom
Wed	Nov 6	4:00 PM	Regular Meeting	Courtroom
Wed	Nov 20	7:00 PM	Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 4:26pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

6 - PUBLIC HEARING

None

7 - ACTION MATTERS

Zion Crossroads Water and Sewer Fund Capital Budget Carryover – Mary Anna Twisdale, Finance Director requested the re appropriation of the FY19 Zion Crossroads Water and Sewer Fund Capital Budget carry-over to the FY20 Zion Crossroads Water and Sewer Fund Capital Budget in the amount of \$6,072,136.30.

- The Zion Crossroads (ZXR) Project is an Enterprise fund.
- Unlike the Capital fund (CIP), Enterprise funds do not automatically carry forward from year to year.

Category	FY19 Beginning Budget	FY19 Expended	FY19 Available Budget
Design / Build Construction	\$ 6,132,000.00	1,700,428.85	4,431,571.15
Professional Services	338,733.19	196,490.78	142,242.41
Permits and Inspections	4,000.00	28,890.00	-24,890.00
Land / Right of Way Acquisition	150,000.00	447,041.23	-297,041.23
Bond Issuance	1,765.53	0.00	1,765.53
Consulting	500,000.00	39,940.00	460,060.00
Legal Costs – County Attorney	0.00	165,504.64	-165,504.64
Advertising	0.00	109.60	-109.60
Contingency	1,524,053.10	0.00	1,524,053.10
Postal Services	0.00	10.42	-10.42
TOTALS	\$ 8,650,551.82	\$2,578,415.52	\$ 6,072,136.30

MOTION:	Approve the carry-over of the unexpended FY19 Zion Crossroads Water and Sewer Fund Capital Budget in the amount of \$6,072,136.30 and re appropriate that amount to the FY20 Zion Crossroads Water and Sewer Fund Capital Budget.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None

8 – PRESENTATIONS

Charlottesville Area Alliance Update – Curtis Putnam, Fluvanna County Charlottesville Area Alliance Representative

- Charlottesville Area Alliance goal to provide an age friendly community and provide leadership for and develop an age friendly community through educating, advocating, engagement, planning and evaluation.
- The partner organizations work together to create an age friendly community by developing a common understanding of the needs and issues facing us, developing policy recommendations and joining together to encourage the implementation by nonprofit agencies and the general public.
- CAA is committed to use the World Health Organization's eight life indicators of an age friendly community to measure the performance and impact of the CAA's efforts in the community
 - Buildings and outdoor spaces
 - Transportation
 - Housing
 - Respect and social inclusion
 - Civic participation
 - Employment
 - Communication and information
 - Community support in health services
- The Charlottesville Area Alliance partners are
 - Albemarle County Alzheimer's association
 - CARR
 - City of Charlottesville Senior Village
 - Dementia Friendly Charlottesville
 - HomeInstead
 - JABA
 - JAUNT
 - Legal aid justice center
 - Lindsay Institute for innovations in caregiving
 - Martha Jefferson House
 - Meals on Wheels
 - Region 10
 - Senior Statesmen of Virginia
 - Sentara Martha Jefferson Center
 - Thomas Jefferson Planning District
 - United Way
 - UVA Health System
 - UVA Thrive
 - Virginia Health Department
 - Westminster Canterbury
- Over the past few years, CAA has conducted an area wide survey to find the needs of the senior citizens in our area. The results identified three major areas of need, including adequate and reliable transportation, affordable housing and respect in social participation. Three teams have been formed and developed action plans for each of these areas. Once action plans are developed they will be submitted to the board for consideration.

Water Tower Logo and Color Options Update – Eric Dahl, County Administrator presented updates to the BOS on designs for the ZXR Water Tower logo and color, including the Fluvanna county school designs.

2011 Master Plan Update and Park Maintenance Information – Aaron Spitzer, Director of Parks and Recreation presented an update to the BOS on the 2011 Pleasant Grove Master Plan contents and projects that have been completed since then. Mr. Spitzer also discussed the way Pleasant Grove Park and Carysbrook Sports Complex are maintained as well as opportunities to generate more revenue.

9 - CONSENT AGENDA

The following items were discussed before approval:

G - Minutes of September 18, 2019 – Caitlin Solis, Clerk to the Board

H - Proclaiming October Domestic Violence Prevention Month—Eric Dahl, County Administrator

I - Girl Scout Gold Award Resolution - Megan Odell —Eric Dahl, County Administrator

J - Girl Scout Gold Award Resolution - Amber Houseknecht—Eric Dahl, County Administrator

The following items were approved under the Consent Agenda for October 2, 2019:

- *Minutes of September 18, 2019* – Caitlin Solis, Clerk to the Board
- *Proclaiming October Domestic Violence Prevention Month*—Eric Dahl, County Administrator
- *Girl Scout Gold Award Resolution - Megan Odell* —Eric Dahl, County Administrator
- *Girl Scout Gold Award Resolution - Amber Houseknecht*—Eric Dahl, County Administrator
- *School Zone Speed Limit Reduction at FCHS Resolution* – Eric Dahl, County Administrator
- *FY20 Property Damage Insurance VACORP - 11212 West River Road* - Liz McIver, Management Analyst

MOTION:	Approve the consent agenda, for the October 2, 2019 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

- Mr. Weaver asked for an update to the inquiry to Bring Blue Mountain Lane into the secondary road system, Cunningham District, Fluvanna County

11 - NEW BUSINESS

- Mr. Sheridan requested a Proclamation recognizing October as Breast Cancer Awareness Month.
- Mr. O'Brien asked staff to write a proclamation to recognize Lake Monticello's 50th anniversary.
- Mrs. Booker asked to get a photograph of the Emancipation Stone memorial in the Morris room.

12 - PUBLIC COMMENTS #2

At 5:46pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:46pm.

13 - CLOSED MEETING

MOTION:	At 5:47pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, A.6, & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry, Investment of Funds, and Public Safety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:27pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	At 7:27pm, to adjourn the Regular Meeting of Wednesday, October 2, 2019 until October 16, 2019 at 4pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

APPROVED



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 04-2019

PROCLAIMING OCTOBER DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and societal barriers, and are supported by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

WHEREAS, no one person, organization, agency or community can eliminate domestic violence on their own—we must work together to educate our entire population about what can be done to prevent such violence, support victims/survivors and their families, and increase support for agencies providing services to those community members; and

WHEREAS, the Shelter for Help in Emergency has led the way in the County of Fluvanna in addressing domestic violence by providing 24-hour hotline services to victims/survivors and their families, offering support and information, and empowering survivors to chart their own course for healing; and

WHEREAS, the Shelter for Help in Emergency commemorates its 40th year of providing unparalleled services to women, children and men who have been victimized by domestic violence;

NOW THEREFORE, BE IT RESOLVED, in recognition of the important work being done by the Shelter for Help in Emergency, that I, John M. Sheridan, Chair of Fluvanna County Board of Supervisors, do hereby proclaim the month of October 2019 as **DOMESTIC VIOLENCE AWARENESS MONTH**, and urge all citizens to actively participate in the scheduled activities and programs sponsored by the Shelter for Help in Emergency, and to work toward the elimination of personal and institutional violence against women, children and men.

Signed and sealed this 2 day of October, 2019.

John M. Sheridan
Chair, Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 14 - 2019

**A RESOLUTION RECOGNIZING MEGAN ODELL'S
ACHIEVEMENT OF GIRL SCOUT GOLD AWARD STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, October 2, 2019:

WHEREAS, the Girl Scouts of the United States of America is an organization serving over 2.7 million girls, which was founded by Juliette Gordon Low in 1912; and

WHEREAS, the Girl Scouts of the United States of America was founded to promote citizenship, training, and personal development; and

WHEREAS, the Gold Award is the highest achievement award in Girl Scouting and symbolizes outstanding accomplishments in the areas of leadership, community service, career planning, and personal development; and

WHEREAS, Megan Odell has completed all the requirements for receiving the Girl Scout Gold Award; and

WHEREAS, Girl Scout Troop 2047 will be convening a Gold Award Ceremony on October 22, 2019 at 6:30 p.m. at Effort Church's Family Living Center, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Girl Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Megan's family and friends in congratulating her on her achievements, the award of Gold Award status and acknowledges the good fortune of the County to have such an outstanding young lady as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 2nd day of October, 2019, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

Attest:

John M. Sheridan, Chair
Board of Supervisors

**BOARD OF SUPERVISORS**

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 15 - 2019

**A RESOLUTION RECOGNIZING AMBER HOUSEKNECHT'S
ACHIEVEMENT OF GIRL SCOUT GOLD AWARD STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, October 2, 2019:

WHEREAS, the Girl Scouts of the United States of America is an organization serving over 2.7 million girls, which was founded by Juliette Gordon Low in 1912; and

WHEREAS, the Girl Scouts of the United States of America was founded to promote citizenship, training, and personal development; and

WHEREAS, the Gold Award is the highest achievement award in Girl Scouting and symbolizes outstanding accomplishments in the areas of leadership, community service, career planning, and personal development; and

WHEREAS, Amber Houseknecht has completed all the requirements for receiving the Girl Scout Gold Award; and

WHEREAS, Girl Scout Troop 2047 will be convening a Gold Award Ceremony on October 22, 2019 at 6:30 p.m. at Effort Church's Family Living Center, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Girl Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Amber's family and friends in congratulating her on her achievements, the award of Gold Award status and acknowledges the good fortune of the County to have such an outstanding young lady as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 2nd day of October, 2019, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

Attest:

John M. Sheridan, Chair
Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 16-2019

A RESOLUTION REQUESTING A SCHOOL ZONE SPEED LIMIT STUDY ON ROUTE 53 (THOMAS JEFFERSON PARKWAY) IN THE CUNNINGHAM DISTRICT

At a Regular Meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Administration Building at 4:00 PM on Wednesday, October 2, 2019, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, it is the intention of the Fluvanna County Board of Supervisors to protect the health, safety, and welfare of all its citizens; and

WHEREAS, the Board of Supervisors feels there is a need for an appropriate School Zone Speed Limit on Route 53 (Thomas Jefferson Parkway) around the Fluvanna County High School, as the current 35 mph School Zone Speed Limit appears to be in excess of the recommended minimum; and

WHEREAS, the Board of Supervisors feels that the safety on this highway in this school zone can be significantly improved at a 25 mph School Zone Speed Limit.

NOW, THEREFORE BE IT RESOLVED, on this 2nd day of October 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation conduct a school zone speed limit study on Route 53 (Thomas Jefferson Parkway) around the Fluvanna County High School and establish a 25 mph School Zone Speed Limit; and

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 2nd day of October, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors