



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Morris Room, Fluvanna Administration Building

April 1, 2020

Regular Meeting – 4:00 pm

Budget Work Session – 7:00 pm

TAB	AGENDA ITEMS
<b>1 - CALL TO ORDER</b>	
<b>2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>	
<b>3 – ADOPTION OF AGENDA</b>	
A	Resolution Authorizing the Adoption of Procedures for Electronic Public Meetings and Public Hearings to Ensure the Continuity of Government During the COVID-19 Pandemic Disaster – Eric Dahl, County Administrator
B	Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster – Eric Dahl, County Administrator
C	Resolution Authorizing the Adoption of the Temporary Emergency Amendment to Employee Leave Policy – Jessica Rice, HR Manager
<b>4 – COUNTY ADMINISTRATOR’S REPORT</b>	
<b>5 – PUBLIC COMMENTS #1</b> (5 minutes each)	
<b>6 – PUBLIC HEARING</b>	
<b>7 – ACTION MATTERS</b>	
D	FY20 Bank Franchise Tax Refund for Branch Banking and Trust Company for Tax Years 2012-2014 – Mary Anna Twisdale, Director of Finance
E	FY21 Employee Health Insurance Plan – Jessica Rice, HR Manager
<b>7A – APPOINTMENTS</b>	
<b>8 – PRESENTATIONS</b> (normally not to exceed 10 minutes each)	
F	VDOT Secondary Six Year Plan Review and Discussion— Bethel Kefyalew, VDOT, Louisa Residency, Darryl Shifflett, Program Management Specialist Sr., VDOT Culpeper District
<b>9 – CONSENT AGENDA</b>	
G	Minutes of March 11, 2020 – Caitlin Solis, Clerk to the Board
H	Minutes of March 18, 2020 – Caitlin Solis, Clerk to the Board
I	Child Abuse Prevention Month Proclamation – Rocky Reed, DSS CPS Supervisor
J	EMSMC Inc. Amendment 1 – Cyndi Toler, Purchasing Officer
K	CRMF - Boiler Tube Replacement at Courts Building – Dale Critzer, Assistant Director of Public Works
L	CRMF - Safety Handrail for MAACA Sidewalk – Dale Critzer, Assistant Director of Public Works
<b>10 – UNFINISHED BUSINESS</b>	
	TBD

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2 (5 minutes each)**

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**13 – CLOSED MEETING AND DINNER RECESS**

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TBD

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**RECESS – DINNER BREAK**

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**RECONVENE @ 7:00pm**

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**A - CALL TO ORDER**

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**B - BUDGET WORK SESSION**

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FY21 Budget Discussion – Eric Dahl, County Administrator

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**14 – ADJOURN**

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County Administrator Review

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## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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