

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
October 21, 2020
Regular Meeting 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Eager is attending the meeting virtually/by telephone
- Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:00pm, Chair Sheridan called to order the Regular Meeting of October 21, 2020. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

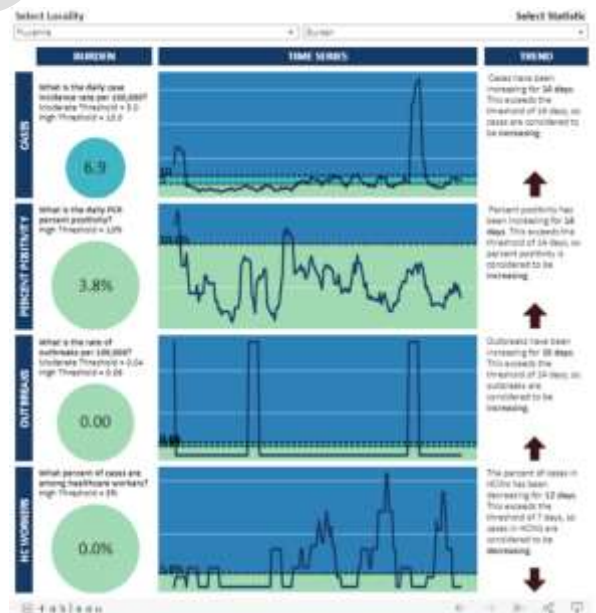
MOTION:	Accept the Agenda, for the October 21, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Fluvanna COVID-19 cases

- October 5th, 2020
- **Cumulative Cases: 384**
- **7-day rolling sum (9/28-10/05): 5 cases**
- **Percent Positivity, rolling 7-day average: 2.8%**
- October 12th, 2020
- **Cumulative Cases: 397**
- **7-day rolling sum (10/05-10/12): 13 cases**
- **Percent Positivity, rolling 7-day average: 4.8%**
- October 19th, 2020
- **Cumulative Cases: 410**
- **7-day rolling sum (10/12-10/19): 13 cases**
- **Percent Positivity, rolling 7-day average: 3.8%**



Scenic River Program - New Canton to Columbia

- Field evaluations took place Sept. 9th – 13th
- This portion **does** qualify for the Virginia Scenic River Designation
- Next Steps:
 - The BOS will need to pass a resolution of support for extending the designation of this stretch of the James River (Nov. 4th BOS Meeting).
 - Counties will need to contact its local General Assembly representatives to request that they serve as patrons for the legislation that will codify the designation.
- Once this legislation passes, all of the James River bordering Fluvanna and the Rivanna River will have the Virginia Scenic River Designation.
- Still working on the Hardware River.....

PARTNERSHIP FOR COMMUNITY SERVICE WORK

- Parks and Recreation is working with the FCHS Student

Government class taught by Mr. David Small.

- The students have been in small groups of 6 - 8 each Tuesday and Thursday doing trail maintenance since the end of September 2020.
- They have worked on the trail areas of Burke Heights Loop and our two new trails Boulder Forest and Fern Valley located near the library.
- Students have been required to wear masks while working together in the park and have been following social distancing protocols.

16th Annual Halloween Festival

- Parks and Recreation is hosting the 16th Annual Halloween Festival
- COVID-19 Protocols Required! This includes Masks and Social Distancing!
- Saturday, October 31st at Pleasant Grove Park
 - 6:30-8:30pm
- Activities are FREE and open to the public
 - Semi-Scary Haunted Trail Walk
 - Trunk or Treat
 - If you plan on handing out candy from a trunk you must Pre-Register your Vehicle's Trunk at <https://fluvanna.recdesk.com> or call (434) 589-2016
 - Contact Eric Armentrout with questions at (434) 842-3150 or earmentrout@fluvannacounty.org
- **Drug Court Grant Award**
 - The Office of Justice Programs has approved the application submitted by County of Fluvanna for an award under the funding opportunity entitled Adult Drug Court and Veterans Treatment Courts: Adult Drug Courts.
 - The approved award amount is \$499,871.
 - Special Thanks to OAR staff Susan Morrow and Ross Carew
 - Fluvanna County funded upfront start costs of \$50,000
- **Virginia Employment Commission - Fluvanna:**
 - Fluvanna has a workforce of 13,716
 - Employment as of August 2020 is 13,012
 - Potential Unemployment of 704 or 5.1%

Spotlight on Business

- Silk City Printing Governor's announcement
 - 93 new jobs being created
 - \$5.7 million capital investment
 - A new silkscreened apparel production operation
 - Relocating to the former Thomasville plant

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Nov 4	4:00 PM	Regular Meeting	Library
Wed	Nov 18	7:00 PM	Regular Meeting	Library
Wed	Dec 2	4:00 PM	Regular Meeting	Library
Wed	Dec 2	7:00pm	Work Session – FCPS Preliminary Budget Discussion	Library

5 - PUBLIC COMMENTS #1

At 7:13pm Chair Sheridan opened the first round of Public Comments.

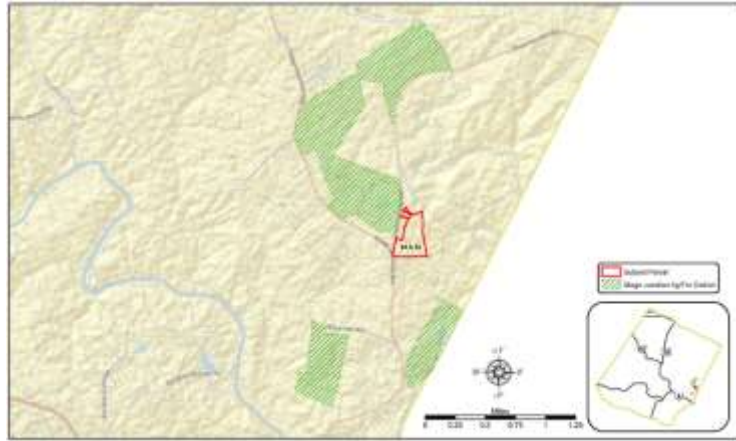
With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:13pm.

6 - PUBLIC HEARING

AFD 20:01 – Tara Colley Hourihan – *Withdrawal from Stage Junction* – Brad Robinson, Senior Planner
Overview:

- Request to withdraw Tax Map 44-A-32 (44.08 acres)
- Stage Junction AFD totals 707.273 acres
 - Renewed May 2020
 - 13 parcels

Location:



Evaluation Criteria:

- The proposed new land use will not have an adverse effect upon farming or forestry operations in the remaining portion of the district.
 - The proposed new land use is in compliance with the most recently approved Comprehensive Plan.
 - The proposed land use is consistent with the public interest of the County and not solely to serve the proprietary interests of the landowner requesting withdrawal.
 - The proposed land use was not anticipated by the landowner at the time the property was placed in the district, and there has been a change in conditions or circumstances since that time.
- The AFD Advisory Committee met on August 18, 2020 and Recommended that only two (2) acres be removed from the district by a vote of 6-0
 - The Planning Commission held a public hearing on September 8, 2020 and recommended approval of removal of the entire parcel by a vote of 5-0

At 7:26pm Chair Sheridan opened the Public Comments.
 With no one wishing to speak, Chair Sheridan closed Public Comments at 7:26pm.

MOTION:	Approve the proposed withdrawal of Tax Map Parcel 44-A-32 totaling 44.08 acres from the Stage Junction Agricultural and Forestal District				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ZMP 20:01 – Sycamore Square LLC – Brad Robinson, Senior Planner

Overview:

- Request to rezone Tax Map 9, Section 14, Parcels 1, 2, 3, 4, 5 and 6 from A-1 to R-3 (conditional);
- Palmyra Election District;
- Rivanna Community Planning Area;
- Expansion of Village Oaks (Phase 4) with 35 lots for SFA & SFD dwellings.

Location:





Aerial (2018):



Applicant's concept plan:



Proffers:

- Original proffers for Village Oaks approved February 16, 2005 (ZMP 04:02)
- Proffers have been updated on proffer statement dated August 6, 2020
 - Proffer #1 revised to increase number of entrances to the development from 3 to 4
- Updated proffers will also need to be officially applied to original sections of Village Oaks (ZMP 20:02)

Conclusions:

- Property located in the Rivanna Community Planning Area;
- If the rezoning is approved, site plan and subdivision plats will need to be submitted prior to any construction or site improvements;
- Planning Commission recommended approval 5-0;
- Board of Supervisors should consider how this request does (or does not) align with the goals and objectives of the Comprehensive Plan.

At 7:40pm, Chair Sheridan opened the Public Comments.

With no one wishing to speak, Chair Sheridan closed Public Comments at 7:40pm.

MOTION:	Approve ZMP 20:01, a request to amend the Fluvanna County Zoning Map with respect to 13.65 acres of Tax Map 9, Section 14, Parcels 1, 2, 3, 4, 5 and 6, to rezone the same from A-1, Agricultural, General, to R-3, Residential, Planned Community and subject to the proffers dated August 6, 2020.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ZMP 20:02 – Village Oaks Proffer Amendment – Brad Robinson, Senior Planner

Overview:

- Request to amend proffers associated with rezoning case ZMP 04:02;
- Palmyra Election District;
- Rivanna Community Planning Area.

Aerial (2018):



Existing Proffer 1:

Access to the property from Route 618 shall be limited to three (3) locations (including River Run Drive). Furthermore, River Run Drive shall be limited (by design) to emergency vehicles only.

Proposed Amendment – Proffer 1:

Access to the property from Route 618 shall be limited to four (4) locations (including River Run Drive). Furthermore, River Run Drive shall be limited (by design) to emergency vehicles only.

Conclusions:

- Proffer amendment will increase the number of entrances for Village Oaks;
- Proffer amendment also applies updated proffer statement for ZMP 20:01 to original sections of Village Oaks;
- Planning Commission recommended approval 5-0;
- Board of Supervisors should consider how this request does (or does not) align with the goals and objectives of the Comprehensive Plan.

At 7:46pm, Chair Sheridan opened the Public Comments.

With no one wishing to speak, Chair Sheridan closed Public Comments at 7:46pm.

MOTION:	Approve ZMP 20:02, an ordinance to amend proffers associated with ZMP 04:02 of the Fluvanna County Zoning Map with respect to 38.869 acres of Tax Map 9, Section A, Parcels 13, 14, 14C1, and Tax Map 9, Section 13, Parcels A, B, C, D, 1 through 40 and 85 through 125.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public Hearing for a temporary Ordinance for the postponement of penalty and interest on the second half taxes of 2020 – Eric Dahl, County Administrator

- This temporary ordinance is meant to ease the financial burden of residents and businesses during the coronavirus pandemic.
- This ordinance is designed to be temporary in nature and therefore will only apply to the payment of the second half 2020 taxes.
- It extends the time at which penalty and interest will be imposed until December 31 but not beyond.
- It does NOT extend the time for payment of taxes beyond December 5, merely suspending the penalty and interest. It will expire according to its terms after December 31.
- Since it is temporary in nature, it is not intended to be set out in the County Code.

At 7:50pm, Chair Sheridan opened the Public Comments.

With no one wishing to speak, Chair Sheridan closed Public Comments at 7:50pm.

MOTION:	Approve "A TEMPORARY ORDINANCE TO PROVIDE FOR CERTAIN RELIEF FROM PENALTY AND INTEREST FOR LATE PAYMENT OF TAXES FOR THE SECOND HALF OF 2020."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 Zion Crossroads Water & Sewer System Budget – Liz McIver, Management Analyst

Public Hearing Requirements:

- Per Code of Virginia 15.2-2507, any additional appropriation which increases the total budget by more than 1% of the total expenditure budget for that fiscal year requires a public hearing.

Budget Amendment Information:

- The Adopted FY2021 budget totals \$79,787,241 in revenues and expenditures. The proposed amendment for the Zion Crossroads Construction Budget calls for an increase of \$2,829,790.75 in revenues and expenditures to come from debt service.
- These funds will allow for the completion of the Zion's Crossroads Water/Sewer project. Originally these funds were to come from Unassigned Fund Balance. On April 15, 2020 the Board voted to take out debt funding to complete the project.
- These funds also include \$500,000 to complete Phase 2 of the project that will extend the waterline and additional 1.1 mile west. Phase 2 is being completed in conjunction with the Department of Environmental Quality (DEQ) who will be providing \$1.0M for an estimated project cost of \$1.5M.
- On August 5, 2020 the County closed on a Water and Sewer Revenue Bond in the amount of \$2.4 M plus \$429,790.75 net premium for a total of \$2,829,790.75.

At 7:54pm, Chair Sheridan opened the Public Comments.

With no one wishing to speak, Chair Sheridan closed Public Comments at 7:54pm.

MOTION:	Approve a budget transfer of \$2,829,790.75 in revenue and expenditures, effective October 21, 2020 from debt service proceeds to the FY21 Zion Crossroads Water & Sewer Enterprise Fund Budget.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

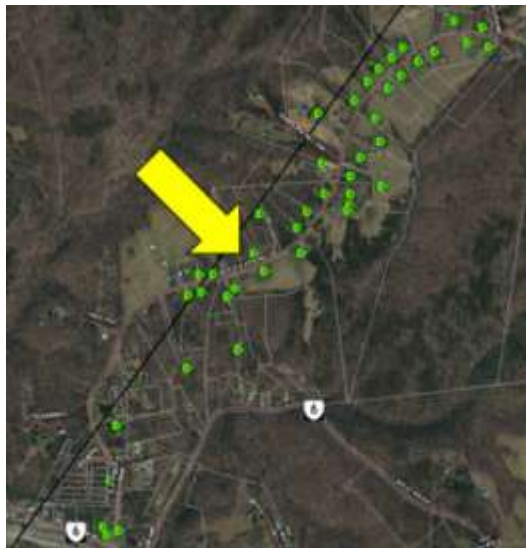
7 - ACTION MATTERS*Scottsville Area Broadband Expansion Project in Fluvanna County – Eric Dahl, County Administrator*

Background:

- For distance learning, teleworking, and telehealth, there is a need for expanded broadband coverage in the County to unserved/underserved areas.
- Currently, the Appalachian Electric Power service district (in the western part of the County) does not have adequate connectivity.
- Part of CARES funds usage can be for expanding coverage to address schools distance learning, teleworking and telehealth.
- A meeting with Nelson Cable bought up an opportunity to expand the Nelson Cable fiber coverage area into the western part of the County.
- Any expansion must be built-out and operational by December 30, 2020.

Allocation of CARES Funds for Broadband Expansion:

- The COVID-19 pandemic has changed the way that our residents’ function daily, there will be an on-going and necessary need for broadband through December 30, 2020 and beyond.
- The residents of Fluvanna County through the pandemic have changed the way in which they work for their employers and teleworking has become a vital way for our community to continue to be gainfully employed through the pandemic.
- Being a rural community, having reliable and high-speed broadband is essential through a pandemic, being able to have access to health care providers through telehealth.
- Fluvanna County Public Schools will continue in a hybrid format and some families may still choose 100% virtual. Broadband in this un-served/underserved will serve an immediate need for virtual learners providing additional access to educational option.



Next Steps:

- Approve the motion this evening allocating \$60,000 to the Fluvanna County EDA for the broadband expansion project in the unserved/underserved partial territory in Scottsville. This motion also allows the County to begin the next two steps.
- The County and the Economic Development Authority of Fluvanna will have an MOA (similar as we did with CVSI agreement).
- The EDA will entertain the MOA and an agreement with Nelson Cable (similar as we did with CVSI) on November 9.

MOTION:	<p>Approve \$60,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be allocated to the Economic Development Authority of Fluvanna County (the "EDA") related to a broadband expansion project in an unserved and underserved territory in the southwestern portion of the County near Scottsville, as such project has been presented (the "Broadband Project"), to assist with social distancing, distance learning, teleworking, telehealth for our residents, and utilizing the EDA under Section 15.2-4900 et seq. of the Code of Virginia "through the promotion of their safety, health, welfare, convenience, or prosperity", in response to the COVID-19 disruption, subject to approval by the County Administrator and the County Attorney of an appropriate agreement consistent with this resolution and the staff report between Fluvanna County and the EDA on the Broadband Project, and further authorize the County Administrator to execute such agreement subject to the County Attorney's approval as to form; and further subject to approval by the EDA, the County Administrator and the County Attorney of an appropriate agreement with Nelson Cable, Inc., for the Broadband Project consistent with the resolution between the EDA and Nelson Cable, Inc., a Virginia corporation, and further authorize the County Administrator to approve and if necessary execute such agreement subject to the County Attorney's approval as to form.</p>				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Billing Services for Emergency Transportation – Cyndi Toler, Purchasing Officer
 EMS Billing:

- RFP Issued July 27, 2020
- 5 proposals received; the committee interviewed all 5 companies
- ImageTrend, Inc was chosen as the highest scoring
- ImageTrend has been in Business for 22 years
- They have been offering Billing services since 2015

- They are now offering Billing services in 30 states

Savings:

- Currently the county pays 4.75% of net collections, ImageTrend’s proposal is for 4.50%
- Currently the county pays ImageTrend for the Fire and Rescue EMS call reporting software at a cost of \$20,500 per year. This cost will now be rolled into the proposed Billing Services Contract eliminating that annual cost

	Collections in FY20	Current Fee Paid (4.75%)	New Fee Paid (4.5%)	Savings
Collections in FY20	\$735,148.89	\$34,919.57	\$33,081.70	\$1,837.87
Current Contract Savings				\$ 20,500.00

EMS Billing:

- Having the county’s EMS Call Reporting Software and the EMS Billing services interfaced will also be beneficial in *increasing* our collection rates since patient information will be readily available for Billing Services.
- The County’s policies will remain the same, ImageTrend will follow all our established policies

MOTION:	Approve the agreement between the County of Fluvanna, Virginia, and ImageTrend, Inc., for Billing Services for Emergency Transportation Costing 4.5% of net collections and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 FCPS CARES Grant Supplemental Appropriation – Liz McIver, Management Analyst

Fluvanna County Public Schools has received \$95,296.45 in new FY21 grant funding from Federal CARES funds that were not included in the FY21 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY21 FCPS budget:

Revenue Category	FY21 Adopted	FY21 Revised	FY21 Request	FY21 Revised (NEW Total)
Local - County	18,064,800	18,110,790.00	-	18,110,790.00
Other Local	450,000	805,107.06	-	805,107.06
State	22,641,257	22,962,125.78	-	22,962,125.78
Federal	1,254,200	1,598,523.33	95,296.45	1,693,819.78
TOTAL	42,410,257	43,476,546.17	95,296.45	43,571,842.62

Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$95,296.45 as outlined in the above table.

There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until November 2020.

MOTION:	Approve a supplemental appropriation of \$95,296.45 to the Fluvanna County Public Schools FY21 budget for funds received from Federal CARES funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY21 FCPS CARES Grant Supplemental Appropriation – Liz McIver, Management Analyst

Fluvanna County Public Schools has received \$596,190.00 in new FY21 grant funding from Federal CARES funds that were not included in the FY21 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY21 FCPS budget:

Revenue Category	FY21 Adopted	FY21 Revised	FY21 Request	FY21 Revised (NEW Total)
Local - County	18,064,800	18,110,790.00	-	18,110,790.00
Other Local	450,000	805,107.06	-	805,107.06
State	22,641,257	22,962,125.78	-	22,962,125.78
Federal	1,254,200	1,693,819.78	596,190.00	2,290,009.78
TOTAL	42,410,257	43,476,546.17	596,190.00	44,168,032.62

Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$596,190.00 as outlined in the above table.

There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until November 2020.

MOTION:	Approve a supplemental appropriation of \$596,190.00 to the Fluvanna County Public Schools FY21 budget for funds received from Federal CARES funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise Public Hearing for Mutual Aid Agreement Between Fluvanna County, Fork Union Sanitary District and Louisa County Water Authority – Eric Dahl, County Administrator

- Pursuant to Section 15.2-1300 of the Code of Virginia, 1950, as amended, Fluvanna County, the Fork Union Sanitary District ("FUSD") and the Louisa County Water Authority ("LCWA") agree that the proper operation of all water and waste water systems controlled by them is in the best interests of the public and therefore the parties wish to enter into a joint agreement for mutual aid related to their respective water and waste water systems.
- The Mutual Aid Agreement together with exhibits sets out the purposes under which such aid may be requested and the terms governing a response between the Parties.
- Enabling legislation requires localities to approve such agreements by ordinance.
- Mutual Aid is governed by an Event Agreement executed at the time aid is requested.
- Generally, during the Period of Assistance, the Assisting Party shall continue to pay its employees according to its normal policies.
- The Requesting Party shall reimburse the Assisting Party for all of its actual direct and indirect payroll costs (including overtime) and expenses (including travel expenses, salary, hourly wages, benefits, costs of insuring for workers' compensation claims, and other expenses) incurred during the Period of Assistance.
- The Assisting Party shall be reimbursed by the Requesting Party for the use or damage (unless such damage is caused by gross negligence, or willful and wanton misconduct of the Assisting Party's personnel) of its equipment during the Period of Assistance according to either a pre-established local or state hourly rate or according to the actual replacement, operation, and maintenance expenses incurred.

MOTION:	Authorize staff to advertise for a Public Hearing on November 18, 2020, entitled, "AN ORDINANCE APPROVING THE MUTUAL AID AGREEMENT AND EXHIBITS THERETO BETWEEN FLUVANNA COUNTY, FORK UNION SANITARY DISTRICT, AND THE LOUISA COUNTY WATER AUTHORITY FOR MUTUAL AID RELATED TO THE WATER AND WASTE WATER SYSTEMS"				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Resolution Recommending Appointment to the Board of Equalization – Eric Dahl, County Administrator § 58.1-3370. Appointment:

- The circuit court having jurisdiction within each city and each county other than those counties operating under § 58.1-3371 shall, in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law.

§ 58.1-3374. Qualifications of members; vacancies:

- Every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater.
- In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members.
- All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county.
- Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer.

Recommended Appointees to the Board of Equalization for 2021:

- Mr. Everett Hannah – Member - Palmyra District – former BOE Member: 2013, 2015, 2017, 2019; former Economic Development Authority appointee
- Mrs. Gloria Vest – Member - Columbia District – former Chief Deputy Treasurer of Fluvanna County; former BOE Member: 2019
- Mr. Dan Nunziato – Member - Cunningham District – Former member of Economic Development Authority; former BOE Member: 2019
- Mr. Tom Payne – Member - Palmyra District - Former Chair of Social Services Board; former Board of Supervisors member; former BOE Member: 2019
- Mr. Randy White – Member – Cunningham District – Realtor with Monticello County Realtors

MOTION:	Rescind resolution 27-2020 and adopt a revised resolution entitled, "A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): - Community Policy and Management Team – Parent Representative, Gary Lynn Davis, Term October 21, 2020, through November 5, 2022. - Board of Building Code Appeals, David Rafaly, Term November 1, 2020, through October 31, 2024. - Board of Building Code Appeals, Matthew Fichter, Term November 1, 2020, through October 31, 2024. - Board of Building Code Appeals, Robert Schwagerl, Term November 1, 2020, through October 31, 2024.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

Economic Development and Tourism Advisory Council (EDTAC) update – Bryan Rothamel, Economic Development Coordinator

EDTAC Members:

George Goin (Farm Bureau rep)
 Nina Monroe (Business rep)
 Ruthann Carr (Business rep)
 Erika Mitchell (Chamber rep)
 Tricia Johnson (Historical Society rep)
 Lois Mastro (EDA rep)
 Patricia Eager (BOS)

Angela Chainer
 Andy Sorrell
 Kathleen Kilpatrick
 David Sagrin
 Fred Lang
 Bryan Rothamel, Staff
 Aaron Spitzer, Staff

Pre-COVID:

- Worked on 101+ Things to Do in Fluvanna. Now listed in the From Fluvanna app.

- Coordinating installation of LOVE Sign. We have a \$1,500 reimbursable grant from Virginia Tourism Corporation.
- Getting Pleasant Grove to become a Certified Tourist Information Center.
- Signage at Pleasant Grove.

During COVID:

- Began meeting virtually to help coordinate resident activities.
- Have done two photo competitions (#FloatFluvanna & #FallFluvanna). Winner gets \$25 gift certificate to a business from Fluvanna.
- Working on more native form of advertising events through “word of mouth” via social media.
- Encouraging safe activities in the County.

Next Year

- Still going to encourage events through FromFluvanna.org and social advertising.
- Events will branch more into tourism.
- More photo competitions.
- LOVE sign design and installation at Pleasant Grove.

Development Activity Report – Douglas Miles, Community Development Director

This report has been prepared in order to identify, illustrate, and evaluate the growth occurring within Fluvanna County. It provides a quantitative summary of development through 2019, and it indicates where growth is taking place as reflected by changes in land use.

- Provides an analytical observation of the relationship between land use, planning and various application requests
- Illustrates land use comparisons and trends over time through tables, graphs & maps
- Provides essential information for determining and planning for future needs
- Identifies growth trends
- Evaluates Fluvanna County’s preservation initiatives

Residential Activity: Building Permits

- 121 building permits for new homes were issued in 2019, a slight decrease (-2.4%) from the 124 permits issued in 2018.
- 142 building permits through September 2020 (+17%).
- 44 building permits for new homes (36%) were issued within designated growth areas.
- 77 building permits for new homes (64%) were issued within rural areas.
- 25 building permits (21%) were in rural cluster subdivisions.
- 52 building permits (43%) were in rural areas.

Planning Area	Number of Permits Issued	Percentage of Total
Columbia Community Planning Area	0	0%
Fork Union Community Planning Area	2	1.68%
Palmyra Community Planning Area	1	0.84%
Rivanna Community Planning Area	40	33.61%
Scottsville Community Planning Area	0	0%
Zion Crossroads Community Planning Area	1	0.84%
Community Planning Area Subtotal	44	36%
Rural Residential Subtotal	21	18%
Rural Preservation Subtotal	56	46%
TOTAL	121	100.00%

Residential Activity: Subdivisions

- 39 new subdivision lots were approved in 2019, a 15% increase from the 34 new lots approved in 2018.
- 38 of the new lots approved were within rural areas.
- 23 of the new lots were in Rural Preservation (59%).

Approved Subdivision Lots by Planning Area (2019)

Planning Area	Subdivisions Type and Number of Lots			
	Major	Minor	Family	Total
Columbia CPA	0	0	0	0
Fork Union CPA	0	0	0	0
Palmyra CPA	0	0	0	0
Rivanna CPA	0	0	1	1

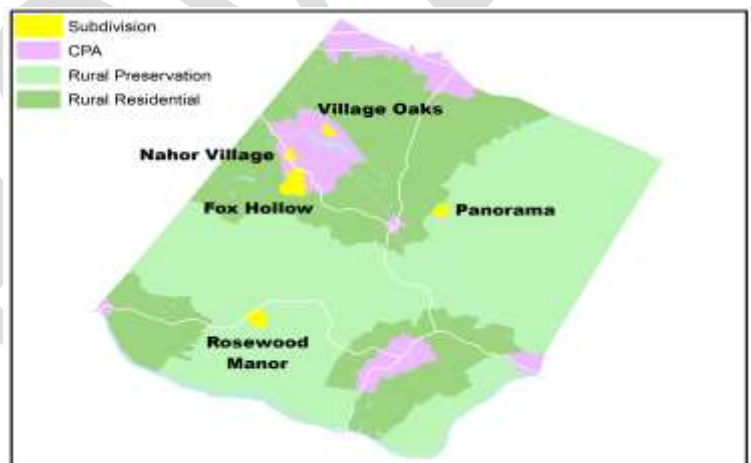
Scottsville CPA	0	0	0	0
Zion Crossroads CPA	0	0	0	0
Community Planning Area	0	0	1	1
Rural Residential	0	13	2	15
Rural Preservation	0	22	1	23
TOTAL	0	35	4	39

- In 2019, thirty-nine (39) lots were created and approved through the subdivision process. Thirty-five (35) of these lots were created as part of minor subdivisions, subdivisions with five or fewer lots.
- Family subdivisions accounted for four (4) of the lots created for immediate family member construction purposes.
- Thirty-eight (38) of the 39 approved lots were located outside of Community Planning Areas (97%). 59% Rural Preservation, 38% Rural residential, 3% Community Planning

Residential Activity: Subdivisions by Building Permits

Subdivisions with the Highest Number of Building Permits Issued for New Homes (2019):

- As the number of new homes constructed in Lake Monticello continues to decline, builders are purchasing lots in other newly developed communities.
- In 2019, both Lake Monticello and Rosewood Manor each had (14) new building permits issued.
- Rosewood Manor is a cluster subdivision on West River Road (Route 6) and is within a rural preservation planning area.
- Nahor Village and Panorama subdivisions each had (11) building permits issued in 2019.
- Nahor Village is located outside of Lake Monticello off Thomas Jefferson Parkway and is within the Rivanna community planning area.
- Panorama, also a cluster subdivision, is just within the rural preservation planning area.



Subdivisions with the Highest Number of Building Permits Issued for New Homes (2019)

Subdivision	Permits Issued
Lake Monticello	14
Rosewood Manor	14
Nahor Village	11
Panorama	11
Fox Hollow	7
Village Oaks	4
TOTAL	61

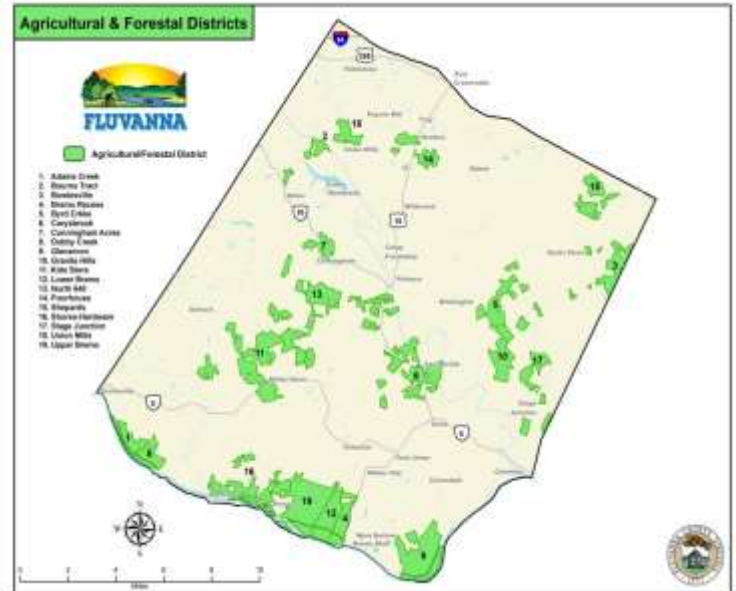
Note: Starting with 2019 and moving into 2020 growth trends and patterns as illustrated by the number and location of building permits issued, site development plans approved, and subdivisions created will be tracked and mapped in order to better identify current and future growth locations.

Development Activity: Site Development Plans

- 21 SDPs were reviewed in 2019, which is a **110%** increase from the 10 plans reviewed in 2018 and the highest number of applications received in 20 years.
- 15 site development plans (**71%**) were located within designated growth areas, such as Tractor Supply Company located in the Rivanna CPA. (Zion Crossroads 9, Rivanna 4, Fork Union and Columbia each 1)
- 13 SDPs were for commercial projects which is also a 20 year high.

Preservation Programs: Agricultural & Forestal Districts

- There are 19 Agricultural and Forestal Districts (AFDs) in Fluvanna County, which include 19,291 acres (**10.7%** of Fluvanna County). No new AFDs were created in 2019. Two AFDs had a reduction in acreage in 2019. There has been an ongoing reduction in acres enrolled since 2002 with only 2013 seeing acreage added.
- As of April 2019, 15,003 acres (**8.2%** of Fluvanna County) are protected by conservation easements held by various organizations.



9 - CONSENT AGENDA

The following items were discussed before approval:

Q- *Accounts Payable Report for September 2020* – Liz Mclver, Management Analyst

The following items were approved under the Consent Agenda for October 21, 2020:

- *Minutes of October 7, 2020* – Caitlin Solis, Clerk to the Board
- *Minutes of October 8, 2020, Elected Officials Breakfast Meeting* – Caitlin Solis, Clerk to the Board
- *Accounts Payable Report for September 2020* – Liz Mclver, Management Analyst
- *FY21 FCPS Grants Supplemental Appropriation* – Liz Mclver, Management Analyst

MOTION:	Approve the consent agenda, for the October 21, 2020 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for September 2020, in the amount of \$3,352,135.09.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

Possible improvements/expenditures for CARES Act Funds:

- \$68,891.25 - Fire and Rescue PPE
 - \$70,150 - Duct Cleaning of all County owned buildings
 - \$48,092.68 – Fluvanna County Rescue Squad Power Load Cots for Ambulances
 - \$16,047.40 - Courthouse Security Entry X-Ray Machines
 - \$2,612 - TJPDC Regional Affordable Housing Search Tool and Website - Fluvanna per capita
 - Upgrade HVAC systems with ultraviolet filtration.
 - Touchless Restroom Fixtures
- Mr. Weaver brought up building a new administration building with the goal of having it completed by the end of 2021.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 9:31pm, Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 9:31pm.

13 - CLOSED MEETING

MOTION:	At 9:32pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6, A.7 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds, Litigation and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:33pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, October 21, 2020 at 10:35pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 John M. Sheridan
 Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 28-2020

A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION

WHEREAS, Virginia Code Section 58.1-3370 requires the appointment of a Board of Equalization in each tax year immediately following the year a general reassessment is conducted in the County; and

WHEREAS, it is the desire of the Board of Supervisors of Fluvanna County to request that the Circuit Court of the County appoint such a Board and to suggest to the court the members to be appointed; and

WHEREAS, the Board of Supervisors desires to provide necessary clerical assistance for such Board of Equalization in accordance with Virginia Code Section 58-1-3376; and

WHEREAS, a general reassessment of the County has recently been completed; and

WHEREAS, the Fluvanna County Board of Supervisors requests the Board of Equalization to meet as frequently as necessary to hear all appeals from landowners concerning their reassessment; and

WHEREAS, the Fluvanna County Board of Supervisors encourages the Board of Equalization to meet with the assessors and review and evaluate their method of assessing the value of land in this reassessment.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Fluvanna County, as follows:

- 1) That the County Attorney be, and he is hereby, **DIRECTED** to request the appointment by the Circuit Court of the County of a Board of Equalization as required by law; and that, in so doing, the County Attorney submit to the court a suggested list of members for such Board of Equalization, such list being attached to this resolution as Exhibit A; and
- 2) That the County Administrator be, and he is hereby, **AUTHORIZED AND DIRECTED** to provide necessary clerical assistance for such Board of Equalization, by the hiring of additional personnel or otherwise providing support as may be necessary; and
- 3) That the Commissioner of the Revenue be, and he is hereby, **REQUESTED** to assist such Board of Equalization.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 21st day of October 2020:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair

Fluvanna County Board of Supervisors