

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**ACTIONS TAKEN ON NOVEMBER 4, 2020**

No.	Item- 4:00 pm Regular Meeting	Action
1	Adoption of agenda: as presented;	<b><u>BOARD ADOPTED</u></b> 5-0
2	Thomas Jefferson Planning District 2021 LEGISLATIVE PROGRAM: approved the 2021 Thomas Jefferson Planning District Legislative Program as presented;	<b><u>BOARD APPROVED</u></b> 5-0
3	FY21 BOS Contingency Budget Transfer – Fluvanna Hiring Event: approved a Budget Transfer of \$2,000 from FY21 BOS Contingency to FY21 Economic Development – Other Operating Supplies to cover expenses related to the Fluvanna Hiring Event;	<b><u>BOARD APPROVED</u></b> 5-0
4	FY21 CARES Act Budget Transfer – Fluvanna County Ambulance Power Loads: approved a budget transfer of \$52,022.68 from the FY21 CARES Act Contingency line to the FY21 CARES Act vehicle line for Power Loads for Ambulances 45 and 49;	<b><u>BOARD APPROVED</u></b> 5-0
5	FY21 CARES Act Budget Transfer – Fire and Rescue PPE: approved a budget transfer of \$68,891.25 from the FY21 CARES Act Contingency line to the FY21 CARES Act Emergency Supplies line for Fire and Rescue Full Face Piece Air Purifying Respirators;	<b><u>BOARD APPROVED</u></b> 5-0
6	FY21 CARES Act Budget Transfer – Sheriff’s Office Respirators: approved a budget transfer of \$14,540 from the FY21 CARES Act Contingency line to the FY21 CARES Act Emergency Supplies line for Sheriff’s Office Respirators;	<b><u>BOARD APPROVED</u></b> 5-0
7	FY21 CARES Act Budget Transfer – Sheriff’s Office X-Ray Scanner: approved a budget transfer of \$16,047.40 from the FY21 CARES Act Contingency line to the FY21 CARES Act Machinery & Equipment line for a Sheriff’s Office X-Ray Scanner;	<b><u>BOARD APPROVED</u></b> 5-0
8	FY21 CARES Act Budget Transfer – TJPDC Regional Affordable Housing Search Tool and Website: approved a budget transfer of \$2,612 from the FY21 CARES Act Contingency line to the FY21 CARES Act Contract Services line for the TJPDC Regional Affordable Housing Search Tool and Website;	<b><u>BOARD APPROVED</u></b> 5-0
9	FCPS FY21 CARES Act Budget Transfer: deferred a budget transfer of \$150,000 from the FY21 CARES Act Contingency line to the Fluvanna County Public Schools FY21 budget;	<b><u>BOARD DEFERRED</u></b> 5-0
10	FY20 to FY21 FCPS Carryover Request: approved carryover of FY20 Fluvanna County Public Schools unexpended local funds in the amount of \$400,000 to the FY21 CIP Budget (Schools), for the following items:  A. Abrams Upgrades - \$200,000 B. Two New School Buses - \$200,000;	<b><u>BOARD APPROVED</u></b> 5-0

11	<p>FY20 4th Quarter Budget Report and FY20 to FY21 Carryover Requests: approve the following carryover requests of FY20 unexpended budget lines from the listed departments to the FY21 Department Budget lines as specified and in the amounts listed:</p> <table border="1" data-bbox="180 275 1276 926"> <thead> <tr> <th>Item</th> <th>Department</th> <th>Budget Line</th> <th>Amount</th> <th>Meets Policy</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Parks &amp; Rec.</td> <td>Site Improvement</td> <td>\$4,000</td> <td>Y</td> </tr> <tr> <td>B</td> <td>Parks &amp; Rec</td> <td>Site Improvement</td> <td>\$5,500</td> <td>Y</td> </tr> <tr> <td>C</td> <td>Litter</td> <td>Professional Services</td> <td>\$22,200</td> <td>Y</td> </tr> <tr> <td>D</td> <td>Sheriff's Office</td> <td>Subsistence &amp; Lodging</td> <td>\$7,900</td> <td>Y</td> </tr> <tr> <td>E</td> <td>Sheriff's Office</td> <td>Convention &amp; Education</td> <td>\$5,300</td> <td>Y</td> </tr> <tr> <td>F</td> <td>Sheriff's Office</td> <td>Overtime Pay</td> <td>\$7,000</td> <td>N</td> </tr> <tr> <td>G</td> <td>Sheriff's Office</td> <td>Police Supplies</td> <td>\$6,680</td> <td>N</td> </tr> <tr> <td>H</td> <td>E911</td> <td>Maintenance Contracts</td> <td>\$15,744.40</td> <td>Y</td> </tr> <tr> <td>I</td> <td>Registrar's Office</td> <td>Contract Services</td> <td>\$33,266.06</td> <td>N</td> </tr> <tr> <td>J</td> <td>Registrar's Office</td> <td>Machinery &amp; Equipment</td> <td>\$39,396.55</td> <td>N</td> </tr> <tr> <td>K</td> <td>Registrar's Office</td> <td>Furniture &amp; Fixtures</td> <td>\$1,000</td> <td>N</td> </tr> <tr> <td>L</td> <td>Registrar's Office</td> <td>Mileage Allowances</td> <td>\$459.68</td> <td>N</td> </tr> <tr> <td>M</td> <td>Registrar's Office</td> <td>Mileage Allowances</td> <td>\$5,000</td> <td>N</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total</td> <td>\$153,446.69</td> <td></td> </tr> </tbody> </table> <p>with a total amount of \$153,446.69 to be re-appropriated to FY21;</p>	Item	Department	Budget Line	Amount	Meets Policy	A	Parks & Rec.	Site Improvement	\$4,000	Y	B	Parks & Rec	Site Improvement	\$5,500	Y	C	Litter	Professional Services	\$22,200	Y	D	Sheriff's Office	Subsistence & Lodging	\$7,900	Y	E	Sheriff's Office	Convention & Education	\$5,300	Y	F	Sheriff's Office	Overtime Pay	\$7,000	N	G	Sheriff's Office	Police Supplies	\$6,680	N	H	E911	Maintenance Contracts	\$15,744.40	Y	I	Registrar's Office	Contract Services	\$33,266.06	N	J	Registrar's Office	Machinery & Equipment	\$39,396.55	N	K	Registrar's Office	Furniture & Fixtures	\$1,000	N	L	Registrar's Office	Mileage Allowances	\$459.68	N	M	Registrar's Office	Mileage Allowances	\$5,000	N	Total			\$153,446.69		<p><b><u>BOARD APPROVED</u></b> 5-0</p>
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12	<p>Duct Cleaning Contract:</p> <p>approved a budget transfer of \$70,150 from FY21 CARES Act Contingency line to CARES Act line Building Equipment Repair &amp; Maintenance;</p> <p>approved the contract between County of Fluvanna and Partners Too of Virginia, LTD, for the HVAC Duct Cleaning in County owned buildings not to exceed \$70,150 and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;</p>	<p><b><u>BOARD APPROVED</u></b> 5-0</p> <p><b><u>BOARD APPROVED</u></b> 5-0</p>																																																																											
13	<p>Economic Development Authority (EDA) At-Large:</p> <p>Economic Development Authority (EDA) At-Large, Lorretta Johnson-Morgan, Term November 4, 2020, through June 30, 2023;</p>	<p><b><u>BOARD APPROVED</u></b> 5-0</p>																																																																											
14	<p>Community Planning and Management Team (CPMT) – Vendor Representative:</p> <p>Community Planning and Management Team (CPMT) – Vendor Representative, Cassandra Winfrey, Term November 4, 2020 through June 30, 2022;</p>	<p><b><u>BOARD APPROVED</u></b> 5-0</p>																																																																											
15	<p>2021 Reassessment Briefing:</p>	<p><b><u>BOARD PRESENTATION</u></b></p>																																																																											
16	<p>Central Virginia Electric Cooperative Update:</p>	<p><b><u>BOARD PRESENTATION</u></b></p>																																																																											
17	<p>Virginia Cooperative Extension-Fluvanna Unit Response to COVID-19 and Annual Update:</p>	<p><b><u>BOARD PRESENTATION</u></b></p>																																																																											

18	Minutes of October 21, 2020: as presented;	<b><u>BOARD ADOPTED</u></b> 5-0
19	Memorandum of Agreement Between the County of Fluvanna and the Economic Development Authority of Fluvanna County:  approved that Memorandum of Agreement between Fluvanna County and the Economic Development Authority of Fluvanna County (the "EDA") with Exhibit 1 thereto related to the grant of \$60,000 of the \$4.758 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, allocated to the EDA for the broadband expansion project as previously approved on October 21, 2020, subject to reasonable modifications approved by the County Administrator and the County Attorney to Exhibit 1, and further authorize the County Administrator to approve and if necessary execute such agreement subject to the County Attorney's approval as to form;	<b><u>BOARD APPROVED</u></b> 5-0
20	A Resolution for the Scenic River Designation of a Segment of the James River:  approved a resolution entitled, "A RESOLUTION TO THE VIRGINIA GENERAL ASSEMBLY PETITIONING FOR THE SCENIC RIVER DESIGNATION OF A SEGMENT OF THE JAMES RIVER;"	<b><u>BOARD APPROVED</u></b> 5-0
21	Temporary Staff Stipend for Additional Duties – Panko:  approve a temporary stipend for Karen Panko, Communications Officer, at the rate of \$50.00 per week, effective beginning November 8, 2020, until the end of Fiscal Year 2021, with such funds to come from the FY21 E911 Personnel Budget;	<b><u>BOARD APPROVED</u></b> 5-0
22	Sheriff's Office Position Description Updates:  approved the updated position descriptions as presented for: <ul style="list-style-type: none"> <li>• Job Class 6060, Deputy Sheriff</li> <li>• Job Class 6050, Deputy Sheriff- Investigator</li> <li>• Job Class 6040, Deputy Sheriff- Sergeant</li> <li>• Job Class 6030, Deputy Sheriff- Lieutenant</li> <li>• Job Class 6035, Deputy Sheriff- LT of Investigations</li> <li>• Job Class 6020, Deputy Sheriff- Captain</li> <li>• Job Class 6010, Chief Deputy Sheriff- Major;</li> </ul>	<b><u>BOARD APPROVED</u></b> 5-0
23	Billing Services for Emergency Transportation:  ratified the agreement between the County of Fluvanna, Virginia, and ImageTrend, Inc., for Billing Services for Emergency Transportation Costing 4.5% of net collections;	<b><u>BOARD RATIFIED</u></b> 5-0
24	Open Space Contract (Barker):  approved the open space contract for Jerry S. & Jean M. Baker for tax map parcels 42-10-A, 42-10-B and 42-10-C; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> 5-0
25	Open Space Contract (Boisseau):  approved the open space contract for William C. III & Linda Boisseau for tax map parcels 51-14-3 and 51-14-3B; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> 5-0
26	Open Space Contract (Campbell):	<b><u>BOARD APPROVED</u></b>

	approved the open space contract for James R. & Kalya S. Campbell for tax map parcel 40-16-18; agreement shall remain in effect for a term of five (5) consecutive years;	<b>5-0</b>
27	Open Space Contract (Hemmings): approved the open space contract for Daniel A. & Maria Elena Hemmings for tax map parcels 26-17-36 and 26-17-37; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
28	Open Space Contract (Martin, John & Patricia): approved the open space contract for John F. & Patricia A. Martin for tax map parcel 11-12-4; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
29	Open Space Contract (Martin, John Jr & Amy): approved the open space contract for John F. Jr. & Amy Lynn Martin for tax map parcel 11-12-3; agreement shall remain in effect for a term of fifteen (15) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
30	Open Space Contract (May): approved the open space contract for James F. III & Patricia May for tax map parcel 41-A-37; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
31	Open Space Contract (Poore): approved the open space contract for Lonnie E. & Dena B. Poore for tax map parcel 60-A-17D; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
32	Open Space Contract (Taylor): approved the open space contract for Sandra N. & Bobby Mason Taylor for tax map parcel 11-A-49; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
33	Shepherds Agricultural/Forestral District Review and Renewal: approved to renew the Shepherds Agricultural/Forestral District, which consists of 14 parcels totaling 706.531 acres, for an additional 10 year period, expiring on November 15, 2030;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
34	FY21 Social Service Additional Revenue – Fostering Futures: approved the supplemental appropriation of \$10,713 from State/Federal funds and increase the bottom line FY21 Social Services budget by that amount;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
35	FY21 Social Service Additional Revenue – Overtime: approved the supplemental appropriation of \$5,207 from State/Federal funds and increase the bottom line FY21 Social Services budget by that amount;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
36	Local Allocations for Federal CARES Coronavirus Relief Funds:	<b><u>BOARD PRESENTATION</u></b>
37	CARES Act – Wireless Internet Services Proposal:	<b><u>BOARD PRESENTATION</u></b>
38	Motion to extend: approved a motion to extend the November 4, 2020 Regular Board of Supervisors meeting to 10:00pm;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
39	Closed Session: Prospective Industry and Investment of Funds;	<b><u>NO ACTION</u></b>

BOS Directives: