

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
March 17, 2021
Budget Work Session 4:00pm
Regular Meeting 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

WORK SESSION – CALL TO ORDER

At 4:00pm Chair Sheridan called to order the Work Session of March 17, 2021. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET DISCUSSION

Mr. Dahl gave a brief update on the TLC Anthem health insurance options.

- Health insurance cost increases have been significant fiscal influences every year.
- The County saw a substantial decrease when it changed carriers for the FY2021 budget.
- \$92K or 5.7% is included in the current FY22 Budget.
- TLC (Anthem) Health Insurance Premiums Increased 8.4% - \$136K
 - **Option 1 – County Pays the Same Amount - \$0 County Increase**
 - \$92K decrease in current FY22 Budget
 - **Option 2 – Employee Pays the Same Amount - \$136K County Increase**
 - \$44K increase in current FY22 Budget
 - **Option 3 – County Pays the Same % - \$110K County Increase**
 - \$18K increase in current FY22 Budget
 - **Option 4 – County Pays Amount in Current Budget - \$92K County Increase**
 - \$0 change in current FY22 Budget
 - **Option 5 – County Pays Similar % and Levels HSA - \$103K County Increase**
 - \$11K increase in current FY22 Budget
- After a lengthy discussion, the Board decided to go with option #3 insurance whilst leveling off the HSA contribution to \$50 across the insurance programs.
- The school budget was lowered due to State contributions being increased.
- Mr. Sheridan suggested lowering the personal property rate by five cents.
- Mr. O'Brien suggested funding a public safety MRR (Maintenance Repair & Replacement). Mrs. Eager suggested doing it at the end of the year if there's money left over. Mr. Weaver suggested putting it on an agenda and deciding on it then.
- Mr. Dahl gave a brief update on cigarette tax revenue and the estimated \$150,000 to \$200,000 a year it will bring in to the County (if implemented, the cigarette tax will only be in effect for the second half of the year).
- Chief Lye requested the cancer insurance and personal property tax reduction for active volunteer firefighters as a recruitment incentive. The Board was open to exploring the incentives once the Fire and Rescue chiefs come up with a minimum amount of volunteer hours and emergency calls.

13 - CLOSED MEETING

MOTION:	At 6:18pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:18pm, move Closed Meeting be recess until the end of the regular meeting and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:18pm Chair Sheridan called to order the Regular Meeting of March 17, 2021. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Adopt the Agenda, for the March 17, 2021 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT**Announcements and Updates:**

- BRHD offering a free drive-through and walk-up COVID-19 testing for anyone in the community over the age of 16
 - When: Wednesday, March 31, from 3pm-7pm
 - Where: Fluvanna County High School (Bus Loop) 1918 Thomas Jefferson Pkwy, Palmyra 22963
 - What: Free drive-through and walk-up COVID-19 testing for anyone in the community over the age of 16.
 - Call to register on 3/1 and 3/2 to guarantee a test at 434-972-6261 (hotline is open from 8am-4:30pm). 100 appointments available.
 - Walk-in/drive-up tests will be available.
- COVID Vaccines
 - COVID Vaccination – Blue Ridge Health District
 - MUST pre-register at [Vaccinate.Virginia.gov](https://www.vaccinate.virginia.gov) or 877-VAX-IN-VA (877-829-4682)
 - Carysbrook Gym, Fridays, through May
 - Blue Ridge Health District will administer
 - Fluvanna residents
 - Pop-up clinics as notified
 - Jefferson Pharmacy, Wednesday, Lake Monticello Fire
 - CVS – availability at: [CVS.com](https://www.cvs.com)
- Fluvanna COVID-19 Vaccines Given (Virginia Dept of Health)
 - Residents who have received 1 COVID vaccine dose: 6,995 (32.9%*)
 - Residents who have received 2+ COVID vaccine doses: 4,182 (19.7%*)

*2019 estimated Fluvanna population, residents over the age of 18: 21,229

- Blue Ridge Health District
 - Encouraging everyone to pre-register now, regardless of eligibility phase
 - Pre-register at [Vaccinate.Virginia.gov](https://www.vaccinate.virginia.gov) or 877-VAX-IN-VA (877-829-4682)
 - Beginning the week of March 22
 - 11,650 vaccine doses for the Health District
 - 5,800 first doses of Moderna or Pfizer
 - 2,000 doses of Johnson & Johnson
 - Continuing:
 - Phase 1a essential workers
 - Phase 1b essential workers
 - Adding:
 - Phase 1c essential workers (including manufacturing, farm and agriculture)
 - Individuals 16-64 years old with underlying health conditions

Spotlight on Business:

VSI Hardware and Country Store

- Located in Fork Union in the previous IGA building (4312 James Madison Hwy, Fork Union, VA)
- Selection of electrical, plumbing, fasteners, produce, milk, bread, snacks, candy, pet food, animal feed, and more!
- The Deli opened in March. Now serving Chicken Salad, Cajan Crab Dip, Artichoke Dip, Tapioca Pudding and Cole Slaw in the Deli Case.
- A unique Country Store with a down-home good flavor!

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Mar 24	7:00pm	BOS Budget Work Session	Library
Wed	Apr 7	4:00pm	BOS Regular Meeting	Library
Wed	Apr 7	7:00pm	BOS Budget Work Session - TBD	Library

- Mr. Sheridan suggested canceling the March 24 Work Session and possibly the Work Session on April 7 if needed.

5 - PUBLIC COMMENTS #1

At 7:35pm, Chair Sheridan opened the first round of Public Comments.

- Linda Staiger, 2949 Ridge Road, expressed concerns about rural cluster subdivisions in Fluvanna County. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:40pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Audio Upgrades for the Library – Mary Anna Twisdale, Director of Finance

Audio & Visual for Board of Supervisors and Planning Commission meetings

- \$11,000 - \$13,000



Major Components

- 1 Episode DYN-8D-100
- 8 Episode 350T-IC-8
- 1 Soundcraft GB2R-16
- 10 Sense-300-GM18-C

- 1 WattBox 600-12
- 1 Strong AV Rack-27U
- 10 XLR-10-C
- 1 AVS-Cable pack
- 1 AVS-16/2

- 8x50watt 4-Zone Digital Amplifier / for Ceiling Speakers
- 100 Watt Full range In-Ceiling Speaker (Flush, white)
- 16 Channel Rack Mixer w/ 6 Aux Sends, EQ, 16 inputs
- 18" Condenser Gooseneck Mic
- w/ powered Desktop Microphone On/Off Base
- Pro-Grade 12-Outlet Sequencing Power Conditioner
- 55" AV Rack, wheel, Lockable glass door, ventilation
- 10' XLR Cable w/ black PVC Insulation
- Interconnect cable pack, RCA, ¼" 3.5mm, USB Converter
- 500' Box Pro-Grade 16/2 Speaker wire

All equipment needed to improve accuracy & clarity of live and streaming audio

MOTION:	I move the Board of Supervisors approve a budget transfer of up to \$13,000 from the CARES contingency budget to the CARES EDP Equipment budget for upgrades to the Audio system at the Library.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Historic Courthouse – Historic Structures Report – Mary Anna Twisdale, Director of Finance

- The Fluvanna Historical Society and County staff meet about collaborating to leverage external funding and grant resources to complete the exterior renovation of the Historic Courthouse. The County has already appropriated \$250K toward a Historic Courthouse CIP project, and those funds can aid as matching grant funds.
- To aid in restoration of the structure and leverage grant funds, staff is recommending engaging the services of a qualified architectural\engineering team to provide a Historic Structures Report for the Historic Courthouse. The Historic Structures Report and needs assessment helps to document the history, significance, and current condition of the building. The report will be used to guide current and future preservation activities. The delivered report must address the following items:
 - Evaluation of the Building
 - Survey Existing Conditions
 - Document the Building
 - Develop Preservation and Repair Recommendations for the Future
 - Budget Estimate: \$25-30K
- It is the recommendation of staff to allocate the necessary \$20K out of the existing CIP funds already set aside for the project. The Historical Society Executive Committee has voted to donate \$10,000.00 towards the Historical Structures Report.

MOTION:	I move the Board of Supervisors approve the use of \$20,000 from the Historic Courthouse CIP funds to pay for the services of a qualified architectural firm to provide a Historic Structures Report of the Fluvanna County Historic Courthouse.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	I move the Board of Supervisors approve a supplemental appropriation of \$10,000 from the Fluvanna County Historical Society to the Historic Courthouse CIP Project to assist with funding for a Historic Structures Report.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Advertisement of Proposed Fiscal Year 2022 Operations Budget, Tax Rates, & Capital Improvement Plan – Liz McIver, Management Analyst

MOTION:	I move the Board of Supervisors authorize staff to advertise the FY22 Budget, Tax Rates, and Capital Improvement Plan (CIP) for a public hearing on April 14, 2021; the proposed budget amount for FY22 is \$109,789,411.00	
	The advertised tax rate are as follows:	
	Real Property	\$.884 per \$100
	Mobile Homes	\$.884 per \$100
	Personal Property (Residential)	\$4.35 per \$100
	Personal Property (Business & Public Utilities)	\$2.90 per \$100
	Machinery and Tools	\$1.90 per \$100

MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise To Hold a Public Hearing for a Temporary Ordinance for the Postponement of Penalty and Interest on the First Half Taxes of 2021 – Eric Dahl, County Administrator

- This ordinance is designed to be temporary in nature and therefore will only apply to the payment of the first half taxes.
- It extends the time at which penalty and interest will be imposed until June 30 but not beyond.
- It does NOT extend the time for payment of taxes beyond June 5, merely suspending the penalty and interest.
- The ordinance will expire according to its terms after June 30. Since it is temporary in nature, it is not intended to be set out in the County Code.

MOTION:	I move the Board of Supervisors authorize the advertisement of a public hearing to be held on April 21, 2021 for "A TEMPORARY ORDINANCE TO PROVIDE FOR CERTAIN RELIEF FROM PENALTY AND INTEREST FOR LATE PAYMENT OF TAXES FOR THE FIRST HALF OF 2021."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

Board, Committee and Commission Appointments – Caitlin Solis, Clerk to the Board

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): - Rivanna River Basin Commission - Citizen Representative Position, Marvin Moss, Term April 1, 2021 through March 31, 2025.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 - PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for March 18, 2020:

- Minutes of February 24, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
- Minutes of March 3, 2021 – Caitlin Solis, Clerk to the Board of Supervisors
- Closed Landfill Environmental Monitoring Programs – Cyndi Toler, Purchasing Officer
- FY21 DCJS Body-Worn Camera Grant Award – Sean Peterson, Chief of Field Operations
- Adoption of Road Name-Belladora Lane – Andrew Wills, Building Official
- CRMF – Bus Engine Replacements – Don Stribling, FCPS
- CRMF – Lekriever Filing System Repair – Douglass Miles, Community Development Director
- FY21 Sheriff Department Insurance Claim – 2018 Dodge Charger VIN#0415 – Liz McIver, Management Analyst

MOTION:	Approve the consent agenda, for the March 17, 2021 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- At 7:57pm, the Board of Supervisors moved to extend the meeting

MOTION:	Approve a motion to extend the Regular Meeting of Wednesday, March 17, 2021 until 10:00pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Strategic Initiatives 2021 – Eric Dahl, County Administrator, & Kelly Belanger Harris, Assistant County Administrator

Residents Want

- A diversified tax base
- A sense of place
- Activities that keep them in Fluvanna
- Affordability
- Food security
- Quality education for children
- Taxes that match services provided
- To be heard
- To be treated fairly
- Businesses that:
 - Provide jobs that pay well
 - Provide jobs that are close to home
 - Help to ease tax burden on homeowners

2021 Strategic Initiatives – Draft

Supervisors Primary Objectives – as discussed Feb 10, 2021

- Infrastructure
- Code Enforcement
- Ordinance Review – Subdivisions
- Former Town of Columbia sewage and code issues
- Volunteer Program/Volunteer Recognition
- County Fire Chief
- Capital Improvement Plan (CIP)

Redistricting

- ▶ **Election Districts:** Constitution of Virginia Article VII, Section 5 requires localities that elect from districts to do redistricting "in 1971 and every ten years thereafter." There is currently no exception provided for changing this.
 - ▶ **Precinct Boundaries:** Virginia Code Section 24.2-307, as of last year, now **requires localities to establish their precinct boundaries by June 15 of the year ending in one**, to be consistent with congressional and state legislative district lines that are adopted by the General Assembly by June 15, and if the congressional/state legislative districts haven't been established by then, the localities can use the district lines that were in place on June 15 to meet this requirement. The exception was included because of concern about the new redistricting commission and its process impacting the localities ability to get their work done and meet this new requirement.
 - ▶ **Virginia Code Section 24.2-304.1 Paragraph C.** For the purposes of redistricting and reapportioning representation in 2021 and every 10 years thereafter, **the governing body of a county, city, or town shall use the most recent decennial population figures for such county, city, or town from the United States Bureau of the Census, as adjusted by the Division of Legislative Services pursuant to § 24.2-314.** The census data for these redistricting and apportionment purposes will not include any population figure that is not allocated to specific census blocks within the Commonwealth, even though that population may have been included in the apportionment population figures of the Commonwealth for the purpose of allocating United States House of Representatives seats among the states.
- Mr. Payne suggested selecting a number of districts and task staff with drawing the new districts.
 - After a brief discussion, the Board of Supervisors decided to appoint Mr. O'Brien and Mr. Weaver as the redistricting committee for five districts.
 - Mr. Miles commented on the progress staff has already made towards redistricting with the limited data already available.
 - The Board asked for variations of five districts to be made available to the redistricting committee.

11 - NEW BUSINESS

- Mrs. Booker mentioned "A COMMENDATION AND PROCLAMATION OF THE ACCESS TO JUSTICE COMMISSION OF THE SUPREME COURT OF VIRGINIA" issued by the Virginia Access to Justice

Commission that was issued to the Courts on January 12, 2021, and recently brought to her attention by Tristana Treadway.

- Mr. Dahl asked for clarification if he needed to arrange tours, or whether the Board members would like to view the workforce housing development built by Pinnacle Construction and Development on their own

12 - PUBLIC COMMENTS #2

At 9:12pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 9:12pm.

MOTION:	At 9:12pm, move the Fluvanna County Board of Supervisors reentered into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Investment of Funds, and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:46pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, March 17, 2021 at 9:47pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair