

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
October 6, 2021
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair (entered at 4:18pm)
Tony O'Brien, Rivanna District, Vice Chair (entered at 4:04pm)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:03pm, Mrs. Booker called to order the Regular Meeting of October 6, 2021. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

At 4:04pm, Mrs. Booker handed the gavel over to Vice Chair O'Brien.

3 - ADOPTION OF AGENDA

MOTION:	Adopt the Agenda, for the October 6, 2021 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- 2021 Elected Officials Gathering

DATE: November 19, 2021

TIME: 2:30pm – 4:00pm

PLACE: Fluvanna County Library

FORMAT: Virtual and In-person

- FLUVANNA COUNTY EMPLOYEE ANNUAL WELLNESS FAIR HELD ON SEPT. 20TH

It was a great success and we wanted to give thanks to all the Vendors that participated this year!

- TLC/Anthem Health Screenings
- DELTA Dental
- Piedmont Virginia Community College
- Blue Ridge Health Department
- VA Dept. of Veterans Services
- Fluvanna/Louisa Housing Foundation
- Jefferson Pharmacy
- First Financial Group of America
- Alzheimer's Association
- Virginia Credit Union
- Firefly
- Anthem EAP
- Virginia Cooperative Extension Office
- Anthem Health and Wellness
- Anytime Fitness
- JLA Massage and Bodywork

We had over 50 employees attend this year!

Thank you to all the Vendors, Sponsors and Employees that helped make this possible!

Donna Snow- Human Resources Manager

Michele Hogan- Human Resources Assistant

- Fluvanna County Friends of the Library Book Sale is back!
 - Oct. 7-9 sale starts
 - Oct. 12-16 half-price sale
 - Oct. 18-23 \$4.00 bag sale
 - Large selection of books, CDs, DVDs, video games, and children’s items.
 - Located at 214 Commons Blvd, Palmyra, VA 22963
- Historic Courthouse Marker has been installed along Court Square just off of Rte. 15
- BOS Guidance
 - Meeting times for the Performing Arts Center
 - o Notification by Fluvanna Director of DSS for compliance with State policy for Department of Social Services
 - All non-DSS staff must sign in to the front desk (County staff, Board Members, residents, etc.)
 - o DSS building and Staff hours end at 4:30 pm. BOS meetings begin at 4pm.
 - o To be in compliance, everyone must sign in or we must push back the 1st meeting of the month to 5pm.



- Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Oct 20	7:00PM	Regular Meeting	Performing Arts Center
Wed	Nov 3	4:00 PM	Regular Meeting	Performing Arts Center
Wed	Nov 17	7:00PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 4:14pm, Vice Chair O’Brien opened the first round of Public Comments.

- Tricia Johnson, 317 Shannon Hill Rd, spoke in favor of the budget request for the Sheriff’s Office.

With no one else wishing to speak, Vice Chair O’Brien closed the first round of Public Comments at 4:16pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

JAUNT Annual Shareholders Meeting Proxy Designation – Eric Dahl, County Administrator

- Jaunt, Inc. will hold its annual shareholders’ meeting on Wednesday, October 13, 2021
- Jaunt needs the governing body to appoint a proxy to vote its shares at this meeting.
- Proxies will elect executive officers to the Jaunt Board of Directors, may be called upon to appoint the executive director position, and cast votes on any other matters that may come before them at shareholders’ meetings.

At 4:18pm, Vice Chair O’Brien handed the gavel over to Chair Sheridan.

MOTION:	Approve the designation of Mr. Tony O’Brien to act as proxy for the governing body at the Jaunt annual shareholders’ meeting on October 13, 2021.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Abstain	Yes	Yes
RESULT:	4-0-1				

Selection of Voting Credentials for the 2021 Virginia Association of Counties Annual Business Meeting – Eric Dahl, County Administrator

- Article VI, VACo Bylaws, states that each county shall designate a representative of its board of supervisors to cast its vote(s) at the Annual Business Meeting.
- Association’s Bylaws allow a county to designate a non-elected official from your county or a member of a board of supervisors from another county to cast a proxy vote(s) for your county.
- For your county to be certified to vote at the Annual Business Meeting, a completed Voting Credentials Form or a Proxy Statement must be submitted to VACo by November 1, 2021.

MOTION #1:	Approve Mr. Mike Sheridan be appointed Voting Delegate, representing Fluvanna County by casting votes at the 2021 Annual Business Meeting of the Virginia Association of Counties.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion				Second
VOTE:	Yes	Yes	Yes	Abstain	Yes
RESULT:	4-0-1				

MOTION #2:	Approve Tony O’Brien be appointed Alternate Delegate, representing Fluvanna County by casting votes at the 2021 Annual Business Meeting of the Virginia Association of Counties.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Abstain	Yes	Yes
RESULT:	4-0-1				

Sheriff’s Office Recruitment, Retention, and Compression Wage Adjustment – Sheriff Eric B. Hess and Major David Wells

At the August 18, 2021 Board of Supervisors meeting, the Sheriff’s Office demonstrated an urgent need to raise our starting salary and address pay compression so we may remain competitive and recruit and retain the quality law enforcement services this county demands and deserves.

The labor market has drastically changed over the last year due the pandemic and other circumstances and events specific to the law enforcement field.

- Responding to calls and interaction with members of the public, often in close contact, has made recruitment a challenge.
- Impacted recruitment further emphasizes the need to retain the highly trained and professional staff we currently have.
- Adjoining localities have recently significantly increased their starting and compression salaries making Fluvanna County non-competitive in the local labor market.
- Increased workload, deputy wellness risks, and a much higher complexity of operations.
- The pandemic has created a case backlog in our courts.
- Increased staffing needs due to screening, social distancing, and cleaning.
- The pandemic has affected state mental hospitals to the point they had to have closures, this increased our transport times for Temporary Detention Orders.
- The same strain on citizens’ mental state has also increased our workload on Emergency Custody Orders and persons in crisis calls.
- During the pandemic, we saw in 37% increase in intimate partner violence, that trend continues today.
- Increase in certain firearms related calls, including an increase in firearms used in felony offenses.
- The Sheriff’s Office is requesting premium pay be added to the deputy’s base wages so we may continue to offer professional and effective law-enforcement services to the citizens of this county by recruiting the best and most qualified applicants and retaining the staff we currently have. Premium Pay would add \$2 to \$5 per hour to the deputy’s base wage depending on seniority and assignment.

Funding Breakdown:

- Based on the feedback from our last presentation, we have developed two pay options for the Board to consider:

FCSO Pay Plan							
Sheriff’s Office Deputies							
	Pay Band	Min Per Hour	Annual (2184)	Annual increase	w/fringe (22%)	75% for FY22	w/fringe (22%)
Plan 1	105	\$20.7855	\$44,500.0000	\$212,000.0000	\$258,640.0000	\$159,000.0000	\$193,980.0000
	106	\$21.7491	\$47,500.0000				
	Pay Band	Min Per Hour	Annual (2184)	Annual increase	w/fringe (22%)	75% for FY22	w/fringe (22%)
Plan 2	105	\$21.0623	\$46,000.0000	\$263,000.0000	\$320,860.0000	\$197,250.0000	\$240,645.0000
	106	\$22.2436	\$49,000.0000				

ARPA Eligibility

- As of September 30, 2021, Fluvanna County staff have not received guidance from our auditors on ARPA fund eligibility. In addition to eligibility, some additional outstanding questions are:
 - If Premium Pay is additive and not permanent, is it treated like a stipend and would it have to be classified separately and not included in base pay?
 - Is it VRS eligible?
- Received ARPA guidance from our auditors on October 4th
 - Because premium pay is temporary in nature:

- It would have to be accounted for separately (almost like a stipend) and not be part of base pay.
- It would not be VRS eligible.
- The intent of utilizing the premium pay appears to be more in line with raising starting pay and being market competitive, rather than specifically addressing the impacts of Covid-19.

MOTION #1:	Approve the following Plan wage adjustment for Sheriff Deputies: Plan 2: Increase non-certified Deputy In Training minimum pay to \$46,000, certified Sheriff’s Deputy minimum pay to \$49,000 and provide a wage adjustment of \$2 to \$5 per hour above the deputy’s base wage depending on seniority and assignment, at an estimated additional cost of \$240,000 for FY22 and an estimated cost of \$320,000 for FY23 and beyond, effective October 24, 2021.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Abstain
RESULT:	4-0-1				

MOTION #2:	Approve funding for Plan 2 as follows: 1. Utilizing FY22 Unassigned Fund Balance for FY22 only for \$240,000.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Abstain
RESULT:	4-0-1				

Sheriff’s Office Hazard Pay One-Time Bonus – Sheriff Eric B. Hess and Major David Wells

- On August 10, 2021, House Bill 7001 became law. In that bill, there are provisions directing funds to the “Compensation Board for a one-time hazard pay bonus of \$3,000 for state-supported sworn officers of Sheriff’s Departments...” We would request these to be paid for the 22 Compensation Board covered sworn positions.
- The Compensation Board did a detailed review of the State and Local Fiscal Recovery Fund Interim Final Rule, which indicates that the ARPA defines “premium pay”, which is the eligibility category under which this bonus is approved, to mean “an amount up to \$13 per hour in addition to wages or remuneration the worker other receives.”
- As a result, any sheriff, sheriff’s deputy or regional jail officer receiving the \$3,000 bonus must have served in a sworn position in the sheriff’s office or regional jail for at least 231 hours, or approximately 5.8 weeks, as of the date of implementation of the bonus as determined by the locality or regional jail.
- Localities and regional jails will be required to certify that this requirement has been met when seeking reimbursement for the paid bonus.
- While the Compensation Board encourages each locality and regional jail to implement the bonus as soon as possible, the bonus must be implemented no later than November 30, 2021.
- In addition, the Sheriff’s Office would request the County utilize ARPA State and Local Fiscal Recovery Funds to fund the payment of a \$3,000 one-time hazard pay bonus to deputies who are not state supported and who were appointed before July 01, 2021.
- We have 15 non-state-supported deputies, and the bonus and FICA cost would be approximately \$48,443.
- Given the impacts and risk of COVID-19 as previously noted, all deputies should be entitled to the One-Time Hazardous Duty Bonus.

Funding Breakdown:

Hazard pay			
Sheriff’s Office Deputies	22 State Funded	X \$3,000	\$66,000.0000
	15 Non-Funded	X \$3,000	\$45,000.0000
		Total Needed	\$45,000.0000

- As of September 30, 2021, Fluvanna County staff have not received guidance from our auditors on ARPA fund eligibility.
- Received ARPA guidance from our auditors on October 4th
 - Just as the Commonwealth is using ARPA funds to pay deputy bonuses on behalf of the Compensation Board, the County ARPA funds would be an eligible use.

Auditor Guidance on Blanket ARPA Eligibility :

- To blanketly say all employees are essential workers is not adequate. The County would need to document how each position/section is critical to protecting the health and well-being of the County Residents.
- We have researched this matter, discussed internally and have concluded that similar to many COVID relief provisions, there is no concise guidance available to definitively support or refute the use of ARPA funds for premium pay to all local government employees. Therefore, if the County intends to provide premium pay to all employees, the County will need to adequately document the use of ARPA funds in this manner for each employee/position. The U.S. Treasury FAQs state the following, *“Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.”* It is our opinion the aforementioned statement is a condition that requires a more stringent examination of each employee position to determine eligibility for premium pay under ARPA funding. The County may include additional positions/sectors, however, the additional positions/sectors shall be critical to protect the health and well-being of County residents. It is our opinion that a blanket determination for all County employees will not be sufficient to document the inclusion of additional positions/sectors. The County will need to document how each position/sector is critical to protect the health and well-being of County residents.
- Specifically, the County should consider the following points to document the determination to provide premium pay to each position:
 - Document the key attributes and conclusion of how each sector and positions within each sector are critical *to protect the health and well-being of County residents*
 - Document the routine work schedules including the work location for those employees deemed essential – Treasury FAQs and Interim Final Rule define, in part, essential work as work involving regular in-person interactions or routine physical handling of items handled by others, among other criteria
 - Consider documenting how the position(s) are at a greater risk of not only contracting COVID-19 but who also represent demographics that are bearing disproportionate burden from the pandemic
 - Document the salary of the position and how the gross pay compares to the threshold of 150% of Virginia’s average annual wage (or County average annual wage, whichever is higher). For those employees deemed eligible for the premium pay that exceed this threshold, additional written documentation supporting this determination will be required.
- In closing, it is our opinion the County will need to assess each employee/position and sufficiently document the determination and supporting factors to be in compliance with guidance available from the US Treasury as of the date of this email.

MOTION #1:	Approve a \$3,000 one-time bonus for Sheriff Deputies as presented in Option 2: Approve a \$3,000 bonus to all 37 full-time Sworn Law Enforcement Officers (includes sheriff and deputies) with \$71,050 of funding to come from the Compensation Board and a cost of: \$48,443 to the County utilizing FY22 American Rescue Plan Act (ARPA) Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Approve a supplemental appropriation of \$71,050 to the Sheriff’s Office FY22 full-time salary and FICA budget lines to cover a one-time \$3,000 bonus for 22 Compensation Board funded sworn law enforcement officers, as required by the Compensation Board funding.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #3:	Approve a budget transfer of \$48,443 from the FY22 American Rescue Plan Act budget contingency line to the full-time salary/FICA budget lines to cover a one-time \$3,000 bonus for 15 sworn law enforcement officers.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

E911 – Emergency Medical Dispatch (EMD) and Compression Wage Adjustment – Sheriff Eric B. Hess and Michael Grandstaff, Director of Communications

- Emergency Medical Dispatch (EMD) is the essential initial point of contact for callers seeking medical assistance, providing a combination of telecommunications skills and medical instruction. EMD initiates and coordinates the most appropriate emergency medical service response while providing medical assistance to callers over the phone until help
- Fluvanna County's EMD Program is overseen by the County's Operational Medical Director. This program places dispatch under the jurisdiction of the Virginia Office of Emergency Medical Services. EMD is an entirely new added job function well above normal dispatching and is mandate by VA Code § 56-484.16:1.
- By January 1, 2022, our dispatchers must be able to provide High-quality telecommunicator cardiopulmonary resuscitation instruction" or "TCPR" means the delivery by trained 911 telecommunicators of high-quality cardiopulmonary resuscitation instruction for acute events requiring cardiopulmonary resuscitation, including out-of-hospital cardiac arrests.
- By JAN 01, 2024, they must be certified in complete EMD. However, By JAN 01, 2022 our dispatchers will be completely trained and certified in complete EMD as a practical matter, as no vendor provides only the initial TCPR training or certification. This standard requires increased training hours for all communications officers as well as recertification requirements.
- This also requires a dispatcher to remain on the phone with the caller until EMS arrives on scene, which we know can sometimes be an extended period. This prevents the dispatcher from answering any other emergency calls during this time frame.
- Sheriff Hess is requesting a pay adjustment (Plan 1 – 5% or Plan 2 – 6%) for the E911 communications staff for the implementation and required certifications needed for Emergency Medical Dispatch (EMD).
- It is anticipated the required training and certifications would be completed within the next month or two and increases would not be eligible until that time, if approved.
- In addition, there is a request for a 1.5% compression wage adjustment for any communications staff hired prior to July 1, 2021.

Funding Breakdown:

		FY23		FY22		
E911/Communications			Annual increase	w/fringe (22%)	75% for FY22	w/fringe (22%)
Plan 1	1.5%comp/5% EMD		\$54,000.0000	\$65,880.0000	\$40,500.0000	\$49,410.0000
Plan 2	1.5%comp/6% EMD		\$61,000.0000	\$74,420.0000	\$45,750.0000	\$55,815.0000

		FY23		FY22		
Alternative – Certification Pay Only			Annual increase	w/fringe (22%)	75% for FY22	w/fringe (22%)
Plan 1	5% EMD		\$41,580	\$50,728	\$31,185	\$38,048
Plan 2	6% EMD		\$48,800	\$59,536	\$36,600	\$44,652

ARPA Eligibility:

- As of September 30, 2021, Fluvanna County staff have not received guidance from our auditors on ARPA fund eligibility. In addition to eligibility, some additional outstanding questions are:
 - If Premium Pay is additive and not permanent, is it treated like a stipend and would it have to be classified separately and not included in base pay?
 - Is it VRS eligible?
- Received ARPA guidance from our auditors on October 4th
 - Because premium pay is temporary in nature:
 - It would have to be accounted for separately (almost like a stipend) and not be part of base pay.
 - It would not be VRS eligible.
 - The intent of utilizing the premium pay appears to be more in line with raising starting pay for implementing a new mandated program from the Commonwealth, rather than specifically addressing the impacts of Covid-19.

MOTION #1:	Approve a wage adjustment Plan for E911 staff: Plan 2: Increase E911 communication staff pay 6% after completion of Emergency Medical Dispatch (EMD) training and certification, plus a 1.5% compression wage adjustment for those staff hired prior to July 1, 2021, at an estimated additional cost of \$56,000 for FY22 and an estimated cost of \$75,000 for FY23 and beyond.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Approve funding for Plan 2 as follows: Utilizing FY22 E911 full-time salary vacancy savings for FY22 only for \$56,000.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

E911 – Hazard Pay One-Time Bonus – Sheriff Eric B. Hess and Michael Grandstaff, Director of Communications

- The Sheriff’s Office would request the County utilize ARPA State and Local Fiscal Recovery Funds to fund the payment of a \$1,500 one-time hazard pay bonus to full-time E911 staff and a \$750 one-time hazard pay bonus to part-time E911 staff, and were hired before July 01, 2021.
- They have 10 full-time staff and 1 part-time staff, and the bonus and FICA cost would be approximately \$16,955.

Funding Breakdown:

Hazard pay			
E911/Communications	10 Full-time	X \$1,500	\$15,000
	1 Part-time	x \$750	\$750
		Total Needed	\$15,750

- As of September 30, 2021, Fluvanna County staff have not received guidance from our auditors on ARPA fund eligibility.
- Received ARPA guidance from our auditors on October 4th
 - County ARPA funds may be an eligible use based upon the actual work performed as it relates to Covid-19.
 - Staff at nursing homes, hospitals, and home care settings; Workers at farms, food production facilities, grocery stores, and restaurants; Janitors and sanitation workers; Truck drivers, transit staff, and warehouse workers; Public health and safety staff; Childcare workers, educators, and other school staff; and Social service and human services staff.

Auditor Guidance on Blanket ARPA Eligibility :

- To blanketly say all employees are essential workers is not adequate. The County would need to document how each position/section is critical to protecting the health and well-being of the County Residents.
- We have researched this matter, discussed internally and have concluded that similar to many COVID relief provisions, there is no concise guidance available to definitively support or refute the use of ARPA funds for premium pay to all local government employees. Therefore, if the County intends to provide premium pay to all employees, the County will need to adequately document the use of ARPA funds in this manner for each employee/position. The U.S. Treasury FAQs state the following, *“Governments receiving Fiscal Recovery Funds have the discretion to add additional sectors to this list, so long as the sectors are considered critical to protect the health and well-being of residents.”* It is our opinion the aforementioned statement is a condition that requires a more stringent examination of each employee position to determine eligibility for premium pay under ARPA funding. The County may include additional positions/sectors, however, the additional positions/sectors shall be critical to protect the health and well-being of County residents. It is our opinion that a blanket determination for all County employees will not be sufficient to document the inclusion of additional positions/sectors. The County will need to document how each position/sector is critical to protect the health and well-being of County residents.
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 - Consider documenting how the position(s) are at a greater risk of not only contracting COVID-19 but who also represent demographics that are bearing disproportionate burden from the pandemic
 - Document the salary of the position and how the gross pay compares to the threshold of 150% of Virginia’s average annual wage (or County average annual wage, whichever is higher). For

those employees deemed eligible for the premium pay that exceed this threshold, additional written documentation supporting this determination will be required.

- In closing, it is our opinion the County will need to assess each employee/position and sufficiently document the determination and supporting factors to be in compliance with guidance available from the US Treasury as of the date of this email.

MOTION #1:	Approve a \$1,500 one-time bonus for ten full-time E911 staff and a \$750 one-time bonus for one part-time E911 staff at a cost of: A. \$16,955 to the County utilizing FY22 American Rescue Plan Act (ARPA) Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION #2:	Approve a budget transfer of \$16,955 from the FY22 American Rescue Plan Act budget contingency line to the full-time salary/FICA budget lines.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

2021 Fluvanna County Fair Review – Aaron Spitzer, Director of Parks and Recreation

Attendance

- This year's County Fair was a success with 5,312 to 6,500 visitors over the four days.
 - Thursday – 372
 - Friday - 1,422
 - Saturday - 3,518

Parks and Recreation Expenses

- Advertising - \$1,502
 - Fair Books.
- General Supplies - \$3,010
 - Fun Zone, Staff T-Shirts, Ace, Amazon, Walmart, and Lowes.
- Contract Services - \$12,777
 - Rick Haggard Entertainment, VA Tent Rental, Sunbelt (lights), Porta Johns, Dumpster, and Security from Sheriff's Office.
- Total Expenses = \$17,289

Parks and Recreation Revenues

- Gate Sales - \$9,873
 - 6,162 paying visitors; we did not take gate sales on Wednesday or for anyone under 18 years old on Thursday and everyday children under the age of 2 years old got in free.
- Carnival Ride Sales - \$11,228.75
 - \$100 for each food/concession as well as 25% of all ticket sales.
- Fair Vendors - \$4,072.50
 - 2 non-profits, 9 food, and 43 non-food.
- Total Revenue = \$25,174.25

Fair Board's Expenses

- Stage Entertainment - \$1,675
 - Crimson Current, Sam Lowe, Cheap Whiskey, and Wes Iseli.
- Fair Grounds Entertainment - \$16,569.25
 - Rodeo, Beer Garden, and Petting Zoo.
- Parking - \$3,215
 - HS Cross Country, HS Explorers, and Lenoir.
- General Supplies - \$1,512.97
 - Wristbands/bags, Card Reader, Golf Cart, Banners, and Home Arts ribbons.
- Total Expenses = \$22,972.22

Fair Board's Revenues

- Sponsors - \$14,625

- Farm Bureau, AAP Construction, Blue Ridge Beverage, Dominion Energy, Barry Meade Construction, E.W. Thomas Inc., Forest Pro, James River Brewery, James River Builders, Luckstone, Raymond Bishop MD, Snoddy’s Electrical Service Inc., Ashcraft Termite and Pest, Osteen Plumbing, Strong Team Realtors, Goodson Automotive, Modesto Farms, Fluvanna Economic Development, Natural Steps Child Development, Rafaly Electrical Contractors Inc., Sals, Augusta Coop, Barefoot Country Store, Devoted Hair Salon, Fork Union/Scottsville Pharmacy, James River Beverage Company, Local Eats, Southern Development, Digs Inc., Beverage Tractor, Critter Hill Farm, Orange Tire Inc., Weiss Optometrist.
- Gate Sales - \$6,268
 - Fair Board received \$1 per gate sale transaction over 3 days.
- Fair Ground Activities - \$16,534
 - Corn Hole tournament, Excavator challenge, Power Wheels derby, Beer Garden, and Rodeo.
 - Beer Garden had 232 sales (\$5 per drink).
 - Rodeo had 1,074 sales with 854 being 13 years+ (\$15 per ticket) and 220 being under 12 years old (\$10 per ticket).
- Total Revenue = \$37,427

2021 County Fair Balance

	<u>County</u>	<u>Fair Board</u>
▪ Total Revenue	\$ 25,174.25	\$ 37,427.00
▪ Total Expenses	\$ 17,289.00	\$ 22,972.22
▪ 2021 Balance	\$ 7,885.25	\$ 14,454.78

Special Needs Event

- Valley Amusements opened up rides and a few games for area youth and adults with special needs on Friday from 10am - noon.
 - Approx. 40 participants that came to this event.
 - EW Thomas provided meals for the participants and carnival staff.
- SPECIAL THANKS to Wade Parrish, Valley Amusements, the Fluvanna County Public Schools, Fluvanna County Fair Board, and Parks and Recreation who partnered together to provide this unique experience.

Home Arts Competition

- ECONOMIC DEVELOPMENT & TOURISM ADVISORY COMMITTEE helped out the Fluvanna Fair this year by stepping in to fill a major void when the Fair Board had no one to manage the Home Arts competition.
 - EDTAC took responsibility to get judges for events, staffing to collect items during the day, and staffing during Fair hours to show off the items submitted for judging.
 - There were 75 participants with 20 being youth entries.
 - There were a total of 20 judges come and volunteer their time judging the various categories items were submitted for. Each judge had a specialty they excelled in!

Recognitions

- 2021 Fair Board
 - President - Wade Parrish
 - Vice President/Secretary - Maria Graff
 - Treasurer - Channing Snoddy
 - Sponsorships - Kirsten Cropp
 - Marketing - Heather Hastings
 - Home Arts Director - Andy Sorrell
 - 4-H Director - Kim Mayo
 - Equipment & Flowers - George and Gene Goin
 - County Representatives - Dylan Morris and Aaron Spitzer
- Thanks to Fluvanna Fire and Rescue, Fluvanna Sheriff’s Department and State Police for being at the Fair to help out with any emergencies that arose!
- Special THANK YOU to the Economic Development Tourism Advisory Committee (EDTAC) for volunteering to fill a major void the Fair Board had this year and run the Home Arts area at the Fair!

2021 Redistricting Update – Eric Dahl, County Administrator & Kelly Belanger Harris, Assistant County Administrator

Redistricting – Requirements and Considerations

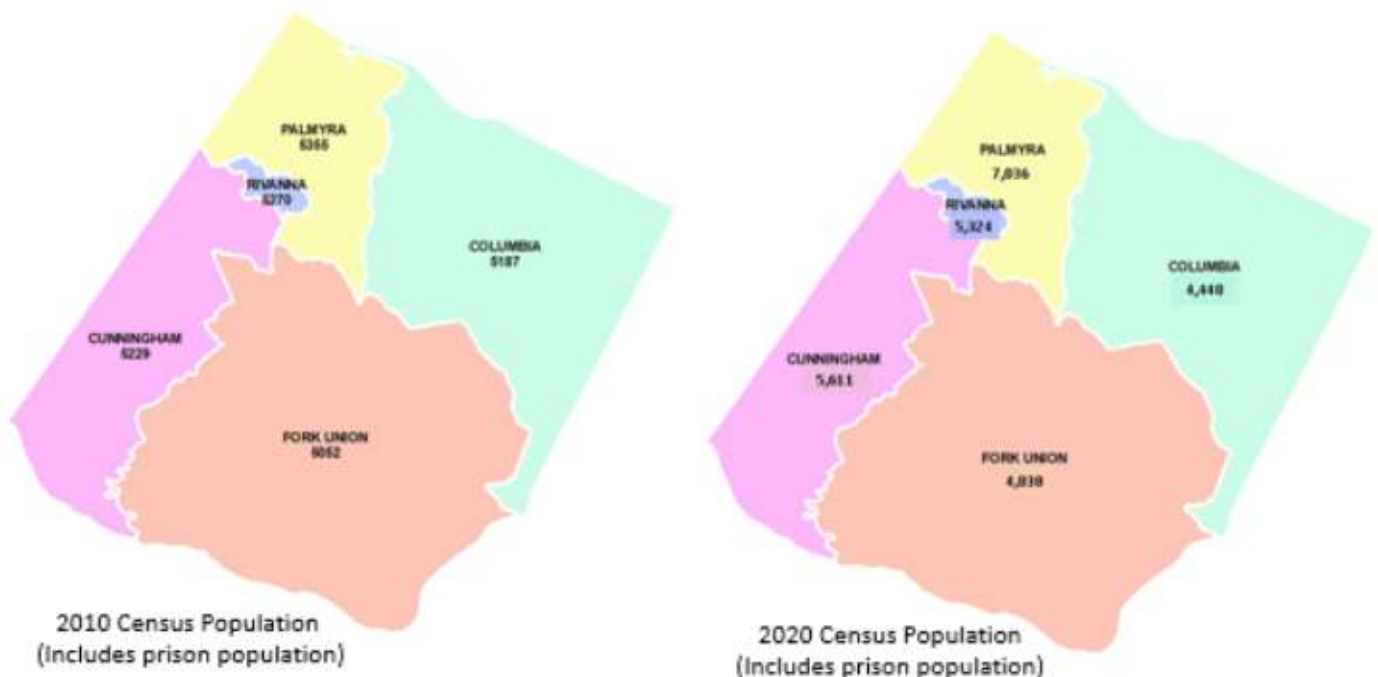
- Article VII, Section 5 of the Constitution of Virginia requires any locality that conducts elections by district to change its district boundaries every 10 years in the year ending in one.

- Redistricting must occur by Dec 31, 2021.
- Virginia Code 24.2-304.1 Section C. states “For the purposes of redistricting and reapportioning representation in 2021 and every 10 years thereafter, the governing body of a county, city, or town shall use the most recent decennial population figures for such county, city, or town from the United States Bureau of the Census, as adjusted by the Division of Legislative Services pursuant to § 24.2-314”.
 - Census data is available.
- Virginia Code 24.2-314, Population data; reallocation of prison population, Section 1. “A person incarcerated in a federal, state, or local correctional facility whose address at the time of incarceration was located within the Commonwealth shall be deemed to reside at such address”.
 - Fluvanna Women’s Correctional Center – adjustments have been made; a discrepancy was discovered

Redistricting & Adoption of Redistricting Ordinance

Timeline:

- Oct 6: Staff gives brief presentation to Board; Census data is available; statewide maps have been proposed; discuss timeline for County redistricting; discuss schedule for community meetings
- Between Oct 6 and Oct 20: Redistricting Committee meets
- Oct 20: Staff presentation to Board proposing new district maps; solicit Board feedback; schedule community meetings; Oct 20 – Nov 3: Community meetings; Redistricting Committee meets
- Nov 3: Discuss community feedback; proposed maps; Redistricting Committee feedback; request authorization to hold/advertise a public hearing on Dec 1, 2021 (Special Public Hearing)
- Nov 17: Board of Supervisors Meeting
- Nov 18 and Nov 25: Advertisement of public hearing and ordinance
- Dec 1 (Special Public Hearing): Public Hearing to solicit input on proposed redistricting maps and Redistricting Ordinance
- Dec 15: Adopt Redistricting Ordinance
- Adoption of Redistricting Ordinance: In order to meet the requirement for redistricting in 2021, the redistricting ordinance would need to be adopted by the second meeting in December (December 15, 2021.)
- Following adoption of Redistricting Ordinance:
 - County Attorney submits to office of Virginia Attorney General for issuance of a certification of no objection – if no objection interposed within 60 days of submission, certification of no objection is deemed issued
 - Copies of enacted changes, including certified copy of enacted ordinance, a GIS map showing the new boundaries, to be send to local electoral board, Virginia Department of Elections, Division of Legislative Services, and Secretary of the Commonwealth (will need to indicate that implementation is subject to Attorney General certification of no objection)



- Copy of ordinance including description of the boundaries and a map showing the boundaries of the districts to be recorded in the official BOS minutes
- By January 29: Redistricting anticipated to be complete following Attorney General certification of no objection



Census Blocks

Census Block 2024 – Fluvanna Women’s Correction Center = 241 individuals

Census Block 2023 – the parcel on which the Women’s Correctional Center sits = 796 individuals

Census Block 2023 allocated to Palmyra District

Census Block 2024 allocated to Columbia District

Voting District Population – Census 2020

2020 Census Population:

Columbia District = 4,216

Cunningham District = 5,632

Fork Union District = 4,858

Palmyra District = 6,240

Rivanna District = 5,340

Reapportionment:

“Ideal District Size”

5 Districts = 5,258

6 Districts = 4,381

7 Districts = 3,756



9 - CONSENT AGENDA

The following items were discussed before approval:

J - Proclaim October as Domestic Violence Awareness Month

The following items were approved under the Consent Agenda for October 6, 2021:

- *Minutes of September 15, 2021* – Caitlin Solis, Clerk to the Board
- *Proclaim October as Domestic Violence Awareness Month* – Eric M. Dahl, County Administrator
- *First Amendment to Computer Aided Dispatch Contract* – Cyndi Toler, Purchasing Officer
- *FY22 FCPS Grants Supplemental Appropriation* – Tori Melton, Management Analyst & Brenda Gilliam, Executive Director for Instruction and Finance
- *FY22 – 190 Commons Blvd Insurance Claim* – Tori Melton, Management Analyst
- *Approval of Open Space Contract for Carole A. Bryan* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Daniel V. and Josephine E. Corbin* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Matthew P. Gooch* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Stephen P. and Felicity G. Gooch* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Ernest J. & Carolyn H. Marrs* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Betty, Doris and Overton McGehee* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Pardee Virginia Timber 2 LLC* – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- *Approval of Open Space Contract for Frances W. Settle* – Andrew M. Sheridan, Jr., Commissioner of the Revenue

- Approval of Open Space Contract for the Bobby and Mildred Shumake Life Estate and Leslie D. Benson – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Approval of Open Space Contract for the Howard L. Staton – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- Approval of Open Space Contract for Valentine Associates LLC – Andrew M. Sheridan, Jr., Commissioner of the Revenue

MOTION:	Approve the consent agenda, for the October 6, 2021 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Burn Building Update – Eric Dahl, County Administrator

Burn Building Additional Funding Request

- The County sent a letter on July 16, 2021 to the Virginia Fire Services Board requesting additional funding for the Burn Building project (currently \$450K construction and \$30K engineering)
- Mr. Dahl attended the Virginia Fire Services Board meeting on September 24, 2021 to justify the additional funding request.
 - The request for additional funding was denied.
 - They stated the program grant amount is set and would not be modified.
 - It was stated that the issue with the bids we received was high Site Work costs. The grant covers the cost of the burn building construction, but does not cover Site Work.
 - With the denial for additional funding, Mr. Dahl requested a second grant extension.
 - The Virginia Fire Services Board approved the grant extension.
 - Completion of a second valid building permit and begin construction by November 14, 2022.
 - The new project completion date is now November 15, 2023

Cost Summary of Burn Building Projects

Cost Summary of Burn Building Projects

	<u>Metal Building</u>	<u>Site Work</u>	<u>Mobilization 5%</u>	<u>Contingency</u>	<u>Total</u>
Scott County Under construction	564,200.00	63,400.00	19,400.00	32,350.00	679,350.00
Montgomery County Complete 2019	444,891.00	124,053.00	37,000.00	30,777.00	636,721.00
Winchester County Complete 2020	438,800.00	129,799.50	39,000.00	31,984.00	639,583.50
Harrisonburg City Complete 2020	403,601.00		9,563.00	54,188.00	467,352.00
	<u>Building</u>	<u>Site Work</u>	<u>General Cond</u>	<u>OvHD-Prft-BD</u>	
Fluvanna County Bid process	478,797.00	309,716.00	99,980.00	99,228.00	987,721.00

Next Steps

- Issue a 3rd Invitation For Bid (IFB) for the Burn Building project.
- Allow 45 days for the IFB due date.
- Once bids come in, determine if additional funding is required.
- If additional funding is required, decide to provide the additional funding or not move forward with the project.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 6:57pm Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:57pm.

MOTION:	At 6:58pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.8 & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Prospective Industry, Legal Matters, and Public Safety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:32pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, October 6, 2021 at 7:33pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 John M. Sheridan
 Chair



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

PROCLAMATION 06 - 2021

Proclaiming October Domestic Violence Awareness Month

WHEREAS, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and societal barriers, and are supported by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

WHEREAS, no one person, organization, agency or community can eliminate domestic violence on their own—we must work together to educate our entire population about what can be done to prevent such violence, support victims/survivors and their families, and increase support for agencies providing services to those community members; and

WHEREAS, the Shelter for Help in Emergency has led the way in the County of Fluvanna in addressing domestic violence by providing 24-hour hotline services to victims/survivors and their families, offering support and information, and empowering survivors to chart their own course for healing; and

WHEREAS, the Shelter for Help in Emergency, recognized as an essential service provider during the COVID-19 global pandemic, continued to provide services and be a safe haven for victims of domestic violence in the County of Fluvanna; and

WHEREAS, the Shelter for Help in Emergency commemorates its 42nd year of providing unparalleled services to women, children and men who have been victimized by domestic violence;

NOW THEREFORE, BE IT RESOLVED, in recognition of the important work being done by the Shelter for Help in Emergency, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** the month of October 2021 as DOMESTIC VIOLENCE AWARENESS MONTH in the County of Fluvanna and urge all citizens to actively participate in the elimination of personal and institutional violence against women, children and men.

Passed and adopted this 6th day of October 2021.

John M. Sheridan
Chair, Board of Supervisors