

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
May 4, 2022
Regular Meeting 5:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
(*entered the meeting at 5:11pm*)
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT: Tony O'Brien, Rivanna District, Vice Chair

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Belanger Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:00pm, Supervisor Booker called to order the Regular Meeting of May 4, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the May 4, 2022 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- Happy belated birthday to Mr. O'Brien

Announcements and Updates - New Employees

- Donna Allen, Purchasing Officer, Finance department, Started April 25th

Staff and Community Recognitions

- We want to congratulate Lt Hurd on receiving an Unsung Hero Award from the Attorney General during Victim's Rights Week.
- Hurd received this award for his dedication in protecting children and investigating child abuse and child sexual exploitation cases.
- Great job LT Hurd, you are an asset to this county!

Carnival at Pleasant Grove Park

- Free entry and free parking
- Rides are \$1 per ticket or \$15 for an armband
 - Wed, May 11th 6-10pm
 - Thu May 12th 6-10pm
 - Fri, May 13th 5-10pm
 - Sat, May 14th 10am-3pm and 5-10pm
 - Contact Dylan Morris with questions (434)589-2016 or dmorris@fluvannacounty.org

Earth Day: Tire Collection Only

- Event was held on April 23, 2022 from 10am - 12pm.
 - Patrons were lined up before staff arrived at 8:15am.
 - First person in line was there at 7:30am.
- Two 51' trailers were brought in for the event.
 - Each trailer was \$1,800 and could be filled as much as possible.
 - Tires collected were +/- 1,100 (estimated 12 tires high x 3 rows wide x 30 rows long).
- Thanks to the following staff for working the event!
 - P&R - Lenwood Henderson, Dylan Morris, Eric Armentrout, Faith Stuart, Malinda Payne, and Aaron Spitzer.
 - PW - Jacob Lawrence, Shannon Race, James Sisson, and Anthony Tanner.
 - COAD - Eric Dahl.

May is National Foster Care Month

- Currently, there are 17 Fluvanna County children in foster care.
- There are 10 foster families approved through Fluvanna Social Services.
- A huge thank you to those families who selflessly give of themselves to make a difference in a child's life.
- Anyone who would like more information about foster care can call Fluvanna Social Services at 434-842-8221.

May is National Adult Abuse Prevention Month

- ADULT PROTECTIVE SERVICES is a program of the Adult Protective Services Division at the Department for Aging and Rehabilitative Services
- In state fiscal year 2021 there were 39,185 reports of adult abuse, neglect, and/or exploitation received by local departments of social services. 50% of APS reports were substantiated.
 - Types of abuse included self-neglect, neglect, financial exploitation, mental abuse, other exploitation, and sexual abuse.
- Report suspected abuse, neglect, or exploitation of adults to Adult Protective Services at your local department of social services or to the 24-hour, toll-free hotline at: (888) 832-3858 (888-83ADULT)

Hurricane Preparedness Week is May 1-7, 2022

- Be ready for hurricane season
 - Today you can determine your personal hurricane risk, find out if you live in a hurricane evacuation zone, and review/update insurance policies.
 - Now is the time to replenish hurricane emergency supplies and start thinking about how you will prepare your home for the coming hurricane season.
 - If you live in hurricane-prone areas, you are encouraged to complete these simple preparations before hurricane season begins on June 1.
 - Learn more at <https://www.noaa.gov/hurricane-prep>

Next BOS Meetings:

Mr. Dahl mentioned adding a 5:00pm work session on the May 18, 2022 meeting.

Day	Date	Time	Purpose	Location
Wed	May 18	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Jun 1	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Jun 15	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:09pm, Supervisor Booker opened the first round of Public Comments.

- Perrie Johnson, 229 Pine Ln, thanked the Board of Supervisors for fully funding the Fluvanna County School budget.

With no one else wishing to speak, Supervisor Booker closed the first round of Public Comments at 5:10pm.

6 - PUBLIC HEARING

None.

- *Mr. Sheridan entered the meeting at 5:11pm and the gavel was passed back to him.*

7 - ACTION MATTERS

Human Resources Department Position Reclassification – Eric Dahl, County Administrator

- The position reclassification for the Human Resources Department is being recommended to reflect the current essential functions for the Director of Human Resources position, as compared with the Human Resources Manager position.
- The duties and responsibilities to reclassify this to a director is comparable to other director positions within our organization and also as compared to similar competing local government organizations within our surrounding job market.
- The reclassified Position Description for the Director of Human Resources has been updated to reflect actual duty requirements for the existing position.
- The proposed change for FY22 will require additional funding of \$2,114 to cover salary and benefits, with such funding to come from the FY22 personnel contingency budget.
- For FY23, the proposed change will require additional funding of \$13,738 to cover salary and benefits, with such funding to come from a combination of the FY23 personnel contingency budget and funding for the implementation for the Compensation Study once it is completed.

MOTION:	Approve the reclassification of the position description for the Human Resources Manager, Pay Band 21 to the Director of Human Resources, Pay Band 24, with funding in the amount of \$2,114 for FY22 to come from the personnel contingency.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

7A – BOARDS AND COMMISSIONS

- Due to administrative oversight, a Library Board of Trustees application was inadvertently left out of the package. Library Board applications will be brought back at the next meeting so all can be reviewed.

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/ REAPPT	BEGINS TERM	ENDS TERM
JAUNT Board	<u>Leslie Woodfolk Haskins</u>		Appt	7/1/2022	6/30/2025
Monticello Area Community Action Agency (MACCA) – Fluvanna Representative	<u>Ryant Washington</u>		Appt	5/4/2022	10/31/2023
Parks and Recreation Advisory Board - Youth Representative	<u>Madeline Fulk</u>		Reappt	10/1/2021	9/30/2024
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

8 - PRESENTATIONS

AARP Charter for a Livable Community – Marta Keane, Executive Director, JABA

Marta Keane, Executive Director of JABA, spoke on behalf of Charlottesville Area Alliance (CAA) to petition the Board of Supervisors to apply to become a member of the AARP Network of Age-Friendly Communities

- After some discussion, the Board asked staff to bring the charter back as an agenda item in August.

Aqua Virginia Update – John J. Aulbach II, P.E., President, Aqua Virginia, Inc.

John J. Albach II, President of Aqua Virginia, Inc., Josh Harris, Environmental Compliance Manager at Aqua Virginia, Inc., and Terry Blankenship, PE Engineer at Aqua Virginia, Inc., gave an in depth presentation to the Board of Supervisors on the Lake Monticello Water and Wastewater systems, and environmental and regulatory responsibilities.

9 - CONSENT AGENDA

The following items were discussed before approval:

E - Minutes of April 20, 2022 – Caitlin Solis, Clerk to the Board

The following items were approved under the Consent Agenda for May 4, 2022:

- *Minutes of April 20, 2022* – Caitlin Solis, Clerk to the Board
- *FY23 CSA Provider Agreement* – Bryan Moeller, CSA Coordinator
- *Procurement Policy Update* – Eric Dahl, County Administrator
- *CRMF - Grinding of Additional Storm Damage Brush* – Dale Critzer, Assistant Director of Public Works
- *Position Description for Human Resources Generalist* – Donna Snow, Human Resources Manager

MOTION:	Approve the consent agenda, for the May 4, 2022 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

None

12 - PUBLIC COMMENTS #2

At 7:12pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 7:12pm.

13 - CLOSED MEETING

MOTION:	At 7:13pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – Employee resignation and Litigation – Actual litigation in connection with the Zion Crossroads Water and Sewer Project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

MOTION:	At 7:57pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, May 4, 2022 at 7:58pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	4-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair