

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
September 21, 2022
Regular Meeting 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:04pm, Chair Sheridan called to order the Regular Meeting of September 21, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the September 21, 2022 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Dustin Herndon, Deputy Sheriff, Sheriff's office, Started September 12th

Drive-thru Rabies Clinic

- Pleasant Grove Park 271 Pleasant Grove Drive Palmyra, VA 22963
- Saturday, September 24, 2022, 9:00am to 12:00pm, COST: \$10.00 (cash only)

Dominion Energy will complete controlled demolition of Brema Power Station, located in Brema Bluff, Fluvanna County.

- Friday, September 23, 2022, Approximately 10:00AM
- Weather delay date is Saturday, September 24, 2022
- Closures of the following public areas will take place starting at 9:15AM:
 - Brema Road, between the Brema Post Office and 1268 Brema Road
 - James River, from the Brema Bluff Boat Launch and ½ mile downstream
 - Reopening of these areas anticipated by 11:00AM

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Oct 5	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Oct 19	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Nov 2	5:00 PM	Regular Meeting	Performing Arts Center

- Mr. Sheridan mentioned the Rivanna Conservation Alliance is looking for volunteers to pull tires out of the Rivanna River on Saturday, September 24, 2022.

5 - PUBLIC COMMENTS #1

At 7:10pm, Chair Sheridan opened the first round of Public Comments.

- Rachel Ferrell, 107 Riverside dr., thanked the Board for the safety study resolution on the agenda, and expressed her concerns with the intersection on South Boston Rd and River Ridge Drive and the Riverside Gate.
- Bruce Bowling, 116 Rivanna St., Commented on the Board of Supervisors' mission statement and applying the statement to the Columbia area.
- Corven Flynn, 319 Shiloh Church Rd., made comments regarding the June 15, 2022 and September 7, 2022 Board of Supervisors meetings, and Board meeting minutes, generally.
- Cyndra Kerley, TM 17-15-X, made comments regarding the lack of any response to multiple emails sent directly to all Supervisors requesting the policy on electronic meetings. Mrs. Kerley also spoke broadly on transparency and State Code requirements.
- Brittany Gray, 2 Watt Cir, shared her safety concerns in the roadways around riverside section.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:34pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Requesting Part-time Temporary Clerk Position be Reclassified as Permanent Part-time Deputy Registrar Position

– Joyce Pace, General Registrar

- Ms. Pace gave a brief presentation requesting the Board of Supervisors approve the reclassification of the Part-time Temporary Registrar Clerk position to the Permanent Part-time Deputy Registrar position.

MOTION:	Approve the reclassification of the Temporary Part Time Registrar Clerk position, to a Permanent Part-Time Deputy Registrar, with the additional funding to come from FY23 Personnel Contingency.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise a Public Hearing for Noise Control Ordinance – Eric Dahl, County Administrator & Fred Payne, County Attorney

- The principal purpose of this action would be to provide for a new standard for review of noise complaints which the Sheriff believes will be easier and more equitable to enforce, as well as to substitute civil penalties as specifically authorized by statute in lieu the current criminal penalties.
 - Staff is requesting authorization to advertise for a public hearing on October 19, 2022, repealing Chapter 15.1 and adding new Chapter 15.2 to regulate excessive noise and activities related and to provide for penalties for violations.
- After some discussion, the Chair asked for a vote.

MOTION:	Approve an authorization to advertise a Public Hearing for "AN ORDINANCE TO REPEAL CHAPTER 15.1 OF THE FLUVANNA COUNTY CODE AND TO ADD A NEW CHAPTER 15.2 IN ITS PLACE TO REGULATE EXCESSIVE NOISE AND ACTIVITIES RELATED THERETO AND TO PROVIDE FOR PENALTIES FOR VIOLATIONS THEREOF."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Revised Board of Supervisors Mission Statement – Eric Dahl, County Administrator and Kelly Harris, Assistant County Administrator

- During the 2022 Leadership Retreat, discussion centered around a revision of the Mission Statement in order to accurately reflect the goals of the Board of Supervisors, as well as the community.

Mission Statement adopted in 2016:

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the delivery of competitive public services and programs in an efficient and effective manner.

Option #1:

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of **core services and programs, while preserving the unique identity and rural character of the county.**

Option #2:

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through **attractive, efficient, and effective core services and programs, while preserving the rural character of the county.**

Option #3: (Same as #1, removes “committed”)

Fluvanna County provides an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the county.

Option #4: (Same #3, removes “for our citizens and businesses”)

Fluvanna County provides an excellent quality of life through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the county.

MOTION:	Adopt the revised Mission Statement, Option #1 as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	No	Yes
RESULT:	4-1				

2022-2023 Board of Supervisors Two Year Plan – Eric Dahl, County Administrator and Kelly Harris, Assistant County Administrator

- The Board’s Two Year Plan are those goals identified during the 2022 Leadership Retreat. Previously, the Board’s goals were called Strategic Initiatives.
- Categories
 - Service Delivery
 - Communication
 - Project Management
 - Community Development and Enrichment
 - Financial Stewardship and Efficiency

MOTION:	Adopt the Board’s 2022-2023 Two Year Plan, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Economic Development Strategic Plan – Jennifer Schmack, Director of Economic Development

A focus on People, Prosperity and Placemaking will support a vibrant economy and enhance our Quality of Life.

- People – Improve employment opportunities to elevate residents and businesses.
 - Position Fluvanna County’s workforce for success through skills development.
 - Develop talent attraction initiatives to grow opportunities in Fluvanna County.
 - Showcase residential real estate to attract, retain, and grow available talent.
- Prosperity – Attract and retain industries that advance our communities.
 - Retain existing industries that build upon our strengths.
 - Attract growth-oriented sectors aligning with our economic objectives.
 - Foster entrepreneurship with Fluvanna County.
 - Improve the variety of commercial real estate options to support business attraction, retention and expansion efforts.
- Placemaking – Enhance the spaces where people live, work, and play in Fluvanna County.
 - Prioritize infrastructure to meet the needs of residents and businesses.
 - Leverage tourism assets to boost visitor appeal.

Goals:

1. Position Fluvanna County as a business-friendly county with competitive assets in the Central Virginia Region.
2. Foster entrepreneurship, business growth, and expansion in Fluvanna County through business retention efforts.
3. Develop new and enhance existing tourism experiences, activities, and events in Fluvanna County to increase tourism attraction.
4. Support Fluvanna County businesses with talent recruitment and retention challenges.

- After a lengthy discussion, the Chair asked for a vote.

MOTION:	Adopt the FY 2023 – FY 2028 Economic Development Strategic Plan, as presented				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion			Second	
VOTE:	Yes	Yes	No	Yes	Yes
RESULT:	4-1				

VDOT Safety Study on South Boston Road – Eric Dahl, County Administrator

- Over the years, there has been much discussion around the safety concerns at the intersection of South Boston Rd. (Rt. 600), where it intersects with River Ridge Dr. and the Riverside Gate in Lake Monticello.
- In order for VDOT to assess any safety or speed concerns in the area, it was recommended by VDOT for the Board of Supervisors to request a Safety Study.
- The Safety Study will look at many factors in this area and any outcomes may require the collaboration between VDOT, Fluvanna County and the Lake Monticello Owners' Association.

MOTION:	Adopt a resolution requesting a Safety Study on Route 600 (South Boston Road) in the Palmyra district around and beyond the intersection of River Ridge Drive and the Riverside Gate of Lake Monticello				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

8 – PRESENTATIONS

Jaunt Presentation – Ted Rieck, CEO, Jaunt, Inc.

Mr. Rieck presented the FY22 Annual Report including Jaunt's mission, driver metrics, FY22 trip purpose for Fluvanna County, and Jaunt initiatives (Alternative fueled vehicles, Microtransit, Transit Development Plan (TDP), and Advertising).

2022 Fluvanna County Fair Review – Aaron Spitzer, Director of Parks and Recreation

Attendance

- This year's County Fair was a success with 7,148 to 8,000 visitors over the four days.

Parks and Recreation Expenses

- Advertising - \$2,511.72
 - Fair Books, Fair Tri-Folds and Fluvanna Review ads (3).
 - Budget - \$2,000.00
- General Supplies - \$1,194.29
 - Donation (\$5,000) from Food Lion was accepted by the county and used for the bounce houses due to tax information needed by Food Lion.
 - Fun Zone, Staff T-Shirts, Ace, Amazon, Walmart, and Lowes.
 - Budget - \$3,000.00
- Contract Services - \$12,827.80
 - Gibson Tent Rental, Sunbelt (lights), Porta Johns, Dumpster, and Security from Sheriff's Office.
 - Budget - \$13,600.00
- Total Expenses = \$16,533.81

Parks and Recreation Revenues

- Gate Sales - \$14,299.00
 - 7,148 paying visitors; we did not take gate sales on Wednesday or for anyone under 18 years old on Thursday and everyday children under the age of 2 years old got in free. Closed the gate early Friday and Saturday, staffing issues/needs.
- Carnival Ride Sales - \$16,932.00
 - \$100 for each food/concession (11) as well as 25% of all ticket sales.
- Fair Vendors - \$4,102.50
 - 3 Sponsors, 14 food, and 39 non-food.
 - Total Revenue = \$35,333.50

Fair Board's Expenses

- Stage Entertainment - \$2,725.00
 - Crimson Current, Sam Lowe, Cheap Whiskey, Wes Iseli, and Silver Creek.
- Fair Grounds Entertainment - \$21,006.00
 - Virginia Giant, Beer Garden, Rodeo, Barrel Train and Petting Zoo.
- Parking - \$1,000.00
 - Troup 154 (Friday night & Saturday day).
- General Supplies - \$8,135.09
 - Wristbands/bags, Card Reader, Golf Cart, Banners,

Tent Rental, Signs, and Volunteers.

- Total Expenses = \$32,866.09

Special Needs Event

- Valley Amusements opened up rides and a few games for area youth and adults with special needs on Friday from 10am - noon. Approx. 60 participants that came to this event.
- EW Thomas and S&N Communication whom provided meals for the participants and staff.
- SPECIAL THANKS to Wade Parrish, Valley Amusements, S&N Communication, the Fluvanna County Public Schools, Fluvanna County Fair Board, and Parks and Recreation whom partnered together to provide this unique experience.

Home Arts Competition

- The Sorrell Family (Andy & Kristen) organized and ran the competition this year – very difficult to secure volunteers & judges
- Over 150 entries (double 2021) - 50 from children and over 30 from youth
- New for 2022 - Expanded Age Groups
 - Children (10 & under), Youth (11-17) & Adult (18+) – All children entries received ribbons, regardless of award status)
 - Expanded Categories – Flowers, Fine Arts, Homemade Crafts
 - Website with entry & judging info & Online pre-registration (over 100 pre-registered)

Recognitions

- 2022 Fair Board
 - President - Wade Parrish
 - Vice President/Secretary - Maria Graff
 - Treasurer - Channing Snood
 - Sponsorships - Kirsten Cropp
 - Marketing - Heather Hastings
 - Home Arts Director - Andy Sorrell
 - 4-H Director - Kim Mayo
 - Equipment & Flowers - George and Gene Goin
 - County Representatives - Dylan Morris and Aaron Spitzer
- Thanks to Fluvanna Fire and Rescue, Fluvanna Sheriff’s Department and State Police for being at the Fair to help out with any emergencies that arose!
- Special THANK YOU to all the volunteers that helped at various events throughout the Fair!

9 - CONSENT AGENDA

The following items were discussed before approval:

J - Minutes of September 7, 2022 – Caitlin Solis, Clerk to the Board

The following items were approved under the Consent Agenda for September 21, 2022:

- *Minutes of August 27, 2022 Planning Retreat* – Caitlin Solis, Clerk to the Board
- *Minutes of September 7, 2022* – Caitlin Solis, Clerk to the Board
- *CRMF - FMS VACORP Vandalism and Theft Reimbursement* – Don Stribling, FCPS
- *FY22 Sheriff’s Office Budget Transfer* – Tori Melton, Director of Finance
- *FY23 FCPS Grants Supplemental Appropriation* – Brenda Gilliam, Executive Director for Instruction and Finance
- *Proclaiming October as Community Planning Month* – Douglas Miles, Community Development Director

MOTION:	Approve the consent agenda, including the correction of a typographical error in the Minutes of September 7, 2022, for the September 21, 2022 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion			Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

TBD

11 - NEW BUSINESS

TBD

12 - PUBLIC COMMENTS #2

At 10:14pm, Chair Sheridan opened the second round of Public Comments. With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 10:14pm.

MOTION:	At 10:15pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3, A.5 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing, Real Estate – Fork Union Real Estate Acquisition, Prospective Industry – Prospective Business, and Legal Matters – Actual Litigation in Connection with the Zion Crossroads Water and Sewer Project.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 10:53pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, September 21, 2022 at 10:54pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion			Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
 Clerk to the Board

John M. Sheridan
 Chair



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 16-2022

A RESOLUTION REQUESTING SAFETY STUDY ON ROUTE 600 (SOUTH BOSTON ROAD) IN THE PALMYRA DISTRICT

At a Regular Meeting of the Fluvanna County Board of Supervisors held in the Carysbrook Performing Arts Center at 7:00 PM on Wednesday, September 21, 2022, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, it is the intention of the Fluvanna County Board of Supervisors to protect the health, safety, and welfare of all its citizens; and

WHEREAS, the Board of Supervisors feels there is a need for an appropriate Safety Study on Route 600 (South Boston Road) from before the intersection of Route 1040 (Broken Island Road) traveling North along Route 600 (South Boston Road) to the intersection at Route 618 (Lake Monticello Road), as the current intersection of River Ridge Drive and the Riverside Gate is hazardous and needs to be evaluated for any safety or speed concerns; and

WHEREAS, the Board of Supervisors feels that the safety on this roadway at this intersection can be significantly improved by assessing many factors in the area, and any outcomes may require the collaboration between VDOT, Fluvanna County and the Lake Monticello Owners’ Association; and

NOW, THEREFORE BE IT RESOLVED, on this 21st day of September 2022, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation conduct a safety study on Route 600 (South Boston Road) around the intersection of River Ridge Drive and the Riverside Gate of Lake Monticello to establish a less dangerous intersection; and

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the Regular Meeting of the Board held on the 21st day of September 2022;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					
Chris Fairchild, Cunningham District	X					

Attest:

 John M. Sheridan, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
PROCLAMATION 04-2022



**Proclaiming October As Community Planning Month In Fluvanna County, Virginia:
Planning for a Better Fluvanna through the Comprehensive Plan Process**

WHEREAS, change is constant and affects all cities, towns, counties, and other local, state and federal places; and throughout 2022 we have been working through Fluvanna County's adopted Comprehensive Plan; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work and live and through the current amendment of the County's 2015 Comprehensive Plan; and

WHEREAS, community planning provides an opportunity for all County residents to be meaningfully involved in making the choices that determine the future of their own community through the local planning process; and

WHEREAS, the full benefits of planning requires public officials and our residents to understand, support, and expect excellence in planning and plan implementation and to also participate to have a better future; and

WHEREAS, The American Planning Association (APA) and its professional institute, the American Institute of Certified Planners (AICP), endorse National Community Planning Month, as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our overall environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the planning commission and others who have contributed their time and expertise to the overall improvement of the County of Fluvanna, Virginia; and

WHEREAS, we recognize the many valuable contributions that are made by the Planning staff members in the County of Fluvanna, Virginia and we extend our heartfelt thanks for the continued commitment to local public service by these well trained professionals that include staff members with AICP, CZA, and CZO certifications;

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October 2022 is hereby designated as Community Planning Month in the County of Fluvanna, Virginia in conjunction with the celebration of National Community Planning Month in the USA, by the Fluvanna County Board of Supervisors this 21st day of September, 2022.

Passed and adopted this 21st day of September 2022.

John M. Sheridan, Chair
Fluvanna County Board of Supervisors