

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
November 2, 2022
Regular Meeting 5:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (*entered meeting at 5:11pm*)

Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:01pm, Vice Chair O'Brien called to order the Regular Meeting of November 2, 2022. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the November 2, 2022 Regular Meeting of the Board of Supervisors, as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Absent
RESULT:	4-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Staff and Community Recognitions
Happy Birthday Mrs. Booker!
- November 8th

Announcements and Updates - New Employees

- Matthew Mitchell, Water-Utility System Manager, Public Works, Started October 24th
- Lauren Johnson, Human Services Assistant III, Social Services Department , Started October 25th

18th Annual Halloween Event

- Held on October 29 from 6:30 - 8:30pm.
- Activities included a Trunk or Treat area and a semi-scary haunted trail walk. There was a 30 - 40 minute wait time to start the Trunk or Treat activity.
- Attendance was 1,300+ people; 1,145 children and adults went on our semi-scary trail walk but some in attendance only did the trunk or treat part.
- There were 22 registered vehicles to hand out candy. Trunks included County departments, residents, businesses, and community groups.
- Thanks to the Boy Scout Troop 138, Girl Scout Troop 1154, High School SGA and FUMA Interact Club for help with the semi-scary trail! Thanks to Boy Scout Troop 154 for helping with parking!

The Library was awarded a grant of \$6,000 from the State Library of VA using ARPA funds for a privacy pod for our facility (it is in our computer lab).

- This is a sound proof pod that can provide privacy for people to have online Tele Health appointments, meetings, trainings or job interviews.
- It has ventilation and utilizes the Library's WiFi.
- We qualified for this grant because Fluvanna was deemed to have a limited access to healthcare facilities in our County.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Thu	Nov 10	8:30AM	Elected Officials Breakfast	Library
Wed	Nov 16	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Dec 7	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Dec 21	7:00 PM	Regular Meeting	Performing Arts Center

- At 5:11pm, Chair Sheridan entered the meeting.

5 - PUBLIC COMMENTS #1

At 5:11pm, Vice Chair O’Brien opened the first round of Public Comments.

- Corven Flynn, 319 Shiloh Church Rd, made comments regarding the assessments of industrial property.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 5:16pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Approval of the TJPDC Regional Legislative Program – David Blount, Deputy Director/Director of Legislative Services, TJPDC

David Blount presented the Thomas Jefferson Planning District Commission Draft Legislative Priorities for 2023 including, public education funding, budgets and funding, and broadband.

MOTION:	Approve the 2023 Thomas Jefferson Planning District Legislative Program as presented.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Motion			Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Authorization to Advertise Chapter 8 Fire Protection and Public Safety Ordinance – Eric Dahl, County Administrator

The current Chapter 8 Fire Protection and Public Safety ordinance is being significantly revised to allow the County in the near future to establish a Fluvanna County Department of Emergency Services, which allows the County to hire employee’s to provide EMS, and assist to augment the existing volunteer agencies providing EMS. The reenacted Chapter 8 Fire Protection, Emergency Services, and Public Safety ordinance primary additions set forth the establishment of the County Department, defines the power and duties of volunteer agencies, defines members of a the official safety program, establishment and composition of the system, responsibility and roles within the system, creates a Fluvanna County System Advisory Board and defines the responsibilities, and outlines system policy requirements and compliance.

Chapter 8 - Fire Protection, Emergency Services and Public Safety

- Sec. 8-1 – Definitions: Existing section (currently Sec. 8-6-2), but expanded.
- Sec. 8-2 - Establishment of the Fluvanna County Department of Emergency Services: New, establishes a County Department of Emergency Services.
- Sec. 8-3 – Volunteer Agencies: Existing section (currently Sec. 8-1), expanded to include importance, powers, duties and responsibilities.
- Sec. 8-4 – Official Safety Program: Existing section (currently Sec. 8-3).
- Sec. 8-5 – Establishment and Composition of System: New, establishes the Fluvanna County Coordinated Fire and Rescue System, made of an EMS Department and Volunteer Agencies.
- Sec. 8-6 – Responsibilities of the System: New, sets forth responsibilities of the system.
- Sec. 8-7. – Emergency Medical Services Agency Chief: New, establishes oversight of the EMS Department, which would initially be the County Administrator.
- Sec. 8-8. – Fluvanna County System Advisory Board established: New, creates an advisory board to the EMS department, made up of County staff and the FRA.
- Sec. 8-9. – Fluvanna County System Advisory Board Responsibilities: New, sets responsibilities of the advisory board.

- Sec. 8-10. – Fluvanna County System Policies: New, establishes a requirement for following applicable federal and state law and County Code, and system policies, if applicable. The Department and Volunteer Agencies have different policies that will meet the requirements, but there could be system wide policies at a later date.
- Sec. 8-11. – Compliance with System Policies; Remediation: New, establishes compliance with the policies.
- Sec. 8-12. – Criminal and driving record checks: New, establishes a requirement for the Department and Volunteer Agencies to check criminal and driving records.
- Sec. 8-13. - Regulations governing use of County fire trucks: Existing section (currently Sec. 8-2).
- Sec. 8-14. - Certification of firefighters aged 16 years and older: Existing section (currently Sec. 8-4).
- Sec. 8-15. - Disposal of unclaimed personal property in the possession of the Sheriff: Existing section, (currently Sec. 8-5).
- Sec. 8-16. - Emergency medical services cost recovery: Existing section (currently Sec. 8-6).
- Sec. 8-16-1. - Purpose and finding of fact: Existing section (currently Sec. 8-6-1).
- Sec. 8-16-1. - Purpose and finding of fact: Existing section (currently Sec. 8-6-1).
- Sec. 8-16-2. - Definitions: Existing section (currently Sec. 8-6-2).
- Sec. 8-16-3. - Permits required: Existing section, (currently Sec. 8-6-3).
- Sec. 8-16-4. - Fees for emergency medical services vehicle transports: Existing section (currently Sec. 8-6-4).
- Sec. 8-17. - Employment of off-duty deputy sheriffs: Existing section (currently Sec. 8-7).

Fiscal Impact

- Fiscal impact will be determined based upon the future EMS department structure selected and the number of associated employees needed within the structure.
- At minimum, the County already has a little over \$1.0M built into the existing budget to cover start-up costs for the Department of Emergency Services.

MOTION:	Approve County Staff and the County Attorney to prepare and advertise the Notice of a Public Hearing to be held on December 7, 2022, at 7:00 pm, contained in the Board packet for the proposed: Ordinance to: (i) repeal Chapter 8 Fire Protection and Public Safety of the Fluvanna County Code, in its entirety; and (ii) adopt and reenact the proposed attached replacement Ordinance entitled Chapter 8 Fire Protection, Emergency Services, and Public Safety of the Fluvanna County Code, in its entirety.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Resolution Recommending Appointment to the Board of Equalization – Eric Dahl, County Administrator
§ 58.1-3370. Appointment.

- The circuit court having jurisdiction within each city and each county other than those counties operating under § 58.1-3371 shall, in each tax year immediately following the year a general reassessment or annual or biennial assessment is conducted in such city or county, appoint for such city or county a board of equalization of real estate assessments, unless such county or city has a permanent board of equalization appointed according to law.

§ 58.1-3374. Qualifications of members; vacancies.

- Every board of equalization shall be composed of not less than three members nor more than five members or the number of local election districts in the locality, whichever is greater.
- In addition to such regular members, at the request of the local governing body, the circuit court for any locality shall appoint one alternate member in the case of a board with less than five members.
- All members of every board of equalization, including alternate members, shall be residents, a majority of whom shall be freeholders, in the county or city for which they are to serve and shall be selected from the citizens of the county.
- Appointments to the board of equalization shall be broadly representative of the community. Thirty percent of the members of the board shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals, and at least one such member shall sit in all cases involving commercial, industrial or multi-family residential property, unless waived by the taxpayer.

Recommended Appointees to the Board of Equalization for 2023

- Mr. Daniel T. Nunziato – Cunningham District
- Mrs. Gloria Vest – Columbia District
- Mr. Ron Lauziere – Cunningham District
- Mr. Scott Marshall – Cunningham District
- Mr. Nelson Cook Jr. – Columbia District

MOTION:	Adopt a resolution entitled, “A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

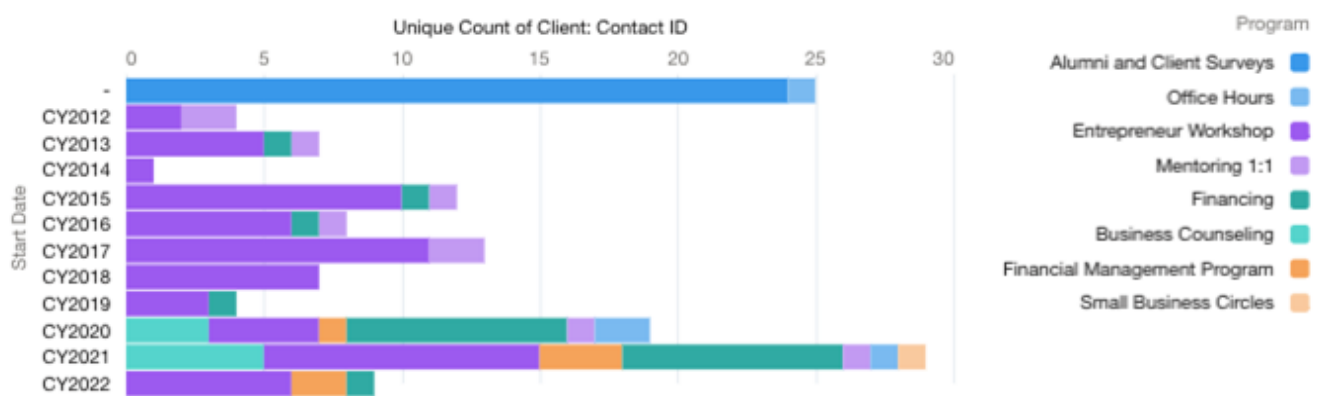
8 – PRESENTATIONS

Community Investment Collaborative (CIC) Update – Stephen Davis, President – Community Investment Collaborative

- CIC is a Community Development Finance Institution (CDFI) founded in 2012. They host the Central Virginia Small Business Development Center; *with the mission to strengthen the community and contribute to economic development by fueling the success of under-resourced entrepreneurs through education, mentoring, micro-lending and networking.*

CIC Clients Served in Fluvanna

Program engagements by program



[View Report \(Program engagements demographics\)](#)

**Note: only CIC programs, doesn't include SBDC. Counseling, FMP, Mentoring, Office Hours data is only available for 2020-2021.*

Fluvanna Program Summary (as of October 28, 2022)

	<u>Regular Loans</u>	<u>Recovery Loans</u>	<u>Total Loans</u>
Original Balance			\$45,000
Loans Made	\$18,000	\$46,500	\$64,500
Principal Repaid	\$13,108	\$13,877	\$29,637
Loan Losses	\$4,292	\$0	\$4,292
Fees Charged to Fund	\$600	\$0	\$600
Outstanding Loans' Balance	\$0.00	\$32,623	\$29,971
Funds Available			\$10,137

CIC Strategic Plan

- Goal 1: Within 3 years, invest \$3 million in businesses owned by under-resourced entrepreneurs, with at least 85% of that funding being invested in our target communities.
- Goal 2: Help entrepreneurs in the region access \$30- \$40 million in capital within 3 years, with at least 50% of those assisted being a part of our target communities.
- Goal 3: Assist 1500 entrepreneurs in accessing capital, education, business support, or networks in the next 3 years, including at least 60% in our target communities.
- Deploy larger and more impactful financial products that go beyond direct loans and debt capital, and create more opportunities and room for entrepreneurs to succeed (IE: beyond microloans, explore equity investments)
- Scale and enhance our Financial Management Program (FMP) to help more entrepreneurs to enhance profitability and growth opportunities
- Invest in a staff position to support clients in target communities take better advantage of CIC, SBDC, and community programs
- Maintain and grow our SBDC capacity to serve clients at all stages of business (IE: 4500 hours of annual counseling)
- Increase program offerings to rural communities in our region and outside of Charlottesville/Albemarle with a focus on CIC target populations (IE increase lending to 35% outside of Cville/Albemarle)
- Extend CIC program & financing opportunities available to support services to new regions and communities not currently served by a lender or CDFI.
- Grow CIC balance sheet to \$4.5 million in assets within 3 years to enable expansion of financing opportunities
- Increase level of sustainable operating support to fuel future growth (IE: increase earned revenue to 8% of total budget and non-government revenue to 40%)
- Ensure that our PEOPLE, CULTURE, and COMMUNITY are provided the support to thrive in leadership, strategy, and support of one another.

Central Virginia Small Business Development Center (CVSBDC) Update – Rebecca Haydock, Director – Central Virginia Small Business Development Center

- Central Virginia Small Business Development Center has been the top performing SBDC in Virginia for two years in a row (2020, 2021)
- Entrepreneurs selling from \$0 to over \$20,000,000 are receiving direct technical assistance, education, research, access to management tools, and connection to our region’s human and infrastructure assets - all confidentially and free of charge

Central Virginia SBDC Numbers

	Clients served 1:1	Clients served-All	Advisory Hours	New Starts	Jobs Created	Jobs Retained	Capital Infusion	# of trainings	training attendees
2019	169	304	1,122.97	5	60	697	\$3.5M	36	387
2020	465	626	3,251.11	9	50	2,275	\$21.5M	81	1103
2021	569	829	5,477.17	39	291	3,046	\$25.1M	70	896

Special for Fluvanna! 2022

In Person

- Chamber Women’s Conference: group training on early-stage capital
- Business Planning 101 Class
- Grow Your Business with Digital Marketing
Fluvanna Connection Meetings
- Build Your Social Media Plan: training
- Build Your Social Media Plan: workshop

Virtual or Hybrid Meetings

- Fluvanna Founders’ Series: 4 evening sessions for a cohort of entrepreneurs (5 advisors)
 - o Entrepreneurship Certificates Awarded
- Social Media Rotary Presentation on the state of small business
- Pitch Prep for 4 Fluvanna QuadTank companies

HOME-ARP Funding – Eric Dahl, County Administrator

HOME-ARP Program

- Part of the 2021 American Rescue Plan Act
- One-time allocation given to participating jurisdictions in the HOME Investment Partnerships Program
- Allocation must be used to benefit individuals or families from the following qualifying populations:
 - homeless
 - at-risk of homelessness

- fleeing/attempting to flee domestic, dating, or sexual violence and/or human trafficking and stalking
- other populations experiencing housing instability
- veterans or families of veterans that meet one or more of these criteria

HOME-ARP Regional Allocation

- HOME-ARP award for the region is \$2,452,270
 - TJPDC will retain 5% for planning and development of the annual action plan, and 10% for administration of the program
 - \$2,084,429.50 will be split evenly among the 6 participating localities in the consortium
 - Fluvanna County will receive \$347,404.92
- Localities can choose to fund:
 - supportive services
 - acquisition and development of non-congregate shelters
 - tenant based rental assistance (TBRA)
 - development of affordable rental housing
 - non-profit operating and capacity building (both capped at 5% of the total award)

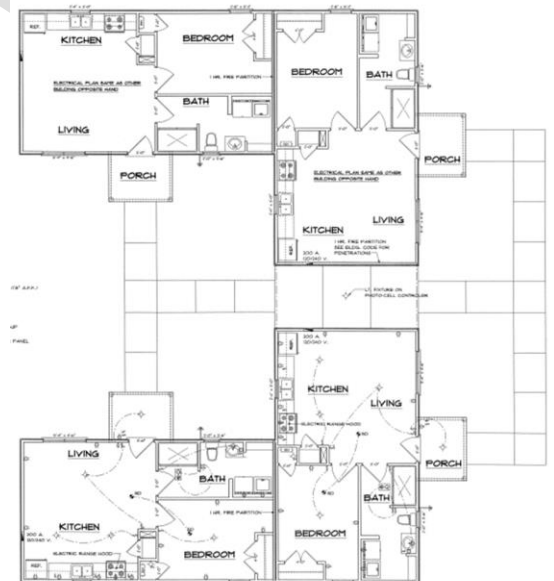
Next Steps

- Localities can choose to:
 - implement this funding directly
 - *choose an organization performing an eligible activity*
 - join other localities and pool funding
- If localities intend to give a preference to one or more qualifying population, that preference must be indicated in the plan, and justified according to the data.
 - Preferences that violate the Fair Housing Act (single sex housing or non-congregate shelter, adults-only housing or non-congregate shelter, etc.) are not allowed.

Kim Hyland with Fluvanna-Louisa Housing Foundation gave an overview of a proposed Senior Living project

Concept: 8 one-bedroom units for seniors

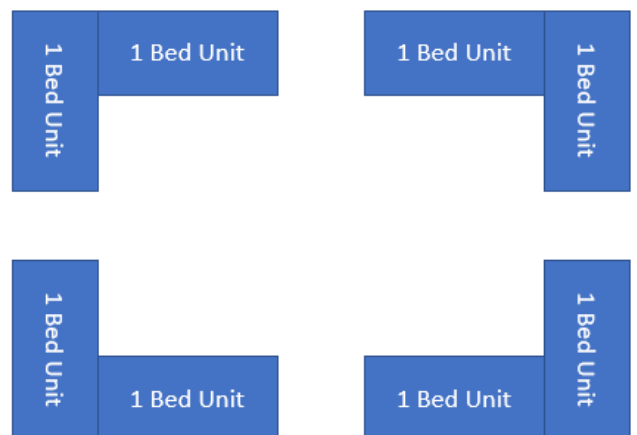
- Quad Plex Design utilized by Fluvanna-Louisa Housing Foundation (FLHF) in previous build (Jefferson Hwy)
- Two of these quadplexes would create 8 units with a courtyard in the middle
- 526 square feet per unit, offers independent living with low maintenance housing, wheelchair accessibility into unit, one story, accessible bathroom facilities
- Land needed to build (4-5 acres) dependent on water & septic requirements
- Cost estimate \$650,000 not including land, water, septic



Senior Quad Living

- Successful model built
- All seniors
- One floor, accessible units
- Aging in place in their community
- Low maintenance, manageable
- Improve standard of living for those in housing that is not warm, safe & dry

Two Quads with shared courtyard



Funding

- HOME-ARP Funds = \$347,000
- FLHF Administered HOME CHDO Funds = \$150,000
- FLHF Funds = \$153,000
- Estimate for 8 units = \$650,000
 - Not including land, water, sewer
 - o Would County have land for this use, possible donation, or purchase

Discussion

- Rental Units to be managed by FLHF
 - Tenants to be charged commensurate with income = 30%
 - Those who sell their home to utilize new housing could receive lifetime rights

- Selection Criteria
 - Preference to Fluvanna Seniors living in older housing in disrepair
 - Option to purchase housing in exchange for lifetime rights in new unit
 - Rehab older unit and sell or lease to qualifying families in the area
- Rezoning requirements, land size requirements
- Location – Fork Union, Palmyra, Kents Store, Breomo Bluff, Columbia
- County involvement
- Preference for site with room to add another 8 units in 2 years
 - *After a lengthy discussion, the Board directed staff to move forward with the project*

2023 Reassessment Update – Randy Willis, Pearson Mass Appraisal

Class 2 Single family less than 20 acres

- Includes developed and undeveloped parcels. Overall change in market value for county is a 13% increase. This would include Lake Monticello.
- Land in this class will generally increase approximately 5% with this generally occurring in neighborhood 2 (NBHD 2 above the blue line on the map).

Neighborhood 2 excluding Lake Monticello

- Overall increase is 11.6%
- Dwellings will increase average of 15%

Lake Monticello excluding golf and waterfront lots

- Overall increase is 17%
- Dwellings will increase 18.5%

Lake Monticello golf course

- Overall increase is 17.6%
- Dwellings will increase average of 19.8%

Lake Monticello waterfront

- Overall increase is 11 %
- Dwellings will increase average of 15.3%

Class 2 Single family less than 20 acres - Neighborhood 1

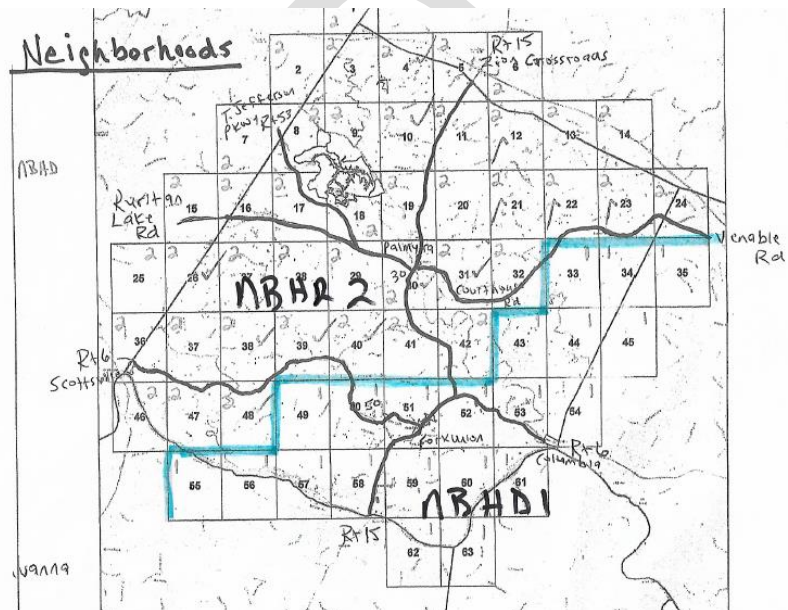
- Land values in neighborhood 1 (NBHD 1 below the blue line on the map) will generally remain the same other than isolated areas that sales indicate otherwise.
- Overall increase is 6%
- Dwellings will increase average of 11.6%

Other Properties

- Class 5 A-1: 20 – 99 acres
 - Includes developed and undeveloped parcels. Overall change in market value for county is a 5% increase.
- Class 6 A-1: 100 acres and up
 - Includes developed and undeveloped parcels. Overall change in market value for county is a 6% increase.
- Class 4 Commercial/Industrial
 - Based on sales activity and review of this classification, value changes will vary; with some increasing, some decreasing, and some not changing.

Observations of Note:

- Sales activity and demand remain strong in Fluvanna County. Mortgage rates have more than doubled since this time last year and may increase again in November. That is and will be a market factor moving forward.
- Second quarter of 2022 statistics versus same period in 2021:
 - Sales activity down only 4% in the county.
 - Average days on the market for that period was 13.
 - Listings for that period 2021 was 34 compared to 90 in second quarter 2022.
 - Median sales price was \$336,000 and is an 18% increase in comparison.
- Third quarter of 2022 statistics versus same period in 2021:
 - Sales activity down only 16% in the county.
 - Average days on the market for that period was 19.



- Listings for that period 2021 was 59 compared to 123 in third quarter 2022.
- Median sales price was \$360,000 and is an 18% increase in comparison.

Reassessment Notification

- Reassessment notices are to be mailed the week of November 14.
- Informal appeals will begin once calls are received.
- Pearson's will again encourage appeals by phone appointment. Will also accept appeals by email or written correspondence. We want to communicate with any property owner that has questions. If necessary we will meet in person upon request. The 2021 informal appeals were done primarily by phone and email and seemed to suit most property owners.
- We would encourage property owners to search sites such as Zillow, Realtor.com etc. to see sales activity in their area.

Zion Crossroads West Waterline Funding Update – Eric Dahl, County Administrator

- In February 2020, the Virginia Department of Environmental Quality (DEQ) approached the County about extending the Zion Crossroads waterline on U.S. Rt. 250 1.1 miles west of where it currently terminates on Memory Lane, to properties contaminated by an old petroleum release.
- Four petroleum impacted properties currently have water treatment systems until a permanent solution is provided. In addition, two nearby properties are at risk of petroleum contamination. This project extension helps to provide a reliable water source to the affected residents of the County and advances a Phase 2 component earlier with the assistance of DEQ.
- The County has coordinated with DEQ and we have received a formal letter outlining their proposal and available funding. DEQ will fund:
 - Up to \$200,000 for Engineering Services (*Agreement already approved*)
 - Up to \$800,000 for Construction Services and/or excess of remaining Engineering funds (*Funds allocated with DEQ*)
- The overall cost for this Phase 2 Zion Crossroads waterline extension back in June 2020 was estimated at \$1.5M. DEQ would provide a maximum funding for this project of \$1.0M and Fluvanna County Board of Supervisors issued bonds for the \$500K remainder of the project.



Total Cost Estimates – June 2020 vs. Nov 2021 vs. Apr 2022

ZXR West Waterline Extension	June 2020 Est.	Nov. 2021 Est.	Apr. 2022 Est.
Engineering Costs			
Design, Survey, Geo-Tech., Environmental	\$ 130,000	\$ 149,769	\$ 175,565
Bidding, Construction Admin., Constuction Insp.	\$ 70,000	\$ 100,000	\$ 125,000
Legal Costs			
RFP/Contracts, Doc Prep (deeds, plats, appraisal review, title)	\$ 75,000	\$ 75,000	\$ 75,000
Easement Acquisition Estimates			
Acquire easements from property owners for 1.1 mile project	\$ 35,000	\$ 35,000	\$ 35,000
Estimated Construction Cost	\$ 1,200,000	\$ 1,997,600	\$ 2,569,600
ESTIMATED TOTAL	\$ 1,510,000	\$ 2,357,369	\$ 2,980,165

★ Design costs have already been expended with DEQ engineering funds.

- Dewberry Engineers noted that construction costs today would be similar to Apr. 2022, if not a little higher.

Steps taken

- In January 2022, a presentation was given to the board about construction cost increases on this project and the board wanted to pursue external funding sources first before considering funding from the County.
- In April 2022, we applied for the Bipartisan Infrastructure Law (BIL) federal funding administered through the Virginia Department of Health (VDH). We applied for a grant in the amount \$1.5M to cover the estimated project cost increases.
- On October 18, 2022, the County received notice that VDH was declining to award an offer of financial assistance for the project this year.

Next Steps

The County is currently around \$1.5M short to complete the project. DEQ does NOT currently have additional funding to offset the cost increase.

1. The County could reapply again for the Bipartisan Infrastructure Law (BIL) federal funding. The application deadline is April 2023 and funding notices would not be received until September or October 2023.
2. The County could use unassigned fund balance to fund the project.
3. The County could chose not to pursue the project any further.

- *After a lengthy discussion, the Board directed staff to move forward with option 2, depending on final project costs.*

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for November 2, 2022:

- *Minutes of October 19, 2022 – Caitlin Solis, Clerk to the Board*
- *Temporary Staff Stipend for Additional Duties – Gatewood – Donna Snow, Director of Human Resources*
- *Phone System Maintenance for E911 – Agreement to Correct Amendment to End-User Agreement with CenturyLink Communications LLC – Donna Allen, Purchasing Officer*

MOTION:	Approve the consent agenda, for the November 2, 2022 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

- *Mrs. Booker mentioned Triad Senior Day at Saints Peter and Paul Church, which included educational sessions, vendors, volunteers, and a luncheon.*
- *Mr. Sheridan mentioned the Veterans Day celebration at the Fork Union Military Academy*
- *Mr. Obrien asked staff to find Pearl Harbor Veterans to honor at the December 7 meeting.*

11 - NEW BUSINESS

TBD

12 - PUBLIC COMMENTS #2

At 8:14pm, Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:14pm.

13 - CLOSED MEETING

MOTION:	At 8:14pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.5, A.6 & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney services; Prospective Industry – Prospective Business Updates; Investment of Funds – Louisa County Water Agreement; Public Safety – Structure of Emergency Services and Threat Assessment Evacuation Plan.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 9:26pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION TO EXTEND

- At 9:26pm, a motion was made to extend the Board of Supervisors meeting.

MOTION:	Approve a motion to extend the November 2, 2022 Regular Board of Supervisors meeting to 9:30pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Motion	Second			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, November 2, 2022 at 9:27pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

 Caitlin Solis
 Clerk to the Board

 John M. Sheridan
 Chair



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 18-2022

**A RESOLUTION RECOMMENDING APPOINTMENT TO
 THE BOARD OF EQUALIZATION**

WHEREAS, Virginia Code Section 58.1-3370 requires the appointment of a Board of Equalization in each tax year immediately following the year a general reassessment is conducted in the County; and

WHEREAS, it is the desire of the Board of Supervisors of Fluvanna County to request that the Circuit Court of the County appoint such a Board and to suggest to the court the members to be appointed; and

WHEREAS, the Board of Supervisors desires to provide necessary clerical assistance for such Board of Equalization in accordance with Virginia Code Section 58-1-3376; and

WHEREAS, a general reassessment of the County has recently been completed; and

WHEREAS, the Fluvanna County Board of Supervisors requests the Board of Equalization to meet as frequently as necessary to hear all appeals from landowners concerning their reassessment; and

WHEREAS, the Fluvanna County Board of Supervisors encourages the Board of Equalization to meet with the assessors and review and evaluate their method of assessing the value of land in this reassessment.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Fluvanna County, as follows:

- 1) That the County Attorney be, and he is hereby, **DIRECTED** to request the appointment by the Circuit Court of the County of a Board of Equalization as required by law; and that, in so doing, the County Attorney submit to the court a suggested list of members for such Board of Equalization, such list being attached to this resolution as Exhibit A; and
- 2) That the County Administrator be, and he is hereby, **AUTHORIZED AND DIRECTED** to provide necessary clerical assistance for such Board of Equalization, by the hiring of additional personnel or otherwise providing support as may be necessary; and
- 3) That the Commissioner of the Revenue be, and he is hereby, **REQUESTED** to assist such Board of Equalization.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 2nd day of November 2022:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Christopher Fairchild, Cunningham District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						

Attest:

 John M. Sheridan, Chair

Fluvanna County Board of Supervisors