

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
March 15, 2023
Budget Work Session 5:00pm
Regular Meeting 7:00pm**

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chair
Patricia Eager, Palmyra District, Vice Chair
John M. (Mike) Sheridan, Columbia District
Tony O’Brien, Rivanna District
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

WORK SESSION – CALL TO ORDER

At 5:23pm, Chair Booker called to order the Budget Work Session of March 15, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET DISCUSSION

The following budget items were discussed

- Health Insurance options were presented
- After some discussion, the Board of Supervisors voted for option #5.

MOTION:	Approve Option 5 of the proposed health insurance options.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:			Motion	Second	
VOTE:	Yes	Yes	Yes	Yes	No
RESULT:	4-1				

- Staff cost of living adjustment options
- Capital Improvement Projects
- School budget

13 - CLOSED MEETING

MOTION:	At 7:09pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – potential position upgrades, EMS Supervisor position, employee resignation, and County Attorney position.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:51pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:			Second	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:52pm, Chair Booker called to order the Regular Meeting of March 15, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- *Sycamore Square Speed Study* was added to the agenda under Unfinished Business.

MOTION:	Accept the Agenda, for the March 15, 2023 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL PRESENTATION

- The Board of Supervisors honored Catherine Hobbs for her 8 years of service on the Electoral Board.

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Jeffery "Scott" Breeden, Grounds Maintenance Worker I, Facilities Department, Started March 13th
- Bethany "Beth" Jones, CSA Program Assistant, Children's Services Act Department, Started March 14th

Fluvanna County Tire Drop Off and Hazardous Waste Collection

- Saturday, March 25, 2023 at Pleasant Grove Park
- Safe Disposal of Tires, Gasoline, Paints, Thinners, Solvents and Light Bulbs
- Waste collection 10am - 2pm and Tire collection 10am - 12pm
- *Proof of Fluvanna County Residency is required.*
- *Arrive Early! Limited Collection Capacity. When the trucks are full, event will close.*
- No commercial vehicles, no business disposals, no moving trucks, no trailers, no electronics, no asbestos, no tractor tires or big rig tires, 15 tires per resident - all tires must be off rims

Solar Community Meeting

- Pine Gate Renewables Solar from Asheville, NC is proposing to build a 16 Megawatt utility-scale solar energy facility located off of Bremono Road and west of Walkers Lane. We have been working with Pine Gate Solar for the past two years, as they have been preparing wetland analysis studies, and have been developing other solar projects within Virginia.
- Community meeting will be held Thursday, March 23, 2023 at the Fluvanna Community Center, 5725 James Madison Highway with a brief presentation at 6:00 pm and answering questions until 7:30 pm.

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Mar 22	5:30 PM	BOS Budget Work Session – TBD	Morris Room Admin Bldg
Wed	Apr 5	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Apr 5	7:00 PM	BOS Budget Work Session – TBD	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 8:02pm, Chair Booker opened the first round of Public Comments.

- Perrie Johnson, 229 Pine Ln, asked the Board to advertise the maximum tax rate.
- James Kelley, 363 Manor Blvd, thanked the Board for their support of the schools.
- Rudy Garcia, 802 Rivanna Woods Dr, asked the Board to fully fund the Fluvanna County Community Center renovation.

With no one else wishing to speak, Chair Booker closed the first round of Public Comments at 8:08pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Community Service Award Resolution – Steven Welsh, LPC – Eric M. Dahl, County Administrator

- This resolution honors Mr. Welsh's history of working closely with children and families in Fluvanna County as former Vendor Representative of the Fluvanna County Family and Assessment Team (FAPT) from February, 2019 through January, 2023.

MOTION:	Approve the resolution entitled "COMMUNITY SERVICE AWARD RESOLUTION HONORING STEVEN WELSH."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Advertisement of Proposed Fiscal Year 2024 Operations Budget, Tax Rates, & Capital Improvement Plan – Tori Melton, Finance Director

- During the Budget Work Session, the Board of Supervisors agreed to advertise the amounts and tax rates listed below. Approving the authorization to advertise will allow adequate time to meet the advertising deadline for the Fluvanna Review on March 24, 2023 for publication on March 30, 2023 and April 6, 2023, per Virginia Code Section 15.2-2506.

MOTION:	I move the Board of Supervisors authorize staff to advertise the FY24 Budget, Tax Rates, and Capital Improvement Plan (CIP) for a public hearing on April 12, 2023; the proposed budget amount for FY24 is \$104,261,993 The advertised tax rate are as follows: <table style="margin-left: 40px; border: none;"> <tr> <td>Real Property</td> <td style="text-align: right;">\$.845 per \$100</td> </tr> <tr> <td>Mobile Homes</td> <td style="text-align: right;">\$.845 per \$100</td> </tr> <tr> <td>Personal Property (Residential)</td> <td style="text-align: right;">\$4.15 per \$100</td> </tr> <tr> <td>Personal Property (Business & Public Utilities)</td> <td style="text-align: right;">\$2.90 per \$100</td> </tr> <tr> <td>Machinery and Tools</td> <td style="text-align: right;">\$1.90 per \$100</td> </tr> </table>					Real Property	\$.845 per \$100	Mobile Homes	\$.845 per \$100	Personal Property (Residential)	\$4.15 per \$100	Personal Property (Business & Public Utilities)	\$2.90 per \$100	Machinery and Tools	\$1.90 per \$100
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Personal Property (Business & Public Utilities)	\$2.90 per \$100														
Machinery and Tools	\$1.90 per \$100														
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan										
ACTION:				Motion	Second										
VOTE:	Yes	Yes	Yes	Yes	Yes										
RESULT:	5-0														

Public Utilities Operator I (Trainee), II, and III Job Description Reclassifications – Robert Popowicz, Asst. Director of Public Works – Utilities and Matthew Mitchell, Utilities Manager

- Mr. Popowicz and Mr. Mitchell gave an overview of the Fluvanna County Public Utilities proposed department structure including proposed job titles, pay bands, and the required professional education and training program.
- The goal is to establish a structure within the Department of Public Utilities that matches the current and future direction of Fluvanna County. Create a career ladder for operators based on skill and education for the purposes of hiring and retaining personnel. Allow for continuity within the Department of Public Utilities that is flexible enough to anticipate future needs. Create an educational program for new operators that assists with obtaining licensure. Provide current operators with education to advance licensure, and provide opportunities for continuing education to allow current operators to maintain and renew licensure.

MOTION:	Approve the reclassification for the Operator I (Trainee) position description from Pay Band 10 to Pay Band 11 to align with the pay scales in the region, effective July 1, 2023.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Approve the reclassification for the Operator II position description from Pay Band 12 to Pay Band 13 to align with the pay scales in the region, effective immediately.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

- Mr. Dahl noticed a correction was needed on the reclassification of the Operator II position motion and an amended motion was made.

MOTION:	Amend the reclassification for the Operator II position description from Pay Band 12 to Pay Band 13 to align with the pay scales in the region, effective July 1, 2023.				
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MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:				Second	Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	Approve the reclassification for the Operator III position description from a Pay Band 15 to Pay Band 14 to align with the pay scales in the region, effective immediately.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public Utilities Operator IV and Operator V Job Descriptions – Robert Popowicz, Public Works - Director Utilities Division and Matthew Mitchell, Water- Utilities Manager

MOTION:	Approve the position descriptions for a Class IV and a Class V Operators.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Utilities System Specialist Position Reclassification – Robert Popowicz, Public Works - Director Utilities Division and Matthew Mitchell, Water- Utilities Manager

MOTION:	Approve the reclassification for the Utilities System Specialist position pay band 16 to the Chief Utilities Operator position pay band 18, with the change to occur when the current Utilities System Specialist obtains all required licensure for the Chief Utilities Operator position, and vacate the Utilities System Specialist position at that time.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

MOTION:	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
BOARD/COMMISSION/COMMITTEE	APPOINTEES		APPT/ REAPPT	BEGINS TERM	ENDS TERM
Community Policy and Management Team (Court Services Unit seat)	Alexandria Tisdale		Appt	3/16/2023	N/A
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 – PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were discussed before approval:

- L - *CRMF - FCHS Tennis Courts* – Don Stribling, FCPS Executive Director
- M - *CRMF - FCHS Track Surface* – Don Stribling, FCPS Executive Director

The following items were approved under the Consent Agenda for March 15, 2023:

- *Minutes of March 1, 2023* – Caitlin Solis, Clerk to the Board
- *Minutes of March 8, 2023* – Caitlin Solis, Clerk to the Board
- *Fluvanna County Community Center Commercial Kitchen* – Aaron Spitzer, Director of Parks and Recreation, and Jennifer Schmack, Director of Economic Development
- *CRMF - Central Elementary Sewer Back Up* – Don Stribling, FCPS Executive Director
- *CRMF - FCHS Fire Extinguishers* – Don Stribling, FCPS Executive Director

- *CRMF - FCHS Tennis Courts* – Don Stribling, FCPS Executive Director
- *CRMF - FCHS Track Surface* – Don Stribling, FCPS Executive Director

MOTION:	Approve the consent agenda, for the March 15, 2023 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:	Second			Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

ZMP 22:04 Vaughn Property Group LLC – Douglas Miles, Community Development Director

- The applicant has requested a second deferral for 90 days, until the June 21, 2023 meeting, pending completion of the wetland delineation study analysis.
- At the Board of Supervisors meeting on January 18, 2023, the applicant requested a 60 day deferral until March 15, 2023, to conduct a wetland delineation study. The board recommended the deferral.
- At its meeting on November 9, 2022 the Planning Commission recommended Approval of ZMP 22:04 Vaughn Property Group LLC (4-0); Mr. Zimmer moved to recommend Approval and Mr. Lagomarsino seconded. AYES: Goad, Zimmer, Lagomarsino, Bibb.

MOTION:	Defer ZMP 22:04 until June 21, 2023.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Sycamore Square Speed Study – Eric Dahl, County Administrator

- Mr. Dahl gave the Board an update on the Speed Study requested by Charles White. VDOT will not allow a Blue Line radar posted on public roads. During the discussion with Mr. Dahl, VDOT also brought up the Sycamore Square subdivision has visibility issues like cars parked on the street, blocking visibility; and mail boxes too close to the road also affecting visibility.

Fluvanna County Sign Ordinance – Eric Dahl, County Administrator

- The Board directed staff to bring the sign ordinance back for review after the budget process is over.

11 - NEW BUSINESS

Board of Supervisors Boards, Committees and Commissions Update – Chair Booker asked if the Board of Supervisors had any updates from the Boards on which they are serving.

12 - PUBLIC COMMENTS #2

At 9:28pm, Chair Booker opened the second round of Public Comments.

- Tyler Davis, 4545 Bybees Church Rd, asked the Board what they plan to do on the County's drug problem in the schools and in Fluvanna County.

With no one else wishing to speak, Chair Booker closed the second round of Public Comments at 9:32pm.

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, March 15, 2023 at 9:32pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second			Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Mozell H. Booker
Chair



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 08-2023

**COMMUNITY SERVICE AWARD RESOLUTION
 HONORING STEVEN WELSH**

WHEREAS, Steven Welsh, has been recognized by Fluvanna County’s Community Planning and Management Team and this Community for his selfless devotion to the welfare of the children and families of Fluvanna County and beyond, through outpatient counseling; and

WHEREAS, Mr. Welsh served the community through his work while being a vendor representative on Fluvanna County’s Family Assessment and Planning Team (FAPT) from 2019 - 2023, recognizing the value of having rural-based services available to Fluvanna County’s community; and

WHEREAS, Mr. Welsh collaborated regularly closely with multiple public agencies and private providers in Fluvanna County, to ensure children and families served received and utilized the maximum levels of support for their success; and

WHEREAS, Mr. Welsh has been an inspiration and guiding force for multiple counselors that currently work with Fluvanna County’s children and families through the Children’s Services Act program; and

WHEREAS, Mr. Welsh’s spirit of service and personal investment in the community made Mr. Welsh a true gift to Fluvanna County’s community and set Mr. Welsh apart. Mr. Welsh’s commitment and dedication to the children and families far surpassed the expectations of Steven Welsh, LPC’s role in working with families.

NOW, THEREFORE BE IT RESOLVED, on this 15th day of March 2023, that the Fluvanna County Board of Supervisors does hereby recognize Steven Welsh, for his many contributions to the County as seen through his Community Service, Civic Responsibility, and Innovation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting of the Board held on the 15th day of March 2023, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

Attest:

 Mozell H. Booker, Chair

Fluvanna County Board of Supervisors