



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### BUDGET ADOPTION MEETING AGENDA

Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
April 19, 2023 at 7:00 pm

#### TAB AGENDA ITEMS

##### 1 - CALL TO ORDER

##### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

##### 3 – ADOPTION OF AGENDA

##### 4 – COUNTY ADMINISTRATOR’S REPORT

##### 5 – PUBLIC COMMENTS #1 (5 minutes each)

##### 6 – PUBLIC HEARING

##### 7 – ACTION MATTERS

- A County Attorney Temporary Hire – Eric Dahl, County Administrator
- B Fluvanna County Deputy and Assistant County Attorney Services Agreement – Eric Dahl, County Administrator
- C Fiscal Year 2024 Operations Budget and Tax Rates – Tori Melton, Director of Finance
- D Fiscal Year 2024 – 2028 Capital Improvements Plan – Tori Melton, Director of Finance
- E Waiver to Administer an Existing Split Precinct for Elections in 2023 and Future Years – Eric Dahl, County Administrator

##### 7A – APPOINTMENTS

- F Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

##### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

##### 9 – CONSENT AGENDA

- G Minutes of April 5, 2023 – Caitlin Solis, Clerk to the Board
- H Minutes of April 12, 2023 – Caitlin Solis, Clerk to the Board
- I Accounts Payable Report for March 2023 – Tori Melton, Director of Finance
- J Magic City Vehicle Purchase Agreement – Tori Melton, Director of Finance
- K Proclaiming April 23-29, 2023 National Crime Victims’ Rights Week – Kelly Harris, Assistant County Administrator
- L Job Description update Communications Operations Coordinator – Director of Human Resources, Donna Snow
- M Job Description update Director of Communication and Technology – Director of Human Resources, Donna Snow
- N Job Description Communications Services Technician – Director of Human Resources, Donna Snow
- O NetMotion Mobility Renewal – Donna Allen, Purchasing Officer

##### 10 – UNFINISHED BUSINESS

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2 (5 minutes each)**

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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