

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
February 1, 2023
Regular Meeting 5:00pm
Budget Work Session 7:00pm**

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chair
Patricia Eager, Palmyra District, Vice Chair
Chris Fairchild, Cunningham District

ABSENT: John M. (Mike) Sheridan, Columbia District
Tony O’Brien, Rivanna District

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:01pm, Chair Booker called to order the Regular Meeting of February 1, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

Mr. Dahl requested the addition of an Eagle Scout Resolution to New Business.

MOTION:	Accept the Agenda, for the February 1, 2023 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Fluvanna County Parks and Recreation Presents the Winter Ball for All

- Held at the Fluvanna Middle School Gymnasium
- February 11, 2023, from 2 - 4pm or 7- 9pm
- Ages 5 - 12 / \$20 per couple / \$5 for additional siblings
- Join FCPR for Dancing and Door Prizes!
- Each youth escorted to the dance by a special adult in their life. Only one escort per couple please!
- Register online: <https://fluvanna.recdesk.com> - Questions, call Fluvanna County Parks and Recreation at (434) 589-2016

Parks and Recreation Youth Nights

- Girls Varsity – Monday, February 6 and
- Boys Varsity – Wednesday, February 8
- All Fluvanna Parks and Recreation basketball players are invited to BOTH the Girls Varsity & the Boys Varsity basketball games next week for Youth Nights! Come to one. Come to both.
- FCPR players should wear their jersey & will receive free admission to both games. Family, friends & non-players can purchase their tickets online.

Fluvanna County Tire Drop Off and Hazardous Waste Collection

- Saturday, March 25, 2023 at Pleasant Grove Park
- Safe Disposal of Tires, Gasoline, Paints, Thinners, Solvents and Light Bulbs
- Questions, call Fluvanna County Parks and Recreation at (434) 589-2016
- Waste collection 10am - 2pm and Tire collection 10am - 12pm
- *Proof of Fluvanna County Residency is Required*
- *When the trucks are full, event will close.*
 - No commercial vehicles, business disposals, moving trucks, trailers, electronics, asbestos, tractor tires or big rig tires.
 - 15 tires per resident - all tires must be off rims

Fluvanna Tax-Aide at the Fluvanna County Library

- Is expected to be open for preparation of income tax returns this tax season beginning the 5th of February.

- There are two ways to make an appointment:
 You are encouraged you to go online to make your own appointment. On your browser, go to <https://taxaideville.wordpress.com/>. Or you can call the volunteers and ask them to help you set up an appointment (or to change your appointment). There is a new phone number this year: call this number and leave a message: 434-373-0984

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Feb 8	7:00 PM	Budget Work Session – Constitutional Officer Briefs	Performing Arts Center
Wed	Feb 15	5:00 PM	Budget Work Session – FCPS FY24 Adopted Budget Presentation	Performing Arts Center
Wed	Feb 15	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:11pm, Chair Booker opened the first round of Public Comments.

- Chris Potter, 474 Covered Bridge Rd, commented on the sewage incident at the Kents Store Fire Station. With no one else wishing to speak, Chair Booker closed the first round of Public Comments at 5:14pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

TJPDC Hazard Mitigation Plan Adoption – Ian S. Baxter, MPP, Planner II, TJPDC

The Thomas Jefferson Planning District Commission has been working on the regional Hazard Mitigation Plan update with staff from all localities in the planning district, including Fluvanna. After approval from FEMA, the Hazard Mitigation Plan needs to be adopted by each governing board in the region.

MOTION:	Adopt the resolution entitled “Fluvanna County Adoption of the Regional Natural Hazard Mitigation Plan.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

JAUNT Annual Shareholders Meeting Proxy Designation – Eric Dahl, County Administrator

Jaunt, Inc. held its annual shareholders’ meeting on Wednesday, October 12, 2022. Jaunt needed the governing body to appoint a proxy to vote its shares at that meeting. Proxies elect executive officers to the Jaunt Board of Directors, may be called upon to appoint the executive director position, and cast votes on any other matters that may come before them at shareholders’ meetings.

Jaunt may have recurring needs to convene its shareholders such as for the appointment of new directors which require shareholder action. This proxy will allow more open ended participation for a 12 month or longer period. The designated proxy may be a Board of Supervisors member, appointed Jaunt Board Members, or the County Administrator.

MOTION:	Approve the designation of Hal Morgan to act as proxy at the annual meeting and any special meetings of the shareholders of Jaunt upon all such matters as may come before the shareholders, including without limitation the election of directors; this appointment shall be valid for the following term: For twelve months from the date of this appointment.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

FY23 American Rescue Plan Act Tourism Recovery Program Grant – Jennifer Schmack, Director of Economic Development and Tori Melton, Director of Finance

The American Rescue Plan Act Tourism Recovery Program Grant application was submitted on December 20, 2022. Award notification was received on January 17, 2023. Funds will be used to create a full branding and marketing campaign focusing tourism outreach efforts on visitors looking for a relaxing daytrip featuring agribusinesses, art, history, outdoor recreation, and rural scenes.

MOTION #1:	Ratify the submission of the application for the FY23 ARPA Tourism Recovery Grant in the amount of \$60,000 for supporting tourism marketing.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

MOTION #2:	Authorize the County Administrator to execute contracts and agreements associated with this grant, subject as to form by the County Attorney; and authorize a supplemental appropriation in the amount of \$60,000 to the Economic Development Budget in FY23 for the ARPA Tourism Recovery Grant, with funding to come from this state grant award.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

7A – BOARDS AND COMMISSIONS

None.

8 – PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for February 1, 2023:

- *Minutes of January 18, 2023* – Caitlin Solis, Clerk to the Board
- *VDOT Secondary Road Acceptance – Charney Way* – Eric Dahl, County Administrator
- *Job Description update Information Technology Technician to Information Technology Specialist* – Director of Human Resources, Donna Snow
- *Draper Aden Project Agreement # 12 - Fork Union Business Park Subdivision Plat* – Donna Allen, Purchasing Officer and Jennifer Schmack, Director of Economic Development
- *FY23 School Resource Officer Grant Supplemental Appropriation* – Tori Melton, Director of Finance

MOTION:	Approve the consent agenda, for the February 1, 2023 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS*Resolution Recognizing Caleb Kimble – Eagle Scout*

MOTION:	Adopt the resolution entitled "Recognizing Caleb Kimble for Award of Eagle Scout Status."				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

12 - PUBLIC COMMENTS #2

At 5:39pm, Chair Booker opened the second round of Public Comments. With no one wishing to speak, Chair Booker closed the second round of Public Comments at 5:39pm.

13 - CLOSED MEETING

MOTION:	At 5:40pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6, A.7, A.8 & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds – Promotional Materials for Economic Development, Litigation – Flint Condemnation, Legal Matters – Former Bremono Power Station, Public Safety – Structure of Emergency Services, and Condition of Kents Store Fire House.
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MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

MOTION:	At 7:02pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

BUDGET WORK SESSION

County Administrator’s FY24 Budget Proposal and FY25-28 Projected Budgets (The Five-Year Financial Plan) – Eric Dahl, County Administrator

Budget Development

- Carefully review revenue projections from all existing revenue sources to minimize the need for tax rate increases.
- Perform a detailed review of all expenditure budgets requested.
- Incorporate essential personnel requests to best support Fluvanna’s service, expansion and technical needs.
- Support staff with an adequate compensation and benefits plan.
- Identify any potential funding shortfalls for further discussion during the budget process.
- Determine any service gaps or new services needed.
- Refine and update the future years planning budget projections.

Budget Pressures

- New and expanding water and sewer infrastructure needs in our designated growth areas to support economic development.
- Increased costs for providing public safety:
 - A newly created Department of Emergency Services to provide paid County staff EMS providers
 - Aging Sheriff’s Office patrol vehicles and Fire & Rescue apparatus.
- Aging facilities, fleet and equipment that require significant maintenance.
 - The County and Schools combined have over 33 buildings with HVAC and ~300 vehicles.
- The increasing cost of goods and services.
 - Over the last 12 months, the Consumer Price Index (CPI) increased 6.5%.
- Maintaining competitive salaries and benefits for our County and School System staff.
- Our high existing debt load.

FY23 Budget Proposal Highlights

- Budget totals \$99,799,941
 - Real Estate tax rate of \$0.81 (Equalized Tax Rate \$0.775)(FY23 - \$0.87)
 - Results in a tax increase of 4.52% for the average homeowner.
 - Increase to the Personal Property tax rate, from \$3.70 per \$100 of assessed value to \$4.15 per \$100 of assessed value).
 - No change to the Business and Public Utility Personal Property tax rates (Remains at \$2.90 per \$100 of assessed value)
 - No change to the Machinery & Tools tax rate (Remains at \$1.90)
- Overall increase in total County expenditures by \$677,157, a 0.7% increase from the FY23 amended budget

Revenues

- Projected total revenues will decrease by \$16.7 million above the FY22 amended budget amount. The most significant contributing factors are:
 - Net Increase of \$2.5m for in tax and local operating revenue, mainly in part to increased real estate revenue, increase in sales tax revenue and ARPA funds.

- Decrease of \$3.4m in Schools state/federal/other local revenue, not including the County contribution.
- Net increase of \$647K in Debt Service revenue, due to the increased use of fund balance and realizing the full Virginia Public School Authority debt service rebate.
- Net increase of \$910K for CIP project funding, utilizing additional use of fund balance, grants and other sources to fund CIP projects.
- Decrease of \$21K in Enterprise Funds.
 - Net increase of \$16K in Social Services state/federal revenue.

Revenue Category	FY23 Budget (Amended)	FY24 COAD Proposed	Percent Change
GENERAL FUND OPERATING REVENUE	\$55,910,813	\$58,430,278	4.5%
SCHOOLS	\$33,413,864	\$30,018,454	-10.2%
SOCIAL SERVICES	\$2,226,640	\$2,243,039	0.7%
DEBT SERVICE	\$1,417,279	\$2,065,084	45.7%
CAPTIAL IMPROVEMENT PLAN (CIP)	\$3,890,700	\$4,800,985	23.4%
ENTERPRISE	\$2,263,488	\$2,242,101	-0.9%
REVENUES TOTAL	\$99,122,784	\$99,799,941	0.7%

Expenditures

- Departments, Constitutional Officers and Agency budgets have been reviewed in detail and funded at reasonably levels to cover day-to-day operational requirements
 - The County has not received Fluvanna County Public School’s formal funding request, since the FY2024 Budget Request has not yet been adopted by the School Board.
 - The School System’s full budget request will be presented to the Board of Supervisors on February 15, 2023.

Expenditure Category	FY23 Budget (Amended)	FY24 COAD Proposed	Percent Change
GENERAL GOVERNMENT	\$3,427,370	\$3,779,776	10.3%
JUDICIAL ADMINISTRATION	\$1,496,092	\$1,579,365	5.6%
PUBLIC SAFETY	\$10,911,854	\$12,491,233	14.5%
PUBLIC WORKS	\$3,101,667	\$3,152,878	1.7%
HEALTH AND WELFARE	\$6,678,472	\$6,816,020	2.1%
PARKS, RECREATION & CULTURAL	\$1,183,997	\$1,253,332	5.9%
COMMUNITY DEVELOPMENT	\$1,394,365	\$1,453,403	4.2%
NON-DEPARTMENTAL	\$201,113	\$961,718	378.2%
SCHOOLS	\$53,141,625	\$49,746,215	-6.4%
DEBT SERVICE	\$10,064,899	\$10,050,599	-0.1%
CAPITAL IMPROVEMENT PLAN (CIP)	\$4,340,700	\$5,250,985	21.0%
ENTERPRISE	\$3,180,630	\$3,264,417	2.6%
EXPENDITURES TOTAL	\$99,122,784	\$99,799,941	0.7%

- General Government
 - County Attorney - \$121,722 total: The County is transitioning from a contractual County Attorney’s office to a County Attorney department with County staff.
 - Information Technology- \$139,548 total: \$80,340 for (1) new IT System Engineer position, \$25,000 for a new software subscription for the Vision 8 CAMA software and additional equipment costs for outfitting new positions and network infrastructure replacements.
- **Public Safety**
 - Sheriff’s Office - \$197,504 total: \$79,629 for (1) new Court Deputy position, including needed equipment/supplies, \$103,083 for operational increases for fuel, supplies and vehicle maintenance and \$14,792 for a new policy and compliance solution for LEO’s.
 - E-911 - \$126,305 total: Subscriber replacements.
 - Emergency Services- \$1,626,206 total: The County has created a new department of Emergency Services in FY23, which includes hiring an EMS Supervisor, 16 EMT ALS/BLS providers, part-time EMT ALS/BLS providers and the associated personal and operational costs with the new department. FY24 is the first year that this new department is expected to be fully operational. This budget also includes a new position for a Chief of Fire and EMS, to further the planning efforts of expanded Emergency Services for the County.

- **Health and Welfare**
 - CSA Purchase of Services - \$99,500 total: Increases for community based services for clients of the Children’s Service Act.

- **Non Departmental**
 - Staff Pay Plan and Health Insurance - \$656,718 total cost

- **Employee Compensation**
 - Maintain competitive compensation to attract and retain high quality employees.
 - 5% COLA for all County staff \$557K (1% = \$111K).
 - \$155K state/fed funding offset for a 5%.

- **Health Insurance**
 - Health insurance cost increases have been significant fiscal influences every year.
 - The budget includes \$99,556 to cover a portion (5.0%) of a potential 10% increase, and lessen any adverse impact on employees.

Year	Effective Date	Employee Pay Raises	
FY14	1-Jul-13	2.00%	Targeted up to 20%
FY15	1-Jul-14	1.50%	Targeted up to 13%
FY16	1-Sep-15	1.50%	
FY17	1-Dec-16	2.00%	Targeted up to 10%
FY18	1-Jan-18	2.00%	
FY19	1-Jul-18	2.00%	Targeted up to 10%
FY20	1-Jul-19	3.00%	Targeted up to 10%
FY21	1-Jul-20	1.00%	\$500/\$250 Bonuses Mid-Year
FY22	1-Jul-21	5.00%	\$3,000/\$1,500/\$750/\$375 Hazard Pay Bonuses Mid-Year & Mid-Year Targeted Raises for Sheriff’s Office and E911
FY23	1-Jul-22	5.00%	COLA and Compensation Study implementation to bring pay up to the new pay band minimum, plus 3-6%

- Each 1% premium increase represents approximately \$19,911

New Positions

Position	Department	Notes
Included in FY2024 Budget Proposal (planned for July 2023)		
County Attorney	County Attorney	New FT Position
Assistant County Attorney	County Attorney	New FT Position
Paralegal/Legal Secretary	County Attorney	New FT Position
IT System Engineer	IT	New FT Position
Court Deputy	Sheriff's Office	New FT Position
Carpenter	Facilities	New FT Position
Small Business and Tourism Specialist	Economic Development	New FT Position
Chief of Fire and EMS	Emergency Services	New FT Position
EMS Supervisor	Emergency Services	New FT Position
(16) EMT ALS/BLS Providers	Emergency Services	New FT Position's
Part-Time EMT ALS/BLS Providers	Emergency Services	New FT Position's
Asst. County Administrator (incl. Supervision for 4-5 Departments)	County Administration	Position Upgrade
Director of Public Utilities (convert from Asst. Director of Public Works – Utilities)	Public Utilities	Position Upgrade
Park Maintenance Worker (convert PT to FT)	Parks and Recreation	Position Upgrade
Not Included in FY2024 Budget Proposal (planned for July 2023)		
HVAC Apprentice	Facilities	New FT Position

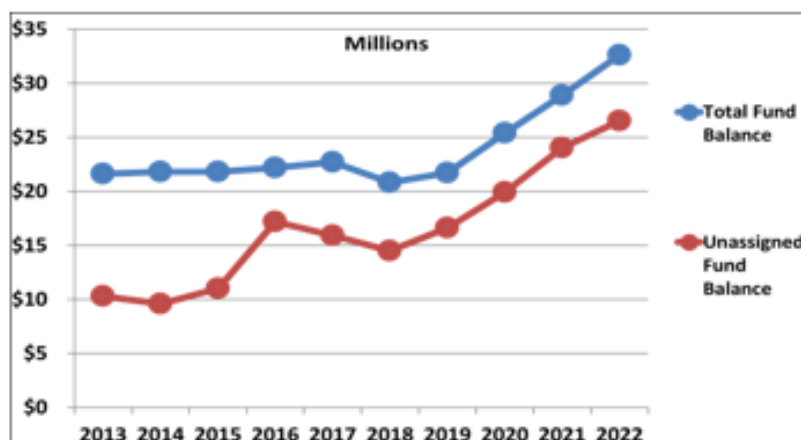
Capital Projects

- The County has made a practice of using unassigned fund balance to fund one-time expenditures.
- Many requested projects of less urgency were delayed until later fiscal years to avoid affecting the tax rates, fund balance or debt service funding requirements.
- Cannot continue to defer essential maintenance, facilities, equipment, and vehicles; before long they will be beyond effective life, potentially compromise safety, or fail at a critical time of use.
 - Debt service financing may be required to maintain adequate and safe service levels for the community.

Project	Department/ Agency	\$ Included	\$ NOT Included
Vision 8 CAMA Software	Commissioner of the Revenue	\$75,000	
Subtotal		\$75,000	\$0
PG Concrete Slabs (2 structures)	P&R		\$75,500
PG Park Playground Expansion (Inclusive Structure)	P&R	\$53,500	
PG Park Stage Cover	P&R		\$70,000
Carysbrook Gym Flooring	P&R	\$50,000	
Subtotal		\$103,500	\$145,500
Capital Reserve Maintenance Fund	Public Works	\$250,000	
Public Works Major Equipment	Public Works	\$120,000	\$125,000
PW Equipment Storage Shed	Public Works	\$100,000	
Fluvanna Community Center	Public Works	\$150,000	\$500,000
Fluvanna County Convenience Center	Public Works	\$175,000	\$390,000
Library Interior Painting and Carpet	Public Works	\$200,000	
Public safety Interior Painting and Carpet	Public Works	\$175,000	
Social Services Vehicle	Public Works	\$50,000	\$20,000
Fluvanna County Buildings – Major Paving Project	Public Works	\$175,000	\$900,000
Historic Courthouse Restoration	Public Works	\$307,985	\$452,673
County Vehicles	Public Works	\$200,000	\$50,000
Public Utilities Carysbrook Waterline Upgrade	Public Works	\$75,000	
Subtotal		\$1,627,985	\$2,437,673
Sheriff Vehicles	Sheriff's Office	\$573,250	
Subtotal		\$573,250	\$0
Ambulance 553 - LMVRS	Fire & Rescue	\$388,170	
Brush 30 – Kents Store	Fire & Rescue		\$221,150
Tanker 31 – Kents Store	Fire & Rescue	\$769,300	
Fire and Rescue Computer Replacement	Fire & Rescue	\$233,780	
Engine 20 Equipment – Fork Union	Fire & Rescue		\$150,000
Fire Company UTV – Fork Union	Fire & Rescue		\$65,000
Subtotal		\$1,391,250	\$436,150
Capital Reserve Maintenance Fund	Schools	\$200,000	
Carysbrook Elementary Generator	Schools		\$500,000
Central Elementary Bathroom Remodel and Renovation	Schools		\$1,500,000
FCPS Division Wireless Upgrades	Schools	\$600,000	
FCPS Paving and Resurfacing	Schools		\$250,000
FMS Annex Floor & Bleachers	Schools		\$175,000
Schools Buses	Schools	\$580,000	
Student Transport/Facility Vehicles	Schools	\$100,000	
Subtotal		\$1,480,000	\$2,425,000

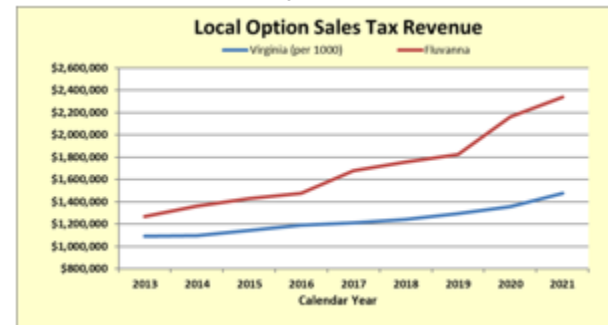
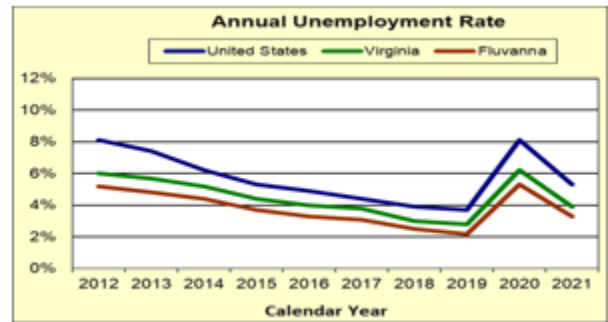
Fund Balance

- Fluvanna continues to adhere to a conservative fund balance policy that maintains unassigned restricted fund balance at a minimum of 12% of General Fund revenues and the School Fund revenues, less the County's funding portion from the General Fund.
- As of June 30, 2022:
 - Unassigned restricted fund balance is \$10,215,566.
 - Unassigned unrestricted fund balance is currently \$15,986,048 (use toward capital projects).



Economic Factors

- Annual Unemployment Rate
 - US 5.3%, VA 3.9% & Fluvanna 3.3%
 - Fluvanna Monthly Unemployment Rate
 - Nov. 2022: 2.6%
- Sales Tax
 - 2020 to 2021 increased 8.3%
 - Changes implemented for online retailers making more than \$100,000 in annual gross sales to collect and pay sales tax starting July 1, 2019.
 - Another reason for the County seeing the Local Option Sales Tax increase is due to residents shopping locally during the coronavirus pandemic.
- Population Growth
 - 2000 to 2010 increased 28.2%
 - 25,691
 - 2010 to 2020 increased 6.1%
 - 27,249
- Total Building Permits
 - 2018: 408
 - 2019: 609 (49%)
 - 2020: 624 (3%)
 - 2021: 631 (1%)
 - 2022: 840 (33%)
- Permits for new home construction
 - 2018: 123
 - 2019: 120 (-2%)
 - 2020: 212 (77%)
 - 2021: 184 (-13%)
 - 2022: 164 (-11%)



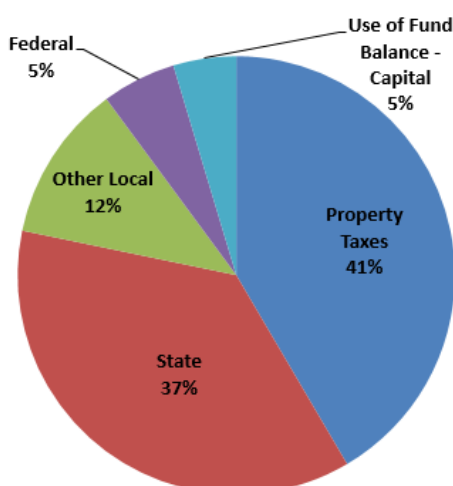
New Revenue Sources

- Staff continues to review and investigate other potential new and existing revenue sources. New sources would include:
 - **Meals Tax:** A new local taxing authority was passed by the General Assembly that allows Counties to now implement a meals tax without a referendum, effective July 1, 2020. The Board considered the option of implementing a meals tax in our County (as in most surrounding counties) and put the referendum question to the voters in November 2018, but it failed to pass. The new legislation includes that a County may not impose a meals tax until six years after a referendum failed. With this language, Fluvanna is prohibited from adopting a meals tax ordinance until 2024. A very conservative estimate shows that a meal tax could generate \$300K-\$600K annually, which equates to 1-2 cents of real estate tax. *The board could consider implementing this tax in this FY24 budget.*

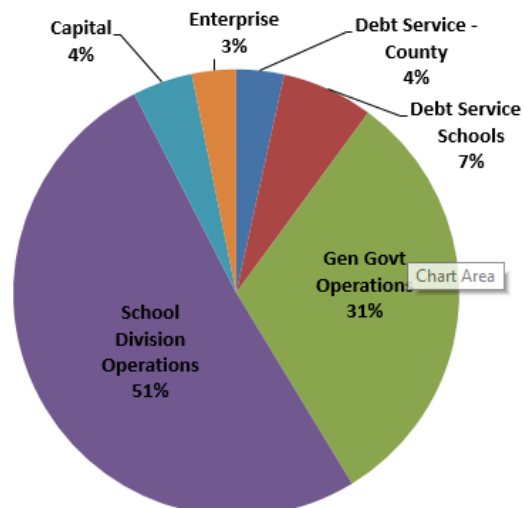
FY24 Revenues and Expenditures – Tori Melon, Director of Finance

FY24 COAD Proposed Budget - \$99,799,941

Revenues:



Expenditures:



Revenue Source	FY22 ACTUAL	FY23 Amended Budget	FY24 COAD	FY24 to FY23 Budget (Inc/Dec)
General Property Tax	\$38,898,133	\$40,394,191	\$41,454,763	\$1,060,572
Other local taxes	4,811,256	7,566,180	5,566,748	(\$1,999,432)
Permits and fees	421,308	411,050	434,925	\$23,875
Fines and forfeitures	40,495	50,800	40,800	(\$10,000)
Use of money	-36,902	140,000	190,000	\$50,000
Charges for services	1,177,712	968,620	1,059,920	\$91,300
Miscellaneous	108,672	52,500	67,000	\$14,500
Recovered Cost	86,412	181,712	237,924	\$56,212
Commonwealth	9,406,886	8,474,173	8,586,214	\$112,041
Federal	2,808,168	1,765,128	3,960,155	\$2,195,027
Total	\$57,722,140	\$60,004,354	\$61,598,449	\$1,594,095

Top 4 Local Revenue Sources

Revenue Source	FY22 Actual	FY23 Amended	FY24 COAD	FY24 to FY23 Inc/Dec
Real Estate Taxes	\$25,330,021	\$25,149,183	\$26,618,952	\$ 1,469,769
Personal Property Taxes	8,599,090	11,031,546	11,201,201	169,655
Public Service Corporation	4,518,233	4,128,305	3,550,334	(577,971)
Local Sales Taxes	2,572,975	2,400,000	2,800,000	400,000

Commonwealth of VA Revenue

PPTRA	\$2,996,570
Compensation Board	\$2,317,989
CSA	\$1,962,277
Social Services	\$784,397
Miscellaneous	\$492,938
TOTAL	\$8,554,171

Real Estate Tax

#	Category	FY24 Residential	FY24 Commercial	Final Date
1	Total Assessed Real Estate Value	\$3,863,632,100	\$122,227,400	Supplements thru Oct.
2	Non-Taxable Real Estate Value	-\$321,347,000	\$0	
3	Total Taxable Real Estate Value	\$3,542,285,100	\$122,227,400	Supplements thru Oct.
4	Land Use, Conservation Easements, and Open Space Agreements (Est.)	-\$303,925,700	N/A	April
5	Tax Relief for Elderly/Veterans (Est.)	-\$83,100,000	N/A	April 1
6	Revised Taxable Real Estate Value	\$3,155,259,400	\$122,227,400	
7	Divided By	100	100	
8	Times Tax Rate	\$0.810	\$0.810	
9	Taxable Real Estate Revenue	\$24,918,661	\$990,042	
10	Collection Rate	97.5%	97.5%	
11	FY23 Budget Real Estate Tax	\$24,918,661	\$965,291	6

COUNTY/CITY	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
Albemarle	0.766	0.799	0.819	0.839	0.839	0.839	0.854	0.854	0.854	0.854
Buckingham	0.44	0.50	0.50	0.55	0.55	0.55	0.55	0.55	0.55	0.55
Charlottesville	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.96
Cumberland	0.68	0.74	0.74	0.78	0.78	0.78	0.78	0.77	0.75	0.75
Fluvanna	0.795	0.88	0.899	0.917	0.907	0.939	0.925	0.925	0.884	.0870
Goochland	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53
Greene	0.69	0.72	0.75	0.775	0.775	0.775	0.82	0.82	0.82	0.82
Louisa	0.65	0.68	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72
Nelson	0.60	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.72	0.65
Average	0.678	0.724	0.736	0.753	0.752	0.756	0.761	0.761	0.753	0.657

Real Estate Penny Calculation

Real Estate (Residential) Value/100	\$31,552,594
Real Estate (Commercial) Value/100	\$1,222,274
Public Utilities Value/100	\$4,383,128
Mobile Homes Value/100	\$21,277
Total Value/100	\$37,179,273
Times \$0.01	\$0.01
Revenue generated by each \$0.01 increase in tax rate (100% Collection Rate)	\$371,792
Per Penny Amount (Collection Rates: 97.5% Real Estate, 100% Public Utilities, and 97.5% Mobile Homes)	\$363,594

General Fund Expenditure Summary – FY22-24

Expenditure	FY22 Actual	FY23 Amended Budget	FY24 COAD	FY24 to FY23 Budget (Inc/Dec)
General Govt	\$2,954,950	\$3,427,370	\$3,779,776	\$352,406
Judicial Admin	1,371,150	1,496,092	1,579,635	\$83,543
Public Safety	9,551,712	10,911,854	12,491,233	\$1,579,379
Public Works	2,449,103	3,101,667	3,152,878	\$51,211
Health & Welfare	7,128,419	6,678,472	6,816,020	\$137,548
Education	17,348,937	19,727,761	19,727,761	\$0
Parks, Rec. & Library	1,002,001	1,183,997	1,253,332	\$69,335
Comm. Development	1,312,087	1,394,365	1,453,403	\$59,038
Non-departmental	43,963	201,113	961,718	\$760,605
Debt Service	8,931,437	10,064,899	10,050,599	(\$14,300)
Total	\$52,093,759	\$58,187,590	\$61,266,355	\$3,078,765

MOTION:	Adjourn the regular meeting of Wednesday, February 1, 2023 at 8:06pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O'Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Mozell H. Booker
Chair

APPROVED



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 02-2023

**FLUVANNA COUNTY ADOPTION
 OF THE
 REGIONAL NATURAL HAZARD MITIGATION PLAN**

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop, adopt and update natural hazard mitigation plans in order to receive certain federal assistance; and,

WHEREAS, the Thomas Jefferson Planning District’s Regional Natural Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44C.F.R. 201.6; and,

WHEREAS, The County of Fluvanna has been involved in the preparation of the Regional Natural Hazard Mitigation Plan, with Debbie Smith representing the County on the Working Group and holding a work session with TJPDC staff to identify mitigation actions for inclusion in the plan, and,

WHEREAS, the Virginia Department of Emergency Management (VDEM) and the Federal Emergency Management Agency (FEMA) have approved the plan with no changes recommended; and,

WHEREAS, hazard mitigation is essential to protect life and property by reducing the potential for future damages and economic losses resulting from natural disasters;

NOW THEREFORE BE IT RESOLVED, the Fluvanna County Board of Supervisors does hereby adopt the Regional Natural Hazard Mitigation Plan

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 1st day of February 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X				X	
Chris Fairchild, Cunningham District	X					X
Anthony P. O’Brien, Rivanna District				X		
John M. Sheridan, Columbia District				X		

Attest:

Mozell H. Booker, Chair
 Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 03-2023

**RESOLUTION APPOINTING PROXY
 TO ACT AT MEETINGS
 OF THE SHAREHOLDERS OF JAUNT, INC.**

WHEREAS, the County of Fluvanna (the “County”) is a shareholder of Jaunt, Inc. (“Jaunt”), which provides certain transit services to citizens within the County; and

WHEREAS, the County is entitled to participate in meetings of Jaunt’s shareholders through the designation of a proxy who is authorized to vote on behalf of the County on matters including, but not limited to, the election of persons to Jaunt’s Board of Directors; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors resolves as follows:

1. Harold Morgan is hereby appointed to act as the County’s proxy at the annual meeting and any special meetings of the shareholders of Jaunt upon all such matters as may come before the shareholders, including without limitation the election of directors.
2. The duration of this appointment shall be (select one):
 - For twelve months from the date of this appointment; or
 - Until the end of their term in office, including any renewals thereof.
3. The County Administrator is authorized and directed to fill out the Appointment of Proxy form attached hereto and to provide a copy of the same to Jaunt.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 1st day of February 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X				X	
Anthony P. O’Brien, Rivanna District				X		
John M. Sheridan, Columbia District				X		

Attest:

 Mozell H. Booker, Chair
 Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 04-2022

A Resolution to Take Streets in the Houchens Place Subdivision into the Secondary System of Highways in Fluvanna County, Virginia

At a regular meeting of the Board of Supervisors of Fluvanna County held at the Carysbrook Performing Arts Center at 5:00 PM on Wednesday, February 1, 2023, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk’s office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Houchens Place Subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 1st day of February, 2023, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of February, 2023:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X				X	
Chris Fairchild, Cunningham District	X					X
Anthony P. O’Brien, Rivanna District				X		
John M. Sheridan, Columbia District				X		

Attest:

 Mozell H. Booker, Chair
 Board of Supervisors
 Fluvanna County, Virginia



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia
RESOLUTION No. 05-2023

**A RESOLUTION RECOGNIZING
 CALEB KIMBLE
 AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, February 1, 2023:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Caleb Kimble has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Caleb has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on February 11, 2023 at 1:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Caleb’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of February 2023, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X				X	
Chris Fairchild, Cunningham District	X					X
Anthony P. O’Brien, Rivanna District				X		
John M. Sheridan, Columbia District				X		

Attest:

 Mozell H. Booker, Chair
 Fluvanna County Board of Supervisors