

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Carysbrook Performing Arts Center
8880 James Madison Hwy, Fork Union, VA 23055
May 3, 2023
Regular Meeting 5:00pm

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chair
Patricia Eager, Palmyra District, Vice Chair
John M. (Mike) Sheridan, Columbia District *(entered meeting at 5:10pm)*
Tony O’Brien, Rivanna District *(entered meeting at 5:04pm)*
Chris Fairchild, Cunningham District

ABSENT: None.

ALSO PRESENT: Eric M. Dahl, County Administrator
Kelly Harris, Assistant County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 5:02pm, Chair Booker called to order the Regular Meeting of May 3, 2023. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

- Mr. Dahl asked to add Board of Supervisors Salary Increase to New Business.

MOTION:	Accept the Agenda, for the May 3, 2023 Regular Meeting of the Board of Supervisors, as amended.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Absent	Absent
RESULT:	3-0				

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Dahl reported on the following topics:

Announcements and Updates:

- Happiest of belated birthdays to Mr. O’Brien

New Employees

- Robert “RJ” Shifflett Jr., Public Works, Grounds Maintenance Worker I, Started May 1st
- Jim True, Emergency Services, EMS Supervisor, Started April 24th

Palmyra’s DWR Boat Landing

- The Virginia Department of Wildlife has finished renovations on the Palmyra boat landing.

Carnival at Pleasant Grove Park

- May 10, May 11, May 12 & May 13
- FREE ENTRY - FREE PARKING
- RIDES: \$20 Armbands or \$1 per Ticket
 - Wednesday, May 10 6pm to 10pm
 - Thursday, May 11 6pm to 10pm
 - Friday, May 12 5pm to 10pm
 - Saturday, May 13 10 am to 3pm & 5pm to 10pm
- Contact Fluvanna County Parks & Recreation for more information at (434) 589 - 2016

The Childrens’ Fair was Saturday April 29th.

- There were over 201 people in attendance and 24 vendor tables.
- Lots of great information and resources were available for attendees
 - The Sheriff's Office did fingerprinting for children
 - Fire truck from Fork Union Fire Dept. was there
 - As well as balloon art, magician, bounce house, face painting, freebies, popcorn, cotton candy, sno cones, snacks, t-shirts and door prizes, all free to the public.
- Thank you Rocky Reed, Family Services Supervisor, for all your hard work in coordinating the fair this year.

Employee Recognition

- Congratulations to Sheriff Eric B. Hess and Captain Sean L. Peterson who’ve earned Virginia Sheriffs Institute Certification.
- Sheriff Hess was also recognized for being selected among his peers to serve on the board of directors for VSI.
 - The Virginia Sheriffs' Institute program promotes, recognizes and elevates the continued individual professional development of Virginia's sheriffs and deputies.

- Sheriffs and deputies serving in the Commonwealth of Virginia carry immense responsibilities as the guardians of their communities, providing effective public safety services balanced with the fair and equitable treatment of every individual they encounter.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	May 17	7:00 PM	Regular Meeting	Performing Arts Center
Wed	Jun 7	5:00 PM	Regular Meeting	Performing Arts Center
Wed	Jun 21	7:00 PM	Regular Meeting	Performing Arts Center

5 - PUBLIC COMMENTS #1

At 5:11pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 5:11pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Proclaiming May 2023 Older Americans Month – Marta M. Keane, Chief Executive Officer JABA

- Historically, Older Americans Month has been a time to acknowledge the contributions of past and current older persons to our country, in particular those who defended our country. Every President since Kennedy has issued a formal proclamation during or before the month of May asking that the entire nation pay tribute in some way to older persons in their communities. Older Americans Month is celebrated across the country through ceremonies, events, fairs, and other such activities.

MOTION:	Proclaim May 2023 Older Americans Month.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Public Service Recognition Week – Kelly Harris, Assistant County Administrator

- Celebrated the first full week in May since 1985, Public Service Recognition Week (PSRW) is a time set aside to honor those who serve our nation as federal, state, county and local government employees. Throughout the nation and the world, public servants use this occasion to educate others about the work they do and why they have chosen public service careers, as well as the many ways government services make life better for all of us.
- At the heart of Public Service Recognition Week is the opportunity to invigorate government workers by offering them the thanks they richly deserve but seldom receive. During this week-long celebration, it’s important to honor public employees and tell them their dedication and service are noticed and appreciated.

MOTION:	Proclaim May 7 – 13, 2023 as Public Service Recognition Week.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Motion		Second	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Resolution of Support for Opioid Abatement Authority Grant Application – Kelly Harris, Assistant County Administrator

- Region Ten is seeking grant funding through the Virginia Opioid Abatement Authority in order to expand opioid abatement programming in its service area. They seek a letter of support from each of its member jurisdictions in the hopes of increasing the chances of winning an award in the amount of \$1,711,325. No local funds are requested in this proposal.

MOTION:	Adopt “A Resolution In Support Of A Grant Application To The Opioid Abatement Authority To Fund Opioid Abatement Programming” on behalf of the Region Ten Community Services Board.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

8 – PRESENTATIONS

Removal of Illegal Signs from the VDOT Right of Way – Eric Dahl, County Administrator

- The Board asked to see what options were available to eliminate and/or impose penalties for temporary signs in the VDOT Right of Way or along Fluvanna roadways.
- VDOT will allow levying a \$100 Civil Penalty for signs on the right of way, if an agreement “For Enforcement of Laws Regarding Illegal Signs and Advertising within the Limits of the Highway” is entered between VDOT and the local government.

After a lengthy discussion the Board agreed to send any questions they have for Scott Thornton, VDOT Louisa Residency to Mr. Dahl in advance, then passed along to Mr. Thornton before he attends the May 17, 2023 meeting.

9 - CONSENT AGENDA

The following items were discussed before approval:

The following items were approved under the Consent Agenda for May 3, 2023:

- *Minutes of April 19, 2023* – Caitlin Solis, Clerk to the Board
- *Fluvanna-Greene Inter-Governmental Cost Sharing Agreement* – Eric Dahl, County Administrator
- *Resolution Authorizing Execution of the Virginia Water and Wastewater Agency Response Network Mutual Aid Agreement by Fluvanna County* – Eric Dahl, County Administrator
- *Resolution Authorizing Execution of the Virginia Water and Wastewater Agency Response Network Mutual Aid Agreement by the Fork Union Sanitary District* – Eric Dahl, County Administrator
- *Dewberry Engineers Inc. – Project Agreement 19* – Tori Melton, Director of Finance
- *R. K. Chevrolet Vehicle Purchase Agreement* – Tori Melton, Director of Finance
- *Job Description Updates for the EMT Basic Life Support (BLS) and EMT Advanced Life Support (ALS)* – Donna Snow, Director of Human Resources
- *New Job Description - Information Technology Systems Engineer* – Director of Human Resources, Donna Snow
- *CRMF - FCHS Water Plant Pump* – Don Stribling, FCPS Executive Director

MOTION:	Approve the consent agenda, for the May 3, 2023 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:		Second		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

TBD

11 - NEW BUSINESS

Board of Supervisors Salary Increase – Eric Dahl, County Administrator

- Mr. Dahl asked the Board of Supervisors if they were interested in a salary increase being brought back at a later meeting.

12 - PUBLIC COMMENTS #2

At 6:19pm, Chair Booker opened the first round of Public Comments. With no one wishing to speak, Chair Booker closed the first round of Public Comments at 6:20pm.

13 - CLOSED MEETING

MOTION:	At 6:20pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.5 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Attorney position, and Prospective Industry – Prospective business update.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:29pm, move the Fluvanna County Board of Supervisors recess the closed meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, May 3, 2023 at 7:30pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. Fairchild	Mr. O’Brien	Mr. Sheridan
ACTION:				Motion	Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

Mozell H. Booker
Chair



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 03 - 2023

PROCLAIMING MAY 2023 OLDER AMERICANS MONTH

WHEREAS, Fluvanna County includes a growing number of older Americans, currently 20.7 percent of the population, who contribute their time, wisdom, and experience to our community; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, the theme of Older Americans' Month is "Aging Unbound", recognizing the importance of:

- Not limiting our thinking about aging,
- Exploring and combating stereotypes,
- Emphasizing the many positive aspects of aging,
- Inspiring older adults to push past traditional boundaries, and
- Embracing our community's diversity; and

WHEREAS, Fluvanna County recognizes the need to create a community that offers the services and supports older adults may need to make choices about how they age; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors, does hereby proclaim May 2023 to be Older Americans Month. We urge every resident to celebrate our older citizens, help to create an inclusive society, and accept the challenge of flexible thinking around aging.

Passed and adopted this 3rd day of May, 2023.

Mozell H. Booker
Chair, Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 04 - 2023

PUBLIC SERVICE RECOGNITION WEEK

Whereas, Americans are served every day at the federal, state, county, and city levels by public servants who do the work that keeps our nation working; and

Whereas, public employees serve in areas such as constitutional offices, administration, education, public safety, finance, public infrastructure, community planning, recreation, human services, and more; and

Whereas, day in and day out they provide the diverse services demanded by the American people of their government with efficiency, integrity, and good humor; and

Whereas, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials;

Now therefore, the Fluvanna County Board of Supervisors does hereby announce and proclaim to all residents, that May 7 – 13, 2023 is Public Service Recognition Week in the County of Fluvanna and does hereby encourage all County residents to recognize the accomplishments and contributions of the employees of the County of Fluvanna.

Passed and adopted this 3rd day of May, 2023.

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 15-2023

**A RESOLUTION IN SUPPORT OF A GRANT APPLICATION TO THE
OPIOID ABATEMENT AUTHORITY TO FUND
OPIOID ABATEMENT PROGRAMMING**

WHEREAS, the Commonwealth of Virginia established in 2021 the Opioid Abatement Authority (OAA) to allocate and use proceeds from opioid-related settlements in the form of grants; and

WHEREAS, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

WHEREAS, in November 2021 the County of Fluvanna signed a Memorandum of Understanding with the OAA in order to be included in allocations from the opioid-related settlements; and

WHEREAS, the OAA operates a financial assistance program to support certain cooperative partnerships of cities and/or counties in Virginia that implement regional efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids; and

WHEREAS, the Region Ten Community Services Board serves residents in the counties of Fluvanna, Albemarle, Greene, Louisa, and Nelson, and the City of Charlottesville; and

WHEREAS, the localities served by the Region Ten Community Services Board have committed to working together to develop and jointly submit an application for regional cooperative partnership funding from the OAA; and

WHEREAS, the Region Ten Community Services Board has drafted a proposal and seeks a total of \$1,711,325 in grant funding;

WHEREAS, the OAA will accept applications for fiscal year 2024 proposals until May 5, 2023; and

NOW, THEREFORE, BE IT RESOLVED that the Fluvanna County Board of Supervisors does hereby lend its support of an application to the Virginia Opioid Abatement Authority in order to create and expand programming for the abatement of opioid substance abuse.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 3rd day of May 2023.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X				X	
Anthony P. O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					

Attest:

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 13-2023

**RESOLUTION AUTHORIZING EXECUTION OF THE
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT BY FLUVANNA COUNTY**

WHEREAS, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and

WHEREAS, in furtherance of such national Water Sector plan, Virginia’s longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association (“VA AWWA”) and the Virginia Water Environment Association (“VWEA”) have jointly formed the Virginia Water and Wastewater Agency Response Network (“VA WARN”) Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and

WHEREAS, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and

WHEREAS, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and

WHEREAS, the County of Fluvanna owns or operates water and wastewater facilities, is responsible for public water supply or wastewater management in the Commonwealth of Virginia, and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Fluvanna County Board of Supervisors, that the County Administrator is hereby authorized to execute the VA WARN Mutual Aid Agreement (the “Agreement”) on behalf of the County of Fluvanna subject to approval as to form by the County Attorney, which Agreement is hereby approved.

BE IT FURTHER RESOLVED, by the Fluvanna County Board of Supervisors, that the County Administrator shall be the County of Fluvanna’s “Authorized Representative” for purposes of the Agreement as defined in the Agreement.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 3rd day of May, 2023, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

Attest:

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia
RESOLUTION No. 14-2023

**RESOLUTION AUTHORIZING EXECUTION OF THE
VIRGINIA WATER AND WASTEWATER AGENCY RESPONSE NETWORK
MUTUAL AID AGREEMENT BY THE FORK UNION SANITARY DISTRICT**

WHEREAS, the National Infrastructure Protection Plan and in particular the Sector Specific Plan for the Water Sector developed by the United States Environmental Protection Agency identifies the development of a Water and Wastewater Agency Response Network in each State as an important means of helping to ensure resilient water and wastewater infrastructure in the public interest; and

WHEREAS, in furtherance of such national Water Sector plan, Virginia’s longstanding, nationally-recognized professional associations known as the Virginia Section of the American Water Works Association (“VA AWWA”) and the Virginia Water Environment Association (“VWEA”) have jointly formed the Virginia Water and Wastewater Agency Response Network (“VA WARN”) Committee to develop the EPA-recommended network and associated procedures for implementation in Virginia; and

WHEREAS, the VA WARN Committee has developed the attached form of a VA WARN Mutual Aid Agreement for use by public and private Water Sector utilities for purposes of requesting assistance and responding to such requests as well as a related form of an Event Agreement for providing assistance of a defined scope on defined terms and conditions; and

WHEREAS, this VA WARN Mutual Aid Agreement is intended to supplement and integrate with the Statewide Mutual Aid Program administered by the Virginia Department of Emergency Management, with the Emergency Management Assistance Compact, and with other mutual aid agreements of local, intrastate and interstate scope; and

WHEREAS, the Fork Union Sanitary District owns or operates water supply facilities, is responsible for public water supply or wastewater management in the Commonwealth of Virginia, and is therefore eligible to participate in VA WARN and the VA WARN Mutual Aid Agreement.

WHEREAS, the Fluvanna County Board of Supervisors, is the governing body of the Fork Union Sanitary District;

NOW, THEREFORE, BE IT RESOLVED, by the Fluvanna County Board of Supervisors, that the County Administrator is hereby authorized to execute the VA WARN Mutual Aid Agreement (the “Agreement”) on behalf of the Fork Union Sanitary District subject to approval as to form by the County Attorney, which Agreement is hereby approved.

BE IT FURTHER RESOLVED, by the Fluvanna County Board of Supervisors that the County Administrator shall be the County of Fluvanna’s “Authorized Representative” for purposes of the Agreement as defined in the Agreement.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 3rd day of May, 2023, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					X
Chris Fairchild, Cunningham District	X					
Anthony P. O’Brien, Rivanna District	X				X	
John M. Sheridan, Columbia District	X					

Attest:

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors