

FLUVANNA COUNTY BOARD OF SUPERVISORS**ACTIONS TAKEN ON JULY 5, 2023***Mr. Sheridan entered the meeting at 5:02pm**Mr. O'Brien entered the meeting at 5:05pm*

No.	Item – Regular Meeting	<u>Action</u>
1	Adoption of the Agenda: as amended;	<u>BOARD ADOPTED</u> 3-0
2	Resolution Recommending Appointment to the Board of Equalization: adopted a resolution entitled, "A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION;"	<u>BOARD ADOPTED</u> 5-0
3	<p>Consulting Services Agreement with B. W. Murray, Inc.:</p> <p>approved the Consulting Services Agreement with B. W. Murray & Co., Inc., the Fluvanna County Electoral Board and the Fluvanna County Registrar and the County for as-needed Services up to an maximum of no more than \$20,000 per annual term and those current tasks for Project Agreement 1 for Cybersecurity Planning Services for \$1,070.91 monthly and that Project Agreement 2 for Penetration Testing at a one-time cost of \$3,240, and further authorize the County Administrator to execute the agreement, project agreement 1 and project agreement 2, subject to approval as to form by the County Attorney;</p> <p>approved an FY24 supplemental appropriation for the Registrar's Office in the amount of \$20,000 from FY24 BOS Contingency to cover cybersecurity consulting services costs to comply with 2023 Locality Election Security Standards (LESS) from the Virginia State Board of Elections and the Virginia Department of Elections;</p>	<p><u>BOARD APPROVED</u> 5-0</p> <p><u>BOARD APPROVED</u> 5-0</p>
4	<p>Sheriff's Office Recruitment, Retention, and Salary Increase:</p> <p>approve increasing the Sheriff's Office Deputies starting salary as follows:</p> <ul style="list-style-type: none"> - Pay Band 106 for Certified Deputies from \$49,120 to \$52,500 - Pay Band 105 for Non-certified Deputies from \$46,800 to \$49,500 <p>with funding to come from the FY24 Sheriff's Office vacancies;</p> <p>approved increasing the Sheriff's Office Deputies Sign-on Bonus amounts as follows:</p> <ul style="list-style-type: none"> - Certified Deputies from \$5,000 to \$7,500 - Non-certified Deputies from \$0 to \$4,000 <p>with funding to come from the FY24 Sheriff's Office vacancies;</p> <p>approved increasing Sheriff's Office Deputies differential pay from \$1,100 to \$2,200 per fiscal year with funding to come from the FY24 Sheriff's Office vacancies;</p>	<p><u>BOARD APPROVED</u> 5-0</p> <p><u>BOARD APPROVED</u> 5-0</p> <p><u>BOARD APPROVED</u> 5-0</p>
5	<p>JP Morgan Debt Service CIP Budget Transfers:</p> <p>approved the County Administrator with the flexibility for a funding source transfer of already approved FY22, FY23 and FY24 CIP projects to best utilize</p>	<u>BOARD APPROVED</u> 5-0

	the full amount of the JPMorgan Chase Bank proceeds issued February 3, 2022, with a not to exceed amount of \$900,000, and further require staff to bring any change in funding sources back to the Board for ratification no later than the August 16, 2023 Board of Supervisors meeting;	
6	Ambulance Purchase Agreement No.2 with Atlantic Emergency Solutions, Inc. : approved a that cooperative purchase agreement entitled Ambulance Purchase Agreement No. 2 between Atlantic Emergency Solutions, Inc. and the County of Fluvanna for the purchase of Fluvanna County Wheeled Coach #622400 for \$337,076.00; and further authorize the County Administrator to execute the Agreement after attachment, review and approval by him of Exhibits 5 and 6 and subject to approval as to form by the County Attorney;	<u>BOARD APPROVED</u> 5-0
7	Board, Commission, or Committee appointment(s): approved the decision to appoint Iscella Wittich to the JAUNT Board – Fluvanna County Representative position with a term to begin July 5, 2023, through June 30, 2025; approved the decision to appoint Suzy Morris to the Economic Development and Tourism Advisory Council (EDTAC) – At-Large position with a term to begin July 5, 2023, through June 30, 2025;	<u>BOARD APPROVED</u> 5-0 <u>BOARD APPROVED</u> 5-0
8	Dogs Running At Large Ordinance;	<u>BOARD PRESENTATION</u>
9	Closed Session: Personnel – emergency services department salaries; Prospective Industry – prospective business update; and Legal Matters – emergency procurement for vehicles, contract user grant under the water and sewer ordinance, and temporary signs on county property;	<u>NO ACTION</u>
10	2023 General Assembly Update;	<u>BOARD PRESENTATION</u>
11	Minutes of June 21, 2023: as presented;	<u>BOARD ADOPTED</u> 5-0
12	Purchase Agreement with Basic Auto Sales for 2022 Chevrolet Silverado 1500: approved the Vehicle Purchase Agreement with Basic Auto Sales, for the purchase of a 2022 Chevrolet Silverado 1500 with options at a total cost of \$32,275 for the Department of Social Services as a cooperative procurement off that agreement between the Commonwealth of Virginia Division of Purchases & Supplies and Basic Auto Sales and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;	<u>BOARD APPROVED</u> 5-0
13	Magic City Vehicle Purchase Agreement: approved the Vehicle Purchase Agreement with James River Equipment, for the purchase of a John Deere 310L Backhoe with options at a total cost of \$122,460.95 for the Department of Public Works as a cooperative procurement off that agreement between the Sourcewell Cooperative and John Deere Construction Retail Sales and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;	<u>BOARD APPROVED</u> 5-0

14	<p>FY23 ARPA Grant State Library:</p> <p>approved the supplemental appropriation of \$5,795.25 to the FY23 Library Furniture and Fixtures Budget to reflect the reimbursement of ARPA grant funds at the State Library;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
15	<p>Cooperative Agreement under City of Charlottesville Virginia Contract No. 4600001760 for Police Uniforms with Howard Uniform Company, LLC:</p> <p>approved the Cooperative Agreement under City of Charlottesville Virginia Contract No. 4600001760 for Police Uniforms between Howard Uniform Company, LLC, and the County for (i) as-needed uniforms and related items under the cooperative terms; and (ii) also for as-needed shoes as a small procurement, and further authorize the County Administrator complete dates and to execute the agreement, subject to approval as to form by the County Attorney;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
16	<p>County Attorney Paralegal/Legal Assistant Job Description:</p> <p>approved the County Attorney Paralegal/Legal Assistant Job Description, as presented;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
17	<p>Emergency Medical Services (EMS) Policies:</p> <p>approved and adopt the attached proposed Fluvanna County Department of Emergency Services Standard Procedures SDP # 013 through SDP # 015, SDP # 017 through SDP # 026, and repeal previously approved SDP # 008 Personnel Apparel, Gear & Appearance and replace it with SDP # 016 Grooming Standards;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
18	<p>Unfinished Business</p> <p>Personnel Policy 2-8-3 Pay and Allowances Temporary Amendment and FY24 Pay Rates and Classifications Revision:</p> <p>approved an amendment to section 2.8.3(A) of the Personnel Policy to authorize the County Administrator to place a new employee at 20% above the minimum of the grade for a temporary 90 day period. I also move, that the pay band for an EMT BLS position be raised from a 12 to a 14, and the pay band for an EMT ALS position be raised from a 17 to a 19</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
19	<p>Closed Session:</p> <p>Personnel – emergency services department salaries; Prospective Industry – prospective business update; and Legal Matters – emergency procurement for vehicles, contract user grant under the water and sewer ordinance, and temporary signs on county property.</p>	<p><u>NO ACTION</u></p>

Board Tasks and Directives:

Staff was directed to work on a draft Dogs Running At Large Ordinance.