

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Carysbrook Performing Arts Center  
8880 James Madison Hwy, Fork Union, VA 23055  
June 5, 2024  
Regular Meeting 5:00pm**

**MEMBERS PRESENT:**

Chris Fairchild, Cunningham District, Chair  
John M. (Mike) Sheridan, Columbia District, Vice Chair  
Mike Goad, Fork Union District  
Timothy M. Hodge, Palmyra District  
Tony O’Brien, Rivanna District

**ABSENT:**

None.

**ALSO PRESENT:**

Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Dan Whitten, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:16pm, Chair Fairchild called to order the Regular Meeting of June 5, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

<b>MOTION:</b>	Accept the Agenda, for the June 5, 2024 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Dahl reported on the following topics:

Happy Birthday to Mr. Fairchild!!!

- June 10<sup>th</sup>

Announcements and Updates - New Employees

- William Brooks, Emergency Services, EMT Basic Life Support (BLS), Started May 28th
- Dustin Borrer, Emergency Services, EMT Basic Life Support (BLS), Started May 28th

Virginia Tourism Corporation Announces Grant Funding for Fluvanna County Tourism

- Fluvanna County received \$13,000 from VTC’s Marketing Leverage Grant Program. In partnership with Arts of Fluvanna, these funds will be used to build on the success of the Find Fluvanna campaign and create and launch a “Fall in Love with Fluvanna” initiative
- Additionally, the Fluvanna County Fair Board received \$9,000 in grant funds from the Special Events and Festivals category

Virginia Tourism Corporation Officially Designates Fluvanna County as a Destination Marketing Organization

- At its March 20<sup>th</sup> meeting, the BOS approved a Resolution to Designate Fluvanna County as a Virginia Destination Marketing Organization, this allowed us to petition the Virginia Tourism Corporation (VTC) to become an Official DMO.
- Last week, VTC approved the request.
- This recognition allows the county to access state resources, funding and collaborative marketing initiatives aimed at boosting tourism and economic development.

Palmyra Arts Fest

- Stone Jail Street, Palmyra, Saturday, June 8, 2024 (rain date June 9), 10:00am to 4:00pm, Local artists and artisans, performers, food trucks, and children’s activities

Library Events

- The Library kicked off summer with a Mini Menagerie Petting Zoo with over 400 people attending to pet mini farm animals, play games and do farm theme crafts.

- We also started our weekly Summer Feeding Program with the Blue Ridge Food Pantry - providing non-perishable meals every Friday to residents under the age of 18. This program provides 5 breakfasts and 5 suppers in each box. We gave out 112 boxes - which is our max every week for June.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Thu	Jun 20	6:00 PM	Regular Meeting	Circuit Court
Wed	Jul 3	5:00 PM & 6:00 PM	Regular Meeting	Circuit Court
Wed	Aug 7	5:00 PM	Regular Meeting	Circuit Court

**5 - PUBLIC COMMENTS #1**

At 5:23pm, Chair Fairchild opened the first round of Public Comments. With no one wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:23pm.

**6 – BOARDS AND COMMISSIONS**

<b>MOTION:</b>	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
<b>BOARD/COMMISSION/COMMITTEE</b>	<b>APPOINTEES</b>		<b>APPT/ REAPPT</b>	<b>BEGINS TERM</b>	<b>ENDS TERM</b>
Economic Development Authority (EDA) – At-Large Position	Charlotte Gregory		Appt	7/1/2024	6/30/2028
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

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<b>BOARD/COMMISSION/COMMITTEE</b>	<b>APPOINTEES</b>		<b>APPT/ REAPPT</b>	<b>BEGINS TERM</b>	<b>ENDS TERM</b>
JAUNT Board	James Schoenster		Appt	7/1/2024	6/30/2027
Library Board of Trustees (LBOT) – At-Large Position	Cheryl Potter (I)		Reappt	7/1/2024	6/30/2028
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

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<b>BOARD/COMMISSION/COMMITTEE</b>	<b>APPOINTEES</b>		<b>APPT/ REAPPT</b>	<b>BEGINS TERM</b>	<b>ENDS TERM</b>
Monticello Area Community Action Agency (MACAA) – Fluvanna County Representative	Chris Baca		Appt	6/5/2024	10/31/2025
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second	Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

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Planning Commission – Cunningham District Position	Barry Bibb (I)		Reappt	7/1/2024	6/30/2028

<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Motion	Second		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				
<b>MOTION:</b>	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s)/reappointments(s):				
<b>BOARD/COMMISSION/COMMITTEE</b>	<b>APPOINTEES</b>		<b>APPT/REAPPT</b>	<b>BEGINS TERM</b>	<b>ENDS TERM</b>
Planning Commission – Palmyra District Position	Howard Lagomarsino (I)		Reappt	7/1/2024	6/30/2028
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

## **7 – PRESENTATIONS**

*VDOT Quarterly Report* – Scott Thornton, Residency Administrator/Louisa Residency

Mr. Thornton gave an update on VDOT projects in the county including, maintenance, road mowing, pipe replacements, and construction projects. Mr. Thornton gave an update on moving the 45MPH sign at Martins King Rd; and a 35MPH sign on Rt.6 that needs a speed study to be updated.

- The Board agreed to add a request to preform a speed study from Dixie intersection of Rt 6 and Rt15 to Winnsville Rd. at a future meeting.
- Mr. Goad asked to get signs installed at Bremono Rd. and West Bottom Rd. to post the speed limit to make it easier to enforce.
- Mr. O'Brien asked for rumble strips or a flashing sign before the Riverside entrance on South Boston Rd.
- Mr. Dahl asked the Board if they would like to create a Traffic Safety Committee to review and resolve traffic issues in the County. The Board did not agree to create a new committee, but asked staff to participate on a traffic task force.

*Children's Services Act Semi-Annual Report* – Bryan Moeller, CSA Coordinator

Mr. Moeller presented a mid-year update of the Children's Services Act program including FY24 Purchase of Services and Total Expenditures, CSA Expenditure History, CSA Expenditures by Month, and funding increases.

*Department of Emergency Services New Station 3 in Kents Store* – Jim True, EMS Supervisor

In the FY25 budget, funding was provided to implement peak load staffing for one ambulance at Rescue Station 3 in Kents Store, which was recently donated to the county by the former Fluvanna Rescue Squad, Inc. Through additional discussions between the Department of Emergency Services and Kents Store Fire Company 3, a change in the staffing location is being requested to now have the EMS providers based out of Kents Store Fire Company 3 instead. This would be a similar model to what we are currently operating under Fork Union Fire Company 2. The rationale is to provide for a more cohesive career staffing and volunteer combination system.

The recently donated Kents Store Rescue Station 3 will now be utilized as a training facility and will also allow the Department of Emergency Services to have covered and secured storage for ambulances and other equipment that is currently in reserve status. The Kents Store Rescue Station 3 will transition into a training facility that will better allow the Department of Emergency Services and other volunteer emergency service departments to hold trainings in a common location. The plan will be to have emergency medical technician classes for the county at this location, as well as EMS and fire continuing education.

*TJPDC Rural Housing Study* – Laurie Jean Talun, TJPDC Regional Housing and Community Development Grants Manager

Laurie Jean Talun, Regional Housing and Community Development Grants Manager at TJPDC, discussed the 2025 Housing Study, identifying specific opportunities throughout the Planning District to support citizens in their efforts to maintain their homes, and to act strategically about the aging housing stock, while preserving the rural feel of the County.

*Fluvanna County Housing Needs* – Kim Hyland, Executive Director, Fluvanna-Louisa Housing Foundation (FLHF) & Mozell H. Booker, FLHF Board Member

Kim Hyland, gave the Board an update on the current housing conditions FLHF is experiencing in Fluvanna County; the Central Virginia Rural Housing Program (CVRHP) Rural Housing Group Discussions in our region; needs assessment; FLHF activities and suggestions.

<b>MOTION:</b>	The Board tabled the Action Matters and Consent Agenda until after the Work Session in the Morris Room.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan

<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

- Mr. Hodge left the meeting at 7:10pm

**SOLAR WORK SESSION**

*Virginia Department of Energy* – Aaron Berryhill, Solar Program Manager

Mr. Berryhill discussed Virginia’s Changing Energy Landscape, the National Energy Landscape, Virginia’s Large-Scale Solar Deployment, Mitigating Environmental Impacts, Local Regulation of Solar, Development Standards for Large Scale Solar, required property line and residential setbacks, landscape buffers, and the proximity to transmission lines, as well as Special Purpose Districts.

*Dominion Energy* – Todd Flowers

Mr. Flowers discussed solar construction, stormwater controls, deployment of projects on previously developed sites, economic benefits of solar, and misinformation on solar.

*Virginia Cooperative Extension* – John Ignosh

Mr. Ignosh discussed the Virginia Cooperative Whitepaper regarding Extension Soil Site management protocols and Best Management Practices Develop Protocol & Practice Recommendations for utility Scale Solar Site Development and Management in Virginia.

**MOTION TO EXTEND**

- At 8:46pm, a motion was made to extend the Board of Supervisors meeting.

<b>MOTION:</b>	Approve a motion to extend the June 5, 2024 Regular Board of Supervisors meeting to 11:00pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second			Motion
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

*Virginia Farm Bureau* – Katelyn Rose Jordan

Ms. Jordan discussed Virginia Farm Bureau Solar Policies; Creating Balance by Defining Prime Farmland, and Farmland Preservation and Property Rights; Agriculture & Prime Farmland in Fluvanna Co. as well as Responsible Implementation & Regulations.

**14 - CLOSED MEETING**

<b>MOTION:</b>	At 9:50pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – contract user grant under the water and sewer ordinance; Treasurer’s Office turnover audit.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

<b>MOTION:</b>	At 10:38 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

<b>MOTION:</b>	Bring tabled agenda items back.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Motion			Second

<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

**8 - ACTION MATTERS**

*Authorization to Advertise Public Hearing to Amend Section 6-1-5 of the County Code to Increase Erosion and Sediment Control Review Fees* – Dan Whitten, County Attorney

This amendment simplifies the schedule for erosion and sediment control review fees by increasing two fees and eliminating others. The increase in erosion and sediment control review fees is estimated at \$10,000 on a fiscal year basis and also more appropriately recoups staff review time.

<b>MOTION:</b>	Advertise the amendments to the County Code to amend Section 6-1-5 to increase erosion and sediment control review fees for a public hearing to be held July 3, 2024				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Motion		Second	
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

- Mr. Sheridan left the meeting at 10:43pm

*Authorization to Advertise a Public Hearing to consider waiver request, Mountain Hill Subdivision* – Dan Whitten, County Attorney; Todd Fortune, Director of Planning

This is a Rural Cluster Subdivision. The property in question is located in the Fork Union District, Tax Map 50 A 33, and is zoned A-1. It was accepted by the Planning Commission at its regular meeting on September 12, 2023. However, the subdivision does not meet open space or density requirements per Section 22-4-10.3 of the Fluvanna County Code. A waiver of the Code requirements would be needed for the project to move forward.

<b>MOTION:</b>	Advertise a request for a waiver to the rural cluster requirements under Section 22-4-10.3 of the County Code for the Mountain Hill subdivision for a public hearing to be held July 3, 2024.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Absent
<b>RESULT:</b>	<b>3-0</b>				

**9 - PUBLIC HEARING**

None.

**10 - CONSENT AGENDA**

The following items were discussed before approval:

The following items were approved under the Consent Agenda for June 5, 2024:

- *Minutes of May 15, 2024* – Caitlin Solis, Clerk to the Board
- *Resolution to accept the MOU with Virginia Department of Historic Resources* – Dan Whitten, County Attorney
- *CRMF - Ambulance 49 Engine Replacement* – James True, Emergency Services Supervisor
- *CRMF - FMS & FCHS Cabling installation and anchoring of VAPE detectors* – Don Stribling, FCPS Executive Director
- *CRMF - FMS Hot Water Heater Storage Tank* – Don Stribling, FCPS Executive Director
- *CRMF - FMS VACORP Property Damage Reimbursement* – Don Stribling, FCPS Executive Director

<b>MOTION:</b>	Approve the consent agenda, for the June 5, 2024 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Motion		Second	
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Absent
<b>RESULT:</b>	<b>3-0</b>				

**11 - UNFINISHED BUSINESS**

None.

**12 - NEW BUSINESS**

None.

**13 - PUBLIC COMMENTS #2**

At 10:45pm, Chair Fairchild opened the second round of Public Comments. With no one wishing to speak, Chair Fairchild closed the second round of Public Comments at 10:45pm.

**15 - ADJOURN**

<b>MOTION:</b>	Adjourn the regular meeting of Wednesday, June 5, 2024 at 10:45pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Motion		Second	
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Absent
<b>RESULT:</b>	<b>3-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_

Caitlin Solis  
Clerk to the Board

\_\_\_\_\_

Christopher S. Fairchild  
Chair

APPROVED



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia  
**RESOLUTION No. 25 - 2024**

**A RESOLUTION TO ACCEPT MEMORANDUM OF UNDERSTANDING WITH  
 THE VIRGINIA DEPARTMENT OF HISTORIC RESOURCES**

WHEREAS, the Virginia Department of Historic Resources (the “Department”) has awarded a state grant for historic preservation in the amount of Three Hundred Ten Thousand Dollars (\$310,000) (the “Funds”) for the historic courthouse structural repair and stabilization project (the “Project”); and

WHEREAS, the Funds will be transferred from the Department to the County no later than June 30, 2024; and

WHEREAS, the County desires to accept the Funds from the Department for the Project.

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Supervisors of Fluvanna hereby accepts the Funds from the Department for the Project; and

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors of Fluvanna County on this 5th day of June 2024.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Christopher Fairchild, Cunningham District						
D. Mike Goad, Fork Union District						
Timothy M. Hodge, Palmyra District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						

Attest:

\_\_\_\_\_  
 Christopher Fairchild, Chair  
 Fluvanna County Board of Supervisors

APR