

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
ACTIONS TAKEN ON DECEMBER 18, 2024**

*O'Brien entered the meeting at 5:18pm*

No.	Item – 5:00 pm Work Session	Action
1	Non-Profit Organization Presentations;	<b><u>BOARD PRESENTATIONS</u></b>
2	Closed Session: Personnel – Employees of the Department of Emergency Services; County Administrator performance evaluation; Prospective Industry – Prospective business update in the Palmyra and Columbia Districts; Investment of Funds – Shared septic and drain field easement for a county-owned property; county utility easement in the Columbia District; Legal Matters – contract user grants under the water and sewer ordinance in Zion Crossroads;	<b><u>NO ACTION</u></b>
No.	Item – Regular Meeting	Action
3	Adoption of agenda: as presented;	<b><u>BOARD ADOPTED</u></b> <b>4-0</b>
4	Adoption of agenda: as amended;	<b><u>BOARD ADOPTED</u></b> <b>4-0</b>
5	FY24 Annual Comprehensive Financial Report (ACFR);	<b><u>BOARD PRESENTATION</u></b>
6	Children’s Services Act Semi-Annual Report;	<b><u>BOARD PRESENTATION</u></b>
7	EMS Cost Recovery Program;	<b><u>BOARD PRESENTATION</u></b>
8	ZTA 24:06 – Amendments to the Fluvanna County Zoning Ordinances, amending §22-22-1, to include crematoriums and pet crematoriums in the definition of “Funeral home” and to include animal training in the definition of “Commercial kennel.”: approved ZTA 24:06, an ordinance to amend and reordain “The Code of the County of Fluvanna, Virginia” by amending §22-22-1, to include crematoriums and pet crematoriums in the definition of “Funeral home” and to include animal training in the definition of “Commercial kennel;”	<b><u>BOARD APPROVED</u></b> <b>4-0</b>
9	ZTA 24:07 – Amendments to the Fluvanna County Zoning Ordinances, amending §§15-4-1 and 22-26-7 to clarify the requirements of the phrase “shielded and screened from view.”: approved authorization to advertise for a public hearing on January 22, 2025 in reference to ZTA 24:07, an ordinance to amend and reordain “The Code of the County of Fluvanna, Virginia” by amending §§15-4-1 and 22-26-7 to clarify the requirements of the phrase “shielded or screened from view” can be met by: 1) placing the vehicle within a fully enclosed building or structure; 2) placing the vehicle within an area completely enclosed either by a solid, rigid, opaque fence composed of standard fencing materials or by a landscaped arrangement of nondeciduous trees, sufficient in height, spacing, density and circumference to eliminate visibility of the vehicle; amended previous motion to include fitted car covers.	<b><u>BOARD APPROVED</u></b> <b>4-0</b>  <b><u>BOARD APPROVED</u></b> <b>4-0</b>
10	Sign Regulation Discussion;	<b><u>BOARD PRESENTATION</u></b>
11	Code Enforcement Update;	<b><u>BOARD PRESENTATION</u></b>

<p>12</p>	<p>FY24 to FY25 Carryover Requests:</p> <p>approved the following carryover requests of FY24 unexpended budget lines from the listed departments to the FY25 Department Budget lines as specified and in the amount listed:</p> <table border="1" data-bbox="261 352 1216 527"> <thead> <tr> <th>Item</th> <th>Department</th> <th>Budget Line</th> <th>Amount</th> <th>Meets Policy</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Health Department</td> <td>Contract Services</td> <td>\$61,124</td> <td>No</td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Total</b></td> <td><b>\$61,124</b></td> <td></td> </tr> </tbody> </table> <p>With a total amount of \$61,124 to be re-appropriated;</p> <p>approved the following carryover requests of FY24 unexpended budget lines from the listed departments to the FY25 Department Budget lines as specified and in the amount listed:</p> <table border="1" data-bbox="261 743 1216 917"> <thead> <tr> <th>Item</th> <th>Department</th> <th>Budget Line</th> <th>Amount</th> <th>Meets Policy</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Health Department</td> <td>Contract Services</td> <td>\$36,000</td> <td>No</td> </tr> <tr> <td colspan="3" style="text-align: center;"><b>Total</b></td> <td><b>\$36,000</b></td> <td></td> </tr> </tbody> </table> <p>With a total amount of \$36,000 to be re-appropriated;</p>	Item	Department	Budget Line	Amount	Meets Policy	A	Health Department	Contract Services	\$61,124	No	<b>Total</b>			<b>\$61,124</b>		Item	Department	Budget Line	Amount	Meets Policy	A	Health Department	Contract Services	\$36,000	No	<b>Total</b>			<b>\$36,000</b>		<p style="text-align: center;"><b><u>MOTION FAILED</u></b>  <b>2-2</b>  <b>(Fairchild, Goad)</b></p> <p style="text-align: center;"><b><u>BOARD APPROVED</u></b>  <b>4-0</b></p>
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<p>13</p>	<p>Recommendation for Appointment to the Board of Zoning Appeals:</p> <p>recommended to the Circuit Court Edward Zimmer, Harold Morris, and James Winsett, for appointment to The Board of Zoning Appeals, At-large position, with a term to begin January 1, 2025 and ending December 31, 2029;</p>	<p style="text-align: center;"><b><u>BOARD APPROVED</u></b>  <b>4-0</b></p>																														
<p>14</p>	<p>FY24 CIP Stage Cover - Change of Location Request:</p> <p>approved the use of the approved FY24 CIP funds of \$70,000 originally for the back stage at Pleasant Grove Park to be used for the engineering and construction of a stage cover over the newer front stage at Pleasant Grove Park;</p> <p>approved Project Agreement #01 between Fluvanna County and Architectural Partners for professional services for the Pleasant Grove Park stage canopy totaling \$13,725, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney</p>	<p style="text-align: center;"><b><u>BOARD APPROVED</u></b>  <b>4-0</b></p> <p style="text-align: center;"><b><u>BOARD APPROVED</u></b>  <b>4-0</b></p>																														
<p>15</p>	<p>Minutes of December 4, 2024:</p> <p>as amended;</p>	<p style="text-align: center;"><b><u>BOARD ADOPTED</u></b>  <b>4-0</b></p>																														
<p>16</p>	<p>Resolution Recognizing Alanah McLaughlin - Eagle Scout:</p> <p>adopted the resolution entitled "Recognizing Alanah McLaughlin for Award of Eagle Scout Status;"</p>	<p style="text-align: center;"><b><u>BOARD ADOPTED</u></b>  <b>4-0</b></p>																														
<p>17</p>	<p>Accounts Payable Report for October 2024:</p> <p>ratified Accounts Payable and Payroll for October 2024 in the amount of \$4,474,431.48;</p>	<p style="text-align: center;"><b><u>BOARD RATIFIED</u></b>  <b>4-0</b></p>																														

18	<p>Accounts Payable Report for November 2024: ratified Accounts Payable and Payroll for November 2024 in the amount of \$3,204,733.23;</p>	<p><b><u>BOARD RATIFIED</u></b> <b>4-0</b></p>
19	<p>FY25 Public Works Insurance Claim – 2014 Chevrolet Silverado 3500 – 0744: approved a supplemental appropriation of 8,587.93 to the FY25 Facilities Vehicle Repair &amp; Maintenance Budget to reflect reimbursement from VACORP insurance claim;</p>	<p><b><u>BOARD APPROVED</u></b> <b>4-0</b></p>
20	<p>FY25 Public Works Insurance Claim – 2023 Chevrolet Silverado – 3751: approved a supplemental appropriation of 3,149.64 to the FY25 Facilities Vehicle Repair &amp; Maintenance Budget to reflect reimbursement from VACORP insurance claim;</p>	<p><b><u>BOARD APPROVED</u></b> <b>4-0</b></p>
21	<p>Closed Session: Personnel – Employees of the Department of Emergency Services; County Administrator performance evaluation;</p>	<p><b><u>NO ACTION</u></b></p>
22	<p>Motion to Extend: approved a motion to extend the December 18, 2024 Regular Board of Supervisors meeting to 9:30pm.</p>	<p><b><u>BOARD APPROVED</u></b> <b>4-0</b></p>

**Board Directives:**