

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
ACTIONS TAKEN ON DECEMBER 4, 2024**

No.	Item – Regular Meeting	Action																																																		
1	Adoption of agenda: as presented;	<b><u>BOARD ADOPTED</u></b> <b>5-0</b>																																																		
2	Board, Commission, or Committee appointment(s): approved the decision to appoint David Wells to the Economic Development and Tourism Advisory Council (EDTAC) – At-Large Position with a term to begin December 4, 2024, through June 30, 2025;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>																																																		
3	VDOT Quarterly Report;	<b><u>BOARD PRESENTATION</u></b>																																																		
4	Authorization to Advertise a Public Hearing for a Lease Agreement with Monticello Area Community Action Agency to Lease Property at Carysbrook Complex: advertised a public hearing to be held December 18, 2024 for the lease of property to the Monticello Area Community Action Agency;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>																																																		
5	Fluvanna County Community Center Commercial Kitchen: approved the Commercial Kitchen Rental Fees as presented in the Fluvanna County Community Center Commercial Kitchen Use Application;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>																																																		
6	Resolution Recommending Appointment to the Board of Equalization: adopted a resolution entitled, “A RESOLUTION RECOMMENDING APPOINTMENT TO THE BOARD OF EQUALIZATION;” and further direct the County Attorney submit to the court a suggested list of members for such Board of Equalization to include the four previous Board of Equalization members with the addition of Garren Charles;	<b><u>BOARD ADOPTED</u></b> <b>5-0</b>																																																		
7	<p>FY24 to FY25 Carryover Requests: approved the following carryover requests of FY24 unexpended budget lines from the listed departments to the FY25 Department Budget lines as specified and in the amounts listed:</p> <table border="1" data-bbox="261 1409 1214 1950"> <thead> <tr> <th data-bbox="261 1409 342 1476">Item</th> <th data-bbox="342 1409 630 1476">Department</th> <th data-bbox="630 1409 943 1476">Budget Line</th> <th data-bbox="943 1409 1073 1476">Amount</th> <th data-bbox="1073 1409 1214 1476">Meets Policy</th> </tr> </thead> <tbody> <tr> <td></td> <td>Economic</td> <td></td> <td></td> <td></td> </tr> <tr> <td>A</td> <td>Development</td> <td>Opportunity Fund Employee</td> <td>\$11,625</td> <td>Yes</td> </tr> <tr> <td>C</td> <td>Human Resources</td> <td>Recognition</td> <td>\$9,053</td> <td>Yes</td> </tr> <tr> <td>D</td> <td>Convenience Center</td> <td>Building Expense</td> <td>\$30,000</td> <td>Yes</td> </tr> <tr> <td>E</td> <td>Convenience Center</td> <td>Site Improvements</td> <td>\$25,000</td> <td>Yes</td> </tr> <tr> <td>F</td> <td>Facilities</td> <td>Machinery &amp; Equipment</td> <td>\$9,279</td> <td>No</td> </tr> <tr> <td>G</td> <td>Fire &amp; Rescue</td> <td>Other Operating Supplies</td> <td>\$25,000</td> <td>Yes</td> </tr> <tr> <td>H</td> <td>School</td> <td>Sec Door Lock Upgrades</td> <td>\$143,285</td> <td>No</td> </tr> <tr> <td>I</td> <td>School</td> <td>Dec Door Lock Install</td> <td>\$12,000</td> <td>No</td> </tr> </tbody> </table>	Item	Department	Budget Line	Amount	Meets Policy		Economic				A	Development	Opportunity Fund Employee	\$11,625	Yes	C	Human Resources	Recognition	\$9,053	Yes	D	Convenience Center	Building Expense	\$30,000	Yes	E	Convenience Center	Site Improvements	\$25,000	Yes	F	Facilities	Machinery & Equipment	\$9,279	No	G	Fire & Rescue	Other Operating Supplies	\$25,000	Yes	H	School	Sec Door Lock Upgrades	\$143,285	No	I	School	Dec Door Lock Install	\$12,000	No	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
Item	Department	Budget Line	Amount	Meets Policy																																																
	Economic																																																			
A	Development	Opportunity Fund Employee	\$11,625	Yes																																																
C	Human Resources	Recognition	\$9,053	Yes																																																
D	Convenience Center	Building Expense	\$30,000	Yes																																																
E	Convenience Center	Site Improvements	\$25,000	Yes																																																
F	Facilities	Machinery & Equipment	\$9,279	No																																																
G	Fire & Rescue	Other Operating Supplies	\$25,000	Yes																																																
H	School	Sec Door Lock Upgrades	\$143,285	No																																																
I	School	Dec Door Lock Install	\$12,000	No																																																

	<table border="0"> <tr> <td>J</td> <td>School</td> <td>Sec Wear Crisis Alert Button</td> <td>\$66,400</td> <td>No</td> </tr> <tr> <td>K</td> <td>School</td> <td>Sec Weapon Detector</td> <td>\$40,000</td> <td>No</td> </tr> <tr> <td>L</td> <td>School</td> <td>Enroll &amp; Demographic Study</td> <td>\$30,000</td> <td>No</td> </tr> <tr> <td>N</td> <td>School</td> <td>Central Bathroom Renovations (CIP)</td> <td>\$78,906</td> <td>No</td> </tr> <tr> <td>O</td> <td>Sheriff</td> <td>Contract Services</td> <td>\$2,663</td> <td>Yes</td> </tr> <tr> <td>P</td> <td>Sheriff</td> <td>Vehicle/Power Equipment Supplies</td> <td>\$5,480</td> <td>Yes</td> </tr> <tr> <td>Q</td> <td>Sheriff</td> <td>Uniform/Wearing Apparel</td> <td>\$6,411</td> <td>Yes</td> </tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>\$495,120</b></td> <td></td> </tr> </table> <p>deferred the following carryover requests of FY24 unexpended budget lines from the listed departments to the FY25 Department Budget lines as specified and in the amount listed:</p> <table border="0"> <thead> <tr> <th><u>Item</u></th> <th><u>Department</u></th> <th><u>Budget Line</u></th> <th><u>Amount</u></th> <th><u>Meets Policy</u></th> </tr> </thead> <tbody> <tr> <td>B</td> <td>Health Department</td> <td>Contract Services</td> <td>\$61,124</td> <td>No</td> </tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>\$61,124</b></td> <td></td> </tr> </tbody> </table> <p>denied the following carryover requests of FY24 unexpended budget lines from the listed departments to the FY25 Department Budget lines as specified and in the amount listed:</p> <table border="0"> <thead> <tr> <th><u>Item</u></th> <th><u>Department</u></th> <th><u>Budget Line</u></th> <th><u>Amount</u></th> <th><u>Meets Policy</u></th> </tr> </thead> <tbody> <tr> <td>M</td> <td>School</td> <td>Capital Reserve Maintenance Fund (CRM)</td> <td>\$55,000</td> <td>No</td> </tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>\$55,000</b></td> <td></td> </tr> </tbody> </table>	J	School	Sec Wear Crisis Alert Button	\$66,400	No	K	School	Sec Weapon Detector	\$40,000	No	L	School	Enroll & Demographic Study	\$30,000	No	N	School	Central Bathroom Renovations (CIP)	\$78,906	No	O	Sheriff	Contract Services	\$2,663	Yes	P	Sheriff	Vehicle/Power Equipment Supplies	\$5,480	Yes	Q	Sheriff	Uniform/Wearing Apparel	\$6,411	Yes	<b>Total</b>			<b>\$495,120</b>		<u>Item</u>	<u>Department</u>	<u>Budget Line</u>	<u>Amount</u>	<u>Meets Policy</u>	B	Health Department	Contract Services	\$61,124	No	<b>Total</b>			<b>\$61,124</b>		<u>Item</u>	<u>Department</u>	<u>Budget Line</u>	<u>Amount</u>	<u>Meets Policy</u>	M	School	Capital Reserve Maintenance Fund (CRM)	\$55,000	No	<b>Total</b>			<b>\$55,000</b>		<p><b><u>BOARD DEFERRED</u></b> 5-0</p> <p><b><u>BOARD DENIED</u></b> 5-0</p>
J	School	Sec Wear Crisis Alert Button	\$66,400	No																																																																				
K	School	Sec Weapon Detector	\$40,000	No																																																																				
L	School	Enroll & Demographic Study	\$30,000	No																																																																				
N	School	Central Bathroom Renovations (CIP)	\$78,906	No																																																																				
O	Sheriff	Contract Services	\$2,663	Yes																																																																				
P	Sheriff	Vehicle/Power Equipment Supplies	\$5,480	Yes																																																																				
Q	Sheriff	Uniform/Wearing Apparel	\$6,411	Yes																																																																				
<b>Total</b>			<b>\$495,120</b>																																																																					
<u>Item</u>	<u>Department</u>	<u>Budget Line</u>	<u>Amount</u>	<u>Meets Policy</u>																																																																				
B	Health Department	Contract Services	\$61,124	No																																																																				
<b>Total</b>			<b>\$61,124</b>																																																																					
<u>Item</u>	<u>Department</u>	<u>Budget Line</u>	<u>Amount</u>	<u>Meets Policy</u>																																																																				
M	School	Capital Reserve Maintenance Fund (CRM)	\$55,000	No																																																																				
<b>Total</b>			<b>\$55,000</b>																																																																					
8	Professional Services for Fire Training Building: approve Project Agreement #02 between Fluvanna County and TRC Engineers, Inc. for professional services for the Fire Training Building totaling \$61,100 and reimbursable expenses up to \$750, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;				<b><u>BOARD APPROVED</u></b> 5-0																																																																			
9	Minutes of November 20, 2024 IAC Dinner: as presented;				<b><u>BOARD ADOPTED</u></b> 5-0																																																																			
10	Minutes of November 20, 2024: as presented;				<b><u>BOARD ADOPTED</u></b> 5-0																																																																			
11	Minutes of November 21, 2024 Elected Officials Breakfast: as presented;				<b><u>BOARD ADOPTED</u></b> 5-0																																																																			

12	Approval of Construction Contract with Brindle & Tan Construction, LLC: approved the Construction Contract with Brindle & Tan Construction, LLC for four (4) fences at County ballparks at a total cost of \$115,207.00, and authorize the County Administrator to execute the contract subject to approval as to form by the County Attorney;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
13	Approval of Open Space Agreement for Jack L. Beuth, Jr. and Lisa M. Ritter: approved the open space agreement for Jack L. Beuth, Jr. and Lisa M. Ritter for tax map parcels 57-A-17, 57-A-18 and 57-A-20; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
14	Approval of Open Space Agreement for the James B. Hallissy and Pamela G. Hallissy Asset Protection Trust dated May 29, 2012: approved the open space agreement for the James B. Hallissy and Pamela G. Hallissy Asset Protection Trust dated May 29, 2012 for tax map parcel 4-31-4A; agreement shall remain in effect for a term of five (5) consecutive years;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
15	Transient Occupancy Tax Supplemental Appropriation: approved a supplemental appropriation of \$11,170 to the FY25 Economic Development Tourism Budget for the Transient Occupancy Tax received in FY24;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
16	Work Session: FCPS and County Preliminary Budget Discussion.	<b><u>NO ACTION</u></b>
17	Motion to Extend: approved a motion to extend the December 4, 2024 Regular Board of Supervisors meeting to 9:30pm;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>
18	Closed Session: Personnel – employee of the CSA Department, County Administrator performance evaluation, personnel of the Sheriff’s Office; Investment of Funds – County utility easement in the Columbia District; Legal Matters – Contract user grants under the water and sewer ordinance in Zion Crossroads;	<b><u>NO ACTION</u></b>
19	Motion to Extend: approved a motion to extend the December 4, 2024 Regular Board of Supervisors meeting to 10:30pm;	<b><u>BOARD APPROVED</u></b> <b>5-0</b>

**Board Directives:**