

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Courtroom, Fluvanna Courts Building  
72 Main Street, Palmyra, VA 22963  
January 8, 2025  
Regular Meeting 5:00pm**

**MEMBERS PRESENT:** Chris Fairchild, Cunningham District, Chair  
Tony O’Brien, Rivanna District, Vice Chair  
Mike Goad, Fork Union District  
Timothy M. Hodge, Palmyra District  
John M. (Mike) Sheridan, Columbia District

**ABSENT:** None.

**ALSO PRESENT:** Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Dan Whitten, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 5:02pm, Mr. Eric M. Dahl, County Administrator, called to order the 2025 Organizational Meeting. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**2025 ORGANIZATIONAL MEETING OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS**

*Election of Chair* - This action will elect a Chair to the Board of Supervisors for 2025. Mr. Eric M. Dahl, County Administrator, called for nominations.

- Mr. Goad nominated Supervisor Fairchild.

**NOMINATION: Supervisor Fairchild**

SUPERVISOR	NOMINATE	SECOND	AYE	NAY	ABSTAIN	ABSENT
Chris Fairchild, Cunningham District			X			
Mike Goad, Fork Union District	X		X			
Timothy M. Hodge, Palmyra District		X	X			
Anthony P. O’Brien, Rivanna District			X			
John M. Sheridan, Columbia District			X			
<b>5-0</b>						

Following the election of Chair, Mr. Dahl turned the gavel, and the meeting, over to Chair Fairchild.

*Election of Vice-Chair* - This action will elect a new Vice-Chairperson to the Board of Supervisors for 2025. Chair Fairchild opened the floor for nominations for Vice-Chair.

- Mr. Sheridan nominated Supervisor O’Brien.

**NOMINATION: Supervisor O’Brien**

SUPERVISOR	NOMINATE	SECOND	AYE	NAY	ABSTAIN	ABSENT
Chris Fairchild, Cunningham District			X			
Mike Goad, Fork Union District			X			
Timothy M. Hodge, Palmyra District		X	X			
Anthony P. O’Brien, Rivanna District			X			
John M. Sheridan, Columbia District	X		X			
<b>5-0</b>						

Supervisor O’Brien was elected Vice Chair, and the nomination/voting process was complete.

*Resolution Entitled “Organizational Meeting of the Fluvanna County Board of Supervisors 2025”* - The Code of Virginia requires an annual organizational meeting of the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates.

<b>MOTION:</b>	Adopt the resolution entitled “Organizational Meeting of the Fluvanna County Board of Supervisors 2025” which designates the location, day, and time of meetings. Meeting Place: <ul style="list-style-type: none"> <li>• Circuit Courtroom, Fluvanna Courts Building</li> </ul> Meeting Times: <ul style="list-style-type: none"> <li>• Day Meetings begin at 5:00 pm and end at 9:00 pm, unless extended</li> <li>• Night Meetings begin at 6:00 pm and end at 10:00 pm, unless extended</li> </ul>
----------------	--

	<ul style="list-style-type: none"> <li>When scheduled, Work Sessions begin at 5:00 pm prior to the regular evening meeting</li> </ul>				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*Selection of Dates for the Board Meetings* - This action will adopt the Board of Supervisors 2025 Regular Meeting Calendar.

- During the month of July, only one meeting will be held on the first Wednesday starting at 5:00 p.m., breaking for dinner, then reconvening at 7:00 p.m. for public hearings.

<b>MOTION:</b>	Adopt the Board of Supervisors 2025 Regular Meeting Calendar as presented.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*Adoption of Board By-Laws and Rules of Practice and Procedures* - This action will adopt the Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures.

<b>MOTION:</b>	Adopt the Board of Supervisors By-Laws and Rules of Practice and Procedure.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Second	Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**3 - ADOPTION OF AGENDA**

- Mr. Dahl requested the addition of Confirmation of Local Emergency Declaration to the agenda.

<b>MOTION:</b>	Accept the Agenda, for the January 8, 2025 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Motion		Second	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**4 - COUNTY ADMINISTRATOR'S REPORT**

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Christopher Butler, Treasurer's Office, Deputy Treasurer II, Started December 30, 2024

FCPR Active Adults Holiday Luncheon

- This annual event was held at the Fluvanna Community Center on December 18, 2024 from 10am - 2pm.
- There were 45 center members in attendance with all four centers represented.
- Activities included socialization, raffle prizes, food, and a visit from Santa.
- Parks and Recreation also connected with Mrs. Lauren Reed, a teacher with the Pre-K students at Central Elementary, inviting them to the event which is a partnership we have had in the past. The children handed out cards then entertained the crowd with a few songs before being shocked by a visit from Santa. Each child got a chance to visit with Santa and a goody bag from the Seniors whom decorated and filled them.

Community of Lights at Pleasant Grove Park

- Fifth Annual event was held December 19 - 22 from 5 - 9pm.
- We had 19 displays for patrons to view. We had 19 displays last year and 21 displays the previous year.
- Santa made an appearance on Saturday night from 6 - 8pm meeting with 45 vehicles.
- Traffic per night
  - Thursday = 130
  - Friday = Unmanned?
  - Saturday = 235
  - Sunday = 220
  - TOTAL = 585+ vehicles (last year 438)
  - P&R hopes to keep growing this event each year!

Wheelin' Sportsman Hunt at the Park

- WHEELIN' Sportsman Hunt at Pleasant Grove Park; December 27, 2024
  - Seven hunters had a mid-40s and light rain for the hunt that happened between 2 - 5:25pm.

- One deer was harvested during the event; marked with orange star on the left in red area.
- Thanks to Sheriff Hess plus volunteers Fred Payne and Emily Beasley Brown as well as Parks & Recreation staff Eric Armentrout, Brendan Krett, Matt Stancil, and Aaron Spitzer whom all assisted with the event.

#### January is National Stalking Awareness Month

- Stalking is a crime in all 50 states.
- Stalking behavior can include:
  - Unwanted phone calls, emails, texts, social media messages;
  - Approaching a victim or showing up unwanted at victim's home, workplace or school;
  - Watching, following or tracking a victim;
  - Doing/leaving things to let the victim know they have been there
- Need help? Know someone who does? Call the Fluvanna Victim/Witness Program at 591-1985 for more information and resources, or visit: [www.stalkingawareness.org](http://www.stalkingawareness.org).

#### Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Jan 22	5:00 PM	Budget Work Session – Nonprofit Presentations	Morris Room
Wed	Jan 22	6:00 PM	Regular Meeting	Circuit Court
Wed	Feb 5	5:00 PM	Regular Meeting	Circuit Court
Wed	Feb 5	7:00pm	County Administrator's FY26 Budget Proposal and Revenue/Expenditure Brief	Morris Room

#### **5 - PUBLIC COMMENTS #1**

At 5:18pm, Chair Fairchild opened the first round of Public Comments. With no one wishing to speak, Chair Fairchild closed the first round of Public Comments at 5:18pm.

#### **6 – BOARDS AND COMMISSIONS**

None.

#### **7 – PRESENTATIONS**

*Economic Development Strategic Plan Update* – Jennifer Schmack, Director of Economic Development Background

- July 2021 – the County approved a contract with Platinum PR to facilitate the creation of an Economic Development Strategic Plan.
- January 2022 – Platinum PR held individual interviews with members of the Board of Supervisors and the Economic Development Authority. In addition, three focus group sessions were conducted: one group comprised of staff and two groups of community stakeholders. Data collected from these meetings was used to draft the proposed Strategic Goals.
- April 2022 – Platinum PR presented the proposed Economic Development Strategic Goals to the Board of Supervisors. Feedback from this discussion was used to prepare the draft strategic plan.
- August 2022 – the Board of Supervisors reviewed and discussed the draft Economic Development Strategic Plan at their planning retreat.
- September 2022 – Fluvanna's first Economic Development Strategic Plan was adopted by the Board of Supervisors.

#### Fluvanna Forward

- Fluvanna County's Economic Development Strategic Plan reflects the county's commitment to fostering a vibrant, business-friendly environment that drives growth and opportunity. Guided by four strategic goals, the county has made significant strides in streamlining the business process, supporting entrepreneurship, enhancing tourism, and addressing workforce challenges.
- These achievements underscore a collaborative approach to economic development, leveraging partnerships, community engagement, and innovative initiatives to positioning Fluvanna County as a business and tourism destination.

#### Goal 1:

Position Fluvanna County as a business-friendly county with competitive assets in the Central Virginia region.

#### Goal 2:

Foster entrepreneurship, business growth, and expansion in Fluvanna County through business retention efforts.

#### Goal 3:

Develop new and enhance existing tourism experiences, activities, and events in Fluvanna County to increase tourism attraction.

#### Goal 4:

Support Fluvanna County businesses with talent recruitment and retention challenges.

Looking Forward

Building on these successes, the Economic Development Office remains focused on sustaining momentum and exploring new opportunities for growth.

With Fluvanna County continuing to invest in infrastructure, expand support for local businesses, and enhance the county’s tourism profile, the strategic plan aims to ensure long-term economic vibrancy.

*County Food and Beverage Tax (Meals Tax) – Eric Dahl, County Administrator*

Local taxing authority was passed by the General Assembly that allows Counties to now implement a meals tax without a referendum, effective July 1, 2020. The Board considered the option of implementing a meals tax in our County and put the referendum question to the voters in November 2018, but it failed to pass. The legislation from 2020 includes that a County may not impose a meals tax until six years after a referendum failed. With this language, Fluvanna was prohibited from adopting a meals tax ordinance until November 2024. A conservative estimate shows that a meal tax could generate \$300-\$600K annually, which equates to 1-2 cents of real estate tax. The board is eligible to implement the tax now that six years has passed.

**OUTLINE OF COUNTY FOOD AND BEVERAGE TAX AUTHORITY**

1. County is authorized to levy tax on food and beverages sold, for human consumption, by a “restaurant” as defined in Virginia Code Sec. 35.1-1 (see below for both enabling statutes).
2. Maximum rate of tax is 6%.
3. Applies to alcoholic and non-alcoholic beverages served as part of a meal, but does not apply to gratuities.
4. Despite the breadth of the definition of “restaurant” there are numerous exemptions, such as “in-house” cafeterias, etc., for employees only; non-profit fundraisers; churches and schools; hospitals, etc., for patients, et al.; day care centers; publicly-owned facilities.
5. Scope of tax coverage includes food stores serving ready-to-eat foods.
6. Collection procedures established by local ordinance.

Virginia Code Sec. 58.1-3833 authorizes any county in Virginia to adopt a tax on certain food and beverages (sometimes called a “meals tax”). Such tax cannot exceed 6% of the price of the products and applies to food and beverages (including alcoholic beverages) served by a restaurant, as defined in Virginia Code Sec. 35.1-1. The definition of “restaurant” is subject to many exceptions set forth in the enabling statute.

**LOCALITY COMPARISON**

Locality	Percent	2023 Revenue
Albemarle	6%	\$ 16,892,773
Buckingham	N/A	\$ -
Charlottesville *	7%	\$ 18,632,606
Cumberland	N/A	\$ -
Goochland	N/A	\$ -
Greene	4%	\$ 1,147,666
Louisa	4%	\$ 1,933,138
Madison	4%	\$ 363,156
Nelson	4%	\$ 1,341,263
Orange	4%	\$ 1,158,678

\*Towns and cities whose charters grant them taxing powers pursuant to or consistent with those described in Va. Code § 15.2-1104 are authorized to impose a meals tax under Va. Code § 58.1-3840 and are not subject to the limitations imposed on counties by Va. Code § 58.1-3833 (1992 Op. Va. Atty Gen. 168).

**8 - ACTION MATTERS**

*Zion Crossroads West Waterline Funding – Eric Dahl, County Administrator*

In February 2020, the Virginia Department of Environmental Quality (DEQ) approached the County about extending the Zion Crossroads waterline on U.S. Route 250 1.1 miles west of where it currently terminates on Memory Lane, to properties contaminated by an old petroleum release. Four petroleum impacted properties currently have water treatment systems until a permanent solution is provided. In addition, two nearby properties are at risk of petroleum contamination. This project extension helps to provide a long-term water source to the affected residents of the County, eliminating the need for the water treatment systems and advances a future phase of the Zion Crossroads project earlier with the assistance of DEQ.

The County has funding agreements with DEQ; the first is for Engineering Services, were DEQ will fund up to \$200,000, and the second is for Construction Services, were DEQ will fund up to \$800,000 and/or excess of remaining Engineering funds.

The board approved a project agreement with Dewberry Engineers for \$149,769 which includes, but is not limited to, preliminary design; subsurface utility engineer; surveying; geotechnical engineering; environmental

investigation and permitting; PRV design; final design. The final design is substantially complete, with some slight design modifications still needed.

The Board of Supervisors have deferred moving forward with the project for the last couple of fiscal years in anticipation of a possible grant to fund the project, which has not materialized.

ZXR West Waterline Extension	June 2020 Est.	Nov. 2021 Est.	Apr. 2022 Est.	Nov. 2022 Est.	Current Est.	Current Est. with Build America/ Buy America & Davis Bacon (10% inc.)
<b>Engineering Costs</b>						
Design, Survey, Geo-Tech., Environmental	\$ 130,000	\$ 149,769	\$ 149,769	\$ 149,769	\$ 149,769	\$ 183,443
Bidding, Construction Admin., Construction Insp.	\$ 70,000	\$ 100,000	\$ 125,000	\$ 125,000	\$ 100,000	\$ 110,000
Additional Design	\$ -	\$ -	\$ -	\$ -	\$ 19,450	\$ 19,450
<b>Legal Costs</b>						
Doc Prep (deeds, plats and title)	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 25,000	\$ 10,000
<b>Easement Acquisition Estimates</b>						
Easement valuation/appraisals and easement acq.	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 141,875	\$ 141,875
<b>Estimated Construction Cost</b>	\$ 1,200,000	\$ 1,816,000	\$ 2,336,000	\$ 2,503,000	\$ 2,597,000	\$ 2,856,700
<b>Contingency</b>	\$ -	\$ 181,600	\$ 233,600	\$ 250,300	\$ 259,700	\$ 285,670
<b>ESTIMATED TOTAL</b>	<b>\$ 1,510,000</b>	<b>\$ 2,357,369</b>	<b>\$ 2,954,369</b>	<b>\$ 3,138,069</b>	<b>\$ 3,292,794</b>	<b>\$ 3,607,138</b>
DEO Funding	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Debt Proceeds	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<b>FUNDING</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>
Loan Closing Fee	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 6,000
<b>ADDITIONAL FUNDING NEEDED</b>	<b>\$ 10,000</b>	<b>\$ 857,369</b>	<b>\$ 1,454,369</b>	<b>\$ 1,638,069</b>	<b>\$ 1,812,794</b>	<b>\$ 2,113,138</b>

	Current Est.	Current Est. BABA
Interest Rate	4.15%	2.90%
Term (yr)	20	20
Annual Debt Service	\$ 135,166	\$ 140,726
Total Principal and Interest Payments	\$ 2,703,326	\$ 2,814,522
Total Interest Payments	\$ 890,532	\$ 701,384

The next decision for the Zion Crossroads West Waterline Extension Project:

1. Continue to move forward with the project and determine the funding source
2. Defer or Cease moving forward with the project

If the Board decides to move forward with the project, how to fund it:

1. Accept the approved FY2025 Bipartisan Infrastructure Law (BIL) loan
  - a. Slightly higher estimated project costs (10%) due to Build America/Buy America and Davis Bacon requirements of the loan, 1% below market rates for 20 years (current interest rate around 2.90%) with an estimated annual debt service payment of \$140,726
2. Reject the BIL loan and fund through the Virginia Resource Authority or another source
  - a. There is no Build America/Buy America and Davis Bacon requirements, slightly lower costs, 4.15% current interest rate for 20 years with an annual estimated debt service payment of \$135,166
3. Reject the BIL loan and fund with Unassigned fund balance
  - a. There is no Build America/Buy America and Davis Bacon requirements, slightly lower costs, no debt service principal and interest payment, reducing unassigned fund balance and a reduction in interest income over 20 years.

If any debt options are selected, additional BOS approvals will be required.

<b>MOTION:</b>	Deny to move forward with the Zion Crossroads West Waterline Extension project.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	No
<b>RESULT:</b>	<b>4-1</b>				

*Confirmation of Local Emergency Declaration*– Eric Dahl, County Administrator

Beginning Sunday, January 5, 2025, Fluvanna County Public Safety and Emergency Management Staff determined that the threat of potential injury from Winter Storm Blair, forecast to impact Central Virginia, was great enough to warrant coordinated local government action to prevent or alleviate any potential damage, loss, hardship, or suffering. A Declaration of Local Emergency grants Fluvanna County access to state and federal resources in order to address any public safety needs that may arise as a result of the anticipated storm and its residual effects.

Governor Glenn Youngkin declared a State of Emergency on Friday, January 3, 2025.

This action is consistent with the requirements of the Code of Virginia Emergency Services and Disaster Law.

**Code of Virginia § 44-146.21. Declaration of local emergency.**

(a) A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, the director, or in his absence, the deputy director, or in the absence of both the

director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within fourteen days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.

<b>MOTION:</b>	Approve the RESOLUTION FOR THE DECLARATION OF LOCAL EMERGENCY effective January 5, 2025 at 6:00pm in response to the effects of Winter Storm Blair and ending January 31, 2025				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**9 - PUBLIC HEARING**

None.

**10 - CONSENT AGENDA**

The following items were approved under the Consent Agenda for January 8, 2025:

- *Minutes of December 18, 2024* – Caitlin Solis, Clerk to the Board
- *Approval of Purchase Agreement with Four Guys Stainless Tank & Equipment, Inc.* – Dan Whitten, County Attorney

<b>MOTION:</b>	Approve the consent agenda, for the January 8, 2025 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**11 - UNFINISHED BUSINESS**

None.

**12 - NEW BUSINESS**

None.

**13 - PUBLIC COMMENTS #2**

At 6:49pm, Chair Fairchild opened the second round of Public Comments. With no one wishing to speak, Chair Fairchild closed the second round of Public Comments at 6:49pm.

**RECESS FOR DINNER AND CLOSED SESSION**

**14 - CLOSED MEETING**

<b>MOTION:</b>	At 6:50pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Administrator performance evaluation; Investment of funds – county utility easement in the Columbia District; Legal Matters – contract user grant under the water and sewer ordinance in Zion Crossroads; and insurance proceeds related to the Kents Store Fire Building.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 7:39 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**FY26 NON-PROFIT BUDGET PRESENTATIONS**

- Region Ten – *not in attendance*
- Rivanna Conservation Alliance
- SARA - Sexual Assault Resource Agency
- Fluvanna County Arts Council – *not in attendance*
- Shelter for Help in Emergency
- Virginia Career Works - Piedmont Region
- Fluvanna Leadership Development Program
- Piedmont Housing Alliance
- Foothills ACA - Foothills Child Advocacy Center
- Hospice of the Piedmont – *not in attendance*
- JAUNT - Regional Transportation
- OAR - Jefferson Area Community Corrections
- SERCAP – *not in attendance*
- Child Health Partnership
- Fluvanna/Louisa Housing Foundation

**14 - CLOSED MEETING**

<b>MOTION:</b>	At 9:07pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel – County Administrator performance evaluation; Investment of funds – county utility easement in the Columbia District; Legal Matters – contract user grant under the water and sewer ordinance in Zion Crossroads; and insurance proceeds related to the Kents Store Fire Building.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 9:58 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**MOTION TO EXTEND**

- At 9:05pm, a motion was made to extend the Board of Supervisors meeting.

<b>MOTION:</b>	Approve a motion to extend the January 8, 2025 Regular Board of Supervisors meeting to 10:00pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**15 - ADJOURN**

<b>MOTION:</b>	Adjourn the regular meeting of Wednesday, January 8, 2025 at 9:59pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O'Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Caitlin Solis  
Clerk to the Board

\_\_\_\_\_  
Christopher S. Fairchild  
Chair



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 01-2025**

**A RESOLUTION RECOGNIZING THE  
 2025 ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS**

At the annual Organizational Meeting of the Fluvanna County Board of Supervisors held in the Circuit Courtroom, Fluvanna Courts Building at 5:00 PM on Wednesday, January 8, 2025, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

**WHEREAS**, the Code of Virginia requires an annual organizational meeting for the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates and,

**WHEREAS**, the Board of Supervisors does now conduct such an organizational meeting;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Supervisors that it does hereby designate the Circuit Courtroom, Fluvanna Courts Building as its meeting place for Regular Meetings to be held on the first Wednesday of each month at 5:00 p.m. and the third Wednesday of each month at 6:00 p.m., except for the month of July when the only meeting shall be on the first Wednesday starting at 5:00 p.m., breaking for dinner, then reconvening at 6:00 p.m. for additional business or public hearings. When scheduled, Work Sessions will be held the third Wednesday of each month at 5:00 p.m. prior to the regular meeting.

**BE IT FURTHER RESOLVED** by the Board of Supervisors that it does hereby designate the fourth Wednesday at 6:00 p.m. as the meeting date for any such regular meeting that is postponed due to weather or such other circumstances.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 8<sup>th</sup> day of January, 2025;


	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X					
Mike Goad, Fork Union District	X					X
Timothy Hodge, Palmyra District	X				X	
Anthony P. O'Brien, Rivanna District	X					

A Copy, teste:

---

Caitlin Solis  
 Clerk to the Board of Supervisors  
 Fluvanna County, Virginia





**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 02-2025**

---

**RESOLUTION FOR THE DECLARATION OF LOCAL EMERGENCY**

**WHEREAS**, the National Weather Service has issued a Winter Storm Warning for Fluvanna County in anticipation of the arrival of Winter Storm Blair currently moving into the Commonwealth and expected to bring significant snowfall amounts, potentially causing significant disruption, impacting transportation, and causing power outages; and

**WHEREAS**, County Public Safety and Emergency Management Staff, and the Director of Emergency Management, determined that the threat of potential injury from Winter Storm Blair was great enough to warrant coordinated local government action to prevent or alleviate any potential damage, loss, hardship, or suffering; and

**WHEREAS**, a State of Emergency throughout the Commonwealth was previously declared by the Governor on January 3, 2025;

**NOW, THEREFORE, BE IT RESOLVED** that, pursuant to Virginia Code Section 44-146.21, the Director of Emergency Management has declared the existence of a local emergency for Fluvanna County, which such local emergency exists throughout Fluvanna County effective retroactively to Sunday, January, 5, 2025 at 6:00pm and expiring on January 31, 2025, and to which declaration the Board of Supervisors hereby consents; and

**BE IT FURTHER RESOLVED** that during the existence of said local emergency, the Director of Emergency Management and the Emergency Management Coordinator, of Fluvanna County respectively, shall have the powers, functions, and duties prescribed by Virginia Code Section 44-146.21(c1) and by the Fluvanna County Emergency Operations Plan in order to mitigate and recover from the effects of said local emergency.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 8<sup>th</sup> day of January, 2025:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X				X	
Mike Goad, Fork Union District	X					
Tim Hodge, Palmyra District	X					X
Anthony P. O'Brien, Rivanna District	X					

A Copy, teste:

\_\_\_\_\_  
Caitlin Solis  
Clerk to the Board of Supervisors  
Fluvanna County, Virginia

Christopher Fairchild  
Chair, Board of Supervisors  
Fluvanna County, Virginia