



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Regular Meeting at 6:00 pm

Circuit Courtroom, Fluvanna Courts Building

FY24 Non-Profit Budget Presentations at 5:00 pm

Morris Room, Fluvanna County Administration Building

January 22, 2025

TAB	AGENDA ITEMS
A – CALL TO ORDER	
B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE	
C – FY26 NON-PROFIT BUDGET PRESENTATIONS (normally not to exceed 5 minutes each)	
A	Central Virginia Small Business Development Center
B	Ready Kids
C	JABA - Jefferson Area Board of Aging
D	LAJC
E	Thomas Jefferson Soil & Water Conservation District
D – CLOSED MEETING AND DINNER RECESS	
RECESS – DINNER BREAK	
RECONVENE @ 6:00pm	
1 - CALL TO ORDER	
2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE	
3 – ADOPTION OF AGENDA	
4 – COUNTY ADMINISTRATOR’S REPORT	
5 – PUBLIC COMMENTS #1 (5 minutes each)	
6 – APPOINTMENTS	
7 – PRESENTATIONS (normally not to exceed 10 minutes each)	
F	2025 Reassessment Update – Fred Pearson, Pearson Mass Appraisal
8 – ACTION MATTERS	
G	Award of Contract for A/E Services for New Administration and Social Services Buildings and Renovation of Existing Buildings – Dan Whitten, County Attorney
H	Authorization to Advertise for Food and Beverage Tax Public Hearing – Dan Whitten, County Attorney
9 – PUBLIC HEARING	
I	Public Hearing for a Lease Agreement with Monticello Area Community Action Agency to Lease Property at Carysbrook Complex – Dan Whitten, County Attorney
J	ZTA 24:07 – Amendments to the Fluvanna County Zoning Ordinances, amending §§15-4-1 and 22-26-7 to clarify the requirements of the phrase “shielded and screened from view.” – Todd Fortune, Director of Planning; Dan Whitten, County Attorney

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10 – CONSENT AGENDA

- K Minutes of January 8, 2025 Meeting – Caitlin Solis, Clerk to the Board
 - L Accounts Payable Report for December 2024 – Theresa McAllister, Management Analyst
 - M Project Agreement with MTF Architecture for Historic Courthouse – Dan Whitten, County Attorney
 - N Agreement with Berkley Group LLC for On Call Consulting Services and Work Order 1: Interim Director of Emergency Services – Dan Whitten, County Attorney
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11 – UNFINISHED BUSINESS

TBD

12 – NEW BUSINESS

TBD

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – CLOSED MEETING

TBD

15 – ADJOURN



County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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