



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Budget Work Session at 5:00 pm

Morris Room, Fluvanna County Administration Building

Circuit Courtroom, Fluvanna Courts Building

Regular Meeting at 6:00 pm

March 19, 2025

TAB AGENDA ITEMS

A – CALL TO ORDER

B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C – BUDGET DISCUSSION

D – CLOSED MEETING AND DINNER RECESS

RECESS – DINNER BREAK

RECONVENE @ 6:00pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – APPOINTMENTS

A Board, Commission, and Committee Appointments – Eric Dahl, County Administrator

7 – PRESENTATIONS (normally not to exceed 10 minutes each)

B Historic Courthouse Restoration Update – Eric Dahl, County Administrator

C Fire Training Building Update – Eric Dahl, County Administrator

8 – ACTION MATTERS

D Authorization to Advertise a Public Hearing to consider an amendment to SUP 83:05 – Park, Caretaker Residence – Tax Map 53-5-1 and 53-5-2 – Todd Fortune, Director of Planning, Dan Whitten, County Attorney

E Authorization to Advertise public hearing for Deed of Temporary Construction Easement to Zion 3 Notch LLC – Dan Whitten, County Attorney

F Department of Historic Resources Grant Funding Agreement – Eric Dahl, County Administrator

G FY26 Health Insurance Selection – Eric Dahl, County Administrator

H Advertisement of Proposed Fiscal Year 2026 Operations Budget, Tax Rates, & Capital Improvement Plan – Tori Melton, Finance Director

9 – PUBLIC HEARING (to begin at 7:00pm)

I Public Hearing to Discuss a Major Amendment to the Thomas Jefferson Solid Waste Management Plan – Isabella O’Brien, TJPDC

J ZTA 24:08 Amendments to the Fluvanna County Zoning Ordinances Regarding Day Homes – Todd Fortune, Director of Planning; Dan Whitten, County Attorney

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

- K ZTA 24:10 Amendments to the Fluvanna County Zoning Ordinances to correct the definition of “front yard” – Todd Fortune, Director of Planning; Dan Whitten, County Attorney
- L ZTA 25:03 – Amendments to the Fluvanna County Zoning and Subdivision Ordinances, amending §22-25-4 to make a clerical correction removing an obsolete reference for outdoor light controls and to amend §22-25-6 to change the average horizontal illumination level for lighting for all parking, display and loading areas and for gasoline station/convenience store aprons and canopies – Todd Fortune, Director of Planning; Dan Whitten, County Attorney
- M Food and Beverage Tax – Dan Whitten, County Attorney

10 – CONSENT AGENDA

- Mc Minutes of February 26, 2025 – Caitlin Solis, Clerk to the Board
- N Accounts Payable Report for January 2025 – Theresa McAllister, Management Analyst
- O Accounts Payable Report for February 2025 – Theresa McAllister, Management Analyst
- P Virginia Department of Environmental Quality Local Government Guarantee – Tori Melton, Director of Finance
- Q Virginia Destination Marketing Organization Marketing Leverage Grant – Jennifer Schmack, Director of Economic Development
- R FY25 Voluntary Contributions – Theresa McAllister, Management Analyst
- S Virginia Department of Emergency Management FY26 E-911 PSAP Education Program grant award – Michael R. Grandstaff, Sheriff’s Office Staff; Sheriff Eric B. Hess, Sheriff
- T Job Description update HVAC Apprentice to HVAC Assistant – Donna Snow, Director of Human Resources
- U Job Description update to the Deputy Registrar position – Director of Human Resources, Donna Snow
- V FY25 FCPS Grants Supplemental Appropriation – Brenda Grasser, Executive Director for Instruction and Finance
- W FY25 FCPS Grants Supplemental Appropriation – Brenda Grasser, Executive Director for Instruction and Finance
- XYZ International Dark Sky Proclamation – Gareth Hunt, Virginia Master Naturalist volunteering primarily in Fluvanna County

11 – UNFINISHED BUSINESS

TBD

12 – NEW BUSINESS

TBD

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – CLOSED MEETING AND DINNER RECESS

15 – ADJOURN



County Administrator Review

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.