

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
November 05, 2014, 4:00 p.m.**

MEMBERS PRESENT: Bob Ullenbruch, Palmyra District, Vice-Chairperson
Donald W. Weaver, Cunningham District
Tony O'Brien, Rivanna District
Mike Sheridan, Columbia District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

ABSENT: Mozell Booker, Fork Union, District, Chairperson

CALL TO ORDER

Vice Chair Ullenbruch called the meeting of Wednesday, November 5, 2014, to order at 4:02 p.m., in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Vice Chair Ullenbruch called for a moment of silence.

ADOPTION OF AGENDA

The Agenda for the November 5, 2014 Regular Meeting of the Board of Supervisors was adopted as presented.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Girl Scouts Silver Award to Girl Scout Troop 883
 - Special thanks to Amy Nash and the 5 scouts who coordinated this project
 - Michelle Hammond
 - Libbey Hartung
 - Rachel Hightman
 - Emily Newton
 - Melanie Stone
 - Dedicated their newly created "Virginia Tree Trail" on Nov 2nd at PG Park
 - Tree trail scavenger hunt flyers can be picked up at the Library and used along the trail directly behind this facility
 - Community partners who helped make this happen were:
 - Parks & Rec, Library (Cyndi Hoffman), Public Works (Will Shaw), Fluvanna Master Naturalists (Walter Hussey), Fluvanna Heritage Trail Foundation, and the Department of Forestry (Steve Pence)
- Library Halloween Event (Fri, Oct 24th)
 - Magic Show, Popcorn, and a Movie
 - ~100 participants
 - Thanks to Cyndi Hoffman and the rest of the Library staff for working with Parks & Recreation
- Halloween Fall Festival at Pleasant Grove (Sat, Oct 25th)
 - Costume contest, a hay ride, as well as several themed games and crafts for youth
 - ~400 participants
 - FLUCO Baseball Team volunteered in helping setting up the hay ride course and 19 FUMA Cadets volunteered as hay ride course zombies and craft helper
- Thomas Jefferson Health District Flu Shot Clinic
 - Central Elementary School Cafeteria, Wednesday, October 29th from 4:00-7:00 PM
 - Vaccinated 278 people
 - Highest number at any of our exercises
 - Staff at Central Elementary were extremely helpful and supportive in getting us ready to dispense the vaccine.
- Fluvanna Chamber of Commerce Annual Awards, Oct 28th
 - Business Person of the Year
 - Sue Charney, Red Rocker Candy
 - President's Award for Outstanding Service
 - Jonnie Oliver, Jefferson Pharmacy
- Pleasant Grove House Museum and Welcome Center *Grand Opening!*
 - Thursday, November 6, 2014, 3:00 pm - 5:00 pm
 - Welcome Reception will begin at 3:30; Light Refreshments will be served
 - *Dress - Business Casual*
- Friends of the Library Book Sale
 - Starts tomorrow, Thursday, November 6! Runs through Nov 15.
 - Over 20,000 items!
 - Patron Day is Saturday, November 8, with crafts, bake sale, face painting, raffles, and more
 - Bargains Sale - Nov 10–15; Closed Nov 11 for Veteran's Day
- Fluvanna County Fair Dates Set - August 20-22, 2015 (Thursday, Friday, and Saturday)
 - Jonathan Pace has secured Valley Amusements to host Carnival rides in 2015

BOARD OF SUPERVISORS UPDATE

O'Brien—Attended the Annual Chamber Dinner where Red Rocker Candy was highlighted and Sue Charney was recognized as Fluvanna Business Person of the Year. Mr. O'Brien also attended the TJPDC Legislative Forum which

discussed budget issues and options; overall trend is slowed growth because of defense industry cuts; continued budget deficits, further cuts. Representatives seemed unmoved by county needs.

Ullenbruch—None.

Weaver—None.

Sheridan—Mr. Nichols, Mr. Mel Sheridan, Commissioner of the Revenue, and Mr. Sheridan met with State Delegate Ware on 10/30/14. This meeting was in regards to future Fluvanna plans, communicating needs and issues so they are relayed to the Legislature in Richmond. Mr. Sheridan has reached out to State Senator Tom Garrett, as well.

PUBLIC COMMENTS #1

Vice Chair Ullenbruch opened the first session of Public Comment.

With no one wishing to speak, Vice Chair Ullenbruch closed this session of Public Comments.

PUBLIC HEARINGS

None.

ACTION MATTERS

Employee ID Program Policy – Steve Nichols, County Administrator. Mr. Nichols presented the Fluvanna County Employee ID Card Policy to the Supervisors. The purchase cost of the ID card machine and supplies were borne out of the FY14 Human Resources budget. Mr. Sheridan noted the potential benefits of issuing ID cards to County Supervisors. Mr. Weaver inquired after the initial set up cost of the system: the machine, 500 cards, ink and toner, and two year warranty, cost approximately \$2500.

MOTION

Mr. O'Brien moved to approve the Personnel Policy D.6; Employee Identification Card Program. Mr. Weaver seconded and the motion carried 4-0. AYES: Ullenbruch, O'Brien, Sheridan, Weaver.

Appointment/Reappointment to the Building Code of Appeals Board – Kelly Belanger Harris, Clerk to the Board

MOTION

Mr. Weaver moved to reappoint Mr. Grover Smiley and Mr. Garnett Kennedy to the Building Code of Appeals Board, with terms to begin November 1, 2014 and to terminate October 31, 2018. Mr. O'Brien seconded and the motion carried 4-0. AYES: Ullenbruch, O'Brien, Sheridan, Weaver.

PRESENTATIONS

Schools Update and Budget Planning – Ms. Gena Keller, FCPS Superintendent, presented an update on schools to the Board of Supervisors highlighting school achievements, points of pride, and financial status. Ms. Keller clarified Average Daily Member (ADM), financial information, and upcoming budget planning. Ms. Keller noted that Fluvanna County school district is one of 22 in the state that is fully accredited. Also presented was information regarding the current budget status and a look at the preliminary FY16 budget.

Mr. Sheridan inquired about the possibility of agriculture classes at the High School using Pleasant Grove as a living laboratory, noting that viticulture is a rapidly growing industry. Mr. O'Brien remarked at the great job the schools are doing, noting that the Los Angeles area drop-out rate is 40%; Fluvanna's is currently approximately 2.9% and reflects the high quality of Fluvanna's schools. Ms. Keller noted that it is a team effort, from teachers to custodians.

CONSENT AGENDA

The following items were approved under the Consent Agenda:

- L - Minutes of September 17, 2014 (REVISED) – Kelly Belanger Harris, Clerk to the Board
- M - Minutes of October 15, 2014 – Kelly Belanger Harris, Clerk to the Board
- N - Open Space Application, Schultz - Andrew M. Sheridan, Commissioner of the Revenue

MOTION:

Mr. Weaver moved to accept the items presented on the Consent Agenda. Mr. O'Brien seconded. The motion carried with a vote of 4-0. AYES: Ullenbruch, O'Brien, Sheridan, Weaver. NAYS: None. ABSENT: Booker.

UNFINISHED BUSINESS

Mr. Payne commented on the Town of Columbia dissolution case; the Town of Columbia has filed paperwork to hold a Special Election in the spring. The Town had previously revised its precinct rules to the Kents Store fire house; this rule stands for general elections, not for elections that have to do with issues specific to the Town itself. The Town must amend its precinct rules again before the election takes place. Mr. Ullenbruch remarked about disposing of Columbia Town Hall building. Mr. Payne indicated that Ms. Phillips is aware of the concern.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

Vice Chair Ullenbruch opened the floor for the second round of public comments.

With no one wishing to speak, Vice Chair Ullenbruch closed the second round of public comments.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 5:13p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Sections 2.2-3711A.1 , 2.2-3711A.6, and 2.2-3711A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Investment of Funds and Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: Booker.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 6:47p.m., Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting." Mr. O'Brien seconded. The motion carried, with a roll call vote of 4-0. AYES: Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: Booker.

ADJOURN

MOTION:

At 6:47p.m. Mr. O'Brien moved to adjourn the meeting of Wednesday, November 5, 2014. Mr. Sheridan seconded and the motion carried with a vote of 4-0. AYES: Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: Booker.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

Robert Ullenbruch
Vice Chairperson

