



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
ORGANIZATIONAL & REGULAR MEETING AGENDA**

Circuit Courtroom, Fluvanna Courts Building  
January 6, 2016, at 4:00 pm & 7:00 pm

**TAB AGENDA ITEMS**

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

**2016 Organizational Meeting of the Fluvanna County Board of Supervisors**

- P Election of Chair
- Q Election of Vice Chair
- R Adoption of a Resolution Entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2016"
- S Adoption of 2016 Regular Meeting Calendar
- T Adoption of Board Bylaws and Rules of Practice and Procedures
- U Appointment of Board of Supervisor Members to Boards, Commissions, and Committees

**Regular Meeting**

**2 – ADOPTION OF MEETING AGENDA**

**3 – COUNTY ADMINISTRATOR’S REPORT**

**4 – BOARD OF SUPERVISORS’ UPDATES**

**5 – PUBLIC COMMENTS #1 (5 minutes each)**

**6 – PUBLIC HEARING**

At 7:00 pm Session

**7 – ACTION MATTERS**

- V Appointment to Planning Commission—Steven M. Nichols, County Administrator
- W Appointment to the Thomas Jefferson Water Resources Protection Foundation—Steven M. Nichols, County Administrator
- XYZ Approval of Ambulance Restocking Agreement for Cost Recovery—Cheryl J. Elliott, Emergency Services Coordinator
- A FY16 E911 Radio Project CIP Budget—Eric Dahl, Finance Director
- B Pleasant Grove House Museum Security System Funding Request—Jason Smith, Director of Parks and Recreation
- C Reclassification of Deputy Sheriff Positions - Eric Hess, Sheriff
- D Deputy Clerk Position Upgrade, Office of the Commissioner of the Revenue – Mel Sheridan, Commissioner of the Revenue

**8 – PRESENTATIONS (normally not to exceed 10 minutes each)**

- E Water Tank in James River—Wayne Stephens, Public Works Director & County Engineer
- F E911 Radio Project Update (Tower Requirements) – Cheryl Elliott, Emergency Services Coordinator

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**9 – CONSENT AGENDA**

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- G Minutes of December 16, 2015—Kelly Belanger Harris, Clerk of the Board
  - H Policies for BOS Proclamations and Resolutions—Steven M. Nichols, County Administrator
  - I Grant for New Triad in the Commonwealth of Virginia (The Fluvanna County Triad)—Andrea Gaines, Director of Communications
  - J CRM Fund Request—Fluvanna Middle School Kitchen Cooler Doors—Ed Breslauer, FCPS Finance Director
  - K FY16 Schools Supplemental Appropriation Request for Families Learning Together Grant Funds—Ed Breslauer, FCPS Finance Director
  - L Open Space Contract Application (Hemmings) – Mel Sheridan, Commissioner of the Revenue
  - M Open Space Contract Application (Johnston) – Mel Sheridan, Commissioner of the Revenue
  - Mc Rural Rustic Roads/Rte 1102-Fayette Street—Robert Popowicz, Community Development Director
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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

**RECESS FOR DINNER & CLOSED MEETING**

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**13 – CLOSED MEETING**

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Investment of Funds and Legal Matters

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**RECONVENE FOR EVENING SESSION**

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**14 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

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**15 – PUBLIC HEARING**

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- N Relocation of the Rivanna District 501 Polling Precinct from the LMOA Clubhouse Building to the Lake Monticello Firehouse, Maple Room
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**16 – CLOSED MEETING**

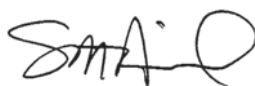
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TBD

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**17 – ADJOURN**

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Steven M. Nichols  
2015.12.30 13:19:27  
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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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### ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

### PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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