

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING AND REGULAR MEETING MINUTES  
Circuit Court Room  
March 2, 2016  
Regular Meeting 4:00 pm  
Work Session 6:00 pm**

**MEMBERS PRESENT:**

Mike Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District,  
Tony O'Brien, Rivanna District (*arrived at 4:13pm*)  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Eric Dahl, Finance Director  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**REGULAR MEETING****CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chair Sheridan called to order the Regular Meeting of Wednesday, March 2, 2016, at 4:01 pm, in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Chair Sheridan called for a moment of silence.

**ADOPTION OF AGENDA****MOTION**

Mr. Weaver moved to accept the Agenda for the March 2, 2016, Regular Meeting of the Board of Supervisors. Mr. O'Brien seconded and the Agenda was adopted with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Amazing response from Sheriff, Fire, Rescue, and Emergency Services Coordinator during and after the tornado and heavy storms
  - Charlottesville City Manager Maurice Jones—Reached out to offer city Public Works staff to assist with storm/tornado clean-up.
  - VDEM and FEMA Teams assessing the area
- New Leadership for the Fluvanna Partnership for Aging Committee
  - Chair: Stephanie Fick (Cunningham), Vice Chair: Curtis Putnam (Columbia), Secretary: Linda Bernick (Palmyra)
  - Seeking representatives for Rivanna District and an At Large Position
- New Windows in Administration Building Front Doors
- Upcoming Meetings:
  - Wednesday, March 9, 6:00 pm - Budget Work Session
  - Wednesday, March 16, 4:00 pm – Budget Work Session?, 7:00 pm – Regular Meeting

**BOARD OF SUPERVISORS UPDATE**

Booker—PVCC College Board/Fluvanna Leadership Meeting

Eager—PVCC College Board/Fluvanna Leadership Meeting

O'Brien—PVCC College Board/Fluvanna Leadership Meeting

Sheridan—None.

Weaver—CPMT, Conservation Energy Committee, PVCC College Board/Leadership Meeting.

**PUBLIC COMMENTS #1**

At 4:12pm, Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:12pm.

**PUBLIC HEARINGS**

None.

**ACTION MATTERS**

*Adoption of 2016-18 Strategic Initiatives and Associated Actions* - Steve Nichols, County Administrator, presented the draft of the Strategic Initiatives and Associated Actions for adoption by the Board.

Mr. Weaver also noted that the fuel costs for the court house are nearly \$95,000/year. He requested staff research options for use of savings from the energy project to fund a "Capital Depreciation Fund" or something similar. Board directed staff to do so.

**MOTION**

Mr. Weaver moved that the Board of Supervisors adopt the 2016-18 Fluvanna County Strategic Initiatives and Associated Actions, as presented. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*DHCD Planning Grant—Piedmont Housing Alliance Senior Affordable Housing Project*—Robert Popowicz, Director of Community Development, and Betsy Lawson, Piedmont Housing Allowance, brought forward a request to submit a grant to fund a project to turn the former Cunningham and Columbia Elementary Schools into affordable senior housing.

**MOTION**

Mr. O'Brien moved that the Board of Supervisors approve an application for a \$30,000 Federal CDBG Planning Grant to study the feasibility of the Piedmont Housing Alliance converting the former Columbia and Cunningham Schools into Senior Independent Living Housing. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Sign on Bonuses for Law Enforcements Officers*—Captain Von Hill, Sheriff's Office, brought forward a proposal to offer sign-on bonuses to new hires who are certified law enforcement officers. Discussion focused on the impact on salary requirements going forward.

**MOTION**

Mrs. Eager moved to authorize \$3,000 sign on bonuses to newly hired certified law enforcement officers, with such funds to come from the existing FY16 Sheriff's Office training budget. Mr. O'Brien seconded and the motion carried 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Salary Adjustment for Deputies Under Minimum LEO Entry Level Salary*—Captain Von Hill, Sheriff's Office, briefed the Board on a plan to increase the salaries of five current Sheriff's Office employees. These employees' salaries are affected by prior board actions and would be making less than new hires who are experienced, certified law enforcement officers.

**MOTION**

Mrs. Booker moved to adjust the five current deputy salaries as presented, for a total amount of \$11,290.13, in order to meet salary requirements for experienced entry level law enforcement officers, with such funds to come from existing FY16 Sheriff's Office Salary Funds. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**PRESENTATIONS**

None.

**CONSENT AGENDA**

The following items were approved under the Consent Agenda:

*Minutes of February 3, 2016*—Kelly Belanger Harris, Clerk to the Board

*Minutes of February 10, 2016*—Kelly Belanger Harris, Clerk to the Board

*Approval of Funds Transfer from Schools Capital Reserve Maintenance Fund to CIP Bus Purchases* —Gena Keller, Superintendent

*FY16 BOS Contingency Budget Transfer – Legal Fees*—Mary Anna Twisdale, Management Analyst

*FY16 Library Supplemental Appropriation - E-Rate Funding*—Mary Anna Twisdale, Management Analyst

*FY16 Victim Witness Program Grant Award*—Mary Anna Twisdale, Management Analyst

**MOTION**

Mr. Weaver moved to approve the items on the Consent Agenda for March 2, 2016. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS #2**

At 5:09pm, Chair Sheridan opened the floor for the second round of public comments.

With no one else wishing to speak, Chair Sheridan closed the second round of public comments at 5:09pm.

**CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:10pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, and A.7, of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mrs. Booker seconded and the motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 6:16pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXTEND**

At 6:17pm, Mr. Weaver moved to extend the meeting until midnight. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, Weaver. NAY: None. ABSENT: None.

**WORK SESSION**

*Budget Work Session*—Steve Nichols, County Administrator, Eric Dahl, Finance Director, & Mary Anna Twisdale, Management Analyst, led the Board in a discussion of the proposed budget, reviewing each department’s request, the County Administrator’s proposed budget, and areas for which the Board would like more information.

**MOTION TO EXTEND**

At 11:57pm, Mr. Weaver moved to extend the meeting until 2:00 am. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, Weaver. NAY: None. ABSENT: None.

**ADJOURN**

**MOTION:**

At 12:12am, Mrs. Booker moved to adjourn the meeting of Wednesday, March 2, 2016. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Booker, Eager, O’Brien, and Weaver. NAY: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair

