



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

January 18, 2017

Work Session - 4:00 pm

Regular Meeting - 7:00 pm

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TAB	AGENDA ITEMS
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<b>A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE</b>	
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<b>B – WORK SESSION</b>	
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Energy Performance Contract – Eric Dahl, DCA / Finance Director, and Dianne Klaiss, Raymond James

Escrow Savings Opportunity – Eric Dahl, DCA / Finance Director, and Dianne Klaiss, Raymond James

Fiber Network Project Update – Josh Gifford, FCPS IT Director, and Andrew Notman, County IT Director

FY18 Budget Outlook – Steve Nichols, County Administrator

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<b>C – CLOSED MEETING AND DINNER RECESS</b>	
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TBD

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<b>RECESS – DINNER BREAK</b>	
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<b>RECONVENE @ 7:00pm</b>	
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TAB	AGENDA ITEMS
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<b>1 – CALL TO ORDER</b>	
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<b>2 – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>	
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<b>3 – ADOPTION OF AGENDA</b>	
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<b>4 – COUNTY ADMINISTRATOR'S REPORT</b>	
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<b>5 – PUBLIC COMMENTS #1 (5 minutes each)</b>	
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<b>6 – PUBLIC HEARING</b>	
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None.

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<b>7 – ACTION MATTERS</b>	
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Q Energy Equipment Financing Resolution –Eric Dahl, DCA / Finance Director

R I.6 Constitutional Officer Pay Policy – Steve Nichols, County Administrator

S Proposal for Capital Improvements Program (CIP) and Capital Reserve Maintenance Fund (CRMF) Policies – Steven M. Nichols, County Administrator

T Authorization to Advertise a Public Hearing for an FY17 Budget Amendment—Eric Dahl, DCA / Finance Director

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<b>8 – PRESENTATIONS (normally not to exceed 10 minutes each)</b>	
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U PVCC Annual Update to the Board---Dr. Frank Friedman, President PVCC

V Strategic Initiatives Update—Steven M. Nichols, County Administrator

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<b>9 – CONSENT AGENDA</b>	
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*Fluvanna County...The heart of central Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

- W Minutes of December 20, 2016—Kelly Belanger Harris, Clerk for the Board
- X Minutes of January 4, 2017—Kelly Belanger Harris, Clerk for the Board
- YZ Approval of Mr. Kevin Zoll as Building Official for Fluvanna County—Steven M. Nichols, County Administrator
- A Accounts Payable Report, December 2016—Eric Dahl, Deputy County Administrator & Finance Director
- B FY17 Sheriff's Office Health Insurance Transfer—Marty Brookhart, Management Analyst
- C FY17 Social Services Overtime Pay Supplemental Appropriation—Kim Mabe, Director of Social Services

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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County Administrator Review

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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### ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

### PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

BOS 2017-01-18 p.5/170  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## 2016-2017 STRATEGIC INITIATIVES AND ACTIONS

### Strategic Initiative A -- SERVICE DELIVERY

- A1** - Create a local Broadband Task Force to: assess our current status county-wide, determine our gaps and needs, develop alternatives and options for improvement, and to identify potential funding sources for broadband expansion.
- A2** - Perform Process Improvement Review of Planning and Zoning Processes.
- A3** - Perform Process Improvement Review of Building Inspection Processes.
- A4** - Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
- A5** - Update, format, and improve web-accessibility of all County Personnel Policies.
- A6** - Create Fluvanna County Data Website Dashboard with key metrics.
- A7** - Perform a comprehensive review and update of all ordinances, rules, policies, and practices relating to junk cars, trash and litter, waste tires, condemnation of structures, etc.
- A8** - Create an improved system for managing and tracking of SUPs and Subdivisions (Bond status, project status, etc.).

### Strategic Initiative B -- COMMUNICATION

- B1** - Create a Community Impact Awards Program.
- B2** - Hold an Elected Official Breakfast for our State Representatives in Spring 2016
- B3** - Collect and analyze the results of the local Business Climate Survey.
- B4** - Hold a Local Business Forum - Subtitle: "The Future of Fluvanna's 250 Corridor"
- B5** - Create a local Business Support Action Plan.
- B6** - Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
- B7** - Expand County Website to receive, answer, and post questions from residents.
- B8** - Improve communication and collaboration with the School Board to improve understanding of school system funding needs and better plan future budgets.
- B9** - Create a brief, easy to understand tax impact message showing Fluvanna advantages for both residential and business.

### Strategic Initiative C -- PROJECT MANAGEMENT

- C1** - Investigate the use of Technology or other types of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development aims.
- C2** - Create a County-wide overlay map showing utilities and other key features that support business growth and development.
- C3** - Investigate all options for GIS system delivery and management to support needs of all County departments.
- C4** - Develop and adopt a Fluvanna County Master Water and Sewer Service Plan and implementation schedule.
- C5** - Successfully oversee and manage Fluvanna County aspects of the James River Water project.

- C6** - Finalize locations and fund installation of Fire Hydrants in the Columbia District along the route of the Louisa County Water Authority raw water pipeline.
- C7** - Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
- C8** - Successfully oversee and manage the County's E911 Emergency Communications System Project.
- C9** - Proceed with the Pleasant Grove Farm Museum design.
- C10** - Investigate opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.

#### **Strategic Initiative D -- ECONOMIC DEVELOPMENT AND TOURISM**

- D1** - Create EDTAC - Economic Development and Tourism Advisory Council.
- D2** - Plan for Fluvanna County activities to celebrate the Virginia Business Appreciation Month in May 2016.
- D3** - Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
- D4** - Create separate Tourism and Business information pages for the County website.
- D5** - Create a Fluvanna County "triangle" tourism brochure describing a Monticello, Pleasant Grove House & Museum, Old Stone Jail, Historic Courthouse, and Montpelier history and tourism route.
- D6** - Create a "Faces and Places of Fluvanna" Poster and Rack Card to market Fluvanna County as a destination for tourism and recreational activities.
- D7** - Create a "New Residents Guide" package for distribution to local Real Estate agents.
- D8** - Develop a "This is Fluvanna County" video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
- D9** - Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
- D10** - Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities in Fluvanna (e.g., Crofton Park, LMOA river access areas, Town of Columbia flood plain/potential park, etc.).
- D11** - Support local businesses and entrepreneurs by establishing a focused business appreciation and expansion program.

#### **Strategic Initiative E -- FINANCIAL STEWARDSHIP AND EFFICIENCY**

- E1** - Identify all sources of revenue the county can use to finance local government programs and services and determine which sources Fluvanna County should utilize.
- E2** - Investigate creation of a "Capital Depreciation Fund" that would be funded within the tax rate each fiscal year to save for future capital needs.
- E3** - Update, format, and improve web-accessibility of all County Financial Policies.
- E4** - Review, update, and approve new Fluvanna County Proffer Guidelines.
- E5** - Reduce the County's reliance on creating and mailing paper checks for payments and to implement ACH/EFT transaction options.
- E6** - Research and provide samples of Monthly Treasurer Report options and formats so that the Board can decide what they would like to see on a recurrent basis (e.g., what reports are provided in other counties?). Create report for inclusion in Board package each month, as well as a quarterly in-person briefing on the data.

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB Q**

<b>Meeting Date:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Energy Equipment Financing Resolution				
<b>MOTION(s):</b>	<p><b>Option #1: I move the Board of Supervisors approve the resolution entitled "Resolution Approving A Plan Of Sale/Leaseback Financing For Energy Efficiency Equipment In An Amount Not To Exceed \$7,800,000 By Fluvanna County, Virginia"</b></p> <p><b>OR</b></p> <p><b>Option #2: I move the Board of Supervisors approve the resolution entitled "Resolution Approving A Plan Of Lease/Purchase Financing For Energy Efficiency Equipment In An Amount Not To Exceed \$7,300,000 By Fluvanna County, Virginia"</b></p>				
<b>TIED TO STRATEGIC INITIATIVES?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance				
<b>RECOMMENDATION:</b>	<p>Staff and our Financial Advisor recommend approval of Option #1 below:</p> <ul style="list-style-type: none"> <li>• Option #1: Taxable VA Saves/ U.S. Bancorp Government Leasing and Finance - \$7,800,000 Resolution <ul style="list-style-type: none"> <li>○ 3.88% Interest Rate</li> <li>○ 2.90% Interest Rate Subsidy based on Published Tax Credit Bond Rate 01/06/17</li> <li>○ 0.98% Effective Interest Rate</li> <li>○ 15 year Amortization</li> <li>○ Call Provision of after 13 months at the lesser of a make whole provision or 103% of the balance on a payment due date.</li> </ul> </li> </ul> <p>As an alternative, the Board may consider Option #2:</p> <ul style="list-style-type: none"> <li>• Option #2: Tax-Exempt/ TD Equipment Finance - \$7,300,000 Resolution <ul style="list-style-type: none"> <li>○ 2.48% Interest Rate</li> <li>○ 2.48% Effective Interest Rate</li> <li>○ 15 year Amortization</li> <li>○ In whole after 1 year at the &gt; of 102% or Yield Maintenance Fee.</li> </ul> </li> </ul>				
<b>TIMING:</b>	Time sensitive, the commitment expires 02/28/17.				

<p><b>DISCUSSION:</b></p>	<p>The County determined that a need exists for equipment to be used for energy efficiency purposes for a number of County buildings and buildings operated by the Fluvanna County School Board, through an energy efficiency contract to be negotiated with Trane, Inc., which will improve energy systems and decrease energy costs. The energy and maintenance cost savings will effectively offset the increase in debt service payments attributed to this financing.</p> <p>The County solicited proposals to purchase the County’s Taxable Qualified Energy Conservation Bond or Tax-exempt Equipment Lease/Purchase Bond. The Taxable Bond would be issued by the Virginia Resources Authority (“VRA”) as part of the VirginiaSAVES Green Community Program or by the County if issuing a Bank Qualified or Non-Bank Qualified Tax-exempt Equipment Lease/Purchase Bond, whichever scenario is most beneficial to the County. Under the VirginiaSAVES program VRA is entitled to receive interest rebates from the U.S. Department of the Treasury, which, as a part of the financing, would be assigned to the County to subsidize its interest payments.</p> <ul style="list-style-type: none"> <li>• The RFP was circulated to 28 financial institutions and posted on eVA and the County Website on December 15, 2016</li> <li>• The RFP was due on January 6, 2017</li> <li>• The County received 11 qualified proposals from seven financial institutions for the Taxable Qualified Energy Conservation Bond and Tax-exempt Equipment Lease/Purchase Bond             <ul style="list-style-type: none"> <li>○ Taxable Bond interest rates ranged from 3.88% to 4.75%, with an Effective Interest Rate ranged from 0.98% to 1.85%.</li> <li>○ Tax-exempt Bank Qualified or Non-Bank Qualified interest rates ranged from 2.48% to 3.39%</li> </ul> </li> <li>• U.S. Bancorp Government Leasing and Finance scored the highest on the RFP responses by the County and our Financial Advisor for the VA Saves thru VRA Taxable option.</li> <li>• U.S. Bancorp Government Leasing and Finance provided the lowest interest rate and average annual debt service paired with the Interest Rate Subsidy.</li> <li>• To proceed with any option, the Board of Supervisors must approve the one the resolution options above.</li> </ul> <p>The attached resolutions would allow Fluvanna County to proceed with a financing option and ultimately provide the funding for the County Government and School Board energy projects shown in the Fluvanna County Project Summary.</p>
<p><b>FISCAL IMPACT:</b></p>	<ul style="list-style-type: none"> <li>• Effect of issuing the proposed debt:             <ul style="list-style-type: none"> <li>○ Option #1: Total proceeds required of \$7,639,386 in debt will result in average annual debt service payments of \$560,328.</li> <li>○ Option #2: Total proceeds required of \$7,059,564 in debt will result in average annual debt service payments of \$568,304.</li> </ul> </li> <li>• Effect of proceeding with the debt to make the approved energy system upgrades will decrease average energy and maintenance costs annually by \$633,748</li> </ul>
<p><b>POLICY IMPACT:</b></p>	<p>Per the Debt Management Policy:</p> <ul style="list-style-type: none"> <li>• The ratio of governmental fund debt service expenditures as a percent of total governmental fund operating revenues should not exceed 12%. Per the CAFR ending 6/30/16, our debt service ratio was 16.7%.</li> </ul> <p>The issuance of additional debt may increase the County’s debt service ratio</p>



	depending upon revenues.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Resolution entitled “Resolution Approving A Plan Of Sale/Leaseback Financing For Energy Efficiency Equipment In An Amount Not To Exceed \$7,800,000 By Fluvanna County, Virginia”</li> <li>• Resolution entitled “Resolution Approving A Plan Of Lease/Purchase Financing For Energy Efficiency Equipment In An Amount Not To Exceed \$7,300,000 By Fluvanna County, Virginia”</li> <li>• Raymond James – Financial Advisor Recommendation</li> <li>• Fluvanna County Bank Proposals Comparison</li> <li>• Fluvanna County Project Summary</li> <li>• Cash Flow Analysis</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>	<b>X</b>			



Fluvanna County Energy Projects													
For Illustration Purposes Only - Tax Credit Rates are Estimates and Will Be Based on Market Conditions at the Time of Transaction Execution													
Closing 2/28/17													
VA Saves thru VRA (Taxable) 15 Yr Amortization					Davis Bacon Act Rules Do Not Apply								
					Bank Loan (Tax-exempt Bank Qualified) <sup>(1)</sup> 15 Yr Amortization								
					*Option #2								
					*REVISED COST								
					TD Equip Fin #2								
					US Bancorp								
					TD Equip Fin #1								
					BofA								
					BankFunding								
					PNC								
					Capital One								
					US Bancorp								
					TD Equip Fin #1								
					BofA								
					BankFunding								
					PNC								
					Capital One								
10	Published Tax Credit Bond Rate 1/6/2017 <sup>(2)</sup>	4.45%	4.45%	4.45%	4.45%								
12	QECCB Subsidy Level (Share of Tax Credit Bond Rate)	70.00%	70.00%	70.00%	70.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
13	Sequestration Impact 6.9% through 9/30/17	-4.83%	-4.83%	-4.83%	-4.83%								
14	QECCB Subsidy Level Adjusted for Sequestration	65.17%	65.17%	65.17%	65.17%								
15	Effective Interest Rate Subsidy	2.90%	2.90%	2.90%	2.90%								
16	Term	15 Year	15 Year <sup>(3)</sup>	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year
17	Taxable/Tax-Exempt Bank Rate	3.88%	3.88%	4.19%	4.75%	2.48%	2.48%	2.535%	2.65%	2.68%	2.88%	3.02%	3.39%
18	Less Interest Rate Subsidy:	2.90%	2.90%	2.90%	2.90%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
19	Effective Interest Rate or True Interest Cost	0.98%	0.98%	1.29%	1.85%	2.48%	2.48%	2.535%	2.65%	2.68%	2.88%	3.02%	3.39%
21	Final Maturity	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032
22	First Interest Payment	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017
23	Project Costs	\$7,398,098	\$7,398,098	\$7,398,098	\$7,398,098	\$7,033,064	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553
24	VA Saves /VRA Commitment Fee	\$152,788	\$152,941	\$152,686	\$152,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25	Other Cost of Issuance	\$28,500	\$28,500	\$28,500	\$28,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
26	County FA and BC	\$55,000	\$55,000	\$55,000	\$55,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
27	Bank Fees	\$5,000	\$12,500	\$0	\$5,000	\$1,500	\$1,500	TBD	\$1,500	TBD	\$1,500	TBD	TBD
28	Total Proceeds Required	\$7,639,386	\$7,647,039	\$7,634,284	\$7,639,386	\$7,059,564	\$7,189,053	\$7,187,553	\$7,189,053	\$7,187,553	\$7,189,053	\$7,187,553	\$7,187,553
30	VA Saves Administrative Fee	25 bps on O/S Principal	25 bps on O/S Principal	25 bps on O/S Principal	25 bps on O/S Principal	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
31	Total Gross Debt Service (before Fees & Subsidy)	\$10,054,075	\$10,064,147	\$10,257,833	\$10,651,553	\$8,524,561	\$8,680,922	\$8,713,945	\$8,788,855	\$8,806,138	\$8,936,012	\$9,026,219	\$9,264,978
32	Total VA Saves or VRA Ongoing Fee	\$155,586	\$155,741	\$156,536	\$158,535	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33	Total Interest Rate Subsidy (assuming Current Subsidy adjusted for Sequestration)	(\$1,804,739)	(\$1,806,547)	(\$1,815,758)	(\$1,838,928)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
34	Total Net Debt Service (Includes Subsidy & Ongoing Expenses)	\$8,404,922	\$8,413,342	\$8,598,611	\$8,971,161	\$8,524,561	\$8,680,922	\$8,713,945	\$8,788,855	\$8,806,138	\$8,936,012	\$9,026,219	\$9,264,978
35	Average Annual Debt Service	\$670,272	\$670,943	\$683,856	\$710,104	\$568,304	\$578,728	\$580,930	\$585,924	\$587,076	\$595,734	\$601,748	\$617,665
36	Net Average Annual Debt Service (Includes Subsidy & Ongoing Expenses)	\$560,328	\$560,889	\$573,241	\$598,077	\$568,304	\$578,728	\$580,930	\$585,924	\$587,076	\$595,734	\$601,748	\$617,665
37	All-Inclusive Cost	1.653%	1.667%	1.958%	2.535%	2.53%	2.53%	2.58%	2.70%	2.73%	2.93%	3.07%	3.44%
38	Commitment expires	2/28/2017	Must accept proposal within 10 business days and interest rate set no earlier than 2/13	Must accept by 1/13/17	Must accept by 1/13/17	Must be accepted by 1/18 with rate locked until 2/28/2017	Must be accepted by 1/18 with rate locked until 2/28/2017	2/28/2017	Must be accepted by 1/18 with rate locked until 2/28/2017	Must accept proposal within 10 business days and rate held for 60 days	1/11/2017	2/15/2017	Must accept by 1/13/17
39	Call Provision	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	In whole at anytime with 30 days notice @ 102% on payment date	Beginning 8/1/17, in whole on a payment date @ 102% and 8/1/2024 at 100%	Callable on 2/1/2024 in whole @100% on payment date	In whole after 1 year at the > of 102% or Yield Maintenance Fee	In whole after 1 year at the > of 102% or Yield Maintenance Fee	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	In whole after one year @ 102%	In whole at anytime with 30 days notice @ 102% on payment date	In whole on any payment date @ 102%	2/1/2020 @ 103% on a payment date	Callable on 2/1/2024 in whole @100% on payment date
40	Extraordinary Call Provision (Entire subsidy is discontinued)	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	Not Specifically Addressed	Before 8/1/2024 @ 102%, after 8/1/2024 @ 100%	Not Specifically Addressed	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
41	Ongoing Disclosure	CAFR Annually	Not Addressed	CAFR Annually and annual project verification report calculating environmental benefit	CAFR Annually with 270 days of end of fiscal year	Not Addressed	Not Addressed	CAFR Annually	Not Addressed	Not Addressed	CAFR Annually and budget, demographics and proof of appropriation for ensuing fiscal year	Not Addressed	CAFR Annually with 270 days of end of fiscal year
42	<sup>(1)</sup> US Bancorp & Capital One Rates do not differentiate between BQ and NonBQ.												
43	<sup>(2)</sup> Subject to change until lock-in currently scheduled for Feb. 6, 2017												
44	<sup>(3)</sup> Interest Rate is not locked in until 15 days prior to closing.												

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
1	<b>Fluvanna County and Schools Cash Flow Analysis - REVISED STRUCTURE (8/1/32 Final Payment)</b>																		
2																			
3	Trane Contract Cost	\$ 7,639,386		Annual Utility Rate Increase					3%										
4	Financed Project Cost	\$ 7,639,386		Annual Operational Savings Increase					3%										
5	Effective Interest Rate	0.98%		Service and M&V Cost Increase					3%										
6	Term	15 Years																	
7																			
8	<b>FISCAL YEAR</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>TOTALS</b>	
9	<b>Year</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>15.5</b>		
10	<b>Project Savings</b>																		
11	Energy Savings (est. Construction - Not Gauranteed)	98,493	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	<b>98,493</b>
12	Energy Savings	204,335	496,535	511,431	526,774	542,577	558,855	575,621	592,890	610,676	628,996	647,866	667,302	687,321	707,941	729,179	432,706	<b>9,121,007</b>	
13	Lighting Operational Savings	7,116	17,291	17,810	18,344	18,894	19,461	20,046	20,647	21,267	21,904	12,998	-	-	-	-	-	<b>195,779</b>	
14	Controls & HVAC Operational Savings	4,167	10,125	10,429	10,742	11,064	11,396	11,738	12,090	12,453	12,826	7,611	-	-	-	-	-	<b>114,640</b>	
15	Lighting Rebate	74,792	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	<b>74,792</b>	
16	<b>Total Project Savings</b>	<b>388,903</b>	<b>523,951</b>	<b>539,670</b>	<b>555,860</b>	<b>572,535</b>	<b>589,712</b>	<b>607,404</b>	<b>625,627</b>	<b>644,395</b>	<b>663,727</b>	<b>668,476</b>	<b>667,302</b>	<b>687,321</b>	<b>707,941</b>	<b>729,179</b>	<b>432,706</b>	<b>9,604,711</b>	
17																			
18																			
19	<b>Project Cost</b>																		
20	Maintenance & Verification	-	10,300	25,029	25,780	26,553	27,350	28,171	29,015	29,886	30,782	31,706	32,657	33,637	34,646	35,685	21,176	<b>422,374</b>	
21	Debt - Principal	236,000	469,401	475,210	481,092	487,047	493,075	499,177	505,356	511,611	517,943	524,353	530,843	537,414	544,065	550,799	276,000	<b>7,639,386</b>	
22	Debt - Interest	269,599	278,145	259,820	241,267	222,485	203,471	184,221	164,733	145,004	125,031	104,810	84,340	63,615	42,635	21,394	5,354	<b>2,415,926</b>	
23	Debt - Interest Rate Subsidy	(201,498)	(207,886)	(194,189)	(180,323)	(166,286)	(152,074)	(137,687)	(123,122)	(108,376)	(93,448)	(78,335)	(63,035)	(47,546)	(31,865)	(15,990)	(4,002)	<b>(1,805,663)</b>	
24	VA Saves Ongoing Fee	17,371	17,922	16,741	15,546	14,335	13,110	11,870	10,614	9,343	8,056	6,753	5,434	4,099	2,747	1,379	345	<b>155,665</b>	
25	<b>Total Project Cost</b>	<b>321,472</b>	<b>567,882</b>	<b>582,611</b>	<b>583,362</b>	<b>584,135</b>	<b>584,932</b>	<b>585,752</b>	<b>586,597</b>	<b>587,468</b>	<b>588,364</b>	<b>589,288</b>	<b>590,239</b>	<b>591,219</b>	<b>592,228</b>	<b>593,267</b>	<b>298,874</b>	<b>8,827,689</b>	
26																			
27	Net Annual Cash Flow	67,431	(43,931)	(42,941)	(27,502)	(11,600)	4,780	21,652	39,029	56,928	75,363	79,188	77,064	96,102	115,713	135,912	133,832	777,022	
28	Cumulative Net Annual Cash Flow	67,431	23,500	(19,440)	(46,942)	(58,542)	(53,762)	(32,110)	6,920	63,847	139,210	218,399	295,462	391,565	507,278	643,190	777,022	<b>777,022</b>	
29	Cum. Net Ann. Cash Flow (less Construction Savings)	(31,062)	(74,993)	(117,933)	(145,435)	(157,035)	(152,255)	(130,603)	(91,573)	(34,646)	40,717	119,906	196,969	293,072	408,785	544,697	678,529	<b>678,529</b>	

**RESOLUTION APPROVING A PLAN OF SALE/LEASEBACK FINANCING  
FOR ENERGY EFFICIENCY EQUIPMENT  
IN AN AMOUNT NOT TO EXCEED \$7,800,000  
BY FLUVANNA COUNTY, VIRGINIA**

**WHEREAS**, the Board of Supervisors (the “Board”) of Fluvanna County, Virginia (the “County”), has determined (i) that a need exists for equipment to be used for energy efficiency purposes (the “Equipment”) for a number of County buildings and buildings operated by the Fluvanna County School Board (the “School Board”), through an energy efficiency contract to be negotiated with Trane, Inc., which will improve energy systems and decrease energy costs, as further described in the Financing Lease (as hereinafter defined); (ii) that the Equipment is essential to the governmental functions of the County, and (iii) that it reasonably expects the Equipment to continue to be essential to the governmental functions of the County for a period not less than the term of the Financing Lease, with lease payments thereunder being subject to annual appropriation by the Board in its discretion; and

**WHEREAS**, with the knowledge and consent of the School Board, the County posted a Request for Proposals for the financing of the Equipment (the “RFP”), and Raymond James & Associates, Inc., as the County’s Financial Advisor (the “Financial Advisor”) has reviewed the responses to the RFP and has advised the County’s Deputy County Administrator and Director of Finance (the “Director of Finance”) that, in its professional judgment, the bid of U.S. Bancorp Government Leasing and Finance (the “Purchaser”) contains the most favorable terms and conditions for the financing of the Equipment; and

**WHEREAS**, the Board desires to enter into a sale/leaseback equipment financing for the acquisition of the Equipment with the County, the School Board, the Purchaser, and the Virginia Resources Authority (“VRA”) utilizing the proceeds of a qualified energy conservation bond (as more particularly described in the hereinafter defined Documents, (the “VRA Bond”), to be issued by VRA as part of the VirginiaSAVES Green Community Program (the “Program”) established by the Virginia Department of Mines, Minerals and Energy and administered by CleanSource Capital, LLC (the “Program Administrator”) in accordance with a proposal of the Purchaser dated January 3, 2017 (the “Proposal”); and

**WHEREAS**, there are expected to be presented to County staff and advisors drafts of the following documents (the “Documents”), proposed to be executed in connection with the issuance of the VRA Bond and the sale/leaseback equipment financing:

- (a) Administrative Services Agreement among the Program Administrator, the County and the School Board;
- (b) Bond Purchase and Lease Acquisition Agreement (the “Bond Purchase Agreement”) among VRA, the Purchaser, the County and the School Board; and
- (c) Financing Lease (the “Financing Lease”), among VRA (as lessor) and the County and the School Board (collectively, as co-lessees); and

**WHEREAS**, as described in the Documents, VRA will deliver the VRA Bond to the Purchaser in exchange for the principal amount of the VRA Bond under the terms and conditions of the Bond Purchase Agreement; and

**WHEREAS**, VRA will cause the net proceeds of the VRA Bond to be applied to finance the acquisition of the Equipment, the Equipment will be sold by the County and the School Board to VRA and VRA will lease the Equipment to the County and the School Board pursuant to the Financing Lease; and

**WHEREAS**, the rental payments due under the Financing Lease will be sufficient in timing and amount to pay the debt service on the VRA Bond, and VRA will apply the rental payments to pay such debt service; and

**WHEREAS**, the federal subsidy payments expected to be received by VRA because of the issuance of the VRA Bond as a qualified energy conservation bond, to the extent received, will be transferred to the County as described in the Documents;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA, THAT:**

1. The Board hereby accepts the Proposal of the Purchaser for the financing of the Equipment on the terms set forth therein, including without limitation, a maximum annual interest rate of 3.88%, an aggregate amount of principal components due under the Financing Lease of no more than \$7,800,000, and a maximum term of no more than 15 years.

If the Board fails to make payments under the terms of the Financing Lease for any reason, the Board acknowledges that the Financing Lease will allow VRA and its assignees to exercise certain remedies, including without limitation, the liquidation and sale of the Equipment.

In addition, the Board acknowledges that VRA is treating the Financing Lease as a “local obligation” within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended (the “Virginia Code”), including amendments thereto taking effect as of July 1, 2011, which in the event of a nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. In acquiring the Financing Lease, VRA is further relying on Section 62.1-216.1 of the Virginia Code, providing that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment. The Board agrees to such treatment of the Financing Lease as a “local obligation” under Section 62.1-216.1 of the Virginia Code and will not, to the extent permitted by law, contest such designation.

2. It is hereby found and determined that the terms of the Financing Lease as

provided in the Proposal are in the best interests of the County for the financing of the Equipment.

3. The County Administrator and the Deputy County Administrator are hereby authorized and directed to negotiate the Documents on behalf of the County, which shall be presented to the Board and School Board for formal approval at subsequent meetings of the Board and the School Board.

4. The undertaking by the County to make payments under the Financing Lease will be subject to appropriation by the Board from time to time of sufficient amounts for such purposes.

5. The Board hereby appoints Haneberg Hurlbert PLC, a professional limited liability company, as bond counsel in connection with the issuance of the County's local obligation relative to the VRA Bond.

6. The recitals to this resolution are hereby incorporated by reference and are declared to be findings of the County in connection with its decision to acquire and finance the Equipment.

7. All other acts of the County Administrator, the Deputy County Administrator and the Director of Finance, and other officers of the County of Fluvanna that are in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the financing of the Equipment are hereby approved and ratified.

8. Notwithstanding the foregoing, the VRA Bond shall not be issued until such time as the County has executed and delivered a contract with Trane, Inc., in form and substance satisfactory to the County in its sole discretion.

9. This Resolution shall take effect immediately.

**CERTIFICATE**

The undersigned Clerk of the Board of Supervisors (the “Board”) of the County of Fluvanna, Virginia (the “County”) hereby certifies that:

1. A meeting of the Board was duly called and held on January 18, 2017 (the “Meeting”).

2 Attached hereto is a true, correct and complete copy of a resolution (the “Resolution”) of the Board entitled “RESOLUTION APPROVING A PLAN OF SALE/LEASE FINANCING FOR ENERGY EFFICIENCY EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$7,800,000 BY FLUVANNA COUNTY, VIRGINIA,” as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.

3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
John M. Sheridan, Chairperson	_____	_____	_____	_____	_____
Mozell H. Booker, Vice-Chair	_____	_____	_____	_____	_____
Patricia B. Eager	_____	_____	_____	_____	_____
Tony O’Brien	_____	_____	_____	_____	_____
Donald W. Weaver	_____	_____	_____	_____	_____

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS MY HAND and the seal of the Board of Supervisors of the County of Fluvanna, Virginia, this 18th day of January, 2017.

\_\_\_\_\_  
 Clerk, Board of Supervisors of  
 the County of Fluvanna, Virginia

[SEAL]



**RESOLUTION APPROVING A PLAN OF LEASE/PURCHASE FINANCING  
FOR ENERGY EFFICIENCY EQUIPMENT  
IN AN AMOUNT NOT TO EXCEED \$7,300,000  
BY FLUVANNA COUNTY, VIRGINIA**

**WHEREAS**, the Board of Supervisors (the “Board”) of Fluvanna County, Virginia (the “County”), has determined (i) that a need exists for equipment to be used for energy efficiency purposes (the “Equipment”) for a number of County buildings and buildings operated by the Fluvanna County School Board (the “School Board”), through an energy efficiency contract to be negotiated with Trane, Inc., which will improve energy systems and decrease energy costs, as further described in the Financing Lease (as hereinafter defined); (ii) that the Equipment is essential to the governmental functions of the County, and (iii) that it reasonably expects the Equipment to continue to be essential to the governmental functions of the County for a period not less than the term of the Financing Lease, with lease payments thereunder being subject to annual appropriation by the Board of Supervisors in its discretion; and

**WHEREAS**, with the knowledge and consent of the School Board, the County posted a Request for Proposals for the financing of the Equipment (the “RFP”), and Raymond James & Associates, Inc., as the County’s Financial Advisor (the “Financial Advisor”) has reviewed the responses to the RFP and has advised the County’s Deputy County Administrator and Director of Finance (the “Director of Finance”) that, in its professional judgment, the bid of TD Equipment Finance, Inc. (the “Lessor”) contains the most favorable terms and conditions for the financing of the Equipment; and

**WHEREAS**, the County now desires to undertake the financing of the lease of energy efficiency equipment, all pursuant to the terms of a lease/purchase agreement or similar financing document (the “2017 Lease”) for the County’s lease and ultimate purchase of the Equipment in an aggregate principal amount not to exceed \$7,300,000; and

**WHEREAS**, the Board of Supervisors desires to accept the proposal of the Lessor with respect to the lease of the Equipment, and to approve the proposed terms and conditions of the 2017 Lease, including without limitation the requirements that (1) the 2017 Lease be a lease intended as a security transaction, (2) payments by the County under the 2017 Lease be subject to annual appropriation by the Board of Supervisors, and (3) the 2017 Lease shall be a qualified tax exempt obligation under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”); and

**WHEREAS**, inasmuch as the County has determined to proceed with the 2017 Lease, the Board of Supervisors desires to declare the County’s official intent to reimburse itself for any expenditures incurred in connection with the financing of the Equipment with the proceeds of tax-exempt bonds or obligations of the County of Fluvanna; and

**WHEREAS**, the Board of Supervisors further desires to authorize the County Administrator and the Director of Finance to proceed with the preparation and negotiation of the 2017 Lease and such other agreements, financing documents, certificates and instruments as may be necessary to effect the leasing of the Equipment (collectively such documents are herein

referred to as the “Documents”), all subject to the terms and conditions set forth herein;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA:**

1. The following plan for financing the 2017 Lease is hereby approved. The County Administrator and the Director of Finance, in collaboration with the Financial Advisor and with advice of counsel and Bond Counsel (hereinafter defined), will issue, execute and deliver the 2017 Lease and all related Documents, and shall cause the proceeds thereof to be used to finance the lease and acquisition of the Equipment and, in the discretion of the County Administrator or Deputy County Administrator and Director of Finance, to pay costs of issuing the 2017 Lease. Pursuant to the 2017 Lease, the County will undertake, subject to appropriation by the Board of Supervisors, to make periodic payments to the Lessor in amounts sufficient to make all payments required by the 2017 Lease and to pay certain other related costs. The undertaking by the County to make payments under the 2017 Lease will be subject to appropriation by the Board of Supervisors from time to time of sufficient amounts for such purposes. The plan of financing for the Equipment and the 2017 Lease shall contain such additional requirements and provisions as may be approved by the County Administrator or Deputy County Administrator and Director of Finance.

2. The County hereby accepts the bid of the Lessor for the lease of the Equipment, and each of the County Administrator or Director of Finance is hereby authorized, in consultation with the Financial Advisor and Bond Counsel, to negotiate, execute and deliver the 2017 Lease, in substantially the form of the lease agreement previously executed by the County and the Lessor, but with such revisions and adjustments as may be recommended by Bond Counsel and the County Attorney, and all related Documents, the final terms and provisions of which shall be determined by the County Administrator or Director of Finance. The Documents shall contain, and the County hereby approves, the following terms: (i) the term of the 2017 Lease shall be fifteen (15) years; (ii) principal payments under the 2017 Lease shall be due annually in arrears commencing February 1, 2018 and interest payments under the 2017 Lease shall be due semi-annually on each February 1 and August 1, compounded semi-annually in arrears, beginning August 1, 2017; (iii) the tax-exempt interest rate for the 2017 Lease shall be a fixed rate of 2.48%; (iv) the 2017 Lease shall be subject to prepayment after the first anniversary date of execution of the 2017 Lease, at the election of the County upon payment of a prepayment premium in the amount of the greater of 2% of the outstanding principal amount of the 2017 Lease or a Yield Maintenance Fee, and the Yield Maintenance Fee shall be computed as follows: (a) the Lessor shall subtract from the fixed interest rate on the 2017 Lease the bond equivalent yield (the interest rate on Treasury bills with a maturity date closest to the remaining term of the 2017 Lease discounted to convert to a bond equivalent yield); (b) if the difference between the fixed rate on the 2017 Lease and the bond equivalent rate is greater than zero, such rate shall be multiplied by the outstanding principal balance of the 2017 Lease, divided by 360 and multiplied by the number of days in each monthly period; (c) the resulting amounts shall be reduced to present values by using the bond equivalent yield divided by twelve; and (d) the resulting sum of present values shall be the prepayment charge payable by the County upon prepayment of the 2017 Lease, plus accrued interest to the prepayment date; and (v) the County shall purchase the Equipment from the Lessor at the expiration of the term of the 2017 Lease for a purchase price of

\$1.00. The Documents may contain such other and further provisions as are not inconsistent with the bid of the Lessor, subject to the approval of the County Administrator, or Director of Finance, whose execution and delivery of the Documents to which the County is a party shall constitute conclusive evidence of the County's approval of the final terms of the 2017 Lease, with no further action with respect to the 2017 Lease being required on the part of the Board of Supervisors.

3. The Board of Supervisors, while recognizing that it is not empowered to make any binding commitment to make appropriations beyond the current fiscal year, hereby states its intent to make appropriations in future fiscal years of amounts as will be necessary to make all payments due under the 2017 Lease, and hereby recommends that future Board of Supervisors do likewise during the term of the 2017 Lease.

4. The County Administrator, the Director of Finance and all other officers of the County are hereby authorized and directed to consult with Bond Counsel, to perform all services and to prepare, negotiate, execute and deliver all certificates and documents and to take all such further action as they or any of them deem necessary or advisable in connection with the financing of the 2017 Lease and the execution and delivery of the 2017 Lease, including without limitation (a) approving the final forms of the Documents, (b) executing and delivering a certificate or certificates setting forth the expected use of the Equipment and investment of the proceeds of the 2017 Lease to show compliance with applicable provisions of Section 148 of the Code, and regulations thereunder applicable to obligations such as the 2017 Lease, and (c) making any elections that such officers deem desirable or executing any certificates regarding any provision requiring rebate to the United States of "arbitrage profits" earned on investment of any proceeds of the 2017 Lease. The foregoing shall be subject to the advice, approval and direction of Bond Counsel.

5. The Board of Supervisors hereby appoints Haneberg Hurlbert PLC, a professional limited liability company, as bond counsel ("Bond Counsel").

6. The County covenants that it shall not take or omit to take any action the taking or omission of which shall cause the amounts payable pursuant to the 2017 Lease to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and regulations thereunder, or otherwise cause interest on such amounts to be includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the County shall comply with any provision of law that may require the County at any time to rebate to the United States of America any part of the earnings derived from the investment of the gross proceeds of the 2017 Lease. The County shall pay from its legally available general funds any amount required to be rebated to the United States of America pursuant to the Code.

7. The County hereby designates the 2017 Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code. In so doing, the County hereby determines as follows:

(a) The County will in no event designate more than \$10,000,000 of obligations as

qualified tax-exempt obligations in calendar year 2017, including the principal amount payable under the 2017 Lease, for the purposes of such Section 265(b)(3);

(b) The County, all of its “subordinate entities” within the meaning of Section 265(b)(3) of the Code, and all entities that issue tax-exempt obligations on behalf of the County and its subordinate entities have together not issued more than \$10,000,000 of tax-exempt obligations in calendar year 2017 (not including certain refunding bonds, and “private activity bonds” with the meaning of Section 141 of the Code other than “qualified 501(c)(3) bonds” within the meaning of Section 145 of the Code), including the 2017 Lease;

(c) Barring unforeseen circumstances as of the date of delivery of the 2017 Lease, the County will not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of any such other entities if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued in calendar year 2017 by the County and such other entities, result in the County and such other entities having issued a total of more than \$10,000,000 of tax-exempt obligations in calendar year 2017 (not including private activity bonds other than qualified 501(c)(3) bonds), including the 2017 Lease; and

(d) The County has no reason to believe that the County and such other entities will issue tax-exempt obligations in calendar year 2017 in an aggregate amount that will exceed such \$10,000,000 limit; provided, however that if the County receives an opinion of Bond Counsel that compliance with any covenant set forth in (a) or (c) above is not required for the 2017 Lease to constitute a qualified tax-exempt obligation, the County need not comply with such covenant.

8. All costs and expenses in connection with the 2017 Lease, including, but not limited to, the fees and expenses of Bond Counsel, the Financial Advisor, and the Lessor and its counsel, shall be paid from the proceeds of the 2017 Lease or other legally available funds of the County. If for any reason the 2017 Lease is not issued, it is understood that all such expenses shall be paid by the County from its legally available funds.

9. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.

10. The County intends that the adoption of this resolution be considered as “official intent” within the meaning of Treasury Regulations, Section 1.150-2, promulgated under the Code, to reimburse itself for expenditures incurred in connection with the 2017 Lease with the proceeds of a tax-exempt obligation.

11. The 2017 Lease shall not be executed and delivered by the County until the School Board has adopted an approving resolution with respect to its duties and obligations, if any, under the 2017 Lease or the other Documents, to the extent such a resolution is determined to be necessary or required by Bond Counsel or the Lessor.

12. All other acts of the County Administrator, the Director of Finance, and other officers of the County of Fluvanna that are in conformity with the purposes and intent of this Resolution and in furtherance of the execution and delivery of the 2017 Lease and the leasing of

the Equipment are hereby approved and ratified.

13. Notwithstanding, the foregoing, the 2017 Lease shall not be issued until such time as the County has executed and delivered a contract with Trane, Inc., in form and substance satisfactory to the County in its sole discretion.

14. This Resolution shall take effect immediately.

**CERTIFICATE**

The undersigned Clerk of the Board of Supervisors (the "Board") of the County of Fluvanna, Virginia (the "County") hereby certifies that:

1. A meeting of the Board was duly called and held on January 18, 2017 (the "Meeting").

2 Attached hereto is a true, correct and complete copy of a resolution (the "Resolution") of the Board entitled "RESOLUTION APPROVING A PLAN OF LEASE/PURCHASE FINANCING FOR ENERGY EFFICIENCY EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$7,300,000 BY FLUVANNA COUNTY, VIRGINIA," as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.

3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

Member Name	Voting				
	Present	Absent	Yes	No	Abstaining
John M. Sheridan, Chairperson	_____	_____	_____	_____	_____
Mozell H. Booker, Vice-Chair	_____	_____	_____	_____	_____
Patricia B. Eager	_____	_____	_____	_____	_____
Tony O'Brien	_____	_____	_____	_____	_____
Donald W. Weaver	_____	_____	_____	_____	_____

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

WITNESS MY HAND and the seal of the Board of Supervisors of the County of Fluvanna, Virginia, this 18th day of January, 2017.

\_\_\_\_\_  
 Clerk, Board of Supervisors of  
 the County of Fluvanna, Virginia

[SEAL]

**COUNTY OF FLUVANNA, VIRGINIA**  
**TAXABLE QUALIFIED ENERGY CONSERVATION BOND (DIRECT PAY)**  
**VIRGINIA SAVES GREEN COMMUNITY PROGRAM**  
**OR**  
**TAX-EXEMPT EQUIPMENT LEASE/PURCHASE BOND**  
**SERIES 2017**  
**JANUARY 10, 2017**

At the request of the authorized officials of Fluvanna County (the "County") Raymond James, as the County's Municipal Advisor, assisted in the distribution of a Request for Proposals ("RFP") to banks and other qualified financial institutions to solicit proposals to purchase the County's Taxable Qualified Energy Conservation Bond or Tax-exempt Equipment Lease/Purchase Bond. The Taxable Bond will be issued by the Virginia Resources Authority ("VRA") as part of the VirginiaSAVES Green Community Program or by the County if issuing a Bank Qualified or Non-Bank Qualified Tax-exempt Equipment Lease/Purchase Bond, whichever scenario is most beneficial to the County. Under the VirginiaSAVES program VRA is entitled to receive interest rebates from the U.S. Department of the Treasury, which, as a part of the financing, will be assigned to the County to subsidize its interest payments.

In preparing for the solicitation, the County and Raymond James formulated the appropriate Request for Proposals which was circulated via EVA in addition to 28 banks and financial institutions that may have an interest in purchasing the County's Bond. The recipients were asked to provide an interest rate indication for either a taxable or tax-exempt transaction or both. In the days following the distribution, Raymond James contacted each financial institution regarding their receipt of the RFP. The County received questions regarding the RFP and issued its Addendum to the RFP on December 22, 2016. Proposals were due on January 6, 2017 at 2 pm local time. The County's RFP was positively received and responses came from seven financial institutions as follows:

	<b>Proposal Received</b>	
	<i>Taxable</i>	<i>Tax-exempt</i>
US Bancorp	<b>X</b>	<b>X</b>
Bank of America	<b>X</b>	<b>X</b>
Hannon Armstrong	<b>X</b>	
Capital One	<b>X</b>	<b>X</b>
TD Equipment		<b>X</b>
BankFunding		<b>X</b>
PNC		<b>X</b>

Three taxable proposals, when incorporating the federal subsidy as of January 6, 2017, offered the County the lowest effective interest rates and debt service payments for the energy projects. After reviewing these three proposals, which are detailed in Attachment A, Raymond James would recommend the County award its VRA Taxable Bond to US Bancorp to be issued at a rate of 3.88% which is held firm until February 28, 2017. The effective rate, after taking into account the Federal interest rate subsidy on January 6, 2017, would be 0.98% which provided the County with the lowest average annual debt service of \$560,328 with no interest rate risk (except for the Tax Credit Rate). Below are additional details for consideration:

1. While Bank of America offered the same rate as US Bancorp, it did not offer to set a firm rate until 15 days prior to closing leaving the County with approximately one month's interest rate risk.
2. US Bancorp is charging fees for legal review of \$5,000 bringing its All-in Cost to 1.653% while Bank of America legal review fees could be as much as \$12,500 increasing its All-in Cost to 1.667% assuming there is no change in Bank of America's interest rate at lock-in.

Attachment A details the significant factors of each proposal received, incorporating the Federal subsidy where applicable, which is based on a tax credit rate of 4.45% on January 6, 2017. It should be stressed that the actual energy projects debt service will not be known until the tax credit rate lock-in date currently scheduled immediately following the VRA approval of the financing.

**Attachments:**

- A. RFP Comparison
- B. US Bancorp Proposal
- C. Raymond James Prepared US Bancorp Debt Service Schedule
- D. Financing schedule



## **ATTACHMENT A**

	A	B	C	D	E	F	G	H	I	J	K	L	M
4	Fluvanna County Energy Projects											BOS 2017-01-18 p.26/170	
5	For Illustration Purposes Only - Tax Credit Rates are Estimates and Will Be Based on Market Conditions at the Time of Transaction Execution												
6	Closing 2/28/17												
7	Davis Bacon Act Rules Do Not Apply												
8	VA Saves thru VRA (Taxable) 15 Yr Amortization					Bank Loan (Tax-exempt Bank Qualified) <sup>(1)</sup> 15 Yr Amortization							
9	US Bancorp	B of A	Hannon Armstrong	Capital One	TD Equip Fin #2	US Bancorp	TD Equip Fin #1	BofA	BankFunding	PNC	Capital One		
10	Published Tax Credit Bond Rate 1/6/2017 <sup>(2)</sup>	4.45%	4.45%	4.45%	4.45%								
11	QECB Subsidy Level (Share of Tax Credit Bond Rate)	70.00%	70.00%	70.00%	70.00%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
12	Sequestration Impact 6.9% through 9/30/17	-4.83%	-4.83%	-4.83%	-4.83%								
13	QECB Subsidy Level Adjusted for Sequestration	65.17%	65.17%	65.17%	65.17%								
14	Effective Interest Rate Subsidy	2.90%	2.90%	2.90%	2.90%								
15	Term	15 Year	15 Year <sup>(3)</sup>	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year	15 Year
16	Taxable/Tax-Exempt Bank Rate	3.88%	3.88%	4.19%	4.75%	2.48%	2.535%	2.65%	2.68%	2.88%	3.02%	3.39%	
17	Less Interest Rate Subsidy:	2.90%	2.90%	2.90%	2.90%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
18	Effective Interest Rate or True Interest Cost	0.98%	0.98%	1.29%	1.85%	2.48%	2.535%	2.65%	2.68%	2.88%	3.02%	3.39%	
19	Final Maturity	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032	2/1/2032
20	First Interest Payment	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017	8/1/2017
21	Project Costs	\$7,398,098	\$7,398,098	\$7,398,098	\$7,398,098	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553	\$7,162,553
22	VA Saves /VRA Commitment Fee	\$152,788	\$152,941	\$152,686	\$152,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23	Other Cost of Issuance	\$28,500	\$28,500	\$28,500	\$28,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24	County FA and BC	\$55,000	\$55,000	\$55,000	\$55,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
25	Bank Fees	\$5,000	\$12,500	\$0	\$5,000	\$1,500	TBD	\$1,500	TBD	\$1,500	TBD	TBD	TBD
26	Total Proceeds Required	\$7,639,386	\$7,647,039	\$7,634,284	\$7,639,386	\$7,189,053	\$7,187,553	\$7,189,053	\$7,187,553	\$7,189,053	\$7,187,553	\$7,187,553	\$7,187,553
27	VA Saves Administrative Fee	25 bps on O/S Principal	25 bps on O/S Principal	25 bps on O/S Principal	25 bps on O/S Principal	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
28	Total Gross Debt Service (before Fees & Subsidy)	\$10,054,075	\$10,064,147	\$10,257,833	\$10,651,553	\$8,680,922	\$8,713,945	\$8,788,855	\$8,806,138	\$8,936,012	\$9,026,219	\$9,264,978	\$9,264,978
29	Total VA Saves or VRA Ongoing Fee	\$155,586	\$155,741	\$156,536	\$158,535	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30	Total Interest Rate Subsidy (assuming Current Subsidy adjusted for Sequestration)	(\$1,804,739)	(\$1,806,547)	(\$1,815,758)	(\$1,838,928)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
31	Total Net Debt Service (Includes Subsidy & Ongoing Expenses)	\$8,404,922	\$8,413,342	\$8,598,611	\$8,971,161	\$8,680,922	\$8,713,945	\$8,788,855	\$8,806,138	\$8,936,012	\$9,026,219	\$9,264,978	\$9,264,978
32	Average Annual Debt Service	\$670,272	\$670,943	\$683,856	\$710,104	\$578,728	\$580,930	\$585,924	\$587,076	\$595,734	\$601,748	\$617,665	\$617,665
33	Net Average Annual Debt Service (Includes Subsidy & Ongoing Expenses)	\$560,328	\$560,889	\$573,241	\$598,077	\$578,728	\$580,930	\$585,924	\$587,076	\$595,734	\$601,748	\$617,665	\$617,665
34	All-Inclusive Cost	1.653%	1.667%	1.958%	2.535%	2.53%	2.58%	2.70%	2.73%	2.93%	3.07%	3.44%	
35	Commitment expires	2/28/2017	Must accept proposal within 10 business days and interest rate set no earlier than 2/13	Must accept by 1/13/17	Must accept by 1/13/17	Must be accepted by 1/18 with rate locked until 2/28/2017	2/28/2017	Must be accepted by 1/18 with rate locked until 2/28/2017	Must accept proposal within 10 business days and rate held for 60 days	1/11/2017	2/15/2017	Must accept by 1/13/17	
36	Call Provision	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	In whole at anytime with 30 days notice @ 102% on payment date	Beginning 8/1/17, in whole on a payment date @ 102% and 8/1/2024 at 100%	Callable on 2/1/2024 in whole @100% on payment date	In whole after 1 year at the > of 102% or Yield Maintenance Fee	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	In whole after one year @ 102%	In whole at anytime with 30 days notice @ 102% on payment date	In whole on any payment date @ 102%	2/1/2020 @ 103% on a payment date	Callable on 2/1/2024 in whole @100% on payment date	
37	Extraordinary Call Provision (Entire subsidy is discontinued)	After 13 months at the < of a make whole provision or 103% of the balance on a payment date	Not Specifically Addressed	Before 8/1/2024 @ 102%, after 8/1/2024 @ 100%	Not Specifically Addressed	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
38	Ongoing Disclosure	CAFR Annually	Not Addressed	CAFR Annually and annual project verification report calculating environmental benefit	CAFR Annually with 270 days of end of fiscal year	Not Addressed	CAFR Annually	Not Addressed	Not Addressed	CAFR Annually and budget, demographics and proof of appropriation for ensuing fiscal year	Not Addressed	CAFR Annually with 270 days of end of fiscal year	

<sup>(1)</sup> US Bancorp & Capital One Rates do not differentiate between BQ and NonBQ.

<sup>(2)</sup> Subject to change until lock-in currently scheduled for Feb. 6, 2017

<sup>(3)</sup> Interest Rate is not locked in until 15 days prior to closing.

**ATTACHMENT B**

All of **us** serving you®**Government Leasing and Finance**

January 3, 2017

*Fluvanna County, VA – Cover Letter*

U.S. Bancorp Government Leasing and Finance has closed numerous energy savings contracts including financing Trane energy efficiency transactions for state and local governments. We have also financed projects with the VA SAVES program and numerous Tax Exempt energy savings contracts throughout the United States, include Virginia conservation projects.

The Financing will be structured in accordance with the RFP as either a Taxable Qualified Energy Conservation Bond (Option 1), or a Master Tax-Exempt Lease/Purchase Agreement (Option 2), with title in the Borrower's name and USBGLF holding a security interest in the equipment during the term. Additional security for the QECB will include the VRA State Aid Intercept.

Attached please find additional information on U.S. Bank and U.S. Bancorp Government Leasing and Finance regarding our history.

Kind Regards,

A handwritten signature in cursive script, appearing to read 'Denise Beauchamp', written in black ink.

Denise Beauchamp  
Vice President  
Direct (904) 284-3520  
denise.beauchamp@usbank.com

## About U.S. Bank

### U.S. Bank Overview

U.S. Bancorp is headquartered in Minneapolis, Minnesota. We are a diversified financial services holding company with \$454 billion in assets (as of September 30, 2016) and the parent company of U.S. Bank National Association, the nation's fifth-largest commercial bank.

Our 67,000 U.S. Bank employees come together to serve 18.6 million consumer, business and institutional customers through our four core lines of business: Payment Services, Consumer and Small Business Banking, Wholesale Banking and Commercial Real Estate, and Wealth Management and Securities Services. Through these powerful lines of business, we offer a comprehensive suite of banking, investment, mortgage, trust and payments products.

We are a leader in the banking industry. Our outstanding track record of financial performance coupled with our sound ethical business practices have earned us the honor of being named *Fortune's* 2016 "most admired superregional bank" for the sixth consecutive year, and an Ethisphere Institute 2016 World's Most Ethical Company® for the second consecutive year.



U.S. Bank continues to outpace peers across all key performance metrics — such as return on assets, return on equity and efficiency ratio — year over year, and in 2015 we also achieved record net income and record diluted earnings per share. In addition, we maintain exceptional capital ratios and remain among the world's best in debt ratings across the industry.

Our size, strength and scale keep us well positioned for future growth. We are committed to invest in delivering innovative and remarkable solutions for our customers, shareholders, employees and communities as their most trusted financial partner.

### Historical Details

Our rich history shapes our present and positions us for a strong future. Since 1863, our company has expanded through organic growth and through numerous acquisitions, managing through times of prosperity and hardship. Through the past 150 years, hundreds of banks, whose customers, branches, expertise and assets combined with key ancestor banks, helped to make us a strong, sound company. In 2001, Firststar and U.S. Bancorp became the new U.S. Bancorp, building a strong and forward-looking foundation on which we continue to grow.

### Differentiators from our competitors

We believe in putting people first. At U.S. Bank, our dedication to making ethical decisions and doing the right thing is at the heart of what we do. These efforts haven't gone unnoticed: we are one of two banks in the United States to be named a 2016 World's Most Ethical Company® by an independent organization, Ethisphere, for the second consecutive year.



## U.S. Bancorp Fact Sheet

U.S. Bancorp information as of September 30, 2016  
Ratings information as of October 26, 2016

### U.S. Bancorp reports third quarter 2016 financial results

U.S. Bancorp Chairman and Chief Executive Officer Richard K. Davis said, "U.S. Bancorp reported solid, industry-leading financial results in the third quarter. The banking industry continues to face steady headwinds, including persistently low interest rates, a flat yield curve and a slow economic recovery. Despite the operating environment, we announced record earnings per share and solid revenue growth, particularly within our fee-based businesses. In this challenging operating environment, we remain focused on doing the right thing for our customers, our communities and our shareholders, and investing in our businesses in order to create value over the long-term."

### Highlights for the third quarter of 2016 include:

- Net income of \$1.5 billion, or \$0.84 per diluted common share, return on average assets of 1.36 percent, return on average common equity of 13.5 percent and efficiency ratio of 54.5 percent
- Returned 79 percent of third quarter earnings to shareholders through dividends and share buybacks
- Average total loans grew 1.1 percent linked quarter, and 7.6 percent year-over-year
- Average total deposits grew 3.6 percent linked quarter, and 10.0 percent year-over-year
- Noninterest income increased 5.1% year-over-year
- Mortgage banking revenue increased 31.9 percent linked quarter and 40.2 percent year-over-year driven by strong refinancing activities due to lower longer-term interest rates during the third quarter of 2016

### USB Capital Position

	3Q16 USB
Common equity tier 1 capital ratio*	9.5%
Tier 1 capital ratio*	11.1%
Total risk-based capital ratio*	13.3%
Leverage ratio*	9.2%
Tangible common equity to tangible assets	7.5%

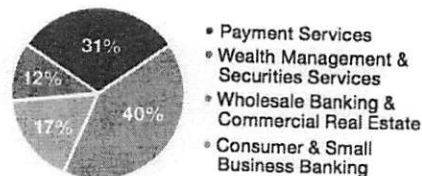
Common equity tier 1 capital to risk-weighted assets estimated for the Basel III fully implemented standardized approach of 9.3 percent and for the Basel III fully implemented advanced approaches of 12.1 percent

\*Calculated under the Basel III transitional standardized approach

### Third Quarter 2016 Performance

Ranking	U.S. Bank is the 5th largest U.S. commercial bank
Period-end assets	\$454 billion
Period-end deposits	\$335 billion
Period-end loans	\$271 billion
Customers	18.6 million
Bank branches	3,114
ATMs	4,875
NYSE symbol	USB

### Revenue Mix by Business Line

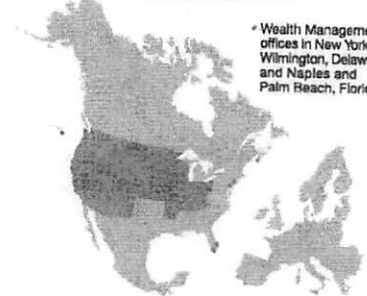


3Q16 YTD taxable-equivalent basis; revenue percentages exclude Treasury and Corporate Support

### U.S. Bancorp Business Scope

#### Regional

#### Consumer & Business Banking and Wealth Management



#### National

#### Wholesale Banking and Wealth Management & Securities Services



#### International

#### Payments and Securities Services



usbancorp.com

Investment and Insurance products are:

NOT A DEPOSIT	NOT FDIC INSURED	MAY LOSE VALUE	NOT BANK GUARANTEED
NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY			

**usbancorp.**

**U.S. Bancorp Fact Sheet**

**Long Term Issuer Credit Rating Definitions**

S&P	Moody's	Fitch	DBRS
AAA	Aaa	AAA	AAA
AA+	Aa1	AA+	AAH
AA	Aa2	AA	AA
AA-	Aa3	AA-	AAL
A+	A1	A+	AH
A	A2	A	A
A-	A3	A-	AL
BBB+	Baa1	BBB+	BBBH
BBB	Baa2	BBB	BBB
BBB-	Baa3	BBB-	BBBL
BB+	Ba1	BB+	BBH
BB	Ba2	BB	BB
BB-	Ba3	BB-	BBL
B+	B1	B+	BH
B	B2	B	B
B-	B3	B-	BL
CCC+	Caa1	CCC+	CCCH
CCC	Caa2	CCC	CCC
CCC-	Caa3	CCC-	CCCL
CC	Ca	CC	CCH
C	C	C	CC
D		DDD	CCL
		DD	CH
		D	C
			CL
			D

↑ Investment grade  
↓ Below investment grade

**U.S. Bancorp Ratings**

Moody's = **A1**  
S&P = **A+**  
Fitch = **AA**  
DBRS = **AA**

The senior unsecured debt ratings established for U.S. Bancorp by Moody's, Standard and Poor's, Fitch, and Dominion Bond Rating Service reflect the rating agencies' recognition of the strong, consistent financial performance of the company and the quality of the balance sheet.

usbank.com

**Long Term Senior Debt Ratings**

**Holding Company: Peer Group**

Ratings as of 10/26/16

	Moody's		S&P		Fitch		DBRS	
	Rating	Outlook	Rating	Outlook	Rating	Outlook	Rating	Outlook
1 U.S. Bancorp	A1	s	A+	s	AA	s	AA	s
2 Wells Fargo & Co.	A2	s	A	on	AA-	on	AA	s
3 BB&T Corp.	A2	s	A-	s	A+	s	AH	s
4 JPMorgan Chase & Co.	A3	s	A-	s	A+	s	AH	op
5 PNC Financial Services	A3	s	A-	s	A+	s	AH	s
6 Bank of America Corp.	Baa1	s	BBB+	s	A	s	AL	op
7 Fifth Third Bancorp	Baa1	s	BBB+	s	A	on	AL	s
8 SunTrust Banks, Inc.	Baa1	s	BBB+	s	A-	s	AL	s
9 KeyCorp	Baa1	s	BBB+	on	A-	on	BBBH	s
10 Regions Financial Corp.	Baa3	wp	BBB	s	BBB	op	BBB	op

**Holding Company: Others**

Ratings as of 10/26/16

	Moody's		S&P		Fitch		DBRS	
	Rating	Outlook	Rating	Outlook	Rating	Outlook	Rating	Outlook
1 Bank of New York Mellon	A1	s	A	s	AA-	s	AAL	s
2 State Street Corp.	A1	s	A	s	AA-	s	AAL	s
3 Northern Trust Corp.	A2	s	A+	s	AA-	s	AAL	s
4 M&T Bank Corp.	A3	s	A-	on	A	s	AL	s
5 Comerica Inc.	A3	on	BBB+	on	A	on	A	s
6 Citigroup Inc.	Baa1	s	BBB+	s	A	s	A	s
7 Huntington Bancshares Inc.	Baa1	s	BBB	s	A-	s	BBBH	op
8 Zions Bancorporation	Ba1	op	BBB-	s	BBB-	op	BBBL	op

**Long Term Bank Deposits**

**Bank Level: Peer Group**

Ratings as of 10/26/16

	Moody's		S&P*		Fitch		DBRS	
	Rating	Outlook	Rating	Outlook	Rating	Outlook	Rating	Outlook
1 U.S. Bank NA	Aa1	s	AA-	s	AA+	s	AAH	s
2 Wells Fargo Bank NA	Aa1	s	AA-	on	AA+	on	AAH	s
3 BB&T Bank	Aa1	s	A	s	AA-	s	AAL	s
4 JPMorgan Chase NA	Aa2	s	A+	s	AA	s	AAL	op
5 PNC Bank NA	Aa2	s	A	s	AA-	s	AAL	s
6 Fifth Third Bank	Aa3	s	A-	s	A+	on	A	s
7 KeyBank NA	Aa3	s	A-	on	A	on	AL	s
8 Bank of America NA	A1	s	A	wp	AA-	s	A	op
9 SunTrust Bank	A1	s	A-	s	A	op	A	s
10 Regions Bank	A3	wp	BBB+	s	BBB+	op	BBBH	op

**Bank Level: Others**

Ratings as of 10/26/16

	Moody's		S&P*		Fitch		DBRS	
	Rating	Outlook	Rating	Outlook	Rating	Outlook	Rating	Outlook
1 Bank of New York Mellon	Aa1	s	AA-	s	AA+	s	AA	s
2 State Street	Aa1	s	AA-	s	AA+	s	AA	s
3 Northern Trust Co.	Aa2	s	AA-	s	AA	s	AA	s
4 M&T	Aa2	s	A	on	A+	s	A	s
5 Comerica Bank	Aa3	on	A-	on	A+	on	AH	s
6 Huntington National Bank	Aa3	s	BBB+	s	A	s	AL	op
7 Citibank NA	A1	s	A	wp	AA-	s	AH	s
8 Zions First National	Baa1	op	BBB	s	BBB	op	BBB	op

op = outlook positive  
on = outlook negative  
s = outlook stable  
wu = watch uncertain  
wn = watch negative  
wp = watch positive

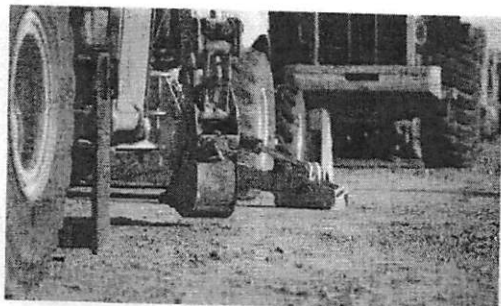
Accurate as of 10/26/16

\*S&P does not provide a deposit rating; the long term issuer credit rating is shown.



Deposit Products offered by U.S. Bank National Association. Member FDIC. U.S. Bancorp, including each of our subsidiaries, is an Equal Opportunity Employer and a Drug-Free Workplace.





## Tax-exempt financing

At U.S. Bancorp Government Leasing and Finance Group, we understand your budgetary and financial restrictions, and can help you overcome them to acquire the equipment and technology your organization needs.

### Financing solutions:

- Tax-exempt leases
- Taxable/FMV leases
- Conduit issues
- General obligation and revenue bond
- Industrial development bonds

### Benefits of leasing with us:

- **Flexibility.** We offer 100% financing on large and small transactions, competitive pricing and a wide variety of lease and loan terms structured to fit your budget.
- **Convenience.** One master agreement for all leased assets managed through one contact streamlines equipment procurement.
- **Expertise.** The experienced equipment finance professionals at U.S. Bank provide in-depth equipment knowledge, innovative, sound guidance and tailored solutions backed by the stability of the fifth largest bank in the United States.

### Equipment types financed:

- IT hardware and software
- Telecommunications
- Medical equipment — imaging, radiology, robotics, EMR
- Aircraft, ambulances, fire trucks
- Energy management
- Water storage and metering
- Construction equipment
- Parking meters
- And other essential use assets



To learn more, please contact:

[usbank.com/govleasing](http://usbank.com/govleasing)



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All of **us** serving you<sup>®</sup>

## Government Leasing and Finance

January 3, 2017

Fluvanna County, VA  
 Taxable QECB (Option 1)  
 Tax Exempt Lease/Purchase (Option 2)

At your request, U.S. Bancorp Government Leasing and Finance, Inc. ("USBGLF") has prepared for your consideration the following proposal for financing ("Proposal"). **This is only a proposal and does not represent a commitment by U.S. Bancorp Government Leasing and Finance, Inc.**

Interest Rate:	3.880% (Option 1) 2.535% (Option 2)
Rate expiration:	February 28, 2017
Opinions:	The Borrower will provide a validity opinion and a tax opinion (if Option 2 is selected).
Escrow:	Funds will be deposited into a no fee U.S. Bank N.A. escrow account at closing.
Additional Costs:	Bank Counsel Fees QECB \$5,000 (Option 1).
Prepayment:	Prepayment after 13 months at the lower of a standard make whole provision or 103% of outstanding balance on any payment date
Partial Prepayment:	Excess proceeds remaining in the escrow account will be applied to the next due payment.
Amortization Schedules:	Attached
Bank Qualification:	The tax exempt interest rate is good for either Bank Qualified or Non-Bank Qualified determination

The Financing will be structured in accordance with the RFP as either a Taxable Qualified Energy Conservation Bond (Option 1), or a Master Tax-Exempt Lease/Purchase Agreement (Option 2), with title in the Borrower's name and USBGLF holding a security interest in the equipment during the term. Additional security for the QECB will include the VRA State Aid Intercept. The financing is "triple-net" with the Borrower responsible for taxes, maintenance and insurance. Documentation for Option 1 will be provided by bond counsel to the issuer, Documentation for Option 2 will be provided by USBGLF, including (i) standard representations, warranties and covenants by the Borrower pertaining to the accuracy of information, organization, authority, essential use, compliance with laws, pending legal action, location and use of collateral, insurance, financial reporting and financial covenants; (ii) standard USBGLF provisions pertaining to events of default and remedies available upon default; and (iii) an opinion of borrowers counsel. This offer is subject to the execution of all documentation by the Borrower within a reasonable time and in form and substance acceptable to Borrower, USBGLF and USBGLF's counsel, including terms and conditions not outlined in this Proposal.

This Proposal is conditioned on there being no material adverse change in the financial condition of the Borrower. Additionally, the terms and conditions outlined herein are subject to final review and approval (including collateral and essential use review) by USBGLF's business, legal, credit, and equipment risk management personnel. If you would like to proceed, please complete the Essential Use Application and return along with a link to your 3 most recent Comprehensive Annual Financial Reports.

Thank you for the opportunity to present this proposal.

Sincerely,

Denise Beauchamp  
 Vice President  
 3643 Spyglass Ct  
 Green Cove Springs, FL 32043  
 Direct (904) 284-3520  
 denise.beauchamp@usbank.com

**usbank.com**

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Government Leasing and Finance

## Amortization Tables

### Fluvanna County QECB (Option 1)

Compound

Period: Monthly

Nominal Annual Rate: 3.880%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	2/28/2017				7,634,283.00
1	8/1/2017	125,057.81	125,057.81	0.00	7,634,283.00
2	2/1/2018	621,051.45	149,307.45	471,744.00	7,162,539.00
3	8/1/2018	140,081.32	140,081.32	0.00	7,162,539.00
4	2/1/2019	611,889.32	140,081.32	471,808.00	6,690,731.00
5	8/1/2019	130,853.93	130,853.93	0.00	6,690,731.00
6	2/1/2020	608,487.93	130,853.93	477,634.00	6,213,097.00
7	8/1/2020	121,512.61	121,512.61	0.00	6,213,097.00
8	2/1/2021	605,043.61	121,512.61	483,531.00	5,729,566.00
9	8/1/2021	112,055.95	112,055.95	0.00	5,729,566.00
10	2/1/2022	601,557.95	112,055.95	489,502.00	5,240,064.00
11	8/1/2022	102,482.52	102,482.52	0.00	5,240,064.00
12	2/1/2023	598,028.52	102,482.52	495,546.00	4,744,518.00
13	8/1/2023	92,790.88	92,790.88	0.00	4,744,518.00
14	2/1/2024	594,455.88	92,790.88	501,665.00	4,242,853.00
15	8/1/2024	82,979.57	82,979.57	0.00	4,242,853.00
16	2/1/2025	590,838.57	82,979.57	507,859.00	3,734,994.00
17	8/1/2025	73,047.12	73,047.12	0.00	3,734,994.00
18	2/1/2026	587,176.12	73,047.12	514,129.00	3,220,865.00
19	8/1/2026	62,992.05	62,992.05	0.00	3,220,865.00
20	2/1/2027	583,470.05	62,992.05	520,478.00	2,700,387.00
21	8/1/2027	52,812.80	52,812.80	0.00	2,700,387.00
22	2/1/2028	579,716.80	52,812.80	526,904.00	2,173,483.00
23	8/1/2028	42,507.88	42,507.88	0.00	2,173,483.00
24	2/1/2029	575,917.88	42,507.88	533,410.00	1,640,073.00
25	8/1/2029	32,075.72	32,075.72	0.00	1,640,073.00
26	2/1/2030	572,071.72	32,075.72	539,996.00	1,100,077.00
27	8/1/2030	21,514.75	21,514.75	0.00	1,100,077.00
28	2/1/2031	568,178.75	21,514.75	546,664.00	553,413.00
29	8/1/2031	10,823.37	10,823.37	0.00	553,413.00
30	2/1/2032	564,237.37	10,824.37	553,413.00	0.00
Grand Totals		10,065,710.20	2,431,427.20	7,634,283.00	



All of us serving you®

## Government Leasing and Finance

**Fluvanna County TELP (Option 2)**

Compound

Period: Monthly

Nominal Annual Rate: 2.535%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal	Balance
Loan	2/28/2017				7,187,553.00
1	8/1/2017	76,751.45	76,751.45	0.00	7,187,553.00
2	2/1/2018	494,058.73	91,584.73	402,474.00	6,785,079.00
3	8/1/2018	86,456.35	86,456.35	0.00	6,785,079.00
4	2/1/2019	487,886.35	86,456.35	401,430.00	6,383,649.00
5	8/1/2019	81,341.28	81,341.28	0.00	6,383,649.00
6	2/1/2020	494,171.28	81,341.28	412,830.00	5,970,819.00
7	8/1/2020	76,080.94	76,080.94	0.00	5,970,819.00
8	2/1/2021	500,635.94	76,080.94	424,555.00	5,546,264.00
9	8/1/2021	70,671.21	70,671.21	0.00	5,546,264.00
10	2/1/2022	507,283.21	70,671.21	436,612.00	5,109,652.00
11	8/1/2022	65,107.84	65,107.84	0.00	5,109,652.00
12	2/1/2023	514,119.84	65,107.84	449,012.00	4,660,640.00
13	8/1/2023	59,386.47	59,386.47	0.00	4,660,640.00
14	2/1/2024	521,150.47	59,386.47	461,764.00	4,198,876.00
15	8/1/2024	53,502.62	53,502.62	0.00	4,198,876.00
16	2/1/2025	528,380.62	53,502.62	474,878.00	3,723,998.00
17	8/1/2025	47,451.66	47,451.66	0.00	3,723,998.00
18	2/1/2026	535,816.66	47,451.66	488,365.00	3,235,633.00
19	8/1/2026	41,228.85	41,228.85	0.00	3,235,633.00
20	2/1/2027	543,462.85	41,228.85	502,234.00	2,733,399.00
21	8/1/2027	34,829.32	34,829.32	0.00	2,733,399.00
22	2/1/2028	551,327.32	34,829.32	516,498.00	2,216,901.00
23	8/1/2028	28,248.04	28,248.04	0.00	2,216,901.00
24	2/1/2029	559,414.04	28,248.04	531,166.00	1,685,735.00
25	8/1/2029	21,479.85	21,479.85	0.00	1,685,735.00
26	2/1/2030	567,730.85	21,479.85	546,251.00	1,139,484.00
27	8/1/2030	14,519.45	14,519.45	0.00	1,139,484.00
28	2/1/2031	576,284.45	14,519.45	561,765.00	577,719.00
29	8/1/2031	7,361.37	7,361.37	0.00	577,719.00
30	2/1/2032	585,080.37	7,361.37	577,719.00	0.00
Grand Totals		8,731,219.68	1,543,666.68	7,187,553.00	

**CERTIFICATION OF NO COLLUSION**

The undersigned, acting on behalf of U.S. Bancorp Government Leasing and Finance, does hereby certify in connection with the procurement and bid to which this Certification of No Collusion is attached that:

This bid is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce: nor is this bid the result of, or affected by, any act of fraud punishable under Article 1.1 of Chapter 12 of Title 18.2 Code of Virginia, 1950 as amended (&&18.2-498.1 et seq.)

Chris Jones  
Signature of Company Representative

U.S. Bancorp Government Leasing and Finance, Inc.  
Name of Company

12/29/2016  
Date

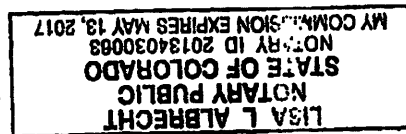
**ACKNOWLEDGEMENT**

STATE OF VIRGINIA  
FLUVANNA COUNTY, to wit:

The foregoing Certification of No Collusion bearing the signature of Chris Jones and dated 12/29/2016 was subscribed and sworn to before the undersigned notary public by Lisa Albrecht on 12/29/2016.

Lisa Albrecht  
Notary Public

My commission expires: 5/13/2017



**CODE OF VIRGINIA**

& 18.2-498.4. Duty to provide certified statement:

A. The Commonwealth, or any department or agency thereof, and any local government or any department or agency thereof, may require that any person seeking, offering or agreeing to transact business or commerce with it, or seeking, offering or agreeing to receive any portion of the public funds or moneys, submit a certification that the offer or agreement or any claim resulting thereon is not the result of, or affected by, any act of collusion with another person engaged in the same line of business or commerce, or any act of fraud punishable under this article.

B. Any person required to submit a certified statement as provided in paragraph A, above who knowingly makes a false statement shall be guilty of a Class 6 felony. (1980, c.472)

a false statement shall be guilty of a Class 6 felony. (1980, c.472)

**PLEASE RETURN THIS PAGE WITH BID SUBMISSION- (Attachment C)**

**OFFEROR STATEMENT**

Undersigned Bidder hereby certifies that he/she has carefully examined all conditions and specifications of this invitation for Bid and hereby submits this bid pursuant to such instructions and instructions.

**Christopher R. Jones  
Senior Vice President**

Type or Print Name & Title of Authorized Person

Chris Jones

Signature of Authorized Person Submitting This Bid

12/29/2016

Date

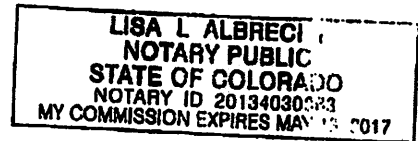
SUBSCRIBED AND SWORN to before me by the above named

Chris Jones on the 29<sup>th</sup> day of Dec, ~~2015~~ <sup>2016</sup>

Lisa Albrecht

Notary Public in and for the State of Colorado

My commission expires: 5-13-17



**PLEASE RETURN THIS PAGE WITH BID SUBMISSION- (Attachment D)**

**PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA**

**THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID**

Pursuant to Virginia Code §2.2-4311.2, an Offeror/Bidder organized or authorized to transact business in The Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission ("SCC"). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the County Administrator, as applicable. If this quote for goods or services is accepted by the County of Fluvanna, Virginia, the undersigned agrees that the requirements of the Code of Virginia Article IV.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A.  Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is \_\_\_\_\_.

B.  Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is F1887458.

C.  Offeror/Bidder does not have an Identification Number issued to it by the SCC and such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

**Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.**

Legal Name of Company (as listed on W-9) U.S. Bancorp Government Leasing and Finance, Inc.

Legal Name of Offeror/Bidder U.S. Bancorp Government Leasing and Finance, Inc.

Date January 3, 2017

Authorized Signature 

Print or Type Name and Title Denise Beauchamp, Vice President

**PLEASE RETURN THIS PAGE WITH BID SUBMISSION (Attachment B)**

**VENDOR DATA SHEET**

Note: The following information is required as part of your response to this solicitation. Failure to complete and provide this sheet may result in finding your bid nonresponsive.

1. Qualification: The vendor must have the capability and capacity in all respects to satisfy fully all of the contractual requirements.

2. Vendor's Primary Contact:

Name: Denise Beauchamp Phone: (904) 284-3520

3. Years in Business: Indicate the length of time you have been in business providing this type of good or service:

45 Years          Months

4. Vendor Information:

FIN or FEI Number: 45-3798148 If Company, Corporation, or Partnership

5. Indicate below a listing of at least four (4) current or recent accounts, either commercial or governmental, that your company is servicing, has serviced, or has provided similar goods. Include the length of service and the name, address, and telephone number of the point of contact.  
See attached

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

Company:	Contact:
Phone:	Email:
Dates of Service:	\$\$ Value:

I certify the accuracy of this information.

Signed: *Denise Beauchamp*  
January 3, 2017

Title: Vice President Date: \_\_\_\_\_

**PLEASE RETURN THIS PAGE WITH BID SUBMISSION- (Attachment A)**



Government Leasing and Finance, Inc.

**Energy Cost Savings Contract References:**

Phillipsburg Board of Education, NJ  
\$7,490,000, 180 months  
William Bauer, School Administrator  
[bauer.william@pburghsd.net](mailto:bauer.william@pburghsd.net)  
Phone: (908) 213-2424

City of Lakeland, FL  
\$2,446,640, 120 months  
Mike Brossart, Assistant Finance Director  
[Michael.Brossart@lakelandgov.net](mailto:Michael.Brossart@lakelandgov.net)  
Phone: (863) 834-6200

State of Ohio, Department of Administrative Services  
\$2,150,629, 178 months  
Ron Spangler  
[Ron.spangler@ofcc.ohio.gov](mailto:Ron.spangler@ofcc.ohio.gov)  
Phone: (614) 466-6290

Elizabeth Board of Education, NJ  
\$9,951,326, 180 months  
Harold Kennedy  
[kennedha@elizabeth.k12.nj.us](mailto:kennedha@elizabeth.k12.nj.us)  
Phone: (908) 436-5112

City of Bristol School Board, VA  
\$3,247,472, 150 months  
Tammy M. Jones, Finance Director  
[tmjones@bvps.org](mailto:tmjones@bvps.org)  
Phone: (276) 821-5600

**Audited Financial Statement Link:**

<http://phx.corporate-ir.net/phoenix.zhtml?c=117565&p=irol-reportsannual>

<http://phx.corporate-ir.net/phoenix.zhtml?c=117565&p=irol-quarterlyearnings>



**do not allow the offeror to provide an electronic copy, the offeror may submit two hand-delivered or two mailed responses in lieu of providing the electronic copy along with a written statement indicating why the electronic copy was not provided.**

8. The RFP asks that the financing rate is held until February 28, 2017. Please let us know if an interest rate index is acceptable to the County?

- **The County strongly prefers a fixed rate bid held until closing.**

9. Please provide bid results from RFP #2017-01 from September 2016.

- **See attached Exhibit B**


**\*One note of additional information, the County presented the FY16 Comprehensive Annual Financial Report (CAFR) to its Board of Supervisors on 12/20/16. The new CAFR can be found on the County website at: <http://fluvannacounty.org/services/finance/reports>**

**\*\*Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.**

Very truly yours,

Cyndi Toler, Purchasing Officer  
Fluvanna County, Virginia  
132 Main Street  
Palmyra, VA 22963  
(434) 591-1930

Name of Firm: U.S. Bancorp Government Leasing and Finance, Inc.

BY: 

Signature of duly authorized representative

Title: Vice President

Date: January 3, 2017

**ATTACHMENT C**

**\$7,639,386**

Virginia Resources Authority (VA Saves Program)

Fluvanna County Energy Projects

Energy Proj VA Saves 15 yrs USBancorp

## Net Debt Service Schedule

Date	Principal	Coupon	Interest	Subsidy	Total P+I	VA Saves Ongoing	Net New D/S
02/01/2018	473,405.00	3.880%	274,177.57	(204,920.30)	542,662.27	17,666.09	560,328.36
02/01/2019	472,180.00	3.880%	278,040.06	(207,807.14)	542,412.92	17,914.96	560,327.88
02/01/2020	477,989.00	3.880%	259,719.48	(194,114.32)	543,594.16	16,734.52	560,328.68
02/01/2021	483,868.00	3.880%	241,173.50	(180,253.06)	544,788.44	15,539.54	560,327.98
02/01/2022	489,820.00	3.880%	222,399.42	(166,221.32)	545,998.10	14,329.86	560,327.96
02/01/2023	495,845.00	3.880%	203,394.42	(152,016.98)	547,222.44	13,105.32	560,327.76
02/01/2024	501,945.00	3.880%	184,155.62	(137,637.90)	548,462.72	11,865.70	560,328.42
02/01/2025	508,119.00	3.880%	164,680.16	(123,081.94)	549,717.22	10,610.84	560,328.06
02/01/2026	514,369.00	3.880%	144,965.14	(108,346.94)	550,987.20	9,340.54	560,327.74
02/01/2027	520,697.00	3.880%	125,007.62	(93,430.68)	552,273.94	8,054.62	560,328.56
02/01/2028	527,102.00	3.880%	104,804.58	(78,330.94)	553,575.64	6,752.88	560,328.52
02/01/2029	533,586.00	3.880%	84,353.02	(63,045.44)	554,893.58	5,435.12	560,328.70
02/01/2030	540,149.00	3.880%	63,649.88	(47,571.92)	556,226.96	4,101.16	560,328.12
02/01/2031	546,793.00	3.880%	42,692.10	(31,908.06)	557,577.04	2,750.78	560,327.82
02/01/2032	553,519.00	3.880%	21,476.54	(16,051.56)	558,943.98	1,383.80	560,327.78
<b>Total</b>	<b>\$7,639,386.00</b>	<b>-</b>	<b>\$2,414,689.11</b>	<b>(1,804,738.50)</b>	<b>\$8,249,336.61</b>	<b>\$155,585.73</b>	<b>\$8,404,922.34</b>

**ATTACHMENT D**

**Fluvanna County, Virginia  
Energy Project  
Financing Schedule  
As of 1/10/2017**

December 2016							January 2017							February 2017						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28				

**Participants:**

Participant	Fluvanna County	FC
Participant Bond Counsel	Haneberg & Hurlbert	HH
Issuer	Virginia Resources Authority	VRA
Issuer Counsel	McGuireWoods	MW
Administrator	Clean Source Capital/VA Saves	VS
Financial Advisor	Raymond James	RJ
Equipment Provider	Trane	TR
Purchaser (Bank)	TBD	TBD

Date	Task	Responsible Party
Wed., Dec. 14	School Board Meeting to approve Energy Projects	FC
Thurs., Dec. 15	Bank Request for Proposals Circulated	FC/RJ
Tuesday, Dec. 20	Questions regarding the RFP are due to County and Raymond James	RJ
Thurs., Dec 22	Addendum to RFP Questions due to Banks	FC/RJ
Friday, Jan 6	Bank Proposals Due by 2pm	FC/RJ
Tuesday, Jan 10	Resolutions delivered for BOS packet.	FC/HH
Monday, Jan 16	Financing Recommendation to the County for Wed. workshop	FC/RJ
Wed., Jan 18	BOS meeting to approve final financing. Resolution executed.	FC/RJ
Thurs., Jan 19	VA Saves Application Submitted, if applicable	FC/RJ
Fri., Jan 20	VA Saves Committee Approval	VS
Mon., Jan 23	Application Due to VRA	FC
Tues., Jan 24	School Board resolution delivered to County for Board Package	FC/HH
Fri., Jan 27	VRA Approval	VRA
Wed., Feb 1	School Board to adopt resolution	FC/HH
Thurs., Feb 2	Lock-in Tax Credit Rate	VRA/FC/RJ
Tuesday, Feb 7	Final escrow agreement and financing agreement due to the County for BOS package	HH/MW
Wed., Feb 15	Final date for Trane/Fluvanna Contract execution	TR/FC
	Fluvanna County BOS meeting to execute documents	FC
Tuesday, Feb 28	Loan Funding	All

Fluvanna County Project Summary- Fluvanna County Schools & County Buildings

Select?	Building	Item Description	Savings	Cost	SPB (years)	M&V Option (A, B, C, D)	Savings Breakout	
							Energy	O&M
			Dollar Amount (\$)	Dollar Amount (\$)				
	<b>County Building Measures</b>							
x	COMMONWEALTH ATTORNEY	Lighting	\$ 236	\$ 5,674	24.1	A	\$ 195	\$ 41
x	COMMONWEALTH ATTORNEY	Building Envelope	\$ 591	\$ 5,465	9.2	Stip	\$ 591	\$ -
	<b>COMMONWEALTH ATTORNEY</b>	<b>Subtotal</b>	<b>\$ 827</b>	<b>\$ 11,139</b>	<b>13.5</b>		<b>\$ 786</b>	<b>\$ 41</b>
x	COMMUNITY CENTER	Lighting	\$ 3,956	\$ 51,987	13.1	A	\$ 3,648	\$ 308
x	COMMUNITY CENTER	Building Envelope	\$ 1,568	\$ 9,489	6.1	Stip	\$ 1,568	\$ -
x	COMMUNITY CENTER	Programmable Thermostats	\$ 1,783	\$ 3,690	2.1	A	\$ 1,783	\$ -
	<b>COMMUNITY CENTER</b>	<b>Subtotal</b>	<b>\$ 7,307</b>	<b>\$ 65,166</b>	<b>8.9</b>		<b>\$ 6,999</b>	<b>\$ 308</b>
x	COUNTY ADMINISTRATION OFFICES	Building Envelope	\$ 762	\$ 5,577	7.3	Stip	\$ 762	\$ -
	<b>COUNTY ADMINISTRATION OFFICES</b>	<b>Subtotal</b>	<b>\$ 762</b>	<b>\$ 5,577</b>	<b>7.3</b>		<b>\$ 762</b>	<b>\$ -</b>
x	COURTHOUSE	Lighting	\$ 6,761	\$ 222,921	33.0	A	\$ 6,021	\$ 740
x	COURTHOUSE	Building Envelope	\$ 276	\$ 3,590	13.0	Stip	\$ 276	\$ -
x	COURTHOUSE	Controls Retro-Commissioning	\$ 5,386	\$ 15,375	2.9	A	\$ 5,386	\$ -
x	COURTHOUSE	Replace AHU-1 DX Condensing Unit	\$ 10,079	\$ 168,116	16.7	A	\$ 79	\$ 10,000
	<b>COURTHOUSE</b>	<b>Subtotal</b>	<b>\$ 22,502</b>	<b>\$ 410,002</b>	<b>18.2</b>		<b>\$ 11,762</b>	<b>\$ 10,740</b>
x	FORK UNION FIRE STATION	Lighting	\$ 4,903	\$ 31,991	6.5	A	\$ 4,696	\$ 207
x	FORK UNION FIRE STATION	Building Envelope	\$ 216	\$ 2,077	9.6	Stip	\$ 216	\$ -
	<b>FORK UNION FIRE STATION</b>	<b>Subtotal</b>	<b>\$ 5,119</b>	<b>\$ 34,068</b>	<b>6.7</b>		<b>\$ 4,912</b>	<b>\$ 207</b>
x	KENT STORE FIRE STATION	Lighting	\$ 4,669	\$ 28,430	6.1	A	\$ 4,492	\$ 177
x	KENT STORE FIRE STATION	Building Envelope	\$ 189	\$ 1,816	9.6	Stip	\$ 189	\$ -
	<b>KENT STORE FIRE STATION</b>	<b>Subtotal</b>	<b>\$ 4,858</b>	<b>\$ 30,246</b>	<b>6.2</b>		<b>\$ 4,681</b>	<b>\$ 177</b>
x	LIBRARY	Lighting	\$ 6,983	\$ 68,541	9.8	A	\$ 6,357	\$ 626
x	LIBRARY	Building Envelope	\$ 321	\$ 2,336	7.3	Stip	\$ 321	\$ -
x	LIBRARY	Controls Optimization	\$ -	\$ 7,688	#DIV/0!	N/A	\$ -	\$ -
	<b>LIBRARY</b>	<b>Subtotal</b>	<b>\$ 7,304</b>	<b>\$ 78,565</b>	<b>10.8</b>		<b>\$ 6,678</b>	<b>\$ 626</b>
x	PALMYRA FIRE STATION	Lighting	\$ 5,152	\$ 43,620	8.5	A	\$ 4,882	\$ 270
x	PALMYRA FIRE STATION	Building Envelope	\$ 243	\$ 2,336	9.6	Stip	\$ 243	\$ -
	<b>PALMYRA FIRE STATION</b>	<b>Subtotal</b>	<b>\$ 5,395</b>	<b>\$ 45,956</b>	<b>8.5</b>		<b>\$ 5,125</b>	<b>\$ 270</b>
x	PUBLIC WORKS	Lighting	\$ 96	\$ 2,199	22.9	A	\$ 77	\$ 19
x	PUBLIC WORKS	Building Envelope	\$ 600	\$ 5,545	9.2	Stip	\$ 600	\$ -
	<b>PUBLIC WORKS</b>	<b>Subtotal</b>	<b>\$ 696</b>	<b>\$ 7,744</b>	<b>11.1</b>		<b>\$ 677</b>	<b>\$ 19</b>
x	GENERAL REGISTRAR	Lighting	\$ 312	\$ 3,287	10.5	A	\$ 284	\$ 28
x	GENERAL REGISTRAR	Building Envelope	\$ 442	\$ 4,047	9.2	Stip	\$ 442	\$ -
	<b>GENERAL REGISTRAR</b>	<b>Subtotal</b>	<b>\$ 754</b>	<b>\$ 7,334</b>	<b>9.7</b>		<b>\$ 726</b>	<b>\$ 28</b>
x	SHERIFF'S OFFICE	Lighting	\$ 2,464	\$ 17,366	7.0	A	\$ 2,273	\$ 191
x	SHERIFF'S OFFICE	Building Envelope	\$ 285	\$ 2,077	7.3	Stip	\$ 285	\$ -
	<b>SHERIFF'S OFFICE</b>	<b>Subtotal</b>	<b>\$ 2,749</b>	<b>\$ 19,443</b>	<b>7.1</b>		<b>\$ 2,558</b>	<b>\$ 191</b>
x	DEPT OF SOCIAL SERVICES	Lighting	\$ 3,743	\$ 38,888	10.4	A	\$ 3,391	\$ 352
x	DEPT OF SOCIAL SERVICES - GYMNASIUM	Lighting	\$ 1,268	\$ 18,524	14.6	A	\$ 1,181	\$ 87
x	DEPT OF SOCIAL SERVICES	Building Envelope	\$ 1,550	\$ 37,113	23.9	Stip	\$ 1,550	\$ -
x	DEPT OF SOCIAL SERVICES - GYMNASIUM	Boiler Room Insulation	\$ 1,132	\$ 2,460	2.2	Stip	\$ 1,132	\$ -
	<b>DEPARTMENT OF SOCIAL SERVICES</b>	<b>Subtotal</b>	<b>\$ 7,693</b>	<b>\$ 96,985</b>	<b>12.6</b>		<b>\$ 7,254</b>	<b>\$ 439</b>
x	TREASURER BLDG.	Lighting	\$ 1,626	\$ 24,028	14.8	A	\$ 1,432	\$ 194
x	TREASURER BLDG.	Building Envelope	\$ 149	\$ 1,968	13.2	Stip	\$ 149	\$ -
	<b>TREASURER BLDG.</b>	<b>Subtotal</b>	<b>\$ 1,775</b>	<b>\$ 25,996</b>	<b>14.6</b>		<b>\$ 1,581</b>	<b>\$ 194</b>
	County Project subtotals		<b>\$ 67,740</b>	<b>\$ 838,222</b>	<b>12</b>			

PC Project Summary- Fluvanna County Schools & County Buildings

Select?	Building	Item Description	Savings	Cost	SPB (years)	M&V Option (A, B, C, or D)	Savings Breakout	
							Energy	O&M
							Dollar Amount (\$)	Dollar Amount (\$)
	<b>County School Measures</b>							
x	ABRAMS ALTERNATIVE SCHOOL	Lighting	\$ 4,286	\$ 56,348	13.1	A	\$ 3,767	\$ 519
x	ABRAMS ALTERNATIVE SCHOOL	Building Envelope	\$ 2,954	\$ 26,783	9.1	Stip	\$ 2,954	\$ -
x	ABRAMS ALTERNATIVE SCHOOL	Programmable Thermostats	\$ 2,538	\$ 6,150	2.4	A	\$ 2,538	\$ -
	<b>ABRAMS ALTERNATIVE SCHOOL</b>	<b>Subtotal</b>	<b>\$ 9,778</b>	<b>\$ 89,282</b>	<b>9.1</b>		<b>\$ 9,259</b>	<b>\$ 519</b>
x	BOARD OF EDUCATION OFFICE	Lighting	\$ 4,574	\$ 54,311	11.9	A	\$ 4,031	\$ 543
x	BOARD OF EDUCATION OFFICE	Building Envelope	\$ 827	\$ 6,941	8.4	Stip	\$ 827	\$ -
x	BOARD OF EDUCATION OFFICE	Programmable Thermostats	\$ 3,663	\$ 5,612	1.5	A	\$ 3,663	\$ -
	<b>BOARD OF EDUCATION OFFICE</b>	<b>Subtotal</b>	<b>\$ 9,064</b>	<b>\$ 66,864</b>	<b>7.4</b>		<b>\$ 8,521</b>	<b>\$ 543</b>
x	BUS GARAGE	Lighting	\$ 1,271	\$ 23,192	18.2	A	\$ 1,163	\$ 108
x	BUS GARAGE	Building Envelope	\$ 417	\$ 5,013	12.0	Stip	\$ 417	\$ -
x	BUS GARAGE	Programmable Thermostats	\$ 2,554	\$ 3,075	1.2	A	\$ 2,554	\$ -
	<b>BUS GARAGE</b>	<b>Subtotal</b>	<b>\$ 4,242</b>	<b>\$ 31,280</b>	<b>7.4</b>		<b>\$ 4,134</b>	<b>\$ 108</b>
x	CARYSBROOK ELEMENTARY SCHOOL	Lighting	\$ 27,229	\$ 269,544	9.9	A	\$ 25,071	\$ 2,158
x	CARYSBROOK ELEMENTARY SCHOOL	Building Envelope	\$ 2,598	\$ 19,823	7.6	Stip	\$ 2,598	\$ -
x	CARYSBROOK ELEMENTARY SCHOOL	Controls Front End with Thru the Wall FCU Controls	\$ 13,035	\$ 137,631	10.6	A	\$ 13,035	\$ -
	<b>CARYSBROOK ELEMENTARY SCHOOL</b>	<b>Subtotal</b>	<b>\$ 42,862</b>	<b>\$ 426,998</b>	<b>10.0</b>		<b>\$ 40,704</b>	<b>\$ 2,158</b>
x	CENTRAL/WEST ELEMENTARY SCHOOL	Lighting	\$ 43,851	\$ 385,324	8.8	A	\$ 41,063	\$ 2,788
x	CENTRAL/WEST CENTRAL ELEM SCHOOL	Building Envelope	\$ 2,166	\$ 26,299	12.1	Stip	\$ 2,166	\$ -
x	CENTRAL/WEST CENTRAL ELEM SCHOOL	Central Plant & Controls Upgrades	\$ 94,190	\$ 3,368,504	35.8	A	\$ 94,190	\$ -
	<b>CENTRAL/WEST CENTRAL ELEM SCHOOL</b>	<b>Subtotal</b>	<b>\$ 140,207</b>	<b>\$ 3,780,127</b>	<b>27.0</b>		<b>\$ 137,419</b>	<b>\$ 2,788</b>
x	FLUVANNA HIGH SCHOOL	Lighting	\$ 38,101	\$ 692,055	18.2	A	\$ 32,821	\$ 5,280
x	FLUVANNA HIGH SCHOOL	Building Envelope	\$ 4,005	\$ 76,640	19.1	Stip	\$ 4,005	\$ -
x	FLUVANNA HIGH SCHOOL	Controls Optimization	\$ 84,307	\$ 46,125	0.5	A	\$ 84,307	\$ -
	<b>FLUVANNA HIGH SCHOOL</b>	<b>Subtotal</b>	<b>\$ 126,413</b>	<b>\$ 814,820</b>	<b>6.4</b>		<b>\$ 121,133</b>	<b>\$ 5,280</b>
x	FLUVANNA MIDDLE SCHOOL	Lighting	\$ 26,304	\$ 295,163	11.2	A	\$ 23,861	\$ 2,443
x	FLUVANNA MIDDLE SCHOOL	Building Envelope	\$ 3,214	\$ 27,271	8.5	Stip	\$ 3,214	\$ -
x	FLUVANNA MIDDLE SCHOOL	Controls Optimization	\$ 87,402	\$ 37,861	0.4	A	\$ 87,402	\$ -
	<b>FLUVANNA MIDDLE SCHOOL</b>	<b>Subtotal</b>	<b>\$ 116,920</b>	<b>\$ 360,295</b>	<b>3.1</b>		<b>\$ 114,477</b>	<b>\$ 2,443</b>
x	MAINTENANCE SHOP	Building Envelope	\$ 257	\$ 3,025	11.8	Stip	\$ 257	\$ -
	<b>MAINTENANCE SHOP</b>	<b>Subtotal</b>	<b>\$ 257</b>	<b>\$ 3,025</b>	<b>11.8</b>		<b>\$ 257</b>	<b>\$ -</b>
	<b>Subtotal Schools</b>		<b>\$ 449,743</b>	<b>\$ 5,243,676</b>	<b>11.7</b>			
		Project Implementation		\$ 103,864				
		General Conditions		\$ 184,947				
		Design Engineering		\$ 184,185				
		Construction Management		\$ 383,265				
		Contract Development		\$ 53,806				
		Measurement & Verification		\$ 24,000				
		Audit Cost		\$ 53,117				
x		Virginia Saves Administrator and Issuance Costs		\$ 309,000				
	<b>Projects Total</b>		<b>\$ 517,483</b>	<b>\$ 7,707,098</b>	<b>14.9</b>		<b>\$ 490,405</b>	<b>\$ 27,078</b>

## Fluvanna County Schools and Government

### Lighting Upgrades (Owner review conducted on 9/7)

- Retrofit existing interior fluorescent fixtures with LED bulbs with integrated drivers with 10 year warranty.
- Retrofit exterior fixtures with new LED lighting.
- Remove existing ballasts and install new end sockets.

### Building Envelope (Owner review conducted on 9/7)

- Install exterior door sweeps and insulation strips.
- Caulking of gaps and cracks.
- Energy walls.
- Fiberglass and foam insulation at various buildings.

### Controls Upgrades

- Controls Optimization at the High School, Middle School and Courts Building.
  - Reprogram existing controls and incorporate advanced energy savings features available to the existing systems.
- Improve humidity control at the Library.
- Carysbrook Elementary
  - Install a Trane Front end control system in place of the existing electric time clock controls.
  - Install zone thermostats to utilize for night setback and ventilation control per zone. Install controls on the existing ventilation unit serving the latest addition.
  - Install new wireless controls on the existing through the wall split system heat pumps and install three APR valves on existing condensing units to help control humidity and short cycling.
- Install programmable thermostats at Abrams, School Board Office, Bus Garage and the Community Center.



## HVAC Upgrades

- Central Elementary
  - Demolition of existing chilled water and heating water systems in each section of the building (original, 1993 addition, 1998 addition). Remove fan coil units, unit ventilators and cabinet unit heaters in the original section and 1993 addition.
  - Installation of two new propane fired hot water condensing boilers, one propane domestic water heater, propane storage tank, hot water pumps and underground distribution piping.
  - Install two new air cooled chillers, chilled water pumps and underground chilled water piping.
  - Install new energy recovery units for ventilation of classrooms in the original section of the building.
  - Install new DDC controls in the original section and 1993 addition and upgrade and commission the existing controls in the 1998 addition.
- Court House – Replace existing condensing unit and air handling unit DX coil.
- Carysbrook Elementary – Replace condensing unit and air handling unit serving the cafeteria and install new controls
- Department of Social Services – Installation of new pipe insulation on the Gym boiler room piping.

## Miscellaneous

- Department of Social services - Combine Performing Arts and DSS electrical accounts for utility cost savings.

## Detailed Energy Analysis – Fluvanna County Schools and Government Buildings

**Table 1.1 – Recommended Energy Conservation Measures and Projected Savings**

Energy Conservation Measures	Consumption (kWh)	Demand (kW)	Oil (Therms)	Propane (Therms)	Guaranteed Savings
<b>Fluvanna High School</b>					
Lighting Upgrades	432,037	1,445	-3,121	0	\$ 32,821
Controls Upgrade	604,173	-182	26,214	0	\$ 84,307
<b>Total Savings</b>	<b>1,036,210</b>	<b>1,262</b>	<b>23,093</b>	<b>0</b>	<b>\$ 117,128</b>
<b>Fluvanna Middle School</b>					
Lighting Upgrades	293,860	786	1,793	0	\$ 23,861
HVAC and Controls Upgrade	605,773	-194	30,748	0	\$ 87,402
<b>Total Savings</b>	<b>899,633</b>	<b>592</b>	<b>32,540</b>	<b>0</b>	<b>\$ 111,262</b>
<b>Central Elementary School</b>					
Lighting Upgrades	360,346	0	-2,913	0	\$ 41,063
HVAC and Controls Upgrade	386,777	0	65,776	-42,251	\$ 96,253
<b>Total Savings</b>	<b>747,123</b>	<b>0</b>	<b>62,863</b>	<b>-42,251</b>	<b>\$ 137,316</b>
<b>Carysbrook Elementary School</b>					
Lighting Upgrades	351,385	989	0	0	\$ 25,071
Controls Upgrade	385,652	-527	0	0	\$ 13,035
<b>Total Savings</b>	<b>737,037</b>	<b>462</b>	<b>0</b>	<b>0</b>	<b>\$ 38,107</b>
<b>Abrams School</b>					
Lighting Upgrades	29,964	0	0	0	\$ 3,767
Controls Upgrade	24,879	0	0	0	\$ 2,538
<b>Total Savings</b>	<b>54,842</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 6,305</b>
<b>School Board Office</b>					
Lighting Upgrades	31,107	0	0	0	\$ 4,031
Controls Upgrade	31,138	0	0	0	\$ 3,663
<b>Total Savings</b>	<b>62,244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 7,694</b>
<b>Bus Garage</b>					
Lighting Upgrades	13,107	0	0	-296	\$ 1,163
Controls Upgrade	932	0	0	1,218	\$ 2,554
<b>Total Savings</b>	<b>14,038</b>	<b>0</b>	<b>0</b>	<b>922</b>	<b>\$ 3,717</b>
<b>Community Center</b>					
Lighting Upgrades	27,531	0	0	0	\$ 3,648
Controls Upgrade	17,284	0	0	0	\$ 1,783
<b>Total Savings</b>	<b>44,815</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$ 5,431</b>
<b>Courts Building</b>					
Lighting Upgrades	66,903	328	-1,882	0	\$ 6,021
Controls Upgrades	4,502	43	2,352	0	\$ 5,386
Condensing Unit Replacement	715	5	0	0	\$ 79
<b>Total Savings</b>	<b>72,119</b>	<b>375</b>	<b>470</b>	<b>0</b>	<b>\$ 11,486</b>
<b>Other ECM's</b>					
Remaining County Lighting Upgrades	360,446	1,516	0	0	\$ 29,264
County Building Envelope Upgrades	85,863	0	161	280	\$ 7,194
School Building Envelope Upgrades	92,672	0	5,452	289	\$ 16,438
Social Services Gym Piping Insulation	0	0	548	0	\$ 1,132
<b>Total Savings - All Buildings</b>	<b>4,207,041</b>	<b>4,208</b>	<b>125,127</b>	<b>-40,761</b>	<b>\$ 492,473</b>

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB R**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Constitutional Officer Pay Policy Proposal				
<b>MOTION(s):</b>	<b>I move to approve "1.6 Constitutional Officer Pay" policy, Option ____.</b>				
<b>TIED TO STRATEGIC INITIATIVES?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Steve Nichols, County Administrator, and Constitutional Officers				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve one of the proposed options				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<p>Fluvanna County has no policy to address starting salaries for newly elected Constitutional Officers.</p> <p>The draft policy identifies two options for consideration by the Board.</p>				
<b>FISCAL IMPACT:</b>	Would likely result in a small decrease in expenditures for Constitutional Officer pay when a new person is elected.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Policy				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>XX</b>				<b>CON OFFs</b>

**I.6 CONSTITUTIONAL OFFICER PAY**

**OPTION #1**

**a. Starting Salary.** The starting salary for newly elected Constitutional Officers will be set at the minimum amount that must be paid to the Constitutional Officer by the local government as established by the General Assembly and reimbursed by the State’s Compensation Board. Per State Code § 15.2-1605.1, however, the Board of Supervisors may approve a higher starting salary. The Board may also set a higher starting salary if they determine that the new Constitutional Officer’s education, experience, special skills or certifications, and proficiency in related former role(s) support such an increase over the usual salary.

**b. Salary for Interim Appointments.** The salary for an appointed interim Constitutional Officer will be the minimum amount that must be paid to the Constitutional Officer by the local government as established by the General Assembly.

**OPTION #2**

**a. Starting Salary.** Per State Code § 15.2-1605.1, the Board of Supervisors may approve a higher starting salary for a newly elected Constitutional Officer. It is the policy of Fluvanna County that the starting salary for a newly elected Constitutional Officer will be 10% above the authorized Compensation Board-funded minimum for that office. The Board may also set a higher starting salary if they determine that the new Constitutional Officer’s education, experience, special skills or certifications, and proficiency in related former role(s) support such an increase over the usual salary.

**b. Salary for Interim Appointments.** The salary for an appointed interim Constitutional Officer will be the minimum amount that must be paid to the Constitutional Officer by the local government as established by the General Assembly.

Constitutional Officer Salaries				OPTION #1	OPTION #2	OPTION #2	OPTION #2
Position Title	Job Class	Pay Band	FY17 County Salary Range	Comp Board Budgeted Sep 1, 2015 – Jun 30, 2016	Comp Board Plus 5%	Comp Board Plus 10%	Comp Board Plus 15%
Commonwealth's Attorney	1790	30	\$97,344 to \$159,879	\$119,516	\$125,492	\$131,468	\$137,443
Clerk of Circuit Court	1890	26	\$75,670 to \$124,273	\$108,652	\$114,085	\$119,517	\$124,950
Sheriff	6690	26	\$75,670 to \$124,273	\$84,267	\$88,480	\$92,694	\$96,907
Commissioner of the Revenue	1590	26	\$75,670 to \$124,273	\$75,679	\$79,463	\$83,247	\$87,031
Treasurer	1490	26	\$75,670 to \$124,273	\$75,679	\$79,463	\$83,247	\$87,031

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB S**

<b>MEETING DATE:</b>	January 18, 2016				
<b>AGENDA TITLE:</b>	New Capital Improvements Program (CIP) Policy and Updated and Capital Reserve Maintenance Fund (CRMF) Policy				
<b>MOTION(s):</b>	<b>I move to approve the revised Chapter 10, Capital Reserve Maintenance Fund (CRMF) Policy, and the new Chapter 12, Capital Improvements Program (CIP) Policy, of the Fluvanna County Financial Policies Manual, as presented.</b>				
<b>TIED TO STRATEGIC INITIATIVES?</b>	Yes	No	<b>If yes, list initiative(s):</b>	A1	
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>XX</b>		
<b>STAFF CONTACT(S):</b>	Steve Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<p><b>Current Fluvanna County CIP Policy</b></p> <p><b>County Code – No mention</b></p> <p><b>2015 Comprehensive Plan (Ch 12 - Financial Sustainability)</b></p> <ul style="list-style-type: none"> <li>Each year the County develops a Capital Improvement Plan (CIP) that guides major capital expenditures for the County. The annual review process for the CIP utilizes the goals and strategies in the Comprehensive Plan. Decisions to implement the CIP and obligate county taxpayers for major capital projects are made with gravity and respect for public funds. When the County presents financial data about capital improvements, it does not merely state the capital cost and financing of a project, but shows the estimated tax impact of the debt service plus any ongoing costs necessary to maintain and staff the project in the future.</li> <li>Capital Improvement Program (CIP). The CIP is a five year plan that tries to anticipate all new or replaceable capital needs. A capital project is defined as a generally non-recurring asset, both tangible (e.g., buildings, vehicles, land, etc.) and intangible (e.g., software, easements, licenses, studies, services, etc), that exceeds an established dollar amount (<math>\geq</math>\$20,000 in Fluvanna County). Projects to be included in the annual budget are identified in the first year of the plan and all other capital projects are planned for later years. An important aspect of the CIP is the projected operational and maintenance costs of a proposed project.</li> </ul>				

	<p><b>Financial Policies Manual (1-7. Budget Preparation)</b></p> <ul style="list-style-type: none"> <li>• d. Not later than December of each year, the Planning Commission shall review the Proposed Five Year Capital Improvements Program (CIP) and provide a recommendation on the subsequent year's CIP to the Board of Supervisors.</li> <li>• <i>The CIP is a five year plan for capital expenditures and a means of funding facilities, equipment and vehicles that have a unit cost greater than \$20,000.</i></li> </ul> <p><b>Goals</b></p> <ul style="list-style-type: none"> <li>• Create a formal CIP Policy</li> <li>• Update dollar value thresholds</li> <li>• Redefine use of Capital Reserve Maintenance Funds</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Draft CIP and CRMF Policies</li> <li>• CIP/CRMF Policy Proposal Briefing</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>XX</b>	<b>XX</b>			

## Chapter 12

### CAPITAL IMPROVEMENTS PROGRAM (CIP)

(Draft – January 2017)

**12-1. Purpose.** The Capital Improvements Program (CIP) is a five-year plan that prioritizes and provides a funding mechanism for large-scale capital infrastructure improvements for Fluvanna County and Fluvanna County Public Schools. The CIP is an integral part of the County's overall budget. See Virginia Code Sec. 15.2-2239.

#### 12-2. Policy

a. Capital Projects. A capital project is one that requires a minimum expenditure of \$50,000 (see Fleet Vehicle exception in 12-2b below), has a useful life span of ten years or more, and meets one or more of the following criteria:

(1) Provides for the acquisition or construction of any physical facility, including both real and personal property, for the community, to include consultant or professional services related to acquisition or construction;

(2) Provides for the acquisition of equipment for any physical facility when first constructed or acquired;

(3) Provides for the ongoing acquisition of major capital equipment or systems, e.g., computer technology, radio systems;

(4) Provides for the acquisition of land or an interest in land;

(5) Provides for the acquisition of facilities for County-owned public utilities.;

(6) Funds expenditures, including additions to existing facilities, that increase the square footage or value of a facility; or

(7) Fund expenditures for major maintenance or replacement projects on existing facilities.

b. Fleet Vehicles. Funding for individual fleet vehicle replacements below the normal \$50,000 threshold shall also be included in the CIP.

#### c. Other Capital Outlays

(1) Individual maintenance, repair and replacement (MRR) projects not meeting the Capital Projects criteria above are not presented as separate CIP projects. Such MRR projects are approved and funded individually through the Capital Reserve Maintenance Fund (CRMF)

program.

(2) Overall funding for both the County and Schools CRMF programs is provided through the annual CIP process.

### **12-3. Benefits of Capital Improvement Programming.**

a. The CIP is a means of implementing the recommendations of the County's Comprehensive Plan, but proposed projects are not limited to those listed in the plan. Projects pertaining to the renovation, maintenance and/or construction of public facilities, equipment purchases and land acquisition for public use are included in the capital improvement program. All projects included in the CIP are classified in five categories: General Government Administration, Public Works, Public Safety, Community Services, and Education.

b. The current budget year of the Capital Improvements Program is called the Capital Budget, and funds are appropriated on an annual basis for projects in the CIP in the same manner as funds are appropriated in the County's annual operating budget. Those projects scheduled in the CIP for subsequent years are approved for planning purposes only and do not receive expenditure authority until they become part of the capital budget.

c. The CIP serves as a planning and implementation tool for the acquisition, development, construction, maintenance, and renovation of public facilities, infrastructure, capital equipment, and vehicles. Benefits of Capital Improvement Programming include:

- Fostering a sound and stable financial program over a five-year period given a set of revenue and expenditure assumptions based on current economic trends;
- Coordinating various County improvements so that informed decisions can be made and joint programs initiated among County departments in an effort to avoid duplication;
- Enabling private businesses and citizens to know when certain public improvements will be undertaken so they can plan more efficiently and effectively;
- Focusing on the goals and needs of the community through the provision of new facilities and infrastructure improvements;
- Evaluating annually the infrastructure needs of the County to provide for the public health and safety of the citizens of the County; and
- Providing a logical process for assigning priorities to the various projects based on their overall importance to the County.



## **Chapter 10**

### **CAPITAL RESERVE MAINTENANCE FUND**

**(Draft – January 2017)**

**10-1. Purpose.** To provide funding support for ongoing, special, and unexpected maintenance and repair of Fluvanna County government and Fluvanna County Public School buildings, supporting infrastructure, and equipment.

**10-2. Policy.** Funds accumulated in the capital reserves are designated for planned and unplanned maintenance, repair, and renovation (MRR) projects. In addition, capital reserve expenses are for projects:

a. Costing up to \$50,000; higher cost projects meeting other CRM funding criteria may also be submitted for Board consideration;

b. Not funded in the adopted Capital Improvements Program (CIP) or in the requesting department's current operating budget; and

c. That meet one or more of the following criteria:

- Ongoing facility or equipment maintenance requirements
- Repairs required due to weather-related events
- Unexpected facility repairs or replacements
- Failure of equipment after warranty expiration but before expected lifecycle
- Non-recurring projects
- Projects that require initiation prior to the completion of the annual budget cycle
- Insurance deductible costs for a capital asset that has been damaged
- Other one-time, minor capital projects

#### **10-3. Procedure**

a. CRM funding requests will be submitted using the "Capital Reserve Maintenance Fund Request" form to the County Administrator via the Director of Finance.

b. The Finance Director and County Administrator will review requests and make recommendations for approval/disapproval based on this policy.

c. The County Administrator shall forward CRM requests, with his recommendations, to the Board of Supervisors for their review and action at an appropriate meeting, which may be on the Consent Agenda or otherwise.



# **CIP AND CAPITAL RESERVE MAINTENANCE FUND POLICY PROPOSAL**

**January 18, 2017**



# Current CIP Policy

- **County Code – No mention**
  
- **2015 Comprehensive Plan (Ch 12 - Financial Sustainability)**
  - Each year the County develops a Capital Improvement Plan (CIP) that guides major capital expenditures for the County. The annual review process for the CIP utilizes the goals and strategies in the Comprehensive Plan. Decisions to implement the CIP and obligate county taxpayers for major capital projects are made with gravity and respect for public funds. When the County presents financial data about capital improvements, it does not merely state the capital cost and financing of a project, but shows the estimated tax impact of the debt service plus any ongoing costs necessary to maintain and staff the project in the future.
  - Capital Improvement Program (CIP). The CIP is a five year plan that tries to anticipate all new or replaceable capital needs. A capital project is defined as a generally non-recurring asset, both tangible (e.g., buildings, vehicles, land, etc.) and intangible (e.g., software, easements, licenses, studies, services, etc), **that exceeds an established dollar amount ( $\geq$ \$20,000 in Fluvanna County)**. Projects to be included in the annual budget are identified in the first year of the plan and all other capital projects are planned for later years. An important aspect of the CIP is the projected operational and maintenance costs of a proposed project.
  
- **Financial Policies Manual (1-7. Budget Preparation)**
  - d. Not later than December of each year, the Planning Commission shall review the Proposed Five Year Capital Improvements Program (CIP) and provide a recommendation on the subsequent year's CIP to the Board of Supervisors.
    - *The CIP is a five year plan for capital expenditures and a means of funding facilities, equipment and vehicles that have **a unit cost greater than \$20,000.***



# Goals



# DRAFT CIP POLICY

BOS 2017-01-18 p. 61/170

[Policy Link](#)



# REVISED CRM POLICY

BOS 2017-01-18 p. 62/170

[Policy Link](#)



# Questions?





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB T**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Authorization to Advertise a Public Hearing for an FY17 Budget Amendment				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors authorize staff to advertise for a public hearing on an FY17 budget amendment of \$8,223,125 for the issuance of the 2016 Capital Lease associated with the Public Safety Emergency Communications Radio System that was previously approved October 19, 2016.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Per the Code of Virginia 15.2-2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors' approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval. Due to the nature of the advertisement, it was deemed appropriate to make the Board of Supervisors aware prior to advertisement.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	"Fluvanna County Notice of Public Hearing" for the FY17 Budget Amendment				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



(Seal)  
**FLUVANNA COUNTY**  
**NOTICE OF**  
**PUBLIC HEARING**

Pursuant to Virginia Code Sec. 15.2-2507, the Board of Supervisors of Fluvanna County, Virginia (the "County") will hold a public hearing at 7:00 p.m. on Wednesday, February 15, 2017, in the Circuit Court Room of the County Courts Building in Palmyra, Virginia, located at 132 Main Street, Palmyra, Virginia, 22963 with respect to the following proposed amendment to the County's Fiscal Year 2017 Budget:

The Adopted FY2017 budget totals \$78,290,683 in revenues and expenditures. The proposed amendment for the Public Safety Emergency Communications Radio System calls for an increase of \$8,223,125 in revenues from the issuance of the 2016 Capital Lease and \$6,830,494 in expenses for the payoff of the 2015 Capital Lease and \$1,392,631 in expenses for new project construction funds to build (3) self-supported lattice towers and cost of issuance.

Complete information concerning this amendment is available in the County Finance Office, located at 132 Main Street, Palmyra, Virginia 22963, between 8:00 a.m. and 4:30 p.m., Monday through Friday. Persons requiring accommodation to facilitate participation are encouraged to contact the Office of the County Administrator at 132 Main Street, Palmyra, Virginia 22963 or at (434) 591-1910, at least five days prior to the meeting.

BY ORDER OF FLUVANNA COUNTY  
STEVEN M. NICHOLS, COUNTY ADMINISTRATOR

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TO: Fluvanna Review

THRU: County Attorney

Advertise on the following date(s): **Thursday, February 2nd, 2017**

Authorized by: Fluvanna County Administrator  
Bill to: Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB U**

<b>MEETING DATE:</b>	Jan 18, 2017				
<b>AGENDA TITLE:</b>	PVCC Annual Update				
<b>MOTION(s):</b>	N/A				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
<b>STAFF CONTACT(S):</b>	Steven M. Nichols, County Administrator				
<b>PRESENTER(S):</b>	Dr. Frank Friedman, President, PVCC				
<b>RECOMMENDATION:</b>	N/A				
<b>TIMING:</b>	N/A				
<b>DISCUSSION:</b>	<p>The following reports were included as weblinks in the presentation. These reports were not included in the published packet, but were made available to Supervisors in advance of the meeting.</p> <p>2015-16 Annual Report:  <a href="http://www.pvcc.edu/sites/www.pvcc.edu/files/pvcc_annual_report_15-16.pdf">http://www.pvcc.edu/sites/www.pvcc.edu/files/pvcc_annual_report_15-16.pdf</a></p> <p>2016 College Profile:  <a href="http://www.pvcc.edu/sites/www.pvcc.edu/files/media/2016_college_profile.pdf">http://www.pvcc.edu/sites/www.pvcc.edu/files/media/2016_college_profile.pdf</a></p>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Fluvanna Profile 2015-16 Annual Report 2016 College Profile				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**PVCC SERVES FLUVANNA: ENROLLMENT IN 2015-2016**

Total number of students enrolled at PVCC	7,595
Number of Fluvanna County residents enrolled at PVCC	818
Percent of PVCC students who are residents of Fluvanna County	11%
Percent of all Fluvanna County residents enrolled at PVCC	3.1%
Number of recent public high school graduates from Fluvanna County enrolled at PVCC in Fall 2014	75
Percent of recent regional public high school graduates from Fluvanna County enrolled at PVCC in Fall 2015	26%



Total Number	College		Fluvanna County	
	7,595	100%	818	100%
Full-Time*	1,010	13%	176	22%
Part-Time	6,585	87%	642	78%
New to PVCC	2,886	38%	267	33%
Returning	4,709	62%	551	67%
Male	3,123	41%	293	36%
Female	4,472	59%	525	64%
White	5,357	71%	676	83%
African-American	1,004	13%	101	12%
Other	1,234	16%	41	5%

\*Includes students who took 24 or more hours annually

**ENROLLMENT TRENDS**

Fluvanna County	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
Fall End of Term Credit Headcount	575	614	623	643	615	635	592
Recent Public HS Graduates Enrolling in Fall	63	66	64	70	91	59	75
Recent Public HS Graduates Enrolling in Year	70	78	89	79	112	91	84
Annual Dual Enrollment*	240	237	238	255	227	225	202

\*Includes FCHS and FUMA

**COMMUNITY ENROLLMENT 2015-16**

Dual Enrollment

FCHS: 512 enrollments; 170 students; 13 courses  
 FUMA: 52 enrollments; 32 students; 4 courses

Credit Distance Learning Courses

PVCC: 9,052 enrollments, 5,014 students, 186 courses\*  
 404 students from Fluvanna

\*Includes online and hybrid courses, and dual enrolled students who took distance learning classes

Community

FCCW: 282 enrollments; 61 students; 18 courses

Workforce Development

Cunningham United Methodist Church  
 Fluvanna County  
 Fluvanna County Public Schools  
 Tenaska  
 Thistle Gate Vineyard



# 2016 COLLEGE PROFILE

College transfer and workforce development are the core of the college's mission. The first two years of baccalaureate study prepare students for success at four-year colleges and universities. Workforce development programs prepare students for successful careers and promote a skilled regional workforce by meeting the training and educational needs of employers.

As part of the Virginia Community College System, PVCC serves the City of Charlottesville and the counties of Albemarle, Buckingham, Fluvanna, Greene, Louisa, and Nelson. Since the college opened in 1972, more than 190,000 students have taken credit and noncredit classes, and PVCC has awarded more than 13,000 associate degrees and certificates.

## LOCATION

PVCC's Main Campus is located at 501 College Drive in Charlottesville, Virginia. It consists of the 105,000 square foot Main Building, the 36,500 square foot V. Earl Dickinson Building for Humanities and Social Sciences, the 34,000 square foot Keats Science Building, and the 9,000 square foot Stultz Center for Business and Career Development.

The PVCC Jefferson School Center is located in the Star Hill neighborhood in downtown Charlottesville. The center has one fully equipped computer classroom, one instructional culinary classroom, a 2,500 square-foot teaching kitchen, a 700-square-foot culinary demonstration kitchen, and a reception area and offices. The graduating class of 2015 included the first recipients of PVCC's associate in applied science degree in culinary arts.

The PVCC Eugene Giuseppe Center occupies the second floor of the Greene County Library building in Stanardsville. The 14,000 square-foot space holds classrooms, labs, a community meeting room, and other facilities. The college began offering classes at the site in fall 2012.

## COST

Beginning with fall semester 2016, tuition and fees are \$151.90 per credit hour for Virginia residents and \$348.50 per credit hour for out-of-state students. This includes a student activity fee of \$2.90 per credit, an institutional fee of \$1.75 per credit, a technology fee of \$8.50 per credit, and for out-of-state students, a capital fee of \$20.00 per credit.

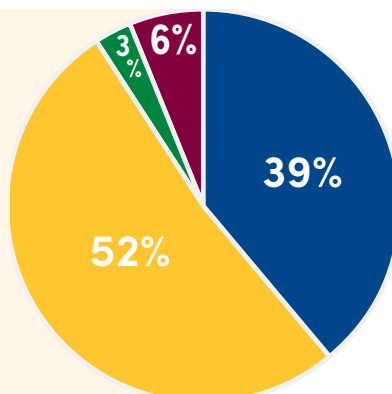
**Piedmont Virginia Community College is a comprehensive, public institution of higher education that awards associate degrees and certificates. PVCC offers accessible, affordable, high-quality educational programs that promote student success and community vitality.**



## PVCC REVENUES

2015-16 Total Revenues:  
 \$23,408,996

- State
- Tuition
- Grants & Contracts
- Other





# PROGRAMS OF STUDY

## Associate of Arts

- Liberal Arts
- Visual and Performing Arts: Art Specialization
- Visual and Performing Arts: Music Specialization
- Visual and Performing Arts: Theatre and Drama Specialization

## Associate of Science

- Business Administration
- Computer Science
- Education
- Engineering
- General Studies
- Physical and Natural Sciences: Biotechnology Specialization
- Physical and Natural Sciences: Science Specialization

## Associate of Applied Science Degree

- Accounting
- Culinary Arts
- Diagnostic Medical Sonography
- Electronics and Computer Technology
- Emergency Medical Services
- Information Systems Technology
- Information Systems Technology: Cybersecurity Specialization
- Management
- Nursing
- Police Science
- Radiography

## Certificates

- Health Information Management
- Practical Nursing
- Surgical Technology

## Career Studies Certificates

- Administrative Support
- Central Services Technician
- Computer and Networking Support Technologies
- Construction Management
- Criminal Justice
- Cybersecurity
- Early Childhood Development: Infant/Toddler
- Early Childhood Development: Preschool
- Electronics Technology
- Emergency Medical Services: Intermediate
- Emergency Medical Services: Paramedic
- Entrepreneurship
- Graphic Design
- Manufacturing Technology
- Nursing Assistant
- Patient Admission Coordinator
- Pharmacy Technician
- Professional Cooking
- Retail Management
- Web Technologies

\* Associate degrees generally take two years of full-time study to complete and require 60 to 72 credit hours. Certificates and Career Studies Certificates require 59 credit hours and two to four semesters of full-time study to complete. They are designed to prepare students for a specific job, career change or skills upgrade. For more information, visit [pvcc.edu/programs](http://pvcc.edu/programs).

## Mission

Piedmont Virginia Community College offers accessible, affordable, high-quality educational programs that promote student success and community vitality. Our mission is achieved through:

- Transfer programs that prepare students for admission to four-year colleges and universities and successful pursuit of a baccalaureate degree.
- Workforce programs that prepare students for employment or promotion in a career and promote a skilled regional workforce by meeting the training and educational needs of employers.
- Rigorous coursework and a full range of academic and student support services that assist students in achieving their educational and career goals.
- Developmental studies courses that prepare students for college transfer and career and technical programs.
- Community service that promotes community involvement, educational access, and opportunities for residents of the region.



## ENROLLMENT

Enrollment in credit classes totaled 7,595 for the 2015-16 academic year.

Student Profile (Based on fall 2015)		
<b>Total Number</b>	<b>5,438</b>	<b>100%</b>
<b>Full-Time</b>	<b>1,232</b>	<b>23%</b>
<b>Part-Time</b>	<b>4,206</b>	<b>77%</b>
<b>New</b>	<b>1,414</b>	<b>26%</b>
<b>Returning</b>	<b>3,604</b>	<b>66%</b>
<b>Transfer</b>	<b>420</b>	<b>8%</b>
<b>Male</b>	<b>2,244</b>	<b>41%</b>
<b>Female</b>	<b>3,194</b>	<b>59%</b>
<b>White</b>	<b>3,861</b>	<b>71%</b>
<b>African-American</b>	<b>671</b>	<b>12%</b>
<b>Hispanic</b>	<b>347</b>	<b>6%</b>
<b>Other Race</b>	<b>559</b>	<b>11%</b>

## PVCC TRANSFER HIGHLIGHTS

Each year between 1,500 and 2,000 students leave PVCC and pursue a bachelor's degree at a four-year college or university, including an average of 287 per year to the University of Virginia (U.Va.). Generally, approximately two-thirds stay in Virginia and one-third enroll out of state. Since 1973, more than 3,500 students have transferred to U.Va. PVCC transfer students are successful at U.Va., achieving grade point averages comparable to native students.

PVCC has guaranteed admission agreements with all four-year public colleges and universities in Virginia and many of the private colleges. These agreements allow students to attend PVCC for two years and then complete their undergraduate education at a four-year school. There are considerable cost savings since PVCC tuition is about one-third the average cost of a four-year college or more than \$8,000 savings in tuition and fees per year.

PVCC regularly surveys its graduates from the previous year to learn which schools they are attending, how satisfied they are with their schooling and what impact PVCC has had on their careers and further education. Here are the major findings from graduates in the class of 2015:

- Ninety-three percent (93%) who were planning to attend a four-year college or university indicated that the credits they earned at PVCC transferred as expected.
- Compared with students who started as freshmen at their current colleges, nearly all felt that they were either better prepared or as well prepared for their studies compared to other students.

## WORKFORCE OUTCOMES

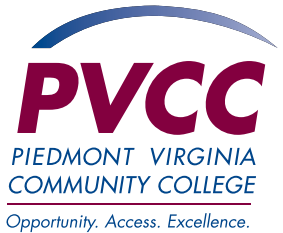
- In 2015-16, PVCC conferred 869 career and technical awards: 166 associate of applied science degrees and 448 certificates and 255 career studies certificates. These degrees and certificates are designed for students seeking employment in local business and industry or seeking to upgrade their job skills.
- Of these awards, 328 were in health professions: 162 awards in health science preparation 79 awards in nursing, 14 in emergency medical services, 16 in licensed practical nursing, 12 in surgical technology, 12 in diagnostic medical sonography, 19 in radiography, 10 in patient admission coordinator, three in health information management, and one in central services technician.
- Data shows that most graduates of PVCC's career and technical education programs are employed within six months of earning their degree or certificate. Among 2014-15 graduates, 95 percent were employed six to nine months after graduation, and 70 percent were employed in jobs related to their PVCC program of study.
- Among 2014-2015 graduates, 22 percent of graduates of career and technical programs said their degree helped them to get a promotion.

## FACULTY AND STAFF

PVCC employs 77 full-time faculty members, 20 administrative and non-teaching faculty and 85 classified staff. Over 250 talented adjunct faculty teach credit and noncredit courses each year.

## ACCREDITATION

PVCC is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404.679.4500 for questions about PVCC's accreditation.



## Vision

Piedmont Virginia Community College seeks to be a leader and innovator in post-secondary education. PVCC will be the college of choice for students to advance their education and career goals, and pursue lifelong learning.

## PIEDMONT VIRGINIA COMMUNITY COLLEGE BOARD 2016-2017

**Sean J. Moynihan**  
Chair, Albemarle County

**Robert P. Hodous**  
Vice Chair, City of Charlottesville

**Frank Friedman**  
Secretary

### ALBEMARLE COUNTY

**Stephen Davis**  
**A. Bruce Dotson**  
**Alfreda Morris**

### BUCKINGHAM COUNTY

**Joseph J. Scruggs**

### CITY OF CHARLOTTESVILLE

**Pam Baker DeGuzman**  
**Sean Michael McCord**  
**Janet Morrow**

### FLUVANNA COUNTY

**Frank J. Gallo**

### GREENE COUNTY

**Fred Richardson**

### LOUISA COUNTY

**Lola Richardson**

### NELSON COUNTY

**Thomas Proulx**

### NON DISCRIMINATION STATEMENT

Piedmont Virginia Community College is an equal opportunity institution providing educational and employment opportunities, programs, services, and activities. PVCC does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit base factor. The College also prohibits sexual harassment including sexual violence or misconduct. PVCC offers programs in the following vocational areas: business, construction, culinary arts, health care, police science and technology. Some of the vocational programs offer admission based on selective criteria through a separate application process that is nondiscriminatory. These programs are: Diagnostic Medical Sonography, Emergency Medical Services, Nursing, Practical Nursing, Radiography and Surgical Technology. The following person has been designated to handle inquiries regarding any of these policies: Human Resources Manager, 501 College Dr., Main Building, Room M810, Charlottesville, VA 22902; 434.961.6567.

### GAINFUL EMPLOYMENT STATEMENT

Visit [www.pvcc.edu/gainful](http://www.pvcc.edu/gainful) for PVCC graduation rates and other gainful employment information about our programs of study.

## STUDENT SUPPORT SERVICES

PVCC has resources in place to help students succeed. Services include:

- **Academic Advising**

Personalized advising to help students with selecting a program of study, determining which courses to take, transferring to a four-year school, and more.

- **Academic Coaching & Tutoring**

Individualized tutoring and coaching on a variety of subjects in the First Quadrant Math Center and the Writing Center.

- **Career Services**

Job placement assistance including career assessment and exploration, internship placement, and on-campus work-study positions.

- **Child-Care Services**

Discounted child-care offered through the Piedmont Family YMCA at its Intergenerational Learning Center (YILC), located in the Jefferson School City Center in downtown Charlottesville.

- **Disability Services**

Support and assistance provided by a full-time disability services counselor to ensure a barrier-free learning environment.

- **Great Expectations for Foster Youth**

Advising and support to assist current and former foster youth in Central Virginia between the ages of 13 and 24 in completing high school, earning a college education, and transitioning to living independently.

- **Veterans Services**

Personalized coaching and advising for veterans, active duty, and dependents including assistance with applying for VA educational benefits.

Learn more at [www.pvcc.edu/student-services](http://www.pvcc.edu/student-services).

## WORKFORCE SERVICES & CONTINUING EDUCATION

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PVCC's Workforce Services Division provides programming and short-term training for industry certification, professional development, career advancement, personal enrichment, and youth career education. Popular programs include allied healthcare offerings such as phlebotomy and certified nursing assistant (CNA); viticulture and craft brewing; unmanned aerial systems (UAS); commercial driver's license (CDL) training; welding; and business courses.

KidsCollege, a summer enrichment program for students entering third through ninth grade, offers week-long STEM (science, technology, engineering, and math) and Arts Academies to more than 600 students each year.

Learn more at [www.pvcc.edu/workforce](http://www.pvcc.edu/workforce).



## Contact Information

### Admissions & Advising Center

434.961.6581  
[admissions@pvcc.edu](mailto:admissions@pvcc.edu)  
[www.pvcc.edu/admissions](http://www.pvcc.edu/admissions)

### Betty Sue Jessup Library

434.961.5308  
[library@pvcc.edu](mailto:library@pvcc.edu)  
[www.pvcc.edu/library](http://www.pvcc.edu/library)

### Box Office

434.961.5376  
[www.pvcc.edu/performingarts](http://www.pvcc.edu/performingarts)

### Development Office

434.961.5204  
[development@pvcc.edu](mailto:development@pvcc.edu)  
[www.pvcc.edu/donors](http://www.pvcc.edu/donors)

### Eugene Giuseppe Center

434.961.1131  
[greeneg@pvcc.edu](mailto:greeneg@pvcc.edu)  
[www.pvcc.edu/greene](http://www.pvcc.edu/greene)

### Finance & Administrative Services

434.961.5208  
[rparkhill@pvcc.edu](mailto:rparkhill@pvcc.edu)

### Financial Aid Office

Phone: 1.855.877.3941  
<http://mysupport.pvcc.edu>

### Jefferson School Center

434.961.6545  
[jefferson@pvcc.edu](mailto:jefferson@pvcc.edu)  
[www.pvcc.edu/jefferson](http://www.pvcc.edu/jefferson)

### Information Technology

434.961.5300  
[help@pvcc.edu](mailto:help@pvcc.edu)  
[www.pvcc.edu/help](http://www.pvcc.edu/help)

### Institutional Research/Planning

434.961.6514  
[jhamm@pvcc.edu](mailto:jhamm@pvcc.edu)  
[www.pvcc.edu/irpie](http://www.pvcc.edu/irpie)

### Instruction & Student Services

434.961.5206  
[lshifflett@pvcc.edu](mailto:lshifflett@pvcc.edu)

### Marketing & Media Relations

434.961.5202  
[marketing@pvcc.edu](mailto:marketing@pvcc.edu)  
[www.pvcc.edu/marketing](http://www.pvcc.edu/marketing)

### President's Office

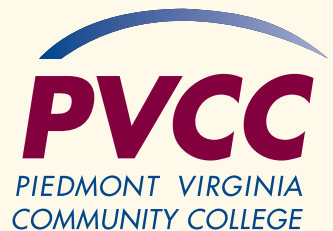
434.961.5200  
[president@pvcc.edu](mailto:president@pvcc.edu)  
[www.pvcc.edu/president](http://www.pvcc.edu/president)

### Registrar

434.961.5223  
[admissions@pvcc.edu](mailto:admissions@pvcc.edu)  
[www.pvcc.edu/admissions](http://www.pvcc.edu/admissions)

### Workforce Services

434.961.5354  
[workforce@pvcc.edu](mailto:workforce@pvcc.edu)  
[www.pvcc.edu/workforce](http://www.pvcc.edu/workforce)



*Opportunity. Access. Excellence.*



501 College Drive | Charlottesville, VA 22902 | 434.977.3900 | [www.pvcc.edu](http://www.pvcc.edu)

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.....  
16

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**PVCC**

PIEDMONT VIRGINIA  
COMMUNITY COLLEGE

*Opportunity. Access. Excellence.*



OPPORTUNITY ACCESS EXCELLENCE

2015-2016  
**ANNUAL REPORT**

## MESSAGE FROM THE PRESIDENT



Within a one-month period in April 2016, a PVCC student was recognized as the outstanding community college student in Virginia and a PVCC faculty member was recognized as the outstanding faculty member of the year in the Virginia Community College System. I had a front row seat on both occasions and for me that epitomizes what PVCC is all about.

The stories of Patrick Fritz, the Virginia New Century Scholar and First Team Academic All-American (the top 20 community college students in the nation out of seven million), and Professor of Art, Beryl Solla, the faculty member of the year (selected from over 2,000) highlight this Annual Report. Their stories demonstrate tremendous individual accomplishments but they also highlight the quality and the impact of Piedmont Virginia Community College.

No other Virginia Community College has ever swept the awards for student and faculty of the year. In fact, a PVCC student has received the New Century Scholar award seven of the 16 times it has been awarded—an amazing accomplishment since PVCC is one of 23 community colleges in Virginia.

But they are not the only members of the PVCC community who achieved significant milestones this past year. This Annual Report highlights the accomplishments of many, including:

- Ayesha Khan, one of only 75 community college students in the nation to receive the Jack Kent Cooke Undergraduate Transfer Scholarship. This will provide up to \$40,000 per year for Ayesha to complete her bachelor's degree.
- Eleven PVCC science faculty were recognized with the Virginia Community College System Improving Student Success Award for their collaborative effort to create Science 299, a science capstone research course.
- A determined group of students, under the leadership of two PVCC faculty, changed Virginia history by developing the proposal and successfully advocating for legislation that designated Nelsonite as the official state rock. This culminated in the General Assembly passing the bill and Governor McAuliffe signing it.
- Virginia District Court Judge Dale Durrer was recognized with the PVCC Distinguished Alumnus Award.
- Over 20 students from area high schools earned their associate degree from PVCC while in high school. This is the first graduating class from the Early College Program. These students will enroll this fall in elite colleges in Virginia and across the country including Yale and Harvard University.

Although we are extremely proud of the accomplishments of these outstanding students and faculty, the true impact of PVCC on our community is not measured by the success of a few but by the success of many. To that end:

- Over 1,500 PVCC students enrolled in fall 2015 will be enrolled in four-year colleges and universities in fall 2016 pursuing a bachelor's degree.
- Over 400 PVCC graduates in 2015-16 are currently employed in Central Virginia. This includes over 200 graduates from health care programs who now work in local hospitals, long-term care facilities and doctor's offices.
- Over 30 percent of all of the individuals working in Central Virginia have taken at least one course at PVCC.
- Through its new Community Self-Sufficiency Programs, in the next three years PVCC will recruit, train and place in jobs 500 individuals who were receiving public assistance. In the first few months of this initiative, PVCC has successfully placed 36 individuals.

As you have often heard me say, PVCC is the community's college. We help make the Charlottesville area the outstanding place it is by helping its citizens reach their potential through high-quality, postsecondary education that is available to all who can benefit. Our graduates then form the backbone of the region's workforce, enabling our businesses and organizations to be productive and successful. This Annual Report shares the stories of the past year with you, our community. I hope you will feel pride and joy in the achievements of your community college.

*Frank Friedman*

Frank Friedman, PVCC President  
ffriedman@pvcc.edu

## PIEDMONT VIRGINIA COMMUNITY COLLEGE BOARD 2015-2016

**Sean J. Moynihan**  
Chair, Albemarle County

**Robert P. Hodous**  
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## PVCC STUDENTS EXCEL IN PHI THETA KAPPA HONOR SOCIETY

The international honor society Phi Theta Kappa, or PTK, recognizes academic excellence in two-year, community college students and seeks to not only provide scholarship opportunities, but to foster leadership skills and fellowship among scholars.

PVCC has been a charter member of PTK since 1979. The PVCC PTK chapter, Alpha Epsilon Tau, currently has more than 50 members and is known throughout the Commonwealth for possessing students of exceptional caliber.

To date, PVCC has the highest number of New Century Scholars in Virginia out of the 23 community colleges that comprise the Virginia Community College System (VCCS). The Coca-Cola New Century Scholar Program began in 2001 as an off-shoot of the All-USA Community College Academic Team.

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PVCC PTK students on-site at the National Phi Theta Kappa Conference in National Harbor with faculty advisors Bruce Robinson and Kit Decker in April 2016. From left to right, Dr. Kit Decker, faculty advisor; TeShawna "Tish" Quarles; Jake Lee, vice president of fellowship; Lindsey Woodyard; Dmitriy Voronin, vice president of communications; Patrick Fritz, president and recipient of the Coca-Cola All USA Community College Academic Team scholarship, recipient of the Guistwhite Scholarship, winner of the top academic recognition in the state of Virginia as New Century Scholar; Nick McCann; president-elect Owen Krug; and Associate Professor Bruce Robinson, faculty advisor.

# PVCC HAS HIGHEST NUMBER OF NEW CENTURY SCHOLARS IN VIRGINIA

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Sponsored by the Follett Higher Education Group and presented by *USA Today* with support from the American Association of Community Colleges and PTK, the All-USA Community College Academic Team annually recognizes exceptional students from the nation's community colleges.

To be selected for the All-USA Community College Academic Team, students must meet a variety of criteria, including a GPA of 3.5 or above and demonstrated community service work through their college. In addition to selecting the top 20 students in the nation as members of the All-USA Community College Academic Team, PTK also recognizes one team member as the Coca-Cola New Century Scholar, a designation earned by receiving the highest application score of all the applicants in his or her state.

PVCC students have been named New Century Scholars for seven of the 16 designations. PVCC scholars include:

2001: Erin Hughey-Commers	2010: Jonathan Motlagh
2004: Micah Crowley	2013: Anastasiya Hvaleva
2007: Ben Sargeant	2016: Patrick Fritz
2008: Jacob Neal	

In addition, PVCC ranks second in Virginia among the VCCS for total number of students receiving competitive scholarships, being recognized as All-USA Community College Academic Team members, or being recognized as the top community college student in the Commonwealth. In 2016 alone, PVCC student Patrick Fritz was named the New Century Scholar for Virginia and PVCC student Ayesha Khan was awarded the prestigious \$40,000 Jack Kent Cooke Foundation Undergraduate Transfer Scholarship.

"It's very important for students to get involved in PTK," said Bruce Robinson, PVCC associate professor of information technology who serves as co-advisor for the PVCC chapter. "The PTK mission is to foster leadership, fellowship, scholarship, and service. But the biggest benefit is that it recognizes students' academic success. You don't get many opportunities to get recognized for that outside the classroom. And there are \$13 million dollars in scholarships available to members only—that can go a long way for helping students continue to succeed academically and achieve their goals."



Erin Hughey-Commers,  
2001 New Century Scholar

Erin Hughey-Commers, of Lovingson, was the first student in the nation to be recognized as a New Century Scholar and says that her time with PTK encouraged her to get involved with helping others in her community.

"I think PTK is a great opportunity for students because it provides a way for them to get connected with other students who are interested in giving back to the community," said Hughey-Commers, who attended PVCC from 1998 to 2001 and now works as a major gifts officer for the University of Virginia's School of Nursing.

"It recognizes their excellence in academics and their well-roundedness in terms of their contribution to the community and their dedication to community service."



Charlotte Barstow,  
2015 All-USA Academic  
Team Silver Scholar

Charlotte Barstow, of Charlottesville, was named an All-USA Academic Team Silver Scholar in 2015.

"PTK was one of the best decisions I made at Piedmont," said Barstow, who graduated from PVCC in 2015 and is now pursuing her bachelor's degree at the University of Virginia. "I really loved the people I worked with and the experiences I had were incredible. Going on to U.Va., I've been able to look back at many of the things we accomplished and what I learned and it's helped me a lot in what I've done. It groomed me as a student, as a person, and as a leader."

Barstow says that it was extremely humbling when she learned that she had been selected as a PTK silver scholar and one of the top community college students in the country.

"To get that kind of recognition on a state and then even a national scale was something I'd never thought could happen," Barstow said. "It was definitely a little surreal, but also validating for me as a student and for the work I'd put into, not only my education here, but into Phi Theta Kappa itself. I felt proud of my school especially and very thankful for my professors and the advisors who worked with me."

2016 New Century Scholar Patrick Fritz, of Fishersville, served as the chapter president during his last year at PVCC and says that his decision to both join and lead PTK was born out of his desire to help others and serve as a role model.

"PTK's focus on leadership development was something that I felt I could really contribute to," said Fritz, a U.S. Navy Veteran who graduated from PVCC in May. "I wanted to take my years of military leadership and service and use that to help some of the younger students develop their own leadership skills. I also wanted to help those students who weren't members yet—the ones who really wanted to excel but maybe had a hiccup that held them back. Those were the students I really wanted to reach."

Fritz says that his fellow PTK students inspired him and pushed him to continually succeed during his time at PVCC.

"The students you find in PTK—they're exceptional," Fritz said. "It is truly one of the most amazing groups of young men and women that I have ever met in my life. They care, they push, and they strive, so everybody's success just builds off each other. That's what PTK can do for any student. That's why students should join."

Phi Theta Kappa is the largest honor society for two-year colleges in the world. The society now consists of more than three million members from 1,300 chapters across the globe. To learn more about PTK, visit [www.ptk.org](http://www.ptk.org).

## 2016 PHI THETA KAPPA INDUCTEES

Phi Theta Kappa (PTK), the national honor society at Piedmont Virginia Community College, inducted 30 new members in 2016. To be eligible for PTK, students with 12 to 30 credit hours in a program of study at PVCC must be enrolled full-time during the semester they become a member and have a cumulative grand point average of 3.5 or higher. Students with more than 30 credit hours in a program of study at PVCC must be enrolled full- or part-time during the semester they become a member and have a cumulative grade point average of 3.25 or higher. New members include:

Rowan Matthew Abidin, Anne Brooks, Divina Grace Cabauatan, Rachel Cary, Curtis Creech, Jamey Curalli, Gina Leah Edwards, Sophie Grace, Jennifer Jackson, Grayson Katzenbach, Ayesha Malika Khan, Owen Krug, Paul Mamakos, Samuel Marshall, Nina Matkava, Nicholas McCann, Helen Gypsy McMillian, Luis Mejia Morales, Madison Neisser, Amanda Niesen, Chinemerem Nnadi, Tara Pearce, TeShawna Quarles, Chloe Simms, Liberte Thurston, Alec Traaseth, Isabel Tucker, Leyla Urushanova, Dmitriy Voronin, and Lindsey Woodyard.

To learn more about PVCC's PTK chapter, visit [www.pvcc.edu/ptk](http://www.pvcc.edu/ptk).



## U.S. NAVY VETERAN | NEW CENTURY SCHOLAR | TOP COMMUNITY COLLEGE STUDENT IN VIRGINIA

In March, *USA Today* named PVCC student Patrick Fritz as one of America's top 20 community college students and the top community college student in Virginia.

This year, Fritz was one of only 20 students from more than 1,900 nominations selected for the prestigious All-USA Community College Academic Team.

In addition to this national recognition, Fritz has been named this year's Coca-Cola New Century Scholar for the state of Virginia, a designation he earned by receiving the

highest All-USA Community College Academic Team application score in the state.

"It's not very often that I can't find a word that I'm looking for, but I still have no words to describe how it feels to receive this recognition," said Fritz, 38. "There's a huge sense of accomplishment of course, but it's so incredibly humbling. It's certainly something I never could have imagined would have happened."

Fritz, a U.S. Navy veteran and single father, began attending PVCC in fall 2014 once he realized that he could not advance his career without credentialing.

"I could get a decent job and continue my career, but my progress up was limited," said Fritz. "It would have been very difficult to get out of the lower rungs of management without being degreed. I knew I needed to go back to school."

Fritz adds that the ultimate push to return to school—and to be the first one in his family to graduate from college—came about because of his children.

"My kids mean everything to me. I want to be the best dad I can be and the best example to them," said Fritz. "I can't expect them to do something that I didn't do. They're very much a part of what I'm doing here. And to truly develop them into scholars, to develop them into community leaders and whatever it is that they want to be, I have to set that example. If I don't set it, who will?"

Fritz, who served as president of PVCC's PTK chapter this year, graduated from PVCC in May 2016 with an associate degree in liberal arts and is now pursuing advanced degrees in public policy and administration at James Madison University.

"I've always wanted to make a difference," said Fritz. "I believe that it is not only every citizen's duty to serve their nation or their state or their community, but it's also our honor. I want to serve my community. I want to give back to the thousands of people that gave me the privilege of being able to do what I'm doing now. And I want my kids to truly understand and recognize that hard work and sacrifice will carry you far in life."

## PTK SPOTLIGHT: AYESHA KHAN



PVCC scholarship winner Ayesha Khan (right) at the 2016 Academic and Leadership Awards Convocation with her mentor and advisor Joanna Vondrasek, PVCC professor of biology. Vondrasek served as the faculty advisor to PVCC's Women in STEM (Science, Technology, Engineering and Math) Student Club, which was founded by Khan.

students in the United States. The scholarship is highly competitive, with the JKC Foundation hand-selecting approximately 75 recipients each year from thousands of applicants.

Khan, originally of Bangladesh, is a computer science major who gained national recognition in the information technology field when she was one of only three community college students selected to present her student project, "Personalized Job Matching," at the international Grace Hopper Celebration of Women in Computing Conference in Houston, Texas, in fall 2015.

## JACK KENT COOKE FOUNDATION UNDERGRADUATE TRANSFER SCHOLARSHIP WINNER

In 2016, PVCC student and PTK member Ayesha Khan became the second student in PVCC history to be awarded the prestigious Jack Kent Cooke Foundation Undergraduate Transfer Scholarship.

Awarded annually, the Jack Kent Cooke (JKC) Foundation Undergraduate Transfer Scholarship assists top community college students seeking to complete their bachelor's degrees and is the largest private scholarship for community college transfer

According to Khan, receiving this scholarship brings her that much closer to achieving her dreams, as the scholarship will meet all financial needs up to \$40,000 per year for the two to three years it will take for her to complete her baccalaureate degree.

"When I received the call that I had been selected as a winner, I was overwhelmed," said Khan. "I have been through a lot of hardships to get a quality education all my life and this scholarship will make my path to education a lot smoother. I feel like this is a reward for all my hard work and persistence. This scholarship has opened the doors to higher education for me."

To be eligible for the scholarship, students must demonstrate achievement and academic ability, financial need, persistence and leadership skills, and a dedication to helping or serving others. In addition, students must be a current community college student with a cumulative GPA of 3.5 or higher and have not previously enrolled or attended a four-year college or university.

Khan graduated from PVCC in May 2016 and is currently working as a software engineer intern at Cisco Systems Inc., in San Jose, Calif. Once her internship is complete, she will transfer to a four-year college to complete her bachelor's degree in computer science with a focus on machine learning and data mining. Khan says that her ultimate goal is to own her own software development company one day.

To learn more about the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship, visit [www.jkcf.org](http://www.jkcf.org).





## Electronics Technology

This two-semester Career Studies Certificate program aligns with coursework in PVCC's Electronics and Computer Technology (A.A.S.) Program and prepares students for entry-level employment in electronics or a related field. Learn more at [www.pvcc.edu/electronicstech](http://www.pvcc.edu/electronicstech).



## Manufacturing Technology

This two-semester Career Studies Certificate program aligns with coursework in PVCC's Electronics and Computer Technology (A.A.S.) Program and prepares students for entry-level work in areas such as biomedical and biomechanical production, beverage and alcohol production and distribution, and traditional manufacturing. Learn more at [www.pvcc.edu/manufacturing](http://www.pvcc.edu/manufacturing).



## Professional Cooking

This two-semester Career Studies Certificate will prepare individuals for immediate employment as a professional cook. Combining technical training and work-based learning, this program prepares graduates for competitive employment in restaurants, catering, grocery stores, and institutional food service. Learn more at [www.pvcc.edu/cooking](http://www.pvcc.edu/cooking).

# PVCC NAMED TOP TECH-SAVVY COMMUNITY COLLEGE FOR FIFTH CONSECUTIVE YEAR

PVCC was recognized as a top tech-savvy community college by the Center for Digital Education (CDE) in its national Digital Community College Survey for the fifth consecutive year.

Conducted annually by CDE, a national research and advisory institute specializing in K-12 and higher education technology trends, policy and funding, the Digital Community Colleges Survey analyzes how community colleges use a range of technologies to improve services to students, faculty, staff and the community at large.

For the 2015-2016 Digital Community Colleges Survey, PVCC earned a top ten ranking in the mid-sized community colleges category, which features schools that have between 5,000 and 10,000 students. PVCC earned a fifth place designation in the most recent survey, the college's highest ranking to date. Since 2011, PVCC has placed within the top 10 schools each year, but had not earned higher than a seventh place ranking until the most recent survey.

"We continually try to improve the college's IT services for students, staff and faculty," said Sue Haas, PVCC director of information technology and chief information officer. "This year, we implemented Microsoft Office 365 and cloud-based services for email and are currently building a cloud-based intranet for faculty and staff to share documents and collaborate on cross-departmental projects."

Additional technology enhancements that PVCC has made in the last year include tripling its network bandwidth, upgrading and increasing the number of wireless access points, upgrading the college's firewall system, and streamlining individual computing stations in faculty and staff offices, campus computer labs and classrooms.

To learn more about CDE, or view the full list of award winners, visit [www.centerdigitaled.com](http://www.centerdigitaled.com).

# PVCC'S \$438,964 NATIONAL MANUFACTURING GRANT KICK-STARTS ADVANCED MANUFACTURING TRAINING IN CENTRAL VIRGINIA

BOS 2017-01-18 p.82/170

In April 2016, PVCC was awarded a \$438,964 grant from the National Science Foundation (NSF) to enhance the college's engineering technology offerings and to kick-start advanced manufacturing training and programming in Central Virginia.

According to Hunter Moore, assistant professor of engineering and electronics at PVCC and the faculty coordinator for the project, the new NSF grant will allow the college to enhance its engineering technology offerings to include an associate of applied science degree and a career studies certificate in advanced manufacturing, an enhancement that is needed in order to prepare students to work on current technology as well as the technology of the future.

"Obtaining this grant is huge for PVCC," said Moore. "For students to stay competitive in today's job market, they need to be trained in mechanical, electrical and computer science simultaneously. Most every machine involves a combination of all three of these fields in order to function, so students will need to have an excellent understanding of all three disciplines in order to install and maintain these machines."

The three-year grant will fund state-of-the-art equipment purchases for a PVCC advanced manufacturing lab, a part-time program liaison to assist with student recruitment and retention, stipends for students internships and professional development opportunities for faculty. The project will also strengthen curriculum alignment with secondary institutions and help to expand the advanced manufacturing pathway from two- to four-year instruction.

Moore says that one of the most exciting aspects of the grant is that it allows for the purchase of equipment that will provide students with the opportunity to learn through hands-on application and training. Equipment to be purchased includes hydraulic and pneumatic trainers, as well as a fully functioning automated manufacturing system.

"The new manufacturing system will allow students to install, maintain and troubleshoot a machine in the same way that they will need to do once they're working in the field," said Moore. "It will allow students to take the practical theories they're learning in the classroom and apply them to real-life scenarios so that they'll be better prepared for what they'll encounter on the job."

The project began July 1, 2016, and will continue through June 20, 2019. Approximately 60 PVCC students will take part in the program over the three-year period. To learn more about PVCC's academic programs, visit [www.pvcc.edu/programs](http://www.pvcc.edu/programs), or call 434.961.6581.

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## PVCC RECEIVES FUNDING APPROVAL FOR NEW ADVANCED TECHNOLOGY CENTER

The Commonwealth of Virginia budget for 2016-18 includes funding for the architectural planning of the next building at PVCC. The Advanced Technology and Student Success Center will consist of 45,000 square feet and construction is expected to cost approximately \$20 million. This will be the fifth building on the PVCC campus.

This building will provide much needed space for new degree, certificate and industry credential programs in high-tech areas such as cybersecurity, advanced manufacturing, and engineering technology, as well as student support space to help students succeed. This will include space for academic advising, career planning and job placement services, a veterans' center, and other facilities which are currently housed in space that is much too small for the growing PVCC student body.

PVCC is grateful to Governor McAuliffe, the Virginia General Assembly, and especially the local Virginia House and Senate delegation for their support of this project.



# CHAMBER AND PVCC FORMALIZE CHARLOTTESVILLE WORKS INITIATIVE PARTNERSHIP

## RIDGE SCHUYLER JOINS PVCC AS DEAN OF SELF-SUFFICIENCY PROGRAMS

In May, the Charlottesville Regional Chamber of Commerce and PVCC formally announced its newly established partnership in support of the innovative Charlottesville Works Initiative program, which helps low-income families secure jobs by creating and identifying jobs within their reach and providing support and access to services that will help individuals excel in these positions.

“Our Chamber is pleased to join our Charlottesville Works Initiative in partnership with PVCC,” said Adrian Felts, chief operations officer of Centridian who currently serves as 2016 chairman of the Chamber Board of Directors. “This partnership is another solid step in helping to build and sustain this inventive jobs program to assist our neighbors seeking quality middle-skills level, good-paying jobs.”

PVCC President Frank Friedman agrees.

“PVCC plans to build the Charlottesville Works Initiative beyond its successful start in a ‘scaling-up’ to help serve many more citizens,” said Friedman. “Together, hopefully we can help more of our neighbors gain a fuller degree of self-sufficiency through better jobs.”

The Orange Dot Report, privately funded through the Chamber and the Greater Charlottesville Area Development Corporation (GCADC) has reported that 5,661 families in Albemarle County and the City of Charlottesville are not financially self-sufficient. The Charlottesville Works Initiative seeks to change that.



Ridge Schuyler, PVCC's new dean of self-sufficiency programs

Ridge Schuyler, who has served as vice president of the Chamber affiliate GCADC and will continue in that role on a non-salaried basis, was recently hired as PVCC's dean of community self-sufficiency programs. In his new role at PVCC, Schuyler will continue to manage the Charlottesville Works Initiative and will also serve as the program coordinator of PVCC's Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) Program, a federal job training program offered through the USDA's Food and Nutrition Service.

“In my work at the Charlottesville Works Initiative, I found that everyone had at least

some experience with PVCC, whether it was workforce readiness training or technical training,” said Schuyler. “PVCC was always the common touch point. It occurred to me that nesting the Charlottesville Works Initiative at PVCC would make it easier to connect with job seekers while continuing the important relationship with employers that began at the Chamber. It's the next logical phase for the program.”

Schuyler says that his ultimate goal is to build an expansive network for job seekers that includes access to service providers that can help job seekers be successful by providing resources such as transportation and child care to those who need it, as well as connect job seekers to the employers who are looking for skilled workers—workers who will be trained at PVCC.

“Aligning the Charlottesville Works Initiative with PVCC allows us to expand the scope and scale of the program,” Schuyler said. “My work will only differ in size, not approach. We'll be able to reach more job seekers and provide the training and resources they need to get, and keep, their jobs.”

## NEW GRANT OFFERS ASSISTANCE TO INCUMBENT WORKERS IN VIRGINIA

In partnership with Piedmont Virginia Community College, the Piedmont Workforce Network, the local workforce development board for the Central Virginia region, was awarded \$200,000 through the Virginia Incumbent Worker Innovation Program in June 2016. This grant opportunity was released by the Commonwealth of Virginia and will span from July 1, 2016, through December 31, 2017.

The funding will be provided to interested manufacturing employers in the region to deliver training and professional development to existing workers. The grant was developed in coordination with local manufacturing

employers in order to have data regarding the occupations and skills that were in high demand and projected to grow over the next year. The skills and credentials identified by the employers include CORE Craft Training (work readiness for manufacturing), manufacturing technician skills, CNC machinist skills, Six Sigma or project management training, leadership/supervisory skills, and health and safety training, such as OSHA 10 and OSHA 30. The training will be provided through the community colleges in the region and will focus on programs that lead to industry-recognized credentials and provide job retention and wage growth to the employees.



To learn more, contact the PVCC Division of Workforce Services at 434.961.5354 or by emailing [workforce@pvcc.edu](mailto:workforce@pvcc.edu).

# NUMBER OF INTERNATIONAL STUDENTS ATTENDING PVCC CONTINUES TO GROW



PVCC computer science graduate  
Dmitriy Voronin

As PVCC grows so does the diversity of its student population, which now features a wide range of students from the traditional, or post-high school, student to adult students looking to change careers or earn additional credentials that will help them excel in the workplace to high school students looking to get a head start on college through PVCC's Dual Enrollment Program.

Over the last five years, PVCC has seen a substantial increase in its international student population, increasing from just 343 students in the 2011-12 academic year to nearly 600 last year. Students come from all over the world including China, the Republic of Korea, Mexico, Iraq, Ghana, and Afghanistan. One such student is Dmitriy Voronin.

Voronin, originally from Moscow, Russia, and now a resident of Kents Store, came to the United States with his family when he was five years old. He spent 13 years living in New York before relocating to Fluvanna County. He began attending PVCC in spring 2014.

"When I originally moved from New York City to Fluvanna, my search for a community college revolved around finding an affordable program with quality education and passionate professors," said Voronin. "PVCC's dedication to fill Virginia's gap in the workforce resonated with me. It also helped that my local fire department held, and continues to hold, PVCC in high esteem."

After he enrolled at PVCC as a computer science major, Voronin began pursuing his EMT certification through the National Registry of Emergency Medical Technicians and most recently earned his firefighting essentials certification through the Lake Monticello Volunteer Fire Department in 2015.

Voronin said that his choice to become a firefighter was influenced by his desire to give back to the community that had embraced him and his family.

"Helping the community is one of my greatest priorities every week, as well as continuing to develop a good reputation for my family, who live in the community I serve," said Voronin. "And my technology background—the skills I've learned at PVCC—have proven to be a great asset for the department."

Voronin became a U.S. Citizen in 2015 at the annual Monticello Independence Day Celebration and Naturalization Ceremony, which is held every year on July 4. According to Voronin, Monticello was an ideal location to receive his citizenship.

"It was a beautiful occasion held on, what I felt, was the top of the world," said Voronin. "Monticello is not only the home of Thomas Jefferson, one of the greatest American patriots, but also represents the Declaration of Independence—a symbol for all individuals who seek only the best of what life has to offer. It was an exhilarating and extremely moving experience."

Voronin graduated from PVCC in May with an associate degree in computer science and plans to continue his education at Virginia Commonwealth University's School of Engineering to earn his bachelor's degree. He works as a network specialist at the Kents Store Volunteer Fire Company in Fluvanna. He credits PVCC with helping him make great strides on his career path and discover his professional goals.

"PVCC reinforced the importance of setting goals, reaching them, and building on accomplishments," Voronin said. "My time at PVCC helped me put quality behind my work. The college has also taught me the significance of having something to work towards. To add to the excellence and opportunity at the college, the professors here are genuinely eager to invest their time and effort into my fellow peers and me. It really makes a difference."

PVCC student Dmitriy Voronin (right) with Virginia Governor Terry McAuliffe at the Monticello Independence Day Celebration and Naturalization Ceremony on July 4, 2015.



# 2016 WORKFORCE SERVICES DIVISION MILESTONES & HIGHLIGHTS

ACCESS



"Endurance," the newest sUAS (small unmanned aerial systems) drone being used in PVCC's training classes for emergency personnel and first responders. Endurance is equipped for both day and night flight and is capable of thermal imaging and disaster mapping.



## PVCC APPROVED TO CONDUCT DRONE TRAINING FOR PUBLIC SAFETY

In April, PVCC became the first college in the nation to receive blanket approval from the Federal Aviation Authority (FAA) to conduct research and development of aircraft and sensors, including small unmanned aerial systems (sUAS) vehicles, for public safety. The PVCC curriculum incorporates sUAS pilot training, technical training on sUAS and use-case scenarios to integrate the sUAS technology in simulated emergencies. The college held its first course for emergency services personnel and first responders in May.

Charles Werner, retired fire chief of the City of Charlottesville and consultant to the Virginia Department of Emergency Management was a contributor and senior adviser in the development of the curriculum.

"The value of the use of sUAS in public safety is phenomenal. PVCC's innovative and impressive program will undoubtedly enable public safety to implement sUAS operations safely and effectively," Werner said.

In June, the Virginia Unmanned Systems (UMS) Commission approved its recommendations to the Governor to increase business opportunities for the use of unmanned systems in the Commonwealth. These recommendations include funding the continued expansion of sUAS to be used by first responders in life-saving applications throughout Virginia.

"PVCC was honored to be included in the UMS recommendations," said Valerie Palamountain, PVCC dean of workforce services. "Our curriculum for emergency services and public safety personnel will advance the use of sUAS technology, which will improve the safety of our first responders while lowering the cost of operations."

PVCC's sUAS fleet now consists of nine drones, including the college's most recent acquisition, the "Endurance," manufactured by Straight Up Imaging. According to Darren Goodbar, principal instructor for the program and the director of aerial services at Draper Aden Associates, the Endurance drone is equipped for night flight and includes thermal imaging, which can be used for search and rescue, situational awareness and fire assessment research.

To learn more about PVCC's program, contact the PVCC Workforce Services Division at 434.961.5354, or by emailing [workforce@pvcc.edu](mailto:workforce@pvcc.edu)

## NEW FUNDING PROVIDES FINANCIAL SUPPORT TO EARN WORKFORCE CREDENTIALS

In 2016, the Virginia General Assembly approved the New Economy Workforce Credential Grant Program (§ 23-38.10:15). The New Economy Workforce Credential Grant Program was established for the purpose of:

- Creating and sustaining a demand-driven supply of credentialed workers for high-demand occupations in the Commonwealth by addressing and closing the gap between the skills needed by workers in the Commonwealth and the skills of the available workforce in the Commonwealth
- Expanding the affordability of workforce training and credentialing
- Increasing the interest of current and future Virginia workers in technician, technologist, and trade-level positions to fill the available and emerging jobs in the Commonwealth that require less than a bachelor's degree but more than a high school diploma.

The program includes funding for high-demand industry credentials which reduces the cost of tuition for the student. Under the new guidelines, one-third of the tuition is paid by the student; one-third is paid by the state upon successful completion of the training; and one-third is paid by the state upon attaining the industry credential.

Financial assistance for noncredit training that leads to Industry Credentials (FANTIC) is also available to low-income students to cover 90 percent of the student's portion. To learn more, call 434.961.5354 or email [workforce@pvcc.edu](mailto:workforce@pvcc.edu).

## OTHER 2016 HIGHLIGHTS

- Working with the Albemarle County Regional Jail (ACRJ), Workforce Services initiated an in-jail training program for small engine repair. ACRJ plans to start an in-jail small engine repair service, which will give students experience to help them in their job search after being released.
- KidsCollege@PVCC expanded to include programs in Fluvanna County and Southwood. Funds from the Albemarle County Rotary Club, the Freas Foundation, and the Charlottesville Rotary Club provided scholarships for low-income students. Thirty percent of the students who enroll in KidsCollege continue on to PVCC as college students.
- Workforce Services partnered with the City of Charlottesville on its Growing Opportunities (GO) program, and the Greater Charlottesville Area Development Corporation on its Peer Network Program to train low-skilled workers for middle-wage jobs. Over 80 students completed training in truck driving, electrical, nursing aides and cleaning, and placed into jobs earning between \$12 and \$18 per hour.

# COMMENCEMENT 2016

PVCC graduated 757 students—its largest graduating class to date—at the 43rd annual commencement on Friday, May 13, at the John Paul Jones arena.

A significant number of graduates worked, parented and/or met other responsibilities while attending PVCC, as evidenced by the number of graduates who stood to applause when PVCC President Frank Friedman asked which of them fulfilled such demographics.

Keynote speaker was Pamela Sutton-Wallace, chief executive officer of the University of Virginia Medical Center. In her remarks, Sutton-Wallace encouraged students to pursue wisdom outside the classroom and find ways to incorporate wisdom—of themselves and others—into their lives and challenged graduates to become “a person of purpose” as they pursued their life’s calling.

“It’s wisdom, and it’s wise people, who actually rise above their self-interest, and they think about how they can change the world. That’s why wisdom is so important,” said Sutton-Wallace. “It’s beyond just intellect. We should be endeavoring to think about creative solutions and to think about the world’s most perplexing problems that plague us. You are the ones who are going to have to come up with those creative, out-of-the-box ideas. Wisdom is absolutely essential for a thriving, healthy community.”

Student speaker Madeleine Morales spoke to graduates of choosing action over apathy and challenged her fellow students to find their own vision of how they will change the world.

“Graduates, you chose to continue your education to change someone’s world—whether that of your child, significant other or future family,” Morales said. “You spent countless hours studying and gave up time with family and friends to get where you are today. You had a vision for something greater than your current circumstances. It is time to consider how you will use the education and capabilities that you now possess.”

## PVCC 2016 GRADUATES BY LOCATION



- Albemarle Co. (40%)
- Charlottesville (12%)
- Fluvanna Co. (11%)
- Greene Co. (9%)
- Louisa Co. (6%)
- Nelson Co. (4%)
- Buckingham Co. (1%)
- Outside PVCC's Service Region (17%)

## AWARDED DEGREES IN 2015-2016

Award	Summer 2015	Fall 2015	Spring 2016	Total	Percent
Associate of Arts*	15	9	58	82	8%
Associate of Science*	63	55	232	350	36%
Associate of Applied Science	5	20	147	172	17%
Certificate	84	137	2**	223	23%
Career Studies Certificate	17	85	52	154	16%
Grand Total	184	306	491	981***	100%

\*Transfer degree programs

\*\*Excludes the General Education Certificate. It is estimated that approximately 75 students will receive the General Education Certificate

\*\*\*757 students earned at least one Degree, Certificate, or Career Studies Certificate from PVCC this academic year. Some students earn more than one.



# STUDENT AWARDS & RECOGNITION

BOS 2017-01-18 p.88/170

The following students were recognized at PVCC's 12th Annual Academic and Leadership Awards convocation held in April 2016. Students were selected by PVCC faculty in recognition of their grade point average, class involvement, service to PVCC and/or peers, and leadership.

## DIVISION OF BUSINESS, MATHEMATICS & TECHNOLOGIES

Accounting Award: Amanda C. Niesen

Laura A. O'Rourke Award for Administrative Support Technology: Shytiana Lamb

Tucker and Betty Adcock Award for Business Administration: Jake Lee  
Ronald D. Larson Award for Business Management: Haans J. Slaughter  
James W. O'Rourke Award for Computer Science: Iliia L. Kowalzik  
Ken Hamm Award for Criminal Justice: Jennifer R. Jackson  
Campbell and Virginia Ross Award for Culinary Arts: Charity McDowell  
William P. and Joyce M. Jackameit Award for Economics: Marion Peeschla

Sarah Rogers Award for Engineering: Ethan D. Bush

Information Systems Technology Award: Philip R. Apoian

Douglas Englebart Award for Information Systems Technology: Kevin D. Page

Euler Prize for Excellence in Mathematics: Jared A. Yoder

Gene N. Johnson Mathematics Spirit Award: Naseem M. Hussein

Wolf, Goss and Mayer Award for Physics: Cameron P. Krest

Web Design Award: Mia E. Brunal

## DIVISION OF HUMANITIES, FINE ARTS & SOCIAL SCIENCES

Isabelle and Sophia Lee Award for Art: Jacqueline K. Stewart

Dick Harrington Award for College Composition: Michael J. Morris

Mary Ann Elwood Award for Political Science: Michael J. Morris

Communication Studies Award: Ariana R. Miklowitz

Frances McDaniel Glass Award for Dance: Jessica M. Harris

Horace G. "Mac" McManus Award for Drama: Skylar D. McCabe

Ada Sloan Award for English: Saronda L. Ross

Roger C. Chappuis Award for French: Abbigail D. Traaseth

Reinhold Kerber Award for German: Eric M. White

John R. Donnelly Award for History: Alanna M. Hathcock

Carole Friedman and Gail Koplow Award for Humanities: John W. Trossi

Frances G. and Glenn M. Norcutt Award for Literature: Margie A. Folley

Skeeter Donovan Award for Music: Jacob R. Brumback

Philosophy Award: Siraj Hwang

Dr. Neil Friedman Award for Psychology: Kevin W. Kellam

John Albert Broadus Award for Religion: Lauren E. Simpkins

Kim Yoshiko Wright Award for Sociology: Spencer Wood

Spanish Award: Maggie O. Sherrill

Excellence in Writing Award: Kim Hellems

## DIVISION OF HEALTH & LIFE SCIENCES

Dolores Brandolo Award for Anatomy and Physiology: April D. Davis

Lloyd Willis Award for Biology: Sarah T. Johnson

Biotechnology Award: Robert J. Porter

Chemistry Award: Eve M. Nicholson

Kirby Award for Diagnostic Medical Sonography: Jennifer M. Stone

Elizabeth Morning Hamm Award for Emergency Medical Services: Logan S. Dudley

Geology Award: Angela E. Nebel

Health Information Management Award: Silvia P. Barrett

Rosa Moon Lee Award for Microbiology: Halima S. Walker

Mildred Montag Award for Nursing: Luis A. Morales

Jane Hendricks Award for Patient Admission Coordinator: Antonia Cordero Ramos

Pharmacy Technician Award: Harry Shifflett

Wyant-Dowell Award for Physical Education: Tianna R. Washington

Mary Lamb Wyant Award for Practical Nursing: Rebecca G. Roberts

Elizabeth Nalley Award for Radiography: Jessica A. Roy-Harrison

Dana Reye Shifflett Award for Surgical Technology: Kristy L. Patrick

## 2016 DISTINGUISHED STUDENT AWARD



Camron F. Perry

The highest award presented by the college to a student, the Distinguished Student Award was established in 1994 to recognize students who demonstrate exemplary service or leadership at the college and through activities in the college service region and beyond.

## 2016 PVCC BOARD COMMUNITY SERVICE AWARD

Madeleine R. Morales

## 2016 TRAVEL SCHOLARSHIP RECIPIENT

Esther Griitko

## PVCC ALL-USA ACADEMIC TEAM NOMINEES

Patrick Fritz, PTK Top Ten All-Virginia Academic Team, Coca-Cola New Century Scholar, PTK All-USA Community College Academic Team

Fintan B. Horan, PTK All-Virginia Academic Team

## STUDENT LEADERSHIP AWARDS

Art Club: Julia Grammer

Creative Writing Club: Russell L. Wright

Cru (Christian Student Fellowship): Donald S. Wilson, Sr.

Engineering & Technology Club: Linnea G. Saby

First Quadrant Tutoring: Rachel Koch

The Forum: Antonia Florence

International Club: Edwing J. Alicandu

Soccer Club: Edwing J. Alicandu

Investment Club: Nathanael A. Thomas

LGBT Club: Annelise Stunes

Masquer's Club: Darien A. Tinsley

Mu Alpha Theta: Cameron P. Krest

Phi Theta Kappa: Dmitriy Voronin

Radiography Club: Charles L. Kovacik

Sonography Club: Jennifer Y. Davis

Spanish Club: Michael X. Urpi

Structured Learning Assistance Facilitator: Alec K. Traaseth

Student Activities: Caleb M. Russell

Student Government Association: Camron F. Perry

Student Nurses Association of Piedmont: Shawna Blanchard

Student Services: Kathryn Abigail-Rives Morris

Ultimate Frisbee Club: Calvin D. Biesecker, III

Dorothy V. Vondrasek Award for Women in STEM Club: Ayesha Malika Khan

Writing Center Tutoring: Annette L. Cashatt

## WHO'S WHO AMONG STUDENTS IN AMERICAN UNIVERSITIES & COLLEGES

The following students were nominated by PVCC faculty for academic excellence and student leadership.

Stacie R. Adams, Shannon N. Albright, Chiron J. Anderson, Rachael L. Box, Kevin L. Carter, Atlee Catlett, Taylor M. Clark, Vincent J. Coppola, Sarah Cote, Jennifer Y. Davis, Kimberly A. Davis, Mackenzie L. Dovel, Madison R. Dovel, Angelique A. Durham, Heather L. Fauber, Antonia Florence, Megan C. Ford, Deanna M. Funkhouser, Sophie M. Grace, Julia Grammer, Kim Hellems, Malika J. Hill, Deanna M. Insana, George A. Jung, Charles L. Kovacik, Adonis Krasniqi, Cameron P. Krest, Marsha J. Leitzel, Paul Speros Mamakos, Michael May, Mary L. Montgomery, William E. Morgan, Amanda N. Morinelli, Malissa K. Mullins, Reuben L. Neff, Ashlyn M. Norford, Sean P. Norville, Eileen O'Brien, Kristy L. Patrick, Lauren R. Pennington, Sheri L. Pilcher, Christopher D. Randolph, Jessica A. Roy-Harrison, John R. Sanderson, Joshua A. Schrecongost, Maia Sequoia, Jordan R. Shifflett, Susan J. Sorbello, Jacqueline K. Stewart, Victoria Stow, Candyce F. Tarrance, Carley M. Thorpe, Sarah N. Walls Mathis, Tiffany M. Walton, Mary R. Watts, Teaira N. White, Cristina C. Widder, and Julie M. Woodson.



## PVCC ART PROFESSOR BERYL SOLLA AWARDED 2015 CHANCELLOR'S AWARD FOR TEACHING EXCELLENCE



PVCC Art Professor Beryl Solla, of Charlottesville, was awarded the 2015 Chancellor's Award for Teaching Excellence at the annual Virginia Community College System (VCCS) New Horizons Excellence in Education Awards Ceremony.

The Chancellor's Award for Teaching Excellence is awarded annually to one teaching faculty member in the VCCS who distinctly represents the teaching excellence found at VCCS colleges.

"Beryl is a force of nature," said PVCC President Frank Friedman. "She brings an enormous reservoir of talent, energy, dedication and innovation to her position as head of the Art Department at PVCC. Thanks to her, the art program at PVCC is thriving. She is not only an outstanding teacher, but someone who lives the college mission and connects the college to the community. I cannot think of anyone more deserving of this award."

In the 11 years she's taught at PVCC, Solla has revitalized the college's art program, implementing several new arts initiatives that not only engage students but community members as well. Her most popular initiatives include the annual "Let There Be Light" celebration, a light-based art installation featuring local artists that draws thousands of attendees each year; the "7th Annual Chocolate Chowdown," an event held in conjunction with the annual Student Art Exhibition to encourage increased attendance; and "Art Attack," a day-long arts-making event for current PVCC students.

Solla founded the PVCC Student Art Club, which not only encourages collaboration and engagement among current PVCC students, but is responsible for the college's popular "Free Movie Friday" series, which features first-run movies shown to the public free of charge, and the annual "Candython," an event where students recreate their own designs in candy, which is then given to the college community.

Solla is also responsible for creating "Arts Day" for local high school students and teachers in Charlottesville and Albemarle County. Students and teachers are invited to attend an art class of their choice during the morning before being treated to a catered lunch in the afternoon. The event draws between 80 and 100 students and teachers each year.

Solla has a master's degree in fine arts from the University of Miami, a bachelor's degree in fine arts from Florida International University and an associate degree in elementary education from Miami-Dade Community College. Prior to teaching at PVCC, she taught drawing and design at James Madison University and high school art at Monticello High School.

"I've always loved art, and what I love most about teaching is that you get to see things through the students' eyes," said Solla. "They have such good ideas and they constantly challenge me to see art in different ways. I understand so much more about design than I ever thought I could because I teach it, and I'm always thinking about better ways to make sure my students understand."

To be eligible for the Chancellor's Award for Teaching Excellence, faculty members must be teaching full-time, must have at least five years of full-time teaching experience within the VCCS and must be recommended by the president of the employing institution. To learn more about the Virginia Community College System, visit [www.vccs.edu](http://www.vccs.edu). To learn more about PVCC's art program, visit [www.pvcc.edu/art](http://www.pvcc.edu/art).

*"I've always loved art, and what I love most about teaching is that you get to see things through the students' eyes."*

## PVCC SCIENCE RESEARCH COURSE RECEIVES AWARD FOR EXCELLENCE IN EDUCATION



PVCC award winners Larry Tiezzi, associate professor, geology, and Joanna Vondrasek, professor, biology, with PVCC President Frank Friedman.

A PVCC science research course for students has received a Virginia Community College System (VCCS) Improving Student Success award for excellence in education. A team of faculty, staff, and

administrators from PVCC's Health and Life Sciences division, developed the program.

"Science 299: A Successful Model for Capstone Research in Science" is the winner in the category of Improving Student Success. The two-credit research course is the culmination of the associate of science degree in physical and natural science program at PVCC, in which students conduct a semester-long, faculty-mentored research project. Team members included:

Anne Allison, professor, biology; Ed Funck, chemistry lab manager; Yanna

Goddard, associate professor, physics; Barbara Heyl, professor, chemistry; Kathy Hudson, dean of health and life sciences; Frances Rees, associate professor, chemistry; Jennifer Scott, biology lab manager; Larry Tiezzi, associate professor, geology; Joanna Vondrasek, professor, biology; John Walsh, professor, biology; and Marlena Yost, assistant professor, biology

Since the program's implementation in 2009, students who have taken the course have engaged the PVCC community with scientific research, presented their findings at national meetings, collaborated with community and university partners, and made new contributions to science.

A joint project by PVCC geology and political science students to propose legislation to name Nelsonite the state rock of Virginia also received an award. "Students for Nelsonite: PVCC's Quest for a State Rock" was runner-up in the Best Practices in Teaching Face-to-Face, Online and Hybrid category. Tiezzi and Connie Jorgensen, assistant professor of political science, created the initiative, which resulted in Nelsonite being named the official state rock of Virginia, effective July 1. Learn more about this initiative on page 15.

# HISTORY IN THE MAKING: STUDENT PROJECT LEADS TO THE DEVELOPMENT OF NEW LAW AND THE COMMONWEALTH'S FIRST STATE ROCK

On May 31, Governor Terry McAuliffe signed into law Senate Bill 352, which effectively designates Nelsonite as the state rock of Virginia. The bill, carried by Senator Creigh Deeds (D-Bath), came about due to the joint efforts of Piedmont Virginia Community College students and faculty.

Nelsonite, the new state rock of Virginia thanks to the work of PVCC students and faculty.



The project, a collaboration between geology and political science students, first began in fall 2015. Led by PVCC Assistant Political Science Professor Connie Jorgensen and PVCC Associate Geology Professor Larry Tiezzi, a group of four PVCC students began the daunting task of making Nelsonite the state rock of Virginia after their research revealed that Virginia was one of only five states that did not have a designated rock or mineral. The student team was comprised of Holly Green; Owen Krug; TeShawna "Tish" Quarles; and Michelle Stanislaus.



Virginia Governor Terry McAuliffe signs the bill to make Nelsonite the state rock of Virginia. Seated from left: Connie Jorgensen, PVCC assistant professor, political science; Governor McAuliffe; and Larry Tiezzi, PVCC associate professor, geology. Standing from left: Virginia Senator Creigh Deeds; Virginia State Geologist David Spears; PVCC student Michelle Stanislaus; and PVCC Student TeShawna "Tish" Quarles.

According to the students, Nelsonite, named after Nelson County, was selected because the rock played a key role in Virginia history, having boosted the state economy in the early 1900s through mining the titanium for paint.

"It's a rock that was literally discovered in Virginia and had a pretty important economic significance in the region in which it was found," said Virginia State Geologist David Spears. "It was mined in Nelson County for about 70 years to make some important economic materials,

specifically paint pigment. It replaced lead as the primary pigment in white paint, and Nelsonite was the source of the titanium that replaced lead. That was very significant at the time."

In order to take their project from a class discussion all the way to the state capital, the student team had to go through a series of steps to ensure that their proposal would be considered by the General Assembly. They began by collecting hundreds of signatures, obtaining support and raising awareness for the initiative. They then approached Senator Creigh Deeds about sponsoring the bill. Deeds agreed and joined the students when they made their first presentation to the Senate General Laws and Technology Committee in January. Both the Senate and the House approved the bill in the months that followed, allowing Nelsonite to officially become the state rock earlier this year.

"It feels really good," said Michelle Stanislaus, a 54-year-old student who graduated from PVCC in May. "We were able to change state history and it was easy to do. This project really taught us that the government is accessible to the people."

PVCC student Owen Krug says that for him the project was really about taking action and making a positive impact.

"This project was a way for us to actually change something," Krug said. "It was a way to have a school project actually make a difference."

According to assistant political science professor Connie Jorgensen, the intent of the project was to show students that citizens can make a difference.

"It's important for students to understand that there's life outside the classroom," said Jorgensen. "This project proved to our students that one person, or a small group of people, can make change. The state rock may not affect many people, but now the students know that if they see a problem, legislators will listen to them and will help. They see government as a positive instead of a big, bad, black hole."

Stanislaus says that one of her favorite parts of the project was how the political science and geology students were able to come together to turn an idea into reality.

"One of the best benefits of this project was that we had two disciplines working together," Stanislaus said. "How often do you see political science students and geology students working on the same project? Especially on a project that's about so much more than a grade. The learning experience has just been phenomenal, and we did it—we actually made history happen."

Associate geology professor Larry Tiezzi says that he's incredibly proud of the students and all they've accomplished, a sentiment, he notes, that is shared by their fellow students across campus.

"Ever since the bill was passed, I see other students coming up to these four and congratulating them for their excellent work," said Tiezzi. "What they did matters and other students noticed. The enthusiasm of the students involved in this project is infectious, and I am very proud of the students for seeing this project through to the end, long after the class was over and no grades were involved. They are amazing."

To learn more about the Nelsonite project, visit [www.pvcc.edu/nelsonite](http://www.pvcc.edu/nelsonite).



The PVCC students and faculty who made state history. From left, Larry Tiezzi, PVCC associate professor, geology; PVCC student Michelle Stanislaus; PVCC Student TeShawna "Tish" Quarles; Connie Jorgensen, PVCC assistant professor, political science; and PVCC student Owen Krug. Not pictured: PVCC student Holly Green.

## FIRST POSITIVE ACTION CONFERENCE ENCOURAGES CIVIC ENGAGEMENT & COMMUNITY INVOLVEMENT

PVCC students held the first Annual Positive Action Conference in March. Geared specifically towards students, the purpose of the conference was to promote student awareness of local government, specifically how local government impacts everyone's lives on a daily basis.

The two-day conference featured an evening opening reception where student organizers and local political officials spoke on the importance of civic engagement. Guest speakers included Virginia Senator Creigh Deeds, Virginia Delegate Steve Landes, and Virginia Delegate Rob Bell. The following day consisted of back-to-back panel discussions on a variety of student-selected topics including privacy and policing; race and class; LGBT issues; ethics and good government; women in politics; and local politics. A diverse array of community and state agencies participated in the event including city, county, and state elected officials, Virginia 21, the Virginia American Civil Liberties Union (ACLU), the Sorensen Institute for Political Leadership, Equality VA, PVCC staff and faculty, and others.

The conference was the brainchild of assistant political science professor Connie Jorgensen, who challenged students to plan, organize, and coordinate the conference.

"This was a student project from start to finish," said Jorgensen. "They chose the panels and they put together the program and wrote the panel descriptions. It became much more about what the students wanted than what I thought would be best. They did a fantastic job, and I hope this is the first of many conferences to come."

Over 100 PVCC students attended the conference, which was offered to the students free of charge. To learn more about the 2016 conference, visit [www.pvcc.edu/pac](http://www.pvcc.edu/pac).

# KUDOS, SERVICE AWARDS & RETIREMENTS



Anne Allison



Jane Anderson



Zach Beamer



Karen Bloomfield



Joni Capelle



Tracy Cersley



Adria Clarke



Wendy Diment



Renee Eves



Mike Ferero



Ed Funch



Charlotte Glover-White



Yanna Goddard



Sarah Groom



Barbara Heyl



Kim Hoosier



Connie Jorgensen



Carol Larson



Corinne Lauer



David Lerman



Ramona Meador

## MULTI-YEAR APPOINTMENTS & PROMOTIONS

\*Three-Year Appointment

\*\*Five-Year Appointment

Anne Allison, from associate professor to professor, biology\*  
 Jane Anderson, from assistant to associate professor, nursing  
 Zack Beamer, from instructor to assistant professor, mathematics\*  
 Karen Bloomfield, from assistant to associate professor, nursing  
 Adria Clarke, clinical coordinator, radiography\*  
 Wendy Diment, from assistant to associate professor, nursing  
 Renee Eves, instructor, mathematics\*  
 Barbara Heyl, professor, chemistry\*\*  
 Colum Leckey, from associate professor to professor, history  
 Julianne Milburn, from associate professor to professor, nursing  
 Mahmood Moghimzadeh, professor, economics\*\*  
 Elaine Nichols, from assistant to associate professor, diagnostic medical sonography  
 Bill Pratt, from assistant associate to professor, business\*  
 Theresa Rase, from assistant to associate professor, nursing  
 Frances Rees, from associate professor to professor, chemistry  
 Bruce Robinson, associate professor, information technology\*\*  
 Laura Skinner, assistant professor/reference/instructional librarian\*\*  
 Ann Smith, from associate professor to professor, nursing  
 Beryl Solla, professor, art\*\*  
 Irina Timchenko, from assistant to associate professor, mathematics\*\*  
 Jennifer Tomas, assistant professor, history\*

## FACULTY REWARDS

Beryl Solla, professor, art, for the Community Impact Award  
 Mike Ferero, instructor, information technology, and Ben Sloan, professor, English, for the Excellence Award  
 Renee Eves, instructor, mathematics, and Connie Jorgensen, assistant professor, political science, for the Institutional Responsibility Award  
 Zack Beamer, assistant professor, mathematics, and Joanna Vondrasek, professor, biology, for the Scholarly & Creative Engagement Award  
 Larry Tiezzi, associate professor, geology, for the Teaching Effectiveness Award

## FACULTY RECOGNITIONS

Mike Ferero, instructor, information technology  
 Karen Overman, instructor, mathematics  
 Justin Storer, instructor, mathematics  
 Laurie Thurneck, professor, communication studies  
 Larry Tiezzi, associate professor, geology

## RETIREMENTS

Kay Bethea, professor emeritus of theater and music, 33 years  
 Charlotte Glover-White, administrative assistant, health and life sciences division, 31 years  
 Kathy Hudson, dean, health and life sciences division, professor emeritus, 20 years  
 Carol Larson, director, financial aid, 13 years

## COLLEGE AWARDS & RECOGNITIONS

Anne Allison, professor, biology, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Ed Funck, chemistry lab manager, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Yanna Goddard, associate professor, physics, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Sarah Groom, Peer Network Coordinator, for 2015 Professional Association of Support Staff  
 Maggie Nicholas, Spirit Award  
 Barbara Heyl, professor, chemistry, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Kim Hoosier, professor, sociology, 2017 Institutional Representative Nominee, 2016 VCCA Faculty Showcase  
 Kathy Hudson, dean, health and life sciences, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Connie Jorgensen, assistant professor, political science, 2017 Rising Star Nominee, Chancellor's Award for Teaching Excellence Nominee, and New Horizons 2016 Excellence in Education Award: Best Practices in Teaching Face-to-Face, Online and Student Success: Runner-Up  
 David Lerman, coordinator, student success, for the Distinguished Service Award  
 Frances Rees, associate professor, chemistry, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
 Cameron Rodish, Blackboard Admin/eLearning Specialist, for the 2016 VCCA Support Staff Showcase Award

**Jennifer Scott**, biology lab manager, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
**Beryl Solla**, professor, art, 2016 Institutional Representative Nominee, 2015 Chancellor's Award for Teaching Excellence Recipient  
**Larry Tiezzi**, associate professor, geology, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success and New Horizons 2016 Excellence in Education Award: Best Practices in Teaching Face-to-Face, Online and Student Success: Runner-Up  
**Joanna Vondrasek**, professor, biology, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
**John Walsh**, professor, biology, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success  
**Marlena Yost**, assistant professor, biology, for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success for New Horizons 2016 Excellence in Education Award: Best Practices in Improving Student Success

**ABOVE & BEYOND THE CALL OF DUTY AWARD**

**Joni Capelle**, adjunct instructor, business, mathematics and technologies division  
**Tracy Cerlsey**, business manager  
**Liz Giannini**, administrative assistant, information technology  
**Jena Helfrick**, First Quadrant Math Center tutor  
**Connie Jorgensen**, assistant professor, biology  
**John Kinglsey**, instructional designer  
**Ramona Meador**, adjunct instructor, mathematics  
**Hunter Moore**, assistant professor, engineering and electronics  
**Carol Larson**, director, financial aid  
**Corinne Lauer**, administrative assistant, President's Office  
**Sherice Paige**, administrative assistant, humanities, fine arts and social sciences division  
**Shelley Payne**, adjunct instructor, information systems technology  
**Judy Rosson**, cashier  
**Monica Barquet Schwabe**, Writing Center tutor  
**Lisa Shifflett**, administrative assistant, instruction and student services  
**Matt Shifflett**, network admin, adjunct instructor, information technology  
**Laura Skinner**, assistant professor/reference/instructional librarian  
**Susan Sleight**, assistant professor, natural sciences  
**Janet Starosta**, cataloging/acquisitions assistant  
**Earl Timpe**, adjunct instructor, information systems technology and computer science  
**James True**, instructor, emergency medical services  
**Debra Wenger**, associate professor, information technology  
**Kristin Wentland**, advisor  
**Chris Wyatt**, chief of police



Juliane Milburn



Mahmood Moghimzadeh



Hunter Moore



Elaine Nichols



Karen Overman



Bill Pratt



Theresa Rase



Frances Rees



Bruce Robinson



Jennifer Scott



Lisa Shifflett



Matt Shifflett



Ben Sloan



Ann Smith



Laurie Thurneck



Larry Tiezzi



Irina Timchenko



James True



Debra Wenger



Chris Wyatt



Marlena Yost



**JEAN CHAPPELL JOINS PVCC AS NEW DEAN OF HEALTH AND LIFE SCIENCES**

Jean Chappell has joined PVCC as the new dean of the Health and Life Science Division. Chappell replaces former PVCC dean Kathy Hudson, who retired in May after more than 20 years of service to the college.

Chappell has more than 18 years of experience in higher education and previously served as the dean of health and public safety at Cincinnati

State Technical and Community College; the dean of allied health and life sciences at Mountwest Community and Technical College in Huntington, W.Va.; the associate dean of allied health at Mountwest; and an associate professor of clinical laboratory sciences at Marshall University in Huntington, W.Va.

"We're very excited to have Dr. Chappell at PVCC," said John R. Donnelly, vice president for instruction and student services at PVCC. "Her extensive experience in grant writing and management, curriculum development, oversight of assessment and accreditation activities, and prior learning assessment will be a great asset to the college."

As dean of health and life sciences, Chappell will oversee the college's health care programs including nursing, radiography, emergency medical services and others, as well as life science programs such as anatomy and physiology and biotechnology.

Chappell has a doctoral degree in curriculum and instruction; a master's degree in biomedical sciences with a specialization in microbial genetics; and a bachelor's degree in both zoology and chemistry, all from Marshall University.

**NOT PICTURED:**

Monica Barquet Schwabe, Kay Bethea, Liz Giannini, John Kingsley, Colum Leckey, Sherice Paige, Shelley Payne, Cameron Rodish, Judy Rosson, Laura Skinner, Susan Sleight, Janet Starosta, Justin Storer, Earl Timpe, Jennifer Tomas, and Kristin Wentland.



John Walsh

# MESSAGE FROM PVCC EDUCATIONAL FOUNDATION PRESIDENT JOHN YOUNG

Thank you for your generous support of Piedmont Virginia Community College. Private donations from businesses, individuals, and foundations have helped make PVCC a nationally respected community college that helps make our region an outstanding place to live and work. Our Educational Foundation Board passionately believes in the mission of PVCC because it's transforming lives, building businesses, and strengthening our community. We believe that investing in education is one of the best investments our community can make.

Your gifts have become even more important because state governmental funding to the Commonwealth's community college system has steadily declined in recent years. Fortunately, through the generosity of our extremely supportive community, the PVCC Educational Foundation has had a successful year that is helping PVCC meet the growing challenge to provide services to students, businesses, and the community.

Because of your generosity, the Educational Foundation generated a record-breaking \$223,460 in the 2015 PVCC Annual Campaign, exceeding our \$150,000 goal by \$73,460, and brought in from all sources of revenue nearly \$1.2 million overall. This private funding from our very caring community supported many programs, including radiographic technology, culinary arts, fine arts, and nursing; faculty and staff teaching and learning grants; workforce services programs; academic awards; scholarships; the Great Expectations Program for foster youths' transition to college; and many other vital college services and programs.

We are pleased to report that 100 percent of our Board members contributed this past year, and their donations increased by 73 percent since the previous year and increased by 129 percent the past two years. PVCC employees generously increased their giving by 36 percent from the previous year. Our community donors included 56 who gave at the Pace Setter level of \$1,000 or more.

One of the most gratifying parts of our fundraising was the Greene County effort to raise money for scholarships for deserving but financially needy William Monroe High Students to participate in the PVCC Early College Program at the Giuseppe Center. This fundraising initiative was a huge success as the \$50,000 goal was met. Through the vital assistance of community-minded anonymous donors who provided \$25,000 as a challenge, and 37 other donors who matched it, a total of \$50,305 was raised which will be used this coming academic year for Greene County students taking part in this program.

Your donations are changing lives. The PVCC Educational Foundation Board deeply appreciates your generosity. But we cannot rest on our laurels. Your continuing support is vitally important to PVCC so that we can meet the diverse needs of our growing community, and continue to do so with excellence.

Thank you, again, for your continuing support of our community college.



A handwritten signature in black ink that reads "John Young". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

John Young, PVCC Educational Foundation President

## PVCC EDUCATIONAL FOUNDATION BOARD OF DIRECTORS

(As of June 2016)

**John J. Young**  
President

**Robert "Bob" Gest III**  
Vice President

Bobbie Bruner  
Patricia L. Fleshman Burnette  
Al Colville  
Shelia Davis  
Stephen Davis  
Alison DeTunca  
Adrian Felts  
Jay Ferguson  
Marcus Hill  
Richard Howard-Smith  
Ken Lawson  
Marianne Shepard  
Phillip W. Shiflett  
Philip Sparks  
David Turner

**Ex officio**  
Frank Friedman, Secretary  
Kim McManus, Treasurer  
John R. Donnelly

**Executive Director**  
Jim Ross

**Faculty Advisors**  
Barbara Heyl  
Connie Jorgensen

**PVCC Philanthropy Leaders**  
Jay and Barbara Kessler (2006)  
Patricia Kluge and William Moses (2007)  
Grace Carpenter (2008)  
Hantzmon Wiebel LLP (2009)  
Jim and Cynthia Stultz (2010)  
Barbara Fried (2011)  
Ethyle Cole Giuseppe (2012)  
blue moon fund (2013)  
Julie Heyward (2014)  
Patt Hart Keats (2015)  
The Perry Foundation (2016)

**PVCC Carpenter Society Members**  
Wendy Brown  
Bobbie Bruner  
Scheline T. Crutchfield  
Bill and Evelyn Deisbeck  
Peggy A. Echols  
Frank Friedman  
Rondi E. Furgason  
Lucy M. Hale  
Patricia Hart Keats  
David W. Garrison and Mary Jane King  
Phil and Julie Sparks  
Kendra L. Stribling  
Marshall and Virginia Thompson  
Francis C. Withers Jr.  
Anonymous

## SECOND ANNUAL GREENE COUNTY CHALLENGE RAISES FUNDS TO SUPPORT EARLY COLLEGE PROGRAM



Anonymous donors in Greene County once again rallied to support the college's Early College Program through a \$25,000 challenge donation.

PVCC's Early College Program permits students to pursue an associate of science degree while attending William Monroe High School—something that gives them a jumpstart on their post-secondary education. This year, there was a 25 percent increase in donations, which raised \$50,305 for the program thanks to the generosity of 37 community donors.

The amount raised in the Second Annual Greene County Challenge will be designated in its entirety to scholarships for deserving but financially needy William Monroe High School students to attend PVCC's Early College Program at the PVCC Giuseppe Center next academic year.

The Annual Greene County Challenge came about thanks to the efforts of Greene County Schools Superintendent Dr. Andrea Whitmarsh. Whitmarsh approached PVCC in 2015 seeking scholarship opportunities for her students to attend PVCC's Early College Program. To learn more about the program, visit [www.pvcc.edu/earlycollege](http://www.pvcc.edu/earlycollege).

## PVCC GRADUATES FIRST COHORT OF EARLY COLLEGE GRADUATES



As part of its commencement ceremony on May 13, PVCC graduated its first cohort of students from the Early College Program. Represented high schools included Charlottesville High School, Nelson County High School, and William Monroe High School (Greene County).

2016 graduates included:

**Charlottesville High School**  
Talis Cyan Basham

**Louisa County High School**  
Noah Harding  
Savannah Destiny Morris  
Jack Tingstrom Purcell  
Nicholas Robinson  
Kristina R. Satchell  
Erica Sloan Sayre  
Jameicia A. Thomas  
Brendon Thompson  
Steven Tyler Tompkins  
Raymond Virts  
Melissa Ward

### Nelson County High School

Alice Arizona Clair  
Jesse Craig  
Samantha Brooke deSibour  
Savannah Edwards  
Mason Thompson  
Dallas Viar  
Jacob L. Wood

### William Monroe High School

Alara Miray Bedir  
Aleyna Bade Bedir  
Maggie Paige Brookman  
Yancey Patricia Harrison  
Paige Nicole Hildebrand  
Allison Lee Monroe  
Daisy Alejandra Mosqueda  
Sheyanne Reed  
Austin Dakota Shiflett  
Morgan Amber Vick  
Mary Elizabeth Whitmarsh  
Robert Zachary Wright

The majority of students graduated from William Monroe High School in Greene County. WMHS students were able to take many of their college courses at PVCC's Eugene Giuseppe Center, located on the second floor of the Greene County Library Building and at close proximity to their

high school. WMHS Early College graduates were honored at a celebratory breakfast at the Giuseppe Center on May 12. At the ceremony, it was revealed that all 12 students would be transferring to the colleges of their choice—colleges that included U.Va., Longwood University, University of Mary Washington, Virginia Tech, College of William & Mary, Harvard University, and Yale University.



2016 Early College graduates from William Monroe High School with donor Ethyle Cole Giuseppe. Mrs. Giuseppe's generous \$500,000 donation in 2012 allowed PVCC to complete its fundraising campaign to establish the college's satellite center in Greene County. Learn more about PVCC's Giuseppe Center at [www.pvcc.edu/greene](http://www.pvcc.edu/greene).

## SIMONE ALLEY JOINS PVCC AS NEW DIRECTOR OF MAJOR GIFTS & PLANNED GIVING



Simone Alley, a long-time business and civic leader in the Charlottesville area, recently joined Piedmont Virginia Community College as the director of major gifts and planned giving. With 25 years of sales, business development, and marketing experience in Central Virginia, Alley served as the Virginia market development manager for CenturyLink since 2009. In this role, she helped develop numerous partnerships with

local businesses and non-profit organizations.

Active throughout the community, her board service includes the Charlottesville Regional Chamber of Commerce and United Way Thomas Jefferson Area. Previous involvement included the United Way of Staunton/West Augusta where her leadership involvement in fundraising included her role as Vice Chairman of the Area Campaign for the United Way of Stanton/West Augusta that exceeded its \$400,000 goal.

"We are very pleased to have Simone Alley as a new PVCC employee in this important role," said PVCC President Frank Friedman. "She comes to us with an outstanding knowledge of our overall community and countless friendships in the business and civic communities of Central Virginia that will be invaluable in this position," he said.

"I've seen the tremendous impact of PVCC on every aspect of our community," said Alley. "In telling the story of PVCC making our community stronger, the role of private gifts is a central part of that success story. I am honored to be part of such an outstanding college and look forward to helping provide resources for PVCC to serve students even better and make our community even stronger."

## PVCC HEALTH & LIFE SCIENCES DEAN RETIRES & BEGINS KATHY HUDSON STUDENT FINANCIAL EMERGENCY FUND



PVCC Health and Life Sciences Dean Kathy Hudson retired from PVCC in May after more than 20 years of service. After making an enormous impact on PVCC students during her career, Hudson continues to make a difference through raising funds for the Kathy Hudson Student Financial Emergency Fund.

Hudson has had a long, distinguished career at PVCC. She began teaching at PVCC

as a part-time clinical instructor in the college's nursing program in 1992, which led to full-time employment as the head of PVCC's nursing program and later as the coordinator of PVCC's allied health programs. She became dean of that academic division, which is now the division of health and life sciences, in 2000.

During her time as dean, Hudson has been instrumental in the development of numerous allied health programs including diagnostic medical sonography, emergency medical services, radiologic sciences, practical nursing, health information management, surgical technology, nursing assistant, pharmacy technician and central services technician. She is also responsible for doubling the size of PVCC's nursing program and expanding clinical offerings for magnetic resonance imaging (MRI) and computed tomography (CT) imaging students.

"Kathy is an inspiration," said PVCC President Frank Friedman. "She has expanded the educational opportunities for thousands of students and has enhanced the quality of education provided at the college by establishing not one but nine new allied health programs. When Kathy began her work at PVCC, we only graduated 50 students a year in health care programs. Now, we graduate more than 200 each year. This wouldn't be possible without Kathy's leadership and dedication to our students."

As a parting gift to Hudson, Associate Geology Professor Lawrence Tiezzi met with representatives from PVCC's Educational Foundation to launch a scholarship in her honor.

The new Kathy Hudson Student Financial Emergency Fund will provide support to students experiencing a financial emergency, with all students at PVCC eligible to apply for consideration when they are facing a financial crisis that would force them to withdraw from school or impact their ability to succeed. She and her husband, David, have provided a \$5,000 challenge donation in hopes the community will give another \$5,000.

"Knowing that this new emergency fund can help students from across the college stay in school and succeed is amazing," said Hudson.

To learn more about the Kathy Hudson Fund, or to donate, visit [www.pvcc.edu/donors](http://www.pvcc.edu/donors), or call 434.961.5203.



NORTH  
ENTRANCE

# VIRGINIA DISTRICT COURT JUDGE DALE DURRER BECOMES FIRST RECIPIENT OF PVCC DISTINGUISHED ALUMNUS AWARD

In 2016, the PVCC Educational Foundation began an initiative to recognize its outstanding alumni who have gained noteworthy success in their careers and who have made a positive difference for others through their success.

Culpeper General District Court Judge Dale Durrer is the first PVCC recipient of the new Distinguished Alumnus Award.

Durrer attended PVCC from 1990 to 1992, majoring in liberal arts. He went on to earn a bachelor's degree in government from the University of Virginia in 1994 and a juris doctor degree from American University's Washington College of Law in Washington, D.C., in 2000.

He began his professional career as a legislative aide in the Virginia House of Delegates before working as a law clerk, associate attorney, special assistant prosecutor, and assistant and deputy commonwealth's attorney. During that time, he also began working as an adjunct professor for the Virginia Community College System and the American University Washington College of Law, where he continues to teach legal courses today.

In July 2013, Durrer was appointed as the general district court judge of the 16th Judicial Circuit Court, sitting over three separate counties where he presides over criminal and civil cases of all types and is cross-designated as a juvenile and domestic relations district judge.



Philanthropist Dr. Patt Hart Keats (center) with scholarship recipients Sarah Cote and William Morgan.

## SCHOLARSHIPS CONTINUE TO SUPPORT RADIOGRAPHY STUDENTS IN ACHIEVING THEIR DREAMS

In 2015, community philanthropist Dr. Patt Hart Keats established a generous scholarship program to support PVCC students pursuing their associate of applied science degrees in radiography. Scholarship recipients for the 2016 academic year included Sarah Cote, of Culpeper, for the First-Year Keats Scholarship Award for Clinical Excellence; William Morgan, of Dillwyn, for the First-Year Keats Scholarship Award for Academic Excellence; Sean Norville, of Howardsville, for the Second-Year Keats Scholarship Award for Clinical Excellence; and Megan Ford, of Scottsville, for the Second-Year Keats Scholarship Award for Academic Excellence.

## DOMINION FOUNDATION DONATES FUNDS TO RENOVATE PHYSICS LAB

Due to a generous grant from the Dominion Foundation, PVCC was able to renovate its physics lab. The renovation included the installation of new high-definition lecture capture equipment; new lab tables, flooring, sink, and instructor demonstration area; the installation of retractable wiring in the ceiling to improve demonstrations and experiments; and the purchase of new lab equipment to enhance student learning. A dedication ceremony to celebrate the renovated lab space was held on Sept. 4.

A second \$25,000 grant will be used to renovate the college's engineering and electronics lab. The renovation will include a redesign of the lab space and new, industry-caliber equipment that will allow students to learn in a simulated work environment.

In the photo: PVCC faculty, staff and students, along with representatives from Dominion, in the newly renovated lab on PVCC's main campus.

Back row, from left: Dominion Central Region Manager Jen Kostyniuk, state and local affairs office; PVCC Adjunct Instructor of Physics Paul Leverone; PVCC Associate Physics Professor Yanina Goddard; PVCC student Kristin Vonn; Dominion Foundation President Hunter Applewhite; and PVCC President Frank Friedman.

Middle row, from left: PVCC student Kris Stone; Dominion Representative Sarah Perkinson, state and local affairs office; PVCC student Lydia Riddle; and Dominion representative Susan King, state and local affairs office.

Seated, from left: PVCC students Morgan Sapp and Jack Verrier



## CHARLOTTESVILLE'S ANNUAL RESTAURANT WEEK RAISES FUNDS FOR CULINARY ARTS PROGRAM

Thanks to the generosity of Charlottesville restaurants and residents throughout Central Virginia, more than \$20,000 was raised to support PVCC's Culinary Arts Program during Restaurant Week. Held in January and February 2016, dozens of restaurants participated in the event, donating \$1 from every meal purchased.

To learn more about Restaurant Week, visit [www.charlottesvillerestaurantweek.com](http://www.charlottesvillerestaurantweek.com). To learn more about PVCC's Culinary Arts Program, visit [www.pvcc.edu/culinary](http://www.pvcc.edu/culinary).



# COMMUNITY PHILANTHROPIST GRACE CARPENTER AWARDED PVCC LIFETIME ACHIEVEMENT AWARD

The PVCC Educational Foundation has selected community leader Grace Carpenter as the first recipient of the PVCC Lifetime Achievement Award.

PVCC's Lifetime Achievement Award was established in 2016 to recognize the most devoted and dedicated, long-time champions of PVCC.

Carpenter, a senior vice president and associate branch manager at Davenport & Company LLC, has a long history with PVCC, having served on the College Board from 1988 to 1996, and as acting chair of that Board from 1993 to 1995. She has also served on the Board of Directors for the PVCC Educational Foundation.

She credits former PVCC president George Vaughan with encouraging her to get involved with the college and with starting her "personal journey" to "bring Piedmont off the hill." Later, when she joined the Educational Foundation Board, she successfully convinced many friends and colleagues that supporting the Foundation provided an open door by which the community could participate.

"Piedmont is one of the highlights in the area. Think of what a hole there would be without PVCC in our community," said Carpenter. "Where would we as a community be without PVCC?"

Carpenter is also a recipient of the PVCC Medallion, the highest nonacademic honor bestowed by the College, and in 2008 was recognized by the Chancellor of the Virginia Community College System as a philanthropic leader in the Commonwealth.

In honor of Carpenter's philanthropic legacy, the PVCC Educational Foundation launched the Carpenter Society in 2011. The mission of the Carpenter Society is to recognize and thank alumni, family, and friends whom have included PVCC in their estate plan or made a planned gift to PVCC.

"Grace Carpenter is a remarkable leader who has a heart of gold and an extraordinary love of PVCC," said Jim Ross, PVCC vice president, institutional advancement and development. "She has been an inspiring champion for PVCC for nearly four decades, and this has resulted in extraordinary amounts of private gifts she has generated that have benefitted PVCC students."

To learn more about the Carpenter Society and PVCC's Educational Foundation, visit [www.pvcc.edu/donors](http://www.pvcc.edu/donors).



From left: PVCC President Frank Friedman; Grace Carpenter; and Jim Ross, PVCC vice president, institutional advancement and development.

OPPORTUNITY

## 2015 DONOR HONOR ROLL

### \$100,000 +

Anonymous  
University of Virginia Health Systems

### \$50,000 - \$99,999

Dr. Patricia Hart Keats  
Isaiah M. Lester  
Jessica Lester Memorial Fund  
Martha Jefferson Hospital  
Gary and Jeanne Scott  
The Stultz Foundation

### \$25,000 - \$49,999

Dominion Foundation  
Betty and David Whitcomb Fund at Charlottesville Area Community Foundation

### \$10,000 - \$24,999

Albemarle County Rotary Club  
Anonymous  
The Batten Family Fund in the Charlottesville Area Community Foundation  
Rob and Rose Capon  
Charlottesville Scholarship Program at Charlottesville Area Community Foundation

Fluvanna Educational Community Scholarship Fund at Charlottesville Area Community Foundation  
Freas Foundation, Inc.

Anonymous  
UVA Community Credit Union, Inc.

### \$5,000 - \$9,999

Anonymous  
20th Century Retail Merchants Association of Charlottesville/Albemarle  
CenturyLink  
Robert and Andrea Collins  
Dr. Albert R. Colville  
Fidelity Charitable Gift Fund  
GE Foundation  
Greene County Economic Development Authority  
Hantzmon Wiebel LLP  
Mental Health Service Fund at Charlottesville Area Community Foundation  
Lynn Pribus  
Marianne L. Shepard  
Mary Beth Smyth

Smyth Foundation Fund at Charlottesville Area Community Foundation  
Titmus Foundation  
Tri-Dim Filter Corporation

### \$2,500 - \$4,999

Richard and Diana Beyer  
Linton and Sara Bishop  
Charlottesville Rotary Club Permanent Fund at Charlottesville Area Community Foundation  
Crofton Hill Fund at the Charlottesville Area Community Foundation  
Frank and Sue Friedman  
Mr. and Mrs. W. Nathaniel Howell  
IBM Matching Gifts Program  
Independent Order of Odd Fellows Stanardsville #190  
Barbara Pascoe  
Pioneer Bank of Stanardsville  
Saraswati Fund at Charlottesville Area Community Foundation  
SRC Engineering  
Cynthia Stultz

Union Bank and Trust  
Virginia Foundation for Community College Education  
The Watterson Foundation

### \$1,000 - \$2,499

American Legion Auxiliary, Unit 74  
Arboristry Associates, Inc.  
Bama Works Fund at Charlottesville Area Community Foundation  
Bank of America Charitable Foundation  
Better Living Foundation  
G. Larry and Dorothy A. Brown  
Jack and Wendy Brown  
Robert and Suzanne Brooks  
Dr. Bobbie Bruner  
Grace H. Carpenter  
Rip and Millie Cathcart  
Chapter AQ, Virginia PEO Sisterhood  
Chapter BK, Virginia PEO Sisterhood  
Alison L. DeTuncq

Mr. and Mrs. William C. Dirickson  
Dr. John Donnelly  
Dr. A. Bruce and Diane D. Dotson

Jennifer S. Gaden  
Dr. Robert X. Gest, III  
Margaret B. Gilmer  
Pamela J. Gilmer  
Ethyle C. Giuseppe  
Ned K. Gumble  
Dr. Dick Harrington  
Linda G. Hitt  
Richard H. Howard-Smith  
JABA  
Kids Chance of Virginia  
Dr. Frederick and Mrs. Susan Lang  
Louisa County Rotary Club  
LUMOS Networks Foundation Fund at Community Foundation Central Blue Ridge  
Perrie H. May  
Matthew B. Murray  
Joann S. Powell

Rappahannock Electric Cooperative  
 Robinson, Farmer, Cox Associates, PLLC  
 B. Lynn Rogers and Cathy M. Lucas  
 Dr. Jim and Mrs. Pam Ross  
 Craig van der Linde  
 W. A. Lynch Roofing Co., Inc.  
 W.I.S.E. Women, LLC  
 Teresa G. Willis  
 John and Trula Wright  
 John J. Young

**\$500 - \$999**

Afton Mountain Vineyards  
 Alpha Upsilon Chapter of Alpha Delta Kappa  
 Altrusa International, Inc. of Charlottesville  
 Mr. and Mrs. David H. Bass  
 Nelson E. Bickers  
 Paul L. Bragg Scholarship Fund at the Charlottesville Area Community Foundation the bridge ltd.  
 Daniel & Nancy Brody Charitable Fund at American Endowment Foundation  
 Patricia Fleshman Burnette  
 Kim Cronan  
 Daughters of the Amer. Revolution-Cobbs Hall Chapter  
 Peggy A. Echols  
 Adrian Felts  
 Scott and Debbi Goodman  
 Dr. Barbara Heyl and Rev. Marion Kanour  
 Susan A. Mooradian  
 Ruth H. Parsons  
 Janet M. Reed  
 Larry G. and Meredith M. Richards  
 Fred and Joan Richardson  
 Victor and Janice Rosenberg  
 Baron Schwartz and Lynn Rainville  
 Henry and Ann Shelton  
 Philip L. Sparks  
 State Farm Companies Foundation  
 T&N Printing  
 Phyllis W. Tignor  
 Malon Updike  
 U.Va. Collegiate 100 Society

**\$250 - \$499**

Albemarle/Charlottesville N.A.A.C.P.  
 Katherine S. Brooks and George Beller  
 The Charles Fund

Charlottesville Chapter of the Links, Inc.  
 Crutchfield Corporation  
 D's Market, LLC  
 Stephen Davis  
 David J. Demas and Sherry Shields  
 Barbara Duwe  
 Dr. Joe and Sally Gieck Fund at Charlottesville Area Community Foundation or Joe H. and Sally Grymes Gieck  
 W. Scott and Tarpley V. Gillespie  
 Yacov and Sonia Haimes  
 Dr. Jolene Hamm  
 Robert P. Hodous  
 John D. Horn, Jr.  
 Percy and Anne Montague  
 Elaine D. Nichols  
 Joseph J. Scruggs  
 Michael and Susan Strack  
 Lloyd and Margaret Willis  
 Windridge Landscaping Co., Inc.

**\$100 - \$249**

AirCare5 Medevac Unit  
 Joe Anderson  
 Ella S. Bailey  
 Drs. Harold and Laila Bare  
 George Barrett, Jr.  
 John and June Battaile  
 Black Student Alliance  
 Louis A. and Karen Bloomfield  
 Eva Bronson  
 Richard and Diane Brownlee  
 C.M.A. Properties, Inc.  
 Carter Myers Automotive  
 Gary Chovan and Donna Arehart  
 Colonial Auto Center  
 Alan L. Culbertson, Jr.  
 Mary Grace Davis  
 Kit Decker  
 Robert S. and Cynthia Z. DeMauri  
 Mary Elizabeth Loose  
 DeViney  
 Jane DeSimone Dittmar and Frank Squillace  
 Laura A Donovan  
 Silvia Wyant Dowell  
 Margaret Duncan  
 Mr. and Mrs. Matt Duwe  
 Mark Eckenrode  
 Dr. Evelyn Edson  
 EMB Associates Inc. (Volvo Charlottesville)  
 Emma Emory  
 Sandra Jo Fizer  
 Julius T. Givens

Brenda Ann Good  
 John and Anita Gordon  
 Charles and Marion Gross  
 Heinz Gundlach  
 Monique Grimm  
 Sue Haas  
 Dr. Kenneth Hass  
 The Rev. and Mrs. Harold H. Hallock, Jr.  
 Wendy W. Harvey  
 Regina Healy  
 Jane Hendricks  
 Elizabeth P. Hiden  
 Douglas E. Himberger  
 Thomas and Angela Hogge  
 Richard and Annette Holcomb  
 Karen Hood  
 Jack M. Horn, Sr.  
 Dr. Kathleen Hudson  
 Dale V. Johnson  
 Shag Kiefer  
 Ken Lawson  
 Alfred L. and Vanessa R. Layne  
 Michelle Palmer Lee  
 Michael Lent  
 Susan and Ruben Lewis, Jr.  
 Jacob C. Levenson  
 Larry D. Little  
 Andre Luck  
 Kevin J. Lynch  
 Donna W. Malvin  
 Bill and Dumisile Martin  
 Elizabeth H. McAfoose  
 Ann McDaniel  
 Gary C. McGee  
 Marie C. Melton  
 The Merck Foundation  
 Thomas Johnson Michie Jr.  
 Caitlin Mohr  
 Donald and Lisa Morin  
 Sean Moynihan  
 Dorothy Chartres Noble  
 Carina Q. Nueve  
 Joyce Nunge  
 Daniel and Martha Nunziato  
 On Hold Marketing, Inc.  
 Patricia O'Rourke  
 Valerie Palamountain  
 Pass Thru Fund at the Charlottesville Area Community Foundation  
 Eric and Katherine Petersen  
 Ava A. Pippin  
 William Pratt  
 Thomas Proulx  
 The Queen's Closet  
 Chad and Cay Lee Ratliff  
 John and Barbara Ringle

Robbins Staffing Solutions, Inc.  
 Bruce Robinson  
 Christiann Rogers  
 Carl H. and Priscilla R. Schmitt  
 Herman and Eve Schwartz  
 Michael Simpson  
 Randall Snow  
 Timothy J. and Erin G. Spencer  
 Pat F. Stevens  
 Larry and Rosa Lee Tate  
 Charles and Elizabeth Tewksbury  
 Mary Leigh Thacker  
 Thistle Gate Vineyard  
 Benjamin Thomer  
 Lawrence E. and Rebecca N. Thomas  
 John and Debbie Thompson  
 Lawrence J. Tiezzi and Dolores A. Brandolo  
 Diane Valade  
 Capt. Bruce S. and Pamela J. van der Linde  
 Joanna Vondrasek  
 Richard Ward  
 Mr. and Mrs. David Waters  
 David and Kathleen White  
 Sharon Whited  
 Dr. and Mrs. Morton C. Wilhelm  
 Elizabeth H. Woodard  
 Edward M. and Peggy S. Woodward  
 Worldstrides  
 Michael Wyatt

**To \$99**

Anonymous  
 Jennifer Keyser Atkins  
 Leonard and Laverne Bartolutti  
 Michael E. and Winnie T. Beach  
 Robert and Faith Bedford  
 Robin N. Bingle  
 Mr. and Mrs. Donald Bowman  
 Patricia N. Buck  
 Busada Manufacturing  
 Joan G. Canevari  
 Paul Clark and Dina Bai  
 Dr. Vincent C. Cibbarelli  
 Lynn V. Cole  
 Vera Cooke-Merritt  
 Wendi Dass  
 James F. Dell  
 Disabled American Veterans Auxiliary, Unit 33  
 Neal and Mary Dobberke

BOS 2017-01-18 p.98/170  
 Lee and Sandra Everton  
 Brian Flick  
 Elizabeth Giannini  
 Grand Home Furnishings Employees  
 Michael T. Greene  
 Margaret M. Grove  
 John and Mary Hackett  
 Pryor Hale  
 Jonathan and Sharon Hall  
 Jeannette Halpin and Ivan Henao (accent on Ivan-A)  
 Kay D. Holden  
 Erin Hughey-Commers  
 Mona Kumar Jackson  
 Thomas and Erin Jeffrey  
 Lewis Powell Jenkins  
 Connie Jorgensen  
 Dr. Peter T. Kleeman  
 David H. Lerman  
 Nancy F. Maloy  
 James B. and Mary F. Marshall  
 Janice Mauroschat  
 William A. McClellan, Jr.  
 Mr. J. Bartley McGowan  
 Nelson County Garden Club  
 Nicole Oechslin  
 Charles Osborne  
 Stephen Parker  
 Marcia C. Proctor  
 Marcia Reinhold  
 Dr. Jeffrey Riddle  
 Judy Rosson  
 Elke E. Rost-Ruffner  
 Miriam Rushfynn  
 Al and Phyllis Saufley  
 Steve and Deborah Shifflett  
 Anita R. Showers  
 Edward R. and Anne L. Slaughter  
 Benjamin Sloan  
 David E. and Joan C. Starner  
 Audrey W. Stiles  
 Pamela A. Tetro  
 Glenda N. Thomas  
 Marshall and Virginia Thompson  
 John J. Trippel  
 Linda M. Tyler  
 Ellen Vieth  
 Dawn L. Wilson  
 Charles M. Winkler  
 Nicole Winkler  
 Woodard Properties





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB V**

<b>MEETING DATE:</b>	Jan 18, 2017				
<b>AGENDA TITLE:</b>	Strategic Initiatives Update				
<b>MOTION(s):</b>	N/A				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>XX</b>		
<b>STAFF CONTACT(S):</b>	Steven M. Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>					
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Strategic Initiatives Update				
<b>FISCAL IMPACT:</b>					
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>					
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**2016-17 STRATEGIC INITIATIVES PLAN**

Updated: December 29, 2016

Impact, Time, & Cost: **H**igh – **M**edium – **L**ow

#	STRATEGIC INITIATIVE / Action Item	CHAMPION Staff Dept	STATUS / NOTES	Impact	Time	Cost	FINISH DATE
<b>A</b>	<b>SERVICE DELIVERY</b>	<b>EAGER</b>					
<b>A1</b>	Create a local Broadband Task Force to: assess our current status county-wide, determine our gaps and needs, develop alternatives and options for improvement, and to identify potential funding sources for broadband expansion.	C&ED	Charter approved by BOS on Jan 4, 2017. Taskforce report due by Oct 31, 2017.	H	M	L	Dec 17
<b>A2</b>	Perform Process Improvement Review of Planning and Zoning Processes.	C&ED	School Board and PC adopting updated calendars in Jan 2017.	M	L	M	Dec 16
<b>A3</b>	Perform Process Improvement Review of Building Inspection Processes.	C&ED	Completed.	M	L	M	Dec 16
<b>A4</b>	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.	Treasurer; IT; P&R; PW; C&ED	Pending RFP approval and selection of vendor	M	L	L	2017
<b>A5</b>	Update, format, and improve web-accessibility of all County Personnel Policies.	HR; IT	Completed and posted on County policies webpage.	L	L	L	Mar 16
<b>A6</b>	Create Fluvanna County Data Website Dashboard with key metrics.	COAD	On hold	L	M	M	Dec 17
<b>A7</b>	Perform a comprehensive review and update of all ordinances, rules, policies, and practices relating to junk cars, trash and litter, waste tires, condemnation of structures, etc.	PZA; Planning Comm.	In process	M	M	M	2016
<b>A8</b>	Create an improved system for managing and tracking of SUPs and Subdivisions (Bond status, project status, etc.).	PZA	New MUNIS Modules approved by BOS that will substantially address issues when implemented in 2017.	L	L	L	2016
<b>B</b>	<b>COMMUNICATION</b>	<b>BOOKER</b>					
<b>B1</b>	Create a Community Impact Awards Program.	CSA; COAD	Approved by BOS on Apr 6, 2016	L	L	L	Apr 16
<b>B2</b>	Hold an Elected Official Breakfast for our State Representatives in Spring 2016	C&ED	Scheduled for Sep 20, 2016	L	L	L	May 16

#	STRATEGIC INITIATIVE / Action Item	CHAMPION Staff Dept	STATUS / NOTES	Impact	Time	Cost	FINISH DATE
B3	Collect and analyze the results of the local Business Climate Survey.	COAD; C&ED	Completed May 19, 2016	L	M	L	May 16
B4	Hold a Local Business Forum - Subtitle: "The Future of Fluvanna's 250 Corridor"	C&ED	Forum held on May 19, 2016	L	M	L	May 16
B5	Create a local Business Support Action Plan.	C&ED	Underway following Community Business Forum; tasked to EDTAC	M	M	L	Jul 16
B6	Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.	Staff	On-going; Website improvements will begin in 2017 will new web design/support company.	M	M	L	Dec 16
B7	Expand County Website to receive, answer, and post questions from residents.	IT; COAD	Website improvements will begin in 2017 will new web design/support company.	L	M	L	Jul 16
B8	Improve communication and collaboration with the School Board to improve understanding of school system funding needs and better plan future budgets.	COAD	Under review	L	L	L	Dec 17
B9	Create a brief, easy to understand tax impact message showing Fluvanna advantages for both residential and business.	Finance; C&ED; COAD	EDTAC function	L	M	L	Oct 16
<b>C</b>	<b>PROJECT MANAGEMENT</b>	<b>SHERIDAN</b>					
C1	Investigate the use of Technology or other types of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development aims.	C&ED; PZA	BOS Work Session on June 15, 2016. Requires County Attorney further PZA research ED Roundtable held Aug 31, 2016. Follow-up BOS Work Session planned for Oct 19, 2016	M	M	L	2017
C2	Create a County-wide overlay map showing utilities and other key features that support business growth and development.	C&ED; PZ PW	Pending	M	M	M	2016
C3	Investigate all options for GIS system delivery and management to support needs of all County departments.	PZA; E911	On-going	L	L	M	2016
C4	Develop and adopt a Fluvanna County Master Water and Sewer Service Plan and implementation schedule.	PW	In progress – more research needs to be done before project can move forward; cost is an issue.	M	M	M	2017



#	STRATEGIC INITIATIVE / Action Item	CHAMPION Staff Dept	STATUS / NOTES	Impact	Time	Cost	FINISH DATE
C5	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	Water Team	Ongoing	H	M	H	2018
C6	Finalize locations and fund installation of Fire Hydrants in the Columbia District along the route of the Louisa County Water Authority raw water pipeline.	ESC; PW	Est. \$200K for 10 hydrants; preliminary map ready.	M	L	M	2018
C7	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	Water Team	Ongoing	H	M	H	2018
C8	Successfully oversee and manage the County's E911 Emergency Communications System Project.	ESC	Project is in final site development and frequency licensing processes. Site installation in 2016/17; Testing and Cutover mid-2017.	H	H	H	Spring 2017
C9	Proceed with the Pleasant Grove Farm Museum design.	P&R Finance	Ongoing.	L	L	M	2016
C10	Investigate opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	PW; Finance	Working with VDOT to see if grant funding can be secured.	M	M	M	2017
<b>D</b>	<b>ECONOMIC DEVELOPMENT AND TOURISM</b>	<b>O'BRIEN</b>					
D1	Create EDTAC - Economic Development and Tourism Advisory Council.	C&ED; P&R	Approved and adopted by BOS on May 4, 2016	M	L	L	Jun 16
D2	Plan for Fluvanna County activities to celebrate the Virginia Business Appreciation Month in May 2016.	C&ED; Chamber	Incorporated into Community Business Forum held on May 19, 2016	L	M	L	May 16
D3	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	C&ED; P&R	EDTAC function	M	M	M	2017
D4	Create separate Tourism and Business information pages for the County website.	C&ED; P&R	Website improvements will begin in 2017 will new web design/support company.	L	M	M	Dec 16
D5	Create a Fluvanna County "triangle" tourism brochure describing a Monticello, Pleasant Grove House & Museum, Old Stone Jail, Historic Courthouse, and Montpelier history and tourism route.	P&R	EDTAC function	L	M	L	Dec 16

#	STRATEGIC INITIATIVE / Action Item	CHAMPION Staff Dept	STATUS / NOTES	Impact	Time	Cost	FINISH DATE
D6	Create a "Faces and Places of Fluvanna" Poster and Rack Card to market Fluvanna County as a destination for tourism and recreational activities.	P&R	EDTAC function	L	M	L	Dec 16
D7	Create a "New Residents Guide" package for distribution to local Real Estate agents.	C&ED; P&R	EDTAC function	L	M	L	Dec 16
D8	Develop a "This is Fluvanna County" video message to be shared with county citizens and businesses as well as use with county economic development initiatives.	C&ED; P&R	EDTAC function	L	M	L	Dec 16
D9	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.	C&ED P&R	Project ongoing.	M	M	L	Dec 16
D10	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities in Fluvanna (e.g., Crofton Park, LMOA river access areas, Town of Columbia flood plain/potential park, etc.).	P&R	Crofton Park development in CIP 17 (Trails and partnership with LMOA would ensue after initial funding). Coordinating with Goochland Parks Director regarding potential partnership in joining park space in Columbia and that corner of Goochland along the James. They currently occupy about 800 acres of potential park space in that corner.	M	M	L	Jun 17
D11	Support local businesses and entrepreneurs by establishing a focused business appreciation and expansion program.	C&ED	EDTAC function	M	M	L	Jun 17
E	<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>	<b>WEAVER</b>					
E1	Identify all sources of revenue the county can use to finance local government programs and services and determine which sources Fluvanna County should utilize.	Finance COAD C&ED	Optins presented to BOS in multiple Work Sessions; direction determined.	M	M	L	Jan 17
E2	Investigate creation of a "Capital Depreciation Fund" that would be funded within the tax rate each fiscal year to save for future capital needs.	Finance	Created by BOS during FY17 Budget Cycle; unfunded in FY17; \$300K/year planned for FY18-21.	H	L	M	Jul 16
E3	Update, format, and improve web-accessibility of all County Financial Policies.	Finance; IT	Completed and posted on County policies webpage.	L	M	L	Mar 16

#	STRATEGIC INITIATIVE / Action Item	<u>CHAMPION</u> Staff Dept	STATUS / NOTES	Impact	Time	Cost	FINISH DATE
E4	Review, update, and approve new Fluvanna County Proffer Guidelines.	PZA; Planning Commission	On hold based on recently passed legislation for Proffers	M	M	L	Sep 16
E5	Reduce the County's reliance on creating and mailing paper checks for payments and to implement ACH/EFT transaction options.	Treasurer; Finance; IT	Underway	M	M	L	Jun 17
E6	Research and provide samples of Monthly Treasurer Report options and formats so that the Board can decide what they would like to see on a recurrent basis (e.g., what reports are provided in other counties?). Create report for inclusion in Board package each month, as well as a quarterly in-person briefing on the data.	Treasurer	Pending	M	L	L	Sep 16



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB W**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, December 20, 2016 Regular Meeting, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for December 20, 2016				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
December 20, 2016  
Regular Meeting 7:00pm**

**MEMBERS PRESENT:**

John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O’Brien, Rivanna District (*Arrived 7:03pm*)  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk for the Board of Supervisors

**CALL TO ORDER**

At 7:00pm Chair Sheridan, called the Regular Meeting of December 20, 2016.  
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**ADOPTION OF AGENDA**

Mr. Nichols asked the Board to consider moving Tab V: FCPS FY16 Carryover Request, to be heard after Tab YZ: Fluvanna County Public Schools – Fiber Network Project, as they are related.

**MOTION**

Mrs. Booker moved to accept, with the requested change, the Agenda, for the December 20, 2016 Regular Meeting of the Board of Supervisors. Mr. Weaver seconded and the Agenda was adopted by a vote of 4-0. AYES: Sheridan, Booker, Eager, and Weaver. NAYS: None. ABSENT: O’Brien.

*Resolution Honoring FCPS Superintendent*—Steven M. Nichols, County Administrator, brought forward a request to approve a resolution honoring the service of Mrs. Gena C. Keller, FCPS Superintendent.

**MOTION**

Mrs. Booker moved to approve the Resolution entitled, “A RESOLUTION HONORING THE SERVICE OF GENA C. KELLER, FLUVANNA COUNTY PUBLIC SCHOOLS SUPERINTENDENT.” Mrs. Eager gave second and the motion passed 4-0. AYES: Sheridan, Booker, Eager, and Weaver. NAYS: None. ABSENT: O’Brien.

**SPECIAL PRESENTATION—RESOLUTION HONORING FCPS SUPERINTENDENT**

**COUNTY ADMINISTRATOR’S REPORT**

Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts:
  - Regional School Board Members of the Year Announced—The Central Region Award Recipient is: Camilla Washington, Chair, Fluvanna County School Board. The Virginia School Boards Association (VSBA) recently announced that four school board members from across Virginia were awarded VSBA Regional School Board Member of the Year awards in recognition of their boardsmanship qualities and active involvement in promoting student achievement. This is the 15th year that awards have been presented.
  - ZXR Water/Sewer Project Town Hall Meeting: Successful event; more to come. Thanks for Mac’s Auto Center for hosting.
- 8th Annual Senior Holiday Celebration: Fluvanna Community Center (Dec 14), ~75 Pre-K children from West Central visited to sing songs, meet Santa, and pass out Holiday cards to each Senior, Over 50 seniors and guests from the Fork Union and Cunningham Senior Centers attended, Games, food, raffles and fun!
- Announcements and Updates
  - New IT Technician Onboard: Debbie Smith began work Dec 20th
  - Columbia FEMA Grant Update: Required formal appraisals completed; Next Steps (Jan 2017); Complete an Appraisal Review following parameters under Federal/FEMA regulations; Prepare purchase offers and submit to the property owners; Property owners could also engage their own appraiser, if they disagree with the reviewed appraisals.
- Meeting Date Realignment Proposal (All four bodies will adopt their updated meeting calendars in January):

Group	Current Schedule	Proposed Schedule
Board of Supervisors	1 <sup>st</sup> & 3 <sup>rd</sup> Wed	No Change
School Board	2 <sup>nd</sup> Wed	No Change or 1 <sup>st</sup> Tue
Planning Commission	4 <sup>th</sup> Wed	2 <sup>nd</sup> Tue
Board of Zoning Appeals	2 <sup>nd</sup> Tue	3 <sup>rd</sup> or 4 <sup>th</sup> Tue

**BOARD OF SUPERVISORS UPDATES**

Sheridan: ZXR Water and Sewer Town Hall, Breakfast with Superintendent  
 Booker: Senior Holiday Lunch, VRA Conference, JABA Executive Meeting, CPMT Meeting  
 Eager: Planning Commission Discussion, School Board Meeting, Zion Crossroads Water and Sewer Town Hall, Employee Holiday Luncheon  
 O'Brien: TJPDC, Piedmont Workforce Network Council, Planning Commission, ZXR Water and Sewer Town Hall  
 Weaver: Scottsville Fire and Rescue Annual Dinner, CVRJ

**PUBLIC COMMENTS #1**

At 7:25pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:25pm.

**PUBLIC HEARING**

*ZMP 16:02 Rivanna Heights Rezoning*—James Newman, Planner, brought forward a request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10. The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District. Application was received May 26, 2016 Planning Commission reviewed several drafts, and at their Nov. 14, 2016 meeting recommended approval.

Chair Sheridan called for questions from the Board.

Mr. Weaver noted that the application has been through the planning process twice, with concerns having been answered and overcome during the process.

Mrs. Booker remarked that comments from the public indicated that the meeting time for the Neighborhood Meeting at 4:30pm might make it difficult for some citizens to attend and inquired about revising the time of the meeting.

Chair Sheridan asked if there were any questions for the applicant. There being no questions, Chair Sheridan opened the Public Hearing.

Terry Callison, Palmyra District, spoke against the rezoning.

Mr. Weaver asked if the developer/applicant could speak.

Mr. Brian Chambers, Land Surveyor and designer of project, spoke to some of the concerns raised by Mrs. Callison.

Mr. Bill Bailey, Real Estate Broker, addressed concerns regarding the definition of "affordable housing," indicating that the intent is to have attached housing in the low \$200s.

Responding to a question regarding traffic flow, Mr. Chambers described the flow of traffic as being one-way into and out of the subdivision, with two-way traffic in front of the units.

At 8:09pm Chair Sheridan closed the Public Hearing.

Following general discussion,

**MOTION**

Mrs. Booker moved that the Board of Supervisors approve ZMP 16:02 a request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10. Mr. O'Brien offered second and the motion passed 4-1. AYE: Sheridan, Booker, O'Brien, & Weaver. NAY: Eager. ABSENT: None.

*SUP 16:11 Gardenkeepers of Virginia, LLC*—James Newman, Planner, brought forward a request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33. The property is located on James Madison Highway (State Route 15), approximately 400 ft south of the intersection of Union Mills Road (State Road 616) and James Madison Highway. The parcel is zoned A-1 Agricultural, General. The parcel is within the Rural Residential Community Planning Area and the Columbia Election District.

Chair Sheridan invited the applicant to address the Board.

Katherine Gray, owner of GardenKeepers of Virginia, LLC, briefly addressed the Board, indicating that after twenty years in business, they would like to expand their business.

At 8:19pm Chair Sheridan opened the Public Hearing.

With no one wishing to speak, Chair Sheridan closed the Public Hearing.

With no discussion,

**MOTION**

Mrs. Eager moved that the Board of Supervisors approve SUP16:11 a request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33, subject to the eight (8) conditions listed in the staff report. Mr. O'Brien offered second and the motion passed 5-0.

*Ordinance to Amend Fluvanna County Code: Personal Property Tax Returns* – Steven M. Nichols, County Administrator, presented a request to amend the ordinance, noting that the change is administrative in nature.



Mr. Nichols indicated that this amendment helps businesses, and the Treasurer and Commissioner of Revenue. The change also removes an obsolete provision regarding motor vehicles.

Chair Sheridan opened the Public Hearing.

There being no one wishing to speak, the Public Hearing was closed.

With no further discussion,

**MOTION**

Mr. O'Brien moved the Board of Supervisors approve an ordinance entitled, "AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 1 OF THE FLUVANNA COUNTY CODE REGARDING PERSONAL PROPERTY TAX RETURNS TO CHANGE THE DATE FOR FILING AND TO DELETE AN OBSOLETE PROVISION REGARDING MOTOR VEHICLE LICENSES." On a second from Mrs. Booker, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Ordinance to Amend Fluvanna County Code: Tax Exemptions-Solar Equipment, Facilities, Devices*—Steven M. Nichols, County Administrator, brought forward a request to amend the ordinance to correct a discrepancy in the County Code. The statutory reference in the ordinance (VC Sec. 58.1-3360) is incorrect, and is changed in this draft (should be 58.1-3661). Otherwise, the ordinance correctly tracks 58.1-3661.

**MOTION**

Mr. Weaver moved the Board of Supervisors approve an ordinance entitled, "AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 9 OF THE FLUVANNA COUNTY CODE REGARDING TAX EXEMPTIONS FOR CERTAIN SOLAR ENERGY EQUIPMENT, FACILITIES OR DEVICES." Mr. O'Brien offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

**ACTION MATTERS**

*FY18 Budget Calendar Revision* – Marty Brookhart, Management Analyst, presented a revised Budget Calendar, seeking approval to add a work session, and move the Calendar Year 2017 Tax Rate to April 5, and move the Adoption of the FY18 Budget and CY17 Tax Rate to April 12.

**MOTION**

Mrs. Booker moved the Board of Supervisors approve the revised FY18 Budget Calendar. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*N.8 Inclement Weather and Emergencies Policy* – Steven M. Nichols, County Administrator and Gail Parrish, Human Resources Manager, presented an updated policy to address Closure Pay.

Following general discussion,

**MOTION**

Mrs. Eager moved the Board of Supervisors approve the updated personnel policy, "N.8 – Closures Due to Weather or Other Emergencies," as presented. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Tyler Technology/ Munis Municipal Software Upgrade* – Cyndi Toler, Purchasing Officer, requested the Board approve an addendum to an existing contract with Tyler Technology to add EnerGov software to the contract. These modules enhance the current municipal software to allow more streamlined and efficient processes, and increases communication and productivity.

Following general discussion,

**MOTION**

Mr. O'Brien moved the Board of Supervisors approve the addendum and amendment to the existing Tyler Technology contract allowing for a 3 year term contract extension with no price increase, as well as adding the EnerGov Software for a one-time fee of \$54,100.00 and an annual fee of \$35,966.00, and adding the Inventory/Work Order module for a one-time fee of \$17,150.00 and an annual fee of \$1,584.00 and further authorize the County Administrator to execute the addendum and amendment subject to approval as to form by the County Attorney. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Reclassification of Building Official Position* – Gail Parrish, Human Resources Manager, presented an update to the Building Official Position, noting that the County reviewed the position when the former Building Official retired, and again when the most recent Building Official resigned. Upon review it was noted that while the budgeted amount for the position is sufficient, the pay band for the Building Official position was not competitive with surrounding counties.

Following general discussion,

**MOTION**

Mrs. Booker moved to approve reclassification of the Building Official position:

FROM: Building Official – Position 2250 - Pay Band 18, \$50,290 to \$75,089

TO: Building Official – Position 2250 - Pay Band 19, \$53,562 to \$79,972

Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

### **PRESENTATIONS**

*FY16 Comprehensive Annual Financial Report (CAFR)*—Eric Dahl, Deputy County Administrator and Finance Director, and David Foley, Robinson, Farmer, and Cox, provided an overview of Fiscal Year 16, providing a breakdown of revenue from all sources, expenditures, as well as a breakout of local dollars received and expended. The Comprehensive Annual Financial Report (CAFR) was reviewed, delving more deeply into revenue sources, highlighting the top four local revenue sources (real estate taxes, personal property tax, public service corporation, and local sales tax.) Together these four revenue sources account for nearly 72% of the general fund.

David Foley, Robinson, Farmer, and Cox, provided a review from the Audit. Mr. Foley highlighted responsibilities of the County, the Auditors, and the findings of the Audit. Mr. Foley stated that all controls and processes are clean and compliant. Robinson, Farmer, and Cox issues an "Unmodified Opinion" which is the cleanest opinion possible, indicating that the County's Financial Statements have been carried out in compliance with Generally Accepted Accounting Practices.

*Fluvanna County Public Schools – Fiber Network Project*—Josh Gifford, FCPS IT Director, presented a plan to initiate a fiber network project in order to provide reliable connectivity between school buildings and non-instructional facilities, creating an infrastructure for all data, voice, and video communications, and to meet Federal eRate modernization bandwidth requirements. Mr. Gifford noted the benefits of owning the fiber network include growth potential and scalability, and doing so would allow the schools to terminate the many leases that currently connect the various school facilities. The project could be funded through the eRate program, which would extend to Fluvanna County Schools a 60% discount on telecommunications. The eRate program has recently added an allowance for self-construction, a new opportunity for localities to invest in their own network, with eRate paying for the discounted rate. Mr. Gifford indicated that eRate is a reimbursement program; the project would be paid for up-front, and reimbursed at completion.

### **ACTION ITEM**

*FCPS FY16 Carryover Request* – Gena Keller, FCPS Superintendent, following on the presentation by Mr. Gifford, brought forward a request to transfer carryover funds from FY16 to help fund the Fiber Network Project.

#### **MOTION**

Mrs. Booker moved to approve the Fluvanna County Public Schools carryover request of remaining FY16 Fund Balance in the amount of \$430,222 to the FY17 CIP Budget. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Following the vote, Mr. Gifford inquired about following up on the potential County portion of the fiber network project. Mrs. Eager suggested that more information and needs assessment would be necessary. Mr. Gifford offered to gather estimates and to discuss with Library Director, Cyndi Hoffman, to determine Library eRate discount and will return the information to the Board.

### **PRESENTATIONS continued**

*Family Subdivisions* – James Newman, Planner, presented information regarding the definition of "family subdivision" as determined by County and State Code. State Code allows localities to include nieces and nephews to the definition of "family." The Planning Commission recommended leaving the definition as it currently stands. The Board did not indicate a desire to move forward with changes to the definition.

#### **MOTION TO EXTEND**

At 10:54pm, Mr. Weaver moved to extend the meeting until 3:00am. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Weaver. NAY: None. ABSENT: None.

*1.6 Constitutional Officer Pay Policy Proposal* – Steven M. Nichols, County Administrator, provided a brief overview of options for compensating Constitutional Officers. Options included paying the amount indicated by the State Compensation Board, and percentage amounts above that amount. Included in this discussion and policy proposal, is the compensation for newly elected Constitutional Officers. The Board directed the item to be added to the January 18, 2017 agenda.

*Proposal to Establish a Broadband Access Taskforce (BAT)* – Steven M. Nichols, County Administrator, presented a proposal to create a Broadband Access Taskforce (BAT) to study the needs and feasibility of Broadband Access options in the County. The Board directed the item to be brought forward at the January 4, 2017.

### **CONSENT AGENDA**

The following items were discussed before approval:

*Accounts Payable Report, November 2016*—Eric Dahl, Deputy County Administrator and Finance Director

The following items were approved under the Consent Agenda for December 7, 2016:

*Minutes of the December 7, 2016*—Kelly Belanger Harris, Clerk to the Board of Supervisors  
*Accounts Payable Report, November 2016*—Eric Dahl, Deputy County Administrator and Finance Director

*FY17 FCPS Supplemental Appropriation of State Funding for Alternative Assessment Assistance Training*—Ed Breslauer, FCPS Finance Director

*Approval of Open Space Contract for James E. & Joyce G. Johnson*—Andrew M. Sheridan, Commissioner of the Revenue

*Approval of Mr. Darius Lester as Interim Building Official for Fluvanna County*—Steven M. Nichols, County Administrator

MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for December 20, 2016, and ratified Accounts Payable and Payroll for November 2016, in the amount of \$3,194,160.07. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENTS #2**

At 11:18pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 11:18pm.

#### **CLOSED MEETING**

##### **MOTION TO ENTER INTO A CLOSED MEETING**

At 11:19pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

##### **MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 11:47pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

#### **ADJOURN**

##### **MOTION:**

At 11:48pm Mr. O'Brien moved to adjourn the regular meeting of Wednesday, Date. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
 Kelly Belanger Harris  
 Clerk to the Board

\_\_\_\_\_  
 John M. Sheridan  
 Chair



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB X**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, January 4, 2017 Regular Meeting, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for January 4, 2017				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
January 4, 2017  
Regular Meeting 4:00pm**

**MEMBERS PRESENT:** Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District  
John M. (Mike) Sheridan, Columbia District  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk for the Board of Supervisors

**ABSENT:** Mozell Booker, Fork Union District

**CALL TO ORDER**

At 4:03pm Steven M. Nichols, County Administrator, called to order the Organizational Meeting of January 4, 2017.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**2017 Organizational Meeting of the Fluvanna County Board of Supervisors**

*Election of Chair* - This action will elect a Chair to the Board of Supervisors for 2017. Mr. Steven M. Nichols, County Administrator, called for nominations.

Mrs. Eager nominated Supervisor Sheridan. Mr. O'Brien seconded.

VOTE COUNT: 4-0. AYE: Sheridan, Eager, O'Brien, Weaver. NAY: O'Brien. ABSENT: Booker.

With a vote of 4-0, Supervisor Sheridan was elected Chair, and the nomination/voting process was complete.

Following the election of a Chair, Mr. Nichols turned the gavel, and the meeting, over to Chair Sheridan.

*Election of Vice-Chair* - This action will elect a new Vice-Chairperson to the Board of Supervisors for 2017. Chair Sheridan opened the floor for nominations for Vice-Chair.

Mrs. Eager nominated Supervisor Booker. With a second by Mr. Weaver, the vote passed 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Booker.

*Resolution Entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2017"* - The Code of Virginia requires an annual organizational meeting of the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates.

**MOTION:**

Mrs. Eager moved to adopt the Resolution entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2017" which designates the location, day, and time of meetings.

Meeting Place: Circuit Courtroom of the Fluvanna County Courts Building

Meeting Times: Day Meetings begin at 4:00 p.m. and end at 8:00 p.m., unless extended;  
Night Meetings begin at 7:00 p.m. and end at 11:00 p.m., unless extended;  
When scheduled, Work Sessions begin at 4:00 p.m. prior to the evening meeting.

Mr. Weaver seconded. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Selection of Dates for the Board Meetings* - This action will adopt the Board of Supervisors 2017 Regular Meeting Calendar.

**MOTION:**

Mr. Weaver moved to adopt the Board of Supervisors 2017 Regular Meeting Calendar as presented.

Mrs. Eager seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

*Adoption of Board By-Laws and Rules of Practice and Procedures* - This action will adopt the Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures. In addition to the current By-Laws, Mr. Nichols presented a revised and updated version of the bylaws for consideration.

After brief discussion,

**MOTION:**

Mr. O’Brien moved to adopt the revised 2017 Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures, with suggested changes. Mrs. Eager seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Eager, O’Brien, and Weaver. NAY: None. ABSENT: Booker.

**ADOPTION OF AGENDA**

With no objections, the Agenda for the January 4, 2017, Regular Meeting of the Board of Supervisors, was adopted.

**COUNTY ADMINISTRATOR’S REPORT**

Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts:
  - Way to Go, Bruce Anderson, from Public Works! Completed training and certification test and is now certified by Virginia Department of Agriculture and Consumer Services, Office of Pesticide Services, as Registered Technician to apply pesticides and herbicides on County land.
- Spotlight on Business
  - TOTES McGOATS Body Soaps, located in Columbia, and owned by Jennifer Lyons. Produces goat milk soaps and lotions.
- Announcements and Updates:
  - E911 Tower Updates: Sheriff’s Office (195 ft) – Complete. Convenience Center (250 ft) – Largely Complete. CVEC (250 ft) – Site Prep. Columbia School (300 ft) – Site Prep
  - Treasurer's Office Renovation--Renovation beginning Friday, January 20, Office closed, Friday, January 20, Reopen in Historic Courthouse on Monday, January 23 (for about two months)
  - Zion Crossroads Water & Sewer Project Town Hall Meeting, Thursday, January 26, 2017
- County Website User Survey—in process
- Meeting Dates Realignment Proposal: (The bodies will adopt their updated meeting calendars in January.

Board/Commission	Current Schedule	Proposed Schedule
Board of Supervisors	1 <sup>st</sup> & 3 <sup>rd</sup> Wed	No Change
School Board	2 <sup>nd</sup> Wed	2 <sup>nd</sup> Wed or 2 <sup>nd</sup> Thu or 3 <sup>rd</sup> Tue
Planning Commission	4 <sup>th</sup> Wed	2 <sup>nd</sup> Tue (varies)
Board of Zoning Appeals	2 <sup>nd</sup> Tue	3 <sup>rd</sup> or 4 <sup>th</sup> Tue

- Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Jan 18	4:00 PM 7:00 PM	Preliminary Budget Work Session Regular Meeting	Morris Room Courtroom
Wed	Feb 1	4:00 PM 7:00 PM	Regular Meeting FY18 Budget Proposal Presentation	Courtroom
Wed	Feb 8	7:00 PM	Budget Work Session - Constitutional Officers	Morris Room
Wed	Feb 15	4:00 PM 7:00 PM	BOS Budget Work Session - FCPS FY18 Adopted Budget Presentation Regular Meeting	Courtroom Courtroom
Wed	Feb 22	7:00 PM	Budget Work Session – Agencies	Morris Room

**PUBLIC COMMENTS #1**

At 4:28pm Chair Sheridan opened the first round of Public Comments.

Michael Mason, 4121 Antioch Road, addressed the Board regarding nuisance barking dogs in his neighborhood. With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:33pm.

**PUBLIC HEARING**

None.

**ACTION MATTERS**

Proposal to Establish a Broadband Access Taskforce (BAT) – Steven M. Nichols, County Administrator, brought forward a request to establish a Broadband Access Taskforce (BAT), briefly outlining the purpose, and scope of the Taskforce.



With no discussion,

**MOTION**

Mr. O'Brien moved to approve the Broadband Access Taskforce (BAT) as presented. Mr. Weaver offered second and the motion passed 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

**PRESENTATIONS**

*Proposal for Capital Improvements Program (CIP) and Capital Reserve Maintenance Fund (CRMF) Policies* – Steven M. Nichols, County Administrator, briefed the Board on proposed changes to County Financial Policies regarding the Capital Improvements Program (CIP) and the Capital Reserve Maintenance Fund (CRMF). Changes to the policies would create a formal CIP Policy, update CIP dollar value threshold to \$50,000, and redefine use of Capital Reserve Maintenance Funds as those planned and unplanned maintenance, repair, and renovation (MRR) expenses of generally less than \$50,000.

*FY17 Fund Balance Update*—Eric Dahl, Deputy County Administrator & Finance Director, gave an update to the FY17 Fund Balance as of January 4, 2017.

Fund Balance amounts included:

- Nonspendable and Restricted = \$159,520
- Unassigned-Reserved = \$\$8.1 million
- Committed (CIP Projects) = \$4.9 million
- Unassigned-Unreserved Fund Balance = \$8.4 million which includes a \$358,967 reimbursement from JRWA.

**CONSENT AGENDA**

The following items were approved under the Consent Agenda for January 4, 2017:

*Secondary Street Acceptance of Two Rivers Drive in Two Rivers Subdivision*—Jason Stewart, Planning and Zoning Administrator

As the item under consideration concerned Mrs. Eager's personal business, Mrs. Eager recused herself from the vote.

**MOTION:**

Mr. O'Brien moved to approve the consent agenda. With a second from Mr. Weaver, the motion passed 3-0-1. AYE: Sheridan, O'Brien, and Weaver. NAY: None. ABSTAIN: Eager. ABSENT: Booker.

**UNFINISHED BUSINESS**

None.

**PUBLIC COMMENTS #2**

At 5:24pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:24pm.

**CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:25pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 5:36pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. O'Brien seconded. The motion carried, with a roll call vote, of 4-0. AYES: Sheridan, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Booker.

**ADJOURN**

**MOTION:**

At 5:25pm Mr. O'Brien moved to adjourn the regular meeting of Wednesday, January 4, 2017. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYES: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair

DRAFT

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB YZ**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	Approval of Mr. Kevin Zoll as the Building Official for Fluvanna County				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the designation of Kevin Zoll as the Fluvanna County Building Official, effective January 9, 2017.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
<b>STAFF CONTACT(S):</b>	Jason Smith				
<b>PRESENTER(S):</b>	Jason Smith, Community and Economic Development Director				
<b>RECOMMENDATION:</b>	Ratification				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Designate Mr. Zoll as the Building Official beginning January 9, 2017.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	State requirement as per Virginia Construction Code Section 105				
<b>ENCLOSURES:</b>	N/A				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



TAB A

**MEMORANDUM**

**Date:** January 18, 2017  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for December 2016**

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1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

<b>CATEGORY</b>	<b>AMOUNT</b>
General	\$1,284,184.27
Capital Improvements	\$906,582.20
Debt Service	\$700.00
Sewer	\$3,054.83
Fork Union Sanitary District	\$11,587.76
<b>TOTAL AP EXPENDITURES</b>	<b>\$2,206,109.06</b>
Payroll	\$1,079,697.62
<b>TOTAL</b>	<b>\$3,285,806.68</b>

**MOTION**

I move the Accounts Payable and Payroll be ratified for **December 2016** in the amount of **\$3,285,806.68**.

Encl:  
AP Report



	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 12/1/2016</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 12/31/2016</b>						
3									
4									
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
7	<b>Fund # - 100 GENERAL FUND</b>								
8	<b>GENERAL FUND</b>								
9	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 120216	000000048062	12/1/2016	12/30/2016	215.00		
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 121616	000000048507	12/15/2016	12/30/2016	215.00		
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 121616	000000048508	12/15/2016	12/30/2016	162.50		
12	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 120216	000000048063	12/1/2016	12/30/2016	191.78		
13	CATHERINE EDWARDS GREY	CUSTOMERS DEPOSITS/REFUNDS	SIGN DEPOSIT FOR GARDENKEEPERS OF	122116	12/21/2016	12/29/2016	90.00		
14	WILLIAM BAILEY	CUSTOMERS DEPOSITS/REFUNDS	SIGN DEPOSIT FOR RIVANNA HEIGHTS ZMP	122116 1	12/21/2016	12/29/2016	90.00		
15	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W VA	SHERIFF'S FEES	78284	12/1/2016	12/1/2016	1,069.09		
16	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 123016	000000048758	12/29/2016	12/30/2016	7.38		
17	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 121616	000000048509	12/15/2016	12/30/2016	379.90		
18	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 120216	000000048064	12/1/2016	12/30/2016	434.44		
19	VIRGINIA DEPT OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 120216	000000048065	12/1/2016	12/30/2016	219.22		
20	VIRGINIA DEPT OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 123016	000000048759	12/29/2016	12/30/2016	219.22		
21	VIRGINIA DEPT OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 121616	000000048510	12/15/2016	12/30/2016	219.23		
22								<b>Total:</b>	<b>\$3,512.76</b>
23									
24	<b>REAL ESTATE TAXES</b>								
25	BATES, AUSTIN G	R E 2016 - 1ST	RE 2016 23-8-2B	48253	12/9/2016	12/9/2016	579.55		
26	BETHS, LUCILLE M.	R E 2016 - 1ST	RE 2016 18A-5-269	48254	12/9/2016	12/9/2016	1,153.60		
27	BROTHER, ELIZABETH L	R E 2016 - 1ST	Lockbox Payment Refund	48255	12/9/2016	12/9/2016	840.89		
28	BUFFMIRE, MARIE VICTORIA	R E 2016 - 1ST	RE 2016 18A-12-394	48517	12/20/2016	12/22/2016	837.00		
29	CORE LOGIC TAX REAL ESTATE	R E 2016 - 1ST	RE 2016 18A-5-125	48260	12/9/2016	12/9/2016	9.00		
30	CORELOGIC REAL ESTATE TAX SERV	R E 2016 - 1ST	RE 2016 18A-3-101	48256	12/9/2016	12/9/2016	1,460.17		
31	CORELOGIC REAL ESTATE TAX SERV	R E 2016 - 1ST	RE 2016 10-24-8	48262	12/9/2016	12/9/2016	160.47		
32	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47801	11/30/2016	12/1/2016	1,300.30		
33	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47802	11/30/2016	12/1/2016	894.08		
34	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47803	11/30/2016	12/1/2016	667.57		
35	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47804	11/30/2016	12/1/2016	715.72		
36	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47805	11/30/2016	12/1/2016	677.21		
37	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47806	11/30/2016	12/1/2016	1,392.47		
38	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47807	11/30/2016	12/1/2016	1,727.17		
39	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47808	11/30/2016	12/1/2016	1,146.25		
40	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47809	11/30/2016	12/1/2016	938.09		
41	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47810	11/30/2016	12/1/2016	630.44		
42	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47811	11/30/2016	12/1/2016	1,261.34		
43	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47812	11/30/2016	12/1/2016	1,717.09		
44	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47813	11/30/2016	12/1/2016	1,032.54		
45	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47814	11/30/2016	12/1/2016	1,960.09		
46	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47815	11/30/2016	12/1/2016	1,024.29		
47	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47816	11/30/2016	12/1/2016	1,351.20		
48	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47817	11/30/2016	12/1/2016	506.65		

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1	<b>County of Fluvanna</b>			<b>From Date: 12/1/2016</b>				
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3								
4								
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
49	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47818	11/30/2016	12/1/2016	1,081.60	
50	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47819	11/30/2016	12/1/2016	971.56	
51	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47820	11/30/2016	12/1/2016	748.27	
52	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47821	11/30/2016	12/1/2016	1,335.61	
53	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47822	11/30/2016	12/1/2016	1,081.15	
54	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47823	11/30/2016	12/1/2016	728.55	
55	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47824	11/30/2016	12/1/2016	1,032.54	
56	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47825	11/30/2016	12/1/2016	859.69	
57	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47826	11/30/2016	12/1/2016	2,071.51	
58	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47827	11/30/2016	12/1/2016	1,105.90	
59	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47829	11/30/2016	12/1/2016	427.78	
60	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47830	11/30/2016	12/1/2016	1,062.81	
61	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47831	11/30/2016	12/1/2016	348.46	
62	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47832	11/30/2016	12/1/2016	1,822.08	
63	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47835	11/30/2016	12/1/2016	900.03	
64	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47836	11/30/2016	12/1/2016	1,414.93	
65	CORELOGIC REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47837	11/30/2016	12/1/2016	944.05	
66	FRAZIER, KEVIN & ANAYANCI	R E 2016 - 1ST	RE 2016 41-6-4	48515	12/16/2016	12/22/2016	1,040.64	
67	HUEHN, SCOTT A	R E 2016 - 1ST	RE 2016 18A-6-189	48257	12/9/2016	12/9/2016	801.91	
68	INNSBROOK LAW GROUP	R E 2013 - 1ST	RE 2013 16-A-10	48513	12/16/2016	12/22/2016	620.55	
69	NATIONSTAR MORTGAGE	R E 2016 - 1ST	RE 2016 38-16-1	48258	12/9/2016	12/9/2016	892.70	
70	NOLTING, GRACE LINDSAY	R E 2016 - 1ST	RE 2016 54-2-1	48259	12/9/2016	12/9/2016	1,123.79	
71	NOLTING, GRACE LINDSAY	R E 2016 - 1ST	RE 2016 54-2-1	48514	12/16/2016	12/22/2016	1,123.79	
72	RAYMOND WINSTON	R E 2016 - 1ST	RE 2016 51A-A-47	47790	11/28/2016	12/1/2016	130.33	
73	STEFAN FRIEDMAN	R E 2016 - 1ST	RE 2016 2-A-A5	48521	12/20/2016	12/22/2016	1,071.01	
74	STEFAN FRIEDMAN	R E 2016 - 1ST	RE 2016 8-10-A2	48520	12/20/2016	12/22/2016	1,446.24	
75	US BANK	R E 2016 - 1ST	RE 2016 4-45-1	48518	12/20/2016	12/22/2016	1,539.64	
76	VANDERBILT MORTGAGE	R E 2016 - 1ST	RE 2016 29-A-117B	48519	12/20/2016	12/22/2016	251.57	
77	VILLEGAS, MARCO A & PONCE, VERONICA	R E 2016 - 1ST	Lockbox Payment Refund	48261	12/9/2016	12/9/2016	788.16	
78	WAP LLC	R E 2016 - 1ST	RE 2016 12-21-14	47834	11/30/2016	12/1/2016	137.55	
79	WELLS FARGO REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47828	11/30/2016	12/1/2016	858.31	
80	WELLS FARGO REAL ESTATE	R E 2016 - 1ST	Lockbox Payment Refund	47833	11/30/2016	12/1/2016	399.36	
81								
82								
83	<b>OTHER LOCAL TAXES</b>							
84	ACAR LEASING LTD	ADMIN FEE VEHICLE LICENSE	PP 2016 49	47838	11/30/2016	12/1/2016	124.16	
85	BU, REINA	ADMIN FEE VEHICLE LICENSE	PP 2016 199808	48263	12/9/2016	12/9/2016	846.54	
86	CRIM, EMILY SUSAN	ADMIN FEE VEHICLE LICENSE	PP 2016 6275	48264	12/9/2016	12/9/2016	266.47	
87	FORSBERG, KAROL ALIDA	ADMIN FEE VEHICLE LICENSE	PP 2016 4925	47839	11/30/2016	12/1/2016	97.95	
88	HALLOCK, DAWN ESTELLE	ADMIN FEE VEHICLE LICENSE	PP 2016 225570	48265	12/9/2016	12/9/2016	131.94	
89	MEARS, GEORGE ANDREW	ADMIN FEE VEHICLE LICENSE	PP 2016 7273	48266	12/9/2016	12/9/2016	52.84	
90	RHODES, CHRISTOPHER JARRED	ADMIN FEE VEHICLE LICENSE	PP 2016 2282	48267	12/9/2016	12/9/2016	366.06	
						<b>Total:</b>	<b>\$54,145.25</b>	





	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 12/1/2016</b>						
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3									
4									
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
91	SCHERER, LISA MAXWELL	ADMIN FEE VEHICLE LICENSE	PP 2016 231332	48268	12/9/2016	12/9/2016	102.04		
92	SCHMALZBACH, KENNETH R	ADMIN FEE VEHICLE LICENSE	PP 2016 218722	47840	11/30/2016	12/1/2016	7.07		
93	SCOTT, ROSE ELAINE	ADMIN FEE VEHICLE LICENSE	PP 2016 210380	48269	12/9/2016	12/9/2016	42.84		
94	SHUMAKER, LISA JEANETTE	ADMIN FEE VEHICLE LICENSE	PP 2016 210774	48270	12/9/2016	12/9/2016	378.26		
95	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78285	12/16/2016	12/16/2016	95.79		
96	VW CREDIT LEASING LTD	ADMIN FEE VEHICLE LICENSE	PP 2016 8071	48271	12/9/2016	12/9/2016	212.78		
97	WALKER, LOWELL BOYLAN	ADMIN FEE VEHICLE LICENSE	PP 2016 231665	48516	12/16/2016	12/22/2016	49.70		
98								<b>Total:</b>	<b>\$2,774.44</b>
99									
100	<b>PERMITS/FEES/LICENSES</b>								
101	JES CONSTRUCTION	BUILDING PERMITS	REFUND FOR BLDG PERMIT	112116	11/30/2016	12/1/2016	34.42		
102	GERALD RICHARDSON	SUBDIVISION & PLAT REVIEW	REFUND FOR SUB 16:032	121216	12/12/2016	12/15/2016	225.00		
103								<b>Total:</b>	<b>\$259.42</b>
104									
105	<b>MISCELLANEOUS</b>								
106	FLUVANNA COUNTY VOLUNTEER FIRE	SALE OF SALVAGE AND SURPLUS	SALE OF SURPLUS-93 FORD EXPL #20	120916	12/12/2016	12/15/2016	915.75		
107	TREASURER OF VIRGINIA	OTHER	EXPENDED FUNDS	121416	12/20/2016	12/22/2016	854.13		
108								<b>Total:</b>	<b>\$1,769.88</b>
109									
110	<b>BOARD OF SUPERVISORS</b>								
111	BANK OF AMERICA	ADVERTISING	P-CARD	113016	11/30/2016	12/22/2016	149.95		
112	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	31.71		
113	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	66.90		
114	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	287.73		
115	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	539.12		
116	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	575.46		
117	E.W. THOMAS	OTHER OPERATING SUPPLIES	BOS SNACKS	121216	12/12/2016	12/15/2016	101.89		
118	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F49-3	12/12/2016	12/15/2016	189.00		
119	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016f50-13	12/15/2016	12/29/2016	189.00		
120	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	MILEAGE	111316	11/13/2016	12/29/2016	133.92		
121	MILLIMAN, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	413-NOV/16-FLUV	11/30/2016	12/1/2016	7,438.00		
122	MOZELL H. BOOKER	MILEAGE ALLOWANCES	MILEAGE JUL-DEC 2016	120116	12/12/2016	12/15/2016	676.08		
123	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	14.17		
124	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	249.82		
125								<b>Total:</b>	<b>\$10,642.75</b>
126									
127	<b>COUNTY ADMINISTRATOR</b>								
128	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	7.27		
129	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	16.33		
130	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	294.52		
131	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	630.46		
132	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	9.91		



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6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
133	KODIAK, LLC.	LEASE/RENT	SHRED	60009	12/15/2016	12/29/2016	35.00	
134	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE CHARGES	3302235245	12/12/2016	12/15/2016	595.68	
135	PITNEY BOWES INC	OFFICE SUPPLIES	SUPPLIES	1002660726	12/9/2016	12/29/2016	223.23	
136	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	44.11	
137	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L3464300-16	12/12/2016	12/15/2016	64.30	
138	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	96.77	
139	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	34.88	
140	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	34.33	
141	VIRGINIA ASSOCIATION OF GOVT	DUES OR ASSOCIATION	VAGARA MEMBERSHIP	01138	12/12/2016	12/15/2016	20.00	
142	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19723968	11/30/2016	12/1/2016	232.70	
143	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FINISHER	19781773	12/8/2016	12/9/2016	47.59	
144	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19884521	12/21/2016	12/29/2016	227.60	
145	VIRGINIA MUNICIPAL CLERKS	DUES OR ASSOCIATION	ANNUAL DUES	112816	11/30/2016	12/1/2016	35.00	
146						<b>Total:</b>	<b>\$2,649.68</b>	
147								
148	<b>COUNTY ATTORNEY</b>							
149	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	120606	12/12/2016	12/15/2016	18,470.10	
150						<b>Total:</b>	<b>\$18,470.10</b>	
151								
152	<b>COMMISSIONER OF THE REVENUE</b>							
153	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	METER BILLING	074515	12/8/2016	12/9/2016	404.52	
154	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	METER BILLING	074514	12/8/2016	12/9/2016	2,275.31	
155	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	16.51	
156	KODIAK, LLC.	LEASE/RENT	SHRED	60009	12/15/2016	12/29/2016	15.00	
157	PALMYRA PRESS, INC.	PRINTING AND BINDING	ENVELOPES	3325	12/8/2016	12/9/2016	301.00	
158	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE CHARGES	3302237949	12/12/2016	12/15/2016	458.88	
159	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	L4232210-16	12/8/2016	12/9/2016	30.41	
160	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	(\$4.99)	
161	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	4.99	
162	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	55.73	
163	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	MEMBERSHP FEE	8742	12/12/2016	12/15/2016	300.00	
164	V.A.L.E.C.O.	DUES OR ASSOCIATION	DUES	122016	12/20/2016	12/22/2016	75.00	
165	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	31.15	
166	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	31.13	
167	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	49.90	
168	VIRGINIA DEPT. OF MOTOR VEHICLES	PROFESSIONAL SERVICES	TOKEN REPLACEMENT	16349232	12/20/2016	12/22/2016	65.00	
169						<b>Total:</b>	<b>\$4,109.54</b>	
170								
171	<b>REASSESSMENT</b>							
172	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	141.00	
173	EVERETT M HANNAH	PROFESSIONAL SERVICES	BOE	112916	12/8/2016	12/9/2016	70.00	
174	GARY L. ELLIS	PROFESSIONAL SERVICES	BOE	112916	12/8/2016	12/9/2016	70.00	

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175	JOHN H. HILL	PROFESSIONAL SERVICES	BOE	112916	12/8/2016	12/9/2016	70.00		
176	KAREN K. BERCAW	PROFESSIONAL SERVICES	BOE	112916	12/8/2016	12/9/2016	70.00		
177	PALMYRA PRESS, INC.	OFFICE SUPPLIES	ENVELOPES	3325	12/8/2016	12/9/2016	95.00		
178	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	21.01		
179								<b>Total:</b>	<b>\$537.01</b>
180									
181	<b>TREASURER</b>								
182	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1622-2016	12/8/2016	12/9/2016	300.00		
183	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1637-2016	12/12/2016	12/15/2016	300.00		
184	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1649-2016	12/17/2016	12/29/2016	150.00		
185	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	19.81		
186	FLUVANNA REVIEW	ADVERTISING	AD/PROPERTY TAXES	2016F46-9	11/30/2016	12/1/2016	63.00		
187	FLUVANNA REVIEW	ADVERTISING	TAXES DUE	2016F47-8	11/30/2016	12/1/2016	63.00		
188	KODIAK, LLC.	LEASE/RENT	SHRED	60009	12/15/2016	12/29/2016	493.92		
189	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	120716	12/7/2016	12/29/2016	503.50		
190	QUILL	OFFICE SUPPLIES	SUPPLIES	1770202	11/30/2016	12/1/2016	23.07		
191	QUILL	OFFICE SUPPLIES	SUPPLIES	1874964	11/30/2016	12/1/2016	65.07		
192	QUILL	OFFICE SUPPLIES	SUPPLIES	1972377	11/30/2016	12/1/2016	235.95		
193	QUILL	OFFICE SUPPLIES	SUPPLIES	1538181	11/30/2016	12/1/2016	339.96		
194	QUILL	OFFICE SUPPLIES	SUPPLIES	1770236	11/30/2016	12/1/2016	857.93		
195	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L3464500-16	12/8/2016	12/9/2016	40.50		
196	THE DAILY PROGRESS	ADVERTISING	ACCT 3308913	3308913 11/16	12/8/2016	12/9/2016	165.00		
197	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	41.91		
198	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	34.72		
199	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	49.90		
200	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19776022	12/8/2016	12/9/2016	131.38		
201	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	ACCT 546001282025	120916	12/12/2016	12/15/2016	40.00		
202								<b>Total:</b>	<b>\$3,918.62</b>
203									
204	<b>INFORMATION TECHNOLOGY</b>								
205	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	8.66		
206	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	14.99		
207	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	19.99		
208	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	115.00		
209	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	143.70		
210	BANK OF AMERICA	ADP SERVICES	P-CARD	113016	11/30/2016	12/22/2016	470.47		
211	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	39.19		
212	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	49.99		
213	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	65.26		
214	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	67.33		
215	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	120.25		
216	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	136.10		

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217	BANK OF AMERICA	ADP SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	1,499.00		
218	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	6.60		
219	DELL MARKETING, L.P.	EDP EQUIPMENT	DELL LATTITUDE	10127859604	12/12/2016	12/15/2016	1,613.00		
220	DISYS SOLUTIONS, INC.	EDP EQUIPMENT	ADP SUPPLIES	IN05547	11/30/2016	12/1/2016	1,209.92		
221	DISYS SOLUTIONS, INC.	EDP EQUIPMENT	SOFTWARE	INO5654	12/12/2016	12/15/2016	3,792.13		
222	RAFALY ELECTRICAL CONTRACTORS,	PROFESSIONAL SERVICES	ADD PHONE LINES	7035	12/12/2016	12/15/2016	220.00		
223	TRIO SYSTEMS LLC	ADP SERVICES	SONICLEAR SOFTWARE	66241	12/12/2016	12/15/2016	1,495.00		
224	TYLER TECHNOLOGIES	ADP SERVICES	APP SERVICES	045-174340	12/8/2016	12/9/2016	31,274.50		
225	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	1,993.49		
226	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	1,991.50		
227	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	150.96		
228								<b>Total:</b>	<b>\$46,497.03</b>
229									
230	<b>FINANCE</b>								
231	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	275.00		
232	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	16.51		
233	FORMAX	CONTRACT SERVICES	CONTRACT RENEWAL	37107	12/20/2016	12/22/2016	746.00		
234	GOVERNMENT FINANCE	DUES OR ASSOCIATION	DUES	0141823 112916	12/12/2016	12/15/2016	225.00		
235	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	164.01		
236	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	72.71		
237	TYLER TECHNOLOGIES	CONVENTION AND EDUCATION	MUNIS GROUP MEETING	045-175091	12/8/2016	12/9/2016	120.00		
238	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	26.56		
239	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	20.80		
240	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19723969	11/30/2016	12/1/2016	169.45		
241	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19884522	12/21/2016	12/29/2016	169.45		
242								<b>Total:</b>	<b>\$2,005.49</b>
243									
244	<b>REGISTRAR/ELECTORAL BOARD</b>								
245	ANTIOCH BAPTIST CHURCH	CONTRACT SERVICES	2016 ELECTION	113016	12/8/2016	12/9/2016	100.00		
246	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COLOR PRINTER	074519	12/8/2016	12/9/2016	155.00		
247	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	(\$136.88)		
248	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	20.27		
249	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	294.82		
250	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	1.30		
251	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	4.32		
252	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	11.62		
253	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	13.28		
254	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	14.74		
255	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	ELECTION	120816	11/30/2016	12/1/2016	60.00		
256	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	ELECTION	120816	11/30/2016	12/1/2016	180.00		
257	BENJAMIN J. STOPPE, JR.	MILEAGE ALLOWANCES	ELECTION	120816	11/30/2016	12/1/2016	12.96		
258	CHERYL A. GRIFFITH	CONTRACT SERVICES	ELECTION	110816	11/30/2016	12/1/2016	30.00		

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259	ELECTION CENTER	CONVENTION AND EDUCATION	CONFERENCE ANNUAL TRAINING	121216	12/12/2016	12/15/2016	150.00		
260	FOUAD A. FADIL	CONTRACT SERVICES	ELECTION	110816	11/30/2016	12/1/2016	25.00		
261	FOUAD A. FADIL	CONTRACT SERVICES	ELECTION	110816	11/30/2016	12/1/2016	131.25		
262	FOUAD A. FADIL	MILEAGE ALLOWANCES	ELECTION	110816	11/30/2016	12/1/2016	71.28		
263	INTAB	OFFICE SUPPLIES	VOTING BOOTHS	147958A	11/30/2016	12/1/2016	215.93		
264	JOHN HICKS	CONTRACT SERVICES	ELECTION	JH110516	11/22/2016	12/8/2016	145.00		
265	JOYCE PACE	MILEAGE ALLOWANCES	MIELAGE	121516	12/12/2016	12/15/2016	293.87		
266	JOYCE PACE	SUBSISTENCE & LODGING	MIELAGE	121516	12/12/2016	12/15/2016	14.15		
267	KENTS STORE ARC	CONTRACT SERVICES	2016 ELECTION	113016	12/8/2016	12/9/2016	400.00		
268	NANCY L. STEWARD	CONTRACT SERVICES	ELECTION	102216	11/30/2016	12/1/2016	60.00		
269	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L4031010-16	12/8/2016	12/9/2016	24.57		
270	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	(\$67.46)		
271	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	52.69		
272	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	24.89		
273	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	22.45		
274	VEBA	DUES OR ASSOCIATION	DUES	112216	11/30/2016	12/1/2016	180.00		
275	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	49.90		
276							<b>Total:</b>	<b>\$2,554.95</b>	
277									
278	<b>HUMAN RESOURCES</b>								
279	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	3.30		
280	DOGWOOD RESTAURANT	EMPLOYEE RECOGNITION	EMPLOYEE CHRISTMAS LUNCHEON (SIDES)	120616	12/8/2016	12/9/2016	526.50		
281	FLUVANNA REVIEW	RECRUITMENT	AD FOR EMPLOYMENT AND PROPOSALS	2016F46-8	11/30/2016	12/1/2016	63.00		
282	FLUVANNA REVIEW	RECRUITMENT	AD FOR EMPLOYMENT	2016F47-7	11/30/2016	12/1/2016	189.00		
283	FLUVANNA REVIEW	RECRUITMENT	JOB AD	2016F48-12	12/12/2016	12/15/2016	126.00		
284	K & J ASSOCIATES, INC.	EMPLOYEE RECOGNITION	EMPLOYEE CHRISTMAS LUNCHEON	120616	12/8/2016	12/9/2016	658.12		
285	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	BROKER FEE	6 FLUVANNA	12/8/2016	12/9/2016	1,242.00		
286	PROTECT YOUTH SPORTS	RECRUITMENT	BACKGROUND CHECK FEE	475423	11/30/2016	12/1/2016	17.80		
287	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	18.49		
288	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PRINTER	19743381	11/30/2016	12/1/2016	44.80		
289							<b>Total:</b>	<b>\$2,889.01</b>	
290									
291	<b>GENERAL DISTRICT COURT</b>								
292	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309871364 111616	12/8/2016	12/9/2016	230.11		
293	CENTURYLINK	TELECOMMUNICATIONS	DISTRICT COURT	309871364 121616	12/16/2016	12/29/2016	230.11		
294	PITNEY BOWES GLOBAL	MAINTENANCE CONTRACTS	LEASE CHARGES	3302245885	12/12/2016	12/15/2016	172.70		
295	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	K70017350-16	11/30/2016	12/1/2016	12.00		
296	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	L70017350-16	12/12/2016	12/15/2016	39.25		
297	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	31.28		
298	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	22.73		
299	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	19752468	12/8/2016	12/9/2016	161.51		
300							<b>Total:</b>	<b>\$899.69</b>	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
301									
302	<b>COURT SERVICE UNIT</b>								
303	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	13.21		
304	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	112916	11/30/2016	12/1/2016	23.38		
305	JAMES L. BROWN	CONVENTION AND EDUCATION	TRAINING/MEAL	122816	12/16/2016	12/29/2016	44.56		
306	QUILL	OFFICE SUPPLIES	SUPPLIES	2688775	12/21/2016	12/29/2016	48.97		
307	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K5790520-16	11/30/2016	12/1/2016	25.00		
308	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L5790520	12/8/2016	12/9/2016	31.75		
309	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	33.49		
310	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	25.52		
311								<b>Total:</b>	<b>\$245.88</b>
312									
313	<b>CLERK OF THE CIRCUIT COURT</b>								
314	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	17.99		
315	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	26.42		
316	CHARLOTTESVILLE OFFICE MACHINE	PRINTING AND BINDING	TONER CARTRIDGE	671514	11/30/2016	12/1/2016	210.00		
317	DRAWINGBOARD PRINTING	PRINTING AND BINDING	MAILING LABELS	9027272	12/21/2016	12/29/2016	98.35		
318	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE FEE	113016	12/8/2016	12/9/2016	70.63		
319	KODIAK, LLC.	LEASE/RENT	SHRED	60009	12/15/2016	12/29/2016	15.00		
320	KOFILE PRESERVATION INC	RECORD PRESERVATION	RESTORATION OF DEED BOOKS	216633	12/20/2016	12/22/2016	17,848.00		
321	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	48978	12/20/2016	12/22/2016	2,541.67		
322	PALMYRA PRESS, INC.	OFFICE SUPPLIES	SECURITY ENVELOPES	3324	12/8/2016	12/9/2016	283.00		
323	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	L24843500-16	12/8/2016	12/9/2016	46.45		
324	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	19.49		
325	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	35.16		
326	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	58.83		
327	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	108.69		
328	U.S. POSTAL SERVICE	POSTAL SERVICES	POSTAGE	112816	11/30/2016	12/1/2016	2,000.00		
329	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	33.86		
330	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	31.90		
331	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19689191	11/30/2016	12/1/2016	204.08		
332	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19849875	12/20/2016	12/22/2016	200.53		
333								<b>Total:</b>	<b>\$23,850.05</b>
334									
335	<b>CIRCUIT COURT JUDGE</b>								
336	BANK OF AMERICA	EDP EQUIPMENT	P-CARD	113016	11/30/2016	12/22/2016	31.58		
337	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	17.84		
338	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	26.35		
339	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	9.91		
340	ANGELA CHRISTA MARSHALL	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-3	12/21/2016	12/22/2016	30.00		
341	CARL DARELL BROWN	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-1	12/21/2016	12/22/2016	30.00		
342	KAREN HARDING OSTEEN	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-6	12/21/2016	12/22/2016	30.00		

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343	KATRINA BERRYMAN LEE	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-2	12/21/2016	12/22/2016	30.00		
344	STORMY WILLIAM SMITH	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-4	12/21/2016	12/22/2016	30.00		
345	TY ELLIOTT DENBY	COMPENSATION-GRAND JURORS	GRAND JURY 122016	GJ122016-5	12/21/2016	12/22/2016	30.00		
346	TRISTANA TREADWAY	OFFICE SUPPLIES	REIMBURSEMENT	122016	12/20/2016	12/22/2016	29.92		
347	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	19.93		
348	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	17.83		
349								<b>Total:</b>	<b>\$333.36</b>
350									
351	<b>COMMONWEALTH ATTY</b>								
352	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD	113016	11/30/2016	12/22/2016	11.70		
353	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	10.10		
354	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	9.85		
355	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	16.51		
356	JEFF HAISLIP	CONVENTION AND EDUCATION	MILEAGE	111616	11/30/2016	12/1/2016	62.75		
357	JEFF HAISLIP	CONVENTION AND EDUCATION	MILEAGE	120116	12/8/2016	12/9/2016	57.89		
358	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	BOOKS	89045386 8907825X	12/8/2016	12/9/2016	281.86		
359	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	VA CRIMINAL BOOK	89230914	12/12/2016	12/15/2016	311.31		
360	NATIONAL CENTER FOR VICTIMS OF	OTHER OPERATING SUPPLIES	MEMBERSHIP DUES	112916	11/30/2016	12/1/2016	95.00		
361	PATRICK WOLFE	CONVENTION AND EDUCATION	MILEAGE	120716	12/8/2016	12/9/2016	70.74		
362	SARA M. BROWN	CONVENTION AND EDUCATION	MILEAGE	111416	11/30/2016	12/1/2016	36.45		
363	SARA M. BROWN	CONVENTION AND EDUCATION	MILEAGE/TRAINING	121216	12/12/2016	12/15/2016	77.22		
364	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L3547800-16	12/8/2016	12/9/2016	22.65		
365	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	934.57		
366	V.A.L.E.C.O.	DUES OR ASSOCIATION	2017 DUES	120816	12/8/2016	12/9/2016	75.00		
367	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	25.23		
368	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	24.86		
369	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	49.90		
370	VIRGINIA VICTIM ASSISTANCE NETWORK	OTHER OPERATING SUPPLIES	MEMBERSHIP RENEWAL	00680	12/20/2016	12/22/2016	100.00		
371								<b>Total:</b>	<b>\$2,273.59</b>
372									
373	<b>SHERIFF</b>								
374	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306633664730	12/8/2016	12/9/2016	3.49		
375	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306633664717	12/8/2016	12/9/2016	12.87		
376	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306635550336	12/20/2016	12/22/2016	3.51		
377	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306635065207	12/20/2016	12/22/2016	9.19		
378	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306635765438	12/21/2016	12/29/2016	3.77		
379	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306635765440	12/21/2016	12/29/2016	7.35		
380	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306636332320	12/21/2016	12/29/2016	7.35		
381	ALBEMARLE LOCK & SAFE, INC.	OFFICE SUPPLIES	CABINET KEYS	62647	12/12/2016	12/15/2016	15.00		
382	ALBEMARLE LOCK & SAFE, INC.	OFFICE SUPPLIES	FILE CABINET	62646	12/12/2016	12/15/2016	144.75		
383	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE	110616	11/30/2016	12/1/2016	56.99		
384	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE CHARGES/SHERIFFS	120616	12/10/2016	12/29/2016	69.82		

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385	BANK OF AMERICA	FOOD SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	24.06	
386	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	15.50	
387	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	29.96	
388	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	155.47	
389	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	25.83	
390	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	31.90	
391	BANK OF AMERICA	POSTAL SERVICES	P-CARD	113016	11/30/2016	12/22/2016	6.68	
392	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	488.05	
393	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD	113016	11/30/2016	12/22/2016	56.25	
394	BANK OF AMERICA	VEHICLE FUEL	P-CARD	113016	11/30/2016	12/22/2016	20.00	
395	BANK OF AMERICA	VEHICLE FUEL	P-CARD	113016	11/30/2016	12/22/2016	25.00	
396	BATTERIES PLUS, LLC.	OFFICE SUPPLIES	BATTERIES	196-417638	12/16/2016	12/22/2016	25.80	
397	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE TIRES	110916	11/30/2016	12/1/2016	76.00	
398	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	121616	12/20/2016	12/2/2016	79.00	
399	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	122116B	12/21/2016	12/29/2016	84.00	
400	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	122216	12/21/2016	12/29/2016	225.98	
401	CENTRAL SHENANDOAH CRIMINAL	CONVENTION AND EDUCATION	OFFICER TRAINING SURVEY	1957	12/21/2016	12/29/2016	34,100.00	
402	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	26.42	
403	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309903768 110716	11/30/2016	12/1/2016	149.46	
404	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309797542 111616	11/30/2016	12/1/2016	159.79	
405	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310191749 111616	11/30/2016	12/1/2016	894.37	
406	CENTURYLINK	TELECOMMUNICATIONS	PHONE CHARGES	309903768 120716	12/20/2016	12/22/2016	149.06	
407	CENTURYLINK	TELECOMMUNICATIONS	SHERIFFS OFFICE	309797542 121616	12/16/2016	12/29/2016	159.79	
408	DEPT OF VA STATE POLICE	PROFESSIONAL SERVICES	FINGERPRINT	704930	12/8/2016	12/9/2016	74.00	
409	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PATCHES	112216	11/30/2016	12/1/2016	48.00	
410	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PATROL COAT	120516	12/8/2016	12/9/2016	12.00	
411	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PATCHES	120816	12/20/2016	12/22/2016	12.00	
412	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	CAR PARTS	015-306718	12/20/2016	12/22/2016	34.07	
413	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	PARTS	015-306516	12/20/2016	12/22/2016	37.32	
414	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	PARTS	015-306613	12/20/2016	12/22/2016	52.84	
415	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	PARTS	015-306615	12/20/2016	12/22/2016	310.40	
416	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SUPPLIES	56763	11/30/2016	12/1/2016	46.68	
417	FLUVANNA REVIEW	ADVERTISING	AD FOR EMPLOYMENT AND PROPOSALS	2016F46-8	11/30/2016	12/1/2016	63.00	
418	FRF, INC.	OFFICE SUPPLIES	NAME PLATE	35358	12/20/2016	12/22/2016	15.25	
419	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	3,706.26	
420	KODIAK, LLC.	LEASE/RENT	SHRED	60009	12/15/2016	12/29/2016	35.00	
421	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD254542	11/30/2016	12/1/2016	41.96	
422	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/260509	12/8/2016	12/9/2016	49.82	
423	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/265029	12/15/2016	12/29/2016	128.89	
424	MATHIAS VARGA	VEHICLE/POWER EQUIP	WIPER BLADES	112916	12/8/2016	12/9/2016	19.96	
425	NATIONAL SHERIFF'S ASSOCIATION	DUES OR ASSOCIATION	NSA DUES	279586 120616	12/16/2016	12/29/2016	112.00	
426	NWG SOLUTIONS, LLC.	MACHINERY AND EQUIPMENT	VIDEO CABLE	39643	12/16/2016	12/29/2016	45.50	





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427	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	MOTOR OIL CHASSIS	63424	12/20/2016	12/22/2016	14.00		
428	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE CHARGES	3302247168	12/12/2016	12/15/2016	192.00		
429	PORTER LEE CORPORATION	OFFICE SUPPLIES	SUPPLIES	18194	11/30/2016	12/1/2016	70.25		
430	PUBLIC ENGINES INC	MAINTENANCE CONTRACTS	RENEWAL	23989	12/8/2016	12/9/2016	1,794.00		
431	SAUL MINEROFF ELECT INC	POLICE SUPPLIES	COVERT KEYFOB	2900	12/21/2016	12/29/2016	465.00		
432	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L3822710-16	12/8/2016	12/9/2016	135.00		
433	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	1001752	11/30/2016	12/1/2016	104.00		
434	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001753	12/20/2016	12/22/2016	14.00		
435	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001754	12/20/2016	12/22/2016	14.00		
436	SOUTHERN POLICE EQUIPMENT	POLICE SUPPLIES	SUPPLIES	188410	12/21/2016	12/29/2016	56.00		
437	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	64.49		
438	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	476.81		
439	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	473.15		
440	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER	161206-0015	12/12/2016	12/15/2016	67.84		
441	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES SHERIFF'S OFFICE	9774995298	11/30/2016	12/1/2016	1,930.54		
442	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES	9776666591	12/20/2016	12/22/2016	2,034.30		
443	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19791863	12/8/2016	12/9/2016	77.72		
444	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	IMPOUND	14625	12/20/2016	12/22/2016	125.00		
445	WELLS FARGO VENDOR FIN SERV	LEASE/RENT	COPIER	65953169	11/30/2016	12/1/2016	77.73		
446	WELLS FARGO VENDOR FIN SERV	LEASE/RENT	PROPERTY TAX/FEE	66130949	12/18/2016	12/29/2016	22.08		
447	WELLS FARGO VENDOR FIN SERV	LEASE/RENT	KONICA COPIER	66147766	12/21/2016	12/29/2016	77.73		
448	WEST RIVER AUTO	VEHICLES REP & MAINT	OIL FILTER	33118	11/30/2016	12/1/2016	23.22		
449	WEST RIVER AUTO	VEHICLES REP & MAINT	OIL FILTER	33166	12/8/2016	12/9/2016	20.91		
450	WEST RIVER AUTO	VEHICLES REP & MAINT	SPARK PLUGS	33168	12/8/2016	12/9/2016	94.05		
451	WEST RIVER AUTO	VEHICLES REP & MAINT	REPAIRS	33175	12/20/2016	12/22/2016	49.50		
452	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	33191	12/20/2016	12/22/2016	81.22		
453	WEST RIVER AUTO	VEHICLES REP & MAINT	CAR MAINTENANCE	32743	12/20/2016	12/22/2016	101.50		
454								<b>Total:</b>	<b>\$50,843.45</b>
455									
456	<b>E911</b>								
457	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	419.00		
458	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	464.00		
459	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	113016	11/30/2016	12/22/2016	212.00		
460	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	113016	11/30/2016	12/22/2016	579.00		
461	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	3.30		
462	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	3100423202 111016	11/30/2016	12/1/2016	3,567.72		
463	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310214091 111916	12/8/2016	12/9/2016	960.80		
464	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE BILLING	310042302 121016	12/16/2016	12/29/2016	3,567.72		
465	EMERGENCY COMMUNICATIONS	MAINTENANCE CONTRACTS	ADDITIONAL MESSAGES	ECN-025125	12/8/2016	12/9/2016	165.00		
466	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	ADDRESS PLATES	2766	11/30/2016	12/1/2016	217.60		
467	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	ADDRESS PLATES	2782	12/8/2016	12/9/2016	1,776.50		
468	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	ADDRESS PLATE	2793	12/20/2016	12/22/2016	40.95		

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469	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	BLOCK TIME	39378	11/30/2016	12/1/2016	2,500.00		
470	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	MANAGED SERVER	39428	12/8/2016	12/9/2016	875.00		
471	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	BLOCK TIME	39408	12/8/2016	12/9/2016	2,500.00		
472	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	BLOCK TIME	39632	12/21/2016	12/29/2016	2,500.00		
473	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY SERVICE	39423	12/8/2016	12/9/2016	1,103.70		
474	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	ORDER #774	39626	12/20/2016	12/22/2016	196.49		
475	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	19.75		
476	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	17.76		
477	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES SHERIFF'S OFFICE	9774995298	11/30/2016	12/1/2016	297.74		
478	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES	9776666591	12/20/2016	12/22/2016	189.71		
479	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19791863	12/8/2016	12/9/2016	77.73		
480	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING APPAREL	UNIFORM	1718608	11/30/2016	12/1/2016	513.99		
481								<b>Total:</b>	<b>\$22,765.46</b>
482									
483	<b>FIRE AND RESCUE SQUAD</b>								
484	VFIS	VEHICLE INSURANCE	INSURANCE POLICY	212996111	12/12/2016	12/15/2016	943.00		
485	VFIS	VEHICLE INSURANCE	POLICY PREMIUM	230298111	12/20/2016	12/22/2016	994.00		
486								<b>Total:</b>	<b>\$1,937.00</b>
487									
488	<b>CORRECTION AND DETENTION</b>								
489	CENTRAL VIRGINIA REGIONAL JAIL	CVRJ COST OF PRISONERS	FY16/17 3RD QUARTER	010117F	12/12/2016	12/15/2016	246,793.50		
490	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	DEC FY 2016-2017	FY2017-00000517	11/30/2016	12/1/2016	14,889.92		
491	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FY2016-2017 JAN17	FY2017-660	12/16/2016	12/29/2016	14,889.92		
492								<b>Total:</b>	<b>\$276,573.34</b>
493									
494	<b>BUILDING INSPECTIONS</b>								
495	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	15.74		
496	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	9.91		
497	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	43.59		
498	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	15.90		
499	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	INSPECTION TICKETS	956	12/8/2016	12/9/2016	98.78		
500	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	5.39		
501	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	25.06		
502	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	19.70		
503	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	99.80		
504								<b>Total:</b>	<b>\$333.87</b>
505									
506	<b>EMERGENCY MANAGEMENT</b>								
507	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	25.93		
508	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	3.30		
509	EMS MANAGEMENT & CONSULTANTS, INC	CONTRACT SERVICES	NPP LETTERS	028850	11/30/2016	12/1/2016	1,786.07		
510	EMS MANAGEMENT & CONSULTANTS, INC	CONTRACT SERVICES	NPP LETTERS	029086	12/21/2016	12/29/2016	1,752.43		

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511	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	21.66		
512	RECTOR & VISITORS OF THE UNIVERSITY	PROFESSIONAL SERVICES	OCT EMS COVERAGE	110916	11/30/2016	12/1/2016	49,642.46		
513	RECTOR & VISITORS OF THE UNIVERSITY	PROFESSIONAL SERVICES	NOV EMS COVERAGE	121416	12/21/2016	12/29/2016	47,895.13		
514	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	5.38		
515	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	59.90		
516							<b>Total:</b>	<b>\$101,192.26</b>	
517									
518	<b>ANIMAL CONTROL</b>								
519	BMS DIRECT	CONTRACT SERVICES	DOG TAGS	106120	11/30/2016	12/1/2016	1,116.29		
520	CLEAR COMMUNICATIONS AND	VEHICLE/POWER EQUIP	INSTALL DOCKING STATION	110727	12/20/2016	12/22/2016	495.38		
521	FLUVANNA SPCA	CONTRACT SERVICES	JAN 17 POUND SERVICES	122716	12/27/2016	12/29/2016	10,708.33		
522	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	243.21		
523	UPSTATE WHOLESALE SUPPLY, INC.	VEHICLE/POWER EQUIP	CAR PART	INV07909	12/10/2016	12/29/2016	138.00		
524	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES SHERIFF'S OFFICE	9774995298	11/30/2016	12/1/2016	99.80		
525	VERIZON	TELECOMMUNICATIONS	PHONE CHARGES	9776666591	12/20/2016	12/22/2016	99.80		
526							<b>Total:</b>	<b>\$12,900.81</b>	
527									
528	<b>FACILITIES</b>								
529	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	SERVICES	109282	11/30/2016	12/1/2016	278.50		
530	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	REPAIRS	109281	11/30/2016	12/1/2016	295.00		
531	AMERICAN BOILER INSPECTION SERVICE,	CONTRACT SERVICES	7 BOILERS INSPECTED	629752	9/8/2016	12/22/2016	700.00		
532	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	REPAIRS	902208380	11/30/2016	12/1/2016	468.00		
533	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	113016	11/30/2016	12/22/2016	99.01		
534	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD	113016	11/30/2016	12/22/2016	450.00		
535	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD	113016	11/30/2016	12/22/2016	89.99		
536	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD	113016	11/30/2016	12/22/2016	239.98		
537	BANK OF AMERICA	MACHINERY AND EQUIPMENT	P-CARD	113016	11/30/2016	12/22/2016	3,129.99		
538	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD	113016	11/30/2016	12/22/2016	40.68		
539	BROWN MOTOR PARTS, INC.	VEHICLES REP & MAINT	CAR PARTS	77660 77661	12/12/2016	12/15/2016	114.38		
540	BUDGET ELECTRICAL & MECHANICAL,	MACHINERY AND EQUIPMENT	REPAIRS	0697	12/12/2016	12/15/2016	745.02		
541	BUDGET ELECTRICAL & MECHANICAL,	MACHINERY AND EQUIPMENT	MAINTENANCE	0406	12/12/2016	12/15/2016	823.12		
542	BUDGET ELECTRICAL & MECHANICAL,	MACHINERY AND EQUIPMENT	ELECTRICAL WORK	0706	12/20/2016	12/22/2016	1,233.84		
543	BUDGET ELECTRICAL & MECHANICAL,	VEHICLES REP & MAINT	ELECTRICAL WORK	0413	12/20/2016	12/22/2016	2,434.98		
544	BUDGET ELECTRICAL & MECHANICAL,	VEHICLES REP & MAINT	ELECTRICAL WORK	0414	12/20/2016	12/22/2016	4,140.98		
545	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	DISMOUNT TIRES	111416	11/30/2016	12/1/2016	32.00		
546	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRE DISPOSALS	111416 1	11/30/2016	12/1/2016	105.00		
547	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	WIPER BLADES	120616	12/12/2016	12/15/2016	29.29		
548	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	WIPER BLADES	120616 1	12/12/2016	12/15/2016	59.96		
549	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	WIPER BLADES	121216	12/20/2016	12/22/2016	29.98		
550	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	121216 1	12/20/2016	12/22/2016	571.96		
551	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	122116A	12/21/2016	12/29/2016	239.98		
552	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	122016B	12/21/2016	12/29/2016	274.76		

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553	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	121916A	12/21/2016	12/29/2016	311.48	
554	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	122116	12/17/2016	12/29/2016	374.98	
555	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	4 TIRES	122016A	12/21/2016	12/29/2016	501.96	
556	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	13.21	
557	CHARLES EDWARD GARRISON, II	BLDGS EQUIP REP & MAINT	MAINTENANCE/PAINT	112016	12/12/2016	12/15/2016	140.00	
558	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2846	40308	11/30/2016	12/1/2016	548.96	
559	CII SERVICE	BLDGS EQUIP REP & MAINT	WO #2853	40339	11/30/2016	12/1/2016	595.15	
560	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2918	40334	11/30/2016	12/1/2016	652.70	
561	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2934	40343	11/30/2016	12/1/2016	685.25	
562	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2919	40335	11/30/2016	12/1/2016	764.99	
563	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 5540	40337	11/30/2016	12/1/2016	2,562.00	
564	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2911	40332	11/30/2016	12/1/2016	6,892.02	
565	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2948	40368	12/12/2016	12/15/2016	265.60	
566	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2881	40358	12/12/2016	12/15/2016	458.40	
567	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2964	40374	12/12/2016	12/15/2016	859.45	
568	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2903	40359	12/12/2016	12/15/2016	1,214.18	
569	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2949	40369	12/12/2016	12/15/2016	1,869.81	
570	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2829	40354	12/12/2016	12/15/2016	2,531.12	
571	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2840	40355	12/12/2016	12/15/2016	3,111.83	
572	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2988	40515	12/21/2016	12/29/2016	863.60	
573	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 5559	40516	12/21/2016	12/29/2016	1,112.44	
574	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 2943	40522	12/21/2016	12/29/2016	5,417.42	
575	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394808542	11/30/2016	12/1/2016	144.91	
576	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394810499	11/30/2016	12/1/2016	144.91	
577	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394812479	12/8/2016	12/9/2016	144.91	
578	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394814428	12/12/2016	12/15/2016	144.91	
579	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394816401	12/20/2016	12/22/2016	154.50	
580	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394818330	12/21/2016	12/29/2016	144.91	
581	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	59042	12/8/2016	12/9/2016	862.01	
582	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	59343	12/22/2016	12/29/2016	127.36	
583	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	59342	12/22/2016	12/29/2016	474.33	
584	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	59344	12/22/2016	12/29/2016	2,730.98	
585	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	FLOORING LABOR	2016.342	12/8/2016	12/9/2016	1,016.00	
586	CSE, INC	PROFESSIONAL SERVICES	MOVE STORAGE TRAILER	16-D3-054	11/30/2016	12/1/2016	840.00	
587	E.W. THOMAS	GENERAL MATERIALS AND	SUPPLIES	113016	11/30/2016	12/1/2016	4.78	
588	E.W. THOMAS	GENERAL MATERIALS AND	SUPPLIES	113016	11/30/2016	12/1/2016	21.06	
589	E.W. THOMAS	JANITORIAL SUPPLIES	SUPPLIES	113016	11/30/2016	12/1/2016	3.35	
590	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	ECOLI	R6B20278	11/30/2016	12/1/2016	55.00	
591	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	ECOLI	R6B20279	11/30/2016	12/1/2016	55.00	
592	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	113016	12/12/2016	12/15/2016	134.59	
593	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	LAWN TREATMENT	7135	11/30/2016	12/1/2016	650.00	
594	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	TREE PLANTING	7241	11/30/2016	12/1/2016	900.00	



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595	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	LANDSCAPING	7239	11/30/2016	12/1/2016	2,714.00	
596	GARY OSTEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	112116	11/30/2016	12/1/2016	520.00	
597	GARY OSTEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	121416	12/20/2016	12/22/2016	240.00	
598	GARY OSTEEN PLUMBING	BLDGS EQUIP REP & MAINT	PLUMBING	121516	12/20/2016	12/22/2016	6,728.94	
599	INBODEN ENVIRONMENTAL SERVICES,	CONTRACT SERVICES	WASTEWATER MONITORING	60641	12/8/2016	12/9/2016	227.00	
600	INBODEN ENVIRONMENTAL SERVICES,	CONTRACT SERVICES	WASTEWATER MONITORING	60642	12/8/2016	12/9/2016	297.00	
601	INBODEN ENVIRONMENTAL SERVICES,	OTHER OPERATING SUPPLIES	WASTEWATER MONITORING	60835	12/12/2016	12/15/2016	227.00	
602	INBODEN ENVIRONMENTAL SERVICES,	OTHER OPERATING SUPPLIES	WASTEWATER MONITORING	60833	12/12/2016	12/15/2016	247.00	
603	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	839.30	
604	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	CAR SUPPLIES	560231	12/12/2016	12/15/2016	12.99	
605	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	CAR SUPPLIES	560231	12/12/2016	12/15/2016	1,064.77	
606	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	CAR UPGRADES	70289	12/20/2016	12/22/2016	987.42	
607	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	112516 1	12/8/2016	12/9/2016	32.13	
608	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	112516 1	12/8/2016	12/9/2016	2,586.08	
609	LOWE'S	JANITORIAL SUPPLIES	SUPPLIES	112516 1	12/8/2016	12/9/2016	296.29	
610	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	STEEL FOR DOOR FRAME	6879	12/12/2016	12/15/2016	290.63	
611	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	FURNISH PIPE RAIL	6889	12/12/2016	12/15/2016	1,857.00	
612	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	FURNISH GRATE	6892	12/12/2016	12/15/2016	2,416.00	
613	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSP	28253	12/8/2016	12/9/2016	16.00	
614	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSP	28254	12/8/2016	12/9/2016	16.00	
615	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAFETY INSP	28258	12/8/2016	12/9/2016	16.00	
616	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	28349	12/20/2016	12/22/2016	736.58	
617	PARRISH FORD	VEHICLES REP & MAINT	CAR REPAIRS	FLUV001	12/20/2016	12/22/2016	739.24	
618	PARRISH FORD	VEHICLES REP & MAINT	TRAILER HITCH INSTALLED	6027597	12/22/2016	12/29/2016	98.50	
619	PETER WELCH	VEHICLE FUEL	MILEAGE	121216	12/12/2016	12/29/2016	93.42	
620	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	18.60	
621	PRECISION LIFTS & EQUIPMENT LLC	MACHINERY AND EQUIPMENT	INSTALLED LIFT	1167	12/20/2016	12/22/2016	650.00	
622	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7037	12/12/2016	12/15/2016	75.00	
623	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7036	12/12/2016	12/15/2016	150.00	
624	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	BATH FAN	7039	12/12/2016	12/15/2016	155.00	
625	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7033	12/12/2016	12/15/2016	448.16	
626	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7031	12/12/2016	12/15/2016	1,276.41	
627	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7030	12/12/2016	12/15/2016	8,370.00	
628	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIR LIGHTS	7075	12/23/2016	12/29/2016	80.00	
629	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIR EMERGENCY LIGHTS	7076	12/23/2016	12/29/2016	93.00	
630	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIR LIGHTS/JUDGES CHAMBER	7077	12/23/2016	12/29/2016	363.50	
631	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIRS/SOCIAL SERVICES	7078	12/23/2016	12/29/2016	460.00	
632	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIRS/COURT SQUARE	7058	12/23/2016	12/29/2016	504.60	
633	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	COMMAND TRAILER	7064	12/23/2016	12/29/2016	1,373.00	
634	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	REPAIRS/DOG POUND AND LANDFILL	7057	12/23/2016	12/29/2016	5,836.50	
635	RICH MASONRY, INC.	BLDGS EQUIP REP & MAINT	SPCA REPAIRS	448	12/12/2016	12/15/2016	2,567.76	
636	RIVANNA STEEL PRODUCTS INC	BLDGS EQUIP REP & MAINT	INSTALL LINE PIPE RAIL	163	12/12/2016	12/15/2016	1,500.00	



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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
637	SBS MANAGEMENT CO INC	BLDGS EQUIP REP & MAINT	COURTS BLDG/WINDOW CLEANING	0050961-IN	11/30/2016	12/1/2016	4,700.00		
638	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	23.67		
639	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	20.77		
640	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	401.09		
641	WINCHESTER EQUIPMENT COMPANY	VEHICLES REP & MAINT	2016 BOBCAT 68 BKT BC	E00462	11/30/2016	12/1/2016	1,159.00		
642	WINCHESTER EQUIPMENT COMPANY	VEHICLES REP & MAINT	TRACK LOADER	S03355	12/12/2016	12/15/2016	1,688.12		
643	WINCHESTER EQUIPMENT COMPANY	VEHICLES REP & MAINT	TRACK LOADER	S03232	12/12/2016	12/15/2016	2,443.52		
644							<b>Total:</b>	<b>\$114,783.45</b>	
645									
646	<b>GENERAL SERVICES</b>								
647	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929310552932 122716	12/12/2016	12/15/2016	22.86		
648	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7970740556855 122716	12/12/2016	12/15/2016	28.09		
649	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	15301850550900 1227	12/12/2016	12/15/2016	34.82		
650	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929300552931 122716	12/12/2016	12/15/2016	92.42		
651	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7800100540828 122716	12/12/2016	12/15/2016	239.58		
652	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FALSE ALARMS FROM ZONE	2018190	11/30/2016	12/1/2016	475.00		
653	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	QUARTERLY INSPECTION	2023634	12/12/2016	12/15/2016	100.00		
654	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	QUARTERLY INSPECTION	2023633	12/12/2016	12/15/2016	190.00		
655	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-006 111716	11/30/2016	12/1/2016	28.39		
656	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM RD	2133-003 111716	11/30/2016	12/1/2016	28.39		
657	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFFERSON PKWY	203061-001 111716	11/30/2016	12/1/2016	28.60		
658	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	718 THOMAS JEFFERSON PKWY	85473-003 111716	11/30/2016	12/1/2016	28.80		
659	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	105221-007 111716	11/30/2016	12/1/2016	30.39		
660	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	105221-008 111716	11/30/2016	12/1/2016	30.39		
661	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-009 111716	11/30/2016	12/1/2016	30.39		
662	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-002 111716	11/30/2016	12/1/2016	35.90		
663	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF HWY	105221-003 111716	11/30/2016	12/1/2016	38.38		
664	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	W RIVER RD	275904-008 111716	11/30/2016	12/1/2016	43.12		
665	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	275904-006 111716	11/30/2016	12/1/2016	46.98		
666	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK	105221-004 111716	11/30/2016	12/1/2016	51.29		
667	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER	275904-009 111716	11/30/2016	12/1/2016	59.30		
668	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	11206 W RIVER RD	275904-002 111716	11/30/2016	12/1/2016	101.03		
669	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK	105221-001 111716	11/30/2016	12/1/2016	172.57		
670	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	563 WILMINGTON RD	85473-004 111716	11/30/2016	12/1/2016	217.34		
671	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE DR	275904-004 111716	11/30/2016	12/1/2016	271.35		
672	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM	2133-005 112916	12/8/2016	12/9/2016	853.55		
673	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	214 COMMONS BLVD	275906-001 112916	12/8/2016	12/9/2016	1,494.18		
674	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 112916	12/8/2016	12/9/2016	2,326.35		
675	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE	275907-002 120516	12/12/2016	12/15/2016	461.54		
676	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GR	105221-006 121916	12/14/2016	12/29/2016	28.39		
677	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	203061-001 121916	12/14/2016	12/29/2016	28.39		
678	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM	2133-033 121916	12/14/2016	12/29/2016	28.39		

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679	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GR	275904-006 121916	12/14/2016	12/29/2016	28.39	
680	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	718 THOMAS JEFF PKWY	85473-003 121916	12/14/2016	12/29/2016	28.80	
681	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-002 121916	12/14/2016	12/29/2016	30.39	
682	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GR	105221-007 121916	12/14/2016	12/29/2016	30.39	
683	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GR	105221-008 121916	12/14/2016	12/29/2016	30.39	
684	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-009 121916	12/14/2016	12/29/2016	30.39	
685	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	THOMAS JEFF PKWY	105221-003 121916	12/14/2016	12/29/2016	32.35	
686	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK RD	105221-004 121916	12/14/2016	12/29/2016	35.27	
687	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	W RIVER RD	275904-008 121916	12/14/2016	12/29/2016	70.64	
688	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER	275904-009 121916	12/14/2016	12/29/2016	123.09	
689	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK RD	105221-001 121916	12/14/2016	12/29/2016	149.15	
690	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	11206 W RIVER RD	275904-002 121916	12/14/2016	12/29/2016	173.43	
691	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	563 WILMINGTON RD	85473-004 121916	12/14/2016	12/29/2016	439.15	
692	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GR	275904-004 121916	12/14/2016	12/29/2016	566.71	
693	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	THOMAS JEFF PKWY	85473-001 111716	11/30/2016	12/1/2016	181.19	
694	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	THOMAS JEFF PKWY	85473-001 121916	12/14/2016	12/29/2016	180.37	
695	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309428096 111616	11/30/2016	12/1/2016	42.29	
696	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309697981 111616	11/30/2016	12/1/2016	51.17	
697	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310338742 111616	11/30/2016	12/1/2016	52.84	
698	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309898636 111616	11/30/2016	12/1/2016	56.46	
699	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309363296 111616	11/30/2016	12/1/2016	520.21	
700	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	663.69	
701	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310110229 111616	12/8/2016	12/9/2016	179.00	
702	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309428096 121616	12/16/2016	12/29/2016	42.29	
703	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309697981 121616	12/16/2016	12/29/2016	51.17	
704	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310338742 121616	12/16/2016	12/29/2016	52.84	
705	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310110229 121616	12/16/2016	12/29/2016	179.00	
706	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309363296 121616	12/16/2016	12/29/2016	520.21	
707	CII SERVICE	MAINTENANCE CONTRACTS	CONTRACT	40254	11/30/2016	12/1/2016	3,229.00	
708	CII SERVICE	MAINTENANCE CONTRACTS	DEC-CONTRACT	40459	12/21/2016	12/29/2016	3,229.00	
709	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	8402963929	12/21/2016	12/29/2016	112.23	
710	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STORE JAIL MUSEUM	1424085007 112216	11/30/2016	12/1/2016	6.59	
711	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	3023889169 112216	11/30/2016	12/1/2016	112.30	
712	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0084297506 112216	11/30/2016	12/1/2016	215.27	
713	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LANE	4894115007 112216	11/30/2016	12/1/2016	286.06	
714	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	4144237502 112216	11/30/2016	12/1/2016	293.51	
715	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE #9	4501632147 112216	11/30/2016	12/1/2016	320.10	
716	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006 112216	11/30/2016	12/1/2016	342.63	
717	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14567 JAMES MAD HWY	1005898992 112216	11/30/2016	12/1/2016	444.51	
718	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005 112216	11/30/2016	12/1/2016	465.20	
719	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5753 JAMES MAD HWY	4834680458 112316	11/30/2016	12/1/2016	655.67	
720	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5725 JAMES MAD HWY	4331888158 112316	11/30/2016	12/1/2016	717.46	

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721	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 112216	11/30/2016	12/1/2016	1,039.71	
722	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0074032509 112216	11/30/2016	12/1/2016	2,051.90	
723	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 112216	11/30/2016	12/1/2016	2,737.88	
724	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0274195007 112916	12/8/2016	12/9/2016	6.59	
725	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8838 JAMES MAD HWY	9974215007 112916	12/8/2016	12/9/2016	6.89	
726	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 112916	12/8/2016	12/9/2016	20.04	
727	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14591 JAMES MAD HWY	5699060132 112916	12/8/2016	12/9/2016	34.57	
728	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0692200942 112916	12/8/2016	12/9/2016	46.84	
729	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 112916	12/8/2016	12/9/2016	74.84	
730	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 112916	12/8/2016	12/9/2016	77.20	
731	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509 112916	12/8/2016	12/9/2016	80.28	
732	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	196 MAIN ST	1124090000 112916	12/8/2016	12/9/2016	95.29	
733	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MAD HWY	2554330007 112916	12/8/2016	12/9/2016	165.61	
734	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 112916	12/8/2016	12/9/2016	203.71	
735	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	8866300000 112916	12/8/2016	12/9/2016	291.03	
736	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	3023889169 122216	12/22/2016	12/29/2016	6.59	
737	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	84297506 122216	12/22/2016	12/29/2016	201.52	
738	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14567 JAMES MAD HWY	1005898992 122216	12/22/2016	12/29/2016	353.90	
739	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LN	4894115007 122216	12/22/2016	12/29/2016	396.94	
740	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREAS OFFICE	1024205005 122216	12/22/2016	12/29/2016	412.18	
741	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	35 COURT SQ	1144090006 122216	12/22/2016	12/29/2016	535.49	
742	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	4144237502 122216	12/22/2016	12/29/2016	829.35	
743	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 122216	12/22/2016	12/29/2016	1,446.82	
744	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	74032509 122216	12/22/2016	12/29/2016	2,360.26	
745	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 122216	12/22/2016	12/29/2016	2,643.14	
746	DOMINION VIRGINIA POWER	STREET LIGHTS	BESIDE POST OFFICE	7080078962 112916	12/8/2016	12/9/2016	70.60	
747	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 112916	12/8/2016	12/9/2016	87.37	
748	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 112916	12/8/2016	12/9/2016	200.98	
749	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 112916	12/8/2016	12/9/2016	470.59	
750	INTRASTATE PEST	MAINTENANCE CONTRACTS	HISTORIC COURT HOUSE	885377	11/30/2016	12/1/2016	18.00	
751	INTRASTATE PEST	MAINTENANCE CONTRACTS	HISTORIC COURTHOUSE	890206	11/30/2016	12/1/2016	18.00	
752	INTRASTATE PEST	MAINTENANCE CONTRACTS	CARSYBROOK CONCESSION	887139	11/30/2016	12/1/2016	20.00	
753	INTRASTATE PEST	MAINTENANCE CONTRACTS	BASEBALL FIELD	891525	11/30/2016	12/1/2016	20.00	
754	INTRASTATE PEST	MAINTENANCE CONTRACTS	SOFTBALL FIELD	891526	11/30/2016	12/1/2016	20.00	
755	INTRASTATE PEST	MAINTENANCE CONTRACTS	SOCCER FIELD CONCESSION	891527	11/30/2016	12/1/2016	20.00	
756	INTRASTATE PEST	MAINTENANCE CONTRACTS	BB AND SB FIELD	891528	11/30/2016	12/1/2016	20.00	
757	INTRASTATE PEST	MAINTENANCE CONTRACTS	90 RESCUE LANE	887673	11/30/2016	12/1/2016	34.00	
758	INTRASTATE PEST	MAINTENANCE CONTRACTS	90 RESCUE LANE	891841	11/30/2016	12/1/2016	34.00	
759	INTRASTATE PEST	MAINTENANCE CONTRACTS	160 COMMONS BLVD	886137	11/30/2016	12/1/2016	45.00	
760	INTRASTATE PEST	MAINTENANCE CONTRACTS	160 COMMONS BLVD	890728	11/30/2016	12/1/2016	45.00	
761	INTRASTATE PEST	MAINTENANCE CONTRACTS	PALMYRA FIRE STATION	897338	12/12/2016	12/15/2016	38.00	
762	INTRASTATE PEST	MAINTENANCE CONTRACTS	FORK UNION FIRE STATION	897339	12/12/2016	12/15/2016	38.00	



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763	INTRASTATE PEST	MAINTENANCE CONTRACTS	KENTS STORE FIRE STATION	897340	12/12/2016	12/15/2016	38.00	
764	INTRASTATE PEST	MAINTENANCE CONTRACTS	FUSD OFFICE	897341	12/12/2016	12/15/2016	38.00	
765	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410-000619202	12/12/2016	12/15/2016	1,446.23	
766	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	L24842500-16	12/8/2016	12/9/2016	20.00	
767	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	L6259320-16	12/8/2016	12/9/2016	34.75	
768	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	L3807110-16	12/8/2016	12/9/2016	52.40	
769	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	210777	11/30/2016	12/1/2016	201.32	
770	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	210778	11/30/2016	12/1/2016	325.52	
771	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	210776	11/30/2016	12/1/2016	489.72	
772	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	TANK RENT	20424	12/8/2016	12/9/2016	12.00	
773	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	162502	12/12/2016	12/15/2016	98.21	
774	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	162505	12/12/2016	12/15/2016	1,209.41	
775	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	107859	12/21/2016	12/29/2016	766.72	
776	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	63852	11/30/2016	12/1/2016	170.07	
777	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	95942	11/30/2016	12/1/2016	390.30	
778	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	85807	11/30/2016	12/1/2016	510.48	
779	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	95920	11/30/2016	12/1/2016	751.09	
780	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	86744	11/30/2016	12/1/2016	968.96	
781	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	109911	12/8/2016	12/9/2016	403.53	
782	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	109835	12/8/2016	12/9/2016	897.56	
783	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	116907	12/20/2016	12/22/2016	518.48	
784	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	116947	12/20/2016	12/22/2016	1,104.98	
785	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	120200	12/20/2016	12/22/2016	1,267.30	
786	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	127849	12/23/2016	12/29/2016	405.07	
787	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	123897	12/23/2016	12/29/2016	616.32	
788	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	123899	12/23/2016	12/29/2016	1,092.66	
789	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	29069	11/30/2016	12/1/2016	16.89	
790	TREASURER, FLUVANNA CO	SEWER SERVICES	211 MAIN ST	29071	11/30/2016	12/1/2016	19.95	
791	TREASURER, FLUVANNA CO	SEWER SERVICES	72 MAIN ST	29060	11/30/2016	12/1/2016	39.07	
792	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	29068	11/30/2016	12/1/2016	42.13	
793	TREASURER, FLUVANNA CO	SEWER SERVICES	160 COMMONS BLVD	29080	11/30/2016	12/1/2016	48.25	
794	TREASURER, FLUVANNA CO	SEWER SERVICES	214 COMMONS BLVD	29081	11/30/2016	12/1/2016	48.25	
795	TREASURER, FLUVANNA CO	SEWER SERVICES	132 MAIN ST	29061	11/30/2016	12/1/2016	52.84	
796	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	29101	12/20/2016	12/22/2016	14.59	
797	TREASURER, FLUVANNA CO	SEWER SERVICES	211 MAIN ST	29103	12/20/2016	12/22/2016	19.95	
798	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	29100	12/20/2016	12/22/2016	21.48	
799	TREASURER, FLUVANNA CO	SEWER SERVICES	160 COMMONS BLVD	29112	12/20/2016	12/22/2016	48.25	
800	TREASURER, FLUVANNA CO	SEWER SERVICES	214 COMMONS BLVD	29113	12/20/2016	12/22/2016	48.25	
801	TREASURER, FLUVANNA CO	SEWER SERVICES	72 MAIN ST	29092	12/20/2016	12/22/2016	49.78	
802	TREASURER, FLUVANNA CO	SEWER SERVICES	132 MAIN ST	29093	12/20/2016	12/22/2016	184.42	
803	TREASURER, FLUVANNA CO	WATER SERVICES	5725 JAMES MAD HWY	28950	11/30/2016	12/1/2016	21.00	
804	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	29011	11/30/2016	12/1/2016	21.00	



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805	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	29012	11/30/2016	12/1/2016	21.00		
806	TREASURER, FLUVANNA CO	WATER SERVICES	5753 JAMES MAD HWY	29013	11/30/2016	12/1/2016	27.60		
807	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	28811	11/30/2016	12/1/2016	162.90		
808	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	28812	11/30/2016	12/1/2016	251.00		
809	TREASURER, FLUVANNA CO	WATER SERVICES	5725 JAMES MAD HWY	29434	12/20/2016	12/22/2016	21.00		
810	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	29496	12/20/2016	12/22/2016	21.00		
811	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	29497	12/20/2016	12/22/2016	21.00		
812	TREASURER, FLUVANNA CO	WATER SERVICES	5753 JAMES MAD HWY	29498	12/20/2016	12/22/2016	21.00		
813	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	29295	12/20/2016	12/22/2016	298.20		
814	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	29297	12/20/2016	12/22/2016	366.40		
815								<b>Total:</b>	<b>\$55,671.36</b>
816									
817	<b>PUBLIC WORKS</b>								
818	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	9.91		
819	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	64.86		
820	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/265029	12/15/2016	12/29/2016	10.28		
821	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	41.19		
822	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	130.45		
823	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	381.99		
824	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	418.96		
825	TYLER TECHNOLOGIES	CONVENTION AND EDUCATION	MUNIS GROUP MEETING	045-175091	12/8/2016	12/9/2016	40.00		
826	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	99.80		
827	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19752470	11/30/2016	12/1/2016	93.04		
828	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19781774	12/8/2016	12/9/2016	232.94		
829								<b>Total:</b>	<b>\$1,523.42</b>
830									
831	<b>CONVENIENCE CENTER</b>								
832	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	113016	11/30/2016	12/22/2016	14.98		
833	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005898	11/30/2016	12/1/2016	2,886.53		
834	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005911	12/12/2016	12/15/2016	2,122.49		
835	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005914	12/21/2016	12/29/2016	1,813.97		
836	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310392717 111616	11/30/2016	12/1/2016	65.97		
837	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310392717 121616	12/16/2016	12/29/2016	68.49		
838	CII SERVICE	CONTRACT SERVICES	WO# 2858	40356	12/12/2016	12/15/2016	2,957.59		
839	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	79.34		
840	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	96171	12/8/2016	12/9/2016	60.00		
841	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	96771	12/19/2016	12/29/2016	60.00		
842	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	REPAIRS	7032	12/12/2016	12/15/2016	284.34		
843	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	LABOR	7008	12/8/2016	12/9/2016	500.00		
844	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	30.42		
845								<b>Total:</b>	<b>\$10,944.12</b>
846									

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847	<b>LANDFILL POST CLOSURE</b>								
848	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	LANDFILL INSPECTIONS	2016100399	11/30/2016	12/1/2016	254.00		
849	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	MEASURED LANDFILL GASES	2016100398	11/30/2016	12/1/2016	543.00		
850	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	GROUNDWATER SAMPLES	2016100397	11/30/2016	12/1/2016	5,040.00		
851	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	GROUNDWATER SAMPLING	2016110382	11/30/2016	12/29/2016	2,160.00		
852							<b>Total:</b>	<b>\$7,997.00</b>	
853									
854	<b>HEALTH</b>								
855	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	154.34		
856	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	26.83		
857	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	25.18		
858							<b>Total:</b>	<b>\$206.35</b>	
859									
860	<b>CSA</b>								
861	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	3.30		
862	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	32.99		
863	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19717340	11/30/2016	12/1/2016	45.06		
864	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19870007	12/19/2016	12/29/2016	44.80		
865							<b>Total:</b>	<b>\$126.15</b>	
866									
867	<b>CSA PURCHASE OF SERVICES</b>								
868	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-PRIVATE		P10000803430	10/31/2016	12/15/2016	150.00		
869	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P09919319245	9/30/2016	12/15/2016	385.00		
870	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P11919319338	11/30/2016	12/15/2016	420.00		
871	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P08919319231	8/31/2016	12/15/2016	455.00		
872	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P11919319239	11/30/2016	12/15/2016	490.00		
873	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P10919319344	10/31/2016	12/15/2016	560.00		
874	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P10919319243	10/31/2016	12/15/2016	595.00		
875	BRIDGE FOR GOOD ENTERPRISES LLC	POS MAND SVCS IN PUBLIC		P10000809002	10/31/2016	12/1/2016	862.50		
876	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P09000810091	9/30/2016	12/1/2016	525.00		
877	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P09000809592	9/30/2016	12/1/2016	1,475.00		
878	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P10000810188	10/31/2016	12/1/2016	2,625.00		
879	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P10000809590	10/31/2016	12/1/2016	2,950.00		
880	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P10000810089	10/31/2016	12/1/2016	3,500.00		
881	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P11000809570	11/30/2016	12/22/2016	2,802.50		
882	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P11000810081	11/30/2016	12/29/2016	3,325.00		
883	CENTRA HEALTH, INC.	EDUC SVCS CONG CARE		P11000810182	11/30/2016	12/29/2016	3,325.00		
884	CENTRA HEALTH, INC.	RES. CONG. CARE		P10000809695	10/31/2016	12/1/2016	11,962.59		
885	CENTRA HEALTH, INC.	RES. CONG. CARE		P09000809675	9/30/2016	12/22/2016	4,630.68		
886	CENTRA HEALTH, INC.	RES. CONG. CARE		P11000809674	11/30/2016	12/22/2016	11,576.70		
887	CENTRA HEALTH, INC.	RES. CONG. CARE		P11000810284	11/30/2016	12/29/2016	10,466.70		
888	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10919312663	10/31/2016	12/1/2016	555.00		

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889	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10919311362	10/31/2016	12/1/2016	900.00	
890	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10919312866	10/31/2016	12/1/2016	1,050.00	
891	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10000804465	10/31/2016	12/1/2016	1,440.00	
892	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P09000804478	9/30/2016	12/1/2016	1,500.00	
893	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P09000805977	9/30/2016	12/1/2016	2,027.50	
894	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10000805964	10/31/2016	12/1/2016	2,350.00	
895	COMPASS YOUTH & FAMILY SERVICES	POS MAND SVCS IN PUBLIC		P09000802707	9/30/2016	12/1/2016	600.00	
896	COMPASS YOUTH & FAMILY SERVICES	POS MAND SVCS IN PUBLIC		P10000802701	10/31/2016	12/1/2016	1,245.00	
897	COMPASS YOUTH & FAMILY SERVICES	POS MAND SVCS IN PUBLIC		P11000810686	11/30/2016	12/29/2016	975.00	
898	DETOUR MENTORING	COMM SVCS		P11919317809	11/30/2016	12/8/2016	330.00	
899	DETOUR MENTORING	COMM SVCS		P11919312510	11/30/2016	12/8/2016	550.00	
900	DETOUR MENTORING	COMM SVCS		P11000809114	11/30/2016	12/8/2016	770.00	
901	DETOUR MENTORING	COMM SVCS		P11000807715	11/30/2016	12/8/2016	1,100.00	
902	DETOUR MENTORING	COMM SVCS		P11919311411	11/30/2016	12/8/2016	1,210.00	
903	DETOUR MENTORING	COMM SVCS		P11000804516	11/30/2016	12/8/2016	1,375.00	
904	DETOUR MENTORING	COMM SVCS		P11000809213	11/30/2016	12/8/2016	1,375.00	
905	DETOUR MENTORING	COMM SVCS		P11919311212	11/30/2016	12/8/2016	1,375.00	
906		POS MANDATED FFOP		P11919306850	11/30/2016	12/15/2016	448.00	
907		POS MANDATED FFOP		P11919307148	11/30/2016	12/15/2016	552.00	
908		POS MANDATED FFOP		P11919307349	11/30/2016	12/15/2016	672.00	
909		POS MANDATED FFOP		P11919306751	11/30/2016	12/15/2016	700.00	
910	DISCOVERY SCHOOL FAMILY SERVICES	COMM SVCS		P10000805167	10/31/2016	12/1/2016	380.00	
911	DISCOVERY SCHOOL FAMILY SERVICES	COMM SVCS		P11000805179	11/30/2016	12/29/2016	475.00	
912	DISCOVERY SCHOOL	COMM SVCS		P10000811840	10/31/2016	12/15/2016	193.82	
913	DISCOVERY SCHOOL	RES. CONG. CARE		P10000801796	10/31/2016	12/1/2016	5,952.00	
914	DISCOVERY SCHOOL	RES. CONG. CARE		P10000803698	10/31/2016	12/1/2016	5,952.00	
915	DISCOVERY SCHOOL	RES. CONG. CARE		P10000805097	10/31/2016	12/1/2016	5,952.00	
916	DISCOVERY SCHOOL	RES. CONG. CARE		P10919304894	10/31/2016	12/1/2016	6,262.00	
917	DISCOVERY SCHOOL	RES. CONG. CARE		P11919311618	11/30/2016	12/8/2016	6,060.00	
918	DISCOVERY SCHOOL	RES. CONG. CARE		P10000794219	10/31/2016	12/8/2016	6,262.00	
919	DISCOVERY SCHOOL	RES. CONG. CARE		P11000801754	11/30/2016	12/15/2016	5,760.00	
920	DISCOVERY SCHOOL	RES. CONG. CARE		P11000803655	11/30/2016	12/15/2016	5,760.00	
921	DISCOVERY SCHOOL	RES. CONG. CARE		P11000805052	11/30/2016	12/15/2016	5,760.00	
922	DISCOVERY SCHOOL	RES. CONG. CARE		P11000794253	11/30/2016	12/15/2016	6,060.00	
923	ELK HILL	COMM SVCS		P10919307568	10/31/2016	12/1/2016	632.50	
924	ELK HILL	COMM SVCS		P11919307563	11/30/2016	12/22/2016	357.50	
925	ELK HILL	COMM SVCS		P11919320864	11/30/2016	12/22/2016	550.00	
926	ELK HILL	COMM SVCS		P10919320868	10/31/2016	12/22/2016	825.00	
927	ELK HILL	POS MANDATED SPED-PRIVATE		P10000805846	10/31/2016	12/1/2016	4,000.00	
928	FAMILY PRESERVATION SERV.	COMM SVCS		P09000805680	9/30/2016	12/1/2016	45.00	
929	FAMILY PRESERVATION SERV.	COMM SVCS		P09000804683	9/30/2016	12/1/2016	1,305.00	
930	FAMILY PRESERVATION SERV.	COMM SVCS		P09000797782	9/30/2016	12/1/2016	1,800.00	



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931	FAMILY PRESERVATION SERV.	COMM SVCS		P09000800779	9/30/2016	12/1/2016	2,025.00	
932	FAMILY PRESERVATION SERV.	COMM SVCS		P09000806081	9/30/2016	12/1/2016	2,597.50	
933	FAMILY PRESERVATION SERV.	COMM SVCS		P10919311741	10/31/2016	12/15/2016	60.00	
934	FAMILY PRESERVATION SERV.	COMM SVCS		P10000800780	10/31/2016	12/29/2016	2,130.00	
935	FAMILY PRESERVATION SERV.	POS MAND SVCS IN PUBLIC		P09000806108	9/30/2016	12/1/2016	875.00	
936	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P10000807569	10/31/2016	12/1/2016	35.00	
937	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P09000807584	9/30/2016	12/1/2016	45.00	
938	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P10000806970	10/31/2016	12/1/2016	75.00	
939	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P09000806985	9/30/2016	12/1/2016	95.00	
940	GPM INVESTMENTS LLC	COMM SVCS		P01000810434	1/31/2017	12/15/2016	50.00	
941	GPM INVESTMENTS LLC	COMM SVCS		P02000810433	2/28/2017	12/15/2016	50.00	
942	GPM INVESTMENTS LLC	COMM SVCS		P03000810435	3/31/2017	12/15/2016	50.00	
943	GPM INVESTMENTS LLC	COMM SVCS		P10000810442	10/31/2016	12/15/2016	50.00	
944	GPM INVESTMENTS LLC	COMM SVCS		P11000810436	11/30/2016	12/15/2016	50.00	
945	GPM INVESTMENTS LLC	COMM SVCS		P12000810432	12/31/2016	12/15/2016	50.00	
946	INTERCEPT YOUTH SERVICE	COMM SVCS		P09919315886	9/30/2016	12/1/2016	545.46	
947	INTERCEPT YOUTH SERVICE	COMM SVCS		P10919315871	10/31/2016	12/1/2016	6,280.42	
948	INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG		P09919320773	9/30/2016	12/22/2016	5,523.98	
949	INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG		P11919320771	11/30/2016	12/22/2016	7,532.70	
950	INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG		P10919320772	10/31/2016	12/22/2016	7,783.79	
951		POS MANDATED FFOP		P10919316593	10/31/2016	12/1/2016	700.00	
952		POS MANDATED FFOP		P11919316517	11/30/2016	12/8/2016	700.00	
953		TFC LIC. RES CONG CARE		P10919316699	10/31/2016	12/1/2016	672.00	
954		TFC LIC. RES CONG CARE		P11919316620	11/30/2016	12/8/2016	672.00	
955		COMM SVCS		P10000802476	10/31/2016	12/1/2016	600.00	
956		COMM SVCS		P11000810537	11/30/2016	12/15/2016	600.00	
957		COMM SVCS		P11000802467	11/30/2016	12/22/2016	600.00	
958		POS MAND SVCS IN PUBLIC		P10000808306	10/31/2016	12/1/2016	600.00	
959		POS MAND SVCS IN PUBLIC		P11000808359	11/30/2016	12/15/2016	150.00	
960	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000800452	10/31/2016	12/1/2016	5,800.00	
961	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000800549	10/31/2016	12/1/2016	5,800.00	
962	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000802548	10/31/2016	12/1/2016	5,800.00	
963	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000802851	10/31/2016	12/1/2016	5,800.00	
964	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000802947	10/31/2016	12/1/2016	5,800.00	
965	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000803250	10/31/2016	12/1/2016	5,800.00	
966	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P10000805753	10/31/2016	12/1/2016	5,800.00	
967	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000800424	11/30/2016	12/15/2016	4,930.00	
968	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000800523	11/30/2016	12/15/2016	4,930.00	
969	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000802522	11/30/2016	12/15/2016	4,930.00	
970	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000802826	11/30/2016	12/15/2016	4,930.00	
971	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000802921	11/30/2016	12/15/2016	4,930.00	
972	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P11000803225	11/30/2016	12/15/2016	4,930.00	

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973	LIONHEART RESORT LLC	EDUC SVCS CONG CARE		P10000807247	10/31/2016	12/15/2016	3,570.00	
974	LIONHEART RESORT LLC	RES. CONG. CARE		P10000807357	10/31/2016	12/15/2016	7,750.00	
975	NATIONAL COUNSELING GROUP	COMM SVCS		P10000809472	10/31/2016	12/1/2016	734.39	
976	NATIONAL COUNSELING GROUP	COMM SVCS		P10000808773	10/31/2016	12/1/2016	1,435.90	
977	NATIONAL COUNSELING GROUP	COMM SVCS		P11000809466	11/30/2016	12/22/2016	129.78	
978	NATIONAL COUNSELING GROUP	COMM SVCS		P11000808765	11/30/2016	12/22/2016	1,163.36	
979	NATIONAL COUNSELING GROUP	COMM SVCS		P09000808669	9/30/2016	12/22/2016	1,545.00	
980	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P10000809305	10/31/2016	12/1/2016	265.20	
981	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P10000808503	10/31/2016	12/1/2016	405.56	
982	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P10000808404	10/31/2016	12/1/2016	1,686.29	
983	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P11000808578	11/30/2016	12/22/2016	64.89	
984	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P11000809376	11/30/2016	12/22/2016	663.00	
985	NATIONAL COUNSELING GROUP	POS MAND SVCS IN PUBLIC		P11000808477	11/30/2016	12/22/2016	1,678.95	
986	PRANA OT LLC	COMM SVCS		P10919305274	10/31/2016	12/1/2016	440.00	
987	REGION TEN	COMM SVCS		P09000808187	9/30/2016	12/1/2016	438.36	
988		COMM SVCS		P10919311575	10/31/2016	12/1/2016	1,992.50	
989	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P10000803056	10/31/2016	12/1/2016	480.00	
990	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P10000803354	10/31/2016	12/1/2016	5,250.00	
991	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P10000803155	10/31/2016	12/1/2016	6,300.00	
992	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P11000803060	11/30/2016	12/22/2016	240.00	
993	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P11000803362	11/30/2016	12/22/2016	5,000.00	
994	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P11000803161	11/30/2016	12/22/2016	6,000.00	
995	UNITED METHODIST FAMILY SERVICES,	TFC LIC. RES CONG CARE		P10919305900	10/31/2016	12/1/2016	3,199.00	
996	UNITED METHODIST FAMILY SERVICES,	TFC LIC. RES CONG CARE		P11919305958	11/30/2016	12/15/2016	3,111.00	
997	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P10000804146	10/31/2016	12/15/2016	4,000.00	
998	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P11000804183	11/30/2016	12/29/2016	3,600.00	
999	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P10000801856	10/31/2016	12/15/2016	7,440.00	
1000	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P11000801885	11/30/2016	12/29/2016	7,200.00	
1001	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P09000808961	9/30/2016	12/1/2016	3,880.00	
1002	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P10000801960	10/31/2016	12/1/2016	7,791.25	
1003	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P10000808957	10/31/2016	12/1/2016	7,860.00	
1004	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P10000804259	10/31/2016	12/1/2016	8,497.50	
1005	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P10000800358	10/31/2016	12/1/2016	8,853.75	
1006	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P11000808929	11/30/2016	12/15/2016	6,696.00	
1007	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P11000804328	11/30/2016	12/15/2016	6,783.50	
1008	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P11000800327	11/30/2016	12/15/2016	7,333.50	
1009						<b>Total:</b>	<b>\$401,381.52</b>	
1010								
1011	<b>PARKS &amp; RECREATION</b>							
1012	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOGGIE CLASS	12 101216	11/30/2016	12/1/2016	832.50	
1013	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOGGIE CLASS	16	11/15/2016	12/22/2016	660.00	
1014	ATWOOD REPROGRAPHICS, INC	PRINTING AND BINDING	MAP PRINTING	150142	11/30/2016	12/1/2016	474.30	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
1015	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	20.00	
1016	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	(\$18.99)	
1017	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	4.36	
1018	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	4.50	
1019	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	6.13	
1020	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	8.79	
1021	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	9.35	
1022	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	17.06	
1023	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	18.18	
1024	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	25.83	
1025	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	29.28	
1026	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	39.88	
1027	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	47.64	
1028	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	61.27	
1029	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	77.56	
1030	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	98.48	
1031	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	255.84	
1032	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	(\$15.00)	
1033	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	10.85	
1034	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	11.92	
1035	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	13.03	
1036	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	15.08	
1037	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	15.13	
1038	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	16.38	
1039	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	16.94	
1040	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	17.24	
1041	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	23.84	
1042	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	31.71	
1043	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	43.46	
1044	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	113016	11/30/2016	12/22/2016	378.69	
1045	BONNIE SNODDY	PROFESSIONAL SERVICES	KARATE	13 101916	11/30/2016	12/1/2016	1,039.50	
1046	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309373828 111616	11/30/2016	12/1/2016	611.08	
1047	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	15	12/12/2016	12/15/2016	174.40	
1048	HAROLD BOYD	PROFESSIONAL SERVICES	LITTLE TYKES	14 110516	12/12/2016	12/15/2016	840.00	
1049	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	UNIFORM	064987	12/8/2016	12/9/2016	150.17	
1050	IMAGE DESIGNERS, INC.	UNIFORM/WEARING APPAREL	UNIFORM	064836	12/8/2016	12/9/2016	225.32	
1051	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	95.95	
1052	JAUNT, INC.	PROFESSIONAL SERVICES	CUNNINGHAM GROUP	8870 8871	11/30/2016	12/1/2016	229.92	
1053	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD254542	11/30/2016	12/1/2016	16.86	
1054	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILETS	96471 9672	12/8/2016	12/9/2016	120.00	
1055	ORIENTAL TRADING CO., INC.	RECREATIONAL SUPPLIES	SUPPLIES	680848109-01	11/30/2016	12/1/2016	180.77	
1056	ORIENTAL TRADING CO., INC.	RECREATIONAL SUPPLIES	CHRISTMAS SUPPLIES	680528046-01	11/30/2016	12/1/2016	306.80	



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1057	RANGLAND GLO-WRAP	RECREATIONAL SUPPLIES	MEDALS WITH RIBBONS	3357	12/21/2016	12/29/2016	71.76	
1058	SAM'S CLUB	RECREATIONAL SUPPLIES	PG CHRISTMAS	112916	12/12/2016	12/15/2016	42.27	
1059	SHENANDOAH PUBLICATIONS, INC.	PRINTING AND BINDING	WINTER/SPRING PROGRAM	42507	12/20/2016	12/22/2016	1,393.65	
1060	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	L3442800-16	12/12/2016	12/15/2016	9.00	
1061	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	L3445700-16	12/12/2016	12/15/2016	118.10	
1062	STORE SUPPLY WAREHOUSE	RECREATIONAL SUPPLIES	SUPPLIES	5818896-00	12/8/2016	12/9/2016	73.13	
1063	SUNBELT RENTALS, INC.	CONTRACT SERVICES	PAID IN FULL	62642511 62583204	12/8/2016	12/9/2016	4,218.53	
1064	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	21.42	
1065	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	19.56	
1066	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	199.60	
1067	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19743382	11/30/2016	12/1/2016	36.21	
1068	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19743379	11/30/2016	12/1/2016	107.59	
1069	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19802044	12/20/2016	12/22/2016	340.07	
1070								
1071								
1072	<b>LIBRARY</b>							
1073	ADVANTAGE OFFICE SYSTEMS	OFFICE SUPPLIES	TONER	5055	12/12/2016	12/15/2016	119.00	
1074	AMAZON.COM	BOOKS/PUBLICATIONS	ACCT 6045787810121901	111016	11/30/2016	12/1/2016	4,549.96	
1075	AMAZON.COM	BOOKS/PUBLICATIONS	ACCT 6045787810121901	121016	12/10/2016	12/29/2016	3,420.23	
1076	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY	309647441 111616	12/8/2016	12/9/2016	2,071.85	
1077	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY	309647441 121616	12/16/2016	12/29/2016	2,070.06	
1078	DEMCO	OFFICE SUPPLIES	SUPPLIES	6029904	12/16/2016	12/29/2016	189.35	
1079	DISYS SOLUTIONS, INC.	EDP EQUIPMENT	DATA	IN05666	12/16/2016	12/29/2016	3,217.13	
1080	EDGEWAVE	MAINTENANCE CONTRACTS	HARDWARE RENEWAL	Q-40459-1	11/30/2016	12/1/2016	2,880.00	
1081	ELM USA INC	OFFICE SUPPLIES	SUPPLIES	6890 AAA	11/30/2016	12/1/2016	70.50	
1082	GALE	BOOKS/PUBLICATIONS	BOOKS	59425212	12/8/2016	12/9/2016	52.70	
1083	GALE	BOOKS/PUBLICATIONS	BOOKS	59401820	12/8/2016	12/9/2016	305.89	
1084	GALE	BOOKS/PUBLICATIONS	BOOK	59466208	12/12/2016	12/15/2016	28.89	
1085	GALE	BOOKS/PUBLICATIONS	BOOK	59474543	12/12/2016	12/15/2016	32.29	
1086	GALE	BOOKS/PUBLICATIONS	BOOKS	59483112	12/16/2016	12/29/2016	79.02	
1087	HAWK LABELING SYSTEMS	OFFICE SUPPLIES	SUPPLIES	204992	12/16/2016	12/29/2016	133.20	
1088	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	646336	12/8/2016	12/9/2016	15.98	
1089	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD	649436	12/12/2016	12/15/2016	14.99	
1090	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CDS AND CD CASES	650864	12/16/2016	12/29/2016	113.43	
1091	OVERDRIVE	BOOKS/PUBLICATIONS	VIDEO	3100-58230-110416	11/30/2016	12/1/2016	24.99	
1092	OVERDRIVE	BOOKS/PUBLICATIONS	EBOOK	417013-112216	12/8/2016	12/9/2016	11.99	
1093	OVERDRIVE	BOOKS/PUBLICATIONS	EBOOK	90718003-111516	12/8/2016	12/9/2016	65.00	
1094	OVERDRIVE	BOOKS/PUBLICATIONS	EBOOK	3100000158170-122016	12/21/2016	12/29/2016	21.00	
1095	OVERDRIVE	BOOKS/PUBLICATIONS	EBOOKS	3100000533127-120616	12/21/2016	12/29/2016	62.98	
1096	PROQUEST LLC	BOOKS/PUBLICATIONS	HERITAGE QUEST ONLINE	US1719013 0517	12/12/2016	12/15/2016	818.00	
1097	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K5329010-16	12/8/2016	12/9/2016	10.00	
1098	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	L5329010-16	12/12/2016	12/15/2016	10.00	
						<b>Total:</b>	<b>\$13,892.89</b>	






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1099	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	K5329010-16	12/8/2016	12/9/2016	36.45		
1100	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	L5329010-16	12/12/2016	12/15/2016	25.05		
1101	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	296688	12/8/2016	12/9/2016	43.00		
1102	SHOWCASES	OFFICE SUPPLIES	12 CD ALBUM	296689	12/12/2016	12/15/2016	138.60		
1103	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	111916	12/21/2016	12/29/2016	103.62		
1104	THE LIBRARY OF VIRGINIA	MAINTENANCE CONTRACTS	E-RATE SERVICES	1021756	11/30/2016	12/1/2016	823.46		
1105								<b>Total:</b>	<b>\$21,558.61</b>
1106									
1107	<b>COUNTY PLANNER</b>								
1108	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	100.00		
1109	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	19.81		
1110	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	93.97		
1111	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD254542	11/30/2016	12/1/2016	24.50		
1112	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/265029	12/15/2016	12/29/2016	22.70		
1113	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	157.47		
1114	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8042003871	12/8/2016	12/9/2016	24.45		
1115	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	26.80		
1116	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	22.42		
1117	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	149.70		
1118	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19743380	11/30/2016	12/1/2016	391.06		
1119	VIRGINIA BUSINESS SYSTEMS	POSTAL SERVICES	COPIER	19752469	11/30/2016	12/1/2016	93.04		
1120								<b>Total:</b>	<b>\$1,125.92</b>
1121									
1122	<b>ECONOMIC DEVELOPMENT</b>								
1123	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	20.00		
1124	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	3.30		
1125	FLUVANNA COUNTY CHAMBER OF	DUES OR ASSOCIATION	BASIC MEMBERSHIP	1597	11/30/2016	12/1/2016	380.00		
1126	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F49-3	12/12/2016	12/15/2016	103.00		
1127	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	49.90		
1128	VIRGINIA LOGOS, LLC	MARKETING	TOURIST PANELS	112216	11/30/2016	12/1/2016	200.00		
1129	VIRGINIA LOGOS, LLC	MARKETING	TOURISM LINE	112216 1	11/30/2016	12/1/2016	1,000.00		
1130								<b>Total:</b>	<b>\$1,756.20</b>
1131									
1132	<b>VA COOPERATIVE EXTENSION</b>								
1133	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	716.49		
1134	BANK OF AMERICA	CONTRACT SERVICES	P-CARD	113016	11/30/2016	12/22/2016	257.45		
1135	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	113016	11/30/2016	12/22/2016	366.00		
1136	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309762613 111616	11/30/2016	12/1/2016	16.51		
1137	FLUVANNA COUNTY CHAMBER OF	CONTRACT SERVICES	MEMBERSHIP FEE	103116	11/30/2016	12/1/2016	105.00		
1138	FLUVANNA COUNTY CHAMBER OF	DUES OR ASSOCIATION	MEMBERSHIP FEE	103116	11/30/2016	12/1/2016	20.00		
1139	KIMBERLY MAYO	CONVENTION AND EDUCATION	LODGING	112116	11/30/2016	12/1/2016	609.10		
1140	POSTMASTER	LEASE/RENT	POST OFFICE BOX FEE	120616	12/8/2016	12/9/2016	110.00		

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1141	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	32.89		
1142	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	30.15		
1143								<b>Total:</b>	<b>\$2,263.59</b>
1144									
1145	<b>NON PROFITS</b>								
1146	LOCAL FOOD HUB	YOUTH ADVISORY COUNCIL	YORK APPLES	24888	11/30/2016	12/1/2016	34.00		
1147	LOCAL FOOD HUB	YOUTH ADVISORY COUNCIL	APPLES	25286	12/20/2016	12/22/2016	35.00		
1148								<b>Total:</b>	<b>\$69.00</b>
1149									
1150									
1151	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>								
1152	<b>E911 CAPITAL PROJECT</b>								
1153	CENTRAL VA ELECTRIC COOP	CONTRACT SERVICES	PROPOSED NEW SERVICE	111616	11/30/2016	12/1/2016	3,178.00		
1154	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	LEASE TO BE RECORDED	120616	12/8/2016	12/9/2016	22.00		
1155	MOTOROLA SOLUTIONS, INC.	CONTRACT SERVICES	COLUMBIA SCHOOL SITE	41229369	11/30/2016	12/1/2016	249,948.53		
1156								<b>Total:</b>	<b>\$253,148.53</b>
1157									
1158	<b>FIRE &amp; RESCUE CAP PROJ</b>								
1159	CHASTANG ENTERPRISES	VEHICLE	2016 F550 WITH FIRE/RESCUE PAC	32089	12/8/2016	12/9/2016	200,000.00		
1160	NORTHWESTERN EMERGENCY VEHICLES	VEHICLE	AMBULANCE REMOUNT	2016-1284	12/20/2016	12/22/2016	90,261.00		
1161	NORTHWESTERN EMERGENCY VEHICLES	VEHICLE	AEV AMBULANCE	2016-1285	12/20/2016	12/22/2016	193,603.00		
1162	SHEEHY AUTO STORES	VEHICLE	F-550 BASE FOR NEW BRUSH TRUCK	120751	12/8/2016	12/9/2016	48,865.00		
1163								<b>Total:</b>	<b>\$532,729.00</b>
1164									
1165	<b>FACILITIES CAP PROJ</b>								
1166	BAKER ROOFING COMPANY	CONTRACT SERVICES	SERVICE REQUEST/SOCIAL SERVICES	902207630	11/30/2016	12/1/2016	1,250.00		
1167	BANK OF AMERICA	CONTRACT SERVICES	P-CARD	113016	11/30/2016	12/22/2016	100.56		
1168	BUDGET ELECTRICAL & MECHANICAL,	CONTRACT SERVICES	PURCHASE OF LIGHTS AND MATERIALS	PW3B	11/30/2016	12/1/2016	9,605.00		
1169	CHARLES EDWARD GARRISON, II	CONTRACT SERVICES	MAINTENANCE/PAINT	112016	12/12/2016	12/15/2016	485.00		
1170	CHARLES EDWARD GARRISON, II	CONTRACT SERVICES	PAINT	112016 1	12/12/2016	12/15/2016	935.00		
1171	GARY OSTEEN PLUMBING	CONTRACT SERVICES	BATHROOM REMODEL	121916	12/20/2016	12/22/2016	250.00		
1172	GARY OSTEEN PLUMBING	CONTRACT SERVICES	REPAIRS	112916	12/20/2016	12/22/2016	265.00		
1173	HISTORIC PRESERVATION &	CONTRACT SERVICES	OLD COURT HOUSE	110116	11/30/2016	12/1/2016	2,600.00		
1174	HOLLAND J. PENTON	CONTRACT SERVICES	LABOR	112316	11/30/2016	12/1/2016	160.00		
1175	HOLLAND J. PENTON	CONTRACT SERVICES	LABOR FOR BRICK WORK	112216	11/30/2016	12/1/2016	2,040.00		
1176	HOLLAND J. PENTON	CONTRACT SERVICES	MATERIALS	121916	12/20/2016	12/22/2016	2,550.00		
1177	HOLLAND J. PENTON	CONTRACT SERVICES	MATERIALS	122716	12/27/2016	12/29/2016	470.66		
1178	HOLLAND J. PENTON	CONTRACT SERVICES	FIX BRICKS AND WINDOWS	122316	12/23/2016	12/29/2016	1,370.00		
1179	HOLLAND J. PENTON	CONTRACT SERVICES	REPAIRS/COMMONWEALTH ATTORNEY	122816	12/27/2016	12/29/2016	3,950.00		
1180	PARAGON SOLUTIONS INC	CONTRACT SERVICES	REPAIRS	16-1-184	12/8/2016	12/9/2016	15,496.00		
1181	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	POWER POLE	7015	12/8/2016	12/9/2016	475.00		
1182	RAFALY ELECTRICAL CONTRACTORS,	CONTRACT SERVICES	ADD OUTLET	7034	12/12/2016	12/15/2016	312.00		

	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 12/1/2016</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 12/31/2016</b>						
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6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
1183	RICH MASONRY, INC.	CONTRACT SERVICES	TREASURER STAIRWELL CLOSURE	447	12/8/2016	12/9/2016	200.00		
1184	STRIBLING STRUCTURES, LLC.	CONTRACT SERVICES	BUILD WALL DIVIDER/COR	117	11/30/2016	12/1/2016	3,675.00		
1185	T.G.'S LOCK & SAFE SERVICE	CONTRACT SERVICES	LEVER LOCKS	112216	11/30/2016	12/1/2016	445.00		
1186	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	ASBESTOS TESTING	FLUCO1116-5	11/30/2016	12/1/2016	180.00		
1187								<b>Total:</b>	<b>\$46,814.22</b>
1188									
1189	<b>PUBLIC WORKS CAPITAL PROJECT</b>								
1190	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	TASK 5	1365657	12/8/2016	12/9/2016	12,876.00		
1191	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	TASK 4	1365656	12/8/2016	12/9/2016	57,530.00		
1192	TJL ENVIRONMENTAL HEALTH	VEHICLE	ASBESTOS INSPECTION	FLUCO1116-4	11/30/2016	12/1/2016	525.00		
1193								<b>Total:</b>	<b>\$70,931.00</b>
1194									
1195	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>								
1196	LOWE'S	CONTRACT SERVICES	MATERIALS	112516	12/8/2016	12/9/2016	412.49		
1197	OAK SECURITY GROUP LLC	CONTRACT SERVICES	LOCK SETS	43345	12/8/2016	12/9/2016	1,835.96		
1198	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	ASBESTOS ABATEMENT	FLUCO1116-3	11/30/2016	12/1/2016	711.00		
1199								<b>Total:</b>	<b>\$2,959.45</b>
1200									
1201								<b>302 CAPITAL IMPROVEMENT</b>	<b>Fund Total: \$906,582.20</b>
1202	<b>Fund # - 401 DEBT SERVICE</b>								
1203	<b>DEBT SERVICE - COUNTY</b>								
1204	US BANK, NA	ADMINISTRATIVE FEES	BOND SERIES	4471221	12/12/2016	12/15/2016	700.00		
1205								<b>Total:</b>	<b>\$700.00</b>
1206									
1207								<b>401 DEBT SERVICE</b>	<b>Fund Total: \$700.00</b>
1208	<b>Fund # - 502 SEWER</b>								
1209	<b>UTILITY OPERATIONAL EXPENSES</b>								
1210	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	100.00		
1211	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310089744 111916	12/8/2016	12/9/2016	46.37		
1212	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309433290 111916	12/8/2016	12/9/2016	58.72		
1213	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	310089744 121916	12/16/2016	12/29/2016	46.37		
1214	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394808541	11/30/2016	12/1/2016	10.29		
1215	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394810498	11/30/2016	12/1/2016	10.29		
1216	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394812478	12/8/2016	12/9/2016	10.29		
1217	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394814427	12/12/2016	12/15/2016	10.29		
1218	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394816400	12/20/2016	12/22/2016	10.29		
1219	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394818329	12/21/2016	12/29/2016	10.29		
1220	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 112216	11/30/2016	12/1/2016	1,054.48		
1221	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	7712348080 112916	12/8/2016	12/9/2016	55.28		
1222	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 122216	12/22/2016	12/29/2016	1,182.87		
1223	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	ECOLI	R6B20280	11/30/2016	12/1/2016	55.00		
1224	INBODEN ENVIRONMENTAL SERVICES,	CONTRACT SERVICES	WASTEWATER MONITORING	60643	12/8/2016	12/9/2016	197.00		

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1	<b>County of Fluvanna</b>		<b>From Date: 12/1/2016</b>					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
1225	INBODEN ENVIRONMENTAL SERVICES,	CONTRACT SERVICES	WASTEWATER MONITORING	60834	12/12/2016	12/15/2016	197.00	
1226							<b>Total:</b>	<b>\$3,054.83</b>
1227								
1228							<b>502 SEWER</b>	<b>Fund Total: \$3,054.83</b>
1229	<b>Fund # - 505 FORK UNION SANITARY DISTRICT</b>							
1230	<b>FORK UNION SANITARY DISTRICT</b>							
1231	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	DEBT PAYMENT	122516	12/28/2016	12/28/2016	3,167.80	
1232							<b>Total:</b>	<b>\$3,167.80</b>
1233								
1234	<b>FUSD OPERATIONAL EXPENSES</b>							
1235	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	113016	11/30/2016	12/22/2016	100.00	
1236	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD	113016	11/30/2016	12/22/2016	230.37	
1237	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309719161 111616	11/30/2016	12/1/2016	188.37	
1238	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309719161 121616	12/16/2016	12/29/2016	188.37	
1239	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394808541	11/30/2016	12/1/2016	34.04	
1240	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394810498	11/30/2016	12/1/2016	34.04	
1241	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394812478	12/8/2016	12/9/2016	34.04	
1242	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394814427	12/12/2016	12/15/2016	34.04	
1243	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394816400	12/20/2016	12/22/2016	34.04	
1244	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394818329	12/21/2016	12/29/2016	34.04	
1245	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 112316	11/30/2016	12/1/2016	98.13	
1246	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 112316	11/30/2016	12/1/2016	124.45	
1247	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 112316	11/30/2016	12/1/2016	296.36	
1248	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14349 W RIVER RD	9346182505 112316	11/30/2016	12/1/2016	912.45	
1249	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	41 EMERALD RD	9501772108 112316	11/30/2016	12/1/2016	1,388.83	
1250	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	2622 BREMO RD	7224360003 112816	12/8/2016	12/9/2016	148.39	
1251	E.W. OWEN	LEASE/RENT	WELL RENT	12012016	11/30/2016	12/1/2016	150.00	
1252	E.W. THOMAS	GENERAL MATERIALS AND	PAPER TOWELS	3145606	12/12/2016	12/15/2016	8.79	
1253	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	SUPPLIES	4005214	12/8/2016	12/9/2016	194.05	
1254	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	SUPPLIES	4032980	12/8/2016	12/9/2016	754.03	
1255	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	120116	12/8/2016	12/9/2016	196.69	
1256	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	112516 1	12/8/2016	12/9/2016	53.36	
1257	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD254542	11/30/2016	12/1/2016	313.90	
1258	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/260509	12/8/2016	12/9/2016	193.88	
1259	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/265029	12/15/2016	12/29/2016	269.43	
1260	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	96172	12/8/2016	12/9/2016	60.00	
1261	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	96772	12/19/2016	12/29/2016	60.00	
1262	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	111816	12/12/2016	12/15/2016	204.14	
1263	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	WO # 192422	192422	12/8/2016	12/9/2016	30.00	
1264	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDED SOLIDS	195497	12/23/2016	12/29/2016	30.00	
1265	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	DEBT PAYMENT	122516	12/28/2016	12/28/2016	1,792.20	
1266	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	PHONE CHARGES	T305328	12/8/2016	12/9/2016	85.82	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
1267	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T306306	12/23/2016	12/29/2016	83.83			
1268	VERIZON	TELECOMMUNICATIONS	WIRELESS	9775613265	12/8/2016	12/9/2016	59.88			
1269							<b>Total:</b>	<b>\$8,419.96</b>		
1270										
1271										
1272										
							<b>505 FORK UNION SANITARY DISTRICT</b>	<b>Fund Total:</b>	<b>\$11,587.76</b>	
							<b>Total Expenditures by Fund:</b>	<b>\$2,206,109.06</b>		



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	FY17 Sheriff's Office Health Insurance Transfer				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a transfer of \$57,133 to the FY17 Sheriff's Office Health Insurance Budget with funds to come from FY17 Personnel Contingency and FY17 VRS rate reduction savings.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Marty Brookhart, Management Analyst				
<b>PRESENTER(S):</b>	Marty Brookhart, Management Analyst				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Effective July 1, 2016				
<b>DISCUSSION:</b>	<p>When the FY17 budget was approved, the Sheriff's Office required ~\$14,500 per month (~\$174,000 annually) for employee health insurance costs. Due to staffing changes and employees opting for different insurance plans, the Sheriff's Office currently requires ~\$19,300 per month (~\$231,600 annually).</p> <p>Therefore, a budget transfer is needed for the projected shortage.</p> <p>The remaining \$55,245 in Personnel Contingency will be transferred to the Sheriff's Budget, as well as \$1,888 from remaining savings due to the VRS rate decrease.</p> <p>Since this transfer is greater than \$10,000, Board approval is required.</p>				
<b>FISCAL IMPACT:</b>	<p>The FY17 Sheriff's Office Health Insurance Budget will increase by \$57,133. Personnel Contingency will decrease by \$55,245. VRS savings will decrease by \$1,888.</p> <p>Upon approval of this transfer, the FY17 Personnel Contingency remaining balance will be \$0.</p>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB C**

<b>Meeting Date:</b>	January 18, 2017				
<b>AGENDA TITLE:</b>	FY17 Social Services Overtime Pay Supplemental Appropriation				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a FY17 supplemental appropriation of \$5,000 from One time State and Federal funds to the FY17 Social Services Budget for additional overtime associated with the conversion of benefits cases to the new VaCMS system..</b>				
<b>TIED TO STRATEGIC INITIATIVES?</b>	Yes	No	<b>If yes, list initiative(s):</b>	E1	
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Kim Mabe, Social Services Director				
<b>PRESENTER(S):</b>	Kim Mabe, Social Services Director				
<b>RECOMMENDATION:</b>	I recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• A Supplemental Appropriation of One time State and Federal funds of \$5,000 is being allocated to cover additional overtime costs associated with the conversion of benefits cases to the new VaCMS system.</li> <li>• There is no county match required.</li> </ul>				
<b>FISCAL IMPACT:</b>	<p>The following FY17 budget changes will be made:</p> <ol style="list-style-type: none"> <li>1. Increase revenue for State and Federal funds by \$5,000 and increase expenditures for Social Services Overtime Wages \$5,000.</li> </ol>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

January 18, 2017

No.	Item
1	FY17 Capital Reserve Memo 2017-01-18
2	FY17 Contingency Balance 2017-01-18
3	VDOT Fluvanna January Report
4	
5	
6	
7	
8	
9	
10	



## MEMORANDUM

**Date:** January 18, 2017  
**From:** Marty Brookhart – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY17 Capital Reserve Balances

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The FY17 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY16 Carryover	\$14,370
<b>FY17 Beginning Budget:</b>	<b>\$200,000</b>
Plus: FY15 & FY16 Projects Completed Under Budget	\$50,323
Less: Palmyra Rescue Building CIP - 9.7.16	-\$50,000
Plus: FY17 2 <sup>nd</sup> Quarter Completed Projects	\$7
<b>Available:</b>	<b>\$214,700</b>

### Schools Capital Reserve:

FY16 Carryover	\$193,243
<b>FY17 Beginning Budget:</b>	<b>\$100,000</b>
Plus: FY15 & FY16 Projects Completed Under Budget	\$48,168
Less: FCHS Equipment Shed Replacement - 8.3.16	-\$5,400
Less: FCPS Floor Scrubber Replacement - 8.3.16	-\$11,300
Less: Central Elementary Kitchen Doors Replacement - 11.16.16	-\$4,922
Plus: FY17 2 <sup>nd</sup> Quarter Completed Projects	\$69
<b>Available:</b>	<b>\$319,858</b>

## MEMORANDUM

**Date:** January 18, 2017  
**From:** Martin Brookhart – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY17 BOS Contingency Balance

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The FY17 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$150,000.00</b>
Less: Staff Pay Plan Supplement 9.21.16	-\$13,740.00
Less: County Administrator Salary Increase 9.21.16	-\$3,526.10
Plus: FY17 1 <sup>st</sup> Quarter Voluntary Contributions to General Fund	\$10.00
Less: Palmyra Rescue Building Legal, Title, & Survey Fees 10.5.16	-\$850.00
Less: Economic Development – Tourism Road Signs 11.16.16	-\$1,100.00
<b>Available:</b>	<b>\$130,793.90</b>

**Culpeper District**  
**Louisa Residency**  
**Fluvanna County**  
**Monthly Report: January 2017**

**Fluvanna Mileage, Structures**

<b>PRIMARY MILES</b>	<b>SECONDARY MILES</b>	<b>STRUCTURES</b>	<b>TOTAL MILES</b>
102.34	598.62	75	700.96

**Projects In Development: Preliminary Engineering**

<b>PROJECT</b>	<b>LAST MILESTONE</b>	<b>NEXT MILESTONE</b>	<b>AD DATE</b>
Route 1103 – Rural Rustic (UPC:109167)	Authorize CN	Construction (State Forces)	DEC 2016
Route 1106 – Rural Rustic (UPC:109169)	Authorize CN	Construction (State Forces)	DEC 2016
Route 1108 – Rural Rustic (UPC:109185)	Authorize CN	Construction (State Forces)	DEC 2016
Route 680 – Rural Rustic (UPC:107558)	--	Project Scoping (Planned November 2016)	NOV 2017
Route 629 Deep Creek Road– Bridge Replacement (UPC:104848)	--	Project Scoping	DEC 2018
Route 53 Safety improvements at Route 618 (UPC:96938)	Scoping	Preliminary Field Inspection (Planned November 2016)	NOV 2019
Route 600 North Boston Road (UPC:90431)	Authorize PE	Need to refine scope	TBD
Route 633 North Boston Road – Reconstruction (UPC:90430)	--	Authorize PE	TBD
Route 53 Safety Improvements HSIP Project Rumble Strips (UPC:106955)	--	Authorize PE	2020
Deck Repair and Roadside Drainage Improvements (UPC: 109133)	--	Pre-Scoping	2018

## Projects Under Construction

### Road Projects

- **Route 15/53 (NFO)0015-032-752,C501 (UPC 98213)** – Contractor to continue with Phase 1 & 2 Construction which includes not limited to the installation of storm drainage, sewer, stone base, concrete curb, underdrain, asphalt and pavement markings.  
Scope: Construct a rural single lane Roundabout  
Estimated Contract Completion Date: August 2017
- **Route 1102-Rural Rustic (UPC 107315)** construction is being performed by State Forces, construction has started.
- **Route 1101-Rural Rustic (UPC 109165)** construction is being performed by State Forces, construction has started.
- **On-Call Pipe Replacements PR07-967-255, N501 (UPC06020)** – Various locations. Term 1 contract has been completed;  
Scope: Pipe Replacements  
Estimated contract completion date: December 2016 (Contract is in Term 2)  
*(Currently Inactive)*
- **District Wide Guardrail Repair and/or Replacement GR07-967-269, N501 (UPC 106849)** – Term 1 contract has been completed  
Scope: Guardrail Repair/Replacement  
Estimated contract completion date: June 2017 (Contract is in Term 2)
- **District Wide ADA Compliance (NFO)ADA7-967-317,N501 (UPC 108027)**  
Scope: ADA Compliance Sidewalk Rehab  
Estimated contract completion date: December 2017 (Contract is in Term 1)  
*(Currently Inactive)*

### Bridge Projects

- **District Wide Bridge Deck Cleaning and Washing (NFO) BRDG-967-241,N501 (UPC 105980)**  
Scope: Bridge Washing  
Estimated Contract Completion Date: August 2017 (Renewed for Term 3)  
*(Currently Inactive)*
- **District Wide Bridge Maintenance (NFO)BRDG-967-240, N501 (UPC 105979)**  
Scope: Bridge Maintenance  
Estimated contract completion Date: June 2017 (renewed Term 2)  
*(Currently Inactive)*



## Resurfacing Projects

- Plant Mix—See attached route listing.
- Surface Treatment—See attached route listing.

## Traffic Engineering

### Studies Under Review:

- Route 652 Academy Road, Traffic Safety Study (065-0652-2016069-011)
- Route 600, Rivers Ridge Dr, Riverside Gate, Traffic Safety Study (# TBD)
- Route 600, Slice Road, Crosswalk, Luminaires (# TBD)
- Route 617 (Little Creek Rd, Solar Farm entrance study), Traffic Safety Study (# TBD)
- Village of Palmyra Traffic Circle

### Completed Studies

- None at this time

### Safety Improvements:

- Law Enforcement Staging Area, Route 06
- Law Enforcement Staging Area, Route 600
- Central Plains Rd, Crosswalk Signing

## Maintenance Activities

VDOT crews in Cuckoo and Zion Crossroads Area Headquarters have responded to **260** Work Orders in Fluvanna County in FY17.

Crews completed the following activities during the past month.

- Mowing operations on 7 routes
- Tree & debris removal on 11 routes
- Pipe repair/replacement on 2 routes
- Machining and Patching work on 5 routes
- Trash removal on 2 routes
- Daylighting Signs on 7 routes
- Addressing drainage issues on 3 routes

### BOS Manual:

[http://www.virginiadot.org/business/resources/local\\_assistance/BOSManual-2015.pdf](http://www.virginiadot.org/business/resources/local_assistance/BOSManual-2015.pdf)

Alan Saunders, P.E.  
Resident Engineer  
VDOT Louisa Residency  
540-967-3710

## 2016 Paving Season M-20 Information

## Fluvanna County

<b>PM7C-967-F16, P401</b>		<b><u>Mile Post</u></b>	<b>START</b>	<b>FINISH</b>	<b>Mix Design</b>
Rte.15	From Rte.695 to Rte.655	<b>2.4-3.86</b>	18-Oct	21-Oct	7017-2016-32
<b>PM7H-967-F16, P401</b>		<b><u>Mile Post</u></b>	<b>START</b>	<b>FINISH</b>	<b>Mix Design</b>
Rte.600	From Rte.616 to Rte.633	<b>4.7-5.7</b>	22-Sep	23-Sep	7016-2016-33
<b>PM7F-967-F15, P401</b>		<b><u>Mile Post</u></b>	<b>START</b>	<b>FINISH</b>	<b>Mix Design</b>
Rte.15	From Louisa CL to Rte.250	<b>21.36-21.58</b>	23-Mar	28-Mar	4053-1632R
<b>ST7A-967-F16, P401</b>		<b><u>Mile Post</u></b>	<b><u>Start</u></b>	<b><u>Finish</u></b>	
Rte.601	From Rte.659 to Rte.653	<b>9.44-13.17</b>	22-Sep	22-Sep	
Rte.605	From Rte.659 to Goochland CL	<b>0-3.19</b>	23-Sep	23-Sep	
Rte.606	From Rte.659 to End State Maintenance	<b>0.24-1.15</b>	23-Sep	23-Sep	
Rte.643	From Rte.637 to Rte.620	<b>0-1.9</b>	16-Aug	16-Aug	
Rte.650	From Rte.640 to Rte.6	<b>0-4.12</b>	18-Aug	19-Aug	
Rte.653	From Louisa CL to Rte.250	<b>0-2.4</b>	22-Sep	22-Sep	
Rte.663	From Rte.601 to Rte.608	<b>0-2.8</b>	19-Aug	19-Aug	
Rte.669	From Rte.620 to Rte.637	<b>0-4.84</b>	18-Aug	18-Aug	
Rte.675	From Rte.6 to End State Maintenance	<b>0-0.55</b>	16-Aug	16-Aug	
Rte.689	From Rte.250 to Rte.615	<b>0-0.3</b>	13-Sep	13-Sep	
Rte.706	From Rte.669 to End State Maintenance	<b>0-0.75</b>	17-Aug	18-Aug	
Rte.1020	From Rte.619 to End State Maintenance	<b>0-0.56</b>	19-Aug	19-Aug	