



**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Administration Building – Morris Room

February 22, 2017

7:00 pm – Budget Work Session – Agency Presentations

TAB AGENDA ITEMS

A – CALL TO ORDER

B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

C – BUDGET REVIEW – AGENCY PRESENTATIONS

- 53 Health Department – Dr. Denise Bonds, Director, Thomas Jefferson Health District
 - 61 Library – Cyndi Hoffman, Library Director
 - 24 Registrar/Electoral Board — Catherine Hobbs, Chair, Electoral Board
 - 57 Department of Social Services – Kim Mabe, Director
 - 68 Virginia Cooperative Extension – John Thompson, Extension Agent
 - 37 Fire and Rescue Services – Cheryl Elliott, Emergency Services Coordinator
-

D – ACTION MATTERS

- G Advertisement of the Proposed FY18 Real Property Tax Rate Increase—Marty Brookhart, Management Analyst
 - H Appointment to the Broadband Access Taskforce—Steven M. Nichols, County Administrator
-

E – BUDGET DISCUSSION

Health Insurance Option Update—Steven M. Nichols, County Administrator

F – CLOSED MEETING

TBD

G – ADJOURN

County Administrator Review

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of central Virginia and your gateway to the future!



Fluvanna County Public Library

Circulation

We checked out **234,845 items and downloaded 7,132 eBooks, audios & streaming videos**

Collection

Now have **77,211 items in the Library and 13,926 eBooks, audios, & streaming videos**

Borrowers

13,168 active users

Internet Users

14,920 computer lab and WiFi users

Summer Reading (15 weeks)

Over 996 kids & teens participated by reading over 9,500 books

Over 6,900 adults, teens and kids attended 146 programs

Other Programs

Over 5,474 people attended 206 other programs.



Fluvanna County Public Library

Funding and State Library Aid

- The State Library requires us to have local operating expenditures of at least 50% of the median statewide local operating expenditures per capita
- Fluvanna has a Five-year plan in place with the State to achieve this level of funding by FY2020 (\$300,307) – or lose our State Aid

2010 – Fluvanna was at **\$7.77 per capita** and the **lowest funded per capita in the State of VA**

2011 – Fluvanna was at **\$8.54 per capita**

2012 – Fluvanna was **\$9.36 per capita** – we were ranked 83rd out of 91

2013 – Fluvanna is **\$10.30 per capita** – we were 89th out of 91

2014 – Fluvanna is **\$11.15 per capita** – we are 87th out of 91 libraries

2015 – Fluvanna is \$11.56 per capita – we are 84th out of 91 libraries



Fluvanna County Public Library

Revenues

We brought in \$10,975 in fines, fares, copies last year

We have checked with surrounding libraries and our fines and fees are in line with everyone except Jefferson Madison Regional Library.

State Aid – Now that the County is increasing the per capita support to the Library we are seeing a slight increase in State Aid each year

(In 2008 it was \$49,000 it is now \$71,600)



Fluvanna County Public Library

Total budget requested:

\$355,317

(includes estimated \$71,600 in State Aid)

Local Funding requested = \$283,717

Questions?

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

MEETING DATE:	February 22 nd , 2017				
AGENDA TITLE:	Advertisement of Proposed FY18 Real Property Tax Rate Increase				
MOTION(s):	I move the Board of Supervisors authorize staff to advertise the FY18 proposed real property tax rate for public hearing on April 5, 2017; the advertised proposed real property tax rate is \$_____ per \$100, effective for calendar year 2017.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Marty Brookhart, Management Analyst				
PRESENTER(S):	Marty Brookhart, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	To meet the advertising submittal deadline for the Fluvanna Review March 2 nd , 2017 in accordance with Virginia Code Section 58.1-3321				
DISCUSSION:	<p><u>Per Virginia Code Section 58.1-3321</u></p> <p>“A. When any annual assessment, biennial assessment or general reassessment of real property by a county, city or town would result in an increase of 1 percent or more in the total real property tax levied, such county, city, or town shall reduce its rate of levy for the forthcoming tax year so as to cause such rate of levy to produce no more than 101 percent of the previous year's real property tax levies, unless subsection B of this section is complied with, which rate shall be determined by multiplying the previous year's total real property tax levies by 101 percent and dividing the product by the forthcoming tax year's total real property assessed value.</p> <p>B. The governing body of a county, city, or town may, after conducting a public hearing, which shall not be held at the same time as the annual budget hearing, increase the rate above the reduced rate required in subsection A above if any such increase is deemed to be necessary by such governing body.”</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	This action will allow adequate time to hear public comments on April 5 th , 2017 regarding the proposed real property tax increase.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft advertisement of public hearing “Notice Of Proposed Real Property Tax Rate Increase.”				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			

(Seal)
**NOTICE OF PROPOSED
REAL PROPERTY TAX RATE INCREASE
FLUVANNA COUNTY
BOARD OF SUPERVISORS**

Per Virginia Code Section 58.1-3321, notice is hereby given that the Board of Supervisors of Fluvanna County proposes to increase property tax levies.

- (1) **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 3.98% percent.
- (2) **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above would be \$0.882 per \$100 of assessed value. This rate will be known as the "lowered tax rate".
- (3) **Effective Rate Increase:** The County of Fluvanna proposes to adopt a tax rate of \$ [redacted] per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$ [redacted] per \$100 or [redacted] percent. This difference will be known as the "effective tax rate increase".

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

- (4) **Proposed Total Budget Increase:** Based on the proposed real property tax rate and changes in other revenues, the total budget of Fluvanna County will exceed last year's by [redacted] percent ¹.

A public hearing on the proposed tax rate and increase above will be held on Wednesday, April 5th, 2017 at 7:00 p.m. in the Circuit Court Room, Fluvanna Courts Building, Palmyra, Virginia.

Anyone needing additional information or special assistance/accommodation due to a disability in order to attend the hearing should contact the County Administrator's office, at (434) 591-1910, not later than 5 p.m. on March 31, 2017.

Fluvanna County
Board of Supervisors

¹The total budget increase is based on all revenues received by the General Fund of Fluvanna County.

TO: Fluvanna Review

THRU: County Attorney

Advertise on the following dates:

Thursday, March 2nd, 2017

Thursday, March 9th, 2017

Thursday, March 16th, 2017

Thursday, March 23rd, 2017

Thursday, March 30th, 2017

Authorized by: Fluvanna County Board of Supervisors

Bill to: Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

MEETING DATE:	February 22, 2017				
AGENDA TITLE:	Appointment to the Broadband Access Taskforce (BAT)				
MOTION(s):	<p>I move to appoint the following citizen representative to the Broadband Access Taskforce:</p> <p style="text-align: center;">Palmyra District: _____,</p> <p>For a term to begin February 22, 2017 and to terminate no later than October 31, 2017.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	A1	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk for the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<p>The following Fluvanna Residents have indicated an interest in serving on the Broadband Access Taskforce (BAT):</p> <ul style="list-style-type: none"> • Palmyra District: Michael Lawson 				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	Board Approved Broadband Access Charter on Jan 4, 2017.				
ENCLOSURES:	Application for Appointment				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name (Last, First MI) Lawson, Michael K.		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna	
Mailing Address (including City, State, & ZIP) 1139 N. Boston Rd, Troy, VA 22974		Physical Address (if different)	
Home Phone 589 4083	Cell Phone	Work Phone 589 6437	Email lawsontechnical@comcast.net
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION: A.S. Northern Virginia CC B.S. NY Regents College, Political Science M.A. Webster University, Human Resources Development EPD, Univ of Wisconsin-Madison, Disaster Management Certified General Appraiser, Commonwealth of Virginia Certified Engineering Technician, NICET # 81776, Civil Engineering and Building Construction Retire Regular Army officer, Corps of Engineers			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: 3 term member Board of Equalization Board of Zoning Appeals Economic Development Commission Director, Thomas Jefferson Soil and Water Conservation District (elected) Thomas Jefferson Planning District Commission			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups): Member, Virginia Defense Force Sons of the American Revolution Descendants of Veterans of the Mexican War Sons of Union Veterans of the Civil War			
REASON(S) FOR WANTING TO SERVE: Time and talent are available			
Applicants are considered as vacancies occur and your application will be kept on file for three years. Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963 By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature <i>(Typing name below serves as signature online)</i>			Date

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
x	Broadband Access Taskforce (BAT)
x	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors

X	Board, Commission, Committee (cont.)
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Partnership for Aging Committee
x	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

Fluvanna County Board, Committee, and Commission Attendance Policy
(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	