



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

June 20, 2018, at 7:00 pm

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#### TAB AGENDA ITEMS

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#### 1 - CALL TO ORDER

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#### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

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#### 3 – ADOPTION OF AGENDA

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#### 4 – COUNTY ADMINISTRATOR’S REPORT

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#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

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#### 6 – PUBLIC HEARING

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- P Fluvanna County Code Amendment – Garbage, Refuse & Waste—James Newman, Planner
  - Q Fluvanna County Code Amendment – Water and Sewage Disposal—James Newman, Planner
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#### 7 – ACTION MATTERS

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- R FY18 Energy Project Debt Service Budget—Eric Dahl, Deputy County Administrator/Finance Director
  - S Renewal of Volunteer Fire/Rescue Workers Compensation Insurance and Accident/Sickness Insurance Coverages—Eric Dahl, Deputy County Administrator/Finance Director
  - T FY18 Zion Crossroads Water & Sewer System Budget—Eric Dahl, Deputy County Administrator/Finance Director
  - U Fluvanna County, VA Water Tank/Tower Site Application Form—Eric Dahl, Deputy County Administrator/Finance Director
  - V Farm Heritage Museum Barn Construction Amendment #4 – Cyndi Toler, Purchasing Officer
  - K Fiber Extension to Parks & Recreation Office at Pleasant Grove House—Eric Dahl, Deputy County Administrator/Finance Director
- 

#### 7A – APPOINTMENTS

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- Board, Commission, and Committee Appointments – Steven M. Nichols, County Administrator
- Agricultural/Forestral District Advisory Council – Landowner (2)
  - Community Policy & Management Team (CPMT), Vendor Representative
  - Economic Development and Tourism Advisory Council, Chamber of Commerce Representative
  - Fluvanna County Finance Board
  - W • James River Alcohol Safety Action Plan (ASAP)
  - JAUNT Board of Directors
  - Library Board of Trustees (3)
  - Planning Commission (Columbia District)
  - Planning Commission (Rivanna District)
  - Social Services Board (Columbia District)
  - Social Services Board (Cunningham District)

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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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XYZ 2015 Comprehensive Plan Goals Status—James Newman, Planner

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**9 – CONSENT AGENDA**

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- A Minutes of February 28, 2018 Work Session—Kelly Belanger Harris, Clerk to the
- B ~~Board Minutes of May 16, 2018—Kelly Belanger Harris, Clerk to the Board~~ **DEFERRED**
- C Minutes of June 6, 2018—Kelly Belanger Harris, Clerk to the Board
- D Accounts Payable—Eric Dahl, Deputy County Administrator/Finance Director
- E FY18 Department of Social Services Share of the Cost Allocation Funds—Eric Dahl, Deputy County Administrator/Finance Director
- F Temporary Additional Duties Pay – Melton—Eric Dahl, Deputy County Administrator/Finance Director
- G Temporary Additional Duties Pay – Peterson—Eric Hess, Sheriff
- H Second Amendment to Tower Structure Lease Agreement with New Cingular Wireless PCS, LLC—Eric Dahl, Deputy County Administrator/Finance Director
- I CRMF Request: Air Cooling and Humidity Control System at Public Safety Building—Wayne Stephens, Director of Public Works/County Engineer

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Digitally signed by Steven  
M. Nichols  
Date: 2018.06.14 16:18:27  
-04'00'

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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **PUBLIC HEARING RULES OF PROCEDURE**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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# COUNTY OF FLUVANNA

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P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## 2018-2019 STRATEGIC INITIATIVES AND ACTIONS

A SERVICE DELIVERY	
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Hold review meeting on ordinance enforcement (trash, buildings, vehicles) with Health Dept., Planning, Building Inspections, Public Works, and County Attorney.
A4	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups. (Needed? Effective? Consolidate resource contributions?)
A5	Improve partnership with the school system for shared use of county and school owned facilities.
A6	Identify and assess resident concerns about roadway and public safety issues, and coordinate with VDOT for appropriate actions.
A7	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
B COMMUNICATION	
B1	Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
B2	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B3	Meet with local Pastors to discuss effective communications and community support.
B4	Promote tax due dates, public hearings, etc., in FAN Mail.
B5	Expand County Website to receive, answer, and post questions from residents.
B6	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2018
B7	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2019
B8	Conduct 2019 Fluvanna County Residents Survey and analyze results.
C PROJECT MANAGEMENT	
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Incorporate well-drilling logs provided by the Fluvanna Health Dept. into the county's geographic information system (GIS).
C4	Create master report and marketing plan regarding County tower assets and rental options.
C5	Investigate the use of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development.

<b>C6</b>	Create a County-wide overlay map showing utilities and other key features that support business growth and development.
<b>C7</b>	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
<b>C8</b>	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
<b>C9</b>	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
<b>C10</b>	Pursue Phase II of Fork Union streetscape project.
<b>D</b>	<b>ECONOMIC DEVELOPMENT AND TOURISM</b>
<b>D1</b>	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
<b>D2</b>	Develop a “This is Fluvanna County” video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
<b>D3</b>	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
<b>D4</b>	Conduct 2018 local Business Climate Survey and analyze results.
<b>D5</b>	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
<b>D6</b>	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
<b>D7</b>	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
<b>D8</b>	Investigate allowing large lot subdivisions in A-1 as alternative to current cluster subdivisions. (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
<b>D9</b>	Review higher density options between PDA and R4.
<b>D10</b>	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
<b>E</b>	<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>
<b>E1</b>	Review local business license/registration options and pros/cons.
<b>E2</b>	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
<b>E3</b>	Create monthly Treasurer’s Report for BOS Package and quarterly in-person briefing on the data.
<b>E4</b>	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
<b>E5</b>	Expand Fluvanna County Website Data Dashboard with key metrics.
<b>E6</b>	Implement easy to access electronic format code of ordinances (MuniCode or similar).

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB P**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Fluvanna County Code Amendment – Garbage, Refuse & Waste				
<b>MOTION(s):</b>	I move that the Fluvanna County Board of Supervisors [APPROVE/DENY/DEFER] an ordinance to amend Fluvanna County Code Chapter 10, Article 1, by the addition of a new section 10-1-3.3, concerning the furnishing of receptacles for the prevention of accumulation of litter at certain construction sites.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
<b>STAFF CONTACT(S):</b>	James Newman - Planner				
<b>PRESENTER(S):</b>	James Newman - Planner				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	Changes to County Code requiring containers for debris				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Staff report, code language				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				







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# COUNTY OF FLUVANNA

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BOS Meeting 2018-06-20 p.9/160

132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## STAFF REPORT

**To:** Fluvanna County Board of Supervisors  
**Case Number:** N/A

**From:** James Newman  
**Date:** June 20, 2018

*General Information:* This request is to be heard by the Fluvanna County Board of Supervisors on Wednesday June 20, 2018 at 7:00 pm in the Circuit Courtroom in the Fluvanna County Courts Building.

*Applicant/Representative:* Fluvanna County

*Requested Action:* Amend the Fluvanna County Code for Waste Receptacles

- *Amend Chapter 10, Article 1 of the Fluvanna County Code by the addition therein of a new section 10-1-3.3 concerning the furnishing of litter receptacles on constructions sites and the containing of litter on construction sites.*

### **Background**

#### **Project Timeline:**

Item discussed by the Board of Supervisors at their session on May 2, 2018, and authorized staff on May 16, 2018 to schedule a public hearing.

### **Analysis**

The proposed amendments amend the Fluvanna County Code. The amendments are made to prevent the accumulation of litter at construction sites.

This new article contains two (2) subsections:

- (a) *It shall be unlawful for any owner, agent or contractor to permit the accumulation of litter before, during or after completion of any construction or demolition project.*
- (b) *It shall be the duty of the owner, agent or contractor in charge of a construction or development site to furnish litter receptacles and to collect, contain and prevent scattering of other bulk litter on a daily basis.*

### **Conclusion**

The proposed amendment to the Fluvanna County Code will:

1. Prohibit the accumulation of litter before, during or after completion of any construction or demolition project.
2. Aid in maintaining the health and safety of the County's citizens.

**Suggested Motion**

I move that the Fluvanna County Board of Supervisors [APPROVE/DENY/DEFER] an ordinance to amend Fluvanna County Code Chapter 10, Article 1, by the addition of a new section 10-1-3.3, concerning the furnishing of receptacles for the prevention of accumulation of litter at certain construction sites.

**Attachments:** A: Proposed Code Change language for Article 10 of the Fluvanna County Code

## **ATTACHMENT A**

### **AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE 1 OF THE FLUVANNA COUNTY CODE BY THE ADDITION OF A NEW SECTION 10-1-3.3 CONCERNING THE FURNISHING OF RECEPTACLES FOR THE PREVENTION OF ACCUMULATION OF LITTER AT CERTAIN CONSTRUCTION SITES**

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that the County Code be, and it is hereby, amended, by the addition in Chapter 10, Article 1, of a new subsection 10-1-3.3, as follows:

#### **Sec. 10-1-3.3. - Construction and demolition sites.**

- (a) It shall be unlawful for any owner, agent or contractor to permit the accumulation of litter before, during or after completion of any construction or demolition project.
  
- (b) It shall be the duty of the owner, agent or contractor in charge of a construction or development site to furnish litter receptacles and to collect, contain and prevent scattering of other bulk litter on a daily basis.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB Q**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Fluvanna County Code Amendment – Water and Sewage Disposal				
<b>MOTION(s):</b>	I move that the Fluvanna County Board of Supervisors [APPROVE/DENY/DEFER] an ordinance to amend Fluvanna County Code Chapter 21, Article 1, by the addition of a new section 21-1-1A, concerning the provision of approved disposal methods of human waste at sites of building construction.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
<b>STAFF CONTACT(S):</b>	James Newman - Planner				
<b>PRESENTER(S):</b>	James Newman - Planner				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	Changes to County Code requiring human waste be properly disposed of at construction sites				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Staff report, code language				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				





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**To:** Fluvanna County Board of Supervisors  
**Case Number:** N/A

**From:** James Newman  
**Date:** June 20, 2018

*General Information:* This request is to be heard by the Fluvanna County Board of Supervisors on Wednesday June 20, 2018 at 7:00 pm in the Circuit Courtroom in the Fluvanna County Courts Building.

*Applicant/Representative:* Fluvanna County

*Requested Action:* Amend the Fluvanna County Code for Water and Sewage Disposal

- *Amend Chapter 21, Article 1 of the Fluvanna County Code by the addition therein of a new section 21-1-1A, concerning the provision of approved disposal methods of human waste at sites of building construction.*

### **Background**

#### **Project Timeline:**

Item discussed by the Board of Supervisors at their session on May 2, 2018, and authorized staff on May 16, 2018 to schedule a public hearing.

### **Analysis**

The proposed amendments amend the Fluvanna County Code. The amendments are made to prevent the accumulation of litter at construction sites.

This new article contains one subsection:

*In order to prevent the spread of contagious diseases among persons or animals and for the prevention of the pollution of water which is dangerous to the health or lives of persons residing in the County, the owner of every parcel of real property in the County upon which is to be constructed, reconstructed or repaired any building or structure shall provide reasonable facilities for the lawful and sanitary disposal of human excrement for the use of persons engaged in such construction, reconstruction or repair. Such facilities shall comply with all applicable regulations of the Virginia Department of Health and all other applicable law. It shall be sufficient compliance with this section to provide access to approved temporary or permanent sewage disposal facilities within 500 feet of the building or structure which is under construction.*

## **Conclusion**

The proposed amendment to the Fluvanna County Code will:

1. Require that human waste at construction sites be properly disposed of.
2. Aid in maintaining the health and safety of the County's citizens.

## **Suggested Motion**

I move that the Fluvanna County Board of Supervisors [APPROVE/DENY/DEFER] an ordinance to amend Fluvanna County Code Chapter 21, Article 1, by the addition of a new section 21-1-1A, concerning the provision of approved disposal methods of human waste at sites of building construction.

**Attachments:** A: Proposed Code Change language for Article 21 of the Fluvanna County Code



## **ATTACHMENT A**

### **AN ORDINANCE TO AMEND CHAPTER 21, ARTICLE 1 OF THE FLUVANNA COUNTY CODE BY THE ADDITION OF A SECTION 21-1-1A. REQUIRING THE PROVISION OF APPROVED METHODS OF DISPOSAL OF HUMAN EXCREMENT AT SITES OF BUILDING CONSTRUCTION**

BE IT ORDAINED by the Fluvanna County Board of Supervisors, pursuant to the provisions of Virginia Code Section 15.2-1200, that Fluvanna County Code Chapter 21 be, and it is hereby, amended by the addition in Article 1 thereof of a Section 21-1-1A. thereof, as follows:

#### **Sec. 21-1-1A. Same; sites under construction**

In order to prevent the spread of contagious diseases among persons or animals and for the prevention of the pollution of water which is dangerous to the health or lives of persons residing in the County, the owner of every parcel of real property in the County upon which is to be constructed, reconstructed or repaired any building or structure shall provide reasonable facilities for the lawful and sanitary disposal of human excrement for the use of persons engaged in such construction, reconstruction or repair. Such facilities shall comply with all applicable regulations of the Virginia Department of Health and all other applicable law. It shall be sufficient compliance with this section to provide access to approved temporary or permanent sewage disposal facilities within 500 feet of the building or structure which is under construction.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB R**

<b>MEETING DATE:</b>	June 20, 2018																												
<b>AGENDA TITLE:</b>	FY18 Energy Project Debt Service Budget																												
<b>MOTION(s):</b>	<p><b><u>Motion #1:</u></b> I move the Board of Supervisors approve a supplemental appropriation of \$110,574 to the FY18 Energy Project Debt Service budget from funds received for the VRA QECB Interest Rate Subsidy.</p> <p><b><u>Motion #2:</u></b> I move the Board of Supervisors approve a budget transfer of \$42,602 from the FY18 Personnel Contingency budget to the FY18 Debt Service budget.</p>																												
<b>STRATEGIC INITIATIVE?</b>	Yes	No	If yes, list initiative(s):																										
		X																											
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																								
		XX																											
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance																												
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance																												
<b>RECOMMENDATION:</b>	I recommend approval of the motions as stated above.																												
<b>TIMING:</b>	Routine																												
<b>DISCUSSION:</b>	<p>When the original FY18 Energy Project Debt Service budget was created, it was incorrectly based on total payments for a calendar year from a debt service schedule, rather than a fiscal year from a net debt service schedule. The chart below reflects the changes:</p> <table border="1" data-bbox="506 1362 1495 1593"> <thead> <tr> <th></th> <th>Principal</th> <th>Interest</th> <th>VA Saves</th> <th>Net Subsidy</th> <th>Net Debt Service</th> </tr> </thead> <tbody> <tr> <td>FY18 Budget</td> <td align="right">236,000</td> <td align="right">126,211</td> <td align="right">8,133</td> <td align="right">(96,667)</td> <td align="right">273,677</td> </tr> <tr> <td>FY18 Corrected Budget</td> <td align="right">236,000</td> <td align="right">270,115</td> <td align="right">17,405</td> <td align="right">(207,241)</td> <td align="right">316,279</td> </tr> <tr> <td><b>FY18 Difference</b></td> <td align="center">-</td> <td align="right"><b>143,904</b></td> <td align="right"><b>9,272</b></td> <td align="right"><b>(110,574)</b></td> <td align="right"><b>42,602</b></td> </tr> </tbody> </table> <p>As part of the Energy Project debt service, the County receives federal Qualified Energy Conservation Bonds (QECB) interest rate subsidy, after debt service payments are made to the VRA. The County made its budgeted debt service payment on December 28, 2017 and received the interest rate subsidy of \$110,574 on February 8, 2018. To correct the FY18 budget:</p> <ul style="list-style-type: none"> <li>Supplemental Appropriation to reflect the \$110,574 in increased federal interest rate subsidy than what was budgeted. This requires no additional County funds, as it is external funds.</li> </ul>						Principal	Interest	VA Saves	Net Subsidy	Net Debt Service	FY18 Budget	236,000	126,211	8,133	(96,667)	273,677	FY18 Corrected Budget	236,000	270,115	17,405	(207,241)	316,279	<b>FY18 Difference</b>	-	<b>143,904</b>	<b>9,272</b>	<b>(110,574)</b>	<b>42,602</b>
	Principal	Interest	VA Saves	Net Subsidy	Net Debt Service																								
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<b>FY18 Difference</b>	-	<b>143,904</b>	<b>9,272</b>	<b>(110,574)</b>	<b>42,602</b>																								

	<ul style="list-style-type: none"> <li>Budget Transfer of \$42,602 from the FY18 Personnel Contingency budget (\$69,192 balance) to the Debt Service budget. This requires no additional County funds, as it is in the existing FY18 budget.</li> </ul>				
<b>FISCAL IMPACT:</b>	<p>Approval of the motion #1 as stated above will allow finance to increase the FY18 Debt Service budget revenues and expenditures by \$110,574.</p> <p>Approval of the motion #2 as stated above will allow finance to increase the FY18 Debt Service budget by \$42,602 and decrease the FY18 Misc-Non-Departmental Personnel Contingency budget by \$42,602.</p>				
<b>POLICY IMPACT:</b>	<p>N/A</p>				
<b>LEGISLATIVE HISTORY:</b>	<p>N/A</p>				
<b>ENCLOSURES:</b>	<p>None</p>				
<b>REVIEWS COMPLETED:</b>	<p>Legal</p>	<p>Finance</p>	<p>Purchasing</p>	<p>HR</p>	<p>Other</p>
				<p><b>XX</b></p>	

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB S**

<b>MEETING DATE:</b>	June 20, 2018																			
<b>AGENDA TITLE:</b>	Renewal of Volunteer Fire/Rescue Workers Compensation Insurance and Accident/Sickness Insurance Coverages																			
<b>MOTION(s):</b>	<p><b><u>MOTION #1</u></b> I move to approve the resolution entitled, "A RESOLUTION RECOGNIZING VOLUNTEER FIREFIGHTERS AND VOLUNTEER EMERGENCY MEDICAL SERVICES AGENCY PERSONNEL AS EMPLOYEES FOR PURPOSES OF THE VIRGINIA WORKERS' COMPENSATION ACT."</p> <p><b><u>MOTION #2</u></b> I move to approve the FY19 Volunteer Workers Compensation Insurance consolidated plan with VACORP at a total cost of \$28,487.</p> <p><b><u>MOTION #3</u></b> I move to approve the FY19 Volunteer Accident and Sickness Insurance plan with VFIS using the [Plan A Basic / Plan B Expanded] Option at a total cost of [\$8,394 / \$10,058].</p>																			
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>																	
		XX																		
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other															
		XX																		
<b>STAFF CONTACT(S):</b>	Eric Dahl, DCA/Finance Director, and Debbie Smith, Emergency Management Coordinator																			
<b>PRESENTER(S):</b>	Eric Dahl, DCA/Finance Director																			
<b>RECOMMENDATION:</b>	Approval																			
<b>TIMING:</b>	Current																			
<b>DISCUSSION:</b>	<p>The County has funded Workers Compensation Insurance for volunteer fire and rescue personnel. The current cost for the three agency's separate coverage and a consolidated renewal option are below. Consolidating the policies under County's VACORP policy will provide the equivalent coverage and at an annual cost savings of ~\$4,000.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>LMVFRS</th> <th>Fluv Fire</th> <th>Fluv Rescue</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>FY19 Renew.</td> <td>\$18,608</td> <td>\$ 9,193</td> <td>\$ 4,562</td> <td>\$32,363</td> </tr> <tr> <td>FY19 VACORP</td> <td></td> <td></td> <td></td> <td>\$28,487</td> </tr> </tbody> </table> <p><i>The Fire and Rescue Association concurs with the consolidated WC Insurance Plan.</i></p>					Year	LMVFRS	Fluv Fire	Fluv Rescue	TOTAL	FY19 Renew.	\$18,608	\$ 9,193	\$ 4,562	\$32,363	FY19 VACORP				\$28,487
Year	LMVFRS	Fluv Fire	Fluv Rescue	TOTAL																
FY19 Renew.	\$18,608	\$ 9,193	\$ 4,562	\$32,363																
FY19 VACORP				\$28,487																

	<p>The County also funds optional Accident and Sickness Insurance for volunteer fire and rescue personnel. The current cost for the three agency's coverage is below. Consolidating the policies under County's VACORP policy will provide the equivalent coverage and at an annual cost savings of ~\$2,000 to \$4,000, depending upon the coverage option selected.</p> <p>FY18 Provident Pol.      \$12,885    Current Basic Option</p> <p><b>FY19 VFIS Policy            \$ 8,394    Plan A Basic Option</b></p> <p>FY19 VFIS Policy            \$10,058    Plan B Expanded Option</p> <p><i>The Fire and Rescue Association recommends the Expanded Option for Accident/Sickness Insurance Plan.</i></p>				
<b>FISCAL IMPACT:</b>	<u>Worker's Comp</u>		<u>Accident/Sickness</u>		
	FY19 Budget:            \$52,000		\$14,000		
	FY19 Expected:        \$32,363		\$12,885		
	FY19 New Actual:      \$28,487		\$ 8,394 (or \$10,058)		
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>					
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>XX</b>			<b>FRA / EMC</b>

VOLUNTEER BASIC BENEFITS	Quote Number:	109866	109599
<b>Loss of Life Benefits</b>		<b>Plan A</b>	<b>Plan B</b>
Accidental Death Benefit Amount .....		\$50,000	\$100,000
Seat Belt Benefit Amount .....		\$12,500	\$25,000
Safety Vest Benefit Amount .....		\$12,500	\$25,000
Military Death Benefit Amount.....		\$15,000	\$15,000
Illness Loss of Life Benefit Amount.....		\$50,000	\$100,000
Dependent Child & Education Benefit Amount ..... Per Dependent Child		\$30,000	\$30,000
Spousal Support & Education Benefit Amount.....		\$15,000	\$15,000
Memorial Benefit Amount .....		\$5,000	\$5,000
Dependent Elder Benefit Amount ..... Per Dependent Elder		\$5,000	\$5,000
Repatriation Benefit Amount .....		\$2,500	\$2,500
<b>Lump Sum Living Benefits</b>			
Accidental Dismemberment & Paralysis Benefit..... Principal Sum		\$50,000	\$100,000
Vision Impairment Benefit..... Principal Sum		\$50,000	\$100,000
Injury Permanent Impairment Benefit..... Principal Sum		\$50,000	\$100,000
Heart Permanent Impairment Benefit..... Principal Sum		\$50,000	\$100,000
Illness Permanent Impairment Benefit..... Principal Sum		\$50,000	\$100,000
Cosmetic Disfigurement Resulting from Burns Benefit..... Principal Sum		\$50,000	\$100,000
HIV Positive Lump Sum Living Benefit..... Principal Sum		\$50,000	\$100,000
<b>Weekly Income Benefits</b>			
Total Disability Benefit Weekly Amount (first 28 days) .....		\$500	\$500
Total Disability Benefit Maximum Weekly Amount (after 28 days) .....		\$500	\$500
Total Disability Minimum Weekly Amount .....		\$125	\$125
Partial Disability is equal to 50% of Total Disability Benefit Limit			
<b>Occupational Retraining Benefit</b> ..... Maximum Amount		\$20,000	\$20,000
<b>Weekly Injury Permanent Impairment (Lifetime) Benefit</b> .....		Included	Included
<b>Medical Expense Benefits</b>			
<b>Benefits Paid: Excess of Workers' Comp</b>			
Medical Expense Benefit .....	Maximum Amount	\$200,000	\$250,000
Cosmetic Plastic Surgery Benefit .....	Maximum Amount	\$25,000	\$25,000
Post-Traumatic Stress Disorder Benefit.....	Maximum Amount	\$25,000	\$25,000
Critical Incident Stress Management Benefit.....	Maximum Amount	\$25,000	\$25,000
Family Expense Benefit Amount .....	Per Day	\$100	\$100
Family Bereavement & Trauma Counseling Benefit .....	Per Person	\$1,000	\$1,000
<b>Transition Benefit</b> .....		Included	Included
<b>Felonious Assault Benefit</b> ..... Amount		Included	Included
<b>Home Alteration &amp; Vehicle Modification Benefit</b> ..... Maximum Amount		\$50,000	\$50,000
<b>Volunteer Basic Premium for 1 Year</b>		\$5,956	\$7,620

VOLUNTEER OPTIONAL BENEFITS (ANNUAL PREMIUM SHOWN)	Quote Number: 109866		109599	
	Limit	Premium	Limit	Premium
Weekly Hospital Benefit Amount.....	\$300	\$345	\$300	\$345
First Week Total Disability Benefit Amount .....	\$300	\$315	\$300	\$315
Coordinated 28 Day Total Disability Benefit Amount.....	Not Incl.		Not Incl.	
Weekly Injury Permanent Impairment COLA .....	Included		Included	
Extended Total Disability Benefit .....	Included		Included	
Sub Total: Weekly IPI COLA & Extended Total Disability .....		\$383		\$383
Long-Term Total Disability Benefit.....	Included	\$701	Included	\$701
Long-Term Total Disability COLA.....	Included	\$421	Included	\$421
Extra Expense Benefit		\$273		\$273
Extra Expense Benefit Monthly Amount.....	\$500		\$500	
Extra Expense Benefit Maximum Amount .....	\$12,000		\$12,000	
24-Hour Accident Benefit – Injury Only .....	Not Incl.		Not Incl.	
Off-Duty Accident Benefit – Injury Only.....	Not Incl.		Not Incl.	
Organized Team Sports Benefit Rider				
Accidental Death & Dismemberment Benefit Amount* .....	Not Incl.		Not Incl.	
Total Disability Benefit Maximum Weekly Amount*.....	Not Incl.		Not Incl.	
Medical Expense Benefit Maximum Amount* .....	Not Incl.		Not Incl.	
Policy Amendment Rider .....	Not Incl.		Not Incl.	

\* Since these benefits are based on exposures (e.g. number of persons, type of activity, type of league) premium may vary annually based on differences in exposure.  
**Please Note: Coverage provided under the optional 24-Hour / Off-Duty AD&D benefit requires a Roster listing the covered members.**

<b>Total Volunteer Basic and Optional:</b>		
<b>Premium for 1 Year</b>	\$8,394	\$10,058

*This proposal is only a brief description of the coverage(s) available under policy series V50000. The policy contains reductions, limitations, exclusions and termination provisions. Full details of the coverage are contained in the policy. If there are any conflicts between this proposal and the policy, the policy shall govern. The policy is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa., a Pennsylvania domiciled insurance company, with its principal place of business at 175 Water Street, 15th Floor, New York, NY 10038. The company is currently authorized to transact business in all states and the District of Columbia and is identified by NAIC No. 19445.*





**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 12-2018**

**A RESOLUTION RECOGNIZING VOLUNTEER FIREFIGHTERS AND VOLUNTEER EMERGENCY MEDICAL SERVICES AGENCY PERSONNEL AS EMPLOYEES FOR PURPOSES OF THE VIRGINIA WORKERS' COMPENSATION ACT**

**WHEREAS**, in order to be covered under the Virginia Workers' Compensation Act, §65.2-101, et seq. of the Code of Virginia, 1950, as amended, volunteer firefighters and volunteer emergency medical services agency personnel must be recognized by resolution of the governing body of any county, city or town of the Commonwealth as employees of such county, city or town for purposes of the Virginia Workers' Compensation Act;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of Fluvanna County hereby recognizes its volunteer firefighters and volunteer emergency medical services agency personnel as employees for purposes of the Virginia Workers' Compensation Act.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the Regular Meeting of the Board held on the 20<sup>th</sup> day of June, 2018;

Supervisor	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

---

John M. Sheridan, Chair  
Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB T**

<b>MEETING DATE:</b>	June 20, 2018																								
<b>AGENDA TITLE:</b>	FY18 Zion Crossroads Water & Sewer System Budget																								
<b>MOTION(s):</b>	<p><b><u>Motion #1:</u></b> I move the Board of Supervisors approve a budget transfer of \$8,070,863.19 in revenue and expenditures, effective July 1, 2017, from the FY18 Zion Crossroads Water &amp; Sewer CIP budget to the FY18 Zion Crossroads Water &amp; Sewer Enterprise Fund Budget.</p> <p><b><u>Motion #2:</u></b> I move the Board of Supervisors approve a supplemental appropriation of \$720,449.30 in revenue and expenditures, effective August 2, 2017 for the FY18 Zion Crossroads Water &amp; Sewer Enterprise Fund budget, that amount which exceeded the existing debt proceeds budgeted amount of \$7,892,130.00, reflecting actual Virginia Resource Authority debt proceeds issued in the amount of \$8,612,579.30.</p>																								
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>																						
		X																							
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																				
		X																							
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance																								
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Director of Finance																								
<b>RECOMMENDATION:</b>	I recommend approval of the motions as stated above.																								
<b>TIMING:</b>	Effective, as stated in the motions above																								
<b>DISCUSSION:</b>	<p>To date, the Zion Crossroads Water &amp; Sewer Budget are as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>ZXR Budget</th> <th>Original Budget</th> <th>Revised Budget #1</th> <th>Current Budget</th> </tr> </thead> <tbody> <tr> <td>County Contribution (GF)</td> <td align="center">575,000</td> <td align="center">778,290</td> <td align="center">178,733</td> </tr> <tr> <td>Debt Proceeds (estimated)</td> <td align="center">8,075,000</td> <td align="center">7,892,130</td> <td align="center">7,892,130</td> </tr> <tr> <td><b>Revenue Total</b></td> <td align="center"><b>8,650,000</b></td> <td align="center"><b>8,670,420</b></td> <td align="center"><b>8,070,863</b></td> </tr> <tr> <td><b>Expenditure Total</b></td> <td align="center"><b>8,650,000</b></td> <td align="center"><b>8,670,420</b></td> <td align="center"><b>8,070,863</b></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>A budget transfer of \$8,070,863.19 in revenue and expenditures, effective July 1, 2017 from the FY18 Zion Crossroads Water &amp; Sewer CIP budget to the FY18 Zion</li> </ul>					ZXR Budget	Original Budget	Revised Budget #1	Current Budget	County Contribution (GF)	575,000	778,290	178,733	Debt Proceeds (estimated)	8,075,000	7,892,130	7,892,130	<b>Revenue Total</b>	<b>8,650,000</b>	<b>8,670,420</b>	<b>8,070,863</b>	<b>Expenditure Total</b>	<b>8,650,000</b>	<b>8,670,420</b>	<b>8,070,863</b>
ZXR Budget	Original Budget	Revised Budget #1	Current Budget																						
County Contribution (GF)	575,000	778,290	178,733																						
Debt Proceeds (estimated)	8,075,000	7,892,130	7,892,130																						
<b>Revenue Total</b>	<b>8,650,000</b>	<b>8,670,420</b>	<b>8,070,863</b>																						
<b>Expenditure Total</b>	<b>8,650,000</b>	<b>8,670,420</b>	<b>8,070,863</b>																						

	<p>Crossroads Water &amp; Sewer Enterprise Fund Budget is required per the Local Bond Sale and Financing Agreement, Section 9.3, Financial Records and Statements, (b) “The Local Government shall establish a water and sewer enterprise fund to account for the operations of the System as part of the Fiscal year 2018 audited financial statements and shall maintain such enterprise fund for each subsequent Fiscal year”.</p> <ul style="list-style-type: none"> <li>• A Supplemental Appropriation in the amount of \$720,449.30 is necessary to reflect the \$8,612,579.30 in actual debt proceeds received August 2, 2017, versus the \$7,892,130.00 in estimated debt proceeds budgeted. <ul style="list-style-type: none"> <li>○ A public hearing is not required for this supplemental appropriation per the Code of Virginia 15.2-2507, since it is NOT increasing the total expenditure budget by more than 1%.</li> </ul> </li> <li>• On July 5, 2017, the Board of Supervisors approved (5-0) the resolution entitled “FINAL RESOLUTION REGARDING A PLAN OF FINANCING WITH THE VIRGINIA RESOURCES AUTHORITY” which affirms and ratifies that resolution approved by the Board of Supervisors on June 21, 2017, which shall be for a project financing term not to exceed 20 years, in a principal amount not to exceed \$8,500,000, and bear interest at a rate not to exceed 4.25% for the Zion Crossroads Water and Sewer Project. The final numbers were as follows: <ul style="list-style-type: none"> <li>○ All-in True Interest Cost: <b>3.012%</b></li> <li>○ Par Amount: <b>\$7,715,000</b></li> <li>○ Total Proceeds w/Premium: <b>\$8,612,579</b></li> <li>○ Avg. Annual Debt Service: <b>~\$561,000 (20 Yrs)</b></li> </ul> </li> <li>• The County officially closed on the loan August 16, 2017.</li> <li>• We were hoping to do one comprehensive supplemental appropriation, taking into account the actual VRA debt proceeds and having actual construction bids/costs back prior to the end of FY18. Since a construction contract will not be awarded and a final budget amount will not be known prior to the end of FY18, these motions are required to administratively reflect the budgets as they are today.</li> </ul>				
<b>FISCAL IMPACT:</b>	<ul style="list-style-type: none"> <li>• Approval of the motion #1 as stated above will allow finance to increase the FY18 Zion Crossroads Water &amp; Sewer Enterprise Fund Budget by \$8,070,863.19 and decrease the FY18 Zion Crossroads Water &amp; Sewer CIP budget by \$8,070,863.19.</li> <li>• Approval of the motion #2 as stated above will allow finance to increase the FY18 Zion Crossroads Water &amp; Sewer Enterprise Fund Budget revenues and expenditures by \$720,449.30 to reflect the actual increase in debt proceeds.</li> </ul>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB U**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Fluvanna County, VA Water Tank/Tower Site Application Form				
<b>MOTION(s):</b>	<p><b>I move the Board of Supervisors approve the “Fluvanna County, VA Water Tank/Tower Site Application Form,” which will be utilized between the County and interested Carriers, and approve the associated new Limited License Holding Fee in the amount of \$3,000.00, and further authorize the County Administrator to accept the application with entities for a limited license holding period as he deems appropriate from time to time, subject to approval as to form by the County Attorney.</b></p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		C4
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• This is intended to be a standard application between the County and interested Carriers, which will give them a limited license holding period (“reserved space”) on County owned sites (towers, water tanks, facilities).</li> <li>• Associated with the application is a one-time non-recurring and non-refundable Limited License Holding Fee of \$3,000.00</li> <li>• This is the second step in the process for leasing County owned sites (the first being the Entry and Testing Agreement), allowing Carriers to: <ul style="list-style-type: none"> <li>○ Hold sufficient space at the Site for the equipment specified in the Application.</li> <li>○ Have a limited non-exclusive license to access the Site and continue its investigations granted under any Entry and Testing Agreement between the Applicant and the County throughout the Holding Period</li> </ul> </li> <li>• The County Administrator would execute this application as he deems appropriate from time to time and it would not be put before the Board after approval of the form.</li> <li>• This application and associated fee is standard among those owners of water tanks, towers or other vertical assets.</li> <li>• From the 2018-2019 STRATEGIC INITIATIVES AND ACTIONS, under Section C. – Project Management, this is part of the overall plan and action for generating additional county owned water tank/tower revenue.</li> </ul>				

<b>FISCAL IMPACT:</b>	This will be a new revenue source for the County and will aid us in the process of leasing County owned water tanks/tower sites.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	"Fluvanna County, VA Water Tank/Tower Site Application Form"				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>	<b>X</b>			

County Date Received: \_\_\_\_\_

**I. GENERAL INSTRUCTIONS**

Please fill in the appropriate information, attach your check for the non-recurring limited license holding fee and return to the COUNTY OF FLUVANNA below:

**Mail to:**  
**COUNTY OF FLUVANNA**  
**Attn: Planning Department**  
**PO Box 540**  
**Palmyra, VA 22963**

**II. CUSTOMER INFORMATION**

**Company Information:** \_\_\_\_\_

**SCC Id:** \_\_\_\_\_

**Point of Contact:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

**Contract to be Executed by:** \_\_\_\_\_

**Accounts Payable contact:** \_\_\_\_\_

**Indicate type of entity?** \_\_\_\_\_

**State in which you are organized: :** \_\_\_\_\_

**Company Name & Address to Appear on Legal Document**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Desired in Service Date/Lease State Date:** \_\_\_\_\_

**Brief description of purpose of system (Cellular, PCS, Paging, etc.)**

\_\_\_\_\_

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Contact for 24 Hour Service: \_\_\_\_\_

**II. SITE OF INTEREST**

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Latitude: \_\_\_\_\_

Longitude: \_\_\_\_\_

Local Zoning: \_\_\_\_\_

**III. NON-RECURRING FEES**

One-Time Non-Recurring Limited License Holding Fee: \$3,000.00

Payable to: County of Fluvanna

(Attach Check to Application)

The above fee is a one-time non-recurring and non-refundable limited license holding fee (the "Fee"). In return for the Fee, (i) the County will hold sufficient space at the Site for the equipment specified in this Application by the Applicant and will not lease such space at the Site to another for ninety (90) days' from the date this Application is accepted by the County or until the Applicant notifies the County that it no longer intends to pursue its Application, whichever is sooner (the "Holding Period"); and (ii) the Applicant will have a limited non-exclusive license to access the Site and continue its investigations granted under any Entry and Testing Agreement between the Applicant and the County throughout the Holding Period (the Term of any Entry and testing Agreement between the parties is extended thorough the Holding Period upon acceptance of this Application by the County). The Applicant acknowledges that it has reviewed and understands the provisions of the County's form Telecommunications Lease. The Applicant acknowledges that any requested modifications to the County's form telecommunications Lease are subject to approval by the County in its sole discretion and approval as to form by the County Attorney. The payment of and the acceptance of this Fee does not constitute any express or implied approval of this application and is not a guarantee that the parties will come to an agreement. Any agreement for lease of space at the Site under a Telecommunications Lease is subject to the approval by the Fluvanna County Board of Supervisors after a public hearing as required by Virginia Code 15.2-1800.



Approval shall be granted, differed or denied in the sole discretion of the County through action of its Board of Supervisors. The Applicant understand that whether the application is approved or not, the Fee shall not be returned or refunded in whole or in part.

**IV. Technical Parameters**

- 1. Federal Communications Commission Rule Parts for which Tower Attachment(s) is to be used:**

\_\_\_\_\_

Please forward a copy of your FCC license at this time. The County must have this copy before the legal agreement is executed.

- 2. Antenna Types (how many of each)**

Whip: \_\_\_\_\_

Dish: \_\_\_\_\_

Other: \_\_\_\_\_

Total Number of Antennae: \_\_\_\_\_

- 3. Enclose all antenna mounting detailed drawings and specifications.**

- 4. Antenna & Transmission-line Characteristics**

Antenna Size/Length (ft.)/Weight: \_\_\_\_\_

Height of Antenna(e) on Tower (Centerline): \_\_\_\_\_

Tower Leg: \_\_\_\_\_

Antenna Maximum Gain (dB): \_\_\_\_\_

Transmit (dB): \_\_\_\_\_ @ \_\_\_\_\_ MHz

Receive (dB): \_\_\_\_\_ @ \_\_\_\_\_ MHz

Antenna Make: \_\_\_\_\_ Model \_\_\_\_\_

Directional: \_\_\_\_\_ Omni \_\_\_\_\_

Antenna Radiation Envelope Number: \_\_\_\_\_

Antenna Pointing Azimuth of \_\_\_\_\_ degrees of True North.

How far apart should the antenna(s) be placed?

Horizontally: \_\_\_\_\_

Vertically: \_\_\_\_\_

Transmission-Line Type (check appropriate type)

Coax: \_\_\_\_\_

Waveguide: \_\_\_\_\_

Other: \_\_\_\_\_

Size: \_\_\_\_\_ Manufacturer \_\_\_\_\_

Transmission-Line Length (ft.): \_\_\_\_\_

Transmission Line Diameter: \_\_\_\_\_ x \_\_\_\_\_

Transmission Line Loss (dB): \_\_\_\_\_

V. BASE STATION EQUIPMENT

1. Equipment Type

Manufacturer: \_\_\_\_\_

Model/Type: \_\_\_\_\_

FCC Type Acceptance Letter: \_\_\_\_\_

2. Power Output (Watts): \_\_\_\_\_

3. Is a waveguide truss/cover plate needed from the tower to your equipment space?

Yes \_\_\_\_\_ No \_\_\_\_\_

VII. POWER REQUIREMENTS

1. AC Power

Required Voltage & Total Amperage: \_\_\_\_\_

Will power meter be required? Yes \_\_\_\_\_ NO \_\_\_\_\_

Number of Circuits

If breaker cabinet is required, provide breaker assignments with voltage and amperage per

breaker: \_\_\_\_\_

Convenience outlets required? Yes \_\_\_\_\_ No \_\_\_\_\_

Number: \_\_\_\_\_  
(110 VAC @ 20 AMP): \_\_\_\_\_

2. Will you require UPS? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, how much? \_\_\_\_\_

3. Please estimate the average power consumption: \_\_\_\_\_  
\_\_\_\_\_ kwh/month

**VIII. TRANSMITTER INTERMOD PROTECTION**

Ferrite Isolator Mfr.: \_\_\_\_\_ Model \_\_\_\_\_

Isolation (db): \_\_\_\_\_  
\_\_\_\_\_

Duplexor Mfr.: \_\_\_\_\_ Model \_\_\_\_\_

Frequencies (MHz): \_\_\_\_\_  
\_\_\_\_\_

Multi Channel  
Combiner Mfr.: \_\_\_\_\_ Model \_\_\_\_\_  
\_\_\_\_\_

Band Pass Cavity Mfr.: \_\_\_\_\_ Model \_\_\_\_\_

Number of Cavities: \_\_\_\_\_

Frequencies (MHz): \_\_\_\_\_

Band Pass Filter Mfr.: \_\_\_\_\_ Model \_\_\_\_\_

Number of Cavities: \_\_\_\_\_

Frequencies (MHz): \_\_\_\_\_

Notch Filters Mfr.: \_\_\_\_\_ Model \_\_\_\_\_

Number of Notches: \_\_\_\_\_

Frequency Range (MHz): \_\_\_\_\_

**IX. LAND REQUIREMENTS**

Please answer the following questions if additional land area is requested.

1. How large a parcel of land is required? \_\_\_\_\_

Length (ft.): \_\_\_\_\_

Width (ft.): \_\_\_\_\_

2. Will external shelter be required? Yes \_\_\_\_\_ No \_\_\_\_\_

What are the dimensions of the external shelter?

Length (ft.): \_\_\_\_\_

Width (ft.): \_\_\_\_\_

Height (ft.): \_\_\_\_\_

**X. ATTACH MANUFACTURER'S SPECIFICATIONS OF ANTENNAE, BASE STATION EQUIPMENT AND SHELTER**

XI. The following conditions apply to this Application:

**THIS APPLICATION IS SUBJECT TO THE COUNTY OF FLUVANNA'S  
ENGINEERING APPROVAL.**

**PROPOSED SITE MODIFICATIONS MAY ALSO BE SUBJECT TO LOCAL ZONING  
APPROVAL INCLUDING BUILDING PERMIT ISSUANCE (AND/OR Special Use Permit).**

**ALL APPLICATIONS AND REQUESTS THEREIN MUST COMPLY WITH ALL APPLICABLE FEDERAL,  
STATE AND LOCAL LAWS, RULES, REGULATIONS, STATUTES, ORDINANCES, OR OTHER SIMILAR  
PROVISIONS.**

**THE APPLICANT ACKNOWLEDGES THAT ANY REQUESTED MODIFICATIONS TO THE COUNTY'S  
FORM TELECOMMUNICATIONS LEASE ARE SUBJECT TO APPROVAL BY THE COUNTY IN ITS SOLE  
DISCRETION AND APPROVAL AS TO FORM BY THE COUNTY ATTORNEY.**

**THE PAYMENT OF AND THE ACCEPTANCE OF THIS FEE DOES NOT CONSTITUTE ANY EXPRESS  
OR IMPLIED APPROVAL OF THIS APPLICATION AND IS NOT A GUARANTEE THAT THE PARTIES  
WILL COME TO AN AGREEMENT.**

**ANY AGREEMENT FOR LEASE OF SPACE AT THE SITE UNDER A TELECOMMUNICATIONS LEASE IS SUBJECT TO THE APPROVAL BY THE FLUVANNA COUNTY BOARD OF SUPERVISORS AFTER A PUBLIC HEARING AS REQUIRED BY VIRGINIA CODE 15.2-1800. APPROVAL SHALL BE GRANTED, DIFFERED OR DENIED IN THE SOLE DISCRETION OF THE COUNTY THROUGH ACTION OF ITS BOARD OF SUPERVISORS.**

**LANDOWNER CONSENT MAY ALSO BE REQUIRED**

**INCOMPLETE APPLICATIONS WILL RESULT IN DELAY OF THE PROCESS.**

Applicant: (i) declares that the statements made and information given on this application are true, full and correct to the best of its knowledge and belief; (ii) agrees that to the extent Applicant discovers any information contained herein is untrue, incomplete or incorrect Applicant will provide a supplement to the County relating to such information as soon as practicable; and (iii) agrees to the terms and conditions of this Applications in consideration of the Holding Period and other covenants, promises and agreements contained herein.

Witness the following duly authorized signatures and seals:

CARRIER: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by Fluvanna County for Sole Limited Purposes of Section III Only (grant of limited license and start of Holding Period defined therein). Does not constitute acceptance of a Telecommunications Lease Agreement and does not mean the Application is complete.

\_\_\_\_\_  
Steven M. Nichols, County Administrator

\_\_\_\_\_  
Date

Approved as to form: \_\_\_\_\_  
Fluvanna County Attorney

**(COUNTY INTERNAL USE ONLY)**

**Site Name:** \_\_\_\_\_

**Site Designation:** \_\_\_\_\_

**Tower Height/Type:** \_\_\_\_\_

**Building or Equipment Pad Size:** \_\_\_\_\_

**Existing Tenants:** \_\_\_\_\_

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB V**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Farm Heritage Museum Barn Construction Amendment #4				
<b>MOTION(s):</b>	<p><b><u>Motion #1:</u></b> I move the Board of Supervisors approve Amendment #4 between the County of Fluvanna, Virginia, and Fuog/InterBuild, Inc. for the purpose of increasing the scope of work to include trenching and burying the roof drain piping, increasing the total contract by \$3,500 and further authorize the County Administrator to execute the amendment subject to approval as to form by the County Attorney.</p> <p><b><u>Motion #2:</u></b> I move the Board of Supervisors approve a budget transfer of \$3,500.00 from the FY18 BOS Contingency budget to the Farm Heritage Museum CIP budget for Fuog/Interbuild Amendment #4.</p> <p><b><u>Motion #3:</u></b> I move the Board of Supervisors approve a supplemental appropriation of \$4,573.80 for the Farm Heritage Museum CIP budget, from additional funds received from the Fluvanna County Historical Society.</p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>	C9	
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Cyndi Toler, Purchasing Officer Eric Dahl, Deputy County Administrator/Director of Finance				
<b>PRESENTER(S):</b>	Cyndi Toler, Purchasing Officer				
<b>RECOMMENDATION:</b>	I recommend approval of the motions as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• In an effort to ensure water drains away from the building, so as not to cause damage to the structure or its contents, staff recommends the contractor trench and bury the drain underground, which will carry the water further away from the structure.</li> <li>• \$3,500 will include trenching, pipe, labor and reconstruction of the front gravel sidewalk, new leveling and seeding of four trenches in the back of the building, along with four short trenches in the front, leading into one long trench to the North of the building</li> <li>• To date, the County has received \$274,998.80 from the Historical Society for this project</li> </ul>				

- Historical Society indicated they plan continued fundraising in order to donate \$5,000 per year for the next 5 years to the Fluvanna County Parks and Rec Department.
- Historical Society indicated they would also refrain from seeking annual County donations (\$525). This will assist in offsetting the County's cost to the taxpayers.

**Farm Museum Project**

Funding Category	Amount
------------------	--------

County Contribution	
Fluvanna County - Proffers - 11/18/15	\$15,000
Fluvanna County - Fund Balance - 11/15/17	\$54,470
<b>COUNTY TOTAL</b>	<b>\$69,470</b>

Historical Society Contribution	
Historical Society - 11/18/15	\$113,299
Historical Society - 07/06/16	\$47,526
Historical Society - 11/15/17	\$109,600
Add'l Funds Received - 05/05/18	\$4,574
<b>HISTORICAL SOCIETY FUNDS RECEIVED TOTAL</b>	<b>\$274,999</b>

<b>TOTAL FUNDING COMMITMENT</b>	<b>\$344,469</b>
---------------------------------	------------------

Project Design and Construction	Costs
Site Plan	\$15,000
Custom Building Plans (paid by Historical Society)	\$2,425
Construction Costs (per IFB low bid)	\$307,114
Construction Contingency (5% - \$15,356)	\$0
Amendment #2 (Cost to be covered by HS)	\$7,000
Amendment #3 (Cost to be covered by HS)	\$6,850
Amendment #4	\$3,500
CVEC Electric Service	\$3,464
Light Fixtures (Cost to be covered by HS)	\$1,309
Light Fixtures Installation (May be able to do In-House)	\$1,307
<b>TOTAL COSTS</b>	<b>\$347,969</b>

<b>ADDITIONAL FUNDING REQUIRED</b>	<b>(\$3,500)</b>
------------------------------------	------------------

**FISCAL IMPACT:**

- Approval of motion #1 as stated above will allow finance to increase the FY18 Farm Heritage Museum CIP budget by \$3,500 and decrease the FY18 BOS Contingency budget by \$3,500.
- Approval of the motion #3 as stated above will allow finance to increase the Farm Heritage Museum CIP budget for revenues and expenditures by \$4,573.80.



<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>AMENDMENT No. 4 FOR FARM HERITAGE MUSEUM BARN CONSTRUCTION</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X	X	X		



**COUNTY OF FLUVANNA, VIRGINIA**

**AMENDMENT No. 4 FOR FARM HERITAGE MUSEUM BARN CONSTRUCTION**

This Amendment No. 4 for Farm Heritage Museum Barn Construction (the “**Amendment**”), is made this \_\_\_ day of \_\_\_\_\_, 2018 between the County of Fluvanna, a political subdivision of the Commonwealth of Virginia (“**County**”), and InterBuild, Inc., a Virginia corporation (“**Contractor**”) and amends that Contract for Farm Heritage Museum Barn Construction, previously amended (the contract as modified by prior Amendments No. 1, 2 and 3 is referred to herein as the “**Contract**”) between the County and Contractor dated December 14, 2017. When used in this Amendment, any terms defined in the Contract have such defined meaning.

**WHEREAS**, the parties wish to modify and amend the requirements of the Agreement as laid out herein and further wish to formalize their agreement by this Amendment to the Agreement hereby; and **THEREFORE**, for good and valuable consideration, the parties hereby agree as follows:

**THE AGREEMENT:** All capitalized terms used herein shall have the same meaning as defined terms of the Agreement except as modified hereby or if the context requires otherwise.

**EXHIBITS:** Exhibits: 1: Farm Museum Roof Drain Computations (hereinafter the "Exhibit 1"); 2: Farm Museum - Proposed Sizing & General Routing of Buried Roof Drain Piping (hereinafter the "Exhibit 2"). The foregoing Exhibit is incorporated herein in its entirety by reference as material provision of this amendment.

**MODIFICATIONS:** The contractor agrees, in lieu of installing level spreaders, to bury the roof drain piping and take to daylight (the “**Additional Services**”) more accurately described in Exhibits 1 and 2. Consistent with the IFB, the Work on the Project includes a 5-year warranty from the Completion Date as defined in Article IV of the Contract on all labor and materials performed to complete the project; and the Contractor agrees to assign to the County any manufacturer’s warranties relating to the Additional Services.

**COSTS OF THE MODIFICATIONS:** The total cost of the Additional Services is THREE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$3,500.00), to be invoiced on or after the Completion Date and paid in accordance with the Contract.

**Witness the following duly authorized signatures and seals:**

**Contractor: InterBuild, Inc.,**  
A Virginia corporation

**County: Fluvanna County,**  
a political subdivision of the  
Commonwealth of Virginia

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form: \_\_\_\_\_

Fluvanna County Attorney



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Fiber Extension to PG House - County Fiber Infrastructure Project Budget Transfer				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a budget transfer of \$8,455.00 from the BOS Contingency budget to the County Fiber Infrastructure Project budget to extend the fiber from the entrance of the Pleasant Grove Park to the Pleasant Grove House.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director Andy Notman, Deputy County Administrator/Finance Director				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• This is an addition to the County Fiber Infrastructure project to run fiber from the entrance of the Pleasant Grove Park (Route 53) back to the Pleasant Grove House.</li> <li>• This will including running ~1500' of fiber in conduit, trenching, covering, seeding and all connections necessary to tie the Pleasant Grove House into the County network.</li> <li>• This will provide a higher bandwidth and be a direct connection to the County network.</li> <li>• Allow for better technical support from the IT Department.</li> <li>• Tie into the upcoming new VOIP Phone system CIP project as the County moves forward.</li> <li>• Eliminate existing service costs of ~\$2,800/yr.</li> </ul>				
<b>FISCAL IMPACT:</b>	\$8,455 is to be transferred from the BOS Contingency budget to the County Fiber Infrastructure Project budget.				
<b>POLICY IMPACT:</b>	NA				
<b>LEGISLATIVE HISTORY:</b>	NA				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X	X		



Computer Cabling & Technology Service

3445 Lake Pointe Drive  
 Harrisonburg, VA 22801

# Sales Order

Date	S.O. No.
6/4/2018	18120

Name / Address
Fluvanna County Palmyra, VA

Ship To
Parks & Rec Pleasant Grove

P.O. No.	Project

Item	Description	Ordered	Rate	Amount
PG243618T22	12 Strand Fiber from Rt 53 @ Pleasant Grove 1450' new conduit Quazite 24 x 36 x 18" hand box Tier 22 w/ Communications Cover	1	800.00	800.00
200 Innerduct	2" 13.5 HDPE conduit- Orange	1,500	1.10	1,650.00
2" Alum Reverse Thread Coupli...	2" Alum reverse threaded Coupling for 13.5 HDPE Pipe	2	6.00	12.00
CLMU30-3072-0104	Carsonite 6ft fiber optic marker white / orange decal- VA miss utility numbers	1	35.00	35.00
decal 507FOC	Decal #507 FOC Fiber Optic	1	5.00	5.00
Telcove- Direct bore 2"	Directional Bore 2"	50	7.00	350.00
Telcove- Trench 36"	Plow 36" deep, cover and restoration	1,400	2.00	2,800.00
Wire Material- Misc.	seed, straw, restoration material	1	100.00	100.00
Gen AQ0124M1F-DWB	12 strand fiber-			
PAN FAP6WBUDSC	Gen 12 strand SM LT Armored Fiber	1,800	0.46	828.00
12 fiber SM SC pigtail 3M	Fiber Optic Adapter Panel, 12 Port, SC	1	120.00	120.00
fis F1102C-50	12 fiber pigtail SM SC 3M	1	105.00	105.00
LABOR / Fiber	50 pack 60mm Fusion Shrink tubing	24	0.45	10.80
Labor / Field	LABOR Fiber Terminations/Splicing	24	10.00	240.00
	Field Technician- pull fiber - per foot	1,400	1.00	1,400.00
		<b>Total</b>		\$8,455.80





**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**BCC APPOINTMENTS STAFF REPORT**

<b>MEETING DATE:</b>	June 20, 2018		
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments		
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</b>		
<b>Board/Commission/Committee</b>	<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>
Agricultural/Forestral District Advisory Council - Landowner		Jul 1, 2018	Jun 30, 2020
Agricultural/Forestral District Advisory Council - Landowner		Jul 1, 2018	Jun 30, 2020
Community Policy & Management Team (CPMT), Vendor Representative		Jul 1, 2018	Jun 30, 2020
Economic Development and Tourism Advisory Council, Chamber Representative		Immediately	06/30/2019
Fluvanna County Finance Board		Jul 1, 2018	Jun 30, 2022
James River Alcohol Safety Action Plan (ASAP) Policy Board		Jan 1, 2018	Dec 31, 2021
JAUNT Board of Directors		Jul 1, 2018	Jun 30, 2021
Library Board of Trustees		Jul 1, 2018	Jun 30, 2022
Library Board of Trustees		Jul 1, 2018	Jun 30, 2022
Library Board of Trustees		Jul 1, 2018	Jun 30, 2022
Library Board of Trustees		Jul 1, 2018	Jun 30, 2022
Planning Commission (Columbia District)		Jul 1, 2018	Jun 30, 2022
Planning Commission (Rivanna District)		Jul 1, 2018	Jun 30, 2022
Social Services Board (Columbia District)		Jul 1, 2018	Jun 30, 2022
Social Services Board (Cunningham District)		Jul 1, 2018	Jun 30, 2022

<b>BCC VACANCIES AND APPLICANTS</b>				
<b>BCC Vacancies</b>	<b>Applicants</b>	<b>Appt</b>	<b>District</b>	<b>Current BCC Appointments / Other Notes</b>
Agricultural/Forestral District Advisory Council – Landowner	Andrew Pullen	Reapp	Columbia	Incumbent; first appointed 2014
	Rebecca Ragsdale	Reapp	Rivanna	Incumbent; first appointed 2014
Community Policy & Management Team (CPMT), Vendor Representative	Shawn Collins	Reapp	Cunningham	Incumbent; has completed one term; <i>application not included in packet.</i>
Economic Development and Tourism Advisory Council, Chamber of Commerce Rep.	Mary Marks	New	Columbia	Vacated by Pam Dempsey on Jun 7, 2018.

Fluvanna County Finance Board	Rudy Garcia	Reapp	Fork Union	Incumbent; first appointed 2014
James River Alcohol Safety Action Plan (ASAP) Policy Board	Jeff Haislip	Reapp	Rivanna	Incumbent; first appointed in 2006. James River ASAP has requested Jeff Haislip be reappointed to the Policy Board. (An administrative error resulted in the delay of reappointment.)
JAUNT Board of Directors	David Feisner	Reapp	Fork Union	Incumbent; First appointed in 2003
Library Board of Trustees (3 Vacancies)	Elva Key	Reapp	Columbia	Incumbent; First appointed in 2010
	Sherron Haley	Reapp	Fork Union	Incumbent; First appointed in 2006
	Barbara Goshorn	Reapp	Columbia	Incumbent; First appointed in 1998
Planning Commission (Columbia District)	Ed Zimmer	Reapp	Columbia	Incumbent;
Planning Commission (Rivanna District)	Gequetta Murray-Key	New	Rivanna	Replacing Sue Cotellessa who resigned.
Social Services Board (Columbia District)	Sandra Patterson	New	Columbia	Replacing Kathy Brent who is limited to two consecutive terms.
Social Services Board (Cunningham District)	Linda Mitchell	Reapp	Cunningham	Incumbent; first appointed 2014.
<b>DISCUSSION:</b>				
<b>ENCLOSURES:</b>	Candidate Applications			



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name (Last, First MI) Pullen, Andrew R		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 553 Plain Dealing Road Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna	Cell Phone (434) 906-3455	Home Phone (434) 589-2852	Email Nozzleman87@yahoo.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): I have been a volunteer firefighter for nearly 13 years and am starting a third year as Chief of the Kents Store Volunteer Fire Company. I have been a career firefighter and EMS provider at the municipal level for eight years and served at the industrial level for two years, while working in Nuclear Security. I have significant amount of experience in educating first responders in VA Dept. of Fire Programs training programs. I also have extensive experience in using, working with and educating the Incident Command System and National Incident Management System. I have worked in many roles of the ICS or NIMS on emergency scenes, planned events and natural disasters. As it pertains to this committee, I grew up farming with my family. My father-in-law was an avid farmer and I helped him until he passed away a couple of years ago. My wife and I built our home on land that belonged to his family and that was farmed for years. We intend to continue to do the same and are in the process of owning enough land to qualify for land use tax relief.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Fluvanna County Volunteer Fire Department , Fluvanna County Republican Committee. International Association of Firefighters, International Association of Fire Chiefs.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have a great relationship with landowners and farmers, especially in the Columbia District, but also across the County. This is another way to serve my community while learning how our local government operates and building or strengthening relationships with citizens.			
<b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. <b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b> By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date 11/10/2014	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
<input checked="" type="checkbox"/>	Agricultural/Forestral District Advisory Committee
<input type="checkbox"/>	Audit Committee
<input type="checkbox"/>	Board of Zoning Appeals (BZA)
<input type="checkbox"/>	Broadband Access Taskforce (BAT)
<input type="checkbox"/>	Building Code of Appeals Board
<input type="checkbox"/>	Central Virginia Regional Jail (CVRJ) Authority
<input type="checkbox"/>	Columbia Task Force (CARE)
<input type="checkbox"/>	Community Policy & Management Team (CPMT)
<input type="checkbox"/>	Economic Development Authority (EDA)
<input type="checkbox"/>	Economic Develop. & Tourism Advisory Council (EDTAC)
<input type="checkbox"/>	Family Assessment and Planning Team
<input type="checkbox"/>	Finance Board
<input type="checkbox"/>	Fork Union Sanitary District (FUSD) Advisory Committee
<input type="checkbox"/>	James River Alcohol Safety Action Program (ASAP)
<input type="checkbox"/>	James River Water Authority (JRWA)
<input type="checkbox"/>	JAUNT Board
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Advisory Council

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Board of Directors
<input type="checkbox"/>	Library Board of Trustees
<input type="checkbox"/>	Monticello Area Community Action Agency (MACAA)
<input type="checkbox"/>	Parks & Recreation Advisory Board
<input type="checkbox"/>	Partnership for Aging Committee
<input type="checkbox"/>	Piedmont Virginia Community College (PVCC) Board
<input type="checkbox"/>	Piedmont Workforce Investment Board
<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Region Ten Community Services Board
<input type="checkbox"/>	Rivanna River Basin Commission
<input type="checkbox"/>	Social Services Board
<input type="checkbox"/>	Southeast Rural Community Assistance Project, Inc.
<input type="checkbox"/>	Thomas Jefferson Area Community Criminal Justice Board
<input type="checkbox"/>	Thomas Jefferson Planning District Commission (TJPDC)
<input type="checkbox"/>	Thomas Jefferson Water Resources Protection Foundation
<input type="checkbox"/>	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**  
(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>	
Application Received On:	11/10/20014
Acknowledgement Sent:	
Renewal Date:	11/09/2017
Renewal Date:	
Renewal Date:	
Renewal Date:	



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name (Last, First MI) Ragsdale, Rebecca A.		Election District:		<input type="checkbox"/> Columbia	<input type="checkbox"/> Cunningham	<input type="checkbox"/> Fork Union
		<input type="checkbox"/> Palmyra	<input checked="" type="checkbox"/> Rivanna	<input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) 13 Fairwood Place Palmyra, VA 22963			Physical Address (if different)			
Years Lived in Fluvanna	Cell Phone (434) 566-4853	Home Phone	Email rarva47@yahoo.com			
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): I have worked in local government for more than 12 years. I began my career in Frederick County, VA and am now with Albemarle County, where I'm employed as a Senior Planner. I have a variety of experience in land use planning, zoning, historic preservation and other local government issues. Bachelor's degree in Urban and Environmental Planning, UVA. High school and elementary education in Nottoway, VA. I am not a member of any committees at this time. In my professional experience I have provided staff support to a variety of committees and boards, including the Historic Resources Advisory Committee, Agricultural and Forestal district committee, Board of Zoning appeals, Community Advisory Councils, Planning commission, and Board of Supervisors. I am a member of the Virginia Association of Zoning Officials (VAZO) and have obtained the Certified Zoning Administrator (CZA) certification with that organization. Also, I have completed Certified Board of Zoning Appeals member training through PlanVirginia.						
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:						
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): American Cancer Society Fundraising/Relay of Life volunteer. Beautiful Gate church. I have a 13-year-old daughter in the Fluvanna County School system, entering 8th grade this Fall. Past volunteer with Madison House in Charlottesville and church Sunday school teacher.						
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I would like to contribute to the community where I lived for the past 8 years and hope that my professional skills and experience can be of a benefit to Fluvanna County.						
<b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. <b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b> By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.						
Applicant's Signature <i>(Typing name below serves as digital signature)</i>			Date 07/01/2014			

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
<input checked="" type="checkbox"/>	Agricultural/Forestral District Advisory Committee
<input type="checkbox"/>	Audit Committee
<input type="checkbox"/>	Board of Zoning Appeals (BZA)
<input type="checkbox"/>	Broadband Access Taskforce (BAT)
<input type="checkbox"/>	Building Code of Appeals Board
<input type="checkbox"/>	Central Virginia Regional Jail (CVRJ) Authority
<input type="checkbox"/>	Columbia Task Force (CARE)
<input type="checkbox"/>	Community Policy & Management Team (CPMT)
<input type="checkbox"/>	Economic Development Authority (EDA)
<input type="checkbox"/>	Economic Develop. & Tourism Advisory Council (EDTAC)
<input type="checkbox"/>	Family Assessment and Planning Team
<input type="checkbox"/>	Finance Board
<input type="checkbox"/>	Fork Union Sanitary District (FUSD) Advisory Committee
<input type="checkbox"/>	James River Alcohol Safety Action Program (ASAP)
<input type="checkbox"/>	James River Water Authority (JRWA)
<input type="checkbox"/>	JAUNT Board
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Advisory Council

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Board of Directors
<input type="checkbox"/>	Library Board of Trustees
<input type="checkbox"/>	Monticello Area Community Action Agency (MACAA)
<input type="checkbox"/>	Parks & Recreation Advisory Board
<input type="checkbox"/>	Partnership for Aging Committee
<input type="checkbox"/>	Piedmont Virginia Community College (PVCC) Board
<input type="checkbox"/>	Piedmont Workforce Investment Board
<input type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Region Ten Community Services Board
<input type="checkbox"/>	Rivanna River Basin Commission
<input type="checkbox"/>	Social Services Board
<input type="checkbox"/>	Southeast Rural Community Assistance Project, Inc.
<input type="checkbox"/>	Thomas Jefferson Area Community Criminal Justice Board
<input type="checkbox"/>	Thomas Jefferson Planning District Commission (TJPDC)
<input type="checkbox"/>	Thomas Jefferson Water Resources Protection Foundation
<input type="checkbox"/>	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**  
(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>	
Application Received On:	07/01/20014
Acknowledgement Sent:	
Renewal Date:	06/30/2017
Renewal Date:	
Renewal Date:	
Renewal Date:	



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: <b>Mary E Marks</b>		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 232 Bybee Farms Ln Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna <b>4</b>	Cell Phone – preferred? <input type="radio"/> <b>617-962-0575</b>	Home Phone – preferred? <input type="radio"/>	Email <b>Marye6259@yahoo.com</b>
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): FLDP 2017 Owner of Canine Concierge and Equine, LLC 2005- Professional Development Program for the Master of Foxhounds of America 2009-2010			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Chamber of commerce 7/2017- to present			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Masters of Foxhounds			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: Being a business owner here in Fluvanna I would like to help the county attract new business as well as persevere the Fluvanna who all know and love.			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>			
Applicant's Signature <i>(Typing name below serves as digital signature)</i> <b>Mary E. Marks</b>		Date <b>June 11, 2018</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
x	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

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6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:	June 11, 2018	
Acknowledgement Sent:	June 11, 2018	
Renewal Date:		
Renewal Date:		
Renewal Date:		
Renewal Date:		





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: <b>Rudy L. Garcia</b>		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 802 Rivanna Woods Dr Fork Union, VA 23055		Physical Address (if different)	
Years Lived in Fluvanna <b>17</b>	Cell Phone – preferred? <input checked="" type="radio"/> <b>850-776-9209</b>	Home Phone – preferred? <input type="radio"/> <b>434-842-9249</b>	Email <b>rleegarcia@rleegarcia.com</b>
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): MS ED Walden University Global View Capital Advisors-3 years Retirement Plan Advisors of Virginia- 5 years HBW Advisory Services- Provisional Agency Vice President- 2 years President and Founder of Rivanna Woods Financial Services- 10 years Federal Emergency Management Agency- Disaster Logistician- 6 Year Retired U.S. Army Senior Noncommissioned Officer-Logistics Management-22 Years			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Director and President- Prevent Child Abuse Virginia- 2012-Present Rotary Club of Fluvanna County 2011-Present Director Fluvanna Chamber of Commerce 2013- Present Director Retail Merchants Association 2010-Present Director Youth Life Foundation Richmond 2012-Present Fluvanna Leadership Development Program Steering Committee 2012-Present Fluvanna County Finance Board- 2014-Present Director and Treasurer Goochland Chamber of Commerce- 2007-2013			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Fluvanna Rotary Club- 2011 to Present Fluvanna Chamber of Commerce -President Goochland Chamber of Commerce- Treasurer Retail Merchants Association- Director			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have been serving the county in some capacity since 2012. I currently am President of the Chamber of Commerce. Working on the EDA would be a natural extension that would better allow the Chamber and the EDA to serve their joint constituents.			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>			
Applicant's Signature <b>Rudy L. Garcia</b> <i>(Typing name below serves as digital signature)</i>		Date Nov 20, 2017; May 7, 2018 (updated)	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
X	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
X	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

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<b>Office Use Only</b>		
Application Received On:	November 20, 2017	Received by Kelly Harris through website. 11/20/2017
Acknowledgement Sent:	November 20, 2017	
Renewal Date:		
Renewal Date:		
Renewal Date:		
Renewal Date:		



**GLOBAL VIEW CAPITAL®**  
A D V I S O R S

*Global View Capital Advisors is a global network of financial service professionals servicing thousands of clients with innovative solutions in an unpredictable world.*



### **Rudy Garcia**

Executive Director  
802 Rivanna Woods Dr  
Fork Union VA 23055  
Office: 804-323-3032 x 101  
Fax: 804-767-1844  
Cell: 850-776-9209  
E-mail: [rgarcia@gvcaponline.com](mailto:rgarcia@gvcaponline.com)  
Web: [gvcaponline.com](http://gvcaponline.com)

*At Global View Capital Advisors, our mission is to help design, grow, and protect the personal economies of families from all over the world.*

#### **BIOGRAPHY**

Rudy has a diverse background of over 30 years of coaching and financial consultation experience that he relies on to work with clients on their personal and business retirement plans.

Rudy grew up in south Florida and spent 18 years living in Key West before joining the US Army and spending the next 22 years serving the country in various assignments in multiple locations across the US, Europe and North Africa. It was while he was in the Army that Rudy fell in love with learning and education and developed a passion for serving others.

He has over 25 years of adult education experience, having served as a trainer educator in the U.S. Army and the Federal Emergency Management Agency. He brings over 26 years of Managerial experience in both the military and federal government, culminating his military career as the Deputy Commandant for the US Army's Quartermaster School's NCO Academy where he oversaw curriculum development and delivery of over 23 courses to over 3000 students annually. Rudy also has experience as a High School French and Spanish Teacher at Fork Union Military Academy. Because of his experience with the Army, FEMA and his own

Master's Program, Rudy is quite familiar and comfortable with distance learning as a delivery medium for training and education classes.

The passion he brings about educating others is built into the way he conducts business. Whether he is meeting with a business owner and providing an evaluation of an employer sponsored retirement plan or with a family discussing the paths they can take to move closer to their ultimate retirement goals, Rudy makes each experience an educational event.

Because of his many years of experience in adult education it was a natural outgrowth for him to adapt those skills to serving the business community; as a result he has been conducting live educational seminars for business owners for the past several years. These skills serve well in the employer sponsored retirement plan arena as he brings his experience to bear on the employee educational plans that are so essential to each plan participant achieving their goals.

Rudy's desire to serve others also manifests itself in his community involvement. He has been involved in service organizations since 1980 when he was the Lion Tamer for the Ft Bliss Lions Club in El Paso, Texas. While stationed in Tunisia in the mid 1990's he was the treasurer for the US Government Employees Recreation

Association and the President of the Tunis American Softball Association. He continued his community service throughout his military career and is still serving his community today as a Board Member for multiple non-profits and trade associations as well as a member of the Rotary Club of Fluvanna County.

Rudy is married to Catherine, who is currently teaching Freshman English at Fork Union Military Academy, and more significantly, is a Retired Command Sergeant Major with 24 years of service in the Criminal Investigation Command of the US Army. Rudy has two children, Edward and Georgia and three grandchildren, Noah, Gabriel and Hannah.

### QUALIFICATIONS

Chartered Retirement Plans Specialist<sup>SM</sup>  
Professional Plan Consultant<sup>TM</sup>  
Accredited Domestic Partnership Advisor<sup>SM</sup>

### MEMBERSHIP ORGANIZATIONS

Director and President- Prevent Child Abuse Virginia- 2012-Present  
Rotary Club of Fluvanna County 2011-Present  
Director Fluvanna Chamber of Commerce 2013- Present  
Director Retail Merchants Association 2010-Present  
Director Youth Life Foundation Richmond 2012-Present  
Fluvanna Leadership Development Program Steering Committee 2012-Present  
Fluvanna County Finance Board- 2014-Present  
Director and Treasurer Goochland Chamber of Commerce- 2007-2013

### BUSINESS PHILOSOPHY

My philosophy is relatively simple. I have adopted the filter of the Rotary Four Way Test into all of my business dealings:

First: Is it the Truth

Second: Is it fair to all concerned?

Third: Will it build good will and better friendship?

Fourth: Will it be beneficial to all concerned?

I also adhere to the ROTARIAN CODE OF CONDUCT

So As a Rotarian, I will:

1. Act with integrity and high ethical standards in my personal and professional life
2. Deal fairly with others and treat them and their occupations with respect
3. Use my professional skills through Rotary to mentor young people, help those with special needs, and improve people's quality of life in my community and in the world
4. Avoid behavior that reflects adversely on Rotary or other Rotarians

I have found that by following these two "Golden Rules" I am able to deal honestly and fairly with not only my clients, but also everyone I happen to meet during the course of a day.



on Jaunt

Print Form

County of Fluvanna

Application to Serve on Boards/Commissions/Committees

(Please type or print clearly)

Election

Name: DAVID C FEISNER District: FORK UNION

Home Address: P.O. BOX 66 (282 LITTLE POND LANE)

City: PALMYRA Zip: 22963 Phone: 434-591-0126

E-mail Address: ANFEIS@FIRSTVA.COM

County resident since: 1999

Business Address: Phone:

Occupation: RETIRED ENGINEER ME Employer:

Education:

Degree/Diploma & School Attended: NJIT 1961 BSME, MGT

Experience/

Professional Expertise: 30+ YEARS IN PAPER INDUSTRY

Civic Activities:

(include other boards, commissions & committees) JAUNT FRIENDS, FORMER ROTARIAN, SCOUT LEADER TRAINER

Memberships in Fraternal,

Business, Church or Social Groups (include offices held) JAUNT FRIENDS - PRESIDENT LEADERSHIP COURSE 2008

Reason(s) Desire to Serve on Board/Commission/Committee

ENJOY THIS TYPE OF WORK AND WISH TO CONTINUE WITH JAUNT

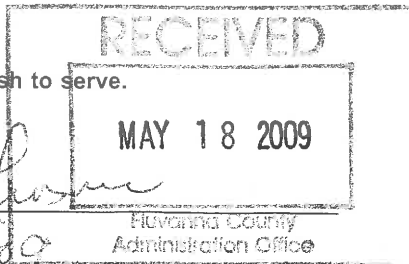
\*\*Please indicate on the back all Boards/Commissions/Committees on which you wish to serve.

Return to:

Clerk to the Board of Supervisors P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 Fax: (434) 591-1911

Signature: David C Feisner

Date: 5/15/2009



\*Signature not required if submitting application electronically.

The County of Fluvanna does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name (Last, First MI) <b>Murray-Key, Gequetta</b>		Election District: <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) <b>17 Ashton Rd Palmyra, VA 22963</b>		Physical Address (if different)		
Years Lived in Fluvanna	Cell Phone	Home Phone	Email <b>gzthings@gmail.com</b>	
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): <b>Please see attached resume.</b>				
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: <b>Please see attached resume.</b>				
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): <b>Please see attached resume.</b>				
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:				
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>				
Applicant's Signature <i>(Typing name below serves as digital signature)</i>			Date <b>08/13/2017</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
<input type="checkbox"/>	Agricultural/Forestral District Advisory Committee
<input type="checkbox"/>	Audit Committee
<input type="checkbox"/>	Board of Zoning Appeals (BZA)
<input type="checkbox"/>	Broadband Access Taskforce (BAT)
<input type="checkbox"/>	Building Code of Appeals Board
<input type="checkbox"/>	Central Virginia Regional Jail (CVRJ) Authority
<input type="checkbox"/>	Columbia Task Force (CARE)
<input type="checkbox"/>	Community Policy & Management Team (CPMT)
<input type="checkbox"/>	Economic Development Authority (EDA)
<input type="checkbox"/>	Economic Develop. & Tourism Advisory Council (EDTAC)
<input type="checkbox"/>	Family Assessment and Planning Team
<input type="checkbox"/>	Finance Board
<input type="checkbox"/>	Fork Union Sanitary District (FUSD) Advisory Committee
<input type="checkbox"/>	James River Alcohol Safety Action Program (ASAP)
<input type="checkbox"/>	James River Water Authority (JRWA)
<input type="checkbox"/>	JAUNT Board
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Advisory Council

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
<input type="checkbox"/>	Jefferson Area Board of Aging (JABA) Board of Directors
<input type="checkbox"/>	Library Board of Trustees
<input type="checkbox"/>	Monticello Area Community Action Agency (MACAA)
<input type="checkbox"/>	Parks & Recreation Advisory Board
<input type="checkbox"/>	Partnership for Aging Committee
<input type="checkbox"/>	Piedmont Virginia Community College (PVCC) Board
<input type="checkbox"/>	Piedmont Workforce Investment Board
<input checked="" type="checkbox"/>	Planning Commission
<input type="checkbox"/>	Region Ten Community Services Board
<input type="checkbox"/>	Rivanna River Basin Commission
<input type="checkbox"/>	Social Services Board
<input type="checkbox"/>	Southeast Rural Community Assistance Project, Inc.
<input type="checkbox"/>	Thomas Jefferson Area Community Criminal Justice Board
<input type="checkbox"/>	Thomas Jefferson Planning District Commission (TJPDC)
<input type="checkbox"/>	Thomas Jefferson Water Resources Protection Foundation
<input type="checkbox"/>	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**  
(Approved June 17, 2015)

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6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:	08/13/2017	
Acknowledgement Sent:	08/13/2017	
Renewal Date:	08/12/2020	
Renewal Date:		
Renewal Date:		
Renewal Date:		

# GEQUETTA G. MURRAY-KEY

17 Ashton Rd, Palmyra, VA 22963

434/409-3120 or 434/591-6698

gzthings@gmail.com

## PROFILE

- Dynamic and diverse experience in the following skills:  
-Policy Writing -Investigating -Interviewing -Public Service -Volunteering -Auditing -Public Speaking  
-Editing -Mentoring -Instructing -Research -Training -Counseling -Customer Service -Tutoring
- Dedicated professional with a personal commitment to public safety, service and education
- Proven: problem solving, organization, communication: written/oral and management skills

## CREDENTIALS

- Certified as an Internal Affairs Investigator 1/17
- Department of Justice (DOJ) Certified Prison Rape Elimination Act (PREA) Auditor 6/14 thru present
- Certified Correctional Health Professional (CCHP) through the National Center for Correctional Health Professionals (NCCHC) 3/13 thru present
- Moral Reconciliation Therapy (MRT) Certified Trainer
- Crisis Intervention Team (CIT) Certified
- BS (Justice Studies), Fort Hays State University, Hays, KS (Summer 2010)
- DCJS Certified General Instructor, DCJS (2005 - present)
- AAS, Administration of Justice at PVCC, Charlottesville, VA (2002), Dean's list 3x
- Certificate, Police Science at PVCC, Charlottesville, VA (2002)
- Certificate in Computer Business Applications through the City of Charlottesville, PVCC, VA (2005)
- Steering Committee,
- Fluvanna Leadership Development Program 2011-2012 (focus- Education and the Criminal Justice segments)
- Fluvanna Leadership Development Program, Graduate class of 2011
- Certified, Grant Proposal Writer, Fort Hays State University, Hays, KS (Summer 2010)
- Certified VCIN/NCIC Instructor, VA State Police (2005)
- Spanish for Government Employees through the City of Charlottesville, PVCC, VA (2003)
- Intern, Charlottesville Police Department, Charlottesville, VA (2001-2002)
- Licensed Nail Technician, VA
- Licensed Hair Braider, VA
- Instructor, College of Charleston, SC Upward Bound Program

## EXPERIENCE (please note: some positions are/were maintained simultaneously)

02/07 – present **Albemarle-Charlottesville Regional Jail (ACRJ)**, Charlottesville, VA

*(05/17-present) Appointed to Chief of Operations: Oversee agency operations as follows in addition to maintaining my original roles when hired in 2007*

- On call
- Property /Mail (Inmate property intake and release including funds)
- Inmate Records (Processing of all records related to inmates)
- Laundry (Issues of required clothing and the laundering of them)
- Inmate Hearings (Internal inmate infractions)
- Video Court (Inmates being taking before the judge for hearings through video)
- Inmate Canteen (Items that inmates can order through the agency's selected vendor)
- Report to the Superintendent/Deputy Superintendent

*(2/07-present) Accreditation Manager/Compliance Officer; PREA - Coordinator, Instructor/System Administrator of Inmate Telephone System/General Instructor & VCIN/NCIC Instructor*

- Implemented 2 television channels inside the jail strictly dedicated to staff and inmate training with the assistance of Comcast Cable
- Will begin training inmates in broadcasting
- 1 of the only approx 700 Department of Justice (DOJ) Certified Prison Rape Elimination Act (PREA) Auditors in the United States
- Implement transmitters so that inmates could hear tv through their headphones, minimize noise in the housing areas
- Self-audits to ensure compliance with all standards
- Train staff, inmates, inters, volunteers and contractors on the compliance standards for PREA (Prison Rape Elimination Act) regarding sexual assaults in confinement facilities
- Sexual Assault Investigator confinement facilities
- SME (Subject Matter Expert – accreditation concerns) Internal Affairs Investigator looking into internal matters related to staff and inmates as directed by the Superintendent or Deputy Superintendent
- Responsible for the MOU between ACRJ and UVA SANE Nurse/Emergency Department to respond to sexual misconduct in confinement, also development of the Blue Ridge Juvenile Detention Center MOU for this purpose
- Responsible for the MOU between ACRJ and SARA (Sexual Assault Resource Agency) to respond to sexual misconduct in confinement



- Responsible for the MOU between ACRJ and ACPD (Albemarle County Police Department)
- Responsible for the MOU between ACRJ and OAR (Offender Aid and Restoration) to respond to sexual misconduct in confinement
- Responsible for the agency having Language Line (interpreter service for limited-English speaking inmates)
- Responsible for ensuring inmates have unimpeded access to their government's embassy and/or consulate
- Instrumental in the agency obtaining NCCHC Certification
- Co-Created Inmate Community Work Force Program under the direction of the facility Superintendent and Sheriff
- Revised the facility's Inmate Handbook to guide inmates and staff on the rules and regulations of the facility
- Liaison between the facility and other agencies in meeting facility compliance, reported directly to the Superintendent
- Analyze/Audit internal process to ensure department compliance with the VA Department of Corrections (DOC), the National Commission on Correctional Health Care (NCCHC), American Correctional Association (ACA), local, state and federal standards minimum standards to ensure facility compliance
- Prepare and submit correspondence and reports to DOC, NCCHC, Health Department, Fire Department and any other accrediting agency including preparation of self-evaluation reports and annual certification reports and other documents as necessary
- Developed a Prison Rape Elimination Act training program targeted towards ACRJ staff, visitors, volunteers and inmate population on the federal standards (program is being sought after by regional jails in the Virginia Association of Regional Jails – VARJ)
- DCJS certified instructor (suicide prevention, PREA)
- Coordinate the development, implementation, revision and review of Standard Operating Procedures
- Developed the facility's Grant and Research Internal Review Board (GRIRB)
- Compile and maintain all documentation needed for accreditation/certification
- Serve on Hiring/Retention Panel (as needed)
- Investigate other internal matters related to staff and inmates as directed
- Develop RFPs as necessary in conjunction with arbitrator and the agency's financial director for vendor contracts
- Write, review and revise internal policies and procedures while ensuring agency wide compliance with federal, state, local and departmental regulations including health, safety and security measures that impact the facility as well as the community
- Initiated request for kiosk, now in place for inmate's family to use in order to place money on inmate accounts
- Manage, operate and monitor the agency's Inmate Telephone System (ITS)
- Testify in court in various cases including misdemeanors and felonies (local, state and federal)
- Initiate internal investigations at the direction of the Superintendent/designee
- Review, prepare and supervise the implementation of work plans for accomplishing tasks required to achieve and maintain accreditation
- Co-ordinated RFP for inmate telephone contracts
- Co-ordinated RFP for inmate video conferencing
- Co-ordinated RFP for inmate canteen
- Coordinated training program for new Inmate Community Work Force Program
- Create Memorandums of Understanding (MOUs) as needed

10/15 – present

*Radio Personality:* **WVAI Radio Station (101.3 JAMZ FM)**, Charlottesville, VA

- Host the *Love Talk Slow Jamz*
- Produced news and community segments
- Relationships, dating and health tips
- Fill in for other on-air personalities as needed
- Broadcast live from locations as requested
- Trained other upcoming personalities in broadcasting
- Serve as host/mistress of ceremonies

04/14 – 9/15 (station was bought out by another company)

*Radio Personality:* **WUVA Radio Station (92.7 KISS FM)**, Charlottesville, VA

- Host Sunday Morning Gospel Show *Gospel Inspirations*
- Host the *Quiet Storm*
- Produced news and community segments
- Relationships, dating and health tips
- Fill in for other disc jocks as needed
- Broadcast live from locations as requested
- Trained other upcoming UVA students in broadcasting
- Serve as host/mistress of ceremonies

05/02 – 02/07

*Instructor:* VCIN/General & Records Specialist: **Charlottesville Police Department**, Information Management Services Division, Charlottesville, VA

- Audited, wrote and updated internal policies and procedures to ensure department wide compliance with federal, state, local and departmental policies
- Appointed to RCIN team member representing CPD
- Member, FatPot focus group for laptop and VCIN/NCIC implementation in CPD Patrol vehicles
- VCIN/NCIC certified level A (enter/clear warrants, stolen vehicles, missing persons, criminal/driving histories)
- Audited Pistol/VCIN/NCIC for accuracy
- Trained new/current staff in Pistol and VCIN/NCIC, to ensure compliance
- Assisted courts, officers, other law enforcement agencies and the general public on arrests and cases maintaining confidentiality & w/o jeopardizing on-going investigations
- Customer Service (telephone, person to person, officers/public)
- Non-emergency radio traffic and record keeping,
- Maintained the FBI files
- Occasionally assisted the Chief of Police during the absence of his secretary
- Member of an advisory team to the Chief of Police to establish and maintain a philosophy of community oriented policing
- Revised the Pistol manual for department wide which had not been done since 1997
- FTO for new Information Management Services employees, created the manual for that training
- Created shortcut reference guides to efficiently expedite production of workload
- Designed/updated specific documents/forms for departmental use
- Initiated petition for the need of officers to learn Spanish which ultimately led to Spanish classes being offered by the City of Charlottesville for it's government employees to better serve the Spanish-speaking community
- Initiated for headsets, new layout for the visitor/secured areas as well as the police department's phone directory (now implemented)

01/00 – 05/02

*Editorial Staff (Editor/Keyer):* **Standard & Poors and Money Market Directories** (A Division of McGraw-Hill Companies) Charlottesville, VA

- Researched, data entry, edited/proofed via phone/internet for directory publication of directories such as Registered Investment Advisors, Money Market Directories and Tax Exempt Organizations
- Skilled clerical office duties (faxing, filing, telephone, filling in for the secretary)
- Member: Design/Research team to implement a new database for future directories for publication

7/98 – 12/99 approx.

*Substitute Teacher:* **Charleston County Public Schools** Charleston, SC

Provided continuous education for all students in place of their usual instructor

- General Substitute Instructor
- Long term Honors English Instructor
- Long term Band Instructor
- Long term instructor for special needs children who were physical, mental, emotional and behavioral problems

1/96 – 12/99

*Announcer, Traffic Director:* **WPAL Radio Station (100.7 FM and 73.0 AM)**, Charleston, SC

- Host Sunday Morning Gospel Show
- Quiet storm
- Ensured that simulcasts were done appropriately and that national syndicated shows aired appropriately
- Produced news and community segments
- Co-hosted a talk show about relationships
- Hosted a dating show
- Produced morning shows for both the am/pm stations
- As traffic director: unlimited duties to include data entry using the RDS Traffic Master III to log commercials and performed other office related duties related
- Filled in for other disc jocks as needed
- Broadcast live from locations (clubs, car dealerships and other events)
- Trained other upcoming disc jocks

1997 – 1999 approx.

*Master Control Operator:* **CBS/FOX Television Studios**, Charleston, SC

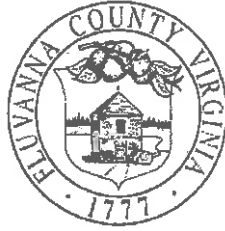
- Ensured that the correct movie or television show appeared at the right time as well as
- ensure continuous operation with no dead air
- Ensure that commercials were played at the right time
- Performed some for review for editing purposes
- responsible for monitoring the quality and accuracy of the on-air product, ensuring the transmission meets government regulations
- troubleshoot equipment malfunctions
- prepared programming for airplay

- ensured regulations to include both technical ones (such as those against over-modulation and dead air)

## **HONORS & EXTRA CURRICULAR ACTIVITIES**

- President, ACRJ Wellness Committee, 2014 – present
- Choir Director
- Lead Singer/Assistant Band Manager, local Jazz/Blues band, 2013 – present
- Trustee, Fluvanna Education Foundation, 2014 – present
- President/Secretary of the Keys for Success Foundation, 2010 – present
- Trustee, Fluvanna Education Foundation 2014 – present
- Chair, Principal Advisory Committee 2013 - 2016
- Fluvanna County Community Activist 2000 – present
- Fluvanna County High School, Tutor & Mentor 2012 - present
- Fluvanna County Public Schools SOQ Committee Member 2010 – present
- Fluvanna County Public Schools Calendar Committee Member 2010 – 2011, 2011 – 2012
- Fluvanna County Public Schools Diversity Committee 2006 – 2007
- PTO President, Fluvanna Middle School, 2010-2011 and 2011 – 2012
- PTO Vice President, Fluvanna Middle School, 2009 – 2010
- Annual Back to School Back Pack, Supply and Clothing Drive for Fluvanna County Public Schools (August 2010 - present) a family project to support education
- Volunteer Facilitator: Female Inmates Anger Management Class, Albemarle-Charlottesville County Regional Jail, VA 10/01
- Volunteer/Mentor, Albemarle-Charlottesville County Regional Jail, VA 12/00
- Student Commencement Speaker, PVCC on 05/10/02
- Member: Phi Theta Kappa International Honors Society, PVCC since 2/02
- Dean's List, Piedmont Community College, 2001 – 2002
- Member: Student Advisory Board to the President, PVCC 9/01 – 5/02
- Representative, for Piedmont Virginia Community College for annual community colleges summit in Richmond, VA 2001 – 2002

***Further Details Will Be Provided Upon Request***



**COUNTY OF FLUVANNA**

**Application to Serve on Boards/Commissions/Committees**

(Please type or print clearly)

Name: Ed Zimmer Election District: Columbia

Home Address: 8023 Venable Rd.  
Kents Store, VA Zip: ~~22308~~ 22308 Phone: 757-653-7511

E-mail address: ed.zimmer@dof.virginia.gov

County Resident Since: 2008

Business Address: 900 Natural Resources Dr. Charlottesville, VA Phone: 434-220-9178

Occupation: Forester Employer: VA Dept. of Forestry

Education: BS-Forestry West VA Univ.  
MBA Diploma/Degree Averett University School Attended

Experience/Professional Expertise 25 years in Natural Resources  
5 years military experience

Civic Activities (include other boards/committees/commissions) Scout Leader

Memberships in Fraternal, Business, Church or Social Groups (include offices held)

Virginia Forestry Association

Reason(s) Desire to Serve on Board/Commission/Committee

Use skills and abilities to give back service to County

**\*\*Please indicate on the back all Boards/Commissions/Committees on which you wish to serve.**

Return to: Clerk, Board of Supervisors  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax: (434) 591-1911

Signature: Edward H Zimmer  
Date: 3/1/12



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name (Last, First MI) <b>PATTERSON, SANDRA L</b>		Election <input checked="" type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) <b>39 HARRIS LANE</b>		Physical Address (if different)	
Years Lived in Fluvanna <b>13 yrs.</b>	Cell Phone <b>4348256182</b>	Home Phone <b>4345891283</b>	Email <b>mamaduke11712@Yahoo.com</b>
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.): <b>1. Day Aide Greeter, Typist, Friends of Library 6 yrs, Membership Co-Chair - Programs Chair, Election Officer - 8 yrs - Nacyp Past Pres. + Membership Chair 6 yrs - Census Enumerator 2010 - Sheriff's Office VIPS Coordinator, Audit Coordinator 5 1/2 yrs. Elections - phone banking 7 yrs.</b>			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: <b>Evergreen B.C. Vice Pres. Senior Chair - Senior Chair Member - Author of 3 books.</b>			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups - please provide dates): <b>NAAEP, Evergreen B.C., Friends of the Library, Sheriff's Office - Foh - Senior Community events!</b>			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: <b>I am so community minded and want to give back with some of my experience in computers, organizing and planning. I would be an asset to get things started &amp; completed.</b>			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><small>By signing below you are indicating that you have read and understand the attached Fluvanna County SCC Attendance Policy and that you agree to abide by the bylaws of any Board, Commission, or Committee to which you may be appointed.</small></p>			
Applicant's Signature <b>Sandra Patterson</b>		Date <b>5/21/18</b>	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Broadband Access Taskforce (BAT)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
X	Parks & Recreation Advisory Board
	Partnership for Aging Committee
	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
X	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	
Acknowledgement Sent:	
Renewal Date:	
Renewal Date:	
Renewal Date:	
Renewal Date:	



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name (Last, First MI) Linda Y Mitchell		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 553 Hidden Valleys Rd Palmyra VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 18	Cell Phone	Home Phone (434) 286-9376	Email lindaglenlaurel@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): B.A. Sociology and Anthropology, 1970 M. S. Secondary Social Studies Education, completed 1986 Post graduate work Social Studies Ed., passed written and oral exams for Ph.D., Did not complete dissertation. Economics Educator, Cobb Co. Ga. 1988- 2000 (taught Economics one summer at GSU as part of graduate program) Substitute Teacher, Cobb Co., Ga. and DeKalb Co, Ill from 1980 - 1988 Administrative Asst., Miller Machinery, Miami, FL. 1969-1980			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Gang Prevention Program, Cobb Co., GA, served for Cobb Co. Ed. Fluvanna Social Services Board, Member from Cunningham District			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Palm Beach Patroness Opera Guild, Palm Beach, FL, ca. 1970-72 Bell System Center for Education, President Women's Club, Lisle, ILL, ca. 1980-82 St. Thomas Aquinas Catholic Church, Alpharetta, GA, Women's Advisory Group, ca. 1983-1985			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I hope to serve my community using my talents.			
<b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. <b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b> <b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b>			
Applicant's Signature  Linda Y. Mitchell		(Typing name below serves as digital signature)  Date  June 14, 2018	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Broadband Access Taskforce (BAT)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
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X	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Partnership for Aging Committee
X	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
X	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
Y	Youth Advisory Council (YAC)

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(Approved June 17, 2015)

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5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:	06/14/2018	Renewal application rec'd on June 14, 2018
Acknowledgement Sent:	06/14/2018	
Renewal Date:		
Renewal Date:		
Renewal Date:		



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB XYZ**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	2015 Comprehensive Plan Goal Status				
<b>MOTION(s):</b>	N/A				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	James Newman, Planner				
<b>PRESENTER(S):</b>	James Newman, Planner				
<b>RECOMMENDATION:</b>	N/A				
<b>TIMING:</b>	N/A				
<b>DISCUSSION:</b>	A discussion of the goals of the 2015 Comprehensive Plan and where the Planning Department is in meeting those applicable goals				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	Planning Commission was presented with information on Feb 13, 2018 work session				
<b>ENCLOSURES:</b>	2015 Comprehensive Plan Goal Status				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



# 2015 Comprehensive Plan Implementation Goals and Strategies

Goals in **Beige** do not apply to or involve Planning Staff

Goal	Strategy	Timeline	Tasked To	Status
<b>Chapter 1 – Natural Environment</b>				
<b>A</b>	<b>To develop land-use policies and regulations that will preserve and enhance the county's natural environment.</b>			
	(1) Protect farm and forest landowners from conflicting adjacent land uses with utilization of buffers, screening, and contiguous tracts of open space.	Ongoing	Planning Comm. and Staff	Rural Cluster subdivisions require open space and site plans mandate screening depending on adjacent zoning
	(2) Review zoning and subdivision regulations to maximize environmental benefits through best management practices and ensure that the subdivision of land does not adversely affect open-space features.	Ongoing	Planning Comm. and Staff	Rural Cluster subdivisions require open space
	(3) Continue to promote land-use valuation taxation, conservation easements, ag-for districts, and other programs to alleviate economic burdens on owners of land used for agricultural, horticultural, forest, or open-space purposes.	Ongoing	Commissioner of the Revenue; Planning Staff	Strategic Zoning allows for properties to stay subject to land use taxation even when zoning changes (as long as use does not change).
<b>B</b>	<b>To protect environmental resources.</b>			
	(1) Promote development projects that minimize environmental impact through the effective utilization of green infrastructure, low-impact development practices, and other sustainable development policies.	Ongoing	Planning Comm. and Staff	Rural Cluster subdivisions require open space; amended PUD to meet Comp Plan density, proposed amendments to R3 for increased density
<b>C</b>	<b>To manage and protect surface water and groundwater resources.</b>			
	(1) Work with the Virginia Dept. of Health to evaluate and develop local regulations for alternative waste treatment systems (e.g., Wisconsin mounds or other systems that alter the natural topography or hydrology).	2016	Planning Comm. and Staff	In progress
	(2) Participate in, and cooperate with, federal and state groundwater protection programs, including sole-source aquifer designation for important drinking water supplies.	Ongoing	Planning Comm. and Staff	In progress
	(3) Research the viability of incorporating the well-drilling logs provided by the Fluvanna Dept. of Health into the county's geographic information system (GIS).	2016	Planning Comm. and Staff	According to Paula Aldridge of Environmental Health Dept in Fluvanna, this data requires a FOIA request
	(4) Require riparian buffers adjacent to waterways to protect local and regional water resources such as perennial streams, floodplains, wetlands, steep slopes, and highly erodible soils.	Ongoing	Planning Comm. and Staff	Required in Code Section 22-24-5 (E) for Site Plans and major subdivisions
	(5) Proactively educate the public on the values and benefits of preserving river and stream corridors.	Ongoing	NGO's – Rivanna River Basin Commission, Rivanna Conservation Society, etc.	
	(6) Pursue the state designation of the Hardware River as a Tier 3 stream, classifying it as exceptional surface water not subject to degradation.	2016	NGO's – Rivanna River Basin Commission, Rivanna Conservation Society, etc.	
	(7) Promote BMPs and recognize landowners who protect streams from nonpoint-source pollution using BMPs.	Ongoing	NGO's – Rivanna River Basin Commission, Rivanna Conservation Society, etc.	
<b>D</b>	<b>To promote energy efficiency throughout the county to improve air quality and reduce the country's dependence on fossil fuels.</b>			
	(1) Promote energy efficiency in developments and throughout the community including the use of solar, geothermal, wind, and other decentralized energy technologies and support renewable energy generation by allowing such uses in the zoning ordinance.	Ongoing	Planning Comm. and Staff	In progress
	(2) Build new and remodeled county buildings to an established energy efficiency standard such as Energy Star, Green Globes, or LEED.	Ongoing	Planning Comm. and Staff; TJPDC and VDOT	In progress
	(3) Promote greenways, bikeways, and walkways as viable forms of recreation and transportation.	Ongoing	Planning Comm. and Staff; TJPDC and VDOT	PUD, R-3 and R-4 zoning categories have Recreation requirements
<b>Chapter 2 – Land Use and Community Design Environment</b>				
<b>A</b>	<b>To enable well-planned, coordinated, and sustainable development to occur throughout the county.</b>			

Goal	Strategy	Timeline	Tasked To	Status
	(1) Develop new zoning and subdivision regulations that will further the desired growth patterns and property uses, and to protect the rural preservation area, including such measures as:	2016	Planning Comm. and Staff	Continuously in progress
	(a) New zoning districts for rural areas that encourage a variety of housing types and rural mixture of uses			In progress
	(b) Require that new developments provide easements for connection to future developments, including utilities, transportation, and recreation/open space			Rural Cluster must have 75% open space. Sec 19-7-5 requires infrastructure be planned for future development
	(c) Require development projects to provide any necessary infrastructure such as waste treatment facilities, telecommunication services, road improvements, and stormwater facilities. Within service districts this should include assessing the potential for public ownership and operation			All of these are required within Sec. 19 of Subdivision Code
	(d) Establish requirements for appropriate planning/phasing of development to match the service/infrastructure availability and capacity			Phasing allowed (sec.19-7-6)
	(e) Adopt zoning and subdivision regulations that allow for higher-density, compact developments in the Zion Crossroads CPA.			PUD (ZTA 17:02) now only applicable to Zion CPA, in accordance with Comp Plan
	(2) Provide public water to the county's community planning areas as feasible and discourage public and central potable water and sewer connections to residential, commercial, and industrial uses in the rural preservation area.	5 year	Dept. of Public Works	
	(3) Develop a cash proffer recommendation, impact fee ordinance, and level-of-services standards, in accordance with state code, to fairly assess the fiscal impact of development on public services and infrastructure.	2016	Planning Comm. and Staff	State Code changes make this prohibitive
	(4) To promote infill development, ensure adequate infrastructure is constructed or upgraded to support development in existing communities.	Ongoing	Planning Comm. and Staff; Dept. of Public Works	In progress
	(5) Ensure appropriate infrastructure is available to support mixed-use development.	Ongoing	Planning Comm. and Staff; Dept. of Public Works	In progress
<b>B</b>	<b>To preserve and enhance Fluvanna's unique identity and rural character.</b>			
	(1) Examine the impacts of large-lot developments versus rural cluster developments and amend the zoning and subdivision ordinances as appropriate.	2016	Planning Comm. and Staff	In progress
	(2) Protect the forest, wildlife habitats, and the rural community landscape as part of a development's green infrastructure.	Ongoing	Planning Comm. and Staff	Continuously in progress
	(3) Require developments located in fire-prone areas such as pine plantations to implement firewise practices and other defensible space techniques as recommended by the Virginia Dept. of Forestry and local public safety officials.	2016	Planning Comm. and Staff	Could use language here: <a href="http://www.dof.virginia.gov/fire/subdivision-guidelines.htm">http://www.dof.virginia.gov/fire/subdivision-guidelines.htm</a>
	(4) Work with electric power companies to facilitate the replacement of current overhead facilities with underground lines, and require all new lines to be placed underground.	2016	Dept. of Public Works	
<b>C</b>	<b>To preserve and enhance Fluvanna's unique identity and rural character.</b>			
	(1) Require rezoning requests and other development plans to identify any open space or other natural or cultural resource shown by maps or observed through field inspection, and include measures that will mitigate disturbance to these resources.	2016	Planning Comm. and Staff	Site Development Plans already require this (Sec 22-23-6.3.H.)
	(2) Require a subdivision's open space to:	Ongoing	Planning Comm. and Staff	
	(a) Be located so as to further the rural character of the area, particularly related to views from public roads and other developments.			Addressed in code section 22-4-10.3 for Rural Cluster subdivisions
	(b) Be designed for maximum connectivity to other open spaces of existing or potential adjacent developments, or to act as buffers to agricultural activities.			Addressed in code section 22-4-10.3 for Rural Cluster subdivisions
	(c) Be privately maintained and not be further developed as part of the associated project, or without further public or legal discussion and formal action.			Addressed in code section 22-4-10.3 for Rural Cluster subdivisions
<b>D</b>	<b>To promote village-scaled development in the Palmyra and Fork Union communities.</b>			
	(1) Improve the streetscape of the village communities by installing traffic-calming measures, improving existing sidewalks, and installing new sidewalks, street lighting, and so on.	2016 and Ongoing	VDOT; Dept. of Public Works	
	(2) Encourage the establishment of new local businesses and support existing local business in village cores.	Ongoing	Community Development	

Goal	Strategy	Timeline	Tasked To	Status
<b>Chapter 3 – Infrastructure</b>				
<b>A</b>	<b>To develop a comprehensive public water system to serve the county's community planning areas.</b>			
	(1) Design and construct a water line from the James River to Zion Crossroads in cooperation with Louisa County through the JRWA.	5 year	Public Works; JRWA	
	(2) Complete the state-mandated Master Water and Sewer Plan to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	2016	Public Works	
	(3) Establish requirements for hydrogeological studies to determine groundwater capacity for development that proposes to use wells to serve the project.	2016	Public Works/ Planning Staff and Commission	Sec 19-8-2.1 requires hydrogeologic testing and certain thresholds for quantity and quality; Working with PW to strengthen ordinance
<b>B</b>	<b>To provide central sewer to the community planning areas.</b>			
	(1) Provide central sewer service in Zion Crossroads in partnership with both Louisa County and private developers.	5 year	Public Works	
	(2) Work with the private sector to develop a public sewer system to serve the Fork Union community planning area to enable future growth in this area, and to assist current residents with their aging (and increasingly failing) septic systems.	5 year	Public Works	
	(3) Work with development projects in all community planning areas for the provision of central sewer whether publicly or privately owned and operated.	Ongoing	Public Works	
<b>C</b>	<b>To regulate private utilities, whether centralized or decentralized.</b>			
	(1) Require development to determine future septic suitability and groundwater resources for the proposed project, and its potential impact on surrounding wells.	Ongoing	Health Dept.	
	(2) Discourage the use of central sewer in the rural preservation areas and carefully limit its use in the rural residential areas to primarily cluster developments.	Ongoing	Public Works and Planning Staff	In progress
<b>D</b>	<b>To maintain a comprehensive, long-range solid waste management program.</b>			
	(1) Continue the annual collection of household hazardous waste and publicize the importance of the program.	Ongoing	Public Works	
	(2) Continue a countywide education program on the advantages of waste reduction, composting, recycling, and reuse, and continue to utilize the recycling center at the county landfill site.	Ongoing	Public Works	
<b>E</b>	<b>To facilitate the deployment of comprehensive communications networks that ensures the reliability of public safety, wireless, and broadband services.</b>			
	(1) Establish a Broadband Taskforce, containing members of County Staff, citizens, technical experts, and stakeholders such as business owners, which will organize and facilitate future efforts to provide the county with Broadband Internet.	2016	Planning Staff; Planning Commission	Taskforce formed and convened several times in 2017. Disbanded after final report in Nov 2017.
	(2) Increase access to high-speed broadband for residences and businesses throughout the county.	2016	Planning; Public Works; TJPDC	Taskforce formed and convened several times in 2017. Disbanded after final report in Nov 2017.
	(3) Give priority for towers on publicly owned land, as appropriate, including sites owned by the Fork Union Sanitary District, among others.	Ongoing	Planning Comm. and Staff	Staff works on applications as received, with priority for safety-related towers
<b>F</b>	<b>To evaluate private developments and public investments, such as capital improvement projects, within a fiscal framework as approved by the Board of Supervisors.</b>			
	(1) Provide a fiscal impact statement, including an examination of alternative solutions and their costs and benefits, for all capital improvements over \$100,000.	2016-2017	Finance; Public Works	
	(2) Analyze capital project costs, including the debt service over the life of the loan period to accurately project the financial (tax) impact.	Ongoing	Finance; Public Works	
	(3) Adopt a system of cash proffers, impact fees, level-of-service standards, or some combination thereof, and collect at the earliest possible time while allowing for feasible implementation of the project.	2016	Planning Comm. and Staff; Finance	State Code changes make this prohibitive
<b>Chapter 4 – Transportation</b>				
<b>A</b>	<b>To make needed improvements to primary roads.</b>			
	(1) Development along state Scenic Byways and bicycle routes should be carefully screened to ensure that development is compatible with the scenic character and tourist value of the route.	2016-2017	VDOT	
	(2) Work with VDOT and adjacent counties to plan for and design necessary improvements to US Route 250.	2016-2017	Planning Comm. and Staff	In progress
	(3) Evaluate potential need for traffic-calming measures such as traffic lights, roundabouts, and so on at certain intersections.	Ongoing	VDOT	
<b>B</b>	<b>To improve secondary roads with the assistance of VDOT.</b>			



Goal	Strategy	Timeline	Tasked To	Status
	(1) Continue to cooperate with VDOT to cut foliage back from alongside roadways. Identify ways to make all secondary roads safely passable to school buses and all emergency vehicles, and then prioritize and implement accordingly.	Ongoing	Public Works; VDOT; Planning Staff	In progress
<b>C</b>	<b>To improve pedestrian and bicycle access to roads and provide off-road trails and walkways.</b>			
	(1) Require the development of alternative transportation infrastructure such as sidewalks and trails in new major subdivisions, and sidewalks in commercial areas. Multiuse trails do not necessarily need to parallel existing roadways, but should link neighborhoods and commercial centers, particularly within the planning areas.	Ongoing	Planning Comm. and Staff	In progress
<b>D</b>	<b>To improve the availability and quality of public transportation in the county.</b>			
	(1) Support the Thomas Jefferson Planning District Commission's RideShare program and continue to work with JAUNT to provide transportation opportunities for people with special needs.	Ongoing	Planning Comm. and Staff;	In progress
	(2) Provide affordable mass transit to employment centers and commercial areas.	5 year	JAUNT; VDOT	
<b>E</b>	<b>To support road construction and maintenance.</b>			
	(1) Work with VDOT to effectively implement the state's Chapter 527 regulations for all qualifying development projects to identify and mitigate the projected traffic impacts.	Ongoing	Public Works	
<b>Chapter 5 – Economic Development</b>				
<b>A</b>	<b>To implement the county's community planning areas, as shown on the Future Land Use Map.</b>			
	(1) Establish incentives, such as streamlined permitting, flexible zoning (CI zones), and preapproved floating zones, to attract diverse businesses and employers to Zion Crossroads.	2016-2017	Planning Comm. and Staff	Cut down on application process time from 3 to 2 months, improved sign ordinance, and as of Jan 2018 working on Strategic Zoning and lowered rezoning fees
	(2) Restrict approval of planned unit development (PUD) zoning to Zion Crossroads, to allow for increased flexibility for commercial, industrial, and residential uses while protecting the county's rural areas.	Ongoing	Planning Comm. and Staff	Done (ZTA 17:02)
<b>B</b>	<b>To protect rural areas through economic development.</b>			
	(1) Work with large landowners to utilize their land for larger-scale agricultural, horticultural, or forestal activities that will economically benefit the county, landowner, and business, and help preserve the rural character of the county.	Ongoing	Community Development	
	(2) Utilize the county's natural resources, culture, and historic and recreational sites to capitalize on heritage, ecological, and recreational tourism, as well as attracting other visitors.	Ongoing	Community Development	
	(3) Support the development of local economies, locally owned businesses, and entrepreneurial opportunities, particularly those that are of rural character and will require little provision of infrastructure.	2016-2017	Community Development; Planning Comm. and Staff	Working on zoning text amendment for Small Home Industry
	(4) Offer incentives for building mixed-income housing, with an emphasis on workforce and affordable housing, in the community planning areas to maximize the use of existing transportation corridors, creating the level of density needed for attracting mixed-use development and creating vibrant, diverse, and healthy neighborhoods.	Ongoing	Community Development; Planning Comm. and Staff	In progress
	(5) Promote local and regional markets for value-added agricultural and forestry enterprises and products.	Ongoing	Community Development; VA Tech Cooperative Extension	
<b>C</b>	<b>To diversify and strengthen the county's tax base.</b>			
	(1) Develop policies that will accommodate wineries, distilleries, and breweries so the county may work with and benefit from Virginia's thriving beverage industry.	2016	Planning Comm. and Staff	State Ag Tourism/Ag Business laws guide Planning Dept. policy
	(2) Establish and maintain an online database of available properties and unutilized special use permits within the county.	2016	Planning Comm. and Staff	Parcels can be found using GIS and Property Search on Community Development Page. Special Use permit data not yet publicly searchable
	(3) Retain existing businesses by working with organizations such as the EDA, CIC, and Chamber of Commerce and identify sources of help for those businesses, supporting the expansion of local businesses, and assisting with any other needs that arise.	Ongoing	Community Development	
	(4) Recruit new businesses through the Economic Development Business Plan by identifying Fluvanna's competitive advantages, skilled workforce, necessary infrastructure, and effective marketing strategies.	2016-2017	Community Development	
	(5) Consider designating, as by-right, some uses which currently require special use permits.	2016	Planning Comm. and Staff	Working on zoning text amendment for Small Home Industry

Goal	Strategy	Timeline	Tasked To	Status
	(6) Streamline the application and permitting process by working with businesses to help them locate in the appropriate areas of the county and by .	2016-2017	Planning Comm. and Staff	Cut down on application process time from 3 to 2 months
	(7) Clearly articulate the county's development standards and requirements to the development community.	Ongoing	Planning Comm. and Staff	Listed in checklists for subdivision and site plan applications
<b>D</b>	<b>To develop a stronger regional presence.</b>			
	(1) Coordinate development activity at Fluvanna's northern border with Louisa County.	Ongoing	Community Development; BOS	
<b>Chapter 6 – Historic Preservation</b>				
<b>A</b>	<b>To protect and conserve the county's historic and cultural resources.</b>			
	(1) Enhance historic areas with streetscape or other infrastructure improvements consistent with the period and style.	5 year	Fluvanna Historical Society; Public Works	
<b>B</b>	<b>To identify and classify significant historic resources.</b>			
	(1) Use GIS to support Fluvanna County Historical Society efforts to document sites and include information in the society's archives, and adjust classifications accordingly.	2017	Planning Staff	Need information from Historical Society on what data they want. Staff has produced map and GIS data for Rosenwald Schools locations
	(2) Seek partnerships with higher education that will aid in the identification and possible rehabilitation of historic resources.	Ongoing	Fluvanna Historical Society	
<b>C</b>	<b>To identify areas with tourism potential based on historic, cultural, recreational, and other relevant resources.</b>			
	(1) Market the historic qualities of Fluvanna and the surrounding area to encourage heritage tourism in the region.	Ongoing	Fluvanna Historical Society; Community Development	
	(2) Include the rehabilitation or restoration of historic, cultural, or recreational resources as part of development projects, and through the establishment of other partnerships.	Ongoing	Fluvanna Historical Society; Community Development	
<b>Chapter 7 – Parks and Recreation</b>				
<b>A</b>	<b>To upgrade or maintain existing facilities to allow for effective program delivery and community use.</b>			
	(1) Continue to develop Pleasant Grove as a primary location for major new facilities, using the updated Pleasant Grove Master Plan as a guide.	Ongoing	Parks & Rec	
	(2) Continue to adequately maintain facilities to ensure healthy and safe environments for recreational activities and programs, through interagency cooperation.	Ongoing	Parks & Rec	
<b>B</b>	<b>To plan and construct additional recreational facilities that will diversify and strengthen the existing parks and programs.</b>			
	(1) Amend the subdivision ordinance to ensure that at least some open space is used for recreation in cluster subdivisions and higher-density developments.	2017	Planning Comm. and Staff	PUD, R-3 and R-4 zoning categories have Recreation requirements. Cluster does not have such requirements yet, though open space parcels are allowed playgrounds and other recreational development
	(2) Develop a greenway and parks master plan that will coordinate and plan for an integrated open-space network that includes multiuse trails, bikeways, and walkways that function as both recreational and alternative transportation amenities.	2017	Parks & Rec; Planning Comm. and Staff	In progress
<b>C</b>	<b>To foster public-private partnerships with recreation-based organizations or other interested parties, for facility construction and program implementation.</b>			
	(1) Maintain the partnership with the school system for shared use of county and school owned facilities.	Ongoing	Parks & Rec and School Board	
<b>D</b>	<b>To expand customer outreach using contemporary technology.</b>			
	(1) Replace and update registration system, Use internet and new technology to provide 24/7 customer service. as tools to reach customers.	2016-2017	Parks & Rec	
<b>E</b>	<b>To provide a balanced system of available parks, facilities, open space and recreation program opportunities that are distributed and accessible to all residents.</b>			
	(1) Develop community gathering locations that will enhance sense of community.	Ongoing	Parks & Rec	
	(2) Work with Fluvanna County Planning Dept. to create an ordinance for new housing projects to include recreational resources and encourage private developers to provide recreational facilities.			Zoning Ordinance states what recreation opportunities are required in various Residential zoned parcels
<b>Chapter 8 – Housing</b>				
<b>A</b>	<b>To provide for most of the county's future housing needs within the community planning areas.</b>			
	(1) Create zoning that enables increased residential density in the growth areas, and allows for mixed-use and mixed-income developments including residences above storefronts.	2016-2017	Planning Comm. and Staff	Working on R-3 density increase (ZTA 17:05)
	(2) Consider well-planned, holistic developments within growth areas and near supporting infrastructure such as schools, utilities, emergency services, parks, and natural areas in order to create balanced communities, maximize land use, and minimize negative environmental impacts.	Ongoing	Planning Comm. and Staff	Continuously in progress

Goal	Strategy	Timeline	Tasked To	Status
	(3) Encourage housing in close proximity to commercial development so that the need for transportation to work is lessened.	Ongoing	Planning Comm. and Staff	Continuously in progress
<b>B</b>	<b>To provide a variety of well-planned housing choices.</b>			
	(1) Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.	2016	Planning Comm. and Staff	4 Residential Zoning categories, plus Agricultural (with rural cluster), and PUD Development. Various lot sizes allowed
	(2) Allow for a mix of housing types and densities in individual developments (single and multifamily) as appropriate for the area and existing or planned infrastructure.	Ongoing	Planning Comm. and Staff	Usually part of a Master Plan for R-3 or R-4 zoning
	(3) Eliminate the previously established planned unit development (PUD) zoning district outside of Zion Crossroads.	2016	Planning Comm. and Staff	Done (ZTA 17:02)
	(4) Allow for housing and care facilities suited to the needs of senior populations - particularly within the community planning areas.	Ongoing	Planning Comm. and Staff	Usually part of a Master Plan for R-3 or R-4 zoning
	(5) Allow for manufactured housing parks only in areas with appropriate infrastructure.	2016	Planning Comm. and Staff	Manufactured Home Park zoning district exists
<b>Chapter 9 – Human Services</b>				
<b>A</b>	<b>To provide adequate services for adolescent and teen populations.</b>			
	(1) Work with Fluvanna County Public Schools to establish an adolescent/teen multi-program center that offers opportunities for enrichment and social interaction.	5 year	Social Services	
<b>B</b>	<b>To provide adequate services for elderly, disabled, and mentally ill or impaired citizens.</b>			
	(1) Encourage the development of nursing home facilities to meet the needs of the growing population.	Ongoing	Social Services, Planning Comm. and Staff	Usually part of a Master Plan for R-3 or R-4 zoning
<b>C</b>	<b>To provide appropriate and adequate medical, health, and safety service facilities that are available to all populations.</b>			
<b>Chapter 10 – Education</b>				
<b>A</b>	<b>Assure a high quality education for all students in order that they thrive in the 21<sup>st</sup> century.</b>			
	(1) Secure funding to implement and strengthen a Pre-K to 12 focus on relevant and meaningful programs and courses for all students.	Ongoing	School Board; School Staff	
<b>Chapter 11 – Public Safety</b>				
<b>A</b>	<b>To improve public safety infrastructure and operability in order to provide excellent service and protection to County residents.</b>			
	(1) Implement an Emergency Medical Dispatch protocol and system in the E-911 Center.	2016-2017	Emergency Services	
	(2) Renovate and/or expand the E-911 Center and Sheriff's Office to accommodate growing service requirements.	5 year	Emergency Services	
	(3) Provide police, fire, rescue, and water rescue personnel with state-of-the-art equipment.	Ongoing	Emergency Services	
	(4) Plan for the replacement of vehicles and other capital items through the CIP.	Ongoing	Emergency Services	
	(5) Actively seek funding sources for emergency preparedness training and administration.	Ongoing	Emergency Services	
	(6) Establish and maintain funding levels that are competitive within the region, and appropriate for Fluvanna's population and growth rate, in order to provide the most efficient and effective public safety services.	Ongoing	Emergency Services	
	(7) Implement recommendations from the 2012 Virginia Fire Services Board's Fire-Rescue Study for Fluvanna to improve services in four areas: organizational and operational development; communications; personnel and training; and administration policy and Finance.	2016-2017	Emergency Services	
<b>B</b>	<b>To promote the effectiveness of community-based programs.</b>			
	(1) Advance the dialogue between law enforcement and the community concerning the need to reduce adult and juvenile crime rates through education and citizen participation at County events such as the county fair, Old Farm Day, Senior Citizen Day, Law Enforcement Appreciation Day, and so on.	2016-2017	Emergency Services	
	(2) Enhance the community's emergency preparedness and response capability through increased education and training programs, as well as expanded partnerships with area business, nonprofit, and faith-based organizations.	2016-2017	Emergency Services	
<b>C</b>	<b>To strengthen the human capital component of emergency services.</b>			
	(1) Support fire and rescue volunteers with open communication between the County government and volunteer organizations.	Ongoing	Emergency Services/ FFRA	
	(2) Develop a data-driven Strategic Plan for long-term County fire-rescue services and operations with stakeholder input.	2016-2017	Emergency Services	
<b>D</b>	<b>To integrate the provision of emergency services with other county and regional policies.</b>			



Goal	Strategy	Timeline	Tasked To	Status
	(1) Enact the Statewide Fire Prevention Code through local ordinance, including ordinances to require notification of intent to burn brush.	2016-2017	Emergency Services	
	(2) Amend the subdivision ordinance to include emergency services requirements; e.g. interconnectivity, restrictions on hammerhead roads, street width requirements, multiple means of ingress/egress, etc.	2016	Planning Comm. and Staff	In progress
	(3) Amend the subdivision ordinance to require defensible space provisions as recommended by the Virginia Dept. of Forestry.	2016-2017	Planning Comm. and Staff	Could use language here: <a href="http://www.dof.virginia.gov/fire/subdivision-guidelines.htm">http://www.dof.virginia.gov/fire/subdivision-guidelines.htm</a>
	(4) Educate citizens on emergency preparedness, including existing health and emergency plans.	Ongoing	Emergency Services	
<b>Chapter 12 – Financial Sustainability</b>				
<b>A</b>	<b>Synchronize the Capital Improvement Program (CIP) with the Comprehensive Plan, level-of services standards, and impact fee/proffer programs.</b>			
	(1) Align the CIP with level-of-services standards and impact fee/proffer programs so that development helps to finance public services and improvements that it will require, resulting in a revenue neutral or positive impact to the County.	2016	Planning Comm. and Staff	In progress
<b>B</b>	<b>Seek to maximize revenue streams from new development.</b>			
	(1) Establish level-of-services standards that must be met by every residential, commercial and industrial development as a condition of rezoning.	2016	Planning Comm. and Staff; Finance	In progress
	(2) Develop a comprehensive policy with guidelines regarding proffers (cash or otherwise) and/or impact fees to mitigate capital and services costs, as appropriate, to minimize the impact on County resources.	2016-2017	Planning Comm. and Staff; Finance	State Code changes make this prohibitive
	(3) Reward development in the designated growth areas with higher density and access to public infrastructure.	Ongoing	Planning Comm. and Staff	In progress
<b>C</b>	<b>Achieve maximum cost savings through efficiency and effectiveness in County operations.</b>			
	(1) Establish a Financial Sustainability Task Force, consisting of County officials and citizens, to identify and develop best practices necessary to ensure County operations and policies are, and remain, cost-effective.	2016	BOS; Finance	

# 2015 Comprehensive Plan Goals Status

Board of Supervisors

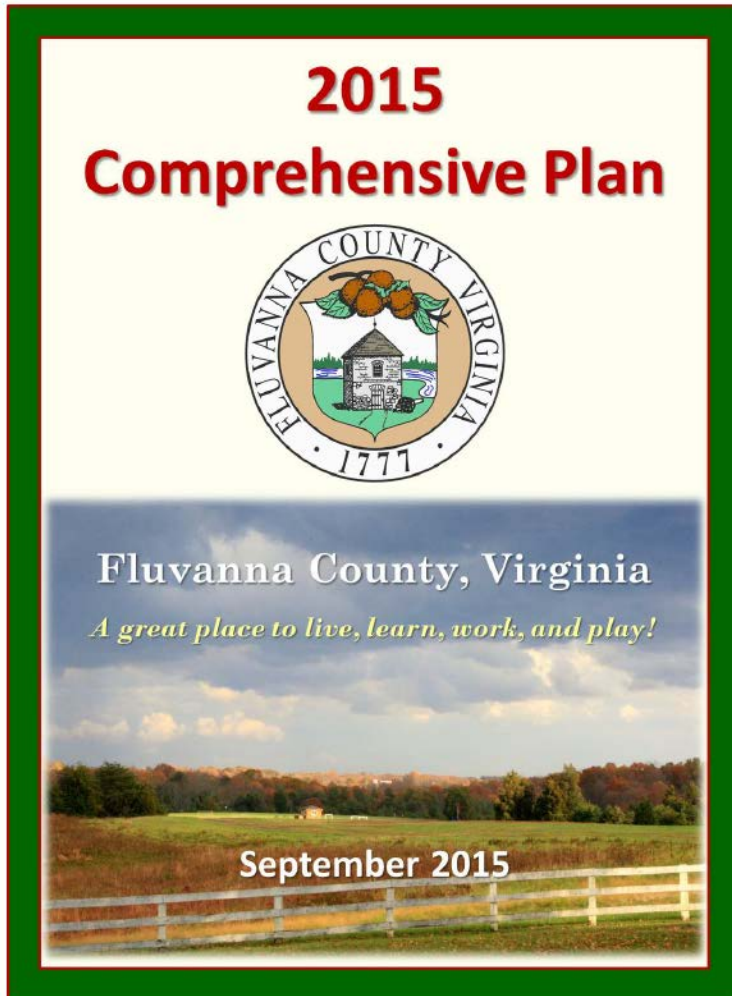
June 20, 2018

James Newman, Planner

Fluvanna County  
Planning & Zoning Department



*“Responsive & Responsible Government”*



- Adopted September 2015
- Next update in 2020
- 44 Goals
- 110 Strategies

- 110 Strategies in the Comprehensive Plan. 58 of the involves Planning Staff and/or Planning Commission
- Overall **27/58 Strategies** have been **completed**
  
- 26 of those 58 Strategies have a Timeline date of being accomplished by 2016/2017
- **11/26 2016/17 Timeline goals** have been completed

- Most incomplete Strategies require working with other Departments (Public Works, Parks and Rec, VDOT...)
- Zoning and Subdivision text amendments would solve some of the incomplete Strategies



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB A**

<b>MEETING DATE:</b>	JUNE 20, 2018				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors February 28, 2018 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, February 28, 2018, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Minutes were overlooked and not included for adoption until now.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for February 28, 2018				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Morris Room  
February 28, 2018  
Work Session 7:00 pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Eric Dahl, DCA/Finance Director  
Mary Anna Twisdale, Management Analyst  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER WORK SESSION**

At 7:01pm, Chair Sheridan called the Work Session Meeting of February 28, 2018 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**BUDGET REVIEW – AGENCY PRESENTATIONS**

*Fire and Rescue Association* – John Lye, President, and Debbie Smith, Emergency Management Coordinator presented an overview of the budget requests for the Fluvanna Fire and Rescue Association. Highlights included an explanation of needed new equipment and potential shortfalls.

*Cooperative Extension* – Kim Mayo, Extension Agent presented the FY19 Cooperative Extension budget. 2017 Highlights included:

- 2 New STEM programs offered
- 1720 Youth Reached
- 10 4-H Clubs
- 167 Volunteers (68 Youth)
- 254% increase in 4-H enrollment since 2009

FY19 New Position Requested - 4-H Program Assistant, Part-time 20hrs/week

- Duties:
  - Assist with planning, implementing, and evaluating youth programs.
  - Manage 4-H Enrollment
  - Other duties as assigned
- Managed by VCE
  - Billed quarterly
  - No additional county responsibilities
  - Existing 4-H Program Assistant positions in Buckingham, Albemarle, Louisa, Orange (Nelson in progress).
- Cost for FY19 - \$16,323

*Social Services* – Kim Mabe, Director presented the FY19 Social Services Budget Request.

Ms. Mabe provided brief overview of FY18 statistics and expenditures. A proposed revised organizational chart dependent on the

- Requests included:
  - One full-time Family Services Supervisor position
  - Consideration of the Foothills Child Advocacy Center funding request

*Library* – Cyndi Hoffman, Director presented an overview of FY18 and the FY19 Budget request.

Highlights of the presentation:

- Circulation - We checked out 226,992 items and downloaded 7,861 eBooks, audios & streaming videos (including picture books in sign language)
- Collection - 77,365 items in the Library and 20,744 eBooks, audios, & streaming videos; Rosetta Stone database – which offers instruction for 30 languages
- Borrowers - 13,707 active users
- Internet Users - 14,985 computer lab and WiFi users
- Summer Reading (15 weeks) - Over 800 kids & teens read over 8,000 books
- Other Programs/Volunteers

- Over 6,900 adults, teens and kids attended 278 Library programs
- Over 22,044 people attended 833 community programs.
- Utilized 3,265 hours of volunteers to help with programs and more around the Library
- Funding and State Library Aid - The State Library requires local operating expenditures of at least 50% of the median statewide local operating expenditures per capita. Fluvanna has a Five-year plan in place with the State to achieve this level of funding by FY2020 (\$300,307) – or lose State Aid.
- 2016 – Fluvanna is \$12.66 per capita – ranked 84th out of 92 libraries
- 2015 – Fluvanna is \$11.56 per capita – ranked 84th out of 91 libraries

Registrar – Joyce Pace, Registrar – *Not Present*

Thomas Jefferson Health District – *Not Present*

**BUDGET DISCUSSIONS**

- Overview of FY19 Budget – County Administrator Proposal and Anticipated Revenues
- FCPS FY19 Budget Request

**CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 9:09pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate, Litigation, & Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 9:35pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**NEW BUSINESS**

Mrs. Eager recommended including Parkinson's Awareness Proclamation in April 2018.

Mrs. Eager also inquired about requirements for dumpsters and portable toilets on construction sites. Mr. Nichols suggested referring this matter to the Planning Commission for consideration and recommendation.

**ADJOURN**

**MOTION:**

At 9:45pm Mrs. Booker moved to adjourn the Budget Work Session meeting of Wednesday, February 28, 2018. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	JUNE 20, 2018				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors June 6, 2018 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, June 6, 2018, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for June 6, 2018				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
June 6, 2018  
Regular Meeting 4:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair *(Arrived at 4:01pm)*  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O’Brien, Rivanna District *(Arrived at 4:08pm)*  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 4:00pm Vice Chair Booker, called to order the Regular Meeting of June 6, 2018. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

MOTION

Mr. Weaver moved to accept the Agenda, for the June 6, 2018 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 4-0. AYES: Sheridan, Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: O’Brien.

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Nichols reported on the following topics:

- Spotlight on Business: AG Dillard Inc.
- Announcements and Updates
  - Farm Heritage Museum Dedication and Celebration - Saturday, August 4th, 5:00 – 8:00 pm
  - Flooding at PG Park - Below the Dog Park
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	Jun 20	7:00 PM	BOS Regular Meeting	Courtroom
Wed	Jul 11	4:00 PM 7:00 PM	BOS Regular Meeting BOS Public Hearings	Courtroom
Wed	Aug 1	4:00 PM	BOS Regular Meeting	Courtroom
Wed	Aug 15	7:00 PM	BOS Regular Meeting	Courtroom

**5 - PUBLIC COMMENTS #1**

At 4:05pm Chair Sheridan opened the first round of Public Comments.

- Charity Howell, Outreach Coordinator for Senator Mark Warner, approached the Board to introduce herself.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:06pm.

Mr. Weaver noted that Mrs. Booker and Sheriff Hess represented the County at the Scottsville Memorial Day Ceremony. Mr. Weaver also wanted to bring awareness to the amount of scholarship money that was awarded to Fluvanna County High School graduating seniors.

**6 - PUBLIC HEARING**

None.

**7 - ACTION MATTERS**

*FCPS Carysbrook Elementary, Roof Project Phase I* — Chuck Winkler, FCPS Superintendent, Andy Wills, FCPS Maintenance Supervisor, requested that \$150,000 be approved for FY18 CIP in order to complete Phase I of the Carysbrook Elementary School. Mr. Winkler noted that the current roof is out of warranty; the replacement roof would carry a warranty of 20 years.

- Informal estimate for Phase I has come in at \$250,000 for 24,000 sq. ft.
- FCPS currently has \$107,000 in the CIP for this project.
- We have begun the RFP process.
- Bids for completion of the project are estimated at \$550,000 – \$700,000 (65,000 sq. ft.) which would be included in the FY20 CIP requests.

Following general discussion,

MOTION

Mrs. Booker moved move the Board of Supervisors approve a supplemental appropriation of \$150,000 to the FY18 Carysbrook Elementary Roof Project Phase I CIP, with funding to come from Unassigned Fund Balance. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*CARE Task Force Charter and Membership Extension* – Steve Nichols, County Administrator requested an extension of the CARE Task Force and extension of the membership.

With little discussion,

MOTION

Mrs. Eager moved to approve a one-year extension of the CARE Task Force Charter until June 30, 2019 and further move to extend Task Force member appointments for terms to end June 30, 2019. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*FY19 Pay Rates and Classifications* – Jessica Rice, HR Manager presented a request to amend the approved FY19 Pay Rates and Classifications, in order to correct certain administrative errors. Mrs. Rice noted that the Board approved the FY18 Schematic List of Classes on December 6, 2017. However, there were a number of typographical errors and misalignment of positions between the list presented and the summary of changes. The revision also incorporates the position changes approved in the FY19 Adopted Budget. In addition, the range between Minimum and Maximum hourly/salary amounts in each pay band has increased from 40% to 50%. This expansion of the ranges more accurately reflects actual staff pay and minimizes the number of staff who are near the top of their pay band range. There are no new costs resulting from the corrections.

Following general discussion,

MOTION

Mrs. Eager moved to approve the revised FY19 Pay Rates and Classifications, as presented. Mr. Weaver gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

## **8 – PRESENTATIONS**

None.

## **9 - CONSENT AGENDA**

The following items were discussed before approval:

*Policy 5.2 - Website Privacy and External Link Policy* – Steve Nichols, County Administrator  
*Senior Program Support Assistant, Building Inspections* - Jason Smith, Community & Economic

The following item was deferred:

*FY19 Pay Increase - County Administrator* – Jessica Rice, HR Manager

The following items were approved under the Consent Agenda for June 6, 2018:

*Minutes of April 18, 2018*—Kelly Belanger Harris, Clerk to the Board  
*Minutes of May 2, 2018*—Kelly Belanger Harris, Clerk to the Board  
*Policy 5.2 - Website Privacy and External Link Policy* – Steve Nichols, County Administrator  
*Senior Program Support Assistant, Building Inspections* - Jason Smith, Community & Economic Development Director & Jessica Rice, HR Manager  
*Farm Heritage Museum Amendment #3*—Cyndi Toler, Purchasing Officer  
*Memorandum of Understanding (MOU) Between of the County of Fluvanna and Fluvanna County Radio Control Flying Club, LLC*—Cyndi Toler, Purchasing Officer  
*Resolution of the Designation of Rural Rustic Highway— Rte 680 - Middle Fork Road*—Jason Stewart, Planning & Zoning Administrator

MOTION

Mr. Weaver moved to approved the consent agenda, with changes, for the June 6, 2018 Board of Supervisors meeting. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

## **10 - UNFINISHED BUSINESS**

*County Staff Pay Raise Inclusion Policy*—Jessica Rice, Human Resources Manager provided clarifying language to the County Staff Pay Raise Inclusion Policy. The item will be returned to the Board for consideration at a later date.

FCSS Food Bank Building – Chair Sheridan inquired of the status of the payment to the FCSS for old building. Mr. Nichols indicated that once the FCSS is completely moved into the new buildings, the sale will be completed.

**11 - NEW BUSINESS**

None.

**12 - PUBLIC COMMENTS #2**

At 4:55pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 4:55pm.

**13 - CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 4:59pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel & Litigation. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 5:47pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

Following Closed Session, Mrs. Eager inquired of an approved SUP from several years ago. Mr. Payne indicated that the Board cannot express a preference on what landowners do with their property before it comes before the Board.

Mrs. Booker expressed concern about a business in Fork Union that has overgrown grass and weeds and inquired about County remedies. Mr. Payne noted there are ways to approach this with changes to the County code.

**14 - ADJOURN**

**MOTION:**

At 5:59pm Mr. O'Brien moved to adjourn the regular meeting of Wednesday, June 6, 2018. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_

Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_

John M. Sheridan  
Chair





## MEMORANDUM

**Date:** June 20, 2018  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for May 2018**

TAB C

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$474,518.18
Capital Improvements	\$314,261.78
Debt Service	\$46,375.00
Sewer	\$10,922.24
Fork Union Sanitary District	\$10,688.16
<b>TOTAL AP EXPENDITURES</b>	<b>\$856,765.36</b>
Payroll	\$796,041.54
<b>TOTAL</b>	<b>\$1,652,806.90</b>

### **MOTION**

I move the Accounts Payable and Payroll be ratified for **May 2018** in the amount of **\$1,652,806.90**

Encl:  
AP Report



	A	B	C	D	F	G	H	I	J									
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b>																	
2										<b>From Date: 5/1/2018</b> <b>To Date: 5/31/2018</b>								
3																		
4																		
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>											
7	<b>Fund # - 100 GENERAL FUND</b>																	
8	<b>GENERAL FUND</b>																	
9	LAKE MONTICELLO OWNERS ASSOCIATION,	CUSTOMERS	SIGN DEPOSIT REFUND SUP 18:02/LAKE	052118	5/23/2018	5/25/2018	90.00											
10	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050418	000000060750	5/3/2018	5/23/2018	141.96											
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 051818	000000061245	5/18/2018	5/23/2018	154.80											
12	CAROL MORRIS	CUSTOMERS	SIGN DEPOSIT REFUND BZA 18:03	051718	5/23/2018	5/25/2018	90.00											
13	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF FEES	78363	5/1/2018	5/31/2018	1,118.02											
14	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050418	000000060751	5/3/2018	5/23/2018	490.96											
15	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 051818	000000061246	5/18/2018	5/23/2018	490.96											
16	VANTAGEPOINT TRANSFER AGENTS/401	CLEARING ACCOUNT-	180564/307057	1805644	5/10/2018	5/11/2018	6.02											
17	VANTAGEPOINT TRANSFER AGENTS/401	CLEARING ACCOUNT-	1805644/108043	1805644A	5/10/2018	5/11/2018	16.36											
18								<b>Total:</b>	<b>\$2,599.08</b>									
19																		
20	<b>REAL ESTATE TAXES</b>																	
21	INNSBROOK LAW GROUP	R E 2017 - 1ST	RE 2017 44-5-23	60974	5/7/2018	5/11/2018	204.12											
22	SILK ABSTRACT CO	R E 2017 - 1ST	RE 2017 18A-7-43	60973	5/7/2018	5/11/2018	43.86											
23	STRATTON, MARSHA WALTON	R E 2018 - 1ST	RE 2018 17-A-35	60975	5/7/2018	5/11/2018	26.53											
24								<b>Total:</b>	<b>\$274.51</b>									
25																		
26	<b>PERSONAL PROPERTY TAXES</b>																	
27	HARDING, LINDSEY CORAL ANN	P P 2017 - 1ST	PP 2017 9880	60763	5/4/2018	5/4/2018	46.76											
28	HARDING, LINDSEY CORAL ANN	P P 2017 - 2ND	PP 2017 9880	60763	5/4/2018	5/4/2018	46.76											
29	NILT INC AS TRUSTEE FOR NISSAN INFI	P P 2016 - 1ST	PP 2016 208148 - 5N1AR2MM1EC681354	60762	5/4/2018	5/4/2018	311.03											
30	NILT INC AS TRUSTEE FOR NISSAN INFI	P P 2016 - 2ND	PP 2016 208148 - 5N1AR2MM1EC681354	60762	5/4/2018	5/4/2018	311.02											
31								<b>Total:</b>	<b>\$715.57</b>									
32																		
33	<b>OTHER LOCAL TAXES</b>																	
34	GRAVES, RANDALL EDWARD	ADMIN FEE VEHICLE LICENSE	PP 2017 6629	60977	5/7/2018	5/11/2018	81.84											
35	HARDING, LINDSEY CORAL ANN	ADMIN FEE VEHICLE LICENSE	PP 2017 9880	60763	5/4/2018	5/4/2018	33.00											
36	LANDOW, THERESA ANN	ADMIN FEE VEHICLE LICENSE	PP 2014 206031	60976	5/7/2018	5/11/2018	178.50											
37	MARRS, CHARLES STEVEN	ADMIN FEE VEHICLE LICENSE	PP 2018 4520	60979	5/7/2018	5/11/2018	51.64											
38	NILT INC AS TRUSTEE FOR NISSAN INFI	ADMIN FEE VEHICLE LICENSE	PP 2016 208148 - 5N1AR2MM1EC681354	60762	5/4/2018	5/4/2018	33.00											
39	SNYDER, MICKEY SHAWN	ADMIN FEE VEHICLE LICENSE	PP 2017 2557	60978	5/7/2018	5/11/2018	730.00											
40	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78365	5/16/2018	5/31/2018	116.26											
41	WHITE, LELIA MARIE	ADMIN FEE VEHICLE LICENSE	PP 2018 229085	60891	5/8/2018	5/11/2018	66.00											
42								<b>Total:</b>	<b>\$1,290.24</b>									
43																		
44	<b>CHARGES FOR SERVICES</b>																	
45	EMS MANAGEMENT & CONSULTANTS, INC	EMS COST RECOVERY	NPP LETTERS	033079	5/10/2018	5/11/2018	(\$2,280.18)											
46	JULIE YOUNG	RECREATION PROGRAM	REFUND FOR POLE BARN	052218	5/31/2018	5/31/2018	80.00											

	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 5/1/2018</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 5/31/2018</b>						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
47							<b>Total:</b>	<b>(\$2,200.18)</b>	
48									
49	<b>BOARD OF SUPERVISORS</b>								
50	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	23.19		
51	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	78.95		
52	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	94.98		
53	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	95.45		
54	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	100.00		
55	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING AD	2018F18-21	5/16/2018	5/18/2018	78.75		
56	FLUVANNA REVIEW	ADVERTISING	BOS PUBLIC HEARING AD	2018F18-22	5/16/2018	5/18/2018	78.75		
57	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING PAGE	2018F19-16 AND 14	5/23/2018	5/25/2018	78.75		
58	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	2.83		
59	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	140.67		
60							<b>Total:</b>	<b>\$772.32</b>	
61									
62	<b>COUNTY ADMINISTRATOR</b>								
63	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	22.80		
64	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	27.95		
65	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	5.06		
66	KELLY HARRIS	SUBSISTENCE & LODGING	LUNCH MEETING	052418	5/23/2018	5/25/2018	37.59		
67	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	19.73		
68	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	105.00		
69	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	37.76		
70	THE SUPPLY ROOM	LEASE/RENT	12-5GALLONS	3296687-0	5/10/2018	5/11/2018	59.88		
71	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	20.71		
72	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08		
73	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22518854	5/4/2018	5/4/2018	308.45		
74	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FINISHER	22571143	5/10/2018	5/11/2018	47.59		
75	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22684519	5/31/2018	5/31/2018	240.90		
76	VLGMA	DUES OR ASSOCIATION	MEMBERSHIP	053118	5/31/2018	5/31/2018	150.00		
77							<b>Total:</b>	<b>\$1,133.50</b>	
78									
79	<b>COUNTY ATTORNEY</b>								
80	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	129879	5/16/2018	5/18/2018	16,185.00		
81							<b>Total:</b>	<b>\$16,185.00</b>	
82									
83	<b>COMMISSIONER OF THE REVENUE</b>								
84	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	8.44		
85	COMMISSIONERS OF THE REVENUE	CONVENTION AND	MEETING REGISTRATION	052418	5/31/2018	5/31/2018	40.00		
86	COMMISSIONERS OF THE REVENUE	CONVENTION AND	MEETING REGISTRATION	052418A	5/31/2018	5/31/2018	40.00		

	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 5/1/2018</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 5/31/2018</b>						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
87	COMMISSIONERS OF THE REVENUE	DUES OR ASSOCIATION	DUES	050718	5/23/2018	5/25/2018	340.00		
88	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	48002653 051018	5/10/2018	5/11/2018	1,500.00		
89	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	5.00		
90	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP	9023	5/10/2018	5/11/2018	300.00		
91	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL	3213682-0	5/23/2018	5/25/2018	9.99		
92	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL	3243006-0	5/23/2018	5/25/2018	9.99		
93	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL	3273153-0	5/23/2018	5/25/2018	9.99		
94	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL	3303483-0	5/23/2018	5/25/2018	9.99		
95	THE SUPPLY ROOM	OFFICE SUPPLIES	2/5 GALLONS WATER	3296682-0	5/23/2018	5/25/2018	9.98		
96	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3225663-0	5/23/2018	5/25/2018	11.90		
97	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3264508-0	5/23/2018	5/25/2018	17.85		
98	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3295397-0	5/23/2018	5/25/2018	20.12		
99	THE SUPPLY ROOM	OFFICE SUPPLIES	5/5 GALLONS	3237797-0	5/23/2018	5/25/2018	24.95		
100	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3240643-0	5/23/2018	5/25/2018	62.34		
101	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3218315-0	5/23/2018	5/25/2018	124.14		
102	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3295381-0	5/23/2018	5/25/2018	149.74		
103	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	16.22		
104	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	33.20		
105								<b>Total:</b>	<b>\$2,743.84</b>
106									
107	<b>TREASURER</b>								
108	BMS DIRECT	PRINTING AND BINDING	POSTAGE	124453	5/16/2018	5/18/2018	1,854.36		
109	BMS DIRECT	PRINTING AND BINDING	POSTAGE	124454	5/16/2018	5/18/2018	3,841.36		
110	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	81-2018	5/16/2018	5/18/2018	507.50		
111	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING/REAL ESTATE	82-2018	5/16/2018	5/18/2018	550.00		
112	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	10.12		
113	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	SUPPLIES	672693	5/31/2018	5/31/2018	69.00		
114	FLUVANNA REVIEW	ADVERTISING	TAXES DUE AD	2018F21-12	5/31/2018	5/31/2018	63.00		
115	PITNEY BOWES	LEASE/RENT	LEASE CHARGES	3306032658	5/10/2018	5/11/2018	706.86		
116	QUILL	OFFICE SUPPLIES	SUPPLIES	6689734	5/10/2018	5/11/2018	102.74		
117	QUILL	OFFICE SUPPLIES	SUPPLIES	7206339	5/31/2018	5/31/2018	199.01		
118	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	105.00		
119	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	86.60		
120	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	4.80		
121	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08		
122	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22571144	5/10/2018	5/11/2018	131.38		
123	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	546001282025 0518	5/10/2018	5/11/2018	340.00		
124	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	54600128205 050818	5/10/2018	5/11/2018	3,025.00		
125								<b>Total:</b>	<b>\$11,646.81</b>
126									

	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 5/1/2018</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 5/31/2018</b>						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
127	<b>INFORMATION TECHNOLOGY</b>								
128	BANK OF AMERICA	ADP SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	0.30		
129	BANK OF AMERICA	ADP SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	3.72		
130	BANK OF AMERICA	ADP SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	14.99		
131	BANK OF AMERICA	ADP SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	25.00		
132	BANK OF AMERICA	ADP SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	1,038.74		
133	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	208.00		
134	BANK OF AMERICA	EDP EQUIPMENT	P-CARD APR18	043018	5/16/2018	5/18/2018	489.99		
135	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	12.50		
136	CDW GOVERNMENT, INC.	ADP SERVICES	BARRACUDA WEB	MNP7738	5/10/2018	5/11/2018	81.90		
137	CDW GOVERNMENT, INC.	ADP SERVICES	GOV SAP CRYSTAL REPORTS	MNH9206	5/10/2018	5/11/2018	410.05		
138	CDW GOVERNMENT, INC.	ADP SERVICES	SOFTWARE	MNW1914	5/10/2018	5/11/2018	977.74		
139	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	3.37		
140	DELL MARKETING, L.P.	EDP EQUIPMENT	DELL MONITOR	10240557139	5/10/2018	5/11/2018	349.58		
141	MICROSOFT AZURE	ADP SERVICES	SOFTWARE	E08005XR52	5/16/2018	5/18/2018	161.74		
142	SHI	PROFESSIONAL SERVICES	WINDOWS PLATFORM	B08151092	5/4/2018	5/4/2018	2,043.22		
143	UNION BANK & TRUST	LEASE/RENT	LOCKBOX	042718	5/10/2018	5/11/2018	125.00		
144	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	2,460.16		
145	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	140.17		
146								<b>Total:</b>	<b>\$8,546.17</b>
147									
148	<b>FINANCE</b>								
149	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	8.44		
150	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	121.67		
151	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	166.99		
152	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3271220-0	5/4/2018	5/4/2018	425.53		
153	UPS	POSTAL SERVICES	OVERNIGHT DELIVERY	0000Y7646Y198	5/23/2018	5/25/2018	15.22		
154	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	12.27		
155	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22518855	5/4/2018	5/4/2018	169.45		
156	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22684521	5/31/2018	5/31/2018	169.45		
157								<b>Total:</b>	<b>\$1,089.02</b>
158									
159	<b>REGISTRAR/ELECTORAL BOARD</b>								
160	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COPIER	081265	5/4/2018	5/4/2018	155.00		
161	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	4.40		
162	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	SUPPLIES	39556	5/4/2018	5/4/2018	176.00		
163	DEMTECH VOTING SOLUTIONS INC	CONTRACT SERVICES	MAINTENANCE AGREEMENT	1060	5/10/2018	5/11/2018	700.00		
164	FLUVANNA REVIEW	ADVERTISING	PRIMARY AD	2018F20-13	5/31/2018	5/31/2018	63.00		
165	HURT & PROFFITT INC	CONTRACT SERVICES	SUBSET DATA INDEX	0097663	5/23/2018	5/25/2018	800.00		
166	THE SUPPLY ROOM	LEASE/RENT	CUPS	3308708-0	5/16/2018	5/18/2018	5.55		


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
167	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	2.85	
168	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08	
169							<b>Total:</b>	<b>\$1,956.88</b>
170								
171	<b>HUMAN RESOURCES</b>							
172	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1.69	
173	E.W. THOMAS	EMPLOYEE RECOGNITION	FOOD/WELLNESS FAIR	051718	5/23/2018	5/25/2018	620.17	
174	FLUVANNA REVIEW	RECRUITMENT	JOB AD	2018F17-14	5/10/2018	5/11/2018	250.00	
175	FLUVANNA REVIEW	RECRUITMENT	JOB AD	2018F21-11	5/31/2018	5/31/2018	63.00	
176	MCLAUGHLIN YOUNG EMPLOYEE SERVICES	PROFESSIONAL SERVICES	EMPLOYEE ASSISTANCE PROGRAM JUN18	49397	5/16/2018	5/18/2018	251.22	
177	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	HEALTH INS BROKER FEE	23 Fluvanna	5/10/2018	5/11/2018	1,203.00	
178	SAM'S CLUB	EMPLOYEE RECOGNITION	SUPPLIES	050818	5/10/2018	5/11/2018	74.42	
179	THE SUPPLY ROOM	EMPLOYEE RECOGNITION	SHIRTS/WELLNESS FAIR	3307195-0	5/16/2018	5/18/2018	439.80	
180	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22530942	5/4/2018	5/4/2018	44.80	
181							<b>Total:</b>	<b>\$2,948.10</b>
182								
183	<b>GENERAL DISTRICT COURT</b>							
184	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	45.00	
185	THE SUPPLY ROOM	MAINTENANCE CONTRACTS	RENTAL	3303494-0	5/16/2018	5/18/2018	9.99	
186	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	21.65	
187	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	22547701	5/16/2018	5/18/2018	161.51	
188							<b>Total:</b>	<b>\$238.15</b>
189								
190	<b>COURT SERVICE UNIT</b>							
191	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	6.72	
192	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	040318	5/23/2018	5/25/2018	120.27	
193	DONNA L. COLE	CONVENTION AND	REIMBURSEMENT	042518	5/4/2018	5/4/2018	20.04	
194	DONNA L. COLE	MILEAGE ALLOWANCES	MILEAGE	043018	5/23/2018	5/25/2018	32.70	
195	POSTMASTER	POSTAL SERVICES	POSTAGE	050118	5/4/2018	5/4/2018	50.00	
196	QUILL	OFFICE SUPPLIES	SUPPLIES	6874583	5/23/2018	5/25/2018	54.65	
197	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	10.41	
198							<b>Total:</b>	<b>\$294.79</b>
199								
200	<b>CLERK OF THE CIRCUIT COURT</b>							
201	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	13.50	
202	CHARLOTTESVILLE OFFICE MACHINE	EDP EQUIPMENT	EQUIPMENT	672699	5/31/2018	5/31/2018	497.50	
203	CHARLOTTESVILLE OFFICE MACHINE	MAINTENANCE CONTRACTS	MAINTENANCE	672592	5/31/2018	5/31/2018	898.00	
204	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	SUPPLIES	672641	5/4/2018	5/4/2018	180.00	
205	JEFFREY STEWART DIXON	PROFESSIONAL SERVICES	AV ASSESSMENT	2299 AV QUOTE	5/4/2018	5/4/2018	400.00	
206	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	51001	5/23/2018	5/25/2018	2,541.67	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
207	NANCY G. PACE	MILEAGE ALLOWANCES	MILEAGE	050118	5/31/2018	5/31/2018	68.67		
208	PALMYRA PRESS, INC.	PRINTING AND BINDING	BUSINESS CARDS	3365	5/16/2018	5/18/2018	84.00		
209	PITNEY BOWES	LEASE/RENT	LEASE CHARGES	3306054695	5/10/2018	5/11/2018	150.00		
210	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	45.00		
211	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	50.08		
212	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	60.33		
213	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	67.67		
214	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	216.84		
215	TREASURER OF VIRGINIA	EDP EQUIPMENT	IMAGING SYSTEM	040318	5/23/2018	5/25/2018	1,400.00		
216	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	13.81		
217	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22646918	5/23/2018	5/25/2018	203.18		
218	VIRGINIA COURT CLERKS' ASSOCIATION	DUES OR ASSOCIATION	18-19 ANNUAL DUES	053018	5/31/2018	5/31/2018	495.00		
219							<b>Total:</b>	<b>\$7,385.25</b>	
220									
221	<b>CIRCUIT COURT JUDGE</b>								
222	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	17.72		
223	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	5.06		
224	CHARLOTTESVILLE OFFICE MACHINE	EDP EQUIPMENT	EQUIPMENT	672699	5/31/2018	5/31/2018	497.50		
225	JEFFREY STEWART DIXON	MACHINERY AND EQUIPMENT	AUDIO QUOTE V4	2301 AV QUOTE	5/4/2018	5/4/2018	10,600.00		
226	ALAN S CRUMMETTE	COMPENSATION-	JURY DUTY 051018	065J1810052-4	5/16/2018	5/18/2018	30.00		
227	ALEXIS N SCOTT	COMPENSATION-	JURY DUTY 051018	065J1810052-25	5/16/2018	5/18/2018	30.00		
228	AURORA A JONES	COMPENSATION-	JURY DUTY 051018	065J1810052-16	5/16/2018	5/18/2018	30.00		
229	BERNICE D STANTON	COMPENSATION-	JURY DUTY 051018	065J1810052-26	5/16/2018	5/18/2018	30.00		
230	CASEY F CHISHOLM	COMPENSATION-	JURY DUTY 051008	065J1810052-2	5/16/2018	5/18/2018	30.00		
231	COURTEEN A KELIHER	COMPENSATION-	JURY DUTY 051018	065J1810052-17	5/16/2018	5/18/2018	30.00		
232	COURTNEY E HOPKINS	COMPENSATION-	JURY DUTY 051018	065J1810052-13	5/16/2018	5/18/2018	30.00		
233	DAVID C SCALZO	COMPENSATION-	JURY DUTY 051018	065J1810052-24	5/16/2018	5/18/2018	30.00		
234	DAVID E CULLEN JR	COMPENSATION-	JURY DUTY 051018	065J1810052-5	5/16/2018	5/18/2018	30.00		
235	DAVID W WILLIAMS	COMPENSATION-	JURY DUTY 051018	065J1810052-32	5/16/2018	5/18/2018	30.00		
236	ELENA M CALHOUN	COMPENSATION-	JURY DUTY 051018	065J1810052-1	5/16/2018	5/18/2018	30.00		
237	ELIZABETH A FIELDS	COMPENSATION-	JURY DUTY 051018	065J1810052-7	5/16/2018	5/18/2018	30.00		
238	HARRISON G STEWART	COMPENSATION-	JURY DUTY 051018	065J1810052-27	5/16/2018	5/18/2018	30.00		
239	JANE E GREEN	COMPENSATION-	JURY DUTY 051018	065J1810052-11	5/16/2018	5/18/2018	30.00		
240	JANE M PALUDA	COMPENSATION-	JURY DUTY 051018	065J1810052-22	5/16/2018	5/18/2018	30.00		
241	JENNIFER LEIGH R THOMPSON	COMPENSATION-	JURY DUTY 051018	065J1810052-30	5/16/2018	5/18/2018	30.00		
242	JESSICA K TAWNEY	COMPENSATION-	JURY DUTY 051018	065J1810052-28	5/16/2018	5/18/2018	30.00		
243	JESSICA M WILSON	COMPENSATION-	JURY DUTY 051018	065J1810052-33	5/16/2018	5/18/2018	30.00		
244	KATIE M HURDLE	COMPENSATION-	JURY DUTY 051018	065J1810052-14	5/16/2018	5/18/2018	30.00		
245	KEVIN T WRIGHT	COMPENSATION-	JURY DUTY 051018	065J1810052-34	5/16/2018	5/18/2018	30.00		
246	KYLE O PILLOW	COMPENSATION-	JURY DUTY 051018	065J1810052-23	5/16/2018	5/18/2018	30.00		



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6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
247	LAUREN A JOHNSON	COMPENSATION-	JURY DUTY 051018	065J1810052-15	5/16/2018	5/18/2018	30.00		
248	MELANIE S MILLER	COMPENSATION-	JURY DUTY 051018	065J1810052-20	5/16/2018	5/18/2018	30.00		
249	MELINDA F MASON	COMPENSATION-	JURY DUTY 051018	065J1810052-19	5/16/2018	5/18/2018	30.00		
250	MICHAEL A LITTLE	COMPENSATION-	JURY DUTY 051018	065J1810052-18	5/16/2018	5/18/2018	30.00		
251	NIKKI R CORRELL	COMPENSATION-	JURY DUTY 051018	065J1810052-3	5/16/2018	5/18/2018	30.00		
252	PETER J HOMAN	COMPENSATION-	JURY DUTY 051018	065J1810052-12	5/16/2018	5/18/2018	30.00		
253	PHILIP R TAYLOR	COMPENSATION-	JURY DUTY 051018	065J1810052-29	5/16/2018	5/18/2018	30.00		
254	REGINA M GIANNINY	COMPENSATION-	JURY DUTY 051018	065J1810052-9	5/16/2018	5/18/2018	30.00		
255	ROBERT P GILMORE	COMPENSATION-	JURY DUTY 0510108	065J1810052-10	5/16/2018	5/18/2018	30.00		
256	ROBERT T WALKER	COMPENSATION-	JURY DUTY 051018	065J1810052-31	5/16/2018	5/18/2018	30.00		
257	TROY C GARRISON	COMPENSATION-	JURY DUTY 051018	065J1810052-8	5/16/2018	5/18/2018	30.00		
258	WANDA G MORRIS	COMPENSATION-	JURY DUTY 051018	065J1810052-21	5/16/2018	5/18/2018	30.00		
259	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	1.15		
260								<b>Total:</b>	<b>\$12,111.43</b>
261									
262	<b>COMMONWEALTH ATTY</b>								
263	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	21.31		
264	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	24.20		
265	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	39.00		
266	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	39.80		
267	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	45.10		
268	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	78.20		
269	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	366.74		
270	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	382.01		
271	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	8.44		
272	JEFF HAISLIP	CONVENTION AND	MILEAGE	041518	5/4/2018	5/4/2018	168.95		
273	JEFF HAISLIP	CONVENTION AND	MILEAGE	050918	5/10/2018	5/11/2018	60.60		
274	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	SUBSCRIPTION	3091458662	5/4/2018	5/4/2018	130.00		
275	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	8667 051518	5/23/2018	5/25/2018	46.63		
276	TODD SHOCKLEY	CONVENTION AND	REIMBURSEMENT	041518	5/4/2018	5/4/2018	17.25		
277	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	21.68		
278	VACA	CONVENTION AND	CONFERENCE	114327	5/10/2018	5/11/2018	300.00		
279	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08		
280								<b>Total:</b>	<b>\$1,799.99</b>
281									
282	<b>SHERIFF</b>								
283	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306811761943	5/4/2018	5/4/2018	9.99		
284	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306811023657	5/4/2018	5/4/2018	34.54		
285	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306811661876	5/4/2018	5/4/2018	98.65		
286	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306811555580	5/4/2018	5/4/2018	152.27		

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287	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306812162034	5/10/2018	5/11/2018	16.17	
288	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306812725201	5/10/2018	5/11/2018	35.98	
289	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306812442571	5/10/2018	5/11/2018	75.09	
290	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306814056817	5/23/2018	5/25/2018	15.38	
291	ADVANCE AUTO PARTS	POLICE SUPPLIES	CAR SUPPLIES	7306813762544	5/23/2018	5/25/2018	135.56	
292	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306814962872	5/31/2018	5/31/2018	12.41	
293	ALBEMARLE LOCK & SAFE, INC.	POLICE SUPPLIES	KEY	74065	5/16/2018	5/18/2018	55.00	
294	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING	UNIFORMS	00051312	5/16/2018	5/18/2018	814.78	
295	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CHARGES	050618	5/23/2018	5/25/2018	41.98	
296	AXON ENTERPRISES INC	POLICE SUPPLIES	SUPPLIES	SI-1536024	5/23/2018	5/25/2018	5,600.00	
297	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	273.32	
298	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	540.58	
299	BANK OF AMERICA	POLICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	31.22	
300	BANK OF AMERICA	POLICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	58.46	
301	BANK OF AMERICA	POLICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	933.10	
302	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	24.94	
303	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	38.57	
304	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	68.09	
305	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	78.60	
306	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	109.39	
307	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	331.50	
308	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD APR18	043018	5/16/2018	5/18/2018	200.00	
309	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	050718	5/10/2018	5/11/2018	42.00	
310	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	050718A	5/10/2018	5/11/2018	44.00	
311	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	51018A	5/16/2018	5/18/2018	22.00	
312	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	51018B	5/16/2018	5/18/2018	44.00	
313	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	051818	5/23/2018	5/25/2018	44.00	
314	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF DEPT	309903768 050718	5/16/2018	5/18/2018	187.56	
315	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF	309797542 051618	5/31/2018	5/31/2018	162.36	
316	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF	310191749 051618	5/31/2018	5/31/2018	1,188.69	
317	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	13.50	
318	CLEAR COMMUNICATIONS AND	POLICE SUPPLIES	TUNING FORKS	115996	5/31/2018	5/31/2018	12.00	
319	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING	HEM PANTS	7763-36	5/4/2018	5/4/2018	24.00	
320	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING	PATCHES	7666-46	5/23/2018	5/25/2018	8.00	
321	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SUPPLIES	67801	5/23/2018	5/25/2018	101.54	
322	FOREMOST PROMOTIONS	COMMUNITY EDUCATION	STICK ON BADGE	431111	5/10/2018	5/11/2018	188.11	
323	FOREMOST PROMOTIONS	COMMUNITY EDUCATION	SUPPLIES	431984	5/23/2018	5/25/2018	393.94	
324	GALLS, LLC.	UNIFORM/WEARING	UNIFORM	009771198	5/10/2018	5/11/2018	100.95	
325	GALLS, LLC.	UNIFORM/WEARING	UNIFORM	009820994	5/10/2018	5/11/2018	161.39	
326	GALLS, LLC.	UNIFORM/WEARING	UNIFORM	009734155	5/10/2018	5/11/2018	376.25	

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1	<b>County of Fluvanna Accounts Payable List</b>		<b>From Date: 5/1/2018 To Date: 5/31/2018</b>					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
327	HENRY SCOTT FIELDING	SUBSISTENCE & LODGING	REIMBURSEMENT	052118	5/31/2018	5/31/2018	90.79	
328	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	4,951.13	
329	JOHN WINN	VEHICLES REP & MAINT	REPAIRS	2892	5/31/2018	5/31/2018	204.42	
330	KUSTOM SIGNALS, INC.	VEHICLE/POWER EQUIP	CAR SUPPLIES	552944	5/23/2018	5/25/2018	1,850.00	
331	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD-414059	5/16/2018	5/18/2018	99.69	
332	OUTLAW MOTORSPORTS TOWING AND	VEHICLES REP & MAINT	TOWING	001	5/23/2018	5/25/2018	125.00	
333	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	REPAIRS	6812	5/23/2018	5/25/2018	3,094.22	
334	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	042018	5/4/2018	5/4/2018	578.89	
335	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000 9090 0030 0215	300215 052018	5/31/2018	5/31/2018	1,020.99	
336	SCOTT'S PAINT & BODY, INC.	VEHICLES REP & MAINT	REPAIRS	F416ED72	5/23/2018	5/25/2018	706.20	
337	SHRED-IT USA LLC	LEASE/RENT	SHRED	8124731341	5/16/2018	5/18/2018	105.00	
338	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10018262	5/10/2018	5/11/2018	14.00	
339	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10018264	5/10/2018	5/11/2018	14.00	
340	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10018263	5/10/2018	5/11/2018	34.00	
341	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10018261	5/10/2018	5/11/2018	150.00	
342	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR REPAIRS	10018265	5/23/2018	5/25/2018	60.00	
343	SOUTHEAST ENERGY INC	POLICE SUPPLIES	SUPPLIES	0161298-IN	5/10/2018	5/11/2018	162.45	
344	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	250.00	
345	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	1,442.80	
346	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	(\$14.64)	
347	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	14.64	
348	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	20.08	
349	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	24.95	
350	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	124.75	
351	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	489.99	
352	THE HANOVER COMPANY	POLICE SUPPLIES	SUPPLIES	20298	5/31/2018	5/31/2018	127.60	
353	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	051418	5/23/2018	5/25/2018	20.00	
354	UNIVERSITY OF VIRGINIA POLICE	CONTRACT SERVICES	3RD QTR 18	042318	5/4/2018	5/4/2018	677.60	
355	UPS	POSTAL SERVICES	OVERNIGHT	0000Y9X292168	5/4/2018	5/4/2018	30.33	
356	UPS	POSTAL SERVICES	SHIPPING	0000Y9X292188	5/10/2018	5/11/2018	34.02	
357	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	225.88	
358	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER	180501-0121	5/10/2018	5/11/2018	21.50	
359	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER	180501-0120	5/10/2018	5/11/2018	53.45	
360	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74159072	5/4/2018	5/4/2018	19.13	
361	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74291485	5/31/2018	5/31/2018	18.40	
362	VERIZON WIRELESS	INVESTIGATIVE SERVICES	TARGET 434484046	180085122	5/10/2018	5/11/2018	50.00	
363	VERIZON	TELECOMMUNICATIONS	SHERIFF	9806840828	5/23/2018	5/25/2018	1,897.33	
364	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	22587318	5/16/2018	5/18/2018	77.72	
365	VIRGINIA WHOLESALE TIRE	POLICE SUPPLIES	TIRES	391621	5/10/2018	5/11/2018	196.54	
366	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	COPIER	68353444	5/16/2018	5/18/2018	289.90	

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367	WEST RIVER AUTO	VEHICLES REP & MAINT	REPAIRS	35103	5/16/2018	5/18/2018	184.50		
368								<b>Total:</b>	<b>\$32,437.11</b>
369									
370	<b>E911</b>								
371	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD APR18	043018	5/16/2018	5/18/2018	174.82		
372	BANK OF AMERICA	IT SERVICES	P-CARD APR18	043018	5/16/2018	5/18/2018	251.84		
373	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD APR18	043018	5/16/2018	5/18/2018	251.33		
374	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	36.48		
375	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1.69		
376	COMCAST CORPORATION	TELECOMMUNICATIONS	MONTHLY CHARGES	0046933 050318	5/23/2018	5/25/2018	92.83		
377	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	ADDRESS PLATES	3176	5/10/2018	5/11/2018	655.20		
378	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	SIGNS	3207	5/23/2018	5/25/2018	1,312.50		
379	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES	43876	5/10/2018	5/11/2018	875.00		
380	NWG SOLUTIONS, LLC.	IT SERVICES	CAD PROJECT	44060	5/10/2018	5/11/2018	2,500.00		
381	NWG SOLUTIONS, LLC.	IT SERVICES	BLOCK TIME	44094	5/10/2018	5/11/2018	2,500.00		
382	NWG SOLUTIONS, LLC.	IT SERVICES	PRODUCTS AND CHARGES	44106	5/23/2018	5/25/2018	93.55		
383	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY	43873	5/10/2018	5/11/2018	1,103.70		
384	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	225.88		
385	VERIZON	TELECOMMUNICATIONS	SHERIFF	9806840828	5/23/2018	5/25/2018	346.19		
386	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	22587318	5/16/2018	5/18/2018	77.73		
387	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	UNIFORMS	1856970	5/23/2018	5/25/2018	182.49		
388								<b>Total:</b>	<b>\$10,681.23</b>
389									
390	<b>FIRE AND RESCUE SQUAD</b>								
391	JASON D'ANTUONO	CONVENTION AND	INSTRUCTOR FEES	433-18137	5/16/2018	5/18/2018	225.00		
392	ROGER WILKINS	CONVENTION AND	INSTRUCTOR FEES	433-18137	5/16/2018	5/18/2018	450.00		
393								<b>Total:</b>	<b>\$675.00</b>
394									
395	<b>CORRECTION AND DETENTION</b>								
396	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	MAY 2018	FY2018-00001088	5/4/2018	5/4/2018	14,194.92		
397								<b>Total:</b>	<b>\$14,194.92</b>
398									
399	<b>BUILDING INSPECTIONS</b>								
400	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	149.84		
401	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	5.06		
402	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	51.45		
403	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD-411934	5/10/2018	5/11/2018	36.09		
404	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	6.10		
405	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	166.99		
406	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	64.78		

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407	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	0.30	
408	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	126.83	
409							<b>Total:</b>	<b>\$607.44</b>
410								
411	<b>EMERGENCY MANAGEMENT</b>							
412	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1.69	
413	EMS MANAGEMENT & CONSULTANTS, INC	CONTRACT SERVICES	NPP LETTERS	033079	5/10/2018	5/11/2018	2,607.22	
414	FLUVANNA REVIEW	ADVERTISING	PAGE AD/COLOR	2018F20-15	5/23/2018	5/25/2018	135.00	
415	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	67.67	
416	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD-411934	5/10/2018	5/11/2018	39.15	
417	RECTOR & VISITORS OF THE UNIVERSITY	CONTRACT SERVICES	APR18 EMS COVERAGE	043018	5/23/2018	5/25/2018	47,284.43	
418	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08	
419							<b>Total:</b>	<b>\$50,185.24</b>
420								
421	<b>ANIMAL CONTROL</b>							
422	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	CAR PARTS	7306812942881	5/16/2018	5/18/2018	556.18	
423	FORK UNION ANIMAL CLINIC	PROFESSIONAL SERVICES	EXAM	161845	5/10/2018	5/11/2018	82.50	
424	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	411.29	
425	VERIZON	TELECOMMUNICATIONS	SHERIFF	9806840828	5/23/2018	5/25/2018	180.18	
426	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	391620	5/10/2018	5/11/2018	500.28	
427							<b>Total:</b>	<b>\$1,730.43</b>
428								
429	<b>LITTER</b>							
430	FLUVANNA REVIEW	OTHER OPERATING	EARTH DAY AD	2018F16-15	5/4/2018	5/4/2018	103.00	
431	VIRGINIA RECYCLING CORPORATION	OTHER OPERATING	2 TRAILER LOADS	2210	5/16/2018	5/18/2018	3,000.00	
432							<b>Total:</b>	<b>\$3,103.00</b>
433								
434	<b>FACILITIES</b>							
435	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	LIBRARY REPAIRS	902212839	5/10/2018	5/11/2018	1,891.08	
436	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	LIBRARY/REPAIRS	902212910	5/23/2018	5/25/2018	2,290.00	
437	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD APR18	043018	5/16/2018	5/18/2018	920.00	
438	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD APR18	043018	5/16/2018	5/18/2018	34.00	
439	BETTER LIVING, INC.	BLDGS EQUIP REP & MAINT	BMZ00772374	BMZ00770301	5/10/2018	5/11/2018	139.25	
440	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	CAR SUPPLIES	5621-90049	5/10/2018	5/11/2018	57.16	
441	BUDGET ELECTRICAL & MECHANICAL, LLC.	BLDGS EQUIP REP & MAINT	REPAIRS/SHERIFFS OFFICE	1554	5/10/2018	5/11/2018	341.65	
442	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	051018	5/23/2018	5/25/2018	287.98	
443	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	6.75	
444	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3957 NEW COURT	43060	5/4/2018	5/4/2018	320.95	
445	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3946 FLUVANNA GYM	43052	5/4/2018	5/4/2018	547.08	
446	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3936 OLD COURTHOUSE	43049	5/4/2018	5/4/2018	637.01	

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447	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3933 ADMIN BLDG	43047	5/4/2018	5/4/2018	663.57	
448	CII SERVICE	BLDGS EQUIP REP & MAINT	STONE JAIL WO# 3952	43085	5/23/2018	5/25/2018	239.78	
449	CII SERVICE	BLDGS EQUIP REP & MAINT	MAINT SHOP WO# 3927	43156	5/23/2018	5/25/2018	791.20	
450	CII SERVICE	BLDGS EQUIP REP & MAINT	WO# 3960	43086	5/23/2018	5/25/2018	1,149.88	
451	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394206955	5/4/2018	5/4/2018	114.29	
452	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394208899	5/10/2018	5/11/2018	136.49	
453	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394213034	5/23/2018	5/25/2018	69.33	
454	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394210929	5/23/2018	5/25/2018	115.25	
455	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394213033	5/23/2018	5/25/2018	117.82	
456	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	67871	5/4/2018	5/4/2018	31.90	
457	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	67868	5/4/2018	5/4/2018	753.18	
458	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	68042	5/23/2018	5/25/2018	1,139.52	
459	COMMUNITY INTERFACE	AGRICULTURAL SUPPLIES	CARYSBROOK PLAYGROUND	050118	5/4/2018	5/4/2018	1,425.00	
460	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	SUPPLIES	043018	5/10/2018	5/11/2018	360.30	
461	GARY OSTEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS/CARYSBROOK	052218	5/23/2018	5/25/2018	575.00	
462	INTRASTATE PEST	BLDGS EQUIP REP & MAINT	SHERIFFS OFF REPAIRS	991565	5/4/2018	5/4/2018	10,200.00	
463	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	1,665.80	
464	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	CAR SUPPLIES	591178	5/23/2018	5/25/2018	303.62	
465	KOREN DIVERSIFIED HOLDINGS LLC	VEHICLE/POWER EQUIP	SUPPLIES	57927	5/23/2018	5/25/2018	661.40	
466	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	042518	5/23/2018	5/25/2018	2,162.34	
467	RAFALY ELECTRICAL CONTRACTORS, INC.	BLDGS EQUIP REP & MAINT	REPAIRS/ADMIN BLDG	7818	5/23/2018	5/25/2018	795.00	
468	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	ROCKS	050718	5/23/2018	5/25/2018	217.56	
469	THE HARBOR SALES COMPANY INC	GENERAL MATERIALS AND	SUPPLIES	2220072	5/10/2018	5/11/2018	119.75	
470	THE SUPPLY ROOM	GENERAL MATERIALS AND	SUPPLIES	3307235-0	5/10/2018	5/11/2018	8.98	
471	THE SUPPLY ROOM	GENERAL MATERIALS AND	SUPPLIES	3235898-0	5/10/2018	5/11/2018	16.64	
472	THE SUPPLY ROOM	GENERAL MATERIALS AND	SUPPLIES	3284361-0	5/10/2018	5/11/2018	22.80	
473	THE SUPPLY ROOM	GENERAL MATERIALS AND	SUPPLIES	3251038-0	5/10/2018	5/11/2018	73.74	
474	USABLUEBOOK	GENERAL MATERIALS AND	SUPPLIES	556971	5/10/2018	5/11/2018	27.95	
475	USABLUEBOOK	GENERAL MATERIALS AND	SUPPLIES	556970	5/10/2018	5/11/2018	61.95	
476	USABLUEBOOK	GENERAL MATERIALS AND	SUPPLIES	555216	5/10/2018	5/11/2018	79.63	
477	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	5.85	
478	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	631.09	
479	W.W. GRAINGER INC	GENERAL MATERIALS AND	SUPPLIES	9761309153	5/4/2018	5/4/2018	45.40	
480	W.W. GRAINGER INC	GENERAL MATERIALS AND	SUPPLIES	9763935625	5/10/2018	5/11/2018	60.35	
481								
482								
483	<b>GENERAL SERVICES</b>							
484	AQUA VIRGINIA, INC.	WATER SERVICES	213 MAIN ST	7970740556855 050318	5/10/2018	5/11/2018	20.18	
485	AQUA VIRGINIA, INC.	WATER SERVICES	181 MAIN ST	15301850550900 50318	5/10/2018	5/11/2018	22.44	
486	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST	7929310552932 050318	5/10/2018	5/11/2018	24.71	
						<b>Total:</b>	<b>\$32,315.27</b>	



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487	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST	7929300552931 050318	5/10/2018	5/11/2018	42.05	
488	AQUA VIRGINIA, INC.	WATER SERVICES	132 MAIN ST	7800100540828 050318	5/10/2018	5/11/2018	106.32	
489	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	QUARTERLY INSPECTION	2208606	5/23/2018	5/25/2018	100.00	
490	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	ANNUAL INPSECTION	2208607	5/23/2018	5/25/2018	142.00	
491	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	QUARTERLY INSPECTION	2211499	5/23/2018	5/25/2018	190.00	
492	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SPRINKLER INSPECTION	2208605	5/23/2018	5/25/2018	232.00	
493	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING	2208604	5/23/2018	5/25/2018	390.00	
494	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE	275904-006 041718	5/4/2018	5/4/2018	30.68	
495	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	W RIVER RD	275904-008 041718	5/4/2018	5/4/2018	93.87	
496	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	2977 W RIVER RD	275904-010 041718	5/4/2018	5/4/2018	141.27	
497	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	11206 W RIVER RD	275901-002 041718	5/4/2018	5/4/2018	290.93	
498	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER	075904-009 041718	5/4/2018	5/4/2018	347.71	
499	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GR	275904-004 041718	5/4/2018	5/4/2018	625.69	
500	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE	275907-002 050318	5/10/2018	5/11/2018	480.84	
501	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	214 COMMONS BLVD	275906-001 043018	5/10/2018	5/11/2018	1,890.35	
502	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 043018	5/10/2018	5/11/2018	2,280.01	
503	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAYPHONE	A406066	5/23/2018	5/25/2018	50.00	
504	CENTURYLINK	TELECOMMUNICATIONS	PUBLIC WORKS	309363296 041618	5/4/2018	5/4/2018	527.78	
505	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1,048.62	
506	CII SERVICE	MAINTENANCE CONTRACTS	CONTRACT	43160	5/23/2018	5/25/2018	3,756.00	
507	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	8403648762	5/10/2018	5/11/2018	112.91	
508	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5010628061	5/10/2018	5/11/2018	559.34	
509	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5010628062	5/23/2018	5/25/2018	97.27	
510	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	3023889169 042518	5/4/2018	5/4/2018	106.34	
511	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STORE JAIL MUSEUM	1424085007 042618	5/4/2018	5/4/2018	119.88	
512	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0084297506 042518	5/4/2018	5/4/2018	143.45	
513	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE	4501632147 042418	5/4/2018	5/4/2018	156.24	
514	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5753 JAMES MAD HWY	4834680458 042518	5/4/2018	5/4/2018	240.27	
515	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	4144237502 042518	5/4/2018	5/4/2018	267.47	
516	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14567 JAMES MAD HWY	1005898992 042418	5/4/2018	5/4/2018	290.48	
517	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LN	4894115007 042418	5/4/2018	5/4/2018	314.75	
518	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	35 COURT SQ	1144090006 042418	5/4/2018	5/4/2018	449.25	
519	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	34 PALMYRA WAY	1024205005 042418	5/4/2018	5/4/2018	488.57	
520	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5725 JAMES MAD HWY	4331888158 042518	5/4/2018	5/4/2018	713.62	
521	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 042418	5/4/2018	5/4/2018	874.97	
522	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0074032509 042518	5/4/2018	5/4/2018	1,269.40	
523	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 042418	5/4/2018	5/4/2018	1,698.39	
524	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14591 JAMES MAD HWY	5699060132 042718	5/10/2018	5/11/2018	7.99	
525	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 042718	5/10/2018	5/11/2018	16.03	
526	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 042718	5/10/2018	5/11/2018	17.13	

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527	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MAD HWY	7048771633 042718	5/10/2018	5/11/2018	33.18	
528	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0692200942 042718	5/10/2018	5/11/2018	52.29	
529	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509 042718	5/10/2018	5/11/2018	61.03	
530	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	196 MAIN ST	1124090000 042718	5/10/2018	5/11/2018	68.04	
531	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0274195007 042718	5/10/2018	5/11/2018	72.47	
532	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1038 BREMO RD	6260822157 042718	5/10/2018	5/11/2018	99.03	
533	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 042718	5/10/2018	5/11/2018	110.95	
534	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MAD HWY	2554330007 042718	5/10/2018	5/11/2018	152.83	
535	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 042718	5/10/2018	5/11/2018	152.91	
536	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	15704 W RIVER RD	8866300000 042718	5/10/2018	5/11/2018	306.08	
537	DOMINION VIRGINIA POWER	STREET LIGHTS	BESIDE POST OFFICE	7080078962 042718	5/10/2018	5/11/2018	56.74	
538	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 042718	5/10/2018	5/11/2018	66.79	
539	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 042718	5/10/2018	5/11/2018	202.87	
540	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 042718	5/10/2018	5/11/2018	474.71	
541	INTRASTATE PEST	MAINTENANCE CONTRACTS	COMMUNITY CENTER	989186	5/23/2018	5/25/2018	28.00	
542	INTRASTATE PEST	MAINTENANCE CONTRACTS	PLEASANT GROVE	989203	5/23/2018	5/25/2018	32.00	
543	INTRASTATE PEST	MAINTENANCE CONTRACTS	PLEASANT GROVE CONCESSIONS	983395	5/23/2018	5/25/2018	40.00	
544	INTRASTATE PEST	MAINTENANCE CONTRACTS	160 COMMONS BLVD	992324	5/23/2018	5/25/2018	103.68	
545	INTRASTATE PEST	MAINTENANCE CONTRACTS	PALMYRA VILLAGE	989189	5/23/2018	5/25/2018	109.00	
546	INTRASTATE PEST	MAINTENANCE CONTRACTS	SENTRICON RENEWAL	989221	5/23/2018	5/25/2018	365.00	
547	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410000653077	5/23/2018	5/25/2018	1,769.01	
548	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	3766422	5/4/2018	5/4/2018	16.95	
549	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	3852290	5/4/2018	5/4/2018	1,017.52	
550	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	3872920	5/10/2018	5/11/2018	122.13	
551	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	3798939	5/23/2018	5/25/2018	790.68	
552	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3213683-0	5/10/2018	5/11/2018	9.99	
553	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3213689-0	5/10/2018	5/11/2018	9.99	
554	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3243007-0	5/10/2018	5/11/2018	9.99	
555	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3243013-0	5/10/2018	5/11/2018	9.99	
556	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3273154-0	5/10/2018	5/11/2018	9.99	
557	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3273160-0	5/10/2018	5/11/2018	9.99	
558	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3303484-0	5/10/2018	5/11/2018	9.99	
559	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3303490-0	5/10/2018	5/11/2018	9.99	
560	THE SUPPLY ROOM	WATER SERVICES	4-5 GALLONS	3237856-0	5/10/2018	5/11/2018	19.96	
561	THE SUPPLY ROOM	WATER SERVICES	4-5 GALLONS	3266958-0	5/10/2018	5/11/2018	19.96	
562	THE SUPPLY ROOM	WATER SERVICES	4-5 GALLONS	3296694-0	5/10/2018	5/11/2018	19.96	
563	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3213690-0	5/10/2018	5/11/2018	19.98	
564	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3243014-0	5/10/2018	5/11/2018	19.98	
565	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3273161-0	5/10/2018	5/11/2018	19.98	
566	THE SUPPLY ROOM	WATER SERVICES	COOLER RENTAL	3303491-0	5/10/2018	5/11/2018	19.98	



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567	THE SUPPLY ROOM	WATER SERVICES	5-5 GALLONS	3237807-0	5/10/2018	5/11/2018	24.95		
568	THE SUPPLY ROOM	WATER SERVICES	5-5 GALLONS	3267818-0	5/10/2018	5/11/2018	24.95		
569	THE SUPPLY ROOM	WATER SERVICES	6-5 GALLONS	3237855-0	5/10/2018	5/11/2018	29.94		
570	THE SUPPLY ROOM	WATER SERVICES	6-5 GALLONS	3266954-0	5/10/2018	5/11/2018	29.94		
571	THE SUPPLY ROOM	WATER SERVICES	9-5 GALLONS	3296691-0	5/10/2018	5/11/2018	44.91		
572	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	628023	5/10/2018	5/11/2018	1,306.82		
573	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	627936	5/10/2018	5/11/2018	1,743.75		
574	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640804	5/23/2018	5/25/2018	38.83		
575	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640857	5/23/2018	5/25/2018	60.20		
576	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640201	5/23/2018	5/25/2018	85.78		
577	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640903	5/23/2018	5/25/2018	131.18		
578	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640845	5/23/2018	5/25/2018	137.27		
579	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640815	5/23/2018	5/25/2018	180.01		
580	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640927	5/23/2018	5/25/2018	564.71		
581	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	640214	5/23/2018	5/25/2018	659.76		
582	TREASURER, FLUVANNA CO	SEWER SERVICES	211 MAIN ST	36815	5/23/2018	5/25/2018	12.30		
583	TREASURER, FLUVANNA CO	SEWER SERVICES	181 MAIN ST	36812	5/23/2018	5/25/2018	15.36		
584	TREASURER, FLUVANNA CO	SEWER SERVICES	197 MAIN ST	36813	5/23/2018	5/25/2018	16.89		
585	TREASURER, FLUVANNA CO	SEWER SERVICES	1730 THOMAS JEFF PKWY	36833	5/23/2018	5/25/2018	17.65		
586	TREASURER, FLUVANNA CO	SEWER SERVICES	160 COMMONS BLVD	36823	5/23/2018	5/25/2018	25.30		
587	TREASURER, FLUVANNA CO	SEWER SERVICES	214 COMMONS BLVD	36824	5/23/2018	5/25/2018	25.30		
588	TREASURER, FLUVANNA CO	SEWER SERVICES	72 MAIN ST	36805	5/23/2018	5/25/2018	36.78		
589	TREASURER, FLUVANNA CO	SEWER SERVICES	132 MAIN ST	36806	5/23/2018	5/25/2018	36.78		
590	TREASURER, FLUVANNA CO	WATER SERVICES	5725 JAMES MAD HWY	37132	5/23/2018	5/25/2018	21.00		
591	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	37187	5/23/2018	5/25/2018	21.00		
592	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	37188	5/23/2018	5/25/2018	21.00		
593	TREASURER, FLUVANNA CO	WATER SERVICES	5753 JAMES MAD HWY	37189	5/23/2018	5/25/2018	21.00		
594	TREASURER, FLUVANNA CO	WATER SERVICES	8878 JAMES MAD HWY	37002	5/23/2018	5/25/2018	23.20		
595	TREASURER, FLUVANNA CO	WATER SERVICES	8880 JAMES MAD HWY	37003	5/23/2018	5/25/2018	135.40		
596	<b>Total:</b>							<b>\$32,792.77</b>	
597									
598	<b>PUBLIC WORKS</b>								
599	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	5.06		
600	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	100.16		
601	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22562890	5/10/2018	5/11/2018	93.04		
602	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22571145	5/23/2018	5/25/2018	241.04		
603	<b>Total:</b>							<b>\$439.30</b>	
604									
605	<b>CONVENIENCE CENTER</b>								
606	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000006137	5/10/2018	5/11/2018	6,217.82		

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607	CENTURYLINK	TELECOMMUNICATIONS	LANDFILL	310392717 041618	5/4/2018	5/4/2018	67.04		
608	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	SITE INSPECTION	2018040563	5/23/2018	5/25/2018	135.50		
609	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	LANDFILL GAS MONITORING	2018040562	5/23/2018	5/25/2018	271.50		
610	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	GROUNDWATER SAMPLING	2018040560	5/23/2018	5/25/2018	5,100.00		
611	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	MAINTENANCE AGREEMENT	1389798	5/10/2018	5/11/2018	814.00		
612	HERITAGE CRYSTALCLEAN, LLC	BLDGS EQUIP REP & MAINT	USED OIL SERVICE	15090078	5/4/2018	5/4/2018	75.00		
613	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	120.11		
614	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	109151	5/23/2018	5/25/2018	60.00		
615	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	90.28		
616								<b>Total:</b>	<b>\$12,951.25</b>
617									
618	<b>HEALTH</b>								
619	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	201.49		
620	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	6.36		
621								<b>Total:</b>	<b>\$207.85</b>
622									
623	<b>VJCCCA</b>								
624	WILLIAM DALY	PROFESSIONAL SERVICES	TUTORING	041718	5/23/2018	5/25/2018	150.00		
625	WILLIAM DALY	PROFESSIONAL SERVICES	TUTORING	APR18	5/23/2018	5/25/2018	400.00		
626								<b>Total:</b>	<b>\$550.00</b>
627									
628	<b>CSA</b>								
629	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	11.57		
630	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	14.19		
631	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1.69		
632	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	74.32		
633	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3315268-0	5/23/2018	5/25/2018	29.69		
634	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22684520	5/31/2018	5/31/2018	45.98		
635								<b>Total:</b>	<b>\$177.44</b>
636									
637	<b>CSA PURCHASE OF SERVICES</b>								
638	A. JAMES ANDERSON, P.H.D	COMM SVCS		P02919533789	2/28/2018	5/18/2018	675.00		
639	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P03000827083	3/31/2018	5/18/2018	150.00		
640	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P04000827012	4/30/2018	5/25/2018	150.00		
641		COMM SVCS		P04919546537	4/30/2018	5/31/2018	123.75		
642		COMM SVCS		P04919551538	4/30/2018	5/31/2018	165.00		
643		COMM SVCS		P04919555139	4/30/2018	5/31/2018	220.00		
644		COMM SVCS		P04919546440	4/30/2018	5/31/2018	426.25		
645		COMM SVCS		P04919551441	4/30/2018	5/31/2018	481.25		
646		COMM SVCS		P04919552142	4/30/2018	5/31/2018	481.25		

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647	BELIEVE IN ME YOUTH & FAMILY SERVICES,	COMM SVCS		P04000910036	4/30/2018	5/4/2018	900.00	
648	BELIEVE IN ME YOUTH & FAMILY SERVICES,	COMM SVCS		P04000907237	4/30/2018	5/4/2018	1,125.00	
649	BELIEVE IN ME YOUTH & FAMILY SERVICES,	COMM SVCS		P04919543073	4/30/2018	5/11/2018	1,125.00	
650	C.M. MENTORING SERVICES LLC	COMM SVCS		P04919546738	4/30/2018	5/4/2018	1,500.00	
651	C.M. MENTORING SERVICES LLC	COMM SVCS		P04000907874	4/30/2018	5/11/2018	325.00	
652	C.M. MENTORING SERVICES LLC	COMM SVCS		P04000910775	4/30/2018	5/11/2018	500.00	
653		POS MANDATED FFOP		P04919560103	4/30/2018	5/18/2018	795.45	
654		POS MANDATED FFOP		P04919560404	4/30/2018	5/18/2018	795.45	
655		POS MANDATED FFOP		P04919560602	4/30/2018	5/18/2018	795.45	
656	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P02919550890	2/19/2018	5/18/2018	232.00	
657	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P02919551991	2/19/2018	5/18/2018	232.40	
658	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P03919550893	3/31/2018	5/18/2018	252.00	
659	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P03919551994	3/31/2018	5/18/2018	252.00	
660	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P02919551392	2/19/2018	5/18/2018	386.00	
661	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P03919551395	3/31/2018	5/18/2018	518.00	
662	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10919518296	10/31/2017	5/18/2018	480.00	
663	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P10919505297	10/31/2017	5/18/2018	2,720.00	
664	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P04919547376	4/30/2018	5/11/2018	600.00	
665	DETOUR MENTORING	COMM SVCS		P04919552839	4/30/2018	5/4/2018	330.00	
666	DETOUR MENTORING	COMM SVCS		P04919538940	4/30/2018	5/4/2018	440.00	
667	DETOUR MENTORING	COMM SVCS		P04919541741	4/30/2018	5/4/2018	495.00	
668	DETOUR MENTORING	COMM SVCS		P04919543542	4/30/2018	5/4/2018	1,375.00	
669	DETOUR MENTORING	COMM SVCS		P04919543643	4/30/2018	5/4/2018	1,375.00	
670	DETOUR MENTORING	COMM SVCS		P04919548444	4/30/2018	5/4/2018	1,650.00	
671	DETOUR MENTORING	POS MANDATED WSS		P04000907765	4/30/2018	5/4/2018	440.00	
672	DETOUR MENTORING	POS MANDATED WSS		P04000907666	4/30/2018	5/4/2018	1,210.00	
673	DETOUR MENTORING	POS MANDATED WSS		P04000905867	4/30/2018	5/4/2018	1,375.00	
674		POS MANDATED FFOP		P04919507561	4/30/2018	5/4/2018	1,820.00	
675		POS MANDATED FFOP		P04919506262	4/30/2018	5/4/2018	2,268.00	
676		POS MANDATED FFOP		P05919561751	5/31/2018	5/31/2018	2,044.00	
677	DISCOVERY SCHOOL	EDUC SVCS CONG CARE		P02000907953	2/28/2018	5/4/2018	656.00	
678	DISCOVERY SCHOOL	EDUC SVCS CONG CARE		P03000907954	3/31/2018	5/4/2018	2,542.00	
679	DISCOVERY SCHOOL	EDUC SVCS CONG CARE		P04919560399	4/30/2018	5/18/2018	574.00	
680	DISCOVERY SCHOOL	EDUC SVCS CONG CARE		P04000907998	4/30/2018	5/18/2018	2,460.00	
681	DISCOVERY SCHOOL	EDUC SVCS CONG CARE		P04919559225	4/30/2018	5/25/2018	1,105.00	
682	DISCOVERY SCHOOL	POS MAND FC LIC RES CONG		P04919559926	4/30/2018	5/25/2018	770.00	
683	DISCOVERY SCHOOL	POS MAND FC LIC RES CONG		P04919558427	4/23/2018	5/25/2018	2,688.00	
684	DISCOVERY SCHOOL	RES. CONG. CARE		P02000908063	2/28/2018	5/4/2018	880.00	
685	DISCOVERY SCHOOL	RES. CONG. CARE		P03000908064	3/31/2018	5/4/2018	3,410.00	
686	DISCOVERY SCHOOL	RES. CONG. CARE		P04000908007	4/30/2018	5/18/2018	3,300.00	

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687	ELK HILL	COMM SVCS		P04919506084	4/30/2018	5/18/2018	398.75	
688	EXTRA SPECIAL PARENTS, INC.	POS MANDATED WSS		P04000909011	4/30/2018	5/18/2018	300.00	
689	FAMILY PRESERVATION SERV.	COMM SVCS		P03919549248	3/31/2018	5/4/2018	595.00	
690	FAMILY PRESERVATION SERV.	COMM SVCS		P04919549217	4/30/2018	5/25/2018	560.00	
691	FAMILY PRESERVATION SERV.	COMM SVCS		P04919558018	4/13/2018	5/25/2018	1,000.00	
692	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P04919557521	4/30/2018	5/25/2018	75.00	
693	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P04919557619	4/30/2018	5/25/2018	75.00	
694	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P04919557820	4/30/2018	5/25/2018	75.00	
695	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P04919560246	4/16/2018	5/4/2018	1,315.00	
696	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P04919560547	4/16/2018	5/4/2018	1,315.00	
697	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P04919560745	4/16/2018	5/4/2018	1,315.00	
698		COMM SVCS		P04000911023	4/30/2018	5/25/2018	300.00	
699	INTERCEPT YOUTH SERVICE	COMM SVCS. TRANSITION		P03919526352	3/31/2018	5/4/2018	5,636.42	
700	INTERCEPT YOUTH SERVICE	COMM SVCS. TRANSITION		P04919526324	4/30/2018	5/25/2018	5,454.60	
701		POS MANDATED FFOP		P04919517158	4/30/2018	5/4/2018	700.00	
702		POS MANDATED FFOP		P04919553059	4/30/2018	5/4/2018	1,120.00	
703		POS MANDATED FFOP		P05919517148	5/31/2018	5/31/2018	700.00	
704		POS MANDATED FFOP		P05919553049	5/31/2018	5/31/2018	1,120.00	
705	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P04000825869	4/30/2018	5/11/2018	4,640.00	
706	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P04000825972	4/30/2018	5/11/2018	4,640.00	
707	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P04000826070	4/30/2018	5/11/2018	4,640.00	
708	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P04000826171	4/30/2018	5/11/2018	4,640.00	
709	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P04000826268	4/30/2018	5/11/2018	4,640.00	
710		POS MANDATED FFOP		P04919549855	4/30/2018	5/4/2018	1,591.00	
711		POS MANDATED FFOP		P04919552556	4/30/2018	5/4/2018	1,591.00	
712		POS MANDATED FFOP		P05919561246	5/31/2018	5/31/2018	1,815.00	
713		POS MANDATED FFOP		P05919561347	5/31/2018	5/31/2018	1,815.00	
714		POS MANDATED FFOP		P03919507406	3/31/2018	5/18/2018	776.00	
715		POS MANDATED FFOP		P04919507405	4/30/2018	5/18/2018	776.00	
716	NATIONAL COUNSELING GROUP	COMM SVCS		P10919509051	10/31/2017	5/4/2018	254.60	
717	NATIONAL COUNSELING GROUP	COMM SVCS		P03919542679	3/31/2018	5/11/2018	600.00	
718	NATIONAL COUNSELING GROUP	COMM SVCS		P01919542678	1/31/2018	5/11/2018	780.00	
719	NATIONAL COUNSELING GROUP	COMM SVCS		P02919542677	2/28/2018	5/11/2018	810.00	
720	PEOPLE PLACES, INC.	COMM SVCS		P04919522985	4/30/2018	5/18/2018	1,163.75	
721	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04919554910	4/30/2018	5/18/2018	3,000.00	
722	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P02919550331	2/28/2018	5/25/2018	1,554.00	
723	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P02919551132	2/28/2018	5/25/2018	1,554.00	
724	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P02919551733	2/28/2018	5/25/2018	1,554.00	
725	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04919550628	4/15/2018	5/25/2018	3,165.00	
726	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04919551229	4/15/2018	5/25/2018	3,165.00	

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727	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04919551830	4/15/2018	5/25/2018	3,165.00		
728	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03919550634	3/31/2018	5/25/2018	3,441.00		
729	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03919551235	3/31/2018	5/25/2018	3,441.00		
730	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03919551836	3/31/2018	5/25/2018	3,441.00		
731	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P04919523808	4/30/2018	5/18/2018	866.88		
732	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P04919537609	4/30/2018	5/18/2018	2,400.00		
733	PIPER IVY PRESCHOOL INC	COMM SVCS		P04919561622	4/10/2018	5/25/2018	525.00		
734	REGION TEN	COMM SVCS		P03919555445	3/31/2018	5/31/2018	218.90		
735	REGION TEN	COMM SVCS		P04919555443	4/30/2018	5/31/2018	218.90		
736	SECURE CHILD IN- HOME PROGRAM	COMM SVCS		P04919559786	4/30/2018	5/18/2018	35.00		
737	SECURE CHILD IN- HOME PROGRAM	COMM SVCS		P04919555287	4/30/2018	5/18/2018	210.00		
738	SECURE CHILD IN- HOME PROGRAM	COMM SVCS		P04919548788	4/30/2018	5/18/2018	1,470.00		
739		COMM SVCS		P03919536949	3/31/2018	5/4/2018	496.00		
740		POS MANDATED FFOP		P04919540857	4/30/2018	5/4/2018	1,148.00		
741	THE CHOICE GROUP INC	COMM SVCS		P03919548850	3/31/2018	5/4/2018	1,357.80		
742	THE CHOICE GROUP INC	COMM SVCS		P04919548844	4/30/2018	5/31/2018	1,533.00		
743	THE FAISON CENTER	POS MANDATED SPED-		P04000826580	4/30/2018	5/18/2018	315.00		
744	THE FAISON CENTER	POS MANDATED SPED-		P04000826381	4/30/2018	5/18/2018	4,080.00		
745	THE FAISON CENTER	POS MANDATED SPED-		P04000826482	4/30/2018	5/18/2018	4,880.00		
746		POS MANDATED FFOP		P04919548560	4/30/2018	5/4/2018	2,716.00		
747		POS MANDATED FFOP		P05919548550	5/31/2018	5/31/2018	2,716.00		
748	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04000910613	4/30/2018	5/25/2018	3,840.00		
749	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04000825014	4/30/2018	5/25/2018	6,737.50		
750	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04000825215	4/30/2018	5/25/2018	6,850.00		
751	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04000825316	4/30/2018	5/25/2018	6,925.00		
752									
753									
754	<b>PARKS &amp; RECREATION</b>								
755	ALYSON PIENO	CONVENTION AND	REIMBURSEMENT	041618	5/4/2018	5/4/2018	29.05		
756	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOG CLASS	24 043018	5/4/2018	5/4/2018	1,024.00		
757	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COLOR PRINTER	081268	5/10/2018	5/11/2018	31.38		
758	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	PRINTER CHARGES	081267	5/10/2018	5/11/2018	129.00		
759	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	7.50		
760	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	8.00		
761	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	9.16		
762	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	10.81		
763	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	16.55		
764	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	17.39		
765	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	26.26		
766	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	30.45		
						<b>Total:</b>	<b>\$183,859.35</b>		

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767	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	33.40	
768	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	33.77	
769	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	41.97	
770	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	97.87	
771	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	100.21	
772	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD APR18	043018	5/16/2018	5/18/2018	164.01	
773	BONNIE SNODDY	PROFESSIONAL SERVICES	KARATE	26 0518	5/16/2018	5/18/2018	500.50	
774	CENTURYLINK	TELECOMMUNICATIONS	PARKS N REC	309373828 051618	5/31/2018	5/31/2018	499.82	
775	CINTAS	CONTRACT SERVICES	FIRST AID	5010628065	5/10/2018	5/11/2018	119.19	
776	CINTAS	CONTRACT SERVICES	FIRST AID	5010628064	5/10/2018	5/11/2018	250.48	
777	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	27	5/16/2018	5/18/2018	168.00	
778	FLUVANNA REVIEW	ADVERTISING	CARNIVAL18 AD	2018F18-24	5/16/2018	5/18/2018	133.00	
779	FLUVANNA REVIEW	ADVERTISING	CARNIVAL AD	2018F19-15	5/23/2018	5/25/2018	103.00	
780	HAROLD BOYD	PROFESSIONAL SERVICES	T BALL	25	5/10/2018	5/11/2018	420.00	
781	HEATHER ANTONACCI	PROFESSIONAL SERVICES	HORSEBACK	23	5/4/2018	5/4/2018	140.00	
782	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	209.69	
783	JAUNT, INC.	PROFESSIONAL SERVICES	18149	SALES000000009140	5/10/2018	5/11/2018	30.00	
784	JAUNT, INC.	PROFESSIONAL SERVICES	FIELD TRIP	SALES000000009139	5/10/2018	5/11/2018	229.50	
785	JOSEPH MICHAEL ORSOLINI	PROFESSIONAL SERVICES	FIRST AID CLASS	100	5/31/2018	5/31/2018	325.00	
786	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108880	5/4/2018	5/4/2018	60.00	
787	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108881	5/4/2018	5/4/2018	60.00	
788	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108884	5/4/2018	5/4/2018	60.00	
789	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108883	5/4/2018	5/4/2018	100.00	
790	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108882	5/4/2018	5/4/2018	120.00	
791	MO-JOHNS, INC.	CONTRACT SERVICES	SEPTIC PUMPING	108788	5/10/2018	5/11/2018	975.00	
792	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	108677	5/16/2018	5/18/2018	440.00	
793	MO-JOHNS, INC.	CONTRACT SERVICES	ROLL OFF CONTAINERS	109487	5/23/2018	5/25/2018	325.00	
794	RANGELAND GLO-WRAP	RECREATIONAL SUPPLIES	MEDALS AND RIBBONS	3677	5/10/2018	5/11/2018	23.88	
795	SAM'S CLUB	RECREATIONAL SUPPLIES	WATER BOTTLES	042118	5/4/2018	5/4/2018	10.96	
796	SAM'S CLUB	RECREATIONAL SUPPLIES	SUPPLIES	051918	5/23/2018	5/25/2018	52.36	
797	SHENANDOAH PUBLICATIONS, INC.	PRINTING AND BINDING	SUMMER GUIDE	46846	5/4/2018	5/4/2018	1,882.48	
798	THE SUPPLY ROOM	CONTRACT SERVICES	COOLER RENTAL	3303487-0	5/10/2018	5/11/2018	9.99	
799	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3315678-0	5/23/2018	5/25/2018	115.15	
800	THE SUPPLY ROOM	PRINTING AND BINDING	BUSINESS CARDS	3313439-0	5/23/2018	5/25/2018	47.00	
801	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	2.91	
802	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74159072	5/4/2018	5/4/2018	19.13	
803	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74291485	5/31/2018	5/31/2018	18.41	
804	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	200.32	
805	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22530945	5/4/2018	5/4/2018	33.25	
806	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22530943	5/4/2018	5/4/2018	117.49	




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807	VIRGINIA RECREATION & PARK SOCIETY	RECREATIONAL SUPPLIES	SOLD TICKETS FOR APR AND MAY	30215	5/10/2018	5/11/2018	304.00		
808								<b>Total:</b>	<b>\$9,916.29</b>
809									
810	<b>LIBRARY</b>								
811	ADVANTAGE OFFICE SYSTEMS	OFFICE SUPPLIES	SUPPLIES	6705	5/23/2018	5/25/2018	260.00		
812	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS	051018	5/23/2018	5/25/2018	6,454.13		
813	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	9.99		
814	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	13.97		
815	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	26.97		
816	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	28.00		
817	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	105.08		
818	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD APR18	043018	5/16/2018	5/18/2018	364.80		
819	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD APR18	043018	5/16/2018	5/18/2018	20.17		
820	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD APR18	043018	5/16/2018	5/18/2018	207.98		
821	DEMCO	OFFICE SUPPLIES	SUPPLIES	6362346	5/10/2018	5/11/2018	166.37		
822	FARONICS TECHNOLOGIES USA, INC.	MAINTENANCE CONTRACTS	RENEWAL	00130606	5/4/2018	5/4/2018	173.25		
823	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD	716131	5/4/2018	5/4/2018	29.95		
824	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	305140	5/4/2018	5/4/2018	48.60		
825	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	305866	5/4/2018	5/4/2018	48.60		
826	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	305867	5/4/2018	5/4/2018	158.54		
827	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	204131643	5/4/2018	5/4/2018	166.15		
828								<b>Total:</b>	<b>\$8,282.55</b>
829									
830	<b>COUNTY PLANNER</b>								
831	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD APR18	043018	5/16/2018	5/18/2018	643.00		
832	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	10.12		
833	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	187.22		
834	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	11.37		
835	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	218.49		
836	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	339.98		
837	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8049767091	5/23/2018	5/25/2018	379.49		
838	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	19.58		
839	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	245.97		
840	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8049767091	5/23/2018	5/25/2018	388.72		
841	THE SUPPLY ROOM	OFFICE SUPPLIES	SUPPLIES	3308231-0	5/10/2018	5/11/2018	26.04		
842	THOMAS JEFFERSON SWCD	PROFESSIONAL SERVICES	EROSION/SEDIMENT CONTROL PROGRAM	052418	5/23/2018	5/25/2018	304.00		
843	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	9.03		
844	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	150.24		
845	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22530944	5/4/2018	5/4/2018	337.76		
846	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	22562891	5/10/2018	5/11/2018	93.04		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
847							<b>Total:</b>	<b>\$3,364.05</b>	
848									
849	<b>PLANNING COMMISSION</b>								
850	ATLANTIC TECHNOLOGY CONSULTANTS	PROFESSIONAL SERVICES	US CELL WATER TANK	1494	5/10/2018	5/11/2018	900.00		
851	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING AD	2018F18-21	5/16/2018	5/18/2018	78.75		
852	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING AD	2018F17-15	5/23/2018	5/25/2018	78.75		
853	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	39.88		
854							<b>Total:</b>	<b>\$1,097.38</b>	
855									
856	<b>BOARD OF ZONING APPEALS</b>								
857	FLUVANNA REVIEW	ADVERTISING	BZA PUBLIC HEARING	2018F18-20	5/16/2018	5/18/2018	78.75		
858	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING PAGE	2018F19-16 AND 14	5/23/2018	5/25/2018	78.75		
859							<b>Total:</b>	<b>\$157.50</b>	
860									
861	<b>ECONOMIC DEVELOPMENT</b>								
862	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	159.00		
863	BANK OF AMERICA	MARKETING	P-CARD APR18	043018	5/16/2018	5/18/2018	1,070.00		
864	BANK OF AMERICA	MARKETING	P-CARD APR18	043018	5/16/2018	5/18/2018	1,296.00		
865	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	315.00		
866	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	3.42		
867	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD APR18	043018	5/16/2018	5/18/2018	6.87		
868	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	1.69		
869	FLUVANNA REVIEW	ADVERTISING	JOB FAIR AD	2018F18-25	5/4/2018	5/4/2018	250.00		
870	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	0.94		
871	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	50.08		
872							<b>Total:</b>	<b>\$3,153.00</b>	
873									
874	<b>VA COOPERATIVE EXTENSION</b>								
875	BANK OF AMERICA	CONVENTION AND	P-CARD APR18	043018	5/16/2018	5/18/2018	24.73		
876	BANK OF AMERICA	OTHER OPERATING	P-CARD APR18	043018	5/16/2018	5/18/2018	64.82		
877	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051618	5/31/2018	5/31/2018	8.44		
878	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	11.35		
879							<b>Total:</b>	<b>\$109.34</b>	
880									
881							<b>100 GENERAL FUND</b>	<b>Fund Total:</b>	<b>\$474,518.18</b>
882	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>								
883	<b>FACILITIES CAP PROJ</b>								
884	BAKER ROOFING COMPANY	CONTRACT SERVICES	REPAIRS 197 MAIN ST	902212492	5/23/2018	5/25/2018	3,940.00		
885	BFPE INTERNATIONAL	CONTRACT SERVICES	FIRE ALARM PROJECT/COURTHOUSE	2207464	5/10/2018	5/11/2018	9,316.69		
886	FLUVANNA ACE HARDWARE	CONTRACT SERVICES	SUPPLIES	043018	5/10/2018	5/11/2018	77.37		



	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 5/1/2018</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 5/31/2018</b>						
3									
4									
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
887	INTRASTATE PEST	CONTRACT SERVICES	TREAS OFFICE REPAIRS	991564	5/4/2018	5/4/2018	7,450.00		
888	INTRASTATE PEST	CONTRACT SERVICES	COMMISSIONER OFF REPAIRS	975953	5/4/2018	5/4/2018	53,000.00		
889	LOWE'S	CONTRACT SERVICES	SUPPLIES	042518	5/23/2018	5/25/2018	458.34		
890	TRANE U.S., INC.	CONTRACT SERVICES	PYMT #12	38903821	5/4/2018	5/4/2018	137,391.09		
891								<b>Total:</b>	<b>\$211,633.49</b>
892									
893	<b>PUBLIC WORKS CAPITAL PROJECT</b>								
894	BOWMAN CONSULTING	CONTRACT SERVICES	APPRAISALS	252165	5/10/2018	5/11/2018	7,699.55		
895	BOWMAN CONSULTING	CONTRACT SERVICES	PROJ #5 WATERLINE EXT	251458	5/23/2018	5/25/2018	1,441.50		
896								<b>Total:</b>	<b>\$9,141.05</b>
897									
898	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>								
899	SLATE RIVER ENTERPRISES LLC	CONTRACT SERVICES	FCHS WATER LEAK REPAIR	596	5/31/2018	5/31/2018	8,258.74		
900								<b>Total:</b>	<b>\$8,258.74</b>
901									
902	<b>PARKS &amp; RECREATION CAP PROJ</b>								
903	FUOG INTERBUILD INC	CONTRACT SERVICES	COMPLETED WORK	7564	5/16/2018	5/18/2018	76,778.50		
904	FUOG INTERBUILD INC	CONTRACT SERVICES	FARM HERITAGE	7571	5/23/2018	5/25/2018	7,000.00		
905	GARY OSTEEEN PLUMBING	PROFESSIONAL SERVICES	PLEASANT GROVE RD REPAIRS	050718	5/10/2018	5/11/2018	1,450.00		
906								<b>Total:</b>	<b>\$85,228.50</b>
907									
908								<b>302 CAPITAL IMPROVEMENT</b>	<b>Fund Total: \$314,261.78</b>
909	<b>Fund # - 401 DEBT SERVICE</b>								
910	<b>DEBT SERVICE - SCHOOLS</b>								
911	REGIONS BANK	HS VPSA S O 2008 INT	DEBT SERVICE VPSA	053118	5/31/2018	5/31/2018	46,375.00		
912								<b>Total:</b>	<b>\$46,375.00</b>
913									
914								<b>401 DEBT SERVICE</b>	<b>Fund Total: \$46,375.00</b>
915	<b>Fund # - 502 SEWER</b>								
916	<b>PALMYRA SEWER OPER EXPENSES</b>								
917	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER	309433290 041918	5/4/2018	5/4/2018	60.49		
918	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394206953	5/4/2018	5/4/2018	8.14		
919	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394208897	5/10/2018	5/11/2018	12.81		
920	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394210927	5/23/2018	5/25/2018	8.14		
921	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394213031	5/23/2018	5/25/2018	8.14		
922	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 042418	5/4/2018	5/4/2018	798.57		
923	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	7712348080 042718	5/10/2018	5/11/2018	51.58		
924	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	64695	5/23/2018	5/25/2018	447.00		
925	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	64696	5/23/2018	5/25/2018	447.00		
926	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	64697	5/23/2018	5/25/2018	507.00		

	A	B	C	D	F	G	H	J	
1	<b>County of Fluvanna</b>		<b>From Date: 5/1/2018</b>						
2	<b>Accounts Payable List</b>		<b>To Date: 5/31/2018</b>						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
927	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	CAR SUPPLIES	591235	5/23/2018	5/25/2018	86.30		
928	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	042518	5/23/2018	5/25/2018	65.70		
929	MARYLAND BIOCHEMICAL CO., INC.	CHEMICAL SUPPLIES	WASTEWATER TREATMENT	4LL1117	5/10/2018	5/11/2018	1,563.52		
930	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	24.81		
931	RIVANNA WATER & SEWER	CONTRACT SERVICES	WASTE DISPOSAL	INV11153	5/10/2018	5/11/2018	503.22		
932	UNIVAR USA, INC.	CHEMICAL SUPPLIES	CHEMICAL SUPPLIES	RI737611	5/23/2018	5/25/2018	5,868.99		
933	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	460.83		
934							<b>Total:</b>	<b>\$10,922.24</b>	
935									
936							<b>502 SEWER</b>	<b>Fund Total:</b>	<b>\$10,922.24</b>
937	<b>Fund # - 505 FORK UNION SANITARY DISTRICT</b>								
938	<b>FORK UNION SANITARY DISTRICT</b>								
939	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	052518	5/25/2018	5/25/2018	3,375.92		
940							<b>Total:</b>	<b>\$3,375.92</b>	
941									
942	<b>FUSD OPERATIONAL EXPENSES</b>								
943	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD APR18	043018	5/16/2018	5/18/2018	187.92		
944	CENTURYLINK	TELECOMMUNICATIONS	SANITARY	309719161 041618	5/4/2018	5/4/2018	140.95		
945	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394206953	5/4/2018	5/4/2018	31.48		
946	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394208897	5/10/2018	5/11/2018	31.48		
947	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394210927	5/23/2018	5/25/2018	31.48		
948	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394213031	5/23/2018	5/25/2018	31.48		
949	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	7224360003 042518	5/4/2018	5/4/2018	64.05		
950	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 042518	5/4/2018	5/4/2018	110.51		
951	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 042518	5/4/2018	5/4/2018	113.11		
952	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 042518	5/4/2018	5/4/2018	273.75		
953	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL	9346182505 042618	5/4/2018	5/4/2018	1,124.74		
954	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL	9501772108 042518	5/4/2018	5/4/2018	1,321.28		
955	E.W. OWEN	LEASE/RENT	WELL RENT	05012018	5/4/2018	5/4/2018	150.00		
956	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050118	5/10/2018	5/11/2018	214.73		
957	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	CAR SUPPLIES	591178	5/23/2018	5/25/2018	104.46		
958	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	CAR SUPPLIES	591235	5/23/2018	5/25/2018	77.67		
959	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	042518	5/23/2018	5/25/2018	113.33		
960	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD-411934	5/10/2018	5/11/2018	27.35		
961	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD-414059	5/16/2018	5/18/2018	28.96		
962	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	109152	5/23/2018	5/25/2018	60.00		
963	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT# 8000-9090-0151-5654	5654 051818	5/31/2018	5/31/2018	201.85		
964	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDED SOLIDS	256322	5/4/2018	5/4/2018	30.00		
965	USABLUEBOOK	BLDGS EQUIP REP & MAINT	SUPPLIES	566886	5/23/2018	5/25/2018	701.61		
966	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	052518	5/25/2018	5/25/2018	1,584.08		

	A	B	C	D	F	G	H	I	J																		
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b>																										
2										<b>From Date: 5/1/2018</b> <b>To Date: 5/31/2018</b>																	
3																											
4																											
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
967	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	MONTHLY CHARGES	T414689	5/31/2018	5/31/2018	84.62																				
968	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74159072	5/4/2018	5/4/2018	19.13																				
969	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	MONTHLY CHARGES	74291485	5/31/2018	5/31/2018	18.40																				
970	VERIZON	TELECOMMUNICATIONS	WIRELESS	9807530524	5/23/2018	5/25/2018	433.82																				
971							<b>Total:</b>	<b>\$7,312.24</b>																			
972								<b>505 FORK UNION SANITARY DISTRICT</b>	<b>Fund Total:</b>	<b>\$10,688.16</b>																	
973								<b>Total Expenditures by Fund:</b>	<b>\$856,765.36</b>																		
974																											



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB D**

<b>MEETING DATE:</b>	June 20, 2018																																								
<b>AGENDA TITLE:</b>	FY18 Department of Social Services Share of the Cost Allocation Funds																																								
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation to the FY18 General Fund in the amount of \$1,593.23 to reflect the additional funding to the Social Services Special Welfare Fund.</b>																																								
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>																																						
		X																																							
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																																				
				X																																					
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director Kim Mabe, Social Services Director																																								
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director																																								
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.																																								
<b>TIMING:</b>	Routine																																								
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>Annually the County has a Cost Allocation Plan (CAP) prepared for the purpose of accounting for the indirect overhead costs the County incurs for the Department of Social Services.</li> <li>The CAP allows a locality to receive some federal reimbursement for a portion of allowable costs that benefit programs administered by the local Department of Social Services.</li> <li>In March 1997, the Board of Supervisors agreed to share the CAP funds in the percentage of 33 1/3% with the Department of Social Services to be deposited into the Special Welfare fund.</li> <li>The table below represents the CAP funds received and the 33 1/3% share given to the Department of Social Services:</li> </ul> <table border="1"> <thead> <tr> <th>FY</th> <th>CAP Funds Received</th> <th>33 1/3% Share to DSS</th> </tr> </thead> <tbody> <tr> <td>2008</td> <td>\$61,158</td> <td>\$20,390</td> </tr> <tr> <td>2009</td> <td>\$69,074</td> <td>\$23,029</td> </tr> <tr> <td>2010</td> <td>\$73,679</td> <td>\$24,564</td> </tr> <tr> <td>2011</td> <td>\$58,147</td> <td>\$19,384</td> </tr> <tr> <td>2012</td> <td>\$72,443</td> <td>\$24,145</td> </tr> <tr> <td>2013</td> <td>\$56,362</td> <td>\$18,787</td> </tr> <tr> <td>2014</td> <td>\$55,764</td> <td>\$18,588</td> </tr> <tr> <td>2015</td> <td>\$78,596</td> <td>\$26,198</td> </tr> <tr> <td>2016</td> <td>\$90,297</td> <td>\$30,099</td> </tr> <tr> <td>2017</td> <td>\$86,096</td> <td>\$25,699</td> </tr> <tr> <td>2018</td> <td>\$79,780</td> <td>\$26,593</td> </tr> </tbody> </table>					FY	CAP Funds Received	33 1/3% Share to DSS	2008	\$61,158	\$20,390	2009	\$69,074	\$23,029	2010	\$73,679	\$24,564	2011	\$58,147	\$19,384	2012	\$72,443	\$24,145	2013	\$56,362	\$18,787	2014	\$55,764	\$18,588	2015	\$78,596	\$26,198	2016	\$90,297	\$30,099	2017	\$86,096	\$25,699	2018	\$79,780	\$26,593
FY	CAP Funds Received	33 1/3% Share to DSS																																							
2008	\$61,158	\$20,390																																							
2009	\$69,074	\$23,029																																							
2010	\$73,679	\$24,564																																							
2011	\$58,147	\$19,384																																							
2012	\$72,443	\$24,145																																							
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2014	\$55,764	\$18,588																																							
2015	\$78,596	\$26,198																																							
2016	\$90,297	\$30,099																																							
2017	\$86,096	\$25,699																																							
2018	\$79,780	\$26,593																																							

	<p>For the FY18 budget, the County estimated a payment amount of \$25,000. This appropriation is requested to cover the additional \$1,593.23.</p>				
<b>FISCAL IMPACT:</b>	<p>A budget supplement as requested by the Department of Social Services would increase the FY18 General Fund revenues and expenditures by \$1,593.23.</p>				
<b>POLICY IMPACT:</b>	<p>N/A</p>				
<b>LEGISLATIVE HISTORY:</b>	<p>The Board of Supervisors adopted a “Resolution – Distribution of Cost Allocation Funds” on March 5, 1997.</p>				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Resolution – Distribution of Cost Allocation Funds</li> <li>• Reimbursement Notice from Kim Mabe, Social Services Director</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			

Resolution  
Distribution of Cost Allocation Funds

Whereas, the Social Services Board has requested the Board of Supervisors consider the distribution of a percent of the cost allocation funds for use by the Social Services Board in the Special Welfare fund; and

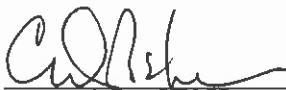
Whereas, the funds are to be used for special issues which the Social Services Board has the need for certain discretionary funds; and

Whereas, the cost allocation funds are federal and state reimbursement for costs of government to support the Social Services Board and are periodically received by the County General Fund.

Now, therefore be it resolved by the Board of Supervisors of Fluvanna County that 33 1/3% of the funds received for cost allocation reimbursement be distributed to the Department of Social Services for deposit with the Treasurer into the Special Welfare fund.

Further be it resolved that effective July 1, 1997 the Social Services Board shall budget within its administration funds the cost of monthly payment for Social Services Board members.

adopted this 5th day of March 1997



\_\_\_\_\_  
Clerk Board of Supervisors

c: Director of Social Services  
Treasurer  
Director of Finance



## Department of Social Services

Carysbrook Complex  
P. O. Box 98  
Fork Union, VA 23055  
(434) 842-8221  
Fax (434) 842-2776

TO: Steven Nichols, County Administrator  
Eric Dahl, Deputy County Administrator/Finance Director

FROM: Kim Mabe, Director *KM*

SUBJECT: Cost Allocation Reimbursement

DATE: June 12, 2018

On April's reimbursement from the State, you will notice that Fluvanna received \$79,779.67 in cost allocation funding from the feds. Per our agreement in 1997 with the Board of Supervisors, the Fluvanna County Social Services Board is to receive 1/3 of the total reimbursement or \$26,593.23.

Please give me a call if you have any questions. Thank you for your assistance in this and all matters relating to the Social Services Department.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB E**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Temporary Staff Compensation for Additional Duties - Melton				
<b>MOTION(s):</b>	<b>I move to approve temporary additional duties pay for Victoria Melton, Financial Services Specialist, at the rate of \$150 per pay period, retroactive to May 27, 2018, until the Management Analyst position is filled, with such funds to come from the FY18 &amp; FY19 Finance Department personnel budget vacancy savings.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Jessica Rice, Human Resources Manager Eric Dahl, Deputy County Administrator/Finance Director				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Effective May 27, 2018				
<b>DISCUSSION:</b>	Ms. Melton has agreed to take on additional duties during the vacancy of the Management Analyst position. The open position has been vacant since May 13, 2018 and currently Finance is preparing for the end of FY18 and the beginning of FY19. The temporary additional duties pay will discontinue upon filling the Management Analyst position vacancy.				
<b>FISCAL IMPACT:</b>	\$150 per pay period will come from the FY18 & FY19 Finance Department personnel budget vacancy savings.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>XX</b>		<b>XX</b>	



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

**TAB F**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Temporary Additional Duty Pay – Sheriff’s Office				
<b>MOTION(s):</b>	<p><b>I move to approve temporary additional duty pay for Lt. Sean Peterson, Fluvanna County Sheriff’s Office, at the rate of \$200.00 per pay period, retroactive to May 27, 2018, until December 31, 2018 or a replacement is onboard, with such funds to come from the FY18 &amp; FY19 Fluvanna County Sheriff’s Department personnel budget vacancy savings.</b></p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Sheriff Eric B. Hess, Captain Von L. Hill				
<b>PRESENTER(S):</b>	Sheriff Eric B Hess				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above				
<b>TIMING:</b>	Retroactively, effective May 27, 2018 through December 31, 2018				
<b>DISCUSSION:</b>	<p>The Patrol Division of the Sheriff’s Office is staffed by two Lieutenants. As of May 29 2018, LT Peterson has assumed the responsibilities of both positions, due to a vacancy of the other Lieutenant position.</p> <p>This requires Lt. Peterson to perform double the workload in the interim, as the other LT’s subordinate staff is monitored by him, until a replacement is found.</p> <p>Funding for the additional pay will come from the vacancy savings of the FY18 and FY19 Personnel Budgets, as the absent LT’s salary is available.</p>				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				<b>XX</b>	



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB G**

<b>MEETING DATE:</b>	June 20, 2018				
<b>AGENDA TITLE:</b>	Second Amendment to Structure Lease Agreement with New Cingular Wireless PCS, LLC				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the “Second Amendment to Structure Lease Agreement” of County property, with New Cingular Wireless PCS, LLC for the purposes of allowing the AT&amp;T Enhancements described in the amendment, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.</b>				
<b>TIED TO STRATEGIC INITIATIVES?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>PRESENTER(S):</b>	Eric Dahl, Deputy County Administrator/Finance Director				
<b>RECOMMENDATION:</b>	Approval.				
<b>TIMING:</b>	Current.				
<b>DISCUSSION:</b>	The Second amendment allows for the Tenant to construct improvements and modifications to the Monopole as required under the First Amendment and in addition, at the same time it may install additional improvements, equipment and items as more specifically described in the Requested Modifications. This amendment also requires a \$100,000 performance bond from the tenant to secure the modifications.				
<b>FISCAL IMPACT:</b>	none				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Second Amendment to Structure Lease Agreement				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	XX	XX			



AT&T Cell Site Information:  
Market: Virginia – West Virginia  
Cell Site Name/Number: Palmyra/CV366  
Fixed Asset Number: 10103205

## SECOND AMENDMENT TO STRUCTURE LEASE AGREEMENT

THIS SECOND AMENDMENT TO STRUCTURE LEASE AGREEMENT (“**Second Amendment**”), is made this \_\_\_\_ day of \_\_\_\_\_, 2018 (hereinafter “**Effective Date**”) by and between the Board of Supervisors of Fluvanna County, Virginia (also known as County of Fluvanna), a political subdivision of the Commonwealth of Virginia, with a mailing address of 132 Main Street, Palmyra, VA 22963 (hereinafter referred to as “**Owner**”), and New Cingular Wireless PCS, LLC, a Delaware limited liability company authorized to conduct business in Virginia having a mailing address of 575 Morosgo Drive, Atlanta, GA 30324 (hereinafter referred to as “**Tenant**”).

WHEREAS, Owner and Tenant entered into that Structure Lease Agreement dated October 20, 2009 (hereinafter referred to as the “**Original Lease**”), whereby Owner authorized the Tenant to construct a Monopole, remove that Self Support Tower and relocate certain existing equipment on the Property as more specifically defined in the Original Lease which is attached as exhibit 1 to the First Amendment;

WHEREAS, Owner and Tenant previously amended the Original Lease pursuant to that First Amendment to Structure Lease Agreement dated August 15<sup>th</sup>, 2017 (with all exhibits thereto, the “**First Amendment**”) to modify and improve the Monopole, to end the rent abatement, to extend the term of the Original Lease, and to amend the Original Lease as agreed to therein, each as more specifically described in the First Amendment;

WHEREAS, the Original Lease as amended by that First Amendment is referred to herein as the “**Lease**”;

WHEREAS, Owner leases space at the Property and on the Monopole to Tenant under the Lease;

WHEREAS, Owner previously entered into that Tower & Ground Space Lease with USCOC dated November 26, 2012 (the “USCOC Lease”) on a portion of the Monopole, such USCOC Lease being attached hereto as **Exhibit 1** and incorporated herein as a material part of this Second Amendment;

WHEREAS, Tenant desires to enhance its wireless communication facility under the Lease as detailed in the following documents: Landlord Consent Letter dated March 26, 2018, (the “Consent Letter”) with attachments: (i) construction plans entitled “Antenna System Upgrade Project” by Velocitel, LLC dated 2/13/2018 (the “Plans”); and (ii) its structural analysis entitled “Rigorous Structural Analysis for AT&T Mobility” dated 2/27/2018 (the “Analysis”), such Consent Letter, Plans and Analysis (collectively the “Requested Modifications”) being attached hereto as **Exhibit 2** and incorporated herein as a material part of this Second Amendment

WHEREAS, Owner and Tenant, in their mutual interest, wish to amend the Lease as set forth below accordingly.

AT&T Cell Site Information:  
Market: Virginia – West Virginia  
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NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Tenant agree as follows:

1. **Definitions and Recitations:** The foregoing recitations are incorporated into this agreement. All defined terms in the Lease shall have the same defined meaning when used in this Second Amendment unless the context requires otherwise.

2. **Scope of Work:** Tenant agrees at its sole cost and expense to construct certain improvements and modifications to the Monopole as required under that First Amendment and in addition at the same time as or after constructing said improvements it may install at its sole cost and expense those additional improvements, equipment and items (the “AT&T Enhancements”) as more specifically described in the Requested Modifications.

The Requested Modifications are intended to meet all requirements for the improvements required under the First Amendment excepting that now the loading must also accommodate the AT&T Enhancements as well. The Tenant Improvements must now: include the work required to increase the existing Monopole’s capacity to accommodate Tenant’s proposed equipment loading including the AT&T Enhancements under this Second Amendment, the Owner’s current loading, USCOC’s current loading (being at minimum the loading contemplated under USCOC’s Lease or the actual current loading of USCOC as is where is as of the date of this Second Amendment, whichever is greater), plus equipment loading for two (2) additional carriers using at minimum Tenant’s proposed equipment specifications for each additional array (the “Tenant Improvements”). The Tenant Improvements must meet or exceed all the requirements and specifications of this Second Amendment, Plans, Analysis, and the First Amendment. Tenant is authorized to install and operate the equipment listed in this Proposed Carrier Final Equipment table, and such equipment shall become a part of the Communication Facility (as such term is defined in the Lease). Tenant shall cause all work on the Tenant Improvements be completed: (i) in a good and workmanlike manner consistent with all applicable industry standards; (ii) so as to not interrupt any existing operations including those of the Owner and USCOC under that USCOC Lease and further so as to provide continuous uninterrupted service to any customers or users of USCOC or Owner; (iii) in accordance with this Second Amendment; (iv) free of liens; (v) in compliance with all applicable laws, rules, ordinances, and regulations, federal, state, local or otherwise; and (vi) with prudence and due diligence. Tenant shall be solely responsible for removal and proper disposal at its sole cost and expense of any and all debris or other trash caused by or related to the Tenant Improvements. The date that Tenant receives government approvals necessary for the construction of the new Tenant Improvements, being for the AT&T Enhancements is the “2<sup>nd</sup> Phase Start Date”. Tenant agrees to pursue the government approvals required for the Tenant Improvements with reasonable diligence. Tenant has obtained all government approval for the work on that portion of the Tenant Improvements which was required under the First Amendment and that work must be completed and fully operational within three (3) months after the Effective Date hereof, time being of the essence. Tenant shall have three (3) months from the 2<sup>nd</sup> Phase Start Date to complete all of the Tenant Improvements, including the work on the AT&T Enhancements (this sentence shall not be read to extend the deadline for completion of the portion of the work on the Tenant Improvements required by the First Amendment). Tenant shall provide written notification to



AT&T Cell Site Information:  
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Owner when the Tenant Improvements, or a portion thereof, are complete. Owner will have one hundred and twenty (120) days from receipt of such notice to inspect the Tenant Improvements, or a portion thereof, and provide any notice of deficiencies.

Prior to the execution of this Agreement, Tenant has delivered to Owner a performance bond in the amount of \$100,000.00 to secure the Tenant Improvements to be performed in accordance with this Section 2. In the event that Tenant fails to (i) commence the Tenant Improvements called for by this Section 2 within 30 days of obtaining government approval, or (ii) complete the Tenant Improvements called for by this Section 2 within 3 months of obtaining government approval, for any reason not the fault of the Owner, the bond shall be forfeited to Owner, which may then complete the Tenant Improvements. Owner shall further have all remedies at law and otherwise provided herein upon any default by Tenant. Said bond shall be released by Owner to Tenant upon verification that all subcontractors have been paid and acceptance of the Tenant Improvements by the Owner. Acceptance of the Tenant Improvements by the Owner shall take place upon satisfactory completion of all of the Tenant Improvements, including but not limited to the following: (1) the construction of the Monopole; and, (2) the installation of the security fence and restoration of ground surfaces.

3. **Premises:** Owner agrees to lease to the Tenant the Premises as modified by the Tenant Improvements for those uses defined in Section 3 of the Lease only.

4. **USCOC Lease:** Tenant agrees that it shall not interfere with or cause any disturbance on the Property which would affect in any way those permitted uses of the Monopole for the current users of the Monopole, being USCOC of Virginia RSA #3, Inc. (“USCOC”) under the USCOC Lease and the Owner and acknowledges that any interference with USCOC or the Owner shall be a material breach of its Lease, provided such interference does not cease within twenty-four (24) hours of Tenant’s receipt of notice of such interference . Tenant acknowledges the USCOC Lease and agrees that its construction of the Tenant’s Improvements as well as the Premises as modified by the Tenant Improvements will not interfere with USCOC’s permitted use of the Property, Monopole or related structures, equipment or accessories or any other use described in said USCOC Lease. Tenant shall indemnify, defend and hold harmless the Owner, its officers, board members, employees, agents and representatives from and against all allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses, including without limitation reasonable attorneys’ fees, court costs and the fees of any experts, which may arise or relate to the Tenant Improvements or the construction thereof, including without limitation, any such claims of USCOC, provided such claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses do not arise as the result of the negligence or willful misconduct of the Owner .

5. **Lighting:** Notwithstanding Section 23 of the Lease, in the event that the Tenant Improvements cause or necessitate any modification, improvements or work to be done to the painting or lighting system on the Monopole so as to be in compliance with applicable law, including without limitation any provisions of the Federal Communication Act of 1934, as amended from time to time, such modification, improvements or work on the lighting or painting of the Monopole shall become a part of the Tenant Improvements and shall be completed by the Tenant as part of the Tenant Improvements at Tenant’s sole cost and expense. The Tenant Improvements are

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part of the Monopole and shall be the property of Owner and after completion of all work on the Tenant Improvements as set forth herein, Owner shall thereafter maintain the lighting and marking, including any improvements in accordance with Section 23 of the Lease.

**6. Other Modifications:** The parties hereby agreement that the Original Lease shall be entitled: “Deed of Structure Lease Agreement”.

**7. Other Terms and Conditions Remain.** In the event of any inconsistencies between the Lease and this Second Amendment, the terms of this Second Amendment shall control. Except as expressly set forth in this Second Amendment, the Lease is hereby ratified and confirmed by the parties and remains in full force and effect. Each reference in the Lease to itself shall be deemed also to refer to the Second Amendment.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Second Amendment on the dates set forth below.

**TENANT**

**OWNER**

NEW CINGULAR WIRELESS PCS, LLC,  
of  
a Delaware limited liability company

COUNTY OF FLUVANNA, a political subdivision  
the commonwealth of Virginia

By: \_\_\_\_\_ (SEAL) By: \_\_\_\_\_ (SEAL)

Print Name: \_\_\_\_\_ Steven M. Nichols, County Administrator

Print Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
(SEAL)  
Kristina M. Hofmann, Assistant Fluvanna County Attorney

AT&T Cell Site Information:  
Market: Virginia – West Virginia  
Cell Site Name/Number: Palmyra/CV366  
Fixed Asset Number: 10103205

Exhibit 1

Tower and Ground Space Lease with USCOC  
Date November 26, 2012

USC Site Name: Palmyra

USC Site #: 768307  
Lease USC 05-19-2012

## TOWER &amp; GROUND SPACE LEASE AGREEMENT

This Agreement, made this 20<sup>th</sup> day of November, 2012, between the **BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, with its principal offices at 132 Main Street, Palmyra, Virginia 22963, hereinafter designated LESSOR and **USCOC OF VIRGINIA RSA #3, INC.**, a Virginia corporation with its principal offices at 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631 hereinafter designated LESSEE, successor in interest to **CHARLOTTESVILLE CELLULAR PARTNERSHIP**, a Washington D.C. general partnership. The LESSOR and LESSEE are at times collectively referred to hereinafter as the "Parties" or individually as the "Party".

## WITNESSETH

In consideration of the mutual covenants contained herein and intending to be legally bound hereby, the Parties hereto agree as follows:

1. **PREMISES.** LESSOR is the owner of certain real property located in the County of Fluvanna, Virginia, hereinafter referred to as the "Property". Said Property is more particularly described as 2.781 acres, more or less, on a plat of Robert L. Lum, dated December 2, 1996, revised April 18, 1997, and recorded with certain deeds in the Clerk's Office of the Circuit Court of the County of Fluvanna, Virginia in Deed Book 317, pages 834 and 839, a copy of which is attached hereto and incorporated by reference as Exhibit "A". A monopole tower (the "Tower") has been constructed on the Property and LESSOR has, pursuant to a lease agreement dated May 14, 1997, as amended (the "Prior Lease") leased to LESSEE the following described space (collectively the "Premises"):

## A. "Tower Space"

- (1) Attachment locations at the 150' level of the Tower for the placement and affixing of cellular antennas and lines, subject to the structural limitations of the Tower; and
- (2) Attachment locations between the 120' and 130' levels for the placement and affixing of microwave antennas and lines in accordance with LESSEE'S needs, subject to the structural limitations of the Tower;

## B. "Land Space"

Approximately 315 square feet of ground space adjacent to the base of the Tower for the placement of a radio station equipment shelter ("LESSEE'S Building") and a line bridge structure;

all as more particularly described on Exhibit "B" attached hereto and incorporated herein by reference. LESSEE has installed on the Premises LESSEE'S Building and telecommunications equipment which are described in detail on Exhibit "C". The Prior Lease expired on May 19, 2012 and has been extended by amendment for up to seven (7) months on a month to month basis

USC Site Name: Palmyra

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(the "Extension"). The Extension shall terminate upon the execution of this Agreement by both parties.

LESSOR hereby leases to LESSEE and LESSEE leases from LESSOR the Premises. LESSOR hereby grants permission to LESSEE to maintain and operate the existing equipment shelter, radio communications equipment, antennas and appurtenances described in Exhibit "C" (the "LESSEE Facilities") attached hereto, which shall be maintained by LESSEE at all times in good, safe, and slightly condition.

The leasehold shall include the following appurtenances:

- A. A non-exclusive easement in the location shown on Exhibit "B", or such other location as may be designated by LESSOR from time to time, for ingress and egress to and from U. S. Route 15.
- B. A non-exclusive easement over the Property for the existing lines and related appurtenances for the provision of telephone and electric service to the Premises.
- C. A non-exclusive easement between the Land Space and the Tower Space for the location and maintenance of utility wires, poles, cables, conduits, and pipes.

2. LESSOR'S FLOOR SPACE. As additional consideration for this Agreement, LESSEE shall lease back to LESSOR, for the duration of this Lease, at no cost to LESSOR, the area of partitioned floor space currently serving as LESSOR's radio room inside LESSEE's Building, with a separate entrance for LESSOR ("LESSOR's Floor Space"), subject to the terms and conditions contained in Exhibit "D" attached hereto and incorporated herein by reference.

3. TERM; RENTAL; ELECTRICAL.

a. This Agreement shall be effective as of the date of execution by both Parties, provided, however, the initial term shall be deemed to have commenced May 19, 2012 (the "Commencement Date") for a term of 7 years, 9 months and 11 days and expiring on March 1, 2020. The initial annual rental shall be the sum of Twenty-One Thousand Six Hundred and NO/100 (\$21,600.00) dollars to be paid in equal monthly installments of One Thousand Eight Hundred and NO/100 (\$1,800.00) dollars on the first day of the month, in advance, to LESSOR, or to such other person, firm or place as LESSOR may, from time to time, designate in writing at least thirty (30) days in advance of any rental payment date by notice given in accordance with Paragraph 22 below. LESSOR and LESSEE agree that the rent for 11 days in May 2012 shall be prorated.

Rent shall be payable to LESSOR's designated Site Manager, CityScape Consultants, Inc., at 7050 W Palmetto Park Rd #15-652, Boca Raton, FL 33433. Upon agreement of the Parties, LESSEE may pay rent by electronic funds transfer and in such event, LESSOR agrees to provide to LESSEE bank routing information for such purpose upon request of LESSEE.

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b. LESSOR hereby agrees to provide to LESSEE the following documentation (the "Rental Documentation"): (i) a complete and fully executed Internal Revenue Service Form W-9, or equivalent, in a form acceptable to LESSEE, for any party to whom rental payments are to be made pursuant to this Agreement; and (ii) other similar documentation requested by LESSEE in LESSEE's reasonable discretion. From time to time during the Term of this Agreement and within thirty (30) days of a written request from LESSEE, LESSOR agrees to provide updated Rental Documentation in a form reasonably acceptable to LESSEE. The Rental Documentation shall be provided to LESSEE in accordance with the provisions of and at the address given in Paragraph 22. Delivery of Rental Documentation to LESSEE shall be a prerequisite for the payment of any rent by LESSEE and notwithstanding anything to the contrary herein, LESSEE shall have no obligation to deliver any rental payments until Rental Documentation has been supplied to LESSEE as provided herein.

Within fifteen (15) days of obtaining an interest in the Property or this Agreement, any assignee(s), transferee(s) or other successor(s) in interest of LESSOR shall provide to LESSEE Rental Documentation in the manner set forth in the preceding paragraph. From time to time during the Term of this Agreement and within thirty (30) days of a written request from LESSEE, any assignee(s) or transferee(s) of LESSOR agrees to provide updated Rental Documentation in a form reasonably acceptable to LESSEE. Delivery of Rental Documentation to LESSEE by any assignee(s), transferee(s) or other successor(s) in interest of LESSOR shall be a prerequisite for the delivery of any rent by LESSEE to such party and notwithstanding anything to the contrary herein, LESSEE shall have no obligation to deliver any rental payments to any assignee(s), transferee(s) or other successor(s) in interest of LESSOR until Rental Documentation has been supplied to LESSEE as provided herein.

c. LESSEE shall be solely responsible for maintaining any electrical service to the Premises required by LESSEE. In no event shall LESSOR have any liability or obligation to LESSEE, or be deemed to be in default under this Agreement, as a result of any loss or interruption of electrical service. LESSEE shall be permitted at any time during the Term, to install, maintain and/or provide access to and use of, as necessary (during any power interruption at the Premises), a temporary power source, and all related equipment and appurtenances within the Premises, or elsewhere on the Property as shown on Exhibit "B". LESSEE shall have the right to install conduits connecting the temporary power source and related appurtenances between the Tower Space and the Land Space as shown on Exhibit "B". LESSOR shall be entitled to use LESSEE's temporary power source, if such is used by the LESSEE. LESSEE shall not be responsible to LESSOR for any power outages or interruptions resulting from LESSOR'S use of the temporary power source and any use of LESSEE'S temporary power source by LESSOR shall be at LESSOR'S sole risk.

4. EXTENSIONS. This Agreement shall automatically be extended for two (2) additional five (5) year terms unless LESSEE terminates it at the end of the then current term by giving LESSOR written notice of the intent to terminate at least six (6) months prior to the end of

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the then current term. The initial term and all extensions shall be collectively referred to herein as the "Term".

5. RENT INCREASE, EXTENSION RENTALS. The annual rent for each year of each term shall increase three (3%) percent over the annual rent due for the immediately preceding year, as of March 1 of each year (the "Annual Renewal Date"), commencing March 1, 2013.

6. TERMINATION. Notwithstanding anything to the contrary contained herein, provided LESSEE is not in default hereunder beyond applicable notice and cure periods, LESSEE shall have the right to terminate this Agreement after the first seven years of the initial term upon the Annual Renewal Date provided that (6) months prior notice is given to LESSOR.

7. TAXES. LESSEE shall have the responsibility to pay any personal property, real estate taxes, assessments, or charges owed on the Property which LESSOR demonstrates is the result of LESSEE's use of the Premises and/or the installation, maintenance, and operation of the LESSEE's improvements, and any sales tax imposed on the rent (except to the extent that LESSEE is or may become exempt from the payment of sales tax in the jurisdiction in which the Property is located), including any increase in real estate taxes at the Property which LESSOR demonstrates arises from the LESSEE's improvements and/or LESSEE's use of the Premises. LESSOR and LESSEE shall each be responsible for the payment of any taxes, levies, assessments and other charges imposed including franchise and similar taxes imposed upon the activities or business conducted by LESSOR or LESSEE, respectively, at the Property. Notwithstanding the foregoing, LESSEE shall not have the obligation to pay any tax, assessment, or charge that LESSEE is disputing in good faith in appropriate proceedings prior to a final determination that such tax is properly assessed provided that no lien attaches to the Property. Nothing in this Paragraph shall be construed as making LESSEE liable for any portion of any income taxes applicable to LESSOR in connection with any Property or otherwise. Except as set forth in this Paragraph, LESSOR shall have the responsibility to pay any personal property, real estate taxes, assessments, or charges applicable to LESSOR owed on the Property and shall do so prior to the imposition of any lien on the Property. Notwithstanding any other provision of this paragraph, LESSEE acknowledges that LESSOR is a tax-exempt public entity and that the Property and any personal property of LESSOR is tax-exempt in the hands of LESSOR. LESSEE shall have the responsibility to pay any taxes owed by LESSEE as a result of this Agreement, including but not limited to real estate taxes. LESSEE shall pay any personal property taxes levied against LESSEE's equipment building, base station equipment, and any other personal property of LESSEE.

LESSEE shall have the right, at its sole option and at its sole cost and expense, to appeal, challenge or seek modification of any tax assessment or billing for which LESSEE is wholly or partly responsible for payment. LESSOR shall reasonably cooperate with LESSEE at LESSEE's expense, to the extent that such cooperation is required as the owner of the Property, in filing,

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prosecuting and perfecting any appeal or challenge to taxes as set forth in the preceding sentence, including but not limited to, executing any consent, appeal or other similar document. In the event that as a result of any appeal or challenge by LESSEE, there is a reduction, credit or repayment received by the LESSOR for any taxes previously paid by LESSEE, LESSOR agrees to promptly reimburse to LESSEE the amount of said reduction, credit or repayment. In the event that LESSEE does not have the standing rights to pursue a good faith and reasonable dispute of any taxes under this paragraph, LESSOR will pursue such dispute at LESSEE's sole cost and expense upon written request of LESSEE.

8. USE; GOVERNMENTAL APPROVALS. LESSEE shall use the Premises for the purpose of maintaining, repairing and operating a radio communications facility and uses incidental thereto. All improvements, equipment, antennas and conduits have been installed at LESSEE's expense at the discretion and option of LESSEE. LESSEE shall have the right to replace, repair, add or otherwise modify its utilities, equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates, whether the equipment, antennas, conduits or frequencies are specified or not on any exhibit attached hereto, during the Term, provided such does not increase the number of frequencies used or the tower loading of said Tower, and provided that LESSEE notifies LESSOR of such changes prior to making same. Nothing contained in this Agreement shall be deemed to require LESSOR to issue any governmental certificate, permit or other approval that may be required for any such changes.

9. INDEMNIFICATION. LESSEE shall indemnify and hold harmless LESSOR against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of LESSEE, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of LESSOR, or its employees, contractors or agents.

10. INSURANCE. LESSEE agrees that at its own cost and expense, it will continuously maintain commercial general liability insurance covering LESSEE's work and operations upon the Property with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$1,000,000 for damage or destruction to property in any one occurrence. LESSEE will include LESSOR as an additional insured.

LESSOR shall maintain general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of One Million and No/100 Dollars (\$1,000,000) as well as all risk property insurance covering all LESSOR fixtures, improvements, and personal property at full replacement value with commercially reasonable deductibles.

Nothing contained in this Agreement shall be deemed to be a waiver of sovereign immunity by LESSOR.



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11. LIMITATION OF LIABILITY. Except for indemnification pursuant to paragraphs 9 and 27, neither Party shall be liable to the other, or any of their respective agents, representatives, employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

12. ACCESS TO TOWER. Subject to the provisions of paragraph 35, LESSOR agrees the LESSEE shall have free access to the Premises at all times for the purpose of maintaining the said equipment. LESSOR shall furnish LESSEE with necessary means of access for the purpose of ingress and egress to the Premises. It is agreed, however, that only authorized engineers, employees or properly authorized contractors of LESSEE or persons under their direct supervision will be permitted to enter said premises. Upon request by LESSOR, LESSEE shall provide LESSOR with a list of the names and contact information of all such persons authorized to enter the Premises, and shall update such list as changes occur.

13. TOWER COMPLIANCE. LESSOR covenants that it will keep the Tower in good repair as required by all Laws (as defined in Paragraph 31 below). The LESSOR shall also comply with all rules and regulations enforced by the Federal Communications Commission (FCC) with regard to the lighting, marking and painting of towers.

No materials may be used by LESSEE that will cause corrosion or rust or deterioration of the Tower structure or its appurtenances. LESSEE shall not place or store any equipment or materials on the Tower, in the equipment compound or the Property that are not actively in use exclusively for radio communications services as contemplated at this site by this Lease.

All antenna(s) on the Tower must be identified by a marking fastened securely to its bracket on the Tower and all transmission lines are to be tagged at the conduit opening where such lines enter any user's equipment space.

LESSOR hereby agrees that, if because of LESSEE's operations on the Premises, any laws or regulations of the Federal Aviation Administration ("FAA"), FCC or any other relevant governmental agency or body require or recommend that LESSEE's antennas be lit and/or marked, LESSEE shall install and maintain any required lighting and markings. LESSOR will permit LESSEE access to all portions of the Premises that LESSEE may need in order to check and replace such required or recommended lighting or markings.

Not later than fifteen (15) days following the execution of this Agreement, LESSOR shall supply to LESSEE copies of any received structural analysis reports with respect to the Tower and throughout the Term, LESSOR shall supply to LESSEE copies of any future structural analysis reports received with respect to the Tower promptly after the receipt of the same.

14. INTERFERENCE. LESSEE agrees to install equipment of the type and frequency which will not cause harmful interference which is measurable in accordance with then existing

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industry standards to any equipment of LESSOR or other users of the Property which existed on the Property prior to the date this Agreement is executed by the Parties and lessees which are co-locating on the Tower simultaneous with LESSEE. LESSEE acknowledges that AT&T Wireless is already co-located on the Tower with LESSEE. In the event any after-installed LESSEE's equipment causes such interference to previously installed equipment of any user of the Property, and after LESSOR has notified LESSEE in writing of such interference, LESSEE will take all commercially reasonable steps necessary to correct and eliminate the interference, including but not limited to, at LESSEE's option, powering down such equipment and later powering up such equipment for intermittent testing. In no event will LESSOR be entitled to terminate this Agreement or relocate the equipment as long as LESSEE is making a good faith effort to remedy the interference issue. LESSOR agrees that LESSOR (except for any public safety equipment of LESSOR) and/or any other tenants of the Property who currently have or in the future take possession of the Property will be permitted to install only such after-installed equipment that is of the type and frequency which will not cause harmful interference which is measurable in accordance with then existing industry standards to the then existing equipment of LESSEE. The Parties acknowledge that there will not be an adequate remedy at law for noncompliance with the provisions of this Paragraph and therefore, either Party shall have the right to equitable remedies, such as, without limitation, injunctive relief and specific performance. LESSEE further agrees to install FCC type accepted or approved equipment of the type and frequency which will not cause harmful interference which is measurable in accordance with then existing industry standards to any public safety equipment of LESSOR, either existing or later installed on or adjacent to the Property. In the event of such interference to such public safety equipment, LESSEE shall immediately remedy such interference upon notice from LESSOR utilizing the FCC's "Best Practices Guide".

15. REMOVAL AT END OF TERM. LESSEE shall, upon expiration of the Term, or within ninety (90) days after any earlier termination of the Agreement, remove its building(s), antenna(s), equipment, conduits, fixtures and all personal property and restore the Premises to its original condition, reasonable wear and tear and casualty damage not caused by LESSEE'S activities excepted. LESSOR agrees and acknowledges that all of the equipment, conduits, fixtures and personal property of LESSEE shall remain the personal property of LESSEE and LESSEE shall have the right to remove the same at any time during the Term, whether or not said items are considered fixtures and attachments to real property under applicable Laws. If such time for removal causes LESSEE to remain on the Premises after termination of this Agreement, LESSEE shall pay rent at the then existing monthly rate or on the then existing monthly pro-rata basis if based upon a longer payment term, until such time as the removal of the building, antenna structure, fixtures and all personal property are completed. In the event LESSOR requires building space upon expiration or earlier termination of this Agreement, LESSEE shall furnish at no cost to LESSOR, upon request, an 11' x 9' building of comparable construction to the LESSEE's Building (according to then current industry standards), on the Premises, with the exact specifications for such building to be agreed upon by the parties at that time.

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16. HOLDOVER. LESSEE has no right to retain possession of the Premises or any part thereof beyond the expiration of that removal period set forth in Paragraph 15 herein, unless the Parties are negotiating a new lease or lease extension in good faith. In the event that the Parties are not in the process of negotiating a new lease or lease extension in good faith, and LESSEE holds over in violation of Paragraph 15 and this Paragraph 16, then LESSEE shall be liable to LESSOR for rent at the rate of one hundred-fifty percent (150%) of the rent applicable during the month immediately preceding such expiration or earlier termination or the actual damages suffered by LESSOR as a result of such holdover, whichever is greater.

17. QUIET ENJOYMENT. LESSOR covenants that LESSEE, on paying the rent and performing the covenants herein, shall peaceably and quietly have, hold and enjoy the Premises, subject to the terms of this Agreement.

18. TITLE. LESSOR represents and warrants to LESSEE as of the execution date of this Agreement, and covenants during the Term that LESSOR is seized of good and sufficient title and interest to the Property and has full authority to enter into and execute this Agreement and that there are no liens or judgments affecting LESSOR's title to the same.

19. INTEGRATION. It is agreed and understood that this Agreement contains all agreements, promises and understandings between LESSOR and LESSEE and that no verbal or oral agreements, promises or understandings shall be binding upon either LESSOR or LESSEE in any dispute, controversy or proceeding at law, and any addition, variation or modification to this Agreement shall be void and ineffective unless made in writing signed by the Parties or in a written acknowledgment in the case provided in Paragraph 3. In the event any provision of the Agreement is found to be invalid or unenforceable, such finding shall not affect the validity and enforceability of the remaining provisions of this Agreement. The failure of either Party to insist upon strict performance of any of the terms or conditions of this Agreement or to exercise any of its rights under the Agreement shall not waive such rights and such Party shall have the right to enforce such rights at any time and take such action as may be lawful and authorized under this Agreement, in law or in equity.

20. GOVERNING LAW. This Agreement and the performance thereof shall be governed, interpreted, construed and regulated by the Laws of the State in which the Property is located. Exclusive jurisdiction and venue of any dispute or matters involving litigation between the Parties shall be in the courts of Fluvanna County, Virginia.

21. ASSIGNMENT. This Agreement may be sold, assigned or transferred by the LESSEE without any approval or consent of the LESSOR to the LESSEE's principal, affiliates, subsidiaries of its principal or to any entity which acquires all or substantially all of LESSEE's assets in the market defined by the Federal Communications Commission in which the Property is located by reason of a merger, acquisition or other business reorganization. As to other parties, this Agreement may not be sold, assigned or transferred without the written consent of the LESSOR, which such consent will not be unreasonably withheld, delayed or conditioned. No

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change of stock ownership, partnership interest or control of LESSEE or transfer upon partnership or corporate dissolution of LESSEE shall constitute an assignment hereunder. No such sale, assignment or transfer of this Agreement shall release the selling, assigning or transferring LESSEE from the obligations of this Agreement. LESSEE shall not sublet or otherwise allow any third party to occupy any of the Premises without the express written consent of LESSOR, at its sole discretion.

22. NOTICES. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested or by commercial courier, provided the courier's regular business is delivery service and provided further that it guarantees delivery to the addressee by the end of the next business day following the courier's receipt from the sender, addressed as follows (or any other address that the Party to be notified may have designated to the sender by like notice):

LESSOR: Board of Supervisors of Fluvanna County, Virginia  
ATTENTION: County Administrator  
P.O. Box 540  
132 Main Street  
Palmyra, Virginia 22963

LESSEE: USCOC of Virginia RSA #3, Inc.  
Attention: Real Estate  
8410 West Bryn Mawr, Avenue  
Chicago, IL 60631  
RE: 768307 Palmyra

Notice shall be effective three (3) days following deposit postage prepaid in the U.S. Mail, if sent by certified mail, return receipt requested, or upon actual receipt or refusal as shown on the courier's receipt obtained pursuant to the foregoing.

23. SUCCESSORS. This Agreement shall extend to and bind the heirs, personal representatives, successors and assigns of the Parties hereto.

24. RECORDING. LESSOR and LESSEE agree to execute a Memorandum of this Agreement acceptable in form to LESSOR, which LESSEE shall record with the appropriate recording officer. In the event the Memorandum of this Agreement is executed prior to the Commencement Date, the date set forth in the Memorandum of Lease shall be for recording purposes only and bears no reference to commencement of either the Term or rent payments. In such event, LESSEE and LESSOR shall execute and LESSEE shall thereafter record an amendment to the Memorandum reflecting the Commencement Date and the date on which the initial term expires.

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Lease USC 05-19-2012**25. DEFAULT.**

a. In the event there is a breach by LESSEE with respect to any of the provisions of this Agreement or its obligations under it, including the payment of rent, LESSOR shall give LESSEE written notice of such breach. After receipt of such written notice, LESSEE shall have fifteen (15) days in which to cure any monetary breach and thirty (30) days in which to cure any non-monetary breach, provided LESSEE shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and LESSEE commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. LESSOR may not maintain any action or effect any remedies for default against LESSEE unless and until LESSEE has failed to cure the breach within the time periods provided in this Paragraph. Notwithstanding the foregoing to the contrary, it shall be a default under this Agreement if LESSEE fails, within five (5) days after receipt of written notice of such breach, to perform an obligation required to be performed by LESSEE if the failure to perform such an obligation interferes with the ability of LESSOR or any other tenant of the Property to conduct its business on the Property, violates any applicable environmental law, or would increase the cost of any fire and extended coverage insurance of Lessor; provided, however, that if the nature of LESSEE's obligation is such that more than five (5) days after such notice is reasonably required for its performance, then it shall not be a default under this Agreement if performance is commenced within such five (5) day period and thereafter diligently pursued to completion.

b. In the event there is a breach by LESSOR with respect to any of the provisions of this Agreement or its obligations under it, LESSEE shall give LESSOR written notice of such breach. After receipt of such written notice, LESSOR shall have thirty (30) days in which to cure any such breach, provided LESSOR shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and LESSOR commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. LESSEE may not maintain any action or effect any remedies for default against LESSOR unless and until LESSOR has failed to cure the breach within the time periods provided in this Paragraph. Notwithstanding the foregoing to the contrary, it shall be a default under this Agreement if LESSOR fails, within five (5) days after receipt of written notice of such breach, to perform an obligation required to be performed by LESSOR if the failure to perform such an obligation interferes with LESSEE's ability to conduct its business on the Property; provided, however, that if the nature of LESSOR's obligation is such that more than five (5) days after such notice is reasonably required for its performance, then it shall not be a default under this Agreement if performance is commenced within such five (5) day period and thereafter diligently pursued to completion.

26. **REMEDIES.** Upon a default, the non-defaulting Party may at its option (but without obligation to do so), perform the defaulting Party's duty or obligation on the defaulting Party's behalf, including but not limited to the obtaining of reasonably required insurance policies. The costs and expenses of any such performance by the non-defaulting Party shall be due and payable

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by the defaulting Party upon invoice therefor. In the event of a default by either Party with respect to a material provision of this Agreement, without limiting the non-defaulting Party in the exercise of any right or remedy which the non-defaulting Party may have by reason of such default, the non-defaulting Party may terminate the Agreement and/or pursue any remedy now or hereafter available to the non-defaulting Party under the Laws or judicial decisions of the state in which the Premises are located; provided, however, each Party shall use reasonable efforts to mitigate its damages in connection with a default by the other Party.

#### 27. ENVIRONMENTAL.

a. LESSOR will be responsible for all obligations of compliance with any and all environmental and industrial hygiene laws, including any regulations, guidelines, standards, or policies of any governmental authorities regulating or imposing standards of liability or standards of conduct with regard to any environmental or industrial hygiene conditions or concerns as may now or at any time hereafter be in effect, that are or were in any way related to activity now conducted in, on, or in any way related to the Tower or Property, unless such conditions or concerns are caused in whole or in part by the activities of LESSEE at the Premises.

b. Both LESSOR and LESSEE shall hold the other harmless and indemnify the other from and assume all duties, responsibility and liability, at each party's sole cost and expense, for all duties, responsibilities, and liability (for payment of penalties, sanctions, forfeitures, losses, costs, or damages) and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding which is in any way related to: a) failure to comply with any environmental or industrial hygiene law relating to the Tower or Property, including without limitation any regulations, guidelines, standards, or policies of any governmental authorities regulating or imposing standards of liability or standards of conduct with regard to any environmental or industrial hygiene concerns or conditions as may now or at any time hereafter be in effect, except to the extent that such non-compliance results from concerns or conditions caused in whole or in part by the other party; and (b) any environmental or industrial hygiene conditions arising out of or in any way related to the condition of the Tower or Property or activities conducted thereon by each respective party, except to the extent that such conditions are caused in whole or in part by the other party's activities at Tower or Property. Notwithstanding anything to the contrary contained in this Section, LESSEE shall have no responsibility, duty or obligation hereunder with respect to or by reason of any environmental or industrial hygiene conditions present or located at or on or upon or the Tower or Property (or any part thereof) as of the date of this Lease

28. CASUALTY. In the event of damage by fire or other casualty to the Tower or Premises not the fault of LESSEE that cannot reasonably be expected to be repaired within forty-five (45) days following same or, if the Property is damaged by fire or other casualty so that such damage may reasonably be expected to disrupt LESSEE's operations at the Premises for more than forty-five (45) days, then LESSEE may, at any time following such fire or other casualty, provided LESSOR has not completed the restoration required to permit LESSEE to resume its

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operation at the Premises, terminate this Agreement upon fifteen (15) days prior written notice to LESSOR. Any such notice of termination shall cause this Agreement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of this Agreement and the Parties shall make an appropriate adjustment, as of such termination date, with respect to payments due to the other under this Agreement. Notwithstanding the foregoing, the rent shall abate during the period of repair following such fire or other casualty in proportion to the degree to which LESSEE's use of the Premises is impaired.

In addition, in the event of damage to the Tower or Property by fire or other casualty, if LESSOR determines that the Tower is no longer needed as a public safety facility or that repair or restoration of the Tower or Property is impracticable, LESSOR may, at any time following such fire or other casualty, terminate this Agreement upon fifteen (15) days prior written notice to LESSEE. Any such notice of termination shall cause this Agreement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of this Agreement and the Parties shall make an appropriate adjustment, as of such termination date, with respect to payments due to the other under this Agreement.

29. CONDEMNATION. In the event of any condemnation of all or any portion of the Premises, this Agreement shall terminate as to the part so taken as of the date the condemning authority takes title or possession, whichever occurs first. If as a result of a partial condemnation of the Premises or Tower, LESSEE, in LESSEE's sole discretion, is unable to use the Premises for the purposes intended hereunder, or if such condemnation may reasonably be expected to disrupt LESSEE's operations at the Premises for more than forty-five (45) days, LESSEE may, at LESSEE's option, to be exercised in writing within fifteen (15) days after LESSOR shall have given LESSEE written notice of such taking (or in the absence of such notice, within fifteen (15) days after the condemning authority shall have taken possession) terminate this Agreement as of the date the condemning authority takes such possession. LESSEE may on its own behalf make a claim in any condemnation proceeding involving the Premises for losses related to the equipment, conduits, fixtures, its relocation costs and its damages and losses (but not for the loss of its leasehold interest). Any such notice of termination shall cause this Agreement to expire with the same force and effect as though the date set forth in such notice were the date originally set as the expiration date of this Agreement and the Parties shall make an appropriate adjustment as of such termination date with respect to payments due to the other under this Agreement. If LESSEE does not terminate this Agreement in accordance with the foregoing, this Agreement shall remain in full force and effect as to the portion of the Premises remaining, except that the rent shall be reduced in the same proportion as the rentable area of the Premises taken bears to the total rentable area of the Premises.

30. SUBMISSION OF AGREEMENT/PARTIAL INVALIDITY/AUTHORITY. The submission of this Agreement for examination does not constitute an offer to lease the Premises and this Agreement becomes effective only upon the full execution of this Agreement by the Parties. If any provision herein is invalid or unenforceable, it shall be considered deleted from this Agreement and shall not invalidate the remaining provisions of this Agreement. Each of the Parties hereto warrants to the other that the person or persons executing this Agreement on behalf



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of such Party has the full right, power and authority to enter into and execute this Agreement on such Party's behalf and that no consent from any other person or entity is necessary as a condition precedent to the legal effect of this Agreement.

31. APPLICABLE LAWS. During the Term, LESSOR shall maintain the Property and all structural elements of the Tower in compliance with all applicable laws, rules, regulations, ordinances, directives, covenants, easements, zoning and land use regulations, and restrictions of record, permits, building codes, and the requirements of any applicable fire insurance underwriter or rating bureau, now in effect or which may hereafter come into effect (including, without limitation, the Americans with Disabilities Act and laws regulating hazardous substances) (collectively "Laws"). Provided, however, that LESSEE shall at all times, at LESSEE's sole cost and expense, comply with (a) all Laws applicable to LESSEE's use of the Premises; and (b) all building codes requiring modifications to the Tower or Premises due to the improvements being made by LESSEE in the Premises.

32. SURVIVAL. The provisions of the Agreement relating to indemnification from one Party to the other Party shall survive any termination or expiration of this Agreement. Additionally, any provisions of this Agreement which require performance subsequent to the termination or expiration of this Agreement shall also survive such termination or expiration.

33. CAPTIONS. The captions contained in this Agreement are inserted for convenience only and are not intended to be part of the Agreement. They shall not affect or be utilized in the construction or interpretation of the Agreement.

34. COMMUNICATIONS FACILITIES OF LESSOR AND OTHER TENANTS. LESSOR may from time to time operate governmental communications facilities, including but not limited to public safety equipment, on the Tower. In addition, LESSOR may permit operations on the Tower from time to time by one or more other tenants. LESSEE's use of the Tower Space and the Land Space shall be non-exclusive of the use of the Tower and the Property by LESSOR and/or other tenants, whether commercial or non-commercial, whose use may include but shall not be limited to, attachment of antennas to the Tower at any unoccupied attachment locations not inconsistent with the specifications set forth in Exhibits B and C hereto, installation of any and all lines, anchors, connections, devices, equipment and line bridge facilities for operation of the antennas and connection to ground equipment, and construction of one or more equipment shelters for use in connection with such antennas and equipment. LESSEE's lines, conduits, connections, devices, and equipment between the Tower Space and the Land Space shall be located so as to accommodate the possibility of such operations by the LESSOR and one or more other tenants, (including AT&T Wireless) and so as not to unreasonably disturb or prevent such operations. LESSEE agrees to cooperate with LESSOR in connection with the addition or installation of equipment for other communications facilities on the Tower.

35. PUBLIC SAFETY FACILITY; PROTECTION OF PUBLIC. LESSEE acknowledges that LESSOR is a political subdivision of the Commonwealth of Virginia and that



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the Property and Tower are first and foremost a public safety facility, supporting activities including but not limited to LESSOR's public safety communications installation and a fire station, serving citizens of the County of Fluvanna. The Property and Tower are currently subject to certain security measures, including security fencing. Notwithstanding any other provision of this Agreement, at no time shall LESSEE's activities at the Premises interfere with such operation of the Property and Tower or violate any Laws relating to such operation. LESSOR reserves the right to construct, repair, maintain, modify, improve, replace and operate the Tower as part of LESSOR's public safety facility as LESSOR sees fit, in LESSOR's sole discretion, provided however, that LESSOR will endeavor to minimize the impact, interference or interruption to LESSEE of any such activity. LESSEE specifically acknowledges that the Property and Tower may be included in LESSOR's public safety program and that LESSOR may be required by Laws or may determine in its sole discretion that it is necessary for LESSOR to institute increased security measures for the Property and/or Tower at a later time and from time to time in order to protect against actual or potential threats. Such measures may include but shall not be limited to requiring that the Property, the Tower and any easements be secured in a manner permitting the access to be opened only by LESSOR's designee and/or requiring that any person accessing the Premises by or on behalf of LESSEE be accompanied by LESSOR's designee. LESSOR shall promptly notify LESSEE of any change in security measures that would affect LESSEE's free access to the Premises, shall provide LESSEE with instructions as to how access to the Premises shall be provided to LESSEE, and shall to the extent reasonably possible and upon reasonable notice, provide LESSEE with access to the Premises seven (7) days a week, twenty-four (24) hours a day in the event of emergency and during normal business hours for routine operations.

36. ATTORNEY'S FEES. In the event of any litigation arising under this Agreement, the substantially-prevailing party shall be entitled to recover its costs and expenses, including reasonable attorney's fees, incurred from time to time and at all levels of proceedings, including but not limited to appeals, collections and bankruptcy.

37. DUPLICATE ORIGINALS. This Agreement is executed in duplicate originals, either of which shall be equally authentic.

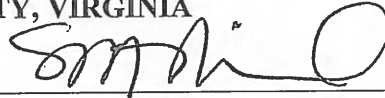
SIGNATURE PAGE IMMEDIATELY FOLLOWING

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IN WITNESS WHEREOF, the Parties hereto have set their hands and affixed their respective seals the day and year first above written.

**LESSOR:**  
**BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA**

By: 

Print Name: Steven M. Nichols  
County Administrator  
Fluvanna County

Title: \_\_\_\_\_

Date: 11/26/2012

**LESSEE: USCOC of Virginia RSA #3, Inc.**

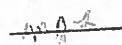
By: 

Print Name: Jeff Hoersch

Title: Vice President

Date: 11/12/2012

APPROVED AS TO FORM:

Form approved at  
USCell by 

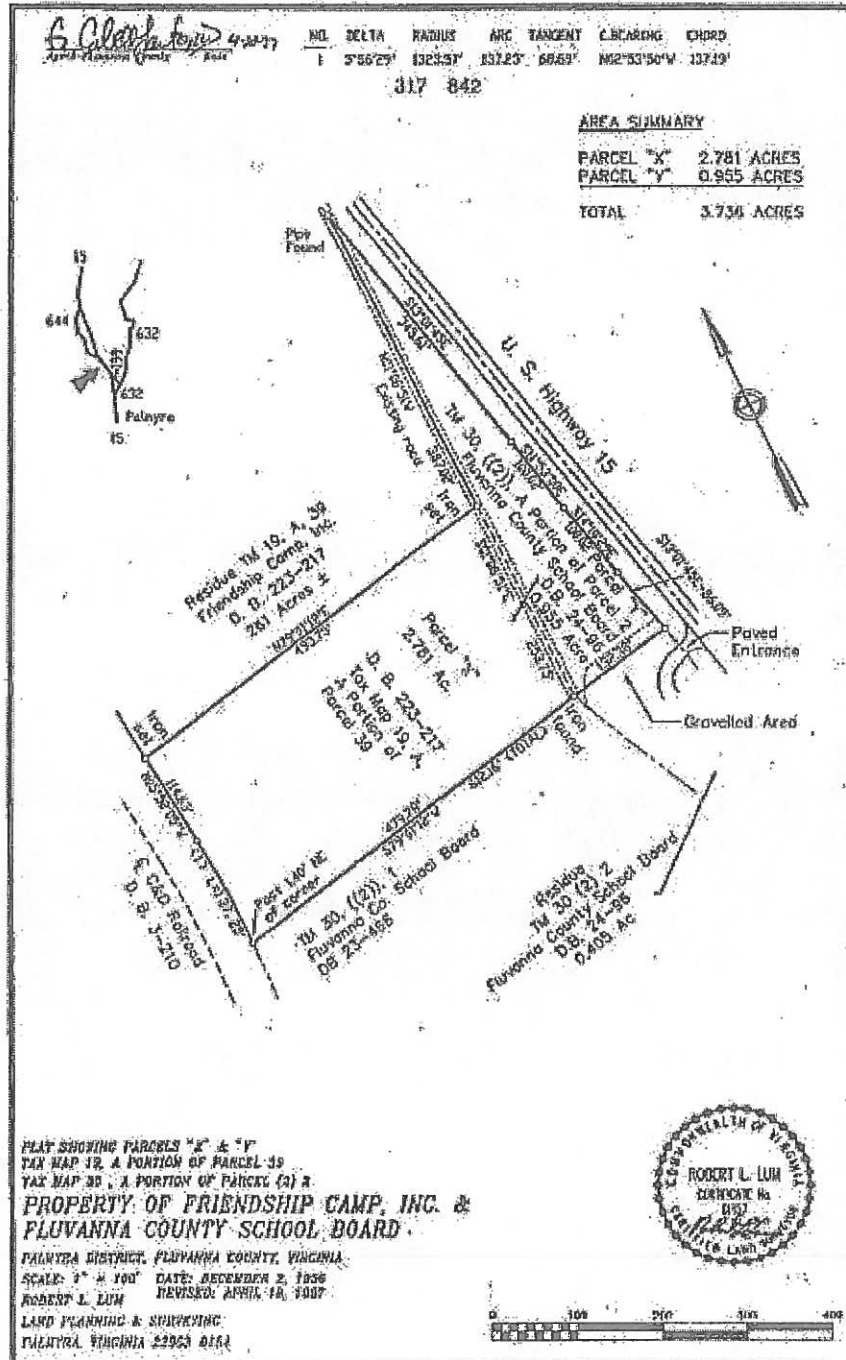
  
FLUVANNA COUNTY ATTORNEY

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EXHIBIT "A"

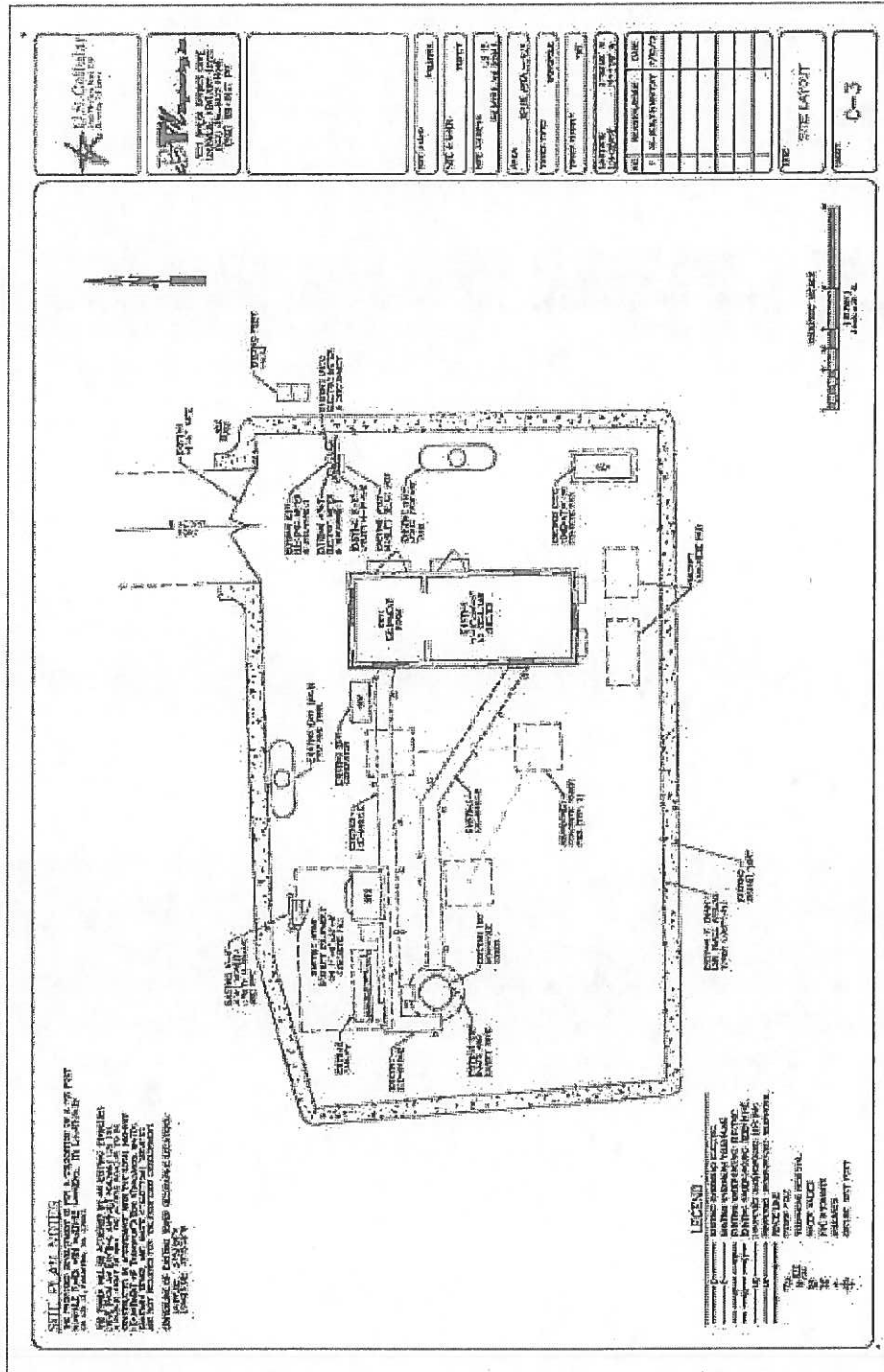
Plat of "Property"



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EXHIBIT "B"  
LESSEE'S Site Plan





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EXHIBIT "C"

Equipment List installed by LESSEE  
within LESSEE Premises

- (1) 11' 3" x 28' 0" Equipment Shelter
- (2) Backup Emergency Generator
- (3) Propane Fuel Tank
- (4) Ice Bridge
- (5) Twelve (12) Amphenol Panel Antennas 94.6 x 11.2 x 5.1 in @ 24 lbs  
Operating frequency: 800 cellular A band
- (6) One (1) Commscope PAR6-6' Dish with Radome Weight 679 lbs  
Operating frequency: 6785 MHz Transmit, 6625 MHz Receive
- (6) Three (3) 15' T-Frames with suspended work platforms
- (7) Twelve runs of 1 5/8" coax

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EXHIBIT "D"  
Floor Space Lease

1. **Demise of Lessor's Floor Space.** Lessee hereby lets and demises unto Lessor, and Lessor hereby receives and accepts from Lessee, the following described Premises shown on the attached sketch as "E911 Equipment Room": approximately 10 foot 6 inches by eight foot 4 inches area of partitioned floor space, with a separately keyed entrance, to serve as Lessor's radio room inside Lessee's Building ("Lessor's Floor Space").

2. **Use of Lessor's Floor Space.** Lessor shall be entitled to use the Premises as a radio room housing the ground equipment used for the operation of governmental communications facilities. Lessor shall be entitled to install its lines and other equipment related to its antennas in Lessee's Building to connect the equipment housed in Lessor's Floor Space with Lessor's antennas. Lessor shall be entitled to change or add to its equipment and installed appurtenances, as desired by Lessor in connection with its uses of the Tower. Lessor's use of the Lessor's Floor Space shall at all times comply with and conform to all governmental laws and regulations applicable thereto.

3. **Assignment.** Lessor shall neither assign the Lessor's Floor Space rights and obligations nor sublet any portion thereof.

4. **Taxes.** Lessee shall be responsible for any and all taxes levied against its personal property. Lessor is a political subdivision of the Commonwealth of Virginia and exempt from taxation.

5. **Maintenance and Repairs.** Lessor shall be responsible for the maintenance of Lessor's equipment within the Lessor's Floor Space. Lessee shall be responsible for maintenance and repair of Lessee's Building, including that portion included in the Lessor's Floor Space.

6. **Security.** Lessee shall provide Lessor with a separate key to Lessor's Floor Space. Lessor covenants and agrees that only Lessor's authorized personnel and agents shall be permitted to enter Lessor's Floor Space on Lessor's behalf, and only in furtherance of a specific business purpose which avoids physical contact with the operating equipment of the Lessee.

7. **Identification of Personnel.** Lessor and Lessee shall each keep the other party currently advised in writing of the names and telephone numbers of at least two persons who may be contacted regarding their respective operations at the Site.

8. **Compliance with Law.** Lessor agrees to comply with all applicable laws and regulations, and to obtain and keep in force all authorizations required for its operations.

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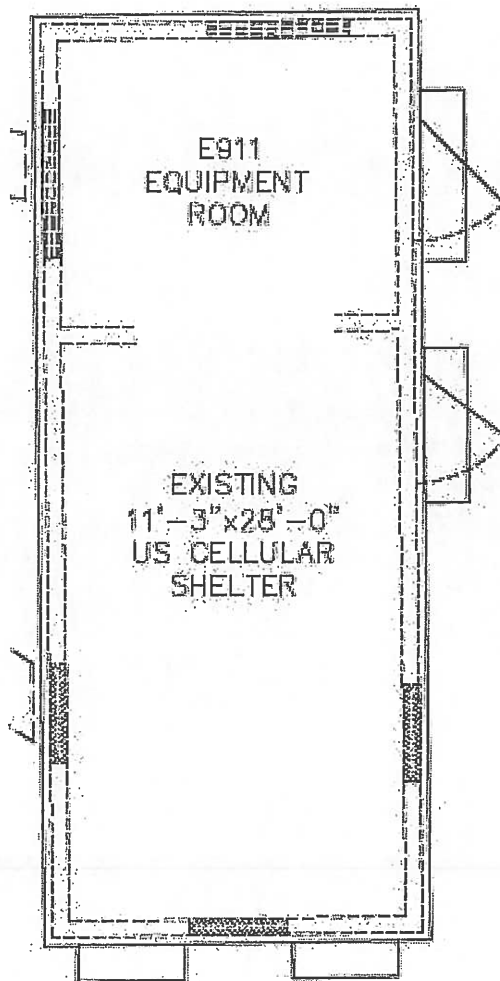
USC Site #: 768307

Lease USC ~~06-5-10 draft~~  
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9. **Insurance.** Lessor shall deliver to Lessee and continuously maintain current a certificate of insurance naming Lessee as an additional insured and evidencing that Lessor possesses statutory and commercially prudent limits of coverage against workers' compensation, public liability, and property damage claims and losses.

10. **Lessee's Building Destruction.** In the event that the Lessee's Building is destroyed or substantially damaged by casualty, unless the Tower and Ground Space Lease between Lessee and Lessor is otherwise terminated in accordance with its terms, Lessee shall promptly undertake all necessary work to repair and restore the Building, and upon completion thereof, Lessor shall reoccupy the Building under the terms and conditions contained herein.

11. **Surrender.** Lessor's equipment is agreed to be Lessor's personal property, and Lessor shall at all times be authorized to remove the same from the Premises. Within thirty (30) days following the expiration or earlier termination of the Tower and Ground Space Lease, Lessor shall peaceably remove all of Lessor's property from Lessee's Building and surrender the same to Lessee in substantially the same condition as existed prior to Lessor's occupancy thereof, reasonable wear and tear excepted.





AT&T Cell Site Information:  
Market: Virginia – West Virginia  
Cell Site Name/Number: Palmyra/CV366  
Fixed Asset Number: 10103205

Exhibit 2

LL Consent Letter Date March 26, 2018  
Antenna System Upgrade Project construction plans  
Date 2/13/2018  
Rigorous Structural Analysis for AT&T Mobility  
Date February 27, 2018



4144 Innslake Drive  
Glen Allen, VA 23060

## Landlord Consent Letter

March 26, 2018

RE: FA Number:	<u>10103205</u>	Site Number:	<u>CV366</u>
Site Name	<u>CV366</u>		
Property Address:	<u>14591 James Madison Highway</u>		
	<u>Palmyra, VA 22963</u>		

Dear Ms. Hoffman:

This letter is to inform you that New Cingular Wireless PCS, LLC (d/b/a AT&T Mobility) is in the process of making enhancements to its wireless communications facility at the above-referenced address. Documented consent is hereby requested before we proceed with the enhancements so we can ensure proper notice and access requirements are fulfilled. The modifications are detailed in the construction plans by Velocitel dated 2/13/2018. Also attached is a copy of the latest structural analysis dated 2/27/2018 for your review.

Please indicate your consent and any special access requirements by signing and returning the enclosed "Confirmation of Consent."

We very much appreciate your assistance in the continuing operation of this wireless communication facility. Thank you for your attention to this matter and if you require further information or if you have any questions, please feel free to contact me.

Sincerely,

*Nancy Anderson*

Nancy Anderson  
Site Acquisition Specialist  
Velocitel (for AT&T)  
(804) 217-7088, ext 126 - Office  
(804) 928-1939 Mobile  
nanderson@velocitel.com



# Capital Reserve Maintenance Fund Request

TAB H

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**

Provide \$37,500.00 from the Capital Reserve Maintenance Fund to pay the costs of:  
 Installing a new 5-ton air cooling and humidity control system in the Computer & Communications Equipment Room at the Public Safety Building.

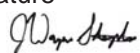
**Section 1 - REQUEST**

Requesting Dept. / Agency: Public Works PW18-011		Dept / Agency Contact: Wayne Stephens	Date of Request: Jun 20, 2018	
Phone: (434) 591-1925	Fax: (434) 591-1924	email: wstephens@fluvannacounty.org	Fiscal Year: FY18	
Reserve Fund Purpose Category: Unexpected facility repairs or replacements				
Description of Project/Repair	Qty	Unit Price	Total Price	
Purchase & Install a 5-ton Liebert PDX Air-Cooled System	1	\$37,500.00	\$37,500.00	
			<b>Total Request:</b>	<b>\$37,500.00</b>


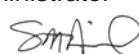
**Description and Justification for Proposed Use**

With the recent installation of additional electronic and communications equipment in the Equipment Room at the Public Safety Building, the existing cooling/humidity control system is undersized and cannot maintain appropriate operating temperatures. Additionally, the existing system was installed at the time of construction of the Public Safety Building (2004) so it reaching the end of its expected useful life.

The Equipment Room at the Public Safety Building houses the building's uninterruptible power supply (UPS) as well as the Sheriff's Department's and E911 System's mainframe computers, E911 communications equipment and various other electrical & electronic devices. This equipment generates large amounts of heat, while at the same time needing to be kept at relatively low operating temperatures and within certain humidity parameter. The replacement cooling/humidity control system has been sized to handle the cooling and humidity control needs of all existing and newly installed devices in the Equipment Room.

Department / Agency Head Name: Wayne Stephens, Director of Public Works	Signature  <small>Digitally signed by Wayne Stephens DN: cn=Wayne Stephens, email=wstephens@fluvannacounty.org, o=Fluvanna County, ou=Fluvanna County, c=US</small>	Date 2018/06/13
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**Section 2 - REVIEW**

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director  Digitally signed by Eric Dahl Date: 2018.06.13 16:59:02 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator  Digitally signed by Steven M. Nichols Date: 2018.06.14 07:26:07 -04'00'	Date

**Section 3 - BOARD OF SUPERVISORS**

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

January 10, 2018

No.	Item
1	FY18 BOS Contingency Balance report – 2018-06-20
2	FY18 Capital Reserve Memo – 2018-06-20
3	Unassigned Fund Balance Report – 2018-06-20
4	VDOT Monthly Report
5	
6	
7	
8	
9	
10	



## MEMORANDUM

**Date:** June 20, 2018  
**From:** Eric Dahl – Deputy County Administrator/Finance Director  
**To:** Board of Supervisors  
**Subject:** FY18 BOS Contingency Balance

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The FY18 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$150,000.00</b>
Less: Arts Council FY18 Allocation Grant Supplement – 06.07.17	-\$500.00
Less: Quitclaim and Release for FCSS Building – 08.16.17	-\$11,520.00
Less: Reimbursement of Legal Fees to Linda Lenherr – 09.20.17	-\$18,132.00
Less: Reimbursement to Fire for Transfer of Brush 10 to Public Works – 11.01.17	-\$20,000.00
Less: Lucas 3 Chest Compression System – 12.20.17	-\$14,735.50
Less: FY18 Reassessment Contract Cost Increase – 02.07.18	-\$11,474.00
Less: ARC Building Repair and Maintenance – 02.21.18	-\$30,000.00
Less: Lake Monticello Engine Repair Reimbursement – 03.21.18	-12,192.15
Less: Courthouse Audio System – 05.16.18	-2,669.00
<b>Available:</b>	<b>\$28,777.35</b>





## MEMORANDUM

**Date:** June 20, 2018  
**From:** Eric Dahl- Deputy County Administrator/Finance Director  
**To:** Board of Supervisors  
**Subject:** FY18 Capital Reserve Balances

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The FY18 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY17 Carryover	\$134,975
<b>FY18 Allocation:</b>	<b>\$175,000</b>
Plus: Projects Completed July 2017	\$31
Less: Courts Building Well Repairs – 08.02.17	-\$7,800
Less: Bobcat Skid-Steer Major Repairs – 08.02.17	-\$2,400
Less: Additional Historic Courthouse Roof Repairs – 09.06.17	-\$10,000
Less: Courts Building Records Room HVAC – 09.06.17	-\$55,000
Less: Palmyra Rescue Asphalt and Concrete Slab – 09.20.17	-\$39,000
Less: Demolish Old Maintenance Shop and Dispose of Debris – 11.01.17	-\$40,000
Less: Design and Construction of Foundation Underpinning Along Front of Pleasant Grove House – 11.01.17	-\$27,500
Less: Secure Evidence Storage at Public Safety Building – 11.01.17	-\$8,550
Less: Replace Fencing and Expand Impound Lot at Public Safety Building – 11.01.17	-\$15,000
<b>Available:</b>	<b>\$104,756</b>

### Schools Capital Reserve:

FY17 Carryover - Corrected	\$229,097
<b>FY18 Allocation:</b>	<b>\$75,000</b>

Plus: Projects Completed July 2017	\$1,159
Less: Central HVAC Unexpected Repairs – 07.05.17	-\$6,226
Less: Bus Motor Repair – 10.04.17	-\$20,000
Less: Repair and Resurface FCHS Tennis Courts and Track – 10.04.17	-\$44,400
Less: Replace FCHS Baseball Bleachers – 10.04.17	-\$36,200
Less: Maintenance of Fire Extinguishers – 10.04.17	-\$7,980
Less: Middle School Painting – 12.20.17	-\$32,450
Less: Roof Repairs, Carysbrook Elementary, West Central Primary, FCHS – 12.20.17	-\$8,770
Less: Central Elementary Water Pipe Repair and Clean-up – 04.04.18	-\$35,598
Plus: Insurance Recovery for Central Elementary Water Pipe Repair and Clean-up – 04.04.18	\$27,373
Less: Central Elementary School Water Leak – 05.16.18	-\$8,550
Less: FCHS Balancing and Calibrating Air Units – 05.16.18	-\$7,888
Less: FCHS Main Water Line Repair – 05.16.18	-\$8,259
<b>Available:</b>	<b>\$116,308</b>

## MEMORANDUM

**Date:** June 20, 2018  
**From:** Eric Dahl- Deputy County Administrator/Finance Director  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

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<b>FY17 Year End Audited Total Unassigned Fund Balance:</b>	<b>\$15,855,959</b>
<b>Unassigned Fund Balance – 12% Target Per Policy:</b>	<b>\$8,342,826</b>
<b>Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$7,513,133</b>
Less: FY17 to FY18 Automatic Carryovers	-\$23,862
Less: ZXR Water. & Sewer Sys. Amend. to Agrmt. #3 (Dewberry) – 07.05.17	-\$4,500
Less: ZXR Water & Sewer Sys. Project Agreement #4 (Bowman) – 07.05.17	-\$6,880
Less: ZXR Water & Sewer Sys. Project Agreement #11 (Dewberry) – 07.05.17	-\$51,330
Less: ZXR Water & Sewer Sys. Project Agreement #5 (Bowman) – 07.05.17	-\$22,950
Less: ZXR Water & Sewer Sys. Amend. to Agrmt. #6 (Dewberry) – 09.06.17	-\$13,870
Less: ZXR Water & Sewer Sys. Project FY18 Interest Payments – 09.06.17	-\$224,852
Less: ZXR Water & Sewer Sys. Project Agreement #6 (Bowman) – 10.18.17	-\$6,550
Less: FY17-18 Department Carryovers – 11.15.17	-\$105,481
Less: FY17-18 Schools Carryovers – 11.15.17	-\$515,000
Less: Farm Heritage Museum – 11.15.17	-\$54,470
Less: Image Trend Software – 12.20.17	-\$29,750
Less: The Local Choice Adverse Exp. Adj. – 01.31.18	-\$83,033
Less: Updates and Repairs at Carysbrook Field – 02.21.18	-\$25,000
Less: FY19 Adopted CIP – 04.11.18	-\$1,312,960
Less: FY19 Adopted Budget – 04.11.18	-\$403,840

Less: CSA Funding Transfer from State to Local – 05.16.18	-\$267,000
Less: CSA Add'l Funding – 05.16.18	-\$133,000
Less: FCPS Carysbrook Elementary, Roof Project Phase I– 06.06.18	-\$150,000
<b>Current FY18 Unassigned Fund Balance– Excess Above Policy Target:</b>	<b>\$4,078,805</b>



**Culpeper District, Louisa Residency**  
**Fluvanna County Monthly Report: June 2018**

**Fluvanna Mileage, Structures**

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

**Fatal Accidents**

DATE	LOCATION	ALCOHOL	RESTRAINT
05/05	Route 250, at Route 631 Troy Rd	No	No

[Link to SmartScale information](#)

[Link to SmartScale Projects \(Filter for Fluvanna Co. Projects\)](#)



Proposed SmartScale Application Candidates:

- Thomas Jefferson Pkwy (Rte 53) & Turkeysag Trail (Rte 1015)
- James Madison Hwy (Rte 15) & Bybees Church Rd (Rte 613)
- James Madison Hwy (Rte 15) & Hunters Lodge Rd (Rte 631)
- Fork Union Street-Scape Phase II

Key Dates:

- June 1, 2018 – Pre-Application Submission Deadline;
- Aug. 1, 2018 – Full Application Submission Deadline;

**Projects:**

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety improvements at Route 618, Roundabout, (UPC:96938)	Public Hearing (JUN 2017)	Authorize ROW (JUL 2018)	Anticipated NOV 2019
Route 680 – Rural Rustic (UPC:107558)	Authorized PE	Environmental Review Process	Anticipated Late-Summer 2018
Route 600-618 Intersection Improvements (UPC 111739)	Authorize PE/Scoping (JAN 2018)	Environmental Review Process	2022
Route 759 Bridge Replacement	--	Project Scope	-----

**Additional Road Projects:**

- **On-Call Pipe Replacements (UPC 106020)**
- **District Wide Guardrail Repair and/or Replacement (UPC 106849)**

- **District Wide ADA Compliance** (UPC 108027)
- **On-Call District Wide Pavement Marking** (UPC 108282)
- **Rumble-stripes** (VDOT installing rumble-stripes on all County primary routes and high-volume secondary routes)

**State-Force and District-Wide Bridge Projects:**

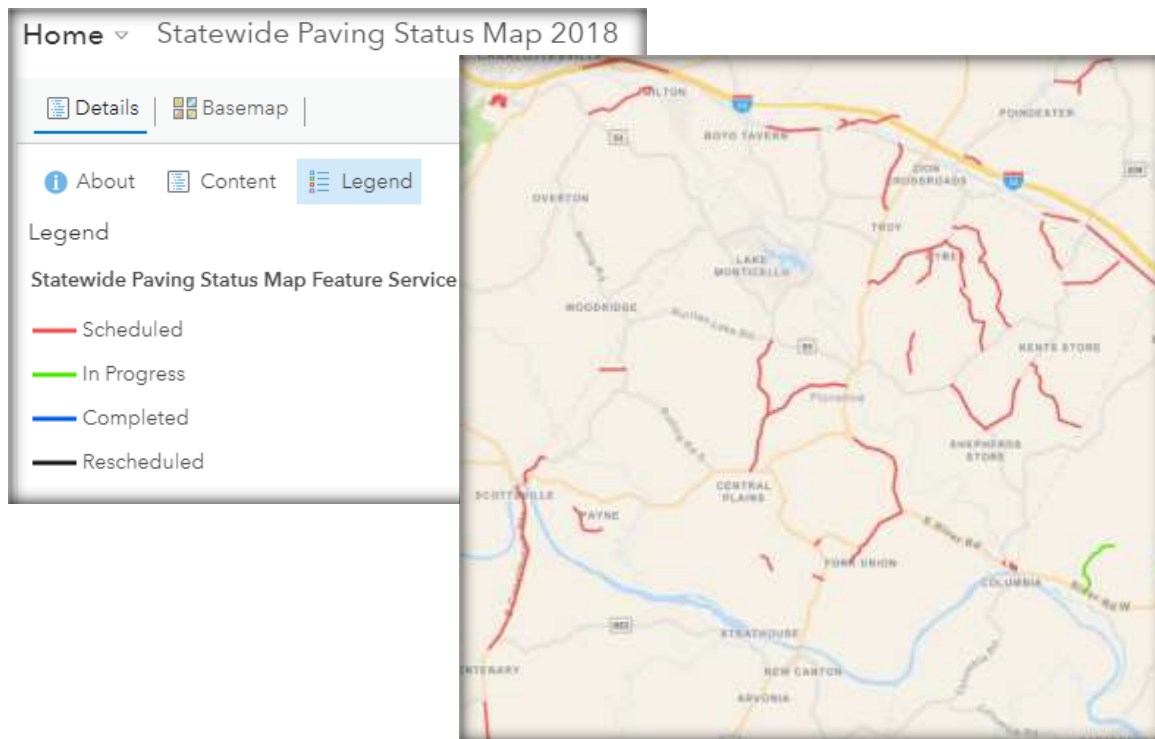
- **District Wide Bridge Deck Cleaning and Washing** (UPC 105980) ;
- **District Wide Bridge Maintenance** (UPC 105979);
- **Route 623 over Venable Creek, Completed;**

**Resurfacing Projects:**

VDOT provided the County with a list of routes included in the 2018 resurfacing schedule. Customers can review routes to be resurfaced and their status through the following link:

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2017	6.76	\$ 1,093 K	2017	52.29	\$ 587K
2018	6.38	\$ 1,015 K	2018	73.86	\$ 550K

Link to <http://www.virginiaroads.org/> (Select "Web Maps" and "Statewide Paving Status")



## Traffic Engineering

### Studies under Review:

- Route 616, Union Mills Rd: VDOT received a request to evaluate the safety of the passing zone near S. Keswick Dr., VDOT Traffic Engineers are performing a roadway safety analysis for the entire length of Route 616 (from Route 15 to the Fluvanna Co. Line) and will submit recommendations for County review. VDOT Traffic and Residency engineers met with S. Keswick community representatives on April 18<sup>th</sup> to discuss their concerns.

### Completed Studies:

- Route 600 (S. Boston Road) between Route 618 and Slice/Abbey: VDOT Traffic Engineers performed site-visit on 12/21/17 with Cpt. Wells, VDOT installed additional warning signs and plans to improve pavement markings install rumble-strips along the entire length of RTE 600 in 2018;
- Route 683, Rockfish Run Rd: VDOT repaired (and shifted) existing intersection signage and plans to install rumble stripes along the length of the Route 06 corridor, the rumble strips will further delineate the curve and pavement markings at this location;

### County Safety and Operational Improvements:

- Route 600 (S. Boston Rd.), Slice Rd/Abbey Rd. intersection: VDOT installing Crosswalk, Sidewalk, ADA Ramps, Pedestrian safety improvements. Sidewalk installation is complete. Traffic Engineering scheduling signal and pedestrian devices, the crosswalks will follow after the new signals are installed.
  - Signal work has started.
- Village of Palmyra Traffic Circle: County hosted a community meeting seeking input from area residents. Prior to finalizing pavement marking plans, the County and VDOT staff plan to simulate EMS response with proposed changes to ensure the County's largest firetrucks and response vehicles can safely navigate the proposed traffic circle. Proposed markings, signage, parking spot locations will be adjusted accordingly to accommodate EMS and local resident concerns;
- RTE 600 (S. Boston Road) at RTE 616 (Union Mills Rd) VDOT crews to clear vegetation within ROW on southeast corner to improve sight-distance and re-position stop bar on S. Boston Rd.
  - Tree removal and grade work has been completed.
- Route 600 (S. Boston Road) at Route 618 (Lake Monticello Rd): VDOT *completed* interim safety improvements (trimming and clearing) at this location prior to the full intersection reconstruction (see Projects in Development);
- Route 53 at Village Blvd: VDOT installed a stop bar at Village Blvd to help motorists identify Route 53 travel lanes (please report any additional locations where stop bars will improve safety);
- Route 53 at Route 619 (Cunningham): VDOT evaluating intersection for interim and long-term safety improvements;

## Area Land Use

### Secondary Street Acceptance

- River Oaks – under review
- Panorama – processing
- Houchens Place – under construction

Fluvanna County Plan/Plat Review Status - Received the Month of April 2018								
Locality	Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	VDOT Comment Date	Status
Fluvanna	Dozier Family Subdivision	15-James Madison Hwy	Preliminary Plat Review,	Mark Wood	4/3/2018	5/17/2018		Review Underway
Fluvanna	Eubank Minor Subdivision	620-Rolling Road South	Preliminary Plat Review,	Mark Wood	4/11/2018	5/25/2018		Review Underway
Fluvanna	Cunningham UM Church Assembly Hall	53-Thomas Jefferson Pkwy, Palmyra	Site Plan,	Mark Wood	4/13/2018	5/25/2018	5/11/2018	Review Complete - Acceptable
Fluvanna	Evergreen Minor Subdivision	680-Middle Fork Road	Preliminary Plat Review,	Mark Wood	4/13/2018	5/25/2018	4/27/2018	Review Complete - Acceptable
Fluvanna	Gresham Family Subdivision	659/605-Stage Junction Rd/Shannon Hill Rd	Preliminary Plat Review,	Mark Wood	4/16/2018	5/30/2018	4/27/2018	Review Complete - Acceptable
Fluvanna	Revocable Trust Family Division	631-Hunters Lodge Road	Preliminary Plat Review,	Mark Wood	4/25/2018	6/8/2018	5/9/2018	Review Complete - Acceptable
Fluvanna	Roberts Family Subdivision	53-Thomas Jefferson Parkway	Preliminary Plat Review,	Mark Wood	4/25/2018	6/8/2018		Review Underway

### Maintenance Activities

VDOT crews in Palmyra and Zion Crossroads Area Headquarters responded to **453** Work Orders in FY18. The top five activities completed by VDOT Area Headquarter crews during FY18:

- Dead Animal (155), Tree and Brush Removal (83), Debris Removal (50), Signs (47), Pavement Repair (49)

### BOS Manual:

[http://www.virginiadot.org/business/resources/local\\_assistance/BOSmanual.pdf](http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf)

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VDOT Louisa Residency  
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