



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

May 15, 2019 at 7:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

- A VDOT Secondary Six Year Plan—Bethel Kefyalew, VDOT, Louisa Residency
- B SUP 19:03 – Michael Brookman – Holly Steele, Planner
An Ordinance To Amend and Reenact Chapter 15, Article 2, Section 15-2-3 Of The Fluvanna County Code Regarding Exemptions From License Fees For Certain Vehicles—Steven M. Nichols, County Administrator
- C

7 – ACTION MATTERS

- D FSPCA Public Animal Shelter Agreement - Revised 2019—Steven M. Nichols, County Administrator
- E Voluntary Long-term Care Program—Jessica Rice, Human Resources Manager
- F Deputy Commissioner of the Revenue IV Position Description—Jessica Rice, Human Resources Manager

7A – APPOINTMENTS

None.

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

None.

9 – CONSENT AGENDA

- G Minutes of April 24, 2019—Kelly Belanger Harris, Clerk to the Board
- H Minutes of May 1, 2019—Kelly Belanger Harris, Clerk to the Board
- I Appointment of Zoning Administrator – Dahl—Steven M. Nichols, County Administrator
- J Accounts Payable Report, April 2019—Mary Anna Twisdale, Director of Finance
- K FY19 Animal Friendly Supplemental Appropriation—Mary Anna Twisdale, Director of Finance
- L ZXR Project Agreement #12 Amendment – Dewberry—Cyndi Toler, Purchasing Officer
- M Commissioner of the Revenue Position Description Updates—Jessica Rice, Human Resources Manager

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

Fluvanna County...The heart of Virginia and your gateway to the future!

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



Digitally signed by Steven
M. Nichols
Date: 2019.05.09 13:28:54
-04'00'

County Administrator Review

Fluvanna County...The heart of Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of Virginia and your gateway to the future!



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

2018-2019 STRATEGIC INITIATIVES AND ACTIONS

A SERVICE DELIVERY	
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Hold review meeting on ordinance enforcement (trash, buildings, vehicles) with Health Dept., Planning, Building Inspections, Public Works, and County Attorney.
A4	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups. (Needed? Effective? Consolidate resource contributions?)
A5	Improve partnership with the school system for shared use of county and school owned facilities.
A6	Identify and assess resident concerns about roadway and public safety issues, and coordinate with VDOT for appropriate actions.
A7	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
B COMMUNICATION	
B1	Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
B2	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B3	Meet with local Pastors to discuss effective communications and community support.
B4	Promote tax due dates, public hearings, etc., in FAN Mail.
B5	Expand County Website to receive, answer, and post questions from residents.
B6	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2018
B7	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2019
B8	Conduct 2019 Fluvanna County Residents Survey and analyze results.
C PROJECT MANAGEMENT	
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Incorporate well-drilling logs provided by the Fluvanna Health Dept. into the county's geographic information system (GIS).
C4	Create master report and marketing plan regarding County tower assets and rental options.
C5	Investigate the use of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development.

C6	Create a County-wide overlay map showing utilities and other key features that support business growth and development.
C7	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
C8	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
C9	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
C10	Pursue Phase II of Fork Union streetscape project.
D	ECONOMIC DEVELOPMENT AND TOURISM
D1	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
D2	Develop a “This is Fluvanna County” video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
D3	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
D4	Conduct 2018 local Business Climate Survey and analyze results.
D5	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
D6	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
D7	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
D8	Investigate allowing large lot subdivisions in A-1 as alternative to current cluster subdivisions. (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
D9	Review higher density options between PDA and R4.
D10	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
E	FINANCIAL STEWARDSHIP AND EFFICIENCY
E1	Review local business license/registration options and pros/cons.
E2	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
E3	Create monthly Treasurer’s Report for BOS Package and quarterly in-person briefing on the data.
E4	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
E5	Expand Fluvanna County Website Data Dashboard with key metrics.
E6	Implement easy to access electronic format code of ordinances (MuniCode or similar).

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	VDOT Secondary Six Year Plan				
MOTION(s):	I move to accept the Resolution for the VDOT Secondary Six-Year Plan (2019/20 through 2024/25) and VDOT Construction Priority List (2019/20) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	XX				
STAFF CONTACT(S):	Calvin Hickman, Director of Public Works				
PRESENTER(S):	Bethel Kefyalew, VDOT, Operations Engineer, Louisa Residency				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Deletions, additions, or changes to VDOT proposed work.				
FISCAL IMPACT:	None.				
POLICY IMPACT:	In compliance with state code.				
LEGISLATIVE HISTORY:	Recurring plan as required of State Code of Virginia				
ENCLOSURES:	VDOT Six Year Plan Public Hearing Advertisement 2019 VDOT SSYP Draft Plan Resolution for adoption of the Six Year Plan in accordance with Sections 33.1-23 and 33.1-23.4 of the 1950 State Code of Virginia				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 06-2019

**A RESOLUTION TO APPROVE VDOT SECONDARY SIX-YEAR PLAN
(2019/20 through 2024/25) and
VDOT CONSTRUCTION PRIORITY LIST (2019/20)**

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, May 15, 2019 in Palmyra, Virginia, the following action was taken:

WHEREAS, Sections 33.2-331 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2019/20 through 2024/25) as well as the Construction Priority List (2019/20) on May 15, 2019 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Bethel Kefyalew, Operations Engineer, Virginia Department of Transportation - Louisa Residency, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2019/20 through 2024/25) AND Construction Priority List (2019/20) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2019/20 through 2024/25) and Construction Priority List (2019/20) are hereby approved as presented at the public hearing.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 15th day of May, 2019.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Adopted this 15th Day of May 2019
by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chair
Fluvanna County
Board of Supervisors

(Seal)
PUBLIC HEARING
Fluvanna County Board of Supervisors
Wednesday, May 15, 2019, at 7:00 p.m.

The Virginia Department of Transportation and the Board of Supervisors of Fluvanna County, in accordance with Section 33.2-331 of the Code of Virginia, will conduct a joint Public Hearing in the Circuit Court Room, located in the Fluvanna Courts Building, 72 Main Street, Palmyra, Virginia, at 7:00 p.m. on Wednesday, May 15, 2019. The purpose of this Public Hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2019/20 through 2024/25 in Fluvanna County, and on the Secondary System Construction Budget for Fiscal Year 2019/20. Copies of the proposed Plan and Budget may be reviewed at the Charlottesville Residency Administrator's Office of the Virginia Department of Transportation, located at 701 VDOT Way, Charlottesville, or at the Fluvanna County Administrator's Office located at 132 Main Street, Palmyra, Virginia.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at 829-7616. Persons wishing to speak at this public hearing should contact the Fluvanna County Administrator's Office at 434-591-1910.

TO: Fluvanna Review
Advertise on the following dates: 2 & 9 May 2018
Authorized by: Fluvanna County Board of Supervisors
Bill to: Fluvanna County Administration
P.O. Box 540, Palmyra, VA, 22963
Kelly Belanger Harris
Clerk for the Board of Supervisors
Fluvanna County, Virginia 22963
Email kharris@fluvannacounty.org
(434) 591-1910 ext. 1059 FAX (434) 591-1913

FY19-20

FLUVANNA COUNTY
SECONDARY SIX
YEAR PLAN
WORK SESSION
PACKAGE



Table of Contents

1. Projected Allocations
2. Six Year Plan Facts
3. Existing Six Year Plan
4. Secondary Traffic Counts
5. Unpaved Roads in Fluvanna County
6. Unpaved Roads With 50 VPD or Greater
7. Projects To Consider At Future Updates As Funding Allows
8. Comparison of Unpaved Road Improvement Options
9. Code of Va. Section 33.2-331 – Six Yr. Plan/Budget Process
10. Contact Information

**FLUVANNA COUNTY
PROJECTED ALLOCATIONS
FY2019-20
SECONDARY SIX YEAR PLAN**

<u>FISCAL YEAR</u>	<u>CTB FORMULA UNPAVED STATE</u>	<u>TELEFEE FUNDS</u>	<u>DISTRICT GRANT UNPAVED</u>	<u>TOTAL FUNDS</u>
2019/2020	\$7,920	\$87,311	\$0	\$95,231
2020-2021	\$0	\$87,311	\$11,120	\$98,431
2021-2022	\$0	\$87,311	\$10,762	\$98,073
2022-2023	\$0	\$87,311	\$14,302	\$101,613
2023-2024	\$0	\$87,311	\$9,014	\$96,325
2024-2025	\$0	\$87,311	\$9,014	\$96,325

Secondary Six Year Plan
FACTS

- CTB Formula Unpaved and District Grant Unpaved – These unpaved State allocations can only be spent on an unpaved road with a minimum traffic county of 50 vehicles per day.
- Formula State allocations and TeleFee allocations are not restricted to traffic count and can be spent on both secondary paved and unpaved roads.
- Fluvanna County has nearly 305 miles of secondary roads in the state system of which over 291 miles are paved.
- Fluvanna County has nearly 14 miles of non-hard surfaced roads and of this approximately 2.70 miles qualify for hard surfacing. 1.72 miles of unpaved roads are currently included in the Secondary Six Year Plan.

**Secondary System
Fluvanna County
Construction Program
Estimated Allocations**

Fund	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	Total
CTB Formula - Unimproved State	\$2,240	\$7,020	\$0	\$0	\$0	\$0	\$16,160
TeleFee	\$87,122	\$87,122	\$87,122	\$87,122	\$87,122	\$87,122	\$522,732
District Grant Unimproved	\$0	\$0	\$11,120	\$10,762	\$14,302	\$14,302	\$50,486
Total	\$95,362	\$95,042	\$98,242	\$97,884	\$101,424	\$101,424	\$598,378

Board Approval Date: May 16, 2018

E. D. Saunders 05/22/18

Resident Engineer

Date

[Signature]

County Administrator

Date

5/22/18

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

District: DuPage
 County: DuPage
 Board Approval Date: May 18, 2018

2018-19 through 2023-24

Route	Project #	Description	FROM	TID	Priority #	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete	Traffic Count	Scope of Work FHWA # Comments
									2018-19	2019-20	2020-21	2021-22	2022-23	2023-24			
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$160,000 RW \$1,150,000 CON \$1,234,490 Total \$3,124,490	\$2,707,260	\$-433,610	\$87,122	\$87,122	\$87,122	\$87,122	\$87,122	\$0	1300 / 3300 VPD 2017	TELEFEE FUNDS	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$40,000 RW \$0 CON \$0 Total \$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	250 VPD 05/07/2014	TELEFEE FUNDS	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$40,000 RW \$0 CON \$0 Total \$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	STUDY TO IMPROVE DRAINAGE IN THE VILLAGE OF PALLANTRA	TELEFEE FUNDS	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$40,000 RW \$0 CON \$0 Total \$40,000	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	STUDY TO IMPROVE DRAINAGE IN THE VILLAGE OF COLUMBIA	TELEFEE FUNDS	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$15,000 RW \$0 CON \$253,141 Total \$268,141	\$215,797	\$32,344	\$10,782	\$14,302	\$14,302	\$14,302	\$0	\$0	73 VPD 04/13/2014 CTB FORMULA AND DISTRICT GRANT UNPAID FUNDS > \$0 VPD	RURAL RUSTIC RESOLUTION NEEDED	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$8,000 RW \$0 CON \$125,570 Total \$133,570	\$0	\$134,570	\$0	\$0	\$0	\$0	\$0	\$0	85 VPD 4/27/2018	DISTRICT GRANT UNPAID FUNDS > \$0 VPD	
REL660	111739	RAAP CONTRACT	0000-032-811, C-501			PE \$124,576 RW \$0 CON \$0 Total \$124,576	\$0	\$124,576	\$0	\$0	\$0	\$0	\$0	\$0	RURAL RUSTIC RESOLUTION NEEDED	RURAL RUSTIC RESOLUTION NEEDED	

Terms In The Secondary Six Year Existing Plan

- **ROUTE:** Identifies the route number on which the project is located.
- **ID.:** Identification number used by VDOT to track the project.
- **ACCOMPLISHMENT:**
 - **STATE FORCES:** means VDOT'S personnel will do job.
 - **SAAP or CONTRACT:** means the work will be performed through a contract.
 - **RAILROAD:** means railroad will do the work.
- **TYPE OF FUNDS**
 - **STATE - State Funding**
 - **RRP - Railroad Programmed Funding**
 - **FH- Forest Highway**
 - **STP – Surface Transportation Program (Federal)**
 - **BROS – Bridge Replacement NOT on Federal System**
 - **RevSh – Revenue Sharing**
- **DESCRIPTION**
 - **Road Name**
 - **VDOT Project Number (0635-032-P01, N-501)**
 - **Gives a location description of project limits. The route number is known from previous column.**
 - **Length: Length of project**
 - **Traffic Count: Most recent Traffic Count**
- **ESTIMATED COST:** The estimated costs given in this column begin as rough estimates usually based on historical data for the area. As work progresses. A better cost estimate can be developed. The estimated costs are updated at critical stages such as the time of the final field inspection, when plans are more defined and estimates can be relied upon to closely compare with the final project costs. To the far left of the ESTIMATED COST column box the letters PE, RW, CON and TOTAL appear with the cost estimated to their right.
 - **PE:** this stands for preliminary engineering. In this phase a preliminary field survey, utility location, environment/historical studies, road design alternatives, drawings, final field inspections and public hearings will be done. This process can take a few months to several years to complete. This phase must be 100% funded prior to moving to right of way phase.

- **RW:** This stands for right of way. This is the portion of the project in which negotiations with property owners take place, payments are made and arrangement with utility companies are finalized, to obtain the land necessary for the project. This phase must be 100% funded prior to moving to construction phase.
- **CON:** This means construction. In this phase the project is advertised to prospective contractors for bids. Once the bids are opened and a contract awarded, construction can begin. This phase must be 100% funded before a project can be advertised.
- **TOTAL:** This is the total of all cost estimates and should reflect the final estimated cost of the project.
- **PREVIOUS FUNDING:** This column indicates prior allocations given to this project in the years preceding the current Six Year Improvement Program.
- **ADDITIONAL FUNDING REQUIRED:** This column shows the total allocation needed to complete funding of the project. This amount is the Total Estimated Cost less the amount in Total Previous Funding.
- **PROJECTED FISCAL YEAR ALLOCATIONS:** The years shown under Fiscal Year Allocations header represent fiscal years beginning July 1 and ending June 30th. This column has six sub-columns listed by fiscal year. Each column indicates the amount of money anticipated to be available for the project for that fiscal year.
- **BALANCE TO COMPLETE:** This column shows allocations needed in future years, beyond the Six Year Secondary Improvement Program, to complete paying for the project. This amount is calculated by subtracting all the Projected Fiscal Year Allocations from the Additional Funding Required.

**FLUVANNA COUNTY
SECONDARY ROADS**

FLUVANNA COUNTY SECONDARY ROADS

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00600	North Boston Rd	3.30	32-616 Union Mills Rd	32-634 Mechunk Creek Dr	690	05/12/2014	P
00600	Paynes Mill Rd	0.60	32-634 Mechunk Creek Dr	US 250 Richmond Rd	1100	2017	P
00600	South Boston Rd	1.60	32-618 Lake Monticello Rd	32-616 Union Mills Rd	8300	2017	P
00600	South Boston Rd	3.10	SR 53 Jefferson Pkwy	32-618 Lake Monticello Rd	5900	2017	P
00601	Courthouse Rd	0.55	US 15 James Madison Hwy	32-663; 32-1007	1300	2017	P
00601	Courthouse Rd	0.60	32-615 Carysbrook Rd	32-608 Rising Sun Rd; Wilmington Rd	1100	2017	P
00601	Courthouse Rd	3.06	32-663; 32-1007	32-615 Carysbrook Rd	780	2017	P
00601	Venable Rd	3.20	32-608 Rising Sun Rd; Wilmington Rd	32-631 Dogwood Dr	610	2017	P
00601	Venable Rd	1.95	32-631 Dogwood Dr	32-659 W, Kents Store Way	580	2017	P
00601	Venable Rd	3.73	32-659 E, Kents Store Way; Cedar Lane Rd	32-653 Three Chopt Rd	440	05/06/2014	P
00602	Greenwood Circle	0.33	32-605 S, Shannon Hill Rd	0.33 MN 32-605 Shannon Hill Rd	30	05/12/2014	U
00602	Greenwood Circle	0.02	0.33 MN 32-605 Shannon Hill Rd	32-605 N, Shannon Hill Rd	20	05/12/2014	U
00603	Tabscott Rd	1.50	Goochland County Line	32-601 Venable Rd	90	05/06/2014	P
00604	Covered Bridge Rd	1.01	2.79 MN 32-610 Community House Rd	32-601 Venable Rd	80	05/06/2014	P
00604	Covered Bridge Rd	2.79	32-610 Community House Rd	2.79 MN 32-610 Community House Rd	10	05/06/2014	P
00604	Covered Bridge Rd	0.60	Dead End	32-610 Community House Rd	9	07/17/2008	U
00605	Shannon Hill Rd	3.19	32-659 Stage Junction Rd	Goochland County Line	250	05/12/2014	P
00606	Hells Bend Rd	1.90	32-609 Hells Bend Rd	32-608 Wilmington Rd	50	05/12/2014	P
00606	Rivanna Mills Rd	0.35	Dead End; Gap	32-609 Hells Bend Rd	30	05/12/2014	P
00606	Rose Hill Rd	0.80	32-659 Stage Junction Rd	Dead End; Gap	20	05/12/2014	P
00607	Bybee Rd	0.30	Louisa County Line West	32-613 Bybees Church Rd	1800	2017	P
00607	Bybee Rd	0.40	32-696 Deerfield Rd	Louisa County Line East	320	05/12/2014	P
00607	Bybee Rd	0.70	32-613 Bybees Church Rd	32-696 Deerfield Rd	520	05/12/2014	P
00608	Barnaby Rd	0.90	32-632 W, Ridge Rd	32-613 Bybees Church Rd	200	05/12/2014	P
00608	Rising Sun Rd	3.60	32-628 Evergreen Church Rd	32-629 Deep Creek Rd	340	05/12/2014	P
00608	Rising Sun Rd	0.70	32-629 Deep Creek Rd	32-632 E, Ridge Rd	520	05/12/2014	P
00608	Rising Sun Rd	0.20	32-601 Venable Rd; Courthouse Rd	32-628 Evergreen Church Rd	380	05/12/2014	P
00608	Wilmington Rd	1.40	32-606 Hells Bend Rd	32-601 Venable Rd; Courthouse Rd	600	05/12/2014	P
00608	Wilmington Rd	0.80	32-659 Cedar Lane Rd; Stage Junction Rd	32-606 Hells Bend Rd	420	05/12/2014	P
00609	Hells Bend Rd	0.04	3.40 MN 32-606	32-615 Carysbrook Rd	30	05/12/2014	P
00609	Hells Bend Rd	3.40	32-606 Hells Bend Rd; Rivanna Mills Rd	3.40 MN 32-606	40	05/12/2014	U
00610	Community House Rd	2.00	Goochland County Line	32-604 Covered Bridge Rd	80	05/06/2014	P
00610	Community House Rd	1.53	32-604 Covered Bridge Rd	32-659 Cedar Lane Rd	110	05/12/2014	P
00611	Paynes Landing Rd	0.50	32-621 Lantre Lane	SR 6, West River Rd	200	05/12/2014	P
00611	Paynes Landing Rd	0.60	32-662 Dobby Creek Rd	32-621 Lantre Lane	170	05/12/2014	P
00611	Paynes Landing Rd	0.50	Dead End	32-662 Dobby Creek Rd	50	05/12/2014	P
00612	Winnville Dr	1.29	US 15 James Madison Hwy	SR 6 West River Rd	1300	2017	P
00613	Bybees Church Rd	1.40	32-631 Hunters Lodge Rd; Dogwood Dr	32-607 Bybee Rd	1800	2017	P
00613	Bybees Church Rd	0.60	32-630 Hollands Rd	32-631 Hunters Lodge Rd; Dogwood Dr	1400	2017	P
00613	Bybees Church Rd	0.70	32-632 Ridge Rd	32-630 Hollands Rd	1000	2017	P
00613	Bybees Church Rd	1.30	US 15 James Madison Hwy	32-608 Barnaby Rd	530	05/12/2014	P
00613	Bybees Church Rd	1.80	32-608 Barnaby Rd	32-632 Ridge Rd	290	05/12/2014	P
00614	Teppee Town Rd	2.30	Dead End	32-612 Winnville Dr	260	05/12/2014	P
00615	Carysbrook Rd	3.44	US 15 James Madison Hwy	32-601 Courthouse Rd	490	05/12/2014	P
00615	Zion Rd	0.43	US 250 Richmond Rd	Louisa County Line	1800	2016	P
00616	Union Mills Rd	4.50	Albemarle County Line	32-600 North Boston Rd; South Boston Road	4400	2017	P
00616	Union Mills Rd	2.30	32-600 North Boston Rd; South Boston Road	US 15 James Madison Hwy	2900	2017	P
00617	Little Creek Rd	1.20	32-631 Troy Rd	US 15 James Madison Hwy	210	05/12/2014	P
00617	Morris Rd	0.25	US 15 James Madison Hwy	Dead End	90	05/12/2014	P
00618	Lake Monticello Rd	4.03	SR 53 Thomas Jefferson Pkwy	32-600 Boston Road South	3300	2017	P
00618	Martin Kings Rd	0.50	Albemarle County Line; 02-618	SR 53 Thomas Jefferson Pkwy	860	05/07/2014	P
00619	Ruritan Lake Rd	2.10	32-761 Branch Rd	32-660 Sclaters Ford Rd	1400	05/22/2014	P
00619	Ruritan Lake Rd	3.30	Albemarle County Line	32-761 Branch Rd	720	05/14/2014	P
00620	Rolling Road South	4.60	32-639 Long Acre Rd	Albemarle County Line	1500	2017	P
00620	Rolling Road South	2.72	SR 6, West River Rd	32-639 Long Acre Rd	950	2017	P
00621	Lantre Lane	0.40	Dead End	32-611 Paynes Landing Rd	20	05/22/2014	P
00622	Ridge Spring Rd	0.06	32-1302 N, Hardware Hills Circle	Albemarle County Line; 02-622	350	05/07/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00622	Ridge Spring Rd	1.04	Albemarle County Line; 02-622	32-1302 N, Hardware Hills Circle	410	05/07/2014	P
00623	Perkins Rd	2.30	32-659 Kents Store Way	32-653 Three Chopt Rd	70	05/06/2014	P
00624	Gale Hill Rd	0.10	32-656 S, Brems Rd	32-656 N, Brems Rd	290	05/06/2014	P
00624	Gale Hill Rd	0.87	32-656 N, Brems Rd	SR 6 E, East River Rd	500	05/06/2014	P
00624	Gravel Hill Rd	0.80	SR 6 MID	SR 6 W, East River Rd	120	05/06/2014	P
00624	Holmhead Circle	0.20	SR 6 E, East River Rd	SR 6 MID	30	05/06/2014	U
00624	Point of Fork Rd	1.30	Dead End	32-656 S, Brems Rd	120	05/06/2014	P
00624	Red Bank Lane	0.96	SR 6 W, East River Rd	Dead End	60	05/06/2014	P
00625	Oak Creek Rd	0.57	32-601 W, Courthouse Rd	32-678 Miles Jackson Rd	130	05/06/2014	P
00625	Oak Creek Rd	0.80	32-678 Miles Jackson Rd	32-601 E, Courthouse Rd	140	05/06/2014	P
00625	Oak Hill Lane	0.69	32-601 E, Courthouse Rd	Dead End	70	05/06/2014	P
00626	Jordan Store Rd	0.20	32-699 Meeks Lane	Louisa County Line	500	05/06/2014	P
00626	Jordan Store Rd	1.60	32-659 Kents Store Way	32-699 Meeks Lane	340	05/06/2014	P
00627	Zion Rd	0.30	US 250; 32-698	32-664 Edd Ridge Lane	1300	05/06/2014	P
00627	Zion Rd	0.35	32-664 Edd Ridge Lane	Louisa County Line	1200	05/06/2014	P
00628	Evergreen Church Rd	0.70	Dead End	32-608 Rising Sun Rd	20	05/06/2014	P
00629	Deep Creek Rd	1.80	32-608 Rising Sun Rd	32-630 S, Mountain Laurel Rd	140	05/06/2014	P
00629	Deep Creek Rd	1.35	32-630 N, Hollands Rd	32-631 Dogwood Dr	130	05/06/2014	P
00629	Deep Creek Rd	0.20	32-630 S, Mountain Laurel Rd	32-630 N, Hollands Rd	260	05/06/2014	P
00629	Deep Creek Rd	2.45	32-631 Dogwood Dr	32-626 Jordan Store Rd	130	05/06/2014	P
00630	Hollands Rd	2.10	32-629 N, Deep Creek Rd	32-613 Bybees Church Rd	270	05/19/2014	P
00630	Mountain Laurel Rd	2.90	32-601 Venable Rd	32-629 S, Deep-Creek Rd	270	05/06/2014	P
00630	Plain Dealing Rd	1.80	32-659 Cedar Lane Rd	32-601 Venable Rd	130	05/06/2014	P
00631	Dogwood Dr	3.25	32-629 Deep Creek Rd	32-613 Bybees Church Rd	200	05/06/2014	P
00631	Dogwood Dr	2.00	32-601 Venable Rd	32-629 Deep Creek Rd	190	05/19/2014	P
00631	Hunters Lodge Rd	2.80	32-613 Bybees Church Rd	US 15 James Madison Hwy	440	05/19/2014	P
00631	Troy Rd	0.50	US 15 James Madison Hwy	32-633 North Boston Rd	1700	2017	P
00631	Troy Rd	2.26	32-633 North Boston Rd	US 250 Richmond Rd	1000	05/19/2014	P
00632	Ridge Rd	1.50	32-608 N, Rising Sun Rd	32-613 Bybees Church Rd	690	2017	P
00632	Ridge Rd	0.30	32-608 S, Barnaby Rd	32-608 N, Rising Sun Rd	390	05/14/2014	P
00632	Ridge Rd	0.20	US 15 James Madison Hwy	32-661 Rescue Lane	300	05/06/2014	P
00632	Ridge Rd	3.20	32-661 Rescue Lane	32-608 S, Barnaby Rd	280	05/14/2014	P
00633	North Boston Rd	0.90	32-600 North Boston Rd	32-676 Oliver Creek Rd	2000	05/19/2014	P
00633	North Boston Rd	1.10	32-676 Oliver Creek Rd	32-631 Troy Rd	1800	05/19/2014	P
00634	Mechunk Creek Dr	1.70	Dead End	32-600 Paynes Mill Rd, North Boston Rd	300	05/06/2014	P
00635	Cannery Lane	0.52	Dead End	US 15 James Madison Hwy	60	05/19/2014	P
00636	Garden Lane	0.52	SR 53 Thomas Jefferson Pkwy	0.52 MN SR 53 Thomas Jefferson Pkwy	220	05/07/2014	P
00636	Garden Lane	0.43	0.52 MN SR 53 Thomas Jefferson Pkwy	Dead End	10	07/10/2008	U
00636	Nahor Manor Rd	2.00	Dead End	SR 53 Thomas Jefferson Pkwy	280	05/07/2014	P
00637	Antioch Rd	1.94	32-773 The Cross Rd	32-669 Kidds Dairy Rd	910	2017	P
00637	Antioch Rd	2.54	32-669 Kidds Dairy Rd	32-620 Rolling Rd	560	2017	P
00637	Poplar Spring Rd	0.30	32-773 Pat Dennis Rd	32-773 The Cross Rd	1200	2017	P
00637	Poplar Spring Rd	0.19	SR 6 Canal St	NCL Scottsville	860	2017	P
00637	Poplar Spring Rd	1.21	NCL Scottsville	32-773 Pat Dennis Rd	800	2017	P
00638	Old Rectory Lane	0.60	SR 6, East River Rd	Dead End	50	05/19/2014	P
00639	Long Acre Rd	3.45	32-688 Hidden Valleys Rd	32-640 Haden Martin Rd	460	05/19/2014	P
00639	Long Acre Rd	1.25	32-620 Rolling Rd South	32-688 Hidden Valleys Rd	470	05/19/2014	P
00640	Cunningham Rd	0.48	32-697 Cunningham Rd	SR 6 W, West River Rd	530	05/14/2014	P
00640	Haden Martin Rd	5.70	SR 6 E, West River Rd	US 15 James Madison Hwy	1100	05/14/2014	P
00640	Shores Rd	0.45	32-677 Old Fork Lane	32-697 Cunningham Rd	670	5/14/2014	P
00640	Shores Rd	2.60	32-714 Union Church Rd	32-677 Old Fork Lane	450	05/14/2014	P
00640	Shores Rd	1.65	32-650 Mountain Hill Rd	32-714 Union Church Rd	210	05/14/2014	P
00640	Shores Rd	0.30	32-658 Lowfields Lane	32-650 Mountain Hill Rd	70	05/02/2014	P
00640	Shores Rd	0.20	Dead End	32-658 Lowfields Lane	30	05/19/2014	P
00641	Lone Oak Rd	0.65	Dead End	32-650 Mountain Hill Rd	150	05/14/2014	P
00642	Spring Rd	1.90	32-656 Brems Rd	32-655 West Bottom Rd	110	05/02/2014	P
00643	Transco Rd	0.40	32-637 Antioch Rd	32-679 Center B Rd	240	05/14/2014	P
00643	Transco Rd	1.50	32-679 Center B Rd	32-620 Rolling Rd	220	05/14/2014	P
00644	Friendship Rd	0.90	US 15 S, James Madison Hwy	US 15 S MID	110	05/14/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00644	Salem Church Rd	0.35	US 15 N, James Madison Hwy	32-700 Wylock Lane	310	05/14/2014	P
00644	Salem Church Rd	1.35	32-700 Wylock Lane	32-616 Union Mills Rd	560	05/14/2014	P
00644	Friendship Rd	0.30	US 15 N MID	US 15 N, James Madison Hwy	1	05/14/2014	U
00645	Beals Lane	0.70	32-662 Dobby Creek Rd	SR 6, West River Rd	560	05/14/2014	P
00645	Beals Lane	0.86	Dead End	32-662 Dobby Creek Rd	160	05/14/2014	P
00646	Hardware Rd	1.38	32-687 N, Radicel Circle	SR 6, West River Rd	370	05/07/2014	P
00646	Hardware Rd	0.14	32-687 S, Radicel Circle	32-687 N, Radicel Circle	250	05/07/2014	P
00646	Hardware Rd	0.48	1.74 MN Dead End	32-687 S, Radicel Circle	490	05/14/2014	P
00646	Hardware Rd	1.74	Dead End	1.74 MN Dead End	240	05/14/2014	P
00647	Shiloh Church Rd	3.50	32-649 Central Plains Rd	32-640 Haden Martin Rd	380	05/19/2014	P
00648	Turner Rd	0.90	32-649 Central Plains Rd	32-647 Shiloh Church Rd	30	05/19/2014	U
00649	Central Plains Rd	0.36	32-673 Bethel Church Rd	US 15 James Madison Hwy	1700	2017	P
00649	Central Plains Rd	3.59	SR 6 West River Rd	32-673 Bethel Church Rd	960	2017	P
00650	Mountain Hill Rd	1.72	32-641 Lone Oak Rd	SR 6, West River Rd	520	05/19/2014	P
00650	Mountain Hill Rd	2.40	32-640 Shores Rd	32-641 Lone Oak Rd	170	05/19/2014	P
00651	Thessalonias Rd	1.20	SR 6, West River Rd	Dead End	260	05/02/2014	P
00652	Academy Rd	1.67	32-654 Cloverdale Rd	US 15 James Madison Hwy	220	05/22/2014	P
00653	Three Chopt Rd	0.57	32-601 Venable Rd	US 250 Broad St Rd	390	05/06/2014	P
00653	Three Chopt Rd	1.80	Louisa County Line	32-681	320	05/06/2014	P
00653	Three Chopt Rd	0.03	32-681	32-601 Venable Rd	300	07/17/2008	P
00654	Cloverdale Rd	1.50	32-655, West Bottom Rd	32-652 Academy Rd	300	05/02/2014	P
00654	Cloverdale Rd	0.32	32-652 Academy Rd	32-694 Deer Lane	440	05/14/2014	P
00654	Cloverdale Rd	2.12	32-694 Deer Lane	32-656 Brema Rd	110	05/14/2014	P
00655	Glenarvon Rd	1.05	Dead End	32-656 Brema Rd	100	05/02/2014	P
00655	West Bottom Rd	0.70	32-654 Cloverdale Rd	US 15 James Madison Hwy	730	5/22/2014	P
00655	West Bottom Rd	0.90	32-642 Spring Rd	32-654 Cloverdale Rd	500	5/2/2014	P
00655	West Bottom Rd	1.30	32-656 Brema Rd	32-642 Spring Rd	310	5/2/2014	P
00656	Brema Rd	0.50	US 15 James Madison Hwy	32-657 Brema Bluff Rd	370	05/02/2014	P
00656	Brema Rd	1.90	32-657 Brema Bluff Rd	32-642 Spring Rd	300	05/02/2014	P
00656	Brema Rd	5.14	32-655, West Bottom Rd; Glenarvon Rd	32-624 S, Gale Hill Rd; Point of Fork Rd	130	05/02/2014	P
00656	Brema Rd	0.32	32-642 Spring Rd	32-655, West Bottom Rd; Glenarvon Rd	210	05/02/2014	P
00656	Brema Rd	0.44	32-624 N, Gale Hill Rd	SR 6 N, East River Rd	180	05/08/2014	P
00656	Bryants Ford Rd	0.70	SR 6 S, East River Rd	32-716 Anderson Lane	440	05/08/2014	P
00656	Bryants Ford Rd	0.35	32-716 Anderson Lane	Dead End	100	05/08/2014	P
00657	Brema Bluff Rd	1.00	32-656 Brema Rd	US 15 James Madison Hwy	90	05/02/2014	P
00657	Brema Bluff Rd	0.08	Dead End	32-656 Brema Rd	60	05/02/2014	P
00658	Lowfields Lane	0.12	Dead End	32-640 Shores Rd	3	05/22/2014	U
00659	Cedar Lane Rd	2.50	32-608 Wilmington Rd	32-630 Plain Dealing Rd	240	2017	P
00659	Cedar Lane Rd; Kent Store Rd	2.30	32-630 Plain Dealing Rd	32-601 E, Venable Rd	420	2017	P
00659	Kents Store Way	3.72	32-601 W, Venable Rd	Louisa County Line	950	2017	P
00659	Kents Store Way	0.08	32-601 E, Venable Rd	32-601 W, Venable Rd	740	2017	P
00659	Stage Junction Rd	0.23	SR 6 Saint James St	NCL Columbia	370	2017	P
00659	Stage Junction Rd	2.89	NCL Columbia	32-605 Shannon Hill Rd	350	2017	P
00659	Stage Junction Rd	3.08	32-605 Shannon Hill Rd	32-608 Wilmington Rd	350	2017	P
00660	Ruritan Lake Rd	0.14	32-619; Seleters Ford Rd	SR 53 Thomas Jefferson Pkwy	3600	05/07/2014	P
00660	Seleters Ford Rd	3.00	32-640 Haden Martin Rd	32-619 Ruritan Lake Rd	2000	05/22/2014	P
00661	Rescue Lane	0.10	32-632 Ridge Rd	US 15 James Madison Hwy	80	05/06/2014	P
00662	Dobby Creek Rd	1.70	32-645 Beals Lane	32-611 Paynes Landing Rd	250	05/22/2014	P
00663	Georges Mill Rd	0.35	32-678 Miles Jackson Rd	32-608 Rising Sun Rd	260	05/22/2014	P
00663	Georges Mill Rd	2.45	32-601; 32-1007	32-678 Miles Jackson Rd	220	05/22/2014	P
00664	Edd Ridge Lane	0.25	32-627 Zion Rd	Dead End	190	05/22/2014	P
00665	Grace Johnson Lane	0.10	32-653 Three Chopt Rd	US 250 Three Notch Rd	190	05/02/2014	P
00666	Magnolia Lane	0.15	32-657 Brema Bluff Rd	Dead End	6	05/19/2014	P
00667	Old Columbia Rd	0.15	32-1101; 32-1108	Goochland County Line	130	05/19/2014	P
00667	Old Columbia Rd	0.05	SR 6; 32-690	32-1101; 32-1108	180	05/19/2014	P
00668	Cloverleaf Dr	0.30	Dead End	32-654 Cloverdale Rd	60	05/19/2014	P
00669	Kidds Dairy Rd	1.65	32-637 Antioch Rd	32-706 Aldridge Lane	340	05/19/2014	P
00669	Kidds Dairy Rd	3.19	32-706 Aldridge Lane	32-620 Rolling Rd	460	05/19/2014	P
00670	Prospect Lane	0.20	Dead End	32-676 Oliver Creek Rd	70	05/19/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00671	Cabel Lane	0.21	SR 6 E, West River Rd	32-612 Winnsville Dr	80	05/19/2014	P
00671	Gold Mine Rd	0.94	SR 6 W, West River Rd	0.94 ME SR 6	190	05/19/2014	P
00671	Gold Mine Rd	0.76	0.94 ME SR 6	32-672 Carys Creek Rd	100	05/19/2014	P
00671	Gold Mine Rd	1.50	32-672 Carys Creek Rd	SR 6 E, West River Rd	90	05/19/2014	P
00672	Carys Creek Rd	0.25	US 15 James Madison Hwy	0.25 MW US 15 James Madison Hwy	40	05/19/2014	P
00672	Carys Creek Rd	3.75	32-671 Gold Mine Rd	0.25 MW US 15 James Madison Hwy	40	05/19/2014	U
00673	Bethel Church Rd	0.38	32-649 Central Plains Rd	US 15 James Madison Hwy	880	05/19/2014	P
00674	Timber Rd	0.20	Goochland County Line	32-659 Stage Junction Rd	90	05/19/2014	U
00674	Timber Rd	0.20	Dead End	Goochland County Line	20	05/02/2014	U
00675	Canal St	0.05	SR 6 W, Main St	Dead End, Gap	40	05/19/2014	P
00675	Old Drivers Hill Rd	0.50	Dead End, Gap	SR 6 E, West River Rd	70	05/02/2014	P
00676	Diamond Rd	0.20	US 250 Richmond Rd	Louisa County Line	470	05/19/2014	P
00676	Oliver Creek Rd	0.20	32-670 Prospect Lane	US 250 Richmond Rd	960	05/19/2014	P
00676	Oliver Creek Rd	1.50	32-692 Kathys Lane	32-670 Prospect Lane	780	05/19/2014	P
00676	Oliver Creek Rd	1.15	32-633 North Boston Rd	32-692 Kathys Lane	270	05/19/2014	P
00677	Old Fork Lane	0.60	Dead End	32-640 Shores Rd	85	04/27/2018	U
00678	Miles Jackson Rd	1.50	32-625 Oak Creek Rd	32-663 Georges Mill Rd	90	05/02/2014	P
00679	Center B Rd	0.30	Dead End	32-643 Transco Rd	5	05/02/2014	U
00680	Middle Fork Rd	1.20	32-639 Long Acre Rd	Dead End	73	04/13/2014	U
00681	Venable Rd	0.02	32-601 Venable Rd	32-653 Three Chopt Rd	570	05/06/2014	P
00682	Little Mountain Rd	0.80	Dead End	32-649 Central Plains Rd	50	05/19/2014	P
00683	Rockfish Run Rd	0.75	Dead End	SR 6, West River Rd	110	05/19/2014	P
00684	Franklin Lane	0.70	Dead End	32-608 Rising Sun Rd	170	05/19/2014	P
00685	Colemans Lane	0.34	Dead End	32-659 Stage Junction Rd	30	05/19/2014	P
00686	Harris Lane	0.50	32-608 Rising Sun Rd	Dead End	130	05/19/2014	P
00687	Radical Circle	0.16	32-646 Hardware Rd	32-646 Hardware Rd	40	05/19/2014	P
00688	Hidden Valleys Rd	1.00	32-639 Long Acre Rd	Dead End	180	05/19/2014	P
00689	Edgecomb Rd	0.30	US 250 Richmond Rd	54-615, Louisa County Line	450	05/19/2014	P
00690	Columbia Rd	0.20	Cumberland County Line	SR 6; 32-667	590	2017	P
00692	Kathys Lane	0.45	Dead End	32-676 Oliver Creek Rd	30	05/19/2014	P
00693	Bluebird Lane	0.60	32-639 Long Acre Rd	Dead End	430	05/19/2014	P
00694	Deer Lane	0.15	32-654 Cloverdale Rd	32-715 Stag Rd	250	05/19/2014	P
00694	Deer Lane	0.67	32-715 Stag Rd	Dead End	120	05/19/2014	P
00695	Deer Lane	0.30	Dead End	US 15 James Madison Hwy	60	05/19/2014	P
00696	Deerfield Rd	0.45	Louisa County Line	54-626 Mallory Rd	120	05/22/2014	P
00696	Deerfield Rd	2.10	32-607 Bybee Rd	Louisa County Line	70	05/07/2014	P
00697	Cunningham Rd	0.63	SR 6 West River Rd	32-640 Cunningham Rd; Shores Rd	320	2017	P
00698	Memory Lane	0.30	Dead End	US 250; 32-627	270	05/22/2014	P
00699	Meeks Lane	0.35	Dead End	32-626 Jordan Store Rd	90	10/08/2014	P
00700	Wylock Lane	0.35	Dead End	32-644 Salem Church Rd	150	05/22/2014	P
00702	Pine Lane	0.27	Dead End	US 15 James Madison Hwy	180	05/22/2014	P
00703	Davis Lane	0.30	Dead End	32-624 Gravel Hill Rd	80	05/22/2014	P
00704	Paulette School Rd	0.15	32-649 Central Plains Rd	SR 6, West River Rd	350	05/22/2014	P
00705	Cohasset Circle	0.41	SR 6 W, West River Rd	SR 6 E, West River Rd	8	05/22/2014	P
00706	Aldridge Lane	0.75	32-669 Kidds Dairy Rd	Dead End	300	05/07/2014	P
00707	Southwinds Court	0.06	US 250 Richmond Rd	Dead End	50	10/08/2014	P
00708	Blue Ridge Dr	0.74	Dead End	US 250 Richmond Rd	220	05/08/2014	P
00709	Martin Lane	0.25	Dead End	32-600 South Boston Rd	70	05/08/2014	P
00710	New Fork Church Lane	0.30	Dead End	32-650 Mountain Hill Rd	30	05/08/2014	P
00711	Troy Woods Court	0.20	32-600 North Boston Rd	Dead End	100	10/08/2014	P
00712	Ferndiff Farms Lane	0.55	32-659 Kents Store Way	Dead End	70	05/08/2014	P
00713	Bowles Town Lane	0.30	Dead End	US 15 James Madison Hwy	50	10/08/2014	P
00714	Union Church Rd	0.15	Dead End	32-640 Shores Rd	40	05/08/2014	P
00715	Stag Rd	0.15	32-694 Deer Lane	Dead End	80	05/08/2014	P
00716	Anderson Lane	0.15	Dead End	32-656 Bryants Ford Rd	40	10/08/2014	U
00721	Pleasant Grove Drive	0.28	SR 53 Thomas Jefferson Pkwy	Dead End	470	05/08/2014	P
00725	Buck Ridge Rd	0.27	Cul-de-Sac	32-708 Blue Ridge Dr	30	10/08/2014	P
00747	Two County Lane	0.10	US 250 Richmond Rd	Louisa County Line	60	05/06/2014	U
00759	Sunnyfield Lane	0.60	Albemarle County Line	US 250 Richmond Rd	160	05/22/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00759	White Hill Rd	0.60	US 250 Richmond Rd	Dead End	80	05/22/2014	U
00761	Branch Rd	0.10	32-680 Middle Fork Rd	32-619 Ruritan Lake Rd	670	05/22/2014	P
00761	Branch Rd	4.00	32-620 S. Rolling Rd	32-680 Middle Fork Rd	500	05/22/2014	P
00761	Briery Creek Rd	1.00	Albemarle County Line; 02-761	32-620 N. Rolling Rd	80	05/22/2014	P
00773	Pat Dennis Rd	0.30	Albemarle County Line; 02-773	32-637 W. Spring Rd	660	05/22/2014	P
00773	The Cross Rd	0.85	32-637 E. Antioch Rd	SR 6, West River Rd	490	05/22/2014	P
00795	Zion Park Rd	0.04	Dead End	Fluvanna County Line	660	10/18/2013	P
00799	Beaverdam Rd	1.80	US 250 Richmond Rd	Albemarle County Line	940	05/22/2014	P
01001	Main St	0.09	32-1003 Court Square	32-1002 Palmyra Way	250	05/07/2014	P
01001	Main St	0.19	US 15 S, James Madison Hwy	32-1003 Court Square	260	2017	P
01001	Main St	0.17	32-1002 Palmyra Way	US 15 N, James Madison Hwy	440	05/07/2014	P
01002	Palmyra Way	0.05	32-1001 Main St	US 15; 32-1005	160	05/07/2014	P
01003	Court Square	0.06	32-1001 Main St	US 15 James Madison Hwy	110	2017	P
01004	Stone Jail St	0.05	32-1001 Main St	32-1003 Court Square	170	05/07/2014	P
01005	Church St	0.10	US 15; 32-1002	Dead End	30	10/08/2014	U
01006	Saints Rest Lane	0.20	32-601 Courthouse Rd	Dead End	20	05/22/2014	U
01007	Stoneleigh Rd	0.80	US 15 James Madison Hwy	32-601 Courthouse Rd; 32-663 Georges Mill Rd	40	05/07/2014	P
01010	Stage Coach Hills Rd	0.08	SR 53 Thomas Jefferson Parkway	32-1011 Stage Coach Hills Rd; Cedar Hill Rd	380	05/08/2014	P
01011	Cedar Hill Rd	0.15	32-1012 W. Orchard Park Rd	32-1010 Stage Coach Hills Rd	130	05/08/2014	P
01011	Stage Coach Hills Rd	0.37	32-1010 Stage Coach Hills Rd	32-1012 E. Orchard Park Rd	250	05/08/2014	P
01011	Stage Coach Hills Rd	0.02	Dead End	32-1012 W. Orchard Park Rd	20	05/08/2014	P
01011	Stage Coach Hills Rd	0.12	32-1012 E. Orchard Park Rd	Dead End	200	05/08/2014	P
01012	Orchard Park Rd	0.26	32-1011 W. Stage Coach Hills Rd	32-1011 E. Cedar Hill Rd; Stage Coach Hills Rd	45	05/08/2014	P
01013	Ironhound Drive	0.31	32-633	Cul-de-Sac	100	10/14/2014	P
01014	Ironhound Court	0.12	32-1013	Cul-de-Sac	70	10/14/2014	P
01015	Turkey Sag Rd	0.16	SR 53 Thomas Jefferson Parkway	Dead End	7500	05/08/2014	P
01016	Lakespur Rd	0.37	Cul-de-Sac	32-633 North Boston Rd	260	05/08/2014	P
01017	Indigo Ln	0.49	Cul-de-Sac	32-1016 Lakespur Rd	80	10/08/2014	P
01017	Indigo Ln	0.15	32-1016 Lakespur Rd	Cul-de-Sac	80	10/08/2014	P
01018	Parteidge Berry Ln	0.10	32-1017 Indigo Ln	Cul-de-Sac	50	10/08/2014	P
01019	Trillium Ln	0.15	Cul-de-Sac	32-1017 Indigo Ln	30	10/08/2014	P
01020	Fair Oaks Drive	0.56	Dead End	32-619 Ruritan Lake Rd	330	05/07/2014	P
01021	Zion Station Road	0.13	US 250 Richmond Rd	32-1022 Zion Station Court	-		P
01021	Zion Station Road	0.06	32-1022 Zion Station Court	Cul-de-Sac	-		P
01022	Zion Station Court	0.10	32-1021 Zion Station Road	Cul-de-Sac	-		P
01023	Industrial Way	0.28	32-631 Troy Rd	Cul-de-Sac	720	10/08/2014	P
01024	Better Living Dr	0.71	32-1023 Industrial Way	US 250 Highland Turnpike	590	10/08/2014	P
01025	Meadow Brook Lane	0.70	32-613 Bybees Church Rd	Cul-de-Sac	-		P
01026	Meadowland Road	0.17	32 - 1025 Meadow Brook Lane	32 - 1027 Pine Shadow Court	-		P
01027	Pine Shadow Court	0.27	32 - 1026 Meadowland Road	32 - Cul-de-Sac	-		P
01028	Cunningham Meadows Dr	0.62	SR 53 Thomas Jefferson Pkwy	Cul-de-Sac	-		P
01030	Fieldstone Dr	0.18	32-1033; 32-1034	US 250; 32-707	370	05/07/2014	P
01030	Fieldstone Dr	0.21	32-1031 Autumn Ridge Dr; Willow Dr	32-1033; 32-1034	270	05/07/2014	P
01030	Fieldstone Dr	0.40	Cul-de-Sac	32-1031 Autumn Ridge Dr; Willow Dr	70	10/14/2014	P
01031	Autumn Ridge Dr	0.12	32-1030 Fieldstone Dr	32-1032 Pembroke Ct	160	05/07/2014	P
01031	Autumn Ridge Dr	0.17	32-1032 Pembroke Ct	Cul-de-Sac	50	10/14/2014	P
01031	Willow Dr	0.28	Cul-de-Sac	32-1030 Fieldstone Dr	120	05/22/2014	P
01032	Pembroke Ct	0.04	32-1031 Autumn Ridge Dr	Cul-de-Sac	20	10/14/2014	P
01033	Deer Crossing Lane	0.15	32-1030 Fieldstone Dr	Cul-de-Sac	50	10/14/2014	P
01034	Spring Meadow Lane	0.28	Cul-de-Sac	32-1030; 32-1033	70	05/08/2014	P
01035	Pine Ridge Court	0.04	32-1030 Fieldstone Dr	Dead End	30	10/14/2014	P
01036	Tall Oaks Court	0.05	Dead End	32-1031 Willow Dr	30	10/14/2014	P
01037	Abby Rd	0.39	32-600 South Boston Rd	Cul-de-Sac	4600	05/08/2014	P
01038	Justin Drive	0.51	32-1037 Abby Rd	32-1046 Sydney Way	850	05/07/2014	P
01038	Justin Drive	0.24	32-1047 Robins Ct	32-1049 Rosalyn Way	-		P
01038	Justin Drive	0.13	32-1049 Rosalyn Way	Cul-de-Sac	-		P
01039	Julie Dr	0.04	Cul-de-Sac	32-1038 Justin Dr	40	10/14/2014	P
01040	Broken Island Rd	1.68	32-600 Boston Rd South	Dead End	330	05/07/2014	P
01041	Honeysuckle Court	0.06	Dead End	32-1040 Broken Island Rd	30	10/14/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
01042	Whispering Pines Lane	0.12	Cul-de-Sac	32-1040 Broken Island Rd	70	05/22/2014	P
01043	Queen Annes Court	0.05	Dead End	32-1042 Whispering Pines Lane	30	10/08/2014	P
01044	Blue Bell Lane	0.07	Dead End	32-1040 Broken Island Rd	30	10/08/2014	P
01045	Redbud Court	0.04	Dead End	32-1040 Broken Island Rd	20	10/08/2014	P
01046	Sydney Way	0.13	Cul-de-Sac	32-1038 Justin Dr	60	10/08/2014	P
01048	Kathy Court	0.06	32-1038 Justin Drive	Cul-de-Sac	-	-	P
01049	Rosalyn Way	0.11	32-1038 Justin Drive	Cul-de-Sac	-	-	P
01050	Fox Hollow Lane	1.18	Cul-de-Sac	SR 53 Thomas Jefferson Pkwy	500	05/07/2014	P
01051	Fox Trot Lane	0.06	Cul-de-Sac	32-1050 Fox Hollow Lane	70	10/08/2014	P
01052	Fox Chase Lane	0.08	32-1050 Fox Hollow Lane	Cul-de-Sac	45	10/08/2014	P
01053	Fox Hunt Trail	0.11	Cul-de-Sac	32-1050 Fox Hollow Lane	40	10/08/2014	P
01054	Old Ridge Lane	0.10	32-1050 Fox Hollow Lane	Cul-de-Sac	40	10/08/2014	P
01055	Kendall Court	0.10	32-1038 Justin Drive	Cul-de-Sac	-	-	P
01057	Country Creek Way	0.69	Rte 1050 Fox Hollow lane	Cul-de-Sac	-	-	P
01058	Panorama Lane	0.05	Rte. 678 Miles Jackson Road	Rte. 1059 Panorama Court	-	-	P
01059	Panorama Court	0.18	Rte. 1058 Panorama Lane	S. to Cul-de-Sac	-	-	P
01059	Panorama Court	0.09	Rte. 1058 Panorama Lane	N. to Cul-de-sac	-	-	P
01060	Glen Circle	0.53	Glen Circle	US 250 Richmond Rd	120	05/22/2014	P
01065	Olive Ridge Lane	0.48	Cul-de-Sac	32-676 Oliver Creek Rd	60	10/08/2014	P
01066	Rosewood Drive	0.20	SR 6, West River Rd	32-1067 Rosewood Court	-	-	P
01066	Rosewood Drive	0.56	32-1067 Rosewood Court	Cul-de-Sac	-	-	P
01067	Rosewood Court	0.12	32-1066 Rosewood Drive	Cul-de-Sac	-	-	P
01070	Antioch Springs Lane	0.50	Cul-de-Sac	32-761 Branch Rd	260	05/22/2014	P
01071	Glebe Lane	0.55	Cul-de-Sac	32-1070	90	05/07/2014	P
01072	Fallen Oak Way	0.11	32-1070 Antioch Springs Lane	Cul-de-Sac	30	05/08/2014	P
01073	Blackberry Court	0.09	32-1070 Antioch Springs Lane	Cul-de-Sac	30	10/14/2014	P
01074	Taylor Ridge Way	0.12	32-1077 Cunningham Court	32-1078 Chapel Court	-	-	P
01074	Taylor Ridge Way	0.11	SR 53 Thomas Jefferson Pkwy	32-1075 Acorn Court	-	-	P
01074	Taylor Ridge Way	0.23	32-1075 Acorn Court	Berry Court	-	-	P
01074	Taylor Ridge Way	0.13	Berry Court	32-1076 Plum Court	-	-	P
01074	Taylor Ridge Way	0.13	32-1076 Plum Court	32-1077 Cunningham Court	-	-	P
01075	Acorn Court	0.16	32-1074 Taylor Ridge Way	Cul-de-Sac	-	-	P
01076	Plum Court	0.09	32-1074 Taylor Ridge Way	Cul-de-Sac	-	-	P
01078	Chapel Court	0.15	32-1074 Taylor Ridge Way	Cul-de-Sac	-	-	P
01078	Chapel Court	0.02	32-1074 Taylor Ridge Way	Cul-de-Sac	-	-	P
01084	Pelham Drive	0.12	Louisa County Line; 54-1084	Cul-de-Sac	-	-	P
01090	Meade Lane	0.12	32-616	Cul-de-Sac	40	10/14/2014	P
01091	Naylor Lane	0.14	32-600	Cul-de-Sac	40	10/14/2014	P
01092	Two Rivers Drive	0.49	32-616 Union Mills Road	32-SW to End of Cul-de-sac	-	-	P
01101	Cameron St	0.15	32-667; 32-1108	32-1104 Washington St; Gap	90	05/08/2014	P
01101	Tammany St	0.06	32-1109 Tammany St; Gap	32-1103 Rivanna St	20	05/08/2014	P
01102	Fayette St	0.05	32-1105, K St	32-1104 Washington St	60	05/08/2014	P
01102	Fayette St	0.20	32-659 NCL Columbia	32-1105, K St	40	05/08/2014	P
01102	Fayette St	0.11	32-1104 Washington St	32-1108 Saint Patrick St	20	10/08/2014	P
01102	Fayette St	0.06	32-1103 Rivanna St	32-659 NCL Columbia	20	05/08/2014	P
01102	Fayette St	0.06	32-1106 Andrew St	32-1103 Rivanna St	10	05/08/2014	P
01103	Rivanna St	0.09	SR 6 Saint James St	32-1101 Tammany St	7	05/08/2014	P
01103	Rivanna St	0.09	32-1101 Tammany St	32-1102 Fayette St	20	05/08/2014	P
01104	Washington St	0.05	SR 6 Saint James St	32-1101 Cameron St	100	05/08/2014	P
01104	Washington St	0.08	32-1101 Cameron St	32-1102 Fayette St	30	05/08/2014	P
01105	K St	0.07	Dead End	32-1102 Fayette St	20	10/14/2014	U
01106	Andrew St	0.16	SR 6 Saint James St	32-1102 Fayette St	9	05/08/2014	P
01107	Leigh St	0.10	Dead End	32-667; 37-667	40	10/14/2014	P
01108	Saint Patrick St	0.07	32-667 Old Columbia Rd, 32-1101	32-1102 Fayette St	30	05/08/2014	P
01109	Tammany St	0.05	SR 6 Saint James St	32-1101 Tammany St	50	05/08/2014	P
01301	Bird St	0.01	Dead End	SR 6 Canal St	40	10/14/2014	P
01302	Hardware Hills Circle	0.29	32-622 S, Ridge Spring Rd	32-622 N, Ridge Spring Rd	70	05/08/2014	P
09143		0.11	32-649 E, Central Plains Rd	32-649 W, Central Plains Rd	870	08/21/2008	P
09146		0.07	Fork Union Elem Sch	US 15 James Madison Hwy	40	05/07/2014	P

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
09147		0.01	32-649 Central Plains Rd	0.01 MN 32-649 Central Plains Rd	250	05/07/2014	P
09147		0.14	0.01 MN 32-649 Central Plains Rd	0.15 MN 32-649 Central Plains Rd	420	05/07/2014	P
09147		0.02	0.30 MN 32-649 Central Plains Rd	Fluvanna High Sch	440	01/24/2017	P
09147		0.15	0.15 MN 32-649 Central Plains Rd	0.30 MN 32-649 Central Plains Rd	320	05/07/2014	P
09147		0.07	Fluvanna High Sch	32-649 Central Plains Rd	270	01/27/2017	P
09148		0.07	32-608 Wilmington Rd	Columbia Sch	0	01/27/2017	P
09149		0.14	US 15 W, James Madison Hwy	US 15 E, James Madison Hwy	1300	05/07/2014	P
09150		0.12	US 15 James Madison Hwy	Palmyra Elem Sch	60	01/27/2017	P
09447		0.04	32-697 Cunningham Rd	Cunningham Sch	0	01/26/2017	P
		305.17					



Denotes Roads Included in the Current Secondary Six Year Plan

**FLUVANNA COUNTY
UNPAVED SECONDARY ROADS**

FLUVANNA COUNTY UNPAVED SECONDARY ROADS

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00602	Greenwood Circle	0.33	32-605 S, Shannon Hill Rd	0.33 MN 32-605 Shannon Hill Rd	30	05/12/2014	U
00602	Greenwood Circle	0.02	0.33 MN 32-605 Shannon Hill Rd	32-605 N, Shannon Hill Rd	20	05/12/2014	U
00604	Covered Bridge Rd	0.60	Dead End	32-610 Community House Rd	9	07/17/2008	U
00609	Hells Bend Rd	3.40	32-606 Hells Bend Rd; Rivanna Mills Rd	3.40 MN 32-606	40	05/12/2014	U
00624	Holmhead Circle	0.20	SR 6 E, East River Rd	SR 6 MID	30	05/06/2014	U
00636	Garden Lane	0.43	0.52 MN SR 53 Thomas Jefferson Pkwy	Dead End	10	07/10/2008	U
00644	Friendship Rd	0.30	US 15 N MID	US 15 N, James Madison Hwy	1	05/14/2014	U
00648	Turner Rd	0.90	32-649 Central Plains Rd	32-647 Shiloh Church Rd	30	05/19/2014	U
00658	Lowfields Lane	0.12	Dead End	32-640 Shores Rd	3	05/22/2014	U
00672	Carys Creek Rd	3.75	32-671 Gold Mine Rd	0.25 MW US 15 James Madison Hwy	40	05/19/2014	U
00674	Timber Rd	0.20	Goochland County Line	32-659 Stage Junction Rd	90	05/19/2014	U
00674	Timber Rd	0.20	Dead End	Goochland County Line	20	05/02/2014	U
00677	Old Fork Lane	0.60	Dead End	32-640 Shores Rd	85	04/27/2018	U
00679	Center B Rd	0.30	Dead End	32-643 Transco Rd	5	05/02/2014	U
00680	Middle Fork Rd	1.20	32-639 Long Acre Rd	Dead End	73	04/13/2014	U
00716	Anderson Lane	0.15	Dead End	32-656 Bryants Ford Rd	40	10/08/2014	U
00747	Two County Lane	0.10	US 250 Richmond Rd	Louisa County Line	60	05/06/2014	U
00759	White Hill Rd	0.60	US 250 Richmond Rd	Dead End	80	05/22/2014	U
01005	Church St	0.10	US 15; 32-1002	Dead End	30	10/08/2014	U
01006	Saints Rest Lane	0.20	32-601 Courthouse Rd	Dead End	20	05/22/2014	U
01105	K St	0.07	Dead End	32-1102 Fayette St	20	10/14/2014	U
		13.77					

Denotes Roads Included in the Current Secondary Six Year Plan

**FLUVANNA COUNTY
UNPAVED SECONDARY ROADS
WITH 50 VPD OR GREATER**

FLUVANNA COUNTY UNPAVED SECONDARY ROADS 50 VPD OR GREATER

Route Number	Route Alias	Link Length	Start Label	End Label	AADT	Data Date	P or U
00674	Timber Rd	0.20	Goochland County Line	32-659 Stage Junction Rd	90	05/19/2014	U
00677	Old Fork Lane	0.60	Dead End	32-640 Shores Rd	85	04/27/2018	U
00759	White Hill Rd	0.60	US 250 Richmond Rd	Dead End	80	05/22/2014	U
00680	Middle Fork Rd	1.20	32-639 Long Acre Rd	Dead End	73	04/13/2014	U
00747	Two County Lane	0.10	US 250 Richmond Rd	Louisa County Line	60	05/06/2014	U
		2.70					

Denotes Roads Included in the Current Secondary Six Year Plan

FLUVANNA COUNTY
PROJECT RECOMMENDATIONS TO ADD
TO
SECONDARY SIX YEAR PLAN
IN 2018-19 UPDATE

Recommendation to not adding an additional projects with this update due to funds being programmed to the projects in the current Secondary Six Year Plan.

Comparison of Unpaved Road Improvement Options

	Traditional Unpaved Road	Pave-In-Place	Rural Rustic Road
Roadway Status	The road must be a state-maintained road in the secondary system of state highways. These programs do not apply to the addition and improvement of roads that are privately maintained.		
Traffic Volume Vehicles Per Day (VPD)	50 VPD minimum for unpaved road funds, otherwise no minimum for normal secondary construction funding.	Less than 750 VPD.	Less than 1,500 VPD.
County Government Action and Funding	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements.	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements.	Project must be in County's Secondary Six-Year Plan (SSYP) of improvements, if secondary construction allocations are used. Board must also request Rural Rustic Road Program be used by passing a resolution declaring road a "Rural Rustic Road."
Land Use Growth Factor	No restrictions.	No restrictions.	The County Board indicates growth and traffic generated by the land are not expected to increase significantly.
Safety	Safety factors are addressed as part of project.	Safety factors are addressed as part of project.	Safety issues are addressed as part of the project, if economically practical. However, if the safety issue can be addressed through traffic control devices, then these measures may be taken into account in the scope of improvement.
Alignment	Reconstruct as necessary to improve alignment and grade.	Minor changes in alignment may be necessary to address issues.	Ideally, a candidate road can be paved without alignment improvements. For higher traffic volume roads (>400 VPD), 18 foot pavement is desirable and some typical section improvements may be necessary.
Drainage	Roadway drainage will be improved, if needed.	Roadway drainage will be improved, if needed.	Existing drainage provisions should be sufficient with minimal improvement.
Right-of-Way	Abutting property owners will need to provide additional right-of-way, normally 50 feet in width.	Paving may be done within the existing right-of-way, but abutting property owners are normally expected to donate additional right-of-way for spot widening, if necessary for safety.	Paving may be done within the existing right-of-way, which may be a minimum of 30 feet prescriptive.

CODE OF VIRGINIA – SECONDARY SIX YEAR PLAN

§ 33.2-331. Annual meeting with county officers; six-year plan for secondary state highways; certain reimbursements required.

For purposes of this section, "cancellation" means complete elimination of a highway construction or improvement project from the six-year plan.

The governing body of each county in the secondary state highway system may, jointly with the representatives of the Department as designated by the Commissioner of Highways, prepare a six-year plan for the improvements to the secondary state highway system in that county. Each such six-year plan shall be based upon the best estimate of funds to be available to the county for expenditure in the six-year period on the secondary state highway system. Each such plan shall list the proposed improvements, together with an estimated cost of each project so listed.

Following the preparation of the plan, the board of supervisors or other local governing body shall conduct a public hearing after publishing notice in a newspaper published in or having general circulation in the county once a week for two successive weeks and posting notice of the proposed hearing at the front door of the courthouse of such county 10 days before the meeting. At the public hearings, which shall be conducted jointly by the board of supervisors and the representative of the Department, the entire six-year plan shall be discussed with the citizens of the county and their views considered. Following the discussion, the local governing body, together with the representative of the Department, shall finalize and officially adopt the six-year plan, which shall then be considered the official plan of the county.

At least once in each calendar year, representatives of the Department in charge of the secondary state highway system in each county, or some representative of the Department designated by the Commissioner of Highways, shall meet with the governing body of each county in a regular or special meeting of the local governing body for the purpose of preparing a budget for the expenditure of improvement funds for the next fiscal year. The representative of the Department shall furnish the local governing body with an updated estimate of funds, and the board and the representative of the Department shall jointly prepare the list of projects to be carried out in that fiscal year taken from the six-year plan by order of priority and following generally the policies of the Board in regard to the statewide improvements to the secondary state highway system. Such list of priorities shall then be presented at a public hearing duly advertised in accordance with the procedure outlined in this section, and comments of citizens shall be obtained and considered. Following this public hearing, the board, with the concurrence of the representative of the Department, shall adopt, as official, a priority program for the ensuing year, and the Department shall include such listed projects in its secondary highways budget for the county for that year.

CODE OF VIRGINIA – SECONDARY SIX YEAR PLAN

At least once every two years following the adoption of the original six-year plan, the governing body of each county, together with the representative of the Department, shall update the six-year plan of the county by adding to it and extending it as necessary so as to maintain it as a plan encompassing six years. Whenever additional funds for secondary highway purposes become available, the local governing body may request a revision in its six-year plan in order that such plan be amended to provide for the expenditure of the additional funds. Such additions and extensions to each six-year plan shall be prepared in the same manner and following the same procedures as outlined herein for its initial preparation. Where the local governing body and the representative of the Department fail to agree upon a priority program, the local governing body may appeal to the Commissioner of Highways. The Commissioner of Highways shall consider all proposed priorities and render a decision establishing a priority program based upon a consideration by the Commissioner of Highways of the welfare and safety of county citizens. Such decision shall be binding.

Nothing in this section shall preclude a local governing body, with the concurrence of the representative of the Department, from combining the public hearing required for revision of a six-year plan with the public hearing required for review of the list of priorities, provided that notice of such combined hearing is published in accordance with procedures provided in this section.

All such six-year plans shall consider all existing highways in the secondary state highway system, including those in the towns located in the county that are maintained as a part of the secondary state highway system, and shall be made a public document.

If any county cancels any highway construction or improvement project included in its six-year plan after the location and design for the project has been approved, such county shall reimburse the Department the net amount of all funds expended by the Department for planning, engineering, right-of-way acquisition, demolition, relocation, and construction between the date on which project development was initiated and the date of cancellation. To the extent that funds from secondary highway allocations have been expended to pay for a highway construction or improvement project, all revenues generated from a reimbursement by the county shall be deposited into that same county's secondary highway allocation. The Commissioner of Highways may waive all or any portion of such reimbursement at his discretion.

The provisions of this section shall not apply in instances where less than 100 percent of the right-of-way is available for donation for unpaved highway improvements.

Code 1950; 1970, c. 322, § 33.1-70.01; 1977, c. 578; 1979, c. 64; 1981, c. 240; 1993, c. 802; 2001, cc. 105, 130; 2005, c. 645; 2011, cc. 434, 493; 2014, c. 805; 2015, c. 684.

If you desire any more information in reference to the secondary system six-year program please feel free to contact the following VDOT personnel:

Stacy Londrey

Assistant District Administrator Business, Programming,
and Investment Management

1601 Orange Road
Culpeper, Virginia 22701

Phone: 540-829-7500

Or

Alan Saunders P.E.

Resident Engineer

3709 Davis Highway
Louisa, VA 23903

Phone: 540-967-3709

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	SUP 19:03 Michael Brookman				
MOTION(s):	I move that the Board of Supervisors approve SUP 19:03 Michael Brookman's request for a Special Use Permit (SUP 19:03) to construct a specialty retail store for the sale of firearms, with respect to 10.549 acres of Tax Map 52, Section 8, Parcel 2, located in the Fork Union District, subject to the nine (9) conditions listed in the staff report.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Holly Steele, Planner				
PRESENTER(S):	Holly Steele, Planner				
RECOMMENDATION:					
TIMING:	Normal				
DISCUSSION:	Request for a Special Use Permit to construct a specialty retail store for the sale of firearms, with respect to 10.549 acres of Tax Map 52, Section 8, Parcel 2.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the establishment of a specialty retail store for the sale of firearms; OR • Deny this request, preventing the establishment of a specialty retail store for the sale of firearms; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	Planning Commission approved this request 5-0 on May 7, 2019.				
ENCLOSURES:	Staff report with accompanying attachments.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS 2019-05-15 p.39/141
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: SUP 19:03
Tax Map: Tax Map 52, Section 8, Parcel 2

From: Holly Steele
District: Fork Union
Date: May 15, 2019

General Information: This request is to be heard by the Board of Supervisors Commission on Tuesday, May 15, 2019 at 7:00 p.m. in the Circuit Court Room of the Fluvanna County Courthouse.

Owner/Applicant: Mike Brookman

Representative: Brian Sabri, *Roudabush, Gale, and Associates*

Requested Action: A request for a special use permit to construct a specialty retail store for the sale of firearms, with respect to 10.549 acres of Tax Map 52, Section 8, Parcel 2. (Attachment A)

Location: The property is located off of James Madison Highway (State Route 15), approximately 0.1 miles east of the intersection with East River Rd. (State Route 6). (Attachment B)

Existing Zoning: A-1, Agricultural General (Attachment C)

Existing Land Use: Vacant Land

Planning Area: Rural Residential Planning Area

Adjacent Land Use: Adjacent properties are zoned A-1

Zoning History: None

Comprehensive Plan:**Land Use Chapter:**

The Comprehensive Plan designates this property as within the Rural Residential Planning Area. According to this chapter:

“Rural residential areas are linked to the rural cluster community element and general surround the six community planning areas. Rural residential areas conserve open space by clustering development or developing on larger lots. Projects should achieve the goal of preserving as much open space, and thus rural character, as possible. The open space should be strategically located to preserve viewsheds from roads and existing developments, and to be used by the residents of the planned community. Some mixed-use development may be possible at a very small, rural neighborhood scale, but most development is single-family or two-family residential projects with limited commercial uses.”

At the proposed location, this new building will be largely, if not entirely, screened from James Madison Highway by a dense tree line and the property that lies in front of this parcel. There will be minimal changes to what is seen from the road and to adjoining property owners. Similarly, the building will be screened from adjacent properties by dense tree lines. Due to the low-volume, conspicuous nature of the proposed project, it appears to meet the requirement of a small, rural neighborhood scale development.

Economic Development:

Goal C4: *Recruit new businesses through the Economic Development Business Plan by identifying Fluvanna’s competitive advantages, skilled workforce, necessary infrastructure, and effective marketing strategies.*

This business is currently in operation in Albemarle County and, therefore, would be a new source of economic development for the county. It would bring new people into the county in order to visit the shop and could potentially lead to new residents. Additionally, this gun shop could lead to increased tax revenue and increased traffic to stores and restaurants near the store.

Analysis:

This Special Use Permit will allow for a specialty retail store for the sale of firearms, with respect to 10.549 acres of Tax Map 52, Section 8, Parcel 2. This building is not being built directly on the roadway and will be largely screened by dense tree lines. It aligns with the county’s Comprehensive Plan Goal of bringing new businesses to Fluvanna County.

First, the proposed use should not tend to change the character and established pattern of the area or community.

Due to this parcel not having any road frontage of its own, there will be little change to what is seen from the roadway when driving by this property. The only visual change from the roadway will be the addition of a business sign at the entrance of the property and potential clearing of the site in order to construct the building. The applicant is proposing to construct the building in the center of the property, therefore maintaining the trees on the perimeter of the property. This will

preserve the rural character of the area and protect adjoining property owners from any visual impacts.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.

This use is compatible with the by-right uses in the A-1 zoning district. There will be minimal traffic, noise, and visual impacts that will affect adjoining property owners. This specialty retail store will be compatible with residential, commercial, agricultural, civic, and industrial uses that are permitted by-right in the A-1 zone.

Neighborhood Meeting:

There were (3) attendees at the April 10, 2019 neighborhood meeting, including staff. The representative from the Fork Union Animal Clinic asked questions regarding noise, signage, and traffic. More information can be found in Attachment D.

Technical Review Committee:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, April 11, 2019:

1. Chamber of Commerce: No comments.
2. Department of Forestry: Responded via email on Tuesday, April 9th with no comments.
3. Erosion and Sediment Control: No comments.
4. Fire Chief: Inquired as to whether or not the applicant would have powder and other reloading supplies in the building due to the flammability of those materials. Chief Brent commented that there would be no access issues with this property as presented. He would like to be informed if there is a fire alarm installed in the building. Additionally, he questioned whether or not the property could be included on the Fork Union Sanitary District's water source instead of digging a well.
5. Environmental Health Dept.: No comments.
6. Sheriff's Office: Responded via email on April 9, 2019 with no comments.
7. Public Works: No comments.
8. VDOT: Requested trip generation numbers for the store and animal clinic. Additionally, wanted to know whether or not the store would be considered commercial or low-volume commercial. However, VDOT commented that all of this information could be provided at the time the site development plan was submitted. VDOT had no issues with the way that the property tapers down towards the driveway. There is adequate sight distances of 500+ feet on each side of the entrance. VDOT did warn that the applicant be careful when placing their sign as to not obstruct sight distances on either side of the entrance. Paving

will not be required since it is a private drive. There are no immediately present drainage issues with the entrance. VDOT does need the adjusted peak hour traffic flow information from the applicant or Roudabush since the hours of operation will be altered.

9. Patricia Eager, Board of Supervisors: Questioned about the location of the gun shop and wanted to know if adjoining property owners had any concerns. Mrs. Eager wanted to know what concerns were brought up at the neighborhood meeting.
10. Emergency Services: No comments.
11. Building Official: No comments.
12. Communications Officer: Questioned whether or not this building would have an alarm system. Additionally, wanted to be informed about the security alarm and fire alarm systems once they are installed.

Conclusion:

The Planning Commission should consider that this will be a low-intensity use and will bring economic development to the county. Additionally, this development will be largely screened from the road and adjoining property owners.

Planning Commission

This request was recommended for approval 5-0 at the May 7, 2019 Planning Commission Meeting.

Recommended Conditions

If approved, Staff recommends the following conditions:

1. Prior to development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, must be submitted for review and approval.
2. The site must meet all Virginia Department of Transportation requirements.
3. The site must meet the requirements set forth by the Virginia Department of Health.
4. The property shall be maintained in a neat and orderly manner so that the visual appearance from the road and adjacent properties is acceptable to County officials.
5. Hours of operation shall be between 10:00 am and 6:00 pm Monday through Saturday.
6. The Board of Supervisors, or its representative, reserves the right to inspect the business for compliance with these conditions at any time.
7. All outdoor storage of materials shall be screened from the view of public roads, rights-of-way, and adjacent properties as required by Sec. 22-24-7 3. iii of the zoning ordinance.
8. The facility shall be constructed and receive final inspection from the Fluvanna County Department of Building Inspections within two (2) years of the date of approval of the special use permit or the SUP approval will expire and require a new SUP;

9. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.”

Suggested Motion:

I move that the Board of Supervisors approve or deny SUP 19:03, a request for a special use permit to construct a specialty retail store for the sale of firearms, with respect to 10.549 acres of Tax Map 52, Section 8, Parcel 2; [if approved] subject to the nine (9) conditions listed in the staff report.

Attachments:

- A – Application and Site Plan
- B – Aerial Map
- C – Zoning Map
- D – Neighborhood Meeting Information

Cc: File



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Application for Special Use Permit (SUP)

Received
BOS 2019-05-15 p.44/141
APR 01 2019
Fluvanna County

Owner of Record: Prometheus Trust

Applicant of Record: Mike Brookman

Address: P.O. Box 699 Fork Union, Virginia 23055

Address: 6690 JAMES MADISON HWY FORK UNION VA 23055

Phone: 434-531-7844 Fax:

Phone: 434-531-7844 Fax:

Email: mike@acfstore.com

Email: mike@acfstore.com

Representative: Roudabush Gale & Associates, Inc. Agent: Brian Sabri

Address: 914 Monticello Rd, Charlottesville, VA 22902

Phone: (434) 977-0205 Fax:

Email: bsabri@roudabush.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:
N.A.

Tax Map and Parcel(s) 52-8-2, 52-8-4, 52-8-5

Acreage 17.907

Zoning A-1

Deed Book and Page: Book 310-594

Location of Parcel: 6690 James Madison Hwy Fork Union VA 23055

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: Specialty Retail Store for the Sale of Firearms/Apartment for Owners use only.

*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 04/01/2019 Signature of Owner/Applicant:

Subscribed and sworn to before me this 1st day of April, 2019

Notary Public: Alexis Nicole Shields Register # 7765836

My commission expires: 07/31/2022

Certification: Date:

ALEXIS NICOLE SHIELDS
NOTARY PUBLIC
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES JULY 31, 2022
COMMISSION # 7765836

Office Use Only

Date Received: 4/1/19 Pre-Application Meeting: PH Sign Deposit Received: 4/1/19 Application #: SUP 19-0003

\$800.00 fee plus mailing costs paid: 4/1/19 check # 1120 \$800 Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail

Amendment of Condition: \$400.00 fee plus mailing costs paid:

Telecommunications Tower fee plus mailing costs paid:

Telecom Consultant Review fee paid:

Election District: Fork Union

Planning Area: Rural Residential

Public Hearings

Planning Commission

Board of Supervisors

Advertisement Dates:

Advertisement Dates:

APO Notification:

APO Notification:

Date of Hearing:

Date of Hearing

Decision:

Decision:

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

The applicant would like to build a specialty retail store for the sale of firearms which includes an access drive and a parking lot. Access to the subject property will be made via an existing 18' paved driveway shared with the Fork Union Animal Clinic. The project proposes to extend the existing driveway to provide access to the proposed store.

NECESSITY OF USE: Describe the reason for the requested change.

The subject property is an ideal location for the proposed retail store. The owner has selected this site because of its location on Route 15 and Route 6. Per the County Code section 22-4-2.2 the proposed retail store is among uses that are permitted by special use permit.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

There will be no significant impact on adjacent property. Access to the subject property will be made via a 50' ingress and egress easement granted by the adjacent property owner Wonderwood Dev. LLC. The existing paved driveway connecting to Fork Union Animal clinic will be extended into the subject property and will provide vehicular access to the proposed store. The applicant will not impact large portions of vegetation along the property boundaries in an effort to buffer the retail use from adjacent properties in agricultural zoning districts.

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

The proposed use will help to meet County demand for firearms. Additionally, the store will provide a source of employment and tax revenue to the County.

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.
Remarks:

See attached Plot Plan.

Existing 50'
Ingress/Egress
Easement

Proposed 20'
Wide Paved Drive
890± Linear Feet

Subject
Property
Boundary

PROPOSED
STORE (40'x70')

50' SETBACK

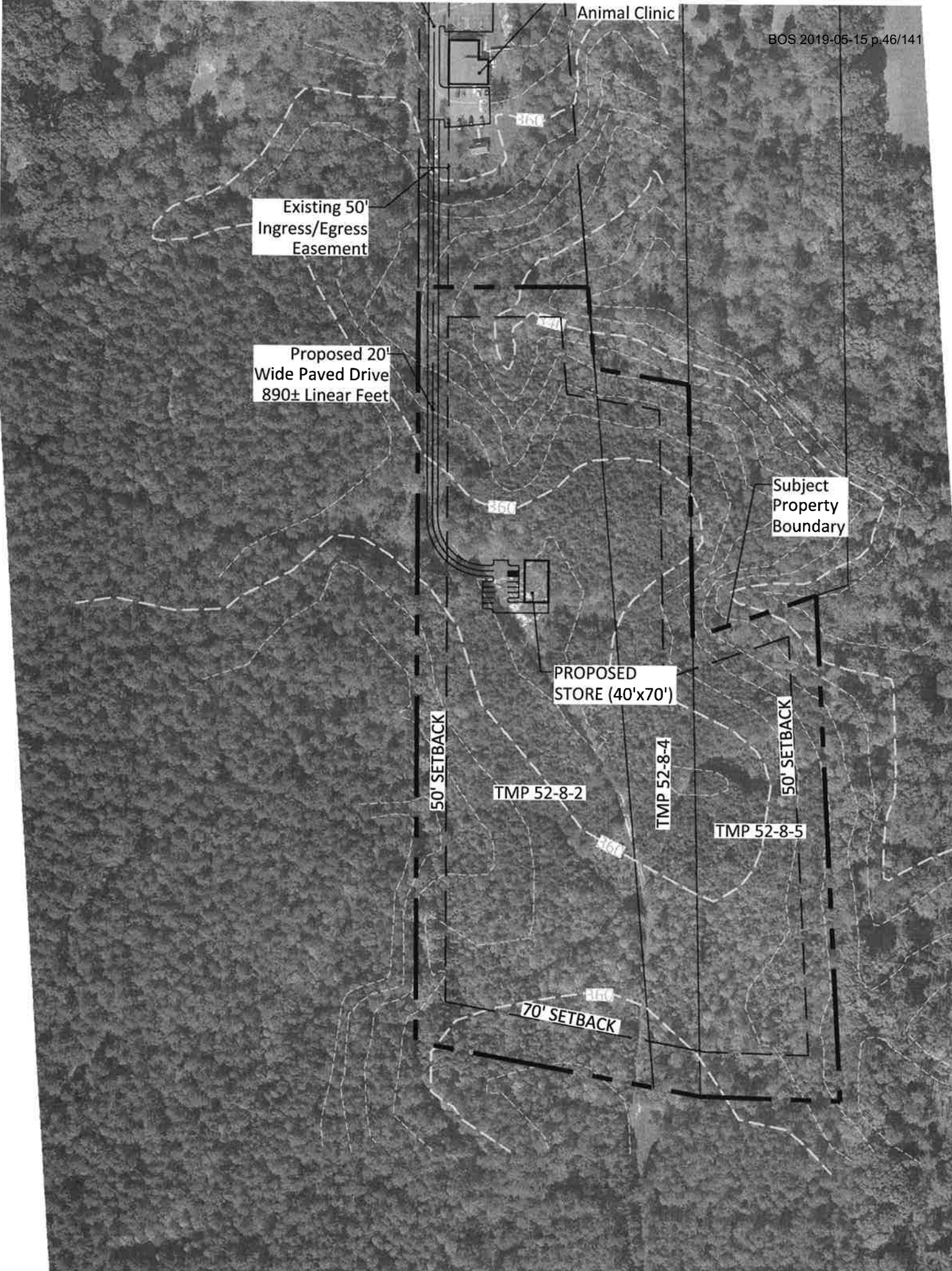
TMP 52-8-2

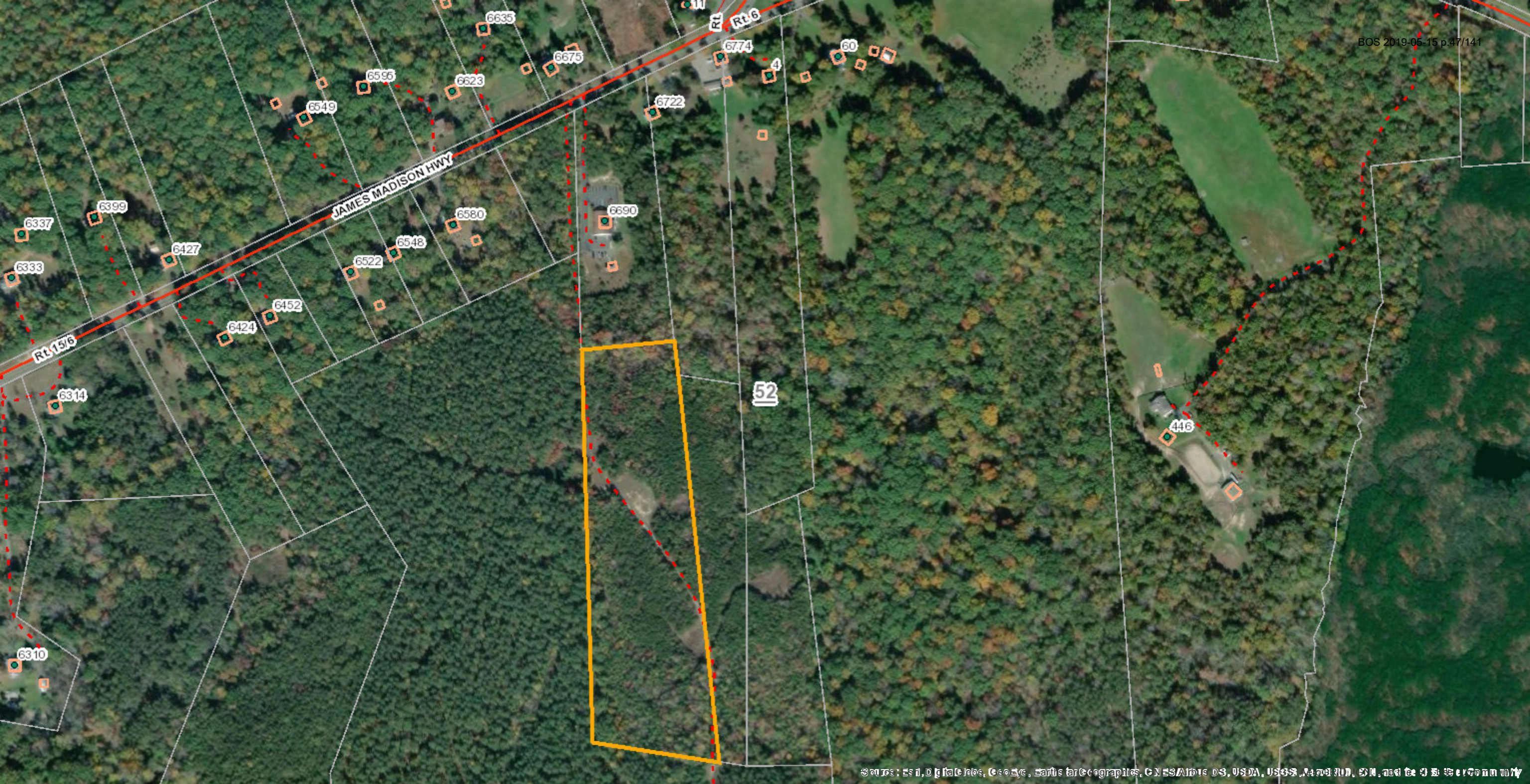
TMP 52-8-4

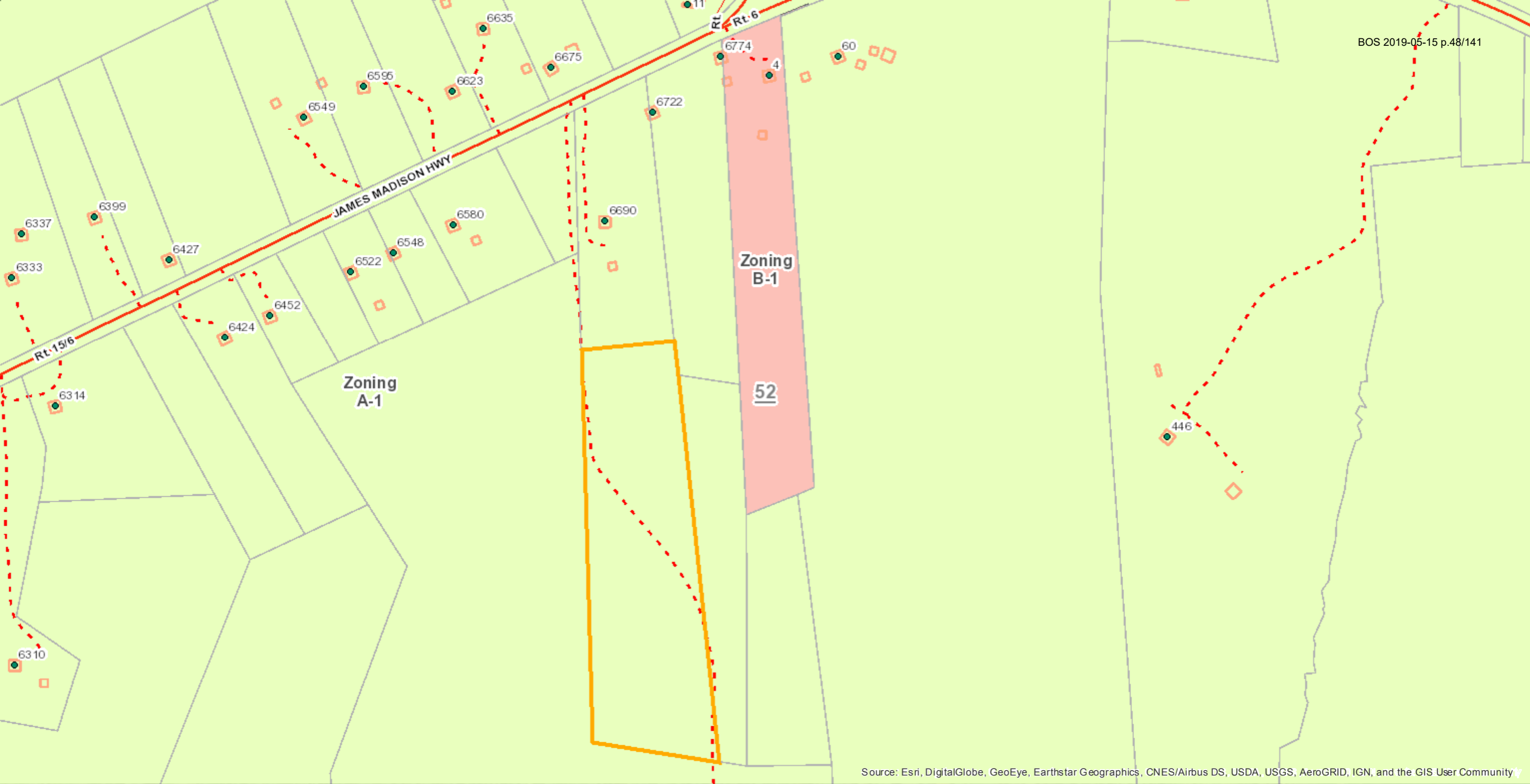
50' SETBACK

TMP 52-8-5

70' SETBACK









Neighborhood Meeting

April 10, 2019

Name	Address	City/State/Zip	Reason for Attending
MILCE BROOKMAN	PO Box 699 FORK UNION, VA 23055		LAND meetings
Candice Waycaster	6690 James Madison Hwy	Fork Union, VA 23055	Advising prop.

SUP 19:03 Neighborhood Meeting Notes

April 10, 2019, 4:30 p.m.

Morris Room, County Administration Building

Attendees: 3 (including staff)

Questions/Comments

- Will there be noise coming from the building? Specifically from guns being fired?
- How much traffic can be expected?
- Is there enough room for a sign without being in the VDOT right-of-way and without blocking the Fork Union Animal Clinic sign?
-

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Vehicle License Fees Code Change				
MOTION(s):	I move that the Fluvanna County Board of Supervisors approve “AN ORDINANCE TO AMEND AND REENACT CHAPTER 15, ARTICLE 2, SECTION 15-2-3 OF THE FLUVANNA COUNTY CODE REGARDING EXEMPTIONS FROM LICENSE FEES FOR CERTAIN VEHICLES.”				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	As directed by the Board, the attached draft amendment to Chapter 15, Article 2, Section 15-2-3 of the Fluvanna County Code Regarding Exemptions From License Fees for Certain Vehicles reflects a desire to add an exemption for vehicles owned by volunteer deputies of the Sheriff during the continuation of their volunteer service. This is currently the case for active and retired Fluvanna firefighters and rescue personnel.				
FISCAL IMPACT:	Based on 15-20 volunteer Reserve Deputies and the current vehicle license fee charge of \$33 per year, the loss of annual revenue would be \$495 to \$660.				
POLICY IMPACT:	As stated				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			

AN ORDINANCE TO AMEND AND REENACT CHAPTER 15, ARTICLE 2, SECTION 15-2-3 OF THE FLUVANNA COUNTY CODE REGARDING EXEMPTIONS FROM LICENSE FEES FOR CERTAIN VEHICLES

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY that Chapter 15, Article 2, Section 15-2-3 of the County Code be, and it is hereby, AMENDED as follows:

Sec. 15-2-3. Amount of fee; when fee due and payable; collection; exemptions. ~~Effective until January 1, 2019)~~

Formatted: Strikethrough

The license fee on every motorcycle shall be eighteen dollars (\$18) per year, on every trailer and semi-trailer shall be eighteen dollars (\$18) and on every other type of motor vehicle shall be thirty-three dollars (\$33) per year, payable to the treasurer of this county. Such license fee shall be due and payable on June 5 in each year. If any license fee owed pursuant to this article is not paid on or before its due date, then the treasurer may add the cost of any fee incurred by the county pursuant to section 46.2-752(J) of the Virginia Code to the license fee due and owing to the county. The treasurer shall, after the due date of any license fee required by this section, collect such license fee in accordance with the provisions of section 58.1-3919 of the Virginia Code and any other applicable law. Additionally, the treasurer shall have the authority to take action as authorized by section 46.2-752(J) of the Virginia Code. The foregoing notwithstanding, the license fee provided for by this Chapter shall not be assessed on vehicles owned by active members of volunteer rescue squads and active members of volunteer fire companies located in the county (at one vehicle per such member); and for the following who served at least ten (10) years in the county: former members of volunteer rescue squads and former members of volunteer fire companies located in the county (at one vehicle per such former member). *In addition to the foregoing, effective January 1, 2020, the license fee provided for this Chapter shall not be assessed on vehicles owned by volunteer reserve deputies of the Sheriff (at one vehicle per such member) during the continuation of their volunteer service.*

Formatted: Font: Italic

7 (Ord. 10-9-61; Ord. 3-15-73; Min. Bk. 7, pp. 141-144; Comp. 1974, ch. 16; Ord. 5-4-81; Min. Bk. 10, p. 82; Ord. 10-3-88; Ord. 5-21-97; Ord. 12-20-06; Ord. 4-20-11; Ord. 4-18-18)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	FSPCA Public Animal Shelter Agreement - Revised 2019				
MOTION(s):	I move to approve the revised Agreement with the Fluvanna Society for the Prevention of Cruelty to Animals (FSPCA) to provide Public Animal Shelter Services for Fluvanna County.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Steven M. Nichols, County Administrator				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>Previously, the baseline amount for FSPCA Public Animal Shelter Services was the product of the 2010 census population of 25,691 x \$6.00 = \$154,146 minimum annual funding).</p> <p>In FY19, the County agreed to increase funding for the FSPCA to help ensure FSPCA staff were provided with a reasonable wage (at that time as low as \$8.00 per hour). The additional FY19 funding allowed FSPCA staff pay to be increased to a minimum of \$10 per hour.</p> <p>For FY20, the County began a revised budgeting process for FSPCA to provide Public Animal Shelter Services. FSPCA is categorized as a department for budgeting purposes and the Board determines the appropriate level of funding each year through the budget process.</p> <p>The baseline amount each year shall be based on the County's most recent decennial census figure times \$8.00 (e.g., 2010 census of 25,691 x \$8.00 = \$205,528 minimum annual funding).</p> <p>In addition, the general services provided by the FSPCA have been reviewed to determine how much of each line expenditure is attributable to Public Animal Shelter Services. The general figures are as follows:</p>				

	DESCRIPTION		General County Responsibility by %		
	PERSONNEL COSTS				
	FULL-TIME SALARIES & WAGES	75%			
	PART-TIME SALARIES & WAGES	75%			
	FICA	75%			
	WORKER'S COMPENSATION	75%			
	Payroll Processing	75%			
OPERATIONS COSTS					
	PASS-THRU SPAY AND NEUTER	100%			
	INSURANCE	75%			
	ADMINISTRATIVE EXPENSES	75%			
	FUNDRAISING EXPENSES	0%			
	BUILDING/PROPERTY MAINTENANCE	75%			
	UTILITIES	75%			
	VET CARE/ANIMAL INTAKE	75%			
	MICRO CHIPPING/ SPAY & NEUTER	100%			
	ROUTINE/CRITICAL CARE	50%			
	ANIMAL SUPPLIES (TEST KITS, LITTER, ETC.)	75%			
	ANIMAL FOOD	75%			
	CLEANING SUPPLIES	75%			
	MINOR EQUIPMENT	75%			
	COMPUTER SUPPLIES/ EQUIPMENT	0%			
	CREDITOR PAYMENTS	50%			
FISCAL IMPACT:	Increase in costs of ~\$100,000 are included in the adopted FY20 budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:					
ENCLOSURES:	Draft Agreement with annotations				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	XX	XX			FSPCA

**AN AGREEMENT BETWEEN FLUVANNA COUNTY SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS AND THE COUNTY
OF FLUVANNA, VIRGINIA FOR THE PROVISION OF PUBLIC ANIMAL
SHELTER SERVICES**

This Agreement for the Provision of Public Animal Shelter Services (this “Agreement”) as defined in 3.2-6546 Code of Virginia, made as of this 15th day of May, 2019~~19th day of April,~~ ~~2017~~, by and between the FLUVANNA COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, a not-for-profit entity organized under the laws of the Commonwealth of Virginia (“FSPCA”), and the COUNTY OF FLUVANNA, VIRGINIA, a political subdivision of the Commonwealth of Virginia (the “County”).

WHEREAS, the County is required by law to maintain or cause to be maintained a shelter and to provide certain services, pursuant to the guidelines established by the Virginia Department of Agriculture and Consumer Services, §3.2-6546 of the Code of Virginia, as amended (together with other applicable laws and regulations, including County regulations of which the FSPCA has received reasonable prior written notice, “applicable law”); and

WHEREAS, the FSPCA operates a facility at 5239 Union Mills Road, in Troy, Virginia (the “Facility”) and has for many years provided such shelter services to the County; and

WHEREAS, the County desires to have the FSPCA continue to provide Public Animal Shelter Services (as hereinafter defined) on their behalf, and the FSPCA desires to provide Public Animal Shelter Services on behalf of the County, in accordance with applicable law, and pursuant to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and subject to the terms and conditions herein set forth, the parties mutually covenant and agree as follows:

- I. **New Agreement; Term of Agreement.** This Agreement replaces in its entirety the covenants and agreements between the County and the FSPCA, pursuant to that certain Agreement, dated April 17, 2017. The initial term of this Agreement shall be for twenty-four (24) months, commencing as of July 1, ~~2017~~2019 (the "Commencement Date"). Thereafter, this Agreement shall be renewed up to three times, automatically, as of each successive anniversary of the Commencement Date, for additional twelve (12) month terms (each twenty-four months of the initial term and any twelve month renewal term, an "Agreement Year"); provided, however, that following the expiration of the initial twenty-four (24) month term, either party may terminate its obligations under this Agreement by either party providing at least twelve (12) months' prior written notice to the other party of its intention to terminate.

- II. **Public Animal Shelter Services.** The FSPCA shall provide Public Animal Shelter Services for all Animals (as hereinafter defined) delivered to the Facility by the Sheriff's Animal Control Officers or Deputy Sheriff's (hereby collectively referred to as "ACOs"), including owned Animals surrendered to or confined by the ACOs, and for all Animals

delivered to the Facility by residents of Fluvanna County. For purposes of this Agreement, "Public Animal Shelter Services" shall mean the confinement and care of Animals delivered to the Facility, as more particularly described in Section IV of this Agreement, and "Animals" shall mean domesticated dogs and cats, which excludes feral cats. Except as otherwise expressly provided in this Agreement, or as required by applicable law, the manner in which Public Animal Shelter Services are provided, including, without limitation, the hours of operation and staffing of the Facility, shall be in the sole reasonable discretion of the FSPCA.

III. Compensation for Public Animal Shelter Services. In consideration for the provision of Public Animal Shelter Services, the County shall pay to the FSPCA the following amounts:

- A. ~~A monthly fee equal to an amount reasonably sufficient to defray the cost of providing public pound services as provided herein and as approved annually by the board of supervisors in the County's annual budget, divided by twelve (12) (the "Monthly Fee"). Except as otherwise determined by the board of supervisors in the County's annual budget in each year, such reasonable fee shall be equal to the product of (1) the estimate of the population of Fluvanna County as published by the U.S. Census Bureau (the "USCB") for the then most recent decennial census and (2) eight dollars (\$8.00). A monthly fee equal to the product of (1) the estimate of the population of Fluvanna County as published by the U.S. Census Bureau (the "USCB") for the 2010 Census and (2) six dollars (\$6.00) divided by twelve (12) (the "Monthly Fee").~~
- B. ~~All charges pursuant to Paragraph A of this section shall be invoiced on a monthly basis, with payment due within thirty (30) days of the invoice date.~~ The County will separately invoice FSPCA for other amounts paid directly by the County for services or goods that were directly related to Public Animal Shelter services that should have been paid by FSPCA.
- C. The County shall provide reasonable facilities and equipment maintenance support (e.g., materials, labor, contracted services, and the like) to the FSPCA to ensure Public Animal Shelter operations are in compliance with state law, regulations, and guidelines. If the FSPCA terminates this agreement with the County per Sec. I within two years of the County making such facility or equipment repairs and upgrades exceeding \$1,000 in cost, the FSPCA shall reimburse the county on an amortized scale for the cost of said repairs.
- D. The improvements provided pursuant to this subsection C shall be coordinated with the FSPCA to minimize disruption to FSPCA operations, performed in a workmanlike manner and to meet State Veterinarian requirements for Public Animal Shelters. Should the County fail to make contributions pursuant to this section within a reasonable time, the FSPCA shall have the right to terminate the contract upon thirty (30) days written notice to the County.

- E. To the extent that the FSPCA may desire additional improvements above and beyond those required by state law and regulations for the contracted Public Animal Shelter operations, the cost of any such additional improvements shall be the responsibility of the FSPCA.
- F. Nothing in this agreement shall be deemed to prevent the FSPCA from charging fees for services to owners of animals, including, but not limited to, persons adopting animals, retrieving lost animals, and retrieving animals to which veterinary services have been provided.
- G. The County will forward to FSPCA any funding received from the State for spay and neuter services.

IV. Responsibilities of the FSPCA. The FSPCA shall provide Public Animal Shelter Services as follows, in accordance with and to the extent permitted by applicable state law, regulations and local ordinances, and as may be amended or modified from time to time as agreed to by the parties in writing in accordance with Section XII of this Agreement:

- A. Confinement and care for all dogs and cats (“Animals”) delivered to the Facility by the ACOs. “Confinement” for the purposes of this agreement shall include housing Animals for any lawful purpose that is deemed necessary by the ACOs. “Care” shall be to the same standards as defined by the Code of Virginia in § 3.2-6503; Care of companion animals by owner. Confinement and care for feral cats solely for the purposes of rabies quarantine, as defined in § 3.2-6522 Code of Virginia, if the County provides a proper feral cat containment cage or structure. The Animal Control Officers shall be responsible for placement and removal of quarantined feral cats to/from containment cages.
- B. Confinement and care for Animals delivered to the Facility by County residents to the extent that such confinement and care is required or permitted by law or by County policy.
- C. Place, hold, euthanize, transfer, or otherwise dispose of confined Animals in accordance with the law, County policy, or by order of a court of competent jurisdiction.
- D. Arrange for proper medical treatment of Animals in accordance with State law.
- E. Provide applicable license and documentation as required by applicable law.
- F. Maintain and publicize appropriate hours of operation.
- G. Maintain accurate written or computerized accounts of all Animals confined (except where the ACOs are required to maintain such records, as provided in this Agreement).

- H. Permit authorized representatives of the County to access FSPCA confinement records, upon reasonable prior notice.
- I. Deliver to the County within ten (10) days of receipt copies of any letters, notices, or other correspondence from the State regarding violations identified during inspections of the Facility.
- J. Perform all procedures required by applicable law, including those relating to Animals confined pursuant to Dangerous Dog statutes and Animals confined for biting humans or other animals.
- K. Respond in a timely manner to any violations that are identified, in writing, as a result of State inspections of the Facility.
- L. Allow the ACOs to have access to the Facility premises for the purpose of delivering Animals twenty-four (24) hours a day.
- M. Properly dispose of euthanized Animals.
- N. Provide regular maintenance and cleaning of the Facility, as required by applicable law.
- O. Ensure confinement space is available at all times for Animals delivered by the ACOs, with at least two designated holding areas for ACO use after regular Facility hours.
- P. Provide reasonable and necessary veterinary treatment and vaccinations to the same standards as defined in Section IV.A above to Animals confined by ACOs at no additional cost to the county.
- Q. Spay/neuter and microchip all Public Shelter Animals prior to adoption unless otherwise recommended by a licensed veterinarian.
- R. Notify the local office of the Virginia Department of Health and the Fluvanna County Sheriff's Office of biting Animals delivered by parties other than ACOs, confine such Animals in accordance with applicable law, and ensure that such Animals are available for inspection by the Virginia Department of Health at the end of the applicable confinement period.
- S. Comply with all other requirements for Animal confinement under applicable laws.
- T. Establish and maintain books and records relating to the operations of the Facility, in accordance with generally accepted accounting principles; and (b) at any reasonable time(s) and upon reasonable prior request, provide to the County and its

authorized agents, access to its books and records so that the County may confirm that the FSPCA is complying with the provisions of this Agreement.

- V. **Responsibilities of the County.** The County shall pay the Compensation for Public Animal Shelter Services as provided herein. In addition, the County covenants and agrees to:
- A. Deliver to the Facility, Animals seized pursuant to state law and local ordinances, Animals voluntarily surrendered, or Animals of unidentified ownership.
 - B. Designate a supervising County official to whom the FSPCA may deliver routine communications, notifications and any other requests.
 - C. Deliver to the Facility within ten (10) days of receipt copies of any letters, notices, or other correspondence from the State regarding violations identified during inspections of the Facility.
 - D. Require ACOs to comply with the FSPCA's check-in procedures and all other written, reasonable rules and regulations of the FSPCA, provided that any rules and regulations affecting the provision of Shelter Services do not, in the reasonable judgment of the County, impair the provision of Shelter Services under this Agreement.
 - E. Require ACOs and all other County personnel to comply with applicable law in the handling and delivery of Animals to the Facility.
 - F. In the case of owned Animals surrendered to an ACO for disposal, provide an admittance form complying with applicable law, with the owner's signature.
 - G. In the case of any dead Animals ACOs deliver to the Facility, provide a written description of the location found and probable cause of death.
 - H. In the case of any biting Animal picked up by an ACO, provide, in writing, the owner's name (if known), contact information and any information known to the ACO regarding the circumstances of the bite, and notify the local office of the Virginia Department of Health.
 - I. In the case of any Animal with aggressive behavior or any other serious behavioral issue known to or described to an ACO, provide such information, in writing, on the FSPCA admission form.
 - J. Permit the FSPCA control, to the extent permitted by law, over all Animals upon delivery by ACOs to the Facility, including decisions regarding euthanasia; provided, however that ACOs may suggest euthanasia by providing reasons for such suggestion, in writing, contemporaneously with delivery of such Animals. Animals confined pursuant to criminal violations shall not be released, moved from

the FSPCA, or euthanized without written permission from the ACO or court of competent jurisdiction, and such permission shall not be unreasonably withheld by the ACO.

- K. Provide 48 hours advance notice, when practicable, to the FSPCA in cases of a large number of animals confiscated from one situation (a large number shall be greater than 5 animals).
 - L. Handle stray and injured Animal calls in the County, as applicable.
 - M. Coordinate with the FSPCA to identify alternate confinement site(s) for Animal intakes during a contagious disease outbreak at the Facility, or in the case of a large number of Animal seizures, or for all Facility Animals during natural disasters, widespread Facility repair, or extenuating circumstances that may cause the Facility to be temporarily uninhabitable. The FSPCA shall be responsible for staffing any such alternate sites.
 - N. Be responsible for the routine care and emergency veterinary treatment of all Animals seized by ACOs until such animals are delivered to the care and custody of the FSPCA. For purposes of this Agreement, Animals left at the Facility by ACOs after regular Facility hours are in the care and custody of the FSPCA following acknowledged notification (e.g., phone, text, or email) by the ACOs to a member of the shelter's Leadership Team. The County acknowledges that it does not have the authority to act on behalf of, contract, or bind the FSPCA for payment of veterinary care or other treatment of animals.
 - O. A list of leadership team members available to confirm intake shall be provided to the County upon execution of this agreement and shall be updated promptly from time to time upon changes in the leadership team membership.
- VI. Default.** Failure by the County to pay any installment of the Monthly Fees within thirty (30) days following the date on which such payment is due, shall constitute a default hereunder as to the County. Failure by the County to cure such default, or failure by either the County or the FSPCA to cure any other material breach of this Agreement, within thirty (30) days following receipt of written notice thereof, may result in immediate termination of this Agreement at the election of the non-defaulting party. Such termination shall be in addition to any and all other available remedies.
- VII. Insurance.** The FSPCA shall maintain sufficient insurance to protect itself and the County from any claims that may arise from the operation of the Facility pursuant to this Agreement. Such insurance shall meet or exceed the minimum coverage requirements established by the County, and may be provided by one or more commercial carriers. A certificate from the insurance provider, naming the County as additional insured, shall be provided to the County upon request.

- VIII. **Indemnification.** The FSPCA shall be responsible for, shall defend against and shall indemnify and hold the County Indemnitees (as hereinafter defined) harmless from and against, any and all lawsuits, claims, demands, losses or actions made or taken against any of the County Indemnitees based upon, arising from, or incident to the decisions and/or actions of the FSPCA or any of its officers, directors, employees, agents or volunteers in the performance of the obligations of the FSPCA pursuant to this Agreement. For purposes hereof, the "County Indemnitees" shall mean, collectively, the County and its Board of Supervisors, employees, representatives, officials and agents.

- IX. **Annual Appropriations.** To the extent that the County's obligations hereunder shall extend beyond the current fiscal year, the same shall be subject to annual appropriations by the board of supervisors, in each succeeding fiscal year, of funds sufficient to discharge the same. In the event that the County shall fail to appropriate sufficient funds therefore, this Agreement shall terminate at the end of the then current Agreement Term upon notice of same to the FSPCA.

- X. **Assignment.** No party shall assign or transfer all or any part of its right, title or interest in this Agreement, without the prior written consent of the other party.

- XI. **Governing Law.** This Agreement shall be governed by the laws and regulations of the Commonwealth of Virginia.

- XII. **Notices.** All notices required to be given under this Agreement shall be delivered, either via Hand Delivery, first-class registered mail, or electronic mail, as follows:

To the FSPCA:
Attn: President

To the County:
Attn: County Administrator

Fluvanna SPCA
5239 Union Mills Road
Troy, VA 22974
president@fspca.org

County of Fluvanna
P.O. Box 540
Palmyra, VA 22963
coad@fluvannacounty.org

- XIII. **Complete Agreement; Amendments.** This Agreement constitutes the final expression of the parties and supersedes all previous agreements and understandings, written or oral, relating to the rights and responsibilities of the parties hereunder. This Agreement may not be altered, amended or modified except by written instrument executed by duly authorized representatives of the parties.

IN WITNESS WHEREOF, the parties do hereby set forth their signatures, and do hereby represent that the individuals who have executed this Agreement have been duly authorized to bind the County and the FSPCA to the terms and conditions hereof.

[Signature page follows.]

FOR FLUVANNA COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS:

President, Board of Directors

Date

APPROVED AS TO FORM:

FSPCA Attorney

Date

FOR FLUVANNA COUNTY, VIRGINIA:

County Administrator

Date

APPROVED AS TO FORM:

Fluvanna County Attorney

Date

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Voluntary Long Term Care Insurance Program				
MOTION(s):	I move the Board of Supervisors approve Fluvanna County participation in the Commonwealth of Virginia (COV) Voluntary Group Long Term Care Insurance Program as presented, and authorize the County Administrator to sign the adoption agreement for program enrollment.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Jessica Rice, Human Resources Manager				
PRESENTER(S):	Jessica Rice, Human Resources Manager				
RECOMMENDATION:	Sign adoption agreement to allow employee voluntary participation				
TIMING:	Sign and submit adoption agreement to VRS by June 14, 2019. Enrollment will begin September 16, 2019.				
DISCUSSION:	<ul style="list-style-type: none"> • VRS has contracted with Genworth to offer State Agencies, School and Political subdivisions a group long-term care program. • The County does not offer this type of insurance through its current cafeteria plan. Therefore, this new program does not violate the non-compete clause in the County's contract with Pierce Group Benefits. • The County is eligible to opt-in until June 14, 2019. The adoption agreement, if signed, is valid for 3 years. • Coverage is available to County employees and their family members, at the employees' expense. There is no cost to the County. • Genworth is responsible for billing employees and collecting payments. There is no payroll function for the County. 				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program Employer Adoption Agreement				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		XX		XX	COAD

Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program Employer Adoption Agreement

THIS AGREEMENT (the “Agreement”), executed this [insert date] ____ day of _____, 20____, is by and between [insert Locality, School Division, or Other Political Subdivision] _____ (the “Employer”) and the Virginia Retirement System (the “Plan Sponsor”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH

WHEREAS, the Commonwealth of Virginia has established, and the Plan Sponsor is responsible for, the Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program (the “Plan”) in which employees of local governments, local officers, and teachers, as defined in § 51.1-513.3 of the *Code of Virginia* (the “Code”), as amended, may participate; and

WHEREAS, pursuant to the same section of the *Code*, the Employer desires to enter into this Agreement with the Plan Sponsor to permit participation in the Plan by its eligible employees; and

WHEREAS, the official entering into this Agreement is duly authorized on behalf of the Employer’s governing body.

NOW, THEREFORE, in consideration of the premises herein, the Parties agree as follows:

- 1) The Plan Sponsor represents and warrants to the Employer that it will comply with all applicable laws affecting the Plan.
- 2) The Plan Sponsor represents to the Employer that it will provide sufficient services to administer the Plan and to appropriately respond to inquiries by employees and participants.
- 3) The Employer acknowledges and agrees to the terms and conditions established in the Plan.
- 4) The Employer agrees to provide the Plan Sponsor’s selected long term care insurance carrier with a mail file of all active employees, in the format provided by the insurance carrier.

- 5) When requested by the Plan Sponsor or the insurance carrier, the Employer agrees to permit the Plan Sponsor's selected long term care insurance carrier to conduct group and individual meetings for the purpose of explaining the Plan or enrolling employees on the Employer's premises during normal working hours subject to such reasonable restrictions that the Employer communicates in writing to the Plan Sponsor and that are accepted by the Plan Sponsor.

- 6) This Agreement may be amended from time to time by written agreement between the Plan Sponsor and the Employer.

- 7) The term of this Agreement shall be for three years beginning on the date of its execution, and thereafter may be terminated by either party upon 60 days written notice to the other party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed, intending to be bound thereby.

Employer

Virginia Retirement System

By: _____

By: _____

Title: _____

Title: _____

Date: _____, 20__

Date: _____, 20__

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Deputy Commissioner of the Revenue IV Position Description				
MOTION(s):	I move to approve the new position description, #2020 Deputy Commissioner of the Revenue IV, Pay Band 14, as presented.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Jessica Rice, Human Resources Manager; Mel Sheridan, Commissioner of the Revenue				
PRESENTER(S):	Jessica Rice, Human Resources Manager				
RECOMMENDATION:	Approval				
TIMING:	Current				
DISCUSSION:	<ul style="list-style-type: none"> • Currently, the Commissioner of the Revenue office has Deputy 1, 2, & 3 position descriptions that are approved by the BOS and are active. • The County does not currently have an active Deputy IV position, although it is allowable by the Commonwealth. • The additional fiscal, budgetary, and land use program responsibilities as outlined in the Deputy IV position description are above the level of work expected from a Deputy COR III. • No additional FTEs are requested with this position description. • With the creation of a Deputy COR IV, the Commissioner can fill any combination of positions with the approved 4 FTEs, with the caveat that only one Deputy COR IV spot can be filled at any time. • Compensation Board funding will remain the same. 2 Master Deputy IVs are already funded. One is allotted for the Chief Deputy and one is for this Deputy IV position. 				
FISCAL IMPACT:	None. Compensation for the additional duties outlined in the Deputy COR IV position was included in the FY 19 budget and carried forward in the recently adopted FY 20 budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Position Description				

REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	COR, COAD



Fluvanna County, Virginia
Department of Commissioner of the Revenue (COR)
Job Description

DEPUTY COMMISSIONER OF THE REVENUE IV

Job Class #:	2020
Pay Grade:	14
Category:	Full-Time (with benefits)
FLSA Status:	Non-Exempt
Reports To:	Chief Deputy Commissioner of the Revenue

SUMMARY

Performs complex skilled clerical and technical work assisting with real estate, personal property, and business personal property taxes and the general operation of the Commissioner of the Revenue's office by preparing and maintaining files and records and serving the public. Work is performed under general supervision.

ESSENTIAL FUNCTIONS

- May perform essential functions of Deputy Commissioner of the Revenue III.
- Administers Land Use programs, including Agricultural, Horticultural, Forestall, and Conservation Easements.
- Conducts staff training on GIS mapping system.
- Assists Commissioner with development of State and local annual budgets and forecasting; monitors department expenditures. Serves as finance manager for the department.
- Responsible for oversight and coordination of the Board of Equalization and Reassessment volunteers and budget.
- Performs related tasks as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Thorough knowledge of laws and policies associated with real property ownership and taxation.
- Demonstrated ability to manage multiple databases
- Demonstrated experience with GIS systems
- Ability train coworkers on complicated software platforms
- Ability to establish and maintain effective working relationships with associates and the general public.
- Demonstrated experience with developing presentations and public speaking.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Minimum:

- Any combination of education and experience equivalent to an Associate's Degree in business, accounting, taxation, or related field
- Two (3) years of experience in data management
- Five (5) years minimum of customer service experience in an office environment
- Certified Master Deputy Commissioner of the Revenue

Preferred Qualifications:

- Bachelor's Degree in Business, Accounting, or related field

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

POST OFFER REQUIREMENTS

- Background check

Department Head Recommended:	HR Manager Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
	May 8, 2019		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors April 24, 2019 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, April 24, 2019, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for April 24, 2019				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room, County Administration Building
April 24, 2019
Special Meeting 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:03pm Chair Sheridan called to order the Regular Meeting of April 24, 2019.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda, for the April 24, 2019 Special Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, and Weaver. NAYS: None. ABSENT: None.

4 - PUBLIC COMMENTS #1

At 7:08pm Chair Sheridan opened the first round of Public Comments.
With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:08pm.

5 – BUDGET DISCUSSION

- Changes since April 17, 2019
- Pay Plan and Health Insurance
- FY20 Hazardous Waste Disposal
- General Budget Discussion – School Budget

Following a lengthy discussion of the above topics, the Board discussed tax rates. Tax rates of \$0.935/\$100 and \$0.925/\$100 were considered.

13 - CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 8:23pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3, A.5, & A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate, Prospective Industry, & Investment of Funds. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, O'Brien, Booker, Eager, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 8:48pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

7 - ACTION MATTERS

Adoption of the FY20 Operating Budget and Tax Rates — Eric Dahl, Deputy County Administrator/Finance Director presented the FY20 Operating Budget and 2019 Tax Rates. The tax rate presented for adoption and used to calculate the FY20 Operating budget was \$0.925/\$100.
With no further discussion,

MOTION

Mrs. Eager moved the Board of Supervisors adopt the resolution entitled "A Resolution to Adopt the FY20 Operations Budget, Set the Tax Rates, and Appropriate Funds." On a second by Mrs. Booker, the motion passed 3-2. AYE: Sheridan, Booker, Eager. NAY: O'Brien & Weaver. ABSENT: None.

Adoption of the FY20-24 Capital Improvements Plan (CIP) — Eric Dahl, Deputy County Administrator/Finance Director presented the FY20-24 Capital Improvements Plan.

With no further discussion,

MOTION

Mrs. Eager moved the Board of Supervisors adopt the resolution entitled "Adoption of the FY2020-2024 Capital Improvements Plan". Mrs. Booker gave second and the motion passed 4-1. AYE: Sheridan, O'Brien, Booker, & Eager. NAY: Weaver. ABSENT: None.

10 - UNFINISHED BUSINESS

None.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 8:53pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:53pm.

14 - ADJOURN

MOTION:

At 8:53pm Mrs. Booker moved to adjourn the special meeting of Wednesday, April 24, 2019. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors May 1, 2019 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, May 1, 2019, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for May 1, 2019				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
May 1, 2019
Regular Meeting 4:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Tony O’Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District
Donald W. Weaver, Cunningham District

ABSENT: None.

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:15pm Chair Sheridan called to order the Regular Meeting of May 1, 2019. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

SPECIAL PRESENTATION

Mr. Nichols called forward Ms. Kristina Hoffman, Assistant County Attorney, to receive a Certificate of Appreciation; Ms. Hofmann received this Certificate for her diligent and thorough work on the Zion Crossroads Water and Sewer System property acquisitions.

3 - ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda, for the May 1, 2019 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, O’Brien, Booker, Eager, and Weaver. NAYS: None. ABSENT: None.

4 - COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- Spotlight on Business - Natural Steps
 - Business Contact: Lauren Joyner
 - About Us: Natural Steps Child Development Center is Fluvanna's newest childcare center! Doors opened in September 2018 with just five students enrolled; up to 46 children today.
- Announcements and Updates
 - Columbia Sewage Investigation Ongoing - County staff prepared site - Health Department preparing to dye home systems
- Upcoming Meetings

Day	Date	Time	Purpose	Location
Wed	May 15	7:00 PM	Regular Meeting	Courtroom
Wed	Jun 5	4:00 PM	Regular Meeting	Courtroom
Wed	Jun 19	4:00 PM 7:00 PM	Joint BOS and Planning Commission Work Session Regular Meeting	Morris Room Courtroom
Wed	Jul 2	4:00 PM 7:00 PM	Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 4:26pm Chair Sheridan opened the first round of Public Comments. With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

FY20 Employee Health Insurance—Jessica Rice, Human Resources Manager requested approval of the proposed Employee Health Insurance rates and contribution schedule, and for authorization for the County Administrator Mrs. Rice noted:

- FY20 Summary of Changes from Cigna
 - No change to the structure of the current 3 tier health plan, or the 2 tier dental plan. County will continue to offer HDHP, OA 500 and OA 250 medical plans as well Preventative and Comprehensive Dental Plans.
 - No change to the current coverage by plan participant type (Single, Employee + Child(ren), Employee + Spouse, Employee + Family).
 - No change to the deductibles and coinsurance for any of the medical, dental, or vision plans.
 - No change to the premium costs for the dental plans.
 - 6% increase to all participant groups on Cigna Vision insurance.
- 18% average increase in health insurance premium costs.
- Of the 18% (average) premium increase in health insurance premium, the County will absorb 14.76% (82%) and employees will absorb 3.24% (18%).
- Health Saving Account Contributions
 - The County will be contributing \$239.91 quarterly to an HSA for employees enrolled in the Employee Only HDHP plan.
 - The County will be contributing \$128.58 quarterly to an HSA for employees enrolled in the Employee + Child(ren) HDHP plan.
- Annual cost to the County increases by \$224,679
- Employee insurance contributions are equalized within participant groups

MOTION

Mr. O'Brien moved the Board of Supervisors approve the Cigna insurance rate increases and employee contribution schedule as presented, and authorize the County Administrator to sign the agreement for coverage for the plan year July 1, 2019 – June 30, 2020. On a second by Mrs. Booker, the motion passed 5-0. AYE: Sheridan, O'Brien, Booker, Eager, & Weaver. NAY: None. ABSENT: None.

Proposed BOS Member Salary Increase – Steve Nichols, County Administrator requested approval of an increase to the current Supervisor compensation. Mr. Nichols reminded the Board, that BOS member salaries were last increased in 2008. On May 16, 2007, the Board voted 6-0 to increase the pay of Supervisors, effective January 1, 2008, to:

Position	Month	Annual
Chair	\$750	\$9,000
Vice-Chair	\$700	\$8,400
Members	\$650	\$7,800

A review of 2018 salaries for Board of Supervisors of surrounding and similar sized counties in the Commonwealth shows the following:

Group	Chair	Member
Average of 8 Surrounding Counties (less Albemarle)	\$ 10,367	\$ 8,956
Average of 14 Similar Sized Counties	\$ 10,019	\$ 8,726
Average of All 22	\$ 10,151	\$ 8,814

Staff recommends increasing the pay for each BOS position by \$100 per month, effective January 1, 2020, for new totals as follows:

Position	Month	Annual
Chair	\$850	\$10,200
Vice-Chair	\$800	\$9,600
Members	\$750	\$9,000

The proposed pay increases and timing thereof complies with Virginia Code § 15.2-1414.2 - Salaries to be fixed by board; limits; reimbursement in addition to salary. An increase in costs of \$3,000 for the last six months of FY20 are included in the FY20 adopted budget. The total annual cost increase beginning in FY21 will be \$6,000. This raise proposal is in compliance with Virginia Code § 15.2-1414.2 - *Salaries to be fixed by board; limits; reimbursement in addition to salary.*

Following general discussion,

MOTION

Mrs. Booker moved to approve an increase of \$100.00 per month for each Fluvanna County Board of Supervisors' member to the new pay rates of:

Position	New Monthly	New Annual
Chair	\$850	\$10,200
Vice-Chair	\$800	\$9,600
Members	\$750	\$9,000

with such increase to be effective January 1, 2020. Mr. O'Brien gave second and the motion passed 3-2. AYE: Sheridan, O'Brien, & Booker. NAY: Eager and Weaver. ABSENT: None.

7A – BOARDS AND COMMISSIONS

None.

8 – PRESENTATIONS

Code Compliance Update – Scott Miller, Code Compliance Officer presented the first of what will be a semi-annual reporting of Code Compliance concerns. Mr. Nichols noted that recently adopted ordinance changes allow the County to take action against home and land owners who are in violation, where previously there was no ability to cite an owner for certain instances of accumulated garbage and refuse.

Mr. Miller noted that there were 34 violations in 2018; to date in 2019 there have been 44 violations. This increase in citations may be attributed to the following:

- Amendments to the County Code addressing trash/garbage on private property, solid waste/tires, inoperable vehicles, and abandoned vehicles.
- Violations of the new ordinances were the most common violations in 2018 and continues in 2019.
- Changes in the way that violations are administered has impacted the number of violations

9 - CONSENT AGENDA

The following items were discussed before approval:

Minutes of April 17, 2019—Kelly Belanger Harris, Clerk to the Board

The following items were approved under the Consent Agenda for May 1, 2019:

Minutes of April 3, 2019—Kelly Belanger Harris, Clerk to the Board

Minutes of April 17, 2019—Kelly Belanger Harris, Clerk to the Board

VDOT Secondary Street Acceptance Request – Nahor Village Subdivision - Jason Stewart, Community Development Director

MOTION

Mr. Weaver moved to approved the consent agenda, for the May 1, 2019 Board of Supervisors meeting.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, O'Brien, Booker, Eager, & Weaver.

NAY: None. ABSENT: None.

10 - UNFINISHED BUSINESS

Solar Taxation Issue—Fred Payne, County Attorney following research, has determined that the Board does not have the authority to provide incentives to homeowners installing solar equipment.

Building Inspections Report – Mr. Weaver noted that the number of permits issued and building values are increasing.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 5:11pm Chair Sheridan opened the second round of Public Comments.

- Christina DiMeo, 20 South Bearwood Drive, addressed the increase in Board salaries and thanked the Board for taking a step toward making it easier for those with full-time jobs to consider elected office.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:31pm.

13 - CLOSED MEETING**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:31pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, & A.5 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, and Prospective Industry. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, O'Brien, Booker, Eager, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 6:46pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

14 - ADJOURN

MOTION:

At 6:47pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, May 1, 2019. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, O'Brien, Booker, Eager, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

DRAFT

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Appointment of Zoning Administrator				
MOTION(s):	I move the Board of Supervisors ratify the appointment of Eric M. Dahl as the Zoning Administrator, effective May 6, 2019.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Steven M. Nichols, County Administrator				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	<p>Virginia Code §15.2-2286 A. A zoning ordinance may include, among other things, reasonable regulations and provisions as to any or all of the following matters:</p> <p style="padding-left: 40px;">4. For the administration and enforcement of the ordinance including the appointment or designation of a zoning administrator who may also hold another office in the locality. The zoning administrator shall have all necessary authority on behalf of the governing body to administer and enforce the zoning ordinance. His authority shall include (i) ordering in writing the remedying of any condition found in violation of the ordinance; (ii) insuring compliance with the ordinance, bringing legal action, including injunction, abatement, or other appropriate action or proceeding subject to appeal pursuant to § 15.2-2311; and (iii) in specific cases, making findings of fact and, with concurrence of the attorney for the governing body, conclusions of law regarding determinations of rights accruing under § 15.2-2307 or subsection C of § 15.2-2311.</p>				
FISCAL IMPACT:	None.				
POLICY IMPACT:	Appointment required by the Board of Supervisors				
LEGISLATIVE HISTORY:	Virginia Code §15.2-2286				
ENCLOSURES:	Letter of Appointment of Eric M. Dahl				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

--	--	--	--	--	--

May 6, 2019

Mr. Eric M. Dahl
Deputy County Administrator/Finance Director
132 Main Street
Palmyra, VA 22963

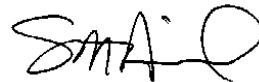
Re: APPOINTMENT AS ZONING ADMINISTRATOR

Dear Mr. Dahl,

In your capacity as Interim Director of Community Development, you are hereby appointed as Fluvanna County Zoning Administrator per State Code § 15.2-2286, effective immediately.

Your appointment is subject to ratification by the Board of Supervisors at their next regular meeting on May 15, 2019, and your appointment will continue until revoked in writing.

Sincerely,

A handwritten signature in black ink, appearing to read "S.M. Nichols". The signature is stylized and cursive.

Steven M. Nichols
County Administrator

MEMORANDUM

Date: May 15, 2019
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for April 2019**

TAB J

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$972,886.97
Capital Improvements	\$275,074.22
Debt Service	\$0.00
Sewer	\$3,675.48
Fork Union Sanitary District	\$15,613.12
Zion Crossroads Water & Sewer	\$232,204.53
TOTAL AP EXPENDITURES	\$1,499,454.32
Payroll	\$828,591.01
TOTAL	\$2,328,045.33


MOTION

I move the Accounts Payable and Payroll be ratified for **April 2019** in the amount of **\$0.00**.

Encl:
AP Report

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
6	Fund # - 100 GENERAL FUND							
7	GENERAL FUND							
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040519	68968	4/5/2019	4/29/2019	157.81	
9	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041919	69324	4/19/2019	4/29/2019	170.25	
10	STEPHEN AND AMY BEYER	CUSTOMERS	REFUND SIGN DEPOSIT FEE (SUP 19:0002)	041819	4/18/2019	4/26/2019	90.00	
11	MEADE CONSTRUCTION	PLANNING ESCROW	EROSION CASH BOND REFUND (HALEY)	INV-00000885	4/3/2019	4/5/2019	2,000.00	
12	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 040519	68969	4/5/2019	4/29/2019	579.21	
13	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041919	69325	4/19/2019	4/29/2019	579.23	
14						Total:	\$3,576.50	
15								
16	REAL ESTATE TAXES							
17	HAYDEN, RICHARD	R E 2018 - 1ST	RE 2018 18A-2-288	68766	3/25/2019	4/5/2019	403.48	
18	PARASKI, FILOFTEIA	R E 2017 - 1ST	RE 2017 9-9-2	68894	3/29/2019	4/5/2019	103.73	
19	PARASKI, FILOFTEIA	R E 2017 - 2ND	RE 2017 9-9-2	68894	3/29/2019	4/5/2019	103.72	
20	PARASKI, FILOFTEIA	R E 2018 - 1ST	RE 2018 9-9-2	68896	3/29/2019	4/5/2019	107.39	
21	PARASKI, FILOFTEIA	R E 2018 - 2ND	RE 2018 9-9-2	68896	3/29/2019	4/5/2019	107.38	
22	SCALES, ROBERT A. III & HALLDORA	R E 2017 - 2ND	RE 2017 18-12-104	68895	3/29/2019	4/5/2019	865.73	
23	SCALES, ROBERT A. III & HALLDORA	R E 2018 - 1ST	RE 2018 18-12-104	68897	3/29/2019	4/5/2019	1,792.55	
24	SCALES, ROBERT A. III & HALLDORA	R E 2018 - 2ND	RE 2018 18-12-104	68897	3/29/2019	4/5/2019	1,792.55	
25						Total:	\$5,276.53	
26								
27	OTHER LOCAL TAXES							
28	BATTEN, GROVER KAY	ADMIN FEE VEHICLE	PP 2014 198621	68767	3/25/2019	4/5/2019	194.43	
29	GAUDREULT, ANNETTE MARIE	ADMIN FEE VEHICLE	PP 2014 230423	68768	3/25/2019	4/5/2019	4.07	
30						Total:	\$198.50	
31								
32	CHARGES FOR SERVICES							
33	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	NPP LETTERS - CUST # 0343	035223	1/31/2019	4/12/2019	(\$1,694.19)	
34	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	NPP LETTERS	0343 - 035705	3/31/2019	4/19/2019	(\$465.93)	
35						Total:	(\$2,160.12)	
36								
37	STATE - CATEGORICAL AID							
38	TREASURER OF VIRGINIA	LITTER CONTROL	REFUND OF CK# 22044342	04232019	4/23/2019	4/26/2019	8,499.00	
39						Total:	\$8,499.00	
40								
41	BOARD OF SUPERVISORS							
42	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	15.31	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
43	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	41.18	
44	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	46.95	
45	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	67.22	
46	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	68.37	
47	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	84.10	
48	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	175.94	
49	FLUVANNA REVIEW	ADVERTISING	BZA HEARING AND COLUMBIA COMMUNITY	2019F15-14	4/11/2019	4/19/2019	175.00	
50	FLUVANNA REVIEW	ADVERTISING	BOS MTG, BUDGET AND PUBLIC HEARING	2019F15-13	4/11/2019	4/19/2019	702.50	
51	FLUVANNA REVIEW	ADVERTISING	BOS MTG, BUDGET, TAX RATE & PUBLIC	2019F14-16	4/4/2019	4/19/2019	781.25	
52	FLUVANNA REVIEW	ADVERTISING	PLBLIC HEARING AD	2019F16-15	4/18/2019	4/26/2019	168.75	
53	FRONTRUNNER SIGN STUDIOS	OTHER OPERATING	PLAQUE FOR PETER WELCH RETIREMENT	29483	3/1/2019	4/26/2019	110.40	
54	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	50.42	
55	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	124.72	
56								
57								
							Total:	\$2,612.11
58	COUNTY ADMINISTRATOR							
59	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	25.00	
60	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	223.00	
61	FLUVANNA REVIEW	ADVERTISING	PROPOSED REAL PROPERTY TAX RATE	2019F13-14	3/28/2019	4/12/2019	78.75	
62	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	24.12	
63	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	379.07	
64	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	125.18	
65	THE DAILY PROGRESS	ADVERTISING	LANDLORDS & TENANTS WORKSHOP AD	3308197 3/31/19	3/31/2019	4/12/2019	498.00	
66	THE SUPPLY ROOM	FURNITURE & FIXTURES	ADMIN OFFICE FURNITURE	3452302-0	10/31/2018	4/5/2019	1,347.19	
67	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	12.41	
68	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
69	VIRGINIA CORRECTIONAL	OFFICE SUPPLIES	ENVELOPES	9558033	4/11/2019	4/19/2019	56.70	
70								
71								
							Total:	\$2,811.02
72	COUNTY ATTORNEY							
73	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	136073	4/5/2019	4/26/2019	10,000.00	
74	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	136073	4/5/2019	4/26/2019	924.50	
75	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	136073	4/5/2019	4/26/2019	9.28	
76								
77								
							Total:	\$10,933.78
78	COMMISSIONER OF THE REVENUE							
79	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	34.33	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
80	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	45.00	
81	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	20.39	
82	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP FEE- PUBLIC SITE	9221	3/31/2019	4/19/2019	300.00	
83	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	18.17	
84	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
85						Total:	\$459.49	
86								
87	REASSESSMENT							
88	JOANN RAWLS	OFFICE SUPPLIES	REIMBURSEMENT - PRINTER FOR BOE	021919	2/19/2019	4/5/2019	72.66	
89	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	APPRAISAL SVCS FOR 33 PERMITS	3 - NEW	4/10/2019	4/19/2019	1,056.00	
90						Total:	\$1,128.66	
91								
92	TREASURER							
93	BMS DIRECT	PRINTING AND BINDING	REAL ESTATE 1ST HALF 2019	133095P	3/27/2019	4/5/2019	3,595.20	
94	BMS DIRECT	PRINTING AND BINDING	PERSONAL PROPERTY 1ST HALF BILLING	133096P	3/27/2019	4/5/2019	7,490.00	
95	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	125.00	
96	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING	16476	4/1/2019	4/5/2019	60.00	
97	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	3.06	
98	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
99						Total:	\$11,314.86	
100								
101	INFORMATION TECHNOLOGY							
102	B&H PHOTO-VIDEO	EDP EQUIPMENT	IN WALL WI-FI ACCESS POINT	157056944	4/16/2019	4/26/2019	158.82	
103	B&H PHOTO-VIDEO	EDP EQUIPMENT	NETWORK ACCESSORIES	157136339	4/18/2019	4/26/2019	2,219.10	
104	BANK OF AMERICA	ADP SERVICES	P-CARD	033119	3/31/2019	4/19/2019	25.00	
105	BANK OF AMERICA	ADP SERVICES	P-CARD	033119	3/31/2019	4/19/2019	29.97	
106	BANK OF AMERICA	ADP SERVICES	P-CARD	033119	3/31/2019	4/19/2019	78.68	
107	BANK OF AMERICA	ADP SERVICES	P-CARD	033119	3/31/2019	4/19/2019	399.98	
108	BANK OF AMERICA	ADP SERVICES	P-CARD	033119	3/31/2019	4/19/2019	484.00	
109	BANK OF AMERICA	ADP SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	34.21	
110	BANK OF AMERICA	ADP SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	69.16	
111	BANK OF AMERICA	ADP SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	83.00	
112	BANK OF AMERICA	ADP SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	106.69	
113	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	57.00	
114	CDW GOVERNMENT, INC.	ADP SERVICES	ADOBE ACROBAT SUBSCRIPTION	RTV0065	4/9/2019	4/19/2019	1,508.16	
115	CDW GOVERNMENT, INC.	ADP SERVICES	ADOBE ACROBAT PRO LICENSE	RTV0217	4/9/2019	4/26/2019	377.04	
116	DELL MARKETING, L.P.	EDP EQUIPMENT	4 DELL LATITUDE 5590 BTX LAPTOPS	10309666661	4/13/2019	4/26/2019	5,080.64	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
117	DELL MARKETING, L.P.	EDP EQUIPMENT	10 MONITORS/10 OPTIPLEX 5050	10310628900	4/18/2019	4/26/2019	10,797.00	
118	ESRI INC	ADP SERVICES	ARCGIS DESKTOP BASIC SINGLE USE	93591521	2/5/2019	4/12/2019	400.00	
119	MICROSOFT AZURE	ADP SERVICES	MONTHLY CHARGES	E080084F8M	4/16/2019	4/19/2019	100.18	
120	TYLER TECHNOLOGIES	ADP SERVICES	APPLICATION SERVICES 04/01/19 - 06/30/19	045-258662	4/1/2019	4/19/2019	40,662.00	
121	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	2,141.75	
122	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	123.21	
123								
124								
125	FINANCE							
126	BANK OF AMERICA	POSTAL SERVICES	P-CARD	033119	3/31/2019	4/19/2019	31.83	
127	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	185.83	
128	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	NPP LETTERS - CUST # 0343	035223	1/31/2019	4/12/2019	3,776.65	
129	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	NPP LETTERS	0343 - 035705	3/31/2019	4/19/2019	2,006.57	
130	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	393.56	
131	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	117.43	
132	UPS	POSTAL SERVICES	2ND DAY LETTER - CHECK	0000Y7646Y 129	3/23/2019	4/5/2019	4.93	
133	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	4.87	
134	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
135								
136								
137	REGISTRAR/ELECTORAL BOARD							
138	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	LANIER COPIER MONTHLY CHARGES	085663	3/29/2019	4/12/2019	155.00	
139	BANK OF AMERICA	CONTRACT SERVICES	P-CARD	033119	3/31/2019	4/19/2019	13.79	
140	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	449.00	
141	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	38.15	
142	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	033119	3/31/2019	4/19/2019	12.79	
143	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	033119	3/31/2019	4/19/2019	298.52	
144	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	139.51	
145	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	4.36	
146	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
147								
148								
149	HUMAN RESOURCES							
150	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	25.00	
151	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	54.35	
152	MCLAUGHLIN YOUNG EMPLOYEE	PROFESSIONAL SERVICES	EAP FOR MAY 2019	52035	4/17/2019	4/26/2019	251.22	
153	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	BENSELECT ENROLLMENT FEE/HEALTH	34 FLUVANNA	4/1/2019	4/12/2019	1,348.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
154	SAM'S CLUB	EMPLOYEE RECOGNITION	SNACKS	9179 042219	4/22/2019	4/26/2019	55.40	
155	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	8.59	
156	YOURMEMBERSHIP.COM, INC.	RECRUITMENT	UTILITIES MANAGER JOB POSTING	R41676493	4/15/2019	4/19/2019	449.00	
157								
158						Total:	\$2,191.56	
159	GENERAL DISTRICT COURT							
160	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	134.00	
161	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	18.71	
162								
163						Total:	\$152.71	
164	COURT SERVICE UNIT							
165	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	031919	4/11/2019	4/19/2019	75.40	
166	DONNA L. COLE	CONVENTION AND	MEAL REIMBURSEMENT -	042519	4/23/2019	4/26/2019	13.43	
167	QUILL	OFFICE SUPPLIES	COFFEE	6201205	3/29/2019	4/19/2019	15.38	
168	QUILL	OFFICE SUPPLIES	RUBBER BANDS, PAPER	6179105	3/28/2019	4/19/2019	56.67	
169	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	13.61	
170								
171						Total:	\$174.49	
172	CLERK OF THE CIRCUIT COURT							
173	CHARLOTTESVILLE OFFICE MACHINE	MAINTENANCE CONTRACTS	OFFICE MACHINE MAINTENANCE	673367	4/2/2019	4/19/2019	996.00	
174	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES PER	52241	4/15/2019	4/19/2019	2,541.67	
175	PITNEY BOWES	LEASE/RENT	QUARTERLY LEASE CHARGE - 2/6/19 -	3308608454	4/7/2019	4/19/2019	155.79	
176	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	486.75	
177	U.S. POSTAL SERVICE	POSTAL SERVICES	COMPUTERIZED METER RESETTING	36694560 041519	4/15/2019	4/19/2019	1,500.00	
178	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	19.58	
179	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	KONICA BIZHUB C284E MONTHLY	24619357	4/15/2019	4/26/2019	210.68	
180								
181						Total:	\$5,910.47	
182	CIRCUIT COURT JUDGE							
183	NANCY G. PACE	OFFICE SUPPLIES	REIMBURSEMENT FOR JURY	040419	4/10/2019	4/12/2019	13.93	
184	ALVIN WILLIAMSON, SR	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/2019	GJ0042019-7	4/22/2019	4/26/2019	30.00	
185	CHRISTOPHER S. BUTLER	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/2019	GJ042019-1	4/22/2019	4/26/2019	30.00	
186	DARREN CRAIG MCCAULEY	COMPENSATION-GRAND	GRAND JURY COMPENSATION: 04/22/19	GJ042019-5	4/22/2019	4/26/2019	30.00	
187	DONNA KOONTZ	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/2019	GJ042019-3	4/22/2019	4/26/2019	30.00	
188	KATHRYN QUARLES JOHNSON	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/19	GJ042019-2	4/22/2019	4/26/2019	30.00	
189	MAUD ELLEN MARIE PERSINGER	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/19	GJ042019-6	4/22/2019	4/26/2019	30.00	
190	MICHAEL RAY LYNN	COMPENSATION-GRAND	GRAND JURY SERVICE: 04/22/19	GJ042019-4	4/22/2019	4/26/2019	30.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
191	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	2.18	
192						Total:	\$226.11	
193								
194	COMMONWEALTH ATTY							
195	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	350.00	
196	BRIGHT IDEAS, LLC	OTHER OPERATING	DECO KEY LIGHT	34631-1	4/1/2019	4/5/2019	194.80	
197	JEFF HAISLIP	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT - UNIVERSITY	4/5/19	4/5/2019	4/12/2019	67.40	
198	JEFF HAISLIP	MILEAGE ALLOWANCES	MILEAGE & MEAL REIMBURSEMENT -	040719	4/7/2019	4/19/2019	179.80	
199	JEFF HAISLIP	SUBSISTENCE & LODGING	MILEAGE & MEAL REIMBURSEMENT -	040719	4/7/2019	4/19/2019	156.75	
200	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS (FEBRUARY/MARCH 2019)	3091950441	4/9/2019	4/12/2019	272.00	
201	SHERRI STADER CAREW	OTHER OPERATING	MILEAGE REIMBURSEMENT - CCJB	041019	4/12/2019	4/19/2019	18.56	
202	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	124.23	
203	TODD SHOCKLEY	MILEAGE ALLOWANCES	MEAL/MILEAGE REIMBURSEMENT - SAUSA	032819	2/28/2019	4/5/2019	139.20	
204	TODD SHOCKLEY	MILEAGE ALLOWANCES	MEALS/MILEAGE REIMBURSEMENT -	040719	4/7/2019	4/19/2019	179.80	
205	TODD SHOCKLEY	SUBSISTENCE & LODGING	MEAL/MILEAGE REIMBURSEMENT - SAUSA	032819	2/28/2019	4/5/2019	14.00	
206	TODD SHOCKLEY	SUBSISTENCE & LODGING	MEALS/MILEAGE REIMBURSEMENT -	040719	4/7/2019	4/19/2019	204.75	
207	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	10.06	
208	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
209	WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	VA PRACTICE SERIES V1 TRAIL	840119991	4/16/2019	4/19/2019	319.00	
210						Total:	\$2,271.95	
211								
212	SHERIFF							
213	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER - CLASSIC	7306907061353	3/11/2019	4/12/2019	5.97	
214	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER - CLASSIC	7306907961749	3/20/2019	4/12/2019	5.97	
215	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306908061800	3/21/2019	4/12/2019	7.35	
216	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER/ WINDSHIELD WASHER FLUID	7306906761311	3/8/2019	4/12/2019	22.93	
217	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BRAKE CALIPERS/BRAKE FLUID	7306906761309	3/8/2019	4/12/2019	117.19	
218	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	AIR FILTERS/OIL FILTERS/BRAKE	7306908850114	3/29/2019	4/12/2019	190.38	
219	ALBEMARLE LOCK & SAFE, INC.	POLICE SUPPLIES	PADLOCKS & WRIST COIL KEY RINGS	81653	4/16/2019	4/26/2019	135.60	
220	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING	RED CROSSFIRE MK-3 STREAMS	00053428	3/27/2019	4/5/2019	158.50	
221	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE MONTHLY CHARGES	7305055828001	4/6/2019	4/26/2019	123.30	
222	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	418.48	
223	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD	033119	3/31/2019	4/19/2019	50.00	
224	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	21.03	
225	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	31.52	
226	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	51.25	
227	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	98.18	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
228	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	138.89	
229	BARBARA HENSON	POSTAL SERVICES	POSTAGE (CERTIFIED MAIL FOR AARON	BH01	4/3/2019	4/5/2019	7.00	
230	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	4 TIRES MOUNT & BALANCE/DISPOSAL	040319	4/3/2019	4/12/2019	96.00	
231	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	80.95	
232	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF - MONTHLY CHARGES	310191749 031619	3/16/2019	4/5/2019	903.39	
233	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY PHONE CHARGES	309903768 040709	4/7/2019	4/19/2019	154.45	
234	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY PHONE CHARGES	309797542 041619	4/16/2019	4/26/2019	166.13	
235	CHARLES HOFFMAN	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - BASIC TRAINING	031719	3/17/2019	4/5/2019	220.00	
236	CHARLES HOFFMAN	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - BASIC TRAINING	032419	3/24/2019	4/5/2019	220.00	
237	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING	4 PATCHES SEWN ON	4280-6	4/16/2019	4/19/2019	16.00	
238	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	FILTERS, SPARK PLUGS & WIRES, OIL	015-344842	4/5/2019	4/19/2019	188.10	
239	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	CAR WASH SUPPLIES	74030	3/29/2019	4/5/2019	34.46	
240	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	TOTES	74110	4/3/2019	4/5/2019	41.95	
241	FLUVANNA SPCA	CONTRACT SERVICES	ANIMAL SHELTERING SERVICES: FY19 4TH	40119	4/1/2019	4/5/2019	50,318.50	
242	GALLS, LLC.	UNIFORM/WEARING	MENS TWILL CARGO PANT	012307510	3/26/2019	4/5/2019	44.87	
243	GALLS, LLC.	UNIFORM/WEARING	DOUBLE DUTY JACKET	012307484	3/26/2019	4/5/2019	103.00	
244	GALLS, LLC.	UNIFORM/WEARING	BADGE-5	012327135	3/27/2019	4/5/2019	248.40	
245	GALLS, LLC.	UNIFORM/WEARING	BADGE	012380414	4/2/2019	4/26/2019	80.13	
246	GALLS, LLC.	UNIFORM/WEARING	SENTINEL DUTY GEAR KIT	012398419	4/4/2019	4/26/2019	89.28	
247	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	5,541.92	
248	LEADSONLINE	INVESTIGATIVE SERVICES	TOTALTRACK INVESTIGATON SYSTEM	249914	4/1/2019	4/19/2019	2,238.00	
249	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-500978	4/3/2019	4/5/2019	131.35	
250	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL CHARGES 04/01/19 - 04/15/19	SQLCD-506251	4/19/2019	4/26/2019	158.56	
251	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION	10019348	3/29/2019	4/5/2019	12.00	
252	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION	10019350	4/5/2019	4/12/2019	16.00	
253	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE/STATE INSPECTION	10019349	3/26/2019	4/12/2019	36.00	
254	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW CHARGES	10019347	3/26/2019	4/12/2019	100.00	
255	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	2018 EXPLORER - BRAKES/SWAY BAR	10019351	4/9/2019	4/19/2019	130.00	
256	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019352	4/11/2019	4/26/2019	20.00	
257	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001935355	4/12/2019	4/26/2019	20.00	
258	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001935356	4/16/2019	4/26/2019	20.00	
259	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE/TIRE ROTATION	10019353	4/12/2019	4/26/2019	40.00	
260	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CHECK BRAKES AND ROTORS	10019354	4/12/2019	4/26/2019	60.00	
261	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-011	3/26/2019	4/12/2019	2,306.91	
262	THOMAS RENSCH	OTHER OPERATING	NOTARY PUBLIC RENEWAL/COURT FEE -	TR01	4/10/2019	4/12/2019	55.00	
263	TOWN GUN SHOP, INC.	UNIFORM/WEARING	BODY ARMOR	R82173	3/21/2019	4/5/2019	192.65	
264	UMANSKY COC LLC	VEHICLE FUEL	SP-OR BUNDLE - FUE	15447	1/16/2019	4/12/2019	168.00	


	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
265	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	237.39	
266	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER OVERAGE CHARE FOR 3/9/19 -	584560	4/10/2019	4/19/2019	51.81	
267	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER OVERAGE CHARGE FOR 3/9/19 -	584561	4/10/2019	4/19/2019	53.46	
268	VERIZON	TELECOMMUNICATIONS	WIRELESS MONTHLY CHARGES	9827757342	4/8/2019	4/26/2019	710.79	
269	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	EXPLORER WINDSHIELD	1006814	4/1/2019	4/5/2019	315.00	
270	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	WINDSHEILD REPLACEMENT - EXPLORER	1006770	1/18/2019	4/12/2019	220.00	
271	WATCH GUARD	VEHICLE/POWER EQUIP	RADIO/CAMERA	ACCINV0019643	4/8/2019	4/19/2019	360.00	
272	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	MINOLTA COPIER MONTHLY CHARGES	69520891	4/7/2019	4/19/2019	289.90	
273	WEST RIVER AUTO	VEHICLES REP & MAINT	SERVICE TRANSMISSION, OTHER REPAIRS	36046	4/8/2019	4/12/2019	132.50	
274								
275								
276	E911							
277	AT&T MOBILITY	TELECOMMUNICATIONS	WIRLESS CHARGES	287284406274X032	3/18/2019	4/5/2019	2.00	
278	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	58.42	
279	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	58.99	
280	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	125.03	
281	BANK OF AMERICA	IT SERVICES	P-CARD	033119	3/31/2019	4/19/2019	107.99	
282	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	033119	3/31/2019	4/19/2019	25.00	
283	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	033119	3/31/2019	4/19/2019	30.00	
284	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	033119	3/31/2019	4/19/2019	220.00	
285	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	033119	3/31/2019	4/19/2019	549.00	
286	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	033119	3/31/2019	4/19/2019	671.00	
287	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	80.95	
288	CENTURYLINK	TELECOMMUNICATIONS	E911 MONTHLY CHARGES	310214091 031919	3/19/2019	4/1/2019	144.21	
289	CENTURYLINK	TELECOMMUNICATIONS	E911 WIRELINE BILLING	310042302 031019	3/10/2019	4/1/2019	2,695.00	
290	CENTURYLINK	TELECOMMUNICATIONS	6 MTHS MAINTENANCE COVERAGE ON	T031200008	3/12/2019	4/1/2019	4,933.35	
291	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE BILLING	310042302 041019	4/10/2019	4/26/2019	2,695.00	
292	COMCAST CORPORATION	TELECOMMUNICATIONS	BUSINESS CABLE MONTHLY CHARGES	0046933 040319	4/3/2019	4/19/2019	97.51	
293	DELL MARKETING, L.P.	EDP EQUIPMENT	COMPUTER PURCHASE E911	10305027775	3/20/2019	4/12/2019	2,393.79	
294	DELL MARKETING, L.P.	IT SERVICES	COMPUTER PURCHASE E911	10305027775	3/20/2019	4/12/2019	11,217.20	
295	NWG SOLUTIONS, LLC.	IT SERVICES	VITALSIGNS MANAGED	46992	3/29/2019	4/12/2019	1,275.00	
296	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY SERVICE	46991	3/29/2019	4/12/2019	1,103.70	
297	OLD BLUE RIDGE TURNPIKE	E911 NEW ROAD SIGNS	911 PLATES	040919	4/9/2019	4/19/2019	4,418.00	
298	POSITIVE PROMOTIONS, INC.	OFFICE SUPPLIES	TRAVEL TUMBLERS	06261196	4/11/2019	4/19/2019	151.75	
299	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-011	3/26/2019	4/12/2019	460.58	
300	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	237.39	
301								Total: \$33,750.86

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
302								
303	FIRE AND RESCUE SQUAD							
304	FLUVANNA COUNTY RESCUE SQUAD	FIRE & RESCUE ASSN	RESCUE SQUAD QUARTERLY ALLOCATION	FR4 2019	4/1/2019	4/5/2019	25,800.00	
305	FLUVANNA COUNTY VOLUNTEER FIRE	FIRE & RESCUE ASSN	FCFD QUARTERLY	FF4 2019	4/1/2019	4/5/2019	33,800.00	
306	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE (QUARTERLY)	LM4 2019	4/1/2019	4/5/2019	77,500.00	
307	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	560.14	
308								
309								
310	CORRECTION AND DETENTION							
311	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	BILLING FOR JUVENILE DETENTION	FY2019-00000885	4/1/2019	4/26/2019	14,002.50	
312								
313								
314	BUILDING INSPECTIONS							
315	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD	033119	3/31/2019	4/19/2019	122.70	
316	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	78.00	
317	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	14.94	
318	COMMONWEALTH OF VIRGINIA	SURCHARGE	2% LEVY ON PERMIT FEES - THIRD	LV201903	4/3/2019	4/19/2019	377.45	
319	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	132.37	
320	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL CHARGES 04/01/19 - 04/15/19	SQLCD-506251	4/19/2019	4/26/2019	35.58	
321	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	3.57	
322	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	0.22	
323	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	163.22	
324	VIRGINIA CORRECTIONAL	OFFICE SUPPLIES	ENVELOPES	9558033	4/11/2019	4/19/2019	40.00	
325								
326								
327	EMERGENCY MANAGEMENT							
328	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	455.00	
329	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	37.17	
330	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	70.18	
331	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-500978	4/3/2019	4/5/2019	31.17	
332	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL CHARGES 04/01/19 - 04/15/19	SQLCD-506251	4/19/2019	4/26/2019	71.40	
333	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	37.99	
334	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
335								
336								
337	FACILITIES							
338	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	LATCH PROTECTOR ENTRY ARMOR	81244	3/28/2019	4/5/2019	63.80	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
339	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	ADMIN FRONT DOOR - KNOB MULTLOCK	81161	3/25/2019	4/5/2019	1,463.00	
340	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - KNOB & LOCK	81329	4/2/2019	4/19/2019	238.80	
341	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	WEAVER BLDG - REPAIR SLATE ROOF	902217104	4/8/2019	4/19/2019	2,897.42	
342	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	(\$556.40)	
343	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	21.18	
344	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	27.03	
345	BANK OF AMERICA	JANITORIAL SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	1,782.00	
346	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	033119	3/31/2019	4/19/2019	49.99	
347	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	88.97	
348	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD	033119	3/31/2019	4/19/2019	125.00	
349	BARRETT TREE SERVICE, INC.	CONTRACT SERVICES	BRUSH PILE REMOVAL/TREE REMOVAL	040319	4/3/2019	4/12/2019	1,900.00	
350	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7398700	3/26/2019	4/5/2019	988.45	
351	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES/PAPER PRODUCTS	7405816	4/19/2019	4/26/2019	915.21	
352	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	RATCH WRENCHES	ID-98348	3/31/2019	4/12/2019	50.37	
353	CALVIN HICKMAN	BLDGS EQUIP REP & MAINT	PUBLIC WORKS OFFICE DOOR LOCKS -	2146467	4/2/2019	4/5/2019	93.97	
354	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TRAILER TIRE	040219	4/2/2019	4/12/2019	110.99	
355	CII SERVICE	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - HEAT PUMP #19	44756	3/30/2019	4/12/2019	332.95	
356	CII SERVICE	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - HEAT PUMP #31	44741	3/27/2019	4/12/2019	397.22	
357	CII SERVICE	BLDGS EQUIP REP & MAINT	TREASURER'S OFFICE - ICE BUILD UP ON	44751	3/30/2019	4/12/2019	881.96	
358	CII SERVICE	BLDGS EQUIP REP & MAINT	CARYSBROOK AUDITORIUM - BOILER #1	44749	3/30/2019	4/12/2019	1,883.75	
359	CII SERVICE	BLDGS EQUIP REP & MAINT	SHERIFF'S OFFICE - NO HEAT	44810	3/30/2019	4/19/2019	1,167.32	
360	CII SERVICE	BLDGS EQUIP REP & MAINT	COURTS BLDG - BOILER DAMPERS	44857	4/16/2019	4/26/2019	1,526.94	
361	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394299330	3/28/2019	4/5/2019	118.37	
362	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394301225	4/4/2019	4/12/2019	128.13	
363	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394303092	4/11/2019	4/19/2019	124.61	
364	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394304998	4/18/2019	4/26/2019	135.48	
365	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	SHERIFF INTAKE - FURNISH & INSTALL	2019-282	4/9/2019	4/19/2019	2,409.00	
366	COMMUNITY INTERFACE	AGRICULTURAL SUPPLIES	MULCH FOR BUTTERFLY GARDEN	032919	3/29/2019	4/12/2019	400.00	
367	CONTAINER RENTALS, LLC.	AGRICULTURAL SUPPLIES	CRUSHER RUN - CARYSBROOK	180204	3/28/2019	4/5/2019	199.85	
368	CONTAINER RENTALS, LLC.	AGRICULTURAL SUPPLIES	GRAVEL - MAINTENANCE SHOP	180777	4/8/2019	4/19/2019	202.10	
369	CONTAINER RENTALS, LLC.	AGRICULTURAL SUPPLIES	BROWN MULCH - PLEASANT GROVE PARK	181310	4/16/2019	4/19/2019	1,520.00	
370	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	INSULATED GLASS UNIT IN DUGOUT	JP068537	4/3/2019	4/26/2019	421.13	
371	FLUVANNA ACE HARDWARE	AGRICULTURAL SUPPLIES	BUILDING & GROUNDS SUPPLIES	127 033119	3/31/2019	4/12/2019	92.46	
372	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	BUILDING & GROUNDS SUPPLIES	127 033119	3/31/2019	4/12/2019	169.42	
373	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	BUILDING & GROUNDS SUPPLIES	127 033119	3/31/2019	4/12/2019	275.49	
374	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	BUILDING & GROUNDS SUPPLIES	127 033119	3/31/2019	4/12/2019	17.90	
375	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	HEALTH DEPT - KITCHEN SINK	41619	4/16/2019	4/19/2019	127.50	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
413	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS OFFICE	7870740556855	4/5/2019	4/19/2019	20.61	
414	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY	15301850550900	4/5/2019	4/19/2019	24.35	
415	AQUA VIRGINIA, INC.	WATER SERVICES	NORTH GREEN	7929300552931	4/5/2019	4/19/2019	34.82	
416	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE	7800100540828	4/5/2019	4/19/2019	98.21	
417	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS	7929310552932	4/5/2019	4/19/2019	104.39	
418	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY	275906-001 032919	3/29/2019	4/12/2019	2,101.44	
419	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	SHERIFF'S OFFICE	85473-002 032919	3/29/2019	4/12/2019	2,426.16	
420	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PALMYRA FIRE HOUSE	275907-002 040319	4/3/2019	4/19/2019	409.60	
421	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - ELEC SERVICE	105221-006 041719	4/17/2019	4/26/2019	30.40	
422	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - POLE BARN	275904-006 041719	4/17/2019	4/26/2019	30.40	
423	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 200A - FOR USE BY	105221-002 041719	4/17/2019	4/26/2019	32.40	
424	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 271 PLEASANT	105221-007 041719	4/17/2019	4/26/2019	32.40	
425	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SIGN	105221-009 041719	4/17/2019	4/26/2019	32.40	
426	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 271 PLEASANT	105221-008 041719	4/17/2019	4/26/2019	33.72	
427	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 400A - FOR USE BY	105221-003 041719	4/17/2019	4/26/2019	34.91	
428	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM	275904-011 041719	4/17/2019	4/26/2019	34.91	
429	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - SOCCER FIELD -	105221-004 041719	4/17/2019	4/26/2019	52.67	
430	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL	275904-008 041719	4/17/2019	4/26/2019	68.84	
431	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY - OUTLETS BEHIND	85473-003 041719	4/17/2019	4/26/2019	84.17	
432	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - VFW HALL	275904-010 041719	4/17/2019	4/26/2019	173.52	
433	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER - LANDFILL	275904-002 041719	4/17/2019	4/26/2019	199.77	
434	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - COLUMBIA SCHOOL	85473-006 041719	4/17/2019	4/26/2019	225.62	
435	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - LANDFILL	85473-005 041719	4/17/2019	4/26/2019	226.87	
436	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - PUBLIC SAFETY BUILDING	275904-009 041719	4/17/2019	4/26/2019	384.02	
437	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004 041719	4/17/2019	4/26/2019	489.99	
438	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY STREET LIGHTS NEAR	85473-001 041719	4/17/2019	4/26/2019	76.52	
439	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAY PHONE MONTHLY CHARGE	A428730	3/25/2019	4/5/2019	50.00	
440	CENTURYLINK	TELECOMMUNICATIONS	PUBLIC WORKS	309428096 031619	3/16/2019	4/5/2019	43.43	
441	CENTURYLINK	TELECOMMUNICATIONS	PUBLIC WORKS	309697981 031619	3/16/2019	4/5/2019	52.33	
442	CENTURYLINK	TELECOMMUNICATIONS	CIRCUIT COURT	310338742 031619	3/16/2019	4/5/2019	54.05	
443	CENTURYLINK	TELECOMMUNICATIONS	CARYSBROOK PERFORMING ARTS	309898636 031619	3/16/2019	4/5/2019	107.89	
444	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229 031619	3/16/2019	4/5/2019	186.68	
445	CENTURYLINK	TELECOMMUNICATIONS	ADMIN - MONTHLY CHARGES	309762613 031619	3/16/2019	4/5/2019	208.47	
446	CENTURYLINK	TELECOMMUNICATIONS	PUBLIC WORKS	309363296 031619	3/16/2019	4/5/2019	547.40	
447	CENTURYLINK	TELECOMMUNICATIONS	ADMIN - MONTHLY CHARGES	309762613 031619	3/16/2019	4/5/2019	677.63	
448	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - MONTHLY PHONE CHARGES	309428096 041719	4/16/2019	4/26/2019	43.35	
449	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES - MONTHLY PHONE CHARGES	309697981 041619	4/16/2019	4/26/2019	52.25	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
450	CENTURYLINK	TELECOMMUNICATIONS	CIRCUIT COURT - MONTHLY PHONE	310338742 041619	4/16/2019	4/26/2019	53.98	
451	CENTURYLINK	TELECOMMUNICATIONS	PERFORMING ARTS CTR - MONTHLY	309898636 041619	4/16/2019	4/26/2019	107.61	
452	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD - MONTHLY	310110229 041619	4/16/2019	4/26/2019	186.19	
453	CENTURYLINK	TELECOMMUNICATIONS	FACILITES - MONTHLY PHONE CHARGES	309363296 041619	4/16/2019	4/26/2019	545.72	
454	CII SERVICE	MAINTENANCE CONTRACTS	SERVICE CONTRACT - APRIL	44835	4/12/2019	4/26/2019	4,516.00	
455	CINTAS	MAINTENANCE CONTRACTS	LANDFILL - FIRST AID KIT SUPPLIES	5013391259	4/2/2019	4/12/2019	45.93	
456	CINTAS	MAINTENANCE CONTRACTS	ADMIN - FIRST AID KIT SUPPLIES	8404097443	4/5/2019	4/12/2019	49.52	
457	CINTAS	MAINTENANCE CONTRACTS	PUBLIC WORKS - FIRST AID KIT SUPPLIES	5013391258	4/2/2019	4/12/2019	175.45	
458	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	MAR 2019 LOCATING SERVICES - MISS	033119	3/31/2019	4/5/2019	180.00	
459	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD LIGHTS	3023889169 032519	3/25/2019	4/5/2019	72.07	
460	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM (INCLUDES PUMP	0084297506 032519	3/25/2019	4/5/2019	190.17	
461	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA RESCUE	4894115007 032519	3/25/2019	4/5/2019	218.88	
462	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH ATTORNEY	6274752663 032819	3/28/2019	4/5/2019	230.00	
463	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007 032519	3/25/2019	4/5/2019	241.23	
464	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992 032519	3/25/2019	4/5/2019	304.11	
465	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE HOUSE	4834680458 032619	3/26/2019	4/5/2019	354.02	
466	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURERS OFFICE	1024205005 032519	3/25/2019	4/5/2019	690.56	
467	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	4144237502 032519	3/25/2019	4/5/2019	810.67	
468	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	1144090006 032519	3/25/2019	4/5/2019	982.95	
469	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	1404067504 032519	3/25/2019	4/5/2019	1,144.62	
470	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION	4331888158 032519	3/25/2019	4/5/2019	1,460.68	
471	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTHOUSE	8895892548 032519	3/25/2019	4/5/2019	1,750.48	
472	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509 032519	3/25/2019	4/5/2019	1,826.09	
473	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION	5699060132 032819	3/28/2019	4/19/2019	8.15	
474	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE - 222 MAIN ST	1134080009 032819	3/28/2019	4/19/2019	28.54	
475	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQUARE	1114097502	3/28/2019	4/19/2019	30.86	
476	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD/CONCESSIONS &	0274195007 032919	3/29/2019	4/19/2019	40.30	
477	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD - CONCESSIONS	0692200942 032819	3/28/2019	4/19/2019	52.69	
478	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRAR'S OFFICE	1284152509 032819	3/28/2019	4/19/2019	67.92	
479	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	7048771633 032819	3/28/2019	4/19/2019	70.74	
480	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE	1304130006 032819	3/28/2019	4/19/2019	90.10	
481	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO BLUFF	6260822157 032819	3/28/2019	4/19/2019	131.81	
482	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING	1124090000 032819	3/28/2019	4/19/2019	189.54	
483	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	2554330007 032819	3/28/2019	4/19/2019	200.39	
484	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000 032819	3/28/2019	4/19/2019	329.03	
485	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREETLIGHTS	4210122349 032519	3/25/2019	4/5/2019	207.86	
486	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS - NORTH	7080078962 032819	3/28/2019	4/19/2019	71.91	


	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
487	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS - SOUTH	9609027314 032819	3/28/2019	4/19/2019	76.03	
488	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE - STREET LIGHTING	3595578927 032819	3/28/2019	4/19/2019	485.43	
489	GENSERV	MAINTENANCE CONTRACTS	PALMYRA PUMP STATION - GENERATOR	3209	4/14/2019	4/19/2019	284.00	
490	GENSERV	MAINTENANCE CONTRACTS	MORRIS WELL GENERATOR REPAIRS	3206	4/14/2019	4/19/2019	331.95	
491	GENSERV	MAINTENANCE CONTRACTS	PALMYRA WWTP - GENERATOR REPAIR	3208	4/14/2019	4/19/2019	675.00	
492	GENSERV	MAINTENANCE CONTRACTS	OMOHUNDRO WELL GENERATOR REPAIRS	3204	4/14/2019	4/19/2019	931.20	
493	GENSERV	MAINTENANCE CONTRACTS	FUSD - GENERATOR REPAIRS	3207	4/14/2019	4/19/2019	1,275.71	
494	GENSERV	MAINTENANCE CONTRACTS	PREVENTATIVE MAINTENANCE	3194	4/10/2019	4/19/2019	3,050.00	
495	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	WASTE CONTAINER LIFTS - 4 SITES	0410-000673873	3/31/2019	4/19/2019	1,946.10	
496	SHRED-IT USA LLC	LEASE/RENT	MONTHLY CHARGES & ON SITE PURGE	8127026677	4/7/2019	4/12/2019	902.29	
497	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	COMMUNITY CENTER - PROPANE	6742475	4/17/2019	4/26/2019	19.38	
498	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PALMYRA FIRE HOUSE - PROPANE	6784957	4/22/2019	4/26/2019	434.42	
499	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	KENTS STORE FIRE - PROPANE	6785066	4/22/2019	4/26/2019	721.12	
500	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL/WATER FOR SEPT 18 -	5911930 040119	3/25/2019	4/1/2019	1,148.85	
501	THE SUPPLY ROOM	LEASE/RENT	COOLER RENTAL/WATER FOR SEPT 18 -	5911930 040119	3/25/2019	4/1/2019	2,358.25	
502	TIGER FUEL COMPANY	HEATING SERVICES	PUBLIC WORKS - HEATING OIL	960926	4/1/2019	4/5/2019	486.47	
503	TIGER FUEL COMPANY	HEATING SERVICES	CARYSBROOK MAINTENANCE SHED -	960846	4/1/2019	4/5/2019	499.91	
504	TIGER FUEL COMPANY	HEATING SERVICES	CARYSBROOK GYM - HEATING OIL	957202	3/28/2019	4/5/2019	547.91	
505	TIGER FUEL COMPANY	HEATING SERVICES	COURTHOUSE - HEATING OIL	960914	4/1/2019	4/5/2019	1,022.79	
506	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	MAINTENANCE BILLING FOR APRIL 2019	19513	4/1/2019	4/19/2019	1,725.00	
507						Total:	\$46,065.17	
508								
509	PUBLIC WORKS							
510	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	033119	3/31/2019	4/19/2019	414.72	
511	BANK OF AMERICA	VEHICLE	P-CARD	033119	3/31/2019	4/19/2019	5.00	
512	CALVIN HICKMAN	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	030119	3/1/2019	4/5/2019	126.44	
513	CALVIN HICKMAN	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	022119	2/21/2019	4/5/2019	136.88	
514	CALVIN HICKMAN	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	032019	3/20/2019	4/5/2019	153.70	
515	CALVIN HICKMAN	VEHICLE FUEL	MILEAGE REIMBURSEMENT	021919	2/19/2019	4/19/2019	282.14	
516	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	220.00	
517	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	124.80	
518	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	HP DESIGN JET LARGE FORMAT PRINTER	24519656	3/28/2019	4/12/2019	93.04	
519						Total:	\$1,556.72	
520								
521	CONVENIENCE CENTER							
522	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	RECYCLING	4347-000006265	3/31/2019	4/19/2019	6,102.10	
523	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	45 DISPOSAL/8 DISMOUNT	040819	4/8/2019	4/19/2019	249.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
524	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	17 TIRE DISPOSAL/1 DISMOUNT	041719	4/17/2019	4/26/2019	71.00	
525	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	WASTE WORKS SOFTWARE SUPPORT -	71242	4/1/2019	4/12/2019	250.00	
526	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717 031619	3/16/2019	4/5/2019	71.37	
527	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER - MONTHLY	310392717 041619	4/16/2019	4/26/2019	73.91	
528	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	TRUCK SCALE INSPECTION	1443877	4/9/2019	4/19/2019	851.00	
529	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	54.94	
530	MO-JOHNS, INC.	LEASE/RENT	LANDFILL PORTABLE TOLIET	117124	4/8/2019	4/19/2019	60.00	
531	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	81.76	
532								
533								
							Total:	\$7,865.08
534	PUBLIC UTILITIES							
535	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	414.72	
536	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD	033119	3/31/2019	4/19/2019	60.75	
537	BANK OF AMERICA	OUTSIDE ANALYTICAL	P-CARD	033119	3/31/2019	4/19/2019	2,059.05	
538	BANK OF AMERICA	PERMITS AND FEES	P-CARD	033119	3/31/2019	4/19/2019	50.00	
539	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - DOG PARK WELL	203061-001 041719	4/17/2019	4/26/2019	34.68	
540	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - COMPETITION PARK	105221-001 041719	4/17/2019	4/26/2019	136.14	
541	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	310089744 031919	3/19/2019	4/5/2019	47.59	
542	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	309433290 031919	3/19/2019	4/5/2019	62.38	
543	CENTURYLINK	TELECOMMUNICATIONS	FUSD	309719161 031619	3/16/2019	4/5/2019	199.89	
544	CENTURYLINK	TELECOMMUNICATIONS	FUSD - MONTHLY PHONE CHARGES	309719161 041619	4/16/2019	4/26/2019	199.43	
545	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394299330	3/28/2019	4/5/2019	39.62	
546	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394301225	4/4/2019	4/12/2019	39.62	
547	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394303092	4/11/2019	4/19/2019	39.62	
548	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394304998	4/18/2019	4/26/2019	52.92	
549	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE - COURTHOUSE WELL	4501632147 032519	3/25/2019	4/5/2019	224.32	
550	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	COUPLING	5533474	3/21/2019	4/12/2019	52.56	
551	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	PALMYRA WWTP - WASTEWATER	66365	1/29/2019	4/5/2019	594.00	
552	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CARYSBROOK WWTP - WASTEWATER	66366	1/29/2019	4/5/2019	594.00	
553	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CENTRAL WWTP - WASTEWATER	66367	1/29/2019	4/5/2019	714.00	
554	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CENTRAL WWTP - WASTEWATER	66777	4/11/2019	4/19/2019	130.00	
555	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CENTRAL WWTP WASTEWATER	66669	4/4/2019	4/19/2019	360.00	
556	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	PALMYRA WWTP WASTEWATER	66667	4/4/2019	4/19/2019	400.00	
557	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CARYSBROOK WWTP WASTEWATER	66668	4/4/2019	4/19/2019	400.00	
558	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL	CENTRAL - WASTEWATER MONITORING	66823	4/17/2019	4/26/2019	130.00	
559	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	639.87	
560	LOWE'S	GENERAL MATERIALS AND	BUILDING SUPPLIES	99000330383	3/25/2019	4/5/2019	97.81	


	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
561	O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION OF WWTP - JAN TO MAR	686201	3/31/2019	4/12/2019	1,200.00	
562	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	287.16	
563	UNIVAR USA, INC.	CHEMICAL SUPPLIES	CARYSBROOK WWTP	RI752836	3/29/2019	4/12/2019	644.02	
564	UNIVAR USA, INC.	CHEMICAL SUPPLIES	CENTRAL WASTEWATER TREATMENT	RI752822	3/29/2019	4/12/2019	2,754.96	
565	UNIVAR USA, INC.	CHEMICAL SUPPLIES	PALMYRA WASTEWATER TREATMENT	RI752817	3/29/2019	4/12/2019	3,452.17	
566	USABBLUEBOOK	GENERAL MATERIALS AND	CHLORINE, PAPER FILTERS	849182	3/26/2019	4/19/2019	466.51	
567	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	330.68	
568						Total:	\$16,908.47	
569								
570	JAMES RIVER WATER AUTHORITY							
571	JAMES RIVER WATER AUTHORITY	JRWA DEBT PAYMENT	FY19 INTEREST PAYMENT	JRWASFC040119	4/8/2019	4/12/2019	80,149.75	
572						Total:	\$80,149.75	
573								
574	HEALTH							
575	CENTURYLINK	TELECOMMUNICATIONS	ADMIN - MONTHLY CHARGES	309762613 031619	3/16/2019	4/5/2019	150.48	
576	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	8.49	
577						Total:	\$158.97	
578								
579	VJCCCA							
580	FRANCES E. INGRAM	PROFESSIONAL SERVICES		DECEMBER 2018 B	1/30/2019	4/5/2019	370.00	
581	WILLIAM DALY	PROFESSIONAL SERVICES	TUTORING - 2 HOURS	042519	3/31/2019	4/26/2019	100.00	
582						Total:	\$470.00	
583								
584	CSA							
585	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	190.00	
586	BRYAN MOELLER	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - CSA	032919	3/29/2019	4/5/2019	14.00	
587	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	57.00	
588	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	118.07	
589	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	65.22	
590						Total:	\$444.29	
591								
592	CSA PURCHASE OF SERVICES							
593	AAA CDL SCHOOL, LLC	COMM SVCS		P03919754373	3/4/2019	4/12/2019	4,200.00	
594		POS MANDATED FFOP		P03919747754	3/31/2019	4/5/2019	2,268.00	
595		COMM SVCS		P01919734307	1/31/2019	4/19/2019	165.00	
596		COMM SVCS		P01919734408	1/31/2019	4/19/2019	165.00	
597		COMM SVCS		P01919734209	1/31/2019	4/19/2019	220.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
598	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P03919743237	3/31/2019	4/5/2019	1,125.00	
599	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS		P03919749448	3/31/2019	4/5/2019	1,125.00	
600	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS		P03919749647	3/31/2019	4/5/2019	1,125.00	
601	C.M. MENTORING SERVICES LLC	COMM SVCS		P03919758938	3/31/2019	4/5/2019	1,000.00	
602	C.M. MENTORING SERVICES LLC	COMM SVCS		P03000929639	3/31/2019	4/5/2019	1,200.00	
603	C.M. MENTORING SERVICES LLC	COMM SVCS		P03000931840	3/31/2019	4/5/2019	1,500.00	
604	C.M. MENTORING SERVICES LLC	COMM SVCS		P03000932341	3/31/2019	4/5/2019	1,500.00	
605	C.M. MENTORING SERVICES LLC	COMM SVCS		P04919758939	4/30/2019	4/26/2019	1,000.00	
606	C.M. MENTORING SERVICES LLC	COMM SVCS		P04000931840	4/30/2019	4/26/2019	1,500.00	
607	C.M. MENTORING SERVICES LLC	COMM SVCS		P04000932341	4/30/2019	4/26/2019	1,500.00	
608	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P03000930288	3/31/2019	4/12/2019	1,000.00	
609		POS MANDATED FFOP		P03919714885	3/31/2019	4/12/2019	1,143.00	
610		POS MANDATED FFOP		P03919705786	3/31/2019	4/12/2019	1,591.00	
611		POS MANDATED FFOP		P03919754287	3/31/2019	4/12/2019	2,039.00	
612	CHRISTINE BOWERS LMFT, LLC	COMM SVCS		P02919751443	2/28/2019	4/26/2019	250.00	
613	CHRISTINE BOWERS LMFT, LLC	COMM SVCS		P02919751542	2/28/2019	4/26/2019	250.00	
614	DETOUR MENTORING	COMM SVCS		P03000930674	3/31/2019	4/12/2019	715.00	
615	DETOUR MENTORING	POS MANDATED WSS		P03000930889	3/31/2019	4/12/2019	770.00	
616	DETOUR MENTORING	POS MANDATED WSS		P03000930790	3/31/2019	4/12/2019	825.00	
617	DETOUR MENTORING	POS MANDATED WSS		P03000930591	3/31/2019	4/12/2019	1,100.00	
618	DIEDRA MARIE WARD	POS MANDATED FFOP		P03919719753	3/31/2019	4/5/2019	1,820.00	
619	DISCOVERY SCHOOL OF VA, INC	COMM SVCS		P01000923736	1/4/2019	4/5/2019	50.00	
620	ELK HILL	POS MANDATED SPED-		P02000927993	2/28/2019	4/19/2019	1,450.00	
621	ELK HILL	POS MANDATED SPED-		P03000927994	3/31/2019	4/19/2019	1,740.00	
622	EXTRA SPECIAL PARENTS, INC.	POS MANDATED WSS		P03000931529	3/31/2019	4/19/2019	300.00	
623	FAMILY PRESERVATION SERV.	COMM SVCS		P11000923242	11/30/2018	4/5/2019	120.00	
624	FAMILY PRESERVATION SERV.	COMM SVCS		P02919751871	2/28/2019	4/12/2019	50.00	
625	FAMILY PRESERVATION SERV.	COMM SVCS		P01919749972	1/31/2019	4/12/2019	210.00	
626	FAMILY PRESERVATION SERV.	COMM SVCS		P03919751810	3/31/2019	4/19/2019	375.00	
627	FAMILY PRESERVATION SERV.	COMM SVCS		P03919750311	3/31/2019	4/19/2019	555.00	
628	FAMILY PRESERVATION SERV.	COMM SVCS		P03000931312	3/31/2019	4/19/2019	780.00	
629	FAMILY PRESERVATION SERV.	POS MANDATED WSS		P03000931930	3/31/2019	4/19/2019	870.00	
630	FAMILY PRESERVATION SERV.	POS MANDATED WSS		P10000921433	10/31/2018	4/19/2019	1,050.00	
631	FAMILY PRESERVATION SERV.	POS MANDATED WSS		P11000921432	11/30/2018	4/19/2019	1,110.00	
632	GPM INVESTMENTS LLC	COMM SVCS		P09919726082	9/30/2018	4/12/2019	200.00	
633	GPM INVESTMENTS LLC	COMM SVCS		P11919726080	11/30/2018	4/12/2019	200.00	
634	GPM INVESTMENTS LLC	COMM SVCS		P10919726081	10/31/2018	4/12/2019	250.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
635	GPM INVESTMENTS LLC	COMM SVCS		P03919753513	3/31/2019	4/19/2019	80.00	
636	GPM INVESTMENTS LLC	COMM SVCS		P05919753520	5/31/2019	4/19/2019	80.00	
637	GPM INVESTMENTS LLC	COMM SVCS		P04919753503	4/30/2019	4/19/2019	100.00	
638	GPM INVESTMENTS LLC	COMM SVCS		P03919754914	3/31/2019	4/19/2019	105.00	
639	GPM INVESTMENTS LLC	COMM SVCS		P05919754921	5/31/2019	4/19/2019	140.00	
640	GPM INVESTMENTS LLC	COMM SVCS		P04919754904	4/30/2019	4/19/2019	175.00	
641	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P02000930445	2/28/2019	4/26/2019	8,530.00	
642	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P03000930446	3/31/2019	4/26/2019	9,230.00	
643	GRAFTON INTERGRATED HEALTH	POS MANDATED SPED-		P02000928434	2/28/2019	4/26/2019	5,391.00	
644	GRAFTON INTERGRATED HEALTH	POS MANDATED SPED-		P03000928436	3/31/2019	4/26/2019	5,795.00	
645	GRAFTON INTERGRATED HEALTH	POS MANDATED SPED-		P01000928435	1/31/2019	4/26/2019	5,860.00	
646	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P03000928768	3/31/2019	4/12/2019	5,800.00	
647	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P03000928869	3/31/2019	4/12/2019	5,800.00	
648	INTERCEPT YOUTH SERVICE	COMM SVCS		P03919748244	3/29/2019	4/26/2019	5,430.83	
649	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000921695	3/31/2019	4/19/2019	3,150.00	
650	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P03000930196	3/31/2019	4/19/2019	6,195.00	
651	LIONHEART RESORT LLC	POS MAND FC LIC RES CONG		P02919746183	2/28/2019	4/12/2019	7,000.00	
652	LIONHEART RESORT LLC	POS MAND FC LIC RES CONG		P03919746184	3/31/2019	4/12/2019	7,750.00	
653		POS MANDATED FFOP		P03919705949	3/31/2019	4/5/2019	1,815.00	
654		POS MANDATED FFOP		P03919706250	3/31/2019	4/5/2019	1,815.00	
655	NATIONAL COUNSELING GROUP	COMM SVCS		P02000927234	2/28/2019	4/5/2019	454.23	
656	NATIONAL COUNSELING GROUP	COMM SVCS		P03919755215	3/31/2019	4/19/2019	120.00	
657	NATIONAL COUNSELING GROUP	COMM SVCS		P03919744816	3/11/2019	4/19/2019	240.00	
658	NATIONAL COUNSELING GROUP	COMM SVCS		P11000926022	11/30/2018	4/19/2019	893.75	
659	NATIONAL COUNSELING GROUP	COMM SVCS		P03919751617	3/31/2019	4/19/2019	940.91	
660	NATIONAL COUNSELING GROUP	COMM SVCS		P10000919523	10/31/2018	4/19/2019	1,072.50	
661	NATIONAL COUNSELING GROUP	COMM SVCS		P10000920624	10/31/2018	4/19/2019	1,654.70	
662	NATURAL STEPS LLC	COMM SVCS		P03919746975	3/31/2019	4/12/2019	648.00	
663	NATURAL STEPS LLC	COMM SVCS		P03919747276	3/31/2019	4/12/2019	880.00	
664	NORTHSTAR ACADEMY, INC.	POS MANDATED SPED-		P03000921537	3/31/2019	4/26/2019	1,760.00	
665	PEOPLE PLACES, INC.	COMM SVCS		P02919749035	2/28/2019	4/5/2019	431.25	
666	PEOPLE PLACES, INC.	COMM SVCS		P12919734105	12/31/2018	4/19/2019	186.88	
667	PEOPLE PLACES, INC.	COMM SVCS		P03919749018	3/31/2019	4/19/2019	431.25	
668	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P03919743425	3/31/2019	4/19/2019	550.00	
669	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P03919743527	3/31/2019	4/19/2019	3,720.00	
670	PEOPLE PLACES, INC.	POS MANDATED WSS		P03000931092	3/31/2019	4/12/2019	587.50	
671	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P01919744526	1/31/2019	4/19/2019	2,511.66	


	A	B	C	D	F	G	H	J	
1	County of Fluvanna			From Date: 4/1/2019 To Date: 4/30/2019					
2	Accounts Payable List								
3									
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
672	REGION TEN	POS MANDATED WSS		P03000931131	3/31/2019	4/19/2019	328.77		
673	REGION TEN	POS MANDATED WSS		P02000931128	2/28/2019	4/19/2019	803.66		
674		COMM SVCS		P03919753377	3/31/2019	4/12/2019	240.00		
675		COMM SVCS		P03919753478	3/31/2019	4/12/2019	285.00		
676		COMM SVCS		P03919753279	3/31/2019	4/12/2019	360.00		
677	STEVEN WELSH, LPC	COMM SVCS		P03000930319	3/31/2019	4/19/2019	665.00		
678	STEVEN WELSH, LPC	COMM SVCS		P02000930306	2/28/2019	4/19/2019	760.00		
679		POS MANDATED FFOP		P03919742251	3/31/2019	4/5/2019	924.00		
680	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P01000923644	1/4/2019	4/5/2019	340.00		
681	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P01000930045	1/31/2019	4/5/2019	2,295.00		
682	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P02000930043	2/28/2019	4/5/2019	2,380.00		
683	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P03000930046	3/31/2019	4/5/2019	2,635.00		
684	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P01000929959	1/31/2019	4/5/2019	100.00		
685	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P02000929955	2/28/2019	4/5/2019	150.00		
686	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P03000929964	3/31/2019	4/5/2019	150.00		
687	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P01000923560	1/4/2019	4/5/2019	468.00		
688	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P01000929861	1/31/2019	4/5/2019	945.00		
689	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P02000929856	2/28/2019	4/5/2019	980.00		
690	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P01000929762	1/31/2019	4/5/2019	999.00		
691	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P02000929757	2/28/2019	4/5/2019	1,036.00		
692	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P03000929865	3/31/2019	4/5/2019	1,085.00		
693	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P03000929766	3/31/2019	4/5/2019	1,147.00		
694	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P01000930963	1/31/2019	4/5/2019	1,215.00		
695	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P02000930958	2/28/2019	4/5/2019	1,260.00		
696	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P03000930967	3/31/2019	4/5/2019	1,395.00		
697	THE FAISON CENTER	POS MANDATED SPED-		P03000923470	3/31/2019	4/12/2019	5,460.00		
698	THE FAISON CENTER	POS MANDATED SPED-		P03000917497	3/31/2019	4/19/2019	6,510.00		
699	THE FAISON CENTER	POS MANDATED SPED-		P03000917398	3/31/2019	4/19/2019	6,930.00		
700	THE FAISON CENTER	POS MANDATED SPED-		P03000922499	3/31/2019	4/19/2019	10,290.00		
701	THE FAISON CENTER	POS MANDATED SPED-		P09000923338	9/24/2018	4/26/2019	2,080.00		
702	VALARIE MARSH	POS MANDATED FFOP		P03919706352	3/31/2019	4/5/2019	2,716.00		
703	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000922800	3/31/2019	4/19/2019	8,944.00		
704	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000922601	3/31/2019	4/19/2019	9,061.00		
705	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03000922702	3/31/2019	4/19/2019	9,256.00		
706									
707									
708	PARKS & RECREATION								
							Total:	\$221,923.89	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
746	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS, DVDS AND SUPPLIES	0121901 041019	4/10/2019	4/19/2019	9,970.50	
747	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD	033119	3/31/2019	4/19/2019	59.56	
748	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD	033119	3/31/2019	4/19/2019	883.82	
749	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD	033119	3/31/2019	4/19/2019	55.00	
750	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY - MONTHLY CHARGES	309647441 031619	3/16/2019	4/5/2019	2,073.21	
751	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY - MONTHLY PHONE CHARGES	309647441 041619	4/16/2019	4/26/2019	2,075.13	
752	DEMCO	OFFICE SUPPLIES	BOOK JACKETS/BOOK TAPE	6576963	3/26/2019	4/5/2019	63.98	
753	DEMCO	OFFICE SUPPLIES	BOOK TAPE/ BOOK JACKETS	6591933	4/15/2019	4/26/2019	284.27	
754	MICROMARKETING LLC	BOOKS/PUBLICATIONS	EASTER BOOKS & DVDS	457260	4/1/2019	4/5/2019	72.09	
755	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVDS	7661334	4/12/2019	4/19/2019	19.98	
756	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVDS	764721	4/3/2019	4/19/2019	29.94	
757	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD BOOKS	765350	4/9/2019	4/19/2019	57.44	
758	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	767038	4/22/2019	4/26/2019	14.98	
759	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVDS	767048	4/22/2019	4/26/2019	49.94	
760	MICROMARKETING LLC	BOOKS/PUBLICATIONS	AUDIO BOOKS	766452	4/16/2019	4/26/2019	69.98	
761	SHOWCASES	OFFICE SUPPLIES	CD ALBUM CASES	311541	4/12/2019	4/26/2019	423.64	
762	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SHARPIES/TAPE	2258097201	3/12/2019	4/5/2019	36.56	
763	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	PAPER	2269599551	4/15/2019	4/26/2019	55.98	
764	USA TODAY	BOOKS/PUBLICATIONS	YEARLY SUBSCRIPTION	3189765 050719	4/15/2019	4/19/2019	338.81	
765	VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE CHARGES - LIBRARY	T422766	3/29/2019	4/5/2019	3.18	
766								
767								
768	COUNTY PLANNER							
769	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	300.00	
770	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD	033119	3/31/2019	4/19/2019	275.00	
771	BANK OF AMERICA	OTHER OPERATING	P-CARD	033119	3/31/2019	4/19/2019	19.37	
772	BANK OF AMERICA	POSTAL SERVICES	P-CARD	033119	3/31/2019	4/19/2019	7.00	
773	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD	033119	3/31/2019	4/19/2019	52.65	
774	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	320.00	
775	HOLLY STEELE	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT - HOUSING	042219	4/22/2019	4/26/2019	20.88	
776	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	040119	4/1/2019	4/5/2019	95.33	
777	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	102.29	
778	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8053891632	4/6/2019	4/19/2019	96.26	
779	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	15.86	
780	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	124.80	
781	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	HP DESIGN JET LARGE FORMAT PRINTER	24519657	3/28/2019	4/12/2019	93.04	
782	VIRGINIA CORRECTIONAL	OFFICE SUPPLIES	ENVELOPES	9558033	4/11/2019	4/19/2019	28.35	

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 4/1/2019					
2	Accounts Payable List		To Date: 4/30/2019					
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
783						Total:	\$1,550.83	
784								
785	PLANNING COMMISSION							
786	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	FACILITY MANAGEMENT: FUSD WATER	1590	3/31/2019	4/5/2019	600.00	
787	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	FACILITY MANAGEMENT: FUSD WATER	1565	2/1/2019	4/5/2019	900.00	
788	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	0151-5654 041819	4/18/2019	4/26/2019	25.81	
789						Total:	\$1,525.81	
790								
791	BOARD OF ZONING APPEALS							
792	FLUVANNA REVIEW	ADVERTISING	BZA HEARING AND COLUMBIA COMMUNITY	2019F15-14	4/11/2019	4/19/2019	128.75	
793						Total:	\$128.75	
794								
795	ECONOMIC DEVELOPMENT							
796	BRYAN ROTHAMEL	MILEAGE ALLOWANCES	MEAL& MILE REIMBURSEMENT - VEDA	032819	3/28/2019	4/19/2019	147.32	
797	BRYAN ROTHAMEL	SUBSISTENCE & LODGING	MEAL& MILE REIMBURSEMENT - VEDA	032819	3/28/2019	4/19/2019	23.00	
798	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER MONTHLY LEASE CHARGES	19943143	4/12/2019	4/19/2019	57.00	
799	GABRIEL A ANDERSON	MARKETING	SOCIAL MEDIA MANAGEMENT	1001	3/27/2019	4/5/2019	250.00	
800	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9828492406	4/19/2019	4/26/2019	41.60	
801	VIRGINIA CORRECTIONAL	MARKETING	ZIONS CROSSROADS INFORMATION	9557069	3/28/2019	4/12/2019	150.00	
802						Total:	\$668.92	
803								
804	VA COOPERATIVE EXTENSION							
805	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	17.85	
806	BANK OF AMERICA	CONVENTION AND	P-CARD	033119	3/31/2019	4/19/2019	105.26	
807	D.M. JEFFERS COMPANY INC	MACHINERY AND	LOCKING WHEELS FOR COMMUNITY	121287	4/11/2019	4/19/2019	192.00	
808	E.W. THOMAS	CONTRACT SERVICES	AG DAY VOLUNTEER MEAL	1076 041219	4/15/2019	4/19/2019	87.27	
809	ENRIQUE HERNANDEZ	AGRICULTURAL SUPPLIES	REIMBURSEMENT FOR PROGRAM	040319	4/3/2019	4/5/2019	4.79	
810	ENRIQUE HERNANDEZ	AGRICULTURAL SUPPLIES	REIMBURSEMENT FOR PROGRAM	040219	4/2/2019	4/5/2019	7.19	
811	FAYE ANDERSON	OFFICE SUPPLIES	REIMBURSEMENT FOR SENIOR GARDEN	042219	4/22/2019	4/26/2019	12.30	
812	HOLIDAY LAKE 4-H	CONVENTION AND	AGENT/INTERN CAMP FEE	041719	4/17/2019	4/19/2019	360.00	
813	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	11.65	
814	VESA	CONVENTION AND	REGISTRATION FOR KIM MAYO	040919	4/9/2019	4/12/2019	40.00	
815	VIRGINIA COOPERATIVE EXTENSION	CONTRACT SERVICES	BILLING SALARY FY 2019 3RD QUARTER	EXT062000 040319	4/3/2019	4/12/2019	14,698.12	
816						Total:	\$15,536.43	
817								
818	NON PROFITS							
819	JAUNT, INC.	JAUNT	FY19 4TH QTR ALLOCATION	40119	4/1/2019	4/5/2019	21,250.00	



	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
857	Fund # - 502 SEWER							
858	PALMYRA SEWER OPER EXPENSES							
859	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	7712348080 032819	3/28/2019	4/5/2019	63.94	
860	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA WASTE WATER TREATMENT	7129524547 032519	3/25/2019	4/5/2019	1,286.54	
861	O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION OF WWTP - JAN TO MAR	686201	3/31/2019	4/12/2019	2,325.00	
862						Total:	\$3,675.48	
863								
864					502 SEWER	Fund Total:	\$3,675.48	
865	Fund # - 505 FORK UNION SANITARY DISTRICT							
866	FORK UNION SANITARY DISTRICT							
867	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	042519	4/25/2019	4/25/2019	1,442.18	
868						Total:	\$1,442.18	
869								
870	FUSD OPERATIONAL EXPENSES							
871	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 032619	3/26/2019	4/5/2019	139.29	
872	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL	9346182505 032619	3/26/2019	4/5/2019	591.71	
873	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL & WTP TANK	9501772108 032619	3/26/2019	4/5/2019	1,179.99	
874	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 032819	3/28/2019	4/19/2019	57.54	
875	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 032819	3/28/2019	4/19/2019	104.19	
876	E.W. OWEN	LEASE/RENT	WELL RENT	04012019	4/1/2019	4/5/2019	150.00	
877	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	LEVER HANDLE BUTTERFLY VALVE	5533510	3/22/2019	4/12/2019	578.82	
878	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	ANTIFREEZE	608657	3/5/2019	4/19/2019	43.96	
879	MO-JOHNS, INC.	PURCHASE OF SERVICES	WASTE WATER TREATMENT PORTABLE	117125	4/8/2019	4/19/2019	60.00	
880	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	WASTE CONTAINER LIFTS - 2 SITES	0410-000673456	3/31/2019	4/19/2019	281.70	
881	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	TOTAL SUSPENDED SOLIDS	307360	3/26/2019	4/19/2019	30.00	
882	UNIVAR USA, INC.	CHEMICAL SUPPLIES	OMOHUNDRO WASTEWATER TREATMENT	RI752820	3/29/2019	4/12/2019	1,529.94	
883	UNIVAR USA, INC.	CHEMICAL SUPPLIES	OMOHUNDRO WASTEWATER TREATMENT	RI752828	3/29/2019	4/12/2019	2,435.35	
884	UNIVAR USA, INC.	CHEMICAL SUPPLIES	MORRIS WTP	RI752818	3/29/2019	4/12/2019	3,257.77	
885	USABLUEBOOK	GENERAL MATERIALS AND	CHLORINE, PAPER FILTERS	849182	3/26/2019	4/19/2019	124.95	
886	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	042519	4/25/2019	4/25/2019	3,517.82	
887	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T422679	3/29/2019	4/12/2019	87.91	
888						Total:	\$14,170.94	
889								
890					505 FORK UNION SANITARY	Fund Total:	\$15,613.12	
891	Fund # - 510 ZION XR WATER & SEWER							
892	ZION XR W&S EXPENSES							
893	B PROPERTIES II LLC	LAND	ZXR PURCHASE OF EASEMENTS AND/OR	78	4/17/2019	4/18/2019	102,281.00	

	A	B	C	D	F	G	H	J
1	County of Fluvanna			From Date: 4/1/2019				
2	Accounts Payable List			To Date: 4/30/2019				
3								
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
894	CB&I, LLC	CONSTRUCTION	CONTRACT INS BONDS/TANK	212351-01	3/26/2019	4/5/2019	90,487.50	
895	CHARLOTTESVILLE SETTLEMENT	LAND	TITLE INSURANCE ON B PROPERTIES II	COUNTY OF	4/24/2019	4/24/2019	518.80	
896	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	EASEMENT ACQUISITION ASSIST	1662101	3/29/2019	4/19/2019	3,604.40	
897	JA-ZAN, LLC	LAND	ZXR PURCHASE OF EASEMENTS AND/OR	68	4/5/2019	4/5/2019	11,400.00	
898	JA-ZAN, LLC	LAND	ZXR PURCHASE OF EASEMENTS AND/OR	69	4/5/2019	4/5/2019	10,200.00	
899	CRESCENT INN, L.C.	LAND	ZXR PURCHASE OF EASEMENTS AND/OR	80	4/24/2019	4/24/2019	3,400.00	
900	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	136073	4/5/2019	4/26/2019	10,312.83	
901						Total:	\$232,204.53	
902								
903					510 ZION XR WATER & SEWER	Fund Total:	\$232,204.53	
904						Total Expenditures by Fund:	\$1,499,454.32	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	FY19 Animal Friendly Supplemental Appropriation				
MOTION(s):	<p>I move the Board of Supervisors approve a supplemental appropriation of:</p> <ul style="list-style-type: none"> • \$46.56 to the Sheriff's FY19 budget from the Commonwealth of Virginia Department of Motor Vehicles for Animal Friendly License plate receipts and • \$127.05 to the Sheriff's FY19 budget from the Virginia Department of Taxation Spay and Neuter program. 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale – Director of Finance				
PRESENTER(S):	Mary Anna Twisdale – Director of Finance				
RECOMMENDATION:	Recommend Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<ul style="list-style-type: none"> • The Virginia Department of Motor Vehicles collects fees from the sale of Animal Friendly plates. A portion of these fees are then remitted to the locality based on the number of registered vehicles in the locality utilizing the “special interest” plate. It is required these funds be used for dog and cat sterilization. These funds are passed through to the Fluvanna County SPCA for use in their sterilization program. • Voluntary contributions have been made through the Virginia Department of Taxation to the Virginia Spay and Neuter program which have in turn been distributed to Fluvanna County. The funds received will be distributed to the FSPCA for use in their sterilization program. 				
FISCAL IMPACT:	Approval of the motion will allow finance to increase the appropriate FY19 revenues and expenses.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:					
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB L

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	ZXR Water & Sewer System Amendment to Project Agreement #12				
MOTION(s):	I move the Board of Supervisors ratify the Amendment to Project Agreement #12 between Fluvanna County and Dewberry Engineers Inc. for additional services associated with Water and Sewer Lines – Construction Administration Year 1 increasing the project agreement by \$16,800.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		C9
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> As a result of easement negotiations, four (4) areas have been identified as requiring design changes to the waterline and force main alignments. Since these design revisions are outside of the scope of work currently covered under contract, this proposal will cover up to a maximum of 120 hours of engineering required for these revisions 				
FISCAL IMPACT:	Budgeted in the ZXR Project				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Amendment to Project Agreement #12				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		

**AMENDMENT TO PROJECT AGREEMENT #12
TERM AGREEMENT FOR PROFESSIONAL SERVICES
ZION CROSSROADS WATER & SEWER SYSTEM DESIGN/SERVICES**

This Amendment to Project Agreement #12 (the "Amendment") made this 6 day of May, 2019, between Fluvanna County, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia, and Dewberry Engineers Inc. (the "Consultant"), a New York corporation authorized to transact business in Virginia, is an amendment to that Project Agreement #12 ("Project Agreement #12") dated February 11, 2019, an addendum to the TERM AGREEMENT FOR PROFESSIONAL SERVICES dated the 12th day of November, 2015 (including all exhibits and prior addenda thereto the "Agreement"). All defined terms in the Agreement shall have the same meaning as in this Amendment except for terms specifically defined herein.

Whereas, pursuant to the Agreement the County shall issue written task orders to the Consultant as services are needed;

Whereas, the County entered into Project Agreement #12 for the Consultant complete the work generally summarized as "Water and Sewer Lines – Construction Administration (Lump Sum)", and detailed in a letter dated November 12, 2018 "RE: Zion Crossroads Water and Sewer System, RFP#2015-03, Construction Administration Services Scope of Work and Fee Proposal – Year 1", as specifically described therein; and

Whereas, the County now desires to amend such Project Agreement #12 to add certain "Additional Services" as such services are set forth in that letter dated March 7, 2019 from the Consultant "RE: Zion Crossroads Water & Sewer System, RFP #2015-03, Construction Administration Services Scope of Work and Fee Proposal – Year 1, Project Agreement Change Order #1" which is attached hereto as **Exhibit 1** and incorporated herein as a material part of this Amendment and the Consultant desires to accept the Additional Services as a task order and complete all work and services necessary and related thereto.

For good and valuable consideration, the parties hereby agree as follows:

I. ADDITIONAL SERVICES: In addition to all those services currently provided under Project Agreement #12, the Consultant shall provide all work, labor, training, supervision, maintenance and materials necessary to perform all those services described below (the "Additional Services") as Additional Services under the Agreement and must meet or exceed the requirements of this Amendment, Project Agreement #12 and the Agreement. All items provided and Additional Services rendered under this Contact shall be done in a good and workmanlike manner of the highest professional standards and so as to pass without exception in the industry and shall be consistent with applicable local, state and federal laws, statutes, ordinances and requirements while performing the Services.

II. COMPENSATION: The Contractor will receive up to a not-to-exceed fee of: SIXTEEN THOUSAND EIGHT HUNDRED AND NO/100 (\$16,800.00); based on actual time worked; which shall be payable by the County no more than monthly and upon proper invoice by the Contractor as described herein. The Contractor shall submit invoices to the County of Fluvanna for services on the Additional Services no more than monthly. The invoice shall describe the services rendered to date with specificity. The Contractor will be paid within forty-five (45) days of receipt of a valid invoice following final acceptance of all work by the County of Fluvanna." No invoice may be provided by the Contractor to the County until the items or services purchased have been delivered to, inspected by and accepted by the County. In no

event shall the fees due under this Project Agreement exceed \$16,800.00 and the Contractor agrees to complete all work on the Additional Services for such not to exceed total even if the time and materials totals exceeds such amount.

All hourly work shall be billable to the County in increments of a quarter of an hour (at a quarter the hourly rate), or less if that is the Contractor's standard practice. The minimum charge shall be a quarter of an hour, or less if that is the Contractor's standard practice. Any materials, parts, or other items for the services shall be invoiced at cost without mark-up of any kind, and must be approved in advance by the County in a signed writing. Notwithstanding any of the foregoing, the cost of any services shall not exceed any not to exceed amount set out herein. A not to exceed fee includes all fees, costs and charges of any kind to perform all the services and work, including supplying at its own cost and expense any necessary tools, equipment or materials, necessary or desirable for completion of the task specified.

III. TERM: The Consultant shall complete to the sole satisfaction of the County the Additional Services promptly upon request and as such are needed by the County, and in any event a plan revisions owing to design changes from easement acquisitions must be completed and available to the County within ten (10) days of a request from the County for such revisions, time being of the essence.

VI. DEFAULTS: The Consultant shall be in default hereunder if it fails to provide the Services consistent with the requirements of the Agreement as amended hereby. For additional termination provisions, please see the County's General Terms, including, but not limited to, Section 51 and 56 thereof.

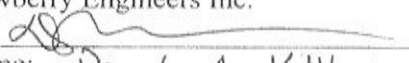
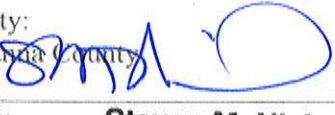
VII. MISCELLANEOUS. The headings of the sections of this Amendment are inserted for convenience only and do not alter or amend the provisions hereof. A word importing the masculine or neuter gender only may extend and be applied to females and to corporations as well as males, and vice versa. A word importing the singular number only may extend and be applied to several persons or things as well as to one person or thing; and a word importing the plural number only may extend and be applied to one person or thing, as well as to several persons or things. This Amendment may be executed in multiple counterparts each of which shall be deemed an original and together which shall constitute the Agreement. This Amendment may be executed in duplicate originals, any of which shall be equally authentic. In addition to allowing electronic signatures upon an electronic copy of this Agreement, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Agreement, together with exhibits hereto, contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Agreement. Except as specifically amended hereby, the Agreement remains in full force and effect.

[SIGNATURE PAGE TO FOLLOW.]

Architectural and Engineering Services
Fluvanna County, VA

Page 3

In witness whereof the undersigned duly authorized representatives have executed this Agreement on the dates set forth beside their respective signatures.

Consultant:		County:	
Dewberry Engineers Inc.		Fluvanna County	
By: 	Date: <u>5/1/19</u>	By: 	Date: <u>5/6/19</u>
Name: <u>Danilo A. Villhauer</u>		Name: Steven M. Nichols	
Title: <u>Associate</u>		Title: County Administrator	
Approved as to form:		Fluvanna County	

Fluvanna County Attorney, by Kristina M. Hofmann, Assistant County Attorney

Architectural and Engineering Services
Fluvanna County, VA

In witness whereof the undersigned duly authorized representatives have executed this Agreement on the dates set forth beside their respective signatures.

Consultant:
Dewberry Engineers Inc.

County:
Fluvanna County

By: _____ Date: _____

By: _____ Date: _____

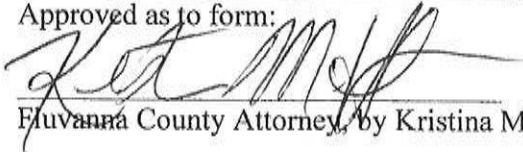
Name: _____

Name: _____

Title: _____

Title: _____

Approved as to form:



Fluvanna County Attorney, by Kristina M. Hofmann, Assistant County Attorney



Dewberry Engineers Inc. | 804.290.7957
4805 Lake Brook Drive, Suite 200 | 804.290.7928 fax
Glen Allen, VA 23060 | www.dewberry.com

March 7, 2019

Mrs. Cyndi Toler
Purchasing Officer
County of Fluvanna
132 Main Street
Palmyra, Virginia 22963

VIA E-MAIL

**RE: Zion Crossroads Water & Sewer System
RFP # 2015-03
Construction Administration Services Scope of Work and Fee Proposal – Year 1
Project Agreement 12 Change Order #1**

Dear Mrs. Toler:

Dewberry Engineers Inc. (Dewberry) is pleased to submit Change Order #1 to Project Agreement 12 of the proposal to provide professional engineering services for construction administration services required for the Zion Crossroads Water and Sewer System project. Dewberry's Project Understanding, Scope of Services, and Fee have been developed based on our discussions with the County. The Work will be performed in accordance with RFP # 2015-03 for Zion Crossroads Water and Sewer System Design, including the General Terms, Conditions, and Instructions to Bidders and Contractors, and Dewberry's proposal response dated July 9, 2015; and the Project Agreements thereto including specifically Project Agreement #12 dated February 11, 2019.

PROJECT UNDERSTANDING

Dewberry understands that Fluvanna County (OWNER) is currently in easement negotiations along the proposed route of the Zion Crossroads Water and Sewer System project. As a result of easement negotiations, four (4) areas have been identified as requiring design changes to the waterline and force main alignments to finalize easements. Since these design revisions are outside of the scope of work currently covered under contract, this proposal will cover up to a maximum of 120 hours of engineering required for these revisions.

SCOPE OF SERVICES

1. Design Changes from Easement Acquisition

- 1.1 Provide up to 120 hours of engineering design at a rate of \$140/hour.
- 1.2 Design revisions are anticipated along four (4) areas of waterline and force main for Project Parcels 18, 63 – 67, 68 – 69, and 78 – 80.
- 1.3 Design revisions will include horizontal and vertical revisions in the alignment to meet easement negotiation stipulations as provided to Dewberry by the Owner.

Mrs. Cyndi Toler
Zion Crossroads Water & Sewer System
Construction Administration Services – PA 12, CO#1
March 7, 2019
Page 2 of 2

FEE (TIME & MATERIALS)

Dewberry will provide the scope of services outlines in this proposal for a time and materials fee not to exceed **\$16,800**. A copy of our man-hour breakout estimate is included as Attachment A.

CLARIFICATIONS

If additional design changes are encountered beyond those contained in this proposal, engineering assistance will be provided up to a total of 120 hours. If these additional design changes outside of the four (4) areas identified require more than a total of 120 hours, than these additional design changes are considered outside of the scope of this proposal and an additional change order will be necessary.

EXCLUSIONS

The following services are specifically excluded from the scope of services, but could be provided by Dewberry as additional services if authorized in writing by the OWNER.

1. Services resulting from significant changes in the general scope, extent or character of the project or its design including, changes in size, complexity, schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to their preparation, or are due to any other causes beyond Dewberry's control.

TERMS AND CONDITIONS

Services under this agreement will be provided in accordance with the General Terms, Conditions, and Instructions to Bidders and Contractors, which was attached to Fluvanna County's RFP #2019-01 for General Professional Engineering and Architectural Services, and is incorporated into this proposal by reference.

We look forward to the opportunity to serve Fluvanna County on this project. If you have any questions regarding our proposal, or if you require any additional information, please feel free to contact us.

Sincerely,

Dewberry Engineers Inc.



Danylo A. Villhauer, PE
Associate

Attachment A: Manpower and Fee Estimate Breakout

Q:\PROPOSAL\2018\Fluvanna County\Zion Crossroads ConA\First Year\2019.03.07 Zion xroads W&S ConA scope and fee proposal - CO#1 - REVISED.docx

FLUVANNA COUNTY

ZION CROSSROADS WATER & SEWER SYSTEM
 FEE ESTIMATE FOR CONSTRUCTION INSPECTION SERVICES - YEAR 1
 PROJECT AGREEMENT 12 CHANGE ORDER #1
 MARCH 7, 2019

HOURS DEDICATED TO SUBTASK

PROJECT TASKS	CONTRACT MANAGER		PROJECT MANAGER		PROJECT ENGINEER		STAFF ENGINEER		DESIGNER		CADD TECHNICIAN		ADMIN PROF		SURVEYOR		SURVEY PARTY		CONST INSPECTOR		REIMBURSABLE		TOTAL COST	
	205.00		175.00		140.00		110.00		100.00		85.00		60.00		120.00		150.00		65.00					
1. Design Changes from Easement Acquisition																								
Engineering Design Changes for 4 identified areas (up to 120 hours)					120																			
Subtotal (Item 1)	0	0	0	0	120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
TOTAL FOR ALL SERVICES (TIME AND MATERIALS BUDGET)	0	0	0	0	120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$16,800	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB M

MEETING DATE:	May 15, 2019				
AGENDA TITLE:	Commissioner of the Revenue Position Description Updates				
MOTIONS:	<p>I move to approve the updated position descriptions as presented for:</p> <ul style="list-style-type: none"> • Job Class 2050, Deputy Commissioner of the Revenue I • Job Class 2040, Deputy Commissioner of the Revenue II • Job Class 2030, Deputy Commissioner of the Revenue III 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Jessica Rice, Human Resources Manager				
PRESENTER(S):	Jessica Rice, Human Resources Manager				
RECOMMENDATION:	Approval				
TIMING:	Current				
DISCUSSION:	<p>1. Deputy COR I, II, & III were position descriptions that were previously approved by BOS in 2016; Position #s 1521, 1531, & 1511 respectively.</p> <p>2. Position descriptions have been renumbered to be cohesive with other departments and sequential within the department.</p> <p>3. The previous position descriptions were revised to be less prescriptive and allow for cross-training. Changes also clarify necessary education and experience to be successful in each position.</p>				
FISCAL IMPACT:	There is no fiscal impact. All positions were previously approved by the Board of Supervisors. Staff is not recommending pay band or salary changes with these updates.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • New Position Description: #2050 – Deputy COR I • New Position Description: #2040 – Deputy COR II • New Position Description: #2030 – Deputy COR III 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	COR, COAD



Fluvanna County, Virginia
Department of Commissioner of the Revenue (COR)
Job Description

DEPUTY COMMISSIONER OF THE REVENUE I

Job Class #:	2050
Pay Grade:	9
Category:	Full-Time (with benefits)
FLSA Status:	Non-Exempt
Reports To:	Chief Deputy Commissioner of the Revenue

SUMMARY

Assists with real estate, personal property, and business personal property taxes and the general operation of the Commissioner of the Revenue's office by preparing and maintaining files and records and serving the public. Work is performed under regular supervision.

ESSENTIAL FUNCTIONS

- Serves as the program manager for the Business Personal Property database program within the Commissioner's office.
- Researches and compiles data pertaining to businesses in Fluvanna County.
- Serves as the program manager for all Public Service Corporation database assets.
- Collaborates with Economic Development Coordinator on projects as needed.
- Assists the public by answering phone inquiries, greeting visitors, and providing requested information pertaining to personal property, business personal property, and real estate assessments.
- Enters and retrieves information from County and DMV databases.
- Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Basic knowledge of general laws and policies associated with property ownership and taxation.
- Ability to prepare and maintain detailed records.
- Ability to establish and maintain effective working relationships with associates and the general public.
- Demonstrated strong computer skills.
- Demonstrated strong customer service skills.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Minimum:

Any combination of education and experience equivalent to high school graduation and one (1) year of customer service experience in an office environment.

Preferred Qualifications:

- Associate's Degree in Business, Accounting, or related field of study
- Experience in database software management

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

POST OFFER REQUIREMENTS

- Background check

Department Head Recommended:	HR Manager Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
	May 6, 2019		

DRAFT



Fluvanna County, Virginia
Department of Commissioner of the Revenue (COR)
Job Description

DEPUTY COMMISSIONER OF THE REVENUE II

Job Class #:	2040
Pay Grade:	11
Category:	Full-Time (with benefits)
FLSA Status:	Non-Exempt
Reports To:	Chief Deputy Commissioner of the Revenue

SUMMARY

Performs semi-skilled clerical and technical work assisting with real estate, personal property, and business personal property taxes and the general operation of the Commissioner of the Revenue's office by preparing and maintaining files and records and serving the public. Work is performed under regular supervision.

ESSENTIAL FUNCTIONS

- Performs essential functions of Deputy Commissioner of the Revenue I.
- Prepares and maintains real and personal property tax records.
- Maintains database of public service utility assets; coordinates with the State Corporation Commission to ensure integration of fiscal assets; corresponds with utilities to obtain supplemental payments or abatements as may be necessary.
- Assists in the management of personal property databases, including tax relief coding; ensures accuracy of updates and maintenance of the DMV Book.
- Assists in interpreting, applying, and ensuring compliance with all applicable codes, ordinances, and laws
- Assists citizens in person by telephone, etc. with resolving conflicts; conducting database queries and completing applications.
- Performs related tasks as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- General knowledge of laws and policies associated with property ownership and taxation.
- Ability to prepare and maintain detailed financial records and reports.
- Ability to establish and maintain effective working relationships with associates and the general public.
- Demonstrated strong computer skills.
- Demonstrated strong customer service skills.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Minimum:

- Any combination of education and experience equivalent to high school graduation, supplemented by coursework in business, accounting, taxation, or related field
- One (1) year of experience in data management
- Two (2) years of customer service experience in an office environment

Preferred Qualifications:			
<ul style="list-style-type: none"> • Associate's Degree in Business, Accounting, or related field of study • Certified Master Deputy Commissioner of the Revenue 			
WORKING CONDITIONS AND PHYSICAL REQUIREMENTS			
<p>This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.</p>			
SPECIAL REQUIREMENTS			
<ul style="list-style-type: none"> • Notary Public 			
POST OFFER REQUIREMENTS			
<ul style="list-style-type: none"> • Background check 			
Department Head Recommended:	HR Manager Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
	May 8, 2019		



Fluvanna County, Virginia
Department of Commissioner of the Revenue (COR)
Job Description

DEPUTY COMMISSIONER OF THE REVENUE III

Job Class #:	2030
Pay Grade:	12
Category:	Full-Time (with benefits)
FLSA Status:	Non-Exempt
Reports To:	Chief Deputy Commissioner of the Revenue

SUMMARY

Performs skilled clerical and technical work assisting with real estate, personal property, and business personal property taxes and the general operation of the Commissioner of the Revenue's office by preparing and maintaining files and records and serving the public. Work is performed under general supervision.

ESSENTIAL FUNCTIONS

- Performs essential functions of Deputy Commissioner of the Revenue II.
- Obtains new plats and updates County tax map; transfers changes to originals and coordinates for digital changes to be completed for map adjustments.
- Conducts survey of deed transaction to identify property owners qualifying for land use programs; calculates land use values and coordinates appropriate taxing changes; generates roll back taxes; notifies property owners of application requirements and changes.
- Administers tax relief initiatives.
- Conducts staff training on personal property program applications.
- Serves as customer service manager for the Commissioner's office.
- Performs related tasks as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Thorough knowledge of laws and policies associated with property ownership and taxation.
- Ability to prepare and maintain detailed financial records and reports.
- Ability to resolve conflicts and disputes presented by customers
- Ability to establish and maintain effective working relationships with associates and the general public.
- Demonstrated strong computer skills.

ACCEPTABLE EDUCATION, EXPERIENCE, AND TRAINING

Minimum:

- Any combination of education and experience equivalent to an Associate's Degree in business, accounting, taxation, or related field
- Two (2) years of experience in data management
- Three (3) years minimum of customer service experience in an office environment

Preferred Qualifications:

- Demonstrated experience with GIS systems
- Prior Government experience in a Commissioner of the Revenue or Treasurer's office

- Certified Master Deputy Commissioner of the Revenue

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

SPECIAL REQUIREMENTS

- Notary Public

POST OFFER REQUIREMENTS

- Background check

Department Head Recommended:	HR Manager Approval as to Form:	County Administrator Recommended:	Board of Supervisors Approved:
	May 8, 2019		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Y/N	Item
Y	Unassigned Fund Balance Report
Y	BOS Contingency Balance Report
Y	Capital Reserve Balances Memo
	Fluvanna County Bank Balances
	Building Inspections Report
	VDOT Monthly Report

MEMORANDUM

Date: May 15, 2019
From: Mary Anna Twisdale – Director of Finance
To: Board of Supervisors
Subject: FY19 BOS Contingency Balance

The FY19 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Less: FY19 Non-Profit Budget Allocations Change – 05.16.18	-\$14,180.00
Less: FY19 C.A.R.E. Task Force Container for Clean Up Day – 09.19.18	-\$500.00
Less: FY19 Building & Program Feasibility Study – 11.20.18	-\$10,690.00
Less: FY19 Additional Public Safety Radios for St. Troopers – 12.19.18	-\$12,000.00
Less: FY19 Aqua Virginia vs. Caroline County – 03.06.2019	-\$5,000
Less: FY19 TJPDC Regional Housing Summit – 04.03.2019	-\$1,000
Less: FY19 RK&K Columbia Sewage CIP – 04.17.2019	-39,699.00
Available:	\$66,931.00

MEMORANDUM

Date: May 15, 2019
From: Mary Anna Twisdale- Director of Finance
To: Board of Supervisors
Subject: FY19 Capital Reserve Balances

The FY19 Capital Reserve account balances are as follows:

County Capital Reserve:

FY19 Budget Allocation:	\$0
FY18 Carryover	\$67,256
FY18 Closed Out Projects	\$163,865
Total FY19 Budget:	\$231,121
Less: I.T. Air Conditioning Unit – 09.19.18	-\$7,000
Less: FSPCA Building Renovations – 10.17.18	-\$45,000
Less: Palmyra Rescue Squad Building Renovations – 10.17.18	-\$15,000
Less: Historic Courthouse Oil Furnace Replacement – 01.09.19	-\$8,948
Less: Social Services Heat Pump – 01.09.19	-\$6,061
Less: Courthouse Basement Piping – 03.20.19	-\$14,530
Less: Library Carpeting – 03.20.19	-\$8,382.89
Less: Administration Campus Sidewalk – 04.03.19	-\$6,488
Less: Dog Park ADA Trail – 04.03.19	-\$12,570
FY19 Available:	\$107,141.11

Schools Capital Reserve:

FY19 Budget Allocation:	\$150,000
FY18 Carryover	\$116,308
FY18 Closed Out Projects	\$13,046
Total FY19 Budget:	\$279,354
Plus: BOS Unassigned Fund Balance: Middle School Debt Proceeds – 09.19.18	\$72,001
Less: Abrams Abatement: Classroom & Crawl Space – 09.19.18	-\$72,001
Less: Carysbrook & Central Elementary Blacktop Repair – 09.19.18	-\$10,650
Less: Central Elementary School Partition – 09.19.18	-\$12,000
Less: Bus 21 Engine/ Motor Replacement – 11.07.18	-\$22,500
Less: FCHS Water Tank – 12.19.18	-\$2,450
Less: FMS Fire Alarm Install, Removal, and Replacement – 12.19.18	-\$4,422
Less: FCHS PH Filter Tank – 04.03.19	-\$7,959
Less: FMS Annex Gym Wall – 04.03.19	-\$6,855
Less: FMS Office Area Roof – 04.03.19	-\$13,995
Less: FMS Window Installation – 04.03.19	-\$4,374
FY19 Available:	\$194,149

MEMORANDUM

Date: May 15, 2019
From: Mary Anna Twisdale – Director of Finance
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY18 Year End Audited Total Unassigned Fund Balance:	\$14,532,691
Unassigned Fund Balance – 12% Target Per Policy:	\$8,687,777
Unassigned Fund Balance – Excess Above Policy Target:	\$5,844,914
Less: FY 18-19 Automatic Carryovers – 07.01.18	-\$21,644
Less: FY19 Abrams Abatement Classroom and Crawl Space – 09.19.18	-\$72,001
Less: FY19 Fire Hydrant Installation (JRWA) – 10.17.18	-\$142,500
Less: FY18-19 Various Carryover Requests – 11.20.18	-\$240,700
Less: FY19 BOS Professional Services Ward vs. Fluvanna – 03.06.19	-\$130,000
Less: FY20 CIP – 04.24.19	-1,873,640
Current FY19 Unassigned Fund Balance – Excess Above Policy Target:	\$3,364,429