



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING AGENDA**

August 7, 2019

Circuit Courtroom, Fluvanna Courts Building

Regular Meeting at 4:00 pm

Work Session at 7:00 pm

TAB	AGENDA ITEMS
<b>1</b>	<b>CALL TO ORDER</b>
<b>2</b>	<b>PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>
<b>3</b>	<b>ADOPTION OF AGENDA</b>
<b>4</b>	<b>COUNTY ADMINISTRATOR'S REPORT</b>
<b>5</b>	<b>PUBLIC COMMENTS #1</b> (5 minutes each)
<b>6</b>	<b>PUBLIC HEARING</b>
	None
<b>7</b>	<b>ACTION MATTERS</b>
A	FY21 Budget Calendar – Liz McIver, Management Analyst
B	FY20 Pay Rates and Classifications – Jessica Rice, Human Resources Manager
C	ZXR AG Dillard Change Order #1 – Cyndi Toler, Purchasing Officer
D	Fluvanna Rescue Ambulance FY20 CIP – Cyndi Toler, Purchasing Officer
E	FY19 Facilities, General Services & Convenience Center Budget Transfer – Mary Anna Twisdale, Director of Finance
<b>7A</b>	<b>APPOINTMENTS</b>
F	Board, Committee and Commission Appointments – Caitlin Solis, Clerk to the Board
<b>8</b>	<b>PRESENTATIONS</b> (normally not to exceed 10 minutes each)
	None
<b>9</b>	<b>CONSENT AGENDA</b>
G	Minutes of July 2, 2019 – Caitlin Solis, Clerk to the Board
H	Minutes of July 9, 2019 – Caitlin Solis, Clerk to the Board
I	CRMF - FCPS - Bus Garage Fencing and Cameras – Don Stribling, FCPS
J	CRMF - FCPS - Flashing Speed Limit Sign – Don Stribling, FCPS
K	CRMF - FCPS - Schools Carysbrook Gas Pump Replacement – Don Stribling, FCPS
L	CRMF - Library Roof Repair – Dale Critzer, Assistant Director Public Works
M	FY20 Purchase of Fluvanna TMP 51-A-130 – Liz McIver, Management Analyst
N	FY20 Social Services Pay Plan Budget Transfer – Liz McIver, Management Analyst
O	FY19 Sheriff's Office Insurance Claim – 2015 Ford Explorer VIN#1522 – Liz McIver, Management Analyst

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- P FY19 Sheriff's Office Insurance Claim – 2014 Ford Explorer VIN#0004 – Liz McIver, Management Analyst
- Q VITA PSAP Education Program Grant FY21 – Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff
- R VDOT Secondary Street Acceptance Request – River Oaks Subdivision – Douglas Miles, Community Development Director
- S VDOT Secondary Street Acceptance Request – Village Oaks Subdivision – Douglas Miles, Community Development Director
- T Accounts Payable Report, June 2019 – Mary Anna Twisdale, Director of Finance
- U Community Investment Collaborative Revision – Eric M. Dahl, County Administrator
- V Byrd Creek Agricultural/ Forestal District Review and Renewal – Brad Robinson, Senior Planner
- W Granite Hills Agricultural/ Forestal District Review and Renewal – Brad Robinson, Senior Planner
- X Carysbrook Agricultural/ Forestal District Review and Renewal – Brad Robinson, Senior Planner

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**10 – UNFINISHED BUSINESS**


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TBD

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**11 – NEW BUSINESS**


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TBD

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**12 – PUBLIC COMMENTS #2 (5 minutes each)**


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**13 – CLOSED MEETING**


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TBD

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**RECESS – DINNER BREAK**

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**RECONVENE @ 7:00pm in Circuit Courtroom**

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**A - CALL TO ORDER**


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**B - WORK SESSION**


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Statewide Fire Prevention Code — Kevin Zoll, Building Official

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Spot Blight Abatement — Kevin Zoll, Building Official

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**C – CLOSED MEETING**


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TBD

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**D – ADJOURN**


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County Administrator Review

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## PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## 2018-2019 STRATEGIC INITIATIVES AND ACTIONS

A SERVICE DELIVERY	
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Hold review meeting on ordinance enforcement (trash, buildings, vehicles) with Health Dept., Planning, Building Inspections, Public Works, and County Attorney.
A4	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups. (Needed? Effective? Consolidate resource contributions?)
A5	Improve partnership with the school system for shared use of county and school owned facilities.
A6	Identify and assess resident concerns about roadway and public safety issues, and coordinate with VDOT for appropriate actions.
A7	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
B COMMUNICATION	
B1	Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
B2	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B3	Meet with local Pastors to discuss effective communications and community support.
B4	Promote tax due dates, public hearings, etc., in FAN Mail.
B5	Expand County Website to receive, answer, and post questions from residents.
B6	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2018
B7	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2019
B8	Conduct 2019 Fluvanna County Residents Survey and analyze results.
C PROJECT MANAGEMENT	
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Incorporate well-drilling logs provided by the Fluvanna Health Dept. into the county's geographic information system (GIS).
C4	Create master report and marketing plan regarding County tower assets and rental options.
C5	Investigate the use of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development.

<b>C6</b>	Create a County-wide overlay map showing utilities and other key features that support business growth and development.
<b>C7</b>	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
<b>C8</b>	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
<b>C9</b>	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
<b>C10</b>	Pursue Phase II of Fork Union streetscape project.
<b>D</b>	<b>ECONOMIC DEVELOPMENT AND TOURISM</b>
<b>D1</b>	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
<b>D2</b>	Develop a “This is Fluvanna County” video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
<b>D3</b>	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
<b>D4</b>	Conduct 2018 local Business Climate Survey and analyze results.
<b>D5</b>	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
<b>D6</b>	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
<b>D7</b>	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
<b>D8</b>	Investigate allowing large lot subdivisions in A-1 as alternative to current cluster subdivisions. (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
<b>D9</b>	Review higher density options between PDA and R4.
<b>D10</b>	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
<b>E</b>	<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>
<b>E1</b>	Review local business license/registration options and pros/cons.
<b>E2</b>	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
<b>E3</b>	Create monthly Treasurer’s Report for BOS Package and quarterly in-person briefing on the data.
<b>E4</b>	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
<b>E5</b>	Expand Fluvanna County Website Data Dashboard with key metrics.
<b>E6</b>	Implement easy to access electronic format code of ordinances (MuniCode or similar).

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB A**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY21 Budget Calendar				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the FY21 Budget Calendar</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Liz McIver, Management Analyst				
<b>PRESENTER(S):</b>	Liz McIver, Management Analyst				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>Described below are a few changes to the proposed FY21 Budget Calendar from the previous FY20 Budget Calendar:</p> <ul style="list-style-type: none"> <li>• The Board of Supervisors meeting dates for January 2020 will be held on January 8, 2020 and January 22, 2020 due to holiday on January 1, 2020.</li> <li>• The Public Hearings for the FY21 Budget and CY20 Tax Rate will be held April 8, 2020.</li> <li>• The Budget Adoption for the FY21 Budget and all CY20 Tax Rates will be held April 15, 2020.</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	In accordance with Fluvanna County Budget Policy, Code of Virginia 58.1-3321 and Code of Virginia 15.2-2506				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	FY21 Budget Calendar Draft				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			







# FY21 BUDGET CALENDAR

**DRAFT**

Holiday - Offices Closed

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
<b>Aug-2019</b>										
Thurs	Aug 1	CIP Packet Released	Finance Email					1	2	3
Wed	Aug 7	BOS Regular Meeting	4:00 pm; Circuit Court	4	5	6	7	8	9	10
Wed	Aug 21	BOS Regular Meeting	7:00 pm; Circuit Court	11	12	13	14	15	16	17
Fri	Aug 30	CIP Submissions Due To Finance	5:00 pm; Email Finance	18	19	20	21	22	23	24
				25	26	27	28	29	30	31
<b>Sep-2019</b>										
Wed	Sep 4	BOS Regular Meeting	4:00 pm; Circuit Court	1	2	3	4	5	6	7
Fri	Sep 13	County Administrator's CIP Review Committee	1:00 pm; Morris Room	8	9	10	11	12	13	14
Wed	Sep 18	BOS Regular Meeting	7:00 pm; Circuit Court	15	16	17	18	19	20	21
				22	23	24	25	26	27	28
				29	30					
<b>Oct-2019</b>										
Wed	Oct 2	BOS Regular Meeting	4:00 pm; Circuit Court			1	2	3	4	5
Tues	Oct 8	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Morris Room	6	7	8	9	10	11	12
Wed	Oct 16	BOS Regular Meeting	7:00 pm; Circuit Court	13	14	15	16	17	18	19
Fri	Oct 25	FY21 Operating Budget Kick-Off	Budget Packet Email	20	21	22	23	24	25	26
				27	28	29	30	31		
<b>Nov-2019</b>										
Wed	Nov 6	BOS Regular Meeting	4:00 pm; Circuit Court						1	2
Thurs	Nov 7	County Administrator FY21 Budget Review Meeting with CO's, DH's, Agencies	2:00 pm; Morris Room	3	4	5	6	7	8	9
Tues	Nov 12	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Morris Room	10	11	12	13	14	15	16
Wed	Nov 20	BOS Regular Meeting	7:00 pm; Circuit Court	17	18	19	20	21	22	23
Wed	Nov 27	Operating Budgets Due to Finance (COB)	Email to Finance	24	25	26	27	28	29	30
<b>Dec-2019</b>										
	Dec 5-13	County Administrator Oper. Budget Reviews w/ CO's, DH's, & Agencies	TBD; Staff Conf. Room	1	2	3	4	5	6	7
Wed	Dec 4	BOS Regular Meeting	4:00 pm; Circuit Court	8	9	10	11	12	13	14
Wed	Dec 4	BOS Work Session - TBD - FCPS And County Preliminary Budget Discussion	7:00 pm; Circuit Court	15	16	17	18	19	20	21
Tues	Dec 10	Planning Commission Meeting - CIP Public Hearing/Recommendation	6:00 pm; Morris Room	22	23	24	25	26	27	28
Wed	Dec 18	BOS Budget Work Session - Non-Profit Presentations	4:00 pm; Circuit Court	29	30	31				
		BOS Regular Meeting	7:00 pm; Circuit Court							
<b>Jan-2020</b>										
Wed	Jan 8	BOS Regular Meeting (Note: special meeting day)	4:00 pm; Circuit Court				1	2	3	4
Wed	Jan 22	BOS Budget Work Session - Non-Profit Presentations	4:00 pm; Circuit Court	5	6	7	8	9	10	11
Wed	Jan 22	BOS Regular Meeting (Note: special meeting day)	7:00 pm; Circuit Court	12	13	14	15	16	17	18
	Jan 22-24	BOS Budget Briefs	TBD; Staff Conf. Room	19	20	21	22	23	24	25
				26	27	28	29	30	31	
<b>Feb-2020</b>										
Wed	Feb 5	BOS Regular Meeting	4:00 pm; Circuit Court							1
		County Administrator's FY21 Budget Proposal and Revenue/Expenditure Brief	7:00 pm; Circuit Court	2	3	4	5	6	7	8
Wed	Feb 5	School Board Work Session - Superintendent's Budget (TBD)	5:30 pm; School Board	9	10	11	12	13	14	15
Wed	Feb 12	School Board Meeting - Public Hearing and Budget Adoption (TBD)	6:30 pm; School Board	16	17	18	19	20	21	22
Wed	Feb 12	BOS Budget Work Session - Constitutional Officer Briefs	7:00 pm; Morris Room	23	24	25	26	27	28	29
Wed	Feb 19	BOS Budget Work Session - FCPS FY21 Adopted Budget Presentation	4:00 pm; Circuit Court							
Wed	Feb 19	BOS Regular Meeting	7:00 pm; Circuit Court							
Wed	Feb 26	BOS Budget Work Session - County Agency Briefs	7:00 pm; Morris Room							
<b>Mar-2020</b>										
Wed	Mar 4	BOS Regular Meeting	4:00 pm; Circuit Court	1	2	3	4	5	6	7
Wed	Mar 4	BOS Budget Work Session - County Department Briefs/CIP Review	7:00 pm; Morris Room	8	9	10	11	12	13	14
Wed	Mar 11	BOS Budget Work Session	7:00 pm; Morris Room	15	16	17	18	19	20	21
Wed	Mar 18	BOS Budget Work Session	4:00 pm; Morris Room	22	23	24	25	26	27	28
Wed	Mar 18	BOS Regular Meeting - Set Proposed FY21 Budget & CY20 Tax Rates for Advertising	7:00 pm; Circuit Court	29	30	31				
Wed	Mar 25	BOS Budget Work Session	7:00 pm; Morris Room							
<b>Apr-2020</b>										
Wed	Apr 1	BOS Regular Meeting	4:00 pm; Circuit Court				1	2	3	4
Wed	Apr 1	BOS Budget Work Session - TBD	7:00 pm; Morris Room	5	6	7	8	9	10	11
Wed	Apr 8	BOS Special Meeting - Public Hearings for FY21 Budget and CY20 Tax Rate	7:00 pm; Circuit Court	12	13	14	15	16	17	18
Wed	Apr 15	BOS Regular Meeting - Adopt FY21 Budget and CY20 Tax Rate *	7:00 pm; Circuit Court	19	20	21	22	23	24	25
Wed	Apr 22	BOS Special Meeting - TBD - Adopt FY21 Budget and CY20 Tax Rate *	7:00 pm; Circuit Court	26	27	28	29	30		

\* Can adopt at Regular Meeting on April 15th or hold special meeting on April 22nd to adopt



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY20 Pay Rates and Classifications				
<b>MOTION(s):</b>	<b>I move to approve FY20 Pay Rates and Classifications, as presented.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		XX			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
<b>STAFF CONTACT(S):</b>	Jessica Rice, Human Resources Manager				
<b>PRESENTER(S):</b>	Jessica Rice, Human Resources Manager				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• FY20 Pay Rates and Classifications represents the County's formal pay plan depicting active County positions and the associated pay bands.</li> <li>• This revision incorporates added positions and reclassified positions as approved in the FY20 Adopted Budget.</li> <li>• Positions that were reclassified are Commonwealth Attorney, Clerk of the Courts, CSA Coordinator, &amp; Financial Services Specialist.</li> <li>• Positions that were added are Assistant County Administrator, Principle Planner, and Park Maintenance Technician.</li> <li>• The Director of Finance position has been reactivated and the Deputy County Administrator/Finance Director position has been archived.</li> <li>• There are no additional costs resulting from the updated pay schematic.</li> </ul>				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	FY20 Pay Rates and Classifications (Draft)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				XX	COAD



### FY20 Pay Rates and Classifications

Fluvanna County

DRAFT

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
1			\$9.13	\$11.42	\$13.70	\$19,000	\$23,750	\$28,500
2			\$9.64	\$12.05	\$14.46	\$20,045	\$25,056	\$30,068
3			\$10.17	\$12.71	\$15.25	\$21,147	\$26,434	\$31,721
4			\$10.73	\$13.41	\$16.09	\$22,311	\$27,888	\$33,466
5	1450 1612 3461 4131 8851 9999	Treasurer Clerk Registrar Clerk Convenience Ctr Worker Facilities Assistant Library Clerk Camp Counselor	\$11.32	\$14.15	\$16.97	\$23,538	\$29,422	\$35,307
6	4132	Museum Attendant	\$11.94	\$14.92	\$17.91	\$24,832	\$31,040	\$37,248
7	1611 3150 3171 4065 8831	Assistant Registrar Building Services Worker Grounds Maintenance Worker I Park Maintenance Worker Library Assistant I	\$12.60	\$15.74	\$18.89	\$26,198	\$32,748	\$39,297
8	3172	Grounds Maintenance Worker II	\$13.29	\$16.61	\$19.93	\$27,639	\$34,549	\$41,458
9	1411 1521 1811 3611 4112 8832	Deputy Treasurer I Deputy Commissioner I Deputy Clerk I Utilities System Operator I Active Seniors & Therapeutic Recreation Coordinator Library Assistant II	\$14.02	\$17.52	\$21.03	\$29,159	\$36,449	\$43,739

### FY20 Pay Rates and Classifications

Fluvanna County

DRAFT

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			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)						
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)						
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum				
10	1022	Senior Program Support Assistant - Planning	\$14.79	\$18.49	\$22.18	\$30,763	\$38,453	\$46,144				
	1092	Administrative Programs Assistant, PT										
	2021	Senior Program Support Assistant - Building Inspections										
	3151	Maintenance Technician										
	3152	Grounds Maintenance Technician										
	3180	Facilities Maintenance Technician										
	6211	Communications Officer (911 Center)										
	6221	Communications Officer, PT Temp (911 Center)							*	\$33,839	\$42,299	\$50,759
11	1051	Administrative Program Specialist (P&R; PW)	\$15.60	\$19.50	\$23.40	\$32,455	\$40,568	\$48,682				
	1052	Administrative Assistant - Sheriff										
	1053	Administrative Assistant - Commonwealth's Atty										
	1321	Financial Services Technician										
	1420	Deputy Treasurer II										
	1531	Deputy Commissioner II										
	1821	Deputy Clerk II										
	3531	Utilities System Operator II										
	4113	Recreation Programs & Special Events Coordinator										
	4114	Athletics & Special Events Coordinator										
12	1430	Deputy Treasurer III	\$16.46	\$20.58	\$24.69	\$34,240	\$42,800	\$51,360				
	1511	Deputy Commissioner III										
	1831	Deputy Clerk III										
	3181	Facilities Maintenance Specialist										
	3371	Grounds Supervisor										
	3391	Buildings Supervisor										
	3631	Utilities Specialist										
	4115	Recreation Amenities Manager										
	6212	Communications Team Lead							*	\$37,664	\$47,080	\$56,496
	6510	Deputy Sheriff- Probationary							**	\$35,952	\$44,940	\$53,928

### FY20 Pay Rates and Classifications

Fluvanna County

DRAFT

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT			
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)			
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)			
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum	
13	1081	Paralegal/Legal Assistant	\$17.37	\$21.71	\$26.05	\$36,123	\$45,154	\$54,184	
	2111	Code Inspector - Code Enforcement Officer							
	3431	Convenience Center Manager - Recycle Coordinator							
	6511	Deputy Sheriff I				**	\$37,929	\$47,411	\$56,894
14	1330	Financial Services Specialist	\$18.32	\$22.90	\$27.48	\$38,110	\$47,637	\$57,165	
	1541	Deputy Commissioner of the Revenue IV							
	2211	Code Inspector - Building & Site Inspector							
	2350	Planner							
	6251	Communications Supervisor (911 Center)				*	\$41,921	\$52,401	\$62,881
	6512	Deputy Sheriff II				**	\$40,015	\$50,019	\$60,023
6551	Deputy Sheriff - Investigator I	**	\$40,015	\$50,019	\$60,023				
15	1122	IT Systems Technician	\$19.33	\$24.16	\$28.99	\$40,206	\$50,257	\$60,309	
	2112	Code Inspector - E&SC Plans Reviewer							
	6513	Deputy Sheriff III				**	\$42,216	\$52,770	\$63,324
	6552	Deputy Sheriff - Investigator II				**	\$42,216	\$52,770	\$63,324
16	1381	Purchasing Officer	\$20.39	\$25.49	\$30.59	\$42,417	\$53,021	\$63,626	
	2351	Senior Planner							
	6281	Communications Operations Coordinator (911 Center)				*	\$46,659	\$58,323	\$69,988
	6571	Deputy Sheriff - Sergeant				**	\$44,538	\$55,672	\$66,807
17	3550	Water System Manager	\$21.62	\$27.02	\$32.42	\$44,962	\$56,203	\$67,443	
	3670	Project Manager, PT/Temp							
	6572	Deputy Sheriff - Sergeant of Investigations				**	\$47,210	\$59,013	\$70,815
18	2352	Principal Planner	\$22.91	\$28.64	\$34.37	\$47,660	\$59,575	\$71,490	
	6591	Deputy Sheriff - Lieutenant				**	\$50,043	\$62,553	\$75,064
19			\$24.29	\$30.36	\$36.43	\$50,519	\$63,149	\$75,779	

### FY20 Pay Rates and Classifications

Fluvanna County

DRAFT

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
<b>17</b>  (Exempt)	1091	Executive Assistant / Clerk to the Board	\$21.62	\$27.02	\$32.42	\$44,962	\$56,203	\$67,443
	1351	CSA Coordinator						
	1384	Management Analyst I						
	1451	Chief Deputy Treasurer						
	1551	Chief Deputy Commissioner of the Revenue						
	1711	Victim/Witness Manager						
	1851	Chief Deputy Clerk						
<b>18</b>  (Exempt)	1385	Management Analyst II	\$22.91	\$28.64	\$34.37	\$47,660	\$59,575	\$71,490
	9410	Emergency Management Coordinator						
<b>19</b>  (Exempt)	1600	Director of Elections/General Registrar	\$24.29	\$30.36	\$36.43	\$50,519	\$63,149	\$75,779
	2450	Economic Development Coordinator						
	3680	Assistant Public Works Director						
	7510	Assistant Public Works Director- Utilities						
<b>20</b>  (Exempt)	1130	Human Resources Manager	\$25.75	\$32.18	\$38.62	\$53,551	\$66,938	\$80,326
	1150	Assistant County Administrator						
	2250	Building Official						
	6291	Director of Communications (911 Center)						
	8800	Library Director						
<b>21</b>  (Exempt)	1120	Director of Information Technology	\$27.29	\$34.11	\$40.94	\$56,764	\$70,954	\$85,145
<b>22</b>  (Exempt)	4290	Director of Parks and Recreation	\$28.93	\$36.16	\$43.39	\$60,169	\$75,212	\$90,254
	6651	Deputy Sheriff - Captain, Administration						
	6671	Deputy Sheriff - Captain, Field Operations						
<b>23</b>  (Exempt)	1390	Director of Finance	\$30.66	\$38.33	\$45.99	\$63,780	\$79,724	\$95,669
	2000	Director of Community Development						
	3690	Director of Public Works						



# FY20 Pay Rates and Classifications

Fluvanna County

DRAFT

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
<b>24</b> (Exempt)	1191	Deputy County Administrator	\$32.50	\$40.63	\$48.75	\$67,606	\$84,508	\$101,410
	6680	Chief Deputy Sheriff - Major						
<b>25</b> (Exempt)	1750	Assistant Commonwealth's Attorney	\$34.45	\$43.07	\$51.68	\$71,663	\$89,578	\$107,494
<b>26</b> (Exempt)	1490	Treasurer	\$36.52	\$45.65	\$54.78	\$75,962	\$94,953	\$113,944
	1590	Commissioner of the Revenue						
	6690	Sheriff						
<b>27</b> (Exempt)			\$38.71	\$48.39	\$58.07	\$80,520	\$100,650	\$120,780
<b>28</b> (Exempt)			\$41.03	\$51.29	\$61.55	\$85,351	\$106,689	\$128,027
<b>29</b> (Exempt)			\$43.50	\$54.37	\$65.24	\$90,473	\$113,091	\$135,709
<b>30</b> (Exempt)	1890	Clerk of Circuit Court	\$46.11	\$57.63	\$69.16	\$95,901	\$119,876	\$143,851
<b>31</b> (Exempt)			\$48.87	\$61.09	\$73.31	\$101,655	\$127,069	\$152,482
<b>32</b> (Exempt)	1790	Commonwealth's Attorney	\$51.80	\$64.76	\$77.71	\$107,754	\$134,693	\$161,631
	Special	Seasonal Time Keepers		\$16.00	Per Game			
	Special	Seasonal Referees		\$28.00	Per Game			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB C**

<b>MEETING DATE:</b>	July 7, 2019				
<b>AGENDA TITLE:</b>	AG Dillard Change Order # 1				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the Zion Crossroads Water and Sewer Change Order #1 with AG Dillard with an Increase in cost of \$8,675.00, and authorize the County Administrator to execute the Change Order, subject to approval as to form by the County Attorney.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		C9
	x				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Cyndi Toler, Purchasing Officer				
<b>PRESENTER(S):</b>	Cyndi Toler, Purchasing Officer				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The original plans called for Directional Drilling at the Zion Station Road crossing</li> <li>• VDOT stated that a steel casing pipe will be required for the Zion Station Road crossing and a directional drill crossing will therefore likely not be feasible. VDOT is in agreement that there is not enough room between the ponds and the edge of pavement to have an excavated bore pit for a jack and bore crossing. VDOT suggested open cut installation of the steel casing pipe.</li> <li>• The change has been made in the plans and work has been completed.</li> </ul>				
<b>FISCAL IMPACT:</b>	An Increase contract cost of \$8,675.00, covered in ZXR Budget				
<b>POLICY IMPACT:</b>	Na				
<b>LEGISLATIVE HISTORY:</b>	Na				
<b>ENCLOSURES:</b>	Zion Crossroads Water and Sewer Change Order #1				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>x</b>		<b>x</b>		



# Change Order

No. 1

Date of Issuance: 7/16/19

Effective Date: 7/16/19

Project: Zion Crossroads Water and Sewer <b>System</b>	Owner: Fluvanna County	Owner's Contract No.: 2018-03
Contract: Zion Crossroads Water and Sewer <b>System</b>	Date of Contract: 02/11/2019	
Contractor: <b>AG Dillard, Inc.</b>	Engineer's Project No.: 50078861	

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Open Cut of Zion Station Road

**Attachments (list documents supporting change):**

AG Dillard Cost Breakdown Sheet

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:

\$ 4,993,625.43

Increase/Decrease from previously approved Change Orders No. N/A to No. N/A:

\$ N/A

Contract Price prior to this Change Order:

\$ 4,993,625.43

Increase/Decrease of this Change Order:

\$ 8,675.00

Contract Price incorporating this Change Order:

\$ 5,002,300.43

Original Contract Times:  Working days  Calendar days

Substantial completion Phase 1 (days): 360

Substantial completion Phase 2 (days): 540

Ready for final payment (days): 600

Increase/Decrease from previously approved Change Orders No. N/A to No. N/A:

Substantial completion Phase 1 (days): N/A

Substantial completion Phase 2 (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion Phase 1 (days): 360

Substantial completion Phase 2 (days): 540

Ready for final payment (days): 600

Increase/Decrease of this Change Order:

Substantial completion Phase 1 (days): 0

Substantial completion Phase 2 (days): 0

Ready for final payment (days): 0


Contract Times with all approved Change Orders:

Substantial completion Phase 1 (days): 360

Substantial completion Phase 2 (days): 540

Ready for final payment (days): 600

RECOMMENDED:

By:   
Engineer (Authorized Signature)

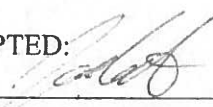
Date: 7/16/19

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By:   
Contractor (Authorized Signature)

Date: 7/17/19

Approved as to Form:

Fluanna County Attorney

A.G. Dillard, Inc.  
 P.O. Box 7427  
 Charlottesville, VA 22906  
 Pho: (434) 977-3750  
 Cell: (434) 989-0044  
 Fax: (434) 979-8026  
 www.agdillard.com



Thursday, July 11, 2019

Job: Zions Crossroads Water and Sewer Systems

Scope of Work: Open Cut at Zion Station

Open Cut Installation: \$62,527.76

Boring Deduct: 117 Feet @ \$460.28 LF = \$53,852.76

Breakdown:

	Feet	
Boring Deduct	117	\$ (53,852.76)
Road plates/ lights/traffic control		\$ 4,850.00
Equipment		\$ 9,950.00
Labor		\$ 7,050.00
Stone Base		\$ 2,700.00
Casing/Pipe/Acc	113	\$ 27,478.50
Patching Road		\$ 10,499.26
		\$ 8,675.00

Change Order Total: \$8,675.00

Thank you for the opportunity to work on this project. Please call me at 434-977-3750 if you have questions, or sign approving this change to the contract in order to authorize AG Dillard to proceed.

Approved Change by AG Dillard

By:  \_\_\_\_\_

Name Joshua W. Rector \_\_\_\_\_

Title Vice President of Business Development \_\_\_\_\_

Date \_\_\_\_\_

Approved Change by Contract Owner/Agent

By: \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB D**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Fluvanna Rescue Ambulance FY20 CIP				
<b>MOTION(s):</b>	<p><b><u>Motion #1</u></b> I move the Board of Supervisors [approve/deny] Fluvanna Rescue's request to change the FY20 CIP approved project from remounting Ambulance 49 to a new Ambulance replacement within the \$190,000 approved budget.</p> <p><b><u>Motion #2</u></b> I move to authorize the submission of the RSAF General Grant 80/20 Match Program application and if awarded, accept an award in the amount of up to \$48,000 to fund the Power Load and Power Cot to be installed in in either a remounted or new Ambulance 49, with a 20% County contribution of \$9,600.</p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Debbie Smith, Emergency Management Coordinator Cyndi Toler, Purchasing Officer				
<b>PRESENTER(S):</b>	Cyndi Toler, Purchasing Officer				
<b>RECOMMENDATION:</b>	Approve or Deny				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• As Part of the FY2020 CIP process, the Board approved \$190,000 to remount ambulance 49.</li> <li>• The rescue is requesting that instead of a remount the county approve purchasing a NEW ambulance. <ul style="list-style-type: none"> <li>○ They would like a smaller box on a new ambulance</li> <li>○ They would like to switch from diesel to gas</li> </ul> </li> <li>• Ambulance 49 is a 2010 Ford F450 4X4 diesel with a 170" PL Customs box. <ul style="list-style-type: none"> <li>○ We have been quoted for a remount to an F550 Diesel for \$\$153,542.00</li> <li>○ We have been quoted estimates for an F450 gas between \$170,000 - \$180,000 with boxes between 150"-156" for a new vehicle.</li> </ul> </li> </ul> <hr/> <ul style="list-style-type: none"> <li>• As part of the purchase or remount of this ambulance, the Fluvanna Rescue would like the county to apply for a grant to have Power equipment put into the vehicle. <ul style="list-style-type: none"> <li>○ The financial assistance for Emergency Medical Services Grants Program, known as the <b>Rescue Squad Assistance Fund (RSAF)</b> Grant Program is a multi-million dollar grant program for Virginia non-profit EMS agencies and organizations.</li> </ul> </li> </ul>				



# Virginia Office of Emergency Medical Services Financial Assistance for Emergency Medical Services (FAEMS) General Grant Information

**Revision – January 2017**

## **Rescue Squad Assistance Fund (RSAF) General Fund**

### **Special Priorities for Funding**

**Migration to VPHIB Version 3 (VAv3) Requirements**  
**Emergency Medical Dispatch**  
**Emergency Operations**  
**Innovative (Special) Projects**  
**Multi-Jurisdictional or Agency Projects**  
**Recruitment and Retention**

**Virginia Department of Health  
Office of Emergency Medical Services  
1041 Technology Park Drive  
Glen Allen, Virginia 23059  
(804) 888-9100  
(800) 523-6019**

**Our web site address is: [www.vdh.virginia.gov/oems](http://www.vdh.virginia.gov/oems)**

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**Virginia Office of EMS Grant Program  
Table of Contents**

**Rescue Squad Assistance Fund**

General Information..... 2  
Priorities for Funding..... 2  
Important Reminders..... 3  
Items Not Eligible for Funding ..... 3

**Grant Program Overview**

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Eligibility & Requirements ..... 3  
Submission Instructions ..... 4  
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## FINANCIAL ASSISTANCE FOR EMERGENCY MEDICAL SERVICES (FAEMS) RESCUE SQUAD ASSISTANCE FUND (RSAF)

The Rescue Squad Assistance Fund (RSAF) is a multi-million dollar matching grant program for Virginia governmental, volunteer and non-profit EMS agencies and organizations to provide financial assistance based on demonstrated need. Funding is also recommended on the documented need of the specific item being requested. The primary goal of this program is to financially assist governmental, volunteer and non-profit EMS agencies to purchase EMS equipment and vehicles and provide needed EMS programs and projects. RSAF is primarily a reimbursement grant that requires the grantee to make the purchase for the awarded item(s) and then submit an **invoice** for reimbursement.

### SPECIAL PRIORITIES FOR FUNDING

- **Migration to VPHIB's version 3 (VAv3) Requirements**

In response to changes that have now taken place with the national EMS dataset and technical requirements, OEMS must make significant changes to Virginia's EMS data collection programs, Virginia Pre-Hospital Information Bridge (VPHIB). Virginia's VPHIB program is moving from its current version 2 to the new Virginia version 3 minimum dataset and technical format, or what we are calling "VAv3." Funding may be used for a broad range of items including, but not limited to, hardware, software, licenses, support and services.

Contact: VPHIB Support, 804-888-9149, [Support@OEMSSupport.Kayako.com](mailto:Support@OEMSSupport.Kayako.com), <http://oemssupport.kayako.com/>

- **Emergency Medical Dispatch (EMD)**

The primary goal of funding EMD is to provide a systematic way to handle calls for medical assistance and provide life-saving pre-arrival medical instructions for the patient while responders are en-route. EMD funding can include communication equipment, software, training and equipment necessary to install communications.

Contact: Ken Crumpler, OEMS Communications Coordinator, 804-888-9100, [ken.crumpler@vdh.virginia.gov](mailto:ken.crumpler@vdh.virginia.gov)

- **Emergency Operations**

The primary goal of funding the Emergency Ops priority is to provide assistance to **recognized** deployment teams of Virginia's Emergency Operations Response system. This equipment will assist the teams in deploying in a more efficient manner and better serve the communities to which they are deployed. Priority consideration will be given to teams already **recognized** by the Office of EMS. Information regarding Tactical Medic, Hostile Environment Medic and Active Shooter Medic can be found at <http://166.67.66.226/oems/EO/HostileEnvironmentMedic.htm>

Contact: Karen Owens, OEMS Emergency Ops Manager, 804-888-9100, [karen.owens@vdh.virginia.gov](mailto:karen.owens@vdh.virginia.gov)

- **Innovative (Special) Projects**

The Virginia Office of EMS encourages new and innovative Special Projects that will benefit our EMS system. Such Special Projects must be planned and developed to meet outlined objectives that will enhance EMS service and provide specific benefits to the system and users.

- **Multi-Jurisdictional/Agency Projects (MJAP)**

Requests for the MJAP priority are the grouping of jurisdictions or agencies that are applying for the same type of items/equipment/programs/projects. Grants that are submitted by multi-agencies shows planning and forethought and will be look upon favorably. If your agency is applying for a MJAP priority, one agency must take the lead to complete the grant application - All regional grants **MUST submit a Letter of Agreement** from all jurisdictions/agencies involved in the grant request. This must be a signed statement from the Authorized Agent of the jurisdiction/agency stating the intended purposed of the grant and that they support the requested project.

- **Recruitment and Retention**

Preference for the Recruitment and Retention priority will be on new and innovative programs/campaigns focusing on the importance of management and leadership. Media campaigns, recruitment and retention booths/displays, training and incentive programs are some examples under this priority.

**Important Reminders**

- ✓ **All Communications Equipment** – must be **P25 compatible** (<http://www.apco911.org/frequency/project25.php>)
- ✓ All Multi-Jurisdictional/Agency (**REGIONAL GRANT REQUESTS**) **MUST submit a Letter of Agreement** from all jurisdictions/agencies involved in the grant request. This must be a signed statement from the Authorized Agent of the jurisdiction/agency stating the intended purpose of the grant and that they support the requested project and submitted by the application deadline.
- ✓ Must be compliant with submitting EMS data including the minimum dataset prescribed technical format as required by Virginia Code §32.1-116.1.
- ✓ **Quotes** are required for **ALL ITEMS** requested or your grant application will be **disqualified**.
- ✓ Check the OEMS website ([www.vdh.virginia.gov/oems](http://www.vdh.virginia.gov/oems)) for the OEMS price list for items requested, **only use this as a guide**, the price list is updated after the grant deadline for consistency.
- ✓ You **MAY NOT** use Return to Localities funding to match an RSAF awarded grant.

**Items Not Eligible for Funding**

- Leased equipment or vehicles
- Equipment or vehicles secured by a lien
- Guarantees or warranties
- Fire suppression apparatus or law-enforcement equipment
- Capital improvements
- Articles of clothing (t-shirts, hats, etc) that are not personal protective clothing
- Training courses for EMS provider certification
- Building utilities (electric, gas, water, telephone, etc.)
- Office management expenses

**GRANT PROGRAM OVERVIEW****Definitions**

ALS	Advanced Life Support
BLS	Basic Life Support
E-GIFT	EMS – Grant Information Funding Tool
EIN	Employee Identification Number
EMD	Emergency Medical Dispatch
EMS	Emergency Medical Services
FAEMS	Financial Assistance for Emergency Medical Services
FARC	Financial Assistance and Review Committee
FIN	Federal Identification Number
OEMS	Office of Emergency Medical Services
OMD	Operational Medical Director
RSAF	Rescue Squad Assistance Fund
VAv3	Virginia Office of EMS version 3 minimum dataset and technical format
VPHIB	Virginia Pre-Hospital Information Bridge

**Eligibility & Requirements**

1. Applicant **must** be a Virginia non-profit agency/volunteer or governmental organization involved in emergency medical services (EMS).
2. Applicant **must** submit verification of its Federal Identification Number (FIN). Verification can be provided in the following formats:
  - ✓ copy of the original letter from IRS issuing FIN;

- ✓ copy of the latest tax returns (1<sup>st</sup> page only)
  - ✓ statement from the County Administrator or City Manager of the municipality stating that the applicant is non-profit and verifies their FIN. (The number on this form or statement must agree with the FIN being used on the grant application.)
3. Applicant **must** submit a copy (1<sup>st</sup> page only) of the most recent **Federal Tax Return** from the IRS (Form 990). If your tax return is not received before the end of the grant cycle and no extension has been granted, your grant will be considered expired and you will not receive your reimbursement.
  4. Applications submitted with line items less than \$500.00 will be disqualified.
  5. Applications must **submit a quote** with each item requested.
  6. All **Multi-Jurisdictional/Agency Grants** must submit a **signed Letter of Agreement** from all parties participating in the grant project stating the intended purpose of the project and the support of the project.
  7. All **Communications Equipment Grants** must be **P25 Compatible** (<http://www.apco911.org/frequency/project25.php>)
  8. All requests shall comply with applicable plans, policies, procedures and guidelines adopted by the State EMS Advisory Board.
  9. Separate and specific eligibility requirements for specific programs are covered in their respective sections.

**Submission Instructions – User Guides Available at [OEMS Grants Page](#)**

1. **Web-Based Submission through E-Gift:** In order for your application to be reviewed for possible funding consideration, an OEMS application must be submitted prior to the deadline and contain all information requested. Failure to submit the grant application through E-Gift will result in your application not being accepted for funding consideration.
2. Submission of applications must be made using E-Gift, the web-based EMS grant funding information tool. Applications must be submitted by the Agency's Authorized Agent, grant submitter, and requires three types of users:
  - **Authorized Agent**, or grant submitter, is the person responsible for the completion of the grant application on the agency's behalf. The Authorized Agent has the ability to create and make and necessary modifications to the grant.
  - **Financial Officer**, is the person responsible for the receipt, care and disbursement of money of an agency or organization. The Financial Officer will have the capability to review and e-sign the grant; they do not have edit capabilities.
  - The **Agency Operational Medical Director (OMD)** is an EMS physician, currently licensed to practice medicine or osteopathic medicine in the Commonwealth, who is formally recognized and responsible for providing medical direction, oversight and quality improvement to an EMS agency and personnel. The OMD will have the capability to review and e-sign the grant. All OMD's have accounts already established with the Office of EMS and are required to use their existing account to log into E-Gift.
3. The Office of EMS recognizes two types of agencies or organizations that are eligible to apply for an RSAF grant, Licensed EMS Agencies and Non-Licensed EMS Agencies:
  - A **Licensed EMS Agency** is an agency that is authorized by the Office of EMS to provide emergency medical services in the state as an EMS Agency.
    - Licensed EMS Agency's will need to contact your Agency Super User to have your current EMS Portal account set up with E-Gift. See [E-Gift User Guide for Licensed EMS Agencies](#)
  - A **Non-Licensed EMS Agency** is an agency that is not authorized by the Office of EMS to provide emergency medical services in the state (e.g. Regional Council, Community College, Sheriff's Office, 911 Center, Volunteer Fire Department, etc...). See [E-Gift User Guide for Non-Licensed EMS Agencies](#)
4. **Deadlines for submission of applications are March 15 and September 15 at 5:00 pm** (If the deadline falls on a weekend, state or federal holiday, the application must be received by 5:00pm).
5. Purchases, verbal or written, and/or contract obligations can not be made prior to the date of grant award.
6. The applicant shall not discriminate in the provision of its services or in the conduct of its business or affairs on the basis of race, creed, color, religion, sex, disability or national origin.
6. The applicant is encouraged to contact OEMS, their local EMS council, or OEMS Program Representative (area coordinator for field operations) to obtain application assistance.
7. Notification to awardees will be placed on the E-GIFT on July 1 and January 1. Grant awards are for a 12 month period beginning July 1 through June 30, and January 1 through December 31, respectively.
8. **Each applicant can submit a maximum of one application**, but may request funding for multiple items and/or projects.

**Grant Review Process**

1. Only applications that have met the above guidelines will be accepted for review. Those accepted will be forwarded to the following after the grant deadline:
  - ✓ Local Regional EMS Council.
  - ✓ Regional OEMS Program Representative - Area coordinator for field operations.
  - ✓ OEMS Staff, if request(s) is for communications equipment, recruitment, retention, leadership,

- management, emergency operations, ePCR, computer items, items requiring technical review or from a regional EMS Council as deemed appropriate by OEMS.
- ✓ EMS Advisory Board Committees, such as the transportation and communications committee.
  - ✓ Other parties as deemed appropriate by OEMS
2. These individuals will review each application based on the grading scale provided for each program. The recommendations and comments will be submitted to OEMS within 30 days.
  3. Once the parties mentioned above return their comments and recommendations, OEMS will provide all documentation to FARC for their review.
  4. Within 30 days the committee provides comments and grades for each requested item. The FARC will conduct a meeting (usually the first week of June and December, respectively) for announcing the requests that received a viable funding grade.
  5. The FARC reserves the right to recommend a request be partially funded or to place a condition of funding on any award.
  6. OEMS will calculate the FARC recommended grade with the following VDH criteria based on the applicants physical location:
    - Health Professional Shortage Area (HPSA)
    - Medically Underserved Area/Population (MUA/P)
    - Fiscal Stress Index (FSI)
    - Return to Localities (RTL) carry over balance
  7. Within 7 days of the award meeting, a report of the requests that are “Recommended for Funding” will be submitted to the Commissioner of Health for final approval.
  8. Agencies will be notified of their award/denial status via E-GIFT on July 1 and January 1, respectively. The awarded agencies will be placed on the OEMS Grants Page website on July 1 and January 1, respectively.

## EVALUATION CRITERIA

### *Evaluation Criteria*

1. Applicants applying for the **Migration to VPHIB version 3 (VAv3) Requirement** may apply for a broad range of items including, but not limited to, hardware, software, licenses, support and services. Applications will be reviewed on the information provided in the VPHIB Questionnaire.
  - **Priority will be given to those agencies that are being forced to move to version 3 and this has caused a financial hardship on that agency (hardship must be justified in application).**
2. All **Communications Equipment** Grants must be **P25 Compatible**.
3. All **Regional Grants** (Multi-Jurisdictional/Agency) must submit a **signed Letter of Agreement** between all parties involved with the request stating the intended purpose and support of the project.
4. Requested item/project is required for licensure and/or certification by the Rules and Regulations Governing Emergency Medical Services.
5. Equipment requested is required for upgrade from BLS to ALS. OMD identified, class availability, statement of endorsement from local governing body supporting upgrade.
6. Current personnel trained to operate requested items. Equipment matches level of care. Vehicle requests will be evaluated based on current vehicle inventory, call volume/vehicle/year and current number of EMS certified personnel.
7. Requesting agency serving more than its own service area, an increasing percent of calls are out of its district.
8. Equipment requested to be shared with other EMS agencies.
9. If requesting a new ambulance as a replacement, your agency must state the number of **engine hours** along with the mileage for the replacement.
10. Program request identified in local, regional and/or state EMS Plan(s) as priority, impact to citizens served. The program/equipment request is compatible with goals and objectives of the Agency, EMS Region and the Commonwealth.
11. **Quotes** must be submitted for each item requested on the Grant Application.

### *Grant Review Grading Scale*

#### **Grade 1 - Immediate Funding Need**

Alternative funding sources exhausted or unavailable. System will suffer if program postponed. Program request is of greatest impact to citizens served.



**Grade 2 - Definite Funding Need**

Alternative funding limited or delayed availability. Program of high priority. Need is present. Program of high impact to citizens served.

**Grade 3 - Project Needed Eventually**

Local funding available in future. System will benefit from improved time table. Limited available funding.

**Grade 4 - Project Can Be Delayed**

Local funds available. Program of low impact to citizens served. Consideration will be given as need increases.

**Grade 5 - Project Not Needed**

Local funds available. Limited or no impact to service area. Duplication of resources. Consideration will be given as need is evident. Failure to submit a complete application.

***VDH Scoring Criteria***

The FARC recommended grade will be combined with the following VDH criteria based on the applicants physical location to calculate the final score to be recommended to the Commissioner of Health.

• **Health Professional Shortage Area (HPSA)**

The federal Health Resources and Service Administration (HRSA) develops shortage designation criteria to determine whether a geographic area, population group or facility is a Health Professional Shortage Area (HPSA). HPSAs may be designated as having a shortage of primary medical care, dental or mental health providers, for RSAF we will only be using the primary medical care designation. HPSA's may be urban or rural areas, population groups, or medical or other public facilities. Health professional shortages for primary medical acknowledges the physician shortage in a service area. The physician shortage is calculated from pediatrics, ob/gyn, general internal medicine, and family practice physicians only. HRSA designates the shortage areas based on the following information, based on a score from 0-25:

- the population to provider ratio (10 points)
- the percentage of the population below 100% of the Federal Poverty Level (FPL) (5 points)
- infant health index (based on Infant Mortality Rate (IMR) or low birth rate (LBW) rate) (5 points)
- the travel time to the nearest source of care (NSC) outside the HPSA designation (5)

**1. Medically Underserved Area/Population (MUA/P) Scoring**

MUA/MUP's are government-recognized designations that serve as proof that a given community or population has a shortage or under-service of medical professionals. Eligibility for MUA/P designation depends on the Index of Medical Underservice (IMU) calculated for the area or population proposed for designation. Under the established criteria, an area or population with an IMU of 62.0 or below qualifies for designation as an MUA/P. The IMU scale is from 0 to 100, where 0 represents completely underserved and 100 represents best served or least underserved. HRSA designates the IMU by assigning a weighted value to an area or population's performance on four demographic and health indicators, then adding the weighted values together:

- Provider per 1,000 population ratio (28.7 points)
- % Population at 100% of the Federal Poverty Level (FPL) (25.1 points)
- % Population age 65 and over (20.2 points)
- Infant Mortality Rate (26 points)

MUAs may be a whole county or a group of contiguous counties, a group of counties or civil divisions, or a group of urban census tracts in which residents have a shortage of health services. MUPs may include groups of persons who face economic, cultural or linguistic barriers to health care.

**2. Fiscal Stress Index (FSI) Scoring**

The fiscal stress index illustrates a locality's ability to generate additional local revenues from its current tax base relative to the rest of the commonwealth. The three components are:

- Revenue capacity per capita (the theoretical ability of a locality to raise revenue)
- Revenue effort (the amount of the theoretical revenue capacity that the locality actually collects through taxes and fees)

- Median household income

Primary users of this index are local governments in Virginia and various state agencies, who use the index to assist in the allocation of state aid. Fiscal Stress Index - illustrates a locality's ability to generate additional local revenues from its current tax base relative to the rest of the Commonwealth. A stress score of 100 would equate to average stress relative to the rest of the Commonwealth.

The fiscal stress of a locality is based upon:

- revenue capacity per capita
  - computation of how much revenue a jurisdiction could generate if it taxed its population at statewide average rates
- revenue effort
  - ratio of actual tax collections by a locality to its computed revenue capacity
- median household income
  - represents the level at which exactly half of the households in a jurisdiction earn more and the other half earns less

### **3. Return to Localities (RTL) Scoring**

The Return to Locality fund, as required by the Code of Virginia, are funds returned to the locality in which the passenger vehicle is registered. There are 134 recognized localities throughout Virginia (95 counties and 39 cities). Annually, as required by Code, each locality must submit a report to OEMS on the use/distribution of those funds prior to receiving additional funds under this program. Funding is withheld pending receipt of the annual report.

	<ul style="list-style-type: none"> <li>○ The Power Load and Cot systems help reduce the risk of debilitating back injuries for EMS caregivers.</li> <li>○ There is a Cash Match required with the grant. We would be asking for an 80/20 split in cost. If approved, it is possible we could be reduced to a 50/50 split with the grant.</li> </ul> <table border="1" data-bbox="469 359 1261 653"> <thead> <tr> <th data-bbox="469 359 683 485">PRODUCT</th> <th data-bbox="683 359 883 485">ESTIMATE COST</th> <th data-bbox="883 359 1089 485">50/50 COUNTY COST</th> <th data-bbox="1089 359 1261 485">80/20 COUNTY COST</th> </tr> </thead> <tbody> <tr> <td data-bbox="469 485 683 569">Power Load System</td> <td data-bbox="683 485 883 569">\$30,000.00</td> <td data-bbox="883 485 1089 569">\$15,000.00</td> <td data-bbox="1089 485 1261 569">\$6,000.00</td> </tr> <tr> <td data-bbox="469 569 683 653">Cot Retention System</td> <td data-bbox="683 569 883 653">\$18,000.00</td> <td data-bbox="883 569 1089 653">\$9,000.00</td> <td data-bbox="1089 569 1261 653">\$3,600.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>○ RSAF is primarily a reimbursement grant that requires the grantee to make the purchase for the awarded item(s) and then submit an invoice for reimbursement.</li> <li>○ The application process is online and will be completed by Debbie Smith, Emergency Management Coordinator</li> <li>○ The grant application period opens August 1<sup>st</sup>.</li> </ul>					PRODUCT	ESTIMATE COST	50/50 COUNTY COST	80/20 COUNTY COST	Power Load System	\$30,000.00	\$15,000.00	\$6,000.00	Cot Retention System	\$18,000.00	\$9,000.00	\$3,600.00
PRODUCT	ESTIMATE COST	50/50 COUNTY COST	80/20 COUNTY COST														
Power Load System	\$30,000.00	\$15,000.00	\$6,000.00														
Cot Retention System	\$18,000.00	\$9,000.00	\$3,600.00														
<b>FISCAL IMPACT:</b>	Possible grant award with either a 50/50 or 80/20 cash Match requirement																
<b>POLICY IMPACT:</b>	None																
<b>LEGISLATIVE HISTORY:</b>	None																
<b>ENCLOSURES:</b>	RSAF General Grant Program Information																
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other												
			<b>X</b>		<b>EMS</b>												



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB E**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY19 Facilities, General Services & Convenience Center Budget Transfer				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a budget transfer of \$120,000 from the FY19 Medical Insurance Contingency budget, and transfer \$60,000 to the FY19 Facilities budget, \$26,000 to the FY19 General Services budget and \$34,000 to the FY19 Convenience Center budget for unexpected building repair projects and unforeseen plumbing, electrical and HVAC costs.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale / Director of Finance				
<b>PRESENTER(S):</b>	Mary Anna Twisdale / Director of Finance				
<b>RECOMMENDATION:</b>	Recommend approval of the motion as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The FY19 Facilities budget is currently over-expended by \$58,736.37 through June 30, 2019, due to Buildings, Equipment Repair and Maintenance expenditures for Plumbing, Electrical and HVAC.</li> <li>• The FY19 General Services budget is currently over-expended by \$23,892.18 due to multiple HVAC issues, tower electrical costs and electric rate increases.</li> <li>• The FY19 Convenience Center budget is currently over-expended by \$32,916.07 due to increased fees for trash and recycling services and HVAC and bathroom installations at the Convenience Center building.</li> <li>• There may still be outstanding invoices for FY19 that will need to be paid.</li> <li>• A budget transfer of \$120,00 is recommended in order to bring the Facilities, General Services and Convenience Center budgets under budget for FY19.</li> <li>• If approved, this budget transfer will increase: <ul style="list-style-type: none"> <li>○ The FY19 Facilities budget from \$949,537 to \$1,009,537.</li> <li>○ The FY19 General Services budget from \$531,325 to \$557,325.</li> <li>○ The FY19 Convenience Center budget from \$188,689 to \$222,689.</li> </ul> </li> <li>• If approved, this budget transfer will decrease: <ul style="list-style-type: none"> <li>○ FY19 Medical Insurance Contingency budget from \$130,177.91 to \$10,177.91.</li> </ul> </li> </ul>				
<b>FISCAL IMPACT:</b>	Approval of the motion as stated above will decrease the FY19 Medical Insurance Contingency budget by \$120,000 and increase the FY19 General Services Budget \$26,000, increase the FY19 Facilities budget by \$60,000 and increase the FY19 Convenience Center budget by \$34,000.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



## FLUVANNA COUNTY BOARD OF SUPERVISORS BCC APPOINTMENTS STAFF REPORT

TAB F

<b>MEETING DATE:</b>	Aug 7, 2019			
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments			
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointments with terms to be as presented:</b>			
<b>Board/Commission/Committee</b>	<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>	
JAUNT Advisory Board	Patricia Thomas	July 1, 2019	June 30, 2022	
Parks and Recreation Advisory Board - At-large	Walter Hussey	July 1, 2019	June 30, 2022	
Parks and Recreation Advisory Board - At-large	David Wood	July 1, 2019	June 30, 2022	
Parks and Recreation Advisory Board - At-large	Jerry Custer	July 1, 2019	June 30, 2022	
Parks and Recreation Advisory Board - Schools Rep	Scott Morris	July 1, 2019	June 30, 2022	
Economic Development Authority - At-large	Gerald Swiggett	July 1, 2019	June 30, 2023	
Economic Development Authority - At-large	Daniel T. Nunziato	July 1, 2019	June 30, 2023	
Jefferson Area Board of Aging (JABA) Advisory Council - Citizen Rep	Nancy White Weikert	July 1, 2019	April 30, 2020	
Economic Develop. & Tourism Advisory Council (EDTAC) - Citizen Rep	Fred Lang, PhD	July 1, 2019	June 30, 2022	

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
JAUNT Advisory Board	Patricia Thomas	REAPP	Palmyra	JAUNT Advisory Board
Parks and Recreation Advisory Board	Walter Hussey**	REAPP	Columbia	Parks and Recreation Advisory Board
Parks and Recreation Advisory Board	David Wood**	REAPP	Cunningham	Parks and Recreation Advisory Board
Parks and Recreation Advisory Board	Jerry Custer**	REAPP	Columbia	Parks and Recreation Advisory Board
Parks and Recreation Advisory Board	Scott Morris**	REAPP	Palmyra	Parks and Recreation Advisory Board
Economic Development Authority	Gerald Swiggett	REAPP	Palmyra	Economic Development Authority
Economic Development Authority	Daniel T. Nunziato	REAPP	Cunningham	Economic Development Authority
Jefferson Area Board of Aging (JABA) Advisory Council	Nancy White Weikert	APP	Cunningham	
Economic Develop. & Tourism Advisory Council (EDTAC)	Fred Lang, PhD	APP	Cunningham	

<b>DISCUSSION:</b>	**Seeking reappointment but we have not received updated application.
<b>ENCLOSURES:</b>	Candidate Applications





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: <b>Pat Thomas</b>		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) 17 Hardwood Road Palmyra VA 22963		Physical Address (if different)		
Years Lived in Fluvanna 8	Cell Phone – preferred? 4344441224	Home Phone – preferred? none	Email pat.thomas@DBVI.Virgiiia.gov	
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):				
<p>I have worked for the Commonwealth of VA for the past 20 years. I was the manager of VA Correctional Enterprises at Buckingham Correctional Center (1999-2011) and have been the plant manager at VA Industries for the Blind (Charlottesville) for the past 9 years (2011- current). I am also on the Executive Leadership Team for VA Industries for the Blind ( a \$50,000,000 the self-funded enterprise division of the Dept of Blind and Vision Impaired). Prior to that I was employed as a seasonal state park ranger and a part time federal park ranger, while my primary job was raising my 4 daughters.</p>				
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:				
<p>I was a member of the VA Federation of Womens Clubs and served at a state capacity for 4 years. I served on the VA Special Olympics advisory board (representing the VA Dept of Corrections) for 8 years. I have served on the executive committee at JAUNT for the past 6 years. If approved for another term representing Fluvanna County I will become the new President of the Board of Directors for JAUNT.</p>				
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):				
<p>I have attended Calvary Chapel Fluvanna since I moved to the county. I am active at CCF in the women's ministries and in providing food for those in need.</p>				
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:				
<p>As a disability employer, I am vitally aware of the importance of reliable and affordable public transportation. VIB has multiple employees who live and own homes in Fluvanna County, several of them are blind. As a rural Virginian, I feel it is important that our voices are heard equal to Charlottesville and surrounding counties.</p>				
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>				
Applicant's Signature <b>Pat Thomas</b>			Date	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:		Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: <b>Gerald E. Swiggett</b>		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 787 Taylor Ridge Way Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 9	Cell Phone – preferred? (703) 244-0125	Home Phone – preferred? (434) 589-8537	Email gisent@ix.netcom.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):			
<ol style="list-style-type: none"> <li>1. President/Owner GIS Enterprises, Inc. McLean, VA 1996-2015</li> <li>2. Corporate VP, SAIC, McLean, VA1994-1996</li> <li>3. VP-Director, Lockheed Corporation, Houston, TX-Washington, D.C, 1984-1994</li> <li>4. Bus Mgr-Tech Director-Research Engineer, Oxirane, Corp, Olin Corp, E.I. Dupont Victoria, TX, Wilmington, DE, Hous</li> </ol>			
Education			
<ol style="list-style-type: none"> <li>1. Ph.D. Chemical Engineering, Oregon State University, 1968</li> <li>1. B.S. Engineering Science, Trinity University, 1965</li> </ol>			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
Fluvanna County EDA, Treasurer, 2015-Present Fluvanna County Representative, Region Ten Community Services Board, Finance Committee Chairman, 2014-2018			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
Life Member, Spring Creek Golf Club, Gordonsville, VA, 2010-Present Member, Rivanna Rifle&Pistol Club, Charlottesville, VA, 2010-Present Member, Westwood County Club, Vienna, VA 1995-2015			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:			
Contribute to the growth and well being of Fluvanna County and its citizens.			
<b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.			
<b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b>			
By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.			
Applicant's Signature <b>Gerald E. Swiggett</b>		Date <b>July 30, 2019</b>	
<i>(Typing name below serves as digital signature)</i>			

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

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(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:		Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



## APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

### County of Fluvanna

Name: <h1 style="margin: 0;">Daniel T. Nunziato</h1>		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) PO Box 358 Palmyra, VA 22963		Physical Address (if different) 182 Fox Hollow Lane Palmyra, VA 22966	
Years Lived in Fluvanna 31+	Cell Phone – preferred? 434-996-4587	Home Phone – preferred? 434-589-4587	Email dan_nunziato@yahoo.com
<p><b>EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION</b> (Please provide dates of education and experience.):                  BA, Economics, New England College [1971] . Graduate, Professional Management Program, CBS School of Management [1983] and the Virginia Rural Leadership Development Program, Virginia Tech [1993]. I have also attended Graduate Degree Programs at Manhattan College and participated in numerous professional training programs.</p> <p>I have over 40+ years [1971 to 2012] management experience in both the public and private sector for such organizations as the CBS Television Network, Ziff-Davis Publishing Company, Simon &amp; Schuster, Jefferson-Madison Regional Library, University of Virginia and Zonin USA. I also was the President &amp; Managing Partner of Palmyra Corporation [1990-2009] which owned the Palmyra Office Center and had other local investments.</p> <p>Served from 1967 to 1970 in the US Army as a Military Intelligence Specialist.</p>			
<p><b>CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:</b>                  Current: Fluvanna County Economic Development Authority and the Fluvanna County Board of Equalization.</p> <p>Previously served as County Representative on the MACAA and Thomas Jefferson Housing Improvement Corp board's. I also served as a member of the Fluvanna County Board of Assessors [1992-1993]; the Thomas Jefferson Regional Sustainability Council [1994]</p>			
<p><b>CIVIC ACTIVITIES AND MEMBERSHIPS</b> (Roles with fraternal, business, church, or social groups – please provide dates):</p> <p>Founding President, Fluvanna Housing Foundation. Formerly served as a Director, Treasurer and President of the Fluvanna County Chamber of Commerce. Since my retirement in 2012 I have at various times been a volunteer for the Virginia Film Festival, JABA and The Senior Center and Real Oldies 97.9 WREN, a low power, non profit radio station which is part of the Virginia Radio Coop.</p>			
<p><b>REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:</b></p> <p>Since my wife and I moved to Fluvanna County in May 1988, I have witnessed a dramatic change in the County and the surrounding area. As the County continues to grow, I believe that I possess the education and experience that can benefit the community. I have a proven record in community involvement for over 30 years. I also believe that I have demonstrated that I have the judgement to exercise the skills necessary to interpret and apply the rules, policies and procedures that are required for an appointed position.</p>			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b>                  Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p style="color: red;">By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature <i>(Typing name below serves as digital signature)</i> <h1 style="margin: 0;">Daniel T. Nunziato</h1>		Date <h1 style="margin: 0;">July 22nd, 2019</h1>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
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	Finance Board
	Fluvanna Partnership for Aging Committee
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	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
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	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

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2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: Nancy White Weikert		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 2 Edgewood Court, Palmyra, Va 22963		Physical Address (if different)	
Years Lived in Fluvanna 8	Cell Phone – preferred? 434-465-4830	Home Phone – preferred? NA	Email nww32077@comcast.net
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See Attached			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: See Attached			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Vice President of Bensalem Rotary Club: 1996-1997 Served as A Committee Chair for several Committees for the Lake Monticello Newcomers Association, including Book Group, Theater Group. 2012-2014 Member of the Lake Monticello Beautification Corps.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have enjoyed living in Fluvanna County and have an ongoing desire to want to make a positive contribution here.			
<b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b> Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. <b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b> <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b> <b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b>			
Applicant's Signature <b>Nancy White Weikert (From File)</b>		Date <b>7/25/2019 11:51</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
X	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

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(Approved June 17, 2015)

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6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:	July 25, 2019	Application Received By: Caitlin Solis, Clerk to the Board
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		



Nancy White Weikert

**Experience/ Professional Expertise/Education:**

Abington Memorial Hospital School of Nursing 1956-1968 Diploma  
 Arcadia College Evening Division Business Administration Courses 1980 - 1982 Credits Earned 59  
 Registered Professional Nurse 1968 to present  
 Registered Licensed Nursing Home Administrator 1974 to present  
 1 Year Medical Nursing Abington Memorial Hospital 1968-1969  
 4 Years of Long-term Care Nursing Supervisor Experience 1969-1973 Gettysburg Luthern Home  
 3 Years Director of Health Services Rydal Park, a Continuing Care Retirement Community 1974-1977  
 7 years CEO, Rydal Park, CCRC Budget 7 M, staff 400, residents 400, Apts, 323 Assisted Living 60, Skilled Nursing 120. 1977-1987  
 2 Years CEO Beaumont at Bryn Mawr, CCRC Budget 12M Apts 150,Staff 380, Residents 350, Cottages 90, 3 Assisted 30, Skilled Nursing 30. 1987-1989  
 1 Year President of The Luthern Home at Germantown Budget 13M Skilled Nursing 180, Dementia Care 46, Cottages and Apts 120 Residents 375, Staff 280, 1989-1990  
 4 years Project Manager, Senior Living Services Director, Longwood at Oakmont Budget 12 M, Apts and Cottages 136, Skilled Nursing 60, Dementia Care 30, Staff 220, 1990 to 1994  
 11 years Senior Vice President for Senior Living Services, Complete Healthcare Resources. Responsible for the Management and Marketing of over 20 CCRC's, Assisted Living Communities, Dementia Care Communities in the Mid Atlantic Region. Budget 29M. 1994-2005  
 5 Years President Episcopal Ministry to the Aging Management Services Company. Responsible for Marketing and Management of client facilities and four CCRC's owned by EMA. 2005-2011

**Current or prior service on boards/commissions/or committees:**

Elected for 2 three year terms on House of Delegates, American Association of Homes and Services for The Aging on and Chaired a multiple variety of AAHSA Committees, including but not limited Finance, Marketing, Medicare, Human Resources, Emergency Planning, Government Relations.  
 Elected for a 3 year term as Secretary for The Pennsylvania Association of Homes and Services for the Aging. Served on and Chaired multiple PANPHA Committees including but not limited to Government Relations, Public Relations, Finance  
 Served on the Management Team for the Fluvanna County Affordable Housing Grant,  
 Vice President of Fluvanna Triad Committee  
 Vice President of the Fluvanna County Partnership on Aging Committee.  
 Member of the Lake Monticello Home Owners Association Election Committee.





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: Fred Lang, PhD		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 542 Country Creek Way Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 8	Cell Phone – preferred? 703 585-5228	Home Phone – preferred? 434 589-2725	Email Profml2008@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See Attached			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I created a US Department of Commerce Training Council and was it chair for 13 bureaus and 46,000 employees. In 2005, I founded and chaired the Federal inter-agency Chief Learning Officer (CLO) Council (2005-2010), whose membership includes the highest-ranking CLOs from Federal Cabinet Agencies.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I was the Vice President of a Home Owners Association (HOA) in Fairfax, VA. We both currently provide an annual scholarship for a Fluvanna student to attend PVCC community college.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I live in this county and I have been very busy with business activities that occasionally take me out of town. However, I wanted to maintain and develop my support for the county in which I live.			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>			
Applicant's Signature <b>Dr. Fred Lang (From File)</b>		Date <b>7/23/2019 14:55</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
X	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

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<b>Office Use Only</b>		
Application Received On:	July 23, 2019	Application Received By: Caitlin Solis, Clerk to the Board
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

FRED M. LANG, PhD

In January of 2017, Dr. Lang was admitted to the faculty of the Federal Executive Institute in Charlottesville, VA, as a professor, where he is engaged in redesigning, managing, and teaching some of their courses. He is also an adjunct on-line professor for Bellevue University (near Omaha, NB) where he teaches in their Leadership Seminar doctoral program.

Lang has significant experience as the Chief Learning Officer of the U.S. Department of Commerce (2004-2012) in Washington DC. While in this position, he designed all of the courses within Commerce's Leadership pipeline including the SES CDP Program. In 2005, he founded and chaired the Federal inter-agency Chief Learning Officer (CLO) Council (2005-2010), whose membership includes the highest-ranking CLOs from Federal Cabinet Agencies. Prior to that assignment, he served with the U.S. Office of Personnel Management as a national program manager and subject manager expert on leadership development; leadership succession planning; and the use of technology in learning development.

After his retirement from the Federal Government in 2012, he provided consulting services to some Washington DC based firms including Paltech, Inc. and Blackboard Inc. His private sector experience, earlier in his career, included 12 years working in senior and executive level consultant positions in the San Francisco Bay Area and California's Silicon Valley. In addition, he has more than three decades of both classroom and online instructional time as an adjunct university professor in the academic arena.

Dr. Lang received his Doctoral Degree (PhD) in Integral Studies, in 2000, from the California Institute of Integral Studies in San Francisco with an emphasis in organizational behavior. He earned a Master's Degree in Public Administration (MPA) from California State University Sacramento (1975) and a Bachelor's Degree in Political Science (BA) from the University of California at Santa Barbara (1968). Fred served in the Armed Forces for 13 years in the US Army Reserve and left as a Captain.

He authored several published articles that included: fRisk Failure to Succeedf, fLeading and Learning in Turbulent Times, and fHow Learning Can Regain Relevancef which were published in the Chief Learning Officer magazine in February 2011, April 2012, and September 2013 respectively. In 2006, he published his first book entitled: How to Teach in a Virtual Classroom; After 4 ½ years of research, American Press Publishers published his second book in June 2017. It is entitled: Leadership Lessons from Great World Leaders. It is being used in the online doctoral program at Bellevue University in Nebraska. His third book is being co-written by Dr. Lucy Franks and it is all about courageous women who have excelled in their field. It is scheduled for publication in 2020.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB G**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors July 2, 2019 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, July 2, 2019, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric M. Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for July 2, 2019				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
July 2, 2019  
Regular Meeting 4:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
 Tony O’Brien, Rivanna District, Vice Chair (entered meeting at 4:10pm)  
 Mozell Booker, Fork Union District  
 Patricia Eager, Palmyra District  
 Donald W. Weaver, Cunningham District

**ABSENT:** None.

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
 Fred Payne, County Attorney  
 Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 4:04pm Chair Sheridan called to order the Regular Meeting of July 2, 2019.  
 After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

Mr. Nichols noted that two additional action items had been added for BOS consideration (a sign zoning ordinance change and a JRWA project consultant appointment).

<b>MOTION:</b>	Approve the Agenda, for the July 2, 2019 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>PASSED 4-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Nichols reported on the following topics:

- Tom Payne was recognized at a Social Services Board luncheon for his work on the Social Services board for eight years as Chair, Vice Chair, and a regular member.
- Renita Watson was selected by the Social Services Department to assist with testing and application of the new Medicaid case management system.
- Library summer programs underway at the library with hundreds of people taking part in summer reading, slime party, fairy gardens, one-man band, sensory play, Under the Sea: SHARKS! presentation and the Part Magic performance by magician and Fluvanna resident, Wes Iseli.
- Erosion control completed at the dog park
- Municode is a searchable, printable and portable access to the county code and is now available on the County website
- Star Pua’auli began as Financial Services Tech on June 24, 2019
- Douglas Miles began as the new Director of Community Development on June 24, 2019.
- Next BOS Meetings

Day	Date	Time	Purpose	Location
Tue	Jul 9	7:00 PM	Special Meeting – Joint BOS-PC Public Hearing	Courtroom
Wed	Aug 7	4:00 PM 7:00 PM	Regular Meeting Property Maintenance Joint Work Session	Courtroom
Wed	Aug 21	7:00 PM	Regular Meeting	Courtroom

**5 - PUBLIC COMMENTS #1**

At 4:13pm Chair Sheridan opened the first round of Public Comments.

- Rudy Garcia, Fork Union District wanted to speak about the County Administrator and his contributions to the County by way of utilization of technology and how it can help communicate County plans and programs to the public. Mr. Nichols automated the list of volunteer programs and made them searchable by putting them on the county website; FANMail: an electronic way for the community to learn about what is going on in the County, and Municode, a digitized version of the County Code.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:16pm.

**6 - PUBLIC HEARING**

None.

**7 - ACTION MATTERS**

*EDTAC Charter Amendment*—Bryan Rothamel, Economic Development Coordinator requested the approval of the revised Economic Development and Tourism Advisory Council (EDTAC) Charter. Updates were needed to the Charter to reflect membership needs and how the Council operates.

- Want to add a farm bureau member to the EDTAC board
- Make a change from a member from each district to preferably a member from each district
- Present to the Board of Supervisors semiannual updates on what they have worked on, preferably in October and March of each year
- Add descriptions of the Chair, Vice Chair and secretary roles

<b>MOTION:</b>	Approve the revised Economic Development and Tourism Advisory Council (EDTAC) Charter, as presented.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second	Motion			
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

*Purchase of Fluvanna TMP 51-A-130*—Steven M. Nichols, County Administrator presented the acquisition of approximately 8.793 acres of unimproved land adjoining existing County property and the Fluvanna Community Center in Fork Union.

<b>MOTION:</b>	Ratify the contract for purchase and to accept at closing the deed of conveyance of Fluvanna tax map parcel 51-A-130 from Robert H. Shelton, subject to approval of the form of all documents by the County Attorney. I further move to authorize the County Administrator to execute the deed to evidence such acceptance and to execute any other documents he deems necessary or appropriate in connection with the purchase, all containing such terms as may be approved by the County Administrator.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

*FY20 Social Services Pay Plan* – Kim Mabe, Social Services Director proposed Social Services FY20 Pay Plan including targeted pay increases for employees.

- An internal alignment study of Social Service current salaries revealed 15 employees were under the State recommended salaries, ranging from 2.76% to 48.3% under salary.
- Recommended salaries are based on an employee’s position in conjunction with their experience ratio applied to the local pay range for their position.
- Pay increases through an internal alignment must not exceed 10% per employee per year.
- Funding for pay increases through an internal alignment are at a 66% local, 34% federal match.
- The County budgeted \$15,000 for FY20 in State revenue for Social Services 3% COLA. Upon receipt in May 2019 of the Social Services FY20 State budget, it has been determined that \$25,000, will be available from State/Federal funds to support the 3% COLA.

The below calculations applies this \$10,000 in unanticipated revenue toward a salary alignment.

<b>100% Targeted Option (NTE 10%)</b>	
\$58,756	Total Cost
\$19,977	Federal Match (34%)
\$38,779	Local Match (66%)
- \$10,000	Additional State/Federal Revenue
<b>\$28,799</b>	<b>TOTAL LOCAL FUNDS</b>

<b>MOTION:</b>	Approve the proposed Social Services FY20 Pay Plan including targeted pay increases for employees consistent with recommendations of the internal alignment, not to exceed 10% per employee, with the State/Federal contribution being \$29,977 and the County contribution being \$28,799 and approve to accept the supplemental appropriation of \$29,977 from State/Federal funds.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second	Motion			
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

SCADA Services Project Agreements 1 and 2 - Cyndi Toler, Purchasing Officer requested the approval of SCADA Services Project Agreements 1. Engineering services necessary for implementing SCADA infrastructure including submittal engineering (O&M manuals and As-builts), implementation, programming, on-site checkout, startup and training support as applicable. E-Merge shall also provide coordination services between software/hardware vendors, contractors and county personnel as pertaining to systems. The project will cost \$133,535.00

The key proposed tasks include:

- Review overall design to support future growth.
- Develop System Architecture Detailed Design.
- Virtualization of Server for efficient maintainability.
- HMI Server/Workstation & Network Installation & Integration
- D&C Report Development and deployment – Two reports.
- An Alarm & Event Paging System to be implemented.
- Provide training and as-built documentation to county personnel.

Mrs. Toler also requested the approval of SCADA Services Project Agreements 2. E-Merge Systems, Inc. will assist with engineering services necessary for designing and implementing RTU hardware infrastructure to support the Zion Crossroads development. The solution proposed will be based on Allen Bradley/Schneider PLC based RTU control panel. The task also entails to develop control sequence based on the specification developed by Dewberry and implementing an alarm paging system. E-Merge shall provide the necessary engineering services including system design and development, implementation, programming, on-site checkout, startup and training support. The project will cost \$137,842.50.

<b>MOTION:</b>	Approve the Project Agreement 1 between Fluvanna County and E-Merge Systems, Inc. for Fluvanna D&C SCADA Infrastructure Implementation in the amount of \$133,535.00, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

<b>MOTION:</b>	Approve the Project Agreement 2 between Fluvanna County and E-Merge Systems, Inc. for WOPS & WWOPS RTU Infrastructure Implementation in the amount of \$137,842.50, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

Dewberry Engineers Inc.- Project Agreements 2, 4 and 5 - Cyndi Toler, Purchasing Officer, recommended the Board of Supervisors approve the Project Agreements 2,4, and 5 as they are important components that address the long term needs for a Fluvanna County Water and Sewer Master Plan and all County utility systems.

- The Board of Supervisors 2018-2019 STRATEGIC INITIATIVES AND ACTIONS under C-2 was to complete a Master Water and Sewer Plan (Phase I) to identify sources for the county’s long-term water needs; particularly for each of its community planning areas.
- If approved, this will decrease Unassigned Fund Balance – Excess Above Policy Target from \$3,316,789 to \$3,081,219.
- **PA2 - Fluvanna County Utility Standards Manual Update**
  - The Department of Public Works (DPW) has created a draft Utility Standards Manual (USM) to be used for all Fluvanna County water and sewer projects. These standards require review, updates, and revisions to ensure they are consistent with industry best practices and with Fluvanna County requirements.
  - Utility Standards Manual represents the water and sewer system standards that will be used for the design of all public water and sewer system in the county.
- **PA4 - Asset Management Plan and Billing Rate and Capacity Fee Analysis**
  - Through the Asset Management Plan, the County wants to identify and estimate timeframes for future replacement projects as well as compile all operational costs.
  - The future improvements will be incorporated in the Water and Sewer Master Plan in order to consolidate projects into one implementation plan.
  - Once the projects from the Master Plan have been identified, billing rates will be analyzed to ensure that operational costs are adequately covered while the capacity fee analysis will be performed to verify the fee structure allows the County to meet the future goals in the Master Plan.
  - Recommendations for rate adjustments, if necessary, will be made in order to meet the financial goals and future needs of the County.
  - This task will include the development of an asset management plan for the County’s FUSD, Palmyra, and Zion Crossroads systems.
- **PA5 - Water and Wastewater Master Plan**
  - Evaluate the existing water and wastewater supply, distribution, conveyance and treatment capacities in order to develop a plan for system expansion and upgrades to accommodate growth over a 30 year planning period.
  - Projects will be grouped by short term (1-5 years), medium term (6-10 years), long term (11-30 years), and ultimate buildout (beyond 30 years).

Available water supply and wastewater treatment capacities for Zion Crossroads, Fork Union Sanitation District (FUSD), Palmyra, and others will be analyzed in comparison to the projected population growth and water/sewer demands.

<b>MOTION:</b>	Approve a supplemental appropriation of \$235,570 from Unassigned Fund Balance to the CIP project budget for the Fluvanna County Water and Sewer Master Plan, to establish the funds necessary for Project Agreements 2, 4, and 5.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

<b>MOTION:</b>	Approve Project Agreement #2 for the Fluvanna County Utility Standards Manual Update with Dewberry Engineers Inc. in the amount of \$28,670, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

<b>MOTION:</b>	Approve the Project Agreement #4 for Asset Management Plan and Billing Rate and Capacity Fee Analysis with Dewberry Engineers Inc. in the amount of \$76,600, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

<b>MOTION:</b>	Approve the Project Agreement #5 for the Water and Wastewater Master Plan with Dewberry Engineers Inc. in the amount of \$130,300, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

*Dewberry Engineers Inc. – Project Agreement 3-* Cyndi Toler, Purchasing Officer recommended the approval of a supplemental appropriation of \$53,250 from the Unassigned Fund Balance to the ZXR Water and Sewer fund for Waterworks Operations Plan Development.

- With the new water distribution system in the Zion Crossroads area, which will initially purchase water from the Department of Corrections (DOC) Fluvanna Women's Correctional Center (FWCC) the County will be required to obtain a waterworks operation permit and to develop a Business Operations Plan to ensure minimum drinking water standards are met.
- The operations plan will aid the County in implementing standard operating procedures consistent with state and federal regulations.
- The Operations Plan will require the following components:
  - Bacteriological Sampling Plan
  - Cross Connection Control Program
  - Lead and Copper Materials Survey and Sampling Plan
  - Disinfection Byproducts Monitoring Plan
  - Emergency Management Plan for Extended Power Outages
  - Financial Information

<b>MOTION:</b>	Approve a supplemental appropriation of \$53,250 from Unassigned Fund Balance to the ZXR Water and Sewer fund budget for Waterworks Operations Plan Development, to establish the funds necessary for Project Agreement 3.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

<b>MOTION:</b>	Approve the Project Agreement #3 for Waterworks Operations Plan Development with Dewberry Engineers Inc. in the amount of \$53,250, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**7A – BOARDS AND COMMISSIONS**

<b>MOTION:</b>	Move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s): - Economic Development and Tourism Advisory Council (EDTAC) – Business Rep, Ruthann Car, Term July 1, 2019, through June 30, 2022. - Economic Development and Tourism Advisory Council (EDTAC) – At Large Position, David Sagarin, Term July 1, 2019, through June 30, 2022. - Economic Development and Tourism Advisory Council (EDTAC) – At Large Position, Kathleen Kilpatrick, Term July 1, 2019, through June 30, 2022. - Economic Development and Tourism Advisory Council (EDTAC) – At Large Position, Andy Sorrell, Term July 1, 2019, through June 30, 2022. -Library Board of Trustees, Lissa Gooch, Term July 1, 2019, through June 30, 2022. -Palmyra Area Revitalization Committee (PARC) – At Large Position, Kathleen Kilpatrick, Term July 1, 2019, through June 30, 2020.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>		Motion			Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**8 – PRESENTATIONS** - At 7:00pm

*Community Investment Collaborative Fund Update*- Bryan Rothamel, Economic Development Coordinator. Stephen Davis, President; Shannon Beach, Director of Programs discussed the direction on the Fluvanna CIC Loan Fund. The BOS donated \$45,000 to provide education and capital to Fluvanna small business entrepreneurs who have difficulty accessing funding from traditional sources. CIC is a 501(c)(3) nonprofit based in Charlottesville that serves the City of Charlottesville along with Albemarle, Fluvanna, Louisa, Greene and Nelson Counties. Our core programs are based on 4 pillars:

- Education
- Mentoring and Technical Assistance
- Micro lending
- Networking

CIC loan fund can be applied for if a graduate the CIC program or if the applicant has been in business for six months or more.

The Fluvanna loan fund has seen the following activity:

- 6 applications totaling \$68,200
- 3 loans approved totaling \$18,200
  - 1 loan fully repaid
  - 1 loan in repayment
  - 1 loan defaulted (\$4,351 loss)
- 2 loans were declined
  - 1 could not demonstrate business viability
  - 1 had a tax issue
- 1 loan is currently under consideration

Beyond the loan fund, CIC tracked the following outcomes from clients served who listed Fluvanna as their residency. Note that not all businesses are located in Fluvanna.

- 31 clients (29 workshop graduates, 2 non graduate borrowers)
  - 23 potential new businesses
  - 8 existing businesses
- 15 operating businesses
  - 10 new businesses opened
  - 7 new businesses continue to operate (3 closed)
  - 8 existing businesses continue to operate
- An estimated 21 jobs exist within these businesses, not counting seasonal employment.
  - 8 jobs were created among these businesses post CIC assistance.

Mr. Nichols addressed the \$45,000 donation that was issued by the Board of Supervisors to the Community Investment Collaborative in 2012. The Board of Supervisors approved the funds to be issued as micro loans to small businesses that will be paid back and reissued to new businesses in the future, making it a revolving fund. The donation was made with the express purpose of:

- providing education and capital to Fluvanna County small business entrepreneurs who have difficulty securing funding from traditional sources.
- Seek an additional support system that is relevant to their business needs.
- And are accepted into the community investment collaborative program.

Currently the requirement is that the recipients of the micro-loans be graduates of the 16-week CIC program. The loans have been utilized by Fluvanna County businesses that have not taken the Community Investment Program classes and were not able to secure a traditional loan. A new letter needs to be issued to codify that the Board of Supervisors approve the funds to be used by Fluvanna County businesses that may choose to take the Community Investment Program classes but are not required to. The Board of Supervisors agreed to the addition of the approval letter on the August 7, 2019 agenda.

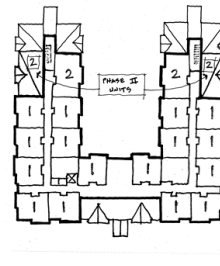
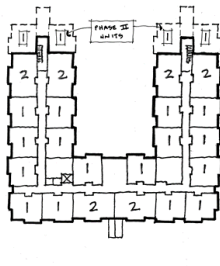
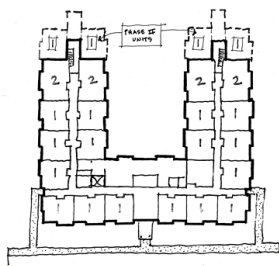
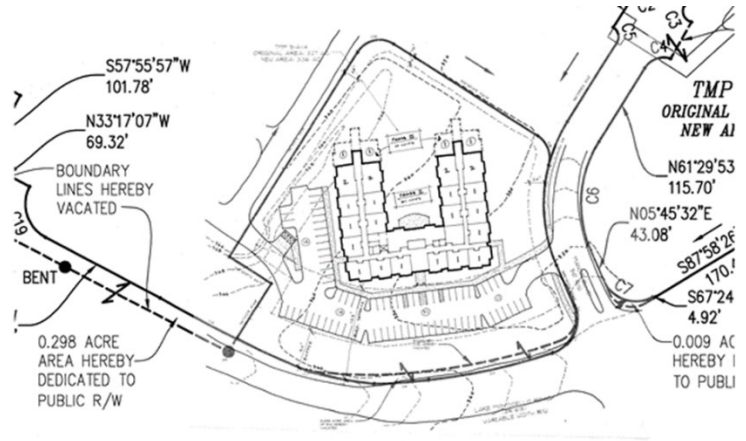
*Affordable Senior Housing Project – DHCD Grant* - Eric Dahl, Deputy County Administrator  
Beth Kennan, Piedmont Housing Alliance Project Manager, presented the progress of the DHCD Grant. Fluvanna County has been working with the Piedmont Housing Alliance (PHA) to assess the need for senior housing in the County. The County received a DHCD grant and part of the DHCD grant is to present all findings to the BOS.

Planning Grant – Site 4 General Description

- The subject site is a 3.5 +/- acre parcel located in the Village Oaks PUD.
- The property is currently owned by Southern Development.
- It is across from the Ashlawn Gate, the main entrance into the Lake Monticello Community.
- The Subject Site will be located to the west of the Main Entrance into the Village Oaks PUD. The subject parcel has an irregular shape with a narrow strip that extends along Lake Monticello Road.

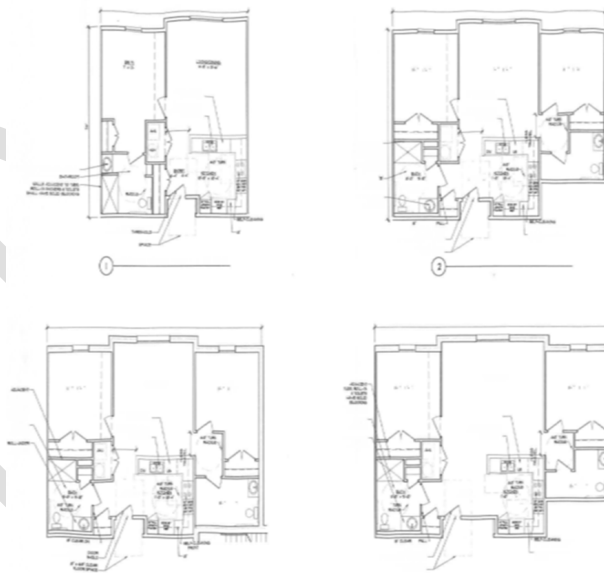
Site 4: Preliminary Architectural Plan

- Two phase development:
  - Phase 1 – 60 units / Phase 2 – expansion with 10 units



Site 4: Floor by Floor

Site 4: Unit Layouts



Planning Grant Timeline (Fall 2017-Summer2019)

**2<sup>nd</sup> Quarter 2018**

- Met with DHCD to review next steps
- Evaluate sources of funds and initial pricing

**3<sup>rd</sup> + 4<sup>th</sup> Quarter 2018**

- Proceed with the procurement of an engineer for the Preliminary Engineering Report (PER).
- Coordinate the procurement with DHCD.
- Evaluation of proposals by Fluvanna County procurement

**1<sup>st</sup> + 2<sup>nd</sup> Quarter 2019**

- DHCD facilitated meeting
- Community meeting to gather in-put
- Development and completion of the Preliminary Engineering Report (PER) with Site Cost Data
- Board of Supervisors Meeting

- **Initial Development Cost Estimate:**

- Site Work:	\$	1,380,000
- Hard Costs:	\$	14,824,249
- <u>Soft Costs:</u>	\$	<u>2,712,212</u>
Total:	\$	18,916,461

- Potential funding sources include CDBG funding, FHLB, county support, tax credit equity, and low interest loans
- Based on the market study, the Greater Fluvanna Market Area should be able to support a 50-unit senior rental community based on the demographics of the local market area (which includes Fluvanna County, western Louisa County, and southeastern Albemarle County).

**9 - CONSENT AGENDA**

The following items were discussed before approval:

None.

The following items were approved under the Consent Agenda for July 2, 2019:

- Minutes of June 19, 2019 – Caitlin Solis, Clerk to the Board
- CRMF PW20-001 - Skid Steer Repair – Dale Critzer, Assistant Director Public Works
- Historical Society Farm Heritage Museum Funding - Mary Anna Twisdale, Director of Finance
- FY19 Aid to Localities Funding – Fire Department - Mary Anna Twisdale, Director of Finance
- FY19 Four-For-Life Supplemental Appropriation - Mary Anna Twisdale, Director of Finance
- FY19 Sheriff Department Insurance Claim – 2014 Dodge Charger VIN#9289 - Liz McIver, Management Analyst

<b>MOTION:</b>	Approve the consent agenda, for the July 2, 2019 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**10 - UNFINISHED BUSINESS**

- Zion Crossroads housing plan stall: Louisa County had 3 different subdivisions with requests for 1,300 additional units that have been put on hold because of water concerns.
- Regional business park in Louisa County at Shannon Hill received a \$600,000 grant from GO Virginia to help develop the project.
- Proffer language has been revised

**11 - NEW BUSINESS**

- Mrs. Booker inquired about increasing the County Employee base pay to \$15
- Mr. O’Brien asked about developing guidance with the new proffer policy

**12 - PUBLIC COMMENTS #2**

At 5:58pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:58pm.

**13 - CLOSED MEETING**

**ENTER INTO A CLOSED MEETING**

<b>MOTION:</b>	At 5:58pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.6 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Investment of Funds and Legal Matters.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**



<b>MOTION:</b>	At 7:02pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

### **1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 7:02pm Chair Sheridan called to order the Regular Meeting of July 2, 2019.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

Special Presentation:

*Retirement Recognition of Steven M. Nichols, County Administrator* –by Eric M. Dahl, Deputy County Administrator

- Mr. Dahl presented Mr. Nichols with a Certificate of Commendation for his service as County Administrator of Fluvanna County for the last seven years.
- Mr. Sheridan presented Mr. Nichols with a retirement plaque and thanked him for leading by example.

### **6 - PUBLIC HEARING**

None.

### **7 - ACTION MATTERS**

*Potential Amendment to Zoning Ordinance Regarding Temporary Signs* – Douglas Miles, Director of Community Development. Fred Payne, County Attorney initiated a formal review and discussion of our sign ordinance relating to temporary signs and based on recent Supreme Court decisions. The sign ordinance was last updated in 2017.

Mr. Payne provided three possible options to the suggestion that the county's sign ordinance is unconstitutional:

- Take the position of the ordinance is enforceable as is
- Repeal time limits on temporary signs altogether
- Initiate an amendment to the ordinance to eliminate one part of the time limitations

Mr. Payne suggested initiating an amendment to the ordinance to remove the time limit and refer to the Planning Commission to prepare and recommend to the Board of Supervisors, after notice and public hearings, appropriate language to ensure that the new terms are in accord with federal law.

<b>MOTION:</b>	Adopt the attached resolution entitled "RESOLUTION No. 08-2019", regarding certain exempt temporary signs.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

*Appointment of Project Consultant for the James River Water Project* — Eric Dahl, Deputy County Administrator requested the appointment of Mr. Nichols to the James River Water Project as a Project Consultant. Based on Mr. Nichols extensive knowledge of the JRWP and years of membership on the JRWA, it will be helpful to have his services available on an as needed and as available basis.

<b>MOTION:</b>	Approve the appointment of Steven M. Nichols as Fluvanna County Project Consultant for the James River Water Project, with such appointment effective on July 8, 2019, and ending on December 31, 2019.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Motion	Second			
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**8 – PRESENTATIONS**

*Economic Development and Tourism Advisory Council (EDTAC) Update* – Andy Sorrell, Chair, EDTAC presented an update on the Economic Development and Tourism Advisory Council’s activities and plans.

- Andy Sorrell, Chair of the Economic Development and Tourism Advisory Council, Columbia District, thanked the Board and Mr. Nichols for their service to Fluvanna County.
- Mr. Sorrell has served on EDTAC since it was founded in 2016.
- He discussed how Fluvanna County has done a great job preserving and maintaining its natural, historical, and recreational resources but could do a better job understanding and capitalizing on those resources as well as how these resources can supplement our local economy and diversify the county’s tax base.
- EDTAC has formed to connect the dots between the County’s Economic Development and tourism efforts, promote the best of what Fluvanna has to offer and to drive people here as a destination.
- EDTAC’s Tourism Strategic Plan, adopted in 2018, outlined four main goals including:
  - Continuing to build upon our existing tourism marketing efforts
  - Looking at the existing and future needs for tourism infrastructure
  - Increasing staff capacity for tourism efforts
  - Creating more opportunities and services for tourism related businesses
- The bylaws were updated to allow at-large district representation with preference given to district representation will allow people who are interested to serve the ability to do so.
- EDTAC also added a farm bureau representative due to the county’s agriculture and natural resources.
- EDTAC will schedule bi-annual updates with Board of Supervisors in March and October to coordinate with the beginning of the budget cycle, and before it is adopted for potential project funding.
- Wrapping up “101 Things to do in Fluvanna,” a listing of activities and events in the County.
- Working with County staff on the acquisition and design of a permanent “LOVE” sign to be potentially installed at Pleasant Grove.

**14 – ADJOURN**

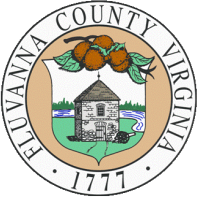
<b>MOTION:</b>	Adjourn the special meeting of Tuesday, July 2, 2019.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Caitlin Solis  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 08-2019**

Be it resolved by the Fluvanna County Board of Supervisors, pursuant to Fluvanna County Code Sec. 22-20-1(c), that the Board intends to propose to amend the Fluvanna County Code in Sections 22-15 (regarding certain exempt temporary signs) and 22-22-1 (definitions, temporary sign) and hereby directs the Planning Commission to prepare and recommend to the Board, after notice and public hearings as required by law, appropriate language to ensure that the terms of thereof are in accord with federal law.

And be it further resolved that the public purpose for the proposed amendments is to harmonize the said sections as to the time limitations provided therein with the applicable holdings of the United States Supreme Court;

And be it further resolved that the proposed amendment be, and it is hereby, referred to the Planning Commission.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the Regular Meeting of the Board held on the 2nd day of July, 2019;

SUPERVISOR, DISTRICT	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union	X					
Patricia B. Eager, Palmyra	X					X
Anthony P. O'Brien, Rivanna	X				X	
John M. Sheridan, Columbia	X					
Donald W. Weaver, Cunningham	X					

Attest:

\_\_\_\_\_  
 John M. Sheridan, Chair

Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB H**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors July 9, 2019 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Special Meeting on Wednesday, July 9, 2019, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric M. Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for July 9, 2019				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
Circuit Court Room  
July 9, 2019  
Special Meeting 7:00pm**

**MEMBERS PRESENT:**

John M. (Mike) Sheridan, Columbia District, Chair  
 Tony O’Brien, Rivanna District, Vice Chair (Entered at 7:05pm)  
 Mozell Booker, Fork Union District  
 Patricia Eager, Palmyra District  
 Donald W. Weaver, Cunningham District

**ABSENT:**

None.

**ALSO PRESENT:**

Eric M. Dahl, County Administrator  
 Fred Payne, County Attorney  
 Caitlin Solis, Clerk for the Board of Supervisors  
 Barry Bibb, Planning Commission Chair  
 Ed Zimmer, Planning Commission Vice Chair  
 Lewis Johnson  
 Gequetta “G” Murray-Key  
 Howard Lagomarsino

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 7:10pm Chair Sheridan called to order the Special Meeting of July 9, 2019.  
 After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

<b>MOTION:</b>	Approve the Agenda, for the July 9, 2019 Special Meeting of the Board of Supervisors.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	YES	YES	Yes	YES	YES
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

None.

**6 - PUBLIC HEARING**

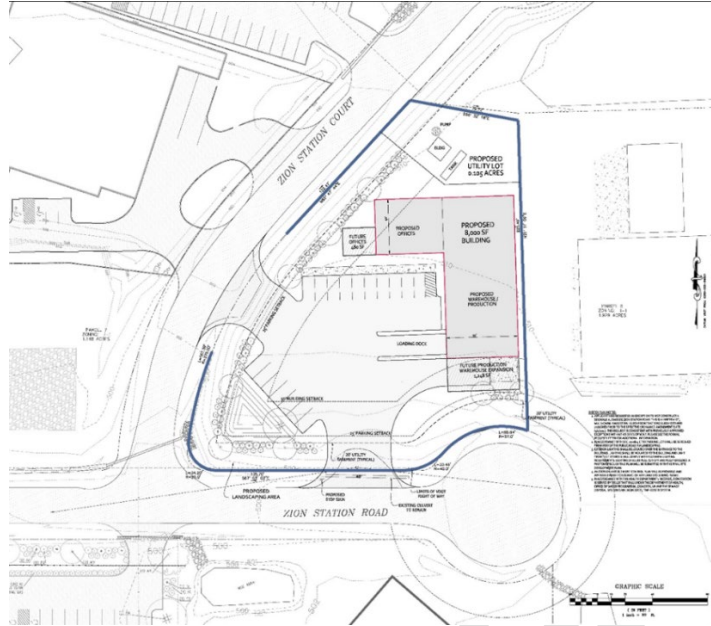
*ZTA 19:01 Industrial District Setbacks* – Brad Robinson, Senior Planner presented a Zoning Text Amendment to amend Chapter 22 of the Fluvanna County Code by the addition of a new Subsection 22-11-5 and 22-12-5 to reduce the minimum building setbacks for properties in industrial subdivisions.

Current Fluvanna County Setbacks:

Zoning	Building Setback	Parking Setback
I-1	100’ from any street right-of-way (50’ if said street is an access road within a subdivision for business or industrial uses and serves properties that contain industrial zoning district classifications only)	50’ from any street right-of-way (25’ if said street is an access road within a subdivision for business or industrial uses and serves properties that contain industrial zoning district classifications only)
I-2	200’ from any street right-of-way	None specified

A recent variance case (BZA 19:04) heard by the Board of Zoning Appeals initiated discussion about a need for the county to evaluate the front setback requirements for properties within industrial subdivisions. One unique aspect of this particular variance case was the property’s location at the intersection of two streets which requires a front setback from both street frontages.

In an effort to expedite a process of amending the zoning ordinance, the county attorney drafted a resolution initiating a zoning text amendment which the Board of Supervisors approved by a vote of 5-0 at their meeting on June 5, 2019. The Board of Supervisors also agreed by majority to call a special meeting and have a joint public hearing with the Planning Commission on July 9, 2019 to consider the zoning text amendment.



The proposed text amendment only applies to business or industrial subdivisions and would remove the requirement of a minimum building setback from a street right-of-way within industrial subdivisions; allow flexibility with site design and building orientation on a site-specific basis; and encourage economic development in the County.

#### ORDINANCE

### AN ORDINANCE TO AMEND CHAPTER 22 OF THE FLUVANNA COUNTY CODE BY THE ADDITION OF A NEW SUBSECTION 22-11-5 AND 22-12-5 TO REDUCE THE MINIMUM BUILDING SETBACKS FOR PROPERTIES IN INDUSTRIAL SUBDIVISIONS

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Sections 15.2-2285, that the Fluvanna County Code be, and it is hereby, amended, by the amendment of Sections 22-11-5 and 22-12-5, as follows:

#### Sec. 22-11-5. Setback regulations.

Buildings and accessory uses shall be located not less than one hundred feet (100') from any street right-of-way and all parking lots shall be located not less than fifty feet (50') from any street right of way except that:

(A) Buildings and accessory uses may be located less than one hundred feet (100'), ~~but not less than fifty feet (50')~~, from a street right-of-way, provided that said street:

- (i) is an access road within a subdivision for business or industrial uses and serves properties that contain industrial zoning district classifications only;
- (ii) is a cul-de-sac or an interior road; and

(B) All *buildings, structures and* parking lots shall be located not less than twenty-five feet (25') from any street right of way.

The foregoing notwithstanding, the location of buildings and accessory uses shall at all times be located so as to provide safe and efficient access to, from and within the property, including sight distance, and turning, stacking and other traffic circulation features and facilities.

This shall be known as the "building setback line."



Sec. 22-12-5. Setback regulations.

Buildings shall be located not less than two hundred feet (200') from any street right-of-way. except that:

(A) Buildings and accessory uses may be located less than two hundred feet (200'), from a street right-of-way, provided that said street:

(i) is an access road within a subdivision for business or industrial uses and serves properties that contain industrial zoning district classifications only;

(ii) is a cul-de-sac or an interior road; and

(B) All buildings, structures and parking lots shall be located not less than twenty-five feet (25') from any street right of way.

The foregoing notwithstanding, the location of buildings and accessory uses shall at all times be located so as to provide safe and efficient access to, from and within the property, including sight distance, and turning, stacking and other traffic circulation features and facilities.

This shall be known as the "setback line."

- Mr. Payne made the distinction that the 25-foot setback is from roads, and not abutting property lines.
- 25-foot setbacks are consistent with the current minimum parking setbacks.
- At 7:28pm Mr. Bibb opened the first round of Public Comments.
- With no one wishing to speak, Mr. Bibb closed the first round of Public Comments at 7:28pm.
- Mr. Bibb recommended the 25-foot I-1 setback; Mr. O'Brien agreed.
- The Planning Commission discussed the virtues of a zero-foot setback that would allow maximum flexibility for potential industrial site plan development.
- Staff recommended a reduction of current setback requirements to a 25-foot minimum as opposed to not having a minimum setback requirement.
- Draft ordinance version 1 includes a zero-foot setback; draft ordinance version 2 includes a 25-foot setback.

<b>MOTION:</b>	Approve ZTA 19:01, an ordinance to amend Chapter 22 of the Fluvanna County Code by the addition of a new Subsection 22-11-5 and 22-12-5 to reduce the minimum building setbacks for properties in industrial subdivisions. According to draft ordinance version 1.				
<b>MEMBER:</b>	Mr. Bibb	Mr. Lagomarsino	Mrs. Murray-Key	Mr. Johnson	Mr. Zimmer
<b>ACTION:</b>				Second	Motion
<b>VOTE:</b>	No	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 4-1</b>				

- Mrs. Eager asked how the subdivision is being provided water and sewer, prompting the Board of Supervisors to discuss the potential need for setbacks to accommodate the water pipeline that will be available to the industrial subdivision in the near future.
- Mr. O'Brien asked what was typical setback. Mr. Payne referred to the list of setbacks in other localities in the Staff Report ranging from 10 feet in Albemarle to 100 feet in Goochland.
- Mr. Miles recommended the 25-foot setback that is consistent with the parking setback.
- Mr. Obrien and Mr. Weaver commented they had safety concerns about the zero-foot setback from the road.

<b>MOTION:</b>	Approve ZTA 19:01, an ordinance to amend Chapter 22 of the Fluvanna County Code by the addition of a new Subsection 22-11 5 and 22-12-5 to reduce the minimum building setbacks for properties in industrial subdivisions. According to draft ordinance version 2.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

**7 - ACTION MATTERS**

None.

**7A – BOARDS AND COMMISSIONS**

None.

**8 – PRESENTATIONS**

None.

**9 - CONSENT AGENDA**

None.

**10 - UNFINISHED BUSINESS**

None.

**11 - NEW BUSINESS**

None.

**12 - PUBLIC COMMENTS #2**

None.

**13 - CLOSED MEETING**

None.

**14 – ADJOURN**

<b>MOTION:</b>	Adjourn the Special Meeting of Tuesday, July 2, 2019.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>PASSED 5-0</b>				

ATTEST:

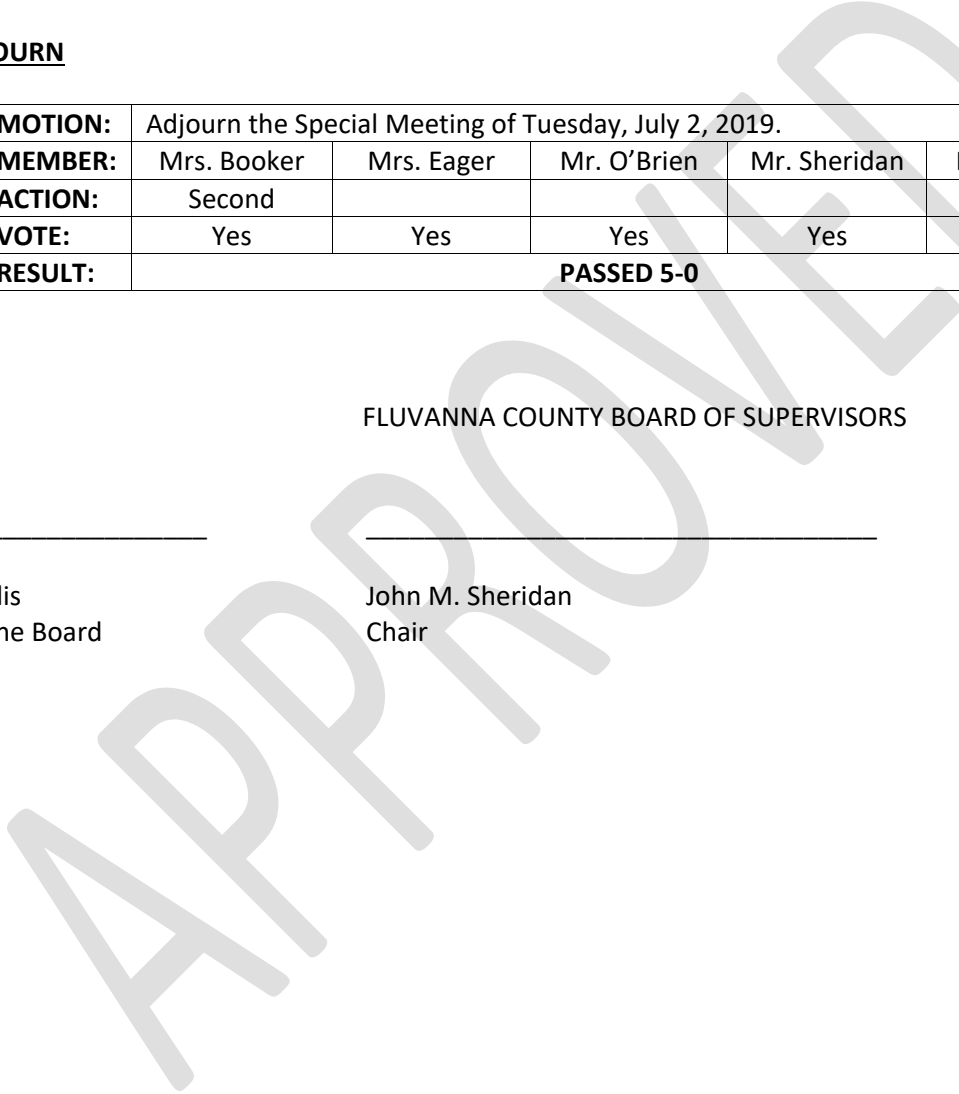
FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_

Caitlin Solis  
Clerk to the Board

\_\_\_\_\_

John M. Sheridan  
Chair





# Capital Reserve Maintenance Fund Request

TAB I

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$18,500.00** for the purpose(s) of:  
 moving the current fencing at the Bus Garage due to Solar project equipment install along with adding security cameras to monitor the areas.

### Section 1 - REQUEST

Requesting Department/Agency <b>FCPS</b>	Dept/Agency Contact <b>Don Stribling</b>	Date of Request <b>07/11/2019</b>
Phone <b>(434) 589-5948</b>	Fax <b>(434) 589-5393</b>	Fiscal Year <b>FY20</b>

Reserve Fund Purpose Category: **Other one-time, minor capital projects costing less than \$50,000**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Move and install fencing at the Bus Garage to secure equipment</b>	1	\$11,000.00	\$11,000.00
<b>Adding security cameras to the Bus Garage and Maintenance Shop</b>	1	\$7,500.00	\$7,500.00
			\$0.00
			\$0.00

Total Request: **\$18,500.00**

Description and justification for proposed use.

**Additional room will be needed to store vehicles and equipment at the Bus Garage due to the space needed for the Solar panels. The fence will separate and assist with safety from the field at Carysbrook Elementary. The addition of security cameras will assist with monitoring the Bus Garage and Maintenance Shop.**

Department/Agency Head Name <b>Don Stribling</b>	Signature <b>Don Stribling</b> <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date <b>07/11/2019</b>
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### Section 2 - REVIEW

Recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2019.07.12 17:34:31 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2019.07.15 08:01:01 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB J

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$6,500.00** for the purpose(s) of:  
**adding a flashing speed limit sign on Carysbrook Road.**

### Section 1 - REQUEST

Requesting Department/Agency <b>FCPS</b>	Dept/Agency Contact <b>Don Stribling</b>	Date of Request <b>07/11/2019</b>
Phone <b>(434) 589-8208</b>	Fax <b>(434) 589-5393</b>	Fiscal Year <b>FY20</b>

Reserve Fund Purpose Category: **Other one-time, minor capital projects costing less than \$50,000**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Add a flashing speed limit sign on Carysbrook Road</b>	1	\$6,500.00	\$6,500.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$6,500.00**

Description and justification for proposed use.

**There have been several concerns brought forward by the community, parents, and our School Board regarding there not being a school speed limit sign on Carysbrook Road heading towards RTE. 15.**

Department/Agency Head Name <b>Don Stribling</b>	Signature <b>Don Stribling</b> <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date <b>07/11/2019</b>
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### Section 2 - REVIEW

Recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2019.07.12 17:34:55 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2019.07.15 08:01:27 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB K

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$14,000.00** for the purpose(s) of:  
replacing the Diesel and Gas pumps at Carysbrook Elementary.

### Section 1 - REQUEST

Requesting Department/Agency <b>FCPS</b>	Dept/Agency Contact <b>Don Stribling</b>	Date of Request <b>07/21/2019</b>
Phone <b>(434) 589-5948</b>	Fax <b>(434) 589-5393</b>	Fiscal Year <b>FY20</b>

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Replace the Diesel and Gas pump at Carysbrook Elementary</b>	2	\$7,000.00	\$14,000.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$14,000.00**

Description and justification for proposed use.

**The Diesel pump is currently leaking while in use and there have been multiple repairs to both pumps over the last five years accumulating in over \$8,000.00 in costs.**

Department/Agency Head Name <b>Don Stribling</b>	Signature <b>Don Stribling</b> <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date <b>07/11/2019</b>
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### Section 2 - REVIEW

Recommended? <input type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2019.07.12 17:35:13 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2019.07.15 08:01:54 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB L

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**


Provide \$12,000.00 from the Capital Reserve Maintenance Fund to pay the costs of:  
Library roof water leak

### Section 1 - REQUEST

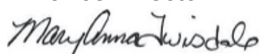

Requesting Dept. / Agency: Public Works PW20-001		Dept / Agency Contact: Dale Critzer	Date of Request: Jul 19, 2019	
Phone: (434) 591-1925	Fax: (434) 591-1924	email: dcritzer@fluvannacounty.org		Fiscal Year: FY20
Reserve Fund Purpose Category: Unexpected facility repairs or replacements				
Description of Project/Repair	Qty	Unit Price	Total Price	
Repair roof as needed to prevent water leak	1	\$6,900.00	\$6,900.00	
Contingency for damages found after shingles and sheathing are removed	1	\$5,100.00	\$5,100.00	
			<b>Total Request: \$12,000.00</b>	

### Description and Justification for Proposed Use

Library staff brought to Public Works attention that rain water is penetrating the Library roof and damaging the ceiling tiles . The roof contractor located several issues with the roof structure. A large section of shingles and sheathing will be removed and replaced . As a contingency prior to the shingles and sheathing being installed , the roof framing will be inspected and a resolution will be provided and acted upon as to why the roof structure repositioned .

Department / Agency Head Name: Dale Critzer / Assistant Director	Signature  Digitally signed by Dale Critzer Date: 2019.07.19 12:00:45 -04'00'	Date 2019/07/19
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director  Mary Anna Twisdale 2019.07.19 15:31:17 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator  Digitally signed by Eric Dahl Date: 2019.07.19 16:45:51 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB M**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY20 – Purchase of Fluvanna TMP 51-A-130				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a Budget Transfer of \$60,985 from the FY20 BOS Contingency Balance to the FY20 CIP to cover the purchase of Fluvanna TMP 51-A-130 which was approved by the Board of Supervisors on July 2, 2019.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Liz McIver, Management Analyst				
<b>PRESENTER(S):</b>	Liz McIver, Management Analyst				
<b>RECOMMENDATION:</b>	Recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• On July 2, 2019 the Board of Supervisors approved the purchase of Fluvanna TMP 51-A-130</li> <li>• The transfer from BOS Contingency Balance to the FY20 CIP was not included in the original motion.</li> <li>• This includes the cost of the land and closing cost associated with the purchase.</li> </ul>				
<b>FISCAL IMPACT:</b>	<ul style="list-style-type: none"> <li>• This action will increase the FY20 CIP budget by \$60,985 and decrease the FY20 BOS Contingency Balance by \$60,985.</li> <li>• The balance in the FY20 BOS Contingency Balance after this action will be \$150,759.</li> </ul>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB N**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY20 – Social Services Pay Plan Budget Transfer				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a Budget Transfer of \$28,799 from the FY20 Personnel Contingency Budget to the FY20 Social Services Personnel Budget to cover the County contribution of the Social Services pay plan approved by the Board of Supervisors on July 2, 2019.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Liz Mclver, Management Analyst				
<b>PRESENTER(S):</b>	Liz Mclver, Management Analyst				
<b>RECOMMENDATION:</b>	Recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• On July 2, 2019 the Board of Supervisors approved the Social Service FY20 Pay Plan including a targeted pay increase for employees consistent with recommendations of their internal alignment.</li> <li>• The transfer from Personnel Contingency to Social Services Personnel Budget was not included in the original motion.</li> </ul>				
<b>FISCAL IMPACT:</b>	<ul style="list-style-type: none"> <li>• This action will increase the FY20 Social Services Personnel Budget by \$28,799 and decrease the FY20 Personnel Contingency by \$28,799.</li> <li>• The balance in the FY20 Personnel Contingency after this action will be \$46,201.</li> </ul>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB O**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY19 Sheriff's Office Insurance Claim – 2015 Ford Explorer VIN#1522				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation of \$1,803.20 to the FY19 Sheriff Vehicle Repair &amp; Maintenance Budget to reflect reimbursement from a VACORP insurance claim.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Liz Mclver, Management Analyst				
<b>PRESENTER(S):</b>	Liz Mclver, Management Analyst				
<b>RECOMMENDATION:</b>	Recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<p>A 2015 Ford Explorer (VIN 1522) was damaged during routine patrolling and declared to have body damage by VACORP. The recovered amount for the vehicle after the \$500 deductible is \$1,803.20.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
<b>FISCAL IMPACT:</b>	This action will increase the FY19 Sheriff Budget by \$1,803.20.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB P**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	FY19 Sheriff's Office Insurance Claim – 2014 Ford Explorer VIN#0004				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation of \$5,714.58 to the FY19 Sheriff Vehicle Repair &amp; Maintenance Budget to reflect reimbursement from a VACORP insurance claim.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Liz Mclver, Management Analyst				
<b>PRESENTER(S):</b>	Liz Mclver, Management Analyst				
<b>RECOMMENDATION:</b>	Recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<p>A 2014 Ford Explorer (VIN 0004) was side swiped while searching for a missing person and declared to have body damage by VACORP. The recovered amount for the vehicle after the \$500 deductible is \$5,714.58.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
<b>FISCAL IMPACT:</b>	This action will increase the FY19 Sheriff Budget by \$5,714.58.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

**TAB Q**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Virginia Information Technologies Agency FY'21 E-911 PSAP Education Program grant award.				
<b>MOTION(s):</b>	<p>1) I move to authorize submission of the Virginia Information Technologies Agency (VITA) FY'21 E-911 PSAP Education Program grant application and if awarded, accept an award in the amount of \$3,000 to fund educational training for the Sheriff's Office E911 Center staff.</p> <p>2) Further, I move to authorize the County Administrator to execute contracts and agreements associated with this grant, subject as to form by the County Attorney; and authorize a supplemental appropriation for the FY'21 E 9-1-1 in the amount of \$3,000 to revenue and expenditure accounts assigned by Finance.</p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
<b>PRESENTER(S):</b>	Michael R. Grandstaff, Sheriff's Office Staff; Sheriff Eric B. Hess, Sheriff				
<b>RECOMMENDATION:</b>	Ratify and accept the Virginia Information Technologies Agency FY'21 E-911 PSAP Education Program grant.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• Grant funds will be used for education/training that is specific to 9-1-1 public safety communications.</li> <li>• Grant funds may include conferences and/or coursework.</li> </ul>				
<b>FISCAL IMPACT:</b>	<ul style="list-style-type: none"> <li>• State grant award of \$3,000.</li> <li>• This state grant award is to be used by the E-911 Center for lodging, registration, and meal costs associated with training for E-911 staff.</li> <li>• Award period: July 1, 2020 to June 30, 2021.</li> <li>• No additional match funding is required.</li> <li>• No extensions are allowed.</li> </ul>				
<b>POLICY IMPACT:</b>	Training will enhance the skill set of the E-911 staff.				
<b>LEGISLATIVE HISTORY:</b>	This grant was previously awarded to the E-911 Center in FY'13, FY'14, FY'15, FY'16, FY'17, FY'18, FY'19, and FY'20				
<b>ENCLOSURES:</b>	FY21 PSAP Grant Program & Application.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FY21**

**PSAP GRANT PROGRAM  
PSAP EDUCATION PROGRAM  
APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division

# FY21 PSAP GRANT PROGRAM PSAP EDUCATION PROGRAM (PEP) APPLICATION

## HOW TO APPLY/DEADLINE

A copy of the [PEP grant application](#) is available from VITA's ISP website. Completed grant applications should be sent to the [psapgrants@vita.virginia.gov](mailto:psapgrants@vita.virginia.gov) electronic mailbox, along with any supporting documentation. Upon submission, an email receipt notification will be sent to the email address listed on the application received. After the close of the PEP application cycle, a Grant ID will be assigned and sent to the email address listed on the application received.

All funding requests **must** be submitted using the PEP grant application. **The FY21 PEP application cycle begins on July 1, 2019 and ends on September 30, 2019 at 5:00 pm. The NG9-1-1 submission deadlines do not apply to the PEP.** Technical assistance is available from VITA's Public Safety Communications and Regional Outreach staff throughout the grant process.

**ALL SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**

# FY21 PEP GRANT APPLICATION

## GRANT APPLICANT PROFILE/PROJECT CONTACT

INDIVIDUAL PEP GRANT

MULTI-JURISDICTIONAL PEP GRANT

PSAP/HOST PSAP NAME: Fluvanna County Sheriff's Office – E-911

CONTACT TITLE: Director of Communications

CONTACT FIRST NAME: Michael

CONTACT LAST NAME: Grandstaff

ADDRESS 1: PO BOX 113

ADDRESS 2: 160 Commons Blvd

CITY: Palmyra

ZIP CODE: 22963

CONTACT EMAIL: mgrandstaff@fluvannasheriff.com

CONTACT PHONE NUMBER: 434-591-2005

CONTACT MOBILE NUMBER: 434-260-0744

CONTACT FAX NUMBER: 434-591-2009

REGIONAL COORDINATOR: Melissa Parsons

## FINANCIAL DATA

AMOUNT REQUESTED: \$ 3,000

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, certification, and/or per diem (if applicable) for all anticipated participating personnel.)

## HOST PSAP AND PARTICIPATING PSAPS (if a multi-jurisdictional PEP application)

_____	_____
_____	_____
_____	_____
_____	_____

## STATE PROFESSIONAL ORGANIZATION CONFERENCES

**If the primary purpose of this PEP application is to send PSAP and or GIS personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:**

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: [Click here to enter text](#)

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 3

NUMBER OF DAYS ATTENDING: 3

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 3

NUMBER OF DAYS ATTENDING: 3

**By checking this box, the applicant acknowledges that the education/training is specific to 9-1-1 and/or GIS and it will benefit the employees and/or PSAP by using the funds to take advantage of opportunities to foster and enhance consistent knowledge and awareness of current and advancing 9-1-1 and GIS public safety communications standards, issues, procedures, practices, technologies and other relevant matters.**



## OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

**If this application includes educational/training opportunities other than the annual state professional organization conferences, or is a multi-jurisdictional PEP application, please complete the following. (NOTE: Additional pages may be submitted for multiple training opportunities other than the annual state professional organization conferences.)**

**EDUCATION/TRAINING TITLE/EVENT:** Click here to enter text

**DATES:** Click here to enter text

**LOCATION:** Click here to enter text

**ESTIMATED NUMBER OF PERSONNEL ATTENDING:**

**TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:**

**PER DIEM REQUESTED (allowable meals only):**

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**ONLINE TRAINING OPPORTUNITIES**

**SUBSCRIPTION BASED TRAINING OPPORTUNITIES**

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### COMPREHENSIVE PROJECT DESCRIPTION

**Describe how the education/training is 9-1-1 and/or GIS specific and how it will benefit the employees and/or PSAP.**

Click here to enter text

### EVALUATION

**Describe the evaluation process to determine if participation in this 9-1-1/GIS education/training benefited the employees and/or PSAP.**

Click here to enter text



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB R**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	VDOT Secondary Street Acceptance Request – River Oaks Subdivision				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors adopt the resolution entitled “A Resolution To Take Streets In River Oaks Subdivision Into The Secondary System Of Highways In Fluvanna County, Virginia.”</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		XX			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Douglas Miles, Community Development Director				
<b>RECOMMENDATION:</b>	Adoption of the Resolution				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	N/A				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Draft Resolution</li> <li>• VDOT Secondary Road Acceptance AM-4.3 – River Oaks Subdivision</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



In the County of Fluvanna

By resolution of the governing body adopted August 7, 2019

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official):



**Report of Changes in the Secondary System of State Highways**

**Project/Subdivision River Oaks**

**Type Change to the Secondary System of State Highways:**

**Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: 33.2-705, 33.2-334

**Street Name and/or Route Number**

◆ **Manor Boulevard, State Route Number 1110**

Old Route Number: 0

- From: Canal View

To: end of cul de sac, a distance of: 0.17 miles.

Recordation Reference: DB 3,Pg 140-143

Right of Way width (feet) = 0

**Street Name and/or Route Number**

◆ **Manor Boulevard, State Route Number 1110**

Old Route Number: 0

- From: Virginia Avenue

To: Canal View, a distance of: 0.11 miles.

Recordation Reference: DB 3,Pg 140-143

Right of Way width (feet) = 0

**Street Name and/or Route Number**

◆ **, State Route Number 1112**

Old Route Number: 0

- From: Manor Blvd

To: end of cul de sac, a distance of: 0.12 miles.

Recordation Reference: DB 3,Pg 140-143

Right of Way width (feet) = 0





**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 09-2019**

**A Resolution to Take Streets in the River Oaks Subdivision into the Secondary System of Highways in Fluvanna County, Virginia**

**WHEREAS**, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk’s office of the Circuit Court of Fluvanna County; and

**WHEREAS**, the streets described in the River Oaks Subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

**NOW, THEREFORE BE IT RESOLVED**, on this 7<sup>st</sup> day of August, 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

**BE IT FURTHER RESOLVED**, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

**BE IT YET FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 7<sup>st</sup> day of August, 2019:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

*Attest:*

---

John M. Sheridan, Chair  
Board of Supervisors  
Fluvanna County, Virginia





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB S**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	VDOT Secondary Street Acceptance Request – Village Oaks Subdivision				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors adopt the resolution entitled “A Resolution To Take Streets In Village Oaks Subdivision Into The Secondary System Of Highways In Fluvanna County, Virginia.”</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		XX			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Douglas Miles, Community Development Director				
<b>RECOMMENDATION:</b>	Adoption of the Resolution				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	N/A				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Draft Resolution</li> <li>• VDOT Secondary Road Acceptance AM-4.3 – Village Oaks Subdivision</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**In the County of Fluvanna**

By resolution of the governing body adopted August 7, 2019

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official):



**Report of Changes in the Secondary System of State Highways**

**Project/Subdivision Village Oaks**

**Type Change to the Secondary System of State Highways:** **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: 33.2-705, 33.2-334

**Street Name and/or Route Number**

◆ **Manor Boulevard, State Route Number 1110**

Old Route Number: 0

● From: Rte. 618

To: Virginia Avenue, a distance of: 0.06 miles.

Recordation Reference: DB 3, Pg 201-203

Right of Way width (feet) = 0

**Street Name and/or Route Number**

◆ **Virginia Avenue, State Route Number 1111**

Old Route Number: 0

● From: Manor Blvd

To: end of cul de sac, a distance of: 0.05 miles.

Recordation Reference: DB 3, Pg 201-203

Right of Way width (feet) = 0





**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 10-2019**

**A Resolution to Take Streets in the Village Oaks Subdivision into the Secondary System of Highways in Fluvanna County, Virginia**

**WHEREAS**, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk’s office of the Circuit Court of Fluvanna County; and

**WHEREAS**, the streets described in the Village Oaks Subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

**NOW, THEREFORE BE IT RESOLVED**, on this 7<sup>st</sup> day of August, 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

**BE IT FURTHER RESOLVED**, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

**BE IT YET FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 7<sup>st</sup> day of August, 2019:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

*Attest:*

---

John M. Sheridan, Chair  
Board of Supervisors  
Fluvanna County, Virginia



TAB T

## MEMORANDUM

**Date:** August 7, 2019  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for June 2019**

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1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$591,312.97
Capital Improvements	\$44,691.21
Debt Service	\$0.00
Sewer	\$2,504.76
Fork Union Sanitary District	\$7,415.91
Zion Crossroads Water & Sewer	\$1,173,409.32
<b>TOTAL AP EXPENDITURES</b>	<b>\$1,819,334.17</b>
Payroll	\$854,238.84
<b>TOTAL</b>	<b>\$2,673,573.01</b>

### **MOTION**

I move the Accounts Payable and Payroll be ratified for **June 2019** in the amount of **\$2,673,573.01**.

Encl:  
AP Report





	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
2	<b>Accounts Payable List</b>		<b>To Date: 6/30/2019</b>					
3								
4								
5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
6	<b>Fund # - 100 GENERAL FUND</b>							
7	<b>GENERAL FUND</b>							
8	JULIE NEGRI	CUSTOMERS	SIGN DEPOSIT FOR PUBLIC HEARING	BZA19:0003	6/20/2019	6/28/2019	90.00	
9	JEANETTE SHOWALTER	PLANNING ESCROW	EROSION CASH BOND REFUND	957	5/30/2019	6/7/2019	2,000.00	
10	STONEGATE HOLDING, LLC	PLANNING ESCROW	EROSION CASH BOND REDUCTION (ZION)	062519	6/25/2019	6/28/2019	7,421.00	
11	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF FEE	78421	6/3/2019	6/30/2019	1,061.91	
12						<b>Total:</b>	<b>\$10,572.91</b>	
13								
14	<b>REAL ESTATE TAXES</b>							
15	MARTELLO, JEFFREY LOUIS	R E 2019 - 1ST	Lockbox Payment Refund	70833	6/27/2019	6/27/2019	846.00	
16	SPRENKLE, PAUL K & ARIANNE O	R E 2019 - 1ST	Lockbox Payment Refund	70834	6/27/2019	6/27/2019	9.72	
17						<b>Total:</b>	<b>\$855.72</b>	
18								
19	<b>OTHER LOCAL TAXES</b>							
20	COX, JACQUELINE BOISSEAU	ADMIN FEE VEHICLE	PP 2019 201048	70835	6/27/2019	6/27/2019	141.10	
21	FALCONE, CONNIE JO	ADMIN FEE VEHICLE	PP 2019 6463	70836	6/27/2019	6/27/2019	381.13	
22	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78423	6/14/2019	6/30/2019	113.47	
23						<b>Total:</b>	<b>\$635.70</b>	
24								
25	<b>CHARGES FOR SERVICES</b>							
26	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	NPP LETTERS	036197	5/31/2019	6/17/2019	(\$1,789.53)	
27						<b>Total:</b>	<b>(\$1,789.53)</b>	
28								
29	<b>BOARD OF SUPERVISORS</b>							
30	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	0.30	
31	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	2.80	
32	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	18.00	
33	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	43.80	
34	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	76.83	
35	E.W. THOMAS	OTHER OPERATING	BOARD DINNER	1022 061019	6/10/2019	6/17/2019	352.78	
36	FLUVANNA REVIEW	ADVERTISING	JUNE 19 BOS PUBLIC HEARING AD	2019F23-26	6/6/2019	6/17/2019	128.75	
37	FLUVANNA REVIEW	ADVERTISING	WEB AD POSITION FOR 3 MONTHS- JUNE,	2019F25-78	6/17/2019	6/21/2019	324.00	
38	FLUVANNA REVIEW	ADVERTISING	JUNE 19 BOS PUBLIC HEARING AD	2019F24-14	6/13/2019	6/28/2019	128.75	
39	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	WHITE HOUSE TRIP REIMBURSEMENT	061119	6/11/2019	6/28/2019	11.60	
40	JOHN M. SHERIDAN	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	062419	6/24/2019	6/28/2019	69.60	
41	JOHN M. SHERIDAN	SUBSISTENCE & LODGING	WHITE HOUSE TRIP REIMBURSEMENT	061119	6/11/2019	6/28/2019	36.01	
42	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	VA LOCAL TAX 2018 ED W/EBOOK	10424261	4/30/2019	6/17/2019	135.43	

	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
2	<b>Accounts Payable List</b>		<b>To Date: 6/30/2019</b>					
3								
4								
5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
43	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	VA CODE 2019 ANNO CITATOR	11177314	6/6/2019	6/21/2019	107.43	
44	VIRGINIA ASSOCIATION OF COUNTIES	DUES OR ASSOCIATION	19-20 COUNTY DUES	IVC0605220	6/1/2019	6/17/2019	5,605.00	
45						<b>Total:</b>	<b>\$7,041.08</b>	
46								
47	<b>COUNTY ADMINISTRATOR</b>							
48	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	300.00	
49	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	150.00	
50	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	223.00	
51	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	7.29	
52	PITNEY BOWES	LEASE/RENT	LEASING CHARGES - POSTAGE METER	3308912187	5/30/2019	6/17/2019	595.68	
53	SMARSH, INC.	CONTRACT SERVICES	SOCIAL MEDIA ARCHIVING	042219	4/22/2019	6/17/2019	2,500.00	
54	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8054524151	6/1/2019	6/17/2019	74.81	
55	THE SUPPLY ROOM	FURNITURE & FIXTURES	DELIVERY/INSTALLATION	3452302-0 FINAL	10/31/2018	6/17/2019	263.00	
56	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	22.63	
57	VIRGINIA MUNICIPAL CLERKS	DUES OR ASSOCIATION	VMCA DUES - CAITLYN SOLIS	070119	6/4/2019	6/7/2019	40.00	
58						<b>Total:</b>	<b>\$4,176.41</b>	
59								
60	<b>COUNTY ATTORNEY</b>							
61	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL SERVICES	137113	6/5/2019	6/17/2019	10,000.00	
62	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL SERVICES	137113	6/5/2019	6/17/2019	2,870.50	
63	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL SERVICES	137113	6/5/2019	6/17/2019	1,217.50	
64						<b>Total:</b>	<b>\$14,088.00</b>	
65								
66	<b>COMMISSIONER OF THE REVENUE</b>							
67	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	73.69	
68	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	189.53	
69	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	242.18	
70	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	1,199.00	
71	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	4.85	
72	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	32.99	
73	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	40.54	
74	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	52.86	
75	COMMISSIONERS OF THE REVENUE	CONVENTION AND	CRAV CONFERENCE ATTENDEE	2379-51-1-2b1f	6/18/2019	6/21/2019	375.00	
76	COMMISSIONERS OF THE REVENUE	CONVENTION AND	CRAV CONFERENCE ATTENDEE	2380-51-1-20a1	6/18/2019	6/21/2019	375.00	
77	COMMISSIONERS OF THE REVENUE	CONVENTION AND	CRAV CONFERENCE ATTENDEE	2381-51-1-fd60	6/18/2019	6/21/2019	375.00	
78	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	22.50	
79	PITNEY BOWES	LEASE/RENT	LEASING CHARGES - POSTAGE METER	3308911552	5/30/2019	6/17/2019	458.88	

	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
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3								
4								
5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
80	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	9260	5/31/2019	6/17/2019	300.00	
81	THE SUPPLY ROOM	FURNITURE & FIXTURES	CHAIR, COFFEE, PENS, PLATES, EXT CORD,	3713255-0	6/12/2019	6/21/2019	152.32	
82	THE SUPPLY ROOM	FURNITURE & FIXTURES	3 DESK CHAIRS	3715058-0	6/13/2019	6/21/2019	456.96	
83	THE SUPPLY ROOM	OFFICE SUPPLIES	10 - TISSUES	3713255-1	6/14/2019	6/21/2019	24.40	
84	THE SUPPLY ROOM	OFFICE SUPPLIES	2 - ORGANIZER TRAYS	3717562-0	6/17/2019	6/21/2019	34.94	
85	THE SUPPLY ROOM	OFFICE SUPPLIES	CHAIR, COFFEE, PENS, PLATES, EXT CORD,	3713255-0	6/12/2019	6/21/2019	104.19	
86	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	18.09	
87	VERTICAL COMMUNICATIONS, INC.	TELECOMMUNICATIONS	COM.REV. EXEC PHONES	2088223	6/13/2019	6/28/2019	1,320.00	
88								
89								
							<b>Total:</b>	<b>\$5,852.92</b>
90	<b>TREASURER</b>							
91	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING - DOWNLOADED TAX	204-089*	5/13/2019	6/17/2019	247.50	
92	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	125.00	
93	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	THERMAL RECEIPT PAPER/TONER	673445	5/9/2019	6/7/2019	237.95	
94	FLUVANNA REVIEW	ADVERTISING	1ST HALF TAXES DUE AD	2019F22-14	5/30/2019	6/17/2019	78.75	
95	PITNEY BOWES	LEASE/RENT	LEASING CHARGES	3308718699	4/28/2019	6/7/2019	706.86	
96	QUILL	OFFICE SUPPLIES	LASER LABELS	6966939	4/30/2019	6/7/2019	43.98	
97	QUILL	OFFICE SUPPLIES	STAPLES, PAPER, POST-IT NOTES	6966572	4/30/2019	6/7/2019	206.95	
98	QUILL	OFFICE SUPPLIES	PAPER & ENEVELOPES	7573148	5/23/2019	6/17/2019	47.98	
99	THE CENTRAL VIRGINIAN	ADVERTISING	GUIDE TO FLUVANNA	300186325	4/30/2019	6/7/2019	105.00	
100	THE CENTRAL VIRGINIAN	ADVERTISING	SERVICE CHARGE	300187858	5/31/2019	6/17/2019	1.58	
101	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	8.84	
102								
103								
							<b>Total:</b>	<b>\$1,810.39</b>
104	<b>INFORMATION TECHNOLOGY</b>							
105	AHA CONSULTING INC	ADP SERVICES	ANNUAL WEBSITE HOSTING MAINTENANCE	00330056	6/17/2019	6/21/2019	5,400.00	
106	B&H PHOTO-VIDEO	ADP SUPPLIES	5 NETWORK ACCESS POINTS	159031369	6/12/2019	6/21/2019	772.35	
107	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	3.00	
108	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	25.03	
109	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	476.53	
110	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	41.53	
111	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	166.70	
112	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	579.90	
113	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	359.88	
114	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	750.00	
115	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	150.00	
116	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	57.00	

	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
2	<b>Accounts Payable List</b>		<b>To Date: 6/30/2019</b>					
3								
4								
5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
117	DELL MARKETING, L.P.	ADP SUPPLIES	SPEAKERS & MONITORS	10321782101	6/16/2019	6/21/2019	47.25	
118	DELL MARKETING, L.P.	EDP EQUIPMENT	SPEAKERS & MONITORS	10321782101	6/16/2019	6/21/2019	379.98	
119	MICROSOFT AZURE	ADP SERVICES	USUAGE CHARGES 05/15/19 - 06/14/19	E08008K186	6/16/2019	6/21/2019	204.76	
120	TYLER TECHNOLOGIES	ADP SERVICES	ENERGOV CUSTOM REPORT	025-261598	6/5/2019	6/17/2019	250.00	
121	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	2,146.89	
122								
123								
							<b>Total:</b>	<b>\$11,810.80</b>
124	<b>FINANCE</b>							
125	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	204.99	
126	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	NPP LETTERS	036197	5/31/2019	6/17/2019	2,684.33	
127	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	126.87	
128	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	16.76	
129								
130							<b>Total:</b>	<b>\$3,032.95</b>
131	<b>REGISTRAR/ELECTORAL BOARD</b>							
132	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	RICOH MULTIFUNCTIONAL COPIER	086484	5/30/2019	6/18/2019	155.00	
133	BANK OF AMERICA	MACHINERY AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	249.53	
134	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	532.53	
135	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	320.92	
136	SAM'S CLUB	CONTRACT SERVICES	ANNUAL MEMBERSHIP	49063828 052519	5/25/2019	6/18/2019	100.00	
137	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	9.09	
138	VRAV	CONVENTION AND	VRAV CONFERENCE AND MEALS - JOYCE	FCEE-55UW-XH	5/20/2019	6/28/2019	275.00	
139								
140							<b>Total:</b>	<b>\$1,642.07</b>
141	<b>HUMAN RESOURCES</b>							
142	BANK OF AMERICA	EMPLOYEE RECOGNITION	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	336.88	
143	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	54.35	
144	MCLAUGHLIN YOUNG EMPLOYEE	PROFESSIONAL SERVICES	EMPLOYEE ASSISTANCE PROGRAM FOR	51573	2/15/2019	6/7/2019	251.22	
145	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	ENROLLMENT SYSTEM FEE/HEALTH	36 FLUVANNA	6/1/2019	6/17/2019	1,348.00	
146								
147							<b>Total:</b>	<b>\$1,990.45</b>
148	<b>GENERAL DISTRICT COURT</b>							
149	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	134.00	
150	PITNEY BOWES	MAINTENANCE CONTRACTS	POSTAGE METER LEASE CHARGES	3308896135	5/30/2019	6/21/2019	170.76	
151	THE SUPPLY ROOM	OFFICE SUPPLIES	PLASTIC SPOONS	3679450-1	5/10/2019	6/7/2019	17.27	
152	THE SUPPLY ROOM	OFFICE SUPPLIES	ASSORTED OFFICE SUPPLIES	3679450-0	5/8/2019	6/7/2019	359.72	
153	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	14.07	

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154						<b>Total:</b>	<b>\$695.82</b>	
155								
156	<b>COURT SERVICE UNIT</b>							
157	DONNA L. COLE	FURNITURE & FIXTURES	3 PIECE PUB TABLE SET	CD70507839	6/4/2019	6/17/2019	262.71	
158	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	14.15	
159						<b>Total:</b>	<b>\$276.86</b>	
160								
161	<b>CLERK OF THE CIRCUIT COURT</b>							
162	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	217.00	
163	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	2 CARTONS COPY PAPER	146438919	6/7/2019	6/21/2019	63.50	
164	LOGAN SYSTEMS, INC.	PRINTING AND BINDING	5 - COMPUTER INDEXING PAPER PER REAM	52477	6/11/2019	6/17/2019	93.50	
165	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES PER CONTRACT	52476	6/11/2019	6/17/2019	1,013.76	
166	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES PER CONTRACT	52367	5/15/2019	6/17/2019	2,541.67	
167	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8054524151	6/1/2019	6/17/2019	58.58	
168	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	15.35	
169						<b>Total:</b>	<b>\$4,003.36</b>	
170								
171	<b>CIRCUIT COURT JUDGE</b>							
172	CITY OF CHARLOTTESVILLE	PROFESSIONAL SERVICES	FY19 REIMBURSEMENT OF CIRCUIT CT	060719	6/7/2019	6/17/2019	18,167.10	
173	ANGELL ALBERTA HUSTED	COMPENSATION-GRAND	GRAND JURY SERVICE 06/24/19	GJ062019-3	6/24/2019	6/28/2019	30.00	
174	GUY M. BRICE	COMPENSATION-GRAND	GRAND JURY SERVICE: 06/24/19	GJ062019-1	6/24/2019	6/28/2019	30.00	
175	SHIRLEY DEAN ROUNDTREE	COMPENSATION-GRAND	GRAND JURY SERVICE 06/25/19	GJ062019-5	6/24/2019	6/28/2019	30.00	
176	TAMIKA LASHAWN CARTER	COMPENSATION-GRAND	GRAND JURY SERVICE 06/24/19	GJ062019-2	6/24/2019	6/28/2019	30.00	
177	TIFFANY ROSALES	COMPENSATION-GRAND	GRAND JURY SERVICE 06/24/19	GJ062019-4	6/24/2019	6/28/2019	30.00	
178	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	0.91	
179						<b>Total:</b>	<b>\$18,318.01</b>	
180								
181	<b>COMMONWEALTH ATTY</b>							
182	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	349.87	
183	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	377.06	
184	JEFF HAISLIP	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	061319	6/13/2019	6/21/2019	64.50	
185	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS (MAY 2019)	3092044870	5/31/2019	6/7/2019	136.00	
186	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	PARTS AND LABOR	09948667 061619	6/16/2019	6/28/2019	63.15	
187	SHERRI STADER CAREW	OTHER OPERATING	REIMBURSEMENT - PREVENTION OF ELDER	052919	5/29/2019	6/7/2019	320.55	
188	STAPLES CONTRACT & COMMERCIAL,	OTHER OPERATING	OFFICE SUPPLIES/FURNITURE	8054524151	6/1/2019	6/17/2019	399.98	
189	THE DAILY PROGRESS	BOOKS/PUBLICATIONS	ANNUAL SUBSCRIPTION	1057111 052319	5/23/2019	6/7/2019	268.15	
190	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	15.88	

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191						<b>Total:</b>	<b>\$1,995.14</b>	
192								
193	<b>SHERIFF</b>							
194	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	WIPER BLADES	7306914927701	5/29/2019	6/7/2019	22.76	
195	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	WIPER BLADES, WASHER FLUID	7306915254215	6/1/2019	6/7/2019	28.19	
196	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BATTERY	7306915164385	5/31/2019	6/7/2019	138.01	
197	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	BRAKE PADS	7306916264814	6/11/2019	6/28/2019	45.49	
198	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	2 SETS - BRAKE PADS	7306915728420	6/6/2019	6/28/2019	82.53	
199	AMERICAN UNIFORM SALES, INC	POLICE SUPPLIES	SHIRTS/TROUSERS/PATCHES/HEMMING	00054169	6/17/2019	6/28/2019	654.84	
200	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING	ARMOR SKIN	00054125	6/11/2019	6/21/2019	84.32	
201	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING	ARMOR SKINS, UNIFORMS, PATCHES	00054093	6/13/2019	6/21/2019	1,183.21	
202	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE MONTHLY CHARGES	7305055828001	6/6/2019	6/21/2019	69.44	
203	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	356.00	
204	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	(\$112.88)	
205	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	64.58	
206	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	130.00	
207	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	1,355.34	
208	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	10.94	
209	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	12.81	
210	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	27.96	
211	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	147.89	
212	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	299.75	
213	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	458.03	
214	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	1,071.97	
215	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	30.00	
216	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	51.28	
217	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	560.48	
218	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRE MOUNT AND BALANCE	052919	5/29/2019	6/7/2019	24.00	
219	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	3 TIRES MOUNT AND BALANCE/DISPOSAL	052919A	5/29/2019	6/7/2019	72.00	
220	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	4 TIRES MOUNT/BALANCE	060519	6/5/2019	6/17/2019	96.00	
221	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	80.95	
222	CENTRAL BATTERY SPECIALIST	VEHICLE/POWER EQUIP	BATTERY	35001	6/19/2019	6/21/2019	46.52	
223	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309903768 060719	6/7/2019	6/21/2019	155.95	
224	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	309797542 061619	6/16/2019	6/28/2019	166.16	
225	COMSONICS INC	VEHICLES REP & MAINT	RADAR SYSTEM/TUNING FORKS	864319	5/31/2019	6/7/2019	78.00	
226	COMSONICS INC	VEHICLES REP & MAINT	PRO LASER LIDAR SYSTEM	864318	5/31/2019	6/7/2019	158.00	
227	DELL MARKETING, L.P.	EDP EQUIPMENT	E911 COMPUTERS	10320398098	6/9/2019	6/21/2019	9,223.20	

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228	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING	HEM PANTS	053119	5/31/2019	6/7/2019	16.00	
229	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING	SEW ON 2 PATCHES	060619	6/6/2019	6/17/2019	8.00	
230	EVIDENT CRIME SCENE PRODUCTS	POLICE SUPPLIES	EVIDENCE COLLECTION SUPPLIES	145758A	5/31/2019	6/17/2019	853.64	
231	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	ANTIFREEZE	015-347594	5/28/2019	6/7/2019	15.78	
232	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	BCA HUB BEARING - 2016 FORD	015-348105	6/7/2019	6/21/2019	189.27	
233	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	BRAKE PADS & ROTOR - 2016 FORD	015-348071	6/7/2019	6/21/2019	214.32	
234	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	9 - SINGLE CUT KEY	75597	6/12/2019	6/21/2019	22.50	
235	GALLS, LLC.	POLICE SUPPLIES	CARGO PANTS	012807359	5/24/2019	6/7/2019	730.00	
236	GALLS, LLC.	POLICE SUPPLIES	LEG IRONS/CUFFS	012930165	6/10/2019	6/21/2019	173.07	
237	GALLS, LLC.	POLICE SUPPLIES	SHIRTS/PANTS/SHOES	012972205	6/14/2019	6/28/2019	205.12	
238	GALLS, LLC.	POLICE SUPPLIES	RAIN COAT/JACKET/GEAR KIT	012949409	6/12/2019	6/28/2019	411.19	
239	GALLS, LLC.	UNIFORM/WEARING	STINGER FLASHLIGHT	012787914	5/22/2019	6/7/2019	21.37	
240	GALLS, LLC.	UNIFORM/WEARING	PANTS, RAINCOAT, JACKET, BOOTS	012807683	5/24/2019	6/7/2019	535.08	
241	GALLS, LLC.	UNIFORM/WEARING	BOOTS/RIDGELINE PANT	012938125	6/11/2019	6/21/2019	149.02	
242	GALLS, LLC.	UNIFORM/WEARING	RESPONSE JACKETS	012913835	6/7/2019	6/21/2019	308.00	
243	GEORGE J PETRONIS ENTERPRISES	POLICE SUPPLIES	4 CASES FEDERAL 9MM CARTRDIGES	43632	6/11/2019	6/17/2019	1,199.80	
244	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	5,971.84	
245	KENNETH LOGAN FIELDING	CONVENTION AND	MEAL REIMBURSEMENT - BASIC TRAINING	042919	4/29/2019	6/17/2019	220.00	
246	KENNETH LOGAN FIELDING	CONVENTION AND	MEAL REIMBURSEMENT - BASIC TRAINING	050619	6/6/2019	6/17/2019	220.00	
247	KENNETH LOGAN FIELDING	CONVENTION AND	MEAL REIMBURSEMENT - BASIC TRAINING	051319	5/13/2019	6/17/2019	220.00	
248	KENNETH LOGAN FIELDING	CONVENTION AND	MEAL REIMBURSEMENT - BASIC TRAINING	052019	5/20/2019	6/17/2019	220.00	
249	LEATHAM FAMILY LLC	POLICE SUPPLIES	5 - BADGE B-70 DD STATE SEAL	0264107	5/23/2019	6/17/2019	617.75	
250	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL 05/16/19 - 05/31/19	SQLCD-519251	6/5/2019	6/7/2019	244.74	
251	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUELS INVOICE 6/1/19 - 6/15/19	SQLCD-522138	6/18/2019	6/28/2019	143.25	
252	FLUVANNA BRANCH 7067 OF THE	OTHER OPERATING	REGISTRATION FEE FOR EDUCATIONAL	NAACP	6/5/2019	6/7/2019	25.00	
253	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	2014 DODGE CHARGER BODY REPAIR	7322	6/18/2019	6/28/2019	1,073.45	
254	QUILL	FOOD SUPPLIES	K CUPS	7573598	5/23/2019	6/7/2019	279.92	
255	QUILL	OFFICE SUPPLIES	LAMINATING POUCHES	7938669	6/10/2019	6/21/2019	99.99	
256	RICHARD MORRISON	CONVENTION AND	MEAL REIMBURSEMENT - FORENSIC	052819	5/28/2019	6/21/2019	247.50	
257	RICHARD MORRISON	CONVENTION AND	MEAL REIMBURSEMENT - FORENSIC	060219	6/2/2019	6/21/2019	313.50	
258	RICHARD MORRISON	CONVENTION AND	MEAL REIMBURSEMENT - FORENSIC	061019	6/10/2019	6/21/2019	313.50	
259	ROCIC	INVESTIGATIVE SERVICES	JUL 2019 - JUN 2020 SERVICE FEE	0043664-IN	5/30/2019	6/7/2019	300.00	
260	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR 43-SERVICE CALL TO PUT BATTERY IN	1001935370	5/31/2019	6/7/2019	40.00	
261	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE 2016 FORD EXPLORER	1001935368	5/29/2019	6/17/2019	20.00	
262	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE 2016 FORD	1001935371	6/3/2019	6/17/2019	20.00	
263	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE/STATE INSPECTION 2016	1001935369	5/31/2019	6/17/2019	36.00	
264	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	FORD EXPLORER OIL CHANGE	1001935373	6/11/2019	6/21/2019	20.00	

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265	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	2016 FORD FRONT BRAKES	1001935372	6/6/2019	6/21/2019	30.00	
266	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW CHARGER FROM CARYSBROOK TO	060819	6/8/2019	6/28/2019	85.00	
267	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CHARGER TOW FROM SHERIFF TO PAINT	1001935374	6/14/2019	6/28/2019	85.00	
268	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	SUV TOW FROM SHERIFF TO PAINT	1001935375	6/14/2019	6/28/2019	85.00	
269	SPRINT	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	313771602-013	5/26/2019	6/7/2019	2,409.47	
270	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER FEE	060519	6/5/2019	6/17/2019	20.00	
271	UNIVERSITY OF VIRGINIA POLICE	CONTRACT SERVICES	CRISIS INTERVENTION - 3RD QUARTER	061819	6/18/2019	6/28/2019	385.00	
272	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	239.30	
273	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	KONICA COPIER COPY CHARGES	602531	6/6/2019	6/17/2019	28.42	
274	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	KONICA COPIER COPY CHARGES	602530	6/6/2019	6/17/2019	61.73	
275	VERIZON	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	9831709908	6/8/2019	6/28/2019	710.79	
276	VIRGINIA DEPT. OF MOTOR VEHICLES	POLICE SUPPLIES	VEHICLE PLATES/SPECIAL ID	201915500014	6/4/2019	6/17/2019	25.00	
277	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	12 FIREHAWK GT PURSUIT TIRES	3010067	5/30/2019	6/7/2019	1,570.08	
278	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	20 TIRES	3006891	4/2/2019	6/17/2019	2,371.76	
279	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	2014 EXPLORER - WINDSHIELD	I006848	5/28/2019	6/7/2019	385.00	
280	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	KONICA COPIER MONTHLY CHARGES	69714097	6/9/2019	6/21/2019	289.90	
281	WEST RIVER AUTO	VEHICLES REP & MAINT	2013 FORD F150 - MAINTENANCE	36159	5/23/2019	6/7/2019	210.60	
282	WEST RIVER AUTO	VEHICLES REP & MAINT	2014 FORD F150 - MAINTENANCE	36158	5/28/2019	6/7/2019	226.60	
283	WITMER PUBLIC SAFETY GROUP, INC	UNIFORM/WEARING	NAMETAPE/TROUSERS/HEMMING	1925325	6/6/2019	6/17/2019	253.50	
284								
285								
286	<b>E911</b>							
287	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	344.58	
288	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	25.00	
289	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	30.00	
290	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	234.13	
291	BRIAN DEANE	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - TRAINING CLASS	061819	6/18/2019	6/28/2019	14.00	
292	BRIAN DEANE	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - BASIC	060419	6/4/2019	6/28/2019	27.00	
293	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20166207	6/12/2019	6/28/2019	80.95	
294	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY WIRELINE CHARGES	310042302 061019	6/10/2019	6/21/2019	2,695.00	
295	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	MULTI UNIT CHARGER, ACCESORIES	119523	6/6/2019	6/17/2019	2,124.83	
296	COMCAST CORPORATION	TELECOMMUNICATIONS	BUSINESS CABLE MONTHLY CHARGES	0046933 060319	6/3/2019	6/17/2019	97.52	
297	DELL MARKETING, L.P.	EDP EQUIPMENT	E911 COMPUTERS	10320398098	6/9/2019	6/21/2019	4,611.60	
298	GALLS, LLC.	OFFICE SUPPLIES	FIRST RESPONDER KIT	012798770	5/23/2019	6/7/2019	170.00	
299	MICHAEL GRANDSTAFF	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - TRAINING CLASS	061819	6/18/2019	6/28/2019	14.00	
300	MICHAEL GRANDSTAFF	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - BASIC	060419	6/4/2019	6/28/2019	27.00	
301	MOTOROLA SOLUTIONS, INC.	PROFESSIONAL SERVICES	RADIO SYSTEM EQUIPMENT	41267463	5/23/2019	6/21/2019	14,840.24	
						<b>Total:</b>	<b>\$42,044.47</b>	



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302	NEWEGG BUSINESS INC.	EDP EQUIPMENT	WIDESCREEN MONITOR	1302247581	6/19/2019	6/28/2019	318.63	
303	NEWEGG BUSINESS INC.	FURNITURE & FIXTURES	HERCULES SERIES BIG & TALL CHAIR	1302056517	5/23/2019	6/7/2019	267.56	
304	NEWEGG BUSINESS INC.	IT SERVICES	AUTO CAR CHARGER FOR DELL LATITUDE	1302053794	5/22/2019	6/7/2019	301.73	
305	NEWEGG BUSINESS INC.	IT SERVICES	AUTO CAR CHARGER FOR DELL LATITUDE	1302076090	6/3/2019	6/17/2019	153.47	
306	NEWEGG BUSINESS INC.	OFFICE SUPPLIES	DYMO LW DURABLE INDUSTRIAL LABELS	1302069745	5/30/2019	6/7/2019	51.77	
307	NEWEGG BUSINESS INC.	OFFICE SUPPLIES	DYMO LABEL WRITER	1302069591	5/30/2019	6/7/2019	84.99	
308	NEWEGG BUSINESS INC.	OFFICE SUPPLIES	CHAIR MAT	1302070016	5/30/2019	6/7/2019	141.87	
309	NEWEGG BUSINESS INC.	OFFICE SUPPLIES	DYMO LW ADDRESS LABELS	1302103084	6/7/2019	6/17/2019	12.30	
310	NEWEGG BUSINESS INC.	OFFICE SUPPLIES	4 OFFICE CHAIRS	1302236365	6/14/2019	6/21/2019	1,070.24	
311	NWG SOLUTIONS, LLC.	IT SERVICES	VITALSIGNS/PATROL MANAGED SERVICES	47453	5/31/2019	6/7/2019	1,275.00	
312	NWG SOLUTIONS, LLC.	IT SERVICES	BLOCK TIME RENEWAL - 20 HOURS	47591	6/3/2019	6/17/2019	2,500.00	
313	NWG SOLUTIONS, LLC.	IT SERVICES	BLOCK TIME RENEWAL - 40 HOURS	47590	6/3/2019	6/17/2019	5,000.00	
314	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO MONTHLY SERVICE/SUPPORT FOR	47452	5/31/2019	6/7/2019	1,168.70	
315	ROGER GATEWOOD	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - TRAINING AT	053019	5/30/2019	6/7/2019	27.00	
316	SPRINT	TELECOMMUNICATIONS	MONTHLY WIRELESS CHARGES	313771602-013	5/26/2019	6/7/2019	460.33	
317	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8054524151	6/1/2019	6/17/2019	679.06	
318	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	239.30	
319	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	VOICE TRANSLATION SERVICES	1386	5/15/2019	6/7/2019	13.60	
320							<b>Total:</b>	<b>\$39,101.40</b>
321								
322	<b>FIRE AND RESCUE SQUAD</b>							
323	FLUVANNA COUNTY VOLUNTEER FIRE	STATE FIRE FUNDS	STATE FIRE FUNDS (ANNUAL PASS	61319	6/13/2019	6/17/2019	88,924.00	
324							<b>Total:</b>	<b>\$88,924.00</b>
325								
326	<b>BUILDING INSPECTIONS</b>							
327	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	80.00	
328	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	105.00	
329	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	106.67	
330	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	177.28	
331	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	156.64	
332	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL 05/16/19 - 05/31/19	SQLCD-519251	6/5/2019	6/7/2019	29.47	
333	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUELS INVOICE 6/1/19 - 6/15/19	SQLCD-522138	6/18/2019	6/28/2019	25.08	
334	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	0.97	
335	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	1.11	
336							<b>Total:</b>	<b>\$682.22</b>
337								
338	<b>EMERGENCY MANAGEMENT</b>							

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339	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	125.79		
340	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	183.36		
341	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	3.06		
342	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	6.74		
343	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	11.66		
344	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	20.76		
345	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	72.46		
346	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	83.59		
347	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	291.44		
348	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	41.00		
349	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	110.22		
350	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUELS INVOICE 6/1/19 - 6/15/19	SQLCD-522138	6/18/2019	6/28/2019	35.53		
351	JOHN SMITH	OFFICE SUPPLIES	LABOR AND MATERIALS FOR RIGSBY	062419	6/24/2019	6/28/2019	150.00		
352	VEMA	DUES OR ASSOCIATION	MEMBERSHIP RENEWAL - DEBBIE SMITH	2600	3/1/2019	6/28/2019	75.00		
353									
354									
355	<b>FACILITIES</b>								
356	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES SERVICE CALL	82584	5/24/2019	6/7/2019	180.00		
357	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	7 KEYS	83150	6/18/2019	6/28/2019	10.50		
358	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	CARYSBROOK BASEBALL FIELD - CHANGE	82007	5/1/2019	6/28/2019	213.00		
359	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SHERIFF LSDA ENTRANCE LEVER	83001	6/11/2019	6/28/2019	293.00		
360	ALBEMARLE LOCK & SAFE, INC.	VEHICLES REP & MAINT	7 KEYS	83150	6/18/2019	6/28/2019	10.00		
361	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	COMMONWEALTH ATTORNEY ROOF	902217834	5/29/2019	6/17/2019	1,413.00		
362	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	CARYSBROOK GYM PATCH & REPAIR AT	902217855	5/29/2019	6/17/2019	2,872.00		
363	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	PUBLIC WORKS-REPAIR/REPLACE SLATE	902217949	6/4/2019	6/21/2019	848.00		
364	BAKER ROOFING COMPANY	BLDGS EQUIP REP & MAINT	OLD STONE JAIL-REPAIR/REPLACE SLATE	902217954	6/4/2019	6/21/2019	1,367.76		
365	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	14.00		
366	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	16.24		
367	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	20.78		
368	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	22.09		
369	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	41.78		
370	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	59.16		
371	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	(\$75.99)		
372	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	7.56		
373	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	16.33		
374	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	19.38		
375	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	25.88		

**Total: \$1,210.61**

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376	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	32.01	
377	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	75.99	
378	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	103.52	
379	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	151.98	
380	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	50.00	
381	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7418911	6/7/2019	6/17/2019	785.38	
382	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	MOP BUCKET	7423965	6/14/2019	6/21/2019	87.12	
383	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	20 CASES PAPER TOWELS	7423921	6/14/2019	6/28/2019	590.80	
384	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	INSPECTIONS, AUTO PARTS, TOOLS	216 053119	5/31/2019	6/17/2019	5.95	
385	BROWN MOTOR PARTS, INC.	VEHICLE/POWER EQUIP	INSPECTIONS, AUTO PARTS, TOOLS	216 053119	5/31/2019	6/17/2019	92.04	
386	BROWN MOTOR PARTS, INC.	VEHICLES REP & MAINT	INSPECTIONS, AUTO PARTS, TOOLS	216 053119	5/31/2019	6/17/2019	229.73	
387	CAMPBELL EQUIPMENT, INC.	VEHICLE/POWER EQUIP	TIRE & DISPOSAL	60319B	6/3/2019	6/17/2019	48.36	
388	CII SERVICE	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - WSHP	44906	4/30/2019	6/17/2019	179.81	
389	CII SERVICE	BLDGS EQUIP REP & MAINT	STONE JAIL - AC NOT COOLING	45020	5/24/2019	6/17/2019	284.61	
390	CII SERVICE	BLDGS EQUIP REP & MAINT	COURTHOUSE AC#1 REPAIRS	44953	4/30/2019	6/17/2019	769.05	
391	CII SERVICE	BLDGS EQUIP REP & MAINT	PUBLIC SAFETY BLDG - HP#1 REPAIRS	45042	5/31/2019	6/28/2019	449.68	
392	CII SERVICE	BLDGS EQUIP REP & MAINT	PUBLIC SAFETY BLDG - HP#1 NOT COOLING	45077	5/31/2019	6/28/2019	613.24	
393	CII SERVICE	BLDGS EQUIP REP & MAINT	LIBRARY - UNIT LEAKING WATER	45041	5/31/2019	6/28/2019	1,365.74	
394	CINTAS	LAUNDRY AND DRY	UNIFORMS CLEANING	394316207	5/30/2019	6/7/2019	126.97	
395	CINTAS	LAUNDRY AND DRY	UNIFORM CLEANING	394318056	6/6/2019	6/17/2019	126.97	
396	CINTAS	LAUNDRY AND DRY	UNIFORM CLEANING	394319931	6/13/2019	6/21/2019	126.97	
397	CINTAS	LAUNDRY AND DRY	UNIFORM CLEANING	394321765	6/20/2019	6/28/2019	126.97	
398	COSNER BROS BODY SHOP INC	VEHICLES REP & MAINT	REPAIR TO 2012 FORD PICKUP	45284985	6/1/2019	6/21/2019	2,303.55	
399	E.W. THOMAS	GENERAL MATERIALS AND	ASST. SUPPLIES & DRINKS	1020 053119	5/31/2019	6/7/2019	105.48	
400	E.W. THOMAS	GENERAL MATERIALS AND	ICE/FOOD FOR INMATES	1020 060619	6/6/2019	6/17/2019	24.33	
401	E.W. THOMAS	JANITORIAL SUPPLIES	ASST. SUPPLIES & DRINKS	1020 053119	5/31/2019	6/7/2019	21.69	
402	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	ASSORTED BUILDING SUPPLIES	127 053119	5/31/2019	6/17/2019	61.81	
403	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	ASSORTED BUILDING SUPPLIES	127 053119	5/31/2019	6/17/2019	77.22	
404	FLUVANNA ACE HARDWARE	VEHICLES REP & MAINT	ASSORTED BUILDING SUPPLIES	127 053119	5/31/2019	6/17/2019	12.99	
405	GARY OSTEEN PLUMBING	BLDGS EQUIP REP & MAINT	SOCIAL SVCS -CONDENSATE LINE	061019	6/10/2019	6/17/2019	262.50	
406	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	1,583.88	
407	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	FILTERS, WIPER BLADES, ASST AUTO	053119	5/31/2019	6/17/2019	138.07	
408	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	FILTERS, WIPER BLADES, ASST AUTO	053119	5/31/2019	6/17/2019	396.40	
409	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	FILTERS, WIPER BLADES, ASST AUTO	053119	5/31/2019	6/17/2019	94.61	
410	KOREN DIVERSIFIED HOLDINGS LLC	VEHICLES REP & MAINT	CASE, AIR FILTER	82322	5/31/2019	6/17/2019	43.59	
411	LEGACY SIGNS & GRAPHICS	BLDGS EQUIP REP & MAINT	CUSTOM BANNER CC TEMP CLOSED	2019-N116	5/29/2019	6/7/2019	47.00	
412	LOWE'S	BLDGS EQUIP REP & MAINT	ASST BUILDING SUPPLIES	9900033038	5/25/2019	6/17/2019	466.68	

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413	LOWE'S	GENERAL MATERIALS AND	ASST BUILDING SUPPLIES	9900033038	5/25/2019	6/17/2019	222.26		
414	LOWE'S	JANITORIAL SUPPLIES	ASST BUILDING SUPPLIES	9900033038	5/25/2019	6/17/2019	7.87		
415	LOWE'S	VEHICLE/POWER EQUIP	ASST BUILDING SUPPLIES	9900033038	5/25/2019	6/17/2019	74.80		
416	LOWE'S	VEHICLES REP & MAINT	ASST BUILDING SUPPLIES	9900033038	5/25/2019	6/17/2019	175.92		
417	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	STATE INSPECTION	0040900	6/4/2019	6/17/2019	16.00		
418	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	2 WHEELS/THRD TOOL	7213617	6/19/2019	6/28/2019	103.90		
419	PRICE AUTOMOTIVE	VEHICLES REP & MAINT	2014 SILVERADO - DEF SYSTEM REPAIR	6159971/1	6/7/2019	6/21/2019	369.06		
420	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	PLEASANT GROVE - REPAIRS TO GFI	8394	5/29/2019	6/17/2019	365.00		
421	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	FIRE MARSHALL INSPECTION -	8398	5/29/2019	6/17/2019	480.00		
422	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	CARYSBROOK BASEBALL FIELD LIGHTS	8402	5/29/2019	6/17/2019	645.00		
423	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	ADMIN BUILDING - A/C UNIT	8400	5/29/2019	6/17/2019	731.00		
424	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	COURTHOUSE REPLACE AND REPAIR LIGHT	8399	5/29/2019	6/17/2019	1,448.00		
425	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	2 LIGHT REPAIRS/OUTLET ADD TO SHERIFF	8418	6/12/2019	6/28/2019	482.50		
426	STEMMLE PLUMBING & REPAIR	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES - SMOKE TEST	13055	5/29/2019	6/17/2019	747.78		
427	STEMMLE PLUMBING & REPAIR	BLDGS EQUIP REP & MAINT	ADMIN BLDG - JET OUT SEWER LINE	11773	2/13/2019	6/17/2019	1,074.00		
428	THE SUPPLY ROOM	GENERAL MATERIALS AND	AVE TAG, SHIPPING, #5 WIRE, MAN	3717105-0	6/17/2019	6/28/2019	42.95		
429	THE SUPPLY ROOM	OFFICE SUPPLIES	TAPE 10 PACK	3707008-0	6/6/2019	6/21/2019	15.86		
430	THE SUPPLY ROOM	OFFICE SUPPLIES	LABELS	3714378-0	6/13/2019	6/28/2019	12.11		
431	THE SUPPLY ROOM	OFFICE SUPPLIES	TAPE DISPENSER/PHONE SPEAKER	3711337-0	6/11/2019	6/28/2019	31.42		
432	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	12.94		
433	VIRGINIA HVAC & ELECTRICAL, LP	BLDGS EQUIP REP & MAINT	COMMERCIAL STOVE REPAIR	12916	6/11/2019	6/21/2019	1,083.25		
434	W & H RESOURCES, INC	BLDGS EQUIP REP & MAINT	SOCIAL SERVICES BLDG - SEWAGE SMELL -	20666	5/31/2019	6/28/2019	536.25		
435	W & H RESOURCES, INC	BLDGS EQUIP REP & MAINT	COURTHOUSE - BOARD REPLACEMENT	20631	6/7/2019	6/28/2019	696.00		
436									
437									
438	<b>GENERAL SERVICES</b>								
439	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS OFFICE	0556855 060519	6/5/2019	6/21/2019	19.86		
440	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE	0552931 060519	6/5/2019	6/21/2019	33.33		
441	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE	0540828 060519	6/5/2019	6/21/2019	99.71		
442	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE ELECTRICAL SERVICE	105221-006	5/16/2019	6/7/2019	30.40		
443	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SIGN	105221-009	5/16/2019	6/7/2019	32.40		
444	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE 200A - FOR USE BY	105221-002	5/16/2019	6/7/2019	32.66		
445	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 271 PLEASANT GROVE	105221-008	5/16/2019	6/7/2019	34.24		
446	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 271 PLEASANT GROVE	105221-007	5/16/2019	6/7/2019	73.07		
447	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE 400A - FOR USE BY	105221-003	5/16/2019	6/7/2019	201.12		
448	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY	275906-001	5/30/2019	6/17/2019	1,335.28		
449	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING	85473-002 053019	5/30/2019	6/17/2019	2,663.80		
						<b>Total:</b>	<b>\$28,811.03</b>		

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450	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA FIRE	275907-002	6/3/2019	6/21/2019	462.13	
451	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE DRIVE	105221-006	6/14/2019	6/28/2019	30.40	
452	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 200A FOR USE BY	105221-002	6/14/2019	6/28/2019	32.40	
453	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE DRIVE	105221-007	6/14/2019	6/28/2019	32.40	
454	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SIGN	105221-009	6/14/2019	6/28/2019	32.40	
455	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE POLE BARN	275904-006	6/14/2019	6/28/2019	32.65	
456	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	271 PLEASANT GROVE DRIVE	105221-008	6/14/2019	6/28/2019	33.58	
457	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM MUSEUM	275904-011	6/14/2019	6/28/2019	35.43	
458	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE - 400A FOR USE BY	105221-003	6/14/2019	6/28/2019	39.01	
459	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL - WEST RIVER ROAD	275904-008	6/14/2019	6/28/2019	45.83	
460	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	OUTLETS BEHIND PUBLIC SAFETY BUILDING	85473-003 061419	6/14/2019	6/28/2019	52.89	
461	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SOCCER FIELDS	105221-004	6/14/2019	6/28/2019	57.28	
462	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER	275904-002	6/14/2019	6/28/2019	137.68	
463	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - VFW HALL	275904-010	6/14/2019	6/28/2019	173.07	
464	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - LANDFILL	85473-005 061419	6/14/2019	6/28/2019	230.98	
465	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER - BEHIND COLUMBIA SCHOOL	85473-006 061419	6/14/2019	6/28/2019	233.38	
466	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	275904-004	6/14/2019	6/28/2019	267.35	
467	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E-911 TOWER - PUBLIC SAFETY BUILDING	275904-009	6/14/2019	6/28/2019	387.87	
468	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	STREET LIGHTS NEAR PUBLIC SAFETY	85473-001 061419	6/14/2019	6/28/2019	65.84	
469	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAY PHONE MONTHLY CHARGES	A433074	5/28/2019	6/17/2019	50.00	
470	CII SERVICE	MAINTENANCE CONTRACTS	SERVICE CONTRACT - JUNE	45102	6/17/2019	6/28/2019	4,516.00	
471	CINTAS	MAINTENANCE CONTRACTS	LANDFILL FIRST CABINET SERVICE	5013873935	5/28/2019	6/7/2019	67.95	
472	CINTAS	MAINTENANCE CONTRACTS	FIRST AID CABINETS SERVICE	5013873934	5/28/2019	6/7/2019	165.38	
473	CINTAS	MAINTENANCE CONTRACTS	ADMIN FIRST AID SUPPLY BOX	8404167503	5/31/2019	6/17/2019	79.82	
474	CINTAS	MAINTENANCE CONTRACTS	PUBLIC WORKS FIRST AID KIT RESTOCK	5013897971	6/13/2019	6/21/2019	221.40	
475	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	PALMYRA RESCUE TRASH SERVICE	06-00017537	6/13/2019	6/21/2019	20.00	
476	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIED LIGHTS	3023889169	5/23/2019	6/7/2019	26.69	
477	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007	5/23/2019	6/7/2019	31.37	
478	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORICE COURTHOUSE	1144090006	5/23/2019	6/7/2019	88.89	
479	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	4144237502	5/23/2019	6/7/2019	103.09	
480	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA RESCUE SQUAD	4894115007	5/23/2019	6/7/2019	178.08	
481	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM	0084297506	5/23/2019	6/7/2019	208.56	
482	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	1024205005	5/23/2019	6/7/2019	311.16	
483	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992	5/23/2019	6/7/2019	336.27	
484	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	1404067504	5/23/2019	6/7/2019	853.16	
485	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509	5/24/2019	6/7/2019	1,592.63	
486	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	8895892548	5/23/2019	6/7/2019	1,897.61	

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487	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK PERFORMING ARTS	7048771633	5/29/2019	6/17/2019	6.32	
488	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)	1134080009	5/29/2019	6/17/2019	9.37	
489	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQUARE	1114097502	5/29/2019	6/17/2019	10.30	
490	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING	1124090000	5/29/2019	6/17/2019	13.79	
491	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER AT FIRE STATION	5699060132	5/29/2019	6/17/2019	27.97	
492	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRAR'S OFFICE	1284152509	5/29/2019	6/17/2019	72.49	
493	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD CONCESSIONS	0692200942	5/29/2019	6/17/2019	72.59	
494	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE	1304130006	5/29/2019	6/17/2019	77.96	
495	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD - CONCESSIONS &	0274195007	5/29/2019	6/17/2019	78.48	
496	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER BREMO	6260822157	5/29/2019	6/17/2019	116.42	
497	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY	6274752663	5/29/2019	6/17/2019	135.73	
498	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000	5/29/2019	6/17/2019	185.51	
499	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	2554330007	5/30/2019	6/17/2019	368.64	
500	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680485	5/24/2019	6/17/2019	404.22	
501	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION OFFICE	4331888158	5/24/2019	6/17/2019	485.53	
502	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS NORTH	7080078962	5/29/2019	6/17/2019	30.65	
503	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS SOUTH	9609027314	5/29/2019	6/17/2019	30.94	
504	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	4210122349	5/29/2019	6/17/2019	207.86	
505	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE STREET LIGHTING	3595578927	5/29/2019	6/17/2019	485.43	
506	GENSERV	MAINTENANCE CONTRACTS	MORRIS WELL REPLACE TEMP SENDER &	3282	6/16/2019	6/21/2019	234.10	
507	GENSERV	MAINTENANCE CONTRACTS	TREASURERS OFFICE - REPLACE LIGHTS	3205	4/14/2019	6/21/2019	282.00	
508	GENSERV	MAINTENANCE CONTRACTS	PREVENTATIVE MAINTENANCE AT	3281	6/16/2019	6/21/2019	4,100.00	
509	INTRASTATE PEST	MAINTENANCE CONTRACTS	PALMYRA FIRE - TERMITE WARRANTY	10197868	6/1/2019	6/7/2019	250.00	
510	INTRASTATE PEST	MAINTENANCE CONTRACTS	PALMYRA FIRE - PEST CONTROL SERVICE	1039467	1/14/2019	6/17/2019	38.00	
511	INTRASTATE PEST	MAINTENANCE CONTRACTS	OLD STONE JAIL - QUARTERLY PEST	1063365	5/7/2019	6/28/2019	85.00	
512	INTRASTATE PEST	MAINTENANCE CONTRACTS	TREASURERS OFFICE SENTRICON	1061474	5/6/2019	6/28/2019	365.00	
513	MOJOHNS, INC.	MAINTENANCE CONTRACTS	PLEASANT GROVE - CLEAN AND RESTOCK	118452	5/31/2019	6/17/2019	160.50	
514	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	5 WASTE CONTAINER LIFTS	0410-000677462	5/31/2019	6/21/2019	1,946.10	
515	SHRED-IT USA LLC	LEASE/RENT	MONTHLY SHREDDING CHARGES	8127460649	6/7/2019	6/17/2019	150.00	
516	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	COMMUNITY CENTER - TANK AND	6684486	4/1/2019	6/7/2019	21.00	
517	TREASURER, FLUVANNA CO	SEWER SERVICES	REGISTRAR	201300-577 43184	6/13/2019	6/21/2019	12.30	
518	TREASURER, FLUVANNA CO	SEWER SERVICES	COMMONWEALTH ATTY	201000-574 43181	6/13/2019	6/21/2019	15.36	
519	TREASURER, FLUVANNA CO	SEWER SERVICES	PLEASANT GROVE HOUSE	206800-18318	6/13/2019	6/21/2019	17.65	
520	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC SAFETY BUILDING	206000-592 43192	6/13/2019	6/21/2019	25.30	
521	TREASURER, FLUVANNA CO	SEWER SERVICES	COURTS BUILDING	200200-565 43174	6/13/2019	6/21/2019	31.42	
522	TREASURER, FLUVANNA CO	SEWER SERVICES	ADMINISTRATION BUILDING	200300-567 43175	6/13/2019	6/21/2019	39.07	
523	TREASURER, FLUVANNA CO	SEWER SERVICES	LIBRARY	206100-593 43193	6/13/2019	6/21/2019	40.60	

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524	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC WORKS	201100-575 43182	6/13/2019	6/21/2019	52.08	
525	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BASEBALL FIELD	11259-3956 43068	6/13/2019	6/21/2019	21.00	
526	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	11266-3955 43067	6/13/2019	6/21/2019	21.00	
527	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA FIRE HOUSE	11121-139 43069	6/13/2019	6/21/2019	25.40	
528	TREASURER, FLUVANNA CO	WATER SERVICES	FORK UNION - WATER	11120-134 43020	6/13/2019	6/21/2019	29.80	
529	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BUILDING	11265-131 42900	6/13/2019	6/21/2019	69.40	
530	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA GYM	11260-143 42899	6/13/2019	6/21/2019	264.10	
531	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	5 TRANSMISSIONS - FLU591	05190159	5/31/2019	6/17/2019	5.25	
532								
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534	<b>PUBLIC WORKS</b>							
535	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	14.98	
536	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	252.85	
537	THE SUPPLY ROOM	OFFICE SUPPLIES	PENCILS, SHARPENER, FOLDERS	3700693-0	5/31/2019	6/17/2019	27.34	
538	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PUBLIC WORKS LARGE FORMAT PRINTER	24866440	5/27/2019	6/7/2019	93.04	
539								
540								
541	<b>CONVENIENCE CENTER</b>							
542	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH & RECYCLING	4347-000006291	5/31/2019	6/21/2019	7,318.01	
543	BUGGY TOP LLC	BLDGS EQUIP REP & MAINT	REPAIR OF SHED AT CONVENIENCE	100-C	9/11/2018	6/28/2019	700.00	
544	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	4 TIRE DISPOSALS	060319	6/3/2019	6/17/2019	84.00	
545	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	22 TIRE DISPOSAL	061819	6/18/2019	6/28/2019	88.00	
546	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	ENVIRONMENTAL MONITORING PROGRAM	2019050500	5/31/2019	6/28/2019	6,646.40	
547	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	LANDFILL SCALE REPAIR	1451036	5/23/2019	6/7/2019	783.60	
548	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	148.85	
549	MOJOHNS, INC.	LEASE/RENT	LANDFILL - PORTABLE TOLIET (FINAL BILL)	118331	5/23/2019	6/17/2019	21.43	
550	REPUBLIC SERVICES #410	CONTRACT SERVICES	LANDFILL - WASTE/RECYCLING CONTAINER	0410-000677351	5/31/2019	6/21/2019	6,300.00	
551								
552								
553	<b>PUBLIC UTILITIES</b>							
554	ARTHURS SEPTIC SERVICE	CONTRACT SERVICES	PUMP & HAUL - CENTRAL TO FUMA	052119	5/21/2019	6/7/2019	185.00	
555	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	22.00	
556	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	SOCCER FIELD - CONCESSIONS	105221-004	5/16/2019	6/7/2019	55.14	
557	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK WELL	105221-001	5/16/2019	6/7/2019	142.21	
558	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG PARK WELL	203061-001	6/14/2019	6/28/2019	30.96	
559	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK WELL	105221-001	6/14/2019	6/28/2019	141.76	
560	CENTURYLINK	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	310089744 051919	5/19/2019	6/7/2019	47.51	





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598	<b>CSA</b>							
599	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	39.91	
600	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	271.52	
601	BRYAN MOELLER	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT - VIRGINIA KEYS	061119	6/11/2019	6/17/2019	14.00	
602	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	57.00	
603	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	68.49	
604	THE SUPPLY ROOM	OFFICE SUPPLIES	INK CARTRIDGE	3686100-0	5/15/2019	6/28/2019	14.49	
605								
606						<b>Total:</b>	<b>\$465.41</b>	
607	<b>CSA PURCHASE OF SERVICES</b>							
608		COMM SVCS		P05919757621	5/31/2019	6/21/2019	1,500.00	
609		POS MANDATED FFOP		P05919761700	5/31/2019	6/7/2019	1,841.00	
610	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P05919754718	5/31/2019	6/21/2019	535.00	
611	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P05919757983	5/31/2019	6/7/2019	675.00	
612	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P05919756584	5/31/2019	6/7/2019	1,125.00	
613	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS		P05919760297	5/31/2019	6/7/2019	990.00	
614	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS		P05919760396	5/31/2019	6/7/2019	990.00	
615	C.M. MENTORING SERVICES LLC	COMM SVCS		P09000934292	9/30/2018	6/7/2019	125.00	
616	C.M. MENTORING SERVICES LLC	COMM SVCS		P10000934291	10/31/2018	6/7/2019	125.00	
617	C.M. MENTORING SERVICES LLC	COMM SVCS		P11000934289	11/30/2018	6/7/2019	125.00	
618	C.M. MENTORING SERVICES LLC	COMM SVCS		P05919758985	5/31/2019	6/7/2019	1,000.00	
619	C.M. MENTORING SERVICES LLC	COMM SVCS		P05000929686	5/31/2019	6/7/2019	1,150.00	
620	C.M. MENTORING SERVICES LLC	COMM SVCS		P05000931887	5/31/2019	6/7/2019	1,500.00	
621	C.M. MENTORING SERVICES LLC	COMM SVCS		P05000932388	5/31/2019	6/7/2019	1,500.00	
622	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P05000932613	5/31/2019	6/14/2019	1,000.00	
623	DETOUR MENTORING	COMM SVCS		P06919763538	6/30/2019	6/28/2019	1,100.00	
624	DETOUR MENTORING	COMM SVCS		P06000936239	6/30/2019	6/28/2019	1,650.00	
625	DETOUR MENTORING	COMM SVCS		P06000936840	6/30/2019	6/28/2019	1,980.00	
626	DETOUR MENTORING	COMM SVCS		P06919769741	6/30/2019	6/28/2019	2,200.00	
627	DETOUR MENTORING	FF4E-COMM SVCS		P06919760447	6/30/2019	6/28/2019	330.00	
628	DETOUR MENTORING	FF4E-COMM SVCS		P06919760148	6/30/2019	6/28/2019	550.00	
629	DETOUR MENTORING	FF4E-COMM SVCS		P06919763749	6/30/2019	6/28/2019	880.00	
630	DETOUR MENTORING	FF4E-COMM SVCS		P06919763850	6/30/2019	6/28/2019	1,375.00	
631	DETOUR MENTORING	NON-MAND COMM BASED		P06000936552	6/30/2019	6/28/2019	1,650.00	
632	DETOUR MENTORING	POS MANDATED WSS		P06000936353	6/30/2019	6/28/2019	2,200.00	
633		POS MANDATED FFOP		P05919756899	5/31/2019	6/7/2019	1,841.00	
634		POS MANDATED FFOP		P05919768625	5/31/2019	6/21/2019	2,207.25	

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5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
635	ED MURPHY & ASSOCIATES	EDUC SVCS CONG CARE		P04000933593	4/8/2019	6/7/2019	850.00	
636	ED MURPHY & ASSOCIATES	EDUC SVCS CONG CARE		P03000933695	3/31/2019	6/7/2019	3,570.00	
637	EXTRA SPECIAL PARENTS, INC.	POS MANDATED WSS		P05000931514	5/31/2019	6/14/2019	375.00	
638	FAMILY PRESERVATION SERV.	COMM SVCS		P04919751869	4/30/2019	6/7/2019	450.00	
639	FAMILY PRESERVATION SERV.	COMM SVCS		P03000933878	3/31/2019	6/7/2019	462.50	
640	FAMILY PRESERVATION SERV.	COMM SVCS		P04000933870	4/30/2019	6/7/2019	587.50	
641	FAMILY PRESERVATION SERV.	COMM SVCS		P03000933979	3/31/2019	6/7/2019	615.00	
642	FAMILY PRESERVATION SERV.	COMM SVCS		P03000931780	3/31/2019	6/7/2019	1,065.00	
643	FAMILY PRESERVATION SERV.	COMM SVCS		P04000931771	4/30/2019	6/7/2019	1,650.00	
644	FAMILY PRESERVATION SERV.	COMM SVCS		P05919750319	5/31/2019	6/21/2019	1,365.00	
645	GRAFTON INTERGRATED HEALTH	COMM SVCS		P07000928317	7/31/2018	6/21/2019	2,400.00	
646	GRAFTON INTERGRATED HEALTH	COMM SVCS		P08000928316	8/31/2018	6/21/2019	3,000.00	
647	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P04000933294	4/30/2019	6/7/2019	7,230.00	
648	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P05000928801	5/31/2019	6/14/2019	6,380.00	
649	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P05000928728	5/31/2019	6/28/2019	6,090.00	
650		POS MANDATED WSS		P05000931454	5/31/2019	6/28/2019	675.00	
651	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P05000933368	5/31/2019	6/7/2019	6,490.00	
652	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P05000921602	5/31/2019	6/14/2019	3,300.00	
653	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P05000932403	5/31/2019	6/14/2019	4,400.00	
654	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P05000933004	5/31/2019	6/14/2019	4,425.00	
655	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P05000930115	5/31/2019	6/21/2019	6,490.00	
656	LIONHEART RESORT LLC	EDUC SVCS CONG CARE		P05919760622	5/31/2019	6/21/2019	510.00	
657	LIONHEART RESORT LLC	POS MAND FC LIC RES CONG		P05919760523	5/31/2019	6/21/2019	750.00	
658	NATURAL STEPS LLC	COMM SVCS		P05919757411	5/31/2019	6/14/2019	648.00	
659	NATURAL STEPS LLC	COMM SVCS		P05919757512	5/31/2019	6/14/2019	880.00	
660	PEOPLE PLACES, INC.	COMM SVCS		P11919762990	11/26/2018	6/7/2019	261.00	
661	PEOPLE PLACES, INC.	COMM SVCS		P01919762977	1/31/2019	6/7/2019	1,305.00	
662	PEOPLE PLACES, INC.	COMM SVCS		P12919762974	12/31/2018	6/7/2019	1,305.00	
663	PEOPLE PLACES, INC.	COMM SVCS		P05919757820	5/31/2019	6/21/2019	687.50	
664	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P05919756324	5/31/2019	6/21/2019	562.50	
665	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P05919756226	5/31/2019	6/21/2019	3,720.00	
666	PEOPLE PLACES, INC.	POS MANDATED WSS		P04000931027	4/30/2019	6/21/2019	650.00	
667	REDEMPTION YOUTH MENTORING	COMM SVCS		P05000935344	5/31/2019	6/28/2019	960.00	
668	REDEMPTION YOUTH MENTORING	COMM SVCS		P03000932942	3/31/2019	6/28/2019	1,275.00	
669	REDEMPTION YOUTH MENTORING	COMM SVCS		P03000925743	3/31/2019	6/28/2019	1,335.00	
670	REDEMPTION YOUTH MENTORING	COMM SVCS		P01000925735	1/31/2019	6/28/2019	1,380.00	
671	REDEMPTION YOUTH MENTORING	COMM SVCS		P02000932933	2/28/2019	6/28/2019	1,380.00	

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1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
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672	REDEMPTION YOUTH MENTORING	COMM SVCS		P04000925730	4/30/2019	6/28/2019	1,395.00	
673	REDEMPTION YOUTH MENTORING	COMM SVCS		P01000929136	1/31/2019	6/28/2019	1,410.00	
674	REDEMPTION YOUTH MENTORING	COMM SVCS		P02000925734	2/28/2019	6/28/2019	1,425.00	
675	REDEMPTION YOUTH MENTORING	COMM SVCS		P04000932931	4/30/2019	6/28/2019	1,470.00	
676	REDEMPTION YOUTH MENTORING	COMM SVCS		P04000932532	4/30/2019	6/28/2019	1,500.00	
677	REDEMPTION YOUTH MENTORING	COMM SVCS		P05000934345	5/31/2019	6/28/2019	1,500.00	
678	REGION TEN	COMM SVCS		P04000933772	4/30/2019	6/7/2019	438.36	
679	REGION TEN	COMM SVCS		P03000933781	3/31/2019	6/7/2019	1,315.08	
680	SHAWN B. GEWIRTZ, PH. D.	COMM SVCS		P02919747976	2/28/2019	6/7/2019	175.00	
681	SHAWN B. GEWIRTZ, PH. D.	COMM SVCS		P03919747982	3/31/2019	6/7/2019	175.00	
682	SHAWN B. GEWIRTZ, PH. D.	COMM SVCS		P04919747973	4/30/2019	6/7/2019	175.00	
683	SHAWN B. GEWIRTZ, PH. D.	COMM SVCS		P12919740075	12/31/2018	6/7/2019	175.00	
684	SHAWN B. GEWIRTZ, PH. D.	COMM SVCS		P01919740037	1/31/2019	6/28/2019	350.00	
685		FF4E-COMM SVCS		P05919756451	5/31/2019	6/28/2019	1,140.00	
686	STEVEN WELSH, LPC	COMM SVCS		P05000935246	5/31/2019	6/28/2019	190.00	
687		POS MANDATED FFOP		P05919757098	5/31/2019	6/7/2019	945.00	
688	THE FAISON CENTER	POS MANDATED SPED-		P05000917405	5/31/2019	6/14/2019	6,510.00	
689	THE FAISON CENTER	POS MANDATED SPED-		P05000917306	5/31/2019	6/14/2019	6,930.00	
690	THE FAISON CENTER	POS MANDATED SPED-		P05000922407	5/31/2019	6/14/2019	10,211.25	
691	THE FAISON CENTER	POS MANDATED SPED-		P05000923429	5/31/2019	6/28/2019	5,460.00	
692	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05000922808	5/31/2019	6/14/2019	9,815.00	
693	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05000922709	5/31/2019	6/14/2019	9,932.00	
694	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P05000922610	5/31/2019	6/14/2019	9,971.00	
695						<b>Total:</b>	<b>\$184,230.94</b>	
696								
697	<b>PARKS &amp; RECREATION</b>							
698	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOG CLASSES	33 - 2019	6/7/2019	6/17/2019	256.00	
699	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	LANIER COLOR COPIER MONTHLY	086487	5/30/2019	6/17/2019	33.57	
700	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	LANIER COPIER MONTHLY CHARGES	086488	5/30/2019	6/17/2019	129.00	
701	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	5.00	
702	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	23.03	
703	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	25.63	
704	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	27.44	
705	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	34.00	
706	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	41.91	
707	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	60.49	
708	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	84.19	




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746	<b>LIBRARY</b>							
747	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS, DVDS, SUPPLIES	061019	6/10/2019	6/21/2019	1,738.37	
748	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS, DVDS, SUPPLIES	061019	6/10/2019	6/21/2019	5,848.40	
749	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	229.87	
750	DELL MARKETING, L.P.	EDP EQUIPMENT	8 COMPUTERS	10318249461	5/29/2019	6/7/2019	6,815.85	
751	GALE	BOOKS/PUBLICATIONS	BOOK	67136654	5/27/2019	6/7/2019	30.39	
752	GALE	BOOKS/PUBLICATIONS	BOOKS	67114649	5/22/2019	6/7/2019	153.54	
753	GALE	BOOKS/PUBLICATIONS	BOOKS	67129368	5/24/2019	6/7/2019	175.96	
754	GALE	BOOKS/PUBLICATIONS	BOOK	67255812	6/12/2019	6/21/2019	12.80	
755	GALE	BOOKS/PUBLICATIONS	BOOKS	67223355	6/7/2019	6/21/2019	55.98	
756	GALE	BOOKS/PUBLICATIONS	BOOK	67281126	6/17/2019	6/28/2019	23.19	
757	GALE	BOOKS/PUBLICATIONS	BOOKS	67268754	6/14/2019	6/28/2019	37.58	
758	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	772492	5/29/2019	6/7/2019	16.99	
759	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	773524	6/10/2019	6/17/2019	9.99	
760	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD BOOKS	773028	6/4/2019	6/17/2019	117.48	
761	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD BOOK	457246	6/18/2019	6/28/2019	25.99	
762	OVERDRIVE	BOOKS/PUBLICATIONS	E-BOOKS, AUDIO BOOKS	03100CO19111101	6/11/2019	6/21/2019	926.98	
763	THE DAILY PROGRESS	BOOKS/PUBLICATIONS	ANNUAL SUBSCRIPTION	90107369 052319	5/23/2019	6/7/2019	372.15	
764	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T424190	5/29/2019	6/7/2019	4.22	
765						<b>Total:</b>	<b>\$16,595.73</b>	
766								
767	<b>COUNTY PLANNER</b>							
768	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	57.50	
769	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	320.00	
770	ERIC DAHL	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT - BROADBAND	052919	5/29/2019	6/7/2019	61.48	
771	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL - MAY 2019	060319	6/3/2019	6/7/2019	134.67	
772	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	20.89	
773	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES/FURNITURE	8054524151	6/1/2019	6/17/2019	245.27	
774	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	16.41	
775	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PLANNING LARGE FORMAT PRINTER	24866441	5/27/2019	6/7/2019	93.04	
776						<b>Total:</b>	<b>\$949.26</b>	
777								
778	<b>PLANNING COMMISSION</b>							
779	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	SITE PLAN & RE REVIEW EVALUATION -	3344	7/25/2016	6/21/2019	4,000.00	
780	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	SITE PLAN & RF REVIEW EVALUATION -	3346	7/25/2016	6/21/2019	4,000.00	
781	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE REFILL	01515654 061819	6/18/2019	6/28/2019	58.87	
782						<b>Total:</b>	<b>\$8,058.87</b>	

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783								
784	<b>BOARD OF ZONING APPEALS</b>							
785	FLUVANNA REVIEW	ADVERTISING	APRIL 16 BZA HEARING AD	2019F14-18	4/4/2019	6/21/2019	128.75	
786	FLUVANNA REVIEW	ADVERTISING	MAY21 BZA PUBLIC HEARING AD	2019F19-15	5/9/2019	6/21/2019	128.75	
787						<b>Total:</b>	<b>\$257.50</b>	
788								
789	<b>ECONOMIC DEVELOPMENT</b>							
790	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	425.00	
791	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	650.00	
792	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	118.55	
793	BRYAN ROTHAMEL	MILEAGE ALLOWANCES	REIMBURSEMENT - VIDA SEMINAR	052219	5/22/2019	6/7/2019	130.73	
794	BRYAN ROTHAMEL	MILEAGE ALLOWANCES	REIMBURSEMENT - VEDA SUMMER	060419	6/4/2019	6/17/2019	189.08	
795	BRYAN ROTHAMEL	SUBSISTENCE & LODGING	REIMBURSEMENT - VIDA SEMINAR	052219	5/22/2019	6/7/2019	14.00	
796	BRYAN ROTHAMEL	SUBSISTENCE & LODGING	REIMBURSEMENT - VEDA SUMMER	060419	6/4/2019	6/17/2019	37.00	
797	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USUAGE CHARGES	20166207	6/12/2019	6/28/2019	57.00	
798	T & N PRINTING	MARKETING	TOURISM BROCHURE	346038	6/17/2019	6/21/2019	1,532.00	
799						<b>Total:</b>	<b>\$3,153.36</b>	
800								
801	<b>VA COOPERATIVE EXTENSION</b>							
802	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	29.94	
803	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	46.88	
804	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	55.30	
805	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	99.94	
806	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	887.04	
807	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	053119	5/31/2019	6/18/2019	18.00	
808	ELIZABETH MEERDO	OFFICE SUPPLIES	REIMBURSEMENT FOR 4H PROGRAM	062119	6/21/2019	6/28/2019	18.46	
809	FLUVANNA CO PUBLIC SCHOOLS	CONTRACT SERVICES	BUS USE FOR 4-H TRIP	041719	4/17/2019	6/17/2019	983.42	
810	KIMBERLY MAYO	CONTRACT SERVICES	4- CAMP SUPPLIES REIMBURSEMENT	061419	6/14/2019	6/21/2019	127.39	
811	KIMBERLY MAYO	OTHER OPERATING	REIMBURSEMENT FOR 4-H CAMP SUPPLIES	061119	6/11/2019	6/17/2019	12.00	
812	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	22.61	
813	VIRGINIA COOPERATIVE EXTENSION	CONTRACT SERVICES	BILLING SALARY FY2019 4TH QUARTER	060719	6/7/2019	6/17/2019	21,818.71	
814						<b>Total:</b>	<b>\$24,119.69</b>	
815								
816						<b>100 GENERAL FUND</b>	<b>Fund Total:</b>	<b>\$591,312.97</b>
817	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>							
818	<b>IT CAPITAL PROJECT</b>							
819	B&H PHOTO-VIDEO	CONTRACT SERVICES	NETWORK 48 PORT 500W SWITCH	159015500	6/12/2019	6/21/2019	739.70	



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857	<b>FUSD OPERATIONAL EXPENSES</b>							
858	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007	5/28/2019	6/17/2019	56.85	
859	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	7224360003	5/29/2019	6/17/2019	65.17	
860	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008	5/28/2019	6/17/2019	125.22	
861	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003	5/24/2019	6/17/2019	132.11	
862	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008	5/30/2019	6/17/2019	235.26	
863	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMUHUNDRO WELL	9346182505	5/28/2019	6/17/2019	384.52	
864	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL/WTP	9501772108	5/24/2019	6/17/2019	695.75	
865	E.W. OWEN	LEASE/RENT	WELL RENT	05012019	5/1/2019	6/17/2019	150.00	
866	E.W. OWEN	LEASE/RENT	WELL RENT	06012019	6/1/2019	6/17/2019	150.00	
867	MOJOHNS, INC.	PURCHASE OF SERVICES	WASTE WATER TREATMENT - PORTABLE	118732	6/3/2019	6/17/2019	60.00	
868	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	WASTE CONTAINER LIFT & BACKWASH	0410-000677028	5/31/2019	6/21/2019	283.12	
869	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	WET CHEMISTRY	316745	5/21/2019	6/17/2019	30.00	
870	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	062519	6/25/2019	6/25/2019	3,544.25	
871	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY LONG DISTANCE CHARGES	T424101	5/29/2019	6/7/2019	87.91	
872								<b>Total:</b>
873								<b>\$6,000.16</b>
874								
					<b>505 FORK UNION SANITARY</b>	<b>Fund Total:</b>		<b>\$7,415.91</b>
875	<b>Fund # - 510 ZION XR WATER &amp; SEWER</b>							
876	<b>ZION XR W&amp;S EXPENSES</b>							
877	A.G. DILLARD, INC.	CONSTRUCTION	ZXR SITE WORK	50078861-2	5/25/2019	6/21/2019	667,133.66	
878	BOWMAN CONSULTING	PROFESSIONAL SERVICES	TOPOGRAPHIC SURVEY/SURVEY PLAN	269398	3/31/2019	6/7/2019	3,100.00	
879	BOWMAN CONSULTING	PROFESSIONAL SERVICES	SURVEY PLAT REVISIONS CO 15	272995	5/31/2019	6/17/2019	800.00	
880	CB&I, LLC	CONSTRUCTION	ZION XROADS ELEVATED STORAGE TANK	212351-02	5/31/2019	6/7/2019	117,562.50	
881	CENTRAL VA ELECTRIC COOP	CONSTRUCTION	WWPS PUMP STATION - CVEC WORK	6895	5/29/2019	6/4/2019	8,892.00	
882	CENTRAL VA ELECTRIC COOP	CONSTRUCTION	CONSTRUCTION 3 YR USAGE REFUND -	6893	5/13/2019	6/4/2019	11,674.00	
883	CHARLOTTESVILLE SETTLEMENT	PROFESSIONAL SERVICES	FULL SEARCHES FOR 6 PARCELS	SO-3125A-F	6/3/2019	6/17/2019	900.00	
884	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 16 WWPS WBPS INSPECTION	1685874	5/31/2019	6/17/2019	715.00	
885	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 14 STORAGE TANK CONSTRUCTION	1685872	5/31/2019	6/17/2019	5,018.00	
886	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 12 WATER/SEWER LINES	1685870	5/31/2019	6/17/2019	6,251.00	
887	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	EASEMENT DESIGN REVISIONS	1685875	5/31/2019	6/17/2019	6,440.00	
888	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 15 WWPS & WBPS CONSTRUCTION	1685873	5/31/2019	6/17/2019	7,683.00	
889	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	TASK 13 WS LINES - INSPECTION	1685871	5/31/2019	6/17/2019	9,490.00	
890	EDWARD S. JACKSON, JR.	LAND	ZXR PURCHASE OF EASEMENTS AND/OR	55	6/19/2019	6/19/2019	800.00	
891	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL SERVICES	137113	6/5/2019	6/17/2019	3,407.50	
892	SARGENT CORPORATION	CONSTRUCTION	WATER BOOSTER STATION & WASTE	48602	5/31/2019	6/7/2019	222,842.66	
893	SARGENT CORPORATION	CONSTRUCTION	ZION CROSSROAD WBS AND WWPS	4860201	5/3/2019	6/17/2019	100,700.00	



	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 6/1/2019</b>					
2	<b>Accounts Payable List</b>		<b>To Date: 6/30/2019</b>					
3								
4								
5	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>		<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>
894							<b>Total:</b>	<b>\$1,173,409.32</b>
895								
896					<b>510 ZION XR WATER &amp; SEWER</b>		<b>Fund Total:</b>	<b>\$1,173,409.32</b>
897							<b>Total Expenditures by Fund:</b>	<b>\$1,819,334.17</b>



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB U**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Community Investment Collaborative Revision				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors ratify the original requirement for the restricted donation to the Community Investment Collaborative with the express purpose of providing education and capital to Fluvanna small business entrepreneurs who have difficulty accessing funding from traditional sources, seek an educational support system that is relevant to their business needs, and making participation in the Community Investment Collaborative program OPTIONAL.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Eric M. Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric M. Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approval of Ratification				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The Fluvanna County Board of Supervisors approved the restricted donation to the Community Investment Collaborative (CIC) in the amount of \$45,000 on December 19, 2012.</li> <li>• The purpose was to provide education and capital to Fluvanna small business entrepreneurs who have difficulty accessing funding from traditional sources, seek an educational support system that is relevant to their business needs, and are accepted into the Community Investment Collaborative program.</li> <li>• After discussions and a presentation to the Fluvanna County Board of Supervisors meeting on July 2, 2019, it was determined that not all recipients of the micro-loan program attended the Community Investment Collaborative program.</li> <li>• After discussions about the loan funding history and the outcomes from the program, the board agreed to make a revision to the original requirement for being “accepted into the Community Investment Collaborative program” as <b>OPTIONAL</b>.</li> </ul>				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				

<p><b>LEGISLATIVE HISTORY:</b></p>	<p>04/20/2011 BOS approved, as part of the motion adopting the FY13 budget, a \$125,000 appropriation for Workforce Development and a \$125,000 appropriation for Microfinance.</p> <p>02/01/2012 BOS authorized the County Administrator to implement and disburse the funds appropriated for the Workforce Development and Microfinance initiatives in accordance with the general parameters identified by the Board</p> <p>05/02/2012 BOS adopted FY 13 Budget including \$80,000 for Microloan Initiative and \$80,000 for Workforce Development</p> <p>05/16/2012 BOS de-allocated \$125,000 for Microloan Initiative and \$125,000 for Workforce Development in FY12 in support of the school budget</p> <p>06/06/2012 BOS deferred action on the CIC MOU pending CIC receipt of the IRS determination letter designating non-profit status, entering into Memorandum of Understanding agreements with the Fluvanna Education Foundation (FEF) and the Economic Development Authority (EDA), and agreeing to disburse FY13 funds for Workforce Development to FEF in the amount of \$80,000 and to the EDA in the amount of \$35,000 for Micro-Finance Initiatives. Pending later action by the BOS, \$45,000 was left available for Micro-Finance Initiatives through CIC</p>				
<p><b>ENCLOSURES:</b></p>	<p>None</p>				
<p><b>REVIEWS COMPLETED:</b></p>	<p>Legal</p>	<p>Finance</p>	<p>Purchasing</p>	<p>HR</p>	<p>Other</p>

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB V**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Byrd Creek Agricultural/Forestal District Review and Renewal				
<b>MOTION(s):</b>	I move to renew the Byrd Creek Agricultural/Forestal District, which consists of 11 parcels totaling 690.391 acres, for an additional 10 year period, expiring on July 21, 2029.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Brad Robinson, Senior Planner				
<b>PRESENTER(S):</b>	Brad Robinson, Senior Planner				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate decision requested				
<b>DISCUSSION:</b>	Request to renew the Byrd Creek Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	The Board of Supervisors approved the creation of the Byrd Creek Agricultural/Forestal District on July 21, 1999.				
	The Board of Supervisors approved the renewal of the Byrd Creek Agricultural/Forestal District on June 3, 2009.				
	The district expired on July 21, 2019 and is currently up for renewal for an additional ten (10) year period.				
<b>ENCLOSURES:</b>	Memo with resolution				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



# Memo

To: Fluvanna County Board of Supervisors

From: Brad Robinson, Senior Planner

Date: August 7, 2019

**Re: Byrd Creek Agricultural/Forestal District Review and Renewal**

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on July 21, 2019. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There were sixteen (16) parcels that comprised the Byrd Creek Agricultural/Forestal District. A response was received from twelve (12) of these parcels, with one request to remove five (5) parcels from the district. It is the recommendation of the Planning Department that the Board of Supervisors renew the Byrd Creek Agricultural/Forestal District for an additional ten (10) year period, removing Tax Map Parcels 32-3-2, 32-3-3, 32-3-3A, 32-A-48 and 32-A-55 containing a total of 215.178 acres owned by Carol A. Price Credit Shelter Tr. Removal of these parcels will not affect the required 200-acre core of the district or the required distance between the core and any outlying parcels. Removal of these parcels will result in district acreage of **690.391** acres.

The Byrd Creek District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
Schafft, First Land Trust c/o Ruthann Schafft Rehm	32 11 A	3.565	X
Schafft, First Land Trust c/o Ruthann Schafft Rehm	32 11 B	3.96	X
Watts, Evelyn T Trust	32 A 32	90.4	X
Schafft First Land Trust c/o Ruthann Schafft Rehm	32 A 35	221.42	X
Bell, John S II.	32 A 42	103	
Bell, John S II.	32 A 44	20.5	
Bell, John S II.	32 A 45	16	
Goshorn, Barbara Wright	32 A 58	67.546	X
Thompson Family Trust, Elsie Thompson & Paul Hanson	33 A 24	82	X

Riley, Kate Gouverneur	33 A 26D	42	
Anderson Revocable Trust Et Al, Mark Louis & Margaret M Anderson	33 A 4A	40	X
<b>Total</b>		<b>690.391</b>	

The 2015 Comprehensive Plan designates this area of Fluvanna County as Rural Preservation.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that *“the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.”* It further states *“if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.”* This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at brobinson@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period





**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 11-2019**

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE BYRD CREEK AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JULY 21, 2029**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 7th day of August 2019, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

**WHEREAS**, the Fluvanna County Board of Supervisors approved the creation of the Byrd Creek Agricultural/Forestal District on July 21, 1999 for a ten-year period; and

**WHEREAS**, the Fluvanna County Board of Supervisors approved the renewal of the Byrd Creek Agricultural/Forestal District on June 3, 2009; and

**WHEREAS**, the district expired on July 21, 2019; and

**WHEREAS**, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Byrd Creek Agricultural/Forestal District and advised them that the approved district would expire on July 21, 2019 and inquired whether the owners desired that the property remain in or be removed from the district.

**NOW, THEREFORE BE IT RESOLVED** on this 7th day of August 2019 that the Fluvanna County Board of Supervisors hereby renews the Byrd Creek Agricultural/Forestal District for an additional ten-year period to expire on July 21, 2029.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 7<sup>th</sup> day of August, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

\_\_\_\_\_  
 John M. Sheridan, Chair  
 Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB W**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Granite Hills Agricultural/Forestal District Review and Renewal				
<b>MOTION(s):</b>	I move to renew the Granite Hills Agricultural/Forestal District, which consists of 9 parcels totaling 771.97 acres, for an additional 10 year period, expiring on August 4, 2029.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Brad Robinson, Senior Planner				
<b>PRESENTER(S):</b>	Brad Robinson, Senior Planner				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate decision requested				
<b>DISCUSSION:</b>	Request to renew the Granite Hills Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	<p>The Board of Supervisors approved the creation of the Granite Hills Agricultural/Forestal District on August 4, 1999.</p> <p>The Board of Supervisors approved the renewal of the Granite Hills Agricultural/Forestal District on July 1, 2009.</p> <p>The district expired on August 4, 2019 and is currently up for renewal for an additional ten (10) year period.</p>				
<b>ENCLOSURES:</b>	Memo with resolution				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



# Memo

To: Fluvanna County Board of Supervisors

From: Brad Robinson, Senior Planner

Date: August 7, 2019

**Re: Granite Hills Agricultural/Forestal District Review and Renewal**

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on August 4, 2019. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There were nine (9) parcels that comprised the Granite Hills Agricultural/Forestal District. A response was received from six (6) of these parcels with no requests for removal from the district. It is the recommendation of the Planning Department that the Board of Supervisors renew the Granite Hills Agricultural/Forestal District for an additional ten (10) year period.

The Granite Hills District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
Loving, Richard Irrevocable Trust	43 1 2	37.4	
Loving, Thomas Joel	43 1 3	358.2	X
Loving, Thomas Joel	43 A 16	117	X
Loving, Thomas Joel	43 A 17	57.5	X
Jenkins, Frederick C III & Lynn G	43 A 26	2	X
McGuinn, Wilmer F ET AL	43 A 27	168	
McGuinn, Wilmer F ET AL	43 A 27A	2	
Blevins, Larry A & Angela D	43 A 27B	5	X
Loving, Thomas Joel	43 A 43	24.87	X
<b>Total</b>		<b>771.97</b>	

The 2015 Comprehensive Plan designates this area of Fluvanna County as Rural Preservation.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that *“the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory*

*committee and the planning commission in order to determine whether to terminate, modify or continue the district.” It further states “if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.*

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at [brobinson@fluvannacounty.org](mailto:brobinson@fluvannacounty.org).

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 12-2019**

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE GRANITE HILLS AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE AUGUST 4, 2029**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 7th day of August 2019, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

**WHEREAS**, the Fluvanna County Board of Supervisors approved the creation of the Granite Hills Agricultural/Forestal District on August 4, 1999 for a ten-year period; and

**WHEREAS**, the Fluvanna County Board of Supervisors approved the renewal of the Granite Hills Agricultural/Forestal District on July 1, 2009; and

**WHEREAS**, the district expired on August 4, 2019; and

**WHEREAS**, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Granite Hills Agricultural/Forestal District and advised them that the approved district would expire on August 4, 2019 and inquired whether the owners desired that the property remain in or be removed from the district.

**NOW, THEREFORE BE IT RESOLVED** on this 7th day of August 2019 that the Fluvanna County Board of Supervisors hereby renews the Granite Hills Agricultural/Forestal District for an additional ten-year period to expire on August 4, 2029.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 7<sup>th</sup> day of August, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

\_\_\_\_\_  
 John M. Sheridan, Chair  
 Fluvanna County Board of Supervisors





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB X**

<b>MEETING DATE:</b>	August 7, 2019				
<b>AGENDA TITLE:</b>	Carysbrook Agricultural/Forestal District Review and Renewal				
<b>MOTION(s):</b>	I move to renew the Carysbrook Agricultural/Forestal District, which consists of 44 parcels totaling 1504.0676 acres, for an additional 10 year period, expiring on July 21, 2029.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Brad Robinson, Senior Planner				
<b>PRESENTER(S):</b>	Brad Robinson, Senior Planner				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate decision requested				
<b>DISCUSSION:</b>	Request to renew the Carysbrook Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	<p>The Board of Supervisors approved the creation of the Carysbrook Agricultural/Forestal District on July 21, 1999.</p> <p>The Board of Supervisors approved the renewal of the Carysbrook Agricultural/Forestal District on July 1, 2009.</p> <p>The district expired on July 21, 2019 and is currently up for renewal for an additional ten (10) year period.</p>				
<b>ENCLOSURES:</b>	Memo with resolution				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



# Memo

To: Fluvanna County Board of Supervisors

From: Brad Robinson, Senior Planner

Date: August 7, 2019

**Re: Carysbrook Agricultural/Forestal District Review and Renewal**

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on July 21, 2019. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There were 47 parcels that comprised the Carysbrook Agricultural/Forestal District. A response was received from 23 of these parcels, with one request to remove four parcels from the district. It is the recommendation of the Planning Department that the Board of Supervisors renew the Carysbrook Agricultural/Forestal District for an additional ten (10) year period, removing Tax Map Parcels 41-A-44, 41-A-44B, 41-A-44C and 41-A-44D containing a total of 329.3452 acres owned by Mapledale LLC. Removal of this parcel will not affect the required 200-acre core of the district or the required distance between the core and any outlying parcels. Removal of this parcel will result in district acreage of **1504.0676** acres.

The Carysbrook District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
Landford, Robert A. & Joyce H.	41 3 3	77.6	X
Landford, Randolph E.	41 3 3A	12	X
Morris, Harry T., Jr.	41 5 A	28.185	X
Lester, Darius S. & Kathryn	41 5 D	55.22	X
Lester, Darius S. & Kathryn	41 5 D1	40	X
Lester, Darius S. & Kathy A.	41 5 D2	2.18	X
Lester, Darius S. & Kathryn	41 5 D3	5.94	X
May, James F III & Patricia	41 A 37	12.486	
Blodgett, Sue M	41 A 39	70.992	
May, John Richard	41 A 40	223.91	
May, John R & Doris R	41 A 40A	22.552	
May, James F III & Patricia	41 A 40AA	77.3	
Blodgett, Steven F	41 A 40C	10	

Blodgett, Sue M	41 A 40D	8.04	
McGehee, Betty F. ET AL	41 A 42	60	
Griffin, Patsy P Le Et Al	41 A 45A	63.362	
May, James F., III Et Al	41 A 49	0.399	
Lightfoot, Aubrey E. & Angela L.	41 A 50A	9.31	
Jones, Joanne S & Reardon, Rosemary	42 2 A2	33.468	
Jones, Joanne S.	42 2 A2A	1	
Jones, Joanne S & Reardon, Rosemary	42 2 A3	68.37	
Morris, Pamela	42 2 A3A	1	
Reardon, Rosemary Snead	42 2 A3B	1	
Jones, Joanne S & Reardon, Rosemary	42 2 A4	51.94	
Holland, John Walter & Elizabeth G.	42 2 B1A	67.64	X
Holland, John Walter & Elizabeth G.	42 2 B2A	64.051	X
Jones, Joanne S & Reardon, Rosemary	42 2 B3	34.921	
Reese, Darrell Lee & Doris	42 2 B3D	18	X
Jones, Joanne S & Reardon, Rosemary	42 3 A	37.90	
Holland, John Walter & Elizabeth G.	42 3 D1	56.982	X
Holland, John Walter	42 6 1	13.289	X
Reardon, Rosemary S & Jones, Joanne	42 6 1B	0.36	
Baker, Helen Holland	42 6 2	43.8	X
Wright, Bryan K ET. AL	42 7 2	20	
Cobb, Cecil L.	42 9 4	2.4209	X
Cobb, Cecil L.	42 9 5A	2	X
Cobb, Cecil L.	42 9 5B	3.0368	X
Cobb, Cecil L.	42 9 6	2.0739	X
Reese, Darrell Lee & Doris	42 A 2	143.84	X
Reese, Darrell	42 A 2A	18.77	X
Reardon, Rosemary S & Jones, Joanne	42 A 3A	0.95	
Reese, Darrell Lee & Doris	42 A 4	1	
Jones, Franklin K & Julie K	42 A 11	36.878	
<b>Total</b>		<b>1504.0676</b>	

The 2015 Comprehensive Plan designates this area of Fluvanna County as Rural Preservation.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body*

*determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.”* It further states *“if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.”* This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at [brobinson@fluvannacounty.org](mailto:brobinson@fluvannacounty.org).

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period





**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 13-2019**

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE CARYSBROOK AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JULY 21, 2029**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 7th day of August 2019, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

**WHEREAS**, the Fluvanna County Board of Supervisors approved the creation of the Carysbrook Agricultural/Forestal District on July 21, 1999 for a ten-year period; and

**WHEREAS**, the Fluvanna County Board of Supervisors approved the renewal of the Carysbrook Agricultural/Forestal District on July 1, 2009; and

**WHEREAS**, the district expired on July 21, 2019; and

**WHEREAS**, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Carysbrook Agricultural/Forestal District and advised them that the approved district would expire on July 21, 2019 and inquired whether the owners desired that the property remain in or be removed from the district.

**NOW, THEREFORE BE IT RESOLVED** on this 7th day of August 2019 that the Fluvanna County Board of Supervisors hereby renews the Carysbrook Agricultural/Forestal District for an additional ten-year period to expire on July 21, 2029.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 7<sup>th</sup> day of August, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

\_\_\_\_\_  
 John M. Sheridan, Chair  
 Fluvanna County Board of Supervisors





## FLUVANNA COUNTY BOARD OF SUPERVISORS MEETING PACKAGE ATTACHMENTS

Incl?	Item
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balances
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	VDOT Monthly Report
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



## MEMORANDUM

**Date:** August 7, 2019  
**From:** Mary Anna Twisdale – Director of Finance  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance - Corrected

<b>FY18 Year End Audited Total Unassigned Fund Balance:</b>	<b>\$14,532,691</b>
<b>Unassigned Fund Balance – 12% Target Per Policy:</b>	<b>\$8,687,777</b>
<b>Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$5,844,914</b>
Less: FY 18-19 Automatic Carryovers – 07.01.18	-\$21,644
Less: FY19 Abrams Abatement Classroom and Crawl Space – 09.19.18	-\$72,001
Less: FY19 Fire Hydrant Installation (JRWA) – 10.17.18	-\$142,500
Less: FY18-19 Various Carryover Requests – 11.20.18	-\$240,700
Less: FY19 BOS Professional Services Ward vs. Fluvanna – 03.06.19	-\$130,000
Less: FY20 CIP – 04.24.19	-\$1,873,640
Less: FY20 – CVEC – 04.24.19	-\$375,000
Less: FY19 - CSA Additional Funding – 06.05.19	-\$47,640
<b>Current FY19 Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$2,941,789</b>



## MEMORANDUM

**Date:** August 7, 2019  
**From:** Liz McIver – Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

<b>*FY19 Year End (Unaudited) Unassigned Fund Balance:</b>	<b>*\$2,941,789</b>
Less: FY20 ZXR Waterworks Operations Plan Development – 07.02.19	-\$53,250
Less: FY20 Water and Sewer Master Plan – 07.02.19	-\$235,570
<b>Current (Unaudited) Unassigned Fund</b>	<b>*\$2,652,969</b>

\*Audited FY19 Year End Unassigned Fund Balance will be available upon completion of the FY19 CAFR



## MEMORANDUM

**Date:** August 7, 2019  
**From:** Liz McIver – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY20 BOS Contingency Balance

The FY20 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$211,744</b>
<b>Available:</b>	<b>\$211,744</b>





## MEMORANDUM

**Date:** August 7, 2019  
**From:** Liz McIver, Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY20 Capital Reserve Balances

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The FY20 Capital Reserve account balances are as follows:

### County Capital Reserve:

<b>FY20 Budget Allocation:</b>	<b>\$250,000</b>
FY19 Carryover	\$86,389
Add: FY19 Closed CRM Projects 6/30/19	\$51,538
<b>Total FY20 Budget:</b>	<b>\$387,927</b>
Less: Skid Steer 7/2/19	\$3,500
<b>FY20 Available:</b>	<b>\$384,427</b>

### Schools Capital Reserve:

<b>FY20 Budget Allocation:</b>	<b>\$250,000</b>
FY19 Carryover	\$194,149
<b>Total FY20 Budget:</b>	<b>\$444,149</b>
<b>FY20 Available:</b>	<b>\$444,149</b>







## Culpeper District, Louisa Residency

### Fluvanna County Monthly Report: August 2019

#### Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

#### Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
05/05/18	Route 250, at Route 631 Troy Rd	No	No
08/24/18	Route 250	Hit & Run	Pedestrian
09/18/18	Route 607	No	N/A
10/17/18	Route 619, East of Route 660	No	N/A
12/11/18	Route 659, 0.50 miles N of Route 626	No	Pedestrian
1/22/19	Route 656	No	Yes

\*Of the 819 fatalities in VA in 2018, 126 were related to distracted driving and 298 were motor vehicle occupants not wearing a seatbelt.

\*\*10% of all drivers do not wear a seatbelt. Of all driver fatalities, 50% are from the 10% that do not wear a seatbelt if the option was available.

[Link to SmartScale information](#)

[Link to SmartScale Projects \(Filter for Fluvanna Co. Projects\)](#)

SmartScale Round 3 Applications:

- Thomas Jefferson Pkwy (Rte 53) & Turkeysag Trail (Rte 1015)
- James Madison Hwy (Rte 15) & Bybees Church Rd (Rte 613)
- James Madison Hwy (Rte 15) & Hunters Lodge Rd (Rte 631)
- Route 250 at Toy Road (Route 631)



Key Dates:

- February – April, CTB considers evaluated projects for inclusion in the Six Year Improvement Program (SYIP)
- June, CTB adopts Final SYIP

#### Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety improvements at Route 618, Roundabout, (UPC:96938)	Community Meeting (Apr 2019)	Advertisement	Anticipated NOV 2019
Route 680 – Rural Rustic (UPC:107558)	CN Begins (State Forces)	CN Completion	Anticipated Completion Summer 2019
Route 629 Bridge Replacement (UPC 104848)	CN Begins	CN Completion	Anticipated Completion December 2019

Route 1001 – PE Study (UPC 115895)		PE Authorization	Anticipated to begin Summer 2019
Route 659 – PE Study (UPC 115896)		PE Authorization	Anticipated to begin Summer 2019
Route 600-618 Intersection Improvements (UPC 111739)	Environmental Review Process	Scoping	Anticipated FEB 2022

#### Additional Road Projects:

- **On-Call Pipe Replacements** (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** (UPC 106849)
- **District Wide ADA Compliance** (UPC 108027)
- **On-Call District Wide Pavement Marking** (UPC 108282)
- **District-Wide Primary Rumble-Strips, 9999-967-280** (UPC 106978)

Route	County MP Start	County MP End	Location Description	Length (LM)	Center/Edge
15	5.26	12.76	From Saylor Lane to Roundabout at Rte. 53 (Thomas Jefferson Pkwy)	7.5	Center
250	106.54	108.45	From Albemarle County Line to Rte. 600 (Paynes Mill Rd)	1.91	Center
250	113.53	124.39	From Rte. 613 (Poindexter Rd) to Rte. 605 (Shannon Hill)	10.86	Center
<p>*In a national study, 11 states analyzed the effectiveness of center line rumbles in reducing crashes. Centerline rumble strips reduced 18% - 64% of crossover crashes.  **Edge line rumble strips studies show that single vehicle run-off-road fatal and injury crashes can be reduced by nearly 29%.</p>					

#### State-Force and District-Wide Bridge Projects:

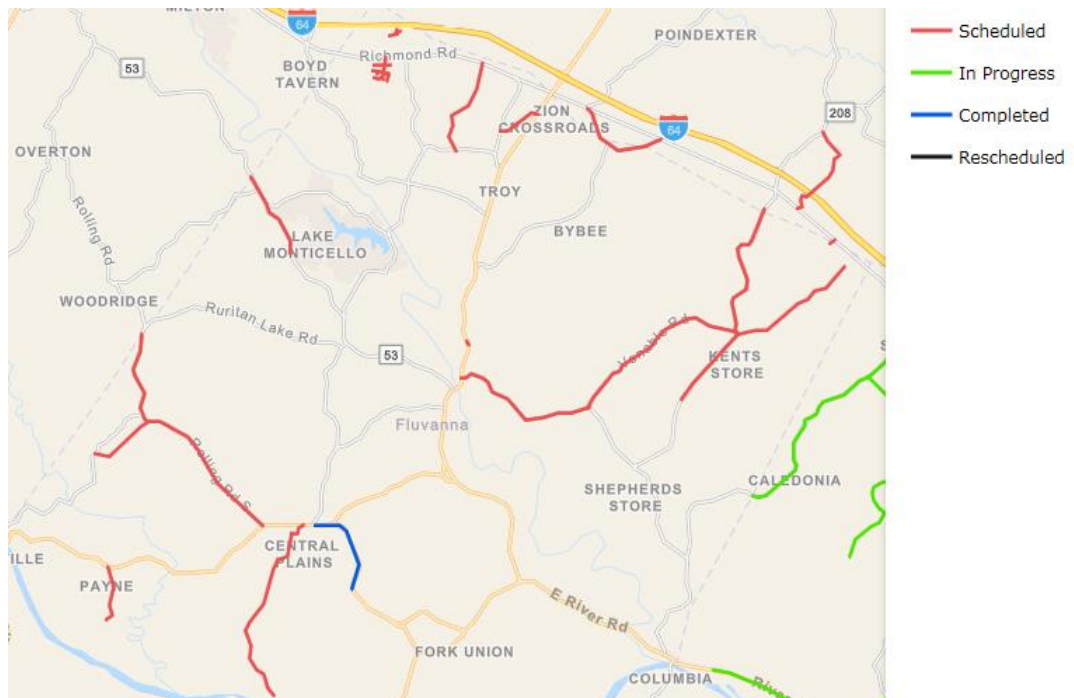
- **District Wide Bridge Deck Cleaning and Washing** (UPC 105980) ;
- **District Wide Bridge Maintenance** (UPC 105979);
- **Route 623 over Venable Creek**, Completed;
- **Route 53, .5 miles S of Lake Monticello Rd - Emergency Pipe Replacement**; Completed
- **Route 616 Soil Nailing Slope Repair**; Completed

**Resurfacing Projects:**

VDOT provided the County with a list of routes included in the 2019 resurfacing schedule. Customers can review routes to be resurfaced and their status through the following link:

<http://www.virginiadot.org/projects/culpeper/19culpeperdistrictpaving.asp>

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2017	6.76	\$1,093,000	2017	52.29	\$587,000
2018	6.38	\$1,015,000	2018	73.86	\$550,000
2019	4.94	\$863,675	2019	43.65	\$590,849



**Traffic Engineering**

**Studies under Review:**

- Fire Station signs along roadway by Fork Union Fire Station on Route 15
- Speed limit and signage study at intersection of Route 761 and Route 620
- Route 250 speed study, from Route 631 to Route 15

**Completed Studies:**

- Route 53 shoulder safety improvements (proximity 4800 block +/-); Curve warning signs to be installed
- Route 600/616 intersection: sight-distance and pavement marking improvements completed

**County Safety and Operational Improvements:**

- Route 250 at Route 631 (Troy Rd): grading to improve sight distance is completed

- Route 600 at Broken Island Rd: Request for safety improvements to improve visibility at the curve; Larger chevron signs and puppy track pavement markings have been installed
- Village of Palmyra Traffic Circle: County and VDOT staff plan to simulate EMS response prior to installing pavement markings;
- Route 53 at Route 660 (Cunningham): VDOT continues to evaluate this intersection for interim and long-term safety improvements
- Route 629/631 intersection review completed; VDOT is coordinating with property owners to perform minor grading to improve sight distance

### Area Land Use

Fluvanna Plan/Plat Review - Recieved June-July 2019							
Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	VDOT Comment Date	Status
Fork Union Fire Training Building	15/6-5725 James Madison Hwy	Preliminary Plan,	John Wilson	06/06/2019	07/22/2019	06/11/2019	Review Complete - Acceptable
Lane Self Storage	15-0.2 Miles south of 15/250 Intersection	Preliminary Plan,	John Wilson	06/06/2019	07/22/2019	06/11/2019	Review Complete - Acceptable
Central Virginia Electric Cooperative	644-1224 Salem Church Road	Preliminary Plan,	John Wilson	06/06/2019	07/22/2019	06/11/2019	Review Complete - Acceptable
MaryJane Cathers	15-16310 James Madison Hwy Palmyra Va	Preliminary Plan,	John Wilson	06/06/2019	07/22/2019	06/11/2019	Review Complete - Acceptable
Virginia Dept of Forestry Pole Shed	15-8800 James Madison Hwy	Site Plan,	Mark Wood	06/12/2019	07/26/2019	06/24/2019	Review Complete - Acceptable
Donald and Darlene Rea plat	636-Nahor Manor Road	Final Plat Review,	Mark Wood	06/12/2019	07/26/2019	06/18/2019	Review Complete - Acceptable
Herndon and Kirby Property	611-Paynes Mill Road	Preliminary Plat Review,	Mark Wood	06/21/2019	08/12/2019	07/02/2019	Review Complete - Acceptable
Brad Booker Major Rural Cluster Subdivision	678-Miles Jackson Road	Preliminary Plat Review,	Mark Wood	06/21/2019	08/12/2019	07/12/2019	Review Complete - Acceptable
Haney Boundary Adjustment	614-Near 358 Tepee Town Rd, Bremo Bluff	Final Plat Review,	Mark Wood	07/02/2019	08/16/2019	07/02/2019	Review Complete - Acceptable

- Colonial Circle Community Meeting @ Effort Baptist Church – April 28, 2019

### Maintenance Activities

VDOT crews in Palmyra and Zion Crossroads Area HQ have responded to 35 Work Orders in FY20. Top actives have been dead animal removal and sign clearing.

#### BOS Manual:

[http://www.virginiadot.org/business/resources/local\\_assistance/BOSmanual.pdf](http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf)

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VDOT Louisa Residency  
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