



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

October 16, 2019 at 7:00 pm

#### TAB AGENDA ITEMS

#### 1 - CALL TO ORDER

#### 2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

#### 3 – ADOPTION OF AGENDA

#### SPECIAL PRESENTATION

VACO Longevity Award – Eric Dahl, County Administrator

#### SPECIAL ACTION ITEM AND PRESENTATION

- A Proclamation Celebrating Lake Monticello’s 50th Anniversary – Eric Dahl, County Administrator  
Presentation of Lake Monticello’s 50<sup>th</sup> Anniversary Proclamation

#### 4 – COUNTY ADMINISTRATOR’S REPORT

#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

#### 6 – PUBLIC HEARING

- B SUP 19:08—Jessica Gahan/K-9 Life LLC—Brad Robinson, Senior Planner  
C ZTA 19:03—Sycamore Square Lot 114 Vacation—Douglas Miles, Community Development Director

#### 7 – ACTION MATTERS

- D Authorization to Advertise to Hold a Public Hearing on Ordinance amendment of Code Chapter 8, section 8-1 – Debbie Smith, Emergency Management Coordinator  
E CRA Project Agreement # 3 - Fork Union Fire Training Building – Bidding & Construction Administration - Cyndi Toler, Purchasing Officer

#### 7A – APPOINTMENTS

- F Monticello Area Community Action Committee (MACAA) – Caitlin Solis, Clerk to the Board  
G Region Ten Community Services Board – Caitlin Solis, Clerk to the Board

#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- H EDTAC Semiannual Presentation – Bryan Rothamel, Economic Development Coordinator  
I Water Tower Logo and Color Options Update – Eric Dahl, County Administrator

#### 9 – CONSENT AGENDA

- J Minutes of Elected Officials Breakfast October 1, 2019 – Caitlin Solis, Clerk to the Board  
K Minutes of October 2, 2019 – Caitlin Solis, Clerk to the Board  
L FY20 DMV US DOT Highway Safety Funds Grant Award - David Wells, Chief of Field Operations  
M Proclaiming October Breast Cancer Awareness Month—Eric Dahl, County Administrator  
N CRMF - PW20-003 – Equipment – Dale Critzer, Assistant Director of Public Works

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- O CRMF - PW20-005 - Additional Dog Park Erosion Control Cost - Liz McIver, Management Analyst
- P FY20 FCPS Grants Supplemental Appropriation - Liz McIver, Management Analyst
- Q Accounts Payable Report for September 2019 – Mary Anna Twisdale, Finance Director

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

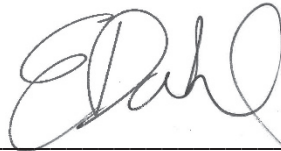
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TBD

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**14 – ADJOURN**

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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

## PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## GENERAL RULES OF ORDER

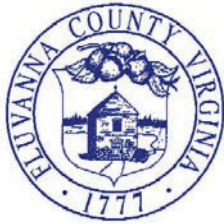
1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## 2018-2019 STRATEGIC INITIATIVES AND ACTIONS

A	SERVICE DELIVERY
A1	Work with FRA to identify support options for Fire and Rescue volunteers.
A2	Continue to research and evaluate county-wide broadband expansion opportunities.
A3	Hold review meeting on ordinance enforcement (trash, buildings, vehicles) with Health Dept., Planning, Building Inspections, Public Works, and County Attorney.
A4	Perform strategic review of existing and needed partnerships with local area support and other non-profit groups. (Needed? Effective? Consolidate resource contributions?)
A5	Improve partnership with the school system for shared use of county and school owned facilities.
A6	Identify and assess resident concerns about roadway and public safety issues, and coordinate with VDOT for appropriate actions.
A7	Initiate comprehensive review of the Hwy 53 corridor from Lake Monticello Road to Ruritan Lake Road (e.g., Safety improvements at LM Monish Gate; 3-way stoplight at Food Lion; sight improvement at Ruritan Lake Road and Hwy 53; etc.)
B	COMMUNICATION
B1	Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
B2	Marketing campaign to let residents know about accomplishments and where their tax dollars go.
B3	Meet with local Pastors to discuss effective communications and community support.
B4	Promote tax due dates, public hearings, etc., in FAN Mail.
B5	Expand County Website to receive, answer, and post questions from residents.
B6	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2018
B7	Hold an Elected Official's Breakfast for our State Representatives in Fall of 2019
B8	Conduct 2019 Fluvanna County Residents Survey and analyze results.
C	PROJECT MANAGEMENT
C1	Continue Columbia area renewal efforts including improved enforcement of County/State codes and Health Department regulations.
C2	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.
C3	Incorporate well-drilling logs provided by the Fluvanna Health Dept. into the county's geographic information system (GIS).
C4	Create master report and marketing plan regarding County tower assets and rental options.
C5	Investigate the use of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development.

<b>C6</b>	Create a County-wide overlay map showing utilities and other key features that support business growth and development.
<b>C7</b>	Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.
<b>C8</b>	Successfully oversee and manage Fluvanna County aspects of the James River Water Project.
<b>C9</b>	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
<b>C10</b>	Pursue Phase II of Fork Union streetscape project.
<b>D</b>	<b>ECONOMIC DEVELOPMENT AND TOURISM</b>
<b>D1</b>	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
<b>D2</b>	Develop a “This is Fluvanna County” video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
<b>D3</b>	Coordinate development activity at Fluvanna’s northern border with Louisa County, including possible natural gas line along 250 and discussing “shared” parcels.
<b>D4</b>	Conduct 2018 local Business Climate Survey and analyze results.
<b>D5</b>	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.
<b>D6</b>	Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
<b>D7</b>	Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities
<b>D8</b>	Investigate allowing large lot subdivisions in A-1 as alternative to current cluster subdivisions. (Amend the zoning and subdivision ordinances to allow for varying lot sizes, from small clustered lots to large parcels suitable for continued farming and rural living.)
<b>D9</b>	Review higher density options between PDA and R4.
<b>D10</b>	Review options, pros, cons, costs, etc., of creating a “teaching farm” at PG Park,
<b>E</b>	<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>
<b>E1</b>	Review local business license/registration options and pros/cons.
<b>E2</b>	Reduce the County’s reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.
<b>E3</b>	Create monthly Treasurer’s Report for BOS Package and quarterly in-person briefing on the data.
<b>E4</b>	Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
<b>E5</b>	Expand Fluvanna County Website Data Dashboard with key metrics.
<b>E6</b>	Implement easy to access electronic format code of ordinances (MuniCode or similar).

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
 AGENDA ITEM STAFF REPORT**

**TAB A**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Celebrating the 50 <sup>th</sup> Anniversary of Lake Monticello				
<b>MOTION(s):</b>	<b>I move to approve the Proclamation Celebrating the 50<sup>th</sup> Anniversary of Lake Monticello</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Proclamation 06-2019 Proclaiming the 50 <sup>th</sup> Anniversary of Lake Monticello				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>







**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**PROCLAMATION 06-2019**

**PROCLAMATION CELEBRATING  
LAKE MONTICELLO'S 50<sup>TH</sup> ANNIVERSARY**

**WHEREAS**, Lake Monticello is a Gated Community in Fluvanna County, Virginia, featuring over 3500-acres of home sites and open space, accentuated by a 352-acre recreational lake and 18-hole PGA Championship Golf course; and

**WHEREAS**, Lake Monticello was first conceived by a group of local businessmen in 1958, as a recreational community 13 miles from Charlottesville, and

**WHEREAS**, in 1967, plans for the community began taking shape, with the laying out the lots, contouring of the lake, construction of the dam and golf course; and

**WHEREAS**, Lake Monticello's main lake was formed by damming a short tributary of the Rivanna River, with County lore positing that Hurricane Camille filled the lake "overnight" in August 1969; and

**WHEREAS**, the 3,500-acre community now provides amenities such as a marina, boat launches, picnic areas, tennis and basketball courts, a swimming pool, playgrounds with picnic facilities, a softball field, and a clubhouse, five beaches, fishing, water skiing, boating, and swimming; and

**WHEREAS**, Lake Monticello is noted for its semi-private 18-hole, 72-par PGA Championship Golf Course; and

**WHEREAS**, originally created in the 1969 as a summer vacation home destination, Lake Monticello, has become an ideal community for commuters and retirees;

**NOW, THEREFORE**, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** and **CELEBRATE** the 50<sup>th</sup> Anniversary of the Lake Monticello Community on this 16th day of October, 2019.

Attest

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John M. Sheridan, Chair  
Chair, Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	SUP 19:08 – Jessica Gahan/K9 Life LLC				
<b>MOTION(s):</b>	I move that the Board of Supervisors approve/deny/defer SUP 19:08, a request to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54, [if approved] subject to the nine (9) conditions listed in the staff report.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
<b>STAFF CONTACT(S):</b>	Brad Robinson, Senior Planner				
<b>PRESENTER(S):</b>	Brad Robinson, Senior Planner				
<b>RECOMMENDATION:</b>	At its meeting on October 8, 2019, the Planning Commission <b>recommended approval</b> of SUP 19:08 (4-0); Mrs. Murray-Key moved to recommend approval and Mr. Johnson seconded. AYES: Bibb, Johnson, Murray-Key and Zimmer. ABSENT: Lagomarsino.				
<b>TIMING:</b>	Immediate decision requested at current meeting.				
<b>DISCUSSION:</b>	Request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54.				
<b>FISCAL IMPACT:</b>					
<b>POLICY IMPACT:</b>	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> <li>• Approve this request, allowing a commercial kennel; OR</li> <li>• Deny this request, preventing a commercial kennel; OR</li> <li>• Defer this request and make a final decision at a later date.</li> </ul>				
<b>LEGISLATIVE HISTORY:</b>	<p>Review of proposed commercial in accordance with Chapter 22, Article 9 of the Fluvanna County Code (Zoning Ordinance: Uses permitted by special use permit only).</p> <p>Application was received on August 30, 2019.</p> <p>Planning Commission reviewed the request on October 8, 2019.</p>				
<b>ENCLOSURES:</b>	Staff Report (with accompanying attachments)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X





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**STAFF REPORT**

**To:** Fluvanna County Board of Supervisors  
**Case Number:** SUP 19:08  
**Tax Map:** Tax Map 5, Section A, Parcel 54

**From:** Brad Robinson  
**District:** Columbia  
**Date:** October 16, 2019

**General Information:** This request is to be heard by the Board of Supervisors on Wednesday, October 16, 2019 at 7:00 p.m. in the Circuit Court Room in the Courts Building.

**Applicant:** Jessica Gahan, K9 Life LLC

**Owner:** James H. Watson

**Requested Action:** Request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. (Attachment A)

**Location:** The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.

**Existing Zoning:** B-1, Business, General (Attachment B)

**Existing Land Use:** Vacant (Attachment C)

**Planning Area:** Zion Crossroads Community Planning Area

**Adjacent Land Use:** Adjacent properties are zoned A-1 and B-1.

**Zoning History:** ZMP 09:04 was approved on December 16, 2009 with the following proffer:

*Limit the general uses to the following*

- a. Retail Store*
- b. Office Building*
- c. Daycare center*
- d. Agricultural supply/greenhouse/nursery*

*e. One or two family dwelling (as permitted by the zoning ordinance)*

SDP 12:13 was approved October 12, 2012 for child day care/office storage. SDP 14:08 was approved November 4, 2014 for a one-story breezeway.

### **Comprehensive Plan:**

#### **Land Use:**

The Comprehensive Plan designates this property as within the Zion Crossroads Community Planning Area. According to this chapter, *“Zion Crossroads is the primary gateway to Fluvanna County, and should be enhanced to provide a scenic welcome to residents and tourists. It should develop as an employment, retail, commercial, and recreation destination for county residents and travelers along Routes 64, 15, and 250.”*

#### ***Economic Development:***

*“Zion Crossroads is considered the most viable area to attract light industrial, technology business, medical facilities, and retail.”*

### **Analysis:**

This is a special use permit application to establish a commercial kennel within an existing building at 21453 James Madison Highway. The applicant currently operates “K9 Life LLC” in Albemarle County and desires to relocate this business to Zion Crossroads. The business offers dog daycare, training, classes and boarding.

The proposed use of the building is classified as a “Kennel, commercial”, defined in the Zoning Ordinance as *“A place designed and used to house, board, breed, handle or otherwise keep or care for dogs, cats, or other household pets for the specific intent of sale or in return for compensation.”* A commercial kennel is permitted by special use permit in the B-1 zoning district.

In accordance with the application, the applicant proposes to operate a commercial kennel within a portion of the existing vacant building. The kennel will accommodate up to 30 dogs during daycare hours and up to 22 dogs or “sleepover guests” overnight. The proposed hours of operation for the public are seven days per week from 7 a.m. to 8 p.m. The existing fenced yard to the rear of the building will be used as an outdoor run for bathroom breaks. The applicant also proposes to live on site in the residential portion of the building, which is permitted in accordance with Section 22-16-1 so long as the residential use (which is nonconforming) has not been discontinued for a period exceeding two years.

When evaluating proposed uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance.

**First, the proposed use should not tend to change the character and established pattern of the area or community.**

The subject property is located within the Zion Crossroads Community Planning Area at the entrance into Starlite Business Park, which contains other business and industrial uses. As no new buildings or structures are proposed for this project, the character of the area is expected to remain unchanged.

**Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.**

Commercial kennels are allowed by SUP in the B-1 district. By-right uses that are similar, in operation or size of structures, to this application may include boarding houses, daycare centers and veterinary offices. The subject property is located in an area of the county that is planned for additional commercial and industrial growth.

Sec. 22-1-2 of the zoning ordinance states its purpose is to promote the health, safety or general welfare of the public as well as “*to facilitate the creation of a convenient, attractive and harmonious community*”.

(Attachment D)

**Neighborhood Meeting:**

There were no attendees for this item at the September 11, 2019 Neighborhood Meeting aside from staff and the applicant.

(Attachment E)

**Technical Review Committee:**

The following comments were generated from the September 12, 2019 Technical Review Committee meeting:

1. Planning staff had questions regarding how long the building has been vacant and how barking would be controlled. The owner stated the building has been vacant approximately two years. The applicant stated barking is controlled by placing the dogs in time out.
2. Building Inspections did not have any comments.
3. Department of Forestry did not have any comments.
4. Economic Development provided information to the applicant about the business registry.

5. Fire Chief asked if any thought had been given towards having an evacuation plan. The applicant responded yes and it was suggested she keep masks on site in case of an emergency.
6. Sheriff's Office did not have any comments.
7. VDH did not have any comments.
8. VDOT did not have any comments.
9. Mrs. Eager from the Board of Supervisors stated that she thought the project was a great idea. She asked the applicant if dogs would be trained to hunt (applicant stated no) and what material would be used for the kennel (applicant stated she prefers plywood over chain link fencing).

(Attachment F)

### **Planning Commission:**

The Planning Commission reviewed this SUP request at their meeting on October 8, 2019. No citizens spoke during the public hearing. The Planning Commission voted 4-0 to recommend approval. Mrs. Murray-Key moved to recommend approval, and Mr. Johnson seconded.

### **Conclusion:**

The Board of Supervisors should consider any potential adverse impacts, such as traffic entering and exiting the property, noise, dust, vibration, or visual clutter, and whether the minimum requirements of the ordinance will effectively mitigate these impacts. The Board of Supervisors can add conditions to ensure the proposed use will not be detrimental to the character and development of the adjacent area.

### **Recommended Conditions:**

If approved, Staff recommends the following conditions:

1. Prior to development of the site, a sketch plan that meets the requirements of the Fluvanna County Zoning Ordinance must be submitted for review and approval.
2. The site must meet all Virginia Department of Transportation requirements.
3. Animal waste shall be disposed of in a manner acceptable to the Virginia Department of Health.
4. Crematoria or land burial of animals in association with a commercial kennel shall be prohibited.
5. No more than thirty (30) dogs shall be permitted on the premises at any given time. Dogs shall be housed indoors between the hours of 9 pm and 5 am.



6. All outdoor runs, training areas or pens shall be screened from view of adjacent properties and roadways. Removal of vegetation along the property line adjoining Tax Map 5-A-53 shall be prohibited in order to maintain screening.
7. The property shall be maintained in a neat and orderly manner so that the visual appearance from the road and adjacent properties is acceptable to County officials.
8. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.
9. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

**Suggested Motion:**

I move that the Board of Supervisors approve/deny/defer SUP 19:08, a request to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54, [if approved] subject to the nine (9) conditions listed in the staff report.

**Attachments:**

- A – Application and APO letter
- B – Zoning Map
- C – Aerial Vicinity Map
- D – Applicant’s site plan
- E – Neighborhood Meeting sign-in sheet
- F – TRC comment letter and agenda
- G – ZMP 09:04 approval letter
- H – Zoning request letter dated August 20, 2019

Copy: Jessica Gahan, K9 Life via email – [wahoobbq21@gmail.com](mailto:wahoobbq21@gmail.com)  
 James Watson, Owner via email – [james@realpropertyinc.com](mailto:james@realpropertyinc.com)  
 File



COMMONWEALTH OF VIRGINIA  
COUNTY OF FLUVANNA  
Application for Special Use Permit (SUP)

Planning Dept.

Owner of Record: James Watson Applicant of Record: Jessica Gahan

Address: 3244 Scottsville Rd. Charlottesville, VA 22902 Address: 21453 James Madison Hwy. Troy, VA 22974

Phone: 434-531-2793 Fax: \_\_\_\_\_ Phone: 434-282-7159 Fax: \_\_\_\_\_

Email: james@realpropertyinc.com Email: k9lifellc.jessica@gmail.com

Representative: Jessica Gahan

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Address: 21453 James Madison Hwy. Troy, VA 22974

Phone: 434-282-7159 Fax: \_\_\_\_\_

Email: k9lifellc.jessica@gmail.com

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

Tax Map and Parcel(s) 5 A 54

Acreege 1.27 Zoning B-1

Deed Book and Page: 368 pg. 605

Location of Parcel: 21453 James Madison Hwy. Troy, Va 22974

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: Commercial Kennel

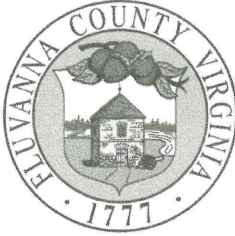
\*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 8/30/2019 Signature of Owner/Applicant: Jessica Gahan  
Subscribed and sworn to before me this 30 day of August, 2019  
Notary Public: [Signature] Register # 7114466  
My commission expires: February 28, 2023  
Certification: Date: February 28, 2019



Office Use Only	
Date Received: <u>8/30/19</u> Pre-Application Meeting:	PH Sign Deposit Received: <u>8/30/19</u> Application #: SUP <u>19-0008</u>
\$800.00 fee plus mailing costs paid: <u>Cash \$800</u>	Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail
Amendment of Condition: \$400.00 fee plus mailing costs paid:	
Telecommunications Tower fee plus mailing costs paid:	Telecom Consultant Review fee paid:
Election District: <u>Columbia</u>	Planning Area: <u>Zions Crossroads Community</u>
Public Hearings	
Planning Commission	Board of Supervisors
Advertisement Dates: <u>9/26 and 10/3</u>	Advertisement Dates: <u>10/3 and 10/10</u>
APO Notification: <u>9/23/19</u>	APO Notification: <u>10/1/19</u>
Date of Hearing: <u>10/8/19</u>	Date of Hearing: <u>10/16/19</u>
Decision:	Decision:



**Commonwealth of Virginia**  
**County of Fluvanna**  
**Public Hearing Sign Deposit**

Name: Jessica Gahan  
Address: 21453 James Madison Hwy.  
City: Troy  
State: Virginia Zip Code: 22974

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Jessica Gahan 08/30/2019  
Applicant Signature Date

\*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : CPA _____ : SUP 19 : 0008 ZMP _____ : ZTA _____ :	
\$90 deposit paid per sign*: 8/30/19 Cash \$90	Approximate date to be returned:

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

See attached business plan for details

**NECESSITY OF USE:** Describe the reason for the requested change.

To bring a new "kennel" atmosphere to Fluvanna County.

**PROTECTION OF ADJOINING PROPERTY:** Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

There will be a taller shadowbox fence installed, surrounding the backyard.

**ENHANCEMENT OF COUNTY:** Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

Allowing K-9 Life LLC to operate in Fluvanna County, will bring more visitors from other counties to F

**PLAN:** Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.  
Remarks:

James H. Watson  
3244 Scottsville Rd.  
Charlottesville, VA 22902

August 21, 2019

RE: Authorization/Agent

I James Watson, owner of 21453 James Madison Highway on Route 15 in Troy Virginia hereby give full authorization (agent) to Jessica Gahan for all matters concerning the Special Use Permit.

Should you have any questions regarding this matter please feel free to contact me directly at 434-531-2793.

Kind regards,



James H. Watson

Received

AUG 30 2019

Planning Dept.

# K-9 Life LLC



*Understand the Balance, Discover the Bond*

## Business Plan

Prepared 08-22-2019

### Contact Information

Jessica Gahan

K9lifellc.jessica@gmail.com

434-282-7159

[www.k9lifellc.com](http://www.k9lifellc.com)

21453 James Madison Hwy.

Troy, VA, 22974, USA

Received

AUG 30 2019

Planning Dept.

# *K-9 Life LLC*



## Executive Summary

### Opportunity

#### **Problem Summary**

With the ever growing population in Fluvanna County, there are more families and people that need a secure, knowledgeable “kennel” for their “extended family members”

#### **Solution Summary**

K-9 Life LLC. holds a very high standard when it comes to taking care of your “extended family member”, giving back your peace of mind, while out traveling or vacationing with your family.

#### **Market**

This facility is for anyone that needs/wants a great place for boarding, obedience training, or even specialized training for certain conditions. At a later date, I would like to incorporate a “daycare” setting for the public, which needs a place for their “family members” to socialize.

#### **Competition**

There are a few Veterinarian boarding places around, and not much in the way of boarding and training. So in all reality, there really is no competition for what K-9 Life LLC has to offer.

#### **Why Us?**

Knowledge and experience! K-9 Life LLC. KNOWS what the customer wants and expects from a facility that cares for their pets. Jessica has been training dogs since she was young, only to excel as an adult, with certifications, ranging from dog trainer to behavior modicator, and not slowing down with a certification in Pet First Aid and CPR. Jessica is also a Mentor Dog Trainer for the Animal Behavior College.

## *K-9 Life LLC*



## Opportunity

### Problem & Solution

#### **Problem Worth Solving**

As I have traveled through Fluvanna County, I have realized that what potential clients need is a place for them to “drop” their pets off and NOT have to worry if they are ok. Potential clients will want to “stay” at the K-9 Life LLC facility based on knowledge, professionalism and experience, not to mention the easy access to the facility from major highways.

#### **Our Solution**

Allowing K-9 Life LLC. to operate in Fluvanna County, will bring more visitors from other counties to Fluvanna County.

K-9 Life LLC would have a facility that is sort of a “one stop shop” for any clients needs, whether it’s “hanging out” with new friends, boarding in private suites, obedience/specialized training, including future dog trainers! Yes, Jessica is a Mentor trainer for the Animal Behavior College, so when students finish with their online classes, their last stop is K-9 Life LLC, to see Jessica. These students will come from all over Virginia in a radius of 90-150 miles of the facility, also allowing Fluvanna County to be mentioned on the Animal Behavior Website.

### Target Market

#### **Market Size & Segments**

**Boarding (“Sleepover”):** 7 Private suites, Open for visits throughout the weekday (M-F), Drop-offs between the hours of 7 a.m. to 9 a.m. or 6 p.m. to 8 p.m., Monday thru Sundays.

**Training Classes:** Classes offered to the public 3-4 times a week, for an hour each class in the duration of a 5 week course. Each dog will be accompanied by its handler.

**“Daycare”:** (This will possibly be started at the beginning of the year), this will include 30 “guests” (dogs) including the “Sleepover” guests. They will have supervised “free roam” outside in a fenced in area, with access to the indoors (escape the elements or just to relax). The ratio of humans to dogs will be (max at this time is) 1:30 or 1:15. This will be provided to clients M-F only. Drop-offs are 7 a.m. to 9 a.m. and Pick-ups are 5 p.m. to 7 p.m. If not able to be picked up that client will be transferred to a “Sleepover” guest, and able to resume normal pick-up times the next day.



# *K-9 Life LLC*



## Competition

### **Current Alternatives**

There are Veterinarian facilities that have boarding capabilities; they do not however, have training classes or future “daycare”. The facilities are made of steel and fencing, easier for sanitization.

### **Our Advantages**

K-9 Life LLC has over 25+ yrs, studying, documenting, and pursuing a balance between canine and human, through foundation training, behavior modification and intense observation. Finding a way to intertwine human compassion with science based facts, ultimately giving the client their “perfect” dog.

K-9 Life LLC is a 24/7 care facility! Meaning the owner of the business is on the property at all times.

K-9 Life LLC pays very close attention to all aspects of the client’s dog’s overall health. This includes mentally, physically, and emotionally. Helping dog’s cope with the stress of change in their schedule and being away from their family. While dogs are at the facility, they will always have to abide by the “house rules”, even if this means teaching them!

### **“House Rules”**

Dogs are allowed to play, without the excess growling, and barking. (Some dogs don’t know how to interpret this kind of play, and could result in an escalated situation.)

All dogs will know how to “WAIT” at ALL doorways, entering or exiting with humans.

ALL dogs/puppies will go to the bathroom outside. Period.

## *K-9 Life LLC*



## Execution

### Operations

#### **Locations & Facilities**

The proposed site for K-9 Life LLC is 21453 James Madison Troy, VA 22974.

This property consists of a building (approx 1600 sq ft.) connected to a yard (approx. 2000 sq ft.)

The interior is equipped with a handicap bathroom, complete with bath area. The training area will be covered with rubber mats, along with the storage room, and “suite” area, last but not least the “office” area.

#### **Technology**

At the current time, K-9 Life LLC is equipped to accept payments by Google pay, Square, check and cash. We will be using QuickBooks to invoice and accept payment in the future, prior to opening.

#### **Equipment & Tools**

Plan to acquire: Desktop computer, scan cards (Daycare), along with an app, for those in training classes.

# *K-9 Life LLC*



## Company

### Overview

K-9 Life LLC is 100% owned and operated by Jessica Gahan, it is an LLC business structure. (Preparing for the future)

### Team

#### **Management Team**

##### ***Owner:***

Jessica Gahan

My experience with dogs exceeds 25+ yrs. I have intensely studied animal behavior since I was young. I have acquired several certifications ranging from Dog Trainer, Mentor Dog Trainer, Crucial Concepts of Dog Behavior (Ian Dunbar Academy) still attending, Pet First Aid & CPR. I am in the process of obtaining my IAABC (International Association of Animal Behavior Consultants) certification; I also went through the Animal Behavior College Vet Tech Program.

##### ***Receptionist:***

To be determined at a later date

This person will be the first person people talk to when they come to the facility, they will perform regular receptionist duties.

##### ***“Daycare” Supervisor:***

To be determined at a later date

This person will work closely with Jessica, and learn how to watch body language, and overall mental health of all guests at the K-9 Life LLC facility.

#### **Advisors**

Bill Burnett – Owner of Bill’s Success Studio, Charlottesville, VA **Mentor**



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# COUNTY OF FLUVANNA

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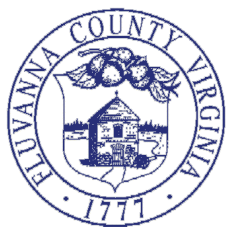
BOS2019-10-16 p.28/154  
132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

## MEMORANDUM

**Date:** October 1, 2019  
**From:** Valencia Porter  
**To:** Douglas Miles  
**Subject:** Board of Supervisor's

---

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the October 16, 2019 Board of Supervisor's meeting.



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# COUNTY OF FLUVANNA

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## NOTICE OF PUBLIC HEARING

October 1, 2019

«Name»  
«Address»  
«City\_State» «ZIP»  
TMP#«TMP»

**Re: Public Hearing on SUP 19:08**

Dear «Name»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

**Purpose:** Board of Supervisors Public Hearing  
**Day/Date:** Wednesday, October 16, 2019  
**Time:** 7:00 PM  
**Location:** Fluvanna County Circuit Courtroom, Courts Building, Palmyra, VA

The applicant or applicant’s representative will be present at the Board of Supervisors meeting for the request that is described as follows:

**SUP 19:08 Jessica Gahan/K9 Life LLC** – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at <http://fluvannacounty.org/meetings>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

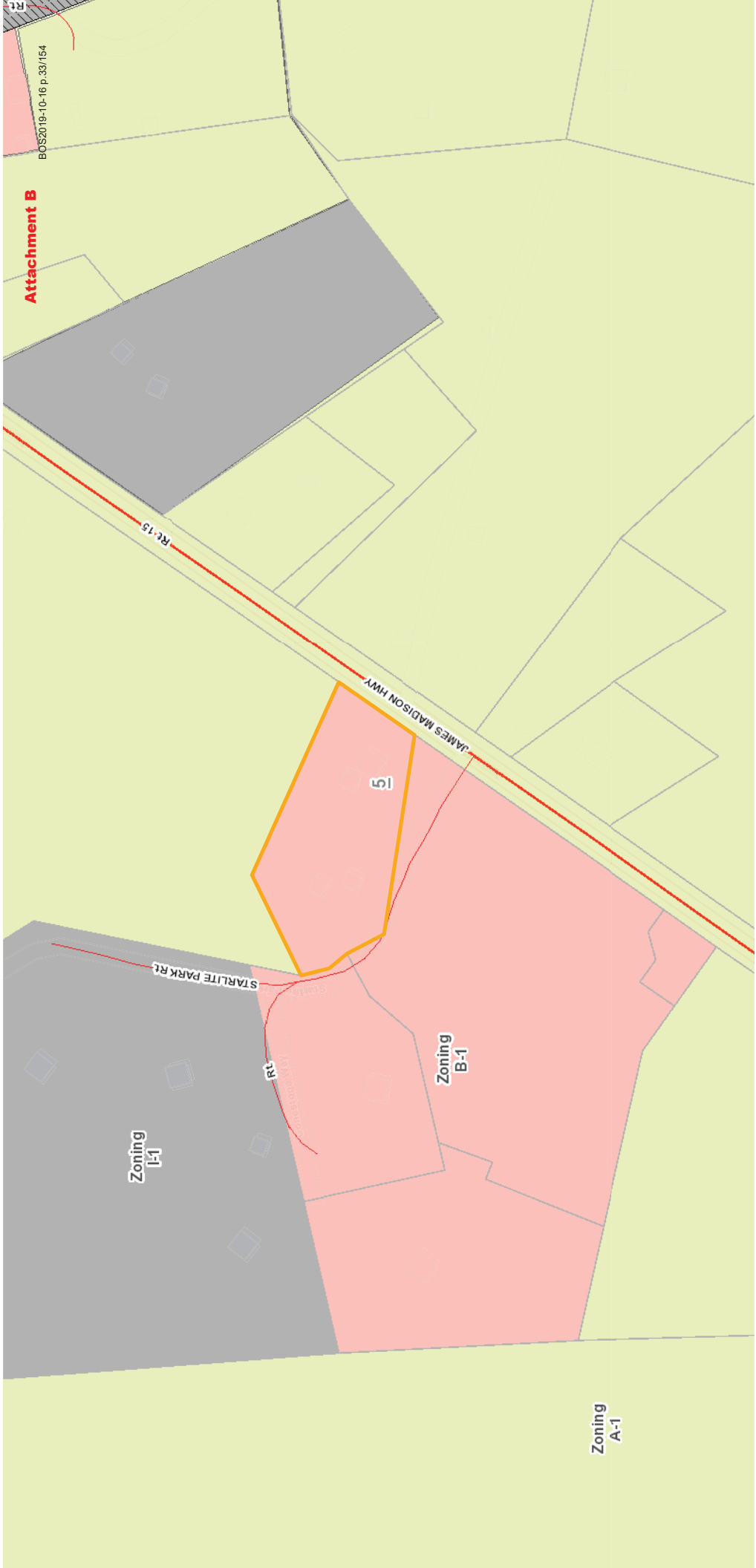
Douglas Miles  
Community Development Director











Attachment C

RT  
BOS2019-10-16 p. 154



Virginia Geographic Information System (VGIS)

9:35 [notification icons]

[signal and battery icons]

zillow.com/homedetails/214 [tab icon] [menu icon]

Map Satellite Lot lines



Google Imagery ©2019, Commonwealth of Virginia, Maxar Technologies Terms of Use

Received

AUG 30 2019

Planning Dept.





Received

AUG 30 2023

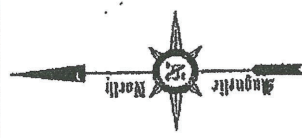
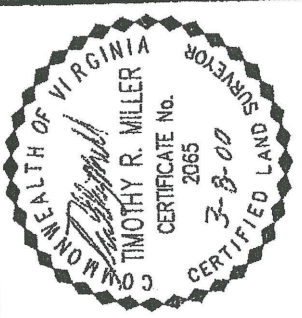
Planning Dept.

THIS IS TO CERTIFY THAT ON MARCH 1, 2000, I MADE AN ACCURATE SURVEY OF THE PREMISES SHOWN HEREON AND THAT THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

THE PROPERTY SHOWN HEREON FALLS WITHIN ZONE "C" AS SHOWN ON THE DEPARTMENT OF H.U.D. FLOOD HAZARD MAP.

NO TITLE REPORT FURNISHED.  
HOUSE NUMBER NOT POSTED.

*Timothy R. Miller*  
Timothy R. Miller



TM 5 Parcel 53  
R.S. Glass  
DB 45-464

TM 5 Parcel (16)-4  
Serenity Partners  
DB 371-369  
DB 366-668 Plat

TM 5 Parcel 54  
James H. Watson  
DB 368-605  
DB 366-668 Plat  
DB 366-666 Easement  
1.333 Acres

TM 5 Parcel 55  
Teresa L. Rudman  
WB 31-146  
DB 366-666 Easement

Drainfield Easement  
For TM 5 Parcel 54  
DB 366-668 Plat

Existing D/W  
50' Private Road  
Easement To  
Parcel (16)-4  
DB 359-545

SCHEDULE OF BUILDINGS

- A 16.2' X 20.3'
- B SHED
- C 24.3' X 14.2'
- D SHED
- E 12.3' X 12.4'
- F SHED
- G 28.6' X 36.9'
- H SINGLE STORY
- I BLOCK RESIDENCE

LEGEND

- IF IRON ROD FOUND
- PP POWER POLE
- O/E OVERHEAD ELECTRIC
- D/W DRIVEWAY
- TPD TELEPHONE PEDESTAL
- ▲ BUILDING SETBACK LINE

PLAT SHOWING PHYSICAL SURVEY OF

TAX MAP 5 PARCEL 54

THE JAMES H. WATSON PROPERTY

PALMYRA DISTRICT, PALMYRA COUNTY, VIRGINIA

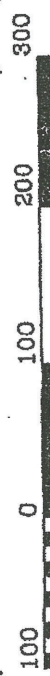
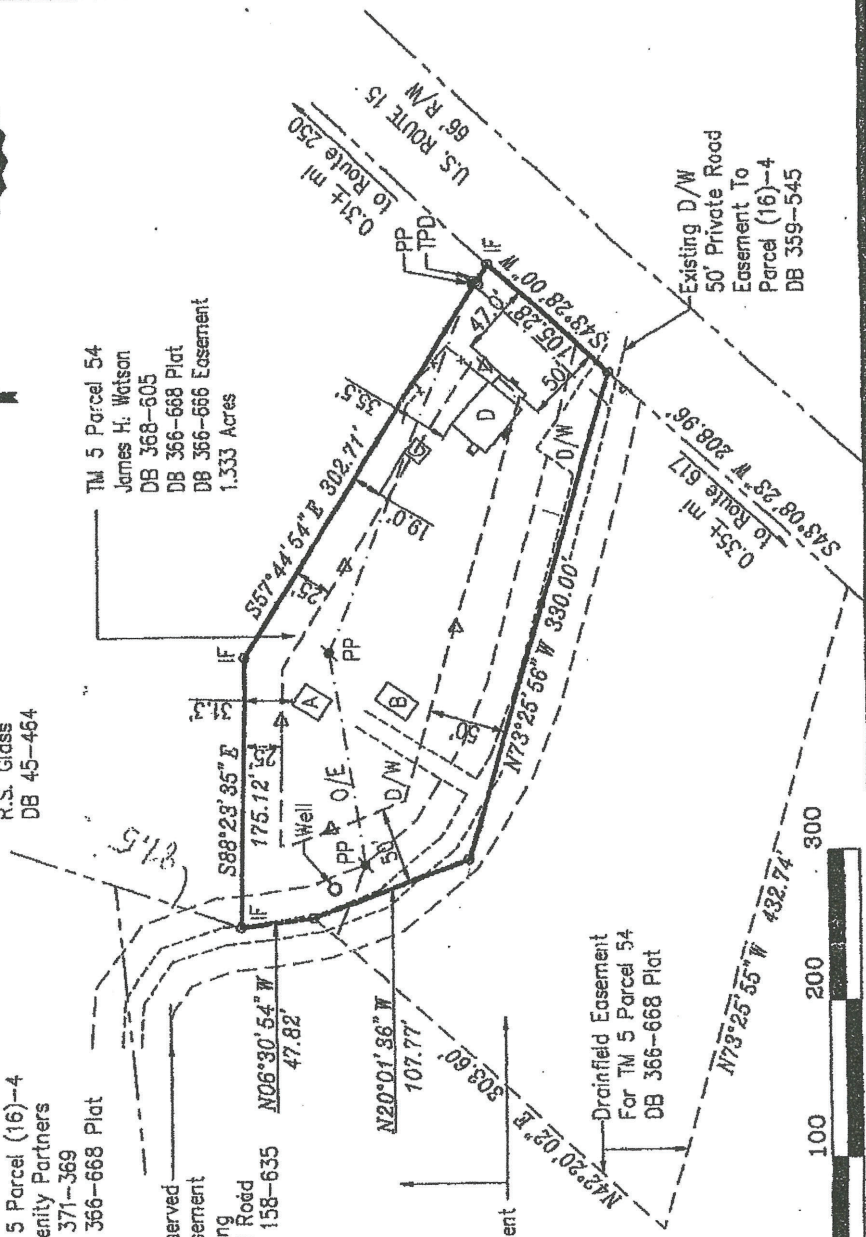
SCALE: 1" = 100' DATE: MARCH 2, 2000

050054.dwg

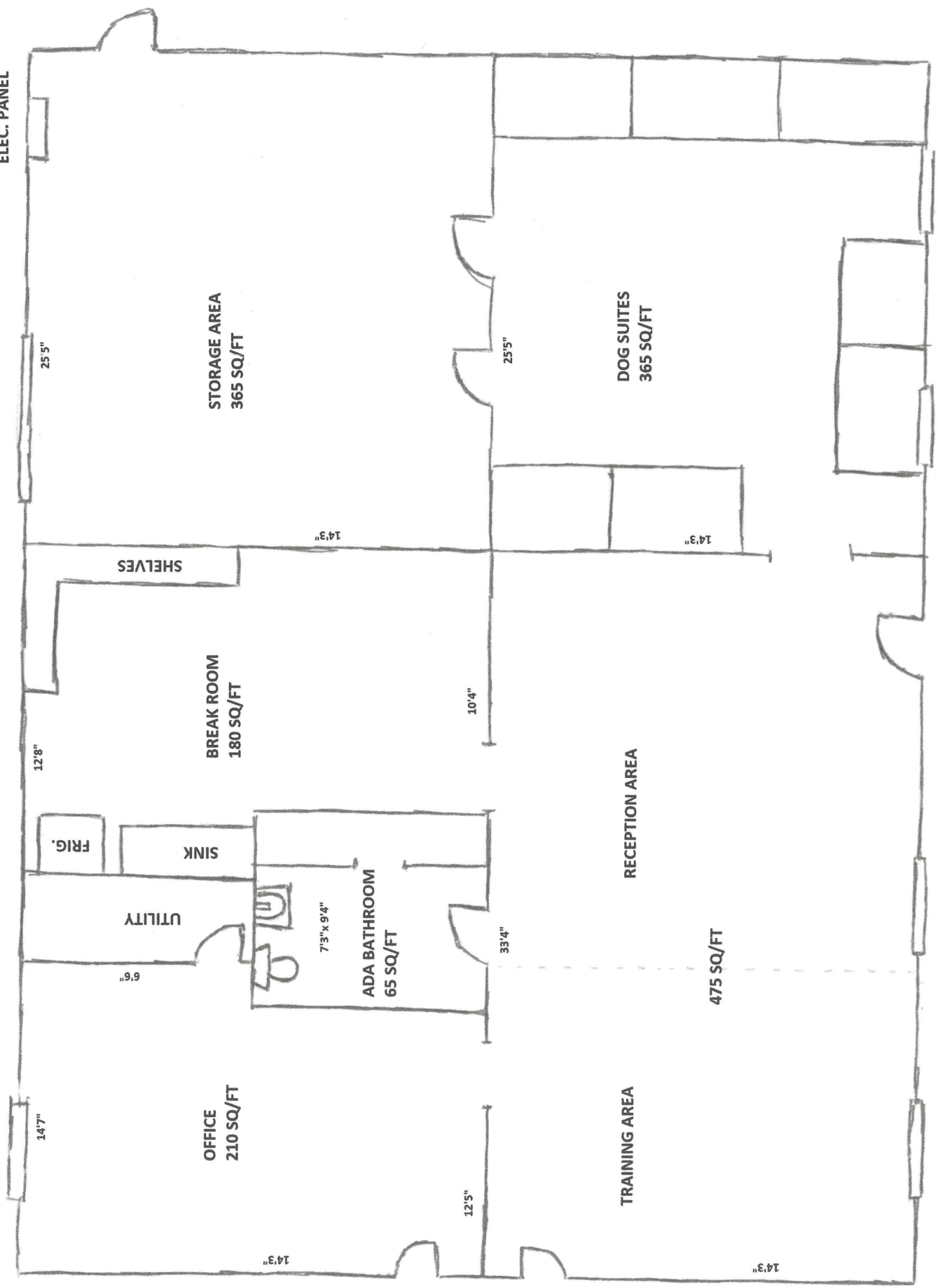
RIVANNA ENGINEERING & SURVEYING, INC.

P.O. BOX 154 PALMYRA, VA. 22963-0154

PHONE: (804) 589-8395



ELEC. PANEL



SIDE PATIO (COVERED)

PARKING LOT









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## COUNTY OF FLUVANNA

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132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

September 13, 2019

Jessica Gahan  
21453 James Madison Highway  
Troy, VA 22974

Delivered via email to [k9lifellc.jessica@gmail.com](mailto:k9lifellc.jessica@gmail.com)

**Subject: Special Use Permit Application SUP 19:08**  
**Tax Map: 5, Section A, Parcel 54**

Dear Ms. Gahan:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, September 12, 2019:

1. Planning staff had questions regarding how long the building has been vacant and how barking would be controlled. The owner stated the building has been vacant approximately two years. The applicant stated barking is controlled by placing the dogs in time out.
2. Building Inspections did not have any comments.
3. Department of Forestry did not have any comments.
4. Economic Development provided information to the applicant about the business registry.
5. Fire Chief asked if any thought had been given towards having an evacuation plan. The applicant responded yes and it was suggested she keep masks on site in case of an emergency.
6. Sheriff's Office did not have any comments.
7. VDH did not have any comments.
8. VDOT did not have any comments.
9. Mrs. Eager from the Board of Supervisors stated that she thought the project was a great idea. She asked the applicant if dogs would be trained to hunt (applicant stated no) and what material would be used for the kennel (applicant stated she prefers plywood over chain link fencing).

The Planning Commission will have a meeting to discuss this item on Tuesday, October 8, 2019. Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at (434) 591-1910.

Sincerely,

Brad Robinson  
Senior Planner  
Dept. of Planning & Zoning

cc: File



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## COUNTY OF FLUVANNA

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P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
[www.fluvannacounty.org](http://www.fluvannacounty.org)

# MEMORANDUM

To: Douglas Miles, Director of Community Development  
Holly Steele, Fluvanna County Planning Department  
Kevin Zoll, Building Official  
Roger Black, Fluvanna County Building Inspections Department  
Michael Grandstaff, Director of Communications  
Mike Brent, Fluvanna County Fire Chief  
Calvin Hickman, Director of Public Works  
John Wilson, Virginia Department of Transportation

Cc: Barry Bibb, Planning Commission Representative  
Aaron Spitzer, Director of Parks & Recreation  
Chuck Winkler, Fluvanna County School Superintendent  
Eric Hess, Fluvanna County Sheriff  
Charles Miller, Virginia Department of Health  
Steve Olson, Central Virginia Electric Cooperative

From: Brad Robinson, Senior Planner

Date: September 5, 2019

Subject: September 12, 2019 Technical Review Committee Meeting

Please review the enclosed information in preparation for the Technical Review Committee (TRC) meeting scheduled for **Thursday, September 12, 2019** and reply back with any comments and/or questions on this information. The TRC meeting will be held at **10:00 am** in the **Morris Room** of the County Administration Building (132 Main Street) in Palmyra, VA. A copy of the agenda is attached.

The applicant and/or the applicant's representative will be present to clarify and address questions and concerns you may have. **If you have no comment or will be unable to attend**, please let me know by **Wednesday, September 11, 2019**. You can reach me via email at [brobinson@fluvannacounty.org](mailto:brobinson@fluvannacounty.org) or by phone at 434-591-1910.

Attachment: Agenda, Applications  
Copy: Files, TRC Members



# Technical Review Committee

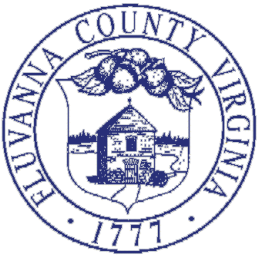
## September 2019 Agenda

September 12, 2019, 10am

Morris Room

County Administration Building

- I. **Welcome and Introductions**
- II. **SUP 19:08 Jessica Gahan/K9 Life LLC** – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.
- III. **Adjourn** – The next TRC meeting is scheduled for Thursday, October 10, 2019.



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# COUNTY OF FLUVANNA

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P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 [www.co.fluvanna.va.us](http://www.co.fluvanna.va.us)

December 17, 2009

James H. Watson  
21453 James Madison Highway  
Troy, VA 22974

**REF: ZMP 09:04**

Dear Mr. Watson:

Please accept this letter as notification of the action taken on December 16, 2009 by the Board of Supervisors in regards to the request referenced above. This request was **approved** by the Board of Supervisors to amend Fluvanna County Zoning Map with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54 to conditionally rezone the same from A-1, Agricultural, General, to B-1 Business, General, with the following proffer:

Limit the general uses to the following

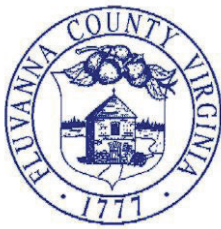
- a. Retail Store
- b. Office Building
- c. Daycare center
- d. Agricultural supply/greenhouse/nursery
- e. One or two family dwelling (as permitted by the zoning ordinance)

If I can be of any further assistance, please feel free to contact me.

Sincerely,

Darren K. Coffey  
Planning Director

Copy: File



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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

August 20, 2019

James H. Watson  
21453 James Madison Hwy  
Troy, Virginia 22974

**RE: 21453 James Madison Hwy / Tax Map 5 A 54 / B-1, General Business Zoning District**

Dear Mr. Watson:

We understand that you have a potential tenant that would like to operate a commercial kennel known as K 9 Life and she plans to house approximately twenty (20) dogs with individual suites.

She proposes to add an eight (8) foot shadowbox fence and add grass to the outdoor enclosure. The drop off times would be Monday-Saturday from 7 am – 10 am and pick-up from 6 pm – 8 pm.

Canine training classes would be held on certain days and times throughout the week and would last approximately one (1) hour on the days and timeframes as described above for the boarding.

The Zoning Ordinance under the B-1 zoning defines this land use as by SUP Special Use Permit:

*Kennel, commercial: A place designed and used to house, board, breed, handle or otherwise keep of care for dogs, cats or other household pets for the specific intent of sale or in return for compensation purposes.*

Zoning Case ZMP 09:04 was approved on December 16, 2009 by the Fluvanna County Board of Supervisors through a conditional rezoning from A-1 to B-1 with proffered conditions that limited the B-1 uses by right to retail store, office building, day care center, agricultural supply / greenhouse / nursery and One-Two family dwelling as permitted by the County Zoning Ordinance.

Please send me an e-mail soon with you and your client's availability for an office appointment. If you have any further questions on this please contact me directly at [dmiles@fluvannacounty.org](mailto:dmiles@fluvannacounty.org). We do look forward to assisting your potential tenant through the County zoning approval process.

Sincerely,

*Douglas Miles*

Douglas Miles, AICP, CZA  
Community Development Director

Delivered via email to [james@realpropertyinc.com](mailto:james@realpropertyinc.com)

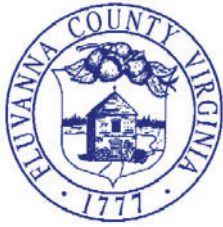
**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB C**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	ZTA 19:03 Sycamore Square Lot 114 Vacation				
<b>MOTION(s):</b>	I move that the Board of Supervisors [approve/deny/defer] an ordinance to vacate the dedication to public use of a certain Subdivision Plat with respect to Lot 114 of Sycamore Square Subdivision.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
<b>STAFF CONTACT(S):</b>	Douglas Miles, Community Development Director				
<b>PRESENTER(S):</b>	Douglas Miles, Community Development Director				
<b>RECOMMENDATION:</b>	At its meeting on October 8, 2019, the Planning Commission recommended approval of ZTA 19:03 (3-1); Mr. Zimmer moved to approve and Mr. Johnson seconded. AYES: Bibb, Johnson, and Zimmer. NAYS: Murray-Key. ABSENT: Lagomarsino.				
<b>TIMING:</b>	Immediate decision requested				
<b>DISCUSSION:</b>	Vacate the dedication to public use of Lot 114, Sycamore Square Subdivision, as shown and described by notation on the plat of Sycamore Square Subdivision, recorded in Plat Book 2 page 247.				
<b>FISCAL IMPACT:</b>					
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>	ZMP 02:01 approved October 2, 2002 with proffered conditions. Planning Commission formally reviewed this request on October 8, 2019 and recommended approval.				
<b>ENCLOSURES:</b>	Staff Report (with accompanying attachments)				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X







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# COUNTY OF FLUVANNA

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BOS2019-10-16 p.49/154  
132 Main Street  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## STAFF REPORT

**To:** Fluvanna County Board of Supervisors  
**Case Number:** ZTA 19:03

**From:** Douglas Miles, AICP, CZA  
**Date:** October 16, 2019

*General Information:* This request is to be heard by the Fluvanna County Board of Supervisors on Wednesday, October 16, 2019 at 7:00 pm in the Circuit Court Room in the Courts Building.

*Applicant/Representative:* Fluvanna County

*Requested Action:*

*AN ORDINANCE TO VACATE THE DEDICATION TO PUBLIC USE OF A CERTAIN SUBDIVISION PLAT WITH RESPECT TO LOT 114 OF SYCAMORE SQUARE SUBDIVISION*

### **Background**

On October 2, 2002, the Fluvanna County Board of Supervisors approved a rezoning case subject to certain proffered conditions, including condition number 7, which reads as follows:

A site will be donated to Fluvanna County for a future branch library or additional uses as determined necessary. The site located, as illustrated on the accompanying plat will be no more than 60,000 square feet.

The Board of Supervisors has determined that there is no public necessity for the said dedication, and that the purpose of the said proffered condition will be better served by the vacation of the said dedication and the release of all interest of the public in and to said Lot 114 to become part of the Common Area owned by the Sycamore Square Property Owners Association, Inc.

### **Subdivision Ordinance Text**

Section 19-9-5 Vacation of Plats

The Board of Supervisors shall have the authority to vacate any plat subject to Sections 15.2-2271 and 2272 of the Code of Virginia.

### **Planning Commission**

The Planning Commission reviewed this proposal at their meeting on October 8, 2019. No one spoke during the public hearing. The Planning Commission recommended approval by a vote of 3-1. Mr. Zimmer moved to approve, and Mr. Johnson seconded. Mrs. Murray-Key voted nay.

**Conclusion**

The proposed Ordinance of Vacation and Quitclaim Deed will vacate the dedication to public use of Lot 114, Sycamore Square Subdivision, as shown and described by notation on the plat of Sycamore Square Subdivision, recorded in Plat Book 2 page 247.

**Suggested Motion**

I move that the Board of Supervisors [approve/deny/defer] an Ordinance to vacate the dedication to public use of a certain Subdivision Plat with respect to Lot 114 of Sycamore Square Subdivision.

**Attachments:**

A – Proposed Ordinance of Vacation and Quitclaim Deed

B – Plat Book 2, Page 247

C – Code of Virginia 15.2-2271. Vacation of plat before sale of lot therein; ordinance of vacation.

D – Code of Virginia 15.2-2272. Vacation of plat after sale of lot.

**AN ORDINANCE TO VACATE THE DEDICATION TO PUBLIC USE OF A CERTAIN SUBDIVISION PLAT WITH RESPECT TO LOT 114 OF SYCAMORE SQUARE SUBDIVISION**

WHEREAS, the plat of Sycamore Square Subdivision (“Subdivision”) was recorded at Plat Book 2, p. 247, in the Office of the Clerk of the Circuit Court of Fluvanna County, Virginia;

WHEREAS, the said plat depicts a number of residential lots, together with open space, public streets, areas reserved for commercial use and other features, including a certain parcel numbered Lot 114, which is thereon dedicated to public use with the notation:

Dedicated to Fluvanna County for Public Use. Not subject to any Covenants and Restrictions;

WHEREAS, such dedication was made pursuant to rezoning of the property comprising the Subdivision, which rezoning was approved October 2, 2002, subject to certain proffered conditions, including condition number 7, which reads as follows:

A site will be donated to Fluvanna County for a future branch library or additional uses as determined necessary. The site located, as illustrated on the accompanying plat, will be no more than 60,000 square feet; and

WHEREAS the Board of Supervisors has determined that there is no public necessity for the said dedication, and that the purpose of the said proffered condition will be better served by the vacation of the said dedication and the release of all interest of the public in and to said Lot 114 to become part of the Common Area owned by the Sycamore Square Property Owners Association, Inc.;

NOW THEREFORE, BE IT ORDAINED by the Board of Supervisors, pursuant to Section 15.2-2272 of the Code of Virginia, as amended, as follows:

(1) That the dedication to public use of Lot 114 Sycamore Square Subdivision as shown and described by notation on the plat of Sycamore Square Subdivision recorded in Plat Book 2, page 247 BE, AND IT IS HEREBY, VACATED AND RELEASED;

(2) That the lot described hereinabove shall be annexed to and become a portion of the Common Areas of Sycamore Square Subdivision, and shall be subject to the provisions of the Declaration of Restrictions, Covenants, Conditions and Easements recorded in the said Clerk’s Office in Deed Book 702, page 606, as amended and fully restated by instrument recorded in said Clerk’s Office in Deed Book 778, page 865, and as further amended and supplemented, as such portion of the Common Areas, *mutatis mutandis*;

(3) That the vacation provided hereinabove shall be subject to the recordation of a deed of quitclaim, in a form approved by the County Attorney, which shall release all right, title and interest of the County and of Sycamore Square, LLC, as subdivider and declarant in and to the said Lot 114, and which deed shall be accepted on behalf of the Sycamore Square Homeowners Association;

(4) That, except for the dedication to public use described hereinabove, the above referenced plat shall not be vacated but shall remain in full force and effect; and nothing herein shall be deemed to effect the vacation of any property line, of any public or private street, road, walkway, or of any drainage, utility, or other easement.

(5) That, provided no appeal of this ordinance shall be filed within the time permitted by law for the same, the County Administrator shall execute the deed as provided hereinabove and the Clerk of this Board shall, upon its full execution by all parties, cause the same, along with a true copy of this ordinance, to be recorded among the land records in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia.





Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 22. Planning, Subdivision of Land and Zoning

## § 15.2-2271. Vacation of plat before sale of lot therein; ordinance of vacation

Where no lot has been sold, the recorded plat, or part thereof, may be vacated according to either of the following methods:

1. With the consent of the governing body, or its authorized agent, of the locality where the land lies, by the owners, proprietors and trustees, if any, who signed the statement required by § 15.2-2264 at any time before the sale of any lot therein, by a written instrument, declaring the plat to be vacated, duly executed, acknowledged or proved and recorded in the same clerk's office wherein the plat to be vacated is recorded and the execution and recordation of such writing shall operate to destroy the force and effect of the recording of the plat so vacated and to divest all public rights in, and to reinvest the owners, proprietors and trustees, if any, with the title to the streets, alleys, easements for public passage and other public areas laid out or described in the plat; or
2. By ordinance of the governing body of the locality in which the property shown on the plat or part thereof to be vacated lies, provided that no facilities for which bonding is required pursuant to §§ 15.2-2241 through 15.2-2245 have been constructed on the property and no facilities have been constructed on any related section of the property located in the subdivision within five years of the date on which the plat was first recorded.

The ordinance shall not be adopted until after notice has been given as required by § 15.2-2204. The notice shall clearly describe the plat or portion thereof to be vacated and state the time and place of the meeting of the governing body at which the adoption of the ordinance will be voted upon. Any person may appear at the meeting for the purpose of objecting to the adoption of the ordinance. An appeal from the adoption of the ordinance may be filed within thirty days of the adoption of the ordinance with the circuit court having jurisdiction of the land shown on the plat or part thereof to be vacated. Upon appeal the court may nullify the ordinance if it finds that the owner of the property shown on the plat will be irreparably damaged. If no appeal from the adoption of the ordinance is filed within the time above provided or if the ordinance is upheld on appeal, a certified copy of the ordinance of vacation may be recorded in the clerk's office of any court in which the plat is recorded.

The execution and recordation of the ordinance of vacation shall operate to destroy the force and effect of the recording of the plat, or any portion thereof, so vacated, and to divest all public rights in and to the property and reinvest the owners, proprietors and trustees, if any, with the title to the streets, alleys, and easements for public passage and other public areas laid out or described in the plat.

Code 1950, §§ 15-793, 15-967.16; 1950, p. 722; 1962, c. 407, § 15.1-481; 1964, c. 564; 1987, c. 404; 1997, c. 587.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 22. Planning, Subdivision of Land and Zoning

## § 15.2-2272. Vacation of plat after sale of lot

In cases where any lot has been sold, the plat or part thereof may be vacated according to either of the following methods:

1. By instrument in writing agreeing to the vacation signed by all the owners of lots shown on the plat and also signed on behalf of the governing body of the locality in which the land shown on the plat or part thereof to be vacated lies for the purpose of showing the approval of the vacation by the governing body. In cases involving drainage easements or street rights-of-way where the vacation does not impede or alter drainage or access for any lot owners other than those lot owners immediately adjoining or contiguous to the vacated area, the governing body shall only be required to obtain the signatures of the lot owners immediately adjoining or contiguous to the vacated area. The word "owners" shall not include lien creditors except those whose debts are secured by a recorded deed of trust or mortgage and shall not include any consort of an owner. The instrument of vacation shall be acknowledged in the manner of a deed and filed for record in the clerk's office of any court in which the plat is recorded.

2. By ordinance of the governing body of the locality in which the land shown on the plat or part thereof to be vacated lies on motion of one of its members or on application of any interested person. The ordinance shall not be adopted until after notice has been given as required by § 15.2-2204. The notice shall clearly describe the plat or portion thereof to be vacated and state the time and place of the meeting of the governing body at which the adoption of the ordinance will be voted upon. Any person may appear at the meeting for the purpose of objecting to the adoption of the ordinance. An appeal from the adoption of the ordinance may be filed within thirty days with the circuit court having jurisdiction of the land shown on the plat or part thereof to be vacated. Upon appeal the court may nullify the ordinance if it finds that the owner of any lot shown on the plat will be irreparably damaged. If no appeal from the adoption of the ordinance is filed within the time above provided or if the ordinance is upheld on appeal, a certified copy of the ordinance of vacation may be recorded in the clerk's office of any court in which the plat is recorded.

Roads within the secondary system of highways may be vacated under either of the preceding methods and the action will constitute abandonment of the road, provided the land shown on the plat or part thereof to be vacated has been the subject of a rezoning or special exception application approved following public hearings required by § 15.2-2204 and provided the Commissioner of Highways or his agent is notified in writing prior to the public hearing, and provided further that the vacation is necessary in order to implement a proffered condition accepted by the governing body pursuant to §§ 15.2-2297, 15.2-2298 or 15.2-2303 or to implement a condition of special exception approval. All abandonments of roads within the secondary system of highways sought to be effected according to either of the preceding methods before July 1, 1994, are hereby validated, notwithstanding any defects or deficiencies in the proceeding; however, property rights which have vested subsequent to the attempted vacation are not impaired by such validation. The manner of reversion shall not be affected by this section.



Code 1950, §§ 15-793, 15-967.17; 1950, p. 722; 1962, c. 407, § 15.1-482; 1975, c. 641; 1990, c. 719; 1994, c. [341](#); 1997, c. 587.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB D**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Authorization to advertise to hold a Public Hearing on Ordinance amendment of Code Chapter 8, section 8-1				
<b>MOTION(s):</b>	I move the Board authorize staff to advertise a Public Hearing to be held on November 20, 2019 in order to receive public comment on a proposed amendment of Chapter 8 of the Fluvanna County Code.				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Debbie Smith Emergency management Coordinator				
<b>PRESENTER(S):</b>	Debbie Smith Emergency Management Coordinator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>					
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	Advertisement with Proposed Amendment to Chapter 8				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



(Seal)

**PUBLIC HEARINGS**  
**Fluvanna County Board of Supervisors**  
**Wednesday, Nov 20, 2019 at 7:00 p.m.**

Pursuant to Virginia Code Section 15.2-1427, Public Hearings will be held in the Circuit Court Room at the Fluvanna County Courts Building in Palmyra, Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following items:

**AN ORDINANCE TO AMEND CHAPTER 8 OF THE FLUVANNA COUNTY CODE TO PROVIDE FOR APPROVAL OF EXISTING FIRE COMPANIES TO PROVIDE EMS SERVICES**

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that the County Code be, and it is hereby, amended, in Chapter 8, Section 8-1, as follows:

Sec. 8-1. - Fire companies.

All fire companies organized and operating within the County shall be subject to the approval of the Board of Supervisors in accordance with title 27, chapter 2, article 1 of the Code of Virginia. Any approval heretofore granted for a fire company shall remain in effect; provided, however, that no such approval shall be deemed to relieve any such company of the continuing duty of compliance with the provisions of title 27, chapter 2, article 1 (section 27-6.01 et seq.) of the Code of Virginia. *In addition to the foregoing, all fire companies heretofore organized and operating within the County are hereby approved to provide EMS services in accordance with Section 15.2-955 of the Code of Virginia; provided that the fire company has a valid Emergency Medical Services Agency license issued by the Virginia Office of Emergency Medical Services in accordance with 12 VAC 5-31-420 and all other applicable law.*

**TO:** Fluvanna Review

**Advertise on the following dates:** 7 & 14 Nov 2019

**Authorized by:** Fluvanna County Board of Supervisors

**Bill to:** Fluvanna County Board of Supervisors  
P.O. Box 540, Palmyra, VA, 22963  
Caitlin Solis  
Clerk to the Board  
Fluvanna County, Virginia 22963  
Email [csolisfluvannacounty.org](mailto:csolisfluvannacounty.org)  
(434) 591-1910 FAX (434) 591-1911



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB E**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	<b>CRA PROJECT AGREEMENT # 3 - FORK UNION FIRE TRAINING BUILDING – BIDDING &amp; CONSTRUCTION ADMINISTRATION</b>				
<b>MOTION(s):</b>	<p>I move the Board of Supervisors approve a supplemental appropriation of \$7,120 from the BOS Contingency budget to the CIP project budget for the F&amp;R BURN BUILDING, to increase the funds necessary for Project Agreement 3.</p> <p>I move the Board of Supervisors to approve Project Agreement # 3 between Fluvanna County and Crabtree, Rohrbaugh &amp; Associates, Inc. to complete the BURN BUILDING BIDDING &amp; CONSTRUCTION ADMINISTRATION SERVICES totaling \$7,120.00, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.</p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Cyndi Toler, Purchasing Officer				
<b>PRESENTER(S):</b>	Cyndi Toler, Purchasing Officer				
<b>RECOMMENDATION:</b>	Recommend approval				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>❖ As part of the grant funding provided by VDFP for the construction of a burn building in Fluvanna County, \$30,000 is provided strictly for engineering services.</li> <li>❖ \$44,860 has already been spent on A&amp;E Services with the soil testing, site plan and building design.</li> <li>❖ This project agreement is to have a bidding &amp; construction administration services</li> <li>❖ The final design is nearing completion and are preparing for Approval from VDFP to be able to start the IFB process.</li> </ul>				
<b>FISCAL IMPACT:</b>	❖ Reduce BOS Contingency and increase CIP Project for the Burn Building by \$7,120				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	❖ CRA PROJECT AGREEMENT # 3 - FORK UNION FIRE TRAINING BUILDING – BIDDING & CONSTRUCTION ADMINISTRATION				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X		X		





**TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR  
PROFESSIONAL SERVICES  
FORK UNION FIRE TRAINING BUILDING –  
BIDDING & CONSTRUCTION ADMINISTRATION**

This Project Agreement #3 (the “Project Agreement”) made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, between Fluvanna County, Virginia (the “County”), a political subdivision of the Commonwealth of Virginia, and Crabtree, Rohrbaugh & Associates, Inc. (the “Consultant”), a Pennsylvania corporation authorized to transact business in Virginia, is an addendum to that TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR PROFESSIONAL SERVICES dated the 25th day of October, 2018 (including all exhibits, and as modified by any amendments or addendums thereto the “Agreement”). All defined terms in the Agreement shall have the same meaning in this Project Agreement unless the context used herein requires otherwise.

Whereas, pursuant to the Agreement the County shall issue written task orders to the Consultant as services are needed;

Whereas, pursuant to Project Agreement #2, the Consultant was to create a final design and construction ready plans and specifications for the Burn Building (“Burn Building” as used herein has the same meaning as defined in Project Agreement #2) consistent with the grant requirements and site plan based on a “Commonwealth Prototype 2 – Class A” (the “Plans”);

Whereas, the Agreement is for a term of one-year beginning on the date the County executed the Agreement, and subject to (4) additional one-year renewals by the County pursuant to the Agreement;

Whereas, the Consultant submitted a Proposal for “A/E proposal for fire burn building – bidding and construction administration” dated October 7, 2019, (“the Proposal”) which is attached hereto as Exhibit 1 and incorporated by reference herein as a material part of this Project Agreement;

Whereas, the County desires that the Consultant complete all those services listed in the Proposal, including, but not limited to, those services and associated deliverables described in the Proposal, and as more specifically set forth herein (the “Task order Services” or the “Services”);

Whereas, the Consultant desires to accept the work and complete the Task Order Services and all work necessary and related thereto (the “Task Order”).

For good and valuable consideration, the parties hereby agree as follows:

**ARTICLE I: THE AGREEMENT**

The foregoing recitations are incorporated by reference into this Project Agreement.

This Project Agreement is an addendum to and made a material part of the Agreement. The parties hereto agree that except as specifically and expressly modified hereby that Agreement remains in full force and effect and the provisions of the Agreement are incorporated herein and are a material part hereof.

**ARTICLE II: TASK ORDER**

Consultant shall provide all work and services necessary or desired to complete Services to assist in Bidding and Negotiations as well as Construction Administration for the Burn Building on the Task Order consistent with all provisions of this Project Agreement, Exhibit 1, the Agreement and the Plans. Services shall include, but not be limited to: (i) bidding related services such as drafting the invitation for bids, modifying and revising the same as required or requested by the County and County Attorney's office and discussions related thereto, (ii) review of all bids received including the qualifications and responsibility of bidders and discussion and meetings with the County related thereto; (iii) assistance with negotiations with bidders; (iv) drafting of the contract with the winning bidder and consultation as needed with the bidder, County and the County Attorney's office to include review and discussion of modifications requested or necessary; (v) communications, meetings and conferences with County Board, officials and employees regarding the construction bid, the bids received, the resulting contract(s), the construction itself, and related items to include on site meetings and meetings at the County offices as reasonably requested by the County or necessary for the Burn Building project; (vi) construction oversight consistent with the Plans, construction scheduling and tracking for adherence to all timelines and deadlines, review of change orders and modifications from the construction contractor as needed, drafting of any change orders in consultation with the County and County Attorney, assessment of weather and other delays, communications with the construction contractor and County related to the Plans and construction as needed or requested, and attendance at on-site meeting and meetings at the County, including with the Board of Supervisors if requested; (vii) communications with the Commonwealth of Virginia and grant based oversight and adherence; and (viii) all other services related to bidding, negotiations and construction of the Burn Building Project consistent with the Plans.

The Plans are subject to approval by the County and any necessary approvals of the Commonwealth of Virginia, and any departments thereof, relating to the grant and funding of the Burn Building Project; and the Consultant agrees to revise and modify the Plans, including any revisions to such Plans, from time to time, such that the County and the Commonwealth approve and accept the same. Any modifications to the Plans: (i) will be delivered to the County in electronic and hard copy format (3 copies of each); (ii) will be the property of the County; and (iii) must be final, complete, inclusive and ready for inclusion in a change order or other contract with the construction firm building the Burn Building. The Burn Building design must include all design and engineering elements necessary to conform to Applicable law and grant requirements. The Burn Building must be designed, constructed and administered in accordance with the Grant, NFPA 1403 and the VDFP Policy, VDFP's "Agency Practices, Policies" and the "Burn Building Project Manual." All documents are available on VDFP's website at [www.vafire.com](http://www.vafire.com) under the Grants and Local Aid: Burn Building link.

The County's project manager for technical inquiries relating to this Project Agreement shall be:

Mr. Ben Powell  
Project Manager  
132 Main Street  
Palmyra, VA 22963  
Phone: (434) 591-1930

E-mail: bpowell@fluvannacounty.org

Billing inquiries should be directed to Cyndi Toler, Purchasing Officer, whose contact information appears below in Article VI.

### ARTICLE III: EXHIBITS AND RESOLVING CONFLICTS

The rights and duties of the County and Consultant applicable to the County's projects under this Project Agreement are set forth in the following Agreement Documents:

- (i) This Project Agreement;
- (ii) Exhibit 1 hereto; and
- (iii) The Agreement including exhibits thereto.

Whenever possible, the terms of the above Agreement Documents shall be read together, however in the event of a conflict, the order of preference above shall govern which Agreement Document will control. In other words, (i) shall control over (ii) to (iii) above, and (ii) shall control over (iii).

### ARTICLE IV: FEES

Notwithstanding anything to the contrary contained in Exhibit 1 hereto, the Consultant shall be paid hourly for their work based upon the **rates set forth in Exhibit 3 to the Agreement** and up to the following not-to-exceed estimated fees for the Task Order Services:

- TWO THOUSAND THREE HUNDRED EIGHTY NO/100 DOLLARS (\$2,380.00) for that part of the Additional Services described as the "Bidding / Negotiations"; and
- FOUR THOUSAND SEVEN HUNDRED FORTY AND NO/100 DOLLARS (\$4,740.00) for that part of the Additional Services described as the "Construction";

Notwithstanding the estimated not-to-exceed fees and hours indicated above and on Exhibit 1, **the actual hourly fees charged by the Contactor for the Services will be based on the rates set forth on Exhibit 3 to the Agreement and will vary based upon the person completing the Services (for example, \$65 per hour for "Architectural Staff", and \$155 per hours for a "Senior Project Manager") up to the not to exceed fee.**

The estimated total fees are not-to exceed amounts. The hourly fees up to the not-to-exceed total per task shall be payable by the County upon proper invoice by the Consultant as described herein. No invoice may be provided by the Consultant to the County until the Task Order is complete and all items or services purchased have been delivered to, inspected by and accepted by the County, including but not limited to, those deliverables described in this Project Agreement. The Consultant may invoice the County only when the entire Task Order is complete. The Consultant will be paid within forty-five (45) days of receipt of a proper invoice following final acceptance of all work on the Task Order by the County in its sole discretion. The flat fee includes

all fees, costs and charges of any kind to perform all the services and work, including supplying at its own cost and expense any necessary tools, equipment or materials, necessary or desirable for completion of the task specified.

#### **ARTICLE V: TERM**

Consultant shall with due diligence and dispatch assiduously pursue this Task Order to completion, but in any event such Services and work being a part of the Task Order must be completed to the sole satisfaction of the County on or before the 31st day of October, 2020. Time being of the essence.

#### **ARTICLE VI: MISCELLANEOUS**

As appropriate to the context, the singular will include the plural and vice versa, and reference to one gender will include the others. This Project Agreement may be executed in one or more counterparts, each of which will be considered the Project Agreement for all purposes of proof. In addition to allowing electronic signatures upon an electronic copy of this Project Agreement, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Project Agreement contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Project Agreement. This Project Agreement will be binding upon and inure to the benefit of the respective parties and their successors. This Project Agreement is not assignable by either party, except by operation of law. The legal address for the County and for the Consultant and the addresses for delivery of Notices and other documents related to the administration of this Project Agreement are as follows:

##### **County**

ATTN: Cyndi Toler, Purchasing Officer  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963  
Telephone (434) 591-1930  
FAX (434) 591-1911

##### **Consultant**

Crabtree, Rohrbaugh & Associates, Inc.  
ATTN: Joshua C. Bower, AIA, LEED AP BD+C, GGP  
250 West Main St Suite 200  
Charlottesville, VA 22902  
Telephone (866) 458-0272

Any party may substitute another address for the one set forth above by giving a notice in the manner required. Any notice given by mail will be deemed to be received on the fifth (5<sup>th</sup>) day after deposit in the United States mail. Any notice given by hand will be deemed to be received when delivered. Notice by courier will be deemed to have been received on the date shown on any certificate of delivery.

**In witness whereof the undersigned duly authorized representatives have executed this Project Agreement on the dates set forth beside their respective signatures.**

Consultant:  
Crabtree, Rohrbaugh & Associates, Inc.

County:  
Fluvanna County

By: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Fluvanna County Attorney, by Kristina M. Hofmann, Assistant Fluvanna County Attorney


**Crabtree, Rohrbaugh & Associates - Architects**

250 West Main Street, Suite 200  
 Charlottesville, VA 22902  
 Maryland • Pennsylvania • Virginia • West Virginia

October 7, 2019

County of Fluvanna  
 c/o Cyndi Toler  
 Purchasing Officer  
 132 Main St  
 Palmyra, VA 22963

Re: A/E proposal for fire burn building – bidding and construction administration

Dear Cyndi,

Crabtree, Rohrbaugh & Associates is pleased to submit a proposal for professional Architectural and Engineering Services for the design of the Fire Burn Building. This design will be based on the Commonwealth Prototype 2 – Class A. Below is a breakdown of the design fees by phase and discipline:

**Bidding / Negotiations**

Architecture

Sr. Project Manager	\$155/hr x 4 hours	\$620.00
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Structural Engineer

Project Manager	\$150/hr x 4 hours	\$600.00
-----------------	--------------------	----------

Project Coordinator	\$130/hr x 4 hours	\$520.00
---------------------	--------------------	----------

Elect/Plumb Engineer

Project Manager	\$160/hr x 4 hours	\$640.00
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<b>Subtotal</b>		<b>\$2,380.00</b>
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**Construction**

Architecture

Sr. Project Manager	\$155/hr x 12 hours	\$1,860.00
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Structural Engineer

Project Manager	\$150/hr x 8 hours	\$1,200.00
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Project Coordinator	\$130/hr x 8 hours	\$1,040.00
---------------------	--------------------	------------

Elect/Plumb Engineer

Project Manager	\$160/hr x 4 hours	\$640.00
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<b>Subtotal</b>		<b>\$4,740.00</b>
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**Total Architectural and Engineering Services = \$7,120.00**

If you have any questions or comments, please feel free to contact me at any time.

Sincerely,

CRABTREE, ROHRBAUGH & ASSOCIATES

A handwritten signature in black ink that reads "Joshua C. Bower". The signature is written in a cursive style with a large, looping initial 'J'.

Joshua C. Bower, AIA, LEED AP  
Principal | Senior Project Manager





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
BCC APPOINTMENTS STAFF REPORT**

**TAB F-G**

<b>MEETING DATE:</b>	October 16, 2019			
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments			
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</b>			
<b>Board/Commission/Committee</b>	<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>	
Monticello Area Community Action Committee (MACAA)	Tamika Braveheart	October 16, 2019	December 31, 2022	
Region Ten Community Services Board	Edna C. Harris	October 16, 2019	December 31, 2022	

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Monticello Area Community Action Committee (MACAA)	Tamika Braveheart	APP	Cunningham	
Region Ten Community Services Board	Edna C. Harris	APP	Palmyra	Habitat for Humanity Selection committee
<b>DISCUSSION:</b>				
<b>ENCLOSURES:</b>	Candidate Applications			





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: Edna Claressa Harris		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union <input checked="" type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) 2 Holly Circle, Palmyra, VA 22963		Physical Address (if different)		
Years Lived in Fluvanna 6	Cell Phone – preferred? 434-996-6088	Home Phone – preferred?	Email ednaharris108@yahoo.com	
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): 05/2010 University of Phoenix, 12/2006 Averett University, Glendale, Arizona Danville, VA Master of Education, Master of Education, Reading Administration and Supervision Specialist  05/2004 Old Dominion University, 05/1991 Saint Paul's College, Norfolk, VA Lawrenceville, VA Endorsement in Specific Learning Disabilities BA Sociology				
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I currently serve on the Habitat for Humanity Selection committee for Fluvanna County, I am also a participant in the Fluvanna Leadership Development Program. I served on the Gang Violence Task Force in Danville, VA				
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): I am a member of Alpha Kappa Alpha Sorority, Inc. 1989-present A lifetime member of New Fork Baptist Church 1980-present Delta Kappa Gamma Honor Society 2007-Present				
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I would like to put forth the knowledge I have acquired in regards to education, leadership, and families towards assisting on community boards in my hometown of Fluvanna County.				
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>				
Applicant's Signature <b>Edna C. Harris (From File)</b>			Date <b>9/26/2019</b>	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
x	Central Virginia Regional Jail (CVRJ) Authority
x	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
x	Economic Develop. & Tourism Advisory Council (EDTAC)
x	Family Assessment and Planning Team (FAPT)
	Finance Board
x	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

<b>X</b>	<b>Board, Commission, Committee (cont.)</b>
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
x	Library Board of Trustees
x	Monticello Area Community Action Agency (MACAA)
x	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
x	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
x	Region Ten Community Services Board
	Rivanna River Basin Commission
x	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
x	Youth Advisory Council (YAC)
	OTHER:

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

<b>Office Use Only</b>		
Application Received On:	9/27/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:	9/27/2019	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Edna C. Harris  
 2 Holly Circle  
 Palmyra, VA 22963  
 (434)996-6088 cell  
 ednaharris108@yahoo.com

### **Professional Profile**

- Student-centered educator with experience that spans both special education and inclusive classrooms as well as one-on-one settings, and leadership administrative experience
- Deeply committed to optimizing student success, learning outcomes for preK-12<sup>th</sup> grade learners
- Creative and resourceful in adapting instructional strategies to meet unique student needs. Design positive approaches and proactive interventions advancing learner engagement; academic achievement; cognitive development; and social, behavioral and communication improvements.
- Strong leadership abilities to observe, plan, and assess best practices to modify instruction, for multicultural classes with multi levels of abilities, and motivate unmotivated learners.
- Lobbyist and advocate for criminal justice reform-First Step Act and Compassionate Release

### **Education**

**05/2010 University of Phoenix,  
 Glendale, Arizona**  
 Master of Education,  
 Administration and Supervision

**12/2006 Averett University,  
 Danville, VA**  
 Master of Education, Reading  
 Specialist

**05/2004 Old Dominion University,  
 Norfolk, VA**  
 Endorsement in Specific Learning Disabilities

**05/1991 Saint Paul's College,  
 Lawrenceville, VA**  
 BA Sociology

## **Professional Experience**

**English Instructor**-University of Virginia-Upward Bound, Charlottesville, VA September 2018-Present

I facilitate English instruction for students in grades 10th-12th during Saturday sessions. The students receive support in Standards of Learning, tutoring, college essay writing and college application process, I also assist students in meeting their goals and objectives as outlined in their Individual Education Plans (IEP), and test taking strategies. Currently, I serve students from 11 local high schools. My goal is to ensure their success in and completing a post-secondary education and improving their quality of life and support their efforts to matriculate into a college of their choice through the provision of instruction, tutorial services, and social/academic enrichment activities.

**Title 1 Reading Specialist Buford Middle School, Charlottesville, VA**  
2017-Present

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Prepare and deliver instruction appropriate to students in Tier 2
- Complete quarterly data reports monitoring student progress in English
- Present professional learning to staff

**Special Education English Collaborative Teacher grades 8-12 Fluvanna County High School.**  
Palmyra, VA 2014-2017

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Co-Teach in a collaborative classroom setting

**Title 1 Reading Specialist Clark Elementary School, Charlottesville, VA  
2013**

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers, administrators
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

**F.A.S.T, IEP Team, and Autism Specialist** Danville Public Schools, Central Office-Office of Exceptional Children, Danville, VA 2011-2013

Conduct parent, student, teacher, and agency interviews. Initiate and finalize paperwork related to FAST placements. Actively participate in the Individualized Education Plan process, address regulations and procedural matters, monitor compliance, audit IEP's for grades preschool-12<sup>th</sup> grade, and serve as a resource and support for personnel working with students with Autism. Assistant to the Director of the Office of Exceptional Children. Comprehensive Service Act (CSA) contact person, develop Individual Family Services Plan (IFSP), serve as a liaison between the community and the school division to develop partnerships to meet the needs of students, parents, staff and community, private day school IEP process and compliance monitoring, and Truancy court representative

**School Testing Coordinator** Danville Public Schools, Danville, VA 2007-2013

As a School Testing Coordinator (STC) I serve as the point of contact between the school and the DDOT. I maintain the security of test materials, implement SOL test procedures, and providing appropriate training for Examiners, Proctors, and other school personnel involved in the test administration. Read all test administration materials, and inform school staff of testing policies, guidelines, and procedures

**Mentor** Danville Public Schools, Danville, VA 2005-2013

Offer counsel, provide information, interpret district, state, federal and/or school level policies and practice, serve as a role model, provide support for developing course content, model direct teaching instruction, and act as an advisor to mentees.

**Site Facilitator, Kindergarten Readiness Summer Camp** Danville Public Schools, Danville, VA/Smart Beginnings, Danville,VA June 2011-July 2011

- Supervised all aspects of the summer kindergarten readiness summer camp including instruction, discipline, and assessments
- Developed supervision plans for buses, breakfast, arrival and dismissal
- Completed reports including attendance, discipline, and student achievement

**Lead Tutor/Site Facilitator** Total Tutors afterschool program G.L.H. Johnson School, Danville, VA December 2010-April 2011

- Create rosters
- Assign teachers to tutor for afterschool program
- Coordinate transportation with the SES provider
- Report data on pre and post assessments
- Complete reports for attendance, student achievement, and payroll
- Manage office and student dismissal

**Title 1 Reading Specialist G.L.H. Johnson** School, Danville, VA  
2007-2011

- Work with students who have reading deficiencies
- Work collaboratively with classroom teachers
- Identify reading difficulties in students and provide instruction to effectively address areas of difficulty
- Develop parent involvement activities for families
- Prepare and deliver instruction appropriate to students in accordance with Federal, Division, and State guidelines
- Complete 9 weeks data reports monitoring student progress in content areas
- Work collaboratively with Title 1 staff

**School Webmaster** Danville Public Schools, Danville, VA 2007-2011

Developed the school website, maintained and updated information, complied with the Danville Public Schools district Acceptable Use Policy



**Special Education Resource/Inclusion Teacher grades K-5** Danville Public Schools, Danville, VA  
1999-2007

- Utilize instructional management systems that increase student learning and Maximize time on task
- Develop and implement Individual Educational Plans according to regulations
- Monitor student progress towards achieving goals on the IEP's
- Communicate effectively within the educational community and with parents on a regular basis
- Maintain and upgrade professional skills
- Perform other job related duties as assigned by the Principal, Special Education Director and Assistant Director

**Bridges Specialist** Grove Park School, Danville, VA 2003-2006

As a Bridges Lab Specialist I assessed the 26 cognitive abilities and 11 perceptual skills including attention, memory, verbal comprehension, visual sequencing, and auditory sequencing. In the Bridges program, I utilized activities that developed visual, auditory and sensory processing skills to improve students' attention, concentration, focus, phonemic awareness, sequencing, spatial awareness, fine and gross motor coordination

**Elementary School Teacher** Glenwood Elementary School Danville, VA 1997-1999

- Concentration in 4<sup>th</sup> grade
- Plan, instruct and assess student performance in all core subject areas
- Interpret data from assessments and apply them to instruction
- Collaborate with parents, grade level teachers and Success For All Coordinator in tracking students progress

**Parent Resource Center Coordinator** Danville Public Schools, Danville VA 1993-1996

I made home visits to families of Title I students and facilitated workshops utilizing the Parents as Teachers model. Home visits and workshops focused on assisting and modeling strategies for parents to work with their children in becoming stronger learners, while increasing parent-child

interaction, and knowledge of early childhood development and promote positive parenting. I also collaborated with another teacher in developing the Kindergarten Screening Assessment for Danville Public Schools.

## References

Eric Johnson, Principal  
Hospital Education  
434-924-2658  
[Johnsoe1@charlottesvilleschools.org](mailto:Johnsoe1@charlottesvilleschools.org)

Mozell Booker  
434-842-3311  
[mhbooker@mindspring.com](mailto:mhbooker@mindspring.com)

India Brandon  
301-318-5654  
[indiabrandon24@gmail.com](mailto:indiabrandon24@gmail.com)

# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Name: Tamika Braveheart		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union		
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other		
Mailing Address (including City, State, & ZIP) 593 Cunningham Meadows Drive, Palmyra, VA 22963		Physical Address (if different)		
Years Lived in Fluvanna 4	Cell Phone – preferred? 540-256-7796	Home Phone – preferred?	Email tamika.braveheart@vdh.virginia.gov	
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Please see resume				
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Please see resume				
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Please see resume				
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I am honored to serve the county as a public health professional but have always had a passion for education. My undergraduate studies focused on history at the secondary school level and I have been privileged to work in a variety of academic and community settings as an educator. I have taught English and citizenship classes to refugee families in Denver; designed curricula and lesson plans on computer science and health education for youth in west Africa, and taught U.S. History to students in the Persian Gulf. At the root, I am the child of a teen mother that managed to graduate from high school on time, with the help from her community. And while I may have received my love of reading from my grandmother, I learned other fundamentals from my caring teachers at a Head Start site in Paterson, New Jersey. I have always been an advocate for great beginnings for youth in need; I would love to continue to leverage my very blessed life experiences to advocate for and support children and families that deserve as much.				
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p><b>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to:</b>  <b>Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</b></p> <p><b>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</b></p>				
Applicant's Signature <i>(Typing name below serves as digital signature)</i>			Date	
T Braveheart (From File)			10/1/2019	

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
X	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	10/1/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:	10/2/2019	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

## Tamika S.A. Braveheart

593 Cunningham Meadows Drive, Palmyra, VA 22963  
 +1 (540) 256-7796 ♦ [tamikasallen@hotmail.com](mailto:tamikasallen@hotmail.com) ♦ [www.linkedin.com/in/tamikasallen](http://www.linkedin.com/in/tamikasallen)

*Compassionate health professional seeking to leverage international and domestic experiences serving underserved populations.*

### Professional Experience

#### Virginia Department of Health, Thomas Jefferson Health District

February 2018-present

*Public Health Nurse*

- Clinical practitioner providing care in rural community including immunizations, reproductive and sexual health, and HIV/STI testing and counseling. In addition, provided support for Medicaid-funded community-based and consumer-directed care services, interacting with applicants, caregivers, and primary care providers.
- Liaison for Mobilizing for Action through Planning and Partnerships coalition for five-county health district, as public health clinician and community advocate. Knowledge of community-level data and programming necessary for successful participation.
- Member of health equity committee representing needs of health district staff and populations served. Provided insight to establish policies and procedures for personnel programs, wellness activities, and notably procedures and priorities for strategic planning and program design.

#### Central Virginia Health Services, Charlottesville, VA

December 2015 to 2017

*Health outreach and advocacy coordinator*

- Liaison between individuals in underserved health communities and health care providers and organizations to increase access to, utilization of, and continuity of care. Worked with organizations representing interests of communities from Central and South America and the Caribbean to increase access to health services.
- Advocate for affordable care and outreach services for women and children through representation on various local committees, at community events, and faith communities.
- Coordinated community events that increased access to health and social services specifically for native Spanish speakers, homeless individuals, low-resourced mothers and caregivers, and recently released offenders and their support networks.

#### University of Virginia, Charlottesville, VA

June 2014, June 2015

*Summer Enrichment Educator*

- Lead for exciting, 6-week enrichment course for gifted students; course provided rich content on art-inspired, social change activism in Uganda, Senegal, and Cambodia by which learners could design and implement community projects.
- Designed lessons that incorporated prominent theories on social change and social movement and their relationship to Hip Hop, including Conflict Theory; one group of learners wrote a petition for changes to the enrichment program.
- Utilized Lev Vygotsky's sociocultural theory of child development to develop lessons that focused on peer modeling and play. Learners used auditory-musical and kinesthetic styles to explore the role language plays in driving social movements.

#### USAID, Kampala, Uganda

September 2011-November 2013

*Foreign Service Officer--HIV/AIDS and Vulnerable Populations*

- Represented U.S. Government to the Government of Uganda's ministry responsible for gender, children, and youth. As lead for vulnerable children, coordinated USG agency donor efforts on behalf of ministry to best assist Ugandan families.
- Interim, Executive Assistant to the U.S. Ambassador to Uganda. Responsible for managing schedule for Ambassador, responding to and reviewing electronic communications, and attending staff meetings with Senior American personnel.
- Provided Public Relations assistance by writing influential speeches for officials including the U.S. Ambassador. Powerful messages conveyed USG position on assistance to Uganda in Health, HIV/AIDS, and Child and Youth development.

#### USAID, Port-au-Prince, Haiti

September 2008-2011

*Foreign Service Officer--Child Protection and Health*

- Consistent relationship building, technical support, and teamwork with implementing partners on post-earthquake response led to additional \$5 million for Health Systems Strengthening and increased capacity of Social Affairs.
- Agency representative on U.S. Secretary of State, Haiti Women's Empowerment Group. Successful negotiation with inter-agency colleagues expanded group's focus to include care and treatment for victims of violence and livelihood support.
- Supervised 3-week Household Economic Strengthening assessment of Mission's health portfolio, which developed strategies for interventions that impacted the health seeking behaviors of vulnerable populations we served.
- Developed technical language included in the Government of Haiti's Reconstruction Strategy, procurement documents, and the Initial Environmental Examination advocating for qualitative assessments of health and social impact of programs.

#### **AIDS/HIV Services Group, Charlottesville, VA**

**December 2006- August 2008**

*Program Manager*

- Coordinated coalition of 9 private, public and non-profit institutions to implement HIV/AIDS campaign. Created 5 media opportunities increasing service coverage. Resulted in a 700% increase in number of persons receiving HIV services.
- Designed recreation-based program targeted at high-risk male youth. Created Public Service Announcements to increase knowledge of HIV and access to health resources, decrease STD rates, and increase self-efficacy.
- Researched, designed, and implemented school-based HIV-prevention lessons for teenage girls based on the Theory of Gender and Power. Lessons focused on self-awareness and decision-making.
- Managed two University of Virginia interns researching adolescent health and community development.

#### **Peace Corps, Santiago, Cape Verde**

**July 2003-September 2005**

*Master's International, Youth Development and Health Coordinator*

- Managed administrative and program activities at United Nations-sponsored youth center. Activities benefitted more than 100 youth daily and became a model for newer centers designed to promote youth development.
- Designed and implemented 9-month, Peer Educator's training for 30 young people, in areas of health, environment, and academic skills. Created parallel community-level volunteer Corps, demonstrating sustainable program success.

## **Education**

---

### ***Bachelor of Science in Nursing***

James Madison University, School of Nursing, Harrisonburg, VA

2018

### ***Associate's Degree, Nursing***

Piedmont Virginia Community College, Charlottesville, VA

2017

### ***Master of Arts, International Administration***

Josef Korbel School of International Studies, University of Denver, Denver, CO

2007

### ***Bachelor of Arts, History and Secondary Education***

The College of New Jersey, Ewing NJ

2000

## **Additional skills, Certifications, and Awards**

---

Licensed Registered Nurse, *Virginia Board of Nursing*, 2017 ☐

Board member, *The Haven*, Charlottesville, VA 2017-present

High-Impact Coalition Building, *Virginia Department of Health*, 2017 ☐(as community representative)

Certified, Mental Health First Aid responder, *Mental Health America*

Spoken and written languages: Cape Verde Kriolu, French, Spanish, Haitian Creole

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB H**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	EDTAC Semiannual Presentation				
<b>MOTION(s):</b>	N/A				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>	D1	
	X				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Bryan Rothamel, Economic Development Coordinator Aaron Spitzer, Director of Parks and Recreation				
<b>PRESENTER(S):</b>	Tricia Johnson, EDTAC Vice Chair				
<b>RECOMMENDATION:</b>	None				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	EDTAC's 2019 Charter changes included semiannual updates to occur typically in October and March.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB I**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Water tower Logo and Color Options Update				
<b>MOTION(s):</b>	N/A				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	None				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	This presentation will update the BOS on designs for the ZXR Water Tower logo and color.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB J**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Oct 1, 2019 Elected Official Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, October 1, 2019, Elected Officials Breakfast be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for October 1, 2019 Elected Officials Breakfast				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Fluvanna County Library  
October 1, 2019  
Elected Officials Breakfast Meeting**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
Tony O'Brien, Vice Chair, Rivanna District (entered at 9:15am)  
Mozell Booker, Fork Union District  
Patricia Eager, Palmyra District  
Donald W. Weaver, Cunningham District

**ABSENT:** None

**ELECTED OFFICIALS PRESENT:** Senator Mark Peake, 22<sup>nd</sup> District  
Delegate Lee Ware, 65<sup>th</sup> District  
Delegate Rob Bell, 58<sup>th</sup> District  
Jeff Haislip, Commonwealth Attorney  
Eric Hess, Sheriff  
Linda Lenherr, Treasurer  
Andrew M. Sheridan, Commissioner of the Revenue  
Tristana Treadway, Clerk of the Circuit Court  
Perrie Johnson, Chair, Fluvanna School Board, Fork Union District

**ALSO PRESENT:** George Goodwin, Legislative Advisor, Senator Peake's Office  
Charity Howell, Outreach Representative to Fluvanna County for Senator Mark Warner  
Brenda Gilliam, FCPS, Executive Director for Instruction and Finance  
Don Stribling, FCPS, Executive Director for Student Services, Operations, and Human Resources  
Eric Dahl, County Administrator  
Kelly Belanger Harris, Assistant County Administrator  
Mary Anna Twisdale, Finance Director  
Bryan Rothamel, Economic Development Coordinator  
Caitlin Solis, Clerk to the Board of Supervisors  
Kim Mabe, Director of Social Services  
Joyce Pace, Registrar  
Aaron Spitzer, Director of Parks and Recreation  
Liz McIver, Management Analyst  
Douglas Miles, Community Development Director  
Kevin Zoll, Building Official  
Jessica Rice, Human Resources Manager  
David Blount, TJPDC Legislative Liaison

**A - WELCOME AND INTRODUCTIONS**

Eric Dahl, County Administrator, welcomed and thanked Delegate Rob Bell, Delegate Lee Ware, Senator Mark Peak and Ms. Charity Howell, Outreach to Fluvanna County for Senator Mark Warner, to the Elected Officials Breakfast. Chair Sheridan then called the meeting to order.

**B - BOARD OF SUPERVISORS CALL TO ORDER**

At 8:49am Chair Sheridan, called to order the Elected Officials Breakfast Meeting, thanked everyone for attending, and asked for introductions from all in attendance.

<b>MOTION:</b>	Adoption of the Tuesday, October 1, 2019 Elected Officials Meeting Agenda.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Motion				Second
<b>VOTE:</b>	Yes	Yes	Absent	Yes	Yes
<b>RESULT:</b>	<b>4-0</b>				

**C - GENERAL REMARKS BY LEGISLATORS / REPRESENTATIVES**

**D - DISCUSSION TOPICS:**

1. Public Schools
  - a. State-sponsored Training for School Personnel to Assist School Resource Officers

Board of Supervisors Minutes

2. Economic Development
  - a. California Tax
  - b. Opportunity Zone Initiatives
  
3. Clerk of the Circuit Court
  - a. Section 32.1-267(A) – Federal Law Suit involving Circuit Court Clerks
4. Public Safety
  - a. Shortage of applicants for law enforcement positions
  - b. Mental health facilities for TDO's
  - c. Law Enforcement Officers mental and physical health concerns
  - d. Opposition to Red Flag Laws
5. Children's Service Act (CSA)
  - a. Private Day Placement Rates
6. Parks and Recreation
  - a. Teaching Farm
7. Voting Districts
  - a. Election District Misalignments
  - b. No-excuse Early Voting
8. Additional Topics
  - a. Teacher pay gaps lowest in the country
  - b. Teacher training and pay gap
  - c. Economic Development is partnering with the school system and local businesses to focus on growing the workforce in the school system with the CTE program.
  - d. JRWA

**E - CONCLUSION AND ADDITIONAL COMMENTS**

**F - BOARD OF SUPERVISORS ADJOURN**

<b>MOTION:</b>	Adjourn the Elected Officials Breakfast Meeting, Tuesday, October 1, 2019 at 10:13am.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>		Second			Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
 Caitlin Solis  
 Clerk to the Board

\_\_\_\_\_  
 John M. Sheridan  
 Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB K**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Oct 2, 2019 Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, October 2, 2019, be adopted.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft Minutes for October 2, 2019				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Morris Room, County Administration Building  
October 2, 2019  
Regular Meeting 4:00pm**

**MEMBERS PRESENT:**

John M. (Mike) Sheridan, Columbia District, Chair (entered at 4:13pm)  
Tony O'Brien, Rivanna District, Vice Chair  
Mozell Booker, Fork Union District  
Patricia Eager, Palmyra District  
Donald W. Weaver, Cunningham District

**ABSENT:**

None.

**ALSO PRESENT:**

Eric M. Dahl, County Administrator  
Fred Payne, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 4:01pm Vice Chair O'Brien called to order the Regular Meeting of October 2, 2019. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

There being no objections, the Agenda for the October 2, 2019 Regular Meeting of the Board of Supervisors was passed by consent.

**SPECIAL PRESENTATIONS**

*Presentation of Master Deputy Commissioner of the Revenue Certification to Shaneeka T. Brown – Mel Sheridan, Commissioner of the Revenue*

*Commissioner of the Revenue Association Office Accreditation – Mel Sheridan, Commissioner of the Revenue*

**4 - COUNTY ADMINISTRATOR'S REPORT**

Mr. Dahl reported on the following topics:

- Victoria Melton, Financial Services Specialist in the Finance Dept.
  - Selected to receive the VGFOA (Virginia Government Finance Officers Association) Certificate Program Course Scholarship for \$225.
  - One of only 5 certificate program scholarships awarded this year.
  - 1<sup>st</sup> Time a Fluvanna employee has been awarded the scholarship
- Partnership between Parks and Recreation and the High School Cosmetology class.
  - Thursday, September 19.
  - 5 Seniors from our Senior Centers went to the High School to get a manicure and a hair cut by the Cosmetology department for training. Students have to be a level 2 or 3.
  - Plans for future collaboration is currently in the works.
- Tween Night (12-15 yrs old) / Board games, ping pong and socializing. Held at Lake Monticello Club House.
  - Friday, September 20.
  - 24 youth attended.
  - Next Tween Night: Friday, October 18
- State Scenic River Program
  - At the June 19, 2019 BOS meeting, it was decided to enter the section of the James and the Hardware Rivers in Fluvanna in State Scenic River Program.
  - The Department of Conservation and Recreation had planned to float and study the rivers in Sept/Oct, but cannot due to low river conditions.
  - River evaluations will be postponed and revisited in early spring 2020.
- Statewide Candidates Forum
- FUSD rate increase
  - Proposed FY19 rate increase of \$.42
  - The Board asked to get an idea of how much the county will make with a \$.42 increase
- CVEC Fiber Project – Firefly

Board of Supervisors Minutes

- Upcoming BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Oct 16	7:00 PM	Regular Meeting	Courtroom
Wed	Nov 6	4:00 PM	Regular Meeting	Courtroom
Wed	Nov 20	7:00 PM	Regular Meeting	Courtroom

**5 - PUBLIC COMMENTS #1**

At 4:26pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:26pm.

**6 - PUBLIC HEARING**

None

**7 - ACTION MATTERS**

*Zion Crossroads Water and Sewer Fund Capital Budget Carryover* – Mary Anna Twisdale, Finance Director requested the re appropriation of the FY19 Zion Crossroads Water and Sewer Fund Capital Budget carry-over to the FY20 Zion Crossroads Water and Sewer Fund Capital Budget in the amount of \$6,072,136.30.

- The Zion Crossroads (ZXR) Project is an Enterprise fund.
- Unlike the Capital fund (CIP), Enterprise funds do not automatically carry forward from year to year.

Category	FY19 Beginning Budget	FY19 Expended	FY19 Available Budget
Design / Build Construction	\$ 6,132,000.00	1,700,428.85	4,431,571.15
Professional Services	338,733.19	196,490.78	142,242.41
Permits and Inspections	4,000.00	28,890.00	-24,890.00
Land / Right of Way Acquisition	150,000.00	447,041.23	-297,041.23
Bond Issuance	1,765.53	0.00	1,765.53
Consulting	500,000.00	39,940.00	460,060.00
Legal Costs – County Attorney	0.00	165,504.64	-165,504.64
Advertising	0.00	109.60	-109.60
Contingency	1,524,053.10	0.00	1,524,053.10
Postal Services	0.00	10.42	-10.42
<b>TOTALS</b>	<b>\$ 8,650,551.82</b>	<b>\$2,578,415.52</b>	<b>\$ 6,072,136.30</b>

<b>MOTION:</b>	Approve the carry-over of the unexpended FY19 Zion Crossroads Water and Sewer Fund Capital Budget in the amount of \$6,072,136.30 and re appropriate that amount to the FY20 Zion Crossroads Water and Sewer Fund Capital Budget.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**7A – BOARDS AND COMMISSIONS**

None

**8 – PRESENTATIONS**

*Charlottesville Area Alliance Update* – Curtis Putnam, Fluvanna County Charlottesville Area Alliance Representative

- Charlottesville Area Alliance goal to provide an age friendly community and provide leadership for and develop an age friendly community through educating, advocating, engagement, planning and evaluation.
- The partner organizations work together to create an age friendly community by developing a common understanding of the needs and issues facing us, developing policy recommendations and joining together to encourage the implementation by nonprofit agencies and the general public.
- CAA is committed to use the World Health Organization's eight life indicators of an age friendly community to measure the performance and impact of the CAA's efforts in the community
  - Buildings and outdoor spaces
  - Transportation
  - Housing
  - Respect and social inclusion
  - Civic participation
  - Employment
  - Communication and information
  - Community support in health services
- The Charlottesville Area Alliance partners are
  - Albemarle County Alzheimer's association
  - CARR
  - City of Charlottesville Senior Village
  - Dementia Friendly Charlottesville
  - HomeInstead
  - JABA
  - JAUNT
  - Legal aid justice center
  - Lindsay Institute for innovations in caregiving
  - Martha Jefferson House
  - Meals on Wheels
  - Region 10
  - Senior Statesmen of Virginia
  - Sentara Martha Jefferson Center
  - Thomas Jefferson Planning District
  - United Way
  - UVA Health System
  - UVA Thrive
  - Virginia Health Department
  - Westminster Canterbury
- Over the past few years, CAA has conducted an area wide survey to find the needs of the senior citizens in our area. The results identified three major areas of need, including adequate and reliable transportation, affordable housing and respect in social participation. Three teams have been formed and developed action plans for each of these areas. Once action plans are developed they will be submitted to the board for consideration.

*Water Tower Logo and Color Options Update* – Eric Dahl, County Administrator presented updates to the BOS on designs for the ZXR Water Tower logo and color, including the Fluvanna county school designs.

*2011 Master Plan Update and Park Maintenance Information* – Aaron Spitzer, Director of Parks and Recreation presented an update to the BOS on the 2011 Pleasant Grove Master Plan contents and projects that have been completed since then. Mr. Spitzer also discussed the way Pleasant Grove Park and Carysbrook Sports Complex are maintained as well as opportunities to generate more revenue.

Board of Supervisors Minutes

**9 - CONSENT AGENDA**

The following items were discussed before approval:

- G - Minutes of September 18, 2019 – Caitlin Solis, Clerk to the Board
- H - Proclaiming October Domestic Violence Prevention Month—Eric Dahl, County Administrator
- I - Girl Scout Gold Award Resolution - Megan Odell —Eric Dahl, County Administrator
- J - Girl Scout Gold Award Resolution - Amber Houseknecht—Eric Dahl, County Administrator

The following items were approved under the Consent Agenda for October 2, 2019:

- *Minutes of September 18, 2019* – Caitlin Solis, Clerk to the Board
- *Proclaiming October Domestic Violence Prevention Month*—Eric Dahl, County Administrator
- *Girl Scout Gold Award Resolution - Megan Odell* —Eric Dahl, County Administrator
- *Girl Scout Gold Award Resolution - Amber Houseknecht*—Eric Dahl, County Administrator
- *School Zone Speed Limit Reduction at FCHS Resolution* – Eric Dahl, County Administrator
- *FY20 Property Damage Insurance VACORP - 11212 West River Road* - Liz McIver, Management Analyst

<b>MOTION:</b>	Approve the consent agenda, for the October 2, 2019 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second				Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**10 - UNFINISHED BUSINESS**

- Mr. Weaver asked for an update to the inquiry to Bring Blue Mountain Lane into the secondary road system, Cunningham District, Fluvanna County

**11 - NEW BUSINESS**

- Mr. Sheridan requested a Proclamation recognizing October as Breast Cancer Awareness Month.
- Mr. O'Brien asked staff to write a proclamation to recognize Lake Monticello's 50<sup>th</sup> anniversary.
- Mrs. Booker asked to get a photograph of the Emancipation Stone memorial in the Morris room.

**12 - PUBLIC COMMENTS #2**

At 5:46pm Chair Sheridan opened the second round of Public Comments.  
 With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:46pm.

**13 - CLOSED MEETING**

<b>MOTION:</b>	At 5:47pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.5, A.6, & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Prospective Industry, Investment of Funds, and Public Safety.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 7:27pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting."				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Second		Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**14 - ADJOURN**

<b>MOTION:</b>	At 7:27pm, to adjourn the Regular Meeting of Wednesday, October 2, 2019 until October 16, 2019 at 4pm.				
<b>MEMBER:</b>	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
<b>ACTION:</b>	Motion	Second			
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

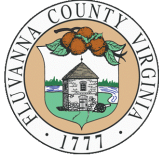
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Caitlin Solis  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair

APPROVED



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**PROCLAMATION 04-2019**

**PROCLAIMING OCTOBER DOMESTIC VIOLENCE AWARENESS MONTH**

**WHEREAS**, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and societal barriers, and are supported by societal indifference; and

**WHEREAS**, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

**WHEREAS**, no one person, organization, agency or community can eliminate domestic violence on their own—we must work together to educate our entire population about what can be done to prevent such violence, support victims/survivors and their families, and increase support for agencies providing services to those community members; and

**WHEREAS**, the Shelter for Help in Emergency has led the way in the County of Fluvanna in addressing domestic violence by providing 24-hour hotline services to victims/survivors and their families, offering support and information, and empowering survivors to chart their own course for healing; and

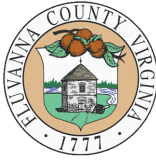
**WHEREAS**, the Shelter for Help in Emergency commemorates its 40<sup>th</sup> year of providing unparalleled services to women, children and men who have been victimized by domestic violence;

**NOW THEREFORE, BE IT RESOLVED**, in recognition of the important work being done by the Shelter for Help in Emergency, that I, John M. Sheridan, Chair of Fluvanna County Board of Supervisors, do hereby proclaim the month of October 2019 as **DOMESTIC VIOLENCE AWARENESS MONTH**, and urge all citizens to actively participate in the scheduled activities and programs sponsored by the Shelter for Help in Emergency, and to work toward the elimination of personal and institutional violence against women, children and men.

Signed and sealed this 2 day of October, 2019.

---

John M. Sheridan  
Chair, Board of Supervisors



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 14 - 2019**

**A RESOLUTION RECOGNIZING MEGAN ODELL'S  
ACHIEVEMENT OF GIRL SCOUT GOLD AWARD STATUS**

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, October 2, 2019:*

**WHEREAS**, the Girl Scouts of the United States of America is an organization serving over 2.7 million girls, which was founded by Juliette Gordon Low in 1912; and

**WHEREAS**, the Girl Scouts of the United States of America was founded to promote citizenship, training, and personal development; and

**WHEREAS**, the Gold Award is the highest achievement award in Girl Scouting and symbolizes outstanding accomplishments in the areas of leadership, community service, career planning, and personal development; and

**WHEREAS**, Megan Odell has completed all the requirements for receiving the Girl Scout Gold Award; and

**WHEREAS**, Girl Scout Troop 2047 will be convening a Gold Award Ceremony on October 22, 2019 at 6:30 p.m. at Effort Church's Family Living Center, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Girl Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Megan's family and friends in congratulating her on her achievements, the award of Gold Award status and acknowledges the good fortune of the County to have such an outstanding young lady as one of its citizens.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 2<sup>nd</sup> day of October, 2019, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

*Attest:*

\_\_\_\_\_  
John M. Sheridan, Chair  
Board of Supervisors



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 15 - 2019**

**A RESOLUTION RECOGNIZING AMBER HOUSEKNECHT'S  
ACHIEVEMENT OF GIRL SCOUT GOLD AWARD STATUS**

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, October 2, 2019:*

**WHEREAS**, the Girl Scouts of the United States of America is an organization serving over 2.7 million girls, which was founded by Juliette Gordon Low in 1912; and

**WHEREAS**, the Girl Scouts of the United States of America was founded to promote citizenship, training, and personal development; and

**WHEREAS**, the Gold Award is the highest achievement award in Girl Scouting and symbolizes outstanding accomplishments in the areas of leadership, community service, career planning, and personal development; and

**WHEREAS**, Amber Houseknecht has completed all the requirements for receiving the Girl Scout Gold Award; and

**WHEREAS**, Girl Scout Troop 2047 will be convening a Gold Award Ceremony on October 22, 2019 at 6:30 p.m. at Effort Church's Family Living Center, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Girl Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Amber's family and friends in congratulating her on her achievements, the award of Gold Award status and acknowledges the good fortune of the County to have such an outstanding young lady as one of its citizens.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 2<sup>nd</sup> day of October, 2019, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

*Attest:*

\_\_\_\_\_  
John M. Sheridan, Chair  
Board of Supervisors





**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 16-2019**

**A RESOLUTION REQUESTING A SCHOOL ZONE SPEED LIMIT STUDY ON  
ROUTE 53 (THOMAS JEFFERSON PARKWAY) IN THE CUNNINGHAM  
DISTRICT**

At a Regular Meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Administration Building at 4:00 PM on Wednesday, October 2, 2019, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

**WHEREAS**, it is the intention of the Fluvanna County Board of Supervisors to protect the health, safety, and welfare of all its citizens; and

**WHEREAS**, the Board of Supervisors feels there is a need for an appropriate School Zone Speed Limit on Route 53 (Thomas Jefferson Parkway) around the Fluvanna County High School, as the current 35 mph School Zone Speed Limit appears to be in excess of the recommended minimum; and

**WHEREAS**, the Board of Supervisors feels that the safety on this highway in this school zone can be significantly improved at a 25 mph School Zone Speed Limit.

**NOW, THEREFORE BE IT RESOLVED**, on this 2<sup>nd</sup> day of October 2019, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation conduct a school zone speed limit study on Route 53 (Thomas Jefferson Parkway) around the Fluvanna County High School and establish a 25 mph School Zone Speed Limit; and

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at the annual Organizational Meeting of the Board held on the 2<sup>nd</sup> day of October, 2019;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	x					x
Patricia B. Eager, Palmyra District	x					
Anthony P. O'Brien, Rivanna District	x					
John M. Sheridan, Columbia District	x					
Donald W. Weaver, Cunningham District	x				x	

Attest:

\_\_\_\_\_  
John M. Sheridan, Chair  
Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

TAB L

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	FY20 DMV US DOT Highway Safety Funds Grant Award				
<b>MOTION(s):</b>	<p><b>I move the Board of Supervisors ratify the application and accept the FY20 Virginia Highway Safety Program Award from the Department of Motor Vehicles (DMV) in the amount of \$17,500 to fund the Sheriff's Office traffic safety program.</b></p> <p><b>I further move the Board of Supervisors approve a supplemental appropriation of \$17,500 to the DMV Highway Safety Grant Budget with funding to come from the federal grant award.</b></p>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	David Wells, Chief of Field Operations / Eric B. Hess, Sheriff				
<b>PRESENTER(S):</b>	David Wells, Chief of Field Operations				
<b>RECOMMENDATION:</b>	Ratify and accept the DMV US DOT Highway Safety Funds Grant Award				
<b>TIMING:</b>	Effective Immediately				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• Grant funds will be used for salary costs associated with check-points/patrols and to purchase equipment for use during the grant patrols as well as regular patrols.</li> <li>• FY20 Grant award of \$17,500</li> <li>• No additional County cash is required</li> <li>• Match requirement will be met through "in-kind contributions" derived from patrol vehicle mileage associated with the saturation patrols and check points</li> <li>• Award period: October 1, 2019 with all expenses incurred by September 30, 2020</li> <li>• No extensions are allowed</li> <li>• This grant originates from Federal National Highway Safety Act funds administered by the Virginia Department of Motor Vehicles</li> </ul>				
<b>FISCAL IMPACT:</b>	Approval of the motion will allow finance to increase federal revenue and grant expenses for the DMV Highway Safety Grant by \$17,500				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	Competitive grants awarded from DMV in fiscal years 2005, 2008, 2010, 2011, 2012, 2013, 2014, 2015, 2016 and 2018 for traffic enforcement (overtime and equipment).				
<b>ENCLOSURES:</b>					
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
 AGENDA ITEM STAFF REPORT**

**TAB M**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	Proclaiming October Breast Cancer Awareness Month				
<b>MOTION(s):</b>	<b>I move to approve the Proclamation designating October 2019 as Breast Cancer Awareness Month in Fluvanna County.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Proclamation 05-2019 Proclaiming October Breast Cancer Awareness Month				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>





**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**PROCLAMATION 05-2019**

**PROCLAMATION SUPPORTING THE DESIGNATION OF OCTOBER AS  
 BREAST CANCER AWARENESS MONTH**

**WHEREAS**, while considerable progress has been made in the fight against Breast Cancer, it remains the most commonly diagnosed cancer and the second leading cause of death among women in the United States; and

**WHEREAS** each year it is estimated that more than 220,000 women in the United States will be diagnosed with Breast Cancer and more than 40,000 will die as a result of the disease; and

**WHEREAS** October is Breast Cancer Awareness Month, an annual campaign to increase awareness about the disease; and

**WHEREAS** during the month, we reaffirm our commitment to support Breast Cancer research and to educate all citizens about its risk factors, detection and treatment; and

**WHEREAS** as we display pink ribbons and wear pink clothing to raise awareness, we also support those courageously fighting Breast Cancer and honor the lives lost to the disease; and

**WHEREAS** this October, we recognize Breast Cancer survivors, those battling the disease, their families and friends who are a tireless source of love and encouragement, and applaud the efforts of our medical professionals and researchers working to find a cure for this deadly disease; and

**WHEREAS** Breast Cancer Awareness Month is an opportunity to unite all citizens in our community to prevent Breast Cancer deaths through increased education and regular screening; and

**NOW, THEREFORE**, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** October as **Breast Cancer Awareness Month** in the County of Fluvanna.

Adopted 16<sup>th</sup> Day of October 2019.

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John M. Sheridan, Chair  
 Fluvanna County Board of Supervisors







# Capital Reserve Maintenance Fund Request

TAB N

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**

Provide \$14,000.00 from the Capital Reserve Maintenance Fund to pay the costs of:

To Repair the John Deere Backhoe & Bobcat Mini Excavator.


Fuel Systems and Electrical Systems.

## Section 1 - REQUEST

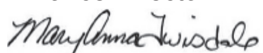

Requesting Dept. / Agency: Public Works PW20-003		Dept / Agency Contact: Dale Critzer	Date of Request: Sep 27, 2019	
Phone: (434) 591-1925	Fax: (434) 591-1924	email: dcritzer@fluvannacounty.org		Fiscal Year: FY20
Reserve Fund Purpose Category: Unexpected equipment failure				
Description of Project/Repair	Qty	Unit Price	Total Price	
John Deere Backhoe / Bobcat Mini Excavator Repairs	1	\$14,000.00	\$14,000.00	
Total Request:			<b>\$14,000.00</b>	

## Description and Justification for Proposed Use

The John Deere Backhoe had major failures to the fuel system & electrical system.  
The Bobcat Mini Excavator had major failure to fuel system.

Department / Agency Head Name: Dale Critzer / Assistant Director	Signature  Digitally signed by Dale Critzer Date: 2019.09.27 15:42:04 -04'00'	Date 2019/09/27
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## Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director  Mary Anna Twisdale 2019.10.08 08:33:06 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator  Digitally signed by Eric Dahl Date: 2019.10.08 08:53:12 -04'00'	Date

## Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
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# Capital Reserve Maintenance Fund Request

TAB O

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**  
 Provide \$4,983.00 from the Capital Reserve Maintenance Fund to pay the costs of:  
 Additional excavation work need to properly correct erosion problem at Pleasant Grove Dog Park

### Section 1 - REQUEST



Requesting Dept. / Agency: Public Works PW20-005		Dept / Agency Contact: Dale Critzer	Date of Request: Oct 9, 2019	
Phone: (434) 591-1925	Fax: (434) 591-1924	email: dcritzer@fluvannacounty.org		Fiscal Year: FY20
Reserve Fund Purpose Category: Unexpected facility repairs or replacements				
Description of Project/Repair	Qty	Unit Price	Total Price	
Additional excavation and material cost needed to properly correct erosion	1	\$4,983.00	\$4,983.00	
<b>Total Request:</b>			<b>\$4,983.00</b>	

### Description and Justification for Proposed Use

After evaluating the erosion control problems at the Pleasant Grove Dog Park and talking with the contractor . we contacted Roger Black and with his experience and recommendations we revised the scope of work to better control the erosion problem and make this a long term fix . In doing so the excavation and materials cost had to be increased .

Department / Agency Head Name: Dale Critzer / Assistant Director	Signature  Digitally signed by Dale Critzer Date: 2019.10.09 16:13:54 -04'00'	Date Oct 9, 2019
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director  Mary Anna Twisdale 2019.10.09 16:26:39 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator  Digitally signed by Eric Dahl Date: 2019.10.09 16:54:14 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB P**

<b>MEETING DATE:</b>	October 16, 2019				
<b>AGENDA TITLE:</b>	FY20 FCPS Grants Supplemental Appropriation				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation of \$35,364.12 to the Fluvanna County Public Schools FY20 budget for funds received from State and Other Local sources.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Liz McIver, Management Analyst Brenda Gilliam, Executive Director for Instruction and Finance				
<b>PRESENTER(S):</b>	Brenda Gilliam, Executive Director for Instruction and Finance				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Fluvanna County Public Schools has received \$35,364.12 in new FY20 grant funding from State and Other Local revenue sources that were not included in the FY20 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY20 FCPS budget:				
		<b>FY20 Adopted</b>	<b>FY20 Revised</b>	<b>FY20 Request</b>	<b>FY20 Revised (NEW Total)</b>
	<b>Local - County</b>	17,864,597	17,864,597	-	17,864,597
	<b>Other Local</b>	907,708	907,708	2,000	909,708
	<b>State</b>	21,870,337	21,870,337	33,364.12	21,903,701.12
	<b>Federal</b>	1,254,200	1,254,200	-	1,254,200
	<b>TOTAL</b>	41,896,842	41,896,842	35,364.12	41,932,206.12
<b>FISCAL IMPACT:</b>	Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$35,364.12 as outlined in the above table.  There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until November 2019.				

<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	FCPS Supplemental Appropriation Request				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			



## FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY  
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Mary Anna Twisdale, Finance Director, Fluvanna County

FROM: Brenda Gilliam, Executive Director for Instruction and Finance *B/G*

Cc: Eric Dahl, County Administrator, Fluvanna County  
Chuck Winkler, Superintendent Fluvanna County Public Schools

DATE: October 2, 2019

RE: Supplemental Appropriation Request

Fluvanna County Public Schools has received grants from Federal, State, and Other Local revenue sources that were not included in the FY2020 budget.

It is requested the funds be appropriated to the Schools as an increase in funds as outlined below:

State- \$33,364.12  
 Federal- \$0  
 Other Local- \$2,000  
**Total= \$35,364.12**

Funding Source	Year	Type	Category	Amount	Expiration
CTE Equipment Additional State Funding	2020	State	Instruction	\$8,052.63	06/30/2020
CTE State Equipment	2020	State	Instruction	\$10,359.27	06/30/2020
Industry Credentials STEM-H CTE	2020	State	Instruction	\$2,831.73	06/30/2020
Industry Certifications	2020	State	Instruction	\$10,372.43	06/30/2020
Workplace Readiness Skills (WRS)	2020	State	Instruction	\$1,748.06	06/30/2020
Adult Education	2020	Other Local	Instruction	\$2,000.00	None
<b>TOTAL</b>				<b>\$35,364.12</b>	

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, gender, race, color, national origin, disability, religion, ancestry, age, marital status, genetic information, or any other characteristic protected by law. This commitment will prevail in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stibling, Executive Director, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer







# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

BOS2019-10-16 p.121/154  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

**TAB Q**

## MEMORANDUM

**Date:** October 16, 2019  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for September 2019**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

<b>CATEGORY</b>	<b>AMOUNT</b>
General	\$576,580.80
Capital Improvements	\$428,216.06
Debt Service	\$452,209.38
Sewer	\$3,439.79
Fork Union Sanitary District	\$8,565.83
Zion Crossroads Water & Sewer	\$1,409,243.00
<b>TOTAL AP EXPENDITURES</b>	<b>\$2,878,254.86</b>
Payroll	\$880,976.52
<b>TOTAL</b>	<b>\$3,759,231.38</b>

## MOTION

I move the Accounts Payable and Payroll be ratified for **September 2019** in the amount of **\$3,759,231.38**.

Encl:  
AP Report



A	B	C	D	F	G	H	I	J	
County of Fluvanna		From Date: 9/1/2019							
Accounts Payable List		To Date: 9/30/2019							
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
Fund # - 100 GENERAL FUND									
GENERAL FUND									
6	LOUISA JDR DISTRICT COURT	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 092019	72819	9/20/2019	9/23/2019		4.22	
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 090619	72466	9/6/2019	9/23/2019		151.97	
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 092019	72816	9/20/2019	9/23/2019		152.03	
9	TAXING AUTHORITY CONSULTING	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 092019	72818	9/20/2019	9/23/2019		244.78	
10	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF'S FEE	78435	9/3/2019	9/30/2019		917.24	
11	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 092019	72817	9/20/2019	9/23/2019		582.70	
12	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 090619	72467	9/6/2019	9/23/2019		596.18	
13						Total:		\$2,649.12	
14									
15	<b>REAL ESTATE TAXES</b>								
16	KNIGHT, MICHELLE	R E 2019 - 1ST	RE 2019 14-2-B1	72958	9/20/2019	9/20/2019		84.17	
17						Total:		\$94.17	
18									
19	<b>PERSONAL PROPERTY TAXES</b>								
20	VILLA NOVAS	P P 2019 - 1ST	PP 2019 221437	72959	9/20/2019	9/20/2019		371.60	
21	VILLA NOVAS	P P 2019 - 2ND	PP 2019 221437	72959	9/20/2019	9/20/2019		6.64	
22						Total:		\$378.24	
23									
24	<b>OTHER LOCAL TAXES</b>								
25	TOWN OF SCOTTSVILLE	SALES TAX-	TOWN OF SCOTTSVILLE SALES TAX	78437	9/16/2019	9/30/2019		125.73	
26	VILLA NOVAS	ADMIN FEE TRAILER LICENSE	PP 2019 221437	72959	9/20/2019	9/20/2019		18.00	
27						Total:		\$143.73	
28									
29	<b>CHARGES FOR SERVICES</b>								
30	EMS MANAGEMENT & CONSULTANTS,	EMS COST RECOVERY	MGMT FEE/NPP LETTERS	036957	8/31/2019	9/12/2019		(\$1,197.62)	
31	BARRY MILES	RECREATION PROGRAM	REFUND FOR FAIR	083019	8/29/2019	9/6/2019		35.00	
32	MAYGEN HARRIS	RECREATION PROGRAM	REFUND FOR DEP OF RENTAL FACILITY	092019	9/18/2019	9/27/2019		100.00	
33						Total:		(\$1,062.62)	
34									
35	<b>STATE - CATEGORICAL AID</b>								
36	TREASURER OF VIRGINIA	VJCCA GRANT OFFICE ON	FY19 VJCCA EXPENDITURES	091319	9/13/2019	9/27/2019		899.00	
37						Total:		\$899.00	
38									
39	<b>BOARD OF SUPERVISORS</b>								
40	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		40.00	
41	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		9.20	
42	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		15.72	
43	FLUVANNA REVIEW	ADVERTISING	SEP18 PUBLIC HEARING	2019F36-15	9/5/2019	9/20/2019		82.69	
44	FLUVANNA REVIEW	ADVERTISING	SEP18 PUBLIC HEARING	2019F37-17	9/12/2019	9/27/2019		82.69	
45	MUNICIPAL CODE CORPORATION	CONTRACT SERVICES	COPIES OF REPUBLICATION TO THE CODES	00330322	6/27/2019	9/20/2019		61.88	
46	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 091819	9/18/2019	9/27/2019		11.17	

A		B		C		D		E		F		G		H		I		J		
County of Fluvanna				From Date: 9/1/2019		To Date: 9/30/2019														
Accounts Payable List																				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount														
Fund # - 100 GENERAL FUND																				
GENERAL FUND																				
47	RECTOR & VISITORS OF THE	DUES OR ASSOCIATION		ANNUAL MEMBERSHIP																
48	ROBINSON FARMER & COX	PROFESSIONAL SERVICES	40155	FY18 ALLOCATION PLAN PREPARATION	8/23/2019	9/12/2019	1,000.00													
49	VERIZON	TELECOMMUNICATIONS	091319	WIRELESS CHARGES	9/13/2019	9/20/2019	3,610.00													
50			9838423666		9/19/2019	9/27/2019	124.01													
51						Total:	\$5,037.36													
52	COUNTY ADMINISTRATOR																			
53	BANK OF AMERICA	BOOKS/PUBLICATIONS	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	3.95													
54	BANK OF AMERICA	CONVENTION AND	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	40.00													
55	BANK OF AMERICA	DUES OR ASSOCIATION	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	135.00													
56	BANK OF AMERICA	DUES OR ASSOCIATION	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	200.00													
57	BANK OF AMERICA	OTHER OPERATING	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	15.00													
58	BANK OF AMERICA	OTHER OPERATING	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	54.90													
59	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	205071354	COPIER LEASE & USAGE CHARGES	9/12/2019	9/27/2019	230.94													
60	FLUVANNA COUNTY CHAMBER OF	DUES OR ASSOCIATION	01536	MEMBER RENEWAL	9/17/2019	9/27/2019	380.00													
61	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	01515654 091819	POSTAGE	9/18/2019	9/27/2019	7.61													
62	PITNEY BOWES	LEASE/RENT	3309574157	LEASE CHARGES	8/30/2019	9/12/2019	595.68													
63	VERIZON	TELECOMMUNICATIONS	9838423666	WIRELESS CHARGES	9/19/2019	9/27/2019	42.00													
64						Total:	\$1,705.08													
65																				
66	COUNTY ATTORNEY																			
67	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	138607	LEGAL FEES	9/3/2019	9/12/2019	10,000.00													
68	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	138607	LEGAL FEES	9/3/2019	9/12/2019	1,635.91													
69	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	138607	LEGAL FEES	9/3/2019	9/12/2019	2,196.00													
70						Total:	\$13,831.91													
71																				
72	COMMISSIONER OF THE REVENUE																			
73	ANDREW M. SHERIDAN, JR.	SUBSISTENCE & LODGING	090819	MEALS REIMBURSEMENT	8/23/2019	9/12/2019	96.00													
74	BANK OF AMERICA	OFFICE SUPPLIES	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	12.96													
75	BANK OF AMERICA	OFFICE SUPPLIES	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	34.33													
76	BANK OF AMERICA	OFFICE SUPPLIES	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	45.00													
77	BANK OF AMERICA	OFFICE SUPPLIES	083119	P-CARD PURCHASES	8/31/2019	9/20/2019	115.02													
78	COMMISSIONERS OF THE REVENUE	CONVENTION AND	091019	2019 MEETING REGISTRATION	9/10/2019	9/12/2019	40.00													
79	JAMES RIVER SOLUTIONS	VEHICLE FUEL	090319	FUEL	9/3/2019	9/6/2019	36.27													
80	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	SQLCD-547102	FUEL	9/17/2019	9/20/2019	17.80													
81	PALMYRA PRESS, INC.	PRINTING AND BINDING	3401	BUSINESS CARDS	9/3/2019	9/6/2019	98.00													
82	PALMYRA PRESS, INC.	PRINTING AND BINDING	3403	WINDOW ENVELOPES	9/19/2019	9/27/2019	387.00													
83	PITNEY BOWES	LEASE/RENT	3309583913	LEASE CHARGES	8/30/2019	9/12/2019	458.88													
84	SARAH PULLEN	SUBSISTENCE & LODGING	090319	MEALS	9/3/2019	9/12/2019	32.00													
85	SHANEKA BROWN	SUBSISTENCE & LODGING	090319	MILEAGE REIMBURSEMENT	9/3/2019	9/20/2019	32.00													
86	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	8055553839	SUPPLIES	8/31/2019	9/12/2019	73.61													
87	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	9317	VAMANET	8/31/2019	9/12/2019	300.00													

A		B		C		D		E		F		G		H		I		J	
County of Fluvanna				From Date: 9/1/2019		To Date: 9/30/2019													
Accounts Payable List																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount													
Fund # - 100 GENERAL FUND	GENERAL FUND																		
88	VERIZON	TELECOMMUNICATIONS	9838423666	9/19/2019	9/27/2019	42.00													
89					Total:	\$1,820.87													
90																			
91	TREASURER																		
92	BANK OF AMERICA	DMV-ONLINE	080119	4/30/2019	9/20/2019	1,450.00													
93	BMS DIRECT	PRINTING AND BINDING	139526P	9/17/2019	9/20/2019	2,996.00													
94	BMS DIRECT	PRINTING AND BINDING	139527P	9/17/2019	9/20/2019	7,062.00													
95	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	204-174*	8/12/2019	9/12/2019	675.00													
96	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	20501354	9/12/2019	9/27/2019	125.00													
97	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	673650	8/22/2019	9/6/2019	90.00													
98	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	673702	9/17/2019	9/27/2019	225.00													
99	VERIZON	TELECOMMUNICATIONS	9838423666	9/19/2019	9/27/2019	42.00													
100					Total:	\$12,665.00													
101																			
102	INFORMATION TECHNOLOGY																		
103	B&H PHOTO-VIDEO	ADP SUPPLIES	162534426	9/19/2019	9/27/2019	267.20													
104	B&H PHOTO-VIDEO	EDP EQUIPMENT	162534426	9/19/2019	9/27/2019	524.32													
105	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	6.00													
106	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	25.00													
107	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	88.00													
108	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	199.00													
109	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	476.00													
110	BANK OF AMERICA	ADP SERVICES	083119	8/31/2019	9/20/2019	959.00													
111	BANK OF AMERICA	ADP SUPPLIES	083119	8/31/2019	9/20/2019	17.99													
112	BANK OF AMERICA	ADP SUPPLIES	083119	8/31/2019	9/20/2019	241.74													
113	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	20501354	9/12/2019	9/27/2019	57.00													
114	CDW GOVERNMENT, INC.	ADP SERVICES	TWG6128	9/12/2019	9/20/2019	1,087.00													
115	CDW GOVERNMENT, INC.	ADP SERVICES	TXD9078	9/16/2019	9/27/2019	1,363.35													
116	DELL MARKETING, L.P.	EDP EQUIPMENT	10338790873	9/5/2019	9/27/2019	14,748.86													
117	PROGENT CORPORATION	ADP SERVICES	137070	8/31/2019	9/6/2019	304.50													
118	TYLER TECHNOLOGIES	ADP SERVICES	025-270181	8/28/2019	9/6/2019	250.00													
119	VERIZON	TELECOMMUNICATIONS	9838423666	9/19/2019	9/27/2019	244.00													
120					Total:	\$20,858.96													
121																			
122	FINANCE																		
123	BANK OF AMERICA	CONVENTION AND	083119	8/31/2019	9/20/2019	150.00													
124	BANK OF AMERICA	DUES OR ASSOCIATION	083119	8/31/2019	9/20/2019	190.00													
125	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	20501354	9/12/2019	9/27/2019	185.83													
126	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	036957	8/31/2019	9/12/2019	2,829.20													
127	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	01515654 091819	9/18/2019	9/27/2019	142.70													
128	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	8055553839	8/31/2019	9/12/2019	141.13													

A	B	C	D	F	G	H	I	J	
County of Fluvanna		From Date: 9/1/2019							
Accounts Payable List		To Date: 9/30/2019							
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
Fund # - 100 GENERAL FUND									
GENERAL FUND									
129	UPS	POSTAL SERVICES	OVERNIGHT MAIL	0000Y7646Y359	8/31/2019	9/6/2019	11.54		
130						Total:	\$3,650.40		
131									
132	<b>REGISTRAR/ELECTORAL BOARD</b>								
133	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COLOR METER/REGISTRARS	087624	8/29/2019	9/6/2019	654.42		
134	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COPIER/REGISTRARS	086848	6/26/2019	9/20/2019	155.00		
135	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	(\$12.99)		
136	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	1,100.00		
137	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	219.04		
138	ELECTION SERVICES ONLINE	CONTRACT SERVICES	HARDWARE WARRANTY	1895	9/4/2019	9/6/2019	4,870.00		
139	JOYCE PACE	MILEAGE ALLOWANCES	MILEAGE	082919	9/3/2019	9/12/2019	28.42		
140	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSEMENT	081119	9/3/2019	9/12/2019	122.96		
141	JOYCE PACE	SUBSISTENCE & LODGING	REIMBURSEMENT	081119	9/3/2019	9/12/2019	113.00		
142	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8055553839	8/31/2019	9/12/2019	82.53		
143	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	8055553839	8/31/2019	9/12/2019	123.06		
144	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019	42.00		
145						Total:	\$7,497.44		
146									
147	<b>HUMAN RESOURCES</b>								
148	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	125.00		
149	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	40.00		
150	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	299.00		
151	BANK OF AMERICA	RECRUITMENT	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	78.00		
152	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019	54.35		
153	FLUVANNA REVIEW	RECRUITMENT	JOB ADVERTISEMENT	2019F37-18	9/12/2019	9/27/2019	126.00		
154	JESSICA A RICE	SUBSISTENCE & LODGING	REIMBURSEMENT	091119	9/17/2019	9/20/2019	224.70		
155	MCLAUGHLIN YOUNG EMPLOYEE	PROFESSIONAL SERVICES	EMPLOYEE ASSISTANCE OCT19	53030	9/15/2019	9/20/2019	251.22		
156	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	BROKER FEE	39 Fluvanna	9/1/2019	9/12/2019	1,402.89		
157						Total:	\$2,601.16		
158									
159	<b>GENERAL DISTRICT COURT</b>								
160	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019	150.12		
161						Total:	\$150.12		
162									
163	<b>CLERK OF THE CIRCUIT COURT</b>								
164	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	1,316.51		
165	BMS DIRECT	PRINTING AND BINDING	CIRCUIT CT POSTAGE	135438	9/11/2019	9/20/2019	474.64		
166	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019	217.00		
167	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	COPIER PAPER	146578965	9/12/2019	9/27/2019	394.50		
168	CASKIE GRAPHICS, INC.	OFFICE SUPPLIES	MARRIAGE LIC BOOKS	34276	9/11/2019	9/27/2019	277.56		
169	LOGAN SYSTEMS, INC.	PRINTING AND BINDING	COMPUTER PAPER	52853	9/15/2019	9/20/2019	93.50		

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1		County of Fluvanna		From Date: 9/1/2019		To Date: 9/30/2019													
2		Accounts Payable List																	
3		Vendor Name		Charge To		Description		Invoice Number		Invoice Date		Check Date		Check Amount					
4		Fund # - 100 GENERAL FUND																	
5		GENERAL FUND																	
170	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT		52852	9/15/2019	9/20/2019							2,541.67					
171	NOW APPLICATIONS LLC	CONTRACT SERVICES	FEES FOR JURY DUTY SOFTWARE AND		2019-017	8/30/2019	9/6/2019							799.00					
172	TRISTA ROBERTSON	OFFICE SUPPLIES	REIMBURSEMENT FOR SUPPLIES		090719	9/7/2019	9/12/2019							13.90					
173	TRISTANA TREADWAY	MILEAGE ALLOWANCES	REIMBURSEMENT		091219	9/12/2019	9/20/2019							325.96					
174	TRISTANA TREADWAY	SUBSISTENCE & LODGING	REIMBURSEMENT		091219	9/12/2019	9/20/2019							156.50					
175							<b>Total:</b>							<b>\$6,610.74</b>					
176																			
177	<b>CIRCUIT COURT JUDGE</b>																		
178	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							6.13					
179	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							6.60					
180	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							24.11					
181	NOW APPLICATIONS LLC	EDP EQUIPMENT	FEES FOR JURY DUTY SOFTWARE AND		2019-017	8/30/2019	9/6/2019							999.00					
182	NOW APPLICATIONS LLC	PROFESSIONAL SERVICES	FEES FOR JURY DUTY SOFTWARE AND		2019-017	8/30/2019	9/6/2019							3,617.50					
183							<b>Total:</b>							<b>\$4,653.34</b>					
184																			
185	<b>COMMONWEALTH ATTY</b>																		
186	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							754.12					
187	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							1,028.58					
188	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS		3092191368	8/31/2019	9/6/2019							142.00					
189	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE		09948667 091519	9/15/2019	9/27/2019							63.15					
190	SHERRI STADER CAREW	OTHER OPERATING	REIMBURSEMENT		082719	9/3/2019	9/6/2019							621.68					
191	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES		8055553839	8/31/2019	9/12/2019							69.07					
192	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES		9838423666	9/19/2019	9/27/2019							927.23					
193							<b>Total:</b>							<b>\$3,605.83</b>					
194																			
195	<b>SHERIFF</b>																		
196	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER		7306924268031	8/30/2019	9/12/2019							8.27					
197	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	2 CAR BATTERIES		7306924858891	9/5/2019	9/12/2019							110.54					
198	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	RADIATOR		7306918465925	7/3/2019	9/12/2019							225.17					
199	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	BRAKE PAD SUPPLIES		7306921368943	8/1/2019	9/12/2019							240.11					
200	ALBEMARLE LOCK & SAFE, INC.	OFFICE SUPPLIES	SHERIFF OFFICE /KEYS MADE		83675	7/9/2019	9/20/2019							22.00					
201	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CHARGES		5828001 090619	9/6/2019	9/27/2019							74.88					
202	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							37.89					
203	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							12.63					
204	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							44.22					
205	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							61.87					
206	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							124.24					
207	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							199.55					
208	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							25.00					
209	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							30.00					
210	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES		083119	8/31/2019	9/20/2019							69.30					

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County of Fluvanna				From Date: 9/1/2019						
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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount				
Fund # - 100 GENERAL FUND										
GENERAL FUND										
211	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				(\$109.16)
212	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				17.92
213	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				29.00
214	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				109.00
215	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				42.08
216	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				728.78
217	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD PURCHASES	083119	8/31/2019	9/20/2019				47.96
218	BRANDON BRYANT	CONVENTION AND	TRAINING AT CENTRAL SHENANDOAH	091619	9/4/2019	9/6/2019				247.50
219	BRANDON BRYANT	SUBSISTENCE & LODGING	WEYERS COVE TRAINING	091219	9/23/2019	9/20/2019				41.25
220	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019				80.95
221	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309903768 090719	9/7/2019	9/20/2019				163.73
222	E.W. THOMAS	FOOD SUPPLIES	INMATE MEALS	EWT1071219	7/12/2019	9/12/2019				17.04
223	E.W. THOMAS	FOOD SUPPLIES	INMATE MEALS	080919	7/12/2019	9/20/2019				17.04
224	ERIC HESS	SUBSISTENCE & LODGING	REIMBURSEMENT-CONFERENCE	091019	9/10/2019	9/20/2019				556.20
225	FLUVANNA ACE HARDWARE	VEHICLES REP & MAINT	SINGLE KEY CUT	77465	9/6/2019	9/12/2019				15.00
226	FORK UNION ANIMAL CLINIC	CONTRACT SERVICES	ANIMAL EXAM	181647	9/12/2019	9/27/2019				245.79
227	GALLS, LLC.	UNIFORM/WEARING	TACTICAL PANTS	013517323	8/22/2019	9/12/2019				42.86
228	GALLS, LLC.	UNIFORM/WEARING	BATES LEATHER UNIFORM OXFORDS	013506645	8/22/2019	9/12/2019				118.42
229	GALLS, LLC.	UNIFORM/WEARING	BRASS NAME PLATES	013527130	8/23/2019	9/12/2019				120.00
230	GALLS, LLC.	UNIFORM/WEARING	BOOT AND PANTS	013626368	9/5/2019	9/27/2019				169.14
231	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	090319	9/3/2019	9/6/2019				6,348.84
232	LACORIE STEPPE	VEHICLE FUEL	REIMBURSEMENT	091619	9/17/2019	9/20/2019				34.00
233	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-54337	9/3/2019	9/6/2019				157.21
234	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-547102	9/17/2019	9/20/2019				185.93
235	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	EMPLOYMENT PHYSICAL	1349586C3908	9/3/2019	9/20/2019				87.00
236	OUTLAW MOTORSPORTS TOWING	VEHICLES REP & MAINT	TOWING SERVICES FROM BREMO POWER	12	9/3/2019	9/12/2019				85.00
237	PATRICK WOOD	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT	090919	9/10/2019	9/20/2019				247.50
238	PERFORMANCE SIGNS	VEHICLES REP & MAINT	STRIPING PKG FOR INTERCEPTOR	19561	9/4/2019	9/27/2019				505.00
239	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	POLICE TESTING	M-C-20211	9/11/2019	9/27/2019				90.00
240	ROBERT LOWRY	CONVENTION AND	TRAINING AT CENTRAL SHENANDOAH	091619	9/4/2019	9/6/2019				247.50
241	ROBERT LOWRY	SUBSISTENCE & LODGING	REIMBURSEMENT	092319	9/12/2019	9/20/2019				41.25
242	SAFARILAND LLC	POLICE SUPPLIES	POLICE SUPPLIES	119-106046	9/14/2019	9/27/2019				641.20
243	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001935395	8/27/2019	9/6/2019				20.00
244	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001935398	8/20/2019	9/12/2019				20.00
245	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001935399	8/30/2019	9/12/2019				20.00
246	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	100193543	9/5/2019	9/12/2019				20.00
247	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE/STATE INPSECTION	1001935400	8/30/2019	9/12/2019				40.00
248	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE/CAR MAINTENANCE	100193541	9/3/2019	9/12/2019				70.00
249	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	100193544	9/9/2019	9/20/2019				20.00
250	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	100193542	9/5/2019	9/20/2019				40.00
251	SIMON WARD	CONVENTION AND	TRAINING AT CENTRAL SHENANDOAH	091619	9/4/2019	9/6/2019				247.50





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Fund # - 100 GENERAL FUND									
GENERAL FUND									
293									
294	FOREST WARDEN								
295	VIRGINIA DEPARTMENT OF	FOREST FIRE SUPPRESSION	COUNTY FIRE SUPPRESSION	20175595	9/5/2019	9/20/2019		9,141.84	
296							<b>Total:</b>	<b>\$9,141.84</b>	
297									
298	<b>CORRECTION AND DETENTION</b>								
299	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	JUVENILE DETENTION CENTER FY2019-2020	FY2020-00000151	9/1/2019	9/6/2019	<b>Total:</b>	<b>14,555.17</b>	
300							<b>Total:</b>	<b>\$14,555.17</b>	
301									
302	<b>BUILDING INSPECTIONS</b>								
303	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		68.43	
304	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		165.32	
305	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	090319	9/3/2019	9/6/2019		132.49	
306	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-543337	9/3/2019	9/6/2019		38.60	
307	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-547102	9/17/2019	9/20/2019		21.96	
308	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 091819	9/18/2019	9/27/2019		1.39	
309	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019	<b>Total:</b>	<b>202.74</b>	
310								<b>\$630.93</b>	
311									
312	<b>EMERGENCY MANAGEMENT</b>								
313	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		60.45	
314	BANK OF AMERICA	VEHICLE FUEL	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		23.42	
315	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019		37.17	
316	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	AUG 2019 EMS STAFFING	201908030	8/30/2019	9/20/2019		36,500.00	
317	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	090319	9/3/2019	9/6/2019		50.88	
318	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019	<b>Total:</b>	<b>42.00</b>	
319								<b>\$36,713.92</b>	
320									
321	<b>LITTER</b>								
322	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		418.29	
323							<b>Total:</b>	<b>\$418.29</b>	
324									
325	<b>FACILITIES</b>								
326	ALBEMARLE LOCK & SAFE, INC.	VEHICLES REP & MAINT	SERVICE CALL/SHERIFF OFFICE	85476	9/11/2019	9/20/2019		458.00	
327	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		83.53	
328	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		22.96	
329	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		33.28	
330	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		(\$150.51)	
331	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		150.51	
332	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7449806	9/5/2019	9/20/2019		583.77	
333	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	PARTS AND VEHICLE MAINTENANCE	103188	8/1/2019	9/20/2019		87.94	

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County of Fluvanna				From Date: 9/1/2019																
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GENERAL FUND																				
334	BROWN MOTOR PARTS, INC.	VEHICLE/POWER EQUIP	103188	8/1/2019	9/20/2019	141.75														
335	BROWN MOTOR PARTS, INC.	VEHICLES REP & MAINT	103188	8/1/2019	9/20/2019	60.00														
336	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	082619	8/20/2019	9/6/2019	171.98														
337	CII SERVICE	BLDGS EQUIP REP & MAINT	45458	8/23/2019	9/6/2019	386.94														
338	CII SERVICE	BLDGS EQUIP REP & MAINT	45509	8/31/2019	9/20/2019	529.64														
339	CII SERVICE	BLDGS EQUIP REP & MAINT	45499	8/31/2019	9/20/2019	1,157.21														
340	CII SERVICE	BLDGS EQUIP REP & MAINT	45289	7/23/2019	9/20/2019	2,863.17														
341	CINTAS	LAUNDRY AND DRY	4029061724	8/29/2019	9/6/2019	125.42														
342	CINTAS	LAUNDRY AND DRY	4029538236	9/6/2019	9/20/2019	122.62														
343	CINTAS	LAUNDRY AND DRY	4030020903	9/12/2019	9/20/2019	125.42														
344	CINTAS	LAUNDRY AND DRY	4030583605	9/19/2019	9/27/2019	125.42														
345	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	2019-403	9/20/2019	9/27/2019	420.00														
346	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	2019-404	9/23/2019	9/27/2019	1,033.00														
347	COSNER BROTHERS AUTO PARTS,	VEHICLES REP & MAINT	090119	9/1/2019	9/12/2019	3,758.35														
348	E.W. THOMAS	GENERAL MATERIALS AND	072719	7/27/2019	9/20/2019	48.93														
349	E.W. THOMAS	JANITORIAL SUPPLIES	072719	7/27/2019	9/20/2019	7.70														
350	E.W. THOMAS	VEHICLES REP & MAINT	072719	7/27/2019	9/20/2019	15.47														
351	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	76712	8/31/2019	9/20/2019	59.05														
352	FLUVANNA ACE HARDWARE	VEHICLES REP & MAINT	76712	8/31/2019	9/20/2019	9.99														
353	GARDNER SHOES CHARLOTTESVILLE	UNIFORMWEARING	05141448	9/2/2019	9/20/2019	2,493.19														
354	J&A PAINTING	BLDGS EQUIP REP & MAINT	091019	9/10/2019	9/20/2019	275.00														
355	J&A PAINTING	BLDGS EQUIP REP & MAINT	091019 A	9/10/2019	9/20/2019	500.00														
356	J&A PAINTING	BLDGS EQUIP REP & MAINT	091019 B	9/10/2019	9/20/2019	2,600.00														
357	J&A PAINTING	BLDGS EQUIP REP & MAINT	091019B	9/10/2019	9/27/2019	1,100.00														
358	JAMES RIVER EQUIPMENT	VEHICLE/POWER EQUIP	W09163	8/12/2019	9/12/2019	377.99														
359	JAMES RIVER SOLUTIONS	VEHICLE FUEL	090319	9/3/2019	9/6/2019	2,088.28														
360	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	618549	8/31/2019	9/20/2019	67.31														
361	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	618549	8/31/2019	9/20/2019	1,140.85														
362	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	617801	8/31/2019	9/20/2019	47.49														
363	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	618549	8/31/2019	9/20/2019	471.76														
364	KOREN DIVERSIFIED HOLDINGS LLC	VEHICLE/POWER EQUIP	90651	9/17/2019	9/27/2019	92.82														
365	LOWE'S	BLDGS EQUIP REP & MAINT	082519	8/25/2019	9/20/2019	690.49														
366	LOWE'S	GENERAL MATERIALS AND	082519	8/25/2019	9/20/2019	266.70														
367	LOWE'S	JANITORIAL SUPPLIES	082519	8/25/2019	9/20/2019	3.79														
368	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	0041768	7/23/2019	9/6/2019	1.00														
369	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	0042380	8/26/2019	9/6/2019	20.00														
370	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	0042386	8/28/2019	9/6/2019	38.58														
371	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	0042633	9/10/2019	9/20/2019	20.00														
372	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	0042708	9/13/2019	9/20/2019	20.00														
373	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	SQLCD-547102	9/17/2019	9/20/2019	66.20														
374	NOLAND	BLDGS EQUIP REP & MAINT	486056-01	8/23/2019	9/12/2019	416.48														

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1		County of Fluvanna		From Date: 9/1/2019		To Date: 9/30/2019													
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5		GENERAL FUND																	
375	QUALITY WELDING, INC	GENERAL MATERIALS AND	SUPPLIES					43179	8/30/2019	9/6/2019	47.60								
376	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	EXT CORDS TREAS OFFICE TO HISTORIC					8505	8/30/2019	9/12/2019	235.00								
377	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	FAIR PREP					8512	8/30/2019	9/12/2019	1,197.00								
378	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	COURTHOUSE SERVICE CALL					8472	8/6/2019	9/27/2019	115.00								
379	STAPLES CONTRACT & COMMERCIAL,	GENERAL MATERIALS AND	SUPPLIES					8055553839	8/31/2019	9/12/2019	164.99								
380	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES					8055553839	8/31/2019	9/12/2019	69.87								
381	TIGER FUEL COMPANY	DIESEL FUEL (OFF ROAD	OFFROAD DIESEL					95841	9/5/2019	9/20/2019	481.15								
382	USABLUEBOOK	GENERAL MATERIALS AND	RAIN JACKET					985589	8/20/2019	9/6/2019	33.95								
383	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES					9838423666	9/19/2019	9/27/2019	462.00								
384	W.W. GRAINGER INC	BLDGS EQUIP REP & MAINT	LEVER LOCKSET					9293921434	9/16/2019	9/20/2019	99.61								
385	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	HAZARDOUS MATERIALS					65946G	8/27/2019	9/12/2019	20.02								
386																			
387																			
388	<b>GENERAL SERVICES</b>																		
389	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS					7970740556855 090519	9/5/2019	9/20/2019	20.61								
390	AQUA VIRGINIA, INC.	WATER SERVICES	COMM WEALTH ATTORNEY					0550900 09059	9/5/2019	9/20/2019	22.11								
391	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST NG					7929300552931 090519	9/5/2019	9/20/2019	32.58								
392	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS					2929310552932 090519	9/5/2019	9/20/2019	71.48								
393	AQUA VIRGINIA, INC.	WATER SERVICES	ADMIN OFFICE					7800100540828 090519	9/5/2019	9/20/2019	90.73								
394	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING-COURTHOUSE					2384442	9/10/2019	9/20/2019	390.00								
395	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING-PERFORMING					2384443	9/10/2019	9/20/2019	390.00								
396	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	WER SPRINKLER INSPECTION-					2384444	9/10/2019	9/20/2019	400.00								
397	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SAFETY BLDG/FIRE ALARM-ANNUAL					2387384	9/19/2019	9/27/2019	340.00								
398	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	LIBRARY/FIRE ALARM-SYSTEM INSPECTION					2387385	9/19/2019	9/27/2019	340.00								
399	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	PERF ARTS-FIRE ALARM/ANNUAL					2387386	9/19/2019	9/27/2019	340.00								
400	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FARM MUSEUM					275904-011 081919	8/19/2019	9/6/2019	33.98								
401	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	POLE BARN					275904-006 081919	8/19/2019	9/6/2019	39.85								
402	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL					275904-008 081919	8/19/2019	9/6/2019	45.58								
403	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL					275904-002 081919	8/19/2019	9/6/2019	174.01								
404	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL					275904-010 081919	8/19/2019	9/6/2019	186.73								
405	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE					275904-004 081919	8/19/2019	9/6/2019	388.33								
406	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-PUBLIC SAFETY BLDG					275904-009 081919	8/19/2019	9/6/2019	421.78								
407	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	KENTS STORE FIRE STATION					275907-002 090319	9/3/2019	9/20/2019	783.97								
408	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY					275906-001 083019	8/30/2019	9/20/2019	1,552.78								
409	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BLDG					85473-002 083019	8/30/2019	9/20/2019	3,654.34								
410	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE					105221-009 091719	9/17/2019	9/27/2019	32.40								
411	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE					105221-008 091719	9/17/2019	9/27/2019	33.72								
412	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	POLE BARN					275904-006 091719	9/17/2019	9/27/2019	35.57								
413	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FARM MUSEUM					275904-011 091719	9/17/2019	9/27/2019	35.84								
414	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL-RIVER RD					275904-008 091719	9/17/2019	9/27/2019	45.58								
415	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	SOCCER FIELD-CONCESSIONS					105221-004 091719	9/17/2019	9/27/2019	55.82								

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount											
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416	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	85473-003 091719	9/17/2019	9/27/2019	57.85											
417	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	105221-006 091719	9/17/2019	9/27/2019	65.49											
418	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	105221-002 091719	9/17/2019	9/27/2019	65.78											
419	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	105221-007 091719	9/17/2019	9/27/2019	104.89											
420	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	275904-002 091719	9/17/2019	9/27/2019	171.54											
421	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	275901-010 091719	9/17/2019	9/27/2019	182.53											
422	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	105221-003 091719	9/17/2019	9/27/2019	221.29											
423	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	85473-005 091719	9/17/2019	9/27/2019	249.56											
424	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	85473-006 091719	9/17/2019	9/27/2019	252.98											
425	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	275904-004 091719	9/17/2019	9/27/2019	401.32											
426	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	275904-009 091719	9/17/2019	9/27/2019	414.75											
427	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	85473-001 091719	9/17/2019	9/27/2019	71.69											
428	CENTURYLINK	TELECOMMUNICATIONS	309428096 081619	8/16/2019	9/6/2019	48.11											
429	CENTURYLINK	TELECOMMUNICATIONS	309697981 081619	8/16/2019	9/6/2019	56.90											
430	CENTURYLINK	TELECOMMUNICATIONS	310338742 081619	8/16/2019	9/6/2019	59.13											
431	CENTURYLINK	TELECOMMUNICATIONS	309898636 081619	8/16/2019	9/6/2019	111.13											
432	CENTURYLINK	TELECOMMUNICATIONS	310110229 081619	8/16/2019	9/6/2019	191.65											
433	CENTURYLINK	TELECOMMUNICATIONS	309762613 081619	8/16/2019	9/6/2019	261.70											
434	CENTURYLINK	TELECOMMUNICATIONS	309363296 081619	8/16/2019	9/6/2019	566.84											
435	CENTURYLINK	TELECOMMUNICATIONS	309762613 081619	8/16/2019	9/6/2019	682.74											
436	CII SERVICE	MAINTENANCE CONTRACTS	45505	8/31/2019	9/20/2019	633.83											
437	CINTAS	MAINTENANCE CONTRACTS	5014579482	9/10/2019	9/20/2019	221.39											
438	CINTAS	MAINTENANCE CONTRACTS	8404315203	9/20/2019	9/27/2019	92.95											
439	CINTAS	MAINTENANCE CONTRACTS	5014794859	9/19/2019	9/27/2019	159.43											
440	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	06-00017537 091319	9/13/2019	9/20/2019	20.00											
441	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	3023889169 082219	8/22/2019	9/6/2019	27.66											
442	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	4894115007 082219	8/22/2019	9/6/2019	243.58											
443	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	4144237502 082219	8/22/2019	9/6/2019	259.47											
444	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	0084297506 082219	8/22/2019	9/6/2019	291.30											
445	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1144090006 082219	8/22/2019	9/6/2019	302.66											
446	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1024205005 082219	8/22/2019	9/6/2019	468.26											
447	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1005898992 082219	8/22/2019	9/6/2019	621.95											
448	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1404067504 082219	8/22/2019	9/6/2019	1,067.63											
449	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	0074032509 082219	8/22/2019	9/6/2019	1,627.48											
450	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8895892548 082219	8/22/2019	9/6/2019	3,158.24											
451	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1134080009 082719	8/27/2019	9/12/2019	10.48											
452	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1114097502 082719	8/27/2019	9/12/2019	24.61											
453	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	7048771633 082719	8/27/2019	9/12/2019	28.00											
454	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5699060132 082719	8/27/2019	9/12/2019	29.54											
455	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	1124090000 082719	8/27/2019	9/12/2019	30.37											
456	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	0692200942 082719	8/27/2019	9/12/2019	79.69											

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457	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	SM BALLFIELD	0274195007 082719	8/27/2019	9/12/2019	83.18		
458	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRAR OFFICE	1284152509 082719	8/27/2019	9/12/2019	129.77		
459	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS	1304130006 082719	8/27/2019	9/12/2019	149.56		
460	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER AT BREMO RD	6260822157 082819	8/28/2019	9/12/2019	158.33		
461	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	1424085007 082319	8/23/2019	9/12/2019	159.20		
462	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH ATTORNEY	6274752663 082819	8/28/2019	9/12/2019	197.47		
463	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000 082719	8/27/2019	9/12/2019	307.54		
464	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS	2554330007 082819	8/28/2019	9/12/2019	693.01		
465	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER	4331888158 082319	8/23/2019	9/12/2019	721.19		
466	DIVISION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458 082319	8/23/2019	9/12/2019	817.25		
467	DIVISION VIRGINIA POWER	STREET LIGHTS	FORK UNION ST LIGHTS NEAR POST OFFICE	7080078962 082719	8/27/2019	9/12/2019	62.44		
468	DIVISION VIRGINIA POWER	STREET LIGHTS	ST LIGHTS NEAR MASONIC LODGE	9609027314 082719	8/27/2019	9/12/2019	65.40		
469	DIVISION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 082719	8/27/2019	9/12/2019	207.36		
470	DIVISION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 082719	8/27/2019	9/12/2019	484.48		
471	GENSERV	MAINTENANCE CONTRACTS	ADMIN BLDG-REPLACE BLOCK HEATER	3379	9/22/2019	9/27/2019	40.00		
472	GENSERV	MAINTENANCE CONTRACTS	E911 TOWER @ FORK UNION-REPLACE	3376	9/22/2019	9/27/2019	164.00		
473	GENSERV	MAINTENANCE CONTRACTS	E911 TOWER COLUMBIA-REPLACE	3377	9/22/2019	9/27/2019	164.00		
474	GENSERV	MAINTENANCE CONTRACTS	FUSD OFFICE-REPLACE BLOCK HEATER	3283	7/16/2019	9/27/2019	195.00		
475	GENSERV	MAINTENANCE CONTRACTS	COURTS BLDG-REPLACE BATTERY	3380	9/22/2019	9/27/2019	904.00		
476	GENSERV	MAINTENANCE CONTRACTS	PERFORM PREVENTATIVE	3375	9/22/2019	9/27/2019	4,100.00		
477	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	WASTE CONTAINERS	0410-000682961	8/31/2019	9/20/2019	1,946.10		
478	SHRED-IT USA LLC	LEASE/RENT	MONTHLY SHREDDING CHARGES	8128107353	9/7/2019	9/27/2019	431.05		
479	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE-PALMYRA FIRE HOUSE	7872672	9/20/2019	9/27/2019	192.03		
480	THE SUPPLY ROOM	LEASE/RENT	WATER FOR AUG	5911930 092719	8/28/2019	9/27/2019	464.07		
481	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	124847	9/12/2019	9/20/2019	1,550.12		
482	TREASURER, FLUVANNA CO	SEWER SERVICES	REGISTRARS	44141	9/16/2019	9/20/2019	13.83		
483	TREASURER, FLUVANNA CO	SEWER SERVICES	COMMONWEALTH ATTORNEY	44138	9/16/2019	9/20/2019	14.59		
484	TREASURER, FLUVANNA CO	SEWER SERVICES	LIBRARY	44149	9/16/2019	9/20/2019	16.12		
485	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC SAFETY BLDG	44148	9/16/2019	9/20/2019	21.48		
486	TREASURER, FLUVANNA CO	SEWER SERVICES	PLEASANT GROVE HOUSE	44158	9/16/2019	9/20/2019	25.30		
487	TREASURER, FLUVANNA CO	SEWER SERVICES	ADMIN BLDG	44132	9/16/2019	9/20/2019	36.01		
488	TREASURER, FLUVANNA CO	SEWER SERVICES	COURTS	44131	9/16/2019	9/20/2019	40.60		
489	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC WORKS	44139	9/16/2019	9/20/2019	63.55		
490	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	44478	9/16/2019	9/20/2019	21.00		
491	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BASEBALL FIELD	44479	9/16/2019	9/20/2019	21.00		
492	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BLDG	44316	9/16/2019	9/20/2019	69.40		
493	TREASURER, FLUVANNA CO	WATER SERVICES	5725 JAMES MAD HWY	44432	9/16/2019	9/20/2019	128.80		
494	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA GYM	44315	9/16/2019	9/20/2019	135.40		
495	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA FIRE HOUSE	44480	9/16/2019	9/20/2019	145.30		
496									
497									
							<b>Total:</b>	<b>\$38,733.11</b>	



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539	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL		WASTEWATER MONITORING	67766	9/10/2019	9/20/2019		307.00
540	INBODEN ENVIRONMENTAL	OUTSIDE ANALYTICAL		WASTEWATER MONITORING	67804	9/16/2019	9/27/2019		130.00
541	JAMES RIVER SOLUTIONS	VEHICLE FUEL		FUEL	090319	9/3/2019	9/6/2019		635.31
542	LOWE'S	BLDGS EQUIP REP & MAINT		SUPPLIES	082519	8/25/2019	9/20/2019		336.89
543	MICIA VERZON COMPANY	TELECOMMUNICATIONS		CHARGES	409011423	9/13/2019	9/27/2019		6.46
544	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES		POSTAGE	01515654 091819	9/18/2019	9/27/2019		163.98
545	STAPLES CONTRACT & COMMERCIAL,	VEHICLE FUEL		SUPPLIES	8055553839	8/31/2019	9/12/2019		94.99
546	THE ARTINA GROUP, INC.	OFFICE SUPPLIES		BLANK Z FOLD DIR DEP	35179	8/22/2019	9/12/2019		209.56
547	TREASURER OF VIRGINIA	PERMITS AND FEES		VPDES MUNICIPAL MINOR	715959	9/1/2019	9/20/2019		2,280.00
548	USABLUEBOOK	CHEMICAL SUPPLIES		CHEMICAL SUPPLIES	978971	8/13/2019	9/12/2019		309.71
549	USABLUEBOOK	GENERAL MATERIALS AND		SUPPLIES	983632	8/19/2019	9/6/2019		814.22
550	USABLUEBOOK	GENERAL MATERIALS AND		SUPPLIES	982956	8/16/2019	9/12/2019		433.15
551	USABLUEBOOK	GENERAL MATERIALS AND		DOUBLE SAFE THERMOMETER	990521	8/26/2019	9/20/2019		32.95
552	USABLUEBOOK	GENERAL MATERIALS AND		SUPPLIES	989371	8/23/2019	9/20/2019		397.82
553	USABLUEBOOK	OFFICE SUPPLIES		POST IT NOTES	994729	8/29/2019	9/20/2019		20.95
554	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS		MONTHLY CHARGES	09780006	8/25/2019	9/6/2019		21.27
555	VERIZON	TELECOMMUNICATIONS		WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019		978.24
556	VSI SUPPLY	BLDGS EQUIP REP & MAINT		GRINDER PUMP CORD	S3558	8/14/2019	9/6/2019		1,775.50
557	WINCHESTER EQUIPMENT COMPANY	BLDGS EQUIP REP & MAINT		FILTER	J32778	8/30/2019	9/20/2019		65.25
558							Total:		\$11,245.62
559									
560	JAMES RIVER WATER AUTHORITY	JRWA DEBT PAYMENT		PRINCIPAL AND INTEREST PAYMENT	JRWAF100119	9/17/2019	9/20/2019		149,146.96
561	JAMES RIVER WATER AUTHORITY	JRWA DEBT PAYMENT		PRINCIPAL AND INTEREST PAYMENT	JRWAF100119	9/17/2019	9/20/2019		149,146.96
562							Total:		\$149,146.96
563									
564	HEALTH								
565	CENTURYLINK	TELECOMMUNICATIONS		FINANCE	309762613 081619	8/16/2019	9/6/2019		159.88
566							Total:		\$159.88
567									
568	VJCCCA								
569	WILLIAM DALY	PROFESSIONAL SERVICES		TUTORING	082619	8/26/2019	9/20/2019		100.00
570							Total:		\$100.00
571									
572	CSA								
573	BANK OF AMERICA	FOOD SUPPLIES		P-CARD PURCHASES	083119	8/31/2019	9/20/2019		3.37
574	BANK OF AMERICA	FOOD SUPPLIES		P-CARD PURCHASES	083119	8/31/2019	9/20/2019		6.65
575	CANON FINANCIAL SERVICES, INC.	LEASE/RENT		COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019		57.00
576	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES		POSTAGE	01515654 091819	9/18/2019	9/27/2019		83.24
577	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES		SUPPLIES	8055553839	8/31/2019	9/12/2019		11.90
578	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES		SUPPLIES	8055553839	8/31/2019	9/12/2019		131.83
579							Total:		\$293.99



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<b>County of Fluvanna</b>				<b>From Date: 9/1/2019</b>					
<b>Accounts Payable List</b>				<b>To Date: 9/30/2019</b>					
1	2	3	4	5	6	7	8	9	10
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
Fund # - 100 GENERAL FUND									
GENERAL FUND									
580									
581	CSA PURCHASE OF SERVICES								
582	1VISION MENTORING LLC	COMM SVCS	P08925030634	8/31/2019	9/16/2019	550.00			
583	1VISION MENTORING LLC	COMM SVCS	P07925025547	7/31/2019	9/16/2019	900.00			
584	1VISION MENTORING LLC	POS MANDATED WSS	P08925032167	8/31/2019	9/20/2019	1,200.00			
585		POS MANDATED FFOP	P08925030427	8/31/2019	9/6/2019	2,065.00			
586		FF4E-COMM SVCS	P08925030757	8/23/2019	9/16/2019	577.50			
587	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS	P08925025606	8/31/2019	9/6/2019	1,350.00			
588	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS	P08925033923	8/31/2019	9/6/2019	1,125.00			
589	BELIEVE IN ME YOUTH & FAMILY	FF4E-COMM SVCS	P08925034024	8/31/2019	9/6/2019	1,125.00			
590	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925026107	8/31/2019	9/6/2019	825.00			
591	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925029808	8/31/2019	9/6/2019	825.00			
592	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925034509	8/31/2019	9/6/2019	825.00			
593	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925025410	8/31/2019	9/6/2019	1,375.00			
594	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925025812	8/31/2019	9/6/2019	1,650.00			
595	C. M. MENTORING SERVICES LLC	COMM SVCS	P08925027211	8/31/2019	9/6/2019	1,650.00			
596	C. M. MENTORING SERVICES LLC	POS MANDATED WSS	P08925025730	8/31/2019	9/6/2019	1,650.00			
597	CHILD CONNECTION DEVELOPMENT	COMM SVCS	P08925041062	8/31/2019	9/20/2019	960.00			
598	CHILD CONNECTION DEVELOPMENT	COMM SVCS	P07925041064	7/31/2019	9/20/2019	1,200.00			
599	COMPASS COUNSELING SERVICES	COMM SVCS	P08925027335	8/19/2019	9/16/2019	550.00			
600		POS MANDATED FFOP	P08925025026	8/31/2019	9/6/2019	1,841.00			
601	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P08925033013	8/7/2019	9/6/2019	77.00			
602	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P07925033015	7/31/2019	9/6/2019	315.00			
603	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P07925032316	7/31/2019	9/6/2019	435.00			
604	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P08925032636	8/7/2019	9/16/2019	67.00			
605	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P08925032437	8/7/2019	9/16/2019	117.00			
606	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P08925032538	8/7/2019	9/16/2019	122.00			
607	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS	P08925032339	8/7/2019	9/16/2019	147.00			
608	FLUVANNA CO SCHOOL SYSTEM	FF4E-COMM SVCS	P07925032225	7/31/2019	9/6/2019	495.00			
609	FLUVANNA CO SCHOOL SYSTEM	FF4E-COMM SVCS	P08925032258	8/7/2019	9/16/2019	97.00			
610	GPM INVESTMENTS LLC	COMM SVCS	P08925025314	8/31/2019	9/6/2019	160.00			
611	GPM INVESTMENTS LLC	COMM SVCS	P08925025319	9/30/2019	9/6/2019	160.00			
612	GPM INVESTMENTS LLC	COMM SVCS	P07925025317	7/31/2019	9/6/2019	200.00			
613	GPM INVESTMENTS LLC	COMM SVCS. TRANSITION	P07925024455	7/31/2019	9/16/2019	50.00			
614	GPM INVESTMENTS LLC	COMM SVCS. TRANSITION	P08925024454	8/31/2019	9/16/2019	50.00			
615	JACKSON-FEILD HOMES INC	EDUC SVCS CONG CARE	P08925029956	8/31/2019	9/16/2019	13,257.50			
616	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-	P08925029604	8/31/2019	9/6/2019	3,600.00			
617	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-	P08925029705	8/31/2019	9/6/2019	3,600.00			
618		POS MANDATED FFOP	P08925029160	8/31/2019	9/16/2019	1,688.00			
619	NATIONAL COUNSELING GROUP	COMM SVCS	P07925033518	7/31/2019	9/6/2019	240.00			
620	NATIONAL COUNSELING GROUP	COMM SVCS	P08925033569	8/31/2019	9/27/2019	240.00			

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Fund # - 100 GENERAL FUND																				
5 GENERAL FUND																				
621	NATIONAL COUNSELING GROUP	COMM SVCS	P08925034370	8/31/2019	9/27/2019	406.25														
622	NATIONAL COUNSELING GROUP	COMM SVCS. TRANSITION	P07925031520	7/31/2019	9/6/2019	487.50														
623	NATIONAL COUNSELING GROUP	COMM SVCS. TRANSITION	P08925031572	8/31/2019	9/27/2019	195.00														
624	NATURAL STEPS LLC	COMM SVCS	P08925040840	8/31/2019	9/16/2019	153.00														
625	NATURAL STEPS LLC	COMM SVCS	P08925040941	8/31/2019	9/16/2019	180.00														
626	NATURAL STEPS LLC	COMM SVCS	P08925041142	8/31/2019	9/16/2019	648.00														
627	NATURAL STEPS LLC	COMM SVCS	P07925041148	7/31/2019	9/16/2019	810.00														
628	NATURAL STEPS LLC	COMM SVCS	P07925040849	7/1/2019	9/16/2019	865.00														
629	NATURAL STEPS LLC	COMM SVCS	P08925041243	8/31/2019	9/16/2019	880.00														
630	NATURAL STEPS LLC	COMM SVCS	P07925040950	7/1/2019	9/16/2019	1,000.00														
631	NATURAL STEPS LLC	COMM SVCS	P07925041251	7/31/2019	9/16/2019	1,100.00														
632	PARACLETE THERAPEUTICS LLC	COMM SVCS	P07925031052	7/31/2019	9/16/2019	1,440.00														
633	PARACLETE THERAPEUTICS LLC	COMM SVCS	P08925033444	8/31/2019	9/16/2019	1,440.00														
634	PARACLETE THERAPEUTICS LLC	COMM SVCS	P07925030953	7/31/2019	9/16/2019	1,500.00														
635	PARACLETE THERAPEUTICS LLC	COMM SVCS	P08925030945	8/31/2019	9/16/2019	1,500.00														
636	PARACLETE THERAPEUTICS LLC	COMM SVCS	P08925031046	8/31/2019	9/16/2019	1,620.00														
637	PEOPLE PLACES, INC.	COMM SVCS	P08925041363	8/31/2019	9/20/2019	662.50														
638	PEOPLE PLACES, INC.	COMM SVCS	P07925047671	7/31/2019	9/27/2019	275.00														
639	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925045279	7/31/2019	9/27/2019	1,080.00														
640	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925045780	7/31/2019	9/27/2019	1,080.00														
641	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925046181	7/31/2019	9/27/2019	1,406.50														
642	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925045182	7/22/2019	9/27/2019	2,640.00														
643	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925045683	7/22/2019	9/27/2019	2,640.00														
644	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P07925046084	7/22/2019	9/27/2019	2,640.00														
645	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P08925045276	8/25/2019	9/27/2019	3,720.00														
646	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P08925045777	8/25/2019	9/27/2019	3,720.00														
647	PEOPLE PLACES, INC.	POS MAND THER FC 4E	P08925046178	8/25/2019	9/27/2019	3,720.00														
648	PEOPLE PLACES, INC.	POS MANDATED WSS	P07925041968	7/31/2019	9/20/2019	575.00														
649		FF4E-COMM SVCS	P08925034274	8/31/2019	9/27/2019	930.00														
650		POS MANDATED FFOP	P08925025259	8/31/2019	9/16/2019	945.00														
651	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE	P07925031921	7/31/2019	9/6/2019	765.00														
652	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE	P07925031622	7/22/2019	9/6/2019	1,105.00														
653	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE	P08925031973	8/31/2019	9/27/2019	2,635.00														
654	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE	P07925031828	7/31/2019	9/6/2019	1,053.00														
655	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE	P07925031729	7/22/2019	9/6/2019	1,521.00														
656	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE	P08925031875	8/31/2019	9/27/2019	3,627.00														
657	THE FAISON CENTER	POS MANDATED SPED-	P08925030131	8/31/2019	9/16/2019	5,372.00														
658	THE FAISON CENTER	POS MANDATED SPED-	P08925030332	8/31/2019	9/16/2019	5,693.00														
659	THE FAISON CENTER	POS MANDATED SPED-	P08925030033	8/31/2019	9/16/2019	8,468.75														
660	THE FAISON CENTER	POS MANDATED SPED-	P08925027461	8/31/2019	9/20/2019	4,505.00														
661		POS MANDATED FFOP	P08925040566	8/31/2019	9/20/2019	272.25														

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<b>County of Fluvanna</b>				<b>From Date: 9/1/2019</b>					
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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
Fund # - 100 GENERAL FUND									
5	GENERAL FUND								
662		POS MANDATED FFOP	P08925040465	8/31/2019	9/20/2019	296.95			
663							<b>Total:</b>		<b>\$122,933.70</b>
664									
<b>PARKS &amp; RECREATION</b>									
666	AARON SPITZER	SUBSISTENCE & LODGING	090719	9/11/2019	9/12/2019	194.00			
667	ATWOOD REPROGRAPHICS, INC	PRINTING AND BINDING	156892	8/30/2019	9/20/2019	488.30			
668	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	087699	8/30/2019	9/6/2019	31.68			
669	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	087700	8/30/2019	9/6/2019	129.00			
670	BANK OF AMERICA	CONVENTION AND	083119	8/31/2019	9/20/2019	35.00			
671	BANK OF AMERICA	CONVENTION AND	083119	8/31/2019	9/20/2019	65.00			
672	BANK OF AMERICA	GENERAL MATERIALS AND	083119	8/31/2019	9/20/2019	404.35			
673	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	1.42			
674	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	2.41			
675	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	8.74			
676	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	20.00			
677	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	20.42			
678	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	31.32			
679	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	34.00			
680	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	34.65			
681	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	40.00			
682	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	42.75			
683	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	49.79			
684	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	54.95			
685	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	420.00			
686	BANK OF AMERICA	RECREATIONAL SUPPLIES	083119	8/31/2019	9/20/2019	1,689.78			
687	CINTAS	CONTRACT SERVICES	5014794860	9/19/2019	9/27/2019	20.39			
688	CINTAS	CONTRACT SERVICES	5014794862	9/19/2019	9/27/2019	40.71			
689	CINTAS	CONTRACT SERVICES	5014291843	9/19/2019	9/27/2019	64.90			
690	DEVI PETERSON	PROFESSIONAL SERVICES	9 080719	8/7/2019	9/20/2019	519.40			
691	E. W. THOMAS	GENERAL MATERIALS AND	071219	7/12/2019	9/12/2019	30.49			
692	E. W. THOMAS	RECREATIONAL SUPPLIES	071219	7/12/2019	9/12/2019	39.70			
693	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	76712	8/31/2019	9/20/2019	12.98			
694	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	76712	8/31/2019	9/20/2019	74.30			
695	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	76712	8/31/2019	9/20/2019	77.48			
696	JAMES RIVER SOLUTIONS	VEHICLE FUEL	090319	9/3/2019	9/6/2019	258.42			
697	JOE GILES SIGNS INCORPORATED	SITE IMPROVEMENTS	2346	9/6/2019	9/20/2019	1,470.00			
698	MOJOHNS, INC.	CONTRACT SERVICES	121302	9/3/2019	9/12/2019	60.00			
699	MOJOHNS, INC.	CONTRACT SERVICES	121303	9/3/2019	9/12/2019	60.00			
700	MOJOHNS, INC.	CONTRACT SERVICES	121305	9/3/2019	9/12/2019	60.00			
701	MOJOHNS, INC.	CONTRACT SERVICES	121304	9/3/2019	9/12/2019	120.00			
702	NATIONAL RECREATION AND PARK	DUES OR ASSOCIATION	227719 091519	9/10/2019	9/20/2019	675.00			

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County of Fluvanna				From Date: 9/1/2019		To Date: 9/30/2019														
Accounts Payable List																				
Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount														
Fund # - 100 GENERAL FUND																				
GENERAL FUND																				
703	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	09780006	8/25/2019	9/6/2019	21.28													
704	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019	168.00													
705	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER-PARKS N REC	25412556	8/26/2019	9/6/2019	36.06													
706	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER-PARKS N REC	25412555	8/26/2019	9/6/2019	101.15													
707	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	KD TICKETS SOLD IN JULY	33787A	8/26/2019	9/6/2019	205.00													
708	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	KD TICKETS SOLD IN JUL	34590	8/26/2019	9/6/2019	656.00													
709	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	KD TICKETS SOLD IN JUL	34590	8/26/2019	9/6/2019	861.00													
710								<b>Total:</b>												
711							<b>\$9,429.82</b>													
712	<b>LIBRARY</b>																			
713	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS, DVDS AND SUPPLIES	091019	9/10/2019	9/27/2019	4,751.48													
714	AMAZON.COM	OFFICE SUPPLIES	BOOKS, DVDS AND SUPPLIES	091019	9/10/2019	9/27/2019	479.65													
715	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	68.15													
716	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	236.75													
717	DEMCO	OFFICE SUPPLIES	DELUXE HANGUP BAG	6669734	8/27/2019	9/12/2019	31.31													
718	DEMCO	OFFICE SUPPLIES	SUPPLIES	6679791	9/11/2019	9/20/2019	90.64													
719	EBSCO INFORMATION SERVICES	MAINTENANCE CONTRACTS	ROSETTA STONE	1000108766-1	8/5/2019	9/12/2019	6,720.00													
720	GALE	BOOKS/PUBLICATIONS	BOOK	68307468	9/10/2019	9/20/2019	30.39													
721	GALE	BOOKS/PUBLICATIONS	BOOKS	68262978	9/9/2019	9/20/2019	75.97													
722	GALE	BOOKS/PUBLICATIONS	BOOKS	68177234	9/6/2019	9/20/2019	144.75													
723	GALE	BOOKS/PUBLICATIONS	BOOKS	68454003	9/16/2019	9/27/2019	48.00													
724	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	786708	9/18/2019	9/27/2019	14.98													
725	MICROMARKETING LLC	BOOKS/PUBLICATIONS	UNCD	786675	9/17/2019	9/27/2019	182.37													
726	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA19160193	8/27/2019	9/12/2019	11.99													
727	RICHMOND TIMES DISPATCH	BOOKS/PUBLICATIONS	SUBSCRIPTION	11995293 082919	8/29/2019	9/20/2019	569.75													
728	SHOWCASES	OFFICE SUPPLIES	SUPPLIES	313673	9/5/2019	9/20/2019	416.34													
729	THE LIBRARY CORPORATION	OFFICE SUPPLIES	BARCODE LABELS	64366	8/30/2019	9/12/2019	438.00													
730								<b>Total:</b>												
731							<b>\$14,310.52</b>													
732	<b>COUNTY PLANNER</b>																			
733	ATLANTIC TECHNOLOGY	PROFESSIONAL SERVICES	APPLICATION REVIEW-ZUP 19:05	1653	9/23/2019	9/27/2019	900.00													
734	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	15.00													
735	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	250.00													
736	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019	421.09													
737	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019	320.00													
738	DOUGLAS MILES	CONVENTION AND	PARKING REIMBURSMENT	083019	8/28/2019	9/6/2019	9.00													
739	FLUVANNA REVIEW	ADVERTISING	SEP10 PUBLIC HEARING	2019F36-18	9/5/2019	9/20/2019	78.75													
740	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	090319	9/3/2019	9/6/2019	179.98													
741	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 091819	9/18/2019	9/27/2019	11.44													
742	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	SUPPLIES	8055553839	8/31/2019	9/12/2019	46.18													
743	STAPLES CONTRACT & COMMERCIAL	OFFICE SUPPLIES	SUPPLIES	8055553839	8/31/2019	9/12/2019	91.18													

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Fund # - 100 GENERAL FUND								
GENERAL FUND								
744	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019		126.00
745	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	25437056	8/28/2019	9/12/2019		93.04
746							<b>Total:</b>	<b>\$2,541.66</b>
747								
748	PLANNING COMMISSION							
749	FLUVANNA REVIEW	ADVERTISING	SEP10 PUBLIC HEARING	2019F35-15	8/29/2019	9/6/2019		78.75
750	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 091819	9/18/2019	9/27/2019		73.38
751							<b>Total:</b>	<b>\$152.13</b>
752								
753	ECONOMIC DEVELOPMENT							
754	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		3.00
755	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		10.00
756	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		19.99
757	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		21.97
758	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		31.96
759	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		41.94
760	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		44.84
761	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		56.00
762	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		418.17
763	BRYAN ROTHAMEL	MILEAGE ALLOWANCES	REIMBURSEMENT/CONFERENCE	091819	9/23/2019	9/27/2019		25.00
764	BRYAN ROTHAMEL	SUBSISTENCE & LODGING	REIMBURSEMENT/CONFERENCE	091819	9/23/2019	9/27/2019		66.00
765	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	COPIER LEASE & USAGE CHARGES	20501354	9/12/2019	9/27/2019		57.00
766	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 091819	9/18/2019	9/27/2019		5.09
767	VERIZON	TELECOMMUNICATIONS	WIRELESS CHARGES	9838423666	9/19/2019	9/27/2019		42.00
768							<b>Total:</b>	<b>\$842.96</b>
769								
770	VA COOPERATIVE EXTENSION							
771	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	083119	8/31/2019	9/20/2019		646.76
772	E.W. THOMAS	AGRICULTURAL SUPPLIES	CO-OP EXT PURCHASES	081419	8/14/2019	9/27/2019		21.76
773	E.W. THOMAS	OTHER OPERATING	CO-OP EXT PURCHASES	081419	8/14/2019	9/27/2019		92.22
774	FLUVANNA CO HIGH SCHOOL	OTHER OPERATING	METAL PLAQUES	5 080519	9/18/2019	9/27/2019		80.00
775							<b>Total:</b>	<b>\$840.74</b>
776								
777	NON PROFITS							
778	FLUVANNA/LOUISA HOUSING	INTERAGENCY COUNCIL	FLUVANNA INTERAGENCY COUNCIL DUES	092018	9/18/2019	9/20/2019		750.00
779							<b>Total:</b>	<b>\$750.00</b>
780								
781							<b>Fund Total:</b>	<b>\$576,560.80</b>
782	Fund # - 302 CAPITAL IMPROVEMENT							
783	PUBLIC SAFETY CAPITAL PROJ							
784	FIRST VEHICLE SERVICES	VEHICLE	INSTALL EMERGENCY LIGHTING	44658	9/9/2019	9/27/2019		3,893.90

A		B	C	D		F	G	H	I	J
County of Fluvanna		From Date: 9/1/2019								
Accounts Payable List		To Date: 9/30/2019								
Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date	Check Amount			
Fund # - 100 GENERAL FUND										
5 GENERAL FUND										
785	PERFORMANCE SIGNS	VEHICLE	Sheriff Vehicles	19512	8/22/2019	9/12/2019	950.00			
786	R.K. CHEVROLET, INC.	VEHICLE	2019 CHEVROLET TAHOE	226018	8/21/2019	9/6/2019	36,917.00			
787						<b>Total:</b>	<b>\$41,760.90</b>			
788										
789	<b>FIRE &amp; RESCUE CAP PROJ</b>									
790	CRABTREE, ROHRBAUGH &	PROFESSIONAL SERVICES	NEW FIRE BURN BLDG-DESIGN	2 083119	8/31/2019	9/27/2019	17,028.00			
791						<b>Total:</b>	<b>\$17,028.00</b>			
792										
793	<b>FACILITIES CAP PROJ</b>									
794	CII SERVICE	CONTRACT SERVICES	REPAIRS-PUBLIC SAFETY BLDG	45310	7/30/2019	9/6/2019	5,488.38			
795	COMMONWEALTH INTERIORS	CONTRACT SERVICES	REPAIRS-LIBRARY	2019-364	8/1/2019	9/20/2019	14,530.00			
796	FARRISH PLUMBING	CONTRACT SERVICES	REPAIR BROKEN SEWER PIPE	2260	8/12/2019	9/6/2019	1,163.48			
797	FARRISH PLUMBING	CONTRACT SERVICES	SPCA-PLUMBING WORK	2284	9/5/2019	9/20/2019	852.46			
798	LOWE'S	CONTRACT SERVICES	SUPPLIES	082519	8/25/2019	9/20/2019	69.36			
799						<b>Total:</b>	<b>\$22,103.68</b>			
800										
801	<b>PUBLIC WORKS CAPITAL PROJECT</b>									
802	RUMMEL, KLEPPER, & KAHL, LLP.	PROFESSIONAL SERVICES	COLUMBIA WATER SYSTEM	03 091819	9/18/2019	9/27/2019	16,273.75			
803						<b>Total:</b>	<b>\$16,273.75</b>			
804										
805	<b>SCHOOL TRANSPORT CAP PROJ</b>									
806	BLUE BIRD BUS SALES	VEHICLE	FLEET REPLACEMENT-BUSES	M006000124 & 125	9/13/2019	9/27/2019	210,801.00			
807						<b>Total:</b>	<b>\$210,801.00</b>			
808										
809	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>									
810	K & K SYSTEMS INC	CONTRACT SERVICES	SPEED LIMIT LIGHTS-CARYSBROOK	14313-REV	8/30/2019	9/12/2019	5,054.28			
811	QUALITY CCTV SYSTEMS, INC.	CONTRACT SERVICES	BUS GARAGE FENCING	17948	9/9/2019	9/27/2019	8,385.00			
812	WHITLEY/SERVICE ROOFING & SHEET	CONTRACT SERVICES	CARYSBROOK ROOF	30954	8/29/2019	9/12/2019	106,809.45			
813						<b>Total:</b>	<b>\$120,248.73</b>			
814										
815										
816	<b>Fund # - 401 DEBT SERVICE</b>									
817	<b>DEBT SERVICE - COUNTY</b>									
818	U.S. BANK OPERATIONS CENTER	2014 FIRE TRUCK - PALMYRA	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	7,788.75			
819	U.S. BANK OPERATIONS CENTER	2014 FIRE TRUCK - PALMYRA	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	45,000.00			
820	U.S. BANK OPERATIONS CENTER	2014C - COURTHOUSE INT	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	27,584.38			
821	U.S. BANK OPERATIONS CENTER	2014C - COURTHOUSE PRIN	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	135,000.00			
822	U.S. BANK OPERATIONS CENTER	2014C - LIBRARY INT	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	16,856.25			
823	U.S. BANK OPERATIONS CENTER	2014C - LIBRARY PRIN	DEBT SERVICE-COURTHOUSE, LIBRARY	92519A	9/25/2019	9/25/2019	220,000.00			
824						<b>Total:</b>	<b>\$452,209.38</b>			
825										

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County of Fluvanna		From Date: 9/1/2019		To Date: 9/30/2019															
Accounts Payable List																			
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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount													
Fund # - 100 GENERAL FUND	GENERAL FUND	401 DEBT SERVICE	Fund Total:	\$452,209.38															
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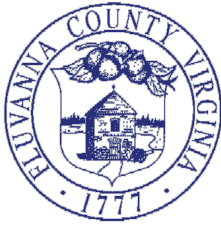
	A	B	C	D	F	G	H	I	J
1	<b>County of Fluvanna</b>			<b>From Date: 9/1/2019</b>					
2	<b>Accounts Payable List</b>			<b>To Date: 9/30/2019</b>					
3	<b>Vendor Name</b>		<b>Charge To</b>		<b>Invoice Number</b>		<b>Invoice Date</b>		<b>Check Date</b>
4	<b>Fund # - 100 GENERAL FUND</b>		<b>Description</b>						<b>Check Amount</b>
5	<b>GENERAL FUND</b>								
867	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ZXR W&S INSPECTION	1722740	8/30/2019	9/6/2019	10,140.00		
868	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	ZION CROSSROADS ELVATED WATER	2019080638	8/31/2019	9/20/2019	3,238.40		
869	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	WASTEWATER PUMP STATION	2019080635	8/31/2019	9/20/2019	3,831.40		
870	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	138607	9/3/2019	9/12/2019	7,488.00		
871	SARGENT CORPORATION	CONSTRUCTION	ZION CROSSROADS WBS AND WWPS	48602_082319	8/23/2019	9/12/2019	427,482.69		
872	U.S. BANK OPERATIONS CENTER	REDEMPTION OF INTEREST	DEBT SERVICE PRIN & INT-ZXR WATER &	092519	9/25/2019	9/25/2019	155,187.51		
873	U.S. BANK OPERATIONS CENTER	REDEMPTION OF PRINCIPAL	DEBT SERVICE PRIN & INT-ZXR WATER &	092519	9/25/2019	9/25/2019	255,000.00		
874						<b>Total:</b>	<b>\$1,409,243.00</b>		
875									
876					<b>510 ZION XR WATER &amp; SEWER</b>	<b>Fund Total:</b>	<b>\$1,409,243.00</b>		
877						<b>Total Expenditures by Fund:</b>	<b>\$2,878,254.86</b>		



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balances
<input checked="" type="checkbox"/>	Building Inspections Report
<input type="checkbox"/>	VDOT Monthly Report
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	





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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

BOS2019-10-16 p.147/154  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

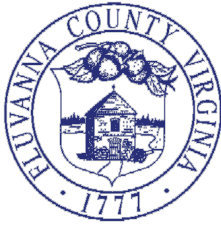
**Date:** October 16, 2019  
**From:** Liz McIver – Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

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<b>*FY19 Year End (Unaudited) Unassigned Fund Balance:</b>	<b>*\$2,941,789</b>
Less: FY20 ZXR Waterworks Operations Plan Development – 07.02.19	-\$53,250
Less: FY20 Water and Sewer Master Plan – 07.02.19	-\$235,570
Less: FY20 Fluvanna Rescue Ambulance CIP – 08.21.19	-\$190,000
<b>Current (Unaudited) Unassigned Fund</b>	<b>*\$2,462,969</b>

\*Audited FY19 Year End Unassigned Fund Balance will be available upon completion of the FY19 CAFR





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# COUNTY OF FLUVANNA

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BOS2019-10-16 p.149/154  
P.O. Box 540  
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(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** October 16, 2019  
**From:** Liz McIver – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY20 BOS Contingency Balance

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The FY20 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$211,744</b>
Less: FY20 Purchase of TMP 51-A-130 – 08.07.19	-\$60,985
Less: FY20 Sheriff's Office Evidence Storage Building	-\$28,500
<b>Available:</b>	<b>\$122,259</b>





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

## MEMORANDUM

BOS2019-10-16 p.151/154  
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(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

**Date:** October 16, 2019  
**From:** Liz McIver, Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY20 Capital Reserve Balances

The FY20 Capital Reserve account balances are as follows:

### County Capital Reserve:

<b>FY20 Budget Allocation:</b>	<b>\$250,000</b>
FY19 Carryover	\$86,389
Add: FY19 Closed CRM Projects 6/30/19	\$51,538
<b>Total FY20 Budget:</b>	<b>\$387,927</b>
Less: Skid Steer - 07.02.19	-\$3,500
Less: Library Roof Repair - 08.07.19	-\$12,000
Less: Energy Recovery Unit Repair – 08.21.19	-\$5,489
<b>FY20 Available:</b>	<b>\$366,938</b>

**Schools Capital Reserve:**

<b>FY20 Budget Allocation:</b>	<b>\$250,000</b>
FY19 Carryover	\$194,149
<b>Total FY20 Budget:</b>	<b>\$444,149</b>
Less: Bus Garage Fencing – 08.07.19	-\$18,500
Less: Flashing Speed Limit Sign – 08.07.19	-\$6,500
Less: Replace Diesel and Gas pump – 08.07.19	-\$14,000
<b>FY20 Available:</b>	<b>\$405,149</b>





# BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

<b>Building Official:</b>	<b>Period:</b>
Kevin Zoll	September, 2019

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>BUILDING PERMITS ISSUED</b>														
<b>NEW - Single Family Detached (incl. Trades permits)</b>	2015	4	5	10	9	12	12	14	13	2	4	7	3	95
	2016	11	11	8	15	9	18	6	5	9	2	6	8	108
	2017	3	2	16	6	4	10	6	5	14	5	7	13	91
	2018	8	3	15	11	13	17	13	10	8	8	6	9	121
	2019	8	10	14	9	12	9	10	14	13	0	0	0	99
<b>NEW - Single Family Attached</b>	2015	2	0	0	0	0	0	0	2	0	0	0	0	4
	2016	0	0	0	0	0	5	0	0	0	0	0	0	5
	2017	0	0	0	0	0	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>NEW - Mobil Homes</b>	2015	0	0	0	0	1	1	0	2	0	0	0	0	4
	2016	0	1	0	0	0	0	0	1	0	0	0	0	2
	2017	0	0	0	0	2	1	0	1	0	0	0	0	4
	2018	0	0	1	1	0	0	0	0	0	0	0	1	3
	2019	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Additions and Alterations</b>	2015	21	30	38	28	21	30	22	25	23	27	35	18	318
	2016	13	10	31	27	29	29	15	32	31	28	27	27	299
	2017	29	20	29	43	20	29	32	18	23	27	43	28	341
	2018	19	6	10	19	8	13	26	25	32	42	22	21	243
	2019*	35	33	37	27	38	38	44	34	29	0	0	0	315
* Trade permits count not included as in previous years														
<b>Accessory Buildings</b>	2015	4	4	3	4	1	0	0	2	6	0	0	3	27
	2016	3	4	4	6	2	2	1	2	1	3	3	6	37
	2017	0	4	2	3	2	2	2	4	2	0	2	2	25
	2018	2	3	3	6	2	1	4	2	1	2	2	2	30
	2019	2	4	6	4	4	3	3	8	2	0	0	0	36
<b>Swimming Pools</b>	2015	0	0	0	0	0	0	0	1	1	0	0	0	2
	2016	0	0	0	0	0	1	1	0	0	0	0	0	2
	2017	0	0	0	0	0	1	1	0	0	1	1	0	4
	2018	0	1	1	1	0	1	2	0	1	2	0	0	9
	2019	0	0	0	3	2	2	0	1	0	0	0	0	8
<b>Commercial/Industrial Build/Cell Towers</b>	2015	1	0	0	0	0	0	2	0	0	1	1	1	6
	2016	0	0	2	2	0	0	1	0	1	1	1	1	9
	2017	1	2	0	0	0	0	2	2	1	1	0	0	9
	2018	0	0	0	0	0	2	0	0	0	0	0	0	2
	2019	0	0	1	1	0	2	0	0	0	0	0	0	4
<b>TOTAL BUILDING PERMITS</b>	2015	32	39	51	41	35	43	38	45	32	32	43	25	456
	2016	27	26	45	50	40	55	24	40	42	34	37	42	462
	2017	33	28	47	52	28	43	43	30	40	34	53	43	474
	2018*	29	13	30	38	23	34	45	37	42	54	30	33	408
	2019*	45	47	58	44	56	54	57	57	45	0	0	0	463
* Trade permits count not included as in previous years														

<b>BUILDING VALUES FOR PERMITS ISSUED</b>														
<b>TOTAL BUILDING VALUES</b>	2015	\$1,384,631	\$1,560,716	\$2,916,520	\$3,567,237	\$2,999,918	\$4,280,357	\$5,272,378	\$3,107,731	\$2,625,563	\$2,303,913	\$1,931,893	\$6,252,403	\$ 38,103,260
	2016	\$1,817,981	\$2,555,455	\$5,542,458	\$3,711,821	\$2,447,891	\$5,181,921	\$3,611,179	\$1,817,783	\$3,089,971	\$1,889,279	\$2,028,590	\$2,937,783	\$ 36,632,112
	2017	\$857,767	\$827,724	\$4,859,777	\$2,066,132	\$1,512,789	\$3,676,118	\$1,904,915	\$2,359,988	\$2,846,545	\$1,957,646	\$1,897,110	\$3,479,285	\$ 28,245,796
	2018	\$2,541,433	\$1,075,551	\$3,544,096	\$2,513,241	\$3,834,995	\$5,693,348	\$3,156,593	\$4,729,005	\$3,637,992	\$1,791,222	\$2,169,284	\$2,421,169	\$ 37,107,929
	2019	\$1,991,054	\$2,502,719	\$5,639,238	\$4,695,173	\$3,057,597	\$3,228,152	\$3,360,952	\$3,926,015	\$3,457,214	\$0	\$0	\$0	\$ 31,858,115

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>LAND DISTURBING PERMITS ISSUED</b>														
<b>LAND DISTURBING PERMITS</b>	2015	6	5	9	10	10	12	15	16	3	5	10	5	106
	2016	12	11	8	14	10	17	7	6	11	3	9	9	117
	2017	3	2	17	7	7	9	6	6	15	8	7	14	101
	2018	10	4	16	13	11	17	13	7	9	6	7	8	121
	2019	8	12	16	9	14	10	12	14	13	0	0	0	108
<b>INSPECTIONS COMPLETED</b>														
<b>TOTAL INSPECTIONS</b>	2015	105	137	146	214	113	232	193	181	208	206	149	149	2,033
	2016	116	91	153	157	155	214	249	230	197	181	184	172	2,099
	2017	159	144	171	141	177	152	202	182	153	183	181	169	2,014
	2018	163	148	173	186	215	176	164	220	144	221	154	141	2,105
	2019	237	207	232	297	305	246	324	332	295	0	0	0	2,475
<b>FEES COLLECTED</b>														
<b>Building Permits</b>	2015	\$6,731	\$8,351	\$13,711	\$16,037	\$13,508	\$16,628	\$14,931	\$18,895	\$10,411	\$8,558	\$10,381	\$9,575	\$ 147,717
	2016	\$11,850	\$11,954	\$11,576	\$14,889	\$8,447	\$18,588	\$12,947	\$7,537	\$11,285	\$12,548	\$8,361	\$11,213	\$ 141,195
	2017	\$4,060	\$3,660	\$22,692	\$9,249	\$6,703	\$11,948	\$9,494	\$7,790	\$13,169	\$6,895	\$9,022	\$12,886	\$ 117,568
	2018	\$8,988	\$4,311	\$9,939	\$14,765	\$13,796	\$23,633	\$14,993	\$8,748	\$10,826	\$12,613	\$9,556	\$14,570	\$ 146,738
	2019	\$11,377	\$13,617	\$14,005	\$14,308	\$11,228	\$16,260	\$13,778	\$18,772	\$14,375	\$0	\$0	\$0	\$ 127,720
<b>Land Disturbing Permits</b>	2015	\$1,775	\$875	\$1,425	\$3,425	\$1,750	\$1,850	\$2,325	\$3,338	\$1,085	\$2,819	\$10,450	\$2,298	\$ 33,415
	2016	\$3,200	\$2,575	\$1,700	\$1,950	\$2,250	\$2,200	\$4,020	\$875	\$28,074	\$2,000	\$1,450	\$1,100	\$ 51,494
	2017	\$475	\$800	\$7,000	\$1,523	\$2,366	\$2,425	\$1,733	\$7,784	\$2,100	\$2,050	\$1,000	\$1,625	\$ 30,881
	2018	\$1,450	\$5,975	\$1,890	\$1,625	\$1,625	\$2,850	\$1,625	\$1,175	\$1,125	\$875	\$10,675	\$2,150	\$ 33,040
	2019	\$1,000	\$1,500	\$1,625	\$1,125	\$3,553	\$1,250	\$2,975	\$6,556	\$1,920	\$0	\$0	\$0	\$ 21,504
<b>Zoning Permits/ Proffers</b>	2015	\$1,200	\$1,000	\$1,650	\$2,600	\$1,500	\$1,850	\$1,850	\$2,400	\$1,650	\$1,050	\$900	\$850	\$ 18,500
	2016	\$1,150	\$1,250	\$1,800	\$2,450	\$1,650	\$2,700	\$1,150	\$1,150	\$1,900	\$1,050	\$900	\$850	\$ 18,000
	2017	\$400	\$1,000	\$2,400	\$950	\$1,500	\$1,800	\$1,245	\$1,250	\$1,600	\$1,050	\$1,250	\$1,550	\$ 15,995
	2018	\$1,400	\$800	\$1,750	\$1,600	\$1,400	\$2,200	\$2,050	\$1,400	\$1,050	\$1,400	\$700	\$1,400	\$ 17,150
	2019	\$1,200	\$1,800	\$2,200	\$1,550	\$2,050	\$1,350	\$1,950	\$2,300	\$1,700	\$0	\$0	\$0	\$ 16,100
<b>TOTAL FEES</b>	2015	\$9,706	\$10,226	\$16,786	\$22,062	\$16,758	\$20,328	\$19,106	\$24,633	\$13,146	\$12,427	\$21,731	\$12,723	\$ 199,632
	2016	\$16,200	\$15,779	\$15,076	\$19,289	\$12,347	\$23,488	\$18,117	\$9,562	\$41,259	\$15,598	\$10,711	\$13,263	\$ 210,689
	2017	\$4,935	\$5,460	\$32,092	\$11,722	\$10,569	\$16,173	\$12,472	\$16,824	\$16,869	\$9,995	\$11,272	\$16,061	\$ 164,444
	2018	\$11,838	\$11,086	\$13,579	\$17,990	\$16,821	\$28,683	\$18,668	\$11,323	\$13,001	\$14,888	\$20,931	\$18,120	\$ 196,928
	2019	\$13,577	\$16,917	\$17,830	\$16,983	\$16,831	\$18,860	\$18,703	\$27,628	\$17,995	\$0	\$0	\$0	\$ 165,324