



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Morris Room, Fluvanna County Administration Building

June 17, 2020 at 7:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER

2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

3 – ADOPTION OF AGENDA

4 – COUNTY ADMINISTRATOR’S REPORT

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

- A ZMP 19:02 – 2428 Richmond Road LLC– Douglas Miles, Community Development Director
- B ZTA 19:04 Vehicle Impound Facility Zoning Text Amendment – Douglas Miles, Community Development Director
- C Resolution Approving a Plan of Financing with the Virginia Resources Authority – Mary Anna Twisdale, Director of Finance
- D Supplemental Appropriation of FY20 CARES Act Funding – Mary Anna Twisdale, Director of Finance

7 – ACTION MATTERS

- E FY20 CARES Act Budget Transfer – Mary Anna Twisdale, Finance Director
- F Authorization to advertise to hold a Public Hearing for the Ordinance to Amend Sections 4-1-1 And 8-5 of the Fluvanna County Code to Conform to the Recodification of Title 55 (Now Title 55.1) of the Code Of Virginia – Eric Dahl, County Administrator
- G Authorization to Advertise a Public Hearing for the Continuity of Operations Emergency Ordinance – Eric Dahl, County Administrator
- H Funds for Recovery and Operations Management: Fluvanna Small Business Grant – Bryan Rothamel, Economic Development Coordinator
- I Law Enforcement Pay Plan – Jessica Rice, Human Resources Manager
- J A Resolution and Statement Following the Death of George Floyd – Eric M. Dahl, County Administrator

7A – APPOINTMENTS

- K Board, Commission, and Committee Appointments – Caitlin Solis, Clerk to the Board

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

9 – CONSENT AGENDA

- L Minutes of June 3, 2020 – Caitlin Solis, Clerk to the Board
- M Accounts Payable Report for May 2020 – Liz McIver, Management Analyst
- N FY20 4th Quarter Voluntary Contributions – Liz McIver, Management Analyst
- O FY20 Department of Social Services Share of the Cost Allocation Funds – Liz McIver, Management Analyst

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- P FY20 Animal Friendly Supplemental Appropriation – Liz McIver, Management Analyst
- Q CRMF - FCPS - FMS HVAC Compressors – Don Stribling, FCPS
- R SMART SCALE Round 4 Applications – Douglas Miles, Community Development Director
- S DRT Contract Amendment #1 – Cyndi Toler, Purchasing Officer
- T Appointment of Project Consultant for the James River Water Project – Eric Dahl, County Administrator

10 – UNFINISHED BUSINESS

- U Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

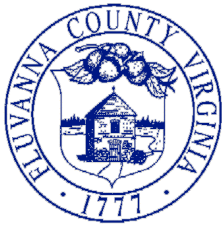
1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	ZMP 19:02 – 2428 Richmond Road LLC				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] ZMP 19:02, a request to amend the Fluvanna County Zoning Map with respect to approximately 7.5 acres of Tax Map 4, Section A, Parcel 27, to conditionally rezone the same from A-1 Agricultural, General to I-1, Industrial, Limited along with the Statement of Proffers dated January 2, 2020.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its meeting on February 11, 2020, the Planning Commission recommended approval of ZMP 19:02 (5-0); Vice Chair Zimmer motioned and Mrs. Murray-Key seconded the motion to Recommend Approval along with adding the additional I-1 land uses to be proffered out by the applicant prior to the Board of Supervisors public hearing on March 18, 2020. AYES 5-0 Bibb, Zimmer, Murray-Key, Lagomarsino and Johnson.				
TIMING:	Determined by the Board of Supervisors				
DISCUSSION:	Request to amend the Fluvanna County Zoning Map by a request to conditionally rezone, from A-1 Agricultural, General to I-1, Industrial, Limited, approximately 7.5 acres of Tax Map 4, Section A, front portion of Parcel 27.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	Regarding ZMP 19:02, the Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, allowing the Fluvanna County Zoning Map to be amended; OR • Deny this request, preventing the Fluvanna County Zoning Map from being amended; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	The Planning Commission reviewed the request on February 11, 2020.				
ENCLOSURES:	Staff Report with accompanying attachments				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

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BOS2020-06-17 p.7/306
132 Main Street
P.O. Box 540
Palmyra, VA 22963
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BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board Members
Case Number: ZMP 19:02
Tax Map: Tax Map 4, Section A, Parcel 27

From: Douglas Miles, AICP, CZA
District: Palmyra Election District
Date: June 17, 2020

General Information: This request is to be heard by the Board of Supervisors on Wednesday, June 17, 2020 at 7:00 pm in the Fluvanna County Circuit Court Room.

Applicant/Owner: 2428 Richmond Road LLC / Carroll Morris

Representatives: Harry Austin and C. Waverly Parker, Esquire

Requested Action: To amend the Fluvanna County Zoning Map by a request to conditionally rezone, from A-1 Agricultural, General to I-1, Industrial, Limited, approximately 7.5 acres of Tax Map 4, Section A, front portion of Parcel 27. (Attachment A)

Location: The affected property is located along Richmond Road (U.S. Route 250), approximately 0.16 miles west of the intersection of Zion Road (State Route 627) and Memory Lane (State Route 698). The property is within the Zion Crossroads Community Planning Area and the Palmyra Election District. (Attachment B)

Existing Zoning: A-1, General Agricultural Zoning District (Attachment C)

Proposed Zoning: I-1, Limited Industrial Zoning District with proffered conditions

Existing Land Use: Vacant Building

Planning Area: Zion Crossroads Community Planning Area

Adjacent Zoning: Adjacent properties are zoned A-1, I-1 and R-3 zoning

Zoning History: A salvage yard operated by Cosner Brothers was formerly located on the property for several decades and as a legal, nonconforming use. An application (ZMP 17:05) to rezone the property from A-1 to I-1 & I-2 was denied by the Board of Supervisors on March 28, 2018.

Neighborhood Meeting:

A neighborhood meeting was held on December 5, 2019 at Beaver Dam Baptist Church with the surrounding property owners in attendance along with several Fluvanna County Staff members including the County Administrator, County Attorney, Community Development Director and the Palmyra District Board member. Harry Austin from the C. Waverly Parker law firm presented the conditional rezoning case request. The concerns raised at the community meeting were some of the same that were raised during a previous rezoning request in 2018 that did not get approved by the Board of Supervisors.

Technical Review Committee:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, December 12, 2019:

1. Douglas Miles, Community Development Director: He read the current list of I-1 land uses that would be permitted in the existing building or would be allowed on the property. He indicated that the applicant was finalizing their proffer statement letter for the allowed land uses and that they would consider other proffered conditions for the I-1 rezoning case.
2. Kevin Zoll, Building Official: He stated that a permit for a change of use may be needed depending on what use ultimately ends up occupying the building on the subject property.
3. Roger Black, ESC Plans Reviewer: He did not have any comments on the rezoning of the property but he stated that DEQ may have regulations dealing with the automotive fluids.
4. Mike Brent, Fluvanna Fire Chief: He stated he did not have any rezoning case comments.
5. Eric Hess, Sheriff (not present): He indicated via e-mail that he did not have any rezoning case comments.
6. John Wilson, VDOT: He stated that VDOT recommends consolidating the two (2) access points to the subject property from Richmond Road. The applicant indicated that they could add it to the proffered conditions when submitted for this conditional rezoning case.
7. Mrs. Patricia Eager, Board of Supervisors member: She asked about the proposed hours of operation and stated this was a concern from the neighborhood meeting that was held on December 5th by the meeting attendees. The applicant stated the hours of operation would be from 8:00 am to 5:00 pm. Mrs. Eager asked if towing to the property could occur overnight and the applicant responded yes. Mr. Miles indicated that through a future Special Use Permit (SUP) that the towing hours of operation could be conditioned by the Board of Supervisors.

(Attachment D)

Analysis:

The applicant is requesting to conditionally rezone the front portion of Tax Map 4, Section A, Parcel 27 from A-1, General Agricultural to I-1, Limited Industrial with proffered conditions. The proffered conditions address some of the higher intensity I-1 by Right and by Special Use Permit (SUP) land uses that were discussed with and negotiated with the surrounding community members mainly from the adjoining Fox Glen subdivision that is located west of the subject site.

The purpose of the A-1 District is *“to conserve water and other natural resources, reduce soil erosion, protect watersheds and reduce hazards from floods; to preserve the rural character of the county; to promote existing and future farming and forestry operations; and to promote the retention of undisturbed open space.”*

In comparison, the purpose of the I-1, Limited Industrial Zoning District, is *“to permit certain light industries. The limitations ... are imposed to protect and foster adjacent residential property while permitting certain light industries to locate near a labor supply.”* The applicant has proffered out these I-1 by right land uses as a part of their conditional rezoning request on the property:

Commercial Uses: Car Washes, Financial Institutions, Flea Markets, Gas Stations, Laundries, Medical Clinics, Professional Schools, Retail Stores, general, large scale and neighborhood convenience, Shooting Ranges, indoor, and Transportation Terminals.

Industrial Uses: Railroad Facilities, Research Laboratories, Sawmills, temporary, and Solid Waste Collection Facilities.

These I-1 land uses by Special Use Permit (SUP) have been proffered out in this rezoning case:

Commercial Uses: Shooting Ranges, indoors

Industrial Uses: Sanitary Landfills, Sawmills, permanent, and Solid Waste material recovery facilities.

Miscellaneous Uses: Aviation Facilities and Major Utilities

(Attachment E)

Comprehensive Plan:**Land Use Chapter:**

The Comprehensive Plan designates this property as within the Zion Crossroads Community Planning Area. According to this chapter, *“Zion Crossroads is envisioned to be the most intensely developed part of the county, consisting of regional mixed-use, regional employment, and neighborhood mixed-use developments. This area is the county’s primary regional economic development area and is targeted as a regional employment center with primarily mixed-use, mixed-income development.”*

Economic Development Chapter:

According to this chapter, *“the primary infrastructure service areas will be the Zion Crossroads, Lake Monticello, and Fork Union community planning areas”* and *“Zion Crossroads is considered the most viable area to attract light industrial, technology business, medical facilities, and retail.”* The subject property is located in close proximity to other light industrial land uses along US 250 and it is adjacent to Fox Glen subdivision which provides an available pool of potential employees for some of the by right I-1, Limited Industrial Zoning District uses.

Planning Commission:

The Planning Commission considered this rezoning request at their February 11, 2020 meeting.

Public comments were received that were not in favor of the proposed, conditional rezoning case request. After a lengthy discussion, and in consultation with the County Attorney, and following confirmation with the applicant’s representative, Harry Austin, Vice Chairman Zimmer moved to recommend Approval, along with the additional agreed upon land uses to be proffered out of this request. This would be done by the applicant’s representative, upon submission to the Board of Supervisors for the next scheduled Public Hearing date and for their positive consideration of the conditional rezoning case request. The motion was seconded by Ms. Murray-Key. The additional agreed upon I-1 land uses permitted by right were: Automobile sales; contractor’s storage yards; Lumberyards; and Solid waste collection facilities. The applicant’s representative would confirm with their client prior to the next Board of Supervisors meeting. The motion was passed by 5-0 to Recommend Approval with the additional land uses and it was forwarded on to the Board of Supervisors.

Board of Supervisors:

The Board of Supervisors placed this rezoning case request on their March 18, 2020 agenda but were not able to conduct the Public Hearing that night due to the COVID-19 health concerns. This request was to be brought back on the next available Board agenda up to June 17, 2020.

At the time of finalizing this conditional rezoning staff report, the additional agreed upon I-1 land uses as described above in the Planning Commission’s motion have not been received from the applicant’s representative. The Statement of Proffers letter dated January 2, 2020 that was filed with the application remain the proffered conditions to be considered by the Board members.

Conclusion:

The 2015 Comprehensive Plan states *“it is not sufficient for an applicant to receive approval for a rezoning simply because a property is within a community planning area. Each application is considered by the county to see if the proposed development is well planned within the context of the surrounding community.”* Planning Staff has worked with the applicant’s representatives to come up with potential land uses that could be used to adaptively reuse the existing building. If the applicant wants they can also pursue a Special Use Permit for any other similar land uses that would be contained in the building and would be allowed screened, outside storage areas on site.

In addition to conformance with the 2015 Comprehensive Plan, the Board of Supervisors may want to consider the Planning Commission's motion found within this staff report that contained the agreed upon land uses to be proffered out for conditional rezoning case approval following the Public Hearing on this request. The County Attorney can provide additional legal advice, if needed, should the applicant or the applicant's representative positively respond to amend their proffer statement.

Suggested Motion:

I move that the Board of Supervisors recommend [approval / denial / deferral] of ZMP 19:02, a request to amend the Fluvanna County Zoning Map with respect to approximately 7.5 acres of Tax Map 4, Section A, front portion of Parcel 27, to conditionally rezone the same from A-1 Agricultural, General to I-1, Industrial, Limited with proffered conditions [dated January 2, 2020].

Attachments:

- A – Application and APO Letter
- B – Aerial Vicinity Map
- C – Existing Zoning Map
- D – TRC Comment Letter
- E – Proffer Statement
- F – Proposed Ordinance



COMMONWEALTH OF VIRGINIA
 COUNTY OF FLUVANNA
 Application for Rezoning

Attachment A
 Received BOS 2020-06-17 p.12/306

NOV 11 2019

Planning Dept.

Owner of Record: 2428 Richmond Road LLC Applicant of Record: Same as owner

Address: P.O. Box 22, Ruckersville, VA 22968 Address: _____

Phone: _____ Fax: _____ Phone: _____ Fax: _____

Email: _____ Email: _____

Representative: C. Waverly Parker, Esq.

Address: P.O. Box 559, Stanardsville, VA 22973

Phone: 434-985-2252 Fax: 434-985-2244

Email: CWPattorney@parkeresq.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

Tax Map and Parcel(s) 4-A-29

Acreage 29.4 Current Zoning A-1

Is parcel in Land Use Valuation Program? No Yes

Location of Parcel: 2428 Richmond Road (250)

Deed Book and Page: DB 931 P 492

If any Deed Restrictions, please attach a copy

Requested Zoning 1-1 Proposed Use of Property see attached documents

*as to a party
see attached*

Affidavit to Accompany Petition for Rezoning

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request.

I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we have familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing this application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of our knowledge.

Date: 11/01/19 Signature of Owner/Applicant: _____

Subscribed and sworn to before me this 1 day of November, 2019 Register # 3319

My commission expires: June 30, 2023 Notary Public: Elizabeth Baker

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

Date Received: 11/11/19 Pre-Application Meeting: _____ Office Use Only PH Sign Deposit Received: 11/11/2019 Application #: ZMP 19-0002

\$1,000 fee paid: #3341 Mailing Costs: \$20.00 per Adjacent Property Owner after first 15, Certified. Paid: _____

Proffer or Master Plan Amendment: \$750.00 plus mailing costs. Paid: _____

Election District: Palmyra Planning Area: Zions Crossroads Community Planning Area

Planning Commission	Board of Supervisors
Advertisement Dates:	Advertisement Dates:
APO Notification:	APO Notification:
Date of Hearing:	Date of Hearing:
Decision:	Decision:





COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Received
NOV 11 2019
Planning Dept.

Name: 2428 Richmond Road LLC
Address: P.O. Box 22
City: Ruckersville, ~~VA~~ 22968
State: Virginia Zip Code: 22968

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Carroll Morris 11/1/19
Applicant Signature Carroll Morris Date

*Number of signs depends on number of roadways property adjoins.

Office Use Only

Application #: BZA _____ : CPA _____ : SUP _____ : ZMP 19 : 000ZTA _____ :

\$90 deposit paid per sign*: Check # 3342 pd.

Approximate date to be returned:

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

NECESSITY OF USE: Describe the reason for the requested change.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.
Remarks:



Received

NOV 11 2019

Planning Dept.

ZMA Project Narrative

Project Title: 2428 Richmond Road
Zoning Amendment Request

Map PIN: 4-A-27
DB 931 P 492

Owner: 2428 Richmond Road LLC

Date: October 31, 2019

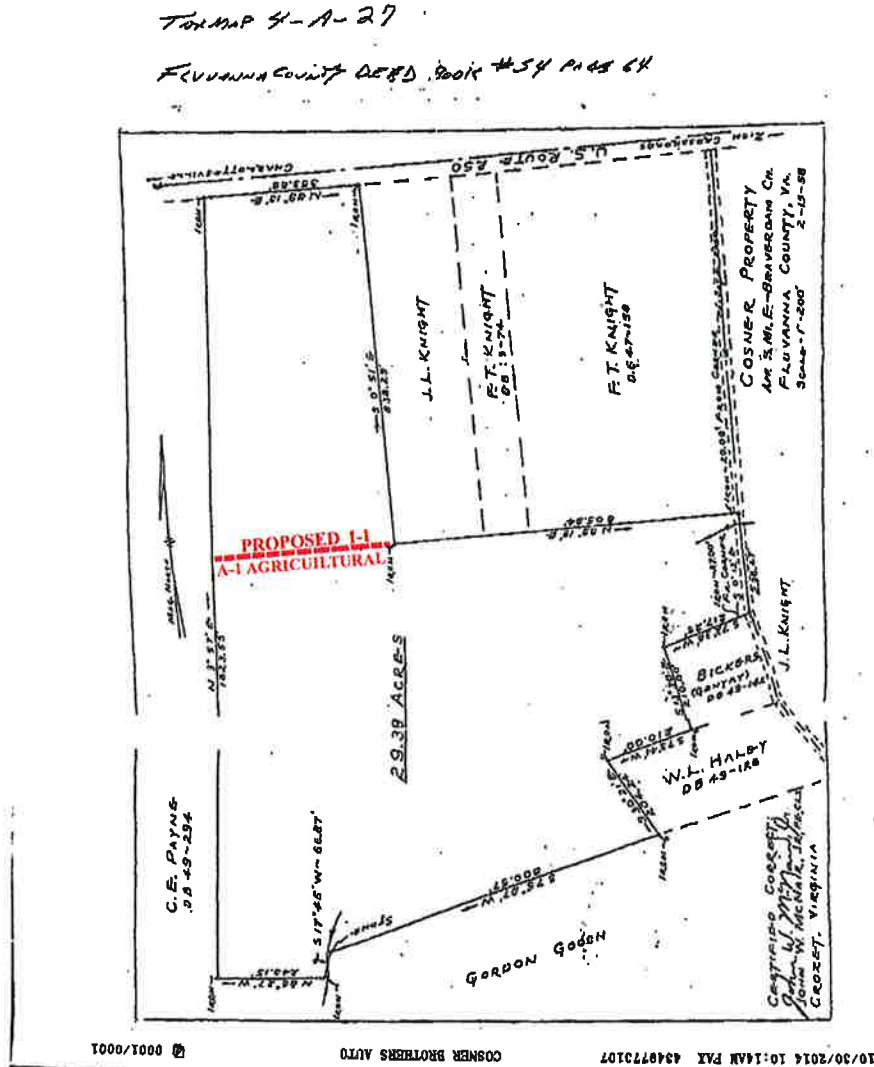
Project Proposal:

This proposal is to amend an existing 29.4 acre A-1 General Agricultural district to allow commercial uses consistent with I-1 Limited Industrial on a portion of the property. The Owner/Applicant would like to re-purpose the existing commercial building (approximately 16,000 square foot) and associated infrastructure to accommodate a new use consistent with I-1 zoning, leaving the rear portion of the property (approximately 21.9 acres) in General Agricultural zoning.

Property Description/ Existing Conditions:	Tax Map 4-A Parcel 27 29.4 acres Auto Salvage/Repair Building– 15,776 SF 1 1/2-story masonry construction Automotive Salvage Lot A-1 General Agricultural District Zion Crossroads Community Planning Area
Current Use:	Automobile salvage yard
Existing Grandfathered Use:	Salvage and Scrap Yard with related accessory uses



Proposed Use: This proposal is to create one industrial zoning district: Limited Industrial (I-1) at the north end of the site, adjacent to Route 250 and to retain the existing General Agricultural (A-1) zoning at the south end of the parcel. The transition would occur at an existing corner iron, providing a logical separation of uses. The front portion, having frontage on Route 250, an existing building, and existing parking and loading facilities would work well with the retail and service oriented uses permitted in I-1. A change in zoning is not proposed for the rear portion (+/- 21.9 acres) of the parcel.



Re-purposing of existing building and front portion of property to accommodate I-1 (Limited Industrial) district uses.



Potential I-1 Uses: Commercial Towing establishment, Impound Yard, Landscaping materials supply, Automobile repair service establishments, Automobile sales, Retail stores, Self-storage facilities, Contractor's storage yards, Machine shops, light Manufacturing, and Wholesale warehouses.

Anticipated I-1 Use: Automobile repair, commercial towing, and impound lot. *if associated with 2TH or general*

Permitted Uses to be excluded: The following uses, while permitted within the Limited Industrial (I-1) zoning district, are proposed to be excluded uses in accordance with this request:

car washes, financial Institutions, flea markets, gas stations, laundries, medical clinics, professional schools, retail stores (general), retail stores (large-scale), retail stores (neighborhood convenience), shooting ranges (indoor), veterinary offices, railroad facilities, research laboratories, sawmills (temporary), solid waste collection facilities.

Prior to public hearings, a proffer will be provided with language that restricts allowable uses to those allowed in the I-1 zoning district with the exception of the uses listed above.

Surrounding Uses:

Fox Glen, a 25-lot, thirteen acre R-1 cluster development borders the property on the west. A 90-acre, I-2 district, adjoining the Southern property line, was approved in December 2017. Six parcels, zoned I-1, adjoin the property on the east; and three properties zoned A-1 adjoin the property. One parcel, across Route 250, is also zoned A-1.

Consistency with Comprehensive Plan:

From page 30 of the Fluvanna County Comprehensive Plan (2015), "most new growth occurs at Zion Crossroads, which develops into a regional mixed-use center featuring employment centers and a diverse mix of retail opportunities and housing options. The Zion Crossroads Community Planning Area will serve as the county's Urban Development Area, established pursuant to the Code of Virginia, section §15.2-2223.1."

- The regional center is comprised of regional mixed-use and regional employment. These two elements are similar, and may overlap at some points. As the county's Urban Development Area (established

pursuant to the Code of Virginia, section §15.2-2223.1), Zion Crossroads remains the ideal location for such uses. (page 31)

- The regional employment center is predominantly devoted to employment, but maintains a mixed-use component to serve employees and surrounding residents. Employment uses may include professional office space, research facilities, storefront offices, and warehouse and light industrial uses. (page 31)
- Zion Crossroads is envisioned to be the most intensely developed part of the county, consisting of regional mixed-use, regional employment, and neighborhood mixed-use developments. This area is the county's primary regional economic development area and is targeted as a regional employment center with primarily mixed-use, mixed-income development. (page 44)
- Zion Crossroads is the primary gateway to Fluvanna County, and should be enhanced to provide a scenic welcome to residents and tourists. It should develop as an employment, retail, commercial, and recreation destination for county residents and travelers along Routes 64, 15, and 250. (page 44)
- Economic Impacts (beginning on page 48):
 - **Support economic development and community-based services.**
 - **Expand and diversify local tax revenue.**
 - **Develop higher-intensity commercial use.**
 - **Encourage locally based businesses and retail establishments.**
 - **Support development of additional light industry.**
 - **Improve the quality of employment opportunities.**

Impacts on Public Facilities and Public Infrastructure:

The property is located adjacent to U.S. Route 250, which is classified as a major collector road. The property is located in the Palmyra Fire District. Public water and sewer are not currently available to the area.

Impacts on Environmental Features:

This development will not impact steep slopes. Existing vegetation will be preserved wherever possible, and no water resources are within the area of impact.

Impacts on Adjoining Properties:

The Fox Glen R-1 Cluster development is located east of the site. The Cluster development includes an open space buffer between the SFD residential lots and the proposed I-1 district. In addition to this existing open space buffer, Sections 22-11-3(b), 22-11-3(c), 22-12-3(b), and 22-12-3(c) provide screening and landscaping requirements for industrial developments adjacent to residential and agricultural districts. Sections 22-11-6 and 22-12-6 provide yard regulations for buildings and parking adjacent to residential and agricultural districts. Sections 22-24-6 and 7 provide parking lot landscaping and additional screening requirements for any site development.



ZMP Exhibit Showing Proposed Zoning for Fluvanna County Parcel 4-A-27 (2428 Richmond Road)

Prepared October 31, 2019 by Shimp Engineering PC

ASSOCIATED REQUEST FOR AMENDMENT OF THE FLUVANNA COUNTY ZONING ORDINANCE

The anticipated use of the area for which rezone is sought is as an auto repair and commercial towing business. It appearing that commercial towing as a non-accessory use is nowhere allowed in the ordinance, either by right or by special use permit, this application for rezoning is made in conjunction with, but is not contingent upon, adoption of a resolution to amend the Fluvanna County Zoning Ordinance as follows:

A. Section 22-11-2.1 of the Fluvanna County Zoning Ordinance be amended to add to the Commercial Uses described therein the following additional uses: "Commercial Towing" and "Impound Yard";

B. Section 22-22-1 of the Fluvanna County Zoning Ordinance be supplemented to define the term "Commercial Towing" as follows:

Commercial Towing: Use of a motor vehicle which is equipped for towing vehicles by means of a crane, hoist, tow bar, tow line, dolly or other specialized equipment in the towing and recovery of other vehicles, or in rendering assistance to other vehicles, for commercial purposes.

Section 22-22-1 of the Fluvanna County Zoning Ordinance be supplemented to define the term "Impound yard" as follows:

Impound Yard: Lot at which commercially towed vehicles may be held in legal custody.



COUNTY OF FLUVANNA

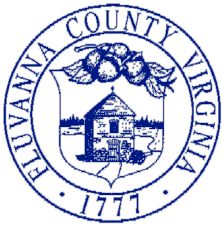
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BOS2020-06-17 p.21/306
132 Main Street
P.O. Box 540
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www.fluvannacounty.org

MEMORANDUM

Date: June 1, 2020
From: Valencia Porter
To: Douglas Miles
Subject: Board of Supervisors

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the June 17, 2020 Board of Supervisors public hearing.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

Attachment A
BOS2020-06-17 p.22/306
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

June 1, 2020

«Name»
«Address»
«City_State» «ZIP»
TMP#«TMP»

Re: Public Hearing on ZMP 19:02

Dear «Name»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose:	Board of Supervisors Public Hearing
Day/Date:	Wednesday, June 17, 2020
Time:	7:00 PM
Location:	Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Board of Supervisors meeting for the rezoning request that is described as follows:

ZMP 19:02 – 2428 Richmond Road LLC – A request to conditionally rezone, from A-1 Agricultural, General to I-1 Industrial, Limited, of Tax Map 4, Section A, front portion of Parcel 27. The property is located along Richmond Road (U.S. Route 250), approximately 0.16 mile west of the intersection of Zion Road (State Route 627) and Memory Lane (State Route 698). The portion of the parcel is within the Zion Crossroads Community Planning Area and the Palmyra Election District.

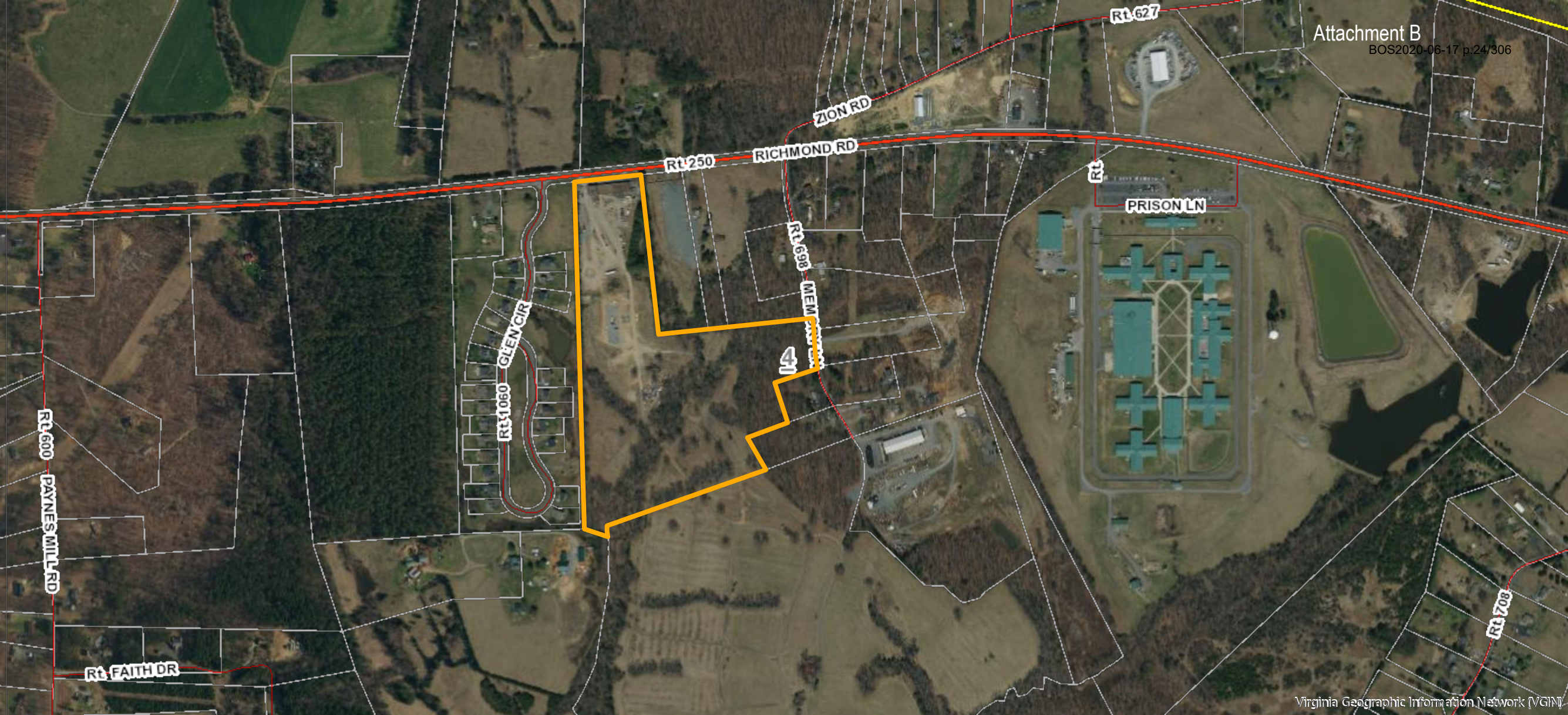
You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at <http://fluvannacounty.org/meetings>. For those County business owners or residents that do not have online access or would like to review the tentative staff report, one is enclosed for your use at this time.

If you have any questions regarding this rezoning application or the Public Hearing, please contact me at 434-591-1910 or dmiles@fluvannacounty.org for any additional information prior to the public hearing.

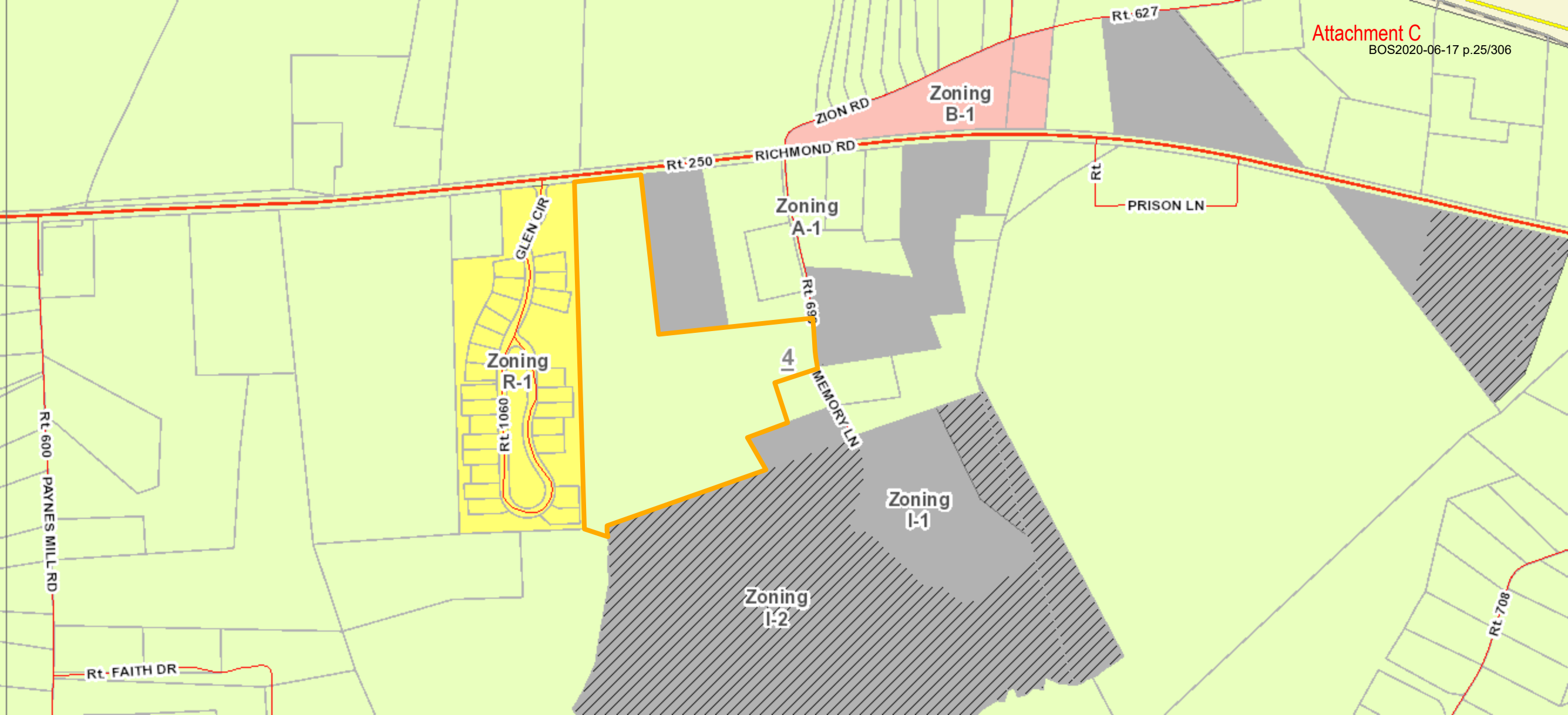
Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director



14





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December 16, 2019

C. Waverly Parker, Esq.
Post Office Box 55
Stanardsville, VA 22973
Attn: Harry Austin

RE: Rezoning ZMP 19:02 2428 Richmond Road LLC / Tax Map: 4 A Part of Parcel 27

Dear Mr. Austin:

The following comments were provided by the Technical Review Committee on December 12th:

1. Douglas Miles, Community Development Director: He read the current list of I-1 land uses that would be permitted in the existing building or would be allowed on the property. He indicated that the applicant was finalizing their proffer statement letter for the allowed land uses and that they would consider other proffered conditions for the I-1 rezoning case.
2. Kevin Zoll, Building Official: He stated that a permit for a change of use may be needed depending on what use ultimately ends up occupying the building on the subject property.
3. Roger Black, ESC Plans Reviewer: He did not have any comments on the rezoning of the property but he stated that DEQ may have regulations dealing with the automotive fluids.
4. Mike Brent, Fluvanna Fire Chief: He stated he did not have any rezoning case comments.
5. Eric Hess, Sheriff (not present): He indicated via e-mail that he did not have any comments.
6. John Wilson, VDOT: He stated that VDOT recommends consolidating the two (2) access points to the subject property from Richmond Road. The applicant indicated that they could add it to the proffered conditions when submitted for this conditional rezoning case.
7. Mrs. Patricia Eager, Board of Supervisors: She asked about the proposed hours of operation and stated this was a concern from the neighborhood meeting that was held on December 5th by the meeting attendees. The applicant stated the hours of operation would be from 8:00 am to 5:00 pm. Mrs. Eager asked if towing to the property could occur overnight and the applicant responded yes. Mr. Miles indicated that through a future Special Use Permit (SUP) that the towing hours of operation could be conditioned by the Board of Supervisors.

The Planning Commission public hearing on this rezoning application is tentatively scheduled for Tuesday, February 11, 2020 at 7:00 pm and your attendance will be required at the public hearing.

If you have any questions or need additional information, please contact me at 434.591.1910 or at dmiles@fluvannacounty.org prior to the scheduled Planning Commission Public Hearing meeting.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

Delivered via email to cwpattorney@parkeresq.com



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MEMORANDUM

To: Douglas Miles, Community Development Director
Kevin Zoll, Building Official
Roger Black, Building Inspections Department
Michael Grandstaff, Director of Communications
Mike Brent, Fluvanna County Fire Chief
Calvin Hickman, Director of Public Works
John Wilson, Virginia Department of Transportation

Cc: Barry Bibb, Planning Commission Representative
Aaron Spitzer, Director of Parks & Recreation
Chuck Winkler, Fluvanna County School Superintendent
Eric Hess, Fluvanna County Sheriff
Charles Wright, Virginia Department of Forestry
Charles Miller, Virginia Department of Health
Steve Olson, Central Virginia Electric Cooperative

From: Brad Robinson, Senior Planner

Date: December 5, 2019

Subject: December 12, 2019 Technical Review Committee Meeting

Please review the enclosed information in preparation for the Technical Review Committee (TRC) meeting scheduled for **Thursday, December 12, 2019** and reply back with any comments and/or questions on this information. The TRC meeting will be held at **10:00 am** in the **Morris Room** of the County Administration Building (132 Main Street) in Palmyra, VA. A copy of the agenda is attached.

The applicant and/or the applicant's representative will be present to clarify and address questions and concerns you may have. **If you have no comment or will be unable to attend**, please let me know by **Wednesday, December 11, 2019**. You can reach me via email at brobinson@fluvannacounty.org or by phone at 434-591-1910.

Attachment: Agenda, Applications
Copy: Files, TRC Members



Technical Review Committee

December 2019 Agenda

December 12, 2019, 10am

Morris Room

County Administration Building

- I. **Welcome and Introductions**
- II. **SDP 19:18 Mechanical Building Solutions** – A site development plan request to construct a contractor’s storage yard/office building with respect to 0.957 acres of Tax Map 5, Section 9, Parcel 2. The property is zoned B-1, Business, General and is located along James Madison Highway (U.S. Route 15) approximately 0.4 miles south of the intersection with Richmond Road (U. S. Route 250). The property is located within the Zion Crossroads Community Planning Area and the Columbia Election District. (*This project has been rescheduled from the November 14, 2019 TRC agenda*).
- III. **SDP 19:23 Foothill Irrigation** – A site development plan request to construct an office building, warehouse and carport with respect to 1.952 acres of Tax Map 5, Section 24, Parcel 4. The property is zoned I-1, Industrial, Limited and located within the Zion Station Subdivision between Zion Station Road (Route 1021) and Richmond Road (Route 250). The parcel is located within the Zions Crossroads Community Planning Area and the Columbia Election District.
- IV. **ZMP 19:02 2428 Richmond Road LLC** – A request to rezone, from A-1 Agricultural, General to I-1 Industrial, Limited, 29.4 acres of Tax Map 4, Section A, Parcel 27. The property is located along Richmond Road (U.S. Route 250), approximately 0.16 miles west of the intersection of Zion Road (State Route 627) and Memory Lane (State Route 698). The parcel is within the Zion Crossroads Community Planning Area and the Palmyra Election District.
- V. **Adjourn** – The next TRC meeting is scheduled for Thursday, January 9, 2020.

STATEMENT OF PROFFERS

Pursuant to Section 15.2-2296 of the Code of Virginia and Section 22-17-9 of the Fluvanna County Zoning Ordinance, 2428 Richmond Road LLC, does hereby voluntarily proffer, as the owner of record of the property (the "Property") which is the subject of this rezoning request, that the development of the Property shall be in strict accordance with the following conditions set forth in this submission:

We present this statement of proffers for Tax Map 4 A, the front portion of Parcel 27 for which rezoning to I-1 is sought:

1. The following permitted by right land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.1:

Commercial Uses: Car washes; Financial institutions; Flea markets; Gas stations; Laundries; Medical clinics; Professional schools; Retail stores, general; Retail stores, large scale; Retail stores, neighborhood convenience; Shooting ranges, indoor; and Transportation terminals.

Industrial Uses: Railroad facilities; Research laboratories; Sawmills, temporary; and Solid waste collection facilities.

2. The following permitted by special use permit land uses shall be excluded from the Property under I-1 Zoning Section 22-11-2.2:

Commercial Uses: Shooting ranges, outdoors.


Industrial Uses: Sanitary landfills; Sawmills, permanent; and Solid waste material recovery facilities.

Miscellaneous Uses: Aviation facilities; and Utilities, major.

Uses available for the balance of the property, whether governed by ordinance or by vested right, will remain unaffected by the proposed rezone of the front portion of the property.

I hereby acknowledge as the Property Owner that the Rezoning of the Property gives rise to the need for these conditions.

2428 RICHMOND ROAD LLC, by:


Carroll R. Morris, its Agent/Manager

Date: 01/02/20

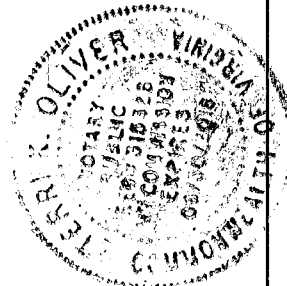
COMMONWEALTH OF VIRGINIA AT LARGE, TO-WIT:

In Greene County, Virginia on this 2nd day of January 2020 the foregoing Statement of Proffers was acknowledged before me by Carroll R. Morris, in his capacity indicated.

My notarial registry number is 315326.

My commission expires: 06/30/22.

Terrill K. Oliver
NOTARY PUBLIC



An Ordinance To Amend The Fluvanna County Zoning Map, With Respect To Approximately 7.5 acres of Tax Map 4, Section A, Parcel 27, to conditionally rezone the same from A-1, Agricultural, General to I-1, Industrial, Limited (ZMP 19:02)

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Section 15.2-2285, that the Fluvanna County Zoning Map be, and it is hereby, amended, as follows:

That approximately 7.5 acres of Tax Map 4, Section A, Parcel 27, be and is hereby, rezoned from A-1, Agricultural, General to I-1, Industrial, Limited.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	ZTA 19:04 Vehicle Impound Facility Zoning Text Amendment				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] ZTA 19:04, An Ordinance To Amend Chapter 22 Zoning Of The Fluvanna County Code By The Addition Of A Definition under 22-22-1 Definitions; Uses Permitted By Special Use Permit in A-1 Zoning Under 22-4-2.2 , In B-1 Zoning Under 22-9-2.2 and in I-1 Zoning Under 22-11-2.2 and Uses Permitted By Right in I-2 Zoning Under 22-12-2.1 To Permit A Vehicle Impound Facility.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	N/A	
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	Douglas Miles, Community Development Director				
RECOMMENDATION:	At its meeting on February 11, 2020, the Planning Commission recommended approval of ZTA 19:04 Vehicle Impound Facility. Mrs. Murray-Key motioned and Mr. Lagomarsino seconded the motion. AYES Bibb, Zimmer, Johnson, Murray-Key and Lagomarsino. The Board of Supervisors, at its March 18, 2020 meeting deferred this zoning text amendment due to the COVID-19 pandemic.				
TIMING:	Immediate decision requested to amend the Fluvanna County Zoning Ordinance				
DISCUSSION:	Amend the Fluvanna County Zoning Ordinance to define Vehicle Impound Facility and to permit the land use by Special Use Permit in the A-1, B-1 and I-1 Zoning Districts and also by right in the I-2 Zoning District. Further, Zoning Ordinance Section 22-17-5 Uses not Provided For, indicates "if in any district established under this chapter, a use is not specifically permitted and an application is made by a property owner to the administrator for such use, then the zoning administrator shall refer the application to the Planning Commission"				
FISCAL IMPACT:	This Zoning Text Amendment could positively affect future Business Property taxation if vehicle recovery trucks can be housed and taxed in Fluvanna County.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Planning Commission on January 14, 2020 authorized Planning Staff to move forward with the new Vehicle Impound Facility Zoning Text Amendment request.				
ENCLOSURES:	Staff Report with accompanying attachments				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



COUNTY OF FLUVANNA

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BOARD OF SUPERVISORS STAFF REPORT

To: Fluvanna County Board Members
Case Number: ZTA 19:04

From: Douglas Miles, AICP, CZA
Date: June 17, 2020

COUNTYWIDE ZONING ORDINANCE AMENDMENT

General Information: A Zoning Text Amendment (ZTA) case request to be heard by the Fluvanna County Board of Supervisors on Wednesday, June 17, 2020 at 7:00 pm in the Circuit Court Room in the Courts building.

Applicant/Representative: Fluvanna County / Douglas Miles, Zoning Administrator

Requested Action: Amend the Fluvanna County Zoning Ordinance to define Vehicle Impound Facility and to permit the land use by Special Use Permit in the A-1, B-1 and I-1 Zoning Districts and; by right in the I-2 Zoning District. Furthermore, Zoning Ordinance Section 22-17-5 Uses not Provided For, indicates "if in any district established under this chapter, a use is not specifically permitted and an application is made by a property owner to the administrator for such use, then the zoning administrator shall refer the application to the Planning Commission" On January 14, 2020, the Planning Commission authorized the Zoning Administrator to move forward with the Vehicle Impound Facility Zoning Text Amendment request.

An Ordinance To Amend Chapter 22 Zoning Of The Fluvanna County Code By The Addition Of A Definition under 22-22-1 Definitions; Uses Permitted By Special Use Permit in A-1 Zoning Under 22-4-2.2 , In B-1 Zoning Under 22-9-2.2 and in I-1 Zoning Under 22-11-2.2 and Uses Permitted By Right in I-2 Zoning Under 22-12-2.1 To Permit A Vehicle Impound Facility.

Background

The Fluvanna County Zoning Ordinance does not include zoning definitions or land uses related to towing services. In practice, towing has been considered an accessory use to land uses such as Automobile Sales and Automobile Repair Service establishments within the Zoning Ordinance:

Automobile sales: The use of any building, land area or other premises for the display of new and used automobiles, trucks, vans, or motorcycles for sale or rent, including any warranty repair work and other repair service conducted as an accessory use. (Zoning Ordinance)

Automotive Repair Service: A facility for the general repair, rebuilding, or the reconditioning of engines, motor vehicles or trailers, or providing collision services, to include body, frame or fender repair and painting. (Zoning Ordinance)

Vehicle Impound Facility: A facility for the temporary, screened storage of operable or inoperable vehicles to be claimed by their titleholders or agents; or those vehicles that are awaiting insurance adjustments or claims within 30 days or less for insurance purposes. (Proposed Zoning Ordinance definition)

Historically, the City of Charlottesville and Albemarle County is where most vehicle recovery trucks have been stored and parked and are commercially taxed by each locality rather than in Fluvanna County. Vehicle recovery operators have expressed an interest in operating within Fluvanna County and even locating their business into the County. They are looking to operate near the I-64 corridor and along US 250 and US 15 and other VDOT primary roads in Fluvanna.

Vehicle impound facilities are used by Virginia cities, towns and counties to impound vehicles that have been abandoned on public roadways or have not paid personal property taxes for years. Private vehicle recovery operators use such facilities to store briefly the damaged vehicles removed from VDOT roadways such as the I-64, US 250, and US 15 corridors in Fluvanna County awaiting insurance claims adjusters to review the impounded vehicles for claim purposes.

Planning Commission

The Planning Commission members Recommended Approval 5-0 on February 11, 2020 with no public comments provided on this zoning text amendment. The Board of Supervisors on March 18, 2020 deferred this zoning text amendment due to the COVID-19 pandemic.

Conclusion

The proposed Zoning Text Amendment (ZTA) to the Fluvanna County Zoning Ordinance will create a definition, provide for new land uses in the A-1, B-1 and I-1 Districts by Special Use Permit, and in the I-2 District by right with the required site screening requirements. This ZTA proposal will help Fluvanna County to limit any potential negative impacts on both adjoining properties and land uses and allow for vehicle impound facilities to operate as temporary storage locations and to allow for commercial property taxes on the vehicle recovery trucks and trailers.

Suggested Motion

I move that the Board of Supervisors [approve/deny/defer] ZTA 19:04, An Ordinance To Amend Chapter 22 Zoning Of The Fluvanna County Code By The Addition Of A Definition under 22-22-1 Definitions; Uses Permitted By Special Use Permit in A-1 Zoning Under 22-4-2.2 , In B-1 Zoning Under 22-9-2.2 and in I-1 Zoning Under 22-11-2.2 and Uses Permitted By Right in I-2 Zoning Under 22-12-2.1 To Permit A Vehicle Impound Facility.

Attachment

A: Proposed Zoning Ordinance Text Amendment

ORDINANCE

AN ORDINANCE TO AMEND CHAPTER 22 ZONING OF THE FLUVANNA COUNTY CODE BY THE ADDITION OF A DEFINITION UNDER 22-22-1 DEFINITIONS; USES PERMITTED BY SPECIAL USE PERMIT IN A-1 ZONING UNDER 22-4-2.2, IN B-1 ZONING UNDER 22-9-2.2 AND IN I-1 ZONING UNDER 22-11-2.2 AND USES PERMITTED BY RIGHT IN I-2 ZONING UNDER 22-12-2.1 TO PERMIT A VEHICLE IMPOUND FACILITY

BE IT ORDAINED BY THE FLUVANNA COUNTY BOARD OF SUPERVISORS, pursuant to Virginia Code Sections 15.2-2285, that the Fluvanna County Code be, and it is hereby, amended, in Sections 22-4-2.2, 22-9-2.2, 22-11-2.2, 22-12-2.1 and Section 22-22-1, as follows:

Sec. 22-4-2.2 (A-1) Uses permitted by special use permit only

Commercial Uses

Vehicle Impound Facility

Sec. 22-9-2.2 (B-1) Uses permitted by special use permit only

Commercial Uses

Vehicle Impound Facility

Sec. 22-11-2.2 (I-1) Uses permitted by special use permit only

Commercial Uses

Vehicle Impound Facility

Sec. 22-12-2.1 (I-2) Uses permitted by right

Commercial Uses

Vehicle Impound Facility

Sec. 22-22-1 Definitions

Vehicle impound facility: A facility that provides for the temporary, screened storage of operable or inoperable vehicles to be claimed by their titleholders or agents; or those vehicles that are awaiting insurance adjustments or claims within thirty (30) days or less for insurance purposes.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Resolution Approving a Plan of Financing with the Virginia Resources Authority				
MOTION(s):	I move the Board of Supervisors approve the resolution entitled “Resolution Approving a Plan of Financing with the Virginia Resources Authority” which shall be for a term not to exceed December 31, 2040, in a principal amount not to exceed \$3,000,000, and bear interest at a rate not to exceed (4.25%) .				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	C7	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	XX				
STAFF CONTACT(S):	Mary Anna Twisdale / Director of Finance				
PRESENTER(S):	Mary Anna Twisdale / Director of Finance				
RECOMMENDATION:	Approval				
TIMING:	Effective immediately				
DISCUSSION:	An approval for the attached resolution will provide Fluvanna County with the opportunity to finance the Zion Crossroads Water & Sewer Project with favorable financing terms through the Virginia Resource Authority.				
FISCAL IMPACT:	This will allow debt funding for the remainder of the Zion Crossroads Water and Sewer project instead paying for the project out of Fund Balance				
POLICY IMPACT:	The issuance of additional debt will likely increase our debt service ratio. Per the Debt Management Policy, the ratio of governmental fund debt service expenditures as a percent of total governmental fund operating revenues should not exceed 12%. Per the CAFR ending 6/30/19, our debt service ratio was 17.39%.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Resolution entitled “Resolution Approving a Plan of Financing with the Virginia Resources Authority” • Virginia Resource Authority VFPF Term Sheet • Local Bond Sale and Financing Agreement 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

RESOLUTION NO. 20-2020**RESOLUTION APPROVING A PLAN OF FINANCING WITH THE VIRGINIA RESOURCES AUTHORITY**

WHEREAS, the Board of Supervisors (the “Board”) of Fluvanna County, Virginia (the “County”) has previously determined that the County should proceed with a plan to extend water and wastewater infrastructure (the “2017 Project”) to the Zion Crossroads area of the County in furtherance of the County’s designation of Zion Crossroads as an area of focus for economic development for the County; and

WHEREAS, the Board previously determined to finance a portion of the costs of the 2017 Project through participation in the Virginia Pooled Financing Program (“VPFP”) offered by the Virginia Resources Authority (“VRA”), and to that end the Board previously authorized the issuance of, and on August 16, 2017, the County issued, its Water and Sewer Revenue Bond, Series 2017 in the principal amount of \$7,715,000 (the “2017 Local Bond”), payable to Virginia Resources Authority (“VRA”) which VRA purchased pursuant to the terms of that certain Local Bond Sale and Financing Agreement dated as of June 23, 2017 (the “2017 Financing Agreement”); and

WHEREAS, the Board has determined that the County should finance an additional portion of the costs of the 2017 Project, and the costs of further extension of water and wastewater infrastructure into the Zion Crossroads area of the County together with related costs of issuance (the “2020 Project” and, together with the 2017 Project, the “Project”); and

WHEREAS, based on advice of its financial advisor, Raymond James & Associates, Inc. (the “Financial Advisor”), the County may realize favorable financing terms for the financing of the Project through the issuance by the County of its Water and Sewer Revenue Bond, Series 2020 (the “2020 Local Bond”), to be acquired by VRA in connection with the County’s participation in the VPFP; and

WHEREAS, in furtherance of its objective to realize such favorable financing terms for the Project, the County completed and submitted to the VRA an application for participation in the VPFP through VRA’s issuance of its Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program) Series 2020B (the “2020B VRA Bonds”) in August, 2020; and in response has received from VRA a Term Sheet dated May 22, 2020 (the “VRA Term Sheet”) with respect to the financing of the Project; and

WHEREAS, the County has received the advice of its Financial Advisor with respect to the financing of the Project on the terms set forth in the VRA Term Sheet (the “Plan of Financing”) and has determined to implement the Plan of Financing through participation in the VPFP through issuance by the County of the 2020 Local Bond and the sale of such 2020 Local Bond to VRA in connection with the issuance by VRA of the 2020B VRA Bonds; and

WHEREAS, the Board previously resolved to hold a public hearing on the issuance of the 2020 Local Bond on June 17, 2020 (the “Public Hearing”) in accordance with Section 15.2-2606

of the Code of Virginia of 1950, as amended (the “Virginia Code”), which public hearing was held by the Board on the date hereof prior to its consideration of this Resolution; and

WHEREAS, in connection with the issuance of the 2017 Local Bond, the County established the Zion Crossroads Water and Sewer Enterprise Fund for the operation of the Project (the “Enterprise Fund”), and pledged all revenues generated by the Project and otherwise appropriated by the County to such Enterprise Fund (the “Zion W&S Revenues”) to the payment of amounts due from the County under the 2017 Financing Agreement, and the County now desires to pledge the Zion W&S Revenues to the payment of the 2020 Local Bond on a parity basis with the pledge of such W&S Revenues to the payment of the 2017 Local Bond, all as contemplated and required by the VRA Term Sheet; and

WHEREAS, the County now desires to accept the VRA Term Sheet and approve the Plan of Financing, to approve and authorize the execution and delivery of a Local Bond Sale and Financing Agreement, between VRA and the County with respect to the 2020 Local Bond (the “2020 Financing Agreement”), a Non-Arbitrage Certificate and Tax Compliance Agreement, between VRA and the County (the “Tax Compliance Agreement”), to authorize the issuance and sale of the 2020 Local Bond, and the execution and delivery by the County of all other instruments, agreements, certificates and other documents described in or contemplated by the 2020 Financing Agreement (collectively, the 2020 Financing Agreement, the Tax Compliance Agreement and such other documents are hereinafter referred to as, the “Documents”); and

WHEREAS, in addition to the pledge of Revenues, the County desires to agree to make payments on the 2020 Local Bond to the extent that Zion W&S Revenues are insufficient for such purposes, through appropriations to the Enterprise Fund, provided that such payments by the County will be subject to appropriation from time to time by the Board to the Enterprise Fund, and payable from the Enterprise Fund accordance with the terms of the 2020 Financing Agreement and the Local Bond (as hereinafter defined);

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA:

1. The VRA Term Sheet is hereby accepted, and the County is hereby authorized to execute and deliver the VRA Term Sheet to VRA. The Plan of Financing is hereby approved, subject to the terms and conditions set forth in this paragraph. VRA will issue the 2020B VRA Bonds and use the proceeds thereof to acquire the 2020 Local Bond. Pursuant to the 2020 Financing Agreement, the County is hereby authorized to issue the 2020 Local Bond, and each of the County Administrator and Director of Finance is hereby authorized and directed to determine and approve the final terms of the 2020 Local Bond, provided however, that (i) the term of the 2020 Local Bond shall mature no later than December 31, 2040, (ii) the principal amount of the 2020 Local Bond shall not exceed \$3,000,000, (iii) the true interest cost of the 2020 Local Bond shall not exceed four and one quarter percent per annum (4.25%) (exclusive of Supplemental Interest as defined in the 2020 Financing Agreement), and (iv) the 2020 Local Bond shall be sold to VRA at a price not less than 99% of the principal amount of the 2020 Local Bond. The acceptance and approval of the County Administrator or the Director of Finance of the purchase price and final terms of the 2020 Local Bond shall be conclusively evidenced by the due execution and delivery of the 2020 Local Bond. The 2020 Local Bond shall be payable from the Enterprise

Fund, into which shall be deposited the Zion W&S Revenues and any amounts that may be appropriated by the County from time to time to such Enterprise Fund, and collectively such amounts shall be sufficient to pay principal of and interest on the 2020 Local Bond, to pay the fees or expenses of the VRA and the Trustee (as defined in the 2020 Financing Agreement) and to pay certain other related costs as contemplated by the 2020 Financing Agreement. All transfers of funds by the County to the Enterprise Fund to pay principal of or interest on the 2020 Local Bond, or other amounts payable pursuant to the 2020 Financing Agreement, shall not constitute a “debt” of the County, but shall in all events be subject to appropriation from time to time by the Board of sufficient amounts for such purposes. The sale of the 2020 Local Bond to VRA is hereby authorized and the 2020 Local Bond shall be delivered to or upon the order of VRA upon payment of the purchase price thereof, pursuant to the terms of the 2020 Financing Agreement. The Plan of Financing, including without limitation an increase or decrease in the amount of proceeds requested from the VFPF and issuance of the 2020B VRA Bonds, shall be subject to the approval of, and contain such additional requirements and provisions as may be approved by, the County Administrator or the Director of Finance.

2. The Board hereby authorizes the pledge of Zion W&S Revenues to the payment of amounts due under the 2020 Local Bond and the 2020 Financing Agreement. Furthermore, the Board, while recognizing that it is not empowered to make any binding commitment to make appropriations beyond the current fiscal year, hereby states its intention to make appropriations in fiscal year 2021 and future fiscal years to the Enterprise Fund in amounts sufficient to make all payments due under the 2020 Local Bond and the 2020 Financing Agreement (to the extent that Zion W&S Revenues are insufficient for such purposes) and hereby recommends that future Boards of Supervisors do likewise during the term of the 2020 Local Bond and the 2020 Financing Agreement.

3. This 2020 Local Bond shall be a revenue bond of the County, for the payment of principal and interest on which the Zion W&S Revenues shall be pledged, subject to the County’s right to apply such revenues to the payment of operation and maintenance expenses of the Project. Such pledge of the Zion W&S Revenues shall be valid and binding from and after the date of delivery of the 2020 Local Bond to VRA. Further, the Zion W&S Revenues shall immediately be subject to the lien of this pledge without physical delivery thereof or further act, and shall be valid and binding against all parties having claims of any kind against the County regardless of whether such parties have notice of such pledge.

4. The Chairman of the Board, the County Administrator and the Director of Finance, or either of them, is authorized and directed to execute the Documents to which the County is a signatory, all of which shall be in substantially the forms submitted to this meeting or in substantially the forms previously executed by the County in connection with its prior participation in the VFPF, all of which are hereby approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the County Administrator or Director of Finance and the County’s bond counsel, with the County Administrator’s or Director of Finance’s execution to constitute conclusive evidence of his or her approval of any such completions, omissions, insertions and changes.

5. The Board hereby affirms and declares that the transactions contemplated by the 2020 Financing Agreement constitute the financing of essential water system and wastewater system capital projects for local government purposes and the County anticipates that such capital projects being financed in connection with the Project will continue to be essential to the governmental purposes of the County and its ownership and operation of the Project and the facilities related thereto, during and beyond the term of the 2020 Local Bond. Furthermore, the County covenants that it shall not take or omit to take any action the taking or omission of which shall cause the 2020B VRA Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), and regulations thereunder, or otherwise cause interest on the 2020B VRA Bonds to be includable in the gross income for Federal income tax purposes of the registered owners thereof under existing law.

6. The Board has previously received and reviewed an Information Statement describing the State Non-Arbitrage Program of the Commonwealth of Virginia (“SNAP”) and the Contract Creating the State Non-Arbitrage Program Pool I (the “Contract”), and the Board has determined to authorize the County Treasurer to utilize SNAP in connection with the investment of the proceeds of the 2020B VRA Bonds, if the County Administrator determines that the utilization of SNAP is in the best interests of the County. The Board acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the County in connection with SNAP, except as otherwise provided in the Contract.

7. The County intends that the adoption of this resolution be considered as “official intent” within the meaning of the Treasury Regulations, Section 1.150-2, promulgated under the Code.

8. The Board hereby authorizes the VRA to include such information as may be deemed necessary relative to the County and the Plan of Financing in the Preliminary and Final Official Statement prepared with respect to the 2020B VRA Bonds (the “OS”), and further authorizes County Administrator, in consultation with the County’s bond counsel, to prepare and file with the appropriate repository or repositories such continuing disclosure relative to the County and the Plan of Financing as may be deemed to be necessary in the event that the County shall become a “Material Local Government” with respect to the 2020B VRA Bonds, as described in the OS.

9. All costs and expenses in connection with the undertaking of the Plan of Financing and the issuance of the 2020B VRA Bonds, including the fees and expenses of the County's Bond Counsel and any fees and expenses allocable to the Trustee, VRA or its bond counsel or advisors, shall be paid from the proceeds of the 2020B VRA Bonds or other legally available funds of the County. If for any reason the 2020B VRA Bonds are not issued, it is understood that all such expenses shall be paid by the County from its legally available funds.

10. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.

11. All other acts of the County Administrator or the Director of Finance and other officers of the County that are in conformity with the purposes and intent of this Resolution and in

furtherance of the County's participation in the VPFP, the issuance and sale by VRA of the 2020B VRA Bonds, and the undertaking of the Plan of Financing, including without limitation the making of arrangements for and publication of the Notice of Public Hearing, are hereby ratified and approved.

12. This Resolution shall be filed directly with the Clerk of the Circuit Court of the County as soon as practicable after adoption, but shall take effect only upon satisfaction by the County of all applicable requirements under the Public Finance Act, Title 15.2, Section 2600, et. seq. of the Virginia Code.

Adopted: June 17, 2020

(SEAL)

A COPY TESTE:

Clerk to the Board of Supervisors

CERTIFICATE

The undersigned Clerk of the Board of Supervisors (the “Board”) of the County of Fluvanna, Virginia (the “County”) hereby certifies that:

1. A meeting of the Board was duly called and held on June 17, 2020 (the “Meeting”).
2. Attached hereto is a true, correct and complete copy of a resolution (the “Resolution”) of the Board entitled “**RESOLUTION APPROVING A PLAN OF FINANCING WITH THE VIRGINIA RESOURCES AUTHORITY**” as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.
3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

<u>Member Name</u>	<u>Voting</u>				
	<u>Present</u>	<u>Absent</u>	<u>Yes</u>	<u>No</u>	<u>Abstaining</u>
John M. Sheridan, Chairperson	_____	_____	_____	_____	_____
Tony O’Brien, Vice Chairperson	_____	_____	_____	_____	_____
Donald W. Weaver	_____	_____	_____	_____	_____
Patricia B. Eager	_____	_____	_____	_____	_____
Mozell H. Booker	_____	_____	_____	_____	_____

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

Dated: June 17, 2020

WITNESS my signature and the seal of the Board of Supervisors of Fluvanna County, Virginia this ____ day of June 2020.

Clerk, Board of Supervisors of the County of
Fluvanna, Virginia

[SEAL]

CERTIFICATE

The undersigned Clerk of the Board of Supervisors (the “Board”) of the County of Fluvanna, Virginia (the “County”) hereby certifies that:

1. A meeting of the Board was duly called and held on June 17, 2020 (the “Meeting”).
2. Attached hereto is a true, correct and complete copy of a resolution (the “Resolution”) of the Board entitled “**RESOLUTION APPROVING A PLAN OF FINANCING WITH THE VIRGINIA RESOURCES AUTHORITY**” as recorded in full in the minutes of the Meeting and duly adopted by a majority of the members of the Board present and voting during the Meeting.
3. A summary of the members of the Board present or absent at the Meeting, and the recorded vote with respect to the Resolution, is set forth below:

<u>Member Name</u>	<u>Voting</u>				
	<u>Present</u>	<u>Absent</u>	<u>Yes</u>	<u>No</u>	<u>Abstaining</u>
John M. Sheridan, Chairperson	_____	_____	_____	_____	_____
Mozell H. Booker, Vice Chairperson	_____	_____	_____	_____	_____
Donald W. Weaver	_____	_____	_____	_____	_____
Patricia B. Eager	_____	_____	_____	_____	_____
Tony O’Brien	_____	_____	_____	_____	_____

4. The Resolution has not been repealed, revoked, rescinded or amended, and is in full force and effect on the date hereof.

Dated: June 17, 2020

WITNESS my signature and the seal of the Board of Supervisors of Fluvanna County, Virginia this ____ day of June 2020.

 Clerk, Board of Supervisors of the County of
 Fluvanna, Virginia

[SEAL]

County of Fluvanna, Virginia

Virginia Pooled Financing Program – Revenue Pledge –Terms and Conditions

Below is an outline of the proposed principal terms and conditions for the type of financing requested in the Fluvanna County application for funding from the Series 2020B Virginia Pooled Financing Program (“VPFP”), which has been authorized by the Credit Committee of Virginia Resources Authority (“VRA”). The final terms and conditions will be set forth in the Local Bond Sale and Financing Agreement between VRA and Fluvanna County, which will be executed in advance of the Series 2020B VPFP bond pricing in July 2020. The following proposed terms are valid through December 31, 2020.

Borrower:	County of Fluvanna, Virginia (the “Borrower”)
Amount:	Requested proceeds of up to \$2,790,000 and VRA costs of issuance (Any changes in the Requested Proceeds amount should be submitted by June 8, 2020)
Purpose:	To finance water and wastewater infrastructure in the Borrower’s Zion Crossroads development area and extend waterlines in the area (the “Project”), together with related expenses
Security:	Pledge of water and sewer system revenues related to the Project; Borrower covenants to maintain a water and sewer enterprise fund for the Project’s operations as part of the Borrower’s annual audited financial statements
Rate Covenant:	Net revenues available for debt service shall be 100% of debt service
Qualified Independent Consultant Report:	If as of the end of any fiscal year, the Borrower is not in compliance with the revenue covenant, the Borrower will immediately request a qualified independent consultant report with recommendations with respect to increases in the Borrower’s rates, fees, and charges to bring the Borrower into compliance with the rate covenant.
Moral Obligation:	Moral obligation pledge of the Borrower as evidenced by support agreement language in the Local Bond Sale and Financing Agreement for the proposed loan

County of Fluvanna, Virginia

Virginia Pooled Financing Program – Revenue Pledge – Terms and Conditions

Other Conditions:	<p>Notice to VRA prior to the pricing of the VPPF summer Series 2020 bond issue if the Borrower becomes aware of any threatened or filed litigation with respect to the Project or the Borrower¹;</p> <p>Notice to VRA of definite intent to participate in summer 2020 VPPF transaction no later than June 19, 2020² as evidenced by the execution of the Local Bond Sale and Financing Agreement related to the proposed loan.</p>
Highlighted Documentation:	<ul style="list-style-type: none"> • Certified copies of the local resolutions or ordinance authorizing the proposed financing • Statement of no material adverse change in condition for the Borrower since Fiscal Year Ending June 30, 2019
Legal Opinions:	Customary opinions as to authorization, validity, no litigation, and no private activity and other matters requested by the VRA
General Covenants:	To include those customary for these types of transactions, including events of taxability and others that are appropriate in the context of the financing
Payment Dates:	<p>April 1 - Interest</p> <p>October 1 – Principal and interest</p>
Local Loan Final Maturity:	Not later than October 1, 2040
VRA Loan Origination Fee:	12.5 basis points of par amount and added to costs of issuance
Annual Administrative Fee:	12.5 basis points of outstanding principal and payable with interest

¹ In the event of threatened or filed litigation with respect to the Borrower or the Project, VRA reserves the right to withdraw or alter the terms of this commitment in its sole discretion.

² If a material adverse change has occurred in the financial condition of the Borrower as indicated in the financial statements, application and other information furnished to VRA between the date of the Borrower's loan application to the VPPF and the VPPF bond pricing, VRA reserves the right to withdraw or alter the terms of this commitment in its sole discretion.



County of Fluvanna, Virginia
Virginia Pooled Financing Program – Revenue Pledge – Terms and Conditions

Annual Pass-through fees: Annual trustee fees; allocable share of arbitrage rebate calculation fees

Acknowledgement:

The foregoing terms and conditions are hereby acknowledged the _____ day of _____, 2020.

By: _____

Its: _____

VRA Contact:

Peter D'Alema
Director of Program Management
1111 East Main Street
Suite 1920
Richmond, VA 23219
804-616-3446
pdalema@virginiaresources.org

May 22, 2020

**Revenue / Moral Obligation
New Money**

LOCAL BOND SALE AND FINANCING AGREEMENT

between

VIRGINIA RESOURCES AUTHORITY

and

COUNTY OF FLUVANNA, VIRGINIA

Dated as of June 19, 2020

**Virginia Resources Authority
Infrastructure and State Moral Obligation Revenue Bonds
(Virginia Pooled Financing Program)
Series 2020B (Tax-Exempt)**

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LOCAL BOND SALE AND FINANCING AGREEMENT

This **LOCAL BOND SALE AND FINANCING AGREEMENT** is dated as of June 19, 2020, and is between the **VIRGINIA RESOURCES AUTHORITY**, a public body corporate and a political subdivision of the Commonwealth of Virginia ("VRA"), and the **COUNTY OF FLUVANNA, VIRGINIA**, a political subdivision of the Commonwealth of Virginia (the "Local Government").

A. VRA intends to issue its Related Series of VRA Bonds, as hereinafter defined, and to use a portion of the proceeds thereof to acquire from the Local Government the Local Bond, as hereinafter defined.

B. VRA and the Local Government wish to set forth herein certain terms, conditions and provisions related to the purchase of the Local Bond, the application of the proceeds thereof, the payment of the debt service thereon and the security therefor, and the use and maintenance of the Related Financed Property, as hereinafter defined.

NOW, THEREFORE, VRA and the Local Government agree as follows:

ARTICLE I DEFINITIONS

Section 1.1 Definitions. Each capitalized term contained in this Agreement has the meaning set forth below:

"**2020B Acquisition Fund**" has the meaning set forth in the Related Supplemental Series Indenture.

"**Act**" means the Virginia Resources Authority Act, Chapter 21, Title 62.1 of the Code of Virginia of 1950, as amended.

"**Agreement**" means this Local Bond Sale and Financing Agreement dated the date first written above, between VRA and the Local Government, as modified, altered, amended or supplemented in accordance with the terms hereof.

"**Annual Budget**" means the budget of the System for each Fiscal Year.

"**Business Day**" means any day on which commercial banking institutions are generally open for business in New York, New York and Richmond, Virginia.

"**Closing Date**" means August 5, 2020, or such other date as may be determined by VRA.

"**Commonwealth**" means the Commonwealth of Virginia.

"**Consulting Engineer**" means the Local Engineer or the Outside Engineer.

"**Effective Date**" means June 19, 2020.

"Event of Default" has the meaning set forth in Section 10.1.

"Existing Parity Bonds" has the meaning set forth in Section 2.2(n).

"Financing Parameters" means the parameters established by the governing body of the Local Government regarding the terms and conditions of the Local Bond, which may include a maximum par amount, maximum "true" interest cost or targeted savings.

"Fiscal Year" means the 12-month period beginning July 1 of one year and ending on June 30 of the following year, or if the Local Government has established another 12-month period as its annual accounting period such other 12-month period.

"Government Obligations" means direct obligations of, or obligations the payment of the principal of and interest on which is unconditionally guaranteed by, the United States of America.

"Local Account" means the local account established for the Local Bond within the 2020B Acquisition Fund.

"Local Authorization" means, collectively, the resolutions adopted on June [17], 2020, by a majority of the members of the governing body of the Local Government together approving (i) the transactions contemplated by and authorizing the execution and delivery of the Local Bond Documents and (ii) the execution, issuance and sale of the Local Bond subject to the Financing Parameters.

"Local Bond" means the Local Government's Water and Sewer Revenue Bond, Series 2020, issued in the original principal amount set forth in Schedule 1.1, as such bond may be amended or modified.

"Local Bond Documents" means this Agreement and the Local Tax Document.

"Local Engineer" means an officer or employee of the Local Government so designated in writing by a Local Representative, which officer or employee (i) is licensed as a professional engineer in Virginia, (ii) has recognized standing and experience in the design and construction of facilities similar to the Project and (iii) is subject to VRA's reasonable approval.

"Local Government" means the County of Fluvanna, Virginia.

"Local Representative" means (i) the chair or vice chair of the governing body of the Local Government, (ii) the chief executive officer of the Local Government and (iii) any other official or employee of the Local Government authorized by resolution of the governing body of the Local Government to perform the act or sign the document in question.

"Local Tax Document" means the Nonarbitrage Certificate and Tax Compliance Agreement dated the Closing Date, between the Local Government and VRA, as modified, altered, amended and supplemented.

"Master Indenture" means the Master Indenture of Trust dated as of December 1, 2003, between VRA and the Trustee, as modified, altered, amended and supplemented in accordance with its terms.

"Net Revenues Available for Debt Service" means the Revenues less amounts necessary to pay Operation and Maintenance Expenses.

"Operation and Maintenance Expenses" means the costs of operating and maintaining the System determined under generally accepted accounting principles, exclusive of (i) interest on any debt payable from Revenues, (ii) depreciation and other items not requiring the expenditure of cash, (iii) any amounts expended for capital replacements, repairs and maintenance not recurring either annually or biannually, depending on the customary practice of performing operation and maintenance, or reserves therefor, and (iv) reserves for administration, operation and maintenance occurring in the normal course of business.

"Outside Engineer" means a firm of independent consulting engineers with recognized standing in the field of water and sewer engineering and licensed as professional engineers in Virginia that the Local Government designates in writing, subject to VRA's reasonable approval.

"Parity Bonds" means the bonds and other obligations of the Local Government secured by a pledge of Revenues on a parity with the lien of the pledge of Revenues that secures the Local Bond.

"Proceeds Requested" means \$[2,790,000] or such other amount requested in writing by the Local Government and approved by VRA prior to the Sale Date.

"Project" means the project described in Exhibit B.

"Project Budget" means the budget for the Project set forth in Schedule 1.1.

"Project Costs" means the costs of the Project to the extent such costs are included in the definition of "cost" set forth in Section 62.1-199 of the Act, and includes the refunding of obligations of VRA or the Local Government issued to finance or refinance "costs" set forth in Section 62.1-199 of the Act.

"Purchase Price" has the meaning set forth in Schedule 1.1 and represents the amount received by the Local Government from the sale of the Local Bond to VRA. The Purchase Price of the Local Bond will be determined by adding to or subtracting from the portion of the par amount of the Related Portion of VRA Bonds the Local Government's share of the net original issue premium or discount on the Related Series of VRA Bonds and by subtracting from the par amount of the Related Portion of VRA Bonds the Local Government's share of VRA's expenses as set forth in Section 3.2 and the Local Government's share of the deposit on the Closing Date to any applicable VRA Reserve. It is acknowledged that the Purchase Price does not include any accrued interest on the Local Bond from its dated date to the Closing Date.

"Qualified Independent Consultant" means an independent professional consultant having the skill and experience necessary to provide the particular certificate, report or approval required by the provision of this Agreement in which such requirement appears, including

without limitation an Outside Engineer, and an independent certified public accountant or firm of independent certified public accountants; provided, however, all Qualified Independent Consultants are subject to the reasonable approval of VRA.

"Registrar" means the officer or employee of the Local Government designated under the Local Authorization to maintain the registration books for the Local Bond.

"Related Financed Property" means the land, building, equipment and other property, the acquisition, construction, renovation, or equipping of which was financed by the Local Bond as part of the Project.

"Related Portion of VRA Bonds" means the portion of the Related Series of VRA Bonds allocable to the Local Bond (as determined by VRA), including any bonds issued by VRA to refund such Related Series of VRA Bonds in whole or in part.

"Related Series of VRA Bonds" means the Virginia Resources Authority Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program), Series 2020B (Tax-Exempt) (or such other series of Infrastructure and State Moral Obligation Revenue Bonds (Virginia Pooled Financing Program that is specified in Schedule 1.1), in the original aggregate principal amount set forth in Schedule 1.1, and, unless the Local Government receives notice to the contrary from VRA, any bonds issued by VRA to refund the Related Series of VRA Bonds in whole or in part.

"Related Supplemental Series Indenture" means the Forty-Eighth Supplemental Series Indenture of Trust dated as of August 1, 2020, between VRA and the Trustee, as modified, altered, amended and supplemented in accordance with its terms and those of the Master Indenture.

"Revenue Fund" has the meaning set forth in the Master Indenture.

"Revenues" means (i) all rates, fees, rentals, charges and other income properly allocable to the System under generally accepted accounting principles or resulting from the Local Government's ownership or operation of the System and all rights to receive the same, whether now existing or hereafter coming into existence, exclusive of user and other deposits subject to refund until such deposits have become the Local Government's property, (ii) the proceeds of any insurance covering business interruption loss relating to the System, (iii) interest on any money or securities related to the System held by or on behalf of the Local Government and (iv) any other income from other sources now or hereafter pledged or specifically made available by or on behalf of the Local Government to or for the payment of Operation and Maintenance Expenses or debt service on the Local Bond or Parity Bonds (including amounts without limitation appropriated and paid pursuant to Section 5.5 below).

"Sale Date" means July 22, 2020, or such other date specified in Schedule 1.1.

"Subordinate Debt" means obligations of the Local Government secured by a pledge of Revenues expressly made subordinate to the pledge securing the Local Bond and any other Parity Bonds, and any obligations to make deposits related to reserve funds, rebate funds and similar funds or accounts established for the benefit of the Local Bond or any other Parity Bonds.

"Supplemental Interest" has the meaning set forth in Section 6.1.

"System" means all plants, systems, facilities, equipment or property owned, operated or maintained by the Local Government and used in connection with the supply, treatment, storage or distribution of water and the and the collection and treatment of wastewater in the Zions Crossroads Community Planning Area of the Local Government's jurisdiction and accounted for as the Zions Crossroads Water and Sewer Enterprise Fund in the Local Government's audited financial statements, as the same may exist from time to time, and includes the Related Financed Property.

"Trustee" means U.S. Bank National Association, Richmond, Virginia, as trustee under the Master Indenture and the Related Supplemental Series Indenture, or its successors serving in such capacity.

"Virginia SNAP" means the Commonwealth of Virginia State Non-Arbitrage Program.

"VRA" means the Virginia Resources Authority, a public body corporate and a political subdivision of the Commonwealth.

"VRA Bonds" means the Related Series of VRA Bonds and any additional bonds issued under the Master Indenture.

"VRA Reserve" means any one or more of the Capital Reserve Fund, the Infrastructure Debt Service Reserve Fund, the Operating Reserve Fund, a CRF Credit Facility or an Infrastructure Revenue DSRF Facility, each as defined in the Master Indenture.

Section 1.2 Rules of Construction. The following rules apply to the construction of this Agreement unless the context requires otherwise:

(a) Singular words connote the plural number as well as the singular and vice versa.

(b) Words importing the redemption or calling for redemption of the Local Bond do not refer to or connote the payment of the Local Bond at its stated maturity.

(c) All references in this Agreement to particular Articles, Sections or Exhibits are references to Articles, Sections or Exhibits of this Agreement unless otherwise indicated.

(d) The headings and table of contents as used in this Agreement are solely for convenience of reference and do not constitute a part of this Agreement and do not affect its meaning, construction or effect.

ARTICLE II REPRESENTATIONS

Section 2.1 Representations by VRA. VRA represents to the Local Government as follows:

(a) VRA is a duly created and validly existing public body corporate and political subdivision of the Commonwealth vested with the rights and powers conferred upon it under the Act.

(b) VRA has full right, power and authority to (i) issue, sell and deliver the Related Series of VRA Bonds, (ii) direct the Trustee to use a portion of the proceeds of the Related Series of VRA Bonds to purchase the Local Bond from the Local Government as contemplated under the Related Supplemental Series Indenture and this Agreement and (iii) carry out and consummate all other transactions contemplated by this Agreement.

(c) VRA has duly authorized, executed and delivered this Agreement, and this Agreement constitutes a legal, valid and binding obligation of VRA enforceable against VRA in accordance with its terms.

Section 2.2 Representations by Local Government. The Local Government represents to VRA as follows:

(a) The Local Government is a duly created and validly existing Virginia "local government" (as defined in Section 62.1-199 of the Act) and is vested with the rights and powers conferred upon it by Virginia law.

(b) The Local Government has full right, power and authority to (i) adopt the Local Authorization and execute and deliver the Local Bond Documents and all related documents, (ii) issue and sell its Local Bond to VRA and deliver the Local Bond to the Trustee in accordance with VRA's direction, (iii) own and operate the Related Financed Property and the System, (iv) undertake the Project and (v) carry out and consummate all of the transactions contemplated by the Local Authorization, the Local Bond and the Local Bond Documents.

(c) The Local Authorization authorized the execution and delivery of this Agreement and this Agreement is in substantially the same form as presented to the Local Government's governing body at its meeting at which the Local Authorization was adopted. The Local Authorization was filed in the Circuit Court of the County of Fluvanna on June [__], 2020.

(d) The Local Government has obtained all governmental permits, licenses, registrations, certificates, authorizations and approvals required to have been obtained as of the Effective Date for the Local Government's (i) adoption of the Local Authorization, (ii) execution and delivery of the Local Bond Documents and the Local Bond, (iii) performance of its obligations under the Local Bond Documents and the Local Bond, (iv) the undertaking of the Project and (v) the operation and use of the Related Financed Property and the System. The Local Government knows of no reason why any such required governmental permits, licenses, registrations, certificates, authorizations or approvals not required to be obtained by the Effective Date cannot be obtained as required in the future.

(e) The Local Government has executed and delivered this Agreement, and this Agreement constitutes a legal, valid and binding obligation of the Local Government enforceable against the Local Government in accordance with its terms.

(f) When executed and delivered in accordance with the Local Authorization and this Agreement, the Local Bond will have been executed and delivered by duly authorized officials of the Local Government and will constitute a legal, valid and binding limited obligation of the Local Government enforceable against the Local Government in accordance with its terms.

(g) The issuance of the Local Bond and the execution and delivery of the Local Bond Documents and the performance by the Local Government of its obligations thereunder are within the powers of the Local Government and will not conflict with, or constitute a breach or result in a violation of (i) to the best of the Local Government's knowledge, any federal, or Virginia constitutional or statutory provision, including the Local Government's charter or articles of incorporation, if any, (ii) any agreement or other instrument to which the Local Government is a party or by which it is bound or (iii) any order, rule, regulation, decree or ordinance of any court, government or governmental authority having jurisdiction over the Local Government or its property.

(h) The Local Government is not in default in the payment of the principal of or interest on any of its indebtedness for borrowed money and is not in default under any instrument under and subject to which any indebtedness for borrowed money has been incurred. No event or condition has happened or existed, or is happening or existing, under the provisions of any such instrument, including but not limited to this Agreement, which constitutes, or which, with notice or lapse of time, or both, would constitute an event of default thereunder.

(i) The Local Government (i) to the best of the Local Government's knowledge, is not in violation of any existing law, rule or regulation applicable to it in any way that would have a material adverse effect on its financial condition or its ability to perform its obligations under the Local Bond or the Local Bond Documents and (ii) is not in default under any indenture, mortgage, deed of trust, lien, lease, contract, note, order, judgment, decree or other agreement, instrument or restriction of any kind to which the Local Government is a party or by which it is bound or to which any of its assets is subject that would have a material adverse effect on its financial condition or its ability to perform its obligations under the Local Bond and the Local Bond Documents. The Local Government's execution and delivery of the Local Bond and the Local Bond Documents and its compliance with the terms and conditions thereof will not conflict with or result in a breach of or constitute a default under any of the foregoing.

(j) The Local Government reasonably expects that, unless otherwise permitted by the terms of the Local Bond Documents or approved by VRA, the Local Government will own, operate and control the Related Financed Property and the System at all times during the term of the Local Bond.

(k) Except as set forth in Exhibit C, there are not pending nor, to the best of the Local Government's knowledge, threatened against the Local Government, any actions, suits, proceedings or investigations of a legal, equitable, regulatory, administrative or legislative nature (i) affecting the creation, organization or existence of the Local Government or the title of its officers to their respective offices, (ii) seeking to prohibit, restrain or enjoin the approval, execution, delivery or performance of the Local Authorization or the Local Bond Documents or the issuance or delivery of the Local Bond, (iii) in any way contesting or affecting the validity or

enforceability of the Local Bond, the Local Authorization, the Local Bond Documents or any agreement or instrument relating to any of the foregoing, (iv) in which a judgment, order or resolution may have a material adverse effect on the Local Government or its business, assets, condition (financial or otherwise), operations or prospects or on its ability to perform its obligations under the Local Authorization, the Local Bond Documents or the Local Bond or (v) affecting the Project.

(l) The financial statements, applications and other information that the Local Government furnished to VRA in connection with this Agreement fairly and accurately portray the Local Government's financial condition, as of their dates, and there has been no material adverse change in the financial condition of the Local Government since the date of the financial statements provided to VRA in connection with this Agreement.

(m) Nothing that would constitute an Event of Default hereunder has occurred and is continuing, and no event or condition exists that with the passage of time or the giving of notice, or both, would constitute an Event of Default hereunder.

(n) A list of all Parity Bonds that are outstanding on the date of this Agreement is attached as Exhibit J (the "Existing Parity Bonds").

(o) Except for the Existing Parity Bonds, there is no indebtedness of the Local Government secured by a pledge of Revenues prior to or on a parity with the lien of the pledge of Revenues that secures the Local Bond.

Section 2.3 Representations Remade as of the Sale Date. (a) It shall be a condition precedent of VRA's obligation to sell the Related Series of VRA Bonds that the Local Government's representations and warranties set forth in Section 2.2 be true and accurate in all respects on the Sale Date.

(b) If prior to the Sale Date, any representation or warranty set forth in Section 2.2 becomes untrue or inaccurate, then the Local Government shall notify VRA within one Business Day of becoming aware of such facts, and VRA, in its sole and absolute discretion, shall determine whether to sell VRA Bonds on behalf of the Local Government, which series of VRA Bonds (if any) to sell on behalf of the Local Government and any additional conditions precedent to the sale of such VRA Bonds or the purchase of the Local Bond.

ARTICLE III PURCHASE OF THE LOCAL BOND

Section 3.1 Purchase of the Local Bond. (a) Subject to the terms and conditions and in reliance upon the representations, warranties and agreements set forth or incorporated herein, VRA shall purchase, solely from the proceeds of the Related Series of VRA Bonds, all, but not less than all, of the Local Bond from the Local Government, and the Local Government shall, subject to the Financing Parameters, sell and deliver to VRA the Local Bond for the Purchase Price. The Local Government acknowledges that the Purchase Price is determined by VRA, is subject to VRA's Purchase Price Objective (as defined below) and market conditions as described below, and is expected to be substantially equal to the Proceeds Requested. The Local Government shall issue the Local Bond pursuant to the Local Authorization and in substantially

the form of Exhibit A to this Agreement. As a condition of VRA entering into this Agreement, the Local Government shall deliver to VRA a copy of the Local Authorization as adopted prior to the date hereof.

(b) The Local Government acknowledges that VRA has advised the Local Government that its objective is to pay the Local Government the Purchase Price for its Local Bond which in VRA's judgment reflects the market value of the Local Bond ("Purchase Price Objective"), taking into consideration the Financing Parameters, the purchase price received by VRA for the Related Series of VRA Bonds, the underwriters' discount and other issuance costs of the Related Series of VRA Bonds and other market conditions relating to the sale of the Related Series of VRA Bonds. The Local Government further acknowledges that VRA has advised it that such factors may result in the Local Bond having a value other than par and that in order to receive an amount of proceeds that is substantially equal to the Proceeds Requested, the Local Government may need to issue the Local Bond with a par amount that is greater or less than the Proceeds Requested. The Local Government shall not issue the Local Bond if doing so would violate any Financing Parameter. The Local Government shall issue the Local Bond at a par amount that provides, to the fullest extent practicable given VRA's Purchase Price Objective, a Purchase Price at least equal to the Proceeds Requested, all in accordance with the Local Authorization. The Local Government acknowledges that the Purchase Price will be less than the Proceeds Requested if any Financing Parameter prevents VRA from generating a Purchase Price substantially equal to the Proceeds Requested, based upon VRA's Purchase Price Objective.

Section 3.2 Issuance Expenses. VRA shall pay, or cause to be paid, from the proceeds of the Related Series of VRA Bonds all expenses incident to the performance of VRA's obligations under and the fulfillment of the conditions imposed by this Agreement in connection with the issuance, sale and delivery of the Related Series of VRA Bonds and the purchase of the Local Bond on the Closing Date, including, but not limited to: (i) the cost, if any, of preparing and delivering the Related Series of VRA Bonds; (ii) the cost of preparing, printing and delivering the Preliminary Official Statement and the Official Statement for the Related Series of VRA Bonds and any amendment or supplement thereto; (iii) the fees and expenses of the financial advisor(s) and bond counsel to VRA; and (iv) all other costs and expenses incurred by VRA. The Local Government shall pay all expenses of the Local Government incident to the issuance, sale and delivery of the Local Bond, including, but not limited to the fees and disbursements of the financial advisor, counsel and bond counsel to the Local Government from the Purchase Price or other funds of the Local Government.

Section 3.3 Schedule 1.1. VRA shall complete Schedule 1.1, which shall set forth, among other things, the principal amount, interest rates, payment schedule and Purchase Price with respect to the Local Bond and the principal amount of the Related Series of VRA Bonds on or after the Sale Date. VRA shall deliver the completed Schedule 1.1 to the Local Government and shall attach Schedule 1.1 to this Agreement. Upon delivery to the Local Government, the completed Schedule 1.1 shall become a part of this Agreement the same as if it were a part hereof on the Effective Date.

Section 3.4 Conditions Precedent to Purchase of the Local Bond. VRA shall not be required to cause the Trustee to purchase the Local Bond unless:

VRA: (a) VRA has received the following, all in form and substance satisfactory to

(1) Certified copies of the Local Authorization and all other ordinances and resolutions of the Local Government relating to the Local Bond Documents and the Local Bond, if any.

(2) A certificate of the appropriate officials of the Local Government dated the Closing Date as to the matters set forth in Section 2.2 and Section 2.3 (to the extent applicable), including appropriate certifications regarding the Local Bond Documents, and such other matters as VRA may reasonably require.

(3) Evidence that the Local Government has performed and satisfied all of the terms and conditions contained in this Agreement to be performed and satisfied by it as of such date.

(4) An opinion of counsel to the Local Government in substantially the form attached as Exhibit F.

(5) An opinion of bond counsel to the Local Government in form and substance reasonably satisfactory to VRA.

(6) Evidence that the Local Government has complied with the insurance provisions set forth in Section 8.1 and Section 8.2.

(7) The executed Local Bond and original executed counterparts of the Local Tax Document.

(8) A certificate of the Local Engineer giving the Local Engineer's estimate of the construction portion of the total Project Costs to be financed with the proceeds of the Local Bond, which estimate must be in an amount and otherwise compatible with the financing plan described in the Project Budget.

(9) A certificate of the Local Engineer (i) to the effect that the Purchase Price and funds available from the other sources specified in the Project Budget will be sufficient to pay all of the estimated Project Costs and (ii) specifying the date the Local Government is expected to complete the Project.

(10) A certificate of the Local Engineer or a Qualified Independent Consultant, including supporting documentation, to the effect that during the first two complete Fiscal Years following the estimated completion date of the Project, the projected Net Revenues Available for Debt Service will satisfy the Local Government's rate covenant under Section 5.2(a). In providing this certificate, the Local Engineer or Qualified Independent Consultant may take into consideration future System rate increases, provided that such rate increases have been duly approved by the Local Government's governing body and any other person or entity required to give approval for the rate increase to become effective. In addition, the Local Engineer or Qualified Independent Consultant may take into consideration additional future revenues to be

derived under existing contractual arrangements entered into by the Local Government and from reasonable estimates of growth in the Local Government's consumer base.

(11) A certificate of the Local Engineer to the effect that (i) all governmental permits, licenses, registrations, certificates, authorizations and approvals for the undertaking of the Project, as enumerated in the certificate, and the operation and use of the System required to have been obtained as of the Closing Date have been obtained and (ii) the Local Engineer knows of no reason why any such required governmental permits, licenses, registrations, certificates, authorizations and approvals for the undertaking of the Project, as enumerated in the certificate, and the operation and use of the System cannot be obtained as required in the future.

(12) Evidence that the Local Government is in compliance with the construction contract provisions set forth in Section 7.13 with respect to any existing contracts as of the Closing Date.

(13) Evidence that the Local Government has satisfied all conditions precedent to the issuance of the Local Bond as a "Parity Bond" under the financing documents for the Existing Parity Bonds.

(14) Such other documentation, certificates and opinions as VRA may reasonably require as set forth in Schedule 1.1.

(b) The initial purchasers of the Related Series of VRA Bonds have paid in full and VRA has accepted the purchase price for the Related Series of VRA Bonds on the Closing Date. It is understood that the sole source of funds to pay the Purchase Price is a portion of the proceeds of the Related Series of VRA Bonds.

ARTICLE IV USE OF PURCHASE PRICE

Section 4.1 Deposit of Purchase Price; Investment of Amounts in Local Account.

(a) On the Closing Date, VRA shall cause the Trustee to deposit the Purchase Price into the Local Account and to apply the Purchase Price and the earnings thereon as set forth in the Related Supplemental Series Indenture, this Agreement and the Local Tax Document.

(b) The Local Government acknowledges and consents to the investment of the Purchase Price and the earnings thereon in Virginia SNAP.

Section 4.2 Agreement to Accomplish Project. (a) The Local Government shall cause the Project to be acquired, constructed, expanded, renovated, equipped or financed as described in Exhibit B and in accordance with the Project Budget, this Agreement, the Local Tax Document and the plans, specifications and designs prepared by the Consulting Engineer and approved by the Local Government. The Local Government shall complete, or cause to be completed, the Project by the date set forth in the certificate delivered under Section 3.4(a)(4). The Local Government shall obtain the approval of all applicable regulatory agencies to all

plans, specifications and designs for the Project. The Local Government shall maintain complete and accurate books and records of the Project Costs and permit VRA or the Trustee through their representatives to inspect such books and records at any reasonable time.

(b) Upon completion of the Project, the Local Government shall promptly deliver to VRA and the Trustee a certificate signed by a Local Representative and by the Consulting Engineer stating (i) that the Project has been completed substantially in accordance with this Article and in substantial compliance with all material applicable laws, ordinances, rules and regulations, (ii) the date of such completion and (iii) that all certificates of occupancy or other material permits then necessary for the use, occupancy and operation of the Related Financed Property have been issued or obtained. Such certificate shall be accompanied by a copy of the final requisition submitted to the Trustee pursuant to Section 4.3, including Schedule 1 thereto.

(c) If upon completion of the Project and payment of all related costs of issuance, there is a balance remaining in the Local Account, the Trustee shall disburse any remaining balance to the Local Government to partially reimburse interest on the Local Bond or in such other manner that is permitted under the Act and will not, in the opinion of a nationally-recognized bond counsel delivered to VRA and the Trustee, have an adverse effect on the tax status of the Related Series of VRA Bonds.

Section 4.3 Disbursement of Purchase Price and Earnings. Except as provided in Section 4.2(c), the Local Government shall apply the amounts in the Local Account solely and exclusively to the payment or reimbursement of the Local Government for the Project Costs. Not more frequently than once per calendar month, the Trustee shall disburse amounts from the Local Account to the Local Government or as directed by the Local Government upon the Trustee's receipt of the following:

(a) A requisition (upon which the Trustee and VRA shall be entitled to rely) signed by a Local Representative and containing all information called for by, and otherwise being in the form of, Exhibit D (including the Schedules thereto).

(b) Receipts, vouchers, statements, bills of sale or other evidence of payment of the related Project Costs.

(c) If any requisition includes an item for payment for labor or to contractors, builders or materialmen:

(1) a certificate, signed by a Consulting Engineer, stating that such work was actually performed or such materials, supplies or equipment were actually furnished or installed in or about the construction of the Project; and

(2) a certificate, signed by a Consulting Engineer (that may rely on representations of counsel or a title insurance agency reasonably acceptable to VRA), stating that no notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the money payable under the requisition to any of the persons, firms or corporations named in it has been received, or if any notice of any such

lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of the requisition.

(d) If any requisition includes an item for payment of the cost of acquisition of any lands or easements, rights or interests in or relating to lands, there shall also be attached to such requisition:

(1) a certificate, signed by a Consulting Engineer, stating that such lands, easements, rights or interests are being acquired and are necessary or convenient for the construction of the Project; and

(2) a certificate, signed by a Consulting Engineer (that may rely on representations of counsel or a title insurance agency reasonably acceptable to VRA), stating that upon payment therefor the Local Government will have title in fee simple to, or easements, rights or interests sufficient for the purposes of, the Project over and through the subject lands.

Following VRA's approval of each such requisition and accompanying invoice(s) and certificate(s), which approval will not unreasonably be withheld, the Trustee shall pay the requisition from the Local Account in accordance with the instructions in such requisition.

The Local Government agrees that any amounts disbursed to it or for its account from the Local Account will be (i) immediately applied to reimburse the Local Government for Project Costs it has already paid or (ii) actually spent to pay Project Costs not later than five banking days after receipt.

Section 4.4 No Sufficiency Warranty by VRA; Local Government Required to Complete Project. VRA makes no warranty, either express or implied, that the Purchase Price will be sufficient to pay all or any particular portion of the Project Costs. If the Purchase Price is not sufficient to pay in full the cost of the Project, the Local Government shall complete the Project at its own expense and shall not be entitled to any reimbursement therefor from VRA or any abatement, diminution or postponement of its payments under the Local Bond or this Agreement.

ARTICLE V PLEDGE AND SECURITY

Section 5.1 Pledge. Subject to the Local Government's right to apply Revenues to the payment of Operation and Maintenance Expenses, the Revenues are hereby pledged to secure the payment of the principal of and premium, if any, and interest on the Local Bond and the payment and performance of the Local Government's obligations under this Agreement on a parity with any Parity Bonds. This pledge shall be valid and binding from and after the Closing Date. The Revenues, as received by the Local Government, shall immediately be subject to the lien of this pledge without any physical delivery of them or further act. Except as stated above, the lien of this pledge shall have priority over all other obligations and liabilities of the Local Government payable from Revenues, and the lien of this pledge shall be valid and binding against all parties having claims of any kind against the Local Government regardless of whether such parties have notice of this pledge. Until the occurrence and continuation of an Event of Default, the Local

Government may, after the application each month of Revenues to the payment of the Operation and Maintenance Expenses and debt service on the Local Bond and any other Parity Bonds, use the Revenues for any lawful purpose.

Section 5.2 Rate Covenant. (a) The Local Government shall fix and collect rates, fees and other charges for the use of and for services furnished or to be furnished by its System, and will from time to time revise such rates, fees and other charges so that in each Fiscal Year the Net Revenues Available for Debt Service will equal at least 100% of the amount required during the Fiscal Year to pay the principal of and interest on the Local Bond and all other Parity Bonds.

(b) If, for any reason, the Net Revenues Available for Debt Service are insufficient to satisfy the covenant set forth in subsection (a), the Local Government shall (i) on its demand, pay to VRA a rate maintenance penalty fee in an amount of \$5,000, and (ii) within 90 days adjust and increase its rates, fees and other charges or reduce its Operation and Maintenance Expenses so as to provide sufficient Net Revenues Available for Debt Service to satisfy such requirement.

(c) On or before the last day of each Fiscal Year, the Local Government shall review the adequacy of its rates, fees and other charges for the next Fiscal Year, and, if such review indicates the Local Government's rates, fees and other charges will be insufficient to satisfy the rate covenant in subsection (a), the Local Government shall promptly take appropriate action either under Section 5.5 or to increase its rates, fees and other charges or reduce its Operation and Maintenance Expenses to cure any deficiency.

Section 5.3 Annual Budget of the System. Not less than 15 days before the first day of each Fiscal Year, the Local Government shall submit to its governing body and to VRA a copy of a preliminary annual budget, containing all information called for by, and otherwise being in the form of, Exhibit I to this Agreement, for such Fiscal Year setting forth a schedule of the rates, fees and other charges to be imposed by the Local Government, the Revenues estimated to be generated thereby and the expenditures anticipated by the Local Government for operations, maintenance, repairs, replacements, improvements, debt service and other purposes. The Local Government shall adopt, prior to the first day of each Fiscal Year, a budget for such Fiscal Year. The Local Government shall ensure that the adopted budget contains the information required to be included in the preliminary budget. Such budget as approved by the Local Government's governing body is referred to in this Agreement as the "Annual Budget." The Local Government may at any time during any Fiscal Year amend the Annual Budget for such Fiscal Year so long as such amendment does not result in an Event of Default. The Local Government shall promptly submit to VRA, in an electronic format, a copy of the Annual Budget and any amendments thereto.

Section 5.4 Qualified Independent Consultant's Report. (a) If at the end of any Fiscal Year, the Local Government is not in compliance with the rate covenant made by the Local Government in Section 5.2(a), within 210 days after the end of such Fiscal Year, the Local Government shall obtain a report from the Qualified Independent Consultant. The Local Government shall ensure that the report gives advice and makes recommendations as to the proper maintenance, repair, replacement and operation of the System for the next ensuing Fiscal

Year and estimating the costs thereof as to the rates, fees, and other charges which should be established by the Local Government to satisfy the rate covenant in Section 5.2(a). The Local Government shall promptly furnish a copy of such report to VRA and, subject to Section 5.4(b), take measures to implement the recommendations of the Qualified Independent Consultant within 90 days of obtaining such report.

(b) If the Local Government determines that the Qualified Independent Consultant's recommendations are impractical or inappropriate, the Local Government may in lieu thereof adopt other procedures which the Local Government believes will bring it into compliance with the rate covenant made by the Local Government in Section 5.2(a) when such measures have been implemented and become fully effective. Such alternative plan shall be filed with VRA not later than 30 days after receipt of the Qualified Independent Consultant's report along with a detailed explanation of the Local Government's reason for rejecting the Qualified Independent Consultant's recommendations. Notwithstanding anything herein to the contrary, VRA reserves the right, in its sole discretion, to reject such alternate procedures and, to the extent permitted by law, require the Local Government to comply with the Qualified Independent Consultant's recommendations.

Section 5.5 Support Agreement. (a) No later than March 15 of each year beginning March 15, 2021, the County Administrator of the Local Government (the "County Administrator") shall notify VRA in writing of the amount by which Net Revenues Available for Debt Service (excluding any payments that may be made under this Section 5.5) is expected in the next ensuing Fiscal Year to be insufficient to (i) satisfy the Rate Covenant and (ii) pay any amounts due under this Agreement (collectively, the "Annual Deficiency Amount").

(b) The Local Government hereby directs the County Administrator to include the Annual Deficiency Amount in the budget submitted to the governing body of the Local Government (the "Board") for the next ensuing Fiscal Year. The County Administrator shall deliver to VRA within ten days after the adoption of the Local Government's budget for each Fiscal Year, but not later than July 15 of each year, a certificate stating whether the Board has approved and included an amount equal to the Annual Deficiency Amount for transfer to the System in the adopted Local Government budget for such Fiscal Year.

(c) If at any time there is a failure of the Local Government to make a payment of principal of or interest on the Local Bond to pay any amounts due under this Agreement, the County Administrator shall request an appropriation from the Board in an amount sufficient to cover the payment default.

(d) The Local Government agrees that the Board will consider each request for appropriation made pursuant to subsection (c) above at its next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. The Local Government shall notify VRA promptly after such meeting as to whether the amount so required was appropriated. If the Board shall fail to make such appropriation, the County Administrator shall add the amount of such requested appropriation to the Annual Deficiency Amount reported to the Board for the next Fiscal Year.

(e) The Local Government shall pay to the Trustee the amount of any appropriation made pursuant to subsection (c) of this Section. The Local Government and VRA acknowledge that any amounts appropriated pursuant to this Section are pledged to secure the payment of principal of and premium, if any, and interest on the Local Bond and amounts due under this Agreement, as the case may be.

(f) The Board hereby undertakes a non-binding obligation to appropriate such amounts as may be requested from time to time pursuant to subsections (b) and (c) above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future Fiscal Years, hereby states its intent to make such appropriations in future Fiscal Years, and hereby recommends that future Boards do likewise.

ARTICLE VI PAYMENT AND REDEMPTION OF LOCAL BOND

Section 6.1 Payment of Local Bond and Related Amounts.

(a) Until the principal of and premium, if any, and interest on the Local Bond and all other amounts payable under this Agreement have been paid in full, the Local Government shall pay the Trustee or VRA, as applicable, the following amounts:

(1) to the Trustee, the amounts required by the Local Bond on such dates and in such manner as provided for in the Local Bond – the term "interest," as used in the Local Bond and this Agreement, includes Supplemental Interest, when and if payable;

(2) to the Trustee, or to VRA, no later than 15 days after VRA provides notice to the Local Government, any amounts payable under the Local Tax Document, including without limitation the costs of any rebate calculation agent;

(3) to VRA, on its demand, a late payment penalty in an amount equal to 5.0% of the payment on the Local Bond not paid within 5 days after its due date;

(4) to the Trustee, the Local Government's share (as determined by VRA) of the annual fees and expenses of the Trustee, less the Local Government's share of the net earnings on the Revenue Fund, Infrastructure Revenue Debt Service Fund and Moral Obligation Debt Service Fund established under the Master Indenture (as determined by VRA), and the Local Government shall pay such amounts no later than 15 days after VRA or the Trustee sends to the Local Government a written bill for them; and

(5) to VRA, the reasonable costs and expenses, including reasonable attorneys' fees, if any, incurred by VRA in connection with (i) an Event of Default or default by the Local Government under this Agreement (ii) any amendment to or discretionary action that VRA undertakes at the request of the Local Government under this Agreement, any other document related to the Related Series of VRA Bonds or the Local Bond or (iii) any claim, lawsuit or other challenge to the Local Bond, the VRA

Bonds or this Agreement that arises, at least in part, out of the Local Government's authorization of its issuance of the Local Bond, and the Local Government shall pay such amounts no later than 15 days after VRA or the Trustee sends to the Local Government a written bill for them.

(b) If any failure of the Local Government to pay all or any portion of any required payment of the principal of or premium, if any, or interest on the Local Bond results in a withdrawal from or a drawing on any VRA Reserve, the interest rates applicable to the Local Bond shall be increased to interest rates sufficient to reimburse the VRA Reserve for any foregone investment earnings on the funds withdrawn therefrom and pay any interest, fees or penalties assessed as a result of the withdrawal from or drawing on the VRA Reserve. The increment of interest payable pursuant to the increase in rates shall be referred to as "Supplemental Interest." The Local Government's obligation to pay Supplemental Interest shall commence on the date of the withdrawal or drawing of funds from the VRA Reserve occasioned by the Local Government's failure to pay a required payment or portion thereof as described above (the "Supplemental Interest Commencement Date"). The Local Government's obligation to pay Supplemental Interest shall terminate on the date on which the Local Government makes all payments required but outstanding since the date of the initial failure to pay (the "Supplemental Interest Termination Date"). From the Supplemental Interest Commencement Date to the Supplemental Interest Termination Date, Supplemental Interest shall be due and payable on the regularly scheduled interest payment dates provided for in the Local Bond. As soon as reasonably possible after the Supplemental Interest Commencement Date and before the next regularly scheduled interest payment date provided for in the Local Bond, VRA shall deliver to the Local Government a certificate as to the increase in interest rates and the amount of Supplemental Interest. The certificate shall set forth in reasonable detail the basis for the increase in interest rates and the manner of calculation of the increase and the amount of Supplemental Interest. Such certificate shall be conclusive (absent manifest error) as to the interest rate increase and amount of Supplemental Interest set forth therein. In determining the interest rate increase and the amount of Supplemental Interest, VRA may use any reasonable averaging and attribution methods.

(c) The Local Government shall pay the amounts described above and make payments as scheduled under the Local Bond despite any amount being withdrawn from or drawn on a VRA Reserve pursuant to the Master Indenture.

Section 6.2 Defeasance and Redemption of Local Bond.

(a) The Local Government shall not defease or redeem the Local Bond (in whole or in part), except as provided in this Section 6.2.

(b) The Local Government shall satisfy the following conditions prior to the defeasance and redemption of the Local Bond:

(1) The Local Government shall provide to VRA not less than 60 days' prior written notice of the deposit of the funds described in (2), (3) and (4) below.

(2) The Local Government shall deposit with the Trustee an amount sufficient for VRA to establish an escrow of cash and non-callable, non-prepayable Government Obligations the principal of and interest on which will be sufficient (without reinvestment) to cause the defeasance under Article XII of the Master Indenture of the portion of the Related Portion of VRA Bonds corresponding to the portion of the Local Bond to be defeased or prepaid (the "Allocated Portion"). The defeasance of the Allocated Portion may be either to maturity or an earlier redemption date as determined by the Local Government.

(3) The Local Government shall deposit with VRA cash in an amount sufficient, as determined by VRA, to pay for a verification report required for the defeasance of the Allocated Portion under Article XII of the Master Indenture, any costs incurred by VRA in connection with the redemption, refunding and defeasance of the Allocated Portion, all amounts overdue or then due on the Local Bond (including, without limitation, any Supplemental Interest) and all amounts overdue, due or to become due under Section 6.1(a) of this Agreement.

(4) The Local Government shall deposit with VRA cash in an amount equal to the present value of interest that would be paid on the principal of the Allocated Portion at a rate equal to 0.125%, payable semiannually, to the maturity dates of the Allocated Portion or, if earlier, the redemption date or dates of the Allocated Portion. Present value shall be determined by using a discount rate equal to the true interest cost of the Related Portion of VRA Bonds.

(c) VRA will determine which Related Portion of VRA Bonds will be designated as the Allocated Portion and the amounts to be deposited under subsection (b)(2) and (3) above using such reasonable allocation and estimation methods as may be selected by VRA, and VRA's determinations shall be conclusive (absent manifest error).

(d) The Local Government acknowledges that no funds in any VRA Reserve will be available to the Local Government for the defeasance or redemption of the Local Bond.

Section 6.3 Payments and Rights Assigned. The Local Government hereby consents to VRA's assignment to the Trustee of VRA's rights under this Agreement and the Local Bond. The Local Government also hereby acknowledges and consents to the reservation by VRA of the right and license to enjoy and enforce VRA's rights under the Local Bond and this Agreement so long as no Event of Default (as defined in the Master Indenture) with respect to the Related Series of VRA Bonds has occurred and is continuing. Even though VRA will be the registered owner of the Local Bond, the Local Government shall pay directly to the Trustee all amounts payable by the Local Government under the Local Bond and this Agreement (except for those amounts specifically indicated as payable to VRA under Section 6.1 or Section 11.8, which the Local Government shall pay directly to VRA).

Section 6.4 Obligations Absolute and Unconditional. The obligation of the Local Government to make the payments required by the Local Bond and this Agreement from the sources pledged therefor shall be absolute and unconditional. The Local Government shall pay all such amounts without abatement, diminution or deduction (whether for taxes or otherwise)

regardless of any cause or circumstance whatsoever including, without limitation, any defense, set-off, recoupment or counterclaim that the Local Government may have or assert against VRA, the Trustee or any other person.

ARTICLE VII OPERATION AND USE COVENANTS

Section 7.1 Maintenance. At its own cost and expense the Local Government shall operate the Related Financed Property and the System in a proper, sound and economical manner in compliance with all legal requirements and shall maintain the Related Financed Property and the System in good repair and operating condition and from time to time shall make all necessary repairs, renewals and replacements.

Section 7.2 Additions and Modifications. At its own expense the Local Government from time to time may make any renewals, replacements, additions, modifications or improvements to the Related Financed Property and the System that the Local Government deems desirable, provided that any such renewal, replacement, addition, modification or improvement does not (i) materially reduce the value of the Related Financed Property and the System or (ii) negatively affect the structural or operational integrity of any part of the Related Financed Property and the System. The Local Government shall ensure that all such renewals, replacements, additions, modifications or improvements comply with all applicable federal, state and local laws, rules, regulations, orders, permits, authorizations and requirements. All such renewals, replacements, additions, modifications and improvements shall become part of the Related Financed Property and the System.

Section 7.3 Permits. The Local Government shall, at its sole cost and expense, obtain all permits, consents and approvals required by local, state or federal laws, ordinances, rules, regulations or requirements in connection with the acquisition, construction, equipping, occupation, operation or use of the Related Financed Property and the System. The Local Government shall, upon request, promptly furnish to VRA and the Trustee copies of all such permits, consents and approvals.

Section 7.4 Use. The Local Government shall comply with all lawful requirements of any governmental authority regarding the Related Financed Property and the System, whether now existing or subsequently enacted, whether foreseen or unforeseen or whether involving any change in governmental policy or requiring structural, operational or other changes to the Related Financed Property and the System, irrespective of the cost of making the same.

Section 7.5 Inspection and Local Government's Books and Records. The Local Government shall permit VRA, the Trustee and their duly authorized representatives and agents such reasonable rights of access to the Related Financed Property and the System as may be necessary to determine whether the Local Government is in compliance with the requirements of this Agreement, and the Local Government shall permit such parties, at all reasonable times and upon reasonable prior notice to the Local Government, to examine and copy the Local Government's books and records that relate to the Related Financed Property and the System.

Section 7.6 Ownership. The Local Government shall not construct, reconstruct or install any part of the Related Financed Property and the System on (i) lands other than those which the Local Government owns or can acquire title to or a perpetual easement over, in either case sufficient for the Local Government's purposes or (ii) lands in which the Local Government has acquired a right or interest less than a fee simple or perpetual easement, unless (1) such part of Related Financed Property and the System is lawfully located in a public street or highway or (2) the Local Government provides a written opinion of counsel or a report of a Qualified Independent Consultant, either of which in a form reasonably acceptable to VRA, that indicates that the lands and the Local Government's right or interest therein is sufficient for the Local Government's purposes.

Section 7.7 Sale or Encumbrance. No part of the System shall be sold, exchanged, leased, mortgaged, encumbered or otherwise disposed of except (i) with the written consent of VRA or (ii) as provided in any one of the following subsections:

(a) The Local Government may grant easements, licenses or permits across, over or under parts of the System for streets, roads and utilities as will not adversely affect the use of the System.

(b) The Local Government may sell or otherwise dispose of property constituting part of the System if it uses the proceeds of such disposition and any other necessary funds to replace such property with property serving the same or a similar function.

(c) The Local Government may sell or otherwise dispose of property constituting part of the System with a "book value" (as determined in accordance with generally accepted accounting principles) that, when combined with the aggregate "book value" of all of the other such property sold or otherwise disposed of under this subsection during the Fiscal Year in question, will not cause the aggregate "book value" of all of such property sold or otherwise disposed of under this subsection in such Fiscal Year to exceed \$125,000. The proceeds to be received from any such sale or disposition shall be applied first to cure any default that may exist in the payment of the principal of or interest on the Local Bond.

(d) The Local Government may otherwise sell or dispose of property constituting part of the System if there is filed with VRA a certificate of the Consulting Engineer stating that such property is not necessary or useful to the operation of the System. The proceeds to be received from any such sale or disposition shall be applied first to cure any default that may exist in the payment of the principal of or interest on the Local Bond.

Section 7.8 Collection of Revenues. The Local Government shall use its best efforts to collect all rates, fees and other charges due to it, including, without limitation, the perfection of liens on premises served by the System for the amount of all delinquent rates, fees and other charges where such action is permitted by law. The Local Government shall, to the full extent permitted by law, discontinue and shut off, or cause to be discontinued and shut off, services and facilities of the System, and use its best efforts to cause to be shut off water service furnished otherwise than through the System, to customers of the System who are delinquent beyond any customary grace periods in the payment of rates, fees and other charges due to the Local Government.

Section 7.9 No Free or Discounted Service. Except as otherwise required by law and as described on Exhibit H, the Local Government shall not permit connection with or the use of the System, or furnish any services afforded by the System, without making a charge therefor based on the Local Government's uniform schedule of rates, fees and charges.

Section 7.10 No Competing Service. To the extent permitted by law, the Local Government agrees not to provide, grant any franchise to provide or give consent for anyone else to provide, any services which would compete with the System.

Section 7.11 Mandatory Connection. To the extent permitted by law, the Local Government shall adopt and enforce rules and regulations, consistent with applicable laws, requiring the owner, tenant or occupant of each lot or parcel of land which is served or may reasonably be served by the System and upon which lot or parcel a building shall have been constructed for residential, commercial or industrial use, to connect such building to the System, provided, however, that such rules and regulations may permit the continued use of private water or sewage disposal systems approved by the applicable board of health or health officer by any such building already in existence at the time the services of the System become available to it upon such conditions as may be specified in such rules and regulations or until such time as such approved private water or sewage disposal system shall cease to be approved or shall require major repairs to continue to be approved, at which time such building shall be required to connect to the System.

Section 7.12 Lawful Charges. The Local Government shall pay when due all taxes, fees, assessments, levies and other governmental charges of any kind whatsoever (collectively, the "Governmental Charges") which are (i) assessed, levied or imposed against the System or the Local Government's interest in it, or (ii) incurred in the operation, maintenance, use and occupancy of the System. The Local Government shall pay or cause to be discharged, or shall make adequate provision to pay or discharge, all lawful claims and demands for labor, materials, supplies or other objects which, if unpaid, might by law become a lien upon all or any part of the System or the Revenues (collectively, the "Mechanics' Charges"). The Local Government, however, after giving VRA 10 days' notice of its intention to do so, at its own expense and in its own name, may contest in good faith any Governmental Charges or Mechanics' Charges. If such a contest occurs, the Local Government may permit the same to remain unpaid during the period of the contest and any subsequent appeal unless, in VRA's reasonable opinion, such action may impair the lien on Revenues granted by this Agreement, in which event, such Governmental Charges or Mechanics' Charges promptly shall be satisfied or secured by posting with the Trustee or an appropriate court a bond in form and amount satisfactory to VRA. Upon request, the Local Government shall furnish to VRA proof of payment of all Governmental Charges and Mechanics' Charges the Local Government is required to pay under this Agreement.

Section 7.13 Construction Contractors. The Local Government shall cause each general construction contractor employed in the accomplishment of the Project to furnish a performance bond and a payment bond each in an amount equal to 100% of the particular contract price. Such bonds must list the Local Government, VRA and the Trustee as beneficiaries. Neither VRA nor the Trustee shall make any claims or exercise any rights under such bonds unless and until an Event of Default occurs. The Local Government shall cause each contractor to maintain during the construction period covered by the particular construction

contract builder's risk insurance, workmen's compensation insurance, public liability insurance, property damage insurance and vehicle liability insurance in amounts and on terms satisfactory to the Consulting Engineer.

Section 7.14 Engineering Services. The Local Government shall retain or employ a Consulting Engineer to provide engineering services covering the operation of the System.

ARTICLE VIII INSURANCE, DAMAGE AND DESTRUCTION

Section 8.1 Insurance. The Local Government shall maintain or cause to be maintained insurance against such risks as are customarily insured against by systems similar in size and character to the System, including, without limitation:

(a) Insurance in the amount of the full replacement cost of the System's insurable portions against loss or damage by fire and lightning, with broad form extended coverage endorsements covering damage by windstorm, explosion, aircraft, smoke, sprinkler leakage, vandalism, malicious mischief and such other risks as are normally covered by such endorsements (limited only as may be provided in the standard form of such endorsements at the time in use in Virginia). The determination of replacement cost shall be made, in conjunction with representatives of the Local Government, by a recognized appraiser or insurer selected by the Local Government and reasonably acceptable to VRA.

(b) Comprehensive general liability insurance with a combined single limit of \$1,000,000 per year against liability for bodily injury, including death resulting therefrom, and for damage to property, including loss of its use, arising out of the ownership, maintenance, operation or use of the System.

(c) Unless the Local Government qualifies as a self-insurer under Virginia law, worker's compensation insurance.

Neither VRA nor the Trustee shall have any responsibility or obligation with respect to (i) the procurement or maintenance of insurance or the amounts or the provisions with respect to policies of insurance or (ii) the application of the proceeds of insurance.

The Local Government shall provide annually to VRA a certificate or certificates of the respective insurers evidencing the fact that the insurance required by this Section is in force and effect.

Section 8.2 Requirements of Policies. The Local Government shall maintain all insurance required by Section 8.1 with generally recognized responsible insurance companies selected by the Local Government and reasonably acceptable to VRA. Such insurance may be written with deductible amounts comparable to those on similar policies carried by other utility systems of like size and character to the System. If the Local Government does not maintain such insurance with an insurer licensed to do business in Virginia or placed under the requirements of the Virginia Surplus Lines Insurance Law, Chapter 48, Title 38.2, Code of Virginia of 1950, as amended, or any successor statute, the Local Government shall provide evidence reasonably satisfactory to VRA that such insurance is enforceable under Virginia law.

Section 8.3 Notice of Damage, Destruction or Condemnation. In case of (i) any damage to or destruction of any material part of the Related Financed Property and the System, (ii) a taking of all or any part of the Related Financed Property and the System or any right in it under the exercise of the power of eminent domain, (iii) any loss of the Related Financed Property and the System because of failure of title or (iv) the commencement of any proceedings or negotiations which might result in such a taking or loss, the Local Government shall notify VRA in writing within ten Business Days of the occurrence describing generally the nature and extent of such damage, destruction, taking, loss, proceedings or negotiations.

Section 8.4 Damage and Destruction. If all or any part of the Related Financed Property and the System is destroyed or damaged by fire or other casualty, and the Local Government shall not have exercised its option, if such option is available, to redeem the outstanding Local Bond pursuant to Section 6.2, the Local Government shall restore promptly the property damaged or destroyed to substantially the same condition as before such damage or destruction, with such alterations and additions as the Local Government may determine and which will not impair the capacity or character of the Related Financed Property and the System for the purposes for which it then is being used or is intended to be used. The Local Government may apply so much as may be necessary of the net proceeds of insurance received on account of any such damage or destruction to payment of the cost of such restoration, either on completion or as the work progresses. If such net proceeds are not sufficient to pay in full the cost of such restoration, the Local Government shall pay from legally available funds so much of the cost as may be in excess of such net proceeds.

Section 8.5 Condemnation and Loss of Title. If title to or the temporary use of all or any part of the System shall be taken under the exercise of the power of eminent domain or lost because of failure of title, and the Local Government shall not have exercised its option, if such option is available, to redeem the outstanding Local Bond pursuant to Section 6.2, the Local Government shall cause the net proceeds from any such condemnation award or from any title insurance to be applied to the restoration of the System to substantially its condition before the exercise of such power of eminent domain or failure of title. If such net proceeds are not sufficient to pay in full the cost of such restoration, the Local Government shall pay so much of the cost as may be in excess of such net proceeds.

ARTICLE IX SPECIAL COVENANTS

Section 9.1 Tax Covenants. The Local Government shall not directly or indirectly use or permit the use of any of the proceeds of the Local Bond or any other of its funds, in such manner as would, or enter into, or allow any other person or entity to enter into, any arrangement, formal or informal, that would, or take or omit to take any other action that would, cause interest on any of the Related Series of VRA Bonds to be includable in gross income for federal income tax purposes or to become a specific item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations. Insofar as the Local Tax Document imposes duties and responsibilities on the Local Government, including the payment of any arbitrage rebate in respect of the Related Series of VRA Bonds, as of the Closing Date they are specifically incorporated by reference into this Agreement. The Local Government

also consents to the calculation of any "rebate amount" to be paid with respect to the Related Portion of VRA Bonds by a rebate calculation service selected by VRA.

Section 9.2 Maintenance of Existence. The Local Government shall maintain its existence as a political subdivision of the Commonwealth under Virginia law, and shall not dissolve or otherwise dispose of all or substantially all of its assets or consolidate or merge with or into another entity without VRA's prior written consent, which consent will not be unreasonably withheld.

Section 9.3 Financial Records and Statements. (a) The Local Government shall maintain proper books of record and account in which proper entries shall be made in accordance with generally accepted government accounting standards, consistently applied, of all its business and affairs. The Local Government shall have an annual audit of the financial condition of the Local Government made by an independent certified public accountant, within 180 days after the end of each Fiscal Year. The annual audit shall include a supplemental schedule demonstrating whether the Local Government satisfied the rate covenant set forth in Section 5.2. The Local Government shall furnish to VRA, in an electronic format, a copy of such report immediately after it is accepted by the Local Government. Such report shall include statements in reasonable detail, certified by such accountant, reflecting the System's financial position as of the end of such Fiscal Year and the results of the System's operations and changes in the financial position thereof for the Fiscal Year.

(b) The Local Government shall establish a water and sewer enterprise fund to account for the operations of the System as part of its Fiscal Year 2020 audited financial statements and shall maintain such enterprise fund for each subsequent Fiscal Year.

Section 9.4 Certification as to No Default and Tax Compliance. The Local Government shall deliver to VRA, within 180 days after the close of each Fiscal Year, a certification in substantially the form attached as Exhibit G and signed by a Local Representative.

Section 9.5 Further Assurances. The Local Government shall to the fullest extent permitted by law pass, make, do, execute, acknowledge and deliver such further resolutions, acts, deeds, conveyances, assignments, transfers and assurances as may be necessary or desirable for the better assuring, conveying, granting, assigning and confirming the rights and collateral, if any, assigned or pledged by this Agreement, or as may be required to carry out the purposes of this Agreement. The Local Government shall at all times, to the fullest extent permitted by law, defend, preserve and protect the pledges made under this Agreement and all rights of VRA under this Agreement against all claims and demands of all persons, including without limitation the payment of certain costs of VRA as described in Section 6.1(a)(5).

Section 9.6 Assignment by Local Government. The Local Government shall not assign its rights and obligations under the Local Bond or this Agreement, or both, without the prior written consent of VRA.

Section 9.7 Continuing Disclosure. (a) For purposes of this Section 9.7, the following terms and phrases have the following meanings:

"Annual Financial Information" with respect to any Fiscal Year for the Local Government means the following:

(i) the financial statements (consisting of at least a balance sheet and a statement of revenues and expenses) of the System, which financial statements must be (A) prepared annually in accordance with generally accepted accounting principles in effect from time to time consistently applied (provided that nothing in this clause (A) will prohibit the Local Government after the date of this Agreement from changing such other principles so as to comply with generally accepted accounting principles as then in effect or to comply with a change in applicable law) and (B) audited by an independent certified public accountant or firm of such accountants in accordance with generally accepted auditing standards as in effect from time to time (provided that if audited financial statements are not available for filing when required by this Section or the Rule (as defined herein), unaudited financial statements will be filed and audited financial statements will be filed as soon as possible thereafter); and

(ii) operating data of the type set forth in Exhibit E.

"Dissemination Agent" means any person, reasonably acceptable to VRA, whom the Local Government contracts in writing to perform its obligations as provided in subsection (i) of this Section.

"Financial Obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term Financial Obligation does not include municipal securities as to which a final official statement has been otherwise provide to the MSRB under the Rule.

"Make Public" or **"Made Public"** has the meaning set forth in subsection (c) of this Section.

"Material Local Government" means the Local Government if the aggregate outstanding principal amount of the Local Bond and any other of the Local Government's local bonds purchased with proceeds of the VRA Bonds represent 15% or more of the outstanding aggregate principal amount of the local bonds purchased with proceeds of the VRA Bonds.

"Rule" means Rule 15c2-12, as it may be amended from time to time, under the Securities Exchange Act of 1934 and any similar rules of the SEC relating to disclosure requirements in the offering and sale of municipal securities, all as in effect from time to time.

"SEC" means the U.S. Securities and Exchange Commission.

(b) The Local Government shall Make Public or cause to be Made Public:

(1) Within seven months after the end of the Local Government's Fiscal Year (commencing with the Fiscal Year in which the Closing Date occurs), Annual Financial Information for such Fiscal Year as of the end of which the Local Government constitutes a Material Local Government. Annual Financial Information may be set forth in the documents Made Public or may be included in a document Made Public by specific reference to any document available to the public on the internet website of the Municipal Securities Rulemaking Board ("MSRB") or filed with the SEC. If the document referred to is a final official statement, then it must be available from the MSRB.

(2) In a timely manner, notice of any failure by the Local Government to Make Public or cause to be Made Public Annual Financial Information pursuant to the terms of part (1) of this subsection.

(c) For purposes of this Section, information and notices shall be deemed to have been "Made Public" if transmitted to VRA, to the Trustee and to the MSRB in an electronic format as prescribed by the MSRB.

(d) The Local Government shall also notify VRA of the occurrence of any of the following events that may from time to time occur with respect to the Local Bond, such notice to be given in a timely manner not in excess of five Business Days after the occurrence of the event:

- (1) principal and interest payment delinquencies;
- (2) non-payment related defaults;
- (3) unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) unscheduled draws on any credit enhancement maintained with respect to the Local Bond reflecting financial difficulties;
- (5) substitution of credit or liquidity providers, or their failure to perform;
- (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701 – TEB) or other notices or determinations with respect to the Local Bond that could affect the tax status of the Related Series of VRA Bonds, or other events with respect to the Local Bond that could affect the tax status of the Related Series of VRA Bonds;
- (7) modifications to rights of holders;
- (8) bond calls and tender offers;
- (9) defeasances;

(10) release, substitution, or sale of property securing repayment of the Local Bond;

(11) rating changes;

(12) bankruptcy, insolvency, receivership or similar event of the Local Government;

(13) the consummation of a merger, consolidation, or acquisition involving the Local Government or the sale of all or substantially all of the assets of the Local Government, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such action, other than pursuant to its terms;

(14) appointment of a successor or additional trustee for the Local Bond, if any, or the change of name of a trustee; and

(15) the failure of the Local Government on or before the date required by this Agreement to provide Annual Financial Information to the persons and in the manner required by this Agreement;

(16) incurrence of a financial obligation of the Local Government, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Local Government, any of which affect security holders, if material; and

(17) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the Local Government, any of which reflect financial difficulties.

(e) Additionally, upon request of VRA, the Local Government shall certify in writing that it has made all filings and disclosures required under this Section or any similar undertaking pursuant to the Rule.

(f) Notwithstanding anything in this Agreement to the contrary, the Local Government need not comply with the provisions of subsections (a) through (d) above unless and until VRA has notified the Local Government that it satisfied the objective criteria for a Material Local Government as of the end of VRA's immediately preceding fiscal year.

(g) (1) If the Local Government fails to comply with any covenant or obligation set forth in this Section, any holder (within the meaning of the Rule) of VRA Bonds then Outstanding may, by notice to the Local Government, proceed to protect and enforce its rights and the rights of the other holders by an action for specific performance of the Local Government's covenants or obligations set forth in this Section.

(2) Notwithstanding anything herein to the contrary, any failure of the Local Government to comply with any disclosure obligation specified in this Agreement (i) shall not be deemed to constitute an Event of Default under this Agreement and (ii)

shall not give rise to any right or remedy other than that described in part (1) of this subsection.

(h) The Local Government may from time to time disclose certain information and data in addition to that required under this Section. Notwithstanding anything in this Agreement to the contrary, the Local Government shall not incur any obligation to continue to provide, or to update, such additional information or data.

(i) The Local Government may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligation to cause to be Made Public the information described in this Section and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. It is not necessary for purposes of this Article that the Dissemination Agent have any agency relationship with the Local Government for purposes of state law.

(j) All documents Made Public under this Section shall be accompanied by identifying information as prescribed by the MSRB.

Section 9.8 Other Indebtedness. The Local Government shall pay when due all amounts required by any other indebtedness of the Local Government and perform all of its obligations in connection with all other indebtedness of the Local Government.

Section 9.9 Additional Indebtedness. The Local Government shall not incur any indebtedness or issue any bonds, notes or other evidences of indebtedness secured by a pledge of Revenues, except Parity Bonds or Subordinate Debt issued in accordance with the terms and conditions of this Section 9.9.

(a) The Local Government may issue Parity Bonds to (i) pay the cost of the acquisition or construction of improvements, extensions, additions or replacements to equipment or betterments of and any property, rights or easements deemed by the Local Government to be necessary, useful or convenient for the System or to refund Subordinate Debt, (ii) refund some or all of the Local Bond (subject to the conditions of Section 6.2) or any other Parity Bonds or (iii) effect some combination of (i) and (ii), provided in each case the following conditions are satisfied. Before any Parity Bonds is issued or delivered, the Local Government shall deliver to VRA the following in form and substance satisfactory to VRA and dated as of the date of issuance of such Parity Bonds:

(1) Certified copies of all resolutions and ordinances of the Local Government authorizing the issuance of the Parity Bonds.

(2) A certificate of a Local Representative setting forth the purposes for which the Local Government is issuing the Parity Bonds and the manner in which the Local Government will apply the proceeds from the issuance and sale of the Parity Bonds.

(3) If the Parity Bonds is authorized for any purpose other than the refunding of the Local Bond or other Parity Bonds, a certificate including supporting documentation of a Qualified Independent Consultant to the effect that (i) the

improvements or property which the proceeds from the issuance of the Parity Bonds will finance or refinance will be a part of, or are necessary, useful or convenient for, the System, (ii) the funds available to the Local Government from the issuance of the Parity Bonds and other specified sources will be sufficient to pay the estimated cost of such improvements or property (or refinancing the same), (iii) the period of time which will be required to complete such improvements or property, and (iv) (A) the failure to make such improvements or acquire or construct such property will result in an interruption or reduction, or the continuance of an interruption or reduction, of Revenues, or (B) during the first two complete Fiscal Years following the completion of the improvements or the acquisition or construction of the property (or refinancing the same), the projected Net Revenues Available for Debt Service will satisfy the rate covenant of Section 5.2 (excluding payments made pursuant to Section 5.5). In providing this certificate, the Qualified Independent Consultant may take into consideration future System rate increases, provided that such rate increases have been duly approved by the Local Government's governing body and any other person and entity required to give approval for the rate increase to become effective. In addition, the Qualified Independent Consultant may take into consideration additional future Revenues to be derived under then existing contractual agreements entered into by the Local Government and from reasonable estimates of growth in the Local Government's customer base. In providing the certification in subsection (iv)(B) above, the Qualified Independent Consultant shall include supporting documentation.

(4) If the Parity Bonds are authorized solely to refund any Local Bond or other Parity Bonds either (i) a certificate or report of a Qualified Independent Consultant that the refunding Parity Bonds will have annual debt service requirements in each of the years the Local Bond or the other Parity Bonds to be refunded (the "Refunded Bonds") would have been outstanding that is lower than the annual debt service requirements in each such year on the Refunded Bonds, or (ii) a certificate of a Qualified Independent Consultant to the effect that in its opinion, during the first two complete Fiscal Years following the issuance of the refunding Parity Bonds, the projected Net Revenues Available for Debt Service will satisfy the rate covenant of Section 5.2 (excluding payments made pursuant to Section 5.5). In providing the certificate described in clause (ii), the Qualified Independent Consultant may take into account the positive factors described in the last two sentences of subsection (a)(3) of this Section.

(5) If requested by VRA, an opinion of a nationally-recognized bond counsel, subject to customary exceptions and qualifications, approving the form of the resolution authorizing the issuance of the Parity Bonds and stating that its terms and provisions conform with the requirements of this Agreement, that the certificates and documents delivered to VRA constitute compliance with the provisions of this Section, and that the issuance of the Parity Bonds will have no adverse effect on the exclusion of the interest on the Related Series of VRA Bonds from gross income for federal income tax purposes and not cause interest on the Related Series of VRA Bonds to become a specific item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations.

(b) If the Local Government is unable or unwilling to satisfy the conditions set forth in subsection (b) to the issuance and delivery of any issue of Parity Bonds, VRA may determine, in its sole discretion, to waive any or all of such conditions.

Section 9.10 Litigation; Material Change. The Local Government shall promptly notify VRA of (i) the existence and status of any litigation that the County Attorney determines is not reasonably certain to have a favorable outcome and which individually or in the aggregate could have a material adverse effect on the financial condition or operations of the System or its ability to perform its payment and other obligations under this Agreement or the Local Bond or (ii) any change in any material fact or circumstance represented or warranted in this Agreement.

ARTICLE X DEFAULTS AND REMEDIES

Section 10.1 Events of Default. Each of the following events is an "Event of Default":

(a) The failure to pay any installment of principal of or premium, if any, on the Local Bond when due (whether at maturity, by mandatory or optional redemption, by acceleration or otherwise).

(b) The failure to pay any installment of interest (including Supplemental Interest) on the Local Bond when due.

(c) The failure to make any other payment or deposit required by this Agreement within 15 days after its due date.

(d) The Local Government's failure to perform or observe any of the other covenants, agreements or conditions of the Local Bond or this Agreement and the continuation of such failure for a period of 60 days after written notice specifying such failure and requesting that it be cured is given to the Local Government by VRA, or, in the case of any such failure which cannot with diligence be cured within such 60-day period, the Local Government's failure to proceed promptly to commence to cure the failure and thereafter to prosecute the curing of the failure with diligence.

(e) Any warranty, representation or other statement by or on behalf of the Local Government contained in this Agreement or in any instrument furnished in compliance with or in reference to this Agreement or in connection with the issuance and sale of the Local Bond is false and misleading in any material respect.

(f) Any bankruptcy, insolvency or other similar proceeding shall be instituted by or against the Local Government under any federal or state bankruptcy or insolvency law and, if instituted against the Local Government, is not dismissed within 60 days after filing.

(g) Any proceeding shall be instituted, with the Local Government's consent or acquiescence, for the purpose of effecting a composition between the Local Government and its creditors or for the purpose of adjusting such creditors' claims under any federal or state statute now or hereafter enacted, if such claims are under any circumstances payable from the Revenues.

(h) An order or decree shall be entered, with the Local Government's consent or acquiescence, appointing a receiver or receivers of the System or any part of it or of the Revenues, or if such order or decree, having been entered without the Local Government's consent or acquiescence, shall not be vacated or discharged or stayed on appeal within 60 days after its entry.

(i) The occurrence of a default by the Local Government under the terms of any debt secured by a pledge of Revenues and the failure to cure such default or obtain a waiver thereof within any period of time permitted thereunder.

Section 10.2 Acceleration. Upon the occurrence and continuation of an Event of Default, VRA may, by notice in writing delivered to the Local Government, declare the entire unpaid principal of and interest on the Local Bond due and payable. Upon any such declaration, the Local Government shall immediately pay to the Trustee the entire unpaid principal of and accrued interest on the Local Bond. VRA may in its discretion waive an Event of Default and its consequences and rescind any acceleration of maturity of principal of and interest on the Local Bond.

Section 10.3 Other Remedies. Upon the occurrence and continuation of an Event of Default, VRA may proceed to protect and enforce its rights by mandamus or other action, suit or proceeding at law or in equity for specific performance of any agreement contained in the Local Bond or this Agreement. No remedy conferred by this Agreement upon or reserved to the registered owners of the Local Bond is intended to be exclusive of any other remedy, but each such remedy shall be cumulative and shall be in addition to any other remedy given to VRA under this Agreement or now or hereafter existing at law or in equity or by statute.

Section 10.4 Delay and Waiver. No delay or omission to exercise any right or power accruing upon any default or Event of Default shall impair any such right or power or shall be construed to be a waiver of any such default or Event of Default or acquiescence in it, and every such right and power may be exercised from time to time and as often as may be deemed expedient. No waiver of any default or Event of Default under this Agreement shall extend to or shall affect any subsequent default or Event of Default or shall impair any rights or remedies consequent to it.

ARTICLE XI MISCELLANEOUS

Section 11.1 State Aid Intercept. The Local Government acknowledges that VRA is treating the Local Bond as a "local obligation" within the meaning of Section 62.1-199 of the Act, including amendments thereto taking effect as of July 1, 2011, which in the event of a nonpayment thereunder authorizes VRA or the Trustee to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Act. In purchasing the Local Bond, VRA is further relying on Section 62.1-216.1 of the Act, providing that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the Local Government of all funds, or of any part of them, appropriated and payable by the Commonwealth to the Local Government for any and all purposes, and the Governor will, while the nonpayment continues,

direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.

Section 11.2 Successors and Assigns. This Agreement shall be binding upon, inure to the benefit of and be enforceable by the parties and their respective successors and assigns.

Section 11.3 Amendments. VRA and the Local Government shall have the right to amend from time to time any of this Agreement's terms and conditions, provided that all amendments shall be in writing and shall be signed by or on behalf of VRA and the Local Government.

Section 11.4 Limitation of Local Government's Liability. Notwithstanding anything in the Local Bond or this Agreement to the contrary, the Local Government's obligations hereunder and under the Local Bond are not its general obligations, but are limited obligations payable solely from the Revenues which are specifically pledged for such purpose. Neither the Local Bond nor this Agreement shall be deemed to create or constitute a debt or a pledge of the faith and credit of the Local Government and the Local Government shall not be obligated to pay the principal of or premium, if any, or interest on the Local Bond or other costs incident to them except from the Revenues and other funds pledged for such purpose. In the absence of fraud or intentional misconduct, no present or future director, official, officer, employee or agent of the Local Government shall be liable personally to VRA in respect of this Agreement or the Local Bond or for any other action taken by such individual pursuant to or in connection with the financing provided for in this Agreement or the Local Bond.

Section 11.5 Applicable Law. This Agreement shall be governed by Virginia law.

Section 11.6 Severability. If any clause, provision or section of this Agreement shall be held illegal or invalid by any court, the illegality or invalidity of such clause, provision or section shall not affect the remainder of this Agreement which shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained in this Agreement. If any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of VRA and the Local Government, as the case may be, only to the extent permitted by law.

Section 11.7 Notices. Unless otherwise provided for herein, all demands, notices, approvals, consents, requests, opinions and other communications under the Local Bond or this Agreement shall be in writing and shall be deemed to have been given when delivered in person or mailed by first class registered or certified mail, postage prepaid, addressed (a) if to the Local Government, at the address specified for notices on the signature page; (b) if to VRA, at 1111 East Main Street, Suite 1920, Richmond, Virginia 23219, Attention: Executive Director; or (c) if to the Trustee, at 1021 East Cary Street, 18th Floor, Richmond, Virginia 23219, Attention: Corporate Trust Department. A duplicate copy of each demand, notice, approval, consent, request, opinion or other communication given by any party named in this Section shall also be given to each of the other parties named. VRA, the Local Government and the Trustee may designate, by notice given hereunder, any further or different addresses to which subsequent demands, notices, approvals, consents, requests, opinions or other communications shall be sent or persons to whose attention the same shall be directed.

Section 11.8 Right to Cure Default. If the Local Government fails to make any payment or to perform any act required by it under the Local Bond or this Agreement, VRA or the Trustee, without prior notice to or demand upon the Local Government and without waiving or releasing any obligation or default, may (but shall be under no obligation to) make such payment or perform such act. All amounts so paid by VRA or the Trustee and all costs, fees and expenses so incurred shall be payable by the Local Government as an additional obligation under this Agreement, together with interest thereon at the rate of 15% per year until paid. The Local Government's obligation under this Section shall survive the payment of the Local Bond.

Section 11.9 Term of Agreement. This Agreement is effective as of the Effective Date. Except as otherwise specified, the Local Government's obligations under the Local Bond and this Agreement shall expire upon payment in full of the Local Bond and all other amounts payable by the Local Government under this Agreement.

Section 11.10 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[Signature Pages Follow]

WITNESS the following signatures, all duly authorized.

VIRGINIA RESOURCES AUTHORITY

By: _____
Stephanie L. Hamlett, Executive Director

COUNTY OF FLUVANNA, VIRGINIA

By: _____
Name: _____
Title: _____

Address for Notices:

123 Main Street
P. O. Box 540
Palmyra, VA 22963
Attention: County Administrator

The Trustee, by the execution hereof, accepts the duties imposed on it by this Agreement.

U.S. BANK NATIONAL ASSOCIATION, as
Trustee

By: _____
Patricia A. Welling, Vice President and
Corporate Municipal Trust Manager

EXHIBIT A
FORM OF LOCAL BOND

(See Attached)

EXHIBIT B

DESCRIPTION OF THE PROJECT

The proposed financing will fund the completion of a multi-phase plan to provide public water and wastewater service to the Zion Crossroads Community Planning Area as there is currently no existing service in this area.

Water System:

The proposed project consists of the construction of a 600 gallon-per-minute ("gpm") water booster station adjacent to the Fluvanna Women's Correctional Facility, approximately 25,000 linear feet ("lf") of 12" water main, a 500,000 gallon elevated storage tank located near the intersection of Routes 15 and 250, and a second phase of the waterline project that will extend an additional 1.1 miles west along Route 250. The water will initially be sourced from the Department of Corrections ("DOC") through an existing agreement, which allows for a capacity of up to 75,000 gallons per day ("gpd") of treated water. Future additional water will be obtained through a portion of the Local Government's share of the James River Water Authority's intake on the James River and treated at a water treatment plant under construction by Louisa County.

Wastewater System:

The proposed project also consists of the construction of a 700 gpm wastewater pump station, approximately 23,000 lf of sewage force main to carry wastewater from the pump station to a wastewater treatment plant ("WWTP") owned by the DOC, and a short section of gravity sewer main. The sewage collection and conveyance system will be a hybrid of gravity sewers and pump stations using a common primary force main, which will allow for multiple future pump stations to connect to it. The agreement with the DOC and the Local Government allows for the WWTP to treat up to 100,000 gpd of sewage.

EXHIBIT C

**PENDING OR THREATENED ACTIONS, SUITS, PROCEEDINGS, OR
INVESTIGATIONS**

[To be provided]

EXHIBIT D
FORM OF REQUISITION

Requisition No.

Date:

U.S. Bank National Association, as Trustee
Attention: Corporate Trust Department
1021 East Cary Street
18th Floor
Richmond, Virginia 23219

Virginia Resources Authority
1111 East Main Street
Suite 1920
Richmond, Virginia 23219
Attention: Executive Director

This Requisition, including Schedule 1 and Schedule 2 hereto, is submitted in connection with the Local Bond Sale and Financing Agreement dated as of June 19, 2020 (the "Financing Agreement") between the Virginia Resources Authority and the County of Fluvanna, Virginia (the "Local Government"). Unless otherwise defined in this Requisition, each capitalized term used herein has the meaning given it under Article I of the Financing Agreement. The undersigned Local Representative hereby requests payment of the following amounts from the Local Account established for the Local Government in the 2020B Acquisition Fund established under the Forty-Eighth Supplemental Series Indenture.

Payee (including wiring instructions if receiving electronic payment):

Address:

Amount to be paid:

Purpose (in reasonable detail) for which obligations(s) to be paid were incurred:

Attached on Schedule 2 are the wire instructions for this requisition, and also attached hereto is an invoice (or invoices) relating to the items for which payment is requested.

The undersigned certifies that (i) the amounts requested by this Requisition will be applied in accordance with the Local Tax Document and solely and exclusively to the payment, or the reimbursement of the Local Government for its payment, of Project Costs of the construction portion of the Project, (ii) no notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of, any of the money payable under the Requisition to any of the persons, firms or corporations named in it has been received, or if any notice of any such lien, attachment or claim has been received, such lien, attachment or claim has been released or discharged or will be released or discharged upon payment of the Requisition, and (iii) this Requisition contains no items representing payment on account of any retained percentage entitled to be retained at this date.

If this Requisition includes payments for labor or to contractors, builders or materialmen, the attached Certificate of Consulting Engineer must be completed. If this Requisition includes payments for any lands or easements, rights or interest in or relating to lands, the attached Certificate of the Consulting Engineer must be completed and there must be attached to this Requisition a certificate signed by a Local Representative stating that upon payment therefor the Local Government will have title in fee simple to, or easements, rights or interests sufficient for the purposes of the construction portion of the Project over or through such lands.

The Local Government has agreed in the Financing Agreement that any amounts it receives pursuant to this Requisition will be (i) immediately applied to reimburse the Local Government for Project Costs it has already paid or (ii) actually spent to pay Project Costs not later than five banking days after receipt.

Local Representative

SCHEDULE 1

Form to Accompany Requisition

Requisition # _____
 Recipient: County of Fluvanna – VRA 2020B
 Local Representative: _____
 Title: _____
 Date: _____

<u>Cost Category</u>	<u>Total Project Cost</u>	<u>Previous Disbursements</u>	<u>Disbursement This Period</u>	<u>Disbursements to Date</u>	<u>Remaining Balance</u>
	\$	\$	\$	\$	\$
TOTALS	\$	\$	\$	\$	\$

SCHEDULE 2

Wire Instructions for Requisition

[To be provided by the Local Government]

CERTIFICATE OF CONSULTING ENGINEER

The undersigned Consulting Engineer for the Local Government hereby certifies that (i) insofar as the amounts covered by this Requisition include payments for labor or to contractors, builders or materialmen, such work was actually performed or such materials, supplies or equipment were actually furnished or installed in or about the Project, and (ii) insofar as the amounts covered by the Requisition include payments for land or easements, rights or interests in or relating to lands, such lands, easements, rights or interests are being acquired and are necessary or convenient for the undertaking and completion of the Project.

Date: _____, 20__

Consulting Engineer

EXHIBIT E
OPERATING DATA

Description of Local Government. A description of the Local Government including a summary description of the System.

Debt. A description of the terms of the Local Government's outstanding debt including a historical summary of outstanding debt and a summary of annual debt service on outstanding debt as of the end of the preceding fiscal year. The annual disclosure should also include (to the extent not shown in the latest audited financial statements) a description of contingent obligations as well as pension plans administered by the Local Government and any unfunded pension liabilities.

Financial Information and Operating Data. Financial information for the System as of the end of the preceding fiscal year, including a description of revenues and expenditures, largest users, a summary of rates, fees and other charges of the System, and a historical summary of debt service coverage.

EXHIBIT F

FORM OF OPINION OF COUNSEL TO THE LOCAL GOVERNMENT

[Print on the Letterhead of Counsel for the Local Government]

[May be provided by Local Government Bond Counsel]

_____, 20____

Board of Supervisors of the County of Fluvanna, Virginia
Palmyra, Virginia

Virginia Resources Authority
Richmond, Virginia

\$_____
County of Fluvanna, Virginia
Water and Sewer Revenue Bond
Series 2020

Ladies and Gentlemen:

I have acted as counsel to the County of Fluvanna, Virginia (the "Local Government"), in connection with the issuance and sale by the Local Government of its \$_____ Water and Sewer Revenue Bond, Series 2020 (the "Local Bond"), the net proceeds of which will be applied to finance the Project (as defined in the hereafter defined Financing Agreement) and in such capacity, I have examined, among other things, the following documents:

- (a) a certified copy of the Local Authorization, authorizing the issuance and sale of the Local Bond to Virginia Resources Authority ("VRA") to finance the Project;
- (b) a copy of the Local Bond Sale and Financing Agreement (the "Financing Agreement") dated as of June 19, 2020, and between the Local Government and VRA; and
- (c) a copy of the Local Tax Document.

The documents referred to in clauses (b) and (c) above are referred to collectively as the "Local Bond Documents."

I have also examined such other records and proceedings of the Local Government and conducted such investigations as I deemed appropriate and necessary for purposes of this opinion.

Unless otherwise defined, each capitalized term used in this opinion has the same meaning given to such term in the Financing Agreement.

As to questions of fact material to the opinions and statements set forth herein, I have relied upon representations of the Local Government set forth in the Local Bond Documents and other certificates and representations by persons including representatives of the Local Government. Whenever an opinion or statement set forth herein with respect to the existence or absence of facts is qualified by the phrase "to the best of my knowledge" or a phrase of similar import, it is intended to indicate that during the course of my representation of the Local Government in connection with the Local Bond Documents no information has come to my attention that should give me current actual knowledge of the existence or absence of such facts. Except to the extent expressly set forth herein, I have not undertaken any independent investigation of the existence or absence of such facts, and no inference as to my knowledge or the existence or absence of such facts should be drawn from the fact of my representation or any other matter.

Based upon such examination and assuming the authorization, execution, delivery and enforceability of all documents by parties other than the Local Government, I am of the opinion that:

1. The Local Government is a duly created and validly existing political subdivision of the Commonwealth and is vested with the rights and powers conferred upon it by Virginia law.
2. The Local Government has full right, power and authority to (i) adopt the Local Authorization and execute and deliver the Local Bond Documents and all related documents, (ii) undertake the Project and (iii) carry out and consummate all of the transactions contemplated by the Local Authorization and the Local Bond Documents, including owning and operating the System.
3. The Local Bond Documents were duly authorized by the Local Authorization and the Financing Agreement is in substantially the same form as presented to the Governing Body at its meeting at which the Local Authorization was adopted.
4. All governmental permits, licenses, registrations, certificates, authorizations and approvals required to have been obtained as of the date hereof have been obtained for (i) the Local Government's adoption of the Local Authorization, (ii) the execution and delivery of the Local Bond Documents and the Local Bond, (iii) the Local Government's performance of its obligations under the Local Bond Documents and the Local Bond, and (iv) to the best of my knowledge, the operation and use of the Related Financed Property and the System. I know of no reason why any such required governmental permits, licenses, registrations, certificates, authorizations or approvals cannot be obtained as required in the future.
5. The Financing Agreement has been executed and delivered by duly authorized officials of the Local Government and constitutes a legal, valid and binding obligation of the Local Government enforceable against the Local Government in accordance with its terms. The Local Bond has been executed and delivered by duly authorized officials of the Local

Government and will constitute a legal, valid and binding limited obligation of the Local Government enforceable against the Local Government in accordance with its terms.

The obligations of the Local Government under the Financing Agreement and the Local Bond, and the enforceability of such obligations, may be limited or otherwise affected by (i) bankruptcy, insolvency, reorganization, moratorium and other laws affecting the rights of creditors generally, (ii) principles of equity, whether considered at law or in equity, (iii) the exercise of sovereign police powers of the Commonwealth, and (iv) rules of law which may limit the enforceability on public policy grounds of any obligations of indemnification undertaken by the Local Government.

6. The issuance of the Local Bond and the execution and delivery of the Local Bond Documents and the performance by the Local Government of its obligations thereunder are within the powers of the Local Government and will not conflict with, or constitute a breach or result in a violation of (i) any federal or Virginia constitutional or statutory provision, (ii) to the best of my knowledge, any agreement or other instrument to which the Local Government is a party or by which it is bound or (iii) any order, rule, regulation, decree or ordinance of any court, government or governmental authority having jurisdiction over the Local Government or its property.

7. The Local Government, to the best of my knowledge, is not in default in the payment of the principal of or interest on any of its indebtedness for borrowed money and is not in default under any instrument under and subject to which any indebtedness for borrowed money has been incurred. To the best of my knowledge, no event or condition has happened or existed, or is happening or existing, under the provisions of any such instrument, including but not limited to the Financing Agreement, which constitutes, or which, with notice or lapse of time, or both, would constitute an event of default thereunder.

8. The Local Government (i) to the best of my knowledge, is not in violation of any existing law, rule or regulation applicable to it in any way which would have a material adverse effect on its financial condition or its ability to perform its obligations under the Local Bond or the Local Bond Documents and (ii) is not in default under any indenture, mortgage, deed of trust, lien, lease, contract, note, order, judgment, decree or other agreement, instrument or restriction of any kind to which the Local Government is a party or by which it is bound or to which any of its assets is subject, which would have a material adverse effect on its financial condition or its ability to perform its obligations under the Local Bond and the Local Bond Documents. The execution and delivery by the Local Government of the Local Bond and the Local Bond Documents and the compliance with the terms and conditions thereof will not conflict with, result in a breach of or constitute a default under any of the foregoing.

9. Except as set forth in the Financing Agreement, there are not pending nor, to the best of my knowledge, threatened against the Local Government, any actions, suits, proceedings or investigations of a legal, equitable, regulatory, administrative or legislative nature (i) affecting the creation, organization or existence of the Local Government or the title of its officers to their respective offices, (ii) seeking to prohibit, restrain or enjoin the approval, execution, delivery or performance of the Local Authorization or the Local Bond Documents or the issuance or delivery of the Local Bond, (iii) in any way contesting or affecting the validity or enforceability

of the Local Bond, the Local Authorization, the Local Bond Documents or any agreement or instrument relating to any of the foregoing, (iv) in which a judgment, order or resolution may have a material adverse effect on the Local Government or its business, assets, condition (financial or otherwise), operations or prospects or on its ability to perform its obligations under the Local Authorization, the Local Bond Documents or the Local Bond, or (v) affecting the undertaking of the Project.

Very truly yours,

EXHIBIT G**FORM OF CERTIFICATION AS TO NO DEFAULT AND TAX COMPLIANCE**

[DATE]

[Insert Name]
 Compliance & Financial Analyst
 Virginia Resources Authority
 1111 East Main Street, Suite 1920
 Richmond, VA 23219

Dear [Mr./Ms.] _____:

In accordance with Section 9.4 of the Local Bond Sale and Financing Agreement dated as of June 19, 2020 (the "Financing Agreement"), between Virginia Resources Authority and the County of Fluvanna, Virginia (the "Local Government"), I hereby certify that, during the fiscal year that ended June 30, _____, and through the date of this letter:

1. [No event or condition has happened or existed, or is happening or existing, which constitutes, or which, with notice or lapse of time, or both, would constitute, an Event of Default as defined in Section 10.1 of the Financing Agreement.] [If an Event of Default has occurred, please specify the nature and period of such Event of Default and what action the Local Government has taken, is taking or proposes to take to rectify it].
2. [The ownership and status of all or a portion of the Related Financed Property has not changed since the Closing Date.] [If untrue, please describe.]
3. [Neither the Related Financed Property nor any portion thereof is being used by a Nongovernmental Person pursuant to a lease, an incentive payment contract or a take-or-pay or other output-type contract.] [If untrue, please describe.]
4. [Neither the Related Financed Property nor any portion or function thereof is being used pursuant to or is otherwise subject to a Service Contract that does not satisfy the requirements of Revenue Procedure 2017-13.] [If untrue, please describe.]
5. [Other than as may be described in paragraphs 2, 3 and 4 above, neither the Related Financed Property nor any portion or function thereof nor any portion of the Proceeds is being used for a Private Business Use.] [If untrue, please describe.]
6. [The Local Government has not used or permitted the use of any Proceeds of the Local Bond directly or indirectly to make a loan to an ultimate borrower other than itself within the meaning of Section 4.3 of the Local Tax Document.] [If untrue, please describe.]

7. [Other than any amounts described in the Local Tax Document (as defined in the Financing Agreement), between VRA and the Local Government and amounts that may constitute or be on deposit in a Bona Fide Debt Service Fund, there neither have been nor are now any moneys, securities, obligations, annuity contracts, residential rental property, AMT Bonds, investment-type property, Sinking Funds, Pledged Funds, or other Replacement Proceeds accumulated or held or pledged as security by the Local Government or any other Substantial Beneficiary of the Local Bond as security for or the direct or indirect source of the payment of the principal of or interest on the Local Bond.] [If untrue, please describe.]
8. [The Local Government is in compliance with the recordkeeping requirements of Section 4.9 of the Local Tax Document.] [If untrue, please describe.]
9. [Other than as may be described above, the Local Government is not in default of any of its obligations under the Local Tax Document.] [If untrue, please describe.]
10. Unless otherwise defined herein, each capitalized term used herein has the meaning set forth in the Local Tax Document.

Sincerely,

[Insert Name]
Local Representative

EXHIBIT H
DESCRIPTION OF SPECIAL USE ARRANGEMENTS

[To be provided]

EXHIBIT I
FORM OF ANNUAL BUDGET

[DATE]

Executive Director
Virginia Resources Authority
1111 East Main Street, Suite 1920
Richmond, VA 23219

Ladies and Gentlemen:

Pursuant to the Financing Agreement between Virginia Resources Authority and the County of Fluvanna, Virginia, dated as of June 19, 2020, a copy of the fiscal year [20xx] annual budget is enclosed. Such annual budget provides for the satisfaction of the rate covenant as demonstrated below.

Revenues	Operation & Maintenance Expenses	Net Revenues Available for Debt Service (Revenues – O&M Expenses)	Debt Service	*Coverage (Net Revenues Available for Debt Service/Debt Service)
-----------------	---------------------------------------------	-----------------------------------------------------------------------------	---------------------	----------------------------------------------------------------------------

Unless otherwise defined herein, the capitalized terms used in this Certificate shall have the meanings set forth in the Financing Agreement.

Very truly yours,

By: _____

Its: _____

EXHIBIT J

EXISTING PARITY BONDS

\$7,715,000 Water and Sewer Revenue Bond, Series 2017

SCHEDULE 1.1

FINAL TERMS

Principal Amount of Tax-Exempt 2020B VRA Bonds	\$[_____]
Principal Amount of Taxable 2020B VRA Bonds	\$[_____]
Total Principal Amount of 2020B VRA Bonds	\$[_____]
Principal Amount of Local Bond	\$[_____]
Purchase Price*	\$[_____]

*The Purchase Price was determined as follows: by adding to the par amount of the portion of the Related Series of VRA Bonds (\$[_____]), the Local Government's share of the net premium on the Related Series of VRA Bonds (\$[_____]) and by subtracting from the par amount of the Related Series of VRA Bonds the Local Government's share of VRA's Expenses set forth in Section 3.2 (\$[_____]) and the Local Government's share of the deposit on the Closing Date to a VRA Reserve (\$[_____]).

ADDITIONAL CONDITIONS PRECEDENT TO PURCHASE OF LOCAL BOND:

[To be provided]

**ADDITIONAL CONDITIONS PRECEDENT TO FIRST REQUISITION OF PROCEEDS
OF LOCAL BOND:**

[To be provided]

PROJECT BUDGET

[To be provided]

INTEREST RATES AND PAYMENT SCHEDULE FOR LOCAL BOND

[To be provided]

**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Supplemental Appropriation of FY20 CARES Act Funding				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$2,379,202 CARES Act Funding to the FY20 CARES Budget				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Mary Anna Twisdale, Director of Finance				
PRESENTER(S):	Mary Anna Twisdale, Director of Finance				
RECOMMENDATION:	Approve				
TIMING:	Immediate				
DISCUSSION:	<p>Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors' approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.</p> <p>Allocation of CRF Funds to Localities While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made. Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality. This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county. CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any</p>				

	expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.				
FISCAL IMPACT:	<ul style="list-style-type: none"> • Fluvanna County received \$2,379,202 • These funds must be expended by Dec 30, 2020 and are for expenditures related to COVID19 between March 1, 2020 and Dec 30, 2020. 				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB E

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	FY20 CARES Act Budget Transfer				
MOTION(s):	<p>I move that the Board of Supervisors approve a transfer of \$447,000 from FY20 CARES Act Contingency line to CARES Act lines below:</p> <ul style="list-style-type: none"> A. Overtime Pay \$1,000 B. Full-Time Salaries \$20,000 C. Janitorial Supplies \$15,000 D. Chemical Supplies \$2,000 E. ADP Supplies \$ 2,000 F. Emergency Supplies \$25,000 G. General Materials and Supplies \$5,000 H. EDP Equipment \$20,000 I. Site Improvements \$1,000 J. Economic Development Grant \$350,000 K. Printing and Binding \$5,000 L. Advertising \$1,000 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Anna Twisdale, Finance Director Liz McIver, Management Analyst				
PRESENTER(S):	Mary Anna Twisdale, Finance Director				
RECOMMENDATION:	Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<p>The County received \$2,379,202 in CARES Act funding due to the COVID19 pandemic. These funds were allocated to the CARES Act Department Contingency Line. Funds will be further disbursed to the following categories to cover the various expenses associated with responding to the COVID19 health crisis -</p> <ul style="list-style-type: none"> A. Overtime Pay (Pandemic related) B. Full-Time Salaries (includes FMLA & Emergency Sick Leave) C. Janitorial Supplies (additional cleaning & disinfecting supplies) D. Chemical Supplies (for use by FUSD & Palmyra Sewer) E. ADP Supplies (software for telecommuting & virtual meetings) F. Emergency Supplies (PPE, Sanitizer, Plexiglas, Temperature Kiosk) 				

	<p>G. General Materials and Supplies (additional filtration supplies for FUSD & Sewer)</p> <p>H. EDP Equipment (videoconferencing for courts, virtual meeting hardware)</p> <p>I. Site Improvements (drop box, motion sensor)</p> <p>J. Economic Development Grant (grants to local small business)</p> <p>K. Printing and Binding (signs)</p> <p>L. Advertising (health information in ads in local paper)</p> <p>As funds are used or anticipated the Board will approve moving them to the associated expenditure lines within the CARES Department.</p>				
FISCAL IMPACT:	Distribute CARES Act Funding				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	NA				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Authorization to advertise to hold a Public Hearing for the ORDINANCE TO AMEND SECTIONS 4-1-1 AND 8-5 OF THE FLUVANNA COUNTY CODE TO CONFORM TO THE RECODIFICATION OF TITLE 55 (NOW TITLE 55.1) OF THE CODE OF VIRGINIA				
MOTION(s):	I move the Board of Supervisors ratify the advertisement to hold a Public Hearing to be held on July 1, 2020 for proposed amendments of SECTIONS 4-1-1 AND 8-5 of the Fluvanna County Code.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	The Code of Virginia recodified TITLE 55 (NOW TITLE 55.1). Sections 4-1-1 and 8-5 of the Fluvanna County Code and said Sections of the Fluvanna County Code are being amended to comply to the Code of Virginia.				
	Amendments to the Fluvanna County Code require advertisement of a public hearing and a public hearing to be held to receive public comment on the proposed amendments. The ads for the public hearing will run June 18 & 25, 2020.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Advertisement for the public hearing				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

(Seal)

PUBLIC HEARINGS
Fluvanna County Board of Supervisors
Wednesday, July 1, 2020 at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, Public Hearings will be held in the Morris Room in the Fluvanna County Administration Building in Palmyra, Virginia for citizens of the County to have the opportunity to be heard by the Board of Supervisors for the following items:

AN ORDINANCE TO AMEND SECTIONS 4-1-1 AND 8-5 OF THE FLUVANNA COUNTY CODE TO CONFORM TO THE RECODIFICATION OF TITLE 55 (NOW TITLE 55.1) OF THE CODE OF VIRGINIA, RELATING TO DECLARATION OF BOUNDARY LINES AS A LAWFUL FENCE AND DISPOSAL OF UNCLAIMED PERSONAL PROPERTY IN THE POSSESSION OF THE SHERIFF

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that Sections 4-1-1 and 8-5 of the Fluvanna County Code be, and said Sections of the Fluvanna County Code are hereby, AMENDED, as follows:

Sec. 4-1-1. Fence law declared.

The boundary line of each lot or tract of land is hereby declared to be a lawful fence as to all of the animals mentioned in section ~~55-306~~ 55.1-2814 of the Code of Virginia. The foregoing declaration shall not apply within the limits of any incorporated town.

Sec. 8-5. - Disposal of unclaimed personal property in the possession of the Sheriff.

Any unclaimed personal property which has been in the possession of the Sheriff and unclaimed for a period of more than sixty (60) days may be (i) sold at public sale in accordance with the provisions of this section or (ii) retained for use by the Sheriff. As used herein, "unclaimed personal property" shall be any personal property belonging to another which has been acquired by a law-enforcement officer pursuant to his duties, which is not needed in any criminal prosecution, which has not been claimed by its rightful owner and which the State Treasurer has indicated will be declined if remitted under the ~~Uniform~~ Virginia Disposition of Unclaimed Property Act (section ~~55-210.1~~ 55.1-2500 et seq. of the Code of Virginia). Unclaimed bicycles and mopeds may also be disposed of in accordance with section 15.2-1720 of the Code of Virginia, and unclaimed firearms shall only be disposed of in accordance with section 15.2-1721 of the Code of Virginia after having been in the possession of the Sheriff and unclaimed for a period of more than 120 days.

Prior to the sale or retention for use by the Sheriff of any unclaimed item, the Sheriff or his duly authorized agents shall make reasonable attempts to notify the rightful owner of the property, obtain from the attorney for the Commonwealth in writing a statement advising that the item is not needed in any criminal prosecution, and cause to be published in a newspaper of

general circulation in the County once a week for two (2) successive weeks, notice that there will be a public display and sale of unclaimed personal property. Such property, including property selected for retention by the Sheriff, shall be described generally in the notice, together with the date, time and place of the sale and shall be made available for public viewing at the sale. The Sheriff or his duly authorized agents shall pay from the proceeds of sale the costs of advertisement, removal, storage, investigation as to ownership and liens, and notice of sale. The balance of the funds shall be held by such officer for the owner and paid to the owner upon satisfactory proof of ownership. Any unclaimed item retained for use by the Sheriff shall become the property of the County and shall be retained only if, in the opinion of the Sheriff, there is a legitimate use for the property by the Sheriff and that retention of the item is a more economical alternative than purchase of a similar or equivalent item.

If no claim has been made by the owner for the property or proceeds of such sale within sixty (60) days of the sale, the remaining funds shall be deposited in the general fund of the County and the retained property may be placed into use by the Sheriff. Any such owner shall be entitled to apply to the County within three (3) years from the date of the sale and, if timely application is made therefor and satisfactory proof of ownership of the funds or property is made, the County shall pay the remaining proceeds of the sale or return the property to the owner without interest or other charges or compensation. No claim shall be made nor any suit, action or proceeding be instituted for the recovery of such funds or property after three (3) years from the date of the sale.

TO: Fluvanna Review

Advertise on the following dates: 18 & 25 June 2020

Authorized by: Fluvanna County Board of Supervisors

Bill to: Fluvanna County Board of Supervisors
P.O. Box 540, Palmyra, VA, 22963
Caitlin Solis
Clerk to the Board
Fluvanna County, Virginia 22963
Email csolisfluvannacounty.org
(434) 591-1910 FAX (434) 591-1911

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Authorization to Advertise a Public Hearing for the Continuity of Operations Emergency Ordinance				
MOTION(s):	I move the Board of Supervisors ratify the advertisement to hold a Public Hearing to be held on July 1, 2020 for the Emergency Ordinance entitled "Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster."				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Immediate				
DISCUSSION:	<p>On April 1, 2020, the BOS approved the Emergency Ordinance entitled "Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster."</p> <p>The approval of this Emergency Ordinance allowed for the Board of Supervisors to meet during the COVID-19 emergency and in the event there is not a physical quorum, under Virginia Code §15.2-1413, which makes virtual/telephone meetings during a disaster allowed for the "continuity of government" and also matters directly related to the emergency. There are certain functions of government that must still proceed and this will allow for continuity of government.</p> <p>This does <u>not allow for all normal business matters of the County to be handled</u>, but for matters that are necessary for continuity of government functions and related to the emergency.</p> <p>In counties, emergency ordinances may be adopted without prior notice (as was done on April 1, 2020); however, no such ordinance shall be enforced for more than sixty days unless readopted in conformity with the provisions of Virginia Code §15.2-1427. To continue with this Emergency Ordinance for another 60-day period, the County must advertise for a Public Hearing to readopt the Emergency Ordinance. Readopting this Emergency Ordinance shall remain in full force and effect for a period of another 60 days, unless amended, rescinded or readopted by the Board in</p>				

	conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The BOS originally adopted this Emergency Ordinance under the provisions of Virginia Code §15.2-1427 and 15.2-1413 on April 1, 2020. The BOS readopted this Emergency Ordinance under the provisions of Virginia Code §15.2-1427 and 15.2-1413 on May 20, 2020.				
ENCLOSURES:	Draft Advertisement				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

**TO READOPT AN EMERGENCY ORDINANCE TO EFFECTUATE
TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY
PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES
TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH
PANDEMIC DISASTER.**

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic;

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic;

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread;

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19;

WHEREAS, on March 18, 2020, the Board of Supervisors of Fluvanna County (the “Board”) found that COVID-19 constitutes a “public health Emergency”;

WHEREAS, the Board confirmed the declaration of local emergency made by the local director of emergency management on March 18, 2020;

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code §44-146.16 being a “communicable disease of public health threat;”

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months;

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency “proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work”;

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of Board may convene solely by electronic means “to

address the emergency” and the Board’s Bylaws and Rules of Practices and Procedures specifically incorporate such provisions;

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act (“FOIA”) are limited only by a properly claimed exemption provided under that Act or “any other statute;” and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, The Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Board of Fluvanna County, Virginia:

1. That the COVID-19 pandemic is a disaster that may make it unsafe or impossible to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission, Board of Zoning Appeals, Board of Equalization and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
 - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
 - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and
 - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
 - d. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and
 - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and
 - f. The minutes of all electronic meeting shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED, that the provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code §15.2-1427 and 15.2-1413, but in no event shall such ordinance be effective for more than 6 months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

THE FOREGOING WAS ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of April 2020, in accordance with Virginia Code 15.2-1413.

THE FOREGOING WAS READOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 20th day of May 2020, in accordance with Virginia Code 15.2-1413.

Nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration to the extent possible.

An emergency is deemed to exist, and this ordinance shall be effective upon its readoption.

THE FOREGOING WAS READOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 1st day of July 2020, in accordance with Virginia Code 15.2-1413, by the following vote:

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest: _____
 John M. Sheridan, Chair Board of Supervisors

APPROVED AS TO FORM:



FLUVANNA COUNTY NOTICE OF PUBLIC HEARING

BY ORDER OF THE FLUVANNA COUNTY BOARD OF SUPERVISORS

Pursuant to Virginia Code Sec. 15.2-1427, the Board of Supervisors of Fluvanna County, Virginia (the “County”) will hold a public hearing at 7:00 p.m. on Wednesday, July 1, 2020, in the Morris Room of the Fluvanna County Administration Building in Palmyra, Virginia, located at 132 Main Street, Palmyra, Virginia, 22963 for citizens of the County to have the opportunity to be heard by the Board of Supervisors for the following items:

TO READOPT AN EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER

Complete information concerning this temporary ordinance is available in the County Administration Office, located at 132 Main Street, Palmyra, Virginia 22963, between 8:00 a.m. and 4:30 p.m., Monday through Friday. Persons requiring accommodation to facilitate participation are encouraged to contact the Office of the County Administrator at 132 Main Street, Palmyra, Virginia 22963 or at (434) 591-1910, at least five days prior to the meeting.

TO: Fluvanna Review THRU: County Administration

Advertise on the following date(s): Thursday, June 18, 2020 and June 25, 2020

**Authorized by: Fluvanna County Administrator
Bill to: Fluvanna County Board of Supervisors**

TO BE PUBLISHED IN THE FLUVANNA REVIEW NO LATER THAN June 18, 2020

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

DATE:	June 17, 2020				
AGENDA TITLE:	Funds for Recovery and Operations Management: Fluvanna Small Business Grant				
MOTION(s):	<p>I move the Board of Supervisors to allocate \$350,000 of the \$2.379 million Fluvanna County received from the Commonwealth of Virginia, as part of The Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be used for the Funds for Recovery and Operations Management (FROM): Fluvanna Small Business Grants in response to the COVID-19 disruption, with the grant requirements as presented. The FROM: Fluvanna Small Business Grants will be administered by the Community Investment Collaborative for a fee no more than 3 percent.</p>				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Bryan Rothamel, Economic Development Coordinator				
PRESENTER(S):	Bryan Rothamel, Economic Development Coordinator Austin Katstra, Economic Development & Planning Intern Stephen Davis, President, CIC				
RECOMMENDATION:	Approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • Fluvanna County received \$2,379,202 of Coronavirus Aide, Relief, and Economic Security funding. The county can use the money to give small business grants to companies who experienced disruption from COVID-19. • Businesses proving a loss of revenue or increase in costs due to COVID-19 disruption are eligible for the grant. • In response to COVID-19 disruptions, area communities have utilized the Community Investment Collaborative’s expertise in grant allocation to disburse funds. • Staff recommends the following grants for for-profit businesses and private schools based in Fluvanna, operational as of March 27, 2020, and current on local taxes: businesses operating with 1 full-time equivalent (FTE) employee receive up to \$5,000, businesses operating between 2-20 FTE employees receive up to \$10,000, businesses operating between 21-50 FTE employees receive up to \$15,000, businesses operating with 51 or more FTE employees receive up to \$20,000, and farmers with 0 FTE employees receive up to \$2,500. • Priority for grant disbursement is as follows with the first listed as highest and last listed as lowest: closed during Phase III, closed during Phase II, closed during Phase I, partially open during Phase III, partially open during 				

	<p>Phase II, partially open during Phase I, remained open but suffered financial loss.</p> <ul style="list-style-type: none"> • Paycheck Protection Program (PPP) funding does not disqualify a business, but will serve as tiebreaker. • The grant may be used to cover costs incurred from: personal protective equipment (PPE), redesign of operational structure, payroll or other operating expenses, rent or mortgage payments, teleworking, or debt incurred as a result of COVID-19 disruption. • Ineligible businesses include franchises not based in Fluvanna, banks or other financial institutions, and non-profit entities. • Staff will design a similar program for non-profit entities other than private schools. 				
FISCAL IMPACT:	\$350,000 of \$2.379 million in CARES Act funding				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	<p>03/27/2020 CARES Act was signed into law, allocating \$3.31 billion to the Commonwealth of Virginia.</p> <p>04/22/2020 U.S. Department of Treasury issued guidance detailing costs covered by the CARES Act.</p> <p>05/12/2020 The Commonwealth of Virginia allocated \$2.379 million to be distributed to Fluvanna County on or around June 1, 2020.</p>				
ENCLOSURES:	<ul style="list-style-type: none"> - Presentation - Harford County, MD COVID-19 Business Relief Grants - Alaska nonprofit CARES funding - Fairfax: RISE funding - CIC Information - TJPDC Information 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



Recovery Grants Administration

CIC will work with Fluvanna County to implement a grant application process that mirrors its recovery loan applications. Fluvanna County will set the overall goals of the program and primary criteria for receiving the grants. CIC will:

- Assign 1-2 staff members to assist in the administration of the grant program including setup of application on online portal, providing assistance to applicants in submitting materials, establishing scoring and review system for applicants.
- Setup calendars for application period between July 15 and September 15, or as set by agreement with Fluvanna County.
 - 2-3 week application period
 - 1-2 week review period
 - 1 week to disburse grants
- Disburse grants to businesses awarded either and comply with all applicable tax and government reporting requirements. This includes flexibility to disburse grants via ACH or by check.
- Setup our online portal to collect reports from grantees 6 months and 1 year following the grant disbursement.
- Options: CIC completes review and scoring of applications (Option 1), CIC scores with assistance of Fluvanna staff (Option 1), or Fluvanna's staff scores applications (Option 2)

Assumptions:

- 3-5 application periods
- \$2 million in grants with as many as 120 individual grants to businesses
- 300-400 applications across the application periods.

Cost:

<u>Option</u>	<u>Cost</u>
Option 1 - CIC administers process with support from Fluvanna staff as described above	3% of grants (\$10,500 for \$350,000)
Option 2 - CIC sets up portal, disburses grants, provides process support to Fluvanna staff but CIC does <u>not</u> review or score applications	2% of grants (\$7,000 for \$350,000)

The Community Investment Collaborative (CIC) launched in 2012 with the purpose of helping under-resourced entrepreneurs start and grow small businesses. It's core program is a 16 week entrepreneur workshop of which graduates are eligible to participate in its mentoring program, receiving ongoing technical assistance, networking and market access opportunities. It also offers microloans of up to \$35,000 to businesses that have trouble accessing traditional sources of credit. Since 2012:

- 397 entrepreneurs have completed the 16 week program
- Prior to March, 2020: 75 business owners had borrowed over \$870,000 in microloans. CIC's has had a lifetime loss rate of 1.6% on those loans. We hope, but don't anticipate that rate to hold post pandemic.

General Loan Fund:

- Must be a graduate of our workshop OR have been in business for 6 months to apply for a loan
- Application, business plan with prior financials and cash flow projections are required
- CIC's Board of Directors appoints a loan review committee made up of 2 bankers, 2 serial entrepreneurs and a community representative to underwrite the loans.
- Terms range from 1 - 5 years
- Interest rates range from 6.75% to 9.75%. Lower rates to those who complete our workshop or bring qualified co-signers. Closing fees average \$200, lower for very small loans.
- Personal guarantees required on all loans, which means all payment history reported to credit bureaus.
- Security is taken against the business through UCC Filings either as general lien or specific to business assets.

COVID19 Pandemic Recovery Loans

- CIC has setup and is administering recovery loan funds for the City of Charlottesville, Albemarle County and Fluvanna County. We have also secured private investment from a funder for recovery loans.
- Recovery loans are either up to \$5,000 (Fluvanna) or \$10,000 (Charlottesville/Albemarle).

Business Grantmaking

- CIC has partnered with the City of Charlottesville over the years to make over \$100,000 in small grants. We disburse the grants as part of the City's Accelerating Charlottesville Entrepreneur Programs (ACE). The City had primary decision making ability related to the grants.
- CIC has partnered with the Charlottesville Area Community Foundation (CACF) to help make over \$270,000 in grants to businesses through the Heal Charlottesville Fund after the events of August 12, 2020. CACF had primary decision making ability related to the grants.

Sources of Loan Funds (general and recovery funds)

- City of Charlottesville - \$375,000 including \$150,000 for recovery related loans
- Albemarle county - \$230,000 including \$200,000 for recovery related loans
- Fluvanna County - \$45,000 including \$35,000 for recovery related loans
- U.S. Department of Agriculture - \$181,000 across several grants
- Private donors - \$325,000 including \$300,000 for recovery related loans
- Charlottesville Area Community Foundation - \$25,000

Harford County, MD: COVID-19 Business Relief Grants

? of \$44 million

First come, first serve

Adjustable Amount

- 1 employee (Business Owner): \$5,000
- 2-50 employees (Small Business): \$7,500
- Farmers: \$2,500

Small Business Criteria

- For-profit business in good standing and in County
- Owners not included in 2-50 employee count
- Revenue less than \$5 million
- May only apply to one of the grant relief programs

Farmer Criteria

- Be in good standing and in County
- 10+ acres used primarily for agriculture
- May only apply to one of the grant relief programs

Business Owner Criteria

- For-profit in good standing
- Own, lease, or rent a commercial bricks and mortar location for operation of business
 - Home business NOT eligible
- May only apply to one of the grant relief programs

Stipulations

- Funds only used for expenditures between March 1, 2020 and December 30, 2020
- Payroll*
- Operating expenses*
- Lease/Rent
- Telework equipment costs*
- Inventory acquisition*
- PPE*
- Facility Readiness*

*Indicates do NOT apply to business owner grant

Managed by Community and Economic Development

Links

- <https://www.baltimoresun.com/maryland/harford/aegis/cng-ag-small-busienss-loans-20200515-dh5k7m4shncbvmugorig76q76a-story.html>
- <https://www.baltimoresun.com/maryland/harford/aegis/cng-ag-cares-funding-5k-20200603-edfh4wprvvcajdhcygfnbk3fkq-story.html>
- <https://www.harfordcountymd.gov/2880/24352/COVID-19-Business-Relief-Grants>

Alaska: State-wide program

\$340m of \$1.25b (27.2%)

For-profit and nonprofit businesses

Adjustable Amount

- 1-50 employees: \$5,000 - \$10,000

Eligibility

- Licensed and established before March 11, 2020
- Received no other federal funding programs

Stipulations

- Grant award must be used for expenses incurred between March 11, 2020 and 8 week following application date
- Used for
 - Payroll costs and expenses
 - Payment of any short term or credit card debt incurred to support business during pandemic
 - Rent or mortgage payments
 - Utilities payments
 - PPE
 - Business related equipment
 - Expenses incurred to replenish inventory or other necessary re-opening expenses

Fairfax County: Relief Initiative to Support Employers (RISE)

Includes Towns of Herndon, Vienna, and Clifton. Does not include cities of Fairfax and Falls Church.
\$25 million of \$200 million (12.5%)

- Minimum of 30% - or \$7.5 million – must be allocated towards minority-, veteran-, and women-owned businesses

Adjustable amount based on number of full-time-equivalent (FTE*) employees

- 1-10 : \$10,000
- 11-25 : \$15,000
- 26-49 : \$20,000

*Permanent full-time employee defined as employed for minimum of 35 hours over a minimum of 48 weeks a year, or 1,680 hours per year.

*FTE are often part-time or seasonal, these must be converted to FTE positions. Two part-time employees working a combined 1,680h/year would be considered 1 FTE position.

Criteria

- **Small Business Eligibility**
 - Must be established with principal place of business physically in county
 - Must have at least 1 and less than 50 FTE employees across all locations
 - In operation over 1 year
 - Must be issued a valid Business, Professional and Occupational License (BPOL) prior to Mach 1, 2019
 - Exception: nonprofits
- **Nonprofit Eligibility**
 - Must be established with principal place of business physically in county
 - Must have at least 1 and less than 50 FTE employees across all locations
 - Have NOT received grant from Fairfax COVID Sustainability Grant Fund
 - Have an IRS Form 990 from 2018 or 2019
- **Independent Contractor/Sole Proprietor Eligibility**
 - Live in county
 - Operate business as sole proprietor
 - Pay self-employment tax
 - Not currently receiving unemployment benefits
- Houses of worship and faith-based organizations are eligible assuming they meet specified criteria

Stipulations for Businesses

- Grant can be used for:
 - Employee compensation (including wages and benefits)
 - Working Capital
 - Equipment Inventory
 - Rent
 - Other business critical operating expenses
- The grant agreement will detail compliance and use requirements that awardees will be obligated to follow

Managed by Department of Economic Initiative

Links

<https://www.fairfaxcounty.gov/economic-success/fairfaxrise>

<https://www.virginiabusiness.com/article/fairfax-county-board-ponders-30m-covid-19-relief-program/>

The Thomas Jefferson Planning District Commission proposes to assist Nelson County and possibly other counties, with creating and administering a small and home-based business grant program for businesses within Nelson County (or others) that have endured economic hardships due to COVID-19.

Working with Nelson County leadership, the TJPDC staff would:

- develop the eligibility requirements meeting CARES Act legislation
- develop a grant application checklist
- develop grant applications for businesses to complete and submit for consideration
- develop an approval process including an application approval committee to include application review, grant approval team management and notice of award
- create a web site for applications, information and frequently asked questions
- develop and distribute marketing materials of the grant program
- provide individual assistance to applicants during the application process
- develop a Grant Agreement between awarded businesses and TJPDC/Nelson County
- receive county funding to hold and distribute to awarded businesses
- receive and review receipts and other documentation for compliance
- develop a process and manage an appeal process for non-awarded applicants
- perform a close-out process and document for each grant
- monthly reports back to local government
- final report and accounting to county

The TJPDC will be providing other counties within our region of this proposal so that a regional small business grant be established with same to similar eligibility and award requirements.

SAMPLE program policies:

Eligibility

- One or more business locations in Nelson County
- 1 to 50 FTE total employees
- Have annual gross receipts less than \$1,000,000
- In Operation for over 1 year from date of application
- Have a valid Business, Professional and Occupational License
- For-profit business
- Current on County Taxes as of March 1, 2020
- Documented Business Revenue Loss as a result of COVID-19 to exceed grant amount
- Documented Financial hardships to include at least one, but are not limited to:
 - Employee furloughs and layoffs
 - Restricted access to capital
 - Revenue decline
 - Decreased or inability to serve customers

- Increased operating costs
- Limited or interrupted supply and deliveries from vendors

Non-eligible businesses and organizations

- Banks and financial institutions
- Home-based businesses
- Franchise businesses, except those that are locally owned and operated
- Non-profits

Grant Maximum Allocation:

- 1 to 10 full time employees: up to \$5,000
- 11 to 25 full time employees: up to \$10,000
- 26 to 50 full time employees: up to \$20,000
- *fte = employed for a minimum of 35 hours over a minimum of 48 weeks per year, or 1680 hours per year
- part-time employees may be combined to meet full time employee equivalent based upon 1680 hours per year as fte.

Eligible Use of Funds: (Meeting CARES Act Requirements)

- Payroll
- Rent/Mortgage
- Insurance
- Equipment to include PPE and COVID-19 facility readiness
- Inventory
- Other business critical operating expenses
- Adaptive costs such as the purchase of e-commerce, equipment/website creation and/or upgrade of an online sales site

Eligible expenditures from March 1, 2020 through December 30, 2020

Disbursement Options

- TJPDC (with Review Committee Approval)
- Monthly or One Time

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Law Enforcement Pay Plan				
MOTION(S):	I move the Board of Supervisors approve the Law Enforcement Pay Plan, as presented, effective July 1st, 2020.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Jessica Rice, Human Resources Manager; Eric Hess, Sheriff				
PRESENTER(S):	Jessica Rice, Human Resources Manager				
RECOMMENDATION:	Approval				
TIMING:	July 1, 2020				
DISCUSSION:	<ol style="list-style-type: none"> 1) In July 2018, the BOS approved implementing a career development plan for the Sheriff's Office that included criteria for internal promotions. The promotions were based upon completion of classes and on-the-job experience. 2) The current career development plan did not provide opportunities for all Deputies. Promotions were limited to class size enrollment limits, and specialized assignments within the Department. Additionally, when the career development plan was implemented in 2018, the pay for existing deputies was not realigned based upon skills and experience. 3) Since that time, market surveys have indicated that the starting pay for Fluvanna Deputies is inequitable compared to similar and surrounding jurisdictions. This has directly impacted the County's ability to recruit viable law enforcement personnel. The County will also use this opportunity for a market realignment now, eliminating pay compression caused by increasing the starting pay for new Deputies. 4) Differential Pay is included in the new Law Enforcement Pay Plan. An annual amount of \$1,100 (divided by 24 pay periods) is paid to Sheriff's Deputies, Sergeants, and Lieutenants while they are <u>regularly</u> assigned to work rotating shifts, including nights and weekends. The intent is to provide additional compensation for personnel who work the least desirable schedules and who regularly sacrifice time with their families. Differential 				

	<p>Pay is a best practice that agencies offer across the Commonwealth and the United States.</p> <p>5) The Law Enforcement Pay Plan is a pay and job classification schematic that is separate from the rest of the County positions. The new Law Enforcement plan does not fall within the pay bands of other classifications and is designed so that it can be amended to include other public safety departments in the future.</p> <p>6) Upon implementing the Law Enforcement Pay Plan, the 2018 Sheriff's Office career development plan will no longer be active, and will be archived.</p>				
FISCAL IMPACT:	Total amount required (\$33,971) for increasing Deputy starting pay, internal pay realignment, and implementing a paid shift differential was included and adopted in the FY21 budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FY21 Law Enforcement Pay Rates and Classifications Schematic				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		XX		XX	Sheriff COAD



FY21 Law Enforcement Pay Rates and Classifications

Fluvanna County

BOS Approved:

Pay Band	Class	Position Title	Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
			Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
105	6070	Deputy Sheriff- Probationary	\$17.40	\$21.75	\$26.10	\$38,000	\$47,500	\$57,000
106	6060	Deputy Sheriff	\$18.36	\$22.95	\$27.53	\$40,090	\$50,113	\$60,135
107	6050	Deputy Sheriff- Investigator	\$20.19	\$25.24	\$30.29	\$44,099	\$55,124	\$66,149
108	6040	Deputy Sheriff- Sergeant	\$21.11	\$26.39	\$31.66	\$46,104	\$57,630	\$69,156
109	6030	Deputy Sheriff- Lieutenant	\$24.28	\$30.35	\$36.41	\$53,020	\$66,275	\$79,530
110	6035	Deputy Sheriff- LT of Investigations	\$25.49	\$31.86	\$38.24	\$55,671	\$69,589	\$83,507
111	6020 (EXEMPT)	Deputy Sheriff- Captain	\$27.92	\$34.90	\$41.88	\$60,973	\$76,216	\$91,460
112	6010 (EXEMPT)	Chief Deputy Sheriff- Major	\$32.11	\$40.13	\$48.16	\$70,119	\$87,649	\$105,179
113	6000 (EXEMPT)	Sheriff	\$41.36	\$51.71	\$62.05	\$90,339	\$112,924	\$135,509

FY20 Pay Rates and Classifications

Fluvanna County

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
1			\$9.13	\$11.42	\$13.70	\$19,000	\$23,750	\$28,500
2			\$9.64	\$12.05	\$14.46	\$20,045	\$25,056	\$30,068
3			\$10.17	\$12.71	\$15.25	\$21,147	\$26,434	\$31,721
4			\$10.73	\$13.41	\$16.09	\$22,311	\$27,888	\$33,466
5	1450 1612 3461 4131 8851 9999	Treasurer Clerk Registrar Clerk Convenience Ctr Worker Facilities Assistant Library Clerk Camp Counselor	\$11.32	\$14.15	\$16.97	\$23,538	\$29,422	\$35,307
6	4132	Museum Attendant	\$11.94	\$14.92	\$17.91	\$24,832	\$31,040	\$37,248
7	1611 3150 3171 4065 8831	Assistant Registrar Building Services Worker Grounds Maintenance Worker I Park Maintenance Worker Library Assistant I	\$12.60	\$15.74	\$18.89	\$26,198	\$32,748	\$39,297
8	3172	Grounds Maintenance Worker II	\$13.29	\$16.61	\$19.93	\$27,639	\$34,549	\$41,458
9	1411 1521 1811 3611 4112 8832	Deputy Treasurer I Deputy Commissioner I Deputy Clerk I Utilities System Operator I Active Seniors & Therapeutic Recreation Coordinator Library Assistant II	\$14.02	\$17.52	\$21.03	\$29,159	\$36,449	\$43,739

FY20 Pay Rates and Classifications

Fluvanna County

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			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)						
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)						
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum				
10	1022	Senior Program Support Assistant - Planning	\$14.79	\$18.49	\$22.18	\$30,763	\$38,453	\$46,144				
	1092	Administrative Programs Assistant, PT										
	2021	Senior Program Support Assistant - Building Inspections										
	3151	Maintenance Technician										
	3152	Grounds Maintenance Technician										
	3180	Facilities Maintenance Technician										
	6211	Communications Officer (911 Center)										
	6221	Communications Officer, PT Temp (911 Center)							*	\$32,301	\$40,376	\$48,451
11	1051	Administrative Program Specialist (P&R; PW)	\$15.60	\$19.50	\$23.40	\$32,455	\$40,568	\$48,682				
	1052	Administrative Assistant - Sheriff										
	1053	Administrative Assistant - Commonwealth's Atty										
	1321	Financial Services Technician										
	1420	Deputy Treasurer II										
	1531	Deputy Commissioner II										
	1821	Deputy Clerk II										
	3531	Utilities System Operator II										
	4113	Recreation Programs & Special Events Coordinator										
	4114	Athletics & Special Events Coordinator										
12	1430	Deputy Treasurer III	\$16.46	\$20.58	\$24.69	\$34,240	\$42,800	\$51,360				
	1511	Deputy Commissioner III										
	1831	Deputy Clerk III										
	3181	Facilities Maintenance Specialist										
	3371	Grounds Supervisor										
	3391	Buildings Supervisor										
	3631	Utilities Specialist										
	4115	Recreation Amenities Manager										
	6212	Communications Team Lead							*	\$35,952	\$44,940	\$53,928
	6510	Deputy Sheriff- Probationary							**	\$35,952	\$44,940	\$53,928

FY20 Pay Rates and Classifications

Fluvanna County

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT			
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)			
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)			
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum	
13	1081	Paralegal/Legal Assistant	\$17.37	\$21.71	\$26.05	\$36,123	\$45,154	\$54,184	
	2111	Code Inspector - Code Enforcement Officer							
	3431	Convenience Center Manager - Recycle Coordinator							
	6511	Deputy Sheriff I				**	\$37,929	\$47,411	\$56,894
14	1330	Financial Services Specialist	\$18.32	\$22.90	\$27.48	\$38,110	\$47,637	\$57,165	
	1541	Deputy Commissioner of the Revenue IV							
	2211	Code Inspector - Building & Site Inspector							
	2350	Planner							
	6251	Communications Supervisor (911 Center)				*	\$40,015	\$50,019	\$60,023
	6512	Deputy Sheriff II				**	\$40,015	\$50,019	\$60,023
6551	Deputy Sheriff - Investigator I	**	\$40,015	\$50,019	\$60,023				
15	1122	IT Systems Technician	\$19.33	\$24.16	\$28.99	\$40,206	\$50,257	\$60,309	
	2112	Code Inspector - E&SC Plans Reviewer							
	6513	Deputy Sheriff III				**	\$42,216	\$52,770	\$63,324
	6552	Deputy Sheriff - Investigator II				**	\$42,216	\$52,770	\$63,324
16	1381	Purchasing Officer	\$20.39	\$25.49	\$30.59	\$42,417	\$53,021	\$63,626	
	2351	Senior Planner							
	6281	Communications Operations Coordinator (911 Center)				*	\$44,538	\$55,672	\$66,807
	6571	Deputy Sheriff - Sergeant				**	\$44,538	\$55,672	\$66,807
17	3550	Water System Manager	\$21.62	\$27.02	\$32.42	\$44,962	\$56,203	\$67,443	
	3670	Project Manager, PT/Temp							
	6572	Deputy Sheriff - Sergeant of Investigations				**	\$47,210	\$59,013	\$70,815
18	2352	Principal Planner	\$22.91	\$28.64	\$34.37	\$47,660	\$59,575	\$71,490	
	6591	Deputy Sheriff - Lieutenant				**	\$50,043	\$62,553	\$75,064
19			\$24.29	\$30.36	\$36.43	\$50,519	\$63,149	\$75,779	

FY20 Pay Rates and Classifications

Fluvanna County

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
17 (Exempt)	1091	Executive Assistant / Clerk to the Board	\$21.62	\$27.02	\$32.42	\$44,962	\$56,203	\$67,443
	1351	CSA Coordinator						
	1384	Management Analyst I						
	1451	Chief Deputy Treasurer						
	1551	Chief Deputy Commissioner of the Revenue						
	1711	Victim/Witness Manager						
	1851	Chief Deputy Clerk						
18 (Exempt)	1385	Management Analyst II	\$22.91	\$28.64	\$34.37	\$47,660	\$59,575	\$71,490
	9410	Emergency Management Coordinator						
19 (Exempt)	1600	Director of Elections/General Registrar	\$24.29	\$30.36	\$36.43	\$50,519	\$63,149	\$75,779
	2450	Economic Development Coordinator						
	3680	Assistant Public Works Director						
	7510	Assistant Public Works Director- Utilities						
20 (Exempt)	1130	Human Resources Manager	\$25.75	\$32.18	\$38.62	\$53,551	\$66,938	\$80,326
	1150	Assistant County Administrator						
	2250	Building Official						
	6291	Director of Communications (911 Center)						
	8800	Library Director						
21 (Exempt)	1120	Director of Information Technology	\$27.29	\$34.11	\$40.94	\$56,764	\$70,954	\$85,145
22 (Exempt)	4290	Director of Parks and Recreation	\$28.93	\$36.16	\$43.39	\$60,169	\$75,212	\$90,254
	6651	Deputy Sheriff - Captain, Administration						
	6671	Deputy Sheriff - Captain, Field Operations						
23 (Exempt)	1390	Director of Finance	\$30.66	\$38.33	\$45.99	\$63,780	\$79,724	\$95,669
	2000	Director of Community Development						
	3690	Director of Public Works						

FY20 Pay Rates and Classifications

Fluvanna County

			Mid-Range 25% above Min; Max 50% above Min			* 2,184 hrs annually incl. 208 hrs scheduled OT		
			Pay Bands 01-16 +5.5% per band; PB 17-31 +6.0%			** 2,184 hrs annually (OT above 86 hours/PP)		
			Full-Time Hourly Rates			Full-Time Annual Pay (Expected)		
Pay Band	Class	Position Title	Minimum	Mid-Range	Maximum	Minimum	Mid-Range	Maximum
24 (Exempt)	1191	Deputy County Administrator	\$32.50	\$40.63	\$48.75	\$67,606	\$84,508	\$101,410
	6680	Chief Deputy Sheriff - Major						
25 (Exempt)	1750	Assistant Commonwealth's Attorney	\$34.45	\$43.07	\$51.68	\$71,663	\$89,578	\$107,494
26 (Exempt)	1490	Treasurer	\$36.52	\$45.65	\$54.78	\$75,962	\$94,953	\$113,944
	1590	Commissioner of the Revenue						
	6690	Sheriff						
27 (Exempt)			\$38.71	\$48.39	\$58.07	\$80,520	\$100,650	\$120,780
28 (Exempt)			\$41.03	\$51.29	\$61.55	\$85,351	\$106,689	\$128,027
29 (Exempt)			\$43.50	\$54.37	\$65.24	\$90,473	\$113,091	\$135,709
30 (Exempt)	1890	Clerk of Circuit Court	\$46.11	\$57.63	\$69.16	\$95,901	\$119,876	\$143,851
31 (Exempt)			\$48.87	\$61.09	\$73.31	\$101,655	\$127,069	\$152,482
32 (Exempt)	1790	Commonwealth's Attorney	\$51.80	\$64.76	\$77.71	\$107,754	\$134,693	\$161,631
	Special	Seasonal Time Keepers		\$16.00	Per Game			
	Special	Seasonal Referees		\$28.00	Per Game			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	A Resolution and Statement Following the Death of George Floyd				
MOTION(s):	I move the Board of Supervisors adopt the Resolution and Statement as presented.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		XX			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Eric M. Dahl, County Administrator				
PRESENTER(S):	Eric M. Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:					
FISCAL IMPACT:	None.				
POLICY IMPACT:					
LEGISLATIVE HISTORY:					
ENCLOSURES:	<ul style="list-style-type: none"> • Resolution 19-2020 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 19-2020

A RESOLUTION AND STATEMENT FOLLOWING THE DEATH OF GEORGE FLOYD

WHEREAS, the Fluvanna County Board of Supervisors, like so many in the Commonwealth, is shocked and appalled at the death of George Floyd at the hands of those sworn to protect him; and

WHEREAS, this Board strongly denounces the actions that resulted in Mr. Floyd’s death and understands the emotions that this arouses, locally and around the world; and

WHEREAS, this Board adamantly rejects words, actions, and policies that foster division and bring out bigotry, hatred, and discrimination; and

WHEREAS, Fluvanna has shown its strength during our current and continuing pandemic, Fluvanna residents have answered the call, mobilizing and providing support and care to neighbors, showing through actions the understanding that Fluvanna is a united community; and

WHEREAS, we know that members of our community are disheartened and in pain and we understand that our words may not fully provide the comfort that is necessary right now, but let our actions and interactions with every one of you show our true intent; and

WHEREAS, the Fluvanna County Board of Supervisors, supports the Statement issued by Fluvanna County Sheriff Eric Hess, and knows that the Fluvanna County Sheriff’s Office will strive to equally protect and serve all Fluvanna residents;

NOW, THEREFORE BE IT RESOLVED, that the Fluvanna County Board of Supervisors calls now for all residents of Fluvanna County to turn their considerable capacity for love and care to those in the community who are most affected. We will approach these concerns as a community, united during the good times as well as the bad times; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors will approach decisions mindfully, with consideration for the impact on all Fluvanna residents, and that we recommit to you our intent to build and support a united community of all Fluvanna residents, based in mutual respect, equity, and wellbeing.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a Regular Meeting of the Board held on the 17th day of June, 2020;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O’Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

 John M. Sheridan, Chair
 Fluvanna County Board of Supervisors

FLUVANNA COUNTY BOARD OF SUPERVISORS BCC APPOINTMENTS STAFF REPORT

TAB K

MEETING DATE:	June 17, 2020		
AGENDA TITLE:	Board, Commission, and Committee Appointments		
MOTION:	I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):		
Board/Commission/Committee	Appointees	Begins Term	Ends Term
Library Board of Directors (At-Large)		7/1/2020	6/30/2024
Economic Development Authority (EDA Rep)		7/1/2020	6/30/2024
Agricultural Forestal District Advisory Council (Landowner)		7/1/2020	6/30/2024
Agricultural Forestal District Advisory Council (Land Use)		7/1/2020	6/30/2024
Agricultural Forestal District Advisory Council (Landowner)		7/1/2020	6/30/2024
Planning Commission (Cunningham)		7/1/2020	6/30/2024
Planning Commission (Palmyra)		7/1/2020	6/30/2024

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Agricultural Forestal (Landowner)	Kathleen Kilpatrick	Appt	Fork Union	EDTAC MEMBER
Agricultural Forestal District (Land Use)	Laura Lee	Reappt		Incumbent Seeking Reappointment
Agricultural Forestal District (Landowner)	Richard Talley	Reappt	Fork Union	Incumbent Seeking Reappointment
Economic Development Authority (EDA Rep)	Lois Mastro	Reappt	Rivanna	Incumbent Seeking Reappointment
Economic Development Authority (EDA Rep)	Ben Hudson	Appt	Palmyra	
Economic Development Authority (EDA Rep)	Valerie Palamountain	Appt	Cunningham	
Library Board of Directors (At-Large)	Cheryl Potter	Reappt		Incumbent Seeking Reappointment
Planning Commission (Cunningham)	Barry Bibb	Reappt	Cunningham	Incumbent Seeking Reappointment
Planning Commission (Cunningham)	Gene Ott	Appt	Cunningham	
Planning Commission (Palmyra)	Howard Lagomarsino	Reappt	Palmyra	Incumbent Seeking Reappointment
DISCUSSION:				
ENCLOSURES:	Candidate Applications			



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Kathleen S. Kilpatrick		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input checked="" type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) Red Bank Farm 1034 Red Bank Lane, Fork Union, Va. 23055		Physical Address (if different)	
Years Lived in Fluvanna one	Cell Phone – preferred? (804) 840-3519	Home Phone – preferred? n/a	Email kathleen.kilpatrick1@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See attached.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: See attached.			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): See attached.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: This is now my home, and I believe deeply in service to community as a duty and honor of citizenship. While the history and beauty of Fluvanna County brought me here, my focus is on the future and tapping the resources we have for the benefit of the residents, businesses, and visitors.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Kathleen S. Kilpatrick		Date June 11, 2019	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
X	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
X	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	06/17/2019	Application Received By: Caitlin Solis
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):

A graduate of Sweet Briar College ('74, BA in Government), I have more than 35 years of public service at the state and federal levels, and am recognized for my expertise and experience in senior and highly visible leadership positions in cultural and natural resources policy, planning, protection, and program development and management. This has included representation and advocacy before Congress and many federal agencies, the Va. General Assembly, and with the public, since as long ago as 1995. My work has always required a strong ability to work with other agencies and stakeholders to develop consensus and cooperation. Now formally retired from the State as of October '16, in late '13 my reputation lead to being recruited by General Assembly leaders to shift from the executive branch (where I had served since Feb. '94) to the legislative branch to serve as Curator of the Internationally significance Thomas Jefferson-designed Virginia State Capitol, and the surrounding Capitol Square historic urban park and its important objects. I was recruited at that critical time in order to provide the needed expertise and leadership during a period of great change involving new building projects on the Square, the comprehensive renovation/rehabilitation of existing historic buildings bounding the Square, the restoration of the designed historic landscape in advance of its 200th anniversary, and an enhanced focus on public educational programming at the Seat of Government in advance of the 400th anniversary of the Virginia General Assembly as America's first elected legislative body. While I had loved my work as an agency official in the executive branch and had no thoughts of leaving, the opportunity to put my mark on the Capitol and Capitol Square as a preservationist (and as I began to near retirement), was exciting. Prior to this shift, I served for 13 years (June 2000-Nov. '13) as Director of the Virginia Department of Historic Resources and State Historic Preservation Officer for the Commonwealth through a succession of Governors of both parties. In this capacity, I managed and developed a large staff and a complex statewide program of land and landmark preservation and protection, recognition, grant-making, public history-based education, and community economic development through restoration and renewal activities focused on the adaptive reuse of historic building stock and the development of heritage tourism. From Dec. '95-June 2000, I was deputy director of the Department and the its chief legislative, policy, and planning official. In this capacity, I worked with the director and Oprogram staff, and was the liaison with the Governor's policy office, the Attorney General, other agencies, and the legislature. I also served as public information official and media spokesperson. From Feb. '94-Dec.'95, I worked in the Governor's cabinet as a Policy and Legislative Assistant for Natural Resources. My portfolio of agencies and issues included, parks and recreation, game and both inland and marine fisheries, historic resources, and natural history. During this period, I proposed to the then-governor and got through legislative enactment a generous State Historic Rehabilitation Tax Credit Program to provide incentives for private reinvestment in historic buildings. I shifted then to the Department of Historic Resources to stand that program up as an immediate priority as Deputy Director. My federal work includes five years ('88-'93) with the Department of Interior as Senior Special Assistant in the Office of the Secretary of Interior advising on policy, management and budget issues across the department and its wide range of environmental issues and programs. I was assigned to head up several high profile task forces and initiatives during this time, including: proposing and helping to initiate a nation-wide survey and assessment of Civil War Battlefield Sites in order to improve preservation efforts; standing up the department's first-ever on-line inventory of its massive collections of art and artifacts; a substantial performance assessment and reorganization; staffed the Endangered Species Committee; assessed the Department's Museum; and handled confirmation hearings for assistant secretaries. From '84-'89, I was a Presidential appointee and Senate confirmed member of the National Council on the Humanities to provide oversight to NEH and its grant-making in particular. I served as Chairman of General Programs, the program that provided grants to museums, historical societies, libraries, and radio and TV. From '81-88 I was publisher of the Yale Literary Magazine and President of the American Literary Society.

CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:

I currently serve as: a Governor's appointee on the Citizens Advisory Council on Furnishing and Interpreting the Virginia Executive Mansion; a Director and Vice President of the Journey Through Hallowed Ground Partnership, a Congressionally designated multi-state Natural Heritage Area that is a consortium of museums and historic sites from Monticello to Gettysburg that promotes and provides history-based and civics education utilizing the resources on the

ground, preservation support and advocacy, and sustainable economic opportunity through heritage tourism; Vice President of Scenic Virginia, a statewide advocacy and educational organization dedicated to preserve and protect the Commonwealth's scenic resources and character; Trustee, the Branch Museum of Architecture and Design, chair of the Restoration Committee, and member of the Governance Committee; member of the Governance Committee of the Association for the Preservation of Virginia Antiquities/Preservation Virginia; Chairman of Sweet Briar College's Preservation Committee (tapped by the college president) to assess and guide the rehabilitation of the college's historic campus; member of the Board of Directors of the U.S. Commission on Sites and Monuments, an international educational and technical assistance Program of UNESCO in support of World Heritage Sites.

Prior Boards/Commissions/or Committees include: Trustee and Governor's Representative to the Shenandoah National Battlefield Foundation; National Advisory Board (by Presidential appointment) to the John Smith Water Trail, a national scenic and historic trail centered on and around the Chesapeake and its tributaries, to form linkages, public and recreational programming opportunities, and preservation activities within the trail area; National Advisory board (by Secretary of Interior appointment) to the Star Spangled Banner National Historic Trail to form and promote programs and to educate about the War of 1812 during its bicentennial; Appointed by the Secretary of Interior to a task force to review, assess, and recommend revisions to the federal Rehabilitation Tax Credit Program, and a similar task force to examine federal agencies' management of the nation's cultural resources programs; Member of the Virginia Governor's Performance Management advisory team; Member of the Governor's public service recognition task force; Chairman of the Preservation Advisory Committee at Fort Monroe to provide appropriate treatment standards, technical guidance and planning, and preservation oversight as this former Army base was closed and privatized; State task force to study and make recommendations concerning Confederate memorials and statues; etc.

CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):

- I have been a member of the Daughters of the American Revolution since the early 80's, and in 2014 transferred membership to the Commonwealth Chapter in Richmond for which I have served as History Chairman (writing articles for the newsletter, arranging history events, keynote speaker, etc.). I currently serve as Public Service Chairman to manage a program of recognizing outstanding public service in the community.
- I have been a member of the Colonial Dames of America, Chapter XXIII (Virginia chapter) since at least (?) 2002, and I have organized tours and lectures for the Dames and served as a speaker.
- I have been for a couple of years and am currently involved in the Goochland County (my former home) Pet Lovers' ongoing efforts to build a new, state of the art animal shelter. I have served as requested as a keynote speaker at fundraising events and contribute to the effort financially.
- During my residency in Goochland since 1993, I have regularly supported clothing and food drives and social needs programs offered by the local NGO, fire and rescue, and served a speaker for the Chamber.
- In 2018 when I moved here, I joined Bethel Baptist Church in Palmyra.
- I signed up in 2018 and completed the Fluvanna Leadership Development Program. As a result of being exposed to the work of PARC in a session of the FLDP, since January of '19, I have been a volunteer resources to PARC providing research, writing, and editing to this group.
- I donated to the Historical Society to sponsor a bench in memory of my parents that is now in place in the park at the courthouse.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name:		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
Years Lived in Fluvanna	Cell Phone – preferred?	Home Phone – preferred?	Email
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

BOS2020-06-17 p.161/306

Application to Serve on
Boards/Commissions/Committees

Name: Richard H. Talley Election District: Fork Union

Mailing Address: 15684 West River Road City: Bremono Bluff State: VA Zip: 23022

Physical Address: Same City: State: Zip:

Home Phone: (434) 842-9205 Work Phone: Cell Phone: Fax Phone:

Email: joantalley1@gmail.com

Education/Experience/Professional Expertise:

Civic Activities/Committee Memberships (include other boards/committees/commissions, Fraternal, Business, Church or Social Groups):

Interest in Serving on Board/Commission/Committee:

**Please indicate on the following sheet all Boards/Commissions/Committees on which you wish to serve:

The County of Fluvanna does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Please submit this form by e-mail or
Return to:
Clerk, Board of Supervisors
P.O. Box 540
Palmyra, VA

Signature Date

Agricultural/Forestal Advisory Committee: Consists of four landowners who are engaged in agricultural or forestal production, four other landowners of the County, the Commissioner of the Revenue and a member of the governing body. The committee shall advise the planning commission and the governing body and assist in creating, reviewing, modifying, continuing or terminating districts within the County.

Board of Zoning Appeals: Consists of five members, appointed by the Fluvanna County Circuit Court to serve five-year terms. The role of this organization is to hear and decide appeals of the requirements of the Zoning Ordinance or Administrator.

Board of Building Code Appeals: Consists of five members appointed by the locality for a specific term established by written policy. This appeals Board hears appeals as authorized by the local governing body.

Community Policy and Management Team: Members appointed by the Board with responsibility of implementing the Comprehensive Services Act. Membership includes Community Services Board, Social Services, Health Department, Juvenile Court Services Unit, BOS and local school division and a parent representative; three year term.

Court Green Committee: Oversees landscaping and landscaping maintenance needs on the court green, the museum grounds and Confederate Square. It meets at the call of any member or the County Administrator. Its purpose is to provide consensus on significant alterations to the appearance of the court green and its surroundings on matters that often are a matter of taste; three year term.

Economic Development Authority: Purpose is to promote industry and develop trade by inducing manufacturing, industrial, governmental, commercial enterprises and institutions of higher learning to locate and remain in the Commonwealth and consist of seven At-Large members; four year term.

Economic Development Commission: Ten members, one from each electoral district and four at large. Chartered to support the Board in development planning and economic development issues; four year term.

Fluvanna County Youth Advisory Council: Membership consist of interested citizens and representation from local government, agencies and youth-serving organizations, & at least one, but not more than two, citizens under the age of eighteen, with a minimum age of fifteen; members appointed by the Board of Supervisors; serves as liaison between organized groups concerned with youth, specifically the Board of Supervisors and the youth citizens of the county; two year term.

Fluvanna Partnership for the Aging Committee: Consists of a representative from each magisterial district, appointed by the Supervisors of the district, and representatives from the following agencies: Social Services, Virginia Extension Services, JABA Case Manager, Senior Center Director, MACAA Director, Fork Union Nursing Home Director, Health Department, and County Administrator's office; four year term.; meets 4th Monday of month at 11:00 am at the Fork Union Rescue squad building.

Fluvanna Transportation Safety Commission: Mission Statement is to further transportation safety within Fluvanna County; to increase transportation safety awareness among school age children & adults; and to assist VDOT in selected tasks pertaining to the County. Voting members include one BOS appointee from each voting district and representative of the Board of Supervisors, Fluvanna Schools and the Fluvanna Sheriff's Department; three year term.

Fork Union Sanitary District Advisory Committee: Consists of seven voting members who shall be appointed by the Board of Supervisors and must be members of the District's service area. The FUSD Advisory Board shall investigate and be informed on all matters relating to water production and supply in the FUSD and on other matters as the Board of Supervisors request; four year term.

James River Alcohol Safety Action Program: Organized and exists pursuant to an agreement for Joint Exercise of Powers entered into among the City of Charlottesville, and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson and functions as administrative and fiscal agent for the Program. One person is appointed by the governing body of each participating locality; three year term.

JAUNT Board: Two members appointed; JAUNT manages budgets, policies and programs of the corporation's transportation services; three year term. The Board of Directors generally meets at the Charlottesville office.

Jefferson Area Board for Aging Advisory Council: Members provide input on the development and administration of JABA's Area Plan, participates in public hearings, represents the interests of older persons, reviews and comments on all community policies, programs and actions affecting the senior citizen's and elder caregivers of Planning District Ten. Each participating jurisdiction shall be represented by two voting members; two year term. The Council meets the first Tuesday of each month from 12:00-1:00 pm.

Jefferson Area Board for Aging Board of Directors Meets the third Tuesday of each month. The meeting is usually held at the Center for Adult Rehab and Eldercare in the Alzheimer's Suite unless otherwise notified; two members appointed by the board of Supervisors; two year term.

Jefferson Area Disability Services Board: Service area comprises a rural, primarily agricultural area wherein services to persons with physical and/or sensory disabilities are hampered by the relative isolation of clients; consist of one representative appointed by the Board of Supervisors with a three year term.

Library Board of Trustees: Consist of seven members, one from each election district and the Library Director as ex-officio; four year term.

Local Workforce Investment Board: Consist of a majority of private sector representatives; number of appointments per locality is based on population (Fluvanna has two); three year term.

Monticello Area Community Action Agency: Provides services and supplies among local churches, schools, and community organizations for people in crisis situations, or with longer-term needs; four year term; one representative appointed by the Board of Supervisors.

Parks & Recreation Advisory Board: Members are appointed by the Board. Three are agency appointed and six are at-large. The Advisory Board provides counsel to the board on community recreation issues, assists department director in determining program priorities and content, and leisure issues in the community; four year term.

Piedmont Virginia Community College Board: Local advisory board which is appointed by its participating local jurisdictions; provides a vital link between the college and the community; participates in selection, evaluation and removal of college president; reviews and acts on annual local funds budget as prepared by the president, etc.

Planning Commission: The Code of Virginia requires the County to create a local Planning Commission to promote the public health, safety, convenience, and welfare of its citizens, to plan for the orderly development of the community and to develop and update the County's Comprehensive Plan. The role of the Planning Commission is to serve primarily in an advisory capacity to the Board of Supervisors for a four year term; There are two members from the Rivanna Election District, one member each from the Columbia, Cunningham, Fork Union and Palmyra Election District's.

Region Ten Community Services Board: A total of 14 members are appointed by the Boards of Supervisors of Albemarle, Fluvanna, Greene, Louisa, and Nelson Counties and the Charlottesville City Council. The board establishes policy and programs to provide mental health, mental retardation, and substance abuse services, and governs the operations of over forty component programs; Fluvanna has one representative with a three year term; meets the 2nd Monday of each month in the evening.

Regional Jail Board: The Regional Jail shall be supervised and managed by a board to consist of at least one representative from each political subdivision participating therein who shall be appointed by the local governing body for a two year term.

Social Services Board: The board is administrative and is responsible for local policy decisions, discretionary power over local funding, submission of the annual county budget, appointment of the department director and decisions governing optional and local services. The board exercises an interest in all matters pertinent to the local social services; consist of seven members-one from each district and a BOS representative; four year term.

Southeast Rural Community Assistance Project, Inc.: One board appointed representative; five year term; meets quarterly for three days throughout the state.

Thomas Jefferson Emergency Medical Services Council: One member appointed by the Board to represent the local government. The Board establishes regional EMS protocols, grades and ranks Rescue Squad Assistance Fund applications, develops regional EMS training/continuing education programs, and acts as a liaison between the region and State; two year term.

Thomas Jefferson Partnership for Economic Development: Enhances the assistance and information that can be made available to both existing & new businesses interested in investing in the Greater Charlottesville Region; marketing the region & the development opportunities that exist for different types of businesses; and assisting the public sector members of the Partnership to define and improve the "product" that can be offered to prospective companies.

Thomas Jefferson Planning District Commission: Two members, at least one of which is a local elected official, are appointed by each of six member jurisdictions. An elected official serves a term coinciding with duration of their locally elected position; terms for citizen members are three years. The purpose of the Commission is to foster regional cooperation, provide a forum for discussion of regional issues, and to plan with local governments for the future of the region. Fluvanna has two representatives with a two year term.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Lois Mastro		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input checked="" type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 63 Forest Dr., Palmyra, VA, 22963		Physical Address (if different)	
Years Lived in Fluvanna 9	Cell Phone – preferred? 501-658-1103	Home Phone – preferred?	Email loismastro@msn.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): Please reference the resume. The most pertinent are the MBA and Certificate of Advance Studies plus the past licenses for stockbroker's series 7 and 63 and the Property and Casualty Agent and Broker's licenses. In investment banking, I did data analysis and efficacy studies. As CFO/Assistant Superintendent for school districts, I managed budgets from \$152 million and smaller, banking, bonds including issuance of smaller than \$10 million and greater, IT, facilities, construction, Human Relations, transportation, contracts, insurance, and 501c3 for revenue streams. I partnered with the colleges and acquired \$3.52 million NASA grant; the district offered the students and faculty free college courses and credit for 3 years and scholarships after graduation. Also within the district, I with the IT department created a Cyber Academy. For a court case facing the state and the city , I did a couple of large scale research and data analysis plus other work.			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: Please reference resume. The most important contributions were: Co-chair for the U.S. Department of Education national facilities standard manual; Vice Chair, subcommittee for the Arkansas Task Force on Facilities (legislative appointment); Chairs and Vice Chairs on Association School Business Officials International (ASBOI) Legislative and Legal Aspects committees (Legislative is the national lobbying committee.)			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Please reference resume. The greatest participation were: 26 presentations to Association of School Business Officials International Annual Conferences from 1993 to 2006 (Examples of topics were equity/adequacy, high stakes testing, bonds, green facilities, National Facilities Standards, budgeting/accounting, and management.); presentations at the NYSASBO's Summer Business Workshop from 1994 to 2001 and Parliamentarian, Chair of the Constitution and By-laws committee, curriculum writer; and ASBOI COE accounting peer reviewer and MBA budget peer reviewer.			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: We are so very fortunate to be living here. My participation in professional associations provided me the benefit to "look around corners", so I could be proactive and operationally efficient. Hopefully, that same trait could bring fresh and innovative ideas to Fluvanna County, while maintaining and preserving the character of our community.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Lois Mastro (From File)		Date 11/20/2019	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
X	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	11/20/2019	Application Received By: Leontyne Peck
Acknowledgement Sent:	11/21/2019	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Lois Mastro
63 Forest Drive
Palmyra, VA 22963
501 - 868 – 9255
loismastro@msn.com

EDUCATION

Degrees:

Doctor of Education (anticipated ABD)
University of Rochester
Rochester, New York

Certificate of Advanced Studies in School Business Administration
SUNY College at Brockport
Brockport, New York

Cornell University's Graduate Studies
Industrial and Labor Relations Certificate

Master of Business Administration
University of Louisville
Louisville, Kentucky

Master of Education
Worcester State College
Worcester, Massachusetts

Bachelor of Arts
Major in Biology, Minor in Chemistry
University of Massachusetts
Lowell, Massachusetts

Certifications and Licenses:

Permanent Licenses in Arkansas, Arkansas District Administration, Building Administration, Physical/Earth Science, Life/Earth Science, Business Tech, Guidance and Counseling (P-12), Pathwise
Permanent School District Administration, School Business Administration, School Administrator/Supervisor NY Certifications
NY Permanent Teacher's Certification in Biology, Chemistry, General Science, and Business and Distributive Education
MA Permanent Teachers certification in Biology, Chemistry, General Science, and Social Studies plus Permanent Certification for Director of Guidance and Guidance Counselor
Wechsler Adult and Children's Intelligence Tests Certification
Awarded Stockbrokers (series 7 & 63) License
Awarded Property and Casualty Agent and Broker's Licenses
Awarded Life Health and Accident Agent's Licenses

WORK EXPERIENCE:

January, 2007 to Present

- Research on building leadership capacity for principals and central administration (U.S. Dept. of Ed grant)
- Research for teachers' salary enhancement and increasing teacher effectiveness/productivity for the University of Arkansas Fayetteville.
- Research on school level accountability and effectiveness in Florida case.
- Research for Dr. Picus on Arkansas Legislature's adequacy study on the Arkansas equity/adequacy case done by Odden/Picus for Lake View case.
- Vice-chair on the AR Legislature's facility subcommittee for the facility adequacy study for Lake View case.
- Participated in creating national standards for school facilities for the US Department of Education

2003 to 2004

Assistant Superintendent for Business/CFO,
Pulaski County Special School District Little Rock, Arkansas

- Responsible for \$152 million budget, aligned with state accounting and HR code, supervised fund balances and audits.
- Established the Cyber Academy, generated \$3.6 million revenue per year
- Created partnerships with University of Arkansas at Little Rock and Pine Bluff. Obtained NASA grant which funded free college courses and credit for students and teachers. Teachers received \$3,000, the students \$100 per summer. College scholarships were made available upon graduation.
- Revised the district educational foundation with donated seed money for the purpose of grant writing.

2001 to 2002

Interim Adjunct Professor for one school year
University of Arkansas at Little Rock

- Taught the Educational Leadership courses including School Improvement, ACSIP, Principalship, District Administration, School Business, Internships, and Facilities.

July 1994 to June 2001;

Assistant Superintendent positions for fiscally distressed school districts
Orleans-Niagara BOCES, Medina, NY

- Responsible for Teacher and Program Scheduling, Human Resources, Transportation, Food Services, Business Activities, Maintenance and Operations
- Assisted in winning the MBA (ASBOI budgeting award) for O/N BOCES
- Procured private placements of bonds under \$10 million without fiscal agents
- Served as Director on Consortium of Workers Compensation and Health Insurance
- Established two cogeneration plants, each saving \$45,000 & \$64,000/year
- Captured \$800,000 of district retained Medicaid.
- Managed from onset a \$30 million capital project and other projects
- Computerized and standardized bid-purchase process
- Requoted banking services to increased revenue minimum of \$56,000 annually
- Created a tax spreadsheet model for district, adopted by the county
- Captured \$552,000 of previous year's State Aid
- Saved \$214,000 annually in health insurance premiums
- Revised investment procedures to double yields
- Wrote purchasing manual
- Saved the district \$48,000 in the purchasing of transportation natural gas
- Wrote impasse language on severance pay

- Developed a flexible benefits program
- Created the scale and amortization schedule for a taxable bond issue, potential savings of \$208,000 and calculated future debt service payments.

1998, 1999

Summer School Administrator
Orleans-Niagara BOCES, Medina, New York

- Hired faculty and inputted data bases for payroll, grades and exams
- Registered 1,009 students for courses and exams
- Determined class size, master schedule, room assignment
- Identified IEP students and created support and resources for them
- Administered RCT and Regency exams

1997 to 1998

Teacher's Aide University of Rochester, Rochester, NY

- Taught school administration including cutting edge award winning budgeting process

1992 to 2001

New York State Association of School Business Officials, Albany, New York

- Developed curriculum and programs for school business officials, treasurers, clerks

1992 to 1993

SUNY College at Brockport, New York

- Teaching Assistant/Graduate Assistant for the chair; assisted in NCATE
- Internships at Greece Central School District and Canandaigua City School District

1981 to 1994

Hilliard and Lyons Property Management/Intellectual Properties
Louisville, Kentucky 40223 (Hilliard and Lyons is an investment banking firm.)
Reported to the President, Robert Fletcher.

- Analyzed financial statements and product market position of companies, researched and compared with industrial data in the underwriting process
- Developed product cost proposals
- Conducted market development and promotion on a national and international basis including print advertising, trade shows, conventions, telemarketing comparisons, and television, magazine, and newspaper coverage
- Developed, implemented, and analyzed market surveys
- Introduced plaintiff patent enforcement insurance at the American Bar Association annual convention
- Developed background historical data on patent litigation tendencies and results, potential markets and market analysis
- Developed a complete actuarial workup for an insurance product with product cost analysis of potential risks, rates of return, and a proposed premium/cost structure.
- Presented insurance product to Lloyds of London, AIG and Transamerica

OTHER WORK BACKGROUND:

Nazareth Academy, Rochester, New York

- Guidance counselor. Received tenure.

Ohio State University Hospital, Columbus, Ohio.

- Worked as a hospital coordinator. Supervised fifty people

Data Courier, Louisville, Kentucky

- Worked as an abstract writer of medical journals such as Lancet and the New England Journal of Medicine.

Dang Na University, Pusan, Korea

- English professor for junior and senior English majors.

-Hialeah Army Base, Pusan, Korea. \

- Guidance counselor/Director and GED Association of English Professors, Pusan, Korea.
- Worked as an English language coordinator and developed language tapes.

Oxford Public School System, Oxford, Massachusetts.

- High school biology/science teacher. High school representative for the superintendent's drug committee. Wrote curriculum for elementary and middle school science. Received tenure.

Auburn Public School System, Auburn, Massachusetts.

- Biology/chemistry/science teacher. Offered position for next year.

AWARDS PUBLICATIONS AND PRESENTATIONS:

Awarded the first Past Presidents' Scholarship by an educational association

Presented at the NYSASBO's Summer Business Workshop in 1994 through 2001 on current issues.

Twenty six presentations to Association of School Business Officials International Annual Conference from October, 1993 through October, 2006
(Examples of topics -Equity/Adequacy, High-Stakes Testing, Bonds, Green Facilities, National Facilities Standards, Budgeting/Accounting, Management)

"Implementing TQM in Maintenance and Operations" ASBOI's School Business Affairs.

"Certification: Still a Professional Issue for School Business Administration" ASBOI's School Business Affairs.

"Two Special Security Features of New York School District General Obligation Bonds" NYSASBO's New York ASBO Reporter.

U.S. Department of Education's NCES papers reviewer on their research

PROFESSIONAL INTERESTS:

Co-chair for the U.S. Department of Education upcoming national facilities standard manual (Vice Chair, subcommittee for the Arkansas Task Force on Facilities (legislative appointment) Chairs and Vice Chairs on Association School Business Officials International Legislative and Legal Aspects Committees; Legislative is a national lobbying cmte.

Phi Delta Kappa, Kappa Delta Pi (both Education Honors Societies)

New York State Association of School Business Officials (moderator, presenter, parliamentarian, coordinator, and Chair of the Constitution and By-laws committee, curriculum writer)

Association of School Business Officials International (Moderator, literary peer reviewer, presenter, Chair and Vice Chair of the Legal Aspects Committee,

Legislative Committee, COE accounting peer reviewer and MBA budget peer reviewer)
Government Finance Officer's Association
MASLA (Management Advocates for School Labor Association)



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name:		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
Years Lived in Fluvanna	Cell Phone – preferred?	Home Phone – preferred?	Email
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.):			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:		Application Received By:
Acknowledgement Sent:		
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Resume: Ben L. Hudson

274 Lexie Ln, Palmyra, Va 22963 * Tel: 434-305 0958 (C/H) * Email: HUDSONBLT@YAHOO.COM

Objective

Seeking Appointment to the Fluvanna County EDA

Profile

Officer of the United States Army with 25 years of commissioned officer service. Served in numerous assignments throughout the world as both an Army signal communicator and Joint Communications and Information Plans officer. Achieved the rank of Lieutenant Colonel. Lead and supervised a company sized element of 140 personnel and more than \$200 million; operations officer for a 600 personnel unit comprised of \$500-million in assets and resources. Outstanding communication skills with strong leadership, administrative, planning, and coordination acumen. Held top secret US Government security clearance with special access codes. Accomplished Va high school math and engineering teacher who holds administrator certification and endorsement. Current president of the Fluvanna County Branch NAACP and active deacon at local church.

Degrees

- 2017 Administration & Supervision Certification & Endorsement PreK-12
- 2015 EdS Ed Leadership & Supervision, WaldenU
- 1993 MSEE Naval Postgraduate School, Monterey, CA
- 1984 BSEE Tuskegee Institute, Tuskegee, AL
- 1979 High School Diploma, Andrews High School, Andrews, SC

Additional Significant Education and Training

- 2015 Ed Leadership & Supervision: Principal Preparation & Certification, WaldenU
- 2012 Public Service & Political Leadership Certification, Sorensen Institute, UVA
- 2000 Joint Military Officer Planning Course, Joint Forces Staff College, Norfolk VA
- 1996 Command and General Staff College, Ft Leavenworth, KS
- 1990 Combined Services Staff School, Fort Leavenworth, KS
- 1984 Basic and Advance Signal Officer Courses, Fort Gordon, GA

Recent Career Accomplishments

Jul 2009 -- To Present: Va High School Math, Engineering & JROTC Teacher

- Started & led successful JROTC program at Franklin HS
- Taught Math & Engineering courses at Fluvanna County HS
- Successfully earned Administration & Supervision Cert & Endorsement PreK-12
- Awarded Teacher Permanent Contract Status (Tenure)

Jul 99 -- Aug 2008: Division Chief & Plans Officer, Southern Command, Miami, FL

- Planned, coordinated all aspect of communications and equipment deployment
- Planned and provisioned exercise and contingency communications assets
- Managed and supervised bandwidth expansion at strategic communications sites
- Supervised & managed 350-IT professional planners and a \$100 million budget

Jul 99 – Jul 96: Staff Communications Officer, Darmstadt - Wurzburg, Germany

- Operations officer of a 600 personnel unit & budget of \$500-million in resources
- Director of Communication for a 2000-personnel air defense artillery organization
- Chief of Communication for a major unit with influence over 400-square miles

Jul 96 – May 84: Junior and Field Grade Communications Staff Officer

- Served as key foreign communications analyst with Army Intelligence Agency
- Commanded, managed, and implemented communications valued at \$200 million
- Communications specialist for a 550-personnel combat engineering organization
-

Additional Information

- Ordained Deacon of local Baptist Church
- Served as Christian and Community Youth Mentor
- Overseas military experience in Germany, Turkey, South Korea, Afghanistan, Saudi Arabia (Desert Storm/Shield), and Haiti
- Published master thesis booklet on Digital Signal Processing
- Former Licensed Realtor, Mortgage Broker, Auto Dealer, Notary Public & Signing Agent



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name: Valerie Palamountain		Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union	
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other	
Mailing Address (including City, State, & ZIP) 17 Fleetwood Drive Palmyra, VA 22963		Physical Address (if different)	
Years Lived in Fluvanna 15	Cell Phone – preferred? 4349819912	Home Phone – preferred?	Email vpalamountain@gmail.com
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.): See attached			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: See attached			
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): See attached			
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I believe that giving back to the community is the responsibility of every citizen. With my background in workforce development, I am very familiar with the needs of employers, particularly the need to develop and retain qualified workers. My experience serving on the Board of Directors of the Fluvanna Chamber of Commerce and the Advisory Board for the Fluvanna Broadband Access Team has given me insights to the challenges facing the business community in a rural county. My knowledge of workforce and economic development will make me a valuable contributor to the Economic Development Authority.			
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>			
Applicant's Signature Valerie Palamountain (From file)		Date 11/12/2019	

PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
x	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
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	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

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3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only		
Application Received On:	11/12/2019	Application Received By: Leontyne Peck
Acknowledgement Sent:	11/20/2019	
Renewal Date:		Remarks:
Renewal Date:		
Renewal Date:		
Renewal Date:		

Valerie J. Palamountain
 APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES
 County of Fluvanna (Continued)

EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provide dates of education and experience.):

EDUCATION:

- ♣ Fulbright Specialist at the Ministry of Education and Workforce Development, Bermuda, to develop a National Workforce Development Plan, January-February, 2018.
- ♣ Fulbright Specialist at Jadavpur University, Kolkata, India, to study workplace development skills for low-skilled adults, February 2015.
- ♣ M.S. Education Administration (post-secondary education emphasis), State University of New York at Albany, NY.
- ♣ B.A. English, Music Minor, Skidmore College, Saratoga Springs, NY.
- ♣ Project Management Graduate Level courses, DeVry University, Fort Washington, PA.

PROFESSIONAL EXPERIENCE:

Dean of Workforce Services

Piedmont Virginia Community College, Charlottesville, VA

January 2005 to present

Manage division with a staff of 16 for workforce development programs, including contract training, healthcare, small unmanned aerial systems, commercial drivers license, KidsCollege enrichment programs and community education. Work with regional business and industry including the Piedmont Workforce Network Workforce Investment Board. Lead agency for the One Stop Operator Consortium, a federally funded program from 2008-09. Applied for and secured over \$8 million in grant funding to underwrite the cost of new program development, workforce training and student tuition and fees. Designed and implemented a new viticulture and enology program to promote economic development in the region. Designed and implemented small unmanned aerial system program to train public safety and emergency services personnel. Both programs have been recognized by the Virginia Community College System and the Chancellor.

Director, Center for Business & Industry Training

Bucks County Community College, Newtown, PA

April 2001 to January 2005

Designed and implemented workforce development programs for regional business and industry, with concentration in healthcare education/career ladders. Applied for and secured grant funding to underwrite the cost of new program development, workforce training and student tuition and fees. During my tenure, the number of students served increased by 450%.

CURRENT OR PRIOR EXPERIENCE ON BOARDS/COMMISSIONS/COMMITTEES:
 BOARDS AND ADVISORY COUNCILS:

- ♣ Albemarle County Broadband Management Team, 2015-16.
- ♣ Albemarle County Rotary, 2006-present. Board member 2007- 2017. President, 2015-16.

- ♣ Fluvanna County Broadband Access Team, 2017.
- ♣ Fluvanna County Chamber of Commerce, Board member, Vice President, 2018-19.
- ♣ Jefferson Area Children's Health Improvement Program, Board member 2012 – 2017. Vice Chair, 2016-17, Secretary 2014-16.
- ♣ Virginia Community College System Re-Engineering Task Force Member representing Workforce Development Services, 2009 – 2015.
- ♣ Virginia Community College System Workforce Development Advisory Council, 2005 - present.
- ♣ Workforce Investment Board, 2005 – present; Program Chair 2016-17.
- ♣ Charlottesville-Albemarle Chamber of Commerce - Chair of the Education Session for Leadership Charlottesville, 2007 - 2015.
- ♣ Lake Monticello Owners' Association Board of Directors (elected position), 2011-2014, President, 2012-13, 2013-14; Secretary, 2011-12.
- ♣ Offender Aid and Restoration Albemarle and Charlottesville - Re-entry Services Committee Member and Steering Committee Member, 2009 – present.
- ♣ Louisa Re-entry Council, 2016 - present.
- ♣ Lake Monticello Owners' Association Wildlife Committee, 2009-11; 2015-present. Secretary, 2009; Chair 2010-2011; Secretary, 2019.
- ♣ Charlottesville-Albemarle Technical Education Center Joint Advisory Council, 2008 - 2015.
- ♣ Small Business Development Center Advisory Council, 2008 - 2015.
- ♣ Fluvanna County Career and Technical Education Council, 2008 - 2014.
- ♣ Smart Beginnings of Fluvanna and Louisa Advisory Council, 2011 - 2014.
- ♣ Central Virginia Partnership for Economic Development, Steering Committee, 2006 - 2012.
- ♣ Virginia Community College System Virginia Education Wizard Career Development Task Group, 2007-2008.
- ♣ Virginia Community College System Presidential Search Committee for Lord Fairfax Community College, 2017.
- ♣ Virginia Community College System Presidential Search Committee for Virginia Highlands Community College, 2009.
- ♣ Virginia Workforce Policy Advisory Council, 2012.

CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups-please provide dates):

PROFESSIONAL ORGANIZATIONS/ASSOCIATIONS:

- ♣ Albemarle County Rotary Club (2006-present), President 2015-16
- Association of General Contractors in Virginia
- ♣ Audubon Society (Long time)
- ♣ Friends of the Presidents, Alumni Association, Skidmore College (Over 20 years)
- ♣ Learning Network Resources (LERN) (2001-present)
- ♣ National Council for Continuing Education and Training (2001-present)
- ♣ Project Management Institute (former member)
- ♣ Virginia Community College System – Workforce Development Services Peer Conference Chair (2006, 2007, 2008)

Professional Development Committee Chair (2006-07)

♣ Church of our Saviour (2006-present)

Valerie J. Palamountain
17 Fleetwood Drive
Palmyra, VA 22963

vpalamountain@pvcc.com

SUMMARY

Education Administrator and Project Manager with over 20 years experience in project initiation, planning, scheduling and implementation in a variety of disciplines. Background includes hands on experience in project management in workforce development and training, educational programs, and information technology for private industry, non-profits and public sector. Particular strength in defining goals and the strategy to achieve them. Demonstrated competencies in:

- Team Building
- Strategic Planning and Turnarounds
- Personnel Management
- Facilitation and Presentation Skills
- Process Management
- Consulting and Consultative Sales

PROFESSIONAL EXPERIENCE:

Dean of Workforce Services

Piedmont Virginia Community College, Charlottesville, VA

January 2005 to present

Manage division with a staff of 16 for workforce development programs, including contract training, healthcare, small unmanned aerial systems, commercial drivers license, KidsCollege enrichment programs and community education. Work with regional business and industry including the Piedmont Workforce Network Workforce Investment Board. Lead agency for the One Stop Operator Consortium, a federally funded program from 2008-09. Applied for and secured over \$8 million in grant funding to underwrite the cost of new program development, workforce training and student tuition and fees. Designed and implemented a new viticulture and enology program to promote economic development in the region. Designed and implemented small unmanned aerial system program to train public safety and emergency services personnel. Both programs have been recognized by the Virginia Community College System and the Chancellor.

Achievements:

- Designed and implemented a new viticulture & enology program working with industry partners. Classes are held at regional vineyards and wineries with instructors recruited from industry and combine experiential learning with classroom theory. The Viticulture & Enology program was recently recognized as a statewide “best practice” program by the Virginia Community College System and the State Board of Wine for supporting a major growth industry. Applied for and secure grant funding to expand the program to include a training vineyard for our students at Monticello, the home of Thomas Jefferson. The Viticulture & Enology program celebrated its 10th anniversary on March 19, 2015. Over 30 of our students have started wineries in Virginia.
- Initiated the Analyst Boot Camp (ABC) program with regional economic development, government contractors, the military and a third-party training vendor (ATIC) to introduce intelligence analysis training to provide a qualified workforce in the emerging field of intelligence. The Analyst Boot Camp is a post-graduate program; students may receive six graduate credits from AMU towards a Master’s degree upon completion of the ABC.
- Applied for and secured \$1.6 million in Federal grant funding to develop a Construction Academy in response to the industry need for entry level workers in carpentry, masonry, plumbing, electrical, landscaping, HVAC and green building.

Valerie Palamountain

- Introduced KidsCollege@PVCC Summer Career Academies for students in grades 3-10, which grew from two Academies in 2010 to over 100 Academies at multiple sites in 2017 with over 1600 enrollments. The Career Academies focus on STEM (Science, Technology, Engineering and Math) using problem-based learning techniques.
- Worked with the University of Virginia to develop an entrepreneurship program for Tibetan entrepreneurs. This exchange program, funded annually by the U.S. Department of State, trained twelve Tibetans in entrepreneurship skills in the U.S. As one of the program administrators, I traveled twice to Tibet to observe entrepreneurial opportunities in Eastern China.
- Introduced Allied Health curriculum using in-house and third-party vendors. Converted a credit program in Nurse Aide that historically had low enrollment, to a noncredit program with an annual enrollment of 80 students.
- Developed relationships with the Chambers of Commerce in the Charlottesville area to offer business courses for small business owners.
- Expanded online training from 30 classes per year to over 700 classes with more than 500 enrollments, generating \$100,000 in revenue annually.
- Introduced Small Engine Repair program that leads to certification by the Equipment & Engine Training Council, and implemented the program at Albemarle-Charlottesville Regional Jail for soon-to-be-released offenders.
- Partnered on multiple regional and Federal grants with sister community colleges.
- Served on the Chancellor's Re-Engineering Task for the Virginia Community College System (2010-2015), representing the Workforce Development divisions for the Community College System.
- Served on the Steering Committee representing the community college Workforce divisions for the statewide evaluation of an enterprise system for Workforce Development and Continuing Education. This has been a five-year project that required significant changes to processes throughout the system.
- Serve on the Workforce Development Services Advisory Council from 2005-present. Chaired the Workforce Development Services Peer Conference from 2006-2008.
- Served on the Presidential Search Committee for Virginia Highlands Community College, 2009.
- Over ten years, Workforce Services at PVCC grew from a marginal program of 1,500 students and gross revenue of less than \$400,000 to a vibrant and innovative program that serves 6,000 students annually with annual revenue of \$1.8 million.
- Awarded Fulbright Specialist, April 2013-May 2018. Research project at the Ministry of Education and Workforce Development, Hamilton, Bermuda, "Bermuda National Workforce Development Plan."
- Awarded Fulbright Specialist, February 2015. Research project at Jadavpur University, Kolkata, India, "Workforce Development for Low-Skilled Workers."

**Director, Center for Business & Industry Training
Bucks County Community College, Newtown, PA
April 2001 to January 2005**

Designed and implemented workforce development programs for regional business and industry, with concentration in healthcare education/career ladders. Applied for and secured grant funding to underwrite the cost of new program development, workforce training and student tuition and fees. During my tenure, the number of students served increased by 450%.

Achievements:

- Developed the proposal for a new Practical Nursing program for 50 fulltime students, which was approved by the State Board of Nursing on the first submission. Hired the Director of the Practical Nursing Program. Planned and supervised renovations for the Nursing Skills Lab. Wrote and obtained grants for \$450,000 to offset the cost of initiating the program. Contracted with clinical

sites. Partnered with community organizations and trade union for scholarships for all of the students in the first year of the program. The Practical Nursing program is 1,550 hours, non-credit.

- Planned and implemented a two-year Radiography program for 15 fulltime students. Hired the Director of Radiography. Contracted with clinical sites for facilities, instructors and tuition reimbursement for students. The Radiography program is 3,400 hours, non-credit.
- Implemented a blended credit/non-credit IT apprenticeship program at Lockheed Martin for disadvantaged youth from center city Philadelphia, funded by a Federal grant. This program was documented in "Case 12. Community College, University, and Corporate Partnership to Combat Employment Shortages," in *Linking Workforce Development to Economic Development, A Casebook for Community Colleges*, William R. Rothwell and Patrick Gerity, eds., American Association of Community Colleges, 2008.
- Initiated an on-site degree program in Early Childhood Education for Head Start workers in Philadelphia in response to "No Child Left Behind" legislation.
- Implemented WEDnetPA, a statewide program for incumbent worker training.
- Served on the implementation team for a regional consortium of six colleges to offer workforce development programs to business, industry and trade unions. Recruited instructors, developed processes shared by all institutions, and managed program budgets.
- Introduced new processes and procedures, expanded the use of automation, and implemented professional development plan for each staff member.
- Managed a staff of 15 permanent employees and four grant-funded employees, and a budget of \$750,000.

Project Management Instructor (September, 2000 to 2005)

Applied my knowledge in business and education to develop and teach a 56-hour project management certificate program in private industry and at the collegiate level. Edited and published *PSSI/Methods*, an automated version of the Project Management Institute Body of Knowledge® (PMBOK®), published July, 2003. Revised in 2005.

Achievements:

- Developed course materials, presentation materials, case study and student workbook.
- Developed learning objectives and measurement tools.
- Instructed classes both on-line and in classroom settings.

Project and Process Management Senior Consultant (April, 1996 to March, 2001):

Consulted with clients to market and deliver project and process management consulting and training services for the following firms:

- Project Support Services, Inc., North Hills, PA
- Pcubed, Inc. Ann Arbor, MI
- CorePlan, Inc., Warrington, PA
- Pricewaterhouse Coopers, Chesterbrook, PA

Achievements:

- On-site consultant for Fortune 500 medical device corporation to develop their e-Business strategy, implement project management, and develop their e-Business organization.
- Developed and tested an Artificial Intelligence program for a patient management system for HIV patients to assist the medical community in tracking the patient's diagnosis, treatment program, mutations, drug conflicts, and historical data. From the information, the A.I. recommended new treatment programs, alerted the medical professional to possible conflicts and the severity of the conflict(s), and identified missing or out of date information.

District Manager, AGS Management Systems, Inc.**King of Prussia, PA****April, 1981-April, 1996**

Sales and marketing manager for a project management software development and consulting firm with an international clientele. Provided internal technical consulting support for the sales force and distributor network. Represented client interests in new product development. Managed sales territory. Top salesperson in the history of the company with an average sale for new customers of over \$200,000. AGS developed industry-standard project management tools before the introduction of Microsoft Project.

Achievements:

- Achieved and maintained a 50% close ratio in sales.
- Developed sales territories throughout the United States.
- Provided sales and technical support for project and process management tools.
- Negotiated contracts for products and services.
- Interacted with senior and executive level management in client organizations.
- Introduced new products and services.
- Researched market trends and competitive products for new business development.
- Managed telemarketing operation.
- Developed product marketing, sales and demonstration materials (brochures, presentations, lead tracking information, contact management).
- Developed business-to-business relationships with third-party vendors.
- Trained new sales and marketing staff.
- Conducted seminars on process and project management tools.
- Organized the employee buy-out of AGS Management Systems, Inc. when the company went independent in 1994.

EDUCATION:

- Fulbright Specialist at the Ministry of Education and Workforce Development, Bermuda, to develop a National Workforce Development Plan, January-February, 2018.
- Fulbright Specialist at Jadavpur University, Kolkata, India, to study workplace development skills for low-skilled adults, February 2015.
- M.S. Education Administration (post-secondary education emphasis), State University of New York at Albany, NY.
- B.A. English, Music Minor, Skidmore College, Saratoga Springs, NY.
- Project Management Graduate Level courses, DeVry University, Fort Washington, PA.

PUBLICATIONS:

- "Case 12. Community College, University, and Corporate Partnership to Combat Employment Shortages," in *Linking Workforce Development to Economic Development, A Casebook for Community Colleges*, William R. Rothwell and Patrick Gerity, eds., American Association of Community Colleges, 2008.
- *PSSI Methods*, a CD of the Project Management Institute Body of Knowledge® (PMBOK®) formatted in a database tool and exported as a project template to Microsoft Project, published July, 2003. ISBN: 097413600X. Revised 2005.

SELECTED PRESENTATIONS:

- EducationUSA bi-regional workshop for advisers Delhi, India. "Why should we promote 2+2 programs," April 4, 2019. Co-presenter with Sudarshan Saha, EducationUSA Advising Coordinator, United States – India Educational Foundation (USIEF), Kolkata Yale University School of Management, Panelist, "Grit and the Psychology of Success," April 5-6, 2018.

Valerie Palamountain

- RURAL Conference, sponsored by Downs Government Affairs, Smithsonian, The George Washington University, Achieving the Dream, Missouri State and Virginia Community College System, December 5-6, 2017. "Viticulture & Enology Program and Piedmont Virginia Community College."
- Virginia Community College System State Board Annual Meeting, November 14, 2012. "Fast Track: New Solutions for Rapid Credentialing and Employability."
- Virginia Community College System Hire Education Conference, December 7-9, 2011. "Three Weeks in Tibet: Education to Employment."
- Leadership Charlottesville, Education Session Chair and Presentations, 2006 - 2015.
- Leadership Charlottesville, Economic Development Session Presentations, 2010 - 2013.
- LEAD Virginia Alumni Association, "Economic Development in Central Virginia," June 2010.
- Virginia Juvenile Detention Commission, "Career Readiness for Juveniles," August 25, 2008.
- League for Innovation in the Community College National Conference, March 19-22, 2006. Presentation on the VCCS Institutes of Excellence program.
- National Council for Continuing Education & Training National Conference, October 17-19, 2005. Presentation on the Viticulture & Enology Program at Piedmont Virginia Community College.
- American Association of Community Colleges Workforce Development Institute, January 28-30, 2004 and National Council for Workforce Education National Conference, October 26-28, 2003. Presentation on the Nursing Career / Education Ladder Program at Bucks County Community College.
- WEDnetPA Annual Partners Retreat, April 6-8, 2004. Presentation on Best Practices in WEDnetPA Grant Administration.
- Bucks County Workforce Development Summit, June 9, 2004. Planning committee member for a conference on the needs of business and industry, sponsored by the Bucks County Workforce Investment Board. Facilitated the panel on Healthcare Issues.
- Paper accepted by National Council for Continuing Education & Training (NCCET), October 16-19, 2004, on the Early Childhood Education program to Head Start workers in Philadelphia, PA.
- League for Innovation in the Community College National Conference, October 19-22, 2003. Presentation on the IT Apprenticeship Program at Lockheed Martin Corporation in Partnership with Bucks County Community College.

AWARDS:

- Rotary International District Service Award, 2016.
- Chancellor's Award for the Workforce Services Leader for Expanding Workforce Opportunities, 2011.
- Workforce Investment Board, Commendation for leadership of the One Stop Consortium, 2008.
- LERN Annual Conference on Lifelong Learning, 2006. Viticulture and Enology Program for South African Black Economic Empowerment Program.

PROFESSIONAL ORGANIZATIONS/ASSOCIATIONS:

- Albemarle County Rotary Club (2006-present), President 2015-16
- ASTD
- Audubon Society
- Friends of the Presidents, Alumni Association, Skidmore College
- Learning Network Resources (LERN)
- National Council for Continuing Education and Training
- Project Management Institute (former member)
- Virginia Community College System – Workforce Development Services
 - Peer Conference Chair (2006, 2007, 2008)
 - Professional Development Committee Chair (2006-07)

BOARDS AND ADVISORY COUNCILS:

- Albemarle County Broadband Management Team, 2015-16.
- Albemarle County Rotary, 2006-present. Board member 2007- 2017. President, 2015-16.
- Fluvanna County Broadband Team, 2017.
- Fluvanna County Chamber of Commerce, Board member
- Jefferson Area Children’s Health Improvement Program, Board member 2012 – 2017. Vice Chair, 2016-17, Secretary 2014-16.
- Virginia Community College System Re-Engineering Task Force Member representing Workforce Development Services, 2009 – 2015.
- Virginia Community College System Workforce Development Advisory Council, 2005 - 2017.
- Workforce Investment Board, 2005 – 2017; Program Chair 2016-17.
- Charlottesville-Albemarle Chamber of Commerce - Chair of the Education Session for Leadership Charlottesville from 2007 - 2015.
- Lake Monticello Owners’ Association Board of Directors (elected position), 2011-2014, President, 2012-13, 2013-14; Secretary, 2011-12.
- Offender Aid and Restoration - Re-entry Services Committee Member, 2009 - 2015.
- Lake Monticello Owners’ Association Wildlife Committee, 2009-11; 2015-17. Secretary, 2009; Chair 2010-2011.
- Charlottesville-Albemarle Technical Education Center Joint Advisory Council, 2008 - 2015.
- Small Business Development Center Advisory Council, 2008 - 2015.
- Fluvanna County Career and Technical Education Council, 2008 - 2014.
- Smart Beginnings of Fluvanna and Louisa Advisory Council, 2011 - 2014.
- Central Virginia Partnership for Economic Development, Steering Committee, 2006 - 2012.
- Virginia Community College System Virginia Education Wizard Career Development Task Group, 2007-2008.
- Virginia Community College System Presidential Search Committee for Virginia Highlands Community College, 2009.
- Virginia Workforce Policy Advisory Council, 2012.

RECENT PROFESSIONAL DEVELOPMENT:

- Fulbright Specialist, April 2013-May 2018. Research project at the Ministry of Education and Workforce Development, Hamilton, Bermuda, “Bermuda National Workforce Development Plan.”
- Fulbright Specialist, February 2015. Research project at Jadavpur University, Kolkata, India, “Workforce Development for Low-Skilled Workers.”
- Education2Employment Fellowship Exchange Program, Tibetan Center, University of Virginia, 2010-2018.
- LEAD Virginia, Class of 2013.
- LERN Executive Leadership Institute, April 2011.
- The Chair Academy Strategic Leadership, Strengths Finder, March, 2011.
- Virginia SPQA Baldige Criteria for Performance Excellence, 2009.
- National Council for Workforce Education, National Conference, October 18-21, 2008.
- Virginia Council for International Education (VaCIE), Jadavpur University, Kolkata, India, 2007-08.
- Aspen Institute Sector Skills Academy, 2006-2007.
- National Career Pathways Network Annual Conference, October 10-13, 2007.
- Virginia Community College System Administrative and Instructional Leaders Program, 2006.
- National Council for Continuing Education and Training, Leadership Institute, 2006.
- Charlottesville Regional Chamber of Commerce, Leadership Charlottesville, 2006.

KEY SKILLS:

- Excellent research skills.

Valerie Palamountain

- Excellent project and process management skills.
- Excellent team building and communications skills.
- Excellent organizational, management, supervisory and leadership skills.
- Self-motivated, self-starter with the ability to motivate others.
- Excellent interpersonal, customer relationship and account management skills.
- Excellent writing skills.
- Excellent contract negotiation and fulfillment skills.
- World traveler throughout the United States (all 50 states!), Canada, Europe, Central America, South America, Africa, India, Southeast Asia, Tibet and China.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name:		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union			
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other			
Mailing Address (including City, State, & ZIP)			Physical Address (if different)		
Years Lived in Fluvanna	Cell Phone – preferred?	Home Phone – preferred?	Email		
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):					
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:					
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):					
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:					
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>					
Applicant’s Signature <i>(Typing name below serves as digital signature)</i>				Date	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

BOS2020-06-17 p.189/306

Application to Serve on
Boards/Commissions/Committees

Name: Barry Allen Bibb Election District: Cunningham
Mailing Address: 2935 Antioch Road City: Scottsville State: VA Zip: 24590
Physical Address: Same City: State: Zip:
Home Phone: (434) 286-3414 Work Phone: Cell Phone: Fax Phone:
Email: babpap@aol.com

Education/Experience/Professional Expertise:

Retail moment 42 years 8 mos. Graduated from Jefferson professional Institute business school 1964. Retired from Kmart June 2007

Civic Activities/Committee Memberships (include other boards/committees/commissions, Fraternal, Business, Church or Social Groups):

On Planning Commission since Jan. 2008 Presently Chairman
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups-please provide dates): Deacon Antioch Baptist Church

Interest in Serving on Board/Commission/Committee:

Serve the county as I have for last 12 and 1/2 years

**Please indicate on the following sheet all Boards/Commissions/Committees on which you wish to serve:

The County of Fluvanna does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Please submit this form by e-mail or
Return to:
Clerk, Board of Supervisors
P.O. Box 540
Palmyra, VA

5/17/2020

Signature

Date

County of Fluvanna * Post Office Box 540 * Palmyra, VA 22963 * (434)591-1910 * Fax (434)591-1911

This form is available on the Fluvanna County website: www.fluvannacounty.org

Agricultural/Forestal Advisory Committee: Consists of four landowners who are engaged in agricultural or forestal production, four other landowners of the County, the Commissioner of the Revenue and a member of the governing body. The committee shall advise the planning commission and the governing body and assist in creating, reviewing, modifying, continuing or terminating districts within the County.

Board of Zoning Appeals: Consists of five members, appointed by the Fluvanna County Circuit Court to serve five-year terms. The role of this organization is to hear and decide appeals of the requirements of the Zoning Ordinance or Administrator.

Board of Building Code Appeals: Consists of five members appointed by the locality for a specific term established by written policy. This appeals Board hears appeals as authorized by the local governing body.

Community Policy and Management Team: Members appointed by the Board with responsibility of implementing the Comprehensive Services Act. Membership includes Community Services Board, Social Services, Health Department, Juvenile Court Services Unit, BOS and local school division and a parent representative; three year term.

Court Green Committee: Oversees landscaping and landscaping maintenance needs on the court green, the museum grounds and Confederate Square. It meets at the call of any member or the County Administrator. Its purpose is to provide consensus on significant alterations to the appearance of the court green and its surroundings on matters that often are a matter of taste; three year term.

Economic Development Authority: Purpose is to promote industry and develop trade by inducing manufacturing, industrial, governmental, commercial enterprises and institutions of higher learning to locate and remain in the Commonwealth and consist of seven At-Large members; four year term.

Economic Development Commission: Ten members, one from each electoral district and four at large. Chartered to support the Board in development planning and economic development issues; four year term.

Fluvanna County Youth Advisory Council: Membership consist of interested citizens and representation from local government, agencies and youth-serving organizations, & at least one, but not more than two, citizens under the age of eighteen, with a minimum age of fifteen; members appointed by the Board of Supervisors; serves as liaison between organized groups concerned with youth, specifically the Board of Supervisors and the youth citizens of the county; two year term.

Fluvanna Partnership for the Aging Committee: Consists of a representative from each magisterial district, appointed by the Supervisors of the district, and representatives from the following agencies: Social Services, Virginia Extension Services, JABA Case Manager, Senior Center Director, MACAA Director, Fork Union Nursing Home Director, Health Department, and County Administrator's office; four year term.; meets 4th Monday of month at 11:00 am at the Fork Union Rescue squad building.

Fluvanna Transportation Safety Commission: Mission Statement is to further transportation safety within Fluvanna County; to increase transportation safety awareness among school age children & adults; and to assist VDOT in selected tasks pertaining to the County. Voting members include one BOS appointee from each voting district and representative of the Board of Supervisors, Fluvanna Schools and the Fluvanna Sheriff's Department; three year term.

Fork Union Sanitary District Advisory Committee: Consists of seven voting members who shall be appointed by the Board of Supervisors and must be members of the District's service area. The FUSD Advisory Board shall investigate and be informed on all matters relating to water production and supply in the FUSD and on other matters as the Board of Supervisors request; four year term.

James River Alcohol Safety Action Program: Organized and exists pursuant to an agreement for Joint Exercise of Powers entered into among the City of Charlottesville, and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson and functions as administrative and fiscal agent for the Program. One person is appointed by the governing body of each participating locality; three year term.

JAUNT Board: Two members appointed; JAUNT manages budgets, policies and programs of the corporation's transportation services; three year term. The Board of Directors generally meets at the Charlottesville office.

Jefferson Area Board for Aging Advisory Council: Members provide input on the development and administration of JABA's Area Plan, participates in public hearings, represents the interests of older persons, reviews and comments on all community policies, programs and actions affecting the senior citizen's and elder caregivers of Planning District Ten. Each participating jurisdiction shall be represented by two voting members; two year term. The Council meets the first Tuesday of each month from 12:00-1:00 pm.

Jefferson Area Board for Aging Board of Directors Meets the third Tuesday of each month. The meeting is usually held at the Center for Adult Rehab and Eldercare in the Alzheimer's Suite unless otherwise notified; two members appointed by the board of Supervisors; two year term.

Jefferson Area Disability Services Board: Service area comprises a rural, primarily agricultural area wherein services to persons with physical and/or sensory disabilities are hampered by the relative isolation of clients; consist of one representative appointed by the Board of Supervisors with a three year term.

Library Board of Trustees: Consist of seven members, one from each election district and the Library Director as ex-officio; four year term.

Local Workforce Investment Board: Consist of a majority of private sector representatives; number of appointments per locality is based on population (Fluvanna has two); three year term.

Monticello Area Community Action Agency: Provides services and supplies among local churches, schools, and community organizations for people in crisis situations, or with longer-term needs; four year term; one representative appointed by the Board of Supervisors.

Parks & Recreation Advisory Board: Members are appointed by the Board. Three are agency appointed and six are at-large. The Advisory Board provides counsel to the board on community recreation issues, assists department director in determining program priorities and content, and leisure issues in the community; four year term.

Piedmont Virginia Community College Board: Local advisory board which is appointed by its participating local jurisdictions; provides a vital link between the college and the community; participates in selection, evaluation and removal of college president; reviews and acts on annual local funds budget as prepared by the president, etc.

Planning Commission: The Code of Virginia requires the County to create a local Planning Commission to promote the public health, safety, convenience, and welfare of its citizens, to plan for the orderly development of the community and to develop and update the County's Comprehensive Plan. The role of the Planning Commission is to serve primarily in an advisory capacity to the Board of Supervisors for a four year term; There are two members from the Rivanna Election District, one member each from the Columbia, Cunningham, Fork Union and Palmyra Election District's.

Region Ten Community Services Board: A total of 14 members are appointed by the Boards of Supervisors of Albemarle, Fluvanna, Greene, Louisa, and Nelson Counties and the Charlottesville City Council. The board establishes policy and programs to provide mental health, mental retardation, and substance abuse services, and governs the operations of over forty component programs; Fluvanna has one representative with a three year term; meets the 2nd Monday of each month in the evening.

Regional Jail Board: The Regional Jail shall be supervised and managed by a board to consist of at least one representative from each political subdivision participating therein who shall be appointed by the local governing body for a two year term.

Social Services Board: The board is administrative and is responsible for local policy decisions, discretionary power over local funding, submission of the annual county budget, appointment of the department director and decisions governing optional and local services. The board exercises an interest in all matters pertinent to the local social services; consist of seven members-one from each district and a BOS representative; four year term.

Southeast Rural Community Assistance Project, Inc.: One board appointed representative; five year term; meets quarterly for three days throughout the state.

Thomas Jefferson Emergency Medical Services Council: One member appointed by the Board to represent the local government. The Board establishes regional EMS protocols, grades and ranks Rescue Squad Assistance Fund applications, develops regional EMS training/continuing education programs, and acts as a liaison between the region and State; two year term.

Thomas Jefferson Partnership for Economic Development: Enhances the assistance and information that can be made available to both existing & new businesses interested in investing in the Greater Charlottesville Region; marketing the region & the development opportunities that exist for different types of businesses; and assisting the public sector members of the Partnership to define and improve the "product" that can be offered to prospective companies.

Thomas Jefferson Planning District Commission: Two members, at least one of which is a local elected official, are appointed by each of six member jurisdictions. An elected official serves a term coinciding with duration of their locally elected position; terms for citizen members are three years. The purpose of the Commission is to foster regional cooperation, provide a forum for discussion of regional issues, and to plan with local governments for the future of the region. Fluvanna has two representatives with a two year term.



APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

County of Fluvanna

Name:		Election <input type="checkbox"/> Columbia <input type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union			
		District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other			
Mailing Address (including City, State, & ZIP)			Physical Address (if different)		
Years Lived in Fluvanna	Cell Phone – preferred?	Home Phone – preferred?	Email		
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience.):					
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:					
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates):					
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY:					
<p>Applicants are considered as vacancies occur and your application will be kept on file for three years.</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p> <p>Submit by email (clerk@fluvannacounty.org) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p>					
Applicant's Signature <i>(Typing name below serves as digital signature)</i>				Date	

PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.

X	Board, Commission, Committee
	Agricultural/Forestral District Advisory Committee
	Board of Equalization (BOE)
	Board of Zoning Appeals (BZA)
	Building Code of Appeals Board
	Central Virginia Regional Jail (CVRJ) Authority
	Columbia Task Force (CARE)
	Community Policy & Management Team (CPMT)
	Economic Development Authority (EDA)
	Economic Develop. & Tourism Advisory Council (EDTAC)
	Family Assessment and Planning Team (FAPT)
	Finance Board
	Fluvanna Partnership for Aging Committee (FPA)
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Water Authority (JRWA)
	JAUNT Board

X	Board, Commission, Committee (cont.)
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Palmyra Area Revitalization Committee (PARC)
	Parks & Recreation Advisory Board (RAB)
	Piedmont Virginia Community College (PVCC) Board
	Planning Commission
	Region Ten Community Services Board
	Rivanna River Basin Commission
	Social Services Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)
	OTHER:

Fluvanna County Board, Committee, and Commission Attendance Policy

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

Office Use Only	
Application Received On:	Application Received By:
Acknowledgement Sent:	
Renewal Date:	Remarks:
Renewal Date:	
Renewal Date:	
Renewal Date:	

Gene F. Ott
243 Country Creek Way
Palmyra, Virginia 22963
(434) 589-4876

ACCOMPLISHMENTS

Elected twice as Fluvanna County Supervisor (Rivanna District)... Taught Accounting Information Systems (COMM 410) at University of Virginia, McIntire School of Commerce; taught accounting as a graduate assistant at Penn State, and then six semesters of Accounting and Economics at Tidewater and Craven Community Colleges... Chief Financial Officer (CFO) Fork Union Military Academy, coached football, wrestling, baseball... Held a series of demanding **leadership** roles from being Battalion Commander of my Penn State NROTC unit to achieving the rank of Captain, Supply Corps, U S Navy, with my final duty as the Deputy Commander of Defense Distribution Region East, the largest wholesale depot in the Department of Defense where I managed an organization of over 3800 people... **Innovator** Changed the shipment of member's personal property leaving Iceland from commercial ship to space available government air saving over two million dollars a year and providing much faster and safer delivery for our military personnel... **Accountable and responsible** supply officer at four major Navy commands and received seven personal and 20 total decorations... Western Pacific Data Systems **Project manager and software demonstrator** for two successful U S Air Force contract bids. Office manager and clerk for local organization using quick books and performing all office functions for two years.

PERSONAL STRENGTHS

Friendly personality... accounting, financial management, and logistics expertise... leadership/management skills... persuasive and entertaining public speaker and lecturer... sincere and encouraging listener... computer expertise... moral courage... ability to develop/execute programs/procedures based on management's policies and regulations.

EDUCATION

Master of Science, Accounting, Penn State University.
 Bachelor of Science, Accounting, Penn State University.
 Naval War College, Newport, RI, Senior Course.
 Various Navy business courses accumulating over two years classroom time.

EMPLOYMENT

From January 2004 to 2010, I was an elected official of the people of Fluvanna County as Fluvanna County Supervisor (Rivanna District). Was part of the six member governing body of the county. Produced budgets, set tax rates, set and administer zoning and other county

regulations. Served on a four year term with about 40 hours work per month... Also worked as office manager/bookkeeper for nonprofit company from March 2006 to November 2007.

From September 1999 to September 2002, first taught, counseled, and coached middle school cadets at Fork Union Military Academy. From December 2000 was the Chief Financial Officer (CFO) of the Academy. Produced and presented budget and financial statements to the Academy President and Board of Trustees. Managed over 100 employees in all the services activities of the Academy.

From January 1993 to May 1997 worked for Western Pacific Data Systems-La Jolla on the Government On-Line Data (GOLD) Logistics Software as a Project Manager and Senior Logistics Analyst. I performed on-site reviews of procedures and processes, prepared design studies, briefed management, conducted training, and assisted during initial installation of GOLD at customer sites. My clients included McDonnell Douglas Aircraft, Rockwell International, Lockheed Martin, Westinghouse, Pemco Aeroplex, the Malaysian Air Force, and the US Air Force.

From July 1967 - September 1991 was on active duty as a commissioned officer in the United States Navy attaining the rank of **Captain, Supply Corps, U.S. Navy** in 1988.

From March 1989 to September 1991 was a Senior Executive as the Deputy Commander, Defense Distribution Region East (DDRE) and Defense Depot Mechanicsburg, PA. DDRE was largest DOD wholesale depot with six million issues annually. Worldwide wholesale support of all commodity classes. Implemented the largest distribution center and the automated Integrated Material Complex (IMC) for the Department of Defense. Managed over 3800 employees at various remote locations. Managed base facilities including housing administration, dining areas, golf course, and a complete range of recreational facilities. Used automated accounting systems to monitor and manage financial as well as operational business cycle goals and objectives.

From July 1967 to March 1989 worked in a progression of operational positions in material management, inventory control, transportation, financial management, payroll, and retail support areas. Served in-country Vietnam. Always responsible for employee discipline and morale. Have extensive experience in using automated payroll, inventory, and general accounting systems.



**COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application to Serve on
Boards/Commissions/Committees**

Name: Howard Lagomarsino Election District: Palmyra
Mailing Address: 24 Jennings Drive City: Palmyra State: Virginia Zip: 22963
Physical Address: Same as Mailing Address City: State: Zip:
Home Phone: 434-510-0066 **Work Phone:** 434-531-4861 **Cell Phone:** 434-466-2510 **Fax Phone:** na
Email: hlagomarsino@msn.com and hlagomarsino@fluvannacounty.org

Education/Experience/Professional Expertise:

BS -Old Dominion University - Criminal Justice/Organizational Management, Graduate Certificate - Local Government Management - Virginia Tech , Enrolled in Masters in Public Administration (one semester away from completion)- Liberty University - extensive course work in public administration at local, state and federal level with courses in land use and management process, budget, public policy analysis. Public safety background of over 37 years with, 15 years law enforcement, 37 years fire rescue experience as both career and volunteer - current fire rescue role is within the fire marshal's office in Albemarle County since 2002 - started as Assistant Fire Marshal and have been the Division Chief/Fire Marshal/County Fire Official since 2011 Fluvanna Planning Commission Member for a little over 4 years (appointed to complete Ms. Eager's term when she got elected to the Board of Supervisor and just completing my own 4 year term June 2020.

Civic Activities/Committee Memberships (include other boards/committees/commissions, Fraternal, Business, Church or Social Groups):

Parkinson's Disease Awareness Groups (APDA, Michael J. Fox etc.)	Gold Key International Honor Society
International Association of Fire Chiefs	Phi Kappa Phi Honor Society
International Association of Arson Investigators	Fluvanna County Sheriff's Auxiliary
National Association of Fire Investigators	International Assoc. of Bomb Technicians & Investigators (past)
Fraternal Order of Police	PVCC Alumni Board (past)
Virginia Association of Fire Chiefs	Lake Monticello Security Committee
Virginia Fire Prevention Association	

Interest in Serving on Board/Commission/Committee:

I have been in public service most of adult life (military - USMC, public safety, local government). It included a stint in Afghanistan, through the US State Department and a contractor, on a government building/rule of law project mentoring Afghan government officials in public safety, strategic planning and ethical governance in 2006. My life, work and educational experiences provided exposure to a plethora of experiences in federal, state and local governance. My current work (Fire Marshal/Fire Official) has extensive exposure and problem solving exposure, working with the Albemarle County Community Development Department (Planning, Zoning, Building Official) on comprehensive plan processes, code enforcement, plans review, development review, land use policy and public policy practical application, which serves well the role of planning commissioner, which I have served for over 4 years and wish to continue to serve the citizens of Fluvanna County.

****Please indicate on the following sheet all Boards/Commissions/Committees on which you wish to serve:**

The County of Fluvanna does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Please submit this form by e-mail or

Return to:
 Clerk, Board of Supervisors
 P.O. Box 540
 Palmyra, VA

Howard Lagomarsino
 Signature

6/2/2020
 Date

County of Fluvanna * Post Office Box 540 * Palmyra, VA 22963 * (434)591-1910 * Fax (434)591-1911

This form is available on the Fluvanna County website: www.fluvannacounty.org

- Agricultural/Forestal Advisory Committee:** Consists of four landowners who are engaged in agricultural or forestal production, four other landowners of the County, the Commissioner of the Revenue and a member of the governing body. The committee shall advise the planning commission and the governing body and assist in creating, reviewing, modifying, continuing or terminating districts within the County.
- Board of Zoning Appeals:** Consists of five members, appointed by the Fluvanna County Circuit Court to serve five-year terms. The role of this organization is to hear and decide appeals of the requirements of the Zoning Ordinance or Administrator.
- Board of Building Code Appeals:** Consists of five members appointed by the locality for a specific term established by written policy. This appeals Board hears appeals as authorized by the local governing body.
- Community Policy and Management Team:** Members appointed by the Board with responsibility of implementing the Comprehensive Services Act. Membership includes Community Services Board, Social Services, Health Department, Juvenile Court Services Unit, BOS and local school division and a parent representative; three year term.
- Court Green Committee:** Oversees landscaping and landscaping maintenance needs on the court green, the museum grounds and Confederate Square. It meets at the call of any member or the County Administrator. Its purpose is to provide consensus on significant alterations to the appearance of the court green and its surroundings on matters that often are a matter of taste; three year term.
- Economic Development Authority:** Purpose is to promote industry and develop trade by inducing manufacturing, industrial, governmental, commercial enterprises and institutions of higher learning to locate and remain in the Commonwealth and consist of seven At-Large members; four year term.
- Economic Development Commission:** Ten members, one from each electoral district and four at large. Chartered to support the Board in development planning and economic development issues; four year term.
- Fluvanna County Youth Advisory Council:** Membership consist of interested citizens and representation from local government, agencies and youth-serving organizations, & at least one, but not more than two, citizens under the age of eighteen, with a minimum age of fifteen; members appointed by the Board of Supervisors; serves as liaison between organized groups concerned with youth, specifically the Board of Supervisors and the youth citizens of the county; two year term.
- Fluvanna Partnership for the Aging Committee:** Consists of a representative from each magisterial district, appointed by the Supervisors of the district, and representatives from the following agencies: Social Services, Virginia Extension Services, JABA Case Manager, Senior Center Director, MACAA Director, Fork Union Nursing Home Director, Health Department, and County Administrator's office; four year term.; meets 4th Monday of month at 11:00 am at the Fork Union Rescue squad building.
- Fluvanna Transportation Safety Commission:** Mission Statement is to further transportation safety within Fluvanna County; to increase transportation safety awareness among school age children & adults; and to assist VDOT in selected tasks pertaining to the County. Voting members include one BOS appointee from each voting district and representative of the Board of Supervisors, Fluvanna Schools and the Fluvanna Sheriff's Department; three year term.
- Fork Union Sanitary District Advisory Committee:** Consists of seven voting members who shall be appointed by the Board of Supervisors and must be members of the District's service area. The FUSD Advisory Board shall investigate and be informed on all matters relating to water production and supply in the FUSD and on other matters as the Board of Supervisors request; four year term.
- James River Alcohol Safety Action Program:** Organized and exists pursuant to an agreement for Joint Exercise of Powers entered into among the City of Charlottesville, and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson and functions as administrative and fiscal agent for the Program. One person is appointed by the governing body of each participating locality; three year term.
- JAUNT Board:** Two members appointed; JAUNT manages budgets, policies and programs of the corporation's transportation services; three year term. The Board of Directors generally meets at the Charlottesville office.
- Jefferson Area Board for Aging Advisory Council:** Members provide input on the development and administration of JABA's Area Plan, participates in public hearings, represents the interests of older persons, reviews and comments on all community policies, programs and actions affecting the senior citizen's and elder caregivers of Planning District Ten. Each participating jurisdiction shall be represented by two voting members; two year term. The Council meets the first Tuesday of each month from 12:00-1:00 pm.
- Jefferson Area Board for Aging Board of Directors:** Meets the third Tuesday of each month. The meeting is usually held at the Center for Adult Rehab and Eldercare in the Alzheimer's Suite unless otherwise notified; two members appointed by the board of Supervisors; two year term.
- Jefferson Area Disability Services Board:** Service area comprises a rural, primarily agricultural area wherein services to persons with physical and/or sensory disabilities are hampered by the relative isolation of clients; consist of one representative appointed by the Board of Supervisors with a three year term.
- Library Board of Trustees:** Consist of seven members, one from each election district and the Library Director as ex-officio; four year term.
- Local Workforce Investment Board:** Consist of a majority of private sector representatives; number of appointments per locality is based on population (Fluvanna has two); three year term.
- Monticello Area Community Action Agency:** Provides services and supplies among local churches, schools, and community organizations for people in crisis situations, or with longer-term needs; four year term; one representative appointed by the Board of Supervisors.
- Parks & Recreation Advisory Board:** Members are appointed by the Board. Three are agency appointed and six are at-large. The Advisory Board provides counsel to the board on community recreation issues, assists department director in determining program priorities and content, and leisure issues in the community; four year term.
- Piedmont Virginia Community College Board:** Local advisory board which is appointed by its participating local jurisdictions; provides a vital link between the college and the community; participates in selection, evaluation and removal of college president; reviews and acts on annual local funds budget as prepared by the president, etc.
- Planning Commission:** The Code of Virginia requires the County to create a local Planning Commission to promote the public health, safety, convenience, and welfare of its citizens, to plan for the orderly development of the community and to develop and update the County's Comprehensive Plan. The role of the Planning Commission is to serve primarily in an advisory capacity to the Board of Supervisors for a four year term; There are two members from the Rivanna Election District, one member each from the Columbia, Cunningham, Fork Union and Palmyra Election District's.
- Region Ten Community Services Board:** A total of 14 members are appointed by the Boards of Supervisors of Albemarle, Fluvanna, Greene, Louisa, and Nelson Counties and the Charlottesville City Council. The board establishes policy and programs to provide mental health, mental retardation, and substance abuse services, and governs the operations of over forty component programs; Fluvanna has one representative with a three year term; meets the 2nd Monday of each month in the evening.
- Regional Jail Board:** The Regional Jail shall be supervised and managed by a board to consist of at least one representative from each political subdivision participating therein who shall be appointed by the local governing body for a two year term.
- Social Services Board:** The board is administrative and is responsible for local policy decisions, discretionary power over local funding, submission of the annual county budget, appointment of the department director and decisions governing optional and local services. The board exercises an interest in all matters pertinent to the local social services; consist of seven members-one from each district and a BOS representative; four year term.
- Southeast Rural Community Assistance Project, Inc.:** One board appointed representative; five year term; meets quarterly for three days throughout the state.
- Thomas Jefferson Emergency Medical Services Council:** One member appointed by the Board to represent the local government. The Board establishes regional EMS protocols, grades and ranks Rescue Squad Assistance Fund applications, develops regional EMS training/continuing education programs, and acts as a liaison between the region and State; two year term.
- Thomas Jefferson Partnership for Economic Development:** Enhances the assistance and information that can be made available to both existing & new businesses interested in investing in the Greater Charlottesville Region; marketing the region & the development opportunities that exist for different types of businesses; and assisting the public sector members of the Partnership to define and improve the "product" that can be offered to prospective companies.
- Thomas Jefferson Planning District Commission:** Two members, at least one of which is a local elected official, are appointed by each of six member jurisdictions. An elected official serves a term coinciding with duration of their locally elected position; terms for citizen members are three years. The purpose of the Commission is to foster regional cooperation, provide a forum for discussion of regional issues, and to plan with local governments for the future of the region. Fluvanna has two representatives with a two year term.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors June 3, 2020 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, June 3, 2020, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for June 3, 2020.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room, County Administration Building
June 3, 2020
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District*
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Booker and Mrs. Eager are attending the meeting virtually/by telephone*

- *Mozell Booker, (Calling from 258 Bass Lane)*
- *Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:03 pm, Chair Sheridan called to order the Regular Meeting of June 3, 2020.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the amended Agenda, for the June 3, 2020 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

- Free Drive through testing for COVID-19
- Friday June 5, 2020
- Fluvanna County High School, in the bus loop
- Tests have been booked up
 - Currently putting on a waiting list
- If more are scheduled, next location?

Virginia Unemployment Commission - Fluvanna:

- Fluvanna has a workforce of 14,400
- Continued Claims (receiving) as of May 23rd = 7.1% (1,033)
- Initial Claims (applied) May 2 through May 23 = 3.5% (505)
- Potential Unemployment = ~10.6%

County Information Resources

- County Website: <https://www.fluvannacounty.org/>
 - Dedicated pages to the latest COVID-19 info and resources for Businesses
- Sign-up for FAN Mail: <https://www.fluvannacounty.org/subscribe>
- Facebook: <https://www.facebook.com/FluvannaCountyGovernment/>
- Twitter: <https://twitter.com/fluvannacounty>

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Jun 17	7:00 PM	BOS Regular Meeting	Morris Room
Wed	Jul 1	4:00 PM	BOS Regular Meeting	Morris Room
Wed	Jul 1	7:00 PM	BOS Regular Meeting	Morris Room

5 - PUBLIC COMMENTS #1

At 4:11 pm, Chair Sheridan opened the first round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Drive, implored the BOS to make a statement condemning the death of George Floyd and recognize the oppression the racist society has placed on the African American community.

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June 3, 2020

- Mr. Dahl read a letter sent in by Bayley R. Leyshon, written in support of equality of all and specifically the African American community.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:21 pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

Compressor Storage and Filling System with Self-Contained Breathing Apparatus Equipment – Cyndi Toler, Purchasing Officer

Emergency Request

- The County has an emergent need for Self-Contained Breathing Apparatus and related equipment as many of the County’s units are beyond their expected useful life and their replacement is a matter of public safety and this procurement is conducted under 2.2-4303(F); Emergency Procurement.
- Code of Virginia 2.2-4303(F). In case of emergency, a contract may be awarded without competitive sealed bidding or competitive negotiation; however, such procurement shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

Grant Information

- In January 2020 Fluvanna applied for the Assistance to Firefighters Grant that if awarded would pay for the county to replace the SCBA’s for the fire department.
- Unfortunately we will not receive a decision on the grant quickly enough to ensure the safety of our volunteers.
- If the grant is awarded to the county we will be reimbursed the amount of the award.
- \$818,000.00 was requested for the grant.
- There is a CIP for this project in the amount of \$939,000

SCBA Compressor System

- The entire project is for the purchase of the SCBA Masks, air tanks, 4 air compressor systems, and a fit test machine.
- This contract is for the SCBA Compressor Systems to be installed at each of the 4 fire stations only.
- An RFP was issued on April 27 we received one submittal for the air compressor systems.
- After a negotiation with the supplier, we were able to get compressors within our needed budget.
- After the purchase of the SCBA’s, approved in May, the remaining balance in the CIP is \$171,431
- This purchase is for \$162,062.00
- Leaving \$9,369 for the purchase of the Fit Test machine that will be done as a small purchase.

MOTION:	Approve the emergency contract with Safe Air Systems, Inc. for Compressor Storage and Filling System totaling \$162,062.00, and further authorize the County Administrator to execute the agreement, subject to approval as to form by the County Attorney.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion			Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Ratify Advertisement for the Supplemental Appropriation of FY20 CARES Act Funding – Mary Anna Twisdale, Director of Finance

- Congress passed and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020.
- This Act provides funding for a number of different programs to address the COVID-19 pandemic.
- Fluvanna County’s allocation is \$2,379,202
- Per the Code of Virginia 15.2.2507, any additional appropriation(s) which increases the total budget by more than 1% of the total expenditure budget for that fiscal year is required to be advertised for a public hearing at least seven days prior to the Board of Supervisors’ approval of such appropriation; with such advertisements authorized by the County Administrator, unless the County Administrator deems such request for advertisement should require Board of Supervisors approval.

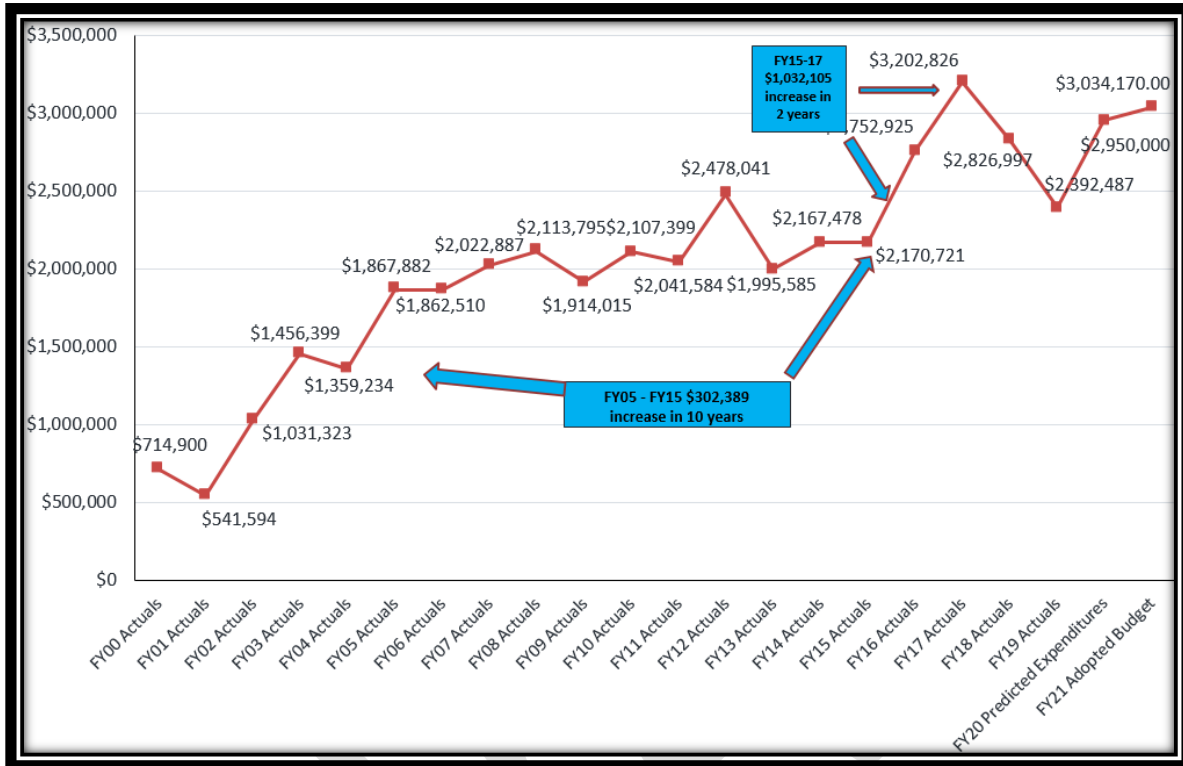
MOTION:	Ratify the advertisement of a Public Hearing for the supplemental appropriation of CARES Act Funding for FY20.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Motion	Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

FY20 Budget CSA Purchase of Services Supplemental Appropriation – Bryan Moeller, CSA Coordinator

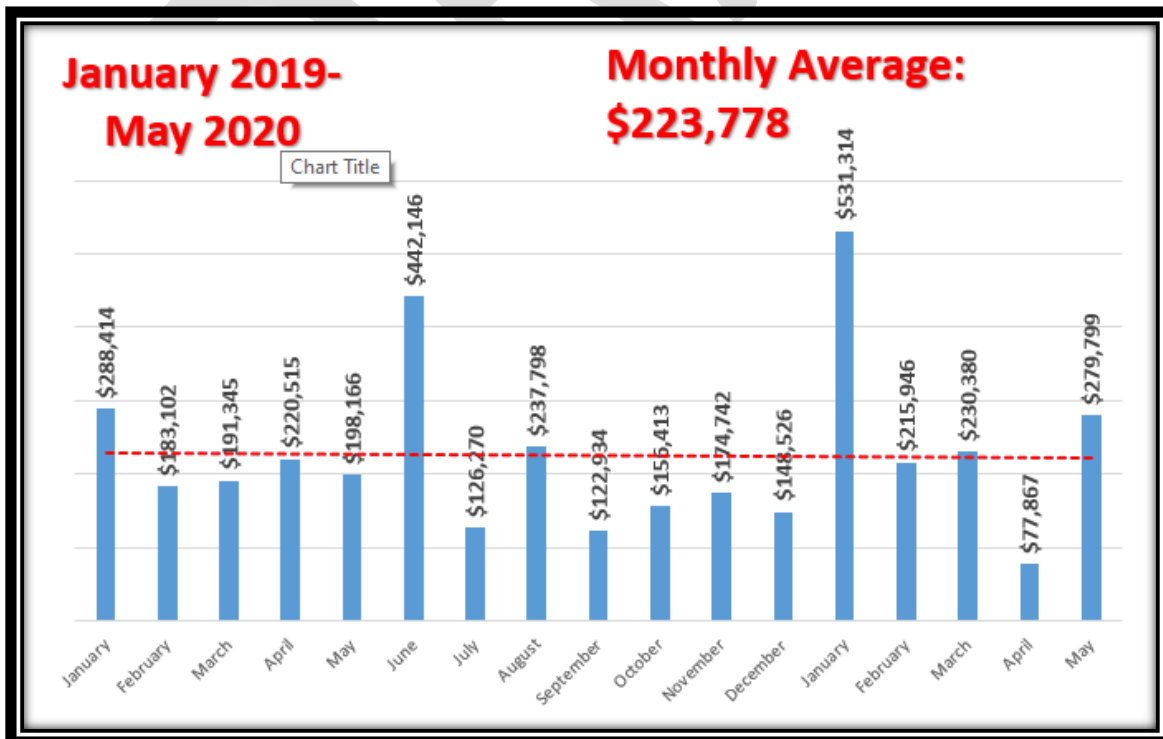
FY20 Budget:

- FY20 CSA Purchase of Services
 - Adopted Budget: \$2,850,000
 - Projected Budget: \$2,950,000
- CSA Purchase of Services is projected to be over budget by \$100,000
 - \$47,640 Local Share (Unassigned Fund Balance)
 - \$52,360 State Share

CSA Expenditure History (Purchase of Services):



CSA Expenditures by Month:



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Residential/Educational Services FY18-FY20

- Approximately over one third (35%) of our clients account for almost two thirds (62.8%) of our costs.
- Fluvanna County CSA currently has served 114 children and families this year.

	FY18 Actuals	Clients	FY19 Actuals	Clients	FY20 Projected	Clients
Total CSA POS	\$2,914,568		\$2,392,487		\$2,850,000	
Private Day	\$900,003	15	\$947,170	18	\$1,062,868	20
Residential	\$492,427	16	\$222,944	11	\$378,278	12
Residential Education	\$422,979	18	\$284,008	13	\$349,656	20
Total Residential & Private Day Costs	\$1,815,409	33	\$1,454,122	31	\$1,790,802	40
% Residential & Private Day Budget	62.3%		60.8%		62.8%	

Children in Private Day/Residential Placements

- 10% increase in private day placements for FY20
 - Consistent with state trends
- 23% increase in residential education costs
 - Increased census of residential placements

MOTION:	Approve a supplemental appropriation of \$100,000 for the FY20 CSA Purchase of Services Budget, with the \$47,640 local portion of funding to come from Unassigned Fund Balance and the state portion of \$52,360 to come from the Office of Children’s Services.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:		Second	Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Ratify Advertisement of VRA Bond Pubic Hearing – ZXR Water/Sewer Project – Mary Anna Twisdale, Director Finance

- The Board originally planned to fund up to \$3,000,000 out of fund balance to complete the Zion Crossroads Water/Sewer Project.
- During budget discussions it was decided instead of cash funding, the County would debt fund the balance of the project.
- In February 2020, the Virginia Department of Environmental Quality (DEQ) approached the County about extending the Zion Crossroads waterline on Hwy 250 1.1 miles west of where it currently terminates on Memory Lane, to properties contaminated by an old petroleum release.
- The overall cost for this Phase 2 Zion Crossroads waterline extension is estimated at \$1.5M. DEQ will provide a maximum funding for this project of \$1.0M, with the Fluvanna County Board of Supervisors wishing to issue Revenue Bonds for the remainder of the project.
- On Wednesday, June 17, 2020, the Board of Supervisors (the “Board”) of Fluvanna County, Virginia (the “County”), will hold a public hearing on the proposed issuance of a water and sewer revenue bond of the County, in the estimated maximum principal amount not to exceed \$3,000,000 (the “Bond”), to be sold by the County to the Virginia Resources Authority (“VRA”), which is expected to purchase the Bond pursuant to a Local Bond Sale and Financing Agreement between the County and VRA with a portion of the proceeds of the sale of the VRA’s Series 2020B Bonds (Virginia Pooled Financing Program). Proceeds generated from the sale of the Bond to VRA will be used for the purpose of financing the planning, acquisition and construction of certain water and wastewater infrastructure improvements in the Zion Crossroads area of the County and paying certain costs of issuance of the Bond.
- **Code of Virginia 15.2-2606:** “...before the final authorization of any bonds by a locality, the governing body of the locality shall hold a public hearing on the proposed bond issue. Notice of the hearing shall be published once a week for two successive weeks in a newspaper published or having general circulation in the locality. The notice shall state the general purpose or purposes and the estimated maximum amount of the bonds proposed to be issued and shall specify the time and place of the hearing at which persons may appear and present their views.”

MOTION:	Ratify the advertisement of a Public Hearing on the proposed issuance of a water and sewer revenue bond in the estimated maximum principal amount not to exceed \$3,000,000 to be sold to the Virginia Resources Authority (VRA).				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

Deferred the following Board, Commission, or Committee appointment(s) until the July 1, 2020 meeting.

- Community Planning and Management Team, Vendor Representative, Term July 1, 2020 through June 30, 2022.

8 - PRESENTATIONS

PARC Projects Update – Aaron Spitzer, Director of Parks and Recreation

PARC Committee members:

Kristine Krechoweckyj-Chairperson, Jackie Bland, Calvin Hickman, Tricia Johnson, Kathleen Kilpatrick, Kornel Krechoweckyj, Jan Pavlacka, Aaron Spitzer-County Advisor

Additional Project Volunteers:

Jeffrey Bland, Kelly Belanger Harris, Steve Nichols, Walter Hussey, Carylton Pavlacka

Beautification Projects:

Village Bench Project

- 5 Benches with Brass Commemorative Plaques acquired through sponsorship
- 4 Installation Sites in Village:
Old Court House, Treasury Building, Village Park, Across from Village Park
- 4 Donated Wreaths:
2 at Old Court House, 2 at Maggie's House

Civil War Park & Old Stone Jail

- New Bench installed in the park
- PARC proposed:
 - Cutting back the shrubs
 - Improving park accessibility by removing 2 wall sections

Historical Projects:

Village Signage

- 6 Oval Slate signs installed in village
- Coordinates with the new Village Walking Tour
- Two Educational Display Posters in locked cases at the historic courthouse

Route 15 Signage

- PARC designed "Welcome to Historic Palmyra" Road Sign for locations on Rt. 15
- Project incorporated into EDTAC county sign project
- Continue to follow-up for:
 - Replacement of Historic Courthouse Marker on Route 15
 - Request additional historic markers for:
- Old Stone Jail
- Pleasant Grove House

Historical Activities:

Village Walking Tour

- Revised & expanded Village Walking Tour with 28 stops extending to bridge walkway
- Tour begins at Village Park with 3 color coded tour options
- "4 Miles 4 Museums and a Historic Courthouse" Program
 - Promotes visitation to Palmyra's Four Museums and Historic Courthouse
 - Proposed special museum day(s)

Village Projects:

Due To State Shutdown – Following Projects Are Delayed

- Building a Village Kiosk, cost estimate for kiosk supplies \$612
- Completing Rail Trail Nature Hike
 - To begin at Village parking lot; proposing 12-14 stations along ½-mile trail
 - Cost estimate for wood posts \$30 which has been sponsored
 - Cost estimate for 12 to 14 (3-½x3-½") metal numbered markers \$50

Financial Report:

- Revised Sponsorship Brochure
- Donations run through Parks & Recreation

2018-2020 STATEMENT OF ACTIVITY		
Operating Funds		
	Bench/plaque Sponsorship Donations	\$3,123.62
	Donations	\$295.00
	Board of Supervisor Funding	\$5,000.00
	Total Funding	\$8,418.62
Expenses		
	Benches/plaques purchased by sponsorship	\$2,841.62
	Posters purchased with county funds	\$287.00
	Slate signs purchased with county funds	\$1,470.00
	Slate sign purchased by sponsorship	\$245.00
	Total Expenses	\$4,843.62
	Funds Remaining	\$3,575.00

Next Steps:

- PARC initiatives not completed will be transferred to EDTAC
- PARC offers project ideas to EDTAC:
 - Build a second kiosk for the village
 - Develop a Master Plan for the village
 - Develop a self guided Ghost Tour for the Village
 - Promote the "4 Miles 4 Museums and a Historic Courthouse" program
 - Plan Educational Lectures to be presented at the Historic Courthouse
 - Install landscape lighting behind the Old Jail to attract interest to village
 - Improve upstairs room at Historic Courthouse to recreate a Judge's Chamber
 - Plan Christmas reading and/or caroling at the Historic Courthouse
 - Participate in developing a mapping function noting county historic, tourism and economic sites
 - Improve village park accessibility by removing sections of existing wall
 - Solicit additional volunteers to staff PARC projects
- Guidance for PARC within EDTAC will be offered by Aaron Spitzer and Bryan Rothamel

COVID-19 Update - County Operations – Eric Dahl, County Administrator**Timeline:**

- March 16, 2020 – County Building use reduced to the public
 - Cancelled Boards, Committees and Commission meetings
 - Suspended Parks & Rec programs and rentals
- March 18, 2020 – County Declared Local State of Emergency
 - BOS started meeting via telephonic/electronic means
- March 19, 2020 - County buildings closed to the Public
 - Closed public access to all County owned/operated buildings
 - Employees will continue working and the County will continue to operate on a normal schedule
- March 24, 2020 – County Staff began teleworking
 - Where possible, County staff began limited/rotating staffing and teleworking.
- March 24, 2020 - Governor Northam's Executive Order 53
 - Closure of certain non-essential businesses, bans all gatherings of more than 10 people, and closes all K-12 schools for the remainder of the academic year.
- March 30, 2020 – Governor Northam's Executive Order 53
 - Issues Stay-At-Home Order
 - Will remain in place until June 10, 2020, unless amended or rescinded by a further executive order.
- May 15, 2020 - The Governor Northam's Executive Order 61
 - Phase 1 easing of certain temporary restrictions on businesses
 - Allow gatherings of no more than 10
 - Employees working in customer-facing areas must wear face coverings
- May 26, 2020 - The Governor Northam's Executive Order 63
 - Makes it a requirement to wear face coverings while inside buildings as patrons, and employees of essential retail businesses.
- June 5, 2020 - The Governor Northam's Executive Order 65

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- Phase 2 easing of certain temporary restrictions
- Allow gatherings of no more than 50

Future Tentative Timeline:

- June 8th or 15th ? – County staff return to the office in Part-Time (Limited Teleworking) or Full-Time basis
- June 22nd ? – County Offices reopen to the public by appointment only, with the exception of the Treasurer’s Office being open fully
- June 29th or July 6th ? – All County Offices fully reopen to the public

June 2020						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Jun 14: Flag Day		Jun 20: June Solstics		Jun 21: Father's Day		

Considerations?

- Boards, Commissions and Committees meeting dates
 - Board of Supervisors
 - Planning Commission
 - Others
- Parks and Rec
 - Summer Camp programs
 - Classes
- Use of Pleasant Grove Park by sports leagues
 - Fluvanna Youth Softball and Fluvanna Youth Baseball
- Late Summer Events
 - County Fair

Mr. O’Brien suggested getting all Parks and Recreation participants sign waivers and consent to contact tracing forms as well as getting temperatures taken every time they participate in a parks and rec event.

9 - CONSENT AGENDA

The following items were discussed:

I - PSAP VESTA Call System for 911 – Cyndi Toler, Purchasing Officer

The following items were approved under the Consent Agenda for June 3, 2020:

- Minutes of May 20, 2020 – Caitlin Solis, Clerk to the Board
- PSAP VESTA Call System for 911 – Cyndi Toler, Purchasing Officer
- Commonwealth Attorney’s Office Paralegal Salary – Jessica Rice, HR Manager
- FY20 Sheriff Department Insurance Claim – 2016 Ford Taurus VIN#8356 – Liz McIver, Management Analyst
- FY21 CSA Provider Agreement – Bryan Moeller, CSA Coordinator

MOTION:	Approve the consent agenda, for the June 3, 2020 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

10 - UNFINISHED BUSINESS

Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

Background:

- Congress passed and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020.
- This Act provides funding for a number of different programs to address the COVID-19 pandemic.

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- A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Allocation of CRF Funds to Localities:

- Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population.
- Fluvanna County's allocation is \$2,379,202
 - Funds were received by the County on June 1st.

Nonexclusive examples of eligible expenditures:

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:

- COVID-19-related expenses of public hospitals, clinics, and similar facilities.
- Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
- Costs of providing COVID-19 testing, including serological testing.
- Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
- Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.

2. Public health expenses such as:

- Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
- Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.

3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID- 19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:

- Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
- Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
- Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

- Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
- Expenditures related to a State, territorial, local, or Tribal government payroll support program.
- Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Board of Supervisors Minutes

Nonexclusive examples of ineligible expenditures:

The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.3
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

Funding Uses:

- Business Grants -\$\$\$?
- PPE Supplies – \$30K
 - Masks (current and reserve), Plexiglass barriers, Temperature Kiosk
- Sanitary Supplies – \$15K
 - Hand Sanitizer, Cleaning Supplies, Cleaning Equipment
- Unemployment Insurance Costs - \$25K
- Salaries – \$100K
 - Full-time, Part-time, Overtime, Paid FMLA
- Construction Costs – \$30K
 - Courthouse/COC, COR Office, Planning & Building Inspection, Both Parks & Rec locations
- Public Health – \$5K
 - Face Mask Communication (Full Page Ad - \$380, Yard Signs - \$3,750)
- Telework, Phone & Remote Electronic Equipment - \$35K

11 - NEW BUSINESS

- The Board asked to get signs distributed throughout the County promoting wearing masks in public and letting people know where to get health care if they are uninsured (Health Center, Goochland Cares, etc.).
- *Mr. O’Brien asked to follow up on recommendations made by Mr. Garcia and the letter from Ms. Laeyshon such as a resolution or proclamation as well as better communication with the public stating racism is not tolerated in any way, shape, or form by our governing body.*
- *Mr. O’Brien asked the Sheriff to give an update on the efforts he’s making to ensure no bias or discrimination is found in the sheriff’s office.*
- *Mr. O’Brien also supported the suggestion made by Ms. Laeyshon to pursue a group with governmental influence led by Black people in our community specifically for Black interests.*
- *Mrs. Booker mentioned a panel on Fluvanna Together Striving for Equality that should be advertised for Sunday, June 7, 2020*

12 - PUBLIC COMMENTS #2

At 6:45pm, Chair Sheridan opened the second round of Public Comments.

- Rudy Garcia, 802 Rivanna Woods Drive, commented on the discussion on when to open the County. PVCC Going digital and how that could be used as an example for Parks and Rec. Donations made to MACAA from the Rotary Club. He also commented on the CARES Act and asked to have a large percentage of the revenue allocated to helping local businesses. He also supported the investment of CARES Act funds in a 90 day CD.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:50 pm.

13 - CLOSED MEETING

MOTION:	At 6:59 pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:30 pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of
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Board of Supervisors Minutes

	Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

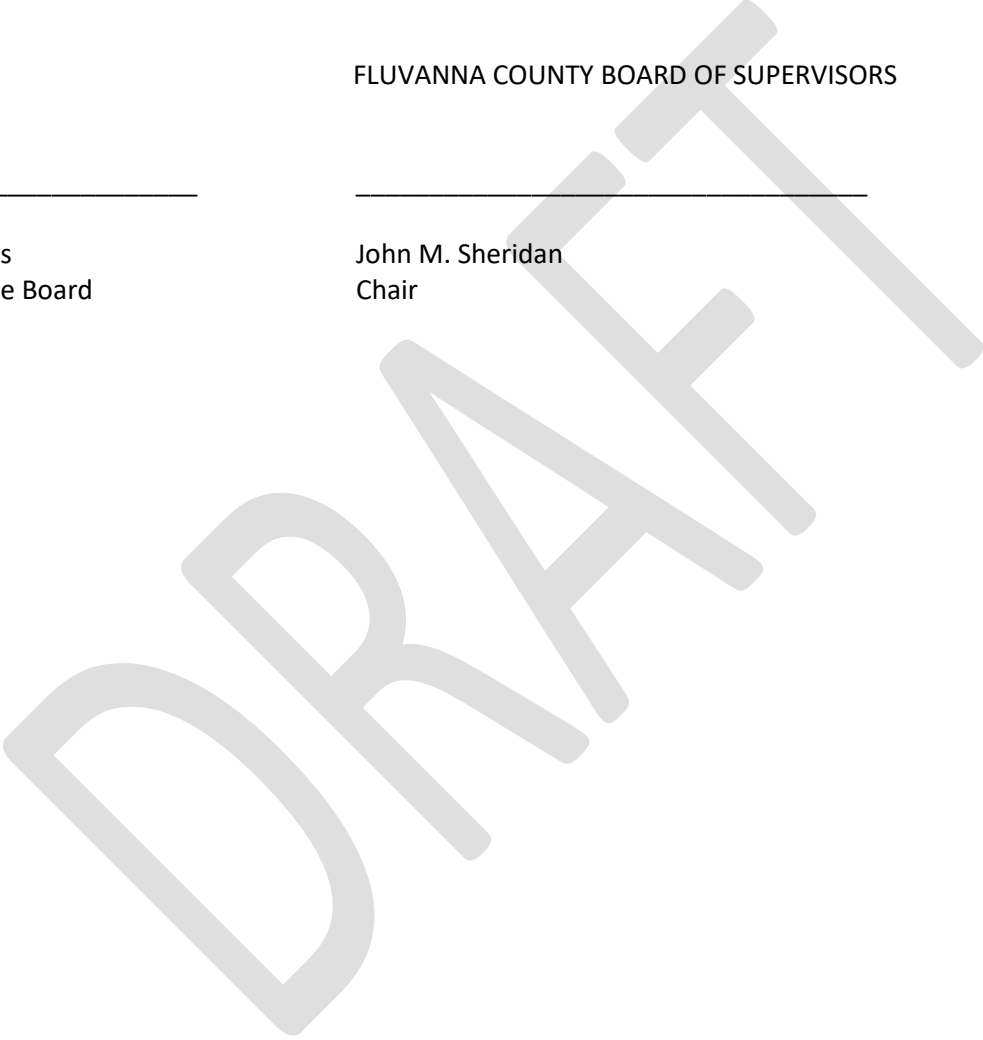
MOTION:	Adjourn the regular meeting of Wednesday, June 3, 2020 at 7:31pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Second		Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
 Clerk to the Board

John M. Sheridan
 Chair



June 3, 2020

Board of Supervisors Minutes
To Whom It May Concern,

Times have been growing more complicated and emotionally distressing each day in recent months. I know we all are seeking out ways to comfort and protect ourselves, our families, and our communities. I firstly want to thank each and every one of you for the important work that you do. My name is Bayley Leyshon, and I have lived in Fluvanna my entire life. I have met some of you through my work with the high school's Alliance Club for LGBTQ+ students. I have met others of you during my role as valedictorian of the class of 2019 or throughout my senior year at FCHS (specifically on field trips with Mr. Pace). I have attended Board of Supervisors meetings for a multitude of reasons. I have a deep and personal connection to our county community, and I want to do everything in my power to make sure we succeed and are constantly uplifting those among us who need help and promoting equality above all. That is why I reach out to you today.

Recent acts of police brutality have been displayed by officers across the country who have pledged to protect and serve their communities. This is deeply disturbing. We cannot allow the power that comes with a uniform and a badge to fall into or stay under control of the wrong people. Elected officials have had a wide variety of responses to the protests that are happening every day, some of which (though unintentional) have been causing more harm.

Firstly, I believe that transparency in all matters and methods of police training and government workings should be paramount. An open dialogue with the community is necessary to truly 'protect and serve.'

Black Lives Matter. Black people face extreme disadvantages in our society because of our country's history of white supremacy. The effects of slavery and segregation are still felt today in a multitude of ways. Because of this history, we must support affirmative action and provide assistance to those in our community that are suffering the most. I do not know of any Black interest group within Fluvanna, but I believe that it would be worthwhile to pursue a group with governmental influence led by Black people in our community specifically for Black interests.

Mandatory minimum sentencing for nonviolent drug crimes is also an issue that affects many members of the Black community. I care deeply about equality within our local justice system, and though I may not be well versed in specific laws or ordinances, I know that convictions and sentences for Black Americans are often harsher than convictions and sentences for White Americans who commit similar crimes. We must actively work to combat this.

I also would encourage Fluvanna County to change the celebration of Columbus Day to a celebration of Indigenous Peoples Day. The atrocities committed against Native populations throughout America's history are innumerable, but recognition of these communities can go a long way in the same way that federal laws can improve conditions for those that are discriminated against.

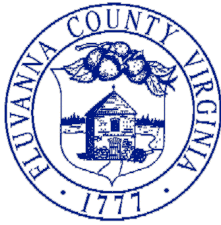
I have also contacted the Fluvanna County Sheriff's Office with a list of measures that could be implemented to help reduce the number of these horrifying deaths we have seen in recent years. White people must step up in these situations to be active allies to the Black community. I have been educating myself and encouraging the white people around me to do the same in addition to signing petitions, sending emails (like this one!), and taking other actions.

I am enormously proud of the community that I was raised in, and all of my interactions with our county police have been positive and caring. My white privilege ensures that I am unlikely to face discrimination, but it also compels me to speak up for my Black friends and neighbors. I want to make sure that every resident of Fluvanna feels this way, because we have seen too many officers abusing their power over the country throughout the recent days and years. The people most often affected by these abuses of power are Black, Indigenous, and other people of color, as well as members of the LGBTQ+ community, especially transgender and gender nonconforming people.

Sheriff Hess's statement was a powerful reminder of what we can accomplish when we stand up for one another, and I was extremely grateful that the sheriff's department understands the severity of what is happening and is seeking ways to improve their work. As James Baldwin said, "I love America more than any other country in the world and, exactly for this reason, I insist on the right to criticize her perpetually." I feel this way about Fluvanna, and I believe that starting local is an extremely important way to build understanding, solidarity, and love between citizens and those who represent them.

Thank you for listening to and working with my concerns. I look forward to opening up a line of communication on further ways to protect all the residents of Fluvanna County as I continue to live and love within its borders.

Sincerely,
Bayley R. Leyshon
FCHS 2019
she/her



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS2020-06-17 p.211/306
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

TAB M

Date: June 17, 2020
From: Finance Department
To: Board of Supervisors
Subject: Accounts Payable Report for May 2020

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$668,462.46
Capital Improvements	\$176,149.23
Debt Service	0.00
Sewer	\$3,707.09
Fork Union Sanitary District	\$8,281.06
Zion Crossroads Water & Sewer	\$139,893.62
TOTAL AP EXPENDITURES	\$996,493.46
Payroll	\$1,211,362.55
TOTAL	\$2,207,856.01


MOTION


I move the Accounts Payable and Payroll be ratified for May 2020 in the amount of **\$2,207,856.01**.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 5/1/2020					
2	Accounts Payable List			To Date: 5/31/2020					
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
5	Fund # - 100 GENERAL FUND								
6	GENERAL FUND								
7	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 051520	78212	5/15/2020	5/28/2020	204.49		
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050120	77950	5/1/2020	5/28/2020	204.54		
9	C. RUSSELL MAYO	PLANNING ESCROW	EROSION CASH BOND REFUND ES19-0073	INV-00001828	5/13/2020	5/15/2020	2,000.00		
10	GLEN GUSTAFSON	PLANNING ESCROW	EROSION CASH BOND REFUNDES18-0115	INV-00000799	5/18/2020	5/22/2020	2,000.00		
11	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF'S FEES	78474	5/4/2020	5/31/2020	330.76		
12	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 050120	77951	5/1/2020	5/28/2020	573.46		
13	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 051520	78213	5/15/2020	5/28/2020	573.46		
14								Total:	\$5,886.71
15									
16	REAL ESTATE TAXES								
17	BULLIS TRUST	R E 2019 - 1ST	RE 2019 3-33-26	77952	4/30/2020	5/1/2020	327.91		
18	BULLIS TRUST	R E 2019 - 2ND	RE 2019 3-33-26	77952	4/30/2020	5/1/2020	327.92		
19	GRUBB, JOSEPH W	R E 2019 - 1ST	RE 2019 18A-1-342	78668	5/29/2020	5/29/2020	1,029.32		
20	GRUBB, JOSEPH W	R E 2019 - 2ND	RE 2019 18A-1-342	78668	5/29/2020	5/29/2020	2,058.59		
21	KOLTZ, ROGER H & JACKIE L	R E 2019 - 2ND	RE 2019 18A-9-34	77953	4/30/2020	5/1/2020	1,947.52		
22	KROOG, URSULA	R E 2019 - 2ND	RE 2019 18-12-73	77954	4/30/2020	5/1/2020	1,264.17		
23								Total:	\$6,955.43
24									
25	PERSONAL PROPERTY TAXES								
26	VAULT	P P 2018 - 1ST	PP 2018 203196-2G1125S3XF9101797	77955	4/30/2020	5/1/2020	207.24		
27	VAULT	P P 2018 - 2ND	PP 2018 203196-2G1125S3XF9101797	77955	4/30/2020	5/1/2020	207.23		
28								Total:	\$414.47
29									
30	OTHER LOCAL TAXES								
31	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78477	5/15/2020	5/31/2020	145.90		
32	VAULT	ADMIN FEE VEHICLE LICENSE	PP 2018 203196-2G1125S3XF9101797	77955	4/30/2020	5/1/2020	33.00		
33								Total:	\$178.90
34									
35	BOARD OF SUPERVISORS								
36	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	10.23		
37	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	30.31		
38	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	71.57		
39	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	88.40		
40	FLUVANNA REVIEW	ADVERTISING	COUNTY RATE,LEGAL AD SYP FOR MAY 20	2020F19-9	5/7/2020	5/15/2020	135.19		
41	FLUVANNA REVIEW	ADVERTISING	MAY PUBLIC HEARING/TAX RELIEF	2020F17-7	4/23/2020	5/15/2020	168.75		
42	FLUVANNA REVIEW	ADVERTISING	MAY 6 PUBLIC HEARING/TAX RELIEF	2020F18-8	4/30/2020	5/15/2020	168.75		
43	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING AD	2020F20-6	5/14/2020	5/22/2020	270.38		
44								Total:	\$943.58
45									
46	COUNTY ADMINISTRATOR								
47	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	7.58		
48	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	13.18		



	A	B	C	D	F	G	H	I	J
1	County of Fluvanna			From Date: 5/1/2020					
2	Accounts Payable List			To Date: 5/31/2020					
									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
49	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	1.19		
50	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	20.19		
51						Total:	\$42.14		
52									
53	COUNTY ATTORNEY								
54	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	142463	5/1/2020	5/22/2020	10,000.00		
55	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	142463	5/1/2020	5/22/2020	9,497.50		
56	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	142463	5/1/2020	5/22/2020	692.00		
57	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	142007	5/1/2020	5/22/2020	691.28		
58	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL-	LEGAL FEES	142463	5/1/2020	5/22/2020	1,161.00		
59						Total:	\$22,041.78		
60									
61	COMMISSIONER OF THE REVENUE								
62	BANK OF AMERICA	PRINTING AND BINDING	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	757.20		
63	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	25.00		
64	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	16.08		
65	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	9453	4/30/2020	5/15/2020	300.00		
66	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	9.29		
67						Total:	\$1,107.57		
68									
69	REASSESSMENT								
70	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	2021 GENERAL REASSESSMENT	11 050620	5/6/2020	5/15/2020	30,875.00		
71						Total:	\$30,875.00		
72									
73	TREASURER								
74	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	1DNM-CRT4-476D	3/23/2020	5/1/2020	139.66		
75	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	RECEIPT PAPER ROLLS	1VHH-3W44-1L41	5/25/2020	5/29/2020	66.89		
76	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CHAIR MAT	1PF6-D4TG-FFX1	5/15/2020	5/29/2020	130.88		
77	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BLACK INK CARTRIDGE	1VQC-TQ44-WF9F	5/23/2020	5/29/2020	138.06		
78	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	01-1085	2/10/2020	5/1/2020	137.50		
79	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	01-1048	2/3/2020	5/1/2020	499.00		
80	PITNEY BOWES	LEASE/RENT	LEASE CHARGES	3311105989	4/28/2020	5/8/2020	655.44		
81	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	6.38		
82						Total:	\$1,773.81		
83									
84	INFORMATION TECHNOLOGY								
85	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	19.00		
86	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	25.00		
87	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	52.99		
88	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	59.00		
89	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	97.70		
90	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	144.56		
91	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	169.15		
92	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	476.00		

	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna			From Date: 5/1/2020						
2	Accounts Payable List			To Date: 5/31/2020						
										
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
93	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	155.83			
94	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	200.06			
95	BANK OF AMERICA	EDP EQUIPMENT	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	1,099.00			
96	CDW GOVERNMENT, INC.	ADP SERVICES	BLUEBEAM REVU	XKL9989	4/29/2020	5/8/2020	301.80			
97	CDW GOVERNMENT, INC.	ADP SERVICES	AD GOV ACROBAT	XQR9578	4/29/2020	5/8/2020	1,895.00			
98	DELL MARKETING, L.P.	ADP SUPPLIES	STATIC RAILS	10392189373	5/4/2020	5/15/2020	45.40			
99	TYLER TECHNOLOGIES	ADP SERVICES	APPLICATION SERVICES	045-298447	4/1/2020	5/15/2020	40,662.00			
100	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	2,058.13			
101								Total:	\$47,460.62	
102										
103	FINANCE									
104	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	85.10			
105	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	90.32			
106	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	3.69			
107	VIRGINIA CORRECTIONAL ENTERPRISE	OFFICE SUPPLIES	ENVELOPES	9585568	4/23/2020	5/8/2020	128.00			
108								Total:	\$307.11	
109										
110	REGISTRAR/ELECTORAL BOARD									
111	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES	090833	4/29/2020	5/8/2020	155.00			
112	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	ABSENTEE ENVELOPES	42189	4/17/2020	5/8/2020	1,777.45			
113	JOYCE PACE	POSTAL SERVICES	REIMBURSEMENT	051420	5/14/2020	5/15/2020	35.88			
114	SANDRA PATTERSON	CONTRACT SERVICES	PRIMARY 030320	030320	5/22/2020	5/22/2020	130.00			
115	SPECIALTY STORE SERVICES	OTHER OPERATING SUPPLIES	COUNTER TOP SNEEZE GUARD	500490	5/21/2020	5/26/2020	3,679.05			
116	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	3.12			
117								Total:	\$5,780.50	
118										
119	HUMAN RESOURCES									
120	AMAZON CAPITAL SERVICES	EMPLOYEE RECOGNITION	SUPPLIES	1KTG-9TVM-WWGC	3/15/2020	5/1/2020	41.85			
121	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CLEANER SPRAY BOTTLE	1GRQ-JQN4-KFGC	3/15/2020	5/1/2020	10.48			
122	FLUVANNA REVIEW	RECRUITMENT	EMPLOYMENT AD	2020F20-7	5/14/2020	5/22/2020	63.00			
123	FLUVANNA REVIEW	RECRUITMENT	PARALEGAL HELP WANTED	2020F21-9	5/21/2020	5/29/2020	63.00			
124	INTERFLEX PAYMENTS, LLC	PROFESSIONAL SERVICES	FSA AND COBRA ADMIN FEES	INV331483	5/4/2020	5/8/2020	1,471.75			
125								Total:	\$1,650.08	
126										
127	GENERAL DISTRICT COURT									
128	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	17.88			
129								Total:	\$17.88	
130										
131	COURT SERVICE UNIT									
132	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	033120	4/30/2020	5/8/2020	69.00			
133	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	052820	5/20/2020	5/29/2020	21.28			
134	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	13.58			
135								Total:	\$103.86	
136										

	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna			From Date: 5/1/2020						
2	Accounts Payable List			To Date: 5/31/2020						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
137	CLERK OF THE CIRCUIT COURT									
138	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABELWRITER	13KV-HK3M-7WCG	4/15/2020	5/1/2020	79.90			
139	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LABELS	19FY-6D7X-9WMW	4/15/2020	5/1/2020	159.80			
140	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	OFFICE SUPPLIES	1JW1-HJQG-679T	5/19/2020	5/22/2020	8.99			
141	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	OFFICE SUPPLIES	1JW1-HJQG-679T	5/19/2020	5/22/2020	19.99			
142	AMAZON CAPITAL SERVICES	PRINTING AND BINDING	TONER	1J9F-4CLV-W4HQ	5/16/2020	5/22/2020	69.98			
143	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	101.37			
144	CANON SOLUTIONS AMERICA, INC.	OFFICE SUPPLIES	COPIER PAPER	146870708	3/11/2020	5/1/2020	190.50			
145	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	CUSTOM STAMPS	674118	5/5/2020	5/15/2020	150.00			
146	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	53599	4/15/2020	5/1/2020	2,541.67			
147	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	53721	5/15/2020	5/22/2020	2,541.67			
148	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	APA AUDIT	20917	5/6/2020	5/22/2020	2,455.29			
149	U.S. POSTAL SERVICE	POSTAL SERVICES	METER- POSTAGE BY PHONE	050120	5/1/2020	5/15/2020	1,500.00			
150	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	16.47			
151	VIRGINIA COURT CLERKS'	DUES OR ASSOCIATION	CERTIFICATION	050820	5/8/2020	5/15/2020	375.00			
152							Total:	\$10,210.63		
153										
154	CIRCUIT COURT JUDGE									
155	BT CONFERENCING VIDEO INC	MACHINERY AND EQUIPMENT	EQUIPMENT FOR VIDEO CONFERENCING	INV068300	4/23/2020	5/1/2020	11,996.07			
156	OAR JEFFERSON AREA COMM.	PROFESSIONAL SERVICES	DRUG TEST REIMBURSEMENT	052120	5/14/2020	5/29/2020	792.23			
157	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	1.53			
158							Total:	\$12,789.83		
159										
160	COMMONWEALTH ATTY									
161	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	OFFICE SUPPLIES	1F1P-3QVJ-37LP	5/7/2020	5/15/2020	39.95			
162	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	MARCH CHARGES	3092575009	4/2/2020	5/8/2020	142.00			
163	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	APRIL CHARGES	3092621679	4/2/2020	5/8/2020	142.00			
164	THE DAILY PROGRESS	BOOKS/PUBLICATIONS	SUBSCRIPTION	1057111 051420	5/14/2020	5/22/2020	369.20			
165	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	19.53			
166	VALLEY BUSINESS FORMS	OFFICE SUPPLIES	ENVELOPES AND LETERHEAD	20789	5/9/2020	5/15/2020	347.00			
167							Total:	\$1,059.68		
168										
169	SHERIFF									
170	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306011223136	4/21/2020	5/1/2020	24.10			
171	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	CAR SUPPLIES	7306012624328	5/5/2020	5/15/2020	15.39			
172	AMAZON CAPITAL SERVICES	INVESTIGATIVE SERVICES	HDMI CABLE	1LRH-CCRW-WV9D	5/8/2020	5/15/2020	53.96			
173	AMAZON CAPITAL SERVICES	INVESTIGATIVE SERVICES	ADAPTER-VIDEO CABLE	1WL1-R3PH-9RYK	5/6/2020	5/22/2020	50.33			
174	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SUPPLIES	1GK9-F3NV-1MX4	4/29/2020	5/8/2020	197.45			
175	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	KEYBOARD AND MOUSE	141R-DQL4-4JGD	5/11/2020	5/15/2020	51.99			
176	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HARD DRIVE	1JQ9-6K7J-DYW1	5/7/2020	5/15/2020	239.82			
177	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	DESK ORGANIZER	1FK3-LWW1-KDMC	5/14/2020	5/22/2020	27.21			
178	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	WIRELESS KEYBOARD	1PX6-3DL1-JLWM	5/27/2020	5/29/2020	49.99			
179	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	BATTERY	1VF3-PWVH-1L6D	5/13/2020	5/15/2020	17.08			
180	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	EYE WASH STATION	1GGR-J3HX-9XGF	5/20/2020	5/29/2020	110.94			



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181	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	GEL MOUSE PAD	1D34-Y6KJ-M64J	5/16/2020	5/29/2020	642.31		
182	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	UNIFORM	00056297	4/30/2020	5/8/2020	324.33		
183	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	TROUSERS	00056321	5/7/2020	5/15/2020	92.48		
184	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	BOOTS	0056322	5/7/2020	5/15/2020	248.98		
185	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	UNIFORMS	00056323	5/7/2020	5/15/2020	564.32		
186	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	UNIFORMS	00056327	5/7/2020	5/15/2020	2,124.20		
187	AMERICAN UNIFORM SALES, INC	UNIFORM/WEARING APPAREL	UNIFORM	00056369	5/20/2020	5/29/2020	206.35		
188	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CAHRGES	050620	5/6/2020	5/15/2020	56.25		
189	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY CHARGES	050120	5/6/2020	5/22/2020	56.25		
190	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	89.70		
191	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	96.99		
192	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	22.99		
193	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	34.20		
194	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	98.39		
195	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	24.94		
196	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	47.57		
197	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	54.98		
198	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	329.62		
199	BANK OF AMERICA	UNIFORM/WEARING APPAREL	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	76.87		
200	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	22.00		
201	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD022	4/23/2020	5/1/2020	20.00		
202	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	FCSD024	4/23/2020	5/1/2020	24.00		
203	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	050120	4/29/2020	5/15/2020	48.00		
204	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD025	5/12/2020	5/22/2020	96.00		
205	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	PATCH REPAIR	FCSD029	5/21/2020	5/29/2020	25.00		
206	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD027	5/21/2020	5/29/2020	48.00		
207	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	FCSD028	5/21/2020	5/29/2020	48.00		
208	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	310191749 041620	4/19/2020	5/1/2020	934.76		
209	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309903768 050720	5/7/2020	5/22/2020	157.84		
210	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	309797542 051620	5/16/2020	5/29/2020	172.04		
211	CENTURYLINK	TELECOMMUNICATIONS	SHERIFF OFFICE	310191749 051620	5/16/2020	5/29/2020	994.46		
212	CITY OF CHARLOTTESVILLE	CONTRACT SERVICES	REGIONAL CIT FUNDING	FY20CIT FLUV Q3-Q4	5/20/2020	5/29/2020	1,662.50		
213	DELL MARKETING, L.P.	OFFICE SUPPLIES	E911 COMPUTER EQUIP	10394011726	5/20/2020	5/29/2020	1,371.68		
214	DEPT OF VA STATE POLICE	PROFESSIONAL SERVICES	CHILD PROTECTION ACT	A0711	5/1/2020	5/29/2020	27.00		
215	EAST COAST EMERGENCY VEHICLES	UNIFORM/WEARING APPAREL	MAGNETC HOLDER	16681	4/24/2020	5/1/2020	299.50		
216	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	EQUIPMENT	16776	5/6/2020	5/8/2020	548.75		
217	EAST COAST EMERGENCY VEHICLES	VEHICLES REP & MAINT	REPAIRS	16778	5/6/2020	5/8/2020	112.50		
218	EAST COAST EMERGENCY VEHICLES	VEHICLES REP & MAINT	EQUIPMENT	16777	5/6/2020	5/8/2020	480.00		
219	FLUVANNA ACE HARDWARE	OTHER OPERATING SUPPLIES	BLEACH SPRAYER	82296	5/14/2020	5/22/2020	39.98		
220	FLUVANNA ACE HARDWARE	VEHICLE/POWER EQUIP	POWER STRIP 12 OUTLET	82499	5/18/2020	5/29/2020	29.69		
221	GALLS, LLC.	UNIFORM/WEARING APPAREL	SMITH WESSON	015573471	4/30/2020	5/15/2020	127.64		
222	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	5,988.37		
223	JASON HERRING	SUBSISTENCE & LODGING	MEAL REIMBURSEMENT	051720	5/21/2020	5/29/2020	206.25		
224	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-597564	5/4/2020	5/8/2020	84.26		



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225	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-600230	5/18/2020	5/22/2020	99.54		
226	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	PHYSICAL	1524159C3908	4/25/2020	5/8/2020	136.00		
227	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	PHYSICAL	1539074C3908	5/14/2020	5/29/2020	146.00		
228	MSAB INC.	CONVENTION AND	ONLINE TRAINING COURSE	34413	5/1/2020	5/15/2020	995.00		
229	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	BODY LABOR	7644	4/30/2020	5/8/2020	756.40		
230	PAINT PERFECTIONS UNLIMITED LLC	VEHICLES REP & MAINT	PARTS AND LABOR	7648	5/12/2020	5/15/2020	4,827.68		
231	SHULL'S AUTOMOTIVE, INC.	TELECOMMUNICATIONS	OIL CHANGE	10019426	5/12/2020	5/22/2020	20.00		
232	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	10019421	5/1/2020	5/8/2020	20.00		
233	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019420	5/1/2020	5/8/2020	40.00		
234	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019422	5/1/2020	5/8/2020	40.00		
235	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019424	5/5/2020	5/15/2020	20.00		
236	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019423	5/5/2020	5/15/2020	25.00		
237	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019425	5/5/2020	5/15/2020	70.00		
238	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	10019427	5/12/2020	5/22/2020	20.00		
239	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	10019428	5/15/2020	5/29/2020	20.00		
240	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CAR MAINTENANCE	10019430	5/15/2020	5/29/2020	80.00		
241	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOW	10019429	5/15/2020	5/29/2020	85.00		
242	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-024	4/26/2020	5/8/2020	1,987.29		
243	TOWN GUN SHOP, INC.	POLICE SUPPLIES	POLICE SUPPLIES	0021346-0 CORR	5/15/2020	5/29/2020	3,580.00		
244	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	041520	4/15/2020	5/1/2020	20.00		
245	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	051420	5/14/2020	5/29/2020	20.00		
246	ULINE	BUILDING	SUPPLIES	120124987	5/19/2020	5/29/2020	1,825.58		
247	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	213.83		
248	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	MONTHLY CHARGES	703569	5/4/2020	5/15/2020	49.45		
249	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	MONTHLY CHARGES	703568	5/4/2020	5/15/2020	51.48		
250	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05575519	4/25/2020	5/1/2020	19.80		
251	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05698955	5/25/2020	5/29/2020	20.12		
252	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9854186039	5/8/2020	5/22/2020	200.05		
253	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	REPAIRS	050520	5/1/2020	5/8/2020	45.00		
254	WATCH GUARD	MAINTENANCE CONTRACTS	CONTRACTS	WARINV004232	5/7/2020	5/29/2020	14,525.00		
255	WATCH GUARD	POLICE SUPPLIES	POLICE SUPPLIES	ACCINV0025014	5/1/2020	5/8/2020	92.00		
256	WATCH GUARD	POLICE SUPPLIES	BELT CLIP	EXCINV00007363	5/4/2020	5/15/2020	50.00		
257	WATCH GUARD	POLICE SUPPLIES	POLICE SUPPLIES	ACCINV0025304	5/14/2020	5/29/2020	412.00		
258	WATCH GUARD	VEHICLES REP & MAINT	POLICE EQUIPMENT	4RENORD0011725TL	5/7/2020	5/29/2020	5,145.00		
259	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	MONTHLY CHARGES	5010330333	5/7/2020	5/15/2020	289.90		
260							Total:		
261							\$55,545.32		
262	E911								
263	ALBEMARLE LOCK & SAFE, INC.	PROFESSIONAL SERVICES	CLEAR TAG	90390	5/5/2020	5/8/2020	10.35		
264	AT&T MOBILITY	TELECOMMUNICATIONS	MONTHLY CHARGES	74X04262020	4/18/2020	5/1/2020	2.00		
265	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	25.00		
266	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	30.00		
267	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	232.00		
268	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	33.11		



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269	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	45.99			
270	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	49.99			
271	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	87.84			
272	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	100.95			
273	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	108.80			
274	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	118.00			
275	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	(\$18.82)			
276	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	18.82			
277	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	322.31			
278	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	149.90			
279	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091 041920	4/19/2020	5/8/2020	144.21			
280	CENTURYLINK	TELECOMMUNICATIONS	E911	310214091 051920	5/19/2020	5/29/2020	144.21			
281	CENTURYLINK	TELECOMMUNICATIONS	WIRELINE BILLING	310042302 051020	5/10/2020	5/29/2020	3,107.00			
282	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	11896	5/20/2020	5/29/2020	877.02			
283	COMCAST CORPORATION	TELECOMMUNICATIONS	MONTHLY CHARGES	0046933 050320	5/4/2020	5/15/2020	104.52			
284	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	MISC ITEMS	82336	5/18/2020	5/29/2020	7.88			
285	FLUVANNA ACE HARDWARE	PROFESSIONAL SERVICES	SINGLE CUT KEY	041620	4/16/2020	5/8/2020	15.99			
286	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	HDMIPLATE	1302780699	5/14/2020	5/29/2020	11.14			
287	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	MONITOR STAND	1302780722	5/14/2020	5/29/2020	20.00			
288	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	PROJECTOR NAD MONITOR DESK	1302779704	5/14/2020	5/29/2020	67.98			
289	NEWEGG BUSINESS INC.	BLDGS EQUIP REP & MAINT	EQUIPMENT	1302780842	5/14/2020	5/29/2020	963.97			
290	NEWEGG BUSINESS INC.	EDP EQUIPMENT	EDP EQUIPMENT	1302779126	5/14/2020	5/29/2020	590.72			
291	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO SUPPORT	50348	4/30/2020	5/8/2020	1,168.70			
292	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	MANAGED SERVICES	50349	4/30/2020	5/8/2020	1,275.00			
293	SPRINT	TELECOMMUNICATIONS	MONTHLY CHARGES	313771602-024	4/26/2020	5/8/2020	337.05			
294	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	213.83			
295	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9854186039	5/8/2020	5/22/2020	80.02			
296	WORLDWIDE INTERPRETERS, INC.	TELECOMMUNICATIONS	INTERPRETATION	4502	5/4/2020	5/29/2020	11.90			
297								Total:	\$10,457.38	
298										
299	CORRECTION AND DETENTION									
300	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	MAY20 BILLING	FY2020-00000970	4/30/2020	5/1/2020	10,608.00			
301	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FY20 JUN JUVENILE DETENTION	FY2020-00000995	5/20/2020	5/29/2020	10,608.00			
302								Total:	\$21,216.00	
303										
304	BUILDING INSPECTIONS									
305	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	65.00			
306	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	95.25			
307	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	1.29			
308	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	3.97			
309	TYLER TECHNOLOGIES	OTHER OPERATING SUPPLIES	ENERGOV SIGNATURE MODIFICATIONS	20200033-00 FY 2020	5/21/2020	5/29/2020	350.00			
310	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	0.91			
311								Total:	\$516.42	
312										



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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
313	EMERGENCY MANAGEMENT									
314	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	HAND SANITIZER	1MW1-XGGY-3RLQ	4/30/2020	5/22/2020	221.88			
315	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	HAND SANITIZER	1HR1-TM71-6C7P	5/28/2020	5/29/2020	63.90			
316	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	240.00			
317	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	41.10			
318	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	1,259.60			
319	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	APR 20 EMS STAFFING	2020004030	4/30/2020	5/1/2020	36,500.00			
320	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	40.21			
321	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-597564	5/4/2020	5/8/2020	19.45			
322	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-600230	5/18/2020	5/22/2020	16.62			
323							Total:	\$38,402.76		
324										
325	FACILITIES									
326	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	MASTERKEY	90415	5/6/2020	5/22/2020	123.00			
327	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	USING CREDITS \$61.77	1LPX-XLFY-3GKN	4/13/2020	5/8/2020	69.22			
328	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	DOOR REPAIRS	133479	5/19/2020	5/29/2020	660.00			
329	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	39.14			
330	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	371.10			
331	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	MAINTENANCE	2479737	5/19/2020	5/22/2020	537.00			
332	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	HAND TOWEL DISPENSER	7508933	4/23/2020	5/1/2020	125.00			
333	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	WINDEX	7521541	4/23/2020	5/1/2020	131.10			
334	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7522886	4/30/2020	5/8/2020	692.51			
335	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7528321	5/14/2020	5/22/2020	39.18			
336	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	CLEANING SUPPLIES	7530580	5/22/2020	5/29/2020	286.69			
337	BRAME SPECIALTY COMPANY, INC.	OTHER OPERATING SUPPLIES	DISINFECTANT CLEANER	7521542	4/23/2020	5/1/2020	106.78			
338	BRAME SPECIALTY COMPANY, INC.	OTHER OPERATING SUPPLIES	DISINFECTING WIPES	7520768	4/23/2020	5/1/2020	245.24			
339	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	FCPW022	4/28/2020	5/8/2020	607.96			
340	DODSON GLASS & MIRROR INC	BLDGS EQUIP REP & MAINT	EQUIPMENT/REPAIRS	074257	4/30/2020	5/1/2020	651.75			
341	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	043020	4/30/2020	5/15/2020	65.71			
342	HILL MANUFACTURING COMPANY INC	GENERAL MATERIALS AND	STRONG ARM TUBES	55318	4/8/2020	5/1/2020	88.64			
343	INKLINGS SCREEN PRINTING	BLDGS EQUIP REP & MAINT	STICKERS	12019	5/6/2020	5/8/2020	51.00			
344	INKLINGS SCREEN PRINTING	BLDGS EQUIP REP & MAINT	STICKERS	12021	5/6/2020	5/15/2020	189.00			
345	J&A PAINTING	BLDGS EQUIP REP & MAINT	PREPPED AND PAINTED HOLDING CELL	052120	5/21/2020	5/29/2020	560.00			
346	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	1,107.59			
347	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	SUPPLIES	043020	4/30/2020	5/15/2020	213.87			
348	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	SUPPLIES	043020	4/30/2020	5/15/2020	327.84			
349	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	SUPPLIES	043020	4/30/2020	5/15/2020	714.95			
350	KOREN DIVERSIFIED HOLDINGS LLC	VEHICLE/POWER EQUIP	SUPPLIES/APPLIED \$3.90 CREDIT	103451	5/12/2020	5/15/2020	574.10			
351	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	SUPPLIES	0757545-IN	4/24/2020	5/1/2020	210.00			
352	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	042520	4/25/2020	5/8/2020	779.23			
353	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	SAEFETY INSPECTION	0046033	5/1/2020	5/8/2020	20.00			
354	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	STATE INSPECTION	0046041	5/1/2020	5/8/2020	20.00			
355	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	STATE INSPECTION	0046042	5/1/2020	5/8/2020	20.00			
356	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD-600230	5/18/2020	5/22/2020	21.77			



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357	MCMaster-CARR SUPPLY COMPANY	BLDGS EQUIP REP & MAINT	MOUNT HOLDER	36324492	3/5/2020	5/8/2020	54.10		
358	MCMaster-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	BARREL NUT	36970640	3/18/2020	5/8/2020	25.82		
359	MCMaster-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	KEY TAGS	39168325	5/6/2020	5/15/2020	31.95		
360	MCMaster-CARR SUPPLY COMPANY	OTHER OPERATING SUPPLIES	PUSH TOP JUG	37651003	4/2/2020	5/8/2020	17.31		
361	MICHEL, LLC	BLDGS EQUIP REP & MAINT	REPAIRS/EQUIPMENT	78496700	5/19/2020	5/22/2020	45.10		
362	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	CLEANER	7884409	4/20/2020	5/1/2020	69.00		
363	MIDWEST MOTOR SUPPLY CO. INC.	OTHER OPERATING SUPPLIES	SANITIZER	7891999	4/20/2020	5/1/2020	138.00		
364	NOLAND	BLDGS EQUIP REP & MAINT	EQUIPMENT	042520	4/25/2020	5/8/2020	342.84		
365	NOLAND	BLDGS EQUIP REP & MAINT	REPAIR SUPPLIES	50834401	4/28/2020	5/22/2020	37.66		
366	NOLAND	BLDGS EQUIP REP & MAINT	REPAIR SUPPLIES	50853401	4/30/2020	5/22/2020	137.66		
367	NOLAND	BLDGS EQUIP REP & MAINT	COIL CLEANER	50806901	4/30/2020	5/22/2020	138.80		
368	NOLAND	BLDGS EQUIP REP & MAINT	REPAIR KIT	509581 01	5/14/2020	5/29/2020	360.00		
369	QUALITY WELDING, INC	GENERAL MATERIALS AND	MATERIALS	44014	5/6/2020	5/15/2020	423.33		
370	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	PLEASANT GROVE SERVICE	8834	5/22/2020	5/29/2020	230.00		
371	RIDGEVIEW NEW HOLLAND INC	VEHICLE/POWER EQUIP	PARTS	C257116	5/6/2020	5/8/2020	223.77		
372	SCOTTSVILLE POWER EQUIPMENT	MACHINERY AND EQUIPMENT	CHAINSAW	11352	5/5/2020	5/8/2020	294.95		
373	SERVICE MASTER OF	BLDGS EQUIP REP & MAINT	MOLD REMEDIATION SERVICES	20-0181-MLD	5/13/2020	5/22/2020	1,870.00		
374	SHADE EQUIPMENT COMPANY INC	MACHINERY AND EQUIPMENT	EQUIPMENT	255855	5/6/2020	5/22/2020	12,212.00		
375	SHADE EQUIPMENT COMPANY INC	VEHICLE/POWER EQUIP	EQUIPMENT	254775	5/5/2020	5/8/2020	248.97		
376	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	TOWING	214151	4/21/2020	5/8/2020	125.00		
377	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1094551	4/15/2020	5/1/2020	27.00		
378	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1095630	4/15/2020	5/1/2020	27.00		
379	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1094553	4/23/2020	5/1/2020	79.04		
380	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1095632	4/30/2020	5/1/2020	79.04		
381	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1096718	5/7/2020	5/15/2020	27.00		
382	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1096720	5/7/2020	5/15/2020	79.04		
383	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1097801	5/14/2020	5/22/2020	27.00		
384	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1097803	5/14/2020	5/22/2020	79.04		
385	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1098890	5/21/2020	5/29/2020	27.00		
386	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1098892	5/21/2020	5/29/2020	79.04		
387	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	6.99		
388	W.W. GRAINGER INC	GENERAL MATERIALS AND	PLATED SPLIT RING	9541590676	5/26/2020	5/29/2020	22.73		
389	W.W. GRAINGER INC	GENERAL MATERIALS AND	PHOTOCONTROL	9540965309	5/26/2020	5/29/2020	41.43		
390	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	NITROGEN	846607	4/30/2020	5/8/2020	9.60		
391									
392									
393	GENERAL SERVICES								
394	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS	7970740556855 051120	5/11/2020	5/22/2020	21.43		
395	AQUA VIRGINIA, INC.	WATER SERVICES	181 MAIN ST	15301850550900 0511	5/11/2020	5/22/2020	22.19		
396	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST NORTH G	7929300552931 0511	5/11/2020	5/22/2020	26.76		
397	AQUA VIRGINIA, INC.	WATER SERVICES	197 MAIN ST	7929310552932 0511	5/11/2020	5/22/2020	28.27		
398	AQUA VIRGINIA, INC.	WATER SERVICES	132 MAIN ST	7800100540828 0511	5/11/2020	5/22/2020	79.71		
399	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FIRE ALARM MONITORING	2477487	4/29/2020	5/15/2020	390.00		
400	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SPRINKLER INSPECTION	2479738	5/19/2020	5/22/2020	100.00		
						Total:	\$27,286.58		



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401	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-006 041620	4/16/2020	5/1/2020	30.40		
402	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE RENTERS	105221-002 041620	4/16/2020	5/1/2020	32.40		
403	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-007 041620	4/16/2020	5/1/2020	32.40		
404	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-008 041620	4/16/2020	5/1/2020	32.40		
405	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SIGN	105221-009 041620	4/16/2020	5/1/2020	32.40		
406	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE RENTERS	105221-003 041620	4/16/2020	5/1/2020	34.12		
407	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	SOCCER FIELD	105221-004 041620	4/16/2020	5/1/2020	38.69		
408	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	RICHMOND RD	275904-017 043020	4/30/2020	5/8/2020	361.50		
409	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	JAMES MAD HWY	275904-015 043020	4/30/2020	5/8/2020	389.00		
410	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	214 COMMONS BLVD	275906-001 043020	4/30/2020	5/8/2020	1,246.14		
411	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 043020	4/30/2020	5/8/2020	2,705.33		
412	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	KENTS STORE	275907-002 050420	5/4/2020	5/15/2020	302.61		
413	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FARM	275904-011 051820	5/18/2020	5/29/2020	16.30		
414	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-006 051820	5/18/2020	5/29/2020	30.40		
415	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL	275904-006 051820	5/18/2020	5/29/2020	30.40		
416	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE 200A	105221-002 051820	5/18/2020	5/29/2020	32.40		
417	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-007 051820	5/18/2020	5/29/2020	32.40		
418	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE	105221-008 051820	5/18/2020	5/29/2020	32.40		
419	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE SIGN	105221-009 051820	5/18/2020	5/29/2020	32.40		
420	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE 400A	105221-003 051820	5/18/2020	5/29/2020	34.12		
421	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	SOCCER CONCESSIONS	105221-004 051820	5/18/2020	5/29/2020	39.21		
422	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	OUTLETS	85473-003 051820	5/18/2020	5/29/2020	63.16		
423	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	VFW HALL	275904-010 051820	5/18/2020	5/29/2020	140.87		
424	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER	275904-002 051820	5/18/2020	5/29/2020	171.75		
425	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LANDFILL-E911 TOWER	85473-005 051820	5/18/2020	5/29/2020	206.04		
426	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COLUMBIA SCHOOL	85473-006 051820	5/18/2020	5/29/2020	213.31		
427	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE	27590-004 051820	5/18/2020	5/29/2020	318.29		
428	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER COMMONS BLVD	275904-009 051820	5/18/2020	5/29/2020	336.31		
429	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ST LIGHTS NEAR SAFETY BLDG	85473-001 051820	5/18/2020	5/29/2020	67.82		
430	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309428096 041620	4/19/2020	5/1/2020	48.46		
431	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309697981 041620	4/19/2020	5/1/2020	58.25		
432	CENTURYLINK	TELECOMMUNICATIONS	CIRCUIT COURT	310338742 041620	4/19/2020	5/1/2020	59.50		
433	CENTURYLINK	TELECOMMUNICATIONS	PERFORMING ARTS	309898636 041620	4/19/2020	5/1/2020	116.31		
434	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 041620	4/19/2020	5/1/2020	183.80		
435	CENTURYLINK	TELECOMMUNICATIONS	RESCUE SQUAD	310110229 041620	4/19/2020	5/1/2020	202.84		
436	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309363296 041620	4/19/2020	5/1/2020	591.92		
437	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 041620	4/19/2020	5/1/2020	682.23		
438	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309428096 051620	5/16/2020	5/29/2020	48.46		
439	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309697981 051620	5/16/2020	5/29/2020	58.25		
440	CENTURYLINK	TELECOMMUNICATIONS	CIRCUIT COURT	310338742 051620	5/16/2020	5/29/2020	59.50		
441	CENTURYLINK	TELECOMMUNICATIONS	PERFORMING ARTS	309898636 051620	5/16/2020	5/29/2020	116.39		
442	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051620	5/16/2020	5/29/2020	172.39		
443	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309363296 051620	5/16/2020	5/29/2020	592.40		
444	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051620	5/16/2020	5/29/2020	682.23		



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445	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5016887228	4/23/2020	5/1/2020	52.24		
446	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5016887224	4/23/2020	5/15/2020	216.13		
447	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	MONTHLY CHARGE	06-00017537 051320	5/13/2020	5/22/2020	20.00		
448	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LG BALLFIELD	3023889169 042320	4/23/2020	5/1/2020	10.59		
449	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	JAIL MUSEUM	1424085007 042320	4/23/2020	5/1/2020	42.59		
450	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS	4144237502 042320	4/23/2020	5/1/2020	86.66		
451	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	35 COURT SQ	1144090006 042320	4/23/2020	5/1/2020	129.78		
452	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LANE	4894115007 042320	4/23/2020	5/1/2020	171.65		
453	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FORK UNION FIRE STATION	4834680458 042420	4/23/2020	5/1/2020	297.72		
454	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA FIRE STATION	1005898992 042320	4/23/2020	5/1/2020	302.86		
455	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYM	0084297506 042320	4/23/2020	5/1/2020	354.21		
456	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER	4331888158 042420	4/23/2020	5/1/2020	500.34		
457	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREAS OFFICE	1024205005 042320	4/23/2020	5/1/2020	507.76		
458	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMIN BLDG	1404067504 042320	4/23/2020	5/1/2020	836.46		
459	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509 042320	4/23/2020	5/1/2020	1,083.54		
460	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BLDG	8895892548 042320	4/23/2020	5/1/2020	2,760.10		
461	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BLDG	1124090000 042820	4/28/2020	5/8/2020	11.10		
462	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 042820	4/28/2020	5/8/2020	19.03		
463	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 042820	4/28/2020	5/8/2020	28.26		
464	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER AT FIRE STATION	5699060132 042820	4/28/2020	5/8/2020	44.87		
465	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	7048771633 042820	4/28/2020	5/8/2020	45.54		
466	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL FIELD CONCESSIONS	0274195007 042820	4/28/2020	5/8/2020	52.72		
467	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD CONCESSIONS	0692200942 042820	4/28/2020	5/8/2020	61.61		
468	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	REGISTRARS	1284152509 042820	4/28/2020	5/8/2020	88.71		
469	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 042820	4/28/2020	5/8/2020	90.90		
470	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER BREMO RD	6260822157 042820	4/28/2020	5/8/2020	146.11		
471	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 042820	4/28/2020	5/8/2020	156.28		
472	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MAINT SHOP	2554330007 042820	4/28/2020	5/8/2020	247.81		
473	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FUSD OFFICE	8866300000 042820	4/28/2020	5/8/2020	323.44		
474	DOMINION VIRGINIA POWER	STREET LIGHTS	BESIDE POST OFFICE	7080078962 042820	4/28/2020	5/8/2020	68.43		
475	DOMINION VIRGINIA POWER	STREET LIGHTS	NEAR MASONIC LODGE	9609027314 042820	4/28/2020	5/8/2020	68.92		
476	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 042820	4/28/2020	5/8/2020	207.19		
477	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 042820	4/28/2020	5/8/2020	484.09		
478	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICES	1131073	5/1/2020	5/22/2020	526.00		
479	MOJOHNS, INC.	MAINTENANCE CONTRACTS	PORTABLE TOILET	126988	5/1/2020	5/15/2020	160.50		
480	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	WASTE CONTAINERS	0410-000697576	4/30/2020	5/22/2020	878.34		
481	SHRED-IT USA LLC	LEASE/RENT	SHRED	8129580949	4/7/2020	5/1/2020	162.55		
482	SHRED-IT USA LLC	LEASE/RENT	OFFICE SHRED	8129734103	5/7/2020	5/15/2020	110.90		
483	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	9988281	5/5/2020	5/8/2020	59.66		
484	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	10087421	5/15/2020	5/22/2020	1,013.93		
485	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	10108330	5/21/2020	5/29/2020	40.33		
486	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	10108331	5/21/2020	5/29/2020	46.38		
487	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	10108327	5/21/2020	5/29/2020	121.95		
488	THE SUPPLY ROOM	LEASE/RENT	WATER	5911930 043020	4/30/2020	5/8/2020	229.77		



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489	THE SUPPLY ROOM	WATER SERVICES	WATER	5911930 043020	4/30/2020	5/8/2020	299.40		
490	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	244719	4/7/2020	5/1/2020	180.81		
491	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	356628	4/30/2020	5/8/2020	270.02		
492	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	337838	5/4/2020	5/15/2020	24.06		
493	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	363128	5/4/2020	5/15/2020	269.66		
494	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	363121	5/4/2020	5/15/2020	407.57		
495	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	374643	5/18/2020	5/22/2020	756.57		
496	TREASURER, FLUVANNA CO	SEWER SERVICES	REGISTRAR	47810	5/14/2020	5/22/2020	13.83		
497	TREASURER, FLUVANNA CO	SEWER SERVICES	COMMONWEALTH ATTORNEY	47807	5/14/2020	5/22/2020	14.59		
498	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC WORKS	47808	5/14/2020	5/22/2020	19.95		
499	TREASURER, FLUVANNA CO	SEWER SERVICES	PLEASANT GROVE HOUSE	47827	5/14/2020	5/22/2020	20.81		
500	TREASURER, FLUVANNA CO	SEWER SERVICES	ADMIN BLDG	47801	5/14/2020	5/22/2020	21.48		
501	TREASURER, FLUVANNA CO	SEWER SERVICES	LIBRARY	47819	5/14/2020	5/22/2020	22.24		
502	TREASURER, FLUVANNA CO	SEWER SERVICES	COURTS BLDG	47800	5/14/2020	5/22/2020	28.36		
503	TREASURER, FLUVANNA CO	SEWER SERVICES	PUBLIC SAFETY BLDG	47818	5/14/2020	5/22/2020	33.72		
504	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA GYM	47980	5/14/2020	5/22/2020	21.00		
505	TREASURER, FLUVANNA CO	WATER SERVICES	FORK UNION	48094	5/14/2020	5/22/2020	21.00		
506	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK SOFTBALL FIELD	48138	5/14/2020	5/22/2020	21.00		
507	TREASURER, FLUVANNA CO	WATER SERVICES	BASEBALL FIELD	48139	5/14/2020	5/22/2020	21.00		
508	TREASURER, FLUVANNA CO	WATER SERVICES	CARYSBROOK BLDG	47981	5/14/2020	5/22/2020	29.80		
509	TREASURER, FLUVANNA CO	WATER SERVICES	FLUVANNA FIRE HOUSE	48140	5/14/2020	5/22/2020	166.20		
510	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	TRANSMISSIONS	0400160	4/30/2020	5/8/2020	13.65		
511							Total:		\$26,920.93
512									
513	PUBLIC WORKS								
514	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	99.71		
515	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26930027	4/30/2020	5/8/2020	93.04		
516							Total:		\$192.75
517									
518	CONVENIENCE CENTER								
519	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH & RECYCLING	4347-000006429	4/29/2020	5/15/2020	8,696.31		
520	CENTURYLINK	TELECOMMUNICATIONS	LANDFILL	310392717 041620	4/19/2020	5/1/2020	78.44		
521	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717 051620	5/16/2020	5/29/2020	79.54		
522	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	MEASURED LANDFILL GASES	2020040289	4/30/2020	5/22/2020	1,225.00		
523	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	REVIEWED GROUNDWATER	2020030634	3/31/2020	5/22/2020	3,900.00		
524	HERITAGE CRYSTALCLEAN, LLC	BLDGS EQUIP REP & MAINT	USED OIL PICKUP	16248747	4/29/2020	5/8/2020	426.00		
525	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	108.47		
526	MJC DESIGNS, LLC.	BLDGS EQUIP REP & MAINT	CUSTOM SIGNS	3678	4/23/2020	5/1/2020	476.00		
527	REPUBLIC SERVICES #410	CONTRACT SERVICES	WASTE CONTAINERS AND COMPACTOR	0410-000697334	4/30/2020	5/22/2020	8,527.50		
528							Total:		\$23,517.26
529									
530	PUBLIC UTILITIES								
531	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	24.10		
532	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION PARK	105221-001 041620	4/16/2020	5/1/2020	125.35		



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533	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG PARK	203061-001 051820	5/18/2020	5/29/2020	30.82			
534	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	COMPETITION RD PARK	105221-001 051820	5/18/2020	5/29/2020	124.73			
535	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER	310089744 041920	4/19/2020	5/1/2020	53.03			
536	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER	309433290 041920	4/19/2020	5/1/2020	69.04			
537	CENTURYLINK	TELECOMMUNICATIONS	FUSD	309719161 041620	4/19/2020	5/1/2020	211.37			
538	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER TREATMENT	310089744 051920	5/19/2020	5/29/2020	53.03			
539	CENTURYLINK	TELECOMMUNICATIONS	WASTEWATER TREATMENT	309433290 051920	5/19/2020	5/29/2020	69.04			
540	CENTURYLINK	TELECOMMUNICATIONS	FUSD	30919161 051620	5/16/2020	5/29/2020	211.45			
541	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE	4501632147 042320	4/23/2020	5/1/2020	149.08			
542	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER TREATMENT	69708	4/17/2020	5/1/2020	147.00			
543	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER TREATMENT	69716	4/17/2020	5/1/2020	147.00			
544	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER TREATMENT	69709	4/17/2020	5/1/2020	307.00			
545	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69767	4/28/2020	5/8/2020	130.00			
546	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69768	4/28/2020	5/8/2020	200.00			
547	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69769	4/28/2020	5/8/2020	200.00			
548	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69904	5/6/2020	5/15/2020	100.00			
549	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69905	5/6/2020	5/15/2020	100.00			
550	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69906	5/6/2020	5/15/2020	130.00			
551	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69937	5/13/2020	5/22/2020	100.00			
552	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69938	5/13/2020	5/22/2020	100.00			
553	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	669939	5/13/2020	5/22/2020	130.00			
554	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	69952	5/21/2020	5/29/2020	130.00			
555	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	578.27			
556	MCI A VERIZON COMPANY	TELECOMMUNICATIONS	USAGE CHARGES	409027761	4/17/2020	5/1/2020	6.14			
557	O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION WWTP	764923	3/27/2020	5/22/2020	1,150.00			
558	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	360.05			
559	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	306.09			
560	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	BLANK FOLD	46302	4/15/2020	5/1/2020	447.50			
561	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1094552	4/23/2020	5/1/2020	40.65			
562	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1095631	4/30/2020	5/1/2020	40.65			
563	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1096719	5/7/2020	5/15/2020	40.65			
564	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 097802	5/14/2020	5/22/2020	40.65			
565	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	DRY CLEANING	202 1098891	5/21/2020	5/29/2020	40.65			
566	USABLUEBOOK	BLDGS EQUIP REP & MAINT	SUPPLIES	214915	4/22/2020	5/8/2020	168.93			
567	USABLUEBOOK	BLDGS EQUIP REP & MAINT	REFILTER COVER	217073	4/24/2020	5/8/2020	1,056.12			
568	USABLUEBOOK	GENERAL MATERIALS AND	MATERIAL& SUPPLIES	233970	5/12/2020	5/29/2020	129.76			
569	USABLUEBOOK	GENERAL MATERIALS AND	MATERIAL& SUPPLIES	234096	5/12/2020	5/29/2020	177.65			
570	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05575519	4/25/2020	5/1/2020	19.81			
571	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05698955	5/25/2020	5/29/2020	20.12			
572	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY CHARGES	9853458897	5/19/2020	5/15/2020	142.14			
573	VSI SUPPLY	BLDGS EQUIP REP & MAINT	EQUIPMENT	S4980	3/27/2020	5/1/2020	327.71			
574	VSI SUPPLY	BLDGS EQUIP REP & MAINT	EQUIPMENT SUPPLIES	S5291	5/7/2020	5/22/2020	150.11			
575							Total:	\$8,285.69		
576										



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577	HEALTH								
578	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 041620	4/19/2020	5/1/2020	147.33		
579	CENTURYLINK	TELECOMMUNICATIONS	FINANCE	309762613 051620	5/16/2020	5/29/2020	145.50		
580	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	19.23		
581								Total:	\$312.06
582									
583	CSA								
584	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	21.88		
585	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	39.48		
586	THOMAS BROTHER SOFTWARE	PROFESSIONAL SERVICES	YEARLY UPDATE	050420	5/4/2020	5/8/2020	75.00		
587								Total:	\$136.36
588									
589	CSA PURCHASE OF SERVICES								
590	1VISION MENTORING LLC	COMM SVCS		P04925074706	4/30/2020	5/15/2020	600.00		
591	1VISION MENTORING LLC	COMM SVCS		P04925079007	4/30/2020	5/15/2020	600.00		
592	1VISION MENTORING LLC	POS MANDATED WSS		P04925068221	4/30/2020	5/15/2020	650.00		
593	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P04925056154	4/30/2020	5/1/2020	120.00		
594		COMM SVCS		P03925059935	3/31/2020	5/22/2020	137.50		
595		COMM SVCS		P03925076736	3/31/2020	5/22/2020	165.00		
596		COMM SVCS		P03925078237	3/31/2020	5/22/2020	220.00		
597		COMM SVCS		P03925059538	3/31/2020	5/22/2020	275.00		
598		COMM SVCS		P03925059639	3/31/2020	5/22/2020	275.00		
599		COMM SVCS		P03925065040	3/31/2020	5/22/2020	275.00		
600		COMM SVCS		P04925083229	4/30/2020	5/22/2020	343.75		
601		COMM SVCS		P03925074241	3/31/2020	5/22/2020	440.00		
602		COMM SVCS		P04925078230	4/30/2020	5/22/2020	495.00		
603		COMM SVCS		P04925074231	4/30/2020	5/22/2020	550.00		
604		FF4E-COMM SVCS		P03925077853	3/31/2020	5/22/2020	60.56		
605		FF4E-COMM SVCS		P04925077846	4/30/2020	5/22/2020	110.00		
606		FF4E-COMM SVCS		P04925072147	4/30/2020	5/22/2020	343.75		
607		FF4E-COMM SVCS		P04925072348	4/30/2020	5/22/2020	343.75		
608		FF4E-COMM SVCS		P04925072049	4/30/2020	5/22/2020	371.25		
609		FF4E-COMM SVCS		P04925072250	4/30/2020	5/22/2020	371.25		
610		FF4E-COMM SVCS		P04925071851	4/30/2020	5/22/2020	577.50		
611		FF4E-COMM SVCS		P03925072054	3/31/2020	5/22/2020	605.00		
612		FF4E-COMM SVCS		P03925072155	3/31/2020	5/22/2020	605.00		
613		FF4E-COMM SVCS		P03925072256	3/31/2020	5/22/2020	605.00		
614		FF4E-COMM SVCS		P03925072357	3/31/2020	5/22/2020	605.00		
615		FF4E-COMM SVCS		P04925071952	4/30/2020	5/22/2020	646.25		
616		FF4E-COMM SVCS		P03925071858	3/31/2020	5/22/2020	962.50		
617		FF4E-COMM SVCS		P03925071959	3/31/2020	5/22/2020	962.50		
618		POS MANDATED FFOP		P04925083597	4/30/2020	5/8/2020	721.00		
619	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P04925068182	4/21/2020	5/8/2020	225.00		
620	BELIEVE IN ME YOUTH & FAMILY	COMM SVCS		P04925080483	4/30/2020	5/8/2020	450.00		



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621	BELIEVE IN ME YOUTH & FAMILY	NON-MAND COMM BASED		P04925076198	4/30/2020	5/8/2020	135.00		
622	BELIEVE IN ME YOUTH & FAMILY	POS MANDATED WSS		P04925083099	4/30/2020	5/8/2020	450.00		
623	C.M. MENTORING SERVICES LLC	COMM SVCS		P03925082771	3/31/2020	5/1/2020	1,650.00		
624	C.M. MENTORING SERVICES LLC	COMM SVCS		P04925082732	4/30/2020	5/22/2020	1,375.00		
625	C.M. MENTORING SERVICES LLC	COMM SVCS		P04925075633	4/30/2020	5/22/2020	1,485.00		
626	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P04925080062	4/30/2020	5/22/2020	330.00		
627	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P04925082184	4/10/2020	5/8/2020	175.00		
628	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P04925082285	4/10/2020	5/8/2020	210.00		
629	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P03925059790	3/31/2020	5/8/2020	1,050.00		
630	COMMUNITY ATTENTION CENTER	POS MAND THER FC 4E		P03925073181	3/31/2020	5/1/2020	1,944.32		
631	COUNSELING ALLIANCE OF VA, LLC	COMM SVCS		P04925075908	4/30/2020	5/15/2020	1,478.75		
632	DETOUR MENTORING	COMM SVCS		P04925071768	4/30/2020	5/29/2020	420.00		
633	DETOUR MENTORING	COMM SVCS		P04925078869	4/30/2020	5/29/2020	480.00		
634	DETOUR MENTORING	FF4E-COMM SVCS		P04925073380	4/30/2020	5/29/2020	750.00		
635	DETOUR MENTORING	POS MANDATED WSS		P04925074583	4/30/2020	5/29/2020	540.00		
636		POS MANDATED FFOP		P04925080595	4/30/2020	5/8/2020	1,841.00		
637		POS MANDATED FFOP		P04925050496	4/30/2020	5/8/2020	2,513.00		
638	ELK HILL	EDUC SVCS CONG CARE		P03925076980	3/31/2020	5/1/2020	4,712.40		
639	ELK HILL	EDUC SVCS CONG CARE		P04925076945	4/30/2020	5/22/2020	3,641.40		
640	ELK HILL	POS MANDATED SPED-		P03925063455	3/31/2020	5/1/2020	1,800.00		
641	ELK HILL	POS MANDATED SPED-		P03925063756	3/31/2020	5/1/2020	4,712.40		
642	ELK HILL	POS MANDATED SPED-		P03925063857	3/31/2020	5/1/2020	4,712.40		
643	ELK HILL	POS MANDATED SPED-		P03925063959	3/31/2020	5/1/2020	4,712.40		
644	ELK HILL	POS MANDATED SPED-		P03925077358	3/31/2020	5/1/2020	4,712.40		
645	ELK HILL	POS MANDATED SPED-		P04925063722	4/30/2020	5/22/2020	3,641.40		
646	ELK HILL	POS MANDATED SPED-		P04925063823	4/30/2020	5/22/2020	3,641.40		
647	ELK HILL	POS MANDATED SPED-		P04925063925	4/30/2020	5/22/2020	3,641.40		
648	ELK HILL	POS MANDATED SPED-		P04925077324	4/30/2020	5/22/2020	3,641.40		
649	ELK HILL	RES. CONG. CARE		P04925077060	4/30/2020	5/22/2020	6,000.00		
650	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P05925089442	5/21/2020	5/22/2020	1,406.00		
651	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P05925089243	5/21/2020	5/22/2020	1,487.00		
652	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P05925089344	5/21/2020	5/22/2020	1,487.00		
653	GRAFTON INTERGRATED HEALTH	POS MANDATED SPED-		P03925045060	3/31/2020	5/1/2020	5,978.30		
654	GRAFTON INTERGRATED HEALTH	POS MANDATED SPED-		P04925045063	4/30/2020	5/29/2020	4,889.10		
655	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P03925052461	3/31/2020	5/1/2020	5,800.00		
656	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P03925055162	3/31/2020	5/1/2020	5,800.00		
657	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P04925052401	4/30/2020	5/15/2020	4,930.00		
658	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P04925055102	4/30/2020	5/15/2020	4,930.00		
659	JACKSON-FEILD HOMES INC	EDUC SVCS CONG CARE		P04925071312	4/30/2020	5/15/2020	3,420.00		
660	LIVE OAK MENTORING LLC	COMM SVCS		P04925081870	4/30/2020	5/29/2020	100.00		
661	LIVE OAK MENTORING LLC	COMM SVCS		P04925070371	4/30/2020	5/29/2020	250.00		
662	LIVE OAK MENTORING LLC	COMM SVCS		P04925081172	4/30/2020	5/29/2020	600.00		
663	LIVE OAK MENTORING LLC	COMM SVCS		P04925080173	4/30/2020	5/29/2020	1,250.00		
664	LIVE OAK MENTORING LLC	POS MANDATED WSS		P04925075284	4/30/2020	5/29/2020	200.00		



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665	NATIONAL COUNSELING GROUP	COMM SVCS		P03925073572	3/31/2020	5/1/2020	487.50		
666	NATIONAL COUNSELING GROUP	COMM SVCS		P03925073473	3/31/2020	5/1/2020	650.00		
667	NATIONAL COUNSELING GROUP	COMM SVCS		P03925066711	3/31/2020	5/15/2020	375.00		
668	NATIONAL COUNSELING GROUP	COMM SVCS. TRANSITION		P03925078677	3/31/2020	5/1/2020	325.00		
669	NATURAL STEPS LLC	COMM SVCS		P03925058474	3/31/2020	5/1/2020	850.00		
670	NATURAL STEPS LLC	COMM SVCS		P04925080874	4/30/2020	5/29/2020	680.00		
671	NATURAL STEPS LLC	FF4E-COMM SVCS		P03925072992	3/31/2020	5/8/2020	765.00		
672	NATURAL STEPS LLC	FF4E-COMM SVCS		P03925073093	3/31/2020	5/8/2020	1,025.00		
673	NATURAL STEPS LLC	FF4E-COMM SVCS		P04925072981	4/30/2020	5/29/2020	612.00		
674	NATURAL STEPS LLC	FF4E-COMM SVCS		P04925073082	4/30/2020	5/29/2020	820.00		
675	PARACLETE THERAPEUTICS LLC	COMM SVCS		P01925083789	1/31/2020	5/8/2020	300.00		
676	PARACLETE THERAPEUTICS LLC	COMM SVCS		P02925083788	2/29/2020	5/8/2020	300.00		
677	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03925083791	3/31/2020	5/8/2020	300.00		
678	PARACLETE THERAPEUTICS LLC	COMM SVCS		P04925071086	4/30/2020	5/8/2020	960.00		
679	PARACLETE THERAPEUTICS LLC	COMM SVCS		P04925081987	4/30/2020	5/8/2020	1,200.00		
680	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P04925079700	4/30/2020	5/8/2020	960.00		
681	PEOPLE PLACES, INC.	COMM SVCS		P04925082609	4/30/2020	5/15/2020	43.13		
682	PEOPLE PLACES, INC.	COMM SVCS		P04925081710	4/30/2020	5/15/2020	143.75		
683	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04925082518	4/2/2020	5/15/2020	240.00		
684	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04925077419	4/30/2020	5/15/2020	2,280.00		
685	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04925082820	4/30/2020	5/15/2020	3,360.00		
686	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P04925084261	4/30/2020	5/22/2020	3,600.00		
687	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P04925076617	4/30/2020	5/15/2020	3,600.00		
688	REGION TEN	COMM SVCS		P03925073676	3/31/2020	5/1/2020	326.50		
689	REGION TEN	COMM SVCS		P03925079675	3/31/2020	5/1/2020	326.50		
690	REGION TEN	COMM SVCS		P04925073676	4/30/2020	5/29/2020	326.50		
691	REGION TEN	COMM SVCS		P04925079675	4/30/2020	5/29/2020	326.50		
692	REGION TEN	COMM SVCS. TRANSITION		P03925073879	3/31/2020	5/1/2020	326.50		
693	REGION TEN	COMM SVCS. TRANSITION		P03925078778	3/31/2020	5/1/2020	326.50		
694	REGION TEN	COMM SVCS. TRANSITION		P04925073879	4/30/2020	5/29/2020	326.50		
695	REGION TEN	COMM SVCS. TRANSITION		P04925077177	4/30/2020	5/29/2020	326.50		
696	REGION TEN	COMM SVCS. TRANSITION		P04925078778	4/30/2020	5/29/2020	326.50		
697	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P04925077514	4/30/2020	5/15/2020	820.00		
698	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P04925072815	4/30/2020	5/15/2020	2,300.00		
699		COMM SVCS		P04925080234	4/30/2020	5/22/2020	120.00		
700	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P04925078513	4/30/2020	5/15/2020	2,550.00		
701	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P04925078416	4/30/2020	5/15/2020	2,198.00		
702	THE FAISON CENTER, INC	POS MANDATED SPED-		P03925027465	3/31/2020	5/1/2020	5,300.00		
703	THE FAISON CENTER, INC	POS MANDATED SPED-		P03925030364	3/31/2020	5/1/2020	6,587.50		
704	THE FAISON CENTER, INC	POS MANDATED SPED-		P03925030063	3/31/2020	5/1/2020	9,840.50		
705	THE FAISON CENTER, INC	POS MANDATED SPED-		P04925027403	4/30/2020	5/15/2020	4,505.00		
706	THE FAISON CENTER, INC	POS MANDATED SPED-		P04925030064	4/30/2020	5/29/2020	5,612.75		
707	THE FAISON CENTER, INC	POS MANDATED SPED-		P04925030365	4/30/2020	5/29/2020	5,693.00		
708	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P03925029766	3/31/2020	5/1/2020	6,300.00		



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709	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P03925064767	3/31/2020	5/1/2020	6,300.00			
710	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P03925077268	3/31/2020	5/1/2020	6,300.00			
711	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P04925029728	4/30/2020	5/22/2020	4,800.00			
712	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P04925064726	4/30/2020	5/22/2020	4,800.00			
713	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P04925077227	4/30/2020	5/22/2020	4,800.00			
714		POS MANDATED FFOP		P04925055394	4/30/2020	5/8/2020	1,016.00			
715	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925060470	3/31/2020	5/1/2020	9,335.04			
716	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925079869	3/31/2020	5/1/2020	9,335.04			
717	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925060405	4/30/2020	5/15/2020	7,213.44			
718	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925079804	4/30/2020	5/15/2020	7,213.44			
719	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P04925060366	4/30/2020	5/29/2020	7,500.44			
720	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P03925060367	3/31/2020	5/29/2020	9,909.04			
721								Total:	\$279,799.10	
722										
723	PARKS & RECREATION									
724	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES	090836	4/29/2020	5/15/2020	28.50			
725	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES	090838	4/29/2020	5/15/2020	28.50			
726	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES	090837	4/29/2020	5/15/2020	129.00			
727	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES	090839	4/29/2020	5/15/2020	129.00			
728	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	64.94			
729	CENTURYLINK	TELECOMMUNICATIONS	PARKS N REC	309373828 041620	4/19/2020	5/1/2020	337.23			
730	CENTURYLINK	TELECOMMUNICATIONS	PARKS N REC	309373828 051620	5/16/2020	5/29/2020	328.87			
731	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	83.82			
732	LANDSCAPE SUPPLY, INC.	SITE IMPROVEMENTS	TURFACE MVP	0180112-IN	4/30/2020	5/15/2020	1,115.00			
733	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	127228	5/1/2020	5/15/2020	70.00			
734	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	127229	5/1/2020	5/15/2020	70.00			
735	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	127232	5/1/2020	5/15/2020	70.00			
736	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	127231	5/1/2020	5/15/2020	125.00			
737	MOJOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	127230	5/1/2020	5/15/2020	140.00			
738	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	49.67			
739	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05575519	4/25/2020	5/1/2020	19.80			
740	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	MONTHLY CHARGES	05698955	5/25/2020	5/29/2020	20.12			
741	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26917249	4/23/2020	5/15/2020	29.74			
742	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26917248	4/23/2020	5/15/2020	101.15			
743	VIRGINIA CORRECTIONAL ENTERPRISE	OFFICE SUPPLIES	BUSINESS CARDS	9579156	1/29/2020	5/8/2020	40.00			
744								Total:	\$2,980.34	
745										
746	LIBRARY									
747	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS	041020	4/10/2020	5/8/2020	5,748.94			
748	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS AND SUPPLIES	051020	5/10/2020	5/22/2020	4,967.02			
749	AMAZON.COM	EDP EQUIPMENT	BOOKS	041020	4/10/2020	5/8/2020	698.00			
750	AMAZON.COM	FURNITURE & FIXTURES	BOOKS AND SUPPLIES	051020	5/10/2020	5/22/2020	220.58			
751	AMAZON.COM	OFFICE SUPPLIES	BOOKS	041020	4/10/2020	5/8/2020	387.83			
752	AMAZON.COM	OFFICE SUPPLIES	BOOKS AND SUPPLIES	051020	5/10/2020	5/22/2020	310.89			



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753	AMAZON.COM	OTHER OPERATING SUPPLIES	BOOKS	041020	4/10/2020	5/8/2020	201.78		
754	AMAZON.COM	OTHER OPERATING SUPPLIES	BOOKS AND SUPPLIES	051020	5/10/2020	5/22/2020	47.85		
755	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	15.00		
756	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	109.46		
757	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	21.17		
758	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	167.70		
759	CENTURYLINK	TELECOMMUNICATIONS	LIBRARY	91289313	4/8/2020	5/1/2020	970.98		
760	DEMCO	OFFICE SUPPLIES	SUPPLIES	6794066	4/16/2020	5/8/2020	50.30		
761	DEMCO	OFFICE SUPPLIES	BOOK TAPE	6797977	5/7/2020	5/22/2020	108.67		
762	GALE	BOOKS/PUBLICATIONS	BOOKS	70226992	4/8/2020	5/1/2020	27.19		
763	MICROMARKETING LLC	BOOKS/PUBLICATIONS	BOOKS	810108	5/8/2020	5/22/2020	41.30		
764	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA20100820	4/14/2020	5/1/2020	6.99		
765	OVERDRIVE	BOOKS/PUBLICATIONS	MAGAZINE	03100DA20098218	4/14/2020	5/1/2020	7.99		
766	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA20122104	4/30/2020	5/8/2020	7.99		
767	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20124749	4/30/2020	5/8/2020	52.98		
768	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20120064	4/30/2020	5/8/2020	90.40		
769	OVERDRIVE	BOOKS/PUBLICATIONS	BOOK	03100DA20144925	5/16/2020	5/22/2020	23.99		
770	OVERDRIVE	BOOKS/PUBLICATIONS	BOOKS	03100DA20140919	5/12/2020	5/22/2020	68.98		
771	OVERDRIVE	BOOKS/PUBLICATIONS	SOURCEBOOKS	03100C020135683	5/16/2020	5/22/2020	4,557.18		
772	PROQUEST LLC	BOOKS/PUBLICATIONS	QUEST ONLINE	70622748	5/1/2020	5/8/2020	913.95		
773	THE PENWORTHY COMPANY	BOOKS/PUBLICATIONS	BOOKS	0561990-IN	4/14/2020	5/8/2020	2,561.36		
774	USA TODAY	BOOKS/PUBLICATIONS	SUBSCRIPTION	UT3189765 051820	5/18/2020	5/22/2020	341.48		
775	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LIBRARY	T431768	5/1/2020	5/8/2020	6.98		
776	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	USAGE CHARGES	T430406	2/26/2020	5/22/2020	3.52		
777							Total: \$22,738.45		
778									
779	COUNTY PLANNER								
780	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	050620	5/6/2020	5/15/2020	66.83		
781	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 041920	4/19/2020	5/1/2020	18.50		
782	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	21.67		
783	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	7.23		
784	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES/MARCH BILL	26756945	3/30/2020	5/15/2020	93.04		
785	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	MONTHLY CHARGES	26930028	4/27/2020	5/15/2020	93.04		
786							Total: \$300.31		
787									
788	PLANNING COMMISSION								
789	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	01515654 051820	5/18/2020	5/29/2020	37.28		
790							Total: \$37.28		
791									
792	ECONOMIC DEVELOPMENT								
793	BANK OF AMERICA	MARKETING	P-CARD PURCHASES	043020	4/30/2020	5/22/2020	12.00		
794							Total: \$12.00		
795									
796	VA COOPERATIVE EXTENSION								

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797	E.W. THOMAS	AGRICULTURAL SUPPLIES	PROGRAM FOR GARDEN SUPPLIES	050820	4/28/2020	5/8/2020	16.55			
798	FAYE ANDERSON	AGRICULTURAL SUPPLIES	REIMBURSEMENT	050320	5/6/2020	5/8/2020	5.02			
799	RICK HERNANDEZ	AGRICULTURAL SUPPLIES	REIMBURSEMENT	050520	4/30/2020	5/8/2020	176.32			
800	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	8.00			
801							Total:	\$205.89		
802										
803							100 GENERAL FUND	Fund Total:	\$668,462.46	
804	Fund # - 302 CAPITAL IMPROVEMENT									
805	IT CAPITAL PROJECT									
806	VERTICAL COMMUNICATIONS, INC.	CONTRACT SERVICES	INSTALLATION LABOR	2098574	5/18/2020	5/29/2020	2,470.00			
807	VERTICAL COMMUNICATIONS, INC.	CONTRACT SERVICES	HARDWARE AND SOFTWARE	2098665	5/18/2020	5/29/2020	2,640.00			
808							Total:	\$5,110.00		
809										
810	PUBLIC SAFETY CAPITAL PROJ									
811	EAST COAST EMERGENCY VEHICLES	VEHICLE	CAR KIT	16775	5/6/2020	5/8/2020	8,208.20			
812							Total:	\$8,208.20		
813										
814	FACILITIES CAP PROJ									
815	NOLAND	CONTRACT SERVICES	MAINTENANCE	508534 02	5/14/2020	5/29/2020	5.90			
816	NOLAND	CONTRACT SERVICES	MAINTENANCE	508534 03	5/14/2020	5/29/2020	173.28			
817	RAINGUARD ROOFING LLC	CONTRACT SERVICES	ROOF WORK/TREAS OFFICE	2609	4/21/2020	5/1/2020	9,900.00			
818	ROBERT W. HAYES CO., INC	CONTRACT SERVICES	FREIGHT	29102	4/29/2020	5/8/2020	250.00			
819							Total:	\$10,329.18		
820										
821	PUBLIC WORKS CAPITAL PROJECT									
822	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WATER SYST OPTIMIZATION STUDY	1825127	4/24/2020	5/15/2020	1,020.00			
823	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ASSET MGMT PLAN AND BILLING RATES	1818514	4/24/2020	5/15/2020	2,882.50			
824	RUMMEL, KLEPPER, & KAHL, LLP.	PROFESSIONAL SERVICES	COLUMBIA WATER SYSTEMS	08 051820	5/18/2020	5/22/2020	318.25			
825	RUMMEL, KLEPPER, & KAHL, LLP.	PROFESSIONAL SERVICES	COLUMBIA WASTEWATER SYSTEM	06 031320	3/13/2020	5/22/2020	523.93			
826	RUMMEL, KLEPPER, & KAHL, LLP.	PROFESSIONAL SERVICES	COLUMBIA WASTEWATER SYSTEM	07 041020	4/10/2020	5/22/2020	2,247.75			
827							Total:	\$6,992.43		
828										
829	SCHOOL TRANSPORT CAP PROJ									
830	BLUE BIRD BUS SALES	VEHICLE	FLEET REPLACEMENT-BUSES	M06000158	4/29/2020	5/8/2020	100,918.00			
831							Total:	\$100,918.00		
832										
833	SCHOOL OPS & MAINT CAP PROJ									
834	TATE ENGINEERING	CONTRACT SERVICES	BOILER CLEANING FCHS	IN145237	4/22/2020	5/8/2020	14,850.00			
835							Total:	\$14,850.00		
836										
837	SCHOOL TECH CAP PROJ									
838	SYCOM TECHNOLOGIES	EDP EQUIPMENT	TECHNOLOGY	ATT55910	4/22/2020	5/8/2020	6,440.00			
839	SYCOM TECHNOLOGIES	EDP EQUIPMENT	FY20 CIP-TECHNOLOGY	I0049708	4/28/2020	5/15/2020	23,301.42			
840							Total:	\$29,741.42		



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841									
842									
843	Fund # - 502 SEWER								
844	PALMYRA SEWER OPER EXPENSES								
845	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 042320	4/23/2020	5/1/2020	805.96		
846	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWAGE PUMP STATION	7712348080 042820	4/28/2020	5/8/2020	57.12		
847	O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION WWTP	764923	3/27/2020	5/22/2020	2,325.00		
848	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING WIPES	205992	4/14/2020	5/1/2020	12.38		
849	USABLUEBOOK	OTHER OPERATING SUPPLIES	SUPPLIES	214915	4/22/2020	5/8/2020	206.60		
850	USABLUEBOOK	OTHER OPERATING SUPPLIES	CLEANING SUPPLIES	224442	5/1/2020	5/22/2020	44.44		
851	VSI SUPPLY	BLDGS EQUIP REP & MAINT	EQUIPMENT SUPPLIES	S5411	5/7/2020	5/22/2020	41.80		
852	VSI SUPPLY	OTHER OPERATING SUPPLIES	GLVOES	S5061	3/27/2020	5/1/2020	102.78		
853	VSI SUPPLY	OTHER OPERATING SUPPLIES	FILTER AND GLOVES	S5269	3/27/2020	5/1/2020	111.01		
854									
855									
856									
857	Fund # - 505 FORK UNION SANITARY DISTRICT								
858	FORK UNION SANITARY DISTRICT								
859	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	052520	5/25/2020	5/25/2020	3,693.22		
860									
861									
862	FUSD OPERATIONAL EXPENSES								
863	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 042420	4/24/2020	5/1/2020	6.59		
864	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 042420	4/23/2020	5/1/2020	107.53		
865	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OMOHUNDRO WELL	9346182505 042420	4/24/2020	5/1/2020	951.82		
866	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL	9501772108 042420	4/24/2020	5/1/2020	1,058.33		
867	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OWENS WELL	9004200003 042720	4/28/2020	5/8/2020	64.32		
868	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	7224360003 042720	4/28/2020	5/8/2020	64.80		
869	E.W. OWEN	LEASE/RENT	WELL RENT	05012020	4/28/2020	5/8/2020	150.00		
870	MOJOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	126837	5/1/2020	5/15/2020	60.00		
871	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	WASTE CONTAINER	0410-000697048	4/30/2020	5/15/2020	201.45		
872	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDE SOLIDS	368194	4/16/2020	5/1/2020	30.00		
873	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE	052520	5/25/2020	5/25/2020	1,266.78		
874	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MONTHLY CHARGES	T431681	5/1/2020	5/8/2020	83.58		
875	WOLSELEY INVESTMENTS INC	BLDGS EQUIP REP & MAINT	PARTS FOR REPAIRS	6537246	5/5/2020	5/29/2020	182.12		
876	WOLSELEY INVESTMENTS INC	BLDGS EQUIP REP & MAINT	PARTS FOR REPAIRS	6537246-1	5/5/2020	5/29/2020	360.52		
877									
878									
879									
880	Fund # - 510 ZION XR WATER & SEWER								
881	ZION XR W&S EXPENSES								
882	CB&I, LLC	CONSTRUCTION	ZION CROSSROADS STORAGE TANK	212351-11	4/16/2020	5/22/2020	100,937.50		
883	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ZXR WWPS & WBPS INSPECTION	1818543	4/24/2020	5/15/2020	325.00		
884	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	CONAINSPECTION	1818541	4/24/2020	5/15/2020	2,210.00		



	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna			From Date: 5/1/2020						
2	Accounts Payable List			To Date: 5/31/2020						
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
885	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WATERWORKS OPS PLAN	1818513	4/24/2020	5/15/2020	4,215.00			
886	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	WWPS & WBPS CONA CLOSEOUT	1814633	4/24/2020	5/15/2020	4,386.00			
887	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ZXR W&S INSPECTION	1818540	4/24/2020	5/15/2020	9,750.00			
888	PAYNE & HODOUS, LLP.	COUNTY ATTY LEGAL- REAL	LEGAL FEES	142463	5/1/2020	5/22/2020	817.00			
889	QUINN CONSULTING SERVICES INC	PROFESSIONAL SERVICES	3RD PARTY INSPECTION SERVICES	8	5/8/2020	5/22/2020	17,253.12			
890							Total:	\$139,893.62		
891										
892							510 ZION XR WATER & SEWER	Fund Total:	\$139,893.62	
893							Total Expenditures by Fund:	\$996,493.46		



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB N

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	FY20 4 th Quarter Voluntary Contributions				
MOTION(s):	<p>I move the Board of Supervisors approve the following supplemental appropriations for FY20 Voluntary Contribution:</p> <ul style="list-style-type: none"> • \$163.00 – Parks & Recreation: Recreational Supplies 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Liz McIver, Management Analyst				
PRESENTER(S):	Liz McIver, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	The Board of Supervisors approved the “Fluvanna County Voluntary Contributions Program Policy” on August 7 th , 2013, with the program to become effective September 1 st , 2013				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to increase donation revenue and Parks & Rec expenditures.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB O

MEETING DATE:	June 17, 2020																																								
AGENDA TITLE:	FY20 Department of Social Services Share of the Cost Allocation Funds																																								
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation to the FY20 General Fund in the amount of \$10,090.49 to reflect the additional funding to the Social Services Special Welfare Fund.																																								
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):																																						
		X																																							
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																																				
				X																																					
STAFF CONTACT(S):	Liz McIver, Management Analyst Kim Mabe, Social Services Director																																								
PRESENTER(S):	Liz McIver, Management Analyst																																								
RECOMMENDATION:	Approval																																								
TIMING:	Routine																																								
DISCUSSION:	<ul style="list-style-type: none"> • Annually the County has a Cost Allocation Plan (CAP) prepared for the purpose of accounting for the indirect overhead costs the County incurs for the Department of Social Services. • The CAP allows a locality to receive some federal reimbursement for a portion of allowable costs that benefit programs administered by the local Department of Social Services. • In March 1997, the Board of Supervisors agreed to share the CAP funds in the percentage of 33 1/3% with the Department of Social Services to be deposited into the Special Welfare fund. • The table below represents the CAP funds received and the 33 1/3% share given to the Department of Social Services: <table border="1" style="margin-left: 40px; border-collapse: collapse; width: 80%;"> <thead> <tr> <th style="text-align: center;">FY</th> <th style="text-align: center;">CAP Funds Received</th> <th style="text-align: center;">33 1/3% Share to DSS</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">2010</td><td style="text-align: right;">\$73,679</td><td style="text-align: right;">\$24,564</td></tr> <tr><td style="text-align: center;">2011</td><td style="text-align: right;">\$58,147</td><td style="text-align: right;">\$19,384</td></tr> <tr><td style="text-align: center;">2012</td><td style="text-align: right;">\$72,443</td><td style="text-align: right;">\$24,145</td></tr> <tr><td style="text-align: center;">2013</td><td style="text-align: right;">\$56,362</td><td style="text-align: right;">\$18,787</td></tr> <tr><td style="text-align: center;">2014</td><td style="text-align: right;">\$55,764</td><td style="text-align: right;">\$18,588</td></tr> <tr><td style="text-align: center;">2015</td><td style="text-align: right;">\$78,596</td><td style="text-align: right;">\$26,198</td></tr> <tr><td style="text-align: center;">2016</td><td style="text-align: right;">\$90,297</td><td style="text-align: right;">\$30,099</td></tr> <tr><td style="text-align: center;">2017</td><td style="text-align: right;">\$86,096</td><td style="text-align: right;">\$25,699</td></tr> <tr><td style="text-align: center;">2018</td><td style="text-align: right;">\$79,780</td><td style="text-align: right;">\$26,593</td></tr> <tr><td style="text-align: center;">2019</td><td style="text-align: right;">\$100,482.45</td><td style="text-align: right;">\$33,494.15</td></tr> <tr><td style="text-align: center;">2020</td><td style="text-align: right;">\$110,271.49</td><td style="text-align: right;">\$36,757.16</td></tr> </tbody> </table>					FY	CAP Funds Received	33 1/3% Share to DSS	2010	\$73,679	\$24,564	2011	\$58,147	\$19,384	2012	\$72,443	\$24,145	2013	\$56,362	\$18,787	2014	\$55,764	\$18,588	2015	\$78,596	\$26,198	2016	\$90,297	\$30,099	2017	\$86,096	\$25,699	2018	\$79,780	\$26,593	2019	\$100,482.45	\$33,494.15	2020	\$110,271.49	\$36,757.16
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2020	\$110,271.49	\$36,757.16																																							

	<p>For the FY20 budget, the County estimated a payment amount of \$26,666.67. This appropriation is requested to cover the additional \$10,090.49.</p>				
FISCAL IMPACT:	<p>A budget supplement as requested by the Department of Social Services would increase the FY20 General Fund revenues and expenditures by \$10,090.49.</p>				
POLICY IMPACT:	<p>N/A</p>				
LEGISLATIVE HISTORY:	<p>The Board of Supervisors adopted a “Resolution – Distribution of Cost Allocation Funds” on March 5, 1997.</p>				
ENCLOSURES:	<ul style="list-style-type: none"> • Resolution – Distribution of Cost Allocation Funds • Reimbursement Notice from Kim Mabe, Social Services Director 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Department of Social Services

Carysbrook Complex
P. O. Box 98
Fork Union, VA 23055
(434) 842-8221
Fax (434) 842-2776

TO: Eric Dahl, County Administrator
Mary Anna Twisdale, Finance Director

FROM: Kim Mabe, Director *km*

SUBJECT: Cost Allocation Reimbursement

DATE: May 18, 2020

On April's reimbursement from the State, you will notice that Fluvanna received \$110,271.49 in cost allocation funding from the feds. Per our agreement in 1997 with the Board of Supervisors, the Fluvanna County Social Services Board is to receive 1/3 of the total reimbursement or \$36,757.16.

Please give me a call if you have any questions. Thank you for your assistance in this and all matters relating to the Social Services Department.

Resolution
Distribution of Cost Allocation Funds

Whereas, the Social Services Board has requested the Board of Supervisors consider the distribution of a percent of the cost allocation funds for use by the Social Services Board in the Special Welfare fund; and

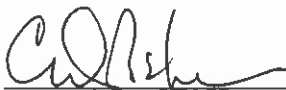
Whereas, the funds are to be used for special issues which the Social Services Board has the need for certain discretionary funds; and

Whereas, the cost allocation funds are federal and state reimbursement for costs of government to support the Social Services Board and are periodically received by the County General Fund.

Now, therefore be it resolved by the Board of Supervisors of Fluvanna County that 33 1/3% of the funds received for cost allocation reimbursement be distributed to the Department of Social Services for deposit with the Treasurer into the Special Welfare fund.

Further be it resolved that effective July 1, 1997 the Social Services Board shall budget within its administration funds the cost of monthly payment for Social Services Board members.

adopted this 5th day of March 1997



Clerk Board of Supervisors

c: Director of Social Services
Treasurer
Director of Finance

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	FY20 Animal Friendly Supplemental Appropriation				
MOTION(s):	<p>I move the Board of Supervisors approve a supplemental appropriation of:</p> <ul style="list-style-type: none"> • \$178.26 to the Animal Shelter FY20 budget from the Commonwealth of Virginia Department of Motor Vehicles for Animal Friendly License plate receipts 				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Liz McIver – Management Analyst				
PRESENTER(S):	Liz McIver – Management Analyst				
RECOMMENDATION:	Recommend Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<ul style="list-style-type: none"> • The Virginia Department of Motor Vehicles collects fees from the sale of Animal Friendly plates. A portion of these fees are then remitted to the locality based on the number of registered vehicles in the locality utilizing the “special interest” plate. It is required these funds be used for dog and cat sterilization. These funds are passed through to the Fluvanna County SPCA for use in their sterilization program. 				
FISCAL IMPACT:	Approval of the motion will allow finance to increase the appropriate FY20 revenues and expenses.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:					
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Capital Reserve Maintenance Fund Request

TAB Q

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$25,000.00** for the purpose(s) of:
 replacing and installing (2) HVAC compressors at Fluvanna Middle School.

Section 1 - REQUEST

Requesting Department/Agency FCPS	Dept/Agency Contact Don Stribling	Date of Request 06/03/2020
Phone (434) 589-5948	Fax (434) 589-5393	Fiscal Year FY20

Reserve Fund Purpose Category: **Ongoing facility or equipment maintenance requirements**

Description of Project/Repair	Qty	Unit Price	Total Price
Replace and install (2) compressors at FMS	1	\$25,000.00	\$25,000.00
Replace and install liquid line drier			\$0.00
Crane use			\$0.00
Recover and reuse refrigerant			\$0.00

Total Request: **\$25,000.00**

Description and justification for proposed use.

(2) compressors at FMS are not working or operational.

Department/Agency Head Name Don Stribling	Signature Don Stribling <small>Digitally signed by Don Stribling DN: cn=Don Stribling, c=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date 06/03/2020
-----------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------

Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <i>Mary Anna Twisdale</i> Mary Anna Twisdale 2020.06.04 08:47:17 -04'00'	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <i>Eric Dahl</i> Digitally signed by Eric Dahl Date: 2020.06.04 08:43:53 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS
 AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	SMART SCALE Round 4 Applications				
MOTION(s):	I move the Fluvanna County Board of Supervisors adopt the resolution entitled “A Resolution Supporting the Submission of SmartScale Applications Requesting Transportation Funding”.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	A6, A7, C7, C10	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Douglas Miles, Community Development Director				
PRESENTER(S):	N/A				
RECOMMENDATION:	Adoption of the Resolution				
TIMING:	Current				
DISCUSSION:	<p>Virginia’s SMART SCALE (HB2) is about picking the right transportation projects for funding and ensuring the best use of limited tax dollars. Transportation projects are scored based on an objective, outcome-based process that is transparent to the public and allows decision-makers to be held accountable to taxpayers.</p> <p>A resolution of support from the local governing body is needed to complete this year’s applications which are due by August 3, 2020.</p>				
FISCAL IMPACT:	VDOT State funding for road projects enhances Fluvanna County’s road network for better economic development opportunities and public safety vehicles road access.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 21-2020

A RESOLUTION SUPPORTING THE SUBMISSION OF SMARTSCALE APPLICATIONS REQUESTING TRANSPORTATION FUNDING

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, June 17, 2020 in Palmyra, Virginia, the following action was taken:

WHEREAS, during its 2014 session, the Virginia General Assembly enacted legislation in the form of House Bill 2 (SmartScale) which established new criteria for the allocation of transportation funding for projects within the state; and

WHEREAS, for the FY2022 application period this Board approved the following projects for submission:

1. Turkeysag Trail (Route 1015) and Route 53 Intersection (innovative intersections)
2. Troy Road (Route 631) and Route 250 Intersection (innovative intersections)
3. South Boston Road (Route 600) and Lake Monticello Road (Route 618) Intersection (intersection improvements)

WHEREAS, proposed improvements will be a benefit to the county in the areas of public safety, traffic flow, and economic development; and

WHEREAS, these projects, if approved, will be fully funded by the Virginia Department of Transportation; and

WHEREAS, a resolution of support from the Fluvanna County Board of Supervisors is recommended for application.

NOW, THEREFORE, BE IT RESOLVED that this Board hereby supports the SmartScale applications submitted by county staff for the above mentioned project.

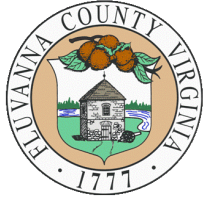
THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 17th day of June 2020, by the following vote:

SUPERVISOR	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Adopted this 17th Day of June
by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chairman
Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

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Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Adopted this 17th Day of June
by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chairman
Fluvanna County Board of Supervisors

FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT

TAB S

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	DRT Contract Amendment #1				
MOTION(s):	I move the Board of Supervisors approve the amendment #1 to the contract between Fluvanna County, Delta Response Team LLC, and the Fluvanna Rescue Squad for services associated with Emergency Medical Services and further authorize the County Administrator to execute the agreement subject to the County Attorney approval as to form.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	recommend approval				
TIMING:	Routine				
DISCUSSION:	<ul style="list-style-type: none"> • The county has been relying on our neighbor counties for mutual aid for rescue calls more often than wanted. • In 2019 alone mutual aid calls were as follows <ul style="list-style-type: none"> ○ Louisa 60 ○ Buckingham 21 ○ Goochland 7 ○ Cumberland 1 • In addition to being a strain on the other localities system, it also means loss of revenue for Fluvanna, we are not able to claim that call for Cost Recovery. • Due to the need for additional EMS services in the county, the decision was made during the FY21 budget cycle to add an additional DRT Rescue truck to run Monday thru Friday 12 hours per day • Cost for this additional Staffed Rescue truck will be as follows <ul style="list-style-type: none"> ○ Month of July, August and September \$14,583.33 Month ○ Ongoing will be \$15,020.83 per month ○ This makes a total cost for FY21 \$178,937.50 				
FISCAL IMPACT:	\$185,500 is budgeted in FY21 for this service				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	EMS Contract Amendment #1				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		

EMERGENCY MEDICAL SERVICES AGREEMENT
Amendment No. 1

This Amendment No. 1 (the “**Amendment**”), is made this ___ day of _____, 2020 by and between the **COUNTY OF FLUVANNA**, a political subdivision of the Commonwealth of Virginia (the “**County**”); **DELTA RESPONSE TEAM LLC**, a Virginia limited liability company (the “**Contractor**”); and the **FLUVANNA RESCUE SQUAD, INCORPORATED** (the “**Fluvanna Rescue Squad**”) amends that to the Emergency Medical Services Agreement (the “**Agreement**”) between the County and Contractor dated September 11, 2018. When used in this Amendment, any terms defined in the Agreement have such defined meaning unless the context requires otherwise.

WITNESSETH

WHEREAS, the County, Contractor and Fluvanna Rescue Squad previously entered into that Agreement for the provision of certain Services as described therein;

WHEREAS, the initial term of the Agreement began October 1, 2018, therefore year 2 of services under the Agreement ends on September 30, 2020;

WHEREAS, the County retains the option to purchase as needed other staff emergency medical services and other related services for the County and the Rescue Squad for the provision of rescue squad and other medical support services as more specifically set forth in the Agreement;

WHEREAS, pursuant to page 16 of **Exhibit 1** to the Agreement, the County can purchase an Optional 2nd Crew (“2nd Crew Services”) and the County desires that Contractor provide that Optional 2nd Crew as an additional Services for the County and the Rescue as more specifically set forth herein; and

WHEREAS, Contractor desires to perform the 2nd Crew Services for the County and Contractor’s staff are licensed and qualified to perform such services;

NOW, THEREFORE, the Contractor, Fluvanna Rescue Squad and the County for good and valuable mutual consideration, the sufficiency of which is hereby acknowledged, agree to the following terms and further agree that the foregoing recitations are incorporated herein as material provisions of this Amendment:

I. SCOPE OF SERVICES: The Contractor will staff the County with EMS Providers as required under the Agreement and in addition pursuant to this Amendment will staff for providing the following additional rescue squad services: the 2nd Crew Services during the daytime for a 12-hour shift (9am – 9pm) Monday thru Friday consisting of (1) EMT-Intermediate/Paramedic and (1) EMT-Basic (the “2nd Crew Services”). The definition of “Services” under the Agreement shall include the “2nd Crew Services” beginning on October 1, 2020 and continuing while the 2nd Crew Services are provided by the Contractor. The 2nd Crew Services shall be performed by the Contractor in accordance with any and all requirements of the Services under the Agreement; except that Exhibit 1 to the Agreement requires the 2nd Crew Services be a 12 hour shift beginning at 6 a.m. and ending at 6 p.m. Monday through Friday. The parties hereby agree that instead the

12 hour shift for the 2nd Crew Services shall begin at 9 a.m. and end at 9 p.m. Monday through Friday. The County in its sole discretion and upon at least fourteen (14) days written notice to the Contractor may modify the beginning and ending hours of the 2nd Crew services 12 hour shift to begin no earlier than 6 a.m. (ending at 6 p.m.) and no later than 12 p.m. (ending at midnight).

The County upon written notice to the Contractor may discontinue the monthly 2nd Crew Services at any time. If the 2nd Crew Services are discontinued by the County, then no charges may be billed to the County for any 2nd Crew Services provided after the date the County discontinues such 2nd Crew Services.

The Contractor is to direct the EMS Providers to perform the 2nd Crew Services out of the Fluvanna Rescue Squad's Palmyra station. From time to time, upon reasonable notice to the Contractor, the County may direct that the 2nd Crew Services be performed out of a different rescue squad location in the County of Fluvanna. The County or Fluvanna Rescue Squad may appoint a new OMD from time to time upon notice to the other parties hereto.

II. EMS PROVIDERS: The Contractor, represents, warrant and agrees that throughout Term (as defined in Article IV), all Services, including without limitation the 2nd Crew Services provided by Contractor, shall be in strict compliance with all requirements of the RFP, Proposal, the Agreement and this Amendment; and any failure to comply with such requirements shall be a material breach by Contractor of the Agreement.

III. COSTS AND PAYMENT: 2nd Crew Services shall be billed in accordance with the pricing set forth on page 16 of the Proposal, being Exhibit 1 to the Agreement. The County shall pay the Contractor for:

- the 2nd Crew Services – as described more specifically on page 16 of the Proposal
 - \$14,583.33 per month for the months of July, August, and September in 2020 (the last 3 months of year 2 of the Term under the original Agreement); and
 - \$15,020.83 per month during the third, fourth and fifth year of the Term (with the 3rd year beginning on October 1, 2020, and the fifth year ending on September 30, 2023), if renewed.

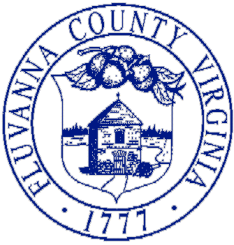
The Contractor must send the County invoices monthly for the Services, including the 2nd Crew Services, provided in arrears during the Term. All such payments shall be made in accordance with Section 47 “Payment” of the General Terms, defined below in Section IV. Contractor shall provide invoices for the Services as such are completed and payment shall be made in accordance with Section 47 “Payment” of the General Terms, defined below in Section IV, and in no event, shall Contractor be paid prior to the completion of the services to the sole satisfaction of the County.

IV. PERIOD OF PERFORMANCE: The 2nd Crew Services shall commence at 9:00 am on July 1, 2020 (the “Amendment Commencement Date”) and shall continue monthly during the Term under the Agreement, including any Renewal; unless the County notifies the Contractor of its intention not to renew the 2nd Crew Services portion of the Services as permitted hereunder. If the 2nd Crew Services are terminated for any reason during the Term, the 2nd Crew Services shall be prorated based upon the date of termination and the County shall only pay for Services actually requested and rendered to the sole satisfaction of the County prior to said termination. Any

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB T

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Appointment of Project Consultant for the James River Water Project				
MOTION(s):	I move to approve the appointment of Steven M. Nichols as Fluvanna County Project Consultant for the James River Water Project, with such appointment effective on July 1, 2020, and ending on December 31, 2020.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):	C8	
	X				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, Deputy County Administrator				
PRESENTER(S):	Eric Dahl, Deputy County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	Based on Mr. Nichols extensive knowledge of the JRWP and years of membership on the JRWA, it will be helpful to have his services available on an as needed and as available basis.				
FISCAL IMPACT:	None, no remuneration planned.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Appointment Letter				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	XX				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

BOARD OF SUPERVISORS

John M. "Mike" Sheridan
Chair
Columbia District

Anthony P. "Tony" O'Brien
Vice Chair
Rivanna District

Mozell H. Booker
Fork Union District

Patricia B. Eager
Palmyra District

Donald W. Weaver
Cunningham District

COUNTY ADMINISTRATION

Eric M. Dahl
County Administrator

Caitlin Solis
Clerk to the Board

July 1, 2020

Mr. Steven M. Nichols
1817 Marietta Drive
Charlottesville, VA 22911

Mr. Nichols,

Effective this date, you are hereby appointed as a Project Consultant for Fluvanna County regarding the James River Water Project. In this capacity, you will be guided by direction from this Board and from our County Administrator, Mr. Eric Dahl.

You are further authorized to provide information and support to the James River Water Authority on behalf of Fluvanna County.

This appointment will end December 31, 2020, unless revoked earlier in writing.

Sincerely,

John M. Sheridan
Chair
Board of Supervisors

Cc:
JRWA

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB U

MEETING DATE:	June 17, 2020				
AGENDA TITLE:	Local Allocations for Federal CARES Coronavirus Relief Funds				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
					X
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<ul style="list-style-type: none"> • Congress passed and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. • This Act provides funding for a number of different programs to address the COVID-19 pandemic. • A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF). <p>These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:</p> <ol style="list-style-type: none"> 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. <ul style="list-style-type: none"> • Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. • Fluvanna County's allocation is <u>\$2,379,202</u> 				

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:

- COVID-19-related expenses of public hospitals, clinics, and similar facilities.
- Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
- Costs of providing COVID-19 testing, including serological testing.
- Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
- Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.

2. Public health expenses such as:

- Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
- Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.

3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID- 19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:

- Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
- Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
- Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

- Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.

	<ul style="list-style-type: none"> • Expenditures related to a State, territorial, local, or Tribal government payroll support program. • Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise. <p>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.</p> <p><u>Nonexclusive examples of ineligible expenditures</u></p> <p>The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund.</p> <ol style="list-style-type: none"> 1. Expenses for the State share of Medicaid.³ 2. Damages covered by insurance. 3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency. 4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds. 5. Reimbursement to donors for donated items or services. 6. Workforce bonuses other than hazard pay or overtime. 7. Severance pay. 8. Legal settlements. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 12, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Local Allocations for Federal CARES Coronavirus Relief Funds

Background

As most of you are aware, Congress passed and the President recently signed the *Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

Allocations were sent to states based on population. Each state received 55 percent of its share based on total state population and the remaining 45 percent was based on the local populations of each state's cities and counties. Localities with populations greater than 500,000 could apply to receive funds directly. All other CRF funds were distributed to the states to determine the allocations to localities.

Virginia has received approximately \$3.1 billion as its share of the CRF total. This amount does not include approximately \$200 million that went directly to Fairfax County since it qualified to receive its funding directly.

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

County and City Elected Officials and Administrators
Cabinet Secretaries
May 12, 2020
Page 2

At this point, federal guidance indicates that the CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

Allocation of CRF Funds to Localities

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Requirements for Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer, and the chief elected officer. Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

County and City Elected Officials and Administrators
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Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you “up front” rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance’s Website under “Recent News” at: <http://finance.virginia.gov/>

In order to receive your locality’s allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
P.O. Box 1971
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at Melinda.Pearson@DOA.Virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288
.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

Appendix B - Guidance From U.S. Treasury

Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government

officials responsible for spending Fund payments.

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in

- connection with the COVID-19 public health emergency.
- Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
 5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix C - Frequently Asked Questions

The content below was provided by the US Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions April 22, 2020

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Inspector General of the Department of the Treasury of amounts received from the Coronavirus Relief Fund (the “Fund”) that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Inspector General if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May governments retain assets purchased with these funds?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of May 4, 2020**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to

the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax

requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

¹ The Guidance is available at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Appendix D - Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
INSERT NAME OF LOCAL GOVERNMENT**

We the undersigned represent insert name of local government (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

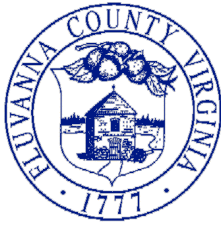
12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input checked="" type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	
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<input type="checkbox"/>	
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COUNTY OF FLUVANNA

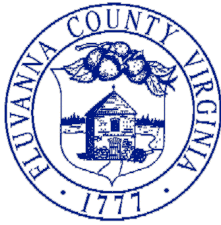
"Responsive & Responsible Government"

BOS2020-06-17 p.289/306
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 17, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY19 Year End Audited Total Unassigned Fund Balance:	\$16,632,750
Unassigned Fund Balance – 12% Target Per Policy:	\$9,125,690
Unassigned Fund Balance – Excess Above Policy Target:	\$7,507,060
Less: FY19/FY20 Automatic Carryover – PARC – 07.01.19	-\$5,000
Less: FY20 ZXR Waterworks Operations Plan Development – 07.02.19	-\$53,250
Less: FY20 Water and Sewer Master Plan – 07.02.19	-\$235,570
Less: FY20 Fluvanna Rescue Ambulance CIP – 08.21.19	-\$190,000
Less: FY20 Support 56 Water Rescue Truck – 11.04.19	-\$83,000
Less: FY20 Self Contained Breathing Apparatus Funding – 11.04.19	-\$618,000
Less: FY20 Water Distribution System Optimization Study – 11.20.19	-\$22,366
Less: FY19-20 County Carryover Request – 12.4.19	-\$40,635
Less: FY19-20 Schools Carryover Request – 12.4.19	-\$250,000
Less: FY20 Self Contained Breathing Apparatus Funding – 03.18.20	-\$121,000
Less: FY20 ZXR Enterprise Fund Budget Additional Funding – 04.15.20	-\$500,000
Less: FY20 CSA Purchase of Services Supplemental Appropriation – 06.03.20	-\$47,640
Current FY20 Unassigned Fund Balance – Excess Above Policy Target:	\$5,340,599
Less: FY20 ZXR Water Project (Future Commitment - Pending Borrowing)	-\$1,750,000
Current FY20 Unassigned Fund Balance – Including Zion Crossroads	\$3,590,599



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

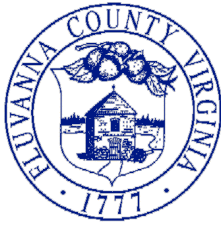
BOS2020-06-17 p.291/306
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(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: June 17, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY20 BOS Contingency Balance

The FY20 BOS Contingency line balance is as follows:

Beginning Budget:	\$211,744
Less: FY20 Purchase of TMP 51-A-130 – 08.07.19	-\$60,985
Less: FY20 Sheriff's Office Evidence Storage Building – 09.18.19	-\$28,500
Less: FY20 Convenience Center Budget Transfer – 01.22.20	-\$50,000
Less: FY20 Bank Franchise Tax Refund for BB&T - 04.01.15	-\$32,954
Available:	\$39,305



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

MEMORANDUM

BOS2020-06-17 p.293/306
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Date: June 17, 2020
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY20 Capital Reserve Balances

The FY20 Capital Reserve account balances are as follows:

County Capital Reserve:

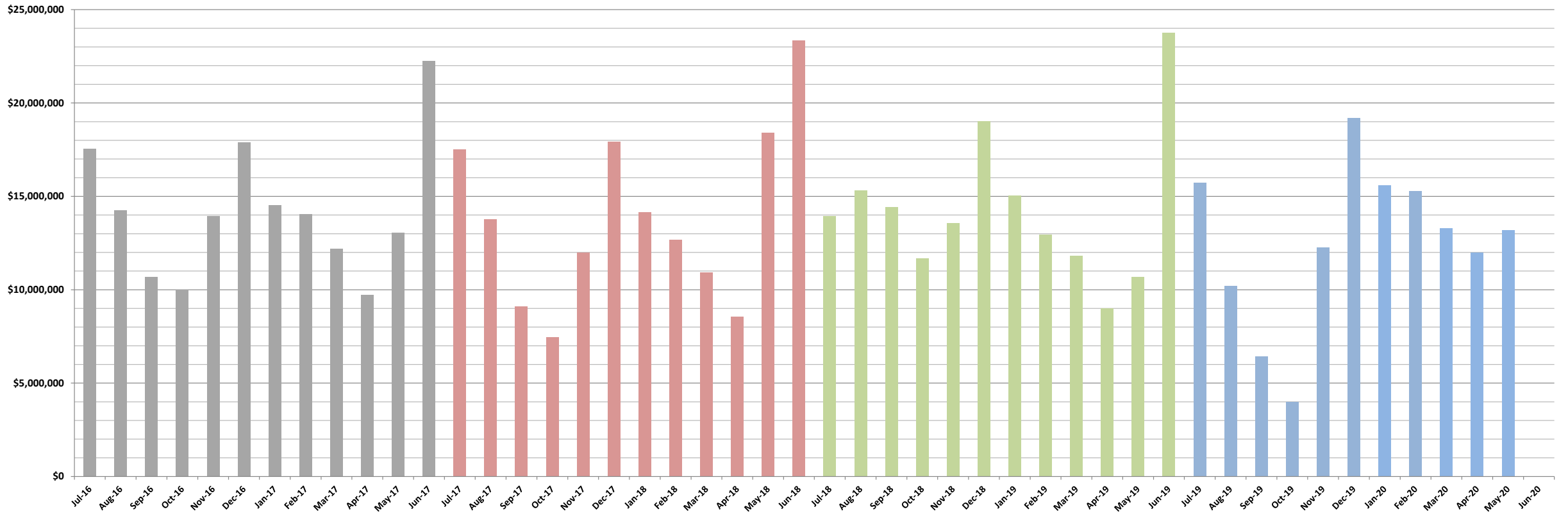
FY20 Budget Allocation:	\$250,000
FY19 Carryover	\$86,389
Add: FY19 Closed CRM Projects 6/30/19	\$51,538
Total FY20 Budget:	\$387,927
Less: Skid Steer - 07.02.19	-\$3,500
Less: Library Roof Repair - 08.07.19	-\$12,000
Less: Energy Recovery Unit Repair – 08.21.19	-\$5,489
Less: Additional excavation & material for ADA Trail erosion repair – 10.16.19	-\$4,983
Less: John Deere Backhoe/Bobcat Mini Excavator Repair – 10.16.19	-\$14,000
Less: E911 UPS Battery Replacement – 11.06.19	-\$16,600
Less: Treasurer's Office Front Lobby Concrete Floor – 11.06.19	-\$18,663
Less: DSS Conference Room Pain & Carpet – 01.22.20	-\$4,370
Less: Geo-Thermal Water Pump Replacement – 01.22.20	-\$5,000
Less: Boiler Tube Replacement at Courts Building – 04.01.20	-\$6,808
Less: Safety Handrail for MAACA Sidewalk – 04.01.20	-\$4,000
Less: Treasurer's Office Roof Repair – 04.15.20	-\$27,400

Add: FY20 Closed CRM Projects 06.08.20	\$2,856
FY20 Available:	\$267,970

Schools Capital Reserve:

FY20 Budget Allocation:	\$250,000
FY19 Carryover	\$194,149
Total FY20 Budget:	\$444,149
Less: Bus Garage Fencing – 08.07.19	-\$18,500
Less: Flashing Speed Limit Sign – 08.07.19	-\$6,500
Less: Replace Diesel and Gas Pump – 08.07.19	-\$14,000
Less: FCHS Turf Inspection and Leveling – 11.06.19	-\$9,800
Less: FCHS Track Repair – 01.08.20	-\$4,425
Less: FCHS Grinder Pump Replacement – 01.08.20	-\$12,014
Less: FCHS Testing, Cleaning and Tuning of (3) Boilers – 02.19.20	-\$14,850
Less: Air Quality Testing at Abrams Academy – 02.19.20	-\$9,955
Less: Replace Fire Panel at Central Elementary – 05.20.20	-\$12,987
Less: Reseal Roof at Central Elementary – 05.20.20	-\$42,000
Less: SBO Generator – 05.20.20	-\$69,000
Add: FY20 Closed CRM Projects 06.08.20	\$19,785
FY20 Available:	\$249,903

Combined Bank Balances



**Culpeper District, Louisa Residency
Fluvanna County Monthly Report: June 2020**

Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
3/3/2020	Rt. 600, South Boston Rd - East of Lake Monticello	No	Yes
4/9/2020	Rt. 761, Branch Rd - 0.8 Miles East of Rock Lane	Yes	Motorcycle

*Of the 819 fatalities in VA in 2018, 126 were related to distracted driving and 298 were motor vehicle occupants not wearing a seatbelt.

**10% of all drivers do not wear a seatbelt. Of all driver fatalities, 50% are from the 10% that do not wear a seatbelt if the option was available.

[Link to Smart Scale Information](#)

[Link to Smart Scale Projects \(Filter for Fluvanna Co. Projects\)](#)

Fluvanna County Smart Scale Projects:

- Rt. 53/1015 Turkeysag Roundabout
- Rt. 600/618 Lake Monticello Left Turn Lane
- Rt. 250/631 Troy Rd Roundabout

Smart Scale Round 4 Key Dates:

- November 6, 2019, Project Development Workshop
- February 2020, Project Review
- March 1 - April 17, 2020, Pre-application Deadline
- August 3, 2020, Application Deadline



Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53/618 Roundabout, (UPC:96938)	CN Begins	CN Underway	Expected Completion Fall 2020
Route 1001 – PE Study (UPC 115895)	PE Authorization	Survey in Review	Expected Completion Summer 2020
Route 659 – PE Study (UPC 115896)	PE Authorization	Survey in Review	Expected Completion Summer 2020
Route600/618Intersection Improvements (UPC 111739)	Floodplain Analysis	Pursuing Add. SS Funding	Anticipated FEB 2022

Additional Road Projects:

- **On-Call Pipe Replacements** PR07-967-255, (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** GR07-967-269, (UPC 106849)
- **District Wide ADA Compliance** ADA7-967-317, (UPC 108027)
- **On-Call District Wide Pavement Marking** TS07-967-325 (UPC 108282)
- **District-Wide Primary Rumble-Strips** 9999-967-280, (UPC 106978)

Route	County MP Start	County MP End	Location Description	Length (LM)	Center/Edge
6	9.74	12.27	From Rt. 640 (Haden Martin Rd) to Rt. 650 (Mountain Hill Rd)	2.53	Center
15	10.23	21.58	From Rt. 673 (Bethel Church Rd) to Rt. 250 (Richmond Rd) (Exclude 35mph zone within town limits)	11.35	Center
53	0	2.41	From Albemarle County Line to Rt. 636 (Garden Ln/Nahor Manor Rd)	2.41	Center
53	0	4.77	From Albemarle County Line to Rt. 600 (S. Boston Rd)	4.77	Edge

*In a national study, 11 states analyzed the effectiveness of center line rumbles in reducing crashes. Centerline rumble strips reduced 18% - 64% of crossover crashes.
**Edge line rumble strips studies show that single vehicle run-off-road fatal and injury crashes can be reduced by nearly 29%.

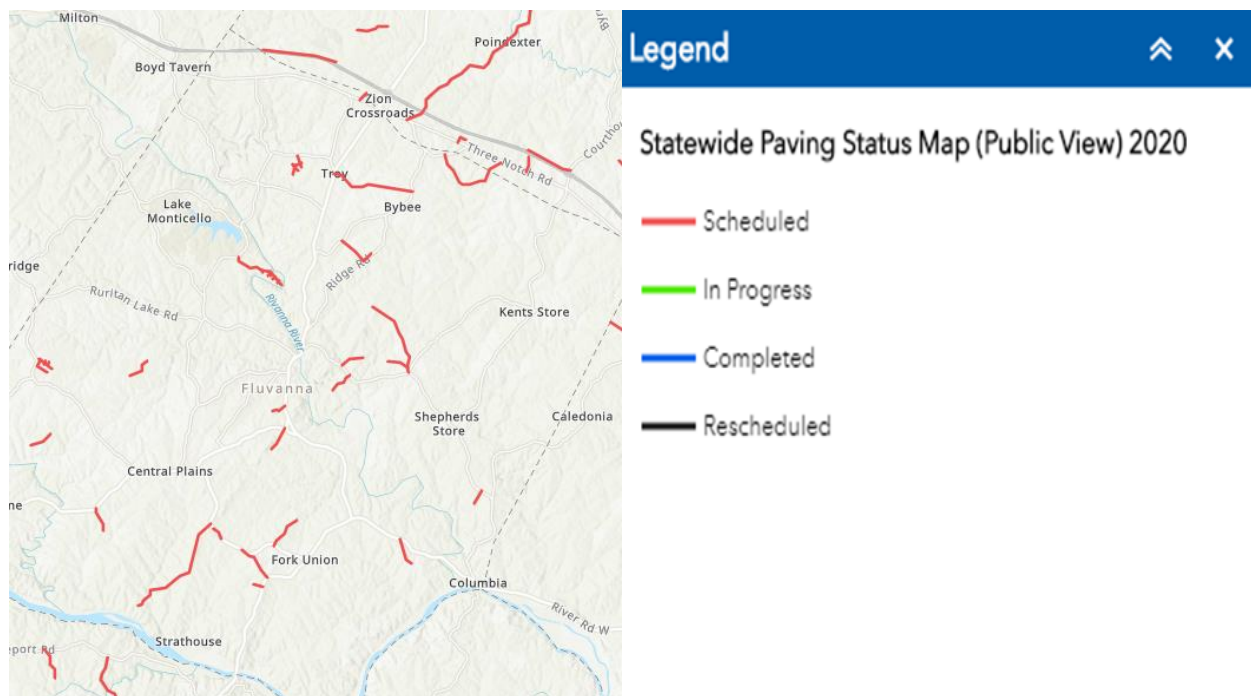
State-Force and District-Wide Bridge Projects:

- **District Wide Bridge Deck Cleaning and Washing** BRDG-967-241, (UPC 105980);
- **District Wide Bridge Maintenance** BRDG-967-240, (UPC 105979);
- **Route 623 over Venable Creek, Completed;**
- **Route 53, .5 miles S of Lake Monticello Rd - Emergency Pipe Replacement; Completed;**
- **Route 616 Soil Nailing Slope Repair; Completed;**

Resurfacing Projects:

VDOT provided the County with a list of routes included in the 2020 resurfacing schedule. Please review the routes listed and let us know if you have any questions or concerns. Customers can view VDOT’s resurfacing schedule and route status on VDOT’s public website via the following link: <http://www.virginiaroads.org/> (Select "Web Maps" and "Statewide Paving Status")

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2019	4.94	\$863.675	2019	43.65	\$590,849
2020	-	-	2020	55.52	\$421,558



Studies under Review:

- Route 53 High School Speed Limit Reduction
- Route 633, 1079 N.Boston Rd – Chevrons/Curve Warning Signage + edge line consideration
- Route 250 speed study, from Route 631 to Route 15

Completed Studies:

- Route 53 shoulder safety improvements (proximity 4800 block +/-); Curve warning signs installed
- Fire Station signs along roadway by Fork Union Fire Station on Route 15 installed
- Speed limit and signage study at intersection of Route 761 and Route 620 installed
- Route 15 at Route 644 Speed Study; Not Warranted
- Centerline Marking on Rt. 613, Bybees Church Rd; Approved, Installation scheduled for Summer 2020

County Safety and Operational Improvements:

- Route 250 at Route 631 (Troy Rd): grading to improve sight distance is completed
- Route 600 at Broken Island Rd: Request for safety improvements to improve visibility at the curve; Larger chevron signs and puppy track pavement markings have been installed
- Village of Palmyra Traffic Circle: County and VDOT staff plan to simulate EMS response prior to installing pavement markings;
- Route 53 at Route 660 (Cunningham): VDOT continues to evaluate this intersection for interim and long-term safety improvements
- Route 629/631 intersection review and grading work completed
- Digital Speed Display Signs (ongoing)

Fluvanna County Plan/Plat Review - Received April - May 2020							
Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	VDOT Comment Date	Status
Lane Self Storage	15-0.2 Miles south of 15/250 Intersection	Site Plan,	John Wilson	4/23/2020	6/5/2020	4/27/2020	Review Complete - Acceptable
Christopher Rohleder Family Subdivision	625-393 Oak Creek Rd	Final Plat Review,	Mark Wood	4/23/2020	6/5/2020	4/30/2020	Review Complete - Acceptable
Village Oaks Phase 3 Final Plat	618-Lake Monticello Road, Palmyra VA	Final Plat Review,	John Wilson	4/30/2020	6/12/2020	5/4/2020	Review Complete - Acceptable
Fluvanna Firearms	15-6690 James Madison Hwy, Fork Union Va 23033	Preliminary Plan,	John Wilson	5/7/2020	5/14/2020	5/13/2020	Review Complete - Acceptable

- Zions Crossroads Small Area Plan: Existing condition transportation data & draft survey was presented at January 13th stakeholder’s meeting. A web page is in development for this study.
- Virtual meeting was held with Villages at Nahor to discuss tree removal and sidewalk replacement.

Maintenance Activities

- VDOT crews in Palmyra and Zion Crossroads Area HQ have responded to **539** Work Orders in FY20. Top actives have been dead animal removal and fallen tree/limb clearing.

BOS Manual:

http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf

Alan Saunders, P.E.
 Residency Engineer
 VDOT Louisa Residency
 540-967-3710

