



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

February 17, 2021

Budget Work Session at 4:00 pm

Regular Meeting at 7:00 pm

Due to the continuing Public Health Emergency, Board of Supervisors Meetings continue to meet with modifications. **Physical (in-person) access to meetings has been suspended.** Those wishing to participate via Zoom may call Fluvanna Clerk to the Board, Caitlin Solis, at (434) 591-1910 or email her at: csolis@fluvannacounty.org no later than 1 hour prior to the meeting or may go to FluvannaCounty.org to find the Zoom link on the Board of Supervisors meeting page.

TAB	AGENDA ITEMS
	A – CALL TO ORDER
	B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	C – FLUVANNA COUNTY SCHOOLS BUDGET DISCUSSION
	E – CLOSED MEETING AND DINNER RECESS
	RECESS – DINNER BREAK
	RECONVENE @ 7:00pm
TAB	AGENDA ITEMS
	1 - CALL TO ORDER
	2 - PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE
	3 – ADOPTION OF AGENDA
	4 – COUNTY ADMINISTRATOR’S REPORT
	5 – PUBLIC COMMENTS #1 (5 minutes each)
	6 – PUBLIC HEARING
A	ZMP 20:03 Joseph F. & Vonda Sue Crane – Jason Overstreet, Senior Planner
	7 – ACTION MATTERS
	None
	7A – APPOINTMENTS
	None
	8 – PRESENTATIONS (normally not to exceed 10 minutes each)
B	Historic Courthouse – Historic Structures Report – Calvin Hickman, Public Works Director
C	Colonial Circle – Coves at Monticello Multifamily Housing – William Park, Pinnacle Construction and Development Corp.
	9 – CONSENT AGENDA
D	Minutes of February 3, 2021 – Caitlin Solis, Clerk to the Board
E	Accounts Payable Report for January 2021 – Liz Mclver, Management Analyst

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- F FY21 Facilities Department Insurance Claim –2016 Chevrolet Express Van VIN#9403 – Liz McIver, Management Analyst
- G Convenience Center Attendant Position Description – Donna Snow, Human Resources Manager
- H FY21 CARES Act Supplemental Appropriation – Mary Anna Twisdale, Finance Director
- I BreMO Recess Agricultural/Forestral District Review and Renewal – Jason Overstreet, Senior Planner
- J Dobby Creek Agricultural/Forestral District Review and Renewal – Jason Overstreet, Senior Planner
- K Lower BreMO Agricultural/Forestral District Review and Renewal – Jason Overstreet, Senior Planner
- L Shores-Hardware Agricultural/Forestral District Review and Renewal – Jason Overstreet, Senior Planner

10 – UNFINISHED BUSINESS

- M Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance, to the flag,
of the United States of America,
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

GENERAL RULES OF ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

RULES OF PROCEDURE FOR PUBLIC HEARINGS

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	ZMP 20:03 – Joseph & Vonda Crane				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer/] ZMP 20:03, a request To amend the Fluvanna County Zoning Map with respect to 8.9 +/- acres of Tax Map 12, Section 18, Parcel 4, to rezone the same from I-1, Industrial, Limited to A-1, Agricultural, General zoning.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	At its meeting on January 12, 2021, the Planning Commission recommended approval of ZMP 20:03 by a 5-0 vote.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request To amend the Fluvanna County Zoning Map with respect to 8.9 +/- acres of Tax Map 12, Section 18, Parcel 4, to rezone the same from I-1, Industrial, Limited to A-1, Agricultural, General zoning.				
FISCAL IMPACT:					
POLICY IMPACT:	<p>Regarding ZMP 20:03, the Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the Fluvanna County Zoning Map to be amended; OR • Deny this request, preventing the Fluvanna County Zoning Map from being amended; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	<p>Tax map 12, Section 18, Parcel 4 was rezoned from I-1, Industrial, Limited to I-1, Industrial, Limited by approval of ZMP11:01, July 10, 2011.</p> <p>Review of a proposed Zoning Map Amendment in accordance with Chapter 22, Article 20 of the Fluvanna County Code (Zoning Ordinance)</p> <p>Application was received on November 19, 2020.</p> <p>Planning Commission reviewed the request on January 12, 2021.</p>				
ENCLOSURES:	Staff Report (with attachments)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS 2021-02-17 p.7/178
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

Board of Supervisors STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: ZMP 20:03
Request: I-1 to A-1 Rezoning request

Date: February 17, 2021
From: Jason Overstreet
District: Columbia Election District

General Information: This request is to be heard by the Board of Supervisors on Wednesday, February 17, 2021 at 7:00 pm in the Fluvanna County Library meeting room.

Owners: Joseph F. & Vonda Sue Crane

Requested Action: To amend the Fluvanna County Zoning Map with respect to 8.9 +/- acres of Tax Map 12, Section 18, Parcel 4, to rezone the same from I-1, Industrial, Limited to A-1, Agricultural, General zoning.

Location: The subject property is located on the west side of Deerfield Road approximately 0.2 miles south of its intersection with Bybee Road.

Existing Land Use: Vacant land

Planning Area: Rural Residential Planning Area

Zoning History: (Historical data from Case ZMP 11:01 approved on July 10, 2011)

The details surrounding this rezoning request were brought to the County's attention on April 26, 2011, when staff met with Ms. Donneta McElheny to discuss the current zoning status of her property located at 124 Deerfield Road / Tax Map 12 Section 18 Parcel 1. The Fluvanna County GIS, as well as the July 2003, December 2005, and December 2008 zoning map books, indicated that this parcel was zoned as I-1, Limited Industrial. However, County staff was not able to find any clear evidence to reflect this property was ever successfully rezoned to I-1. Ms. McElheny's property, as well as two adjoining parcels Tax Map 12 Section 18 Parcels 1 and 2 and parcel Tax Map 12 Section 18 Parcel 4 appeared to also have been rezoned to I-1 absent of the conventional rezoning process, and thus their current and primary uses are not compatible with their respective zoning classifications. County staff could not find any background data to suggest how or why these

parcels were ever classified as I-1. Each of the three (3) parcels are zoned I-1, but the primary use of each parcel is as single-family residential home. Ms. McElheny, in particular, was seeking to complete a real estate sales transaction of her property, but had encountered delays with the buyer's lender due to the uncertainty of the property's zoning. The BOS approved the rezoning of Tax Map 12 Section 18 Parcel 4 be rezoned from I-1, Industrial, Limited to I-1, Industrial, Limited during the 2011 rezoning. At the time that this parcel was rezoned it was within the Zion Crossroads Community Planning Area, however, the boundaries of this planning area were modified in 2014 and the parcel is no longer in the Zion Crossroads Community Planning Area.

Technical Review Committee:

The Technical Review Committee on December 10, 2020 did not have any comments regarding this rezoning application since it is on vacant land with the applicants looking to return it to A-1.

Planning Commission:

The Planning Commission considered this request at their January 12th meeting. Mr. Miles gave a detailed overview of the past action taken by the BOS on July 10th, 2011 involving the rezoning of this parcel. The Planning Commission voted 5-0 to recommend this rezoning request.

Comprehensive Plan:

Land Use Chapter:

The Comprehensive Plan designates this property as within the Rural Residential Planning Area which makes up approximately 40 percent of the county's population. According to this chapter, the area is traditionally neighborhood residential, with primarily single-family detached dwellings occurring on rural residential parcels with an agricultural setting in this portion of Fluvanna County.

Conclusion:

This zoning map amendment request is consistent with the stated intent of the Comprehensive Plan. When reviewing this zoning amendment request, the Board of Supervisors should take into consideration how this request does or does not meet the intent of the Comprehensive Plan.

Suggested Motion:

I move that the Board of Supervisors recommend (Approval/denial/deferral) of this request to Rezone, from I-1, Industrial, Limited to A-1, Agricultural, General of 8.9 +/- acres and known as Tax Map 12 Section 18 Parcel 4.

Application

RECEIVED



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Rezoning

Fluvanna County
Planning Dept

Joseph Floyd CRANE

Owner of Record: VONDA Sue CRANE
Applicant of Record:
Address: 188 WESTRIDGE DR DALEVILLE, VA 24083
Phone: 804-874-2722 Fax:
Phone: 804-884-5268 Fax:
Email: VONDAERANE@yahoo.com

Representative:
Address:
Phone: Fax:
Email:

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

Tax Map and Parcel(s) DB 950-578 PARCE 12-18th AC 8.997 CRANE FIELDS
Acreage 8.997 Current Zoning I-1

Is parcel in Land Use Valuation Program? [X] No [] Yes

Location of Parcel: 234 DEERFIELD RD. LOUISA VA 23093

Deed Book and Page: DB 950 578
If any Deed Restrictions, please attach a copy

Requested Zoning A-1 Proposed Use of Property A-1 (NEVER WAS USED A I-1)

Affidavit to Accompany Petition for Rezoning

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request. I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we are familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing this application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of our knowledge.

Kristina H. Lima
NOTARY PUBLIC
Commonwealth of Virginia
Reg. # 7755002
My Commission Expires 12-31-21

Date: 11-17-2020 Signature of Owner/Applicant: Joseph Floyd Crane, Vonda Sue Crane
Subscribed and sworn to before me this 17 day of November, 2020 Register # 7755002
My commission expires: 12-31-21 Notary Public: Kristina H Lima

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

Table with columns for Office Use Only, Planning Commission, and Board of Supervisors. Includes fields for Date Received, Pre-Application Meeting, PH Sign Deposit Received, Application #, Mailing Costs, Election District, Planning Area, Advertisement Dates, APO Notification, Date of Hearing, and Decision.

RECEIVED



**Commonwealth of Virginia
County of Fluvanna
Rezoning Application Checklist**

Fluvanna County
Planning Dept

The following information shall be submitted with the application and is to be provided by the applicant for the processing of the application:

Applicant must supply	Staff Checklist
Completed Rezoning Application signed by the current owner(s) or lessee or written confirmation from the current owner or lessee granting the right to submit the application	
<ul style="list-style-type: none"> • Statement on proposed use of property and reason for rezoning • Ten (10) copies of plats showing existing and proposed improvements (if applicable) • Deed restrictions (if applicable) • Copy of the Tax Map showing the site (preferred) • General Location Map (preferred) 	
Supporting photographs are not required, but suggested for evidence	

All maps and plans submitted are to be either 8.5"x 11" or 11"x 17". One original of any size may be for staff use at the public hearing.

Staff Only	Staff Checklist
Preliminary review by planning staff for completeness and content:	
<ul style="list-style-type: none"> • Technical Review Committee review and comment • Determine all adjacent property owners • Placed as a Public Hearing on the next available agenda of the Planning Commission. 	
Notification of the scheduled Public Hearing to the following:	
<ul style="list-style-type: none"> • Applicant • All adjacent property owners • Local Newspaper advertisement 	
Staff Report to include, but not be limited to:	
<ul style="list-style-type: none"> • General information regarding the application • Any information concerning utilities or transportation • Consistency with good planning practices • Consistency with the comprehensive plan • Consistency with adjacent land use • Any detriments to the health, safety and welfare of the community. 	

RECEIPT (REC-001671-2020)
FOR FLUVANNA COUNTY BUILDING AND PLANNING DEPARTMENT

BOS 2021-02-17 p.11/178

BILLING CONTACT

Joseph Crane
 0 Deerfield Road
 Louisa, Va 23093



Reference Number	Fee Name	Transaction Type	Payment Method	Amount Paid
ZMP20:0003	Rezoning	Fee Payment	Check #1049	\$910.00
	Sign Deposit for Public Hearing	Fee Payment	Check #1049	\$90.00
			SUB TOTAL	\$1,000.00
			TOTAL	\$1,000.00

DBOS 2021-02-17 p.12/178
RECEIVED



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

**Fluvanna County
Planning Dept**

Name: Joseph Floyd CRANE
Address: 188 Westridge DR
City: DALEVILLE
State: VA Zip Code: 24083-

I hereby certify that the sign issued to me is my responsibility while in my possession.
Incidents which cause damage, theft, or destruction of these signs will cause a partial or full
forfeiture of this deposit.

Joseph Floyd Crane 11-19-2020
Applicant Signature Date

*Number of signs depends on number of roadways property adjoins.

Office Use Only

Application #: BZA _____ : CPA _____ : SUP _____ : ZMP 20 : 03 ZTA _____ :

\$90 deposit paid per sign*:

check # 1050

Approximate date to be returned:

RECEIPT (REC-001670-2020)
FOR FLUVANNA COUNTY BUILDING AND PLANNING DEPARTMENT

BOS 2021-02-17 p.13/178

BILLING CONTACT

Joseph Crane
0 Deerfield Road
Louisa, Va 23093



Reference Number	Fee Name	Transaction Type	Payment Method	Amount Paid
ZMP20:0003	Rezoning	Fee Payment	Check #1050	\$90.00
			SUB TOTAL	\$90.00
			TOTAL	\$90.00



COUNTY OF FLUVANNA

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RECEIVED

July 21, 2011

Fluvanna County
P.O. Box 540
Palmyra, VA 22963

REF: ZMP 11:01

Dear Fluvanna County:

Please accept this letter as notification of the action taken on July 20, 2011 by the Board of Supervisors in regards to the request referenced above. Your request to amend the Fluvanna County Zoning Map with respect to approximately 10.339 acres of Tax Map 12, Section 18, Parcels 1, 2, and 3 to rezone the same from I-1, Industrial, Limited to A-1, Agricultural, General; and 52.859 acres of Tax Map 12-18-4 and Tax Map 12-17-C to rezone the same from I-1, Industrial, Limited to I-1, Industrial, Limited was approved.

If I can be of any further assistance, please feel free to contact me.

Sincerely,

Steve Tugwell
Planner

CC: File; Dwight R. Kerns, Sandford D. & Donnetta Sue McElheny, Marshall W. & Sue Forren, Joseph Todd Crane, Joseph F. Crane

RECEIVED

Fluvanna County
Planning Dept



MEMORANDUM

Date: February 9, 2021
From: Valencia Porter
To: Douglas Miles
Subject: APO Crane Case

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the February 17, 2021 Board of Supervisors meeting.



COUNTY OF FLUVANNA

“Responsive & Responsible Government”

BOS 2021-02-17 p.16/178

132 Main Street

P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

Fax (434) 591-1911

www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

February 8, 2021

«MLNAM»

«MADD1»

«MCITY», «MSTATE» «MZIP5»

TMP#«PIN»

RE: Public Hearing on ZMP 20:03 Crane Rezoning Request / Tax Map 12 Section 18 Parcel 4

Dear «MLNAM»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose:	Board of Supervisors Public Hearing
Date:	Wednesday, February 17, 2021
Time:	7:00 PM – Virtual Meeting Only
Location:	Fluvanna County Library

The applicants will be attending the Board of Supervisors meeting virtually for their rezoning request that is described as follows:

ZMP 20:03 Joseph F. & Vonda Sue Crane – Request to Rezone, from I-1, Industrial, Limited to A-1, Agricultural, General of 8.9 +/- acres and known as Tax Map 12 Section 18 Parcel 4 and located along the west line of Deerfield Road, and 0.2 miles south of Bybee Road. The subject property is located in the Rural Residential Planning Area and the Columbia Election District.

The regular meeting of the Board of Supervisors will be held virtually due to the continuing Public Health Emergency and physical (in-person) access to meetings has been suspended. Instructions for public participation during the Board of Supervisors meeting will be made available on the Fluvanna County website: <https://www.fluvannacounty.org> Interested persons may submit any written comments prior to the scheduled meeting to dmiles@fluvannacounty.org and any questions may be directed to Douglas Miles, Community Development Director at 434-591-1910, between 8:00 am and 5:00 pm, Monday – Friday.

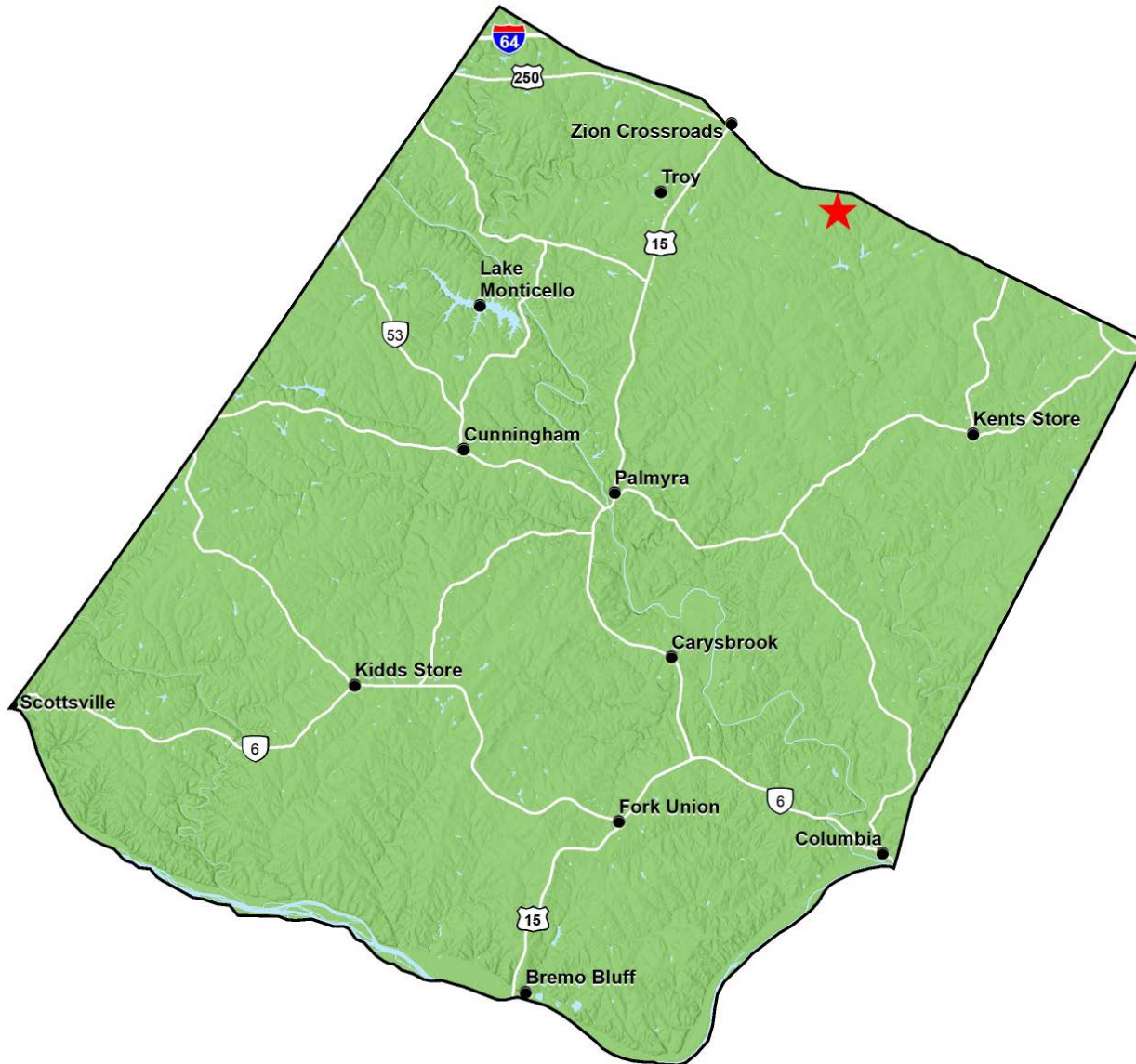
Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

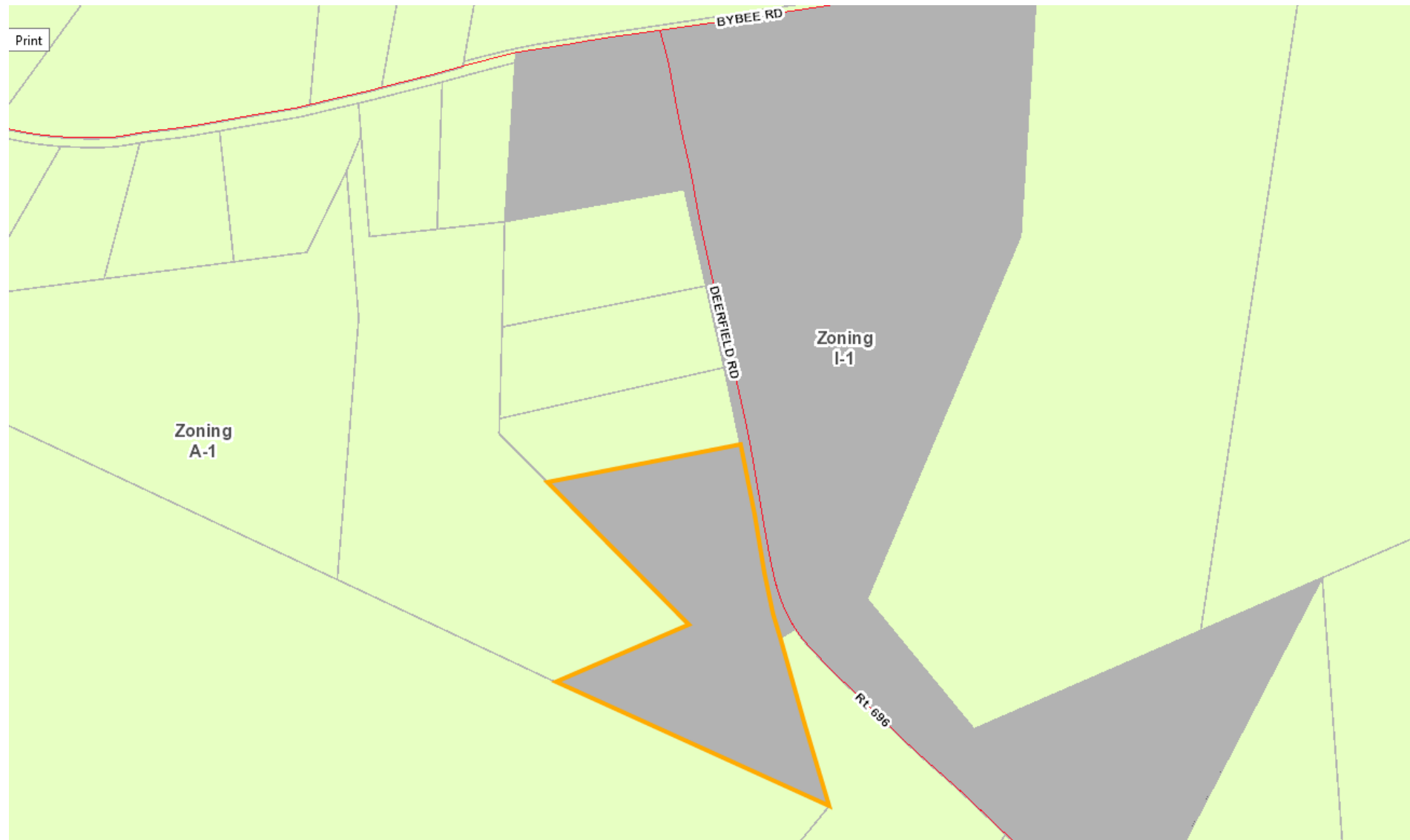
Location

Fluvanna County

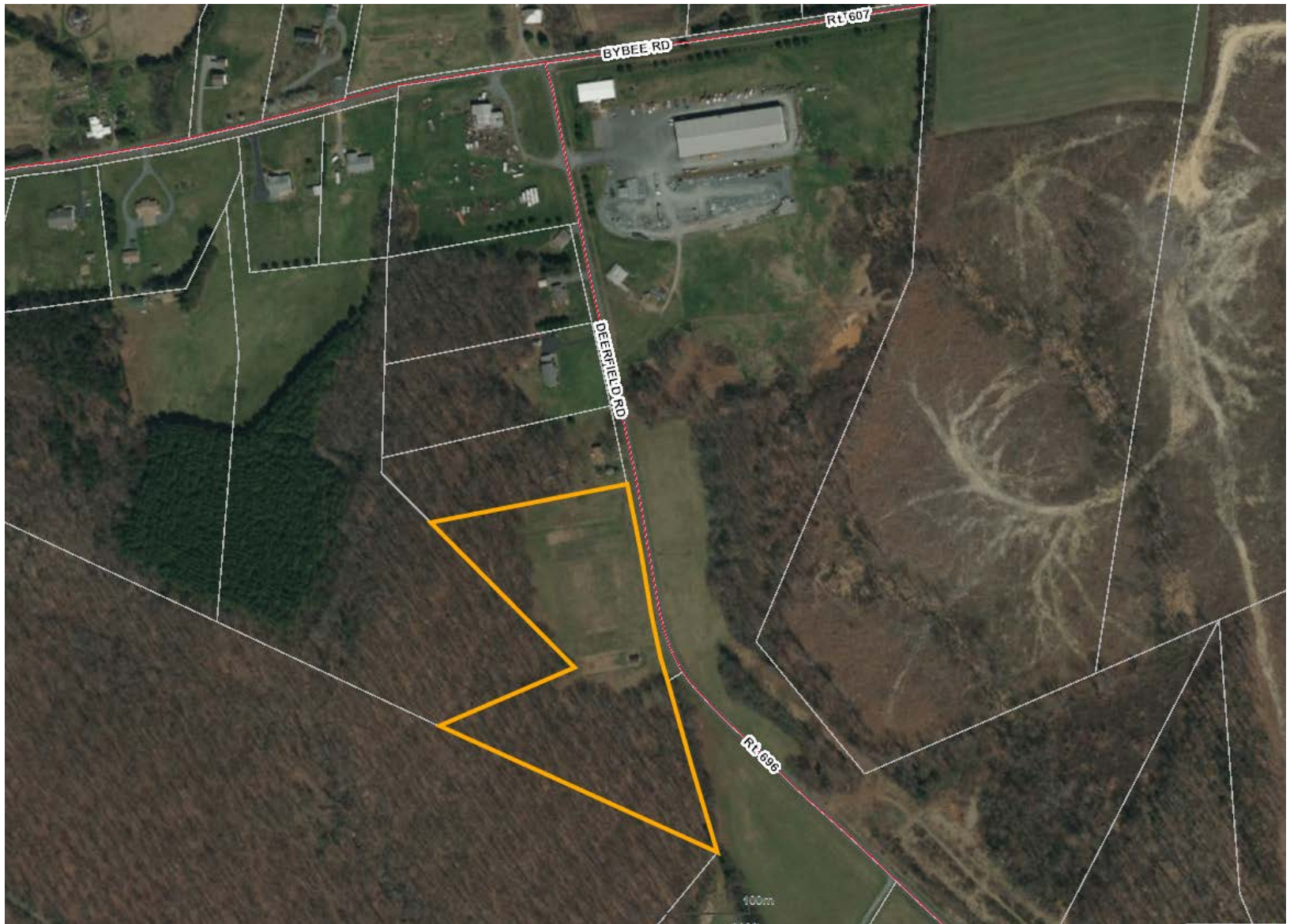


Zoning

Fluvanna County



Aerial (2018)



Plat BK 3 pg 202

BOS 2021-02-17 p.21/178

NUMBER	DELTA	ANGLE	RADIUS	LENGTH	TANGENT	CHORD	CHORD DIRECTION
C1		01°15'34"	8135.67	178.83	89.42	178.83	S05°15'51"E

PLAT BY KRETZ, LOHR
AND ASSOCIATES, INC.
DATED 2-6-98

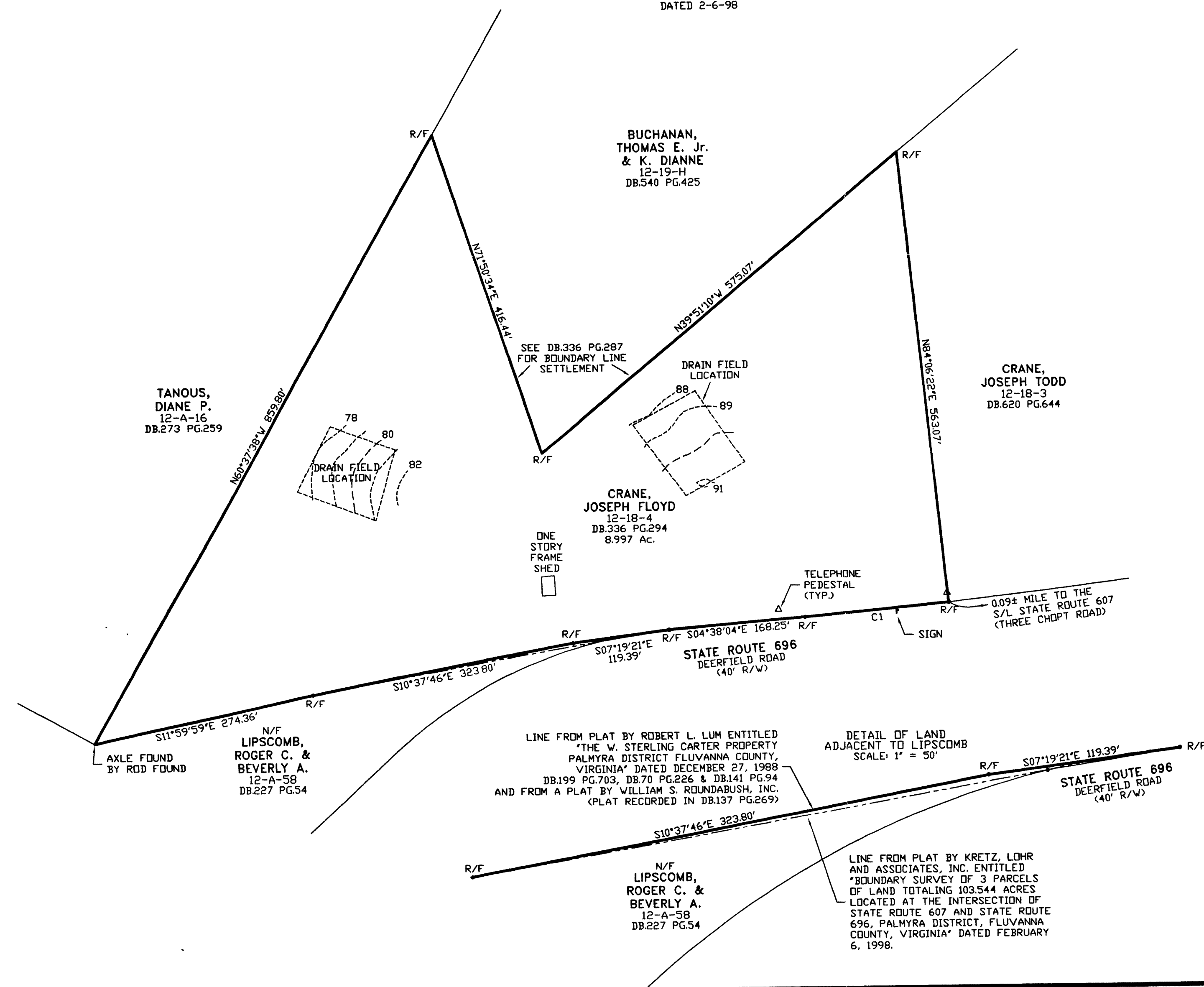
THIS PLAT WAS PREPARED TO VERIFY THE REMOVAL OF TWO STORY FRAME BARN AND CONCRETE PADS THAT WERE LOCATED ON THE SUBJECT PROPERTY. A BOUNDARY SURVEY WAS PERFORMED BY YOUNGBLOOD, TYLER & ASSOCIATES, P.C. ON AUGUST 9, 2003. PLAT RECORDED IN PB.2 PG.70.

THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY BE SUBJECT TO EASEMENTS OF RECORD WHICH ARE NOT SHOWN ON THIS PLAT.

THE SUBJECT PROPERTY SHOWN HEREON APPEARS TO BE LOCATED IN ZONE 'X' AS GRAPHICALLY SHOWN ON THE FLOOD INSURANCE RATE MAP COMMUNITY PANEL NUMBER 51065C0100C. EFFECTIVE DATE: MAY 16, 2008. THIS SURVEYOR MAKES NO GUARANTEES AS TO THE ACCURACY OF THE ABOVE INFORMATION. THE LOCAL F.E.M.A. AGENT SHOULD BE CONTACTED FOR VERIFICATION.

UNDERGROUND TELEPHONE.

DRAIN FIELD LOCATIONS HAVE NOT BEEN FIELD VERIFIED



APPROVED BY FLUVANNA COUNTY PLATS OFFICER
James Hanna
PLATS OFFICER
June 20, 2016
DATE OF APPROVAL



REVISED 6-16-16 TO SHOW PROPOSED DRAIN FIELD LOCATIONS.

**PLAT SHOWING
A PARCEL OF LAND CONTAINING
8.997 ACRES AND LOCATED
ALONG THE EAST LINE OF
STATE ROUTE 696**
PALMYRA DISTRICT FLUVANNA COUNTY, VIRGINIA

AUGUST 4, 2011 SCALE: 1" = 100'

YOUNGBLOOD, TYLER & ASSOCIATES, P.C.
CIVIL ENGINEERS, PLANNERS
& LAND SURVEYORS
7309 HANOVER GREEN DRIVE
P.O. BOX 517 MECHANICSVILLE, Va. 23111
PHONE (804) 746-5285 FAX (804) 730-7624

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Historic Courthouse – Historic Structures Report				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Calvin Hickman, Public Works Director				
PRESENTER(S):	Calvin Hickman, Public Works Director and Marvin Moss, Fluvanna Historical Society and Kathleen Kilpatrick, Fluvanna Historical Society				
RECOMMENDATION:	N/A				
TIMING:	Normal				
DISCUSSION:	<p>The Fluvanna Historical Society and County staff meet about collaborating to leverage external funding and grant resources to complete the exterior renovation of the Historic Courthouse. The County has already appropriated \$250K toward a Historic Courthouse CIP project, and those funds can aid as matching grant funds.</p> <p>To aid in helping to restore the structure and leverage grant funds, staff is recommending to engage the services of a qualified architectural\engineering team to provide a Historic Structures Report for the Historic Courthouse. The Historic Structures Report and needs assessment helps to document the history, significance, and current condition of the building. The report will be used to guide current and future preservation activities. The delivered report must address the following items:</p> <ul style="list-style-type: none"> • Evaluation of the Building • Survey Existing Conditions • Document the Building • Develop Preservation and Repair Recommendations for the Future <p>Budget Estimate: \$25-30K</p> <p>It is the recommendation of staff to allocate the necessary \$25-30K out of the existing CIP funds already set aside for the project. Formal action would go before the BOS at the next regular meeting.</p>				

FISCAL IMPACT:	None				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Colonial Circle – Coves at Monticello Multifamily Housing				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Eric Dahl, County Administrator or Douglas Miles, Director of Community Development				
PRESENTER(S):	William Park, Pinnacle Construction & Development Corp.				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<p>Pinnacle Construction & Development Corp. is the proposed developer for the Coves at Monticello, which is the multi-family housing section in Colonial Circle. They are proposing 124 units of Affordable Workforce Housing. This multi-family housing development would be similar to their recently completed Brookdale development (see in Executive Summary pg. 26). Estimated 2 & 3 bedroom rents would range from \$925-\$1500 per month. This project would use 50-70% AMI (Average Median Income), which would be around \$45K-\$65K. As part of being able to provide Affordable Workforce Housing, they are proposing real estate tax financial incentives. They have provided some documents outlining the financial incentives:</p> <ul style="list-style-type: none"> • 30-year Financial Incentive to provide Affordable Workforce Housing – This document provides for a current valuation of the multi-family property and a value at stabilization. A 30-year comparison is provided demonstrating the annual real estate taxes assuming that no development occurs at the site vs. development of the 124 unit project with the 15 year financial incentive. The comparison in taxes paid over the 30-year period is \$416,250 vs. \$1,684,314 respectively. An analysis is also included assuming a 2% increase in value annually. • Economic Impact of the Project – This document provides an analysis of the economic impact of the project to the County provided by the Housing Forward Virginia website. The conclusions at the bottom demonstrate the jobs created and supported while exhibiting positive fiscal attributes to the County. 				

	<ul style="list-style-type: none"> Comprehensive Plan – This document summarizes the various pages in the Comprehensive Plan discussing the County’s vision for Affordable Housing, growth areas, and economic development. 				
FISCAL IMPACT:	Unknown.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> Pinnacle Construction Executive Summary 30-year Financial Incentive to provide Affordable Workforce Housing Economic Impact of the Project Fluvanna Comprehensive Plan References 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				X



Executive Summary



William N. Park, President

Richard A. Park, Vice President

Pinnacle Construction & Development Corporation

1821 Avon St. Suite 200, Charlottesville VA 22902

T: 434-979-2900 ext. 114

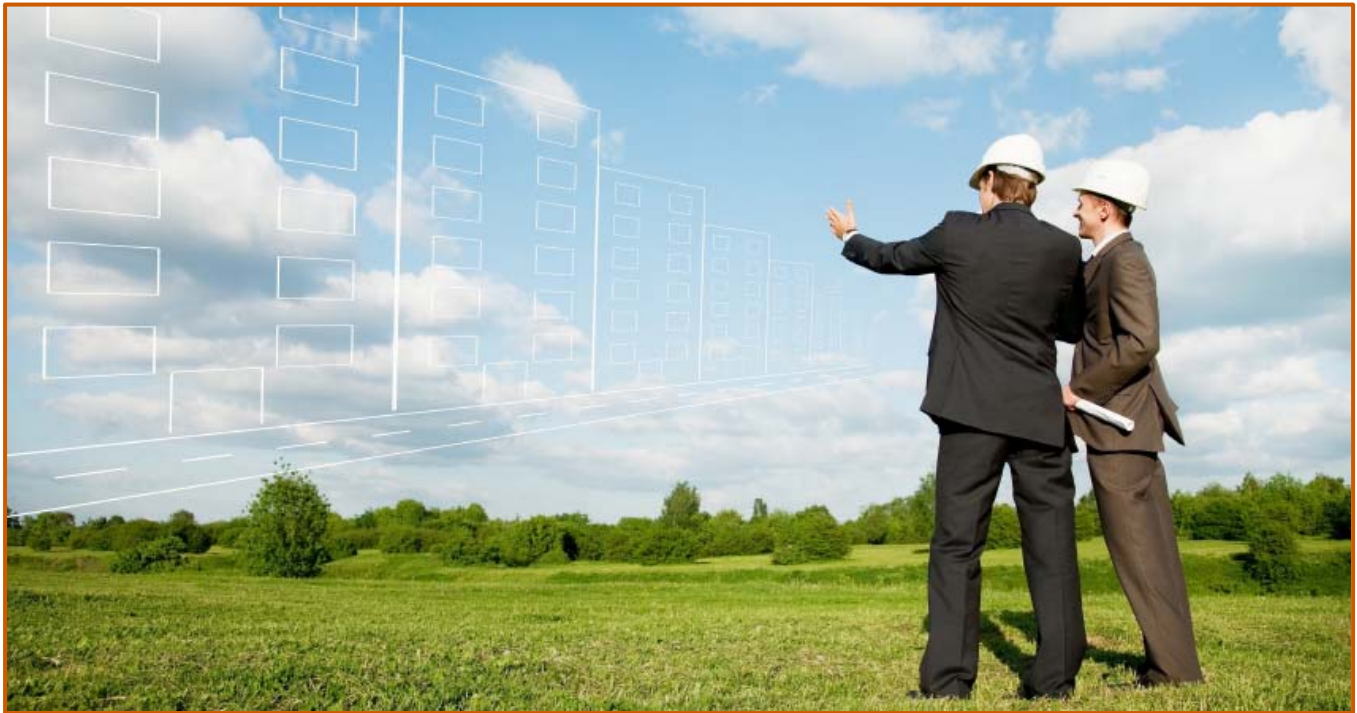
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ABOUT US



We are a group of vertically integrated companies providing development, construction, and management of multi-family and commercial real estate projects. From multifamily and commercial properties to mixed use, historic, senior living and medical facilities, Pinnacle Construction and Development Corporation's portfolio paints a portrait of professional **integrity, skill, and results.**

In an age of increasing challenges, considering a Virginia construction project can be a nearly overwhelming proposition. Pinnacle Construction has developed a multitude of proprietary construction project delivery systems that overcome the complexities of construction to meet project needs. Construction procedures, actions, event scheduling, contractual relations and virtually every step in building design and construction is planned for under our project delivery systems, providing an efficient and effective completion of each step while facilitating a smooth and seamless transition to the next.

We bring a strong design and real estate development background that enhances project value through the efficient and effective transfer of design, financing and entitlement processes. Our success is evidenced in the state and national awards we have received for achieving building construction and development excellence.

Bringing key parties together is the fundamental concept behind integrated decision making. Unlike traditional linear decision-making, this integrated approach promotes a more efficient control of time, quality, skill, safety and cost. Everyone is on the same page with the same understanding from day one: That's integrated decision-making that gets results.



Service with integrity from start to finish: [welcome to Pinnacle Construction.](#)

OUR TEAM

William Park and Richard Park are the co-owners of Pinnacle Construction & Development Corporation, Park Properties Management Company LLC, Bluestone Land, L.L.C., and Bluestone Capital Advisors, L.L.C. With over 25 years' experience in real estate development and property management, William and Richard have significant experience and knowledge in the development, construction, and management of commercial and multi-family residential real estate projects throughout Virginia. Types of projects include, but are not limited to, the adaptive reuse of historic structures into multi-family and mixed-use developments, new construction multi-family, senior housing, custom residential, commercial office, health service facilities, industrial flex space, and commercial land development. **Our successful projects include nearly 3000 residential units, consisting of over 3,300,000 square feet, and valued at over \$400,000,000.** William and Richard have developed a distinct expertise in projects that utilize Federal and State tax credit incentives and have partnered with a number of Lenders, Syndicators, Housing Authorities, Corporations and Universities on real estate projects utilizing creative financing solutions to facilitate the development process.



William N. Park

President

Affiliations and Memberships

- VHDA Rental Advisory Board
- Virginia Tech Program in Real Estate: Chair, Industry Board and Property Management Board Member.
- Associated General Contractors-Piedmont Chapter, Past President
- Virginia Council of Affordable Housing, Past President
- Charlottesville Urban Design Committee, Past Member
- Free Enterprise Forum, Board Member
- Elder, Olivet Presbyterian Church



Richard A. Park

Vice President

Affiliations and Memberships

- American Society of Landscape Architects
- Associated General Contractors of America, Past President AGCVA Piedmont District
- Construction Specifications Institute
- National Association of Homebuilders
- Central Virginia Apprenticeship Council, Board Member

CERTIFICATIONS/ AFFILIATIONS

VA Contractor's License # 2701 038245A
 Member, Associated General Contractors of Virginia
 Virginia Housing Development Authority Multi-Family Advisory Board
 Construction Specifications Institute
 Council for Affordable and Rural Housing
 National Trust for Historic Preservation
 Member, National Association of Homebuilders
 Board Member, Mid-Atlantic Affordable Housing Management Association
 Board Member, Blue Ridge Apartment Council

OUR AWARDS



In recognition of our skills and commitment to quality services, Pinnacle Construction and its affiliates have been awarded the following:

- ❖ 2011 EarthCraft Virginia: Affordable Housing Developer of the Year
 - ❖ 2011 Governor's Housing Award: Best Mixed Use/Mixed Income Project [Wilsondale] Hampton, VA
 - ❖ 2010 Harrisonburg Downtown Renaissance: Design Excellence Award for New Construction [Colonnade]
 - ❖ 2010 EarthCraft Virginia: *Nomination* Multifamily New Construction Project of the Year [Colonnade]
 - ❖ 2006-2014 AGC Certificate of Commendation for Excellent Safety Record
(Zero Incidence Rate 10,000 to 50,000 work hours)
 - ❖ 2003 National Association of Housing and Redevelopment Officials' Award of Merit
 - ❖ 2002 National Association of Housing and Redevelopment Officials' Award of Merit
 - ❖ 1995 National Association of Home Builder's Renaissance Award
 - ❖ 1993 National Association of Home Builder's Renaissance Award
 - ❖ 1993 Governor's Housing Award: Maple Manor, Chase City, VA
 - ❖ 1993 Farmer's Home Administration Section 515 Development of the Year Award
 - ❖ Congressman L.F. Payne's Innovation in Affordable Housing Award
-

OUR AFFILIATED COMPANIES

	
<p>Pinnacle Construction & Development Corporation, a Virginia Class A general contractor, and its affiliate companies have significant experience and knowledge in the development, construction, and management of commercial real estate projects throughout Virginia. With nearly one-half of a billion dollars in real estate development, types of projects have included: the adaptive reuse of historic structures into multi-family and mixed-use developments; new construction multi-family; senior housing; residential construction; commercial office; health service facilities; industrial flex space; and commercial land development.</p> <p>Pinnacle Construction & Development Corporation was founded in 1991 on the premise that a vertically integrated real estate development firm can enhance the value of any client's project by offering a single source which can guide a real estate project from idea to reality as a successful income producing asset. This is accomplished by efficiently and effectively managing the diverse and fluid nature of real estate development along each step of the development, construction, and management process. This philosophy becomes apparent upon review of Pinnacle's references and projects which have garnered numerous State and National Awards for excellence in development and construction.</p> <p>Pinnacle's affiliate companies, Bluestone Land, L.L.C. and Park Properties Management Co., L.L.C., are commercial development and property management firms respectively, with projects throughout the Commonwealth. Their experience as Owners, Developers, and Asset Managers compliments Pinnacle's construction knowledge and enables us to provide third party Owners or joint venture partners with a turn-key solution for each project. The solution is accomplished by providing a feasibility analysis, construction solution and marketing plan with the flexibility to adapt to changing conditions throughout the process.</p> <p>Through the years, Pinnacle has developed a distinct expertise in projects that utilize Federal and State tax credit incentives, specifically: the Federal and State Low Income Housing Tax Credit Program, Federal and State Historic Tax Credit Program and State Enterprise Zone Credit Program. Pinnacle has partnered with a number of Lenders, Syndicators, Housing Authorities, Corporations and Universities on real estate projects utilizing creative financing solutions to facilitate the development process.</p> <p>Pinnacle and its affiliates have been leaders in sustainable and affordable multifamily design, development and construction. Our recent projects, which have been certified as meeting EarthCraft standards, reflect our commitment to energy-efficient construction.</p> <p>Principals: William N. Park and Richard A. Park</p>	<p>Bluestone Land, L.L.C., is a real estate development company located in Charlottesville, VA, and has been providing real estate development services since 1997.</p> <p>Bluestone's experience as an owner and developer of real estate compliments Pinnacle's construction experience, Park Properties' asset management capabilities and expertise, and Advisors' financial deal structuring to provide turn-key solutions for real estate projects. Over the years, Bluestone has developed an expertise in complex and creative financial transactions through the use of taxable and tax-exempt bonds, and Federal and State Low-Income Housing and Historic tax credits.</p> <p>Services provided:</p> <ul style="list-style-type: none"> ○ Provide development site selection ○ Coordinate rezoning and site plan approvals ○ Coordinate and review required third party reports, i.e. environmental assessments, geotechnical analysis, traffic studies, market studies, and appraisals ○ Coordinate Department of Historic Resources Applications and Nomination for Listing on the National Register of Historic Places ○ Land entitlement process ○ Prepare applications to secure construction and permanent financing from various private and governmental sources ○ Prepare Reservation and Allocation Applications for Low-Income Housing Tax Credits ○ Acquire syndication proceeds through the sale of Federal Low-Income and Historic Tax Credits ○ Coordinate architectural, engineering, landscape architectural and interior design ○ Coordinate Cost Certifications and Audits ○ Represent the development before neighborhood associations and Architectural Review Boards <p>Principals: William N. Park and Richard A. Park</p>



Established in 1989, Park Properties Management Company is a full service management company that specializes in multi-family, affordable and conventional housing, commercial property management, condominium management and single family homes. Currently, Park manages over 35 entities throughout the Commonwealth of Virginia, with annual gross income values topping over 30 million.

Since its incorporation, Park has demonstrated its strengths in regional markets and has shown that disciplined growth along with a process-driven approach to all aspects of property management equals high performance results.

Each team member is dedicated to our proactive attitude toward customer service. Our organizational strength comes from our experienced senior management team that consists of four regional managers, a director, and a comptroller.

The Park Advantage includes:

- Superior Customer/Resident Ratings
- Superior Affordable Compliance Monitoring
- Financial Management with Streamlined Systems for Efficiency and Compliance
- Ancillary Revenue and Receivable Procedures
- Asset Risk Management – REAC Scores Average 96
- Innovate Approach to Affordable Housing – Taking Conventional Concepts and Applying them to Affordable Housing
- Highly Trained and Motivated Site and Field Staff
- Technologically Advanced Maintenance Services
- Inventory Management System and Bulk Purchasing Program
- Real-time Performance Analytics
- Diverse Portfolio
- VHDA Certified Management Agent

Principals: William N. Park and Richard A. Park

Senior Vice President: Alice A. Fletcher

Bluestone Capital Advisors, L.L.C. is a Virginia Housing Development Authority Participating Mortgage Banker.

Bluestone Capital Advisors provides comprehensive mortgage banking solutions from underwriting, investment analysis to valuation, pricing, sizing, deal process management and closing for all affiliate projects in addition to those for third party clients.

The ability to provide mortgage banking services to clients is yet another way in our team and our affiliates can offer a turn-key solution to affordable housing development.

Principals: William N. Park and Richard A. Park

OUR FINANCIAL PARTNERS

We are proud to have partnered with premier banking and financial institutions for successful development of our projects.

- ▲ BB&T BANK/BB&T CAPITAL MARKETS
- ▲ BERKADIA COMMERCIAL MORTGAGE
- ▲ XENITH BANK
- ▲ UNION BANK
- ▲ MIDDLEBURG BANK
- ▲ GRANDBRIDGE REAL ESTATE CAPITAL
- ▲ VIRGINIA COMMUNITY CAPITAL
- ▲ COMMONWEALTH COMMERCIAL PARTNERS
- ▲ THE ARCAND COMPANY
- ▲ PNC MULTI-FAMILY CAPITAL
- ▲ RAYMOND JAMES FINANCIAL
- ▲ CAPITAL ONE
- ▲ FRANKLIN CAPITAL GROUP
- ▲ WACHOVIA BANK
- ▲ BANK OF AMERICA
- ▲ UNITED BANK
- ▲ SOUTH STATE BANK
- ▲ C&F BANK
- ▲ REGIONS BANK
- ▲ FANNIE MAE
- ▲ THE RICHMAN GROUP
- ▲ SECOND BANK & TRUST
- ▲ NATIONAL EQUITY FUND, INC.
- ▲ LONGWOOD UNIVERSITY REAL ESTATE FOUNDATION
- ▲ USDA RURAL DEVELOPMENT
- ▲ VIRGINIA HOUSING DEVELOPMENT AUTHORITY
- ▲ RICHMOND REDEVELOPMENT & HOUSING AUTHORITY
- ▲ ROANOKE REDEVELOPMENT & HOUSING AUTHORITY
- ▲ LYNCHBURG REDEVELOPMENT & HOUSING AUTHORITY
- ▲ LOCAL INITIATIVES SUPPORT CORPORATION
- ▲ DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD)

DEVELOPMENT PROJECTS

Project Name	Type	Units	Square Footage	Fair Market Value
Pinnacle Place Flex	OFFICE	5	17,410	\$1,950,000
Boydton Office	OFFICE	1	5,851	\$720,000
Mt. Run Apartments	MULTIFAMILY	50	36,804	\$2,700,000
Brunswick Village Apts	MULTIFAMILY	48	44,536	\$3,100,000
The Vistas Apartments	MULTIFAMILY	176	169,362	\$10,850,000
Big Sky Apartments	MULTIFAMILY	135	151,368	\$11,975,000
Greens at Northridge	MULTIFAMILY	108	114,252	\$8,200,000
Meadows at Northridge	MULTIFAMILY	50	37,480	\$3,000,000
Grand Vistas	MULTIFAMILY	104	137,680	\$10,750,000
Parc Crest	MULTIFAMILY	44	35,600	\$2,900,000
Maple Manor Apts	MULTIFAMILY	26	18,200	\$1,837,223
Cannery Row Apts	MULTIFAMILY	9	8,500	\$770,000
Poplar Forest I	MULTIFAMILY	72	65,180	\$4,086,033
Poplar Forest II	MULTIFAMILY	66	68,205	\$5,328,900
Wilsondale Mixed Use	MIXED USE	60	75,702	\$8,500,000
Wilsondale Workforce	MULTIFAMILY	150	165,702	\$22,000,000
Colonnade Mixed Use	MIXED USE	6	28,282	\$5,375,000
Colonnade Workforce	MULTIFAMILY	60	60,498	\$7,100,000
Landings at Weyers Cave	MULTIFAMILY	84	92,880	\$5,100,000
Treesdale	MULTIFAMILY	88	99,560	\$7,880,000
Round Hill Meadows	MULTIFAMILY	60	64,433	\$5,500,000
Round Hill Meadows Place	MULTIFAMILY	40	54,920	\$3,800,000
Windigrove Apartments	MULTIFAMILY	146	336,019	\$19,613,095
Windigrove II Apartments	MULTIFAMILY	88	116,616	\$12,257,683
Highlands at Huckleberry Ridge	MULTIFAMILY	248	356,123	\$36,600,056
700 Garthfield Lane	SINGLE FAMILY	1	4,500	\$800,000
Gateway Business Park	LAND	8 lots/22.5 ac		\$3,348,000
Willis Farm - 110 acres	SINGLE FAMILY	1		\$375,000
Vistas Commercial Land	LAND	2 lots/2 ac		\$500,000
Poplar Forest Residential Land	LAND	35 lots		\$700,000
Poplar Forest Multi-family Land	LAND	60 units		\$500,000
Highlands Residential Land	LAND	80 townhouse lots		\$4,000,000
Gateway Assisted Living	ASSISTED LIVING	76	87,526	\$31,360,000
Big Sky II Apartments	MULTIFAMILY	114	165,619	\$14,782,140
The Lofts at Meadowcreek	MULTIFAMILY	65	84,580	\$12,731,242
The Lofts at Jubal Square	MULTIFAMILY	140	204,404	\$20,771,476

The Vue	MULTIFAMILY	126	124,605	\$23,560,000
Fieldstone Senior	MULTIFAMILY	60	54,430	\$2,500,000
Fieldstone Family	MULTIFAMILY	84	88,800	\$7,323,742
Highlands II	MULTIFAMILY	140	213,344	\$21,885,298
Preston Lake	MULTIFAMILY	144	149,494	\$21,950,000
Brookdale	MULTIFAMILY	96	117,650	\$19,973,466
Windigrove III	MULTIFAMILY	120	121,980	\$17,709,164
Washington Landing	MULTIFAMILY	192	368,198	\$42,780,000
Gateway Senior Apartments	MULTIFAMILY	80	88,157	\$16,250,000
Total		3423	4,234,445	\$465,912,518

TESTIMONIALS

LONGWOOD
UNIVERSITY

REAL ESTATE FOUNDATION

515 Main Street
Farmville, Virginia 23909
tel: 434.495.2086
fax: 434.495.2959
m: 711



December 28, 2006

To Whom It May Concern:

In the summer of 2004, Pinnacle Construction of Charlottesville, Virginia made a proposal to Longwood University for a mixed use retail/residential complex that would help to relax the ever growing pressure for residential student housing here in Farmville. In June of that year, the Longwood University Real Estate Foundation was created to enter into a development agreement to build what has become known as MidTown Square. Built on a 5.5 acre site right across Main Street from Longwood's campus, this mixed use property is a most welcome addition to both the downtown corporate citizenry and to the University student body. Design for "MidTown Square" began in November of 2004 and the buildings are now complete. The 408 student bedrooms are fully occupied and the retail space on the ground floor of the project is currently leasing up.

Without the tireless efforts of Pinnacle Construction and its President William Park, this project would never have happened in such a timely fashion, especially in light of the very aggressive timeline that had to be followed. We couldn't be more pleased with the project or with our relationship with Mr. Park and his staff. The Real Estate Foundation looks forward to other future projects in partnership with Pinnacle Construction/Park Properties.

Sincerely,



Ken Copeland, Executive Director
Longwood University Real Estate Foundation, Inc.

Wilson Trailer Court, LLC
Stan Wilson
111 Creekview Lane
Hampton, VA 23669

November 15, 2016

To Whom It May Concern:

With reference to Pinnacle Construction & Development and Park Properties Management Co., I am writing to share my experiences and give a very positive recommendation regarding their abilities and performance in constructing and managing the Wilsendale Apartments and Mixed Use Development in Hampton, VA.

When deciding upon potential developers for my family's properties, I first met William Park in 2008 and we immediately formed a friendship based on a mutual understanding of shared success. I appreciated his candor and his willingness for our family to share in the life of the development – and our partnership was easily created. To this date our experience has been outstanding, and as I drive past our project daily I know I selected the right team as partners.

William and his brother Richard, along with their team of seasoned professionals, successfully transformed a mobile home park and adjacent under-utilized properties into a mixed-use and mixed income development –ultimately winning the 2011 Governor's Housing Conference Best Mixed Use/Mixed Income Award. During this process, William successfully received Low Income Housing Tax Credits in a very competitive pool, handled all other financial arrangements and syndication, resolved complex development issues with the City and coordinated all of the design professionals and the legal team. All the while, Richard was managing construction and development at a rapid pace with critical deadlines and a tight schedule – all on budget.

I found both William and Richard to be very experienced, reliable and honest. They were accessible and attentive to my concerns and to our family needs. Communication was open and easy. Handling all decisions with efficiency and a proactive attitude, their attention to detail and quality workmanship clearly contributed to our award winning results. Given the opportunity, I would certainly enter into another partnership or development with this highly organized team.

Yours Truly,



Stan Wilson

John G. Grover
800 Semmes Ave. Unit 904
Richmond VA 23224

November 15, 2016

To Whom It May Concern:

This letter comes to you as a strong recommendation for William Park and Richard Park and their affiliated real estate development, construction, and property management companies. In 2004, I partnered with William and Richard for the development and construction of Big Sky apartments in Staunton, Virginia. William and Richard worked through challenging construction conditions, and Big Sky has set a high standard as a successful luxury apartment development. The property management team has kept the occupancy at high levels, and Big Sky is a financial success. Based on my experience with William and Richard, I was eager to continue our partnership with Big Sky -Phase II and Jubal Square apartments in Winchester, Virginia. Both projects are currently under construction, and are within the expected budget.

I have found William and Richard to be the most reliable business partners I have ever had. William and Richard are both proactive and involved in all aspects of the projects. William excels in managing complex real estate development with localities, planners, engineers, and architects while managing financial arrangements with lenders, syndicators, and investors. William has a track record of creating accurate revenue projections. Richard leads the construction team in design, life cycle cost analysis, quality and safe building practices with attention to detail and the budget.

One advantage to partnering with William and Richard is that they are the decision makers for the entire project. As owners, developers, and the general contractor, there is no wasted time gathering a team to resolve an issue. This results in a savings of time, effort, and money.

William and Richard are among the most driven real estate professionals I have ever met. But they are also loyal, honest, and accessible.

Your next real estate venture will find great success if you take on William and Richard as your business partners. I would be more than happy to give you more details if you would like. Call me at 804-357-9128 or email me at Jgr1958@aol.com.

Sincerely,

John Grover



Marsh & McLennan Agency LLC
4900 Libbie Mill East Boulevard, Suite 100
Richmond, Virginia 23230
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Fax +1 804 788 8944
www.mma-midatlantic.com

April 3, 2020

Berkadia
Mr. Matthew T. Sato
Vice President – FHA Senior Underwriter
707 East Main Street, Suite 1300
Richmond, VA 23219

RE: Pinnacle Construction & Development Corporation
Project: Washington Landing

Dear Mr. Sato:

Pinnacle Construction & Development Corporation (PCDC) is a highly regarded and valued client of Marsh & McLennan Agency, LLC. We handle the contract bonding requirements of PCDC through Federal Insurance Company (Chubb), which is listed on the United States Department of Treasury, Federal Register, and Circular 570 and is licensed to transact business in the Commonwealth of Virginia. Chubb is one of the leading bonding companies in the country and has an "A++" Best Rating. We have committed to provide PCDC with \$100,000,000 aggregate capacity in payment and performance bonds with a single project limit of \$50,000,000.

We are prepared to provide performance and payment bonds, subject to the normal underwriting conditions at the time of award. This includes, but is not limited to work on hand, contract terms, bond forms, profitability and bid spread.

We have found their management to be seasoned, mature and proactive. Their abilities to manage the preconstruction and construction process and finance their operation are as good as any in the business. We recommend this contractor highly. If I can be of further assistance please feel free to contact me directly.

Kindest Regards,

C. Hunter Bendall, Jr.

C. Hunter Bendall, Jr.
Attorney in Fact
Federal Insurance Company

OUR PORTFOLIO-Historic Adaptive Re-Use



MAPLE MANOR
Chase City, VA
Completed 1992
Historic Adaptive Re-Use
26 Affordable Senior Apartments
Total Development Cost - \$1.6 Million



ONE EAST BROAD ST
Richmond, VA
Completed 1999
Historic Adaptive Re-Use
19 Luxury Apartments
6,500 Square Feet of Commercial & Retail Space
Total Development Cost - \$1.8 Million



CANNERY ROW
Chase City, VA
Completed 1999
Historic Adaptive Re-Use
9 Affordable Apartments
Total Development Cost - \$765,000



MAURY SCHOOL APARTMENTS
Richmond, VA
Completed 2002
Historic Adaptive Re-Use
45 Affordable Senior Apartments
Total Development Cost - \$3.5 Million

OUR PORTFOLIO-Historic Adaptive Re-Use



8 JEFFERSON PL/NORFOLK & WESTERN

Richmond, VA

Completed 2002

Historic Adaptive Re-Use

88 Luxury Apartments

Total Development Cost - \$9.0 Million



FOURTH & GRACE

Richmond, VA

Completed 2001

Historic Adaptive Re-Use

Mixed Income Development

52 Affordable Apartments; 6 Luxury Apartments

6,000 s.f. Commercial Space

Total Development Cost - \$5.15 Million

OUR PORTFOLIO-Commercial/Mixed-Use



PINNACLE PLACE
Charlottesville, VA
Completed 2000
Company Headquarters
17,000 s.f. Flexible Commercial space



IMANI MEWS & RETAIL CENTER
Richmond, VA
Completed 2005
68 Affordable Apartments
25,000 Square Feet of Retail Space
Total Development Cost - \$7.0 Million



MID TOWN SQUARE
Farmville, VA
Completed 2006
420 Student Beds- Longwood University
44,000 Square Feet of Retail & Commercial Space
Total Development Cost - \$25.0 Million



COLONNADE AT ROCKTOWN
Harrisonburg, VA
Completed 2010
Mixed Use/Mixed Income Development
60 Affordable Apartments
6 Luxury Apartments
24,000 s.f. Retail & Commercial Space
Total Development Cost - \$10.0 Million

OUR PORTFOLIO- Commercial/Mixed-Use



WILSONDALE

Hampton, VA

Completed 2011

Mixed Use/Mixed Income Development

150 Affordable Apartments

60 Luxury Apartments

11,000 s.f. Retail & Commercial Space

Total Development Cost - \$25.0 Million

OUR PORTFOLIO-Senior Living



THE MEADOWS AT NORTHRIDGE
Culpeper, VA
Completed 2005
50 Affordable Senior Apartments
Total Development Cost - \$3.7 Million



MOFFETT MANOR
Warrenton, VA
Completed 2007
98 Affordable Senior Apartments
Total Development Cost - \$10.5 Million



MOUNTAIN RUN
Culpeper, VA
Completed: 1999
50 Senior and Family Affordable Apartments
Total Development Cost: \$3 million



PARC CREST
Farmville, VA
Completed 2008
44 Affordable Senior Apartments
Total Development Cost - \$4.3 Million

OUR PORTFOLIO-Senior Living



GATEWAY ASSISTED LIVING FACILITY

Fishersville, VA

Completed: 2020

55 Assisted Living Apartments

21 Memory Care Apartments

Total Development Cost: \$ 15.1 million



FIELDSTONE

Blacksburg, VA

Completed: 2018

60 Senior Affordable Apartments

84 Affordable Apartments Tax Exempt Bond Financing

Total Development Cost: \$20.1 million



GATEWAY SENIOR APARTMENTS

Fishersville, VA

Under Construction

80 Senior Affordable Apartments

Total Development Cost: \$16.25 million

OUR PORTFOLIO-Multifamily



POPLAR FOREST
Farmville, VA
Completed 1999
138 Luxury Apartments
Total Development Cost - \$7.0 Million



VISTAS AT DREAMING CREEK
Lynchburg, VA
Completed 2001
Mixed Income Development
76 Affordable Apartments
100 Luxury Apartments
Total Development Cost: \$12.0 Million



BRUNSWICK VILLAGE
Lawrenceville, VA
Completed 2002
48 Affordable Apartments
Total Development Cost - \$3.1 Million



THE GREENS AT NORTHRIDGE
Culpeper, VA
Completed 2005
108 Affordable Apartments
Total Development Cost: \$8.8 Million

OUR PORTFOLIO-Multifamily



BIG SKY
Staunton, VA
Completed 2006
135 Luxury Apartments
Total Development Cost - \$16 Million



GRAND VISTAS
Lynchburg, VA
Completed 2008
104 Luxury Apartments
Total Development Cost - \$9.0 Million



COLONNADE AT ROCKTOWN
Harrisonburg, VA
Completed 2010
Mixed Use/Mixed Income Development
60 Affordable Apartments
6 Luxury Apartments
24,000 s.f. Retail & Commercial Space
Total Development Cost - \$10.0 Million



WILSONDALE
Hampton, VA
Completed 2011
Mixed Use/Mixed Income Development
150 Affordable Apartments
60 Luxury Apartments
11,000 s.f. Retail & Commercial Space
Total Development Cost - \$25.0 Million

OUR PORTFOLIO-Multifamily



LANDINGS AT WEYERS CAVE

Weyers Cave, VA

Completed 2011

84 Affordable Apartments and Community Center

Total Development Cost - \$11.9 Million



TREESDALE

Charlottesville, VA

Completed 2011

88 Affordable Apartments and Community Center

Total Development Cost - \$13.75 Million



ROUND HILL MEADOWS

Orange, VA

Completed 2014

Mixed Income Development

60 Affordable Apartments

40 Luxury Apartments

Total Development Cost - \$10.9 Million



WINDIGROVE

Waynesboro, VA

Completed 2014

234 Luxury Apartments in 2 Phases

Total Development Cost - \$26.9 Million

OUR PORTFOLIO-Multifamily



HIGHLANDS AT HUCKLEBERRY RIDGE

Blacksburg, VA

Completed 2014

244 Luxury Apartments

Total Development Cost - \$31.2 Million



BIG SKY II

Staunton, VA

Completed 2017

114 Luxury Apartments

Total Development Cost - \$12.5 Million



JUBAL SQUARE

Winchester, VA

Completed 2018

140 Luxury Apartments

Total Development Cost- \$20 Million



LOFTS AT MEADOWCREEK

Charlottesville, VA

Completed 2020

65 Luxury Apartments

Total Development Cost- \$20 Million

OUR PORTFOLIO-Multifamily



FIELDSTONE
Blacksburg, VA

Completed: 2018
60 Senior Affordable Apartments
84 Affordable Apartments Tax Exempt Bond Financing
Total Development Cost: \$20.1 million



THE VUE
Crozet, VA

Completed: 2020
126 Luxury Apartments
Total Development Cost: \$ 23.5 million



HIGHLANDS AT HUCKLEBERRY RIDGE II
Blacksburg, VA

Completed 2019
140 Luxury Apartments
Total Development Cost: \$ 21.8 million



WINDIGROVE III
Waynesboro, VA

Under construction
Anticipated completion date: Fall 2021
120 Luxury Apartments
Total Development Cost - \$16.9 Million

OUR PORTFOLIO-Multifamily



BROOKDALE

Charlottesville, VA

Completed: 2020

96 Affordable Apartments

Tax Exempt Bond Financing

Total Development Cost: \$ 17.2 million



PRESTON LAKE APARTMENTS

Harrisonburg, VA

Under construction

Anticipated completion date: Summer 2021

144 Luxury Apartments

Total Development Cost: \$ 21.9 million



WASHINGTON LANDING APARTMENTS

Charles Town, West Virginia

Under construction

Anticipated completion date: Spring 2023

192 Luxury Apartments

Total Development Cost: \$ 42.7 million

Contact:

William N. Park, President

Richard A. Park, Vice President

Pinnacle Construction & Development Corporation

1821 Avon St. Suite 200, Charlottesville VA 22902

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E: wpark@pinnacleconstructionva.com

<http://www.pinnacleconstructionva.com/>

30-Year Financial Incentive Analysis for Fluvanna County Worforce Housing - Coves at Monticello

Units: 124
 Est. Value/Unit: \$99,000
 \$12,276,000 Estimated Value

	Current Valuation	Est. Valuation at Stabilization	Difference
	\$1,500,000	\$12,276,000	\$10,776,000
Taxes \$0.925/100	\$13,875	\$113,553	\$99,678

Tax Rate: **0.925**

Estimated Annual Financial Incentive: **\$99,678**

Annual Increase in Value: **2.00%**

**	Existing No Development	Proposed 124 units		15 YR with 20% increase in Years 16-20
Year	RE Tax Payment	RE Tax Payment		Prorata Incentive
1	\$13,875	\$13,875		\$99,678
2	\$13,875	\$13,875		\$99,678
3	\$13,875	\$13,875		\$99,678
4	\$13,875	\$13,875		\$99,678
5	\$13,875	\$13,875		\$99,678
6	\$13,875	\$13,875		\$99,678
7	\$13,875	\$13,875		\$99,678
8	\$13,875	\$13,875		\$99,678
9	\$13,875	\$13,875		\$99,678
10	\$13,875	\$13,875		\$99,678
11	\$13,875	\$13,875		\$99,678
12	\$13,875	\$13,875		\$99,678
13	\$13,875	\$13,875		\$99,678
14	\$13,875	\$13,875		\$99,678
15	\$13,875	\$13,875		\$99,678
16	\$13,875	\$22,711	20%	\$90,842
17	\$13,875	\$45,421	40%	\$68,132
18	\$13,875	\$68,132	60%	\$45,421
19	\$13,875	\$90,842	80%	\$22,711
20	\$13,875	\$113,553	100%	\$0
21	\$13,875	\$113,553		\$0
22	\$13,875	\$113,553		\$0
23	\$13,875	\$113,553		\$0
24	\$13,875	\$113,553		\$0
25	\$13,875	\$113,553		\$0
26	\$13,875	\$113,553		\$0
27	\$13,875	\$113,553		\$0
28	\$13,875	\$113,553		\$0
29	\$13,875	\$113,553		\$0
30	\$13,875	\$113,553		\$0
	\$416,250	\$1,684,314		\$1,722,276

Assessed Value	Annual RE Tax Payment	Additional Taxes due to Increase in Value	Orig. Incentive plus Additional \$\$ due to inc. in Value	Tax Payments to Fluv. Co.
\$12,276,000	\$113,553	\$0	\$99,678	\$13,875
\$12,521,520	\$115,824	\$2,271	\$101,949	\$13,875
\$12,771,950	\$118,141	\$4,588	\$104,266	\$13,875
\$13,027,389	\$120,503	\$6,950	\$106,628	\$13,875
\$13,287,937	\$122,913	\$9,360	\$109,038	\$13,875
\$13,553,696	\$125,372	\$11,819	\$111,497	\$13,875
\$13,824,770	\$127,879	\$14,326	\$114,004	\$13,875
\$14,101,265	\$130,437	\$16,884	\$116,562	\$13,875
\$14,383,291	\$133,045	\$19,492	\$119,170	\$13,875
\$14,670,956	\$135,706	\$22,153	\$121,831	\$13,875
\$14,964,375	\$138,420	\$24,867	\$124,545	\$13,875
\$15,263,663	\$141,189	\$27,636	\$127,314	\$13,875
\$15,568,936	\$144,013	\$30,460	\$130,138	\$13,875
\$15,880,315	\$146,893	\$33,340	\$133,018	\$13,875
\$16,197,921	\$149,831	\$36,278	\$135,956	\$13,875
\$16,521,880	\$152,827	\$39,274	\$130,117	\$22,711
\$16,852,317	\$155,884	\$42,331	\$110,463	\$45,421
\$17,189,364	\$159,002	\$45,449	\$90,870	\$68,132
\$17,533,151	\$162,182	\$48,629	\$71,339	\$90,842
\$17,883,814	\$165,425	\$51,872	\$0	\$165,425
\$18,241,490	\$168,734	\$55,181	\$0	\$168,734
\$18,606,320	\$172,108	\$58,555	\$0	\$172,108
\$18,978,446	\$175,551	\$61,998	\$0	\$175,551
\$19,358,015	\$179,062	\$65,509	\$0	\$179,062
\$19,745,176	\$182,643	\$69,090	\$0	\$182,643
\$20,140,079	\$186,296	\$72,743	\$0	\$186,296
\$20,542,881	\$190,022	\$76,469	\$0	\$190,022
\$20,953,738	\$193,822	\$80,269	\$0	\$193,822
\$21,372,813	\$197,699	\$84,146	\$0	\$197,699
\$21,800,269	\$201,652	\$88,099	\$0	\$201,652
			\$2,158,383	\$2,448,244

** Assumes level value and tax rate over 30 year period for illustration purposes.

Housing Virginia New Construction Economic Impacts

Source: <https://housingforwardva.org/toolkits/sourcebook/residential-new-construction-economic-impact-calculator/>



ABOUT / TOOLS & RESOURCES / EVENTS / CONTACT US /

County/Independent City where home(s) are proposed to be built:

Fluvanna County ▼

Type of building*:

Multifamily Mid Rise (4-7 Story) ▼

Total number of units:

124

unit(s).

Average square feet per unit:

1098

sq.ft.

Anticipated Construction Cost: If you would like to use your own construction cost estimate, enter it here. Only include new construction cost (this figure should not include land value, permitting costs, etc.; leave blank if unknown):

21082000

Estimated Construction Cost**: \$21,082,000.00

Economic Impact***			
Short Term		Long Term	
Estimated Job Creation:	283.38	Estimated Jobs Supported:	10.59
Estimated Gross Fiscal Revenues:	\$874,912.48	Estimated Gross Fiscal Revenues†:	\$327,180.48
Estimated Local Economic Growth:	\$18,657,570.00	Estimated Local Economic Growth:	\$1,310,600.49

Fluvanna County Comprehensive Plan

https://www.fluvannacounty.org/sites/default/files/fileattachments/planning_amp_zoning/page/4601/2015_comp_plan

Page 5	Fluvanna County's Comprehensive Plan is divided into twelve interconnected subjects. On Page 5, it notes "the plan sets forth a vision for each, describes the existing conditions regarding that issue, and recommends a course of action with specific goals and implementation strategies."
Page 5	Chapter 2 maps Fluvanna County's future form, mindful of the residents' individual property rights and the community's development goals.
Page 5	Chapter 5 addresses visions for "Economic Development" in Fluvanna County. It notes "economic development is essential to a sustainable Fluvanna County" and the chapter reinforces the "growth-area concept and sets forth the strategy for implementing the community planning areas".
Page 6	Chapter 8 discusses plans for "Housing" in Fluvanna County. "To remain sustainable and livable, the community needs diverse and affordable housing . Affordable housing serves homes making 80 percent or less of the area median income (AMI). Rent or mortgage plus utilities also must not exceed 30 percent of monthly gross income."
Page 6	Chapter 9 details considerations for "Human Services" in Fluvanna County. It notes that " human service needs, particularly for low-and-moderate families, are related to affordable housing , and demand for services in Fluvanna County continues to rise."
Page 29	Page 29 states "six areas - Lake Monticello (Rivanna), Palmyra, Zion Crossroads, Scottsville, Fork Union, and Columbia - are designated growth areas established pursuant to the Code of Virginia (Section §15.2-2223.1). These areas are also referred to as Community Planning Areas, or CPAs." The development parcel for Colonial Circle is located in Fluvanna County's "Palmyra" Community Planning Area.
Page 39	The Community Element Matrix provided on Page 39 shows two particular configurations of development best-suited for multifamily usage: Village and Rural Cluster. In both of these developments, the usage mix is targeted for 25-50% multifamily residential; the highest proportionate usage of multifamily for any of the development configurations.
Page 40	On page 39, the plan notes that " affordable housing and workforce housing are vital to the community " and that "many affordable homes will be...multifamily structures." Presently, no multifamily apartments - affordable or market-rate - are available in Fluvanna County on the scale of what has been conceived with Colonial Circle. Additionally, density incentives are supported for affordable housing in five of the six Community Planning Areas (Zion Crossroads, Rivanna, Palmyra, Fork Union, Scottsville).
Page 55	One of the recommendations for the Palmyra Community Planning Area is the guidance of village-scaled development. This section specifically notes Palmyra's desired role in "fostering village-scaled developments that include a mix of building types... including affordable housing ." Palmyra is one of two Community Planning Areas in Fluvanna County with an explicit recommendation to support the creation of affordable housing .
Page 119	Chapter 8 provides a definition of affordable housing in Fluvanna County. "Affordable housing is defined as housing which costs less than 30 percent (of) the monthly gross incomes of residents whose household incomes are 80 percent or less of the area median income." It also notes that "the addition of multifamily units to the housing mix would increase Fluvanna's housing options and availability."
Page 121	Chapter 8 notes that " Fluvanna County is outperformed by its neighbors in terms of the provision of affordable housing ". It specifically highlights that " partnerships are critical to the effective provision of affordable housing and local government action in collaboration with developers...makes for stronger, more cohesive, and more sustainable housing programs ."
Page 130	Chapter 9 describes that "affordable home ownership is a continuing and increasing concern as the cost of homes continues to rise much faster than household incomes". It also describes that "Fluvanna County needs a variety of affordable housing opportunities for...rentals."
Page 161	The Comprehensive Plan culminates with "Implementation Goals and Strategies" starting on Page 155. On Page 161, in reference to Chapter 5 and the "Economic Development" of Fluvanna, Community Development, Planning Commission, and Staff are tasked with the ongoing work of "offering incentives for building mixed-income housing, with an emphasis of workforce and affordable housing , in the community planning areas to maximize the use of existing transportation corridors". On Page 163, in reference to Chapter 8 and the "Housing" of Fluvanna, the plan tasks the Planning Commission and Staff with "providing a variety of well-planned housing choices", including "a mix of housing types and densities in individual developments (single and multifamily) as appropriate for area and existing or planned infrastructure", as well as "housing suited to the needs of senior populations - particularly within the community planning areas."

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors February 3, 2021 Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday, February 3, 2021, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Caitlin Solis, Clerk to the Board				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for February 3, 2021.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Fluvanna County Library, 214 Commons Blvd.
Palmyra, VA 22963
February 3, 2021
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Tony O'Brien, Rivanna District, Vice Chair
Mozell Booker, Fork Union District
Patricia Eager, Palmyra District*
Donald W. Weaver, Cunningham District

ABSENT:

None.

ALSO PRESENT:

Eric M. Dahl, County Administrator
Fred Payne, County Attorney
Caitlin Solis, Clerk for the Board of Supervisors

**Due to health concerns, Mrs. Eager is attending the meeting virtually/by telephone
- Patricia Eager, (Calling from 1107 Mechunk Creek Drive)*

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:09pm, Chair Sheridan called to order the Regular Meeting of February 3, 2021.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION:	Accept the Agenda, for the February 3, 2021 Regular Meeting of the Board of Supervisors.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

SPECIAL RECOGNITION CEREMONY

Employee Service Awards

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Dahl reported on the following topics:

Staff and Community Recognitions

- **Fluvanna County Department of Social Services coordinated the Christmas sponsors program again this year.**
 - They matched 133 children and 24 seniors with 30 sponsors this year for Christmas.
 - A big thanks to Jane Wilson who does a phenomenal job coordinating the program every year and to all of our sponsors.

New Employees:

- Krystale Agnew
 - Human Services Specialist III, Social Services, Started February 1st
- Jennifer Crast
 - Benefit Programs Specialist I, Social Services, Started February 1st
- Jolisa Williams
 - Benefit Programs Specialist I, Social Services, Started February 1st

Announcements and Updates:

- **Governor's Executive Order 72 continued until February 28, 2021:**
 - Limiting indoor gatherings to no more than 10 people
 - This will continue to prohibit BOS and Planning Commission meeting in-person public attendance.
 - Continues the requirement for face coverings indoors.
 - Continues the requirement for face coverings outdoors, when six feet of social distancing cannot be maintained.
 - Contains limitations on recreational sports indoors and outdoors (P&R) and the amount of spectators.

- **BRHD offering a free drive-through and walk-up COVID-19 testing for any one in the community over the age of 16**
 - When: Wednesday, February 3, from 3pm-7pm
 - Where: Beaver Dam Baptist Church, 1794 Richmond Road, Troy, VA
 - What: Free drive-through and walk-up COVID-19 testing for any one in the community over the age of 16.
- **BRHD offering a free drive-through and walk-up COVID-19 testing for any one in the community over the age of 16**
 - When: Wednesday, February 17, from 3pm-7pm
 - Where: Fluvanna High School (bus loop), 1918 Thomas Jefferson Pkwy, Palmyra, VA 22963
 - What: Free drive-through and walk-up COVID-19 testing for any one in the community over the age of 16.
- **FAN Mail button has been added to the FluvannaCounty.org homepage!**

Spotlight on Business

BuyFromFluvanna.org

- Fluvanna’s new business directory has launched.
- Any business from Fluvanna can be listed.
- Listings include contact details, social media profiles and promotions!
- Go to BuyFromFluvanna.org for more info.

BOS Guidance – Fluvanna Logo Usage

- Local businesses have asked to print merchandise with the Fluvanna logo (not the seal).
- The original intent of the logo was to reference the county as a whole.
- Staff is comfortable allowing the usage of the logo as it would help get the logo out and about.
- The County does have 1,000 stickers to hand out. They were purchased last winter for planned 2020 events.
- Free use of the logo could be similar to RVA logo, widely distributed.



The Board of Supervisors agreed to let businesses use the Fluvanna County logo within official parameters yet to be determined by county legal and staff, not the official Fluvanna County seal.

- **BOS Leadership Retreat – reschedule dates**
 - Wednesday, February 10th, 4:00pm-6:30pm before 7:00pm budget work session.
 - Saturday, February 13th, 9:00am-1:30pm
 - Saturday, February 20th, 9:00am-1:30pm

The Board of Supervisors agreed to meet on Wednesday, February 10th, 4:00pm-6:30pm before 7:00pm budget work session.

Next BOS Meetings:

Day	Date	Time	Purpose	Location
Wed	Feb 10	7:00 PM	BOS Budget Work Session – Constitutional Officer’s Briefs	Library
Wed	Feb 17	4:00 PM	BOS Budget Work Session – FCPS FY22 Adopted Budget Presentation	Library
Wed	Feb 17	7:00 PM	Regular Meeting	Library
Wed	Feb 24	7:00 PM	BOS Budget Work Session – County Agency Briefs	Library

5 - PUBLIC COMMENTS #1

At 4:24pm, Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

6 - PUBLIC HEARING

None.

7 - ACTION MATTERS

FY20 to FY21 Broadband Grant Carryover Request – Mary Anna Twisdale, Director of Finance

- On July 18, 2018, the Fluvanna County EDA agreed to award CVEC a grant in the amount of \$375,000 to assist with the availability of broadband in Fluvanna County
- The funds were budgeted in the FY20 budget.
- Work was completed in FY21
- This carry forward will authorize staff to appropriate the additional funds to FY21 revenue and expenditures in the Economic Development budget.

MOTION:	Approve a carryover of FY20 EDA –CVEC/CVSI Broadband Grant unexpended funds in the amount of \$375,000 to the FY21 Economic Development Budget.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second	Motion			
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

Adoption of Emergency Operations Plan (EOP) – Debbie Smith, Emergency Management Coordinator

- Every four years the Virginia Department of Emergency Management requires counties to review their Emergency Operations Plan (EOP), make any needed updates and revisions, and adopted via resolution.
- Most of the changes were administrative in nature, with some changes from the county attorney’s office to comply with changes due to state/federal law.
- EOP was last adopted February 15, 2017

MOTION:	Approve a Resolution to adopt the Fluvanna County Emergency Operations Plan.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Motion		Second		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

EMS CARES Funds Stair Chairs Purchase – Debbie Smith, Emergency Management Coordinator

- Fluvanna Rescue Squad has two ambulances with very old, hard to use, unsafe stair chairs.
- This is a request to use the remainder of the EMS Cares funds to purchase two new stair chairs with the easier track system, to limit manpower needed to get patients from upper level floors and to decrease the strain on the providers backs.
- The Price for two is \$7,374.64. The remaining balance in the EMS cares fund is \$6,790.56

MOTION:	Approve the purchase of 2 Stryker Stair Chairs for Fluvanna Rescue Squad with \$6,790.56 to come from EMS CARES Funds and the remaining \$583.08 to come from County CARES Funds.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

7A – BOARDS AND COMMISSIONS

None.

8 - PRESENTATIONS

None.

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for February 3, 2021:

- *Minutes of January 20, 2021 – Caitlin Solis, Clerk to the Board*
- *FY21 Additional Library State Aid Supplemental Appropriation – Liz Mclver, Management Analyst*
- *CRMF – Pleasant Grove Summer Kitchen Roof Replacement – Dale Critzer, Assistant Director of Public Works*
- *CRMF – Old Stone Jail Heat Pump – Dale Critzer, Assistant Director of Public Works*
- *FY21 Social Service Additional Revenue - Foster Care – Kim Mabe, Social Services Director*
- *FY21 Social Services Additional Revenue - Adoption Assistance – Kim Mabe, Social Services Director*
- *FY21 Social Services Revenue Reduction - Auxiliary Grants – Kim Mabe, Social Services Director*

MOTION:	Approve the consent agenda, for the February 3, 2021 Board of Supervisors meeting.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes

RESULT:

5-0

10 - UNFINISHED BUSINESS*Local Allocations for Federal CARES Coronavirus Relief Funds – Eric Dahl, County Administrator***11 - NEW BUSINESS**

None.

12 - PUBLIC COMMENTS #2

At 4:58pm, Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 4:59pm.

BUDGET WORK SESSION*County Administrator's FY22 Budget Proposal and FY23-26 Projected Budgets (The Five-Year Financial Plan) – Eric Dahl, County Administrator***Budget Development**

- Carefully review revenue projections from all existing revenue sources to minimize the need for tax rate increases.
- Perform a detailed review of all expenditure budgets requested.
- Incorporate essential personnel requests to best support Fluvanna's service, expansion and technical needs.
- Support staff with an adequate compensation and benefits plan.
- Identify any potential funding shortfalls for further discussion during the budget process.
- Determine any service gaps or new services needed.
- Refine and update the future years planning budget projections.

Budget Pressures

- New and expanding water and sewer infrastructure needs in our designated growth areas to support economic development.
- Increased costs for providing public safety (Sheriff' Office, E-911, Fire and Rescue Services):
 - A new state-mandated implementation of Emergency Medical Dispatch (EMD) in E-911 costing over ~\$300K in the next two fiscal years.
 - Continuing to expand our Emergency Medical (Rescue) Services for the citizens.
 - Aging Sheriff's Office patrol vehicles and Fire & Rescue apparatus.
- Aging facilities, fleet and equipment that require significant maintenance.
 - The County and Schools combined have over 33 buildings with HVAC and ~300 vehicles.
- The increasing cost of goods and services.
 - Over the last 12 months, the Consumer Price Index (CPI) increased 1.4%.
- Maintaining competitive salaries and benefits for our County and School System staff.
Our high existing debt load.

FY22 Budget Proposal Highlights

- **Budget totals \$85,277,429**
 - Real Estate tax rate of \$0.895 (Equalized Tax Rate \$0.865)(FY21 - \$0.925)
 - Results in a tax increase of 3.47% for the average homeowner.
 - No change to the Personal Property tax rate (Remains at \$4.35 per \$100 of assessed value)
 - No change to the Business and Public Utility Personal Property tax rates (Remains at \$2.90 per \$100 of assessed value)
 - No change to the Machinery & Tools tax rate (Remains at \$1.90)
- **Overall increase in total County expenditures by \$5.5 million, a 6.9% increase from the FY21 amended budget**
 - Reduction of almost \$4.3 million from the FY21 Operating and Capital budget requests.
 - Largest Increases:
 - Capital Improvements Plan: \$3.0 million (Use of Fund Balance)
 - Schools: \$1.4 million
 - Public Safety: \$600K

Revenues

- **Projected total revenues will increase by \$5.5 million above the FY21 amended budget amount. The most significant contributing factors are:**

- Increase of \$1.1m in tax and local operating revenue.
- Net increase of \$1.1m in Schools state/federal/other local revenue, not including the County contribution.
- Net increase of \$249K in Social Services state/federal revenue.
- Net increase of \$109K in Debt Service revenue, from a bond-refunding rebate.
- Increase of \$3.0m to fund CIP projects (Use of Fund Balance).
- Net decrease of \$134K in Enterprise Funds.

Revenue Category	FY21 Budget (Amended)	FY22 COAD Proposed	Percent Change
GENERAL FUND OPERATING REVENUE	\$51,017,302	\$52,104,266	2.1%
SCHOOLS	\$24,345,457	\$25,494,568	4.7%
SOCIAL SERVICES	\$1,815,239	\$2,064,392	13.7%
DEBT SERVICE	\$184,982	\$294,910	59.4%
CIP	\$113,000	\$3,142,820	2681.3%
ENTERPRISE	\$2,311,261	\$2,176,473	-5.8%
REVENUES TOTAL	\$79,787,241	\$85,277,429	6.9%

Expenditures

- **Departments, Constitutional Officers and Agency budgets have been reviewed in detail and funded at reasonably levels to cover day-to-day operational requirements**

- The County has not received Fluvanna County Public School’s formal funding request, since the FY2022 Budget Request has not yet been adopted by the School Board.
- An additional County contribution of \$300,000 above last fiscal year has been included in this budget proposal.
- The School System’s full budget request will be presented to the Board of Supervisors on February 17, 2021.

Expenditure Category	FY21 Budget (Amended)	FY22 COAD Proposed	Percent Change
GENERAL GOVERNMENT	\$3,015,164	\$2,968,286	-1.6%
JUDICIAL ADMINISTRATION	\$1,206,284	\$1,234,176	2.3%
PUBLIC SAFETY	\$8,780,541	\$9,393,715	7.0%
PUBLIC WORKS	\$2,690,555	\$2,686,841	-0.1%
HEALTH AND WELFARE	\$6,514,854	\$6,663,828	2.3%
PARKS, RECREATION & CULTURAL	\$1,035,207	\$1,069,380	3.3%
COMMUNITY DEVELOPMENT	\$1,230,314	\$1,216,595	-1.1%
NON-DEPARTMENTAL	\$263,679	\$556,340	111.0%
SCHOOLS	\$42,410,257	\$43,859,368	3.4%
DEBT SERVICE	\$8,961,242	\$8,931,527	-0.3%
CIP	\$513,000	\$3,542,820	590.6%
ENTERPRISE	\$3,127,579	\$3,154,553	1.1%
EXPENDITURES TOTAL	\$79,742,676	\$85,277,429	6.9%

- **Public Safety**

- Sheriff’s Office - \$82,730 total, \$51,034 for a new Desk Services Administrative position and \$31,696 for technology/equipment.
- E-911 - \$277,241 total, \$201,876 is to implement a state-mandated Emergency Medical Dispatch Program over two years, with this fiscal year to include 2 additional Communication Officer positions and one-time program implementation/training costs. The remaining increase is required for communication and technology upgrades. Of the total increase this fiscal year, \$132,755 will be one-time costs.
- Fire and Rescue - \$41,949, to include a 10% increase over last fiscal year funding for volunteer fire and rescue organizations.
- Emergency Management - \$272,302 to convert the second contract ambulance crew from a Monday through Friday, twelve hours a day operation (3,120 hours per year) to a 24 hour a day, 365 days a year operation (8,760 hours per year).

- **Health and Welfare**

- Social Services - \$156,896 for additional Public Assistance programs, which is offset with state/federal funding.

- **Employee Compensation**

- Maintain competitive compensation to attract and retain high quality employees.
- 2% COLA for all County staff \$202K (1% = \$101K).

- **Virginia Retirement System**

- The County’s employer contribution rate remains unchanged at 8.73% for FY2022.
- No change in cost.

- **Health Insurance**

- Health insurance cost increases have been significant fiscal influences every year.
- The County saw a substantial decrease when it changed carriers for the FY2021 budget.
- \$92K to cover a potential 5.7% increase (1% = \$16K).

Health Insurance Premium Change	
Year	% Rate Change
FY14	13.00%
FY15	-2.20%
FY16	-2.00%
FY17	7.00%
FY18	10.69%
FY19	16.33%
FY20	18.00%
FY21	-14.00%

New Positions

Position	Department	Notes
Included in FY2022 Budget Proposal (planned for July 2021)		
CSA Program Asst.	CSA	New PT Position
Park Maintenance Worker	P&R	New PT Position
Communications Team Lead	E-911	New FT Position
Communications Officer	E-911	New FT Position
Utility Technician (w/license)	Public Utilities	New FT Position
Desk Services Admin	Sheriff's Office	New FT Position
Not Included in FY2022 Budget Proposal (planned for July 2021)		
Grounds Maintenance Worker I	Facilities	New FT Position
Accountant	Finance	New FT Position
Project Manager	Public Works	New FT Position
Court Deputy	Sheriff's Office	New FT Position
Children's Program Specialist	Library	Position Upgrade

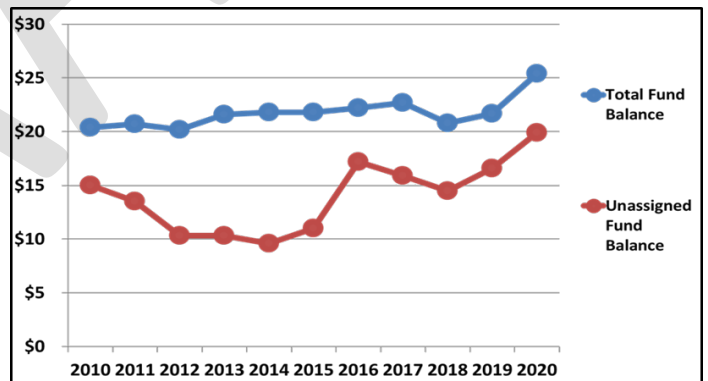
Capital Projects Fund

- Difficult decisions were made to recommend only a very few capital projects due existing fund balance level.
- The County has made a practice of using unassigned fund balance to fund one-time expenditures.
- Many requested projects of less urgency were delayed until later fiscal years to avoid affecting the tax rates, fund balance or debt service funding requirements.
- Cannot continue to defer essential maintenance, facilities, equipment, and vehicles; before long they will be beyond effective life, potentially compromise safety, or fail at a critical time of use.
- Debt service financing may be required to maintain adequate and safe service levels for the community.

Fund Balance

- Fluvanna continues to adhere to a conservative fund balance policy that maintains unassigned restricted fund balance at a minimum of 12% of General Fund revenues and the School Fund revenues, less the County's funding portion from the General Fund.

- As of June 30, 2020:
 - Unassigned restricted fund balance is \$9,522,851.
 - Unassigned unrestricted fund balance is \$10,416,794 (use toward capital projects).
 - Currently \$9,814,927



Economic Factors

- **Unemployment Rate**
 - US 3.7%, VA 2.8% & Fluvanna 2.3%
 - Fluvanna Dec. 2020: 3.6%
- **Sales Tax**
 - 2019 to 2020 increased 20%
- **Population Growth**
 - 2000 to 2010 increased 28.2%
 - 2010 to 2019 increased 5.2%
 - 2018 to 2019 increased 1.3%
 - Currently at ~27,038
- **Total Building Permits**
 - 2017: 474
 - 2018: 408 (-14%)
 - 2019: 609 (49%)
 - 2020: 624 (3%)
- **Permits for new home construction**
 - 2017: 91
 - 2018: 121 (33%)

- 2019: 119 (-2%)
- 2020: 181 (52%)

New Revenue Sources

- **Staff continues to review and investigate other potential new and existing revenue sources. New sources would include:**

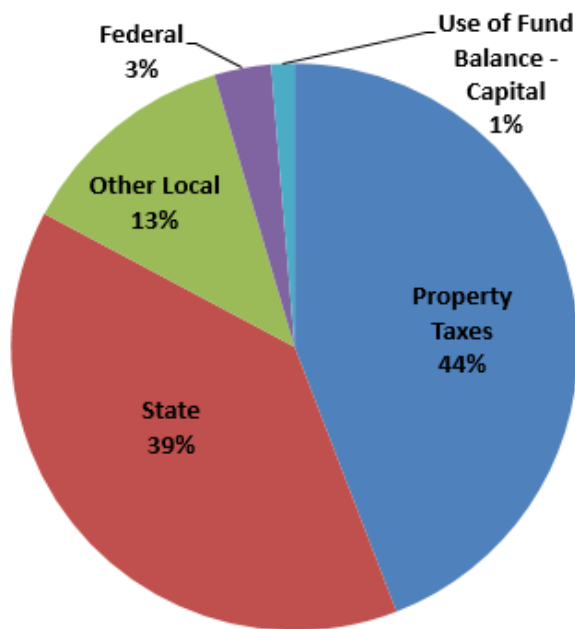
- **Cigarette Tax:** Legislation passed by the General Assembly that authorizes counties to levy cigarette taxes at a maximum rate of 40 cents per pack, beginning July 1, 2021. Much work is still be done on this issue and there are discussions of the cigarette tax being administered on a regional basis. The County is interested in looking into this further and preliminary conservative estimates show this tax could generate \$150K-\$200K annually.

Meals Tax: A new local taxing authority was passed by the General Assembly that allows Counties to now implement a meals tax without a referendum, effective July 1, 2020. The Board considered the option of implementing a meals tax in our County (as in most surrounding counties) and put the referendum question to the voters in November 2018, but it failed to pass. **The new legislation includes that a County may not impose a meals tax until six years after a referendum failed. With this language, Fluvanna is prohibited from adopting a meals tax ordinance until 2024.** A very conservative estimate shows that a meal tax could generate \$300K-\$600K annually, which equates to 1-2 cents of real estate tax.

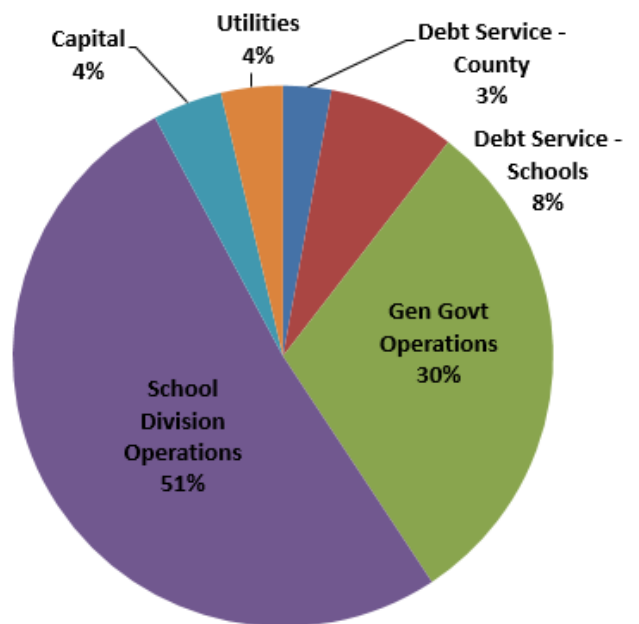
FY22 Revenues and Expenditures – Mary Anna Twisdale, Director of Finance

FY22 COAD Proposed Budget - \$85,277,429

Revenues:



Expenditures:



General Fund Revenue Summary – FY20-22

Revenue Source	FY20 ACTUAL	FY21 Amended Budget	FY22 COAD	FY22 to FY21 Budget (Inc/Dec)
General Property Taxes	\$37,833,834	\$37,824,690	\$37,891,767	\$67,077
Other local taxes	4,862,233	4,008,719	4,742,307	\$733,588
Permits and fees	312,286	296,850	377,201	\$80,351
Fines and forfeitures	57,037	61,000	55,800	(\$5,200)
Use of money	221,540	130,000	140,000	\$10,000
Charges for services	1,011,500	949,700	977,420	\$27,720
Miscellaneous	79,459	49,500	48,100	(\$1,400)
Recovered Cost	143,214	92,700	83,700	(\$9,000)
Commonwealth	6,873,628	7,342,807	7,383,561	\$40,754
Federal	1,231,697	127,000	147,000	\$20,000
Total	\$52,626,428	\$50,882,966	\$51,846,856	\$963,890

Top 4 Local Revenue Sources

Revenue Source	FY20 Actual	FY21 Amended	FY22 Coad	FY22 to FY21 Inc/Dec
Real Estate Taxes	\$24,432,282	\$24,685,223	\$25,240,798	\$ 555,575
Personal Property Taxes	7,297,986	7,533,159	7,833,551	300,392
Public Service Corporation	5,483,117	5,058,750	4,225,949	(832,801)
Local Sales Taxes	2,208,895	1,736,219	2,047,307	311,088

Commonwealth of VA Revenue:

PPTRA	\$2,996,570
Compensation Board	\$2,013,564
CSA	\$1,940,085
Social Services	\$673,867
Miscellaneous	\$433,342
TOTAL	\$8,057,428

Real Estate Tax :

#	Category	FY22 Residential	FY22 Commercial	Final Date
1	Total Assessed Real Estate Value	\$3,399,173,300	\$116,145,200	Supplements thru Oct.
2	Non-Taxable Real Estate Value	-\$316,751,800	\$0	
3	Total Taxable Real Estate Value	\$3,082,421,500	\$116,145,200	Supplements thru Oct.
4	Land Use, Conservation Easements, and Open Space Agreements (Est.)	-\$301,048,900	N/A	April
5	Tax Relief for Elderly/Veterans (Est.)	-\$77,316,991	N/A	April 1
6	Revised Taxable Real Estate Value	\$2,704,055,609	\$116,145,200	
7	Divided By	100	100	
8	Times Tax Rate	\$0.895	\$0.895	
9	Taxable Real Estate Revenue	\$24,201,298	\$1,039,500	
10	Collection Rate	97.5%	97.5%	
11	FY22 Budget Real Estate Tax	\$23,596,265	\$1,013,512	6

Real Estate Tax Rate Comparison:

COUNTY/CITY	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21
Albemarle	0.762	0.766	0.799	0.819	0.839	0.839	0.839	0.854	0.854
Buckingham	0.44	0.44	0.50	0.50	0.55	0.55	0.55	0.55	0.55
Charlottesville	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95	0.95
Cumberland	0.68	0.68	0.74	0.74	0.78	0.78	0.78	0.78	0.77
Fluvanna	0.5981	0.795	0.88	0.899	0.917	0.907	0.939	0.925	0.925
Goochland	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53	0.53
Greene	0.69	0.69	0.72	0.75	0.775	0.775	0.775	0.82	0.82
Louisa	0.65	0.65	0.68	0.72	0.72	0.72	0.72	0.72	0.72
Nelson	0.60	0.60	0.72	0.72	0.72	0.72	0.72	0.72	0.72
Average	0.656	0.678	0.724	0.736	0.753	0.752	0.756	0.761	0.761

Real Estate Penny Calculation:

Real Estate (Residential) Value/100	\$27,040,556
Real Estate (Commercial) Value/100	\$1,161,452
Public Utilities Value/100	\$4,721,731
Mobile Homes Value/100	\$9,950
Total Value/100	\$32,933,689
Times \$0.01	\$0.01
Revenue generated by each \$0.01 increase in tax rate (100% Collection Rate)	\$329,337
Per Penny Amount (Collection Rates: 97.5% Real Estate, 100% Public Utilities, and 97.5% Mobile Homes)	\$322,284

General Fund Expenditure Summary – FY20-22

Expenditure	FY20 Actual	FY21 Amended Budget	FY22 COAD	FY22 to FY21 Budget (Inc/Dec)
General Govt	\$2,890,553	\$3,015,164	\$2,968,286	(\$46,878)
Judicial Admin	1,187,690	1,206,284	1,234,176	\$27,892
Public Safety	8,846,941	8,780,541	9,393,715	\$613,174
Public Works	2,305,757	2,690,555	2,686,841	(\$3,714)
Health & Welfare	5,952,734	6,514,854	6,663,828	\$148,974
Education	16,523,625	18,064,800	18,364,800	\$300,000
Parks, Rec. & Library	927,843	1,035,207	1,069,380	\$34,173
Comm. Development	637,737	1,230,314	1,216,595	(\$13,719)
Non-departmental	36,757	263,679	556,340	\$292,661
Debt Service	9,075,040	8,961,242	8,931,527	(\$29,715)
Total	\$48,384,677	\$51,762,640	\$53,085,488	\$1,322,848

FY22 Debt Service

County Projects	\$2,461,932
School Projects	\$6,469,594
FY22 Debt Service (Non-Enterprise)	\$8,931,526
Enterprise Funds (FUSD, Sewer & ZXR)	\$846,898
Total FY22 Debt Service (Inc. Enterprise Funds)	\$9,778,424

Fund Balance:

FY20 Year End Audited Total Fund Balance:	\$25,404,855
Nonspendable & Restricted	\$96,251
Unassigned – Reserved (12%)	\$9,522,851
Committed (CIP Projects)	\$5,368,959
Unassigned Fund Balance – Excess Above Policy Target:	\$10,416,794
Add: FY21 Reassessment Budget Transfer – 07.01.20	+ \$66,515
Less: FY20/21 County Carry Over Request – 11.04.20	- \$153,447
Less: FY20/21 School Carry Over Request – 11.04.20	- \$400,000
Less: FY20/21 Sheriff’s Office Volunteer Funds Carry Over – 11.18.20	- \$3,575
Less: FY21 Fork Union Property Site Development – 01.20.21	- \$111,360
Current Unassigned – Unreserved Fund Balance (as of Feb 3, 2021)	\$9,814,927

Fund Balance Options:

		Available Fund Balance
Considerations	Expenditure	\$9,814,927
E911 System Core Cost (Louisa)	\$380,000	\$10,194,927
FY22 CIP	(3,042,820)	\$7,152,107
Burn Building - Possible costs above grant	(\$300,000)	\$6,852,107
Add'l JRWA Costs (Estimate – FY22/23)	(2,500,000)	\$4,352,107

13 - CLOSED MEETING

MOTION:	At 6:09pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds and Legal Matters.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:			Motion		Second
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

MOTION:	At 7:07pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O’Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second		Motion		
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

14 - ADJOURN

MOTION:	Adjourn the regular meeting of Wednesday, February 3, 2021 at 7:09pm.				
MEMBER:	Mrs. Booker	Mrs. Eager	Mr. O'Brien	Mr. Sheridan	Mr. Weaver
ACTION:	Second				Motion
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	5-0				

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Caitlin Solis
Clerk to the Board

John M. Sheridan
Chair

DRAFT



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 03-2021

**A RESOLUTION TO ADOPT THE
 FLUVANNA COUNTY EMERGENCY OPERATIONS PLAN**

WHEREAS, the Fluvanna County Board of Supervisors recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Fluvanna County has a responsibility to provide for the safety and well-being of its citizens and visitors; and

WHEREAS, Fluvanna County has established and appointed a Director of Emergency Management (DEM) and an Emergency Management Coordinator (EMC); and

WHEREAS, the DEM is the County Administrator, Eric Dahl and the EMC is Debbie Smith; and

WHEREAS, the Fluvanna County Board of Supervisors adopted an Emergency Operations Plan (EOP) on February 15, 2017; and

WHEREAS, the DEM and EMC have prepared revisions to the EOP as required under the Commonwealth of Virginia Emergency Services and Disaster Law of 2000; and

NOW, IN THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors, this Emergency Operations Plan, as revised, is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Management, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next four (4) year period or until such time it be ordered to come before this board.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors of Fluvanna County on this 3rd day of February, 2021.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X				X	
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					X
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

Attest:

John M. Sheridan, Chair

Fluvanna County Board of Supervisors

MEMORANDUM**TAB E**

Date: February 17, 2021
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for January 2021**


1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$570,351.81
Capital Improvements	\$1,403.31
Debt Service	\$1,341,794.36
Sewer	\$3,824.83
Fork Union Sanitary District	\$9,406.66
Zion Crossroads Water & Sewer	\$18,643.39
TOTAL AP EXPENDITURES	\$1,945,424.36
Payroll	893,156.71
TOTAL	2,838,581.07

MOTION

I move the Accounts Payable and Payroll be ratified for January 2021 in the amount of **\$2,838,581.07**

Encl:
AP Report

	D	E	F	G	I	J	K	L	M	N
1	County of Fluvanna			From Date: 1/1/2021						
2	Accounts Payable List			To Date: 1/31/2021						
3										
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
6	Fund # - 100 GENERAL FUND									
7	GENERAL FUND									
8	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 122420	83787	12/24/2020	1/6/2021	428.97			
9	BETHEL BUILDERS	PLANNING ESCROW	EROSION CASH BOND REFUND (ES20-0052)	012821	1/28/2021	1/29/2021	12,620.00			
10	TAXING AUTHORITY CONSULTING	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 122420	83789	12/24/2020	1/6/2021	118.69			
11	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF'S FEES	78504	1/4/2021	1/31/2021	271.51			
12	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 121120	83305	12/11/2020	1/6/2021	1,146.18			
13									Total:	\$14,585.35
14										
15	REAL ESTATE TAXES									
16	ALEXANDER, CHARLES IV ET AL	R E 2020 - 1ST	RE 2020 52-10-1	83669	12/31/2020	1/4/2021	800.00			
17	AMROCK, LLC - VIRGINIA	R E 2020 - 1ST	RE 2020 18A-11-46	83682	12/31/2020	1/4/2021	100.00			
18	BARKSDALE, MARGIE L	R E 2020 - 1ST	RE 2020 29-20-11	83737	12/31/2020	1/4/2021	183.23			
19	BLACKBURN, LAWRENCE S & ANNE W	R E 2020 - 1ST	RE 2020 18A-4-121	83673	12/31/2020	1/4/2021	1,299.17			
20	CARR, BRYSON M A & NICOLE D	R E 2020 - 1ST	RE 2020 18-12-51	83677	12/31/2020	1/4/2021	124.09			
21	CHAMPION TITLE & SETTLEMENTS	R E 2020 - 1ST	RE 2020 11-7-28	83695	12/31/2020	1/4/2021	223.11			
22	CHARLIE ROGERS	R E 2020 - 1ST	RE 2020 39-13-53	83692	12/31/2020	1/4/2021	161.87			
23	CLOSURE TITLE SETTLEMENT	R E 2020 - 1ST	RE 2020 53-9-B	83738	12/31/2020	1/4/2021	364.45			
24	COOK, ADA R	R E 2020 - 1ST	RE 2020 3-9-4	83747	12/31/2020	1/4/2021	100.00			
25	CORELOGIC CENTRALIZED REFUNDS	R E 2020 - 1ST	Lockbox Payment Refund	83670	12/31/2020	1/4/2021	19,240.83			
26	CRITZER, WILLIAM B & LINDA C	R E 2020 - 1ST	RE 2020 10-5-1	83763	12/31/2020	1/4/2021	40.00			
27	DENDEROWICZ, MICHAEL &	R E 2020 - 1ST	RE 2020 23-A-36B	83679	12/31/2020	1/4/2021	1,086.87			
28	DONNELLY, CHRISTOPHER	R E 2020 - 1ST	RE 2020 18A-5-50	83693	12/31/2020	1/4/2021	1,334.32			
29	DUDLEY, JAMES H.	R E 2020 - 1ST	RE 2020 60-8-29	83764	12/31/2020	1/4/2021	38.83			
30	DUSTIN HENDRIX	R E 2020 - 1ST	RE 2020 12-21-15	83700	12/31/2020	1/4/2021	323.75			
31	FASSEL, KENNETH J JR	R E 2020 - 1ST	RE 2020 18A-1-35	83680	12/31/2020	1/4/2021	39.62			
32	HAMLETT, DAKOTA	R E 2020 - 1ST	RE 2020 18A-1-328	83672	12/31/2020	1/4/2021	865.80			
33	HARRIS, MILDRED REVOCABLE LVNG	R E 2020 - 1ST	RE 2020 59-8-2	83683	12/31/2020	1/4/2021	105.40			
34	MAYS, EDSOL & ODESSA MAYS-	R E 2020 - 1ST	RE 2020 5-A-17	83691	12/31/2020	1/4/2021	20.00			
35	MORRIS, DAVID E	R E 2020 - 1ST	RE 2020 11-2-1AA	83748	12/31/2020	1/4/2021	100.00			
36	NVA PROPERTIES, LLC	R E 2020 - 1ST	RE 2020 17-A-10	83750	12/31/2020	1/4/2021	100.00			
37	RIVANNA INVESTMENTS LLC	R E 2020 - 1ST	RE 2020 9-A-11B	83739	12/31/2020	1/4/2021	116.46			
38	SHIPLETT, SAMUEL STUART &	R E 2020 - 1ST	RE 2020 19-A-55	83696	12/31/2020	1/4/2021	37.04			
39	SMITH, KARYN GUNTHER TRUST	R E 2020 - 1ST	RE 2020 31-A-3	83698	12/31/2020	1/4/2021	213.68			
40	THOMPSON, JACK F II & AMY S	R E 2020 - 1ST	RE 2020 30-A-100C	83740	12/31/2020	1/4/2021	19.66			
41									Total:	\$27,038.18
42										
43	REAL & PERSONAL PUBLIC SERV									
44	CSX TRANSPORTATION INC	PS CORP 2020 - 1ST	RE 2020 3	83751	12/31/2020	1/4/2021	11.81			
45									Total:	\$11.81
46										
47	PERSONAL PROPERTY TAXES									
48	AGEE'S CATERING & TAKE OUT	P P 2020 - 1ST	REISSUE	01112021	1/11/2021	1/11/2021	8.66			

	D	E	F	G	I	J	K	L	M	N
1	County of Fluvanna			From Date: 1/1/2021						
2	Accounts Payable List			To Date: 1/31/2021						
3										
5	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount	
49	BRAND INDUSTRIAL SERVICES, INC	P P 2020 - 1ST	PP 2020 24232		83706	12/31/2020	1/4/2021		1,370.60	
50	DEBORAH CARTER	P P 2020 - 1ST	PP 2020 24257		83759	12/31/2020	1/4/2021		45.00	
51	DEMERS, JASON TAYLOR	P P 2020 - 1ST	PP 2020 694		83742	12/31/2020	1/4/2021		6.03	
52	DENTISTRY AT NAHOR	P P 2020 - 1ST	PP 2020 24244		83710	12/31/2020	1/4/2021		101.50	
53	FAULKNIER, CHARLES ANDREW	P P 2020 - 1ST	PP 2020 27363		84034	1/20/2021	1/22/2021		87.00	
54	TAPSCOTT BROS TRUCKING INC	P P 2017 - 1ST	PP 2017 211672		84031	1/20/2021	1/22/2021		2,073.57	
55	TAPSCOTT BROS TRUCKING INC	P P 2017 - 2ND	PP 2017 211672		84031	1/20/2021	1/22/2021		2,073.48	
56	TAPSCOTT BROS TRUCKING INC	P P 2018 - 1ST	PP 2018 211672		84032	1/20/2021	1/22/2021		1,816.44	
57	TAPSCOTT BROS TRUCKING INC	P P 2018 - 2ND	PP 2018 211672		84032	1/20/2021	1/22/2021		1,816.35	
58	TAPSCOTT BROS TRUCKING INC	P P 2019 - 1ST	PP 2019 211672		84033	1/20/2021	1/22/2021		1,632.86	
59	TAPSCOTT BROS TRUCKING INC	P P 2019 - 2ND	PP 2019 211672		84033	1/20/2021	1/22/2021		1,632.78	
60	WALTON, CHARLES DANIEL	P P 2020 - 1ST	PP 2020 11408		83774	12/31/2020	1/4/2021		153.28	
61										
62										
63	PROPERTY TAX PENALTIES & INT									
64	FAULKNIER, CHARLES ANDREW	INTEREST-ALL PROPERTY	PP 2020 27363		84034	1/20/2021	1/22/2021		0.73	
65	FAULKNIER, CHARLES ANDREW	PENALTIES-ALL PROPERTY	PP 2020 27363		84034	1/20/2021	1/22/2021		21.75	
66										
67										
68	OTHER LOCAL TAXES									
69	BALAGTAS, LOWELLA Q	ADMIN FEE VEHICLE LICENSE	PP 2020 229828		83703	12/31/2020	1/4/2021		37.85	
70	BARTUCCA, ANDREW JOSEPH	ADMIN FEE VEHICLE LICENSE	PP 2020 8963		83765	12/31/2020	1/4/2021		153.77	
71	BEST, CHRISTOPHER JOSEPH	ADMIN FEE VEHICLE LICENSE	PP 2020 24681		83704	12/31/2020	1/4/2021		48.39	
72	BOURNE, FAITH ALEXIS	ADMIN FEE VEHICLE LICENSE	PP 2020 16726		83705	12/31/2020	1/4/2021		34.92	
73	BRADSHAW, RUSSELL C	ADMIN FEE VEHICLE LICENSE	PP 2020 199332		83766	12/31/2020	1/4/2021		63.01	
74	BROWN, TANYA	ADMIN FEE VEHICLE LICENSE	PP 2020 209484		83753	12/31/2020	1/4/2021		36.11	
75	CARR, EVAN THOMAS	ADMIN FEE VEHICLE LICENSE	PP 2020 9239		83707	12/31/2020	1/4/2021		9.93	
76	CARTER, DEBORAH	ADMIN FEE VEHICLE LICENSE	PP 2020 9252		83755	12/31/2020	1/4/2021		45.00	
77	CARTER, JAMIE ELIZABETH	ADMIN FEE VEHICLE LICENSE	PP 2020 200269		83754	12/31/2020	1/4/2021		45.27	
78	CHRISTENSEN, TYLER MARTIN	ADMIN FEE VEHICLE LICENSE	PP 2020 24938		83708	12/31/2020	1/4/2021		33.00	
79	CUMISKEY, ANNE MARIE MCALLISTER	ADMIN FEE VEHICLE LICENSE	PP 2020 17482		83756	12/31/2020	1/4/2021		32.97	
80	DELALOZA, PABLO ESTEBAN	ADMIN FEE VEHICLE LICENSE	PP 2020 230233		83741	12/31/2020	1/4/2021		17.09	
81	DELAURIER, JAKE ANTHONY	ADMIN FEE VEHICLE LICENSE	PP 2020 6341		83709	12/31/2020	1/4/2021		26.46	
82	DIKE, SONDRAR ARDELLA	ADMIN FEE VEHICLE LICENSE	PP 2020 24458		83711	12/31/2020	1/4/2021		33.00	
83	ELLIOTT, JULIANNA PAIGE	ADMIN FEE VEHICLE LICENSE	PP 2020 17870		83767	12/31/2020	1/4/2021		45.00	
84	FLANAGAN, RICHARD EUGENE	ADMIN FEE VEHICLE LICENSE	PP 2020 18045		83768	12/31/2020	1/4/2021		6.00	
85	HAI SLIP, TAYLOR MARIE	ADMIN FEE VEHICLE LICENSE	PP 2020 6686		83713	12/31/2020	1/4/2021		16.44	
86	HAMILL, CHRISTINA FAYE	ADMIN FEE VEHICLE LICENSE	PP 2020 18540		83758	12/31/2020	1/4/2021		19.67	
87	HARRIS, CARRIE ROBIN	ADMIN FEE VEHICLE LICENSE	PP 2020 25497		83714	12/31/2020	1/4/2021		25.63	
88	HARRIS, MATTHEW RYAN	ADMIN FEE VEHICLE LICENSE	PP 2020 18646		83715	12/31/2020	1/4/2021		20.70	
89	HERBERT L	ADMIN FEE VEHICLE LICENSE	PP 2020 27569		83769	12/31/2020	1/4/2021		28.42	
90	HERRING, DAVID ANTHONY	ADMIN FEE VEHICLE LICENSE	PP 2020 6793		83716	12/31/2020	1/4/2021		90.00	
91	HOCKMAN, JASON EDWARD	ADMIN FEE VEHICLE LICENSE	PP 2020 1266		83717	12/31/2020	1/4/2021		32.45	

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3										
5	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
92	HOSPODAR, MATTHEW EDWARD	ADMIN FEE TRAILER LICENSE	PP 2020 1305	83718	12/31/2020	1/4/2021	40.40			
93	HUTCHISON, THOMAS JAMES	ADMIN FEE VEHICLE LICENSE	PP 2020 18981	83719	12/31/2020	1/4/2021	144.43			
94	JOHNSON, AARON RUDOLPH	ADMIN FEE VEHICLE LICENSE	PP 2020 25734	83720	12/31/2020	1/4/2021	3.66			
95	JOHNSON, ANDREA HUGHES	ADMIN FEE VEHICLE LICENSE	PP 2020 25737	83721	12/31/2020	1/4/2021	4.79			
96	KINGSLEY, PATRICIA ANNE	ADMIN FEE VEHICLE LICENSE	PP 2020 1507	83722	12/31/2020	1/4/2021	33.00			
97	LEHNER, DONNA SUSAN	ADMIN FEE VEHICLE LICENSE	PP 2020 13847	83760	12/31/2020	1/4/2021	23.37			
98	LUTHER BABER JR	ADMIN FEE TRAILER LICENSE	PP 2019 198278	83752	12/31/2020	1/4/2021	7.73			
99	MAHAFFEY, NANCY K	ADMIN FEE VEHICLE LICENSE	PP 2020 25962	83761	12/31/2020	1/4/2021	126.24			
100	MARCKEL, STEVIE LYNN	ADMIN FEE VEHICLE LICENSE	PP 2020 13920	83723	12/31/2020	1/4/2021	8.52			
101	MCMURRAY, ALICIA PRISCILLA	ADMIN FEE VEHICLE LICENSE	PP 2020 201687	83724	12/31/2020	1/4/2021	33.00			
102	MERCEDEZ-BENZ FINANCIAL SERVICES	ADMIN FEE VEHICLE LICENSE	PP 2020 227518	83757	12/31/2020	1/4/2021	18.00			
103	OBERHOLZER, ROBBIE ALAN	ADMIN FEE VEHICLE LICENSE	PP 2020 10656	83725	12/31/2020	1/4/2021	129.42			
104	PROPST, EDWARD ALLEN	ADMIN FEE VEHICLE LICENSE	PP 2020 26393	83770	12/31/2020	1/4/2021	45.00			
105	QUANTOCK, KENNETH HOWARD	ADMIN FEE VEHICLE LICENSE	PP 2020 2237	83771	12/31/2020	1/4/2021	8.29			
106	RAFALY, TAYLOR DANIEL	ADMIN FEE VEHICLE LICENSE	PP 2020 26407	83726	12/31/2020	1/4/2021	64.35			
107	REYES, JANET RUTH	ADMIN FEE VEHICLE LICENSE	PP 2020 209662	83727	12/31/2020	1/4/2021	33.00			
108	REYES, VINCENT JOHN	ADMIN FEE VEHICLE LICENSE	PP 2020 2274	83728	12/31/2020	1/4/2021	66.01			
109	RICE, DEBRA CHRISTINE	ADMIN FEE VEHICLE LICENSE	PP 2020 10868	83729	12/31/2020	1/4/2021	13.19			
110	RICHARDSON, SAMUEL EDWARD	ADMIN FEE VEHICLE LICENSE	PP 2020 216110	83743	12/31/2020	1/4/2021	18.04			
111	ROBERTS, BRITTANY DARE	ADMIN FEE VEHICLE LICENSE	PP 2020 20919	83730	12/31/2020	1/4/2021	36.00			
112	SCHLEIN, KELSEY ALEXIS	ADMIN FEE VEHICLE LICENSE	PP 2020 26580	83731	12/31/2020	1/4/2021	81.01			
113	SCHULTZ, SUSAN WEAKLEY	ADMIN FEE VEHICLE LICENSE	PP 2020 21112	83712	12/31/2020	1/4/2021	11.00			
114	SEARS, JOSEPH SCOTT	ADMIN FEE VEHICLE LICENSE	PP 2020 2436	83732	12/31/2020	1/4/2021	45.00			
115	SHAVER, ALAN DALE	ADMIN FEE VEHICLE LICENSE	PP 2020 14529	83772	12/31/2020	1/4/2021	18.49			
116	SHERIDAN, PAUL HOLLAND	ADMIN FEE TRAILER LICENSE	PP 2020 7803	83773	12/31/2020	1/4/2021	33.08			
117	SISSON, JAMES RAYMOND	ADMIN FEE VEHICLE LICENSE	PP 2020 231414	83733	12/31/2020	1/4/2021	33.00			
118	SMITH, ANDREA ANN	ADMIN FEE VEHICLE LICENSE	PP 2020 210950	83744	12/31/2020	1/4/2021	35.00			
119	SMITH, DEVIN TAYLOR	ADMIN FEE VEHICLE LICENSE	PP 2019 21356	83702	12/31/2020	1/4/2021	33.00			
120	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78506	1/15/2021	1/31/2021	145.78			
121	TYREE, SHEILA MARIE	ADMIN FEE VEHICLE LICENSE	PP 2020 26869	83734	12/31/2020	1/4/2021	18.98			
122	VAN SKIKE, JAMES BRUCE	ADMIN FEE VEHICLE LICENSE	PP 2020 212368	83762	12/31/2020	1/4/2021	91.11			
123	VW CREDIT LEASING LTD	ADMIN FEE VEHICLE LICENSE	PP 2020 2825	83745	12/31/2020	1/4/2021	297.98			
124	WALTON, CYNTHIA LOUISE	ADMIN FEE VEHICLE LICENSE	PP 2020 8096	83775	12/31/2020	1/4/2021	50.95			
125	WILLARD, CORY LEVAR	ADMIN FEE VEHICLE LICENSE	PP 2020 22219	83735	12/31/2020	1/4/2021	17.06			
126	WILLARD, KAREN ARLENE	ADMIN FEE VEHICLE LICENSE	PP 2020 22220	83736	12/31/2020	1/4/2021	7.56			
127	WILLIAMS, MATTHEW BRIAN	ADMIN FEE VEHICLE LICENSE	PP 2020 221532	83776	12/31/2020	1/4/2021	45.00			
128								Total:	\$2,721.52	
129										
130	BOARD OF SUPERVISORS									
131	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	415.13			
132	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	121.01			
133	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	121.20			
134								Total:	\$657.34	

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135										
136	COUNTY ADMINISTRATOR									
137	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	30.00			
138	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	501.78			
139	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	40.50			
140	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	40.45			
141									Total:	\$612.73
142										
143	COMMISSIONER OF THE REVENUE									
144	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	ANNUAL BILLING FOR 12/1/20 TO 11/30/21	093976	1/21/2021	1/22/2021	2,500.00			
145	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	305.36			
146	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	12.62			
147	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	59.26			
148	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	1,155.91			
149	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	90.94			
150	DECISION INSIGHT INFORMATION	PRINTING AND BINDING	MARSHALL VALUATION SERVICE ANNUAL 1	011521	1/15/2021	1/22/2021	649.20			
151	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	17.98			
152	NADA USED CAR GUIDE	PROFESSIONAL SERVICES	NADA ONLINE-CUSTOM LICENSE 1/1/2021-	ORD98108	12/24/2020	1/15/2021	1,060.00			
153	PITNEY BOWES INC	POSTAL SERVICES	MONTHLY CHARGES	1017132138	12/28/2020	1/15/2021	185.71			
154	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	193.94			
155	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	9593	12/31/2020	1/15/2021	300.00			
156	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	40.50			
157	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	40.45			
158	VIRGINIA DEPT. OF MOTOR VEHICLES	PROFESSIONAL SERVICES	TOKEN EXPIRING 1/31/21 FOR: SHANEEKA	202101100098	1/11/2021	1/22/2021	65.00			
159									Total:	\$6,676.87
160										
161	REASSESSMENT									
162	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	FLUVANNA CO 2021 GENERAL	INVOICE # 19: 1/05/2	1/5/2021	1/15/2021	10,840.00			
163									Total:	\$10,840.00
164										
165	TREASURER									
166	BMS DIRECT	POSTAL SERVICES	POSTAGE FOR DOG TAGS	78505	1/4/2021	1/31/2021	1,893.00			
167	BMS DIRECT	PRINTING AND BINDING	POSTAGE	148557	1/21/2021	1/29/2021	963.18			
168	MECHUMS RIVER SECURITY	LEASE/RENT	QUARTERLY MONITORING (265-5958)	26419	1/1/2021	1/11/2021	60.00			
169	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	40.50			
170	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	40.45			
171	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	CORRECTED PAYMENT	546001282025 011120	1/11/2021	1/11/2021	100.00			
172									Total:	\$3,097.13
173										
174	INFORMATION TECHNOLOGY									
175	AMAZON CAPITAL SERVICES	ADP SUPPLIES	DUO CASE	1FM9-LH7C-1GXW	11/27/2020	1/29/2021	162.16			
176	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	1,103.04			
177	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	149.87			


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221	CIRCUIT COURT JUDGE									
222	TREASURER OF VIRGINIA	EDP EQUIPMENT	FUJITSU 7160 SCANNER	21-FLUPC-0715	1/25/2021	1/29/2021	600.00			
223								Total:	\$600.00	
224										
225	COMMONWEALTH ATTY									
226	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	IBUPROFEN AND HAND SOAP	1KGL-6PVJ-1F9G	1/27/2021	1/29/2021	22.24			
227	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	181.00			
228	MATTHEW BENDER & CO INC	MAINTENANCE CONTRACTS	LEXIS NEXIS (DECEMBER 2020)	3093047532	1/4/2021	1/11/2021	145.00			
229	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	PURCHASE POWER ACCOUNT (METER	8000909009948667 121	1/15/2021	1/29/2021	133.29			
230	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	140.29			
231	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	81.00			
232	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	80.90			
233	VIRGINIA VICTIM ASSISTANCE	OTHER OPERATING SUPPLIES	2021 MEMBERSHIP	2151	1/4/2021	1/11/2021	150.00			
234								Total:	\$933.72	
235										
236	SHERIFF									
237	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	OIL FILTER	7306035664387	12/21/2020	1/22/2021	355.87			
238	ADVANCE AUTO PARTS	VEHICLES REP & MAINT	OIL FILTERS	7306102265716	1/22/2021	1/29/2021	90.97			
239	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	BATTERIES	113-1451169-6514623	1/5/2021	1/15/2021	53.36			
240	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	STREAMLIGHT SAFETY WAND LED RED	13GX-797L-QTJQ	12/17/2020	1/29/2021	13.21			
241	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	OAK LEAF EMBOSSED SMITH & WARREN	1RVT-PJMW-RRC3	8/20/2020	1/11/2021	69.95			
242	AT&T 286-3642	TELECOMMUNICATIONS	MONTHLY	7305055828001 010621	1/6/2021	1/29/2021	63.98			
243	BANK OF AMERICA	FOOD SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	32.88			
244	BANK OF AMERICA	INVESTIGATIVE SERVICES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	877.99			
245	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	283.51			
246	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT/BALANCE/ DISPOSAL FORD	FCSD056	1/14/2021	1/22/2021	24.00			
247	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY	309797542 121620	12/16/2020	1/15/2021	696.53			
248	CLEAR COMMUNICATIONS AND	UNIFORM/WEARING APPAREL	PART SALE/BELT CLIP	123153	1/5/2021	1/15/2021	35.04			
249	CLEAR COMMUNICATIONS AND	VEHICLES REP & MAINT	TUNING FORKS CERTIFICATION	123178	1/12/2021	1/22/2021	366.00			
250	CMI, INC.	POLICE SUPPLIES	INTOX, K W/CASE/MOOUTHPIECES	8038061	12/18/2020	1/15/2021	850.00			
251	E.W. THOMAS	FOOD SUPPLIES	INMATE MEALS	EWT1-EWT7	1/20/2021	1/22/2021	53.53			
252	GALLS, LLC.	POLICE SUPPLIES	SB LATEX GLOVE POUCH (CM)	017237921	12/18/2020	1/22/2021	71.88			
253	GALLS, LLC.	UNIFORM/WEARING APPAREL	FLUVANNA CO SHERIFF'S OFFICE	017318300	12/30/2020	1/22/2021	649.00			
254	GOODSON'S AUTO REPAIR	VEHICLES REP & MAINT	PARTS/LABOR VIRGINIA STRONG/PLATE 184-	FLU14	1/5/2021	1/15/2021	760.60			
255	ID NETWORKS INC	MAINTENANCE CONTRACTS	SYSTEM SOFTWARE INS 1/8/20 COV01/01/21-	277068	1/1/2021	1/15/2021	2,746.00			
256	JAMES C. LILLEY	CONVENTION AND	DETECTIVE LEVEL II/FRANKIE BISHOP	2021044	1/14/2021	1/22/2021	1,085.00			
257	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	4,982.15			
258	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MANSFIELD FUELS INVOICE 12/16/20-12/31/20	SQLCD-654919	12/31/2020	1/11/2021	243.41			
259	PITNEY BOWES	LEASE/RENT	SEND PRO C200, C300, C400	3312742204	12/30/2020	1/15/2021	171.15			
260	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STEPPE LICENSE 206-930L OIL CHANGE	1002000	12/30/2020	1/15/2021	385.00			
261	STANLEY STEEMER	BLDGS EQUIP REP & MAINT	FLUVANNA CO SHERIFF'S OFFICE CLEAN	914394	12/15/2020	1/15/2021	437.90			
262	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	248.53			
263	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	ROSSI, MARTHA K	121620	12/16/2020	1/15/2021	20.00			


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264	UPS	POSTAL SERVICES	FLUVANNA CO SHERIFF'S OFFICE	0000Y9X292510 121920	12/19/2020	1/22/2021	28.76			
265	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	CONTRACT INVOICE	765952	1/6/2021	1/15/2021	353.21			
266	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	4 MICHELIN DEFNDER PETERSON	3037570	1/14/2021	1/22/2021	567.44			
267	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	WINDSHIELD/FLAT LABOR/ADHESIVE	1007053	12/31/2020	1/15/2021	420.00			
268	WAGNER'S WRECKER SERVICE	VEHICLES REP & MAINT	TOW VANDALIZED BROKEN WINDSHIELD	122920	12/29/2020	1/15/2021	95.00			
269	WELLS FARGO VENDOR FIN SERV	MAINTENANCE CONTRACTS	SHERIFF'S OFFICE	5013406854	1/7/2021	1/22/2021	289.90			
270										
271										
272	E911									
273	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	247.94			
274	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	359.92			
275	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	23.98			
276	BANK OF AMERICA	PROFESSIONAL SERVICES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	44.83			
277	CLEAR COMMUNICATIONS AND	PROFESSIONAL SERVICES	BREMO BAD SURGE ARRESTOR	123183	1/12/2021	1/22/2021	6,088.44			
278	COMCAST CORPORATION	TELECOMMUNICATIONS	160 COMMONS BLCD SPC TV	8299600930046933 121	1/3/2021	1/22/2021	105.47			
279	COMPUTER PROJECTS OF ILLINOIS	MAINTENANCE CONTRACTS	ANNUAL OPEN FOX MESSENGER LICENSE	20-12-129ME	12/30/2020	1/15/2021	900.00			
280	ESRI INC	MAINTENANCE CONTRACTS	DESKTOP STD, NETWORK ANALYST,	93962433	12/31/2020	1/15/2021	3,250.00			
281	NWG SOLUTIONS, LLC.	IT SERVICES	MANAGED SERVICES	53178	12/31/2020	1/15/2021	6,359.00			
282	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO CLOUD SERVICE/SUPPORT: MONTHLY	53185	12/31/2020	1/15/2021	1,168.70			
283	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	266.94			
284	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	26.94			
285	VALLEY OFFICE MACHINES, INC.	IT SERVICES	FLUVANNA CO SHERRIFF'S OFFICE	768743	1/12/2021	1/22/2021	464.00			
286	VERIZON WIRELESS	TELECOMMUNICATIONS	FLUVANNA CO SHERRIFF'S OFFICE	9870829577	1/8/2021	1/22/2021	80.02			
287										
288										
289	FIRE AND RESCUE SQUAD									
290	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	560.14			
291	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	560.14			
292										
293										
294	BUILDING INSPECTIONS									
295	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	ENERGIZER LED FLASHLIGHT	1194-D3GR-XPNL 12421	1/15/2021	1/29/2021	26.92			
296	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	33.14			
297	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	175.28			
298	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	241.57			
299	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	241.38			
300										
301										
302	EMERGENCY MANAGEMENT									
303	DELTA RESPONSE TEAM LLC	CONTRACT SERVICES	DECEMBER 2020 EMS STAFFING	2020012030	12/31/2020	1/11/2021	52,615.83			
304	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	21.71			
305	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	MANSFIELD FUELS INVOICE 12/16/20-12/31/20	SQLCD-654919	12/31/2020	1/11/2021	58.23			
306	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	45.50			

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307	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	45.45			
308								Total:	\$52,786.72	
309										
310	FACILITIES									
311	ABSOLUTE PLUMBING & DRAIN	BLDGS EQUIP REP & MAINT	PULL AND RESET TOILET IN MENS ROOM TO	14897-IJE	1/22/2021	1/29/2021	936.25			
312	AMAZON CAPITAL SERVICES	UNIFORM/WEARING APPAREL	KNEE PADS, CAP, INJECTED GEL PADDED	19GR-VKR1-6WRW	1/24/2021	1/29/2021	84.74			
313	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	595.59			
314	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	325.69			
315	BANK OF AMERICA	VEHICLES REP & MAINT	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	199.14			
316	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	LABOR, MATERIAL (GUAGES & SIGNS)	2545311	10/30/2020	1/15/2021	4,560.00			
317	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	SUPPLIES	7603595	12/15/2020	1/29/2021	880.31			
318	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	LT235/85MGE	FCPW052	1/19/2021	1/29/2021	357.98			
319	E.W. THOMAS	GENERAL MATERIALS AND	DISTILLED WATER/BATTERIES/PROPANE	012021	1/20/2021	1/22/2021	112.96			
320	FASTENAL COMPANY	GENERAL MATERIALS AND	L U-BLT 5/16X1 PIPE	VACHA126796	1/15/2021	1/29/2021	140.54			
321	FLUVANNA ACE HARDWARE	AGRICULTURAL SUPPLIES	SUPPLIES	123120	12/31/2020	1/15/2021	23.97			
322	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	SUPPLIES	123120	12/31/2020	1/15/2021	59.30			
323	GENSERV LLC	BLDGS EQUIP REP & MAINT	DEC 1 2020-JAN 12 2021	3868	1/17/2021	1/29/2021	161.00			
324	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	1,298.70			
325	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	MISC ITEMS	123120	12/31/2020	1/29/2021	22.30			
326	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLE/POWER EQUIP	MISC ITEMS	123120	12/31/2020	1/29/2021	322.37			
327	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	MISC ITEMS	123120	12/31/2020	1/29/2021	512.61			
328	KOREN DIVERSIFIED HOLDINGS LLC	VEHICLE/POWER EQUIP	BEARING, SEAL, SPACER, SLEEVE & CUTTER	120220	1/7/2021	1/29/2021	311.17			
329	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	A/C COMPRESSOR CLUTCH HAS COME	30015	1/5/2021	1/15/2021	4,282.24			
330	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	MATERIALS	8502246	1/6/2021	1/29/2021	396.63			
331	MJC DESIGNS, LLC.	BLDGS EQUIP REP & MAINT	CUSTOM SIGNS COMM AND TREAS OFFICE	2216	1/19/2021	1/29/2021	226.80			
332	NOLAND	BLDGS EQUIP REP & MAINT	COURTS BLD BOILER FOR STATE	52652601	12/4/2020	1/29/2021	2,297.08			
333	RAFALY ELECTRICAL CONTRACTORS,	BLDGS EQUIP REP & MAINT	COURTHOUSE POWER FOR	9152	1/6/2021	1/29/2021	975.00			
334	RICH MASONRY, INC.	BLDGS EQUIP REP & MAINT	LABOR/MATERIALS REVENUE DROP BOX	987	1/10/2021	1/29/2021	1,240.00			
335	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION FORD SUV LIC 222375L	0025177	1/12/2021	1/29/2021	105.00			
336	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	227.28			
337	TRANE U.S., INC.	BLDGS EQUIP REP & MAINT	FUSE; TIME DELAY/KIT SUPER BOOST	9390180	12/23/2020	1/29/2021	41.07			
338	UNIFIRST CORP	LAUNDRY AND DRY CLEANING	PANTS, JACKEETS & SHIRTS	202 1134161	12/31/2020	1/11/2021	360.65			
339	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	486.00			
340	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	618.29			
341	VIRGINIA HVAC & ELECTRICAL, LP	BLDGS EQUIP REP & MAINT	FORK UNION FIRE DEPT GAS RANGE OVEN	14030	1/25/2021	1/29/2021	406.00			
342	VIRGINIA TRACTOR, LLC.	VEHICLE/POWER EQUIP	SHIELD	P77311	1/4/2021	1/11/2021	27.68			
343	WAYNE OXYGEN & WELDING SUPPLY	GENERAL MATERIALS AND	ACETYLENE-SMALL, ARGON, NITROGEN &	853122	12/31/2020	1/29/2021	9.92			
344								Total:	\$22,604.26	
345										
346	GENERAL SERVICES									
347	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE	0007929310552932 121	1/12/2021	1/29/2021	170.74			
348	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	WET SPRINKLER SYSTEM INSPECTION	2557497	11/30/2020	1/15/2021	190.00			
349	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006 121720	12/17/2020	1/15/2021	9,282.60			

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350	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY-STREET LIGHTS NEAR	085473001 121720	12/17/2020	1/15/2021	79.64			
351	CENTURYLINK	TELECOMMUNICATIONS	FACILITIES	309363296 121620	12/16/2020	1/15/2021	4,212.15			
352	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	DEC 2020 VUPS LOCATING SERVICES-MISS	12312020	12/31/2020	1/11/2021	180.00			
353	COUNTY WASTE, LLC	MAINTENANCE CONTRACTS	SQUAD FLUVANNA COUNTY RESCUE	0600017537 11321	1/13/2021	1/29/2021	20.75			
354	DOLI/BOILER SAFETY	MAINTENANCE CONTRACTS	COURTS BLDG BOILER ROOM 197 MAIN	954144805	1/5/2021	1/29/2021	20.00			
355	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-5753 JAMES	4834680458 122320	12/23/2020	1/11/2021	9,679.56			
356	DOMINION VIRGINIA POWER	STREET LIGHTS	JAMES MADISON HWY NEAR MASONIC	9609027314 020221	12/29/2020	1/15/2021	857.74			
357	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COMMONWEALTH ATTORNEY 181 MAIN ST	201000-574 1142021	1/19/2021	1/29/2021	163.41			
358	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY FORK UNION 5725 JAMES	11120-134 1142021	1/19/2021	1/29/2021	512.10			
359	GENSERV LLC	MAINTENANCE CONTRACTS	DECEMBER 1 2020 - JANUARY 12 2021	3867	1/17/2021	1/29/2021	4,100.00			
360	MOJOHNS, INC.	MAINTENANCE CONTRACTS	CLEAN AND RESTOCK	133344	1/4/2021	1/29/2021	510.50			
361	MSDSONLINE INC	MAINTENANCE CONTRACTS	MSD RENEWAL/HQ ADMINISTRATOR	231696	1/14/2021	1/29/2021	2,999.00			
362	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	MONTHLY	304102040434 123120	12/31/2020	1/29/2021	974.30			
363	SHRED-IT USA LLC	LEASE/RENT	MONTHLY	8181229302	1/7/2021	1/29/2021	75.92			
364	TECHNIRAIN LIGHTING AND	MAINTENANCE CONTRACTS	HOUR LABOR DAVE/HOUR LABOR	2523	1/4/2021	1/15/2021	500.00			
365	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	REGISTER OFFICE PROPANE	15344343	12/30/2020	1/11/2021	5,763.68			
366	THE SUPPLY ROOM	LEASE/RENT	H2O	01042021	1/4/2021	1/11/2021	229.77			
367	THE SUPPLY ROOM	WATER SERVICES	H2O	01042021	1/4/2021	1/11/2021	229.54			
368	TIGER FUEL COMPANY	HEATING SERVICES	FLUVANNA CO-CARYBRKMTNSH HEATING OIL	605021	1/4/2021	1/15/2021	2,538.27			
369	VERTIV CORPORATION	MAINTENANCE CONTRACTS	MAINTENANCE	57867862	1/1/2021	1/29/2021	14,596.40			
370	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FLU591	12200165	12/31/2020	1/11/2021	8.40			
371	W & H RESOURCES, INC	MAINTENANCE CONTRACTS	MAINTENANCE BILLING	29617	1/1/2021	1/29/2021	1,725.00			
372										
373										
374	PUBLIC WORKS									
375	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	18.26			
376	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY	721970783-00001 0119	1/19/2021	1/29/2021	162.00			
377	VERIZON	TELECOMMUNICATIONS	MONTHLY	721970783-00001 1220	11/19/2020	1/22/2021	161.80			
378	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	REF/PO #20160028-00	28436232	12/24/2020	1/15/2021	93.04			
379										
380										
381	CONVENIENCE CENTER									
382	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	MONTHLY	4347-000006532	12/31/2020	1/29/2021	6,275.29			
383	CAMPBELL EQUIPMENT, INC.	CONTRACT SERVICES	DISPOSAL/DISMOUNT	FCPW050	12/29/2020	1/15/2021	160.00			
384	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	WASTE WORKS SOFTWARE SUPPORT QTR	77918	1/1/2021	1/29/2021	250.00			
385	CENTURYLINK	TELECOMMUNICATIONS	CONVENIENCE CENTER	310392717 12162020	12/16/2020	1/15/2021	160.97			
386	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	FLUVANNA ENVIRONMENTAL MONITORING	2020120433	12/31/2020	1/29/2021	3,160.00			
387	HERITAGE CRYSTALCLEAN, LLC	BLDGS EQUIP REP & MAINT	USED OIL PICKUP/TRIP FEE	16608413	1/5/2021	1/29/2021	284.00			
388	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120	12/1/2020	1/15/2021	34.37			
389	REPUBLIC SERVICES #410	CONTRACT SERVICES	PICKUP SERVICE	304100007601 123120	12/31/2020	1/29/2021	6,924.00			
390	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	38.79 TONS #5/HAUL	010821	1/8/2021	1/29/2021	925.14			
391	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8060824677	1/2/2021	1/22/2021	28.87			
392	THE SUPPLY ROOM	OFFICE SUPPLIES	STOOL	4218716-0	1/19/2021	1/29/2021	219.00			

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436	CSA PURCHASE OF SERVICES									
437	AMY Z. COBERT, M.A., CCC-SLP	POS MANDATED SPED-		P12925108754	12/31/2020	1/15/2021	360.00			
438	ANNIE MORRIS	POS MANDATED FFOP		P12925104599	12/31/2020	1/15/2021	721.00			
439	BEAUTIFUL GATE MINISTRY, INC	FF4E-COMM SVCS		P11925122597	11/30/2020	1/15/2021	1,270.00			
440	DETOUR MENTORING	COMM SVCS		P10925127282	10/31/2020	1/15/2021	2,880.00			
441	DETOUR MENTORING	FF4E-COMM SVCS		P12925121090	12/31/2020	1/15/2021	1,860.00			
442	EMBRACE FOSTER CARE LLC	TFC LIC. RES CONG CARE		P07925103502	7/31/2020	1/15/2021	5,544.00			
443	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P09925115884	9/23/2020	1/15/2021	1,000.00			
444	HALLMARK YOUTHCARE	EDUC SVCS CONG CARE		P10925127720	10/31/2020	1/22/2021	7,809.00			
445	HALLMARK YOUTHCARE	FC4E RES/CONG/CSA PARENT		P10925127524	10/31/2020	1/22/2021	12,935.00			
446	HEALTH CONNECT AMERICA, INC.	POS MANDATED SPED-		P12925111513	12/31/2020	1/22/2021	7,670.00			
447	INTERCEPT HEALTH	EDUC SVCS CONG CARE		P11925123488	11/30/2020	1/15/2021	2,849.70			
448	INTERCEPT HEALTH	RES. CONG. CARE		P11925123301	11/30/2020	1/15/2021	6,162.62			
449	KEYSTONE NEWPORT NEWS, LLC.	EDUC SVCS CONG CARE		P11925119789	11/30/2020	1/15/2021	2,945.00			
450	LIVE OAK MENTORING LLC	COMM SVCS		P12925114474	12/31/2020	1/15/2021	2,600.00			
451	LIVE OAK MENTORING LLC	COMM SVCS. TRANSITION		P12925123586	12/31/2020	1/15/2021	500.00			
452	LIVE OAK MENTORING LLC	POS MANDATED WSS		P12925128409	12/31/2020	1/15/2021	1,000.00			
453	NATIONAL COUNSELING GROUP	COMM SVCS		P07925103378	7/31/2020	1/15/2021	3,916.25			
454	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P12925124110	12/31/2020	1/15/2021	1,800.00			
455	PEOPLE PLACES, INC.	FF4E-COMM SVCS		P12925119695	12/31/2020	1/15/2021	275.00			
456	PEOPLE PLACES, INC.	POS MAND THER FC 4E		P12925119505	12/31/2020	1/15/2021	3,875.00			
457	PEOPLE PLACES, INC.	POS MANDATED WSS		P12925125811	12/31/2020	1/15/2021	1,362.50			
458	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P11925125203	11/5/2020	1/15/2021	1,870.15			
459	SECURE CHILD IN- HOME PROGRAM	FF4E-COMM SVCS		P12925122396	12/31/2020	1/15/2021	1,660.00			
460	THE CHOICE GROUP INC	COMM SVCS		P12925113616	12/31/2020	1/22/2021	105.57			
461	THE DISCOVERY SCHOOL OF VA FOR	EDUC SVCS CONG CARE		P12925123787	12/31/2020	1/15/2021	1,360.00			
462	THE DISCOVERY SCHOOL OF VA FOR	RES. CONG. CARE		P12925123600	12/31/2020	1/15/2021	2,000.00			
463	THE FAISON CENTER, INC	POS MANDATED SPED-		P12925107255	12/31/2020	1/15/2021	15,222.50			
464	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P08925118750	8/31/2020	1/15/2021	83,100.00			
465	UNITED METHODIST FAMILY SERVICES	COMM SVCS		P12925126517	12/31/2020	1/22/2021	1,707.48			
466	UNITED METHODIST FAMILY SERVICES	POS MAND THER FC 4E		P09925124908	9/30/2020	1/15/2021	11,919.80			
467									Total:	\$188,280.57
468										
469	PARKS & RECREATION									
470	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FLAG POLE LIGHT/CHAINSAW BAR	1DNL-PJ4G-C44R		1/7/2021	98.61			
471	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASE	120120-123120		12/31/2020	870.52			
472	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY BILL	309373828 121620		12/16/2020	674.93			
473	CINTAS	CONTRACT SERVICES	SUPPLIES	5049395673		1/21/2021	30.16			
474	E.W. THOMAS	RECREATIONAL SUPPLIES	SENIOR LUNCH	01192021		1/19/2021	254.24			
475	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	SUPPLIES	123120		12/31/2020	672.88			
476	FLUVANNA REVIEW	ADVERTISING	PAGE AD DRIVE THRU ENJOY LIGHTS	2020F51-7		12/17/2020	103.00			
477	JAMES RIVER SOLUTIONS	VEHICLE FUEL	MONTHLY FUEL CHARGES	120120		12/1/2020	69.89			
478	MJC DESIGNS, LLC.	RECREATIONAL SUPPLIES	CUSTOM SIGNS	2212		1/22/2021	677.15			

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522	VA COOPERATIVE EXTENSION									
523	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	SHREDDER	11D9-3X1M-QJF3	1/26/2021	1/29/2021	193.97			
524	AMAZON CAPITAL SERVICES	OTHER OPERATING SUPPLIES	SUPPLIES	1NQL-NJD6-MY6K	1/23/2021	1/29/2021	145.90			
525	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASE	120120-123120	12/31/2020	1/21/2021	96.00			
526	VIRGINIA COOPERATIVE EXTENSION	CONTRACT SERVICES	BILLING SALARY FY2021 2ND QUARTER	01202021	1/20/2021	1/22/2021	23,688.23			
527								Total:	\$24,124.10	
528										
529	NON PROFITS									
530	FLUVANNA/LOUISA HOUSING	INTERAGENCY COUNCIL	FLUVANNA INTERAGENCY COUNCIL DUES	123120	12/31/2020	1/11/2021	750.00			
531								Total:	\$750.00	
532										
533								100 GENERAL FUND	Fund Total:	\$570,351.81
534	Fund # - 302 CAPITAL IMPROVEMENT									
535	FIRE & RESCUE CAP PROJ									
536	ATLANTIC EMERGENCY SOLUTIONS,	VEHICLE	AAH MAXIFLEX HARD 6X10	25841EQU	12/28/2020	1/15/2021	732.50			
537								Total:	\$732.50	
538										
539	FACILITIES CAP PROJ									
540	THE BLOSSMAN COMPANIES, INC.	CONTRACT SERVICES	8788 JAMES MADISON HWY FORK UNION	15351116	1/20/2021	1/29/2021	670.81			
541								Total:	\$670.81	
542										
543								302 CAPITAL IMPROVEMENT	Fund Total:	\$1,403.31
544	Fund # - 401 DEBT SERVICE									
545	DEBT SERVICE - COUNTY									
546	U.S. BANK OPERATIONS CENTER	2017 ENERGY PERFORMANCE	DEBT SERVICE INT-BOND SERIES 2017	1692104	1/4/2021	1/4/2021	116,064.67			
547	U.S. BANK OPERATIONS CENTER	ADMINISTRATIVE FEES	DEBT SERVICE INT-BOND SERIES 2017	1692104	1/4/2021	1/4/2021	7,478.39			
548	US BANK, NA	ADMINISTRATIVE FEES	ADMINISTRATION FEES/12/01/20-11/30/2021	5983352	12/24/2020	1/15/2021	625.00			
549								Total:	\$124,168.06	
550										
551	DEBT SERVICE - SCHOOLS									
552	REGIONS BANK	VPSA SERIES 2012A INT	DEBT SERVICE INT-SERIES 2012A	011321	1/13/2021	1/13/2021	35,972.50			
553	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SERVICE INT-SERIES 2012A	011321	1/13/2021	1/13/2021	1,066,886.25			
554	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE INT-SERIES 2005 SCHOOL	1688415	1/13/2021	1/13/2021	43,591.30			
555	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C INT	DEBT SERVICE INT-SERIES 2014 VPSA	1684324	11/23/2020	1/13/2021	71,176.25			
556								Total:	\$1,217,626.30	
557										
558								401 DEBT SERVICE	Fund Total:	\$1,341,794.36
559	Fund # - 502 SEWER									
560	PALMYRA SEWER OPER EXPENSES									
561	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MONTHLY	7712348080 020221	12/29/2020	1/15/2021	852.83			
562	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	WASTEWATER MONITORING	71627	1/8/2021	1/22/2021	647.00			
563	O.A.S.I.S.	CONTRACT SERVICES	OCT, NOV DEC'19/JAN-DEC '20 SERVICES	01102021	1/10/2021	1/15/2021	2,325.00			
564								Total:	\$3,824.83	

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565										
566						502 SEWER		Fund Total:	\$3,824.83	
567	Fund # - 505 FORK UNION SANITARY DISTRICT									
568	FORK UNION SANITARY DISTRICT									
569	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE		012521	1/25/2021	1/25/2021		3,805.48	
570								Total:	\$3,805.48	
571										
572	FUSD OPERATIONAL EXPENSES									
573	APPOMATTOX WELL DRILLING CO., INC.	BLDGS EQUIP REP & MAINT	5HP PUMP HEAD/CHARGE WRONG PRICE ON		10919	10/29/2020	1/15/2021		966.44	
574	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL-2622 BREMO ROAD		7224360003 122320	12/23/2020	1/11/2021		3,066.08	
575	E.W. OWEN	LEASE/RENT	WELL RENT		01012021	1/1/2021	1/11/2021		150.00	
576	MOJOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET 12/1/20-12/31/20		133220	1/4/2021	1/22/2021		60.00	
577	REPUBLIC SERVICES #410	BLDGS EQUIP REP & MAINT	FORK UNION SANITARY DISTRICT		0410-000711927	12/31/2020	1/22/2021		204.14	
578	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	FUSD DEBT SERVICE		012521	1/25/2021	1/25/2021		1,154.52	
579								Total:	\$5,601.18	
580										
581								505 FORK UNION SANITARY DISTRICT	Fund Total:	\$9,406.66
582	Fund # - 510 ZION XR WATER & SEWER									
583	ZION XR W&S EXPENSES									
584	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASE		120120-123120	12/31/2020	1/21/2021		265.00	
585	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	WWPS-RICHMOND (PRISION BOOSTER		275904-017 123120	12/31/2020	1/22/2021		1,515.89	
586	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	ENGINEER V LABOR		1904233	12/25/2020	1/15/2021		16,617.50	
587	FEDEX	POSTAL SERVICES	SHIPMENTS		7-235-69339	1/5/2021	1/29/2021		245.00	
588								Total:	\$18,643.39	
589										
590								510 ZION XR WATER & SEWER	Fund Total:	\$18,643.39
591								Total Expenditures by Fund:	\$1,945,424.36	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	FY21 Facilities Department Insurance Claim –2016 Chevrolet Express Van VIN#9403				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$1,866.87 to the FY21 Facilities' Vehicle Repair & Maintenance Budget to reflect reimbursement from a VACORP insurance claim.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Liz McIver, Management Analyst				
PRESENTER(S):	Liz McIver, Management Analyst				
RECOMMENDATION:	Recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<p>The Catalytic Converter was stolen from a 2016 Chevrolet Express Van (VIN#9403). The insurance claim covers the replacement of the stolen part and repairs necessary due to the theft. The recovered amount for the vehicle after the \$500 deductible is \$1,866.87.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
FISCAL IMPACT:	This action will increase the FY21 Facilities Budget by \$1,866.87.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Convenience Center Attendant Position Description				
MOTION(s):	I move the Board of Supervisors to approve the position description as presented for Job Class 3461, Convenience Center Attendant (Public Works)				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Donna Snow, Human Resources Manager				
PRESENTER(S):	Donna Snow, Human Resources Manager				
RECOMMENDATION:	Approval				
TIMING:	Current				
DISCUSSION:	<ol style="list-style-type: none"> 1) The Convenience Center Attendant position is not a revision to the previously BOS approved position, there has not been an approved job description for this position that has been listed as job class 3461. 2) The intent of the position description update is to incorporate the responsibilities inherent to the position. 3) The Convenience Center Attendant position is currently vacant for a Part Time position that needs to be filled. 				
FISCAL IMPACT:	None. The position classification and pay band will remain the same.				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	New Position Description: Convenience Center Attendant				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	Public Works

FLUVANNA COUNTY
CONVENIENCE CENTER ATTENDANT JOB DESCRIPTION:

GENERAL DESCRIPTION OF WORK:

The purpose of this job is to perform general/manual work associated with operation of the Fluvanna County Recycle Center. Duties and responsibilities include assisting the public with disposal of recyclable materials, directing separation of disposable/non-disposable materials, cleaning/maintaining compactor areas and recycle center facilities, operating compactors, monitoring content levels on containers, providing information and assistance, managing scrap electronic collection, dismantling large televisions, palletizing computers and televisions, loading pallets into semitrailer, operating forklift, driving pickup truck to other sites to monitor container levels, pick up bicycles, and performing other tasks as assigned. Reports to Solid Waste/ Landfill Director.

ESSENTIAL FUNCTIONS:

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

Opens/closes recycle center on scheduled days, following established procedures; secures premises. Completes work at assigned work station determined by supervisor; Works hours as scheduled, and directs customers in the proper separation of disposable materials.

Keeps all recycle sites clean of trash and debris on a daily basis.

Assists the general public with disposal of recyclable materials at recycle centers; provides information and guidance concerning proper separation of refuse and disposal procedures; ensuring that materials are not taken from recycle centers.

Assesses materials brought into recycle centers Identifies nature of materials Determines whether materials are appropriate to be disposed of at recycle center; explains options for disposal of hazardous materials, toxic materials, or otherwise non-disposable materials.

Directs customers with non-disposable materials to landfill or elsewhere as appropriate.

Provides status reports pertaining to recycle center operations to appropriate personnel Reports compactor gauge readings, damages, problems, or other matters to supervisor Contacts truck drivers for pickup of full bins.

Reports unauthorized dumping, accidents, damages, fires, or other problems to supervisor or other officials as appropriate.

Operates a compactor to compact cardboard Monitors operations and condition of compactor to measure level of contents, prevent overflowing of materials, and identify potential mechanical problems.

Operates/maintains fire extinguisher to extinguish small fires as needed Cleans/maintains areas around recycle bins and compactors Cleans/maintains recycle center building and related facilities Performs various manual tasks associated with recycle center operations and maintenance, which may include picking up debris/litter, sweeping/raking ground surfaces, cutting grass, applying salt to road surfaces, and lifting bins.

Operates a variety of equipment, machinery and tools associated with department activities, which may include a pickup truck, forklift, tractor, compactor, weed eater, debris blower, fire extinguisher, shovel, rake, hose, broom, or vacuum cleaner Keeps inventory of supplies in stock, which may include, gasoline, diesel, propane, packaging tape, pallets, Gaylord boxes, hand tools, power tools, shrink wrap, time cards and time sheets, schedule of part-time employees, and insures that the productivity level of work remains more than adequate.

Performs general cleaning/maintenance tasks necessary to keep equipment and tools in operable condition, which may include inspecting equipment, checking/replacing fluids, greasing equipment, replacing parts, washing/cleaning equipment, or cleaning work areas Monitors equipment operations to maintain efficiency and safety; Reports faulty equipment; Directs traffic within recycle center as needed.

Follows safety procedures, utilizes safety equipment, and monitors work environment to ensure safety of employees and other individuals Prepares or completes various forms, reports, correspondence, logs, or other documents Reports twice daily on the level of commodity in each container at all recycle sites.

Collects money and issues receipts to customers for the money collected Keep record of money and make deposit with the Solid Waste Department weekly Receives various forms, reports, correspondence, hazardous materials identification guides, procedures, manuals, reference materials, or other documentation Reviews, completes, processes, forwards or retains as appropriate.

Communicates with supervisor, employees, other departments, customers, the public, outside agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.

Provides assistance to other employees or departments as needed.

Performs other related duties as required or assigned.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to completion of the eighth grade and/or training involving recycling collection and disposal, manual work, or general maintenance work; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain a valid Virginia driver's license.

PERFORMANCE APTITUDES

Data Utilization: Requires the ability to compile, assemble, copy, record and/or transcribe data according to a prescribed schema or plan. Include judging whether readily observable functional, structural or compositional characteristics are similar to or divergent from prescribed standards, procedures or routines.

Human Interaction: Requires the ability to exchange information for the purpose of clarifying details within well-established policies, procedures and standards. Require the ability to interact with the public and fellow employees in a courteous and professional manner using verbal/nonverbal cues to include voice tone and mannerisms.

Equipment, Machinery, Tools, and Materials Utilization: Requires the ability to operate, maneuver and/or control the actions of equipment, machinery, tools, and/or materials used in performing essential functions.

Verbal Aptitude: Requires the ability to utilize a variety of reference data and information.

Mathematical Aptitude: Requires the ability to perform simple arithmetic calculations; ability to handle public funds and maintain adequate records.

Functional Reasoning: Requires the ability to carry out instructions furnished in written, oral, or diagrammatic form. Involve semi-routine standardized work with some latitude for independent judgment concerning choices of action.

Situational Reasoning: Requires the ability to exercise judgment, decisiveness and creativity in situations involving evaluation of information against measurable or verifiable criteria.

ADA COMPLIANCE

Physical Ability: Tasks require the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual cues or signals. Some tasks require the ability to communicate orally.

Environmental Factors: Performance of essential functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, temperature extremes, machinery, traffic hazards, bright/dim light, toxic agents, disease, or pathogenic substances.

Fluvanna County, is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this classification description by the employee assigned to the position and the immediate supervisor.

Exempt: ___ Administrative Compensatory

Non-Exempt: ___

Pay Grade: ___

Employee's Full Legal Name (printed)

Employee's Signature and Date

Last Revised: February 8, 2021

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	FY21 CARES Act Supplemental Appropriation				
MOTION(s):	I move that the Board of Supervisors approve a supplemental appropriation of \$6,358.07 to the FY21 CARES Act Water Services line for Utility Assistance Payments.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Finance Director				
PRESENTER(S):	Mary Anna Twisdale, Finance Director				
RECOMMENDATION:	Approval				
TIMING:	Effective Immediately				
DISCUSSION:	<ul style="list-style-type: none"> • FUSD applied for and received COVID-19 Municipal Relief funds to assist delinquent customers • \$6,358.07 was received by the County on December 21, 2020 • Applications were received and processed by Public Utility staff and payments were made to FUSD totaling \$6,277.91 to assist with delinquent customer accounts • The Board approved the grant request on December 16, 2020. 				
FISCAL IMPACT:	Distribute CARES Act Funding				
POLICY IMPACT:	NA				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	Award Letter				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

December 7, 2020

VIA EMAIL

Brian Kevin Estes
Assistant Director of Utilities
Fork Union Sanitary District

Re: Award Letter, Guidance, and Required Certification for COVID-19 Municipal Utility Relief Program to Assist Customers

Dear Brian Kevin Estes:

On behalf of Governor Northam, it gives me great pleasure to inform you that Fork Union Sanitary District has been awarded federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds pursuant to the Appropriation Act mandated State Corporation Commission application process in the amount of \$6,358.07 to assist with municipal utility customer relief for all eligible customers of Fork Union Sanitary District. This funding is being provided under CFDA 21.019 – Coronavirus Relief Funds (CRF). Additional details concerning this program including guidance, requirements, and several model forms are included in the following pages.

Additional guidance concerning this program has been included with this letter, including a model customer intake form. Please read this carefully before proceeding with additional steps. Given the tight timeline for utilization of these funds and to ensure each utility directly receives these funds in an expedited manner you must return the attached certification in partnership with a city or county that will act as the fiscal agent to receive the funds from the Department of Accounts (DOA) and the city or county will then forward funds to the municipal utility to implement the program for the utility's customers. Once the project is complete, DOA will follow up regarding project outcomes and compliance. I want to reiterate that it is incumbent on Fork Union Sanitary District and the partnering city or county to ensure project expenses are properly documented and verified in case of audit.

For questions contact DHCD staff member David Conmy at utility@dhcd.virginia.gov.

Sincerely,

A handwritten signature in black ink that reads "Erik C. Johnston".

Erik Johnston
Director, Virginia Department of Housing and Community Development

CC: David Von Moll, Comptroller, Department of Accounts
Encl: COVID-19 Municipal Utility Relief Program Guidance, Certification Form and Addendum, and Model Customer Intake Form

COVID-19 MUNICIPAL UTILITY RELIEF PROGRAM:

Guidance and Required Certification

Based on the response that the Virginia State Corporation Commission (SCC) received from your utility system in the Application for Coronavirus Relief Funds (Municipal Utilities), the SCC has determined your award amount which is reflected in your award letter. Accordingly, the award letter, guidance, and required certification will serve as the next steps in facilitating this program.

Fundamentally, the goal of this program is to assist municipal utility customers experiencing economic hardship due to the COVID-19 pandemic. As such, and because quick action is essential in order to address the public health needs of municipal utility customers, your award amount must be disbursed through a partnering county or city that will serve as the fiscal agent with the Department of Accounts (DOA) disbursing funds and having responsibility for sub recipient monitoring. Consequently, municipal utility systems, especially those that are not directly managed by a city or a county, will need to partner with a city or county to serve as the fiscal agent for this program. Cities and counties may serve as the fiscal agent for more than one municipal utility system. In order to receive your CRF funding for this program, the chief administrative officer for the partnering city or county and the authorized official representing the municipal utility will be required to certify their respective organization's participation in this program and its adherence to all associated CARES Act regulations. A standard certification for this program requiring signatures from both officials on behalf of their respective organizations has been included near the end of this document.

Please note that the U.S. Treasury guidance requires attestation by utility customers of the COVID-19 economic hardship, which means utilities will need to collect and save these customer attestations before forgiving eligible arrearages.

Any customer – with the exception of any government entity – shall be eligible for such arrearage assistance. Municipal utilities are encouraged to pay the full amount of arrearages owed by eligible customers that apply for arrearages owed from the March 1, 2020, through December 30, 2020 time period. Funds can only be used to provide direct assistance to customer accounts over 30 days in arrears during the covered period. Municipal utilities must prioritize assistance first to customers with accounts over 60 days in arrears and then for accounts 30 days in arrears. Municipal utilities are also encouraged to use their discretion to establish a maximum award amount for non-residential customers to ensure the majority of the available assistance awarded is not awarded to large customers. Arrearage assistance programs must strive for equity in program outreach to all customers and should focus outreach efforts on COVID-19 impacted customers.

The SCC has calculated the proportional share of available funding for each municipal utility system that applied by the SCC's November 30th application deadline. This information was forwarded to DHCD, which is facilitating the award letter and certification process for municipal utilities and their partnering city or county. These certifications will be accepted by DHCD on a

rolling basis after the date your award letter was distributed. **The awarded municipal utility and their city or county fiscal agent will be required to certify to abide by U.S. Treasury guidance and other regulatory matters concerning the use of CRF funds.** The intent is for this allocation to pass through the county or city directly to the municipal utility to serve eligible municipal utility customers. The municipal utility as the customer utility relief program operator should develop a sub agreement with the county or city fiscal agent assuring the city or county fiscal agent that the municipal utility will be responsible for compliance with state and federal law. Upon receipt by DHCD of this certification and award letter from the county/city and municipal utility, the Department of Accounts (DOA) will then distribute funds directly to cities and counties, which will serve as the fiscal agent on behalf of their partner municipal utility(ies). DOA will also be the lead state agency working with the city or county and their partnered utility system(s) on monitoring to ensure compliance with the program and federal guidelines.

All applicants must certify that all administrative expenses for direct program implementation and direct relief provided to eligible customer arrearages for the covered time period March 1, 2020 – December, 30 2020 will be expended and any unspent funds returned to DOA by COB Friday January 29, 2021.

Participating cities and counties may allow municipal utilities and their partners working directly to implement this program to utilize up to 5% of their allocation for direct administrative costs to support management of relief programs. **Proper recordkeeping on these administrative costs must also be maintained and made available for auditing purposes.**

Additionally, it is important for participating localities to refrain from providing dual benefit to customers who have already received some level of assistance through other existing programs funded by the CARES Act for the same months of arrearages. An example is to ensure business customers have not received utility relief for the same time period through the Rebuild Virginia Grant Fund or local CARES Act relief.

Please note that approval of a CRF allocation for purposes of this utility arrearage program does not represent any assurance, legal or otherwise, that the approved project complies with all federal guidelines related to the use of these funds. Cities and counties in addition to their partner municipal utility(ies) are strongly encouraged to consult their legal counsel prior to expending the federal CRF funds that have been awarded through this program.

Chiefly, municipal utilities must justify and document use of CRF funds by assisting customers who are experiencing economic hardship due to the COVID-19 pandemic. Therefore, such applications will require self-certification by municipal utility customers in order to be considered eligible for arrearage relief. A standard self-certification form/questionnaire is included near the end of this document that cities and counties and their partner municipal utility(ies) are encouraged to utilize. **Documentation of self-certification for all municipal utility customers participating in this program is required for state auditing purposes so please maintain accurate records for all customers receiving support from the program.** This certification may also be collected through other means such as over the phone interviews or

through an online form but should generally be harmonious with the form/questionnaire provided. Utility Customers may only receive a direct payment subsidy from this award once, per the state budget requirement. Utilities may not direct any funds provided to new deposits, down payments, fees, late fees, interest charges or penalties.

Federal CARES Act Guidance:

It is extremely important to know and comply with all of the federal conditions that exist for CRF allocations. To that end, please refer to the federal guidance and frequently asked questions:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

This information is routinely updated, so guidance may have changed since you last consulted it.

Compliance with the federal guidance is the responsibility of the city or county submitting the application on behalf of a municipal utility and failure to do so could result in disallowed expenses requiring repayment of the associated funds to the federal government. If the city or county fails to repay any funds spent for nonqualifying expenses on behalf of a municipal utility as required by the federal government, the State Comptroller will recover such amounts from future state payments to the locality via the State Aid Intercept Program. Consequently, cities and counties are encouraged to develop agreements or memorandums of understanding (MOU) with their partner municipal utility system(s) to indemnify cities and counties in the event the municipal utility system does not adhere to U.S. Treasury guidelines and consequently subjects the city or county to such State Aid Intercept action(s).

In addition to the revised federal guidance, on September 2, 2020, the U.S. Treasury's Office of the Inspector General issued information related to reporting and audit requirements. Information regarding the audit and reporting requirements can be found at the same link provided above. Further, the State Comptroller's office (DOA) has sub-recipient monitoring responsibilities that will necessitate evaluation and additional correspondence with cities and counties regarding the use of funds. Again, cities and counties are encouraged to develop MOUs that will help establish clarity concerning responsibility and accountability among all parties regarding this requirement.

As a reminder, the overarching federal guidance states that these funds must be used for qualifying expenses of state and local governments. Specifically, the CARES Act provides that payments from the CRF may only be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect

- to the Coronavirus Disease 2019 (COVID–19);
2. were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the State or government; and
 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The federal guidance continues to state that the CRF funds can be used only for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to address revenue shortfalls. CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Furthermore, fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Any unspent funds must be returned to DOA no later than COB January 29, 2021, so cities and counties working on behalf of their partner municipal utility(ies) are strongly encouraged to factor that deadline into the administration of their local programs.

Required Certification

In order to receive the CRF funding amount calculated by SCC, each city and county and their partner municipal utility system(s) must complete a certification form (also at the end of this document). The certification form must be signed by the chief administrative officer for the city or county and the authorized official representing the municipal utility partner. In the event more than one municipal utility partners with a city or county, a separate certification will be needed for each partnership.

Before signing the certification, applicants are recommended to read and understand the federal guidance and the frequently asked questions contained in the links provided in Appendices A and B, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at:

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

and

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

Please note that the certification statement includes an acknowledgment that recipients may not receive reimbursement or recipients may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. It is important to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the city or county working on behalf of the municipal utility. Again, cities and counties are encouraged to develop MOUs that will help establish clarity concerning responsibility and accountability among all parties regarding this requirement.

Awardees are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. The State Comptroller is responsible for all sub-recipient monitoring and may require additional information in the future from each city or county and/or their partner municipal utility system(s) to address that responsibility.

If the federal government determines that awardees have used CRF funds for purposes that do not qualify, awardees must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, awardees agree that the Commonwealth can use State Aid Intercept to recover any funds from the corresponding city or county necessary for expenses that were not for a qualifying purpose or not for expenses incurred during the eligible time period. Consequently, cities and counties are encouraged to develop agreements or memorandums of understanding (MOU) to indemnify cities and counties in the event the partner municipal utility system(s) does not adhere to U.S. Treasury guidelines and consequently subjects the city or county to such State Aid Intercept action(s).

Submission of Certification

The certification form on the next page contains more specific details on the responsibilities of the city and county and partnered municipal utility.

The signed certification form should be submitted to DHCD through the following web portal: <https://survey.alchemer.com/s3/6053803/COVID-19-Municipal-Utility-Relief>. Certifications will be accepted on a rolling basis.

If you have any questions regarding the appropriate use of CRF funds, please refer to the U.S. Treasury Website and guidance linked above. For questions about this process or technical questions about the certification form or the distribution of the funds, please first refer to the FAQ documents provided and then send unresolved inquiries to: utility@dhcd.virginia.gov

Certification:

(Please update the yellow highlighted fields as it pertains to your circumstances)

CERTIFICATION for RECEIPT of CORONAVIRUS RELIEF FUND PAYMENTS

by

(CITY OR COUNTY NAME)

on behalf of

(MUNICIPAL UTILITY NAME)

We, the undersigned, represent **(CITY OR COUNTY NAME)** and are working in partnership with **(MUNICIPAL UTILITY NAME)** (the utility), and we certify that:

1. The intent is for this allocation to pass through the county or city directly to the municipal utility to serve all eligible Virginia municipal utility customers. The customer utility relief program operator should develop a subagreement with the county or city fiscal agent that ensures they will be responsible for compliance with state and federal law.
2. We have the authority to request direct payment, on behalf of the utility from the Commonwealth of Virginia, of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
3. We understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the city or county.
4. The city or county and municipal utility's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the utility; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
5. Any funds that are not expended or that will not be expended on necessary expenditures incurred before December 30, 2020, by the municipal utility or its grantee(s), must be returned to Commonwealth of Virginia no later than January 29, 2021, and that the Commonwealth of Virginia is entitled to invoke State Aid Intercept to recover any such unexpended funds.
6. We understand that customer attestations of the COVID-19 economic hardship must be obtained and saved by the utility relief program before forgiving arrearages.
7. We understand that the municipal utility will not receive continued funding beyond

December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.

8. Funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
9. Up to five percent of funds allocated to individual localities may be used for direct administrative costs to support management of the utility relief programs.
10. Any CRF funds expended by the municipal utility or its grantee(s) in any manner that does not adhere to official federal guidance or COVID-19 Municipal Utility Relief Program guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to invoke State Aid Intercept on the city or county serving as fiscal agent to the partner municipal utility system to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.
11. As a condition of receiving the CRF funds pursuant to this certification, the city or county on behalf of the municipal utility system shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, direct administrative costs, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
12. The city or county on behalf of the municipal utility system must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
13. Any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
14. Fund payments may not be used for government revenue replacement, including the replacement of unpaid municipal utility fees.
15. Any CRF funds received pursuant to this certification will not be used for expenditures for which the municipal utility and its subrecipients have received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

City or County Chief Administrative Officer (CAO)	Authorized Official Representing Municipal Utility Allocated Funds by SCC
Name of City or County:	Name of Municipal Utility:
Printed Name of CAO:	Printed Name of Municipal Utility Official:
Signature:	Signature:
Title:	Title:
Date:	Date:

Please provide city/county DUNS number: _____

Please provide municipal utility DUNS number: _____

Certification Addendum

(Please update the yellow highlighted fields as it pertains to your circumstances)

Federal Requirements for information to be included in agreement between county/city and municipal utility

§200.332 Requirements for pass-through entities.

All pass-through entities must:

(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:

(1) Federal award identification. (Federal Coronavirus Aid, Relief and Economic Security Act (CARES ACT, Coronavirus Relief Fund))

(i) Subrecipient name (which must match the name associated with its unique entity identifier); **(Name of Municipal Utility with SCC allocation)**

(ii) Subrecipient's unique entity identifier; **(Municipal Utility's DUNS number. If municipal utility does not have, please note)**

(iii) Subaward Period of Performance Start and End Date; **(Determined by city/county and utility given program start date and January 29, 2021, deadline to return funds)**

(iv) Subaward Budget Period Start and End Date; **(Determined by city/county and utility given program start date and January 29, 2021, deadline to return funds)**

(v) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient; **(Amount in final award letter)**

(vi) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation; **(Amount in allocation letter plus any other federal grant to from county/city to the utility)**

(vii) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity; **(Amount in final award letter plus any other federal grant to from county/city to the utility)**

(viii) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA); (Coronavirus Relief Fund: Municipal Utility Relief Program to Assist Customers)

(ix) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity; (U.S. Treasury Department/County or City/Contact for County or City Awarding Official)

(x) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement; (CFDA Number and Title are 21.09, Coronavirus Relief Funds)

(xi) Identification of whether the award is R&D; and (This is not R&D award)

(xii) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per §200.414. (No indirect costs can be charged by county/city or municipal utility)

Appendix A is available at: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

Appendix B is available at: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

COVID-19 MUNICIPAL UTILITY RELIEF PROGRAM

Utility Arrearage Assistance

Model Customer Intake Form

GENERAL INFORMATION

1. Date of Customer's Application: _____
2. Account Number or Other Unique Identifier of the Customer Utility Bill: _____
3. Total Arrearage from March 1, 2020 – December 30, 2020 that is due (Provided by Municipal Utility with statement demonstrating amount attached): _____
4. Street Address (where utility service is provided): _____

5. City or County (where utility service is provided): _____
6. State (where utility service is provided): _____
7. ZIP Code (where utility service is provided): _____
8. Customer Phone Number: _____
9. Customer Type:
 Residential
 Non-Residential

RESIDENTIAL CUSTOMERS COMPLETE THIS SECTION

1. Name of Residential Account Holder:

First	M.I.	Last	(Maiden)
-------	------	------	----------

2. For residential customers: place mark beside the applicable cause of economic hardship if you or a person in your household has experienced a loss of income due to the COVID-19 pandemic (check all that apply):

- been laid off;
- place of employment has closed;
- have experienced a reduction in hours of work;
- must stay home to care for children due to closure of day care and/or school;
- lost child or spousal support;

- not been able to work or missed hours due to contracting COVID-19;
- unable to find work due to COVID-19;
- unwilling/unable to participate in previous employment due to high risk of severe illness from COVID-19
- other (describe) _____

NON-RESIDENTIAL CUSTOMERS COMPLETE THIS SECTION

1. Name of Non-Residential Account Holder: _____
2. Property Name: _____
3. Is the utility fee arrearage due to economic hardship experienced by the customer as a result of the COVID-19 pandemic? (Check Y/N)
4. YES (Eligible for relief; provide explanation below.)
5. NO (Not eligible for relief.)
6. Provide an explanation of the COVID-19 related economic hardship:

CARES Act assistance application may:

- Assist for bills dated March 1, 2020, to December 30, 2020, and may not be used for past due amounts prior to this time period or after this time period.
- Funding is designed to be a one-time opportunity, with only one payment per household (for residential) or account holder and their successors (for non-residential).
- Funding can be used for the following bills:
 - Water
 - Wastewater
 - Electric
 - Gas

Applicant's Certification:

- I desire to receive any assistance to which I am legally entitled under this program and its specifications.
- I certify that the reason I am eligible for this CARES Act assistance is correct to the best of my knowledge and belief.
- I understand that my signature on this form gives permission for the staff at (insert name of city or county and municipal utility) to verify records as necessary to verify my eligibility for assistance.

- I declare to the best of my knowledge that:
 - o (1) for residential applicants: I am the only person living in the household at the address shown on this form who has applied for this assistance, or
 - o (2) for non-residential applicants: I am the only person who has applied for/on behalf of the non-residential account holder, including their successors, at the address shown on this form and that I am not a government account holder.
- I certify that this customer has not received CARES act relief for any of the arrearages I am applying for from any other source including Rebuild VA Grants.
- I understand that if I give false information or withhold information in order to make myself eligible for benefits that I am not entitled to or apply for assistance at more than one site, I can be prosecuted for fraud and/or denied assistance in the future.
- I understand that the agencies involved in this program may verify all of the information which I have provided.
- I understand and my signature on this form gives permission to (insert name of municipal utility) to which I am applying to verify information concerning my need for assistance.
- Others?

Printed Name

Signature

Title (for non-residential account holders)

Municipal Utility Intake Information:	ACTION TAKEN	Screeener	Date

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB I

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Bremo Recess Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Bremo Recess Agricultural/Forestal District, which consists of 1 parcel totaling 359.670 acres, for an additional 10 year period, expiring on January 17, 2031.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Bremo Recess Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Board of Supervisors approved the creation of the Bremo Recess Agricultural/Forestal District on January 17, 2001.				
	The Board of Supervisors approved the renewal of the Bremo Recess Agricultural/Forestal District on December 1, 2010.				
	The district will expire on January 17, 2021 and is currently up for renewal for an additional ten (10) year period.				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Breomo Recess Agricultural/Forestal District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on January 17, 2021. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There is one (1) parcel that comprises the Breomo Recess Agricultural/Forestal District. The parcel owner indicated their desire to remain in the district. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Breomo Recess Agricultural/Forestal District for an additional ten (10) year period.

The Breomo Recess District will consist of the following property owners and tax parcels after renewal:

<u>OWNER'S NAME</u>	<u>TAX MAP PARCEL #</u>	<u>ACREAGE</u>	<u>RECEIVED FORM</u>
Orf, John Phillip	58 (A) 8	359.670	X
Total		359.670	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. xx-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE BREMO RECESS
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JANUARY 17, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Bremo Recess Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bremo Recess Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Bremo Recess Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Bremo Recess Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Agricultural/Forestal District Review and Renewal

There are currently 19 Agricultural/Forestal Districts in Fluvanna County covering approximately 17,104 acres. Upon renewal of the four districts on tonight's agenda, fifteen districts will have been renewed. The Adams Creek AFD is scheduled for its ten year review for renewal on May 16, 2021. Upon completion of this review there will be one district due for review in 2022 (Union Mills) and two districts due for review in 2023 (Bourne Tract and Bowlesville). The current list of AFDs is included on page two of this memo.

FLUVANNA COUNTY AGRICULTURAL AND FORESTAL DISTRICTS					
DISTRICT NAME	PLANNING AREA(S)	APPROVAL DATE	REVIEW PERIOD	REVIEW DATE	ACREAGE
Adams Creek	Rural Residential	6-Apr-2011	10 years	16-May-2021	557.674
Bourne Tract	Rural Preservation	2-Sep-2015	8 years	1-Aug-2023	282.078
Bowlesville	Rural Preservation	1-Apr-2015	8 years	1-Aug-2023	690.930
Bremo Recess	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	359.670
Byrd Creek	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	690.391
Carysbrook	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	1366.722
Cunningham Acres	Rural Residential & Rivanna/Lake Monticello	8-Jan-2020	10 years	17-Nov-2029	366.951
Dobby Creek	Rural Residential	1-Dec-2010	10 years	17-Jan-2021	393.160
Glenarvon Farm	Rural Preservation	8-Jan-2020	10 years	17-Nov-2029	1871.000
Granite Hills	Rural Preservation	7-Aug-2019	10 years	4-Aug-2029	771.970
Kidds Store	Rural Residential & Rural Preservation	19-Feb-2020	10 years	15-Dec-2029	1327.261
Lower Bremo	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	800.377
North 640	Rural Preservation	22-Jan-2020	10 years	17-Nov-2029	2369.946
Poorhouse	Rural Residential	19-Feb-2020	10 years	19-Jan-2030	494.875
Shepherds	Rural Preservation	6-Nov-2020	10 years	15-Nov-2030	706.531
Shores-Hardware	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	1117.985
Stage Junction	Rural Preservation	19-May-2010	10 years	7-Jun-2030	759.934
Union Mills	Rural Preservation	2-May-2012	10 years	15-May-2022	324.752
Upper Bremo	Rural Preservation	4-Aug-2010	10 years	20-Sep-2030	1851.781
Total Acreage					17,103.988
% of Total County Acreage in Ag/For Districts*					9.909%
*Total Acreage of Fluvanna County is 182,510 acres.					



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 04-2020

A RESOLUTION TO AUTHORIZE RENEWAL OF THE BREMO RECESS AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JANUARY 17, 2031

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Bremo Recess Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Bremo Recess Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Bremo Recess Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Bremo Recess Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB J

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Dobby Creek Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Dobby Creek Agricultural/Forestal District, which consists of 4 parcels totaling 393.160 acres, for an additional 10 year period, expiring on January 17, 2031.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Dobby Creek Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Board of Supervisors approved the creation of the Dobby Creek Agricultural/Forestal District on January 17, 2001.				
	The Board of Supervisors approved the renewal of the Dobby Creek Agricultural/Forestal District on December 1, 2010.				
	The district will expire on January 17, 2021 and is currently up for renewal for an additional ten (10) year period.				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Dobby Creek Agricultural/Forestral District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on January 17, 2021. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There are four (4) parcels that comprise the Dobby Creek Agricultural/Forestral District. No responses were received from any of the parcel owners indicating their desire to withdraw. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Dobby Creek Agricultural/Forestral District for an additional ten (10) year period.

The Dobby Creek District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
Apelt, Walter & Patricia A.	47 A 61	3.89	x
Apelt, Walter & Patricia A.	47 A 63	226.610	x
Apelt, John & Melanie	47 A 63A	22.000	x
Commonwealth of Virginia	47 A 76	140.660	x
TOTAL		393.16	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of

Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. xx-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE DOBBY CREEK
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JANUARY 17, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Dobby Creek Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Dobby Creek Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Dobby Creek Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Dobby Creek Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Agricultural/Forestal District Review and Renewal

There are currently 19 Agricultural/Forestal Districts in Fluvanna County covering approximately 17,104 acres. Upon renewal of the four districts on tonight's agenda, fifteen districts will have been renewed. The Adams Creek AFD is scheduled for its ten year review for renewal on May 16, 2021. Upon completion of this review there will be one district due for review in 2022 (Union Mills) and two districts due for review in 2023 (Bourne Tract and Bowlesville). The current list of AFDs is included on page two of this memo.

FLUVANNA COUNTY AGRICULTURAL AND FORESTAL DISTRICTS					
DISTRICT NAME	PLANNING AREA(S)	APPROVAL DATE	REVIEW PERIOD	REVIEW DATE	ACREAGE
Adams Creek	Rural Residential	6-Apr-2011	10 years	16-May-2021	557.674
Bourne Tract	Rural Preservation	2-Sep-2015	8 years	1-Aug-2023	282.078
Bowlesville	Rural Preservation	1-Apr-2015	8 years	1-Aug-2023	690.930
Bremo Recess	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	359.670
Byrd Creek	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	690.391
Carysbrook	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	1366.722
Cunningham Acres	Rural Residential & Rivanna/Lake Monticello	8-Jan-2020	10 years	17-Nov-2029	366.951
Dobby Creek	Rural Residential	1-Dec-2010	10 years	17-Jan-2021	393.160
Glenarvon Farm	Rural Preservation	8-Jan-2020	10 years	17-Nov-2029	1871.000
Granite Hills	Rural Preservation	7-Aug-2019	10 years	4-Aug-2029	771.970
Kidds Store	Rural Residential & Rural Preservation	19-Feb-2020	10 years	15-Dec-2029	1327.261
Lower Bremo	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	800.377
North 640	Rural Preservation	22-Jan-2020	10 years	17-Nov-2029	2369.946
Poorhouse	Rural Residential	19-Feb-2020	10 years	19-Jan-2030	494.875
Shepherds	Rural Preservation	6-Nov-2020	10 years	15-Nov-2030	706.531
Shores-Hardware	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	1117.985
Stage Junction	Rural Preservation	19-May-2010	10 years	7-Jun-2030	759.934
Union Mills	Rural Preservation	2-May-2012	10 years	15-May-2022	324.752
Upper Bremo	Rural Preservation	4-Aug-2010	10 years	20-Sep-2030	1851.781
Total Acreage					17,103.988
% of Total County Acreage in Ag/For Districts*					9.909%
*Total Acreage of Fluvanna County is 182,510 acres.					



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 05-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE DOBBY CREEK
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JANUARY 17, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Dobby Creek Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Dobby Creek Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Dobby Creek Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Dobby Creek Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB K

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Lower Bremo Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Lower Bremo Agricultural/Forestal District, which consists of 5 parcels totaling 800.377 acres, for an additional 10 year period, expiring on January 17, 2031.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Lower Bremo Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	<p>The Board of Supervisors approved the creation of the Lower Bremo Agricultural/Forestal District on January 17, 2001.</p> <p>The Board of Supervisors approved the renewal of the Lower Bremo Agricultural/Forestal District on December 1, 2010.</p> <p>The district will expire on January 17, 2021 and is currently up for renewal for an additional ten (10) year period.</p>				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Lower Bremo Agricultural/Forestal District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on January 17, 2021. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There are five (5) parcels that comprise the Lower Bremo Agricultural/Forestal District. All parcel owners indicated their desire to remain in the district. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Lower Bremo Agricultural/Forestal District for an additional ten (10) year period.

The Lower Bremo District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
COCKE, CHARLESP & ELIZABETH B TRUST	58 7 B	20.019	x
COCKE, CHARLESP & ELIZABETH B TRUST	58 A 7	693.418	x
COCKE, CHARLESP & ELIZABETH B TRUST	58 A 8C	22.358	x
BREMO EXCESS, LTD.	58 A 7A	20.000	x
BEECH HILL LLC	58 A 7B	44.582	x
Total		800.377	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that *“the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue*

the district.” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. xx-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE LOWER BREMO
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JANUARY 17, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Lower BreMO Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Lower BreMO Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Lower BreMO Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Lower BreMO Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Agricultural/Forestal District Review and Renewal

There are currently 19 Agricultural/Forestal Districts in Fluvanna County covering approximately 17,104 acres. Upon renewal of the four districts on tonight's agenda, fifteen districts will have been renewed. The Adams Creek AFD is scheduled for its ten year review for renewal on May 16, 2021. Upon completion of this review there will be one district due for review in 2022 (Union Mills) and two districts due for review in 2023 (Bourne Tract and Bowlesville). The current list of AFDs is included on page two of this memo.

FLUVANNA COUNTY AGRICULTURAL AND FORESTAL DISTRICTS					
DISTRICT NAME	PLANNING AREA(S)	APPROVAL DATE	REVIEW PERIOD	REVIEW DATE	ACREAGE
Adams Creek	Rural Residential	6-Apr-2011	10 years	16-May-2021	557.674
Bourne Tract	Rural Preservation	2-Sep-2015	8 years	1-Aug-2023	282.078
Bowlesville	Rural Preservation	1-Apr-2015	8 years	1-Aug-2023	690.930
Bremo Recess	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	359.670
Byrd Creek	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	690.391
Carysbrook	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	1366.722
Cunningham Acres	Rural Residential & Rivanna/Lake Monticello	8-Jan-2020	10 years	17-Nov-2029	366.951
Dobby Creek	Rural Residential	1-Dec-2010	10 years	17-Jan-2021	393.160
Glenarvon Farm	Rural Preservation	8-Jan-2020	10 years	17-Nov-2029	1871.000
Granite Hills	Rural Preservation	7-Aug-2019	10 years	4-Aug-2029	771.970
Kidds Store	Rural Residential & Rural Preservation	19-Feb-2020	10 years	15-Dec-2029	1327.261
Lower Bremo	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	800.377
North 640	Rural Preservation	22-Jan-2020	10 years	17-Nov-2029	2369.946
Poorhouse	Rural Residential	19-Feb-2020	10 years	19-Jan-2030	494.875
Shepherds	Rural Preservation	6-Nov-2020	10 years	15-Nov-2030	706.531
Shores-Hardware	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	1117.985
Stage Junction	Rural Preservation	19-May-2010	10 years	7-Jun-2030	759.934
Union Mills	Rural Preservation	2-May-2012	10 years	15-May-2022	324.752
Upper Bremo	Rural Preservation	4-Aug-2010	10 years	20-Sep-2030	1851.781
Total Acreage					17,103.988
% of Total County Acreage in Ag/For Districts*					9.909%
*Total Acreage of Fluvanna County is 182,510 acres.					



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 06-2020

A RESOLUTION TO AUTHORIZE RENEWAL OF THE LOWER BREMO AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JANUARY 17, 2031

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Lower BreMO Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Lower BreMO Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Lower BreMO Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Lower BreMO Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB L

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Shores-Hardware Agricultural/Forestal District Review and Renewal				
MOTION(s):	I move to renew the Shores-Hardware Agricultural/Forestal District, which consists of 34 parcels totaling 1117.985 acres, for an additional 10 year period, expiring on January 17, 2031.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Overstreet, Senior Planner				
PRESENTER(S):	Jason Overstreet, Senior Planner				
RECOMMENDATION:	Approval				
TIMING:	Immediate decision requested				
DISCUSSION:	Request to renew the Shores-Hardware Agricultural/Forestal District for an additional ten (10) year period. Section 15.2-4311 of the Code of Virginia states if the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district. If the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	The Board of Supervisors approved the creation of the Shores-Hardware Agricultural/Forestal District on January 17, 2001.				
	The Board of Supervisors approved the renewal of the Shores-Hardware Agricultural/Forestal District on December 1, 2010.				
	The district will expire on January 17, 2021 and is currently up for renewal for an additional ten (10) year period.				
ENCLOSURES:	Memo with resolution				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Shores-Hardware Agricultural/Forestal District Review and Renewal

In accordance with Section 15.2-4311 of the Code of Virginia, the Planning Department contacted the current property owners of parcels identified in the above referenced agricultural and forestal district and advised them that the approved district would expire on January 17, 2021. This letter also advised the property owners that if the Planning Department did not receive a response, it would be determined that the property owner desired their property to remain in the existing district.

There are thirty-six (36) parcels that currently comprise the Shores-Hardware Agricultural/Forestal District. One owner requested to remove their two (2) parcels, five owners requested to keep their twenty-one (21) parcels in the district, and no additional responses were received. Therefore, it is the recommendation of the Planning Department that the Board of Supervisors renew the Shores-Hardware Agricultural/Forestal District for an additional ten (10) year period.

The Shores-Hardware District will consist of the following property owners and tax parcels after renewal:

OWNER'S NAME	TAX MAP PARCEL #	ACREAGE	RECEIVED FORM
ARRITT, FLETCHER M JR & BETTY	56 A 14A	14	x
ARRITT, FLETCHER M., JR. & BETTY	57 A 3	36	x
ARRITT, FLETCHER M., JR. & BETTY	57 A 8	53.201	x
ARRITT, FLETCHER M., JR. & BETTY	57 A 4	8	x
ARRITT, FLETCHER M., JR. & BETTY	56 A 13	1.37	x
ARRITT, FLETCHER M., JR. & BETTY	56 A 14	29.85	x
ARRITT, FLETCHER M., JR. & BETTY	57 A 5	5	x
ARRITT, FLETCHER M., JR. & BETTY	57 A 6	5	x
BEUTH, JACK L JR & RITTER, LISAM	57 A 17	6.773	x
BEUTH, JACK L JR & RITTER, LISAM	57 A 18	3.691	x
BEUTH, JACK L JR & RITTER, LISAM	57 A 20	10.297	x
BROADLEAF FARMS, LLC	57 5 6	27.522	
BROADLEAF FARMS, LLC	57 5 3	12.521	
BROADLEAF FARMS, LLC	57 5 2	20.886	

BROADLEAF FARMS, LLC	57 5 1	10	
FITZGERALD, MATTHEW & AMY	57 A 41	69.8	
FITZGERALD, MATTHEW & AMY	57 A 41A	8	
FULLER, GARY J	49 A 15	26.44	
HUNT, GARETH & WATERS, CLAIRE TRUST	56 A 8	12.45	
JENKINS, ROBERT W., JR & ALMA R	57 A 51A	50.68	
LEE, PETER & LAURA ANN	56 A 5	60	
LEE, PETER & LAURA ANN	56 A 8B	126	
SEVEN ISLAND PARTNERS LLC	56 A 15	27.1	x
SEVEN ISLAND PARTNERS LLC	56 A 16	5.1	x
SEVEN ISLAND PARTNERS LLC	57 A 25	2	x
SEVEN ISLAND PARTNERS LLC	56 A 10	151.348	x
SEVEN ISLAND PARTNERS LLC	57 A 27	51.3	x
SEVEN ISLAND PARTNERS LLC	57 A 30	1.5	x
SEVEN ISLAND PARTNERS LLC	57 A 28	43.3	x
SEVEN ISLAND PARTNERS LLC	57 A 29	12.3	x
SEVEN ISLAND PARTNERS LLC	56 A 17	24	x
SEVEN ISLANDS FARM INC	57 A 34	80	x
STRIDER, JEFFERSON S	57 A 16A	100	
TAYLOR, NANCY WARREN & ET AL	57 A 24A	14.8	
Total		1117.985	

The 2015 Comprehensive Plan designates this area of Fluvanna County as within the Rural Preservation Planning Area.

Please be advised that Section 15.2-4311 of the Code of Virginia states in part that “*the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.*” It further states “*if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.*” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

If you have any questions or comments regarding this information, please contact me at (434) 591-1910 x 1061, or at joverstreet@fluvannacounty.org.

Attachments:

- A. Resolution renewing AFD for an additional ten (10) year period



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. xx-2020

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE SHORES-HARDWARE
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR
PERIOD TO EXPIRE JANUARY 17, 2031**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Shores-Hardware Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Shores-Hardware Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Shores-Hardware Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Shores-Hardware Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

Memo

To: Fluvanna County Board of Supervisors

From: Jason Overstreet, Senior Planner

Date: February 9, 2021

Re: Agricultural/Forestal District Review and Renewal

There are currently 19 Agricultural/Forestal Districts in Fluvanna County covering approximately 17,104 acres. Upon renewal of the four districts on tonight's agenda, fifteen districts will have been renewed. The Adams Creek AFD is scheduled for its ten year review for renewal on May 16, 2021. Upon completion of this review there will be one district due for review in 2022 (Union Mills) and two districts due for review in 2023 (Bourne Tract and Bowlesville). The current list of AFDs is included on page two of this memo.

FLUVANNA COUNTY AGRICULTURAL AND FORESTAL DISTRICTS					
DISTRICT NAME	PLANNING AREA(S)	APPROVAL DATE	REVIEW PERIOD	REVIEW DATE	ACREAGE
Adams Creek	Rural Residential	6-Apr-2011	10 years	16-May-2021	557.674
Bourne Tract	Rural Preservation	2-Sep-2015	8 years	1-Aug-2023	282.078
Bowlesville	Rural Preservation	1-Apr-2015	8 years	1-Aug-2023	690.930
Bremo Recess	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	359.670
Byrd Creek	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	690.391
Carysbrook	Rural Preservation	7-Aug-2019	10 years	21-Jul-2029	1366.722
Cunningham Acres	Rural Residential & Rivanna/Lake Monticello	8-Jan-2020	10 years	17-Nov-2029	366.951
Dobby Creek	Rural Residential	1-Dec-2010	10 years	17-Jan-2021	393.160
Glenarvon Farm	Rural Preservation	8-Jan-2020	10 years	17-Nov-2029	1871.000
Granite Hills	Rural Preservation	7-Aug-2019	10 years	4-Aug-2029	771.970
Kidds Store	Rural Residential & Rural Preservation	19-Feb-2020	10 years	15-Dec-2029	1327.261
Lower Bremo	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	800.377
North 640	Rural Preservation	22-Jan-2020	10 years	17-Nov-2029	2369.946
Poorhouse	Rural Residential	19-Feb-2020	10 years	19-Jan-2030	494.875
Shepherds	Rural Preservation	6-Nov-2020	10 years	15-Nov-2030	706.531
Shores-Hardware	Rural Preservation	1-Dec-2010	10 years	17-Jan-2021	1117.985
Stage Junction	Rural Preservation	19-May-2010	10 years	7-Jun-2030	759.934
Union Mills	Rural Preservation	2-May-2012	10 years	15-May-2022	324.752
Upper Bremo	Rural Preservation	4-Aug-2010	10 years	20-Sep-2030	1851.781
Total Acreage					17,103.988
% of Total County Acreage in Ag/For Districts*					9.909%
*Total Acreage of Fluvanna County is 182,510 acres.					



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 07-2020

A RESOLUTION TO AUTHORIZE RENEWAL OF THE SHORES-HARDWARE AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL TEN-YEAR PERIOD TO EXPIRE JANUARY 17, 2031

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Library at 4:00 p.m. on the 17th day of February 2021, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the Fluvanna County Board of Supervisors approved the creation of the Shores-Hardware Agricultural/Forestal District on January 17, 2001 for a ten-year period; and

WHEREAS, the Fluvanna County Board of Supervisors approved the renewal of the Shores-Hardware Agricultural/Forestal District on December 1, 2010; and

WHEREAS, the district will expire on January 17, 2021; and

WHEREAS, in accordance with Section 15.2-4311 of the Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Shores-Hardware Agricultural/Forestal District and advised them that the approved district would expire on January 17, 2021 and inquired whether the owners desired that the property remain in or be removed from the district.

NOW, THEREFORE BE IT RESOLVED on this 17th day of February 2021 that the Fluvanna County Board of Supervisors hereby renews the Shores-Hardware Agricultural/Forestal District for an additional ten-year period to expire on January 17, 2031.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at the regular meeting of the Board held on the 17th day of February, 2021;

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

Attest:

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

MEETING DATE:	February 17, 2021				
AGENDA TITLE:	Local Allocations for Federal CARES Coronavirus Relief Funds				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
					X
STAFF CONTACT(S):	Eric Dahl, County Administrator				
PRESENTER(S):	Eric Dahl, County Administrator				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	<ul style="list-style-type: none"> • Congress passed and the President recently signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. • This Act provides funding for a number of different programs to address the COVID-19 pandemic. • A primary component of the CARES Act is \$150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF). <p>These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:</p> <ol style="list-style-type: none"> 1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); 2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and 3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. <ul style="list-style-type: none"> • Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. • Fluvanna County's allocation is <u>\$4,758,404</u> 				

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:

- COVID-19-related expenses of public hospitals, clinics, and similar facilities.
- Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
- Costs of providing COVID-19 testing, including serological testing.
- Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
- Expenses for establishing and operating public telemedicine capabilities for COVID-19- related treatment.

2. Public health expenses such as:

- Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
- Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.

3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID- 19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:

- Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
- Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
- Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

- Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.

	<ul style="list-style-type: none"> • Expenditures related to a State, territorial, local, or Tribal government payroll support program. • Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise. <p>6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.</p> <p><u>Nonexclusive examples of ineligible expenditures</u></p> <p>The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund.</p> <ol style="list-style-type: none"> 1. Expenses for the State share of Medicaid.³ 2. Damages covered by insurance. 3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency. 4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds. 5. Reimbursement to donors for donated items or services. 6. Workforce bonuses other than hazard pay or overtime. 7. Severance pay. 8. Legal settlements. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input checked="" type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	CARES Fund Balance Memo
<input checked="" type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input checked="" type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	CARES Act Memo to Localities - 1st Round
<input type="checkbox"/>	CARES Act Memo to Localities - 2nd Round
<input type="checkbox"/>	Updated CARES Act US Treasury Guidance
<input type="checkbox"/>	

MEMORANDUM

Date: February 17, 2021
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: FY21 BOS Contingency Balance

The FY21 BOS Contingency line balance is as follows:

Beginning Original Budget:	\$150,000
Less: Registrar's Office Relocation – 07.01.20	-\$20,000
Less: Fire & Rescue Fleet Study – 08.05.20	-\$1,500
Less: Registrar's Office Relocation – 08.19.20	-\$5,400
Less: Fluvanna Hiring Event – 11.04.20	-\$2,000
Less: Drug Court County Match – 12.02.20	-\$45,000
Less: Fork Union Training Building Design – 01.20.21	-\$22,460
Available:	\$53,640

MEMORANDUM

Date: February 17, 2021
From: Liz McIver - Management Analyst
To: Board of Supervisors
Subject: FY21 Capital Reserve Balances

The FY21 Capital Reserve account balances are as follows:

County Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$267,970
Total FY21 Budget:	\$467,970
Add: FY20 Closed CRM Projects -06-26-20	\$11,308
Less: SCADA System Room HVAC – 07.01.20	-\$30,300
Less: Public Safety Building HVAC – 07.01.20	-\$9,325
Less: Carysbrook Gym Heating System Replacement – 12.17.20	-\$34,347
Less: FUSD Roof Replacement - 01.06.21	-\$5,700
Less: HVAC Unit Replacement at The Old Stone Jail – 02.03.21	-\$3,166
Less: Replacement Roof for Pleasant Grove Summer Kitchen – 02.03.21	-\$11,200
FY21 Available:	\$385,240

Schools Capital Reserve:

FY21 Budget Allocation:	\$200,000
FY20 Carryover	\$224,903
Total FY21 Budget:	\$424,903
Less: FCHS Compressor Replacement – 07.01.20	-\$6,000
Less: FCHS HVAC Condenser Replacement – 08.05.20	-\$24,000
Less: FCHS Cooling Tower – 08.19.20	-\$10,975
Add: Closed CRM Projects -09.24.20	\$1,231
FY21 Available:	\$385,159

MEMORANDUM

Date: February 17, 2021
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: CARES Fund Balance

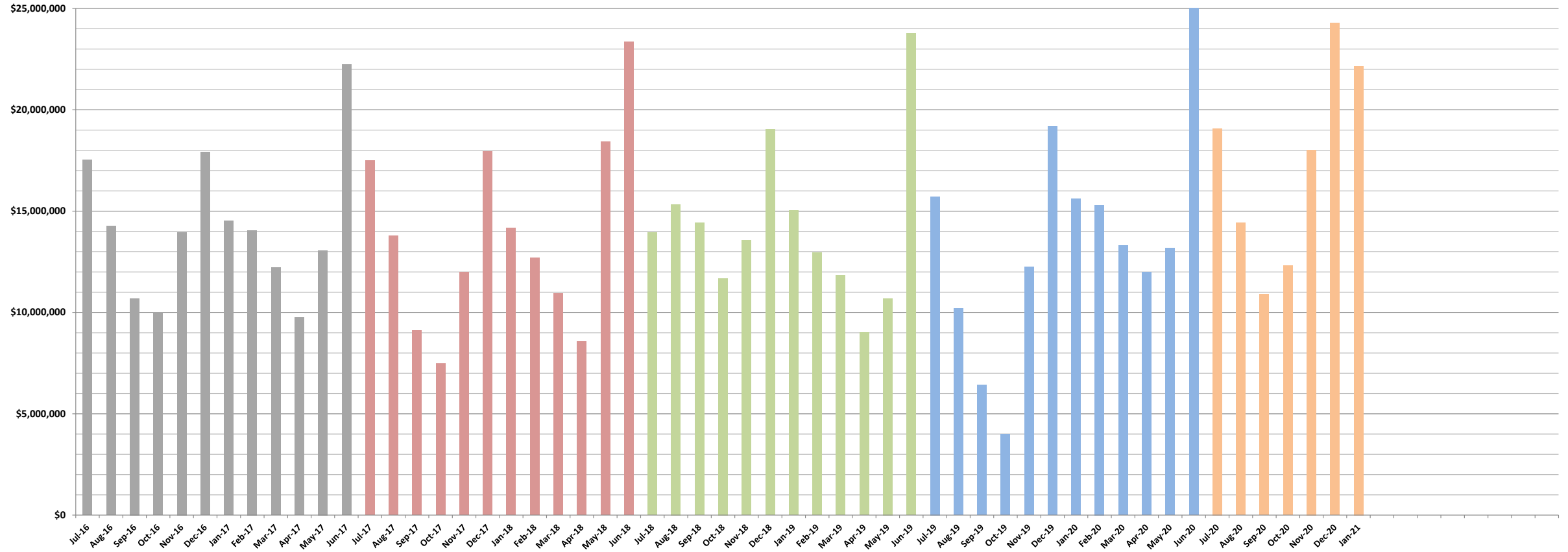
CARES Fund Original Appropriation:	\$2,379,202
Less: Overtime Pay 06.17.20	-\$1,000
Less: Full-Time Salaries 06.17.20	-\$20,000
Less: Janitorial Supplies 06.17.20	-\$15,000
Less: Chemical Supplies 06.17.20	-\$2,000
Less: ADP Supplies 06.17.20	-\$2,000
Less: Emergency Supplies 06.17.20	-\$25,000
Less: General Material and Supplies 06.17.20	-\$5,000
Less: EDP Equipment 06.17.20	-\$20,000
Less: Site Improvements 06.17.20	-\$1,000
Less: Economic Development Grant – Local Business 06.17.20	-\$350,000
Less: Printing and Binding 06.17.20	-\$5,000
Less: Advertising 06.17.20	-\$1,000
Less: Economic Development Grant – Non-Profits 07.01.20	-\$100,000
Less: Machinery and Equipment (Clorox 360 machines) 07.01.20	-\$46,500
Less: FY20 Contract Services 08.05.20	-\$5,110
Less: FY20 Advertising 08.05.20	-\$530
Less: FY20 Chemical Supplies 08.05.20	-\$3,650
Less: FY20 Other Operating Supplies 08.05.20	-\$250
Less: FY20 Site Improvements 08.05.20	-\$8,675

Less: FY21 Emergency Supplies for Fire & Rescue 08.05.20	-\$15,000
Less: FY21 FCPS Supplies for Opening Prep 08.05.20	-\$301,017
Less: FY21 Advertising of COVIDWISE App 08.05.20	-\$5,000
Less: FY21 Economic Development Grant – Local Business Hand Sanitizer	-\$3,000
Less: FY21 Economic Development Grant – Local Business 08.05.20	-\$350,000
Less: FY21 Economic Development Grant – Non-Profits 08.05.20	-\$100,000
Add: CARES Funds Second and Final Round Funding – 08.12.20	\$2,379,202
Less: FY21 FCPS Verizon Hotspots & 4 Months Data Plan – 08.19.20	-\$45,990
Less: FY21 Site Improvements & Furniture – 08.19.20	-\$31,300
Less: FY21 Fork Union Broadband Expansion – 08.19.20	-\$520,000
Less: FY21 Admin Building Basement Reno A&E – 08.19.20	-\$68,210
Add: FY21 Admin Building Basement Reno A&E – 10.07.20 (not funding with CARES)	\$68,210
Less: FY21 Municode Intranet Implementation – 08.19.20	-\$7,200
Less: FY21 Admin Building Basement Renovation – 09.02.20	-\$663,592
Add: FY21 Admin Building Basement Renovation - 10.07.21 (project cancelled)	\$663,592
Less: FY21 Sheriff Prisoner Transport Van - 09.16.20	-\$64,677
Less: FY21 Patrol Car Vinyl Seat Replacement - 9.16.20	-\$24,542
Less: FY21 Sheriff Spare Vehicle - 09.16.20	-\$41,000
Less: FY21 Additional Cleaning Services	-\$21,000
Less: FY20 Public Safety, Public Health & Human Services Salaries (March - June)	-\$1,008,196
Less: FY21 Public Safety, Public Health & Human Services Salaries (July - September)	-\$502,066

Less: FY21 Public Safety, Public Health & Human Services Salaries (October - December)	-\$505,000
Add: FY21 Economic Development Grant - Unspent funds	\$300,000
Less: FY21 Scottsville Area Broadband Expansion - 10.21.20	-\$60,000
Less: FY21 Ambulance Power Loads - 11.4.20	-\$52,023
Less: FY21 Fire & Rescue PPE - 11.4.20	-\$68,891
Less: FY21 Sheriff's Office X-Ray Scanner - 11.4.20	-\$16,047
Less: FY21 TJPCS Regional Affordable Housing Search Tool - 11.04.20	-\$2,612
Less: FY21 Duct Cleaning Services - 11.04.20	-\$70,150
Less: FY21 Sheriff's Office Respirators - 11.04.20	-\$14,540
Less: FY21 Tru-up for day to day operational cost due to COVID19	-\$43,795
Less: FY21 Power Cot - 11.18.20	-\$18,154
Add: FY21 Power Cot - Paid out of EMS Cares Funds	\$18,154
Add: FY21 Interest Earned	\$3,000
Add: FY21 EMS CARES Funds	\$24,944
Less: FY21 EMS CARES Funds	-\$24,944
Less: FY21 FCPS Additional Technology for Tele-learning	-\$150,000
Less: FY21 E911 Salaries (July - September)	-\$330,000
Less: FY21 Emergency Sick Leave	-\$10,000
Less: FY21 Increase in Internet Bandwidth for teleworking	-\$2,000
Less: FY21 Restricted Contribution to Non-Profits to provide food	-\$10,000
Less: FY21 Stair Chairs Purchase	-\$583
Current CARES Fund Balance	\$76,061

Fluvanna County Monthly Bank and Investment Account Balances and Earnings Report										
Month	Wells Fargo Commercial Checking - Main Bank	Wells Fargo Analysis Interest Earned	BB&T - Cost Recovery Fund	Multi-Bank Securities Brokerage (CD's)	MBS Earnings	Virginia Investment Pool (VIP) Stable NAV Liquidity Pool	VIP Stable NAV Earnings	Ending Balance TOTAL	Virginia Investment Pool (VIP) CARES Fund	VIP CARES Fund Earnings
Jul-16	\$10,053,334		\$332,174					\$17,538,177		
Aug-16	\$6,733,878		\$377,034					\$14,253,486		
Sep-16	\$3,127,373		\$417,387					\$10,694,955		
Oct-16	\$2,408,014		\$465,326					\$10,017,646		
Nov-16	\$6,337,061		\$511,779					\$13,960,493		
Dec-16	\$10,222,656		\$568,084					\$17,903,720		
Jan-17	\$6,794,517		\$601,955					\$14,521,021		
Feb-17	\$6,276,766		\$648,260					\$14,056,520		
Mar-17	\$4,372,044		\$699,524					\$12,204,723		
Apr-17	\$1,856,533		\$734,130					\$9,738,149		
May-17	\$5,134,100		\$772,183					\$13,061,937		
Jun-17	\$14,272,459		\$815,451					\$22,243,632		
Jul-17	\$9,473,371		\$854,310			\$0	\$ -	\$17,506,399		
Aug-17	\$5,699,776		\$890,237			\$0	\$ -	\$13,775,452		
Sep-17	\$1,497,668		\$431,051			\$0	\$ -	\$9,121,074		
Oct-17	\$3,270,241		\$35,223			\$135	\$ 135.11	\$7,476,252		
Nov-17	\$7,739,856		\$79,183			\$135	\$ 0.05	\$11,981,429		
Dec-17	\$13,640,973		\$144,416			\$135	\$ 0.15	\$17,946,014		
Jan-18	\$9,813,762		\$195,944			\$135	\$ 0.26	\$14,159,339		
Feb-18	\$8,302,311		\$183,287			\$50,138	\$ 2.40	\$12,682,040		
Mar-18	\$4,474,342		\$89,291			\$2,224,967	\$ 1,829.22	\$10,941,916		
Apr-18	\$2,043,660		\$67,042			\$2,303,479	\$ 3,511.83	\$8,562,767		
May-18	\$11,822,481		\$18,984			\$2,422,389	\$ 3,909.72	\$18,426,652		
Jun-18	\$9,675,143		\$73,593			\$9,435,967	\$ 13,577.88	\$23,346,270		
Jul-18	\$4,394,222		\$114,515			\$9,435,966	\$ 20,600.47	\$13,944,703		
Aug-18	\$1,677,219		\$37,320			\$13,619,588	\$ 23,144.95	\$15,334,127		
Sep-18	\$2,615,110		\$37,723			\$11,767,732	\$ 13,986.26	\$14,420,565		
Oct-18	\$4,668,338		\$207,298			\$6,811,718	\$ 9,323.31	\$11,687,355		
Nov-18	\$9,679,741		\$62,912			\$3,821,042	\$ 7,419.84	\$13,563,695		
Dec-18	\$7,075,743		\$123,078			\$11,843,045	\$ 14,583.11	\$19,041,866		
Jan-19	\$2,232,580		\$50,291	\$1,725,979	\$ 1,979.11	\$11,031,090	\$ 25,045.47	\$15,039,941		
Feb-19	\$3,730,470		\$104,029	\$1,980,687	\$ 5,707.62	\$7,139,094	\$ 15,630.79	\$12,954,280		
Mar-19	\$2,731,676		\$67,493	\$1,985,056	\$ 4,368.89	\$7,048,463	\$ 17,372.03	\$11,832,687		
Apr-19	\$2,236,793		\$54,733	\$1,989,555	\$ 4,883.92	\$4,727,004	\$ 12,909.44	\$9,008,085		
May-19	\$6,356,355		\$109,062	\$1,991,072	\$ 6,111.86	\$2,234,471	\$ 7,467.31	\$10,690,960		
Jun-19	\$19,357,070		\$89,816	\$1,998,125	\$ 7,380.74	\$2,314,010	\$ 4,539.25	\$23,759,021		
Jul-19	\$7,232,465	\$ 2,785	\$84,893	\$3,004,197	\$ 21,072	\$5,396,774	\$ 7,765	\$15,718,329		
Aug-19	\$3,342,584	\$ 2,092	\$65,781	\$3,014,168	\$ 9,971	\$3,782,001	\$ 10,226	\$10,204,533		
Sep-19	\$2,084,930	\$ 505	\$95,173	\$3,015,338	\$ 1,169	\$1,225,490	\$ 5,489	\$6,420,931		
Oct-19	\$2,561,402	\$ -	\$91,132	\$1,244,422	\$ (247)	\$101,652	\$ 1,162	\$3,998,609		
Nov-19	\$10,747,977	\$ -	\$83,568	\$1,245,493	\$ 1,071	\$176,857	\$ 205	\$12,253,894		
Dec-19	\$17,627,078	\$ -	\$132,635	\$1,245,722	\$ 229	\$177,999	\$ 268	\$19,183,434		
Jan-20	\$9,002,916	\$ 1,570	\$43,598	\$1,258,082	\$ 12,361	\$5,308,087	\$ 5,962	\$15,612,683		
Feb-20	\$8,630,244	\$ 1,194	\$95,873	\$1,261,222	\$ 3,139	\$5,315,372	\$ 7,285	\$15,302,710		
Mar-20	\$4,518,186	\$ -	\$85,973	\$1,262,948	\$ 1,727	\$7,422,651	\$ 7,280	\$13,289,759		
Apr-20	\$5,094,401	\$ -	\$134,650	\$1,276,459	\$ 13,211	\$5,478,279	\$ 5,628	\$11,983,790		
May-20	\$3,725,617	\$ -	\$47,204	\$1,281,515	\$ 5,356	\$8,131,678	\$ 3,400	\$13,186,015		
Jun-20	\$8,191,916	\$ -	\$65,372	\$1,284,918	\$ 3,402	\$16,187,424	\$ 5,746	\$25,729,630	\$2,282,394	\$ 192
Jul-20	\$4,467,288	\$ -	\$80,874	\$1,302,313	\$ 17,395	\$13,231,610	\$ 4,186	\$19,082,085	\$2,283,036	\$ 642
Aug-20	\$3,736,257	\$ -	\$55,998	\$1,305,132	\$ 2,819	\$9,334,256	\$ 2,645	\$14,431,643	\$4,662,978	\$ 740
Sep-20	\$3,654,125	\$ -	\$58,958	\$1,305,474	\$ 342	\$5,885,682	\$ 1,427	\$10,904,239	\$4,663,836	\$ 858
Oct-20	\$4,983,761	\$ -	\$122,294	\$1,306,854	\$ 1,380	\$5,886,627	\$ 945	\$12,299,536	\$1,742,401	\$ 582
Nov-20	\$4,667,760	\$ -	\$64,717	\$1,305,174	\$ (1,680)	\$11,987,611	\$ 984	\$18,025,261	\$1,742,630	\$ 229
Dec-20	\$3,889,191	\$ -	\$99,885	\$1,304,466	\$ (708)	\$18,989,664	\$ 2,053	\$24,283,206	\$1,612,568	\$ 198
Jan-21	\$1,751,766	\$ -	\$99,135	\$1,309,241	\$ 4,775	\$18,991,822	\$ 2,158	\$22,151,964	\$430,939	\$ 99

Combined Bank Balances



MEMORANDUM

Date: February 17, 2021
From: Liz McIver – Management Analyst
To: Board of Supervisors
Subject: Unassigned Fund Balance

FY20 Year End Audited Total Unassigned Fund Balance:	\$19,939,645
Unassigned Fund Balance – 12% Target Per Policy:	\$9,522,851
Unassigned Fund Balance – Excess Above Policy Target:	\$10,416,794
Add: FY21 Reassessment Budget Transfer	\$66,515
Less: FY20-21 County Carryover Request – 11.04.20	-\$153,447
Less: FY20-21 Schools Carryover Request – 11.04.20	-\$400,000
Less: FY20-21 Sheriff’s Office Volunteer Funds Carryover – 11.18.20	-\$3,575
Less: FY21 Fork Union Property Site Development – 01.20.21	-\$111,360
Less: FY20-21 Broadband Grant Carryover Request – 02.03.21	-\$375,000
Current Unassigned Fund Balance	\$9,439,927

**Culpeper District, Louisa Residency
Fluvanna County Monthly Report: February 2021**

Fluvanna Mileage, Structures

PRIMARY MILES	SECONDARY MILES	STRUCTURES	TOTAL MILES
102.34	598.62	75	700.96

Fatal Accidents

DATE	LOCATION	ALCOHOL	RESTRAINT
<p>*Of the 819 fatalities in VA in 2018, 126 were related to distracted driving and 298 were motor vehicle occupants not wearing a seatbelt. **10% of all drivers do not wear a seatbelt. Of all driver fatalities, 50% are from the 10% that do not wear a seatbelt if the option was available.</p>			

[Link to Smart Scale Information](#)

[Link to Smart Scale Projects \(Filter for Fluvanna Co. Projects\)](#)

Fluvanna County Smart Scale Projects:

- Rt. 53/1015 Turkeysag Roundabout
- Rt. 600/618 Lake Monticello Left Turn Lane
- Rt. 250/631 Troy Rd Roundabout

Smart Scale Round 4 Key Dates:

- November 6, 2019, Project Development Workshop
- February 2020, Project Review
- March 1 - April 17, 2020, Pre-application Deadline
- August 17, 2020, Application Deadline



Projects:

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53/618 Roundabout, (UPC:96938)	CN Completed		
Route 1001 – PE Study (UPC 115895)	PE Authorization	Study in Development*	
Route 659 – PE Study (UPC 115896)	PE Authorization	Study in Development*	
Route600/618Intersection Improvements (UPC 111739)	Floodplain Analysis	Scoping	Anticipated FEB 2022

*working with Central Office to develop TAP application documents

Additional Road Projects:

- **On-Call Pipe Replacements** PR07-967-255, (UPC 106020)
- **District Wide Guardrail Repair and/or Replacement** GR07-967-269, (UPC 106849)
- **District Wide ADA Compliance** ADA7-967-317, (UPC 108027)
- **On-Call District Wide Pavement Marking** TS07-967-325 (UPC 108282)

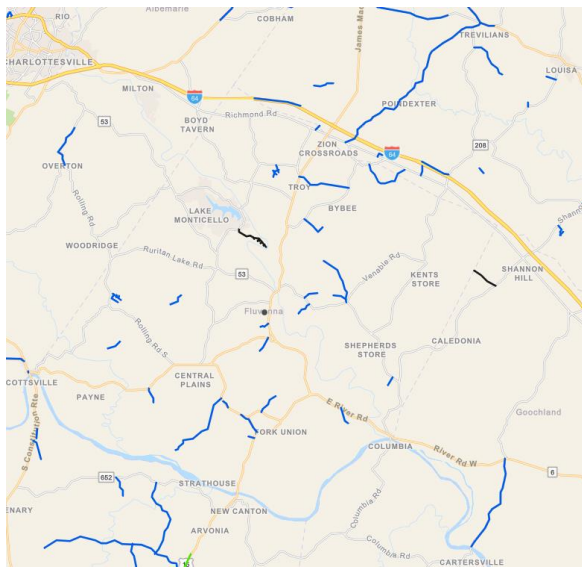
State-Force and District-Wide Bridge Projects:

- **District Wide Bridge Deck Cleaning and Washing** BRDG-967-241, (UPC 105980);
- **District Wide Bridge Maintenance** BRDG-967-240, (UPC 105979);
- **Route 623 over Venable Creek, Completed;**
- **Route 53, .5 miles S of Lake Monticello Rd - Emergency Pipe Replacement; Completed;**
- **Route 616 Soil Nailing Slope Repair; Completed;**
- **Rt. 15 N and S of CVEC – Pipe Replacements; Completed;**
- **Rt. 250 W of Correctional Center – Pipe Replacement; Completed;**

Resurfacing Projects:

VDOT provided the County with a list of routes included in the 2020 resurfacing schedule. Please review the routes listed and let us know if you have any questions or concerns. Customers can view VDOT’s resurfacing schedule and route status on VDOT’s public website via the following link: <http://www.virginiaroads.org/> (Select "Web Maps" and "Statewide Paving Status")

Fluvanna County Resurfacing					
Plant Mix			Surface Treatment		
Schedule	Miles	Cost/Estimate	Schedule	Miles	Cost/Estimate
2019	4.94	\$863.675	2019	43.65	\$590,849
2020	---	---	2020	55.52	\$421,558
2021	---	---	2021	16.07	\$229,394



Statewide Paving Status Map (Public View) 2020

- Scheduled
- In Progress
- Completed
- Rescheduled

Traffic Engineering

Studies under Review:

- Route 53 High School Speed Limit Reduction
- Route 633, 1079 N.Boston Rd – Chevrons/Curve Warning Signage + edge line consideration
- Route 250 speed study, from Route 631 to Route 15
- Route 656/624: Request for curve warning signage and improvements to visibility
- Route 600 speed study, from Abbey Rd to Broken Island Rd
- Route 1040, Broken Island Rd Centerline Removal due to installment issues

Completed Studies:

- Route 250/708 Right Turn Lane Warrant Analysis review completed
 - Turn lane not warranted
 - Shoulder Widening project completed Dec 2020
- Routes 652, 655, 656 Centerline Pavement Markings review completed
 - Routes 655 & 656 do not meet minimum width (18ft) or minimum VPD (500)
 - Route 652 does not meet minimum VPD
- Route 53 shoulder safety improvements (proximity 4800 block +/-); Curve warning signs installed
- Fire Station signs along roadway by Fork Union Fire Station on Route 15 installed
- Speed limit and signage study at intersection of Route 761 and Route 620 installed
- Route 15 at Route 644 Speed Study;
 - Speed limit reduction not warranted
- Centerline Marking on Rt. 613, Bybees Church Rd; Approved, Installation completed, 8/17/2020
- Route 1066, Rosewood Drive- 25 speed limit sign installed 3/31/2020

County Safety and Operational Improvements:

- Route 250 at Route 631 (Troy Rd): grading to improve sight distance is completed
- Route 600 at Broken Island Rd: Request for safety improvements to improve visibility at the curve; Larger chevron signs and puppy track pavement markings have been installed
- Village of Palmyra Traffic Circle: County and VDOT staff plan to simulate EMS response prior to installing pavement markings;

- Route 53 at Route 660 (Cunningham): VDOT continues to evaluate this intersection for interim and long-term safety improvements
- Route 629/631 intersection review and grading work completed
- Digital Speed Display Signs (ongoing)
- Route 1037 Lexie Lane No Outlet Sign to be resized and relocated; completed 7/7/2020
- Route 53 at Turkey Trail white delineator posts replaced on 6/23/2020

Area Land Use

Residency Area Land Use Staff have issued **3** permits in 2021

Fluvanna County Plan/Plat Review - Received Dec 2020-Jan 2021							
Project Name	Routes/Address	Submission Type	VDOT Contact	VDOT Received Date	Locality Due Date	VDOT Comment Date	Status
Gilbert Family Subdivision	622-181 Albevanna Lane	Preliminary Plat Review,	John Wilson	12/2/2020	1/18/2021	12/22/2020	Review Complete - Acceptable
Besecker Family Subdivision	620-284 Rolling Road S	Final Plat Review,	John Wilson	12/2/2020	1/18/2021	12/17/2020	Review Complete - Acceptable
Village Oaks Subdivision Phase IV	618-Opposite 100 Crofton Place, Palmyra, VA	Site Plan,	John Wilson	12/15/2020	1/29/2021	1/22/2021	Review Complete - Revision Required
Lafayette Village Minor Subdivision	618-TMP 9-A-11, 11B, 11F, 11G	Preliminary Plat Review,	John Wilson	12/18/2020	2/1/2021	1/8/2021	Review Complete - Revision Required

- [Zion Crossroads Corridor Improvement Study \(link\)](#) – The webpage is live for the Zion Crossroads Corridor Improvement Study (Routes 15 and 250), Fluvanna & Louisa Counties. This small area study, which is supported by stakeholders from VDOT, Fluvanna and Louisa counties and the Thomas Jefferson Planning District Commission. The study is evaluating vehicle, transit, bicycle, and pedestrian accommodations along Route 15 (James Madison Highway) between the intersections of Sommerfield Drive and Starlite Park as well as along Route 250 (Three Notch Road/Richmond Road) between Route 631 (Troy Road) and Route 613 (Poindexter Road). The purpose of the study is to develop short-, mid-, and long-term community-supported transportation solutions to provide safe travel for all uses and users of the roadway. The results from this study will be reviewed and potential transportation projects will be developed and presented for feedback in early 2021. The study is scheduled for completion in mid-2021.

Maintenance Activities

- VDOT crews in Palmyra and Zion Crossroads Area HQ have responded to **354** Work Orders in FY21. Top activities have been dead animal removal and fallen tree/limb clearing.

BOS Manual:

http://www.virginiadot.org/business/resources/local_assistance/BOSmanual.pdf

E. Alan Saunders, P.E., CCM
Resident Engineer
VDOT Louisa Residency
540-967-3710