



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### BUDGET WORK SESSION AGENDA

Fluvanna County Library, 214 Commons Blvd.

Palmyra, VA 22963

February 24, 2021, at 7:00 pm

Due to the continuing Public Health Emergency, Board of Supervisors Meetings continue to meet with modifications. **Physical (in-person) access to meetings has been suspended.** Those wishing to participate via Zoom may call Fluvanna Clerk to the Board, Caitlin Solis, at (434) 591-1910 or email her at: [csolis@fluvannacounty.org](mailto:csolis@fluvannacounty.org) no later than 1 hour prior to the meeting or may go to [FluvannaCounty.org](http://FluvannaCounty.org) to find the Zoom link on the Board of Supervisors meeting page.

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TAB	AGENDA ITEMS
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<b>A – CALL TO ORDER</b>
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<b>B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>
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<b>C – BUDGET REVIEW – AGENCY PRESENTATIONS</b>
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|----|---|
| 41 | Fluvanna SPCA – Gerri Russell, President  |
| 68 | Cooperative Extension – Kim Mayo, Extension Agent   |
| 61 | Library – Cyndi Hoffman, Director   |
| 23 | Registrar – Joyce Pace, Registrar   |
| 57 | Social Services – Kim Mabe, Director  |
| 36 | Fire and Rescue Association – John Lye, President, and Debbie Smith, Emergency Management Coordinator |
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<b>D – ACTION MATTERS</b>
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Advertisement of the Proposed FY22 Real Property Tax Rate Increase—Liz McIver, Management Analyst
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<b>E – CLOSED MEETING</b>
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TBD
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<b>F – ADJOURN</b>
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County Administrator Review

*Fluvanna County...The heart of Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

<b>MEETING DATE:</b>	February 24, 2021				
<b>AGENDA TITLE:</b>	Advertisement of Proposed FY22 Real Property Tax Rate Increase				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors authorize staff to advertise the FY22 proposed real property tax rate for public hearing on April 14 2021; the advertised proposed real property tax rate is \$_____ per \$100, effective for calendar year 2021.</b>				
<b>STRATEGIC INITIATIVE?</b>	Yes	No	<b>If yes, list initiative(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Liz McIver, Management Analyst				
<b>PRESENTER(S):</b>	Liz McIver, Management Analyst				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	To meet the advertising submittal deadline for the Fluvanna Review March 4 <sup>th</sup> , 2021 in accordance with Virginia Code Section 58.1-3321				
<b>DISCUSSION:</b>	<p><b><u>Per Virginia Code Section 58.1-3321</u></b></p> <p>“A. When any annual assessment, biennial assessment or general reassessment of real property by a county, city or town would result in an increase of 1 percent or more in the total real property tax levied, such county, city, or town shall reduce its rate of levy for the forthcoming tax year so as to cause such rate of levy to produce no more than 101 percent of the previous year's real property tax levies, unless subsection B of this section is complied with, which rate shall be determined by multiplying the previous year's total real property tax levies by 101 percent and dividing the product by the forthcoming tax year's total real property assessed value.</p> <p>B. The governing body of a county, city, or town may, after conducting a public hearing, which shall not be held at the same time as the annual budget hearing, increase the rate above the reduced rate required in subsection A above if any such increase is deemed to be necessary by such governing body.”</p>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	This action will allow adequate time to hear public comments on April 14 <sup>th</sup> , 2021 regarding the proposed real property tax increase.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft advertisement of public hearing “Notice Of Proposed Real Property Tax Rate Increase.”				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X	X			

(Seal)  
**NOTICE OF PROPOSED  
REAL PROPERTY TAX RATE INCREASE  
FLUVANNA COUNTY  
BOARD OF SUPERVISORS**

Per Virginia Code Section 58.1-3321, notice is hereby given that the Board of Supervisors of Fluvanna County proposes to increase property tax levies.

- (1) **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 6.87 percent.
- (2) **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above would be \$0.865 per \$100 of assessed value. This rate will be known as the "lowered tax rate".
- (3) **Effective Rate Increase:** The County of Fluvanna proposes to adopt a tax rate of \$ [REDACTED] per \$100 of assessed value. The difference between the lowered tax rate and the proposed rate would be \$ [REDACTED] per \$100 or [REDACTED] percent. This difference will be known as the "effective tax rate increase".

Individual property taxes may, however, increase at a percentage greater than or less than the above percentage.

- (4) **Proposed Total Budget Increase:** Based on the proposed real property tax rate and changes in other revenues, the total budget of Fluvanna County will exceed last year's by [REDACTED] percent <sup>1</sup>.

A public hearing on the proposed tax rate and increase above will be held on Wednesday, April 14<sup>th</sup>, 2021 at 7:00 p.m. in the Meeting Room, Fluvanna Library Building, Palmyra, Virginia.

Anyone needing additional information or special assistance/accommodation due to a disability in order to attend the hearing should contact the County Administrator's office, at (434) 591-1910, not later than 5 p.m. on April 7, 2021.

Fluvanna County  
Board of Supervisors

<sup>1</sup>The total budget increase is based on all revenues received by the General Fund of Fluvanna County.

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TO: Fluvanna Review

THRU: County Attorney

Advertise on the following dates:

**Thursday, March 4<sup>th</sup>, 2021**  
**Thursday, March 11<sup>th</sup>, 2021**

Authorized by: Fluvanna County Board of Supervisors

Bill to: Fluvanna County Board of Supervisors