



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building  
October 2, 2024 at 5:00 pm

TAB	AGENDA ITEMS
<b>1</b>	<b>CALL TO ORDER</b>
<b>2</b>	<b>PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE</b>
<b>3</b>	<b>ADOPTION OF AGENDA</b>
<b>4</b>	<b>COUNTY ADMINISTRATOR'S REPORT</b>
<b>5</b>	<b>PUBLIC COMMENTS #1</b> (5 minutes each)
<b>6</b>	<b>APPOINTMENTS</b>
A	Board, Commission, and Committee Appointments – Eric Dahl, County Administrator
<b>7</b>	<b>PRESENTATIONS (normally not to exceed 10 minutes each)</b>
B	2024 Fluvanna County Fair Review – Aaron Spitzer, Director of Parks and Recreation
<b>8</b>	<b>ACTION MATTERS</b>
C	Handicap Hunt – Aaron Spitzer, Director of Parks and Recreation
D	Authorization to Advertise E&S Ordinance – Dan Whitten, County Attorney
E	Authorization to Advertise a Public Hearing for a Lease Agreement with Fluvanna Christian Service Society, Inc. to Lease Property at Carysbrook Complex – Dan Whitten, County Attorney
F	BOS Retreat and Workplan – Eric Dahl, County Administrator
<b>9</b>	<b>PUBLIC HEARING</b>
<b>10</b>	<b>CONSENT AGENDA</b>
G	Minutes of September 18, 2024 – Caitlin Solis, Clerk to the Board
H	Registrar's Office Location Lease Renewal – Tori Melton, Director of Finance
I	FY25 FCPS Grants Supplemental Appropriation – Tori Melton, Director of Finance and Brenda Gilliam, Executive Director for Instruction and Finance
J	Accounts Payable Report for August 2024 – Theresa McAllister, Management Analyst
K	Four-for-Life Supplemental Appropriation – Theresa McAllister, Management Analyst
L	Services Agreement for Legal Services – Dan Whitten, County Attorney
M	Environmental Monitoring and Reporting Services for County Landfill – Dan Whitten, County Attorney
N	Temporary Staff Stipend for Additional Duties - White – Dan Whitten, County Attorney
O	Approval of Open Space Agreement for April M. Baber – Andrew M. Sheridan, Jr., Commissioner of the Revenue
P	Approval of Open Space Agreement for Colin B. Gates and Jenna P. Gates – Andrew M. Sheridan, Jr., Commissioner of the Revenue

*Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the County.*

- Q Approval of Open Space Agreement for Ronald P. Lauziere and Wanda A. Lauziere – Andrew M. Sheridan, Jr., Commissioner of the Revenue
- R CRMF - CEN Fan Modules for Chillers – Don Stribling, FCPS Executive Director
- S CRMF - FMS Bat Exclusion – Don Stribling, FCPS Executive Director
- T CRMF - Fork Union Fire Company Bay 5 Roll Up Door Repair – Dale Critzer, Assistant Director of Public Works
- U CRMF - Library Unit 4 Replacement – Dale Critzer, Assistant Director of Public Works
- V CRMF - Public Safety Building Sewer System – Dale Critzer, Assistant Director of Public Works

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**11 – UNFINISHED BUSINESS**

TBD

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**12 – NEW BUSINESS**

TBD

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**13 – PUBLIC COMMENTS #2** (5 minutes each)

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**14 – CLOSED MEETING**

TBD

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**15 – ADJOURN**

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County Administrator Review

## **PLEDGE OF ALLEGIANCE**

I pledge allegiance, to the flag,  
of the United States of America,  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

## **GENERAL RULES OF ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use defamatory or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chair shall be the judge of such breaches, however, the Board may by majority vote of the Board members present and voting to overrule the judgment of the Chair.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **RULES OF PROCEDURE FOR PUBLIC HEARINGS**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**BCC APPOINTMENTS STAFF REPORT**

<b>MEETING DATE:</b>	October 2, 2024			
<b>AGENDA TITLE:</b>	Board, Commission, and Committee Appointments			
<b>MOTION:</b>	<b>I move the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):</b>			
<b>Board/Commission/Committee</b>	<b>Appointees</b>	<b>Begins Term</b>	<b>Ends Term</b>	
Community Planning and Management Team (CPMT) – Parent Representative	Kristen Hoberg	10/2/2024	6/30/2026	

BCC VACANCIES AND APPLICANTS				
BCC Vacancies	Applicants	Appt	District	Current BCC Appointments / Other Notes
Community Planning and Management Team (CPMT) – Parent Representative	Kristen Hoberg	Appt	Cunningham	Unexpired term to begin immediately and end June 30, 2026.

<b>DISCUSSION:</b>	- Applicant recommended by CPMT on September 24, 2024
<b>ENCLOSURES:</b>	Candidate Application





# APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES

## County of Fluvanna

Applicants are considered as vacancies occur and your application will be kept on file for three years.

Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services. Before completing the application, please review the membership requirements for the Board, Commission, or Committee for which you are interested. Applicants who do not meet membership requirements will not be put forward for consideration.

Name: <b>Kristen Hoberg</b>	Election <input type="checkbox"/> Columbia <input checked="" type="checkbox"/> Cunningham <input type="checkbox"/> Fork Union District: <input type="checkbox"/> Palmyra <input type="checkbox"/> Rivanna <input type="checkbox"/> Other
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION (Please provides dates of education and experience. You may also provide a resume/CV.): I have worked in various accounting roles since 2015. I graduated Magna Cum Laude with my BA in Accounting in 2022 from Old Dominion University at the age of 35. I expect and am on track to have my CPA by the end of 2024, having passed three of the four exams in the last 7 months with the final section to be released on 10/31/2024. My experience in accounting is mostly relative to retail and e-commerce. I work at a Small Company located in Fluvanna County called Spire LLC - we specialize in storage solutions for a variety of items, but mostly sporting equipment and tools. My current title is Senior Staff Accountant and I manage the financial statement creation, payroll and taxes and am the sole accountant for the company.	
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES: I served on the Advisory Committee for the (formerly) Juvenile Diabetes Research Foundation (JDRF) form 2017 - 2018. I worked to help plan Summits throughout Central Virginia.	
CIVIC ACTIVITIES AND MEMBERSHIPS (Roles with fraternal, business, church, or social groups – please provide dates): Aside from the above role on the JDRF Advisory Committee, I have served on the Central Elementary PTO since 2023 where my son, Everett will be entering 1st grade in the fall. Duties and needs vary, but my main participation has been in the form of attendance of monthly meetings, planning several appreciation days throughout the 2023-2024 school year to recognize a variety of players throughout the school system, and volunteering on an as needed basis.	
REASON(S) FOR WANTING TO SERVE FLUVANNA COUNTY: I have been a part of Fluvanna County since I was 5 years old. I grew up here and am watching my children, Everett (6) and Eloise (3) grow up here as well. I want to be a part of shaping the community as a whole. Focusing on the community and how to keep it easy and accessible for all families in our county to participate seems like a good investment for not only my family but my friend's families, my neighbor's families and families that I haven't met yet but would like to.	

**Fluvanna County Board, Committee, and Commission Attendance Policy**

(Approved June 17, 2015)

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.

**PLEASE INDICATE BELOW THE BOARDS, COMMISSIONS, OR COMMITTEES (BCC)  
ON WHICH YOU WISH TO SERVE.**

X	BCC	X	BCC	X	BCC
	Agricultural/Forestral District Advisory Committee		Finance Board		Piedmont Virginia Community College (PVCC) Board
	Board of Equalization (BOE)		Fluvanna Partnership for Aging Committee (FPA)		Planning Commission (PC)
	Board of Zoning Appeals (BZA)		Fork Union Sanitary District (FUSD) Advisory Committee		Region Ten Community Services Board
	Building Code of Appeals Board		James River Water Authority (JRWA)		Rivanna River Basin Commission
	Central Virginia Regional Jail (CVRJ) Authority		JAUNT Board		Social Services Board
	Columbia Task Force (CARE)		Jefferson Area Board of Aging (JABA) Advisory Council		Thomas Jefferson Planning District Commission (TJPDC)
X	Community Policy & Management Team (CPMT)		Jefferson Area Board of Aging (JABA) Board of Directors		Thomas Jefferson Water Resources Protection Foundation
	Economic Development Authority (EDA)		Library Board of Trustees		
	Economic Develop. & Tourism Advisory Council (EDTAC)		Monticello Area Community Action Agency (MACAA)		
	Family Assessment and Planning Team (FAPT)		Parks & Recreation Advisory Board (RAB)		

**Submit by email ([clerk@fluvannacounty.org](mailto:clerk@fluvannacounty.org)) or mail to:  
County of Fluvanna, Attention: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963**

By signing below you are indicating that you have read and understand the Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.

In accordance with Virginia Code §2.2-3705.1, by submitting this application, it is presumed that you are providing your personal contact information to be used for communicating with the County, and unless otherwise indicated by you, your personal contact information will not be shared publicly.

Applicant's Signature <i>(Typing name below serves as digital signature)</i>		Date	
Kristen Hoberg (from file)		8/2/2024	
Mailing Address (including City, State, & ZIP)		Physical Address (if different)	
942 Fox Hollow Ln Palmyra, VA 22963			
Years Lived in Fluvanna	Phone #	Alternate Phone #	Email Address
25	[REDACTED]		[REDACTED]
Office Use Only			
Application Received On:	8/2/2024	Application Received By:	
Acknowledgement Sent:	8/2/2024	Caitlin Solis	
Renewal Date:		Remarks:	
Renewal Date:			
Renewal Date:			
Renewal Date:			



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB B**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	2024 Fluvanna County Fair Review				
<b>MOTION(s):</b>	N/A				
<b>BOS 2 YEAR GOAL?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		x			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			x		
<b>STAFF CONTACT(S):</b>	Aaron Spitzer, Director of Parks and Recreation				
<b>PRESENTER(S):</b>	Aaron Spitzer, Director of Parks and Recreation				
<b>RECOMMENDATION:</b>	Information only				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	This presentation is to give a review of the 2024 Fluvanna County Fair along with expenditures and revenues of both the Fair Board and Parks and Recreation department.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					x



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB C**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Deer Hunt for Handicapped Hunters at Pleasant Grove				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors authorize the Sheriff to conduct a deer hunt at Pleasant Grove Park on December 27, 2024 for the purpose of controlling deer numbers, such hunt to be managed by Wheelin’ Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters.</b>				
<b>BOS 2 YEAR GOAL?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Aaron Spitzer, Director of Parks and Recreation Eric Hess, Sheriff of Fluvanna County				
<b>PRESENTER(S):</b>	Aaron Spitzer, Director of Parks and Recreation				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	<p>The Sheriff’s Office continues to believe that it is necessary to reduce the numbers of deer on Pleasant Grove and that the best means of such control is through a managed hunt under the auspices of Wheelin’ Sportsmen, a group affiliated with the National Wild Turkey Federation. The proposal is to permit a small (7-10) group of hunters to take deer during the current hunting season. The hunt will be confined to carefully selected areas of Pleasant Grove on Friday, December 27, 2024. Like the events held in recent years past, it is proposed that the hunt be scheduled for the afternoon only (beginning around 2 p.m.). This reflects the success rate of the afternoon period of past years and is intended to minimize the closing of the Park as well as the time devoted by volunteers and maximizing the safety at the high school. Security will be provided by the sheriff’s office, and portions of the property west of the dog park will be closed to public access during that day only. Primary access for hunters will be at the sheriff’s office and the main entrance to the Pleasant Grove house. All hunters will be wheel-chair bound or otherwise handicapped, will be duly licensed and will be escorted by qualified volunteers from the community. Wheelin’ Sportsmen organizes similar hunts at numerous locations in Virginia, including state parks and other similar properties as well as selected private properties and has done so for many years. It is a qualified charitable organization which maintains a \$2 million liability insurance policy. The County enjoys sovereign immunity.</p> <p>Similar hunts were held in December/January of 2013-2023 with safety and success. It is expected that, if approved, this hunt will be similar, with minor changes based on previous years’ experience.</p>				

<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	Similar activities were approved and carried out in December/January of 2013 through 2023.				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>				<b>X</b>

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB D**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Advertise for a public hearing to repeal and reenact Chapter 6 - Erosion and Sedimentation Control in its entirety to conform County code with current Virginia erosion and sediment control statutes and regulations.				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors advertise a public hearing to be held November 20, 2024 to repeal and reenact County Code Chapter 6 - Erosion and Sedimentation Control.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	Advertise a Public Hearing on November 20, 2024 to amend the County Code				
<b>TIMING:</b>	Ordinance is effective after a public hearing and Board approval				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• Except for the fee update, Chapter 6 has not been updated since 2015.</li> <li>• In June of 2023 the State Water Control Board approved and adopted the Virginia Erosion and Stormwater Management (VESM) Regulation (9VAC25-875) and approved the repeal of the Erosion and Sediment Control Regulations (9VAC25-840), Erosion and Sediment Control and Stormwater Management Certification Regulations (9VAC25-850), and Virginia Stormwater Management Program Regulation (9VAC25-870).</li> <li>• The VESM Regulation and repeal of the other regulations became effective July 1, 2024.</li> <li>• Also, on July 1, 2024, Chapters 68 and 758 of the 2016 Acts of Assembly become effective. Those Acts, referred to as the “Consolidation Bill,” combine stormwater management and erosion and sediment control requirements under the Virginia Erosion and Stormwater Management Act (VESMA), §§ 62.1-44.15:24 through 62.1-44.15:50 of the Code of Virginia.</li> <li>• DEQ developed a VESCP model ordinance to incorporate requirements in the VESMA and VESM Regulation; that model ordinance is the basis for this revised Chapter 6.</li> <li>• If a VESCP authority elects to adopt more stringent ordinances, the authority must report to the DEQ when more stringent erosion and sediment control ordinances are determined to be necessary.</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	Amendment to the County Code				

<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Proposed ordinance to repeal and reenact County Code Chapter 6 - Erosion and Sedimentation Control</li> <li>• Advertisement for Public Hearing</li> <li>• DEQ Memorandum re program consolidation 12/27/23</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>				<b>X</b>

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA,” BY REPEALING AND REENACTING CHAPTER 6 – EROSION AND SEDIMENTATION CONTROL IN ITS ENTIRETY TO CONFORM COUNTY CODE WITH CURRENT VIRGINIA EROSION AND SEDIMENT CONTROL STATUTES AND REGULATIONS

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

*(1) That the Code of the County of Fluvanna, Virginia is amended by repealing Chapter 6 in its entirety and replacing it with §§ 6-1-1 through 6-1-11 as follows:*

ARTICLE 1. IN GENERAL

~~Sec. 6-1-1. Purpose.~~

~~The purpose of this chapter is to conserve the land, water, air and other natural resources of the County and promote the public health and welfare of the people in the County by establishing requirements for the control of erosion and sedimentation, and by establishing procedures whereby these requirements shall be administered and enforced.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-1-1.1. Authority.~~

~~The County of Fluvanna has authority to establish the erosion and sedimentation controls described herein pursuant to section 62.1-44.15:54 of the Code of Virginia.~~

~~(Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~Sec. 6-1-2. Definitions.~~

~~For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:~~

~~Administrator. The official designated by the governing body to serve as its agent to administer this chapter, or his designee. The County Administrator for the County is hereby designated as Administrator of this chapter.~~

~~Agreement in Lieu of a Plan. A contract between the plan approving authority and the owner, specifying conservation measures which must be implemented in the construction of a single family residence; this contract may be executed by the plan approving authority in lieu of a formal site plan.~~

~~Applicant. Any person submitting an erosion and sediment control plan for approval or requesting the issuance of a permit, when required, authorizing land disturbing activities to commence.~~

~~Board. The Board of Supervisors of the County of Fluvanna.~~

~~Certified inspector. An employee or agent of the County who has been designated as such by the Administrator. A certified inspector shall (i) hold a certificate of competence from the Virginia Soil And Water Conservation Board in the area of project inspection or (ii) be enrolled in the Virginia Soil and Water Conservation~~

~~Board's training program for project inspection and successfully complete such program within one year after enrollment.~~

~~Certified plan reviewer. A County employee or agent who has been designated as such by the Administrator. A certified plan reviewer shall (i) hold a certificate of competence from the Virginia Soil and Water Conservation Board in the area of plan review, (ii) be enrolled in the Virginia Soil and Water Conservation Board's training program for plan review and successfully complete such program within one year after enrollment, or (iii) be licensed as a professional engineer, architect, landscape architect or land surveyor pursuant to article 1 (section 54.1-400 et seq.) of chapter 4 of title 54.1 of the Code of Virginia, as amended, or professional soil scientist as defined in section 54.1-2200 of the Code of Virginia, as amended.~~

~~Certified Program Administrator. A County employee or agent designated as such by the Administrator. A Certified Program Administrator shall (i) hold a certificate of competence from the Virginia Soil and Water Conservation Board in the area of program administration or (ii) be enrolled in the Virginia Soil and Water Conservation Board's training program for program administration and successfully complete such program within one year after enrollment.~~

~~Clearing. Any activity which removes the vegetative ground cover including but not limited to the cutting or removal of vegetation, root material or topsoil.~~

~~County. The County of Fluvanna.~~

~~Erosion and sedimentation control plan or plan. A document containing material for the conservation of soil and water resources of a unit or a group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory and management information with needed interpretations, and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions to assure that the entire unit or units of land will be so treated to achieve the conservation objectives.~~

~~Erosion impact area. An area of land not associated with current land disturbing activity but subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes or to shorelines where the erosion results from wave action or other coastal processes.~~

~~Excavating. Any digging, scooping, or other methods of removing earth materials.~~

~~Filling. Any depositing or stockpiling of earth materials.~~

~~Grading. Any excavating or filling of earth material or any combination thereof, including the land in its excavated or filled condition.~~

~~Land disturbing activity. Any man-made change to the land surface which may result in soil erosion from water or wind and the movement of sediments into waters or onto lands including, but not limited to, clearing, grading, excavating, transporting, and filling of the land or any combination thereof. The following activities shall not be construed as "land disturbing activities" under this ordinance:~~

~~(A) Such minor land disturbing activities as home gardens and individual home landscaping, repairs and maintenance work.~~



~~(B) Individual service connections.~~

~~(C) Installation, maintenance or repair of any underground public utility lines when such activity occurs on an existing hard surfaced road, street or sidewalk; provided, that such land disturbing activity is confined to the area of the road, street or sidewalk that is hard surfaced.~~

~~(D) Septic tank lines or drainage fields, unless included in an overall plan for land disturbing activity relating to construction of the building to be served by the septic tank system.~~

~~(E) Intentionally omitted.~~

~~(F) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted pursuant to Title 45.1.~~

~~(G) Repair or rebuilding of the tracks, rights of way, bridges, communication facilities and other related structures and facilities of a railroad company.~~

~~(H) Disturbed land areas for commercial or noncommercial uses of less than 10,000 square feet in size.~~

~~(I) Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles.~~

~~(J) Emergency work to protect life, limb and property, and emergency repairs; provided, that if the land disturbing activity would have required an approved erosion and sediment control plan, if the activity were not an emergency, the land area disturbed shall be shaped and stabilized in accordance with the requirement of the VESCP authority.~~

~~(K) Tilling, planting, or harvesting of agricultural, horticultural, forest crops, livestock feedlot operations, or as additionally set forth by the Virginia Soil and Water Conservation Board in regulation; including engineering and agricultural engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds not required to comply with the Dam Safety Act, Code of Virginia section 10.1-604 et seq., ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing; land drainage; land irrigation; however this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Code of Virginia section 10.1-1100 et seq. or is converted to bona fide agriculture or improved pasture use as described in subsection B of Code of Virginia section 10.1-1163.~~

~~Land disturbing permit. A permit issued by the County for clearing, filling, excavating, grading or transporting, or any combination thereof.~~

~~Owner. The owner or owners of the freehold of the premises or lesser estate therein, a mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee or other person, firm or corporation in control of a property.~~

~~Permittee. The person to whom the local permit authorizing land disturbing activities is issued or the person who certifies that the approved erosion and sediment control plan will be followed.~~

~~Plan approving authority. The County Administrator shall be the plan approving authority.~~

~~Program authority. The County of Fluvanna which has adopted a soil erosion and sediment control program approved by the Virginia Soil and Water Conservation Board.~~

~~Responsible Land Disturber. An individual from the project development team, who will be in charge of and responsible for carrying out a land disturbing activity covered by an approved plan or agreement in lieu of a plan, who (i) holds a Responsible Land Disturber certificate of competence, (ii) holds a current certificate of competence from the Virginia Soil and Water Conservation Board in the areas of Combined Administration, Program Administration, Inspection, or Plan Review, (iii) holds a current Contractor certificate of competence for erosion and sediment control, or (iv) is licensed in Virginia as a professional engineer, architect, certified landscape architect or land surveyor pursuant to article I (Code of Virginia section 54.1-40, et seq.) of chapter 4 of title 54.1.~~

~~Single family residence. A structure, other than a multi-family residential structure, maintained and used as a single dwelling unit or any dwelling unit which has direct access to a street or thoroughfare and shares neither heating facilities, hot water equipment nor any other essential facility or service with any other dwelling unit.~~

~~State law reference(s) — See Code of Va., § 55-248.4.~~

~~State waters. All waters on the surface and under the ground wholly or partially within or bordering the Commonwealth or within its jurisdiction.~~

~~Subdivision. See definition contained in the Fluvanna County Subdivision Ordinance.~~

~~Editor's note(s) — The Fluvanna County Subdivision Ordinance is found in Chapter 19 of this Code.~~

~~Transporting. Any moving of earth materials from one place to another, other than such movement incidental to grading, when such movement results in destroying the vegetative ground cover, either by tracking or buildup of earth materials to the extent that erosion and sedimentation will result from the soil or earth materials over which such transporting occurs.~~

~~Virginia Erosion and Sediment Control authority (VESCP authority). An authority approved by the Virginia Soil and Water Conservation Board to operate a VESCP. In Fluvanna County this is the County Administrator or "Administrator."~~

~~Virginia Erosion and Sediment Control Program (VESCP). A program approved by the Virginia Soil and Water Conservation Board that has been established by a VESCP authority for the effective control of soil erosion, sediment deposition, and nonagricultural runoff associated with a land disturbing activity to prevent the unreasonable degradation of properties, stream channels, waters, and other natural resources and shall include such items where applicable as local ordinances, rules, permit requirements, annual standards and specifications, policies and guidelines, technical materials, and requirements for plan review, inspection, enforcement where authorized in this section, and evaluation consistent with the requirements of this section and its associated regulations.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~Sec. 6-1-3. Erosion and sedimentation control plan required; applicability of Chapter.~~

~~(A) Pursuant to section 62.1-44.15:54 of the Code of Virginia, Fluvanna County hereby adopts the references, guidelines, standards and specifications promulgated by the Virginia Soil and Water Conservation Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources. Said regulations, references, guidelines, standards and specifications are included in but not limited to the~~

~~"Virginia Erosion and Sediment Control Regulations," the "Virginia Erosion and Sediment Control Handbook" and "Virginia Stormwater Management Handbook" as amended.~~

~~(B) Except as otherwise provided in this chapter, no person may engage in any land disturbing activity until such person has submitted to the Administrator an erosion and sediment control plan for such land disturbing activity and until that plan for such land disturbing activity has been reviewed and approved by the Administrator. Upon the development of an online reporting system by the Virginia Department of Environmental Quality, the Administrator shall obtain evidence of Virginia Stormwater Management Program permit coverage where it is required prior to providing approval to being land disturbance.~~

~~State law reference(s)— See Code of Va., § 62.1-44.15:55.~~

~~(C) The provisions of this chapter shall apply to all incorporated towns within the boundaries of the County, unless the governing body of any such town has, by appropriate action, adopted an Erosion and Sedimentation Control program specific to its jurisdiction.~~

~~(D) Electric, natural gas, and telephone utility companies, interstate and intrastate natural gas pipeline companies and railroad companies shall file general erosion and sedimentation control specifications annually with the Virginia Soil and Water Conservation Board for review and written comments.~~

~~(E) The provisions of this chapter shall not apply to state agency projects, except as provided for in section 62.1-44.15:56 of the Code of Virginia.~~

~~(F) A plan for which land disturbing activities involving lands under the jurisdiction of the County and one or more other localities may, at the option of the applicant, be submitted to the state division of soil and water conservation for the review and approval, rather than submission to each jurisdiction concerned. However, if the applicant chooses to submit his plans to the state division of soil and water conservation rather than the local jurisdiction he shall notify, by certified mail, the Administrator of his intention at the same time of submittal.~~

~~(G) The requirements of this chapter shall be integrated and implemented in conjunction with any project requiring compliance prior to any land disturbing activity, including subdivisions, site plans, and any other plans of development; those projects within the flood hazard overlay district established in the Zoning Ordinance, Chapter 22 of this Code; and any dam break inundation zone that has been mapped as provided in section 10.1-606.3 of the Code of Virginia.~~

~~(Ord. 6-20-07; Ord. 11-18-15)~~

~~State law reference(s)— See Code of Va., § 62.1-44.15:51.D.~~

~~Sec. 6-1-4. Erosion and sedimentation control plan standards and techniques; procedures generally.~~

~~An erosion and sedimentation control plan is required under this chapter. The erosion and sedimentation control plan shall detail those methods and techniques to be utilized in the control or erosion and sedimentation. The control plan will follow the format of the Virginia Erosion and Sediment Control Handbook.~~

~~Persons submitting plans under this chapter shall follow the procedures set forth in Article 2 of this chapter entitled, "Procedures for Plan Submission and Review, On-Site Inspection and Chapter Enforcement".~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-1-5. Fees generally.~~

~~The following fees for the land-disturbing permits and related reviews pursuant to this chapter shall be paid. The purpose of these fees is to defray the cost of program administration, including costs associated with the issuance of grading or land-disturbing permits, plan review, and periodic inspections for compliance with erosion and sediment control plans. The fee schedule set forth in this section shall supersede any fee schedule previously adopted with respect to such permits and related reviews.~~

~~Single Family \$125.00 per lot~~

~~All Other \$750.00 plus \$125.00/ac. \$1,000.00 plan review fee~~

~~\*Editor's note—"with" in original; clerical error corrected.~~

~~The foregoing notwithstanding, except as otherwise expressly provided by law, none of the fees listed herein shall apply to any property owned by the County and used for County purposes.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 6-17-09; Ord. 7-6-16 Ord. of 07-03-2024(1), § 1, 7-3-2024)~~

~~Sec. 6-1-5.1. Reserved.~~

~~Sec. 6-1-6. Plan approval generally; changes in approved plans.~~

~~(A) The Administrator shall, within forty five (45) days of receipt of the plan, give written notice of approval to any erosion and sediment control plan submitted to the Administrator if it is determined that the plan meets the requirements of this chapter and the regulations of the Virginia Soil and Water Conservation Board, and if the person responsible for carrying out the plan certifies that he will properly perform the erosion and sediment control measures included in the plan and will comply with the provisions of this chapter. In addition, as a prerequisite to engaging in the land-disturbing activities described in the approved plan, the person responsible for carrying out the plan shall provide the name of a Responsible Land Disturber, who will be in charge of and responsible for carrying out the land-disturbing activity in accordance with the approved plan. Failure to provide the name of an individual holding a certificate of competence shall be a violation of this chapter. Under the provisions of this ordinance, the owner of the property in question is ultimately responsible for the preparation, submission and approval of the erosion and sediment control plan.~~

~~(B) When a plan is determined to be inadequate, the Administrator shall, within forty five (45) days from receipt, give written notice of disapproval stating the specific reasons for disapproval. The Administrator shall specify such modifications terms and conditions as will permit approval of the plan and shall communicate these requirements to the applicant. If no action is taken by the Administrator within the time specified above, the plan shall be deemed approved and the person shall be authorized to proceed with the proposed activity. The Administrator shall act on any erosion and sediment control plan that has been previously disapproved within forty five (45) days after the plan has been revised, resubmitted for approval, and deemed adequate.~~

~~(C) The Administrator may require changes to any approved plan in the following cases:~~

~~(1) Where inspection has revealed the inadequacy of the plan to accomplish the objectives of this chapter and to satisfy applicable regulations; or~~

~~(2) Where the person responsible for carrying out the approved plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of this chapter and associated regulations, are agreed to by the Administrator and the person responsible for carrying out the plan.~~

~~(D) All requests for variances must be made in writing, and approved in writing by the Administrator, and must be made in accordance with 9VAC25-840-40.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~Sec. 6-1-7. Approved plan required for issuance of building permit or other development permits; certification; bonding of performance.~~

~~(A) The building official, or any agent of the County, shall not issue any building or other permits for activities which involve land-disturbing activities, as defined by this chapter, unless the applicant submits with his application an approved erosion and sediment control plan or certification of such approved plan from the Administrator, certification that such plan will be followed, evidence of Virginia Stormwater Management Program permit coverage, where required, and written permission for the Administrator (or his agent) to conduct on-site inspections of the land-disturbing activity and of the conservation practices set forth in the plan.~~

~~(B) The Administrator, prior to approval of any erosion and sedimentation control plan, shall require of the applicant a reasonable performance bond with surety, cash escrow, letter of credit, or combination thereof, or such other legal arrangement as is acceptable to the Administrator to ensure that measures could be~~

~~taken by the County at the expense of the person conducting the land-disturbing activity should he fail, after proper notice, within the time specified to initiate or maintain appropriate conservation action which may be required of him in order to be in compliance with this chapter. The amount of the bond or other security shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in Fluvanna and a reasonable allowance for estimated administrative costs and inflation, not to exceed 25 percent of the estimated cost of the conservation action.~~

~~(C) If the County takes such measures upon such failure by the person conducting the land-disturbing activity and the costs of required corrective action exceed the security held, the Administrator may collect from such person the difference between the cost of the corrective action required and amount of the security held.~~

~~(D) Within sixty (60) days of the stabilization of the land-disturbing activity, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the owner or his agent or terminated, as the case may be.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~State law reference(s)—See Code of Va., § 62.1-44.15:57.~~

~~Sec. 6-1-8. Inspection and enforcement generally.~~

~~(A) Inspection and degree of enforcement of this chapter shall rest with the Administrator.~~

~~(B) The Administrator shall periodically inspect the land disturbing activity, in accordance with 9VAC25-840-60, to ensure compliance with the approved plan and to determine whether the measures required in that plan are effective in controlling erosion and sediment resulting from the land disturbing activity. The Administrator may require monitoring and reports from the person responsible for carrying out the plan. Furthermore, the County may inspect, monitor, and make reports for the Administrator, upon request. The right of entry to conduct such inspection shall be expressly reserved in the permit. The person responsible for carrying out the plan, or his duly designated representative, shall be given notice of the inspection and afforded the opportunity to accompany the inspectors.~~

~~(C) If the Administrator determines that the person responsible for carrying out the plan has failed to do so, the Administrator shall immediately serve such person with a notice to comply by registered or certified mail to the address specified in his permit application or by delivery at the site of the land-disturbing activity to the owner, agent or employee supervising such activities. Such notice shall set forth specifically the measures needed in order for the site to come into compliance with such plan and shall specify the time within which such measures shall be completed. If such person fails to comply within the time specified, the permit may be revoked and the permittee or the person responsible for carrying out the plan shall be deemed to be in violation of this chapter and upon conviction shall be subject to the penalties provided for herein.~~

~~(D) Upon issuance of an inspection report denoting a substantial violation of this chapter, the Administrator may, in conjunction with or subsequent to a notice to comply as specified above, issue an order requiring that all or part of the land disturbing activities permitted on the site be stopped until the specified corrective measures have been taken or, if land disturbing activities have commenced without an approved erosion and sediment control plan, requiring that all of the land disturbing activities be stopped until an approved plan or any required permits are obtained. Where alleged noncompliance causes or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth, such an order may be issued whether or not the alleged violator has been issued a notice to comply as specified in subsection (C) of this section. Otherwise, such an order may be issued only after the alleged violator has failed to comply with a notice to comply. The order shall be served in the same manner as a notice to comply, and shall remain in effect for seven (7) days from the date of service pending~~

~~application by the enforcing authority or alleged violator for appropriate relief to the circuit court of the jurisdiction wherein the violation was alleged to have occurred. Upon completion of corrective action, the order shall be lifted immediately. The remedies provided for in this section are cumulative and shall not be construed to prevent the Administrator from taking any other action allowed by law.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~State law reference(s) — See Code of Va., § 62.1-44.15:58.~~

~~Sec. 6-1-9. Erosion impact areas.~~

~~The Board may designate areas in the County which shall be classified as erosion impact areas. Any such designation and classification shall be deemed to be a component of the local control program.~~

~~Consistent with this chapter, and in order to prevent further erosion, the Administrator may require the approval of a conservation plan for any erosion impact area. Such plan shall be subject to all review,~~

~~bonding, inspection and enforcement provisions of this chapter which apply to approved land disturbing permits. The plan shall be submitted by the property owner.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-1-10. Administrative appeal; judicial review.~~

~~Final decisions of the Administrator under this chapter shall be subject to review by the Board; provided, that an appeal is filed within 30 days from the date of any written decision by the Administrator.~~

~~Final decisions of the Board under this chapter shall be subject to review by the court of record of the County; provided, that an appeal is filed within 30 days from the date of final written decision.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-1-11. Violations and penalties.~~

~~(A) A violation of this chapter shall be deemed a Class 1 misdemeanor.~~

~~(B) The Administrator may apply to the circuit court of the County for injunctive relief to enjoin a violation or a threatened violation of this chapter, without the necessity of showing the nonexistence of an adequate remedy at law.~~

~~(C) In addition to any and all other remedies provided under this chapter, any person who violates any provision herein shall be liable to the County in a civil action for damages.~~

~~(D) With the consent of any person who has violated or failed, neglected or refused to obey any regulation or order of the state soil and water conservation board or the Administrator, such board or Administrator may provide an order against such person for the payment of civil charges for violations in specific sums not to exceed \$2,000.00 for each violation. The Administrator shall establish a schedule enumerating the violations and the associated civil charges.~~

~~(E) The Commonwealth's attorney, shall, upon request of the Administrator, take legal action to enforce the provisions of this chapter.~~

~~(F) Compliance with the provisions of this chapter shall be prima facie evidence in any legal or equitable proceeding for damages caused by erosion or sedimentation that all requirements of law have been met and the complaining party must show negligence in order to recover any damages.~~

~~(G) Nothing herein shall prevent the Administrator from or be a prerequisite to the Administrator taking any other action allowed by law or equity to remedy noncompliance with this chapter.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~State law reference(s) — See Code of Va., § 62.1-44.15:63.~~

~~Sec. 6-1-12. Conflicting requirements.~~

~~(A) The terms, conditions and provisions of this chapter shall in no way alter, diminish or change the terms, conditions or provisions of any other ordinance of the County.~~

~~(B) In the case of any conflict between any term, condition or provision of this chapter with any term, condition or provision of any other ordinance, the more restrictive term, condition or provision shall prevail.~~

~~(C) In the case of any conflict between any term, condition or provision of this chapter with any other term, condition or provision contained elsewhere in this chapter, the more restrictive term, condition or provision shall prevail.~~

~~(Ord. 6-20-07)~~

## ~~ARTICLE 2. PROCEDURES FOR PLAN SUBMISSION AND REVIEW, ON-SITE INSPECTION AND CHAPTER ENFORCEMENT~~

### ~~Sec. 6-2-1. Plan submission and preliminary erosion and sediment control plans.~~

~~(A) Generally. The applicant under this chapter shall submit five copies of black or blue line plans with a letter of transmittal. Such letter of transmittal shall contain:~~

- ~~(1) The name, address and phone number of the applicant.~~
- ~~(2) The name, address and phone number of the landowner of record.~~
- ~~(3) The name, address and phone number of the person responsible for carrying out the plan.~~
- ~~(4) Location of the site, including lot number and tax map number.~~
- ~~(5) Other information as may be requested by the plan approving authority.~~

~~(B) Final plan. The final plan shall consist of the narrative and maps as described in the Virginia Erosion and Sediment Control Handbook.~~

~~(1) The maps shall be prepared at a scale of not less than 1" = 100' and shall incorporate good engineering practices designed according to E & S Control Handbook guidelines.~~

~~(2) The map shall contain all information necessary for carrying out the conservation measures and will include a graphic scale, north arrow, date, owners of record, engineers certification (if required), approval signature block, vicinity map and contour lines.~~

~~(3) The map shall show other information as required by the Administrator.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

### ~~Sec. 6-2-2. Preliminary plan for discussion, etc., purposes.~~

~~The applicant under this chapter may submit a preliminary erosion and sediment control plan for the purpose of discussion and advice. The preliminary plan should be clearly marked "Preliminary," should not be cluttered with detailed control measures, and may contain the following information:~~

~~(A) All major soil types.~~

~~(B) Approximate limits of clearing and grading.~~



~~(C) Tentative means of erosion and sediment control.~~

~~(D) Phasing of development to minimize area and duration of exposure.~~

~~(E) Contour lines.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord., 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-2-3. Department responsible for administering program.~~

~~All correspondence and plans should be directed to the Administrator.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-2-4. Plan review and approval procedures generally.~~

~~(A) The County Administrator has been designated as the plan approving authority.~~

~~(B) In reviewing plans, the Administrator may seek or receive recommendations or comments from the state department of transportation, health department and such other agencies deemed to have some responsibility in this area.~~

~~(C) (1) The preparation and submission of an erosion and sediment control plan to the Administrator shall be the responsibility of the owner, lessee, or duly authorized agent of either the owner or lessee.~~

~~(2) In determining the adequacy of the plan, the Administrator shall be guided by the recommendations contained in the Virginia Erosion and Sediment Control Handbook.~~

~~(3) The plan shall be approved, in writing, within forty five (45) days from the receipt thereof, if such plan meets the requirements of this chapter and the regulations of the Virginia Soil and Water Conservation Board, and if the person responsible for carrying out the plan certifies that he will properly perform the control measures included in the plan as required by this chapter.~~

~~(4) If the plan is disapproved, within forty five (45) days from the receipt thereof, the Administrator shall specify in writing such modification, terms and conditions as will permit approval of the plan and communicate these requirements to the applicant. The Administrator shall act on any erosion and sediment control plan that has been previously disapproved within forty five (45) days after the plan has been revised, resubmitted for approval, and deemed adequate.~~

~~(5) If no action is taken by the Administrator within forty five (45) days of receipt of the plan, the plan shall be deemed approved. Certification of this fact shall be provided by the Administrator to the permit issuing authority issuing building or other permits for the activities involving land disturbing activities so that such permits may be issued.~~

~~(6) The Administrator may require changes to an approved plan:~~

~~(a) Where inspection has revealed the inadequacy of the plan to accomplish the erosion and sediment control objective of this chapter and applicable regulations, plan changes may be required without approval of the person responsible for carrying out the plan in order to comply with the minimum~~

standards promulgated by the Virginia Soil and Water Conservation Board and set forth in the Virginia Erosion and Sediment Control Handbook, which are assumed to be an integral part of every plan; or

(b) Where the person responsible for carrying out the approved plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and the proposed amendments to the plan, consistent with the requirements of this chapter and applicable regulations, are agreed to by the Administrator and the person responsible for carrying out the plan.

(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; 11-18-15)

~~Sec. 6-2-5. Issuance of grading, building or other permits.~~

~~(A) The building official or any other agency authorized under any other provision of this Code or other law to issue building or other permits for land-disturbing activities shall not issue such permits unless:~~

~~(1) The applicant submits with his application the approved erosion and sediment control plan and certification that the plan will be followed, and evidence of Virginia Stormwater Management Program permit coverage, where it is required; or~~

~~(2) The applicant provides certification by the Administrator of such approved plan from the Administrator or certification by the Administrator that a plan was submitted and no action was taken within forty five (45) days; or~~

~~(3) The applicant provides certification from the state division of soil and water conservation, when applicable as specified herein, that the erosion and sediment control plan has been approved, and the applicant provides certification that the plan will be followed, and evidence of Virginia Stormwater Management Program permit coverage, where it is required.~~

~~(B) When the Administrator does not have in hand a certification that the person responsible for carrying out the plan has certified that he will properly perform the control measures included in the plan, the Administrator shall obtain the certification or performance prior to issuance of the permit.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~Sec. 6-2-6. Performance bond, cash escrow, letter of credit, etc.~~

~~(A) Generally. Bonding requirements are a necessary element of an effective control program.~~

~~(1) Bond: A bond with surety or other security approved by the Administrator made out to the Board in an amount equal to the full cost of conservation measures which are required by this chapter, such bond being legally sufficient to assure that such conservation measures will be carried out in accordance the provisions of this chapter.~~

~~(2) Escrow agreement: A fund delivered to a reputable banking institution by the applicant to be held by the bank until such time that all conservation measures have been performed as required by this chapter.~~

~~(3) Letter of Credit: An agreement by a bank made at the request of a customer to honor drafts or demands for payment by the County in the event of the failure of a person to whom a land-disturbing~~

~~permit has been issued to perform the requirements of an E&S plan as required by this chapter. Such letters of credit shall be accepted only if written by a bank with an office operating within the~~

~~Commonwealth and shall be in an amount equal to the full cost of conservation measures which are required by this chapter.~~

~~(B) Amount of coverage. The amount of coverage shall equal the total cost of the conservation measures. The amount will be determined by the Administrator or other acceptable person and shall be reviewed by the Administrator.~~

~~(C) Required for each project, etc. Bonding in some acceptable manner shall be required on each project to ensure that the conservation measures could be taken by the County, at the applicant's expense, should he fail within the time specified to initiate appropriate conservation action which may be required as a result of his land-disturbing activities. Such requirement will be a condition for issuance of building or other permits.~~

~~(1) No permit for building or other permits involving land-disturbing activities shall be issued by any department or agency of the County, until the requirements of this chapter and the erosion and sediment control program have been met with respect to the performance bonding.~~

~~(2) Certified checks shall be made payable to the Treasurer of Fluvanna County.~~

~~(3) Within sixty (60) days of the adequate stabilization of the land-disturbing activities, such bond, cash escrow or the unexpended or unobligated portion thereof, shall be refunded to the applicant or terminated, as the case may be.~~

~~(4) These requirements are in addition to all other provisions of law related to the issuance of such permits and are not intended to otherwise affect the requirements for such permits.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-2-7. Erosion and sediment control agreement providing for right of entry, etc.~~

~~A legal instrument shall be executed by each applicant for an approved erosion and sediment control plan to provide right of entry by the appropriate persons for the purpose of inspection, monitoring, and installation, or maintenance of erosion and sediment control measures in the event the applicant fails to install or maintain such measures after notice in writing.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07; Ord. 11-18-15)~~

~~State law reference(s) — See Code of Va., § 62.1-44.15:60.~~

~~Sec. 6-2-8. Appeal of decision of Administrator, etc.~~

~~An appeal made pursuant to this chapter shall be filed with the Board within thirty (30) days of the date of any decision of the Administrator.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

~~Sec. 6-2-9. Responsibility of Administrator for on-site inspections, enforcement of chapter, etc.~~

~~The Administrator shall be responsible for the enforcement of this chapter and will direct the on-site inspection of each project. The Administrator shall also:~~

~~(A) Be responsible for developing and implementing a systematic program for on-site inspection to ensure that the erosion and sediment control measures on approved erosion control plans are actually provided.~~

~~(B) Be responsible for developing and maintaining a file system by land-disturbing projects. The file will contain a record of each inspection, date of inspection, date each land-disturbing activity commences and comments and other documents deemed necessary concerning compliance or noncompliance. The Administrator may require monitoring and reports from the person responsible for carrying out the plan. Furthermore, the County may inspect, monitor and make reports for the Administrator upon request.~~

~~(C) In cases of noncompliance, the report shall contain statements of the conservation measures needed for compliance and a recommended time in which such measures should be commenced or completed. Such reports will be communicated immediately to the proper authority.~~

~~(D) Upon determination that a violation exists, the Administrator shall prepare:~~

~~(1) Notice to comply, etc. A notice to comply which shall contain a detailed description of the conservation measures necessary for compliance. When no action is taken within forty-eight (48) hours of delivery of the notice to comply, the Administrator shall prepare a letter of intent to utilize the performance bond, cash escrow or letter of credit to apply the conservation measures to correct the deficiency. This letter of intent will be cleared by the County Attorney and sent by registered mail to the person responsible for carrying out the plan. If no action is taken within the time specified in the letter, depending on the urgency of the action, the building official will be requested in writing, with a copy to the person responsible for carrying out the plan, to undertake the corrective measures.~~

~~(2) A stop-work order:~~

~~(a) The Administrator may issue a stop-work order on all or part of a land-disturbing activity if a permit holder fails to comply with a notice to comply as provided for in paragraph (1) of this subsection.~~

~~(b) The Administrator may issue a stop-work order on all or part of a land-disturbing activity without first issuing a notice to comply if the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth.~~

~~(c) The Administrator shall issue a stop-work order on all land-disturbing activity which is regulated by this chapter which has commenced without an approved plan or permit.~~

~~(d) Reserved.~~

~~(e) The Administrator shall notify all permit-issuing authorities to withhold all future permits to the permit holder until the violation is corrected, and, upon failure to comply within the time specified in the notice to comply, the permit for the project in violation may be revoked.~~

~~(f) The Administrator shall be responsible for handling complaints concerning absent or ineffective erosion control measures and will respond to a complaint within fifteen (15) days.~~

~~(g) When, upon investigation, it is determined that ineffective erosion control measures are being followed, but such measures comply with the erosion control plan, the Administrator shall be notified and shall act pursuant to Sections 6-1-4, 6-1-6 and 6-1-7 of this chapter.~~

~~(Comp. 1974, ch. 21; Ord. 10-21-92; Ord. 7-16-03; Ord. 6-20-07)~~

**Sec. 6-1-1. – Title, Purpose and Authority**

**(A) This ordinance shall be known as the “Erosion and Sediment Control Ordinance of the County of Fluvanna.” The purpose of this ordinance is to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources of the County by establishing requirements for the effective control of soil erosion, sediment deposition and non-agricultural runoff and by establishing procedures whereby these requirements shall be administered and enforced.**

**(B) This ordinance is authorized by § 62.1-44.15:54 of the Code of Virginia, as amended.**

**Sec. 6-1-2. – Definitions**

**The following words and terms, when used in this ordinance, shall have the following meanings, unless the context clearly indicates otherwise.**

**“Agreement in lieu of a plan” means a contract between the County of Fluvanna and the owner that specifies conservation measures that must be implemented to comply with the requirements of this ordinance for the construction of a (i) single-family detached residential structure or (ii) farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent; this contract may be executed by the County of Fluvanna in lieu of formal site plan.**

**“Applicant” means any person submitting an erosion and sediment control plan for approval in order to obtain authorization for land-disturbing activities to commence.**

**“Board” means the State Water Control Board.**

**“Building Official” means both the person holding that position in Fluvanna County and his or her designees.**

**“Certified inspector for ESC” means an employee or agent of the VESCP authority who (i) holds a certificate of competence from the department in the area of project inspection or (ii) is enrolled in the Department’s training program for project inspection and successfully completes such program within one year after enrollment.**

**“Certified plan reviewer for ESC” means an employee or agent of the VESCP authority who (i) holds a certificate of competence from the department in the area of plan review, (ii) is enrolled in the department’s training program for plan review and successfully completes such program within one year after enrollment, or (iii) is licensed as a professional engineer, architect, landscape architect, land surveyor pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia, as amended, or professional soil scientist as defined in § 54.1-2200.**

**"Certified program administrator for ESC" means an employee or agent of the VESCP authority who holds a certification from the Department in the classification of program administrator or (ii) is enrolled in the Department's training program for program administration and successfully completes such program within one year after enrollment.**

**"Clearing" means any activity which removes the vegetative ground cover including, root mat removal or topsoil removal.**

**"County" means the County of Fluvanna.**

**"Department" means the Virginia Department of Environmental Quality.**

**"District" or "Soil and Water Conservation District" refers to the Thomas Jefferson Soil and Water Conservation District.**

**"Erosion and sediment control plan" or "plan" mean a document containing material for the conservation of soil and water resources of a unit or group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory and management information with needed interpretations, and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives.**

**"Erosion impact area" means an area of land that is not associated with a current land-disturbing activity but is subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes.**

**"Farm building or structure" means the same as that term is defined in § 36-97 of the Code of Virginia, as amended, and also includes any building or structure used for agritourism activity, as defined in § 3.2-6400, and any related impervious surfaces including roads, driveways, and parking areas.**

**"Excavating" means any digging, scooping or other methods of removing earth materials.**

**"Filling" means any depositing or stockpiling of earth materials.**

**"Grading" means any excavating or filling of earth material or any combination thereof, including the land in its excavated or filled conditions.**

**"Land disturbance" or "land-disturbing activity" means a man-made change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including the clearing, grading, excavating, transporting, and filling of land.**

**"Land-disturbing permit or approval" means a permit or an approval allowing a land-disturbing activity to commence issued by Fluvanna County after the requirements of § 62.1-44.15:55 of the Code of Virginia, as amended, have been met.**

**"Natural channel design concepts" means the utilization of engineering analysis and fluvial geomorphic processes to create, rehabilitate, restore, or stabilize an open conveyance system for the purpose of creating or recreating a stream that conveys its bankfull storm event within its banks and allows larger flows to access its bankfull bench and its floodplain.**

**"Owner" means the same as provided in § 62.1-44.3 of the Code of Virginia, as amended. For a land-disturbing activity that is regulated under Article 2.4 (§ 62.1-44.15:51 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia as amended and this ordinance, "owner" also includes the owner or owners of the freehold of the premises or lesser estate therein, mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee, or other person, firm, or corporation in control of a property.**

**"Peak flow rate" means the maximum instantaneous flow from a prescribed design storm at a particular location.**

**"Percent impervious" means the impervious area within the site divided by the area of the site multiplied by 100.**

**"Permanent stabilization" means the establishment of a perennial vegetative ground cover consisting of a mixture of plant materials prescribed by the approved plan. Permanent stabilization shall not be considered established until a ground cover is achieved that is uniform, mature enough to survive, and will inhibit erosion.**

**"Permittee" means the person to whom the permit is issued.**

**"Person" means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town, or other political subdivision of the Commonwealth, governmental body, including a federal or state entity as applicable, any interstate body, or any other legal entity.**

**"Responsible Land Disturber" or "RLD" means an individual holding a certificate issued by the department who is responsible for carrying out the land-disturbing activity in accordance with the approved erosion and sediment control plan. The RLD may be the owner, applicant, permittee, designer, superintendent, project manager, contractor, or any other project or development team member. The RLD must be designated on the erosion and sediment control plan or permit as defined in the Virginia Erosion and Stormwater Management Regulation (9VAC25-875) as a prerequisite for engaging in land disturbance. The RLD must be designated on the erosion and sediment control plan or permit as defined in this ordinance as a prerequisite for engaging in land disturbance.**

**"Runoff volume" means the volume of water that runs off the land development project from a prescribed storm event.**

**"Single-family detached residential structure" means a noncommercial dwelling that is occupied exclusively by one family.**

**"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.**

**"Transporting" means any moving of earth materials from one place to another place other than such movement incidental to grading, when such movement results in destroying the vegetative ground cover either by tracking or the buildup of earth materials to the extent that erosion and sedimentation will result from the soil or earth materials over which such transporting occurs.**

**"Virginia Erosion and Sediment Control Program" or "VЕСP" means a program approved by the Department that is established by a VЕСP authority for the effective control of soil erosion, sediment deposition, and nonagricultural runoff associated with a land-disturbing activity to prevent the unreasonable degradation of properties, stream channels, waters, and other natural resources and shall include such items where applicable as local ordinances, rules, policies and guidelines, technical materials, and requirements for plan review, inspection, and evaluation consistent with the requirements of the Erosion and Sediment Control Law (ESCL).**

**"Virginia Erosion and Sediment Control Program authority" or "VЕСP authority," for purposes of this ordinance means the County of Fluvanna, which has been approved by the Department to operate a Virginia Erosion and Sediment Control Program in accordance with Article 2.4 (§ 62.1-44.15:51 et seq.) of Chapter 3.1, the State Water Control Law, of Title 62.1 of the Code of Virginia, as amended.**

**"VЕСP plan-approving authority" means the Fluvanna County Building Official or his or her designee, who is responsible for determining the adequacy of a plan submitted for land-disturbing activities on a unit or units of lands and for approving plans.**

**"VPDES Permit" means a General VPDES (Virginia Pollutant Discharge Elimination System) Permit for Discharges of Stormwater from Construction Activities, 9VAC25-880, issued by the Department pursuant to § 62.1-44.15 of the Code of Virginia, as amended, for stormwater discharges from a land-disturbing activity.**

### **Sec. 6-1-3. – Local Erosion and Sediment Control Program**

**Pursuant to § 62.1-44.15:54 of the Code of Virginia, as amended, Fluvanna County establishes a Virginia Erosion and Sediment Control Program (VЕСP) and adopts the regulations promulgated by the Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources and the Virginia Stormwater Management Handbook. In**



accordance with § 62.1-44.15:52 of the Code of Virginia, as amended, any plan approved prior to July 1, 2014 that provides for stormwater management that addresses any flow rate capacity and velocity requirements for natural or man-made channels shall satisfy the flow rate capacity and velocity requirements for natural or man-made channels if the practices are designed to (i) detain the water quality volume and to release it over 48 hours; (ii) detain and release over a 24-hour period the expected rainfall resulting from the one year, 24-hour storm; and (iii) reduce the allowable peak flow rate resulting from the 1.5, 2, and 10-year, 24-hour storms to a level that is less than or equal to the peak flow rate from the site assuming it was in a good forested condition, achieved through multiplication of the forested peak flow rate by a reduction factor that is equal to the runoff volume from the site when it was in a good forested condition divided by the runoff volume from the site in its proposed condition, and shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

- (A) For plans approved on and after July 1, 2014, the flow rate capacity and velocity requirements for natural and man-made channels shall be satisfied by compliance with water quantity requirements specified 9VAC25-875-600, unless such land-disturbing activities are in accordance with the grandfathering provisions of 9VAC25-875-490.
- (B) Pursuant to § 62.1-44.15:53 of the Code of Virginia, as amended, an erosion control plan shall not be approved until it is reviewed by a certified plan reviewer for ESC. Inspections of land-disturbing activities shall be conducted by a certified inspector for ESC. The Erosion and Sediment Control Program of Fluvanna County shall contain a certified program administrator for ESC, a certified plan reviewer for ESC, and a certified inspector for ESC (who may be the same person).
- (C) The County hereby designates the Building Official, or his or her designee, as the VESCP plan-approving authority.
- (D) The program and regulations provided for in this ordinance shall be made available for public inspection at the office of the Building Official.

#### Sec. 6-1-4. – Regulated land-disturbing activities

- (A) Land-disturbing activities that meet one of the criteria below are regulated as follows:
  - (1) Land-disturbing activity that disturbs 10,000 square feet or more is subject to criteria defined in Article 2 (9VAC25-875-540 et seq.) of Part V of the Virginia Erosion and Stormwater Management Regulation (Regulation).

#### Sec. 6-1-5. - Activities not required to comply with the ESCL

**(A) Notwithstanding any other provisions of the Erosion and Sediment Control Law for Localities Not Administering a Virginia Erosion and Stormwater Management Program (ESCL), the following activities are not required to comply with the ESCL unless otherwise required by federal law:**

- (1) Minor land-disturbing activities such as home gardens and individual home landscaping, repairs, and maintenance work;**
- (2) Installation, maintenance, or repair of any individual service connection;**
- (3) Installation, maintenance, or repair of any underground utility line when such activity occurs on an existing hard surfaced road, street, or sidewalk, provided the land-disturbing activity is confined to the area of the road, street, or sidewalk that is hard surfaced;**
- (4) Installation, maintenance, or repair of any septic tank line or drainage field unless included in an overall plan for land-disturbing activity relating to construction of the building to be served by the septic tank system;**
- (5) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted pursuant to Title 45.2 of the Code of Virginia, as amended;**
- (6) Clearing of lands specifically for bona fide agricultural purposes; the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops; livestock feedlot operations; agricultural engineering operations, including construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; or as additionally set forth by the board in regulations. However, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§ 10.1-1100 et seq.) of Title 10.1 of the Code of Virginia, as amended, or is converted to bona fide agricultural or improved pasture use as described in subsection B of § 10.1-1163 of the Code of Virginia, as amended;**
- (7) Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles;**
- (8) Land-disturbing activities in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations, the VESCP authority shall be advised of the disturbance within seven days of commencing the land-disturbing activity, and compliance with the administrative requirements of subsections 1.6, 1.7 and 1.8 of this ordinance are required within 30 days of commencing the land-disturbing activity;**

**(9) Discharges to a sanitary sewer or a combined sewer system that are not from a land-disturbing activity; and**

**(10) Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities, and other related structures and facilities of a railroad company.**

**Sec. 6-1-6. - Submission and approval of plans; contents of plans**

**(A) Plan submission guidelines.**

**(1) The applicant shall submit three copies of black or blue-line plans with a letter of transmittal.**

**(2) The plan's cover sheet or title sheet shall contain:**

**(a) The name, address, phone number and email of the applicant;**

**(b) The name, address, phone number and email of the landowner of record;**

**(c) The name, address, email and phone number of the person responsible for carrying out the plan;**

**(d) The location of the site, including lot number and tax map number;**

**(e) The applicant's notarized certification that the plan will be followed as submitted and approved;**

**(f) The applicant's notarized certification to provide right-of-entry by the appropriate persons for the purpose of inspecting, monitoring, installation, and/or maintenance of erosion and sediment control measures in the event the applicant fails to install or maintain such measures after notice in writing; and**

**(g) Other information as may be requested by the Building Official.**

**(3) The plans shall consist of the narrative and maps as described in the Virginia Erosion and Sediment Control Handbook.**

**(4) Maps shall be prepared at a scale of not less than 1" = 100' and shall incorporate good engineering practices designed according to the VESC Handbook;**

**(5) Maps shall contain all information necessary for carrying out the conservation measures, and shall include a graphic scale, north arrow, date, owners of record, engineer's certification (if required), approval signature block, vicinity map, contour lines, and any other information as required by the Building Official.**

**(B) Except as provided herein, no person may engage in any regulated land-disturbing activity until he or she has submitted to the Building Official an erosion and sediment control plan for the regulated land-disturbing activity and**

such plan has been approved by the Building Official. No approval to begin a land disturbing activity will be issued unless evidence of VPDES permit coverage is obtained where it is required. Where the land-disturbing activity results from the construction of a (i) single-family detached residential structure or (ii) farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent, an agreement in lieu of a plan may be substituted for an erosion and sediment control plan if executed by the VESCP plan-approving authority.

- (C) The standards contained within the "Virginia Erosion and Stormwater Management Regulation" (9VAC25-875) and the Virginia Stormwater Management Handbook, as amended, are to be used by the applicant when making a submittal under the provisions of this ordinance and in the preparation of an erosion and sediment control plan. The VESCP plan-approving authority, in considering the adequacy of a submitted plan, shall be guided by the same standards, regulations and guidelines. When the standards vary between the publications, the Virginia Erosion and Stormwater Management Regulation shall take precedence.
- (D) The VESCP plan-approving authority shall review erosion and sediment control plans submitted to it and grant written approval within 60 days of the receipt of the plan if it determines that the plan meets the requirements of the Erosion and Sediment Control Law for Localities not Administering a Virginia Erosion and Stormwater Management Program and 9VAC25-875, and if the person responsible for carrying out the plan certifies that he or she will properly perform the erosion and sediment control measures included in the plan and will comply with the provisions of this ordinance. In addition, as a prerequisite to engaging in the land-disturbing activities shown on the approved plan, the person responsible for carrying out the plan shall provide the name of the responsible land disturber to the VESCP authority, as required by 9VAC25-875-300 and 9VAC25-875-550, who will be in charge of and responsible for carrying out the land-disturbing activity. Failure to provide the name of the responsible land disturber prior to engaging in land-disturbing activities may result in revocation of the approval of the plan and the person responsible for carrying out the plan shall be subject to the penalties provided in this ordinance. However, the VESCP plan-approving authority may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan for construction of a single-family detached residential structure. If a violation occurs during the land-disturbing activity associated with the construction of the single-family detached residential structure, then the person responsible for carrying out the agreement in lieu of a plan shall correct the violation and provide the name of the responsible land disturber to the VESCP authority. Failure to provide the name of the responsible land disturber shall be a violation of this ordinance.

- (E) When the plan is determined to be inadequate, written notice of disapproval stating the specific reasons for disapproval shall be communicated to the applicant within 45 days. The notice shall specify such modifications, terms and conditions that will permit approval of the plan. If no action is taken within 45 days, the plan shall be deemed approved and the person authorized to proceed with the proposed activity.**
- (F) The Building Official shall act on any erosion and sediment control plan that has been previously disapproved within 45 days after the plan has been revised, resubmitted for approval, and deemed adequate.**
- (G) The Building Official may require changes to an approved plan when:**
- (1) The inspection reveals that the plan is inadequate to satisfy applicable regulations; or**
  - (2) The person responsible for carrying out the plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of this ordinance, are agreed to by the Building Official and the person responsible for carrying out the plans.**
- (H) Variances: The Building Official may waive or modify any of the standards that are deemed to be inappropriate or too restrictive for site conditions, by granting a variance. A variance may be granted under these conditions:**
- (1) At the time of plan submission, an applicant may request a variance to become part of the approved erosion and sediment control plan. The applicant shall explain the reasons for requesting variances in writing. Specific variances which are allowed by the Building Official shall be documented in the plan.**
  - (2) During construction, the person responsible for implementing the approved plan may request a variance in writing from the Building Official. The Building Official shall respond in writing either approving or disapproving such a request. If the Building Official does not approve a variance within 10 days of receipt of the request, the request shall be considered to be disapproved. Following disapproval, the applicant may resubmit a variance request with additional documentation.**
  - (3) The Building Official shall consider variance requests judiciously, keeping in mind both the need of the applicant to maximize cost effectiveness and the need to protect off-site properties and resources from damage.**
- (I) In order to prevent further erosion, the County may require approval of a plan for any land identified in the local program as an erosion impact area.**

**(J) When a land-disturbing activity will be required of a contractor performing construction work pursuant to a construction contract, the preparation, submission, and approval of an erosion and sediment control plan shall be the responsibility of the owner.**

**(K) As an alternative to submitting erosion and sediment control and stormwater management plans pursuant to § 62.1-44.15:34 of the Code of Virginia, as amended, to Fluvanna County, any person engaging in more than one jurisdiction in the creation and operation of a wetland mitigation or stream restoration bank that has been approved and is operated in accordance with applicable federal and state guidance, laws, or regulations for the establishment, use, and operation of (i) a wetlands mitigation or stream restoration bank, pursuant to a mitigation banking instrument signed by the Department of Environmental Quality, the Marine Resources Commission, or the U.S. Army Corps of Engineers, or (ii) a stream restoration project for purposes of reducing nutrients or sediment entering state waters may submit standards and specifications for Department approval that describe how land-disturbing activities shall be conducted.**

**Sec. 6-1-7. - Erosion and sediment control plan; contents of plans**

**(A) An erosion and sediment control plan shall be filed for a development and the buildings constructed within, regardless of the phasing of construction. The erosion and sediment control plan shall be consistent with the criteria, techniques, and methods in 9VAC25-875-560. The erosion and sediment control plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives in 9VAC25-875-560. The erosion and sediment control plan may include:**

**(1) Appropriate maps;**

**(2) An appropriate soil and water plan inventory and management information with needed interpretations; and**

**(3) A record of decisions contributing to conservation treatment.**

**(B) The person responsible for carrying out the plan shall provide the name of an individual holding a certificate who will be in charge of and responsible for carrying out the land-disturbing activity to the VESMP authority. Note: The VESMP authority may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan in accordance with § 62.1-44.15:34 or § 62.1-44.15:55 of the Code of Virginia, as amended.**

**(C) If individual lots or sections in a residential development are being developed by different property owners, all land-disturbing activities related to the building**

construction shall be covered by an erosion and sediment control plan or an "Agreement in Lieu of a Plan" signed by the property owner.

(D) Land-disturbing activity of less than 10,000 square feet on individual lots in a residential development shall not be considered exempt from the provisions of the VESMA, ESCL, or this ordinance if the total land-disturbing activity in the development is equal to or greater than 10,000 square feet.

**Sec. 6-1-8. - Permits; fees; security for performance**

(A) Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities shall not issue any such permit unless the applicant submits with his or her application an approved erosion and sediment control plan, certification that the plan will be followed, and evidence of VPDES permit coverage where it is required.

(B) No person may engage in any land-disturbing activity until he or she has acquired a land-disturbing permit (unless the proposed land-disturbing activity is specifically exempt from the provisions of this ordinance), has paid the fees and has posted the required bond.

(C) The following fees for the land-disturbing permits and related reviews pursuant to this chapter shall be paid. The purpose of these fees is to defray the cost of program administration, including costs associated with the issuance of grading or land disturbing permits, plan review, and periodic inspections for compliance with erosion and sediment control plans. The fee schedule set forth in this section shall supersede any fee schedule previously adopted with respect to such permits and related reviews.

<u>Single Family</u>	<u>\$125 per lot</u>
<u>All other</u>	<u>\$750 plus \$125/acre</u> <u>\$1000 plan review fee</u>

The foregoing notwithstanding, except as otherwise expressly provided by law, none of the fees listed herein shall apply to any property owned by the County and used for County purposes.

(D) No land-disturbing permit shall be issued until the applicant submits with his or her application an approved erosion and sediment control plan or agreement in lieu of an approved erosion and sediment control plan and certification that the plan will be followed.

(E) All applicants for permits shall provide to the County a performance bond with surety, cash escrow, or an irrevocable letter of credit acceptable to the Building Official, to ensure that measures could be taken by the County at the applicant's expense should the applicant fail, after proper notice, within the time specified to

initiate or maintain appropriate conservation measures required of him or her by the approved plan as a result of his or her land-disturbing activity. The amount of the bond or other security for performance shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five percent of the cost of the conservation action. Should it be necessary for the County to take such conservation action, the County may collect from the applicant any costs in excess of the amount of the surety held. Within sixty (60) days of permanent stabilization, as determined by the Building Official in any project or section of a project, such bond, cash escrow or letter of credit, or the unexpended or unobligated portion thereof, shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section. These requirements are in addition to all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

Sec. 6-1-9. - Monitoring, reports and inspections

- (A) The responsible land disturber, as provided by § 62.1-44.15:52, shall be in charge of and responsible for carrying out the land-disturbing activity and provide for periodic inspections of the land-disturbing activity. The person responsible for carrying out the plan shall monitor the land-disturbing activity. The person responsible for carrying out the plan will maintain records of these inspections and maintenance, to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation.
- (B) The Building Official shall periodically inspect the land-disturbing activity in accordance with 9VAC25-875-330 to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation. The owner, permittee, or person responsible for carrying out the plan shall be given notice of the inspection and shall allow such inspection in accordance with § 62.1-44.15:60 and the land-disturbing permit.

If the Building Official determines that there is a failure to comply with the plan, notice to comply may be served upon the permittee or person responsible for carrying out the plan. Such notice shall be served by delivery by facsimile, email, or other technology; by mailing with confirmation of delivery to the address specified in the permit application or in the plan certification, if available, or in the land records of the County; or by delivery at the site of the land-disturbing activities to the agent or employee supervising such activities.

The notice to comply shall specify the measures needed to comply with the land-disturbance approval conditions or shall identify the plan approval or land-



disturbance approval needed to comply with this article and shall specify a reasonable time within which such measures shall be completed. Upon failure to comply within the specified time, any plan approval or land-disturbance approval may be revoked and the permittee or person responsible for carrying out the plan shall be subject to the penalties provided by this ordinance.

- (C) Upon issuance of an inspection report denoting a violation of § 62.1-44.15:55 of the Code of Virginia, as amended, the Building Official may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order requiring that all or part of the land-disturbing activities permitted on the site be stopped until the specified corrective measures have been taken.

If land-disturbing activities have commenced without an approved plan, the Building Official may issue an order requiring that all of the land-disturbing activities be stopped until an approved plan or any required permits are obtained.

Where the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth, or where the land-disturbing activities have commenced without an approved plan, such a stop work order may be issued without regard to whether the alleged violator has been issued a notice to comply as specified in this ordinance. Otherwise, such an order may be issued only after the alleged violator has failed to comply with such a notice to comply.

The stop work order shall be served in the same manner as a notice to comply, and shall remain in effect for a period of seven days from the date of service pending application by the County or permit holder for appropriate relief to the Circuit Court of Fluvanna. The County shall serve such order for disturbance without an approved plan upon the owner by mailing with confirmation of delivery to the address specified in the land records. The order shall be posted on the site where the disturbance is occurring, and shall remain in effect until permits and plan approvals are secured, except in such situations where an agricultural exemption applies.

If the alleged violator has not obtained an approved plan within seven days from the date of service of the stop work order, the Building Official may issue an order to the owner requiring that all construction and other work on the site, other than corrective measures, be stopped until an approved plan has been obtained. Such an order shall be served upon the owner by mailing with confirmation of delivery to the address specified in the plan or the land records of the County.

The owner may appeal the issuance of an order to the Circuit Court of Fluvanna County.

Any person violating or failing, neglecting or refusing to obey an order issued by the Building Official may be compelled in a proceeding instituted in the Circuit Court of Fluvanna County to obey same and to comply therewith by injunction, mandamus or other appropriate remedy.

Upon completion and approval of corrective action or obtaining an approved plan, the order shall immediately be lifted.

Nothing in this section shall prevent the Building Official from taking any other action authorized by this ordinance or other applicable laws.

#### Sec. 6-1-10. - Penalties, injunctions and other legal actions

- (A) Any person who has violated or failed, neglected, or refused to obey any order, notice, or requirement of the VESCP authority, any condition of a land-disturbance approval, or any provision of this ordinance shall, upon a finding of the District Court of Fluvanna County, be assessed a civil penalty. The civil penalty for any one violation shall be not less than \$100 nor more than \$1,000, except that the civil penalty for commencement of land-disturbing activities without an approved plan shall be \$1,000. Each day during which the violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same operative set of facts result in civil penalties which exceed a total of \$10,000, except that a series of violations arising from the commencement of land-disturbing activities without an approved plan for any site shall not result in civil penalties which exceed a total of \$10,000.
- (B) The Building Official, or the owner of property which has sustained damage, or which is in imminent danger of being damaged, may apply to the Circuit Court of Fluvanna County to enjoin a violation or a threatened violation of §§ 62.1-44.15:55 or 62.1-44.15:58 of the Code of Virginia, as amended, without the necessity of showing that an adequate remedy at law does not exist.
- However, an owner of property shall not apply for injunctive relief unless (i) he has notified in writing the person who has violated the local program, and the program authority, that a violation of the local program has caused, or creates a probability of causing, damage to his or her property, and (ii) neither the person who has violated the local program nor the program authority has taken corrective action within fifteen days to eliminate the conditions which have caused, or create the probability of causing, damage to his or her property.
- (C) In addition to any criminal or civil penalties provided under this ordinance, any person who violates any provision of the Erosion and Sediment Control Law may be liable to Fluvanna County in a civil action for damages.
- (D) Without limiting the remedies which may be obtained in this section, any person violating or failing, neglecting, or refusing to obey any injunction, mandamus or

**other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty not to exceed \$2,000 for each violation. A civil action for such violation or failure may be brought by the County.**

**Any civil penalties assessed by a court shall be paid into the treasury of the County, except that where the violator is the County itself, or its agent, the court shall direct the penalty to be paid into the state treasury.**

- (E) With the consent of any person who has violated or failed, neglected or refused to obey any regulation or condition of a permit or any provision of this ordinance or order of the County, the County may provide for the payment of civil charges for violations in specific sums, not to exceed the limit specified in Subsection D of this section. Such civil charges shall be instead of any appropriate civil penalty which could be imposed under Subsection A or D.**
- (F) The County Attorney shall, upon request of the County, take legal action to enforce the provisions of this ordinance.**

**Sec. 6-1-11. - Appeals and judicial review**

- (A) Final decisions of the County under this ordinance shall be subject to review by the Fluvanna Circuit Court, provided an appeal is filed within 30 days from the date of any written decision adversely affecting the rights, duties, or privileges of the person engaging in or proposing to engage in land-disturbing activities.**

State Law reference - Code of Va., § 62.1-44.15:54, as amended.

- (2) That the Ordinance shall be effective upon adoption.*

ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA,” BY  
REPEALING AND REENACTING CHAPTER 6 – EROSION AND SEDIMENTATION CONTROL  
IN ITS ENTIRETY TO CONFORM COUNTY CODE WITH CURRENT VIRGINIA EROSION AND  
SEDIMENT CONTROL STATUTES AND REGULATIONS

BE IT ORDAINED by the Board of Supervisors of Fluvanna County:

*(1) That the Code of the County of Fluvanna, Virginia is amended by repealing Chapter 6 in its entirety and replacing it with §§ 6-1-1 through 6-1-11 as follows:*

ARTICLE 1. IN GENERAL

Sec. 6-1-1. – Title, Purpose and Authority

- (A) This ordinance shall be known as the “Erosion and Sediment Control Ordinance of the County of Fluvanna.” The purpose of this ordinance is to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources of the County by establishing requirements for the effective control of soil erosion, sediment deposition and non-agricultural runoff and by establishing procedures whereby these requirements shall be administered and enforced.
- (B) This ordinance is authorized by § 62.1-44.15:54 of the Code of Virginia, as amended.

Sec. 6-1-2. – Definitions

The following words and terms, when used in this ordinance, shall have the following meanings, unless the context clearly indicates otherwise.

"Agreement in lieu of a plan" means a contract between the County of Fluvanna and the owner that specifies conservation measures that must be implemented to comply with the requirements of this ordinance for the construction of a (i) single-family detached residential structure or (ii) farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent; this contract may be executed by the County of Fluvanna in lieu of formal site plan.

"Applicant" means any person submitting an erosion and sediment control plan for approval in order to obtain authorization for land-disturbing activities to commence.

"Board" means the State Water Control Board.

“Building Official” means both the person holding that position in Fluvanna County and his or her designees.

"Certified inspector for ESC" means an employee or agent of the VESCP authority who (i) holds a certificate of competence from the department in the area of project inspection or (ii) is

enrolled in the Department's training program for project inspection and successfully completes such program within one year after enrollment.

"Certified plan reviewer for ESC" means an employee or agent of the VESCP authority who (i) holds a certificate of competence from the department in the area of plan review, (ii) is enrolled in the department's training program for plan review and successfully completes such program within one year after enrollment, or (iii) is licensed as a professional engineer, architect, landscape architect, land surveyor pursuant to Article 1 (§ 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia, as amended, or professional soil scientist as defined in § 54.1-2200.

"Certified program administrator for ESC" means an employee or agent of the VESCP authority who holds a certification from the Department in the classification of program administrator or (ii) is enrolled in the Department's training program for program administration and successfully completes such program within one year after enrollment.

"Clearing" means any activity which removes the vegetative ground cover including, root mat removal or topsoil removal.

"County" means the County of Fluvanna.

"Department" means the Virginia Department of Environmental Quality.

"District" or "Soil and Water Conservation District" refers to the Thomas Jefferson Soil and Water Conservation District.

"Erosion and sediment control plan" or "plan" mean a document containing material for the conservation of soil and water resources of a unit or group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory and management information with needed interpretations, and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives.

"Erosion impact area" means an area of land that is not associated with a current land-disturbing activity but is subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes.

"Farm building or structure" means the same as that term is defined in § 36-97 of the Code of Virginia, as amended, and also includes any building or structure used for agritourism activity, as defined in § 3.2-6400, and any related impervious surfaces including roads, driveways, and parking areas.

"Excavating" means any digging, scooping or other methods of removing earth materials.

"Filling" means any depositing or stockpiling of earth materials.

"Grading" means any excavating or filling of earth material or any combination thereof, including the land in its excavated or filled conditions.

"Land disturbance" or "land-disturbing activity" means a man-made change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including the clearing, grading, excavating, transporting, and filling of land.

"Land-disturbing permit or approval" means a permit or an approval allowing a land-disturbing activity to commence issued by Fluvanna County after the requirements of § 62.1-44.15:55 of the Code of Virginia, as amended, have been met.

"Natural channel design concepts" means the utilization of engineering analysis and fluvial geomorphic processes to create, rehabilitate, restore, or stabilize an open conveyance system for the purpose of creating or recreating a stream that conveys its bankfull storm event within its banks and allows larger flows to access its bankfull bench and its floodplain.

"Owner" means the same as provided in § 62.1-44.3 of the Code of Virginia, as amended. For a land-disturbing activity that is regulated under Article 2.4 (§ 62.1-44.15:51 et seq.) of Chapter 3.1 of Title 62.1 of the Code of Virginia as amended and this ordinance, "owner" also includes the owner or owners of the freehold of the premises or lesser estate therein, mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee, or other person, firm, or corporation in control of a property.

"Peak flow rate" means the maximum instantaneous flow from a prescribed design storm at a particular location.

"Percent impervious" means the impervious area within the site divided by the area of the site multiplied by 100.

"Permanent stabilization" means the establishment of a perennial vegetative ground cover consisting of a mixture of plant materials prescribed by the approved plan. Permanent stabilization shall not be considered established until a ground cover is achieved that is uniform, mature enough to survive, and will inhibit erosion.

"Permittee" means the person to whom the permit is issued.

"Person" means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town, or other political subdivision of the Commonwealth, governmental body, including a federal or state entity as applicable, any interstate body, or any other legal entity.

"Responsible Land Disturber" or "RLD" means an individual holding a certificate issued by the department who is responsible for carrying out the land-disturbing activity in accordance with the approved erosion and sediment control plan. The RLD may be the owner, applicant, permittee, designer, superintendent, project manager, contractor, or any other project or development team member. The RLD must be designated on the erosion and sediment control

plan or permit as defined in the Virginia Erosion and Stormwater Management Regulation (9VAC25-875) as a prerequisite for engaging in land disturbance. The RLD must be designated on the erosion and sediment control plan or permit as defined in this ordinance as a prerequisite for engaging in land disturbance.

"Runoff volume" means the volume of water that runs off the land development project from a prescribed storm event.

"Single-family detached residential structure" means a noncommercial dwelling that is occupied exclusively by one family.

"State waters" means all water, on the surface and under the ground, wholly or partially within or bordering the Commonwealth or within its jurisdiction, including wetlands.

"Transporting" means any moving of earth materials from one place to another place other than such movement incidental to grading, when such movement results in destroying the vegetative ground cover either by tracking or the buildup of earth materials to the extent that erosion and sedimentation will result from the soil or earth materials over which such transporting occurs.

"Virginia Erosion and Sediment Control Program" or "VESCP" means a program approved by the Department that is established by a VESCP authority for the effective control of soil erosion, sediment deposition, and nonagricultural runoff associated with a land-disturbing activity to prevent the unreasonable degradation of properties, stream channels, waters, and other natural resources and shall include such items where applicable as local ordinances, rules, policies and guidelines, technical materials, and requirements for plan review, inspection, and evaluation consistent with the requirements of the Erosion and Sediment Control Law (ESCL).

"Virginia Erosion and Sediment Control Program authority" or "VESCP authority," for purposes of this ordinance means the County of Fluvanna, which has been approved by the Department to operate a Virginia Erosion and Sediment Control Program in accordance with Article 2.4 (§ 62.1-44.15:51 et seq.) of Chapter 3.1, the State Water Control Law, of Title 62.1 of the Code of Virginia, as amended.

"VESCP plan-approving authority" means the Fluvanna County Building Official or his or her designee, who is responsible for determining the adequacy of a plan submitted for land-disturbing activities on a unit or units of lands and for approving plans.

"VPDES Permit" means a General VPDES (Virginia Pollutant Discharge Elimination System) Permit for Discharges of Stormwater from Construction Activities, 9VAC25-880, issued by the Department pursuant to § 62.1-44.15 of the Code of Virginia, as amended, for stormwater discharges from a land-disturbing activity.

### Sec. 6-1-3. – Local Erosion and Sediment Control Program

Pursuant to § 62.1-44.15:54 of the Code of Virginia, as amended, Fluvanna County establishes a Virginia Erosion and Sediment Control Program (VESCP) and adopts the regulations

promulgated by the Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources and the Virginia Stormwater Management Handbook. In accordance with § 62.1-44.15:52 of the Code of Virginia, as amended, any plan approved prior to July 1, 2014 that provides for stormwater management that addresses any flow rate capacity and velocity requirements for natural or man-made channels shall satisfy the flow rate capacity and velocity requirements for natural or man-made channels if the practices are designed to (i) detain the water quality volume and to release it over 48 hours; (ii) detain and release over a 24-hour period the expected rainfall resulting from the one year, 24-hour storm; and (iii) reduce the allowable peak flow rate resulting from the 1.5, 2, and 10-year, 24-hour storms to a level that is less than or equal to the peak flow rate from the site assuming it was in a good forested condition, achieved through multiplication of the forested peak flow rate by a reduction factor that is equal to the runoff volume from the site when it was in a good forested condition divided by the runoff volume from the site in its proposed condition, and shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

- (A) For plans approved on and after July 1, 2014, the flow rate capacity and velocity requirements for natural and man-made channels shall be satisfied by compliance with water quantity requirements specified 9VAC25-875-600, unless such land-disturbing activities are in accordance with the grandfathering provisions of 9VAC25-875-490.
- (B) Pursuant to § 62.1-44.15:53 of the Code of Virginia, as amended, an erosion control plan shall not be approved until it is reviewed by a certified plan reviewer for ESC. Inspections of land-disturbing activities shall be conducted by a certified inspector for ESC. The Erosion and Sediment Control Program of Fluvanna County shall contain a certified program administrator for ESC, a certified plan reviewer for ESC, and a certified inspector for ESC (who may be the same person).
- (C) The County hereby designates the Building Official, or his or her designee, as the VESCP plan-approving authority.
- (D) The program and regulations provided for in this ordinance shall be made available for public inspection at the office of the Building Official.

#### Sec. 6-1-4. – Regulated land-disturbing activities

- (A) Land-disturbing activities that meet one of the criteria below are regulated as follows:
  - (1) Land-disturbing activity that disturbs 10,000 square feet or more is subject to criteria defined in Article 2 (9VAC25-875-540 et seq.) of Part V of the Virginia Erosion and Stormwater Management Regulation (Regulation).

#### Sec. 6-1-5. - Activities not required to comply with the ESCL

- (A) Notwithstanding any other provisions of the Erosion and Sediment Control Law for Localities Not Administering a Virginia Erosion and Stormwater Management



Program (ESCL), the following activities are not required to comply with the ESCL unless otherwise required by federal law:

- (1) Minor land-disturbing activities such as home gardens and individual home landscaping, repairs, and maintenance work;
- (2) Installation, maintenance, or repair of any individual service connection;
- (3) Installation, maintenance, or repair of any underground utility line when such activity occurs on an existing hard surfaced road, street, or sidewalk, provided the land-disturbing activity is confined to the area of the road, street, or sidewalk that is hard surfaced;
- (4) Installation, maintenance, or repair of any septic tank line or drainage field unless included in an overall plan for land-disturbing activity relating to construction of the building to be served by the septic tank system;
- (5) Permitted surface or deep mining operations and projects, or oil and gas operations and projects conducted pursuant to Title 45.2 of the Code of Virginia, as amended;
- (6) Clearing of lands specifically for bona fide agricultural purposes; the management, tilling, planting, or harvesting of agricultural, horticultural, or forest crops; livestock feedlot operations; agricultural engineering operations, including construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; or as additionally set forth by the board in regulations. However, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (§ 10.1-1100 et seq.) of Title 10.1 of the Code of Virginia, as amended, or is converted to bona fide agricultural or improved pasture use as described in subsection B of § 10.1-1163 of the Code of Virginia, as amended;
- (7) Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles;
- (8) Land-disturbing activities in response to a public emergency where the related work requires immediate authorization to avoid imminent endangerment to human health or the environment. In such situations, the VESCP authority shall be advised of the disturbance within seven days of commencing the land-disturbing activity, and compliance with the administrative requirements of subsections 1.6, 1.7 and 1.8 of this ordinance are required within 30 days of commencing the land-disturbing activity;
- (9) Discharges to a sanitary sewer or a combined sewer system that are not from a land-disturbing activity; and

- (10) Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities, and other related structures and facilities of a railroad company.

Sec. 6-1-6. - Submission and approval of plans; contents of plans

(A) Plan submission guidelines.

- (1) The applicant shall submit three copies of black or blue-line plans with a letter of transmittal.
- (2) The plan's cover sheet or title sheet shall contain:
  - (a) The name, address, phone number and email of the applicant;
  - (b) The name, address, phone number and email of the landowner of record;
  - (c) The name, address, email and phone number of the person responsible for carrying out the plan;
  - (d) The location of the site, including lot number and tax map number;
  - (e) The applicant's notarized certification that the plan will be followed as submitted and approved;
  - (f) The applicant's notarized certification to provide right-of-entry by the appropriate persons for the purpose of inspecting, monitoring, installation, and/or maintenance of erosion and sediment control measures in the event the applicant fails to install or maintain such measures after notice in writing; and
  - (g) Other information as may be requested by the Building Official.
- (3) The plans shall consist of the narrative and maps as described in the Virginia Erosion and Sediment Control Handbook.
- (4) Maps shall be prepared at a scale of not less than 1" = 100' and shall incorporate good engineering practices designed according to the VESC Handbook;
- (5) Maps shall contain all information necessary for carrying out the conservation measures, and shall include a graphic scale, north arrow, date, owners of record, engineer's certification (if required), approval signature block, vicinity map, contour lines, and any other information as required by the Building Official.

- (B) Except as provided herein, no person may engage in any regulated land-disturbing activity until he or she has submitted to the Building Official an erosion and sediment control plan for the regulated land-disturbing activity and such plan has been approved by the Building Official. No approval to begin a land disturbing activity will be issued unless evidence of VPDES permit coverage is obtained where it is required. Where the land-disturbing activity results from the construction of a (i) single-family detached residential structure or (ii) farm building or structure on a parcel of land with a total impervious cover percentage, including the impervious cover from the farm building or structure to be constructed, of less than five percent, an agreement in lieu of a plan

may be substituted for an erosion and sediment control plan if executed by the VESCP plan-approving authority.

- (C) The standards contained within the "Virginia Erosion and Stormwater Management Regulation" (9VAC25-875) and the Virginia Stormwater Management Handbook, as amended, are to be used by the applicant when making a submittal under the provisions of this ordinance and in the preparation of an erosion and sediment control plan. The VESCP plan-approving authority, in considering the adequacy of a submitted plan, shall be guided by the same standards, regulations and guidelines. When the standards vary between the publications, the Virginia Erosion and Stormwater Management Regulation shall take precedence.
- (D) The VESCP plan-approving authority shall review erosion and sediment control plans submitted to it and grant written approval within 60 days of the receipt of the plan if it determines that the plan meets the requirements of the Erosion and Sediment Control Law for Localities not Administering a Virginia Erosion and Stormwater Management Program and 9VAC25-875, and if the person responsible for carrying out the plan certifies that he or she will properly perform the erosion and sediment control measures included in the plan and will comply with the provisions of this ordinance. In addition, as a prerequisite to engaging in the land-disturbing activities shown on the approved plan, the person responsible for carrying out the plan shall provide the name of the responsible land disturber to the VESCP authority, as required by 9VAC25-875-300 and 9VAC25-875-550, who will be in charge of and responsible for carrying out the land-disturbing activity. Failure to provide the name of the responsible land disturber prior to engaging in land-disturbing activities may result in revocation of the approval of the plan and the person responsible for carrying out the plan shall be subject to the penalties provided in this ordinance. However, the VESCP plan-approving authority may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan for construction of a single-family detached residential structure. If a violation occurs during the land-disturbing activity associated with the construction of the single-family detached residential structure, then the person responsible for carrying out the agreement in lieu of a plan shall correct the violation and provide the name of the responsible land disturber to the VESCP authority. Failure to provide the name of the responsible land disturber shall be a violation of this ordinance.
- (E) When the plan is determined to be inadequate, written notice of disapproval stating the specific reasons for disapproval shall be communicated to the applicant within 45 days. The notice shall specify such modifications, terms and conditions that will permit approval of the plan. If no action is taken within 45 days, the plan shall be deemed approved and the person authorized to proceed with the proposed activity.
- (F) The Building Official shall act on any erosion and sediment control plan that has been previously disapproved within 45 days after the plan has been revised, resubmitted for approval, and deemed adequate.

- (G) The Building Official may require changes to an approved plan when:
- (1) The inspection reveals that the plan is inadequate to satisfy applicable regulations;  
or
  - (2) The person responsible for carrying out the plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of this ordinance, are agreed to by the Building Official and the person responsible for carrying out the plans.
- (H) Variances: The Building Official may waive or modify any of the standards that are deemed to be inappropriate or too restrictive for site conditions, by granting a variance. A variance may be granted under these conditions:
- (1) At the time of plan submission, an applicant may request a variance to become part of the approved erosion and sediment control plan. The applicant shall explain the reasons for requesting variances in writing. Specific variances which are allowed by the Building Official shall be documented in the plan.
  - (2) During construction, the person responsible for implementing the approved plan may request a variance in writing from the Building Official. The Building Official shall respond in writing either approving or disapproving such a request. If the Building Official does not approve a variance within 10 days of receipt of the request, the request shall be considered to be disapproved. Following disapproval, the applicant may resubmit a variance request with additional documentation.
  - (3) The Building Official shall consider variance requests judiciously, keeping in mind both the need of the applicant to maximize cost effectiveness and the need to protect off-site properties and resources from damage.
- (I) In order to prevent further erosion, the County may require approval of a plan for any land identified in the local program as an erosion impact area.
- (J) When a land-disturbing activity will be required of a contractor performing construction work pursuant to a construction contract, the preparation, submission, and approval of an erosion and sediment control plan shall be the responsibility of the owner.
- (K) As an alternative to submitting erosion and sediment control and stormwater management plans pursuant to § 62.1-44.15:34 of the Code of Virginia, as amended, to Fluvanna County, any person engaging in more than one jurisdiction in the creation and operation of a wetland mitigation or stream restoration bank that has been approved and is operated in accordance with applicable federal and state guidance, laws, or regulations for the establishment, use, and operation of (i) a wetlands

mitigation or stream restoration bank, pursuant to a mitigation banking instrument signed by the Department of Environmental Quality, the Marine Resources Commission, or the U.S. Army Corps of Engineers, or (ii) a stream restoration project for purposes of reducing nutrients or sediment entering state waters may submit standards and specifications for Department approval that describe how land-disturbing activities shall be conducted.

Sec. 6-1-7. - Erosion and sediment control plan; contents of plans

- (A) An erosion and sediment control plan shall be filed for a development and the buildings constructed within, regardless of the phasing of construction. The erosion and sediment control plan shall be consistent with the criteria, techniques, and methods in 9VAC25-875-560. The erosion and sediment control plan shall contain all major conservation decisions to ensure that the entire unit or units of land will be so treated to achieve the conservation objectives in 9VAC25-875-560. The erosion and sediment control plan may include:
  - (1) Appropriate maps;
  - (2) An appropriate soil and water plan inventory and management information with needed interpretations; and
  - (3) A record of decisions contributing to conservation treatment.
- (B) The person responsible for carrying out the plan shall provide the name of an individual holding a certificate who will be in charge of and responsible for carrying out the land-disturbing activity to the VESMP authority. Note: The VESMP authority may waive the Responsible Land Disturber certificate requirement for an agreement in lieu of a plan in accordance with § 62.1-44.15:34 or § 62.1-44.15:55 of the Code of Virginia, as amended.
- (C) If individual lots or sections in a residential development are being developed by different property owners, all land-disturbing activities related to the building construction shall be covered by an erosion and sediment control plan or an "Agreement in Lieu of a Plan" signed by the property owner.
- (D) Land-disturbing activity of less than 10,000 square feet on individual lots in a residential development shall not be considered exempt from the provisions of the VESMA, ESCL, or this ordinance if the total land-disturbing activity in the development is equal to or greater than 10,000 square feet.

Sec. 6-1-8. - Permits; fees; security for performance

- (A) Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities shall not issue any such permit unless the applicant submits with his or her application an approved erosion and sediment

control plan, certification that the plan will be followed, and evidence of VPDES permit coverage where it is required.

- (B) No person may engage in any land-disturbing activity until he or she has acquired a land-disturbing permit (unless the proposed land-disturbing activity is specifically exempt from the provisions of this ordinance), has paid the fees and has posted the required bond.
- (C) The following fees for the land-disturbing permits and related reviews pursuant to this chapter shall be paid. The purpose of these fees is to defray the cost of program administration, including costs associated with the issuance of grading or land disturbing permits, plan review, and periodic inspections for compliance with erosion and sediment control plans. The fee schedule set forth in this section shall supersede any fee schedule previously adopted with respect to such permits and related reviews.

Single Family	\$125 per lot
All other	\$750 plus \$125/acre \$1000 plan review fee

The foregoing notwithstanding, except as otherwise expressly provided by law, none of the fees listed herein shall apply to any property owned by the County and used for County purposes.

- (D) No land-disturbing permit shall be issued until the applicant submits with his or her application an approved erosion and sediment control plan or agreement in lieu of an approved erosion and sediment control plan and certification that the plan will be followed.
- (E) All applicants for permits shall provide to the County a performance bond with surety, cash escrow, or an irrevocable letter of credit acceptable to the Building Official, to ensure that measures could be taken by the County at the applicant's expense should the applicant fail, after proper notice, within the time specified to initiate or maintain appropriate conservation measures required of him or her by the approved plan as a result of his or her land-disturbing activity. The amount of the bond or other security for performance shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five percent of the cost of the conservation action. Should it be necessary for the County to take such conservation action, the County may collect from the applicant any costs in excess of the amount of the surety held. Within sixty (60) days of permanent stabilization, as determined by the Building Official in any project or section of a project, such bond, cash escrow or letter of credit, or the unexpended or unobligated portion thereof, shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section. These requirements are in addition to

all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

Sec. 6-1-9. - Monitoring, reports and inspections

- (A) The responsible land disturber, as provided by § 62.1-44.15:52, shall be in charge of and responsible for carrying out the land-disturbing activity and provide for periodic inspections of the land-disturbing activity. The person responsible for carrying out the plan shall monitor the land-disturbing activity. The person responsible for carrying out the plan will maintain records of these inspections and maintenance, to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation.
- (B) The Building Official shall periodically inspect the land-disturbing activity in accordance with 9VAC25-875-330 to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation. The owner, permittee, or person responsible for carrying out the plan shall be given notice of the inspection and shall allow such inspection in accordance with § 62.1-44.15:60 and the land-disturbing permit.

If the Building Official determines that there is a failure to comply with the plan, notice to comply may be served upon the permittee or person responsible for carrying out the plan. Such notice shall be served by delivery by facsimile, email, or other technology; by mailing with confirmation of delivery to the address specified in the permit application or in the plan certification, if available, or in the land records of the County; or by delivery at the site of the land-disturbing activities to the agent or employee supervising such activities.

The notice to comply shall specify the measures needed to comply with the land-disturbance approval conditions or shall identify the plan approval or land-disturbance approval needed to comply with this article and shall specify a reasonable time within which such measures shall be completed. Upon failure to comply within the specified time, any plan approval or land-disturbance approval may be revoked and the permittee or person responsible for carrying out the plan shall be subject to the penalties provided by this ordinance.

- (C) Upon issuance of an inspection report denoting a violation of § 62.1-44.15:55 of the Code of Virginia, as amended, the Building Official may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order requiring that all or part of the land-disturbing activities permitted on the site be stopped until the specified corrective measures have been taken.

If land-disturbing activities have commenced without an approved plan, the Building Official may issue an order requiring that all of the land-disturbing activities be stopped until an approved plan or any required permits are obtained.

Where the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth, or where the land-disturbing activities have commenced without an approved plan, such a stop work order may be issued without regard to whether the alleged violator has been issued a notice to comply as specified in this ordinance. Otherwise, such an order may be issued only after the alleged violator has failed to comply with such a notice to comply.

The stop work order shall be served in the same manner as a notice to comply, and shall remain in effect for a period of seven days from the date of service pending application by the County or permit holder for appropriate relief to the Circuit Court of Fluvanna. The County shall serve such order for disturbance without an approved plan upon the owner by mailing with confirmation of delivery to the address specified in the land records. The order shall be posted on the site where the disturbance is occurring, and shall remain in effect until permits and plan approvals are secured, except in such situations where an agricultural exemption applies.

If the alleged violator has not obtained an approved plan within seven days from the date of service of the stop work order, the Building Official may issue an order to the owner requiring that all construction and other work on the site, other than corrective measures, be stopped until an approved plan has been obtained. Such an order shall be served upon the owner by mailing with confirmation of delivery to the address specified in the plan or the land records of the County.

The owner may appeal the issuance of an order to the Circuit Court of Fluvanna County.

Any person violating or failing, neglecting or refusing to obey an order issued by the Building Official may be compelled in a proceeding instituted in the Circuit Court of Fluvanna County to obey same and to comply therewith by injunction, mandamus or other appropriate remedy.

Upon completion and approval of corrective action or obtaining an approved plan, the order shall immediately be lifted.

Nothing in this section shall prevent the Building Official from taking any other action authorized by this ordinance or other applicable laws.

#### Sec. 6-1-10. - Penalties, injunctions and other legal actions

- (A) Any person who has violated or failed, neglected, or refused to obey any order, notice, or requirement of the VESCP authority, any condition of a land-disturbance approval, or any provision of this ordinance shall, upon a finding of the District Court of Fluvanna County, be assessed a civil penalty. The civil penalty for any one violation shall be not less than \$100 nor more than \$1,000, except that the civil penalty for commencement of land-disturbing activities without an approved plan shall be \$1,000.



Each day during which the violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same operative set of facts result in civil penalties which exceed a total of \$10,000, except that a series of violations arising from the commencement of land-disturbing activities without an approved plan for any site shall not result in civil penalties which exceed a total of \$10,000.

- (B) The Building Official, or the owner of property which has sustained damage, or which is in imminent danger of being damaged, may apply to the Circuit Court of Fluvanna County to enjoin a violation or a threatened violation of §§ 62.1-44.15:55 or 62.1-44.15:58 of the Code of Virginia, as amended, without the necessity of showing that an adequate remedy at law does not exist.

However, an owner of property shall not apply for injunctive relief unless (i) he has notified in writing the person who has violated the local program, and the program authority, that a violation of the local program has caused, or creates a probability of causing, damage to his or her property, and (ii) neither the person who has violated the local program nor the program authority has taken corrective action within fifteen days to eliminate the conditions which have caused, or create the probability of causing, damage to his or her property.

- (C) In addition to any criminal or civil penalties provided under this ordinance, any person who violates any provision of the Erosion and Sediment Control Law may be liable to Fluvanna County in a civil action for damages.
- (D) Without limiting the remedies which may be obtained in this section, any person violating or failing, neglecting, or refusing to obey any injunction, mandamus or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty not to exceed \$2,000 for each violation. A civil action for such violation or failure may be brought by the County.

Any civil penalties assessed by a court shall be paid into the treasury of the County, except that where the violator is the County itself, or its agent, the court shall direct the penalty to be paid into the state treasury.

- (E) With the consent of any person who has violated or failed, neglected or refused to obey any regulation or condition of a permit or any provision of this ordinance or order of the County, the County may provide for the payment of civil charges for violations in specific sums, not to exceed the limit specified in Subsection D of this section. Such civil charges shall be instead of any appropriate civil penalty which could be imposed under Subsection A or D.
- (F) The County Attorney shall, upon request of the County, take legal action to enforce the provisions of this ordinance.

- (A) Final decisions of the County under this ordinance shall be subject to review by the Fluvanna Circuit Court, provided an appeal is filed within 30 days from the date of any written decision adversely affecting the rights, duties, or privileges of the person engaging in or proposing to engage in land-disturbing activities.

State Law reference - Code of Va., § 62.1-44.15:54, as amended.

*(2) That the Ordinance shall be effective upon adoption.*

(Seal)

**PUBLIC HEARING**  
**Fluvanna County Board of Supervisors**  
Wednesday, November 20, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Fluvanna County Circuit Court, at 72 Main Street, Palmyra, VA 22963 Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

**Ordinance to amend and reordain “Code of the County of Fluvanna, Virginia,” by repealing and reenacting Chapter 6 - Erosion and Sedimentation Control in its entirety to conform County code with current Virginia erosion and sediment control statutes and regulations.**

**A copy of the full text of the ordinance is available for review by the public on the County’s website and in the office of the County Administrator during regular office hours.**

All interested persons wishing to be heard are invited to attend the public hearing.

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TO: Fluvanna Review

Advertise on the following dates: October 31 & November 7, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

\*\*\*\*\*

CONTACT INFORMATION:

Caitlin Solis  
Clerk, Board of Supervisors  
Fluvanna County  
P. O. Box 540  
Palmyra, VA 22963  
[csolis@fluvannacounty.org](mailto:csolis@fluvannacounty.org)  
434-591-1910  
434-591-1913



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB E**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Authorization to Advertise a Public Hearing for a Lease Agreement with Fluvanna Christian Service Society, Inc. to Lease Property at Carysbrook Complex				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors advertise a public hearing to be held November 20, 2024 for the lease of property to the Fluvanna Christian Service Society, Inc.</b>				
<b>BOS 2 YEAR GOAL?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	Advertise a Public Hearing on November 20, 2024 to approve FCCS lease amendments				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• Since 2018, FCCS has leased property at Carysbrook Complex from the County for three storage buildings owned by FCCS.</li> <li>• The buildings have been the primary location of the food pantry.</li> <li>• The food pantry has moved to the MACAA space, but FCSS wants to use one building for a freezer to be used by MACAA for overflow freezer items.</li> <li>• FCSS would like to use the buildings to store donations for the Happy Face Christmas toy and clothes distribution program.</li> <li>• Lease term will be 5 years with automatic with an automatic 5 year renewal term.</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Lease between County and FCCS</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				



## GROUND SPACE LEASE

THIS DEED OF GROUND SPACE LEASE (“Lease”) is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024, in accordance with Virginia Code Section 15.2-1800, by and between the COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia, (“Lessor”), whose address is P.O. Box 540, Palmyra, Virginia 22963, and FLUVANNA CHRISTIAN SERVICE SOCIETY, INC., a not-for-profit corporation organized under the laws of the Commonwealth of Virginia, (“Lessee”), whose address is P.O. Box 411, Palmyra, Virginia 22963. The Lessor and Lessee are at times collectively referred to hereinafter as the “Parties” or individually as the “Party.”

Whereas, the terms and conditions of this Agreement supersede the terms and conditions of the agreement fully executed on November 26, 2018 between the Contractor and the County.

Now therefore, in consideration of the mutual promises, conditions, and other good and valuable consideration of the parties hereto, it is covenanted and agreed as follows:

**1. Premises.** Lessor is the owner of certain real property located in the County of Fluvanna, Virginia, hereinafter referred to as the “Premises,” more particularly described as a portion of the Carysbrook Complex, as substantially shown on **Exhibit A**, which is attached hereto and incorporated herein by reference, except as otherwise mutually agreed in writing by Lessor and Lessee. The Premises shall include a non-exclusive right of ingress and egress from James Madison Highway to the Premises over the existing driveway or such other travelway(s) as Lessor may designate from time to time, a non-exclusive easement over the Premises for utility lines and related appurtenances reasonably necessary in connection with Lessee’s occupation of the Premises and in such locations as agreed upon between the Lessor and Lessee, and non-exclusive and reasonable use of the parking lot immediately adjacent to the Premises and shown on **Exhibit A**, provided, however, that a handicapped parking space will be provided immediately adjacent to the Premises in a location agreeable to both Lessor and Lessee for Lessee’s clients during Lessee’s hours of operation. Lessor shall have the right to reconfigure or relocate the foregoing utilities and parking lot from time to time, at Lessor’s expense and in Lessor’s sole discretion.

**2. Demise of the Premises.** Lessor, in consideration of the terms, covenants, conditions and agreements set forth in this Lease, does hereby let and demise unto Lessee and Lessee does hereby take from the Lessor the Premises.

**3. Title to Premises.** The Lessor represents and warrants to the Lessee that it has the power and authority to execute this Lease and to carry out and perform all covenants to be performed by the Lessor under this Lease.

**4. Condition of Premises.** The Premises are vacant and undeveloped and are leased to the Lessee “as is” with all faults, without warranty or representation by Lessor as to condition or usefulness of the Premises for any purpose. The Lessee covenants and represents that it has inspected and is fully familiar with the condition of the Premises and accepts it “as is.”

**5. Use of Premises.** Lessee shall use the Premises exclusively for the operation of a non-profit food pantry and for storing donations for the Happy Face program, together with such other programs as may be developed to assist Lessee with its mission of operating a non-profit food pantry and the Happy Face program. Lessee shall not commit or permit any waste or nuisance in or about the Premises and shall not do anything that might create an unreasonable fire hazard on the Premises. Lessee shall not violate any applicable law regarding the use of the Premises. No other use may be made of the Premises without the prior written consent of Lessor, which may be granted or withheld in Lessor's sole discretion. Lessee shall be solely responsible for obtaining any and all permits required for the construction and/or relocation of its improvements and conduct of its business.

**6. Term; Renewal.** This Lease begins at 12:01 A.M. on December 1, 2024 (the "Commencement Date"), and runs for a term of five (5) years until 12:00 A.M. on November 30, 2029 unless the Lease is terminated in accordance with the terms of this Lease. Thereafter, the Lease shall automatically be renewed for an additional five (5) year term unless either Party notifies the other that the Lease is not to be renewed, which notice must be given at least one hundred and twenty (120) days before the end of the term. At the commencement of any such renewal term or terms, Lessor and Lessee shall, by mutual agreement and on the basis of good faith and fair dealing, agree upon the rental fee for the Premises based upon the fair market rate of local rents then in effect for comparable premises and uses, if such data are available. The foregoing shall not be construed in any way to require either the Lessor or the Lessee to enter into such a renewal term or terms; and in no event shall this Lease be renewed if the Premises shall be required for any of the purposes provided in Virginia Code Section 15.2-1639.

**7. Rent; Late Payment and Returned Check Charges.** Lessee agrees to pay as rent \$180.00 per year. This rent shall be payable in equal monthly installments of \$15.00, or on such other terms of payment as may be acceptable to the Lessor. Such rent installments shall be paid by Lessee on the first day of each month to Lessor at the address provided above or at such other address as Lessor may designate from time to time. Rent for any period other than a full month shall be prorated based upon the number of days in the particular month. If any rent is not paid within five (5) days after it is due, Lessor may impose a charge of \$25.00 for late payment as additional rent. In addition to any applicable late fee, Lessee agrees to pay as additional rent a charge in the amount of \$50.00 for each check returned to Lessor for any reason other than lack of Lessor's endorsements, and for each electronic funds transfer rejected because of insufficient funds or a stop-payment order placed in bad faith. Lessee further agrees to pay any costs and damages incurred by Lessor as a result thereof, including, but not limited to, bank charges and returned check fees.

**8. Construction/Relocation of Improvements.** Lessee shall have the right to construct, maintain, renovate, improve, remove and replace on the Premises two rectangular buildings, the first having exterior dimensions of approximately fourteen feet by thirty-six feet (14' x 36'), and the second having exterior dimensions of approximately fourteen feet by twenty feet (14' x 20'), together with awnings, covered walkways, gravel walkways and gravel driveway, and to relocate a rectangular temporary building having exterior dimensions of approximately twelve feet by twenty-six feet (12' x 26'), all of which shall be situated generally as illustrated in **Exhibit A**, or as otherwise mutually agreed by the Parties. Nothing in this Lease



shall be construed as County of Fluvanna approval of the construction/relocation of the foregoing improvements, or to require the issuance of any permit or governmental approval by the County of Fluvanna. Lessee shall cause all work to be performed free of liens, in a good and workmanlike manner, and in compliance with all applicable laws, ordinances, and permitting processes. Lessee shall not cause or permit any mechanics' or other liens or encumbrances to attach or remain against the Premises, any improvements thereon, or any of Lessor's property. If any such lien or notice of lien rights shall be filed, the Lessee shall immediately take such steps as may be necessary to have the affected property released from such lien, and shall permit no further work to be performed until such release has been accomplished.

**9. Ownership of Improvements.** All improvements and other appurtenances shall remain the property of the Lessee upon the expiration or earlier termination of this Lease, unless the parties otherwise agree in writing. Within one hundred twenty (120) days following the expiration or earlier termination of this Lease, at Lessee's sole expense, Lessee shall remove any or all improvements and restore the Premises or applicable portion thereof to substantially the same condition as existed prior to this Lease. The provisions of this Section 9 shall survive the expiration or earlier termination of this Lease.

**10. Options to Terminate.** Lessor and Lessee shall each have the right to terminate this Lease at any time, without cause, by giving not less than one hundred twenty (120) days written notice to the other Party.

In the event Lessor exercises the option to terminate set forth in this Section 10, Lessor shall pay Lessee an amount for the improvements to the Premises consistent with a straight line depreciation from the Commencement Date based upon the original construction/relocation cost of the improvements. Lessor shall have no other obligation to pay Lessee with respect to Lessee's improvements to the Premises.

### **11. Utilities; Site Maintenance**

(A) Except as otherwise provided in Section 11(B) below, Lessee shall be solely responsible for and shall pay for all charges of gas, water, sewer, electricity, light, heat, power, and telephone and any other communication or information service used, rendered or supplied upon or in connection with the Premises, including, but not limited to, the permits, connections charges, and installation of electric, telephone and other utility service for its operations, and shall indemnify the Lessor against any and all liability or damages on such account. Lessee shall make reasonable use of any utilities used by it.

(B) No water or sewer shall be provided to the Premises unless the parties otherwise agree in writing.

(C) Lessee agrees to maintain the improvements constructed/relocated on the Premises in good repair.

(D) In addition to the repairs referenced in subparagraph (C) above, Lessee agrees to keep the interior of all buildings and exterior of the Premises in reasonably sanitary, neat

and orderly condition, which shall include, without limitation, timely removal of accumulations of snow and ice, cleanup of trash and other debris and orderly storage of materials on the Premises itself. No materials, equipment or item of any kind shall be leaned against or otherwise stored in contact with the exterior walls of the buildings or be stored outside of the buildings, with the exception of generators, propane tanks, electrical and HVAC systems. Lessor shall be responsible for maintenance of the parking areas and exterior lighting in the parking areas, including but not limited to the removal of snow and ice. Lessor shall provide a dumpster in the common area near the Premises for the disposal of trash and debris.

**12. Security; Access; Inspection.** Lessee shall maintain the Premises in a reasonably secure condition and shall be solely responsible for the security of the Premises. Lessor shall have access to the Premises at all reasonable times during business hours for the purpose of inspecting the same for compliance with this Lease. Lessor and any responsible utility provider shall further have access to the exterior of the buildings on the Premises for the purpose of installing, repairing, replacing and maintaining utility and/or service lines on or adjacent to the Premises at any time. Lessee shall provide Lessor with a list of individuals to contact in the event of an emergency on the Premises.

**13. Taxes.** Lessee shall pay any personal property, real estate, or other taxes, assessments, or charges levied against Lessee's leasehold, use of the Premises and/or the installation, maintenance, and operation of the Lessee's improvements.

**14. Compliance with Laws.** Lessee shall, at Lessee's sole cost and expense, comply with all federal, state, county or local laws, rules, regulations and ordinances now or hereafter enacted by any governmental authority or administrative agencies having jurisdiction over the Premises and Lessee's operations thereupon, including but not limited to obtaining any and all permits for construction of the improvements and operation of the Lessee's use.

**15. Indemnification.** Lessee shall indemnify and hold harmless Lessor against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of Lessee, its employees, contractors, or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of Lessor, or its employees, contractors, or agents.

**16. Insurance.** Lessee agrees that at its own cost and expense, it shall continuously maintain general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of \$1,000,000 per occurrence. Lessee shall include Lessor as an additional insured and provide Lessor with a certificate evidencing such insurance prior to the commencement of this Lease, upon each renewal or change in the insurance, and otherwise upon request by Lessor. Nothing contained in this Lease shall be deemed to be a waiver of sovereign immunity by the Lessor. Lessee acknowledges that Lessor is not an insurer of Lessee's property and Lessee shall maintain such all-risk property insurance covering Lessee's fixtures, improvements, and personal property as Lessee deems appropriate for the protection of Lessee.

**17. Default.** If Lessor or Lessee fails to comply with any provisions of this Lease which

the other Party claims to be a default hereof, the Party making such claim shall serve written notice of such default upon the defaulting Party and the defaulting Party shall be given thirty (30) days to cure such default. Said defaulting Party shall provide evidence that it is making a good faith effort to cure said default to the other Party upon request. Waiver of or failure to take any action with respect to any default shall not constitute a waiver of any subsequent or other default or the same or a different provision of this Lease.

**18. Exclusive Venue; Attorney Fees and Expenses.** In the event of any litigation arising under this Lease, the Parties agree that the exclusive venue therefor shall be in the courts located in the County of Fluvanna, and that the non-prevailing Party shall, upon demand, reimburse the substantially prevailing Party for all costs and expenses arising therefrom from time to time, including reasonable attorneys' fees.

**19. Assignment; Sublease.** Lessee shall not transfer or assign its rights under this Lease or let or sublet, in whole or in part, the Premises or any portion thereof, without the prior written consent of the Lessor, which consent shall not be unreasonably withheld. No assignment or sublease shall relieve Lessee of any responsibilities under this Lease, unless Lessor specifically agrees to such release in writing.

**20. Signs.** With the prior written consent of Lessor, Lessee may place on the Premises appropriate signs for advertising the business or location of the non-profit food pantry. All such signs must comply with all requirements of applicable laws, ordinances, and regulations. Lessee shall be solely responsible for obtaining any permits which may be required for any such sign. Upon the termination of this Lease, Lessee shall remove any sign erected or placed upon the Premises by Lessee, and Lessee shall repair any damage to the Premises caused by such attachment and/or removal.

**21. Partial Payments.** Acceptance by the Lessor of a partial payment of rent or other charges shall not be construed to waive any right of the Lessor or affect any notice or legal proceedings unless both parties agree otherwise in writing.

**22. Quiet Enjoyment.** Subject to the terms of this Lease, Lessor covenants that the Lessee shall have quiet possession and enjoyment of the Premises throughout the Lease Term, as long as the Lessee is not in default hereunder.

**23. Real Estate Agents.** Lessor and Lessee warrant that they have had no dealing with any real estate broker or agent in connection with the negotiation of this Lease and that they know of no other real estate broker or agent who is or might be entitled to a commission in connection with this Lease. The Parties agree to assume responsibility for their own broker's fees, if any.

**24. Surrender of Premises.** Upon the termination of this Lease, Lessee shall surrender the Premises promptly in accordance with the terms of this Lease. Any failure of Lessee to surrender the Premises shall be considered a holding over creating a tenancy at will with Lessee continuing to have all applicable responsibilities under this Lease.

**25. Notices.** Any notice, demand or communication required or permitted hereby shall

be deemed to be sufficient if in writing and delivered by certified mail, return receipt requested, or in person or by commercial delivery service to the Parties, respectively, at the addresses set forth above. Any Party may substitute another address by giving a notice in the manner required. Any Party may also provide an email address or a facsimile number for the provision of any notice. Any notice given by mail shall be deemed to be received on the fifth (5<sup>th</sup>) business day after deposit postage prepaid in the United States mail, certified, return receipt requested. Any notice given by hand shall be deemed to be received when delivered. Notice by commercial delivery service, facsimile transmission or email shall be deemed to be received on the date shown on the receipt or certificate of delivery or report of transmission applicable to the method of delivery, provided that any notice delivered by facsimile transmission or email shall also be sent by United States first- class mail, postage prepaid.

**26. Survival.** The provisions of this Lease relating to indemnification by the Lessee shall survive any termination or expiration of this Lease. Additionally, any provisions of this Lease which require or contemplate performance subsequent to the termination or expiration of this Lease shall also survive such termination or expiration.

**27. General Provisions.** This Lease contains the final and entire agreement between the parties hereto, superseding any and all prior agreements, representations or other matters preexisting between the parties regarding the subject matter hereof.

As appropriate to the context, the masculine shall include the feminine and neutral genders and vice versa, and the singular shall include the plural and vice versa. The headings contained in this Lease are inserted for convenience only and are not intended to be part of the Lease. They shall not affect or be utilized in the construction or interpretation of the Lease.

Any amendment or modification to this Lease is to be contained in a writing signed by the parties to this Lease. This Lease shall be binding upon and inure to the benefit of the parties to this Lease and their respective heirs, successors and assignees. This Lease shall be construed in accordance with the laws of the Commonwealth of Virginia and of the County of Fluvanna.

[Signature page to follow.]

WITNESS the following duly authorized signatures:

LESSOR:

COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia

By: \_\_\_\_\_(SEAL)  
Eric M. Dahl, County Administrator

STATE OF VIRGINIA,  
COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by Eric M. Dahl, County Administrator of Fluvanna County on behalf of the Board of Supervisors of Fluvanna County, Virginia.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

APPROVED AS TO FORM: FLUVANNA COUNTY ATTORNEY

By: \_\_\_\_\_  
Dan Whitten, County Attorney

LESSEE:  
FLUVANNA CHRISTIAN SERVICE SOCIETY, INC.,  
A not-for-profit corporation organized under the laws of the Commonwealth of Virginia

By: \_\_\_\_\_ (SEAL)

Its: \_\_\_\_\_

STATE OF VIRGINIA,  
COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_, \_\_\_\_\_ of Fluvanna Christian Service Society, Inc.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

# Proposed Building Layout for FCSS Buildings at Carysbrook Complex







(Seal)

**PUBLIC HEARING**  
**Fluvanna County Board of Supervisors**  
Wednesday, November 20, 2024, at 7:00 p.m.

Pursuant to Virginia Code Section 15.2-1427, a Public Hearing will be held in the Fluvanna County Circuit Court, at 72 Main Street, Palmyra, VA 22963 Virginia for citizens of the County to have the opportunity to appear before and be heard by the Board of Supervisors for the following item:

**Lease agreement between Fluvanna County and Fluvanna Christian Service Society for the use of property at Carysbrook Complex.**

Copies of the complete text of the above lease are available for public review at <https://www.fluvannacounty.org/> and at the Office of the Fluvanna County Administrator during normal business hours. All interested persons wishing to be heard are invited to attend the public hearing.

---

TO: Fluvanna Review

Advertise on the following dates: November 7, 2024

Authorized by: Fluvanna County Board of Supervisors

Bill to: Board of Supervisors

\*\*\*\*\*

CONTACT INFORMATION:

Caitlin Solis  
Clerk, Board of Supervisors  
Fluvanna County  
P. O. Box 540  
Palmyra, VA 22963  
[csolis@fluvannacounty.org](mailto:csolis@fluvannacounty.org)  
434-591-1910  
434-591-1913



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB F**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Board of Supervisors Work Plan				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the 2024 Board of Supervisors Work Plan as presented.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Presentation	Action Matter	Public Hearing	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Eric Dahl, County Administrator				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Following the 2024 Board of Supervisors Planning Retreat, retreat facilitator, Kimball Payne of the Berkley Group, and County Staff, refined the goals established at the retreat into a work plan with due dates. It is anticipated this work plan will be updated as projects progress and that staff will present updates to the Board on a regular schedule.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	BOS Work Plan				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					X



## Fluvanna County Board of Supervisors Retreat

August 24, 2024

### Fluvanna County Public Library

#### Notes

Chair Chris Fairchild called the meeting to order at 8:30 a.m. He then led the Board in the Pledge of Allegiance and a moment of silence. In addition to the Chair, Board members Mike Sheridan, Mike Goad, Timothy Hodge, and Tony O'Brian were in attendance. Also present were County Administrator Eric Dahl, Assistant County Administrator Kelly Harris, Executive Assistant/Clerk to the Board of Supervisors Caitlin Solis, County Attorney Dan Whitten, and Berkley Group Executive Manager Kimball Payne, who served as facilitator.

Notes for the retreat were captured on flip charts. A transcription of the notes, with clarifying annotations, is attached as an addendum to these notes.

After calling the meeting to order and approval of the agenda, Mr. Fairchild turned the retreat over to the facilitator. Mr. Payne thanked the Board for the opportunity to serve it as facilitator for the retreat. At the Chair's request, Mr. Payne briefly reviewed his career in local government. He then referred to the agenda and reviewed suggested goals for the retreat as follows:

- Work as a team and develop consensus
- Encourage input from all Board members
- Identify major goals within the context of mission, vision, and values
- Identify objectives and priorities to advance the goals, with assigned responsibility and timelines in the short, medium, and longer range
- Craft a work plan for the next 18 to 24 months
- Identify longer term issues
- Understand constraints to progress and identify means to overcome them

He then mentioned some themes that might run through the day's discussion including Board roles and responsibilities, dynamics and processes, Board/Administrator roles and relationships, public engagement, and potential limitations that might have to be overcome to address the Board's priorities.

Mr. Payne then offered some ground rules for the Board's discussion:

- Everyone participates; no one dominates
- Engage
- Be honest
- Listen to each other

- Respect different opinions
- No idea is too outlandish
- Seek to understand
- Ask questions
- Seek consensus (formal action at a future Board meeting)
- Silence means consent – speak up if you disagree
- Use the parking lot for issues that may evade consensus or require more background
- Have fun
- We will take breaks when it seems appropriate

Mr. Payne asked if the agenda and the goals were consistent with the Board's expectations and if there were any questions. There were no questions.

### **Team Building Exercise**

Mr. Payne led the Board in a team building exercise. He asked that the Board members provide answers to the following questions:

1. *Tell your colleagues something about yourself that they probably don't know.*
2. *What strengths do you bring to the Board of Supervisors team?*
3. *What two things might people find challenging when working with you?*
4. *What legacy do you want to leave when your term of service on the Board is over?*

Responses to the last three questions were recorded without individual attribution.

The cumulative strengths identified by Board members were (flip charts #1 & #2):

- Visionary
- Ability to work together
- Knowledge of the County
- Consistency
- Business/financial experience
- Accepting of the will of board
- Youth – different perspective
- Experience in the field of education
- Diverse experience and perspectives
- A reader and thinker, a researcher

Mr. Payne complimented the Board on its collective strengths and asked if anything was missing. It was mentioned that the Board, being composed of white males, lacked diversity. Although everyone acknowledged that the Board members had no control over who the citizens elected, it was agreed that the diversity issue could be addressed by greater outreach to underrepresented communities and looking for opportunities to foster greater engagement through appointments to boards and commissions.

With respect to the challenges that might arise when the Board members worked together, the following were identified (flip charts #2 & #3):

- Impatient
- Hard-headed
- Don't suffer fools
- Blunt spoken (tactless)
- Inexperience/ different perspective
- Impatient
- Passion
- Acerbic
- Lack of focus

The facilitator pointed out that some characteristics mentioned as strengths were also listed as potential challenges. When asked how the potential challenges might be overcome or compensated for, the consensus was that mutual respect and a commitment to working together would be key.

The legacy that Board members wanted to leave when their term of service was over included the following (flip chart #4):

- Good core services throughout the County
- Financial stability
- A sustainable County budget
- Preservation of the rural character of the County [mentioned twice]
- Fork Union placemaking
- Moving Fluvanna forward
- Leaving a better place [mentioned twice]
- Community understanding of government operations and Board decisions
- Respect
- The County getting its share of development and employment opportunities

### **Discussion of County Mission and Vision**

Mr. Payne asked the Board to review the County's mission and vision statements that are included on the website and elsewhere.

***Mission:** Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the delivery of competitive public services and programs in an efficient and effective manner.*

***Vision:** Fluvanna County...The heart of Virginia and your gateway to the future. A great place to live, learn, work, and play*

He asked if they were still relevant or if they needed to be amended to reflect current thinking. He reminded the Board that a mission statement describes what the organization does, and a vision statement identifies a desired future state. He also said that they should be unique to the locality and short enough to be easily remembered.

An energetic discussion followed during which the desires were expressed to include preservation of the County's rural character in one of the statements and to focus on building community (flip chart #5). Assistant County Administrator Kelly Harris shared draft statements that the Board had considered several years prior.

The discussion concluded with consensus on the following two statements for the time being. They may be further revised at a later date.

***Mission:** Fluvanna County provides an excellent quality of life through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the county.*

***Vision:** A thriving community in the heart of Virginia and your gateway to the future.*

### **Discussion of Values/Operating Principles**

Mr. Payne then suggested to the Board that while doing the right things was important, it was equally, or possibly more important, to do things the right way. He asked the Board members to consider its core values, or operating principles, ways of doing things that will not change regardless of the goals being pursued. He stated that values, or operating principles, articulate a proper way of operating and guide interactions among themselves and with staff and citizens. He asked the Board members to identify important values, or operating principles, for the County government. The following were identified (flip chart #6):

- ❖ Transparency
- ❖ Fiscally responsible
- ❖ Trust & civility
- ❖ Focus on the well-being of the citizens (the common good)
- ❖ Forward thinking

### **Discussion of County Operations**

Mr. Payne then asked that the Board consider County operations and to respond to the following questions:

- *What is the County doing well?*
- *What is the County doing not so well, or could do better?*
- *What is it that the County is not doing that it should?*
- *What is it that the County is doing that it should, or could, stop doing?*



Board members identified the following under the category of “doing well” (flip chart #7):

- ✓ Infrastructure planning
- ✓ The budget process; staff educating the Board on the budget
- ✓ Board processes
- ✓ Delivering core services
- ✓ Messaging to the community

Areas in which the County could do better were (flip chart #8):

- Asset management (maintenance and replacement schedules)
- Recruitment and retention of staff
- The Capital Improvement Plan; more realistic, forward thinking, and financially achievable
- Planning ahead for capital projects and in response to changing circumstances
- Citizen education, particularly the information on the County website
- Finishing projects; ensuring accountability for completion and reporting on progress
- The “Two-Year” Plan; completing actions and reporting progress

Board members agreed that the County should start doing the following (flip chart #9):

- Better accountability for completing the workplan
- Coordination with the school system on the annual budget

The following was identified as something that the County could stop doing (flip chart #9):

- ❖ Requiring “unnecessary” staff to attend the Board meetings. It was suggested that only those department heads, or subordinate staff, who were needed to discuss an agenda item should be required to attend. There was acknowledgement that periodic attendance of department heads at Board meetings could help to build better understanding of Board decision making. The Board agreed to let the County Administrator determine which staff was “necessary” at any particular Board meeting.

The retreat recessed at noon for lunch

The retreat reconvened at 12:30 p.m.

### **Identification of Major Strategic Goal Areas**

After lunch, Mr. Payne advised that the rest of the afternoon would be spent on building a workplan for the short, medium, and longer term. He suggested that the workplan be built around major strategic goal areas, topics of importance to the Board and County residents. Mr. Payne offered that the mission, vision, and values statements, along with major strategic goal areas, formed the framework for a strategic plan that could guide County initiatives to help

achieve the vision. The strategic plan would also inform citizens of the Board's focus and would be helpful with the inevitable transition of new Supervisors and staff. Although the plan could be reviewed and revised after each election, it would provide a record of focus areas and actions identified by previous governing bodies.

To help kick off the discussion, Mr. Payne shared with the Board common themes that he had heard during his pre-retreat interviews with each Supervisor. He identified a "common theme" as any issue mentioned by more than one Board member. Those common themes were:

- Growth: residential, business, smart growth, rural preservation; comprehensive plan
- Economic development; diversification of the tax base
- Infrastructure; water and sewer extensions, Zion's Crossroads, Fork Union, west on 250; James River Water Authority
- Projects/action items – specificity, follow through, closure, reporting, and accountability
- Long-term planning; shared vision and goals

Mr. Payne suggested that the common themes could help to identify major strategic goal areas. He also reviewed the categories that had been in the 2022 Work Plan: Service Delivery, Communication, Project Management, Community Development & Enrichment, Financial Stewardship & Efficiency and shared other possibilities (Government Performance, Organizational Structure & Processes, Citizen Engagement, Rural Preservation, Agricultural Production, Economic Development & Tourism, Infrastructure, Placemaking, Education, Public Safety) some of which came from other documents such as the Comprehensive Plan and the Economic Development and Tourism master plans.

Before jumping into the development of the next work plan, Mr. Payne asked the Board to consider how much time was available to focus on new strategies or initiatives. With his prompting, the Board estimated that approximately 75% of the available time was taken up with day-to-day operations, and that as much as 15% of the time was spent responding to unexpected, unplanned for events. This left as little as 10% of the time to focus on new initiatives (flip chart #10). Mr. Payne said that the challenge was to incorporate actions on new initiatives into the flow of daily operations.

In the discussion that followed, the Board identified the following major strategic goal areas (flip charts #11 & #12):

- Infrastructure
- Government Performance – Project Management, Service Delivery
- Citizen Engagement
- Economic Development
- Rural Preservation
- Growth Management
- Community Development & Enrichment; (Village Center) Revitalization, Place
- Public Safety

Mr. Payne stated that he would offer, in the meeting notes, brief descriptions of each goal area for the Board to consider. Those suggestions follow.

**Infrastructure** – *Develop and maintain adequate utilities and facilities to sustain quality of life, support appropriate new development and provide for efficient County operations.*

**Government Performance** – *Continually work to improve efficiency, effectiveness, and equity in service delivery and project management with an appropriate organizational structure and through the adoption of appropriate policies, procedures, and practices; adapt and implement best practices.*

**Citizen Engagement** – *Actively engage citizens through outreach and effective two-way communications.*

**Economic Development** – *Support business development and expansion that increases the tax base, provides gainful employment, and enhances quality of life. Agriculture and tourism are important components.*

**Rural Preservation** – *Foster rural open space, protect the natural beauty of the County, and support agricultural production through appropriate land use planning and regulation.*

**Growth Management** – *Act to accommodate responsible growth that enhances quality of life, preserves rural character, and provides economic opportunities.*

**Community Development and Enrichment** – *Support infrastructure development, revitalization, streetscape improvements, and amenities to promote village centers of housing, commerce, and cultural activities in areas such as Columbia, Fork Union, Palmyra, and Zions Crossroads.*

**Public Safety** – *Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.*

Mr. Payne then asked that the Board identify objectives, priorities, and timelines under each strategic goal area and assign responsibilities for completion. He suggested that the Board call the resulting document a “Work Plan” rather than a “Two-Year Plan” since some actions might realistically take more than two years to accomplish.

The remainder of the retreat identified the following actions under the strategic goal areas.

Infrastructure (flip charts #13 & #14)

- Develop sewer infrastructure at Zions Crossroads and Fork Union

- A preliminary engineering report (PER) is being developed for Zions Crossroads and will be completed by May 1, 2025
- Re-engage w/ Fork Union Military Academy (FUMA) regarding a partnership, or the County taking over the wastewater treatment plant – County Administrator to initiate discussions with FUMA leadership and provide a status report by January 1, 2025.
- Develop water and sewer infrastructure in Pleasant Grove Park – PER to be completed by March 1, 2025; include funding for master plan development in the FY 2026 Budget with completion by December 31, 2026.
- Provide for public water in Fork Union – PER to be completed by October 31, 2024; develop an implementation plan by July 1, 2025; include the project or project components in the FY 2026 Budget and CIP.
- Extension of water service west on Route 250 from Zions Crossroads – go/no-go decision by December 31, 2024.
- Construct a new County Administration and Social Services Building and renovate the existing County Administration and Social Services Building for department expansion and consolidation – select an architect by December 31, 2024; complete space needs analysis and preliminary planning and develop and adopt a financing plan by November 1, 2025; occupancy planned for July 2028.

#### Government Performance (flip chart #15)

- Prepare an enhanced Capital Improvements Plan for the current fiscal year plus 5 for the Fiscal Year 2026 Budget; include project descriptions, costs, sources of funding, potential operating costs; identify other projects outside of the six-year window or that, while desirable, are of a lower priority for funding.
- Develop a budget projection tool looking at least five years out (with a goal of a ten-year projection) by December 1, 2024.
- Develop or procure an Asset Management Plan for the maintenance and replacement of capital assets for the Fiscal Year 2028 Budget and CIP.

#### Citizen Engagement (flip charts #15 & #16)

- Complete implementation of the Citizens Self-Service Portal by December 31, 2025.
- Upgrade the County website to include important information and access to documents; completion by July 1, 2026.

- Develop a Communications Plan for citizen engagement; identify audiences, potential platforms, information priorities, communications mechanisms, and timing.
  - Immediate action to conduct citizen outreach in May and November of 2025, possibly through tax bills, and include information such as on the budget and County accomplishments.

#### Economic Development (flip chart #17)

- Provide an annual report on implementation of the Economic Development Strategic Plan and other accomplishments no later than March 1, 2025.

#### Rural Preservation (flip chart #17)

- Provide a report on the number of approved cluster subdivisions, including the number of undeveloped lots, and the status of proposed cluster subdivisions. Identify options for management. By November 1, 2024
- Provide a report on undeveloped parcels in the County in size categories such as greater than 1000 acres, 500-1000 acres, 200-500 acres, etc. by November 1, 2024.

#### Growth Management (flip chart #18)

- Revise and update the Comprehensive Plan – provide a plan for the process of updating the plan by January 1, 2025.

#### Community Development and Enrichment (flip charts #18 & #19)

- Complete Phase 1 of the Palmyra Streetscape Improvements by December 31, 2025.
  - Include future phases in the FY 2026 CIP.
- Provide a preliminary plan to complete Fork Union streetscape improvements – by December 31, 2024.
- Explore planning grants opportunities for the development of a Columbia area plan.
- Incorporate the use of the \$500,000 grant from Dominion Energy as a funding source for selected projects in the Fiscal Year 2026 CIP.

Public Safety (flip chart #19)

- Present the incentives plan to promote greater volunteer participation developed by the Fire and Rescue Association (FRA) by November 30, 2024.
- Include funding for a County Fire Chief in the FY 2026 Budget.

As it was nearing the scheduled time for the end of the retreat Mr. Payne asked the Board to briefly discuss how it would hold itself and staff accountable for completion of the work plan. It was agreed that a quarterly report/dashboard should be placed on the Board's agenda for review (flip chart #20). Monthly updates could still be included in the Board's agenda package.

This concluded the retreat. Mr. Payne thanked the Board members and staff for their active engagement and expressed appreciation for the Berkley Group and himself to be of service to Fluvanna County.

Board Chair, Mr. Fairchild declared the retreat adjourned at 4: 05 p.m.

Addendum: Transcription of Flip Chart Notes

**Fluvanna County Board of Supervisors Retreat**

**August 24, 2024**

**Transcription of Flip Chart Notes  
(with annotations for clarity)**

**Flip Chart #1**

FLUVANNA CO.                      8/24/24

STRENGTHS

VISIONARY  
ABILITY TO WORK TOGETHER  
KNOWLEDGE OF CO.  
CONSISTENCY  
BUSINESS/FINANCIAL EXPERIENCE  
ACCEPTING OF [the] WILL OF BOARD  
YOUTH – DIFFERENT PERSPECTIVE  
EDUCATION EXPERIENCE

**FLIP CHART #2**

STRENGTHS, CONT.

EXPERIENCE/PERSPECTIVE (DIVERSE)  
READER & THINKER (RESEARCHER)

---

LACK – DIVERSITY [the Board is all white males]

CHALLENGES

IMPATIENT  
HARD-HEADED  
DON'T SUFFER FOOLS

**FLIP CHART #3**

BLUNT SPOKEN (TACTLESS)  
INEXPERIENCE/ DIFFERENT PERSPECTIVE

IMPATIENT  
PASSION  
ACERBIC  
LACK OF FOCUS

TO OVERCOME

RESPECT  
WORK TOGETHER

**FLIP CHART #4**

LEGACY

CORE SERVICES  
FINANCIAL STABILITY  
SUSTAINABLE BUDGET  
PRESERVATION OF RURAL CHARACTER [mentioned twice]  
FORK UNION PLACEMAKING  
MOVING FLUVANNA FORWARD  
BETTER PLACE [mentioned twice]  
COMMUNITY UNDERSTANDING  
RESPECT  
GET YOUR SHARE [of development, opportunities, etc.]

**FLIP CHART #5**

MISSION, VISION, VALUES

RURAL CHARACTER  
CITIZENS THRIVE, GROW, & BECOME PART OF OUR COMMUNITY

MISSION

FM PHOTO [a photo of the screen showing a preferred statement that read as follows,  
*“Fluvanna County provides an excellent quality of life through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the county.”*]

VISION

“A THRIVING COMMUNITY IN...[the heart of Virginia and your gateway to the future.]”



**FLIP CHART #6**

VALUES

TRANSPARENCY  
FISCALLY RESPONSIBLE  
TRUST & CIVILITY  
FOCUS ON WELLBEING OF CITIZENS (COMMON GOOD)  
FORWARD THINKING

**FLIP CHART #7**

DOING WELL

INFRASTRUCTURE PLANNING  
BUDGET PROCESS – STAFF EDUCATION OF THE BOARD  
BOARD PROCESSES  
CORE SERVICES  
MESSAGING TO THE COMMUNITY

**FLIP CHART #8**

COULD BE BETTER

ASSET MANAGEMENT  
RECRUITMENT & RETENTION  
CIP  
PLANNING AHEAD  
CITIZEN EDUCATION (WEBSITE)  
FINISHING THINGS – ACCOUNTABILITY  
“TWO-YEAR” PLAN

**FLIP CHART #9**

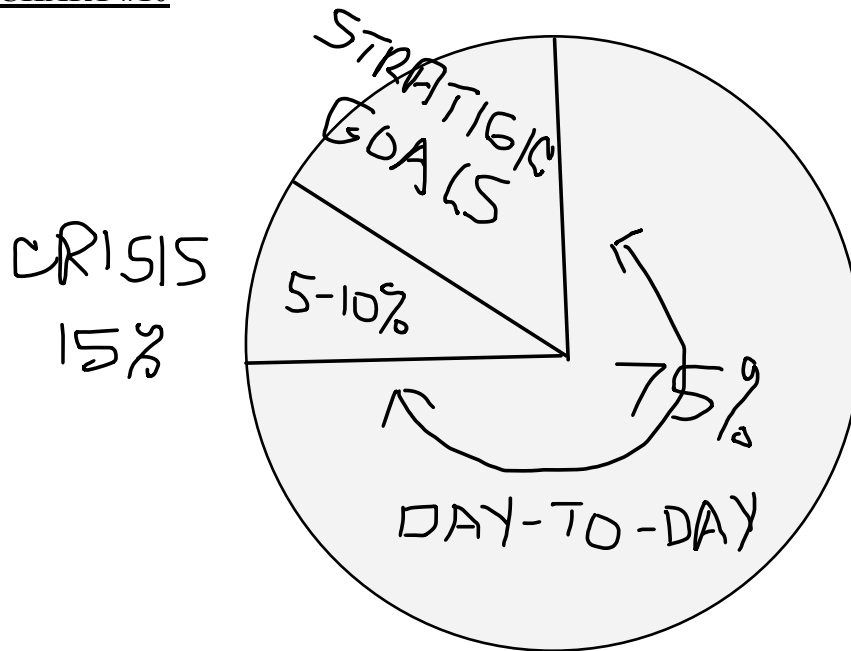
START DOING

WORK PLAN ACCOUNTABILITY  
SCHOOL BUDGET COORDINATION

STOP DOING

UNNECESSARY STAFF AT BOARD MEETINGS

**FLIP CHART #10**



**FLIP CHART #11**

**STRATEGIC GOAL AREAS**

- INFRASTRUCTURE
- GOVERNMENT PERFORMANCE – PROJECT MANAGEMENT, SERVICE DELIVERY
- CITIZEN ENGAGEMENT
- ECONOMIC DEVELOPMENT
- RURAL PRESERVATION

**FLIP CHART #12**

- GROWTH MANAGEMENT
- COMMUNITY DEVELOPMENT & ENRICHMENT (VILLAGE CENTER) REVITALIZATION, PLACE
- PUBLIC SAFETY

**FLIP CHART #13**

**INFRASTRUCTURE**

SEWER – ZIONS CROSSROADS, FORK UNION

PER [preliminary engineering report] ZIONS CROSSROADS UNDERWAY MAY 1, 2025

- RE-ENGAGE W/ FUMA RE WWTP  
COUNTY ADMINISTRATOR JAN 1, 2025  
STATUS REPORT

PLEASANT GROVE PARK

- MASTER PLAN 2026  
FY 26 BUDGET FUNDING

PER W/S MAR 2025

**FLIP CHART # 14**

WATER – FORK UNION

PER UNDERWAY OCT 2024

2026 BUDGET & CIP

IMPLEMENTATION PLAN JULY 1, 2025

ZION RT 250 WEST H2O EXTENSION

GO/NO-GO BY EOY

- ADMINISTRATION BUILDING  
SELECT ARCHITECT – DEC 30,2024  
OCCUPANCY – JULY 2028  
FINANCING PLAN – NOV 1, 2025

**FLIP CHART #15**

- WHOLE CIP FY 26
- BUDGET PROJECTION TOOL – DEC 1, 2024  
(5 YR) GOAL 10YR
- ASSET MGMT. PLAN FY 28

CITIZEN ENGAGEMENT

- IMPLEMENT CITIZENS SELF-SERVICE PORTAL 31 DEC 2025
- WEBSITE UPGRADE FY 26

**FLIP CHART #16**

- COMMUNICATIONS PLAN  
INC. 2X YR W/ TAX BILLS (LATER)  
BUDGET INFO  
AUDIENCE, PLATFORMS  
\*MAY & DECEMBER OUTREACH

**FLIP CHART #17**

ECONOMIC DEVELOPMENT

ANNUAL REPORT – JAN OR...2025

RURAL PRESERVATION

REPORT ON CLUSTER SUBDIVISIONS  
STATUS & OPTIONS NOV 1  
PARCEL SIZE REPORT NOV 1  
>1000 AC, 500-1000, <200, etc.

**FLIP CHART #18**

COMP PLAN REVISION  
PLAN FOR PROCESS JAN 1, 2025

COMMUNITY DEVELOPMENT ENRICHMENT

PALMYRA STREETSCAPE PHASE 1 2025  
PHASE 2 & 3 IN CIP  
FORK UNION STREETSCAPE  
PRELIM PLAN TO COMPLETE 31 DEC 2024  
COLUMBIA AREA PLAN  
- EXPLORE PLANNING GRANTS OPPORTUNITIES

**FLIP CHART #19**

INCORPORATE USE OF \$500K DOMINION \$\$ IN THE CONTEXT OF A MORE ROBUST  
CIP **FY 26**

**PUBLIC SAFETY**

**FRA** INCENTIVES PLAN BY **30 NOV**  
FIRE CHIEF **FY 26 BUDGET**

**FLIP CHART #20**

**ACCOUNTABILITY**

QRTLY REPORT/DASHBOARD

## Fluvanna County, Virginia

### 2024 Strategic Plan

#### Vision

*“A thriving community in the heart of Virginia and your gateway to the future.”*

#### Mission

*“Fluvanna County provides an excellent quality of life through the efficient delivery of core services and programs, while preserving the unique identity and rural character of the county.”*

#### Values

- ❖ *Transparency*
- ❖ *Fiscal Responsibility*
- ❖ *Trust & Civility*
- ❖ *Focus on Citizen Well-Being*
- ❖ *Forward Thinking*

#### Strategic Goal Areas

**Infrastructure** – *Develop and maintain adequate utilities and facilities to sustain quality of life, support appropriate new development, and provide for efficient County operations.*

**Government Performance** – *Continually work to improve efficiency, effectiveness, and equity in service delivery and project management with an appropriate organizational structure and through the adoption of appropriate policies, procedures, and practices; adapt and implement best practices.*

**Citizen Engagement** – *Actively engage citizens through outreach and effective two-way communications.*

**Economic Development** – *Support business development and expansion that increases the tax base, provides gainful employment, and enhances quality of life. Agriculture and tourism are important components.*

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**Public Safety** – *Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.*

## 2024 Work Plan

### *Strategic Area: Infrastructure*

- Develop sewer infrastructure at Zions Crossroads and Fork Union
  - A preliminary engineering report (PER) is being developed for Zions Crossroads and will be completed by ~~May~~July 1, 2025
  - Re-engage w/ Fork Union Military Academy (FUMA) regarding a partnership, or the County taking over the wastewater treatment plant – County Administrator to initiate discussions with FUMA leadership and provide a status report by January 1, 2025.
- Develop water and sewer infrastructure in Pleasant Grove Park – PER to be completed by ~~March~~July 1, 2025; include funding for master plan development in the FY 2026 Budget with completion by December 31, 2026.
- Provide for public water in Fork Union – PER to be completed by ~~October~~December 31, 2024; develop an implementation plan by July 1, 2025; include the project or project components in the FY 2026 Budget and CIP.
- Extension of water service west on Route 250 from Zions Crossroads – go/no-go decision by December 31, 2024.
- Construct a new County Administration and Social Services Building and renovate the existing County Administration and Social Services Building for department expansion and consolidation – select an architect by December 31, 2024; complete space needs analysis and preliminary planning and develop and adopt a financing plan by November 1, 2025; occupancy planned for July 2028.

***Strategic Area: Government Performance***

- Prepare an enhanced Capital Improvements Plan for the current fiscal year plus 5 for the Fiscal Year 2027~~6~~ Budget; include project descriptions, costs, sources of funding, potential operating costs; identify other projects outside of the six-year window or that, while desirable, are of a lower priority for funding.
- Develop a budget projection tool looking at least five years out (with a goal of a ten-year projection) by December 1, ~~2024~~2025.
- Develop or procure an Asset Management Plan for the maintenance and replacement of capital assets for the Fiscal Year 2028 Budget and CIP.

***Strategic Area: Citizen Engagement***

- Complete implementation of the Citizens Self-Service Portal by December 31, 2025.
- Upgrade the County website to include important information and access to documents; with completion by July 1, 2026.
- Develop a Communications Plan for citizen engagement; identify audiences, potential platforms, information priorities, communications mechanisms, and timing.
  - Immediate action to conduct citizen outreach in May and November of 2025, possibly through tax bills, and to include information such as on the budget and County accomplishments.

***Strategic Area: Economic Development***

- Provide an annual report on implementation of the Economic Development Strategic Plan and [Tourism Strategic Plan along with](#) other accomplishments no later than March 1, 2025.

***Strategic Area: Rural Preservation***

- Provide a report on the number of approved cluster subdivisions, including the number of undeveloped lots, and the status of proposed cluster subdivisions. Identify options for management. By November 1, 2024
- Provide a report on undeveloped parcels in the County in size categories such as greater than 1000 acres, 500-1000 acres, 200-500 acres, etc. by November 1, 2024.



***Strategic Area: Growth Management***

- Revise and update the Comprehensive Plan – provide a plan for the process of updating the plan by January 1, 2025.

***Strategic Area: Community Development and Enrichment***

- Complete Phase 1 of the Palmyra Streetscape Improvements by December 31, 2025.
  - Include future phases in the FY 2026 CIP.
- Provide a preliminary plan to complete Fork Union streetscape improvements – by December 31, 2024.
- Explore planning grants opportunities for the development of a Columbia area plan.
- Incorporate the use of the \$500,000 grant from Dominion Energy as a funding source for selected projects in the Fiscal Year 2026 CIP.

***Strategic Area: Public Safety***

- Present the incentives plan to promote greater volunteer participation developed by the Fire and Rescue Association (FRA) by ~~November 30, 2024~~March 30, 2025.
- Include funding for a County Fire Chief in the FY 2026 Budget.

## Fluvanna County, Virginia

### 2024 Work Plan

#### Consolidated Timeline of Activities

##### By the end of calendar year 2024

- Complete PER for public water in Fork Union by ~~October~~December 31, 2024.
- Provide a report on the number of approved cluster subdivisions, including the number of undeveloped lots, and the status of proposed cluster subdivisions. Identify options for management. By November 1, 2024
- Provide a report on undeveloped parcels in the County in size categories such as greater than 1000 acres, 500-1000 acres, 200-500 acres, etc. by November 1, 2024.
- Present the incentives plan to promote greater volunteer participation developed by the Fire and Rescue Association (FRA) by ~~November 30, 2024~~March 30, 2025.
- Develop a budget projection tool looking at least five years out (with a goal of a ten-year projection) by December 1, ~~2024~~2025.
- Make a go/no-go decision on the extension of water service west on Route 250 from Zions Crossroads by December 31, 2024.
- Select an architect for the new County Administration and Social Services Building and renovation of the existing County Administration and Social Services Building for department expansion and consolidation by December 31, 2024.
- Provide a preliminary plan to complete Fork Union streetscape improvements – by December 31, 2024.
- Re-engage w/ Fork Union Military Academy (FUMA) regarding a partnership, or the County taking over the wastewater treatment plant – County Administrator to initiate discussions with FUMA leadership and provide a status report by January 1, 2025.
- Revise and update the Comprehensive Plan – provide a plan for the process of updating the plan by January 1, 2025.

##### By the end of calendar year 2025

- Complete PER for water and sewer infrastructure in Pleasant Grove Park by ~~March~~July 1, 2025.
- Provide an annual report on implementation of the Economic Development Strategic Plan and Tourism Strategic Plan along with other accomplishments no later than March 1, 2025.
- Prepare an enhanced Capital Improvements Plan for the current fiscal year plus 5 for the Fiscal Year ~~2026-2027~~ Budget; include project descriptions, costs, sources of funding, potential operating costs; identify other projects outside of the six-year window or that, while desirable, are of a lower priority for funding.
- Include funding for the development of a master plan for water and sewer infrastructure in Pleasant Grove Park in the FY 2026 Budget.

- Include funding for a County Fire Chief in the FY 2026 Budget.
- Include future phases of Palmyra Streetscape Improvements in the FY 2026 CIP.
- Incorporate the use of the \$500,000 grant from Dominion Energy as a funding source for selected projects in the Fiscal Year 2026 CIP.
- Complete the preliminary engineering report (PER) for sewer infrastructure at Zions Crossroads by ~~May~~ July 1, 2025.
- Develop an implementation plan for public water in Fork Union by July 1, 2026; include project components in the FY 2026 Budget and CIP.
- Conduct citizen outreach in May and November of 2025, possibly through tax bills, and include information such as on the budget and County accomplishments.
- Complete space needs analysis and preliminary planning and develop and adopt a financing plan for the new County Administration and Social Services Building and renovation of the existing County Administration and Social Services Building for department expansion and consolidation by November 1, 2025.
- Complete implementation of the Citizens Self-Service Portal by December 31, 2025.
- Complete Phase 1 of the Palmyra Streetscape Improvements by December 31, 2025.

#### By the end of calendar year 2026

- Complete upgrade of the County website by July 1, 2026.
- Complete a master plan for water and sewer infrastructure in Pleasant Grove Park by December 31, 2026.

#### Longer term or as opportunities arise

- Develop or procure an Asset Management Plan for the maintenance and replacement of capital assets for the Fiscal Year 2028 Budget and CIP.
- Occupy the new Administrative and Social Services Building by July 1, 2028.
- Develop a Communications Plan for citizen engagement; identify audiences, potential platforms, information priorities, communications mechanisms, and timing.
- Explore planning grants opportunities for the development of a Columbia area plan.



Completed	#	BOS 2024 Work Plan	Due	Progress Notes
A	<b>Infrastructure: Develop and maintain adequate utilities and facilities to sustain quality of life and, support appropriate new development and provide for efficient County operations</b>			
	1	<b>Develop sewer infrastructure at Zions Crossroads and Fork Union</b>		
	1a	A preliminary engineering report (PER) is being developed for Zions Crossroads and will be completed by July 1, 2025	1-Jul-25	
	1b	Re-engage w/ Fork Union Military Academy (FUMA) regarding a partnership, or the County taking over the wastewater treatment plant – County Administrator to initiate discussions with FUMA leadership and provide a status report.	1-Jan-25	
	2	<b>Develop water and sewer infrastructure in Pleasant Grove Park</b>		
	2a	PER completion.	1-Jul-25	
	2b	Include funding for master plan development in the FY 2026 Budget with completion.	31-Dec-26	
	3	<b>Provide for public water in Fork Union</b>		
	3a	PER to be completed by December 31, 2024	31-Dec-24	
	3b	Develop an implementation plan by July 1, 2025	1-Jul-25	
	3c	Include the project or project components in the FY 2026 Budget and CIP.	FY26	
	4	<b>Extension of water service west on Route 250 from Zions Crossroads – go/no-go decision by December 31, 2024.</b>	31-Dec-24	
	5	<b>Construct a new County Administration and Social Services Building and renovate the existing County Administration and Social Services Building for department expansion and consolidation.</b>		
	5a	Issue RFP for design and construction	1-Oct-24	Post for 30 days

Completed	#	BOS 2024 Work Plan	Due	Progress Notes
	5b	Select an architect by December 31, 2024.	18-Dec-24	Present for approval at second mtg in December 2024.
	5c	Include the project in the FY 2026 CIP.	3-Sep-24	
	5d	Complete space needs analysis and preliminary planning and develop and adopt a financing plan.	1-Nov-25	
	5e	Occupancy planned for July 2028.	30-Jul-28	
<b>B Government Performance: Continually work to improve efficiency, effectiveness, and equity in service delivery and project management with an appropriate organizational structure and through the adoption of appropriate policies, procedures, and practices; adapt and implement best practices.</b>				
	1	<b>Prepare an enhanced Capital Improvements Plan for the current fiscal year plus 5 for the Fiscal Year 2027 Budget:</b>		
	1a	include project descriptions, costs, sources of funding, potential operating costs.	FY27	
	1b	identify other projects outside of the six-year window or that, while desirable, are of a lower priority for funding.	FY27	
	2	<b>Develop a budget projection tool looking at least five years out (with a goal of a ten-year projection).</b>	1-Dec-25	
	3	<b>Develop or procure an Asset Management Plan for the maintenance and replacement of capital assets for the Fiscal Year 2028 Budget and CIP.</b>	FY28	Sept 2024: Munis module already purchased, not currently implemented
<b>C Citizen Engagement: Actively engage citizens through outreach and effective two-way communications.</b>				
	1	<b>Complete implementation of the Citizens Self-Service Portal.</b>	31-Dec-25	
	2	<b>Upgrade the County website to include important information and access to documents</b>	1-Jul-26	
	3	<b>Develop a Communications Plan for citizen engagement</b>		
	3a	identify audiences, potential platforms, information priorities, communications mechanisms, and timing.	1-Jul-25	

Completed	#	BOS 2024 Work Plan	Due	Progress Notes
	3b	Immediate action to conduct citizen outreach in May and November of 2025, possibly through tax bills, and to include information such as on the budget and County accomplishments.	05/2025 & 11/2025	
<b>D Economic Development: Support business development and expansion that increases the tax base, provides gainful employment, and enhances quality of life. Agriculture and tourism are important components.</b>				
	1	Provide an annual report on implementation of the Economic Development Strategic Plan and other accomplishments.	1-Mar-25	
	2	Provide an annual report on implementation of the Tourism Strategic Plan and other accomplishments.	1-Mar-25	
<b>E Rural Preservation: Foster rural open space, protect the natural beauty of the County, and support agricultural production through appropriate land use planning and regulation.</b>				
	1	Provide a report on the number of approved cluster subdivisions, including the number of undeveloped lots, and the status of proposed cluster subdivisions. Identify options for management.	1-Nov-24	
	2	Provide a report on undeveloped parcels in the County in size categories such as greater than 1000 acres, 500-1000 acres, 200-500 acres, etc.	1-Nov-24	
<b>F Growth Management: Act to accommodate responsible growth that enhances quality of life, preserves rural character, and provides economic opportunities.</b>				
	1	Revise and update the Comprehensive Plan – provide a plan for the process of updating the plan by January 1, 2025.	1-Jan-25	
<b>G Community Development and Enrichment: Support infrastructure development, revitalization, streetscape improvements, and amenities to promote village centers of housing, commerce, and cultural activities in areas such as Columbia, Fork Union, Palmyra, and Zions Crossroads.</b>				
	1	Complete Phase 1 of the Palmyra Streetscape Improvements by December 31, 2025.	31-Dec-25	
	1a	Include future phases in the FY 2026 CIP.	3-Sep-24	

Completed	#	BOS 2024 Work Plan	Due	Progress Notes
	2	Provide a preliminary plan to complete Fork Union streetscape improvements – by December 31, 2024.	31-Dec-24	
	3	Explore planning grants opportunities for the development of a Columbia area plan.	31-Dec-25	
	4	Incorporate the use of the \$500,000 grant from Dominion Energy as a funding source for selected projects in the Fiscal Year 2026 CIP.	FY26	

H	Public Safety: Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.			
	1	Present the incentives plan to promote greater volunteer participation developed by the Fire and Rescue Association (FRA) by March 31, 2025.	31-Mar-25	
	2	Include funding for a County Fire Chief in the FY 2026 Budget.	FY26	



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB G**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors September 18, 2024 Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors Regular Meeting on Wednesday September 18, 2024, be adopted.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goals(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Caitlin Solis, Clerk to the Board				
<b>PRESENTER(S):</b>	Eric Dahl, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Draft Minutes September 18, 2024.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Courtroom, Fluvanna Courts Building  
72 Main Street, Palmyra, VA 22063  
September 18, 2024  
Regular Meeting 6:00pm**

**MEMBERS PRESENT:**

Chris Fairchild, Cunningham District, Chair  
John M. (Mike) Sheridan, Columbia District, Vice Chair  
Mike Goad, Fork Union District  
Timothy M. Hodge, Palmyra District  
Tony O’Brien, Rivanna District

**ABSENT:**

None.

**ALSO PRESENT:**

Eric M. Dahl, County Administrator  
Kelly Harris, Assistant County Administrator  
Dan Whitten, County Attorney  
Caitlin Solis, Clerk for the Board of Supervisors

**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE**

At 6:01pm, Chair Fairchild called to order the Regular Meeting of September 18, 2024. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

- Mr. Dahl asked to add Rural Cluster Subdivisions to New Business

<b>MOTION:</b>	Accept the Agenda, for the September 18, 2024 Regular Meeting of the Board of Supervisors, as amended.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**4 - COUNTY ADMINISTRATOR’S REPORT**

Mr. Dahl reported on the following topics:

Announcements and Updates - New Employees

- Kristian Negron, E911, Communications Officer, Started September 3rd
- Magruder Fick, Emergency Service, EMT Advanced Life Support (ALS), Started September 10th
- Andrew Vaughan, Emergency Services, EMT Basic Life Support (BLS), Started September 10th
- Nawal Rehmani, Emergency Services, EMT Basic Life Support (BLS), Started September 10th
- Chris Leggett, Emergency Services, EMT Basic Life Support (BLS), Started September 10<sup>th</sup>

The Fluvanna Family Fall Festival will be held at Pleasant Grove Park, Saturday, September 28, 2024, from 12:00-5:00pm. Free admission with a donation of a nonperishable food item (or a \$2 cash), free for kids.

Next BOS Meetings

Day	Date	Time	Purpose	Location
Wed	Oct 2	5:00 PM	Regular Meeting	Circuit Court
Wed	Oct 16	6:00 PM	Regular Meeting	Circuit Court
Wed	Nov 6	5:00 PM	Regular Meeting	Circuit Court

**5 - PUBLIC COMMENTS #1**

At 6:08pm, Chair Fairchild opened the first round of Public Comments. With no one wishing to speak, Chair Fairchild closed the first round of Public Comments at 6:08pm.

**6 – BOARDS AND COMMISSIONS**

None.

**7 – PRESENTATIONS**

*Fluvanna County Public Schools Funding Appropriation Method* – Eric Dahl, County Administrator and Dr. Peter Gretz, FCPS Superintendent

The County currently funds the school board appropriations based upon a total only. Once the total only appropriation is set as part of the annual adopted budget resolution, the school board maintains control of expenditure classification within its budget. The school board uses the below major classifications to report expenditures internally and to the County as part of the annual audit.

- Instruction
- Administration, Attendance and Health
- Pupil Transportation
- Operation and Maintenance
- Technology
- School Food Services

The Code of Virginia allows the local governing body to appropriate the funds to the local school board by total only or major classification.

- The Board asked Dr. Gretz to provide the budget transfers for the last three to five years.

**9 - PUBLIC HEARING**

*Readoption of the 2015 Comprehensive Plan* – Todd Fortune, Director of Planning and Zoning  
Fluvanna County’s Comprehensive Plan was last updated in 2015. Fluvanna County is currently out of compliance with Code of Virginia requirements, and this re-adoption of the 2015 Plan with changes to the following sections will bring the County into compliance:

- Update Chapter 2: Land Use and Community Design
- Update Chapter 5: Economic Development (data only)
- Update Chapter 6: Historic Preservation

At 7:29pm, Chair Fairchild opened the Public Hearing.

- Curtis Putnam, spoke in favor of adopting the Comprehensive Plan.

With no one else wishing to speak, Chair Fairchild closed the Public Hearing at 7:33pm.

<b>MOTION:</b>	Adopt the Fluvanna County 2015 Comprehensive Plan – 2024 Update.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*ZTA 24:03 Planning and Zoning Fees* – Todd Fortune, Director of Planning and Zoning  
Zoning and Subdivision fees have not been adjusted since 2018; These changes would bring Fluvanna County in line with surrounding counties; amending the fees could potentially increase revenue ~ \$25,000.

At 7:47pm, Chair Fairchild opened the Public Hearing. With no one wishing to speak, Chair Fairchild closed the Public Hearing at 7:47pm.

<b>MOTION:</b>	Approve ZTA 24:03, an ordinance to amend § 22-17-7 and § 19-9-6 the County Code to amend zoning and subdivision fees.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>				Motion	Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**8 - ACTION MATTERS**

*Authorization to Advertise Dangerous Dogs Ordinance Amendment* – Dan Whitten, County Attorney  
Fluvanna Code 4-2-3 has not been updated since 2015; since that time the corresponding Virginia statute has been amended several times. These Fluvanna Code changes conform County code to the Virginia statute. Changes include:

- Extending the time permitted for the court to adjudicate dangerous dog cases, and allows a court to defer proceedings with conditions placed upon owner.
- Allows the court to compel implantation of electronic identification if adjudication is deferred.
- Limits appeal of dangerous dog adjudication to 30 days.
- Requires the owner of a dangerous dog to spay or neuter the dog, and to carry and annually provide evidence of liability insurance of at least \$100,000 that covers animal bites.
- A subsequent attack by a dog already found to be a dangerous dog is a Class 2 misdemeanor if a companion animal belonging to another owner is injured or killed, and a Class 1 misdemeanor if a human is bitten or attacked and injured.

- Creates notification requirements for moving or disposing of a dangerous dog, a violation of which is a Class 3 misdemeanor.
- Defines “vicious dog” and states that any willful act or omission in the care of such a dog that causes serious injury to a person is a Class 6 felony.

<b>MOTION:</b>	Advertise a public hearing to be held October 16, 2024 to repeal County Code Section 4-2-3 and enact Sections 4-2-3.1 through 4-2-3.6.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Motion	Second		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*January 2025 Board of Supervisor Meeting Dates – Eric Dahl, County Administrator*

The typical meeting dates for the Board of Supervisors meeting are the first and third Wednesdays of the month. Due to the holiday schedule, staff recommends moving the meeting dates to the second and third Wednesday of January 2025.

<b>MOTION:</b>	Approve moving the January 2025 meeting dates from January 2, 2025 and January 15, 2025 to January 8, 2025 and January 22, 2025, and further reflect the changes in the FY26 Budget Calendar.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second	Motion		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**10 - CONSENT AGENDA**

The following items were approved under the Consent Agenda for September 18, 2024:

- *Minutes of September 4, 2024 – Caitlin Solis, Clerk to the Board*
- *Equipment Purchase Contract with Stryker Sales, LLC – Dan Whitten, County Attorney*
- *FY25 DMV Police Traffic Services Grant – Theresa McAllister, Management Analyst I*

<b>MOTION:</b>	Approve the consent agenda, for the September 18, 2024 Board of Supervisors meeting.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Motion	Second		
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**11 - UNFINISHED BUSINESS**

- Mr. Hodge asked about the New Admin Building RFP, Mr. Whitten informed the Board it will be finalized shortly.
- Mr. Goad asked about the BOS Retreat Workplan, Mr. Dahl informed the Board it will be on the next agenda.

**12 - NEW BUSINESS**

*Rural Cluster Subdivisions – Eric Dahl, County Administrator*

History – Code of Virginia

Prior to 2006, Virginia Code§15.2-2286 gave localities the option to authorize by-right rural cluster subdivisions. In 2006, Virginia Code§15.2-2286.1 was added which required by-right rural cluster subdivisions for cities and counties that had a population growth rate of 10% or more. In 2011, Virginia Code§15.2-2286.1 was amended to authorize stormwater management areas and access roads for the development to be placed in the open space area. As of the 2020 census the County’s growth rate was less than 10% which exempted the County from the rural cluster requirement.

Ordinance Requirements

Fluvanna County Zoning Ordinance - Article 4. - Agricultural, General, District A-1

- Section 22-4-2.1 Uses Permitted By Right
  - Allowed by-right in A-1 District as a Miscellaneous Use – Rural Cluster Developments
- Section 22-4-10.3 Rural Cluster Regulations
  - Gross density to equal no more than one (1) dwelling unit per two (2) acres.
  - A minimum of 75% of the total land in the rural cluster to be maintained as open space. Certain uses are allowed in the open space parcel:
    - Single family residence (must be included in the maximum gross density calculation).
    - Agriculture, horticulture, silviculture, including temporary sawmills (not including residential, commercial, or industrial uses or structures).

Board of Supervisors Minutes

- Parks, playgrounds, preserves, conservation areas, hunting and boating clubs, and small boat docks (can be used by residents of the rural cluster or the public), but not for residential, commercial or industrial use.
- Public utilities.
- Cable communication and distribution lines.
- Public uses, structures.
- Wells or central water systems; septic or central sewer systems.
- Unless a lot fronts an existing public road, frontage and setbacks to follow R-4 requirements:
  - 60 feet minimum frontage (for each additional permitted use, at least 10 feet of additional lot width); 10-foot side yard; 25-foot rear yard (main structure and accessory buildings).
  - Any lot or parcel fronting on two or more roads shall conform to the frontage, minimum lot width and setback requirements for all such roads.

Fluvanna County Subdivision Ordinance - Article 3. - Process

- Section 19-3-2 – Sketch Plan
  - Once sketch plan is received by County staff, staff have 30 days to review and provide comments to the subdivider.
  - Sketch plan to be placed on Planning Commission meeting agenda within 60 days of receipt of sketch plan.
  - The Planning Commission has 45 days from the date of the meeting where the sketch plan was presented to review and make comments.
    - The Planning Commission’s role is to accept the sketch plan.

VDOT Secondary Street Acceptance Requirements

Cons of Rural Cluster Subdivisions

- Rural cluster subdivisions are a by-right use; applications are presented to the Planning Commission for consideration; they do not come before the Board of Supervisors.
- Rezoning is not required; there are no proffers or development conditions.
- No acreage cap: can lead to the creation of large subdivisions in rural areas of the county.
- Road maintenance; roads may not be built to VDOT standards.
- Maintenance of open space.
  - A rural cluster isn’t required to have an HOA which would manage the open space.
  - Residential lot sizes are sometimes so small that the open space is used for water/sewer.
  - No amenities are required for the open space (trails, play areas, ball fields, etc.).

Surrounding Localities Ordinances Discussed

- Albemarle County, Louisa County, Goochland County, Hanover County, Cumberland County

<b>MOTION:</b>	Refer the rural cluster subdivision by right use to the Planning commission for review and recommendation, to be brought back the Board at the November 20, 2024 meeting.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Motion		Second
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

*FY26 Nonprofit Presentations*

- Mr. Hodge asked to have nonprofits provide the fully filled in budget request form and supply the last two years financial statements.

**13 - PUBLIC COMMENTS #2**

At 8:31pm, Chair Fairchild opened the second round of Public Comments. With no one wishing to speak, Chair Fairchild closed the second round of Public Comments at 8:31pm.

**14 - CLOSED MEETING**

<b>MOTION:</b>	At 8:31pm, move the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Legal Matters – Zion Crossroads water and sewer construction; Contract user grants under the water and sewer ordinance in Zion Crossroads.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

<b>MOTION:</b>	At 9:20pm, move Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.”				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>		Second		Motion	
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

**15 - ADJOURN**

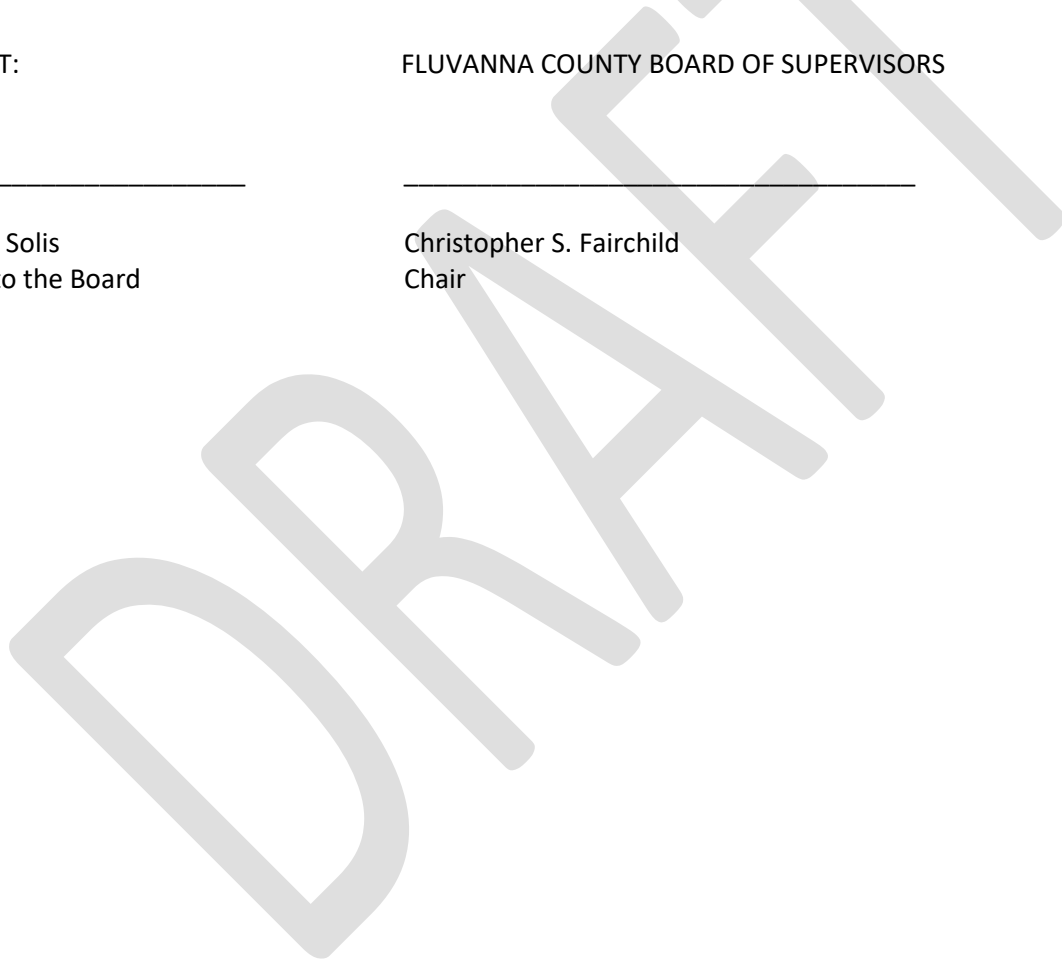
<b>MOTION:</b>	Adjourn the regular meeting of Wednesday, September 18, 2024 at 9:21pm.				
<b>MEMBER:</b>	Mr. Fairchild	Mr. Goad	Mr. Hodge	Mr. O’Brien	Mr. Sheridan
<b>ACTION:</b>			Second		Motion
<b>VOTE:</b>	Yes	Yes	Yes	Yes	Yes
<b>RESULT:</b>	<b>5-0</b>				

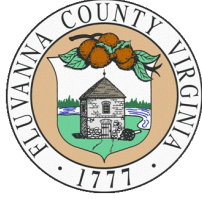
ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Caitlin Solis  
Clerk to the Board

\_\_\_\_\_  
Christopher S. Fairchild  
Chair





**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 37-2024**

**Adoption of the Fluvanna County 2015 Comprehensive Plan – 2024 Update**

**WHEREAS**, the Commonwealth of Virginia requires all localities to formulate a Comprehensive Plan in Section 15.2-223 of the *Code of Virginia*; and

**WHEREAS**, the Commonwealth of Virginia requires all localities to review their Comprehensive Plan every five (5) years in Section 15.2-2230 of the *Code of Virginia*; and

**WHEREAS**, the aforementioned Fluvanna County 2015 Comprehensive Plan – 2024 Update establishes, within the county, designated growth areas pursuant to the *Code of Virginia*, section 15.2-2223.1; and

**WHEREAS**, the Planning Commission has worked with Planning Staff and the citizens of Fluvanna County to update the 2015 Comprehensive Plan with changes to the following sections:

- Update Chapter 2: Land Use and Community Design
- Update Chapter 5: Economic Development (data only)
- Update Chapter 6: Historic Preservation

**WHEREAS**, the Fluvanna County Planning Commission held a public hearing on the Fluvanna County 2015 Comprehensive Plan – 2024 Update on July 9, 2024 and recommended adoption of the Plan at its regular meeting on August 13, 2024; and

**WHEREAS**, the Fluvanna County Board of Supervisors held a public hearing on the draft Fluvanna County 2015 Comprehensive Plan – 2024 Update on September 18, 2024 to obtain additional citizen input.

**NOW, THEREFORE BE IT RESOLVED**, that the Fluvanna County Board of Supervisors hereby adopts the Fluvanna County 2015 Comprehensive Plan – 2024 Update as recommended by the Planning Commission.

	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Chris Fairchild, Cunningham District	X					
John M. Sheridan, Columbia District	X					X
Mike Goad, Fork Union District	X					
Timothy Hodge, Palmyra District	X				X	
Anthony P. O'Brien, Rivanna District	X					

Attest:

\_\_\_\_\_  
Christopher S. Fairchild, Chair

Fluvanna County Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB H**

<b>DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Registrar’s Office Location Lease Renewal				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors Board approve the Agreement of Lease for Shopping Center Space between Fluvanna County, as Tenant, and Jefferson Centre Properties, LLC, as Landlord, for Suites 115 and 116 in the Jefferson Centre Shopping Center to be used by the County Registrar's Office monthly lease amount of \$4,047.81 starting in July 2025 and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.</b>				
<b>BOS 2 YEAR GOAL?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Tori Melton, Director of Finance				
<b>PRESENTER(S):</b>	Tori Melton, Director of Finance				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The General Assembly now requires no excuse, 45-day early voting starting the November 2020 General Election.</li> <li>• The Registrar’s Office physical location is not set-up to handle early voting effectively. Using a satellite location would still require the Registrar’s Office to be used for early voting.</li> <li>• County Administration sought a permanent move of the Registrar’s Office to allow early voting, handicap accessibility, ample parking, training space, secure storage of voting equipment, ease of access for County voters.</li> <li>• The Board of Supervisors approved the original lease on July 1, 2020.</li> <li>• The current lease is set to expire July 14, 2025. Current monthly rate \$3,929.91.</li> <li>• County Administration negotiated a lease to run from July 15, 2025 to July 14, 2027 with two additional one-year renewals.</li> </ul>				
<b>FISCAL IMPACT:</b>	-July 15, 2025 – July 14, 2026, \$4,047.81, per month (\$48,573.72 per year) -July 15, 2026 – July 14, 2027, \$4,169.24, per month (\$50,030.88 per year) -July 15, 2027 – July 14, 2028, \$4,294.32, per month (\$51,531.84 per year) -Renewal July 15, 2028 – July 14, 2029, \$4,423.15, per month (\$53,077.80 per year) -Renewal July 15, 2029 – July 14, 2030, \$4,555.84, per month (\$54,670.08 per year)				
<b>POLICY IMPACT:</b>	None				

<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	-Lease Agreement				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>	<b>X</b>			

**1st EXTENSION AND AMENDMENT OF LEASE AGREEMENT**

This Extension and Amendment of Lease Agreement (the "Extension and Amendment"), dated as of the last signature hereto, is made by and between **Jefferson Centre Properties, LLC**, a Virginia limited liability company ("Landlord") and the **County of Fluvanna, a political subdivision of the Commonwealth of Virginia** (hereinafter called "Tenant").

**BACKGROUND**

- 1. Landlord and Tenant are the parties to a Lease Agreement dated as of June 17, 2020 (the "Lease"), wherein Tenant leases from Landlord the real property therein (the "Premises"); and
- 2. The parties desire to extend the term of the Lease and to amend certain of its terms.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the parties hereby agree as follows:

1. **Term.** The term of the Lease shall be extended for three (3) years, with two (2) one-year option periods to follow, commencing on July 15, 2025 and terminating on July 14, 2028. "Lease" shall refer to the original Lease as extended and amended by this 1st Extension and Amendment.

2. **Rent.** Tenant shall pay to landlord base rent which shall be as follows:

For the period July 15, 2025 through July 14, 2026: \$4,047.81 per month.  
 For the period July 15, 2026 through July 14, 2027: \$4,169.24 per month.  
 For the period July 15, 2027 through July 14, 2028: \$4,294.32 per month.

Option Period One (1): For the period July 15, 2028 through July 14, 2029: \$4,423.15  
 Option Period Two (2): For the period July 15, 2029 through July 14, 2030: \$4,555.84

- 3. **Option to Renew.** Tenant shall have the option to renew the lease, following this extension period, at a rate to be determined.
- 4. All other terms and conditions of the Lease Agreement, dated June 17, 2020, shall continue in full force and effect.

5. **Miscellaneous.** Each party represents and warrants to the other party that such party has the full power and authority to execute and deliver this Extension and Amendment. This Extension and Amendment is the complete and entire agreement and understanding between the parties with respect to the subject matter hereof and supersedes all prior agreements and understandings (whether written or oral) with respect to the subject matter hereof. In the event of any discrepancy between the terms of this Extension and Amendment and the terms of the original Lease, the terms of this Extension and Amendment shall control. Except as specifically stated herein, all other terms and conditions shall remain in full force and effect as set out in the original Lease.

**Attest/Witness:**  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Landlord: Jefferson Centre, LLC**  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Attest/Witness:**  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**Tenant: Fluvanna County**  
 By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

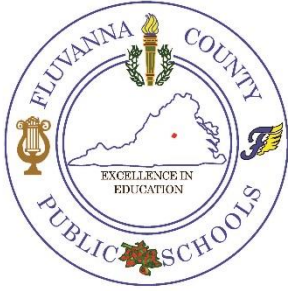


## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB I

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	FY25 FCPS Grants Supplemental Appropriation				
<b>MOTION(s):</b>	I move the Board of Supervisors approve a supplemental appropriation of <b>\$3,211,343.17</b> to the Fluvanna County Public Schools FY25 budget for funds received from State and Federal revenue sources.				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	If yes, list goals(s):		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Tori Melton, Director of Finance Brenda Gilliam, Executive Director for Instruction and Finance				
<b>PRESENTER(S):</b>	Brenda Gilliam, Executive Director for Instruction and Finance				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Fluvanna County Public Schools has received \$3,211,343.17 in new FY25 grant funding from State and Federal revenue sources that were not included in the FY25 budget. The supplemental appropriation breakdown is provided on the FCPS request enclosed. The below tables show the change in the FY25 FCPS budget:				
		<b>FY25 Adopted</b>	<b>FY25 Revised</b>	<b>FY25 Request</b>	<b>FY25 Revised (NEW Total)</b>
	<b>Local - County</b>	22,269,388	-	-	22,269,388
	<b>Other Local</b>	454,200	-	-	454,200
	<b>State</b>	30,750,000	2,905,399	-	33,655,399
	<b>Federal</b>	1,676,800	305,944.17	-	1,982,744.17
	<b>TOTAL</b>	55,150,388	3,211,343.17	-	58,361,731.17
<b>FISCAL IMPACT:</b>	Approval of this supplemental appropriation will authorize staff to increase the Revenue and Expenditures by \$3,224,992.07 as outlined in the above table.				
	There is no local County match required for these funds. In addition, this request is not for County Local funding carryover. Any requests for County Local funding carryovers will not occur until December 2024.				
<b>POLICY IMPACT:</b>	N/A				

<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	FCPS Supplemental Appropriation Request				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			



## FLUVANNA COUNTY PUBLIC SCHOOLS

14455 JAMES MADISON HIGHWAY  
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

TO: Eric Dahl, County Administrator, Fluvanna County

FROM: Brenda Grasser, Executive Director for Instruction and Finance

Cc: Dr. Peter Gretz, Superintendent Fluvanna County Public Schools  
Tori Melton, Fluvanna County Finance Director

DATE: September 19, 2024

RE: Revised Supplemental Appropriations and Non-Local Carryover Requests

It is requested the funds be appropriated to the Schools as an increase in funds as outlined below:

Categorical		Revenue Source	
Instruction	\$1,284,253.23	Federal	\$305,944.17
Attendance/Administration/Health	\$0.00	Local	\$0.00
Technology	\$0.00	Other Local	\$0.00
Transportation	\$0.00	State	\$2,905,399.00
Operations	\$1,927,089.94	<b>Total</b>	<b>\$3,211,343.17</b>
<b>Total</b>	<b>\$3,211,343.17</b>		

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, sexual orientation, gender, gender identity, race, color, national origin, disability, religion, ancestry, age, marital status, pregnancy, childbirth or related medical conditions, status as a veteran, genetic information or any other characteristic protected by law. This commitment prevails in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Don Stribling, Executive Director for Human Resources, Operations, and Student Services, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Jennifer Valentine, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

Funding Source	Year	Type	Category	Amount	Expiration	SUPPLEMENTAL/CARRYOVER
Title I	2025	Federal	Instruction	\$67,877.05	09/2025	SUP
Title VIB	2025	Federal	Instruction	\$44,499.00	10/2026	SUP
Title VIB- Carryover	2024	Federal	Instruction	\$46,589.99	10/2025	CO
Title VIB- Carryover	2023	Federal	Instruction	\$44,617.09	10/2024	CO
Carl Perkins	2025	Federal	Instruction	\$6,821.31	10/2025	SUP
Pre-School Handicapped	2025	Federal	Instruction	\$786.00	10/2026	SUP
Pre-School Handicapped Carryover	2024	Federal	Instruction	\$1,036.98	10/2024	CO
Title III- Limited English Proficient	2025	Federal	Instruction	\$2,158.03	10/2025	SUP
Title III- Carryover	2024	Federal	Instruction	\$5,001.06	10/2024	CO
Title II Part A- Improvement of Instruction	2025	Federal	Instruction	\$3,442.20	10/2025	SUP
Title IV	2025	Federal	Instruction	\$5,386.43	10/2025	SUP
Title IV	2024	Federal	Instruction	\$10,339.48	10/2025	CO
ESSER III Unfinished Learning	2022	Federal	Instruction	\$33,675.55	09/2024	CO
ESSER III	2022	Federal	Instruction	(\$28,580.52)	09/2024	CO
Co-Teaching Grant	2025	Federal	Instruction	\$7,500.00	06/30/2025	SUP
State Construction Funds	2023	State	Operations	\$1,755,847.00		CO
All In Funding	2024	State	Instruction	\$367,186.40		CO
VPSA Technology	2024	State	Instruction	\$488,000.00		CO
Blue Ridge Virtual Governor's School	2024	State	Instruction	\$140,814.56	06/30/2025	CO
Project RETURN	2024	State	Instruction	\$12,596.14	06/30/2025	CO
Security Grant Carryover	2023	State	Operations	\$39,393.63	10/2024	SUP
Security Grant	2024	State	Operations	\$77,054.79	06/30/2025	CO
Security Grant- Federal	2025	Federal	Operations	\$54,794.52	12/2025	SUP
Career and Technical Education- State Equipment	2025	State	Instruction	\$8,515.99	06/30/2025	SUP
Additional CTE Equipment	2025	State	Instruction	\$6,606.24	06/30/2026	SUP
Industry Credentialing Exams	2025	State	Instruction	\$5,838.36	06/30/2025	SUP
Industry Credentialing Exams- STEM H	2025	State	Instruction	\$2,192.46	06/30/2025	SUP
Workplace Readiness Skills for the Commonwealth	2025	State	Instruction	\$1,353.43	06/30/2025	SUP
<b>TOTAL</b>				<b>\$3,211,343.17</b>		

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# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

BOS2024-10-02 p.121/244  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

**TAB J**

## MEMORANDUM

**Date:** September 23, 2024  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for August 2024**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

<b>CATEGORY</b>	<b>AMOUNT</b>
General	\$747,307.76
Capital Improvements	\$1,492,978.03
Debt Service	\$974,453.60
Sewer	\$32,010.15
Fork Union Sanitary District	\$62,762.92
Zion Crossroads Water & Sewer	\$45,995.96
<b>TOTAL AP EXPENDITURES</b>	<b>\$3,355,508.42</b>
Payroll	\$1,993,404.16
<b>TOTAL</b>	<b>\$5,348,912.58</b>

### MOTION

I move the Accounts Payable and Payroll be ratified for August 2024 in the amount of \$5,348,912.58.

Encl:  
AP Report



	A	B	C	D	F	G	H	J
1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
2	<b>Accounts Payable List</b>		<b>To Date: 8/31/2024</b>					
4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
5	<b>Fund # - 100 GENERAL FUND</b>							
6	<b>GENERAL FUND</b>							
7	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070524	114213	7/5/2024	8/6/2024	652.82	
8	ANGELA M. SCOLFORO, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071924	114771	7/19/2024	8/6/2024	652.82	
9	FLUVANNA COMBINED COURT	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070524	114212	7/5/2024	8/6/2024	184.61	
10	FLUVANNA COMBINED COURT	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071924	114767	7/19/2024	8/6/2024	184.61	
11	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	25.00	
12	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	41.66	
13	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	100.00	
14	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	108.32	
15	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	108.34	
16	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	135.00	
17	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	166.66	
18	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	200.00	
19	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	266.66	
20	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	366.66	
21	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	416.66	
22	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	658.32	
23	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	660.00	
24	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	683.34	
25	INTERFLEX PAYMENTS, LLC	CLEARING ACCOUNT-	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	1,370.82	
26	MEDICAL AIR SERVICES ASSOCIATION,	CLEARING ACCOUNT-	BENEFITS FOR 07/2024-GROUP CODE:	1855900	8/1/2024	8/6/2024	14.00	
27	MEDICAL AIR SERVICES ASSOCIATION,	CLEARING ACCOUNT-	BENEFITS FOR 07/2024-GROUP CODE:	1855900	8/1/2024	8/6/2024	28.00	
28	MEDICAL AIR SERVICES ASSOCIATION,	CLEARING ACCOUNT-	BENEFITS FOR 07/2024-GROUP CODE:	1855900	8/1/2024	8/6/2024	42.00	
29	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070524	114210	7/5/2024	8/6/2024	571.50	
30	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071924	114765	7/19/2024	8/6/2024	585.64	
31	ANNA TEW	PLANNING ESCROW	ES24-0018 BOND RELEASE	081924	8/19/2024	8/23/2024	2,000.00	
32	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	JULY '24 SHERIFF FEES	78669	8/1/2024	8/31/2024	704.07	
33	VACORP	CLEARING ACCOUNT-	Payroll Run 2 - Warrant 071924	114764	7/19/2024	8/6/2024	10.21	
34	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 070524	114211	7/5/2024	8/6/2024	1,139.54	
35	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 071924	114766	7/19/2024	8/6/2024	1,172.54	
36						<b>Total:</b>	<b>\$13,249.80</b>	
37								
38	<b>REAL ESTATE TAXES</b>							
39	BOSTON, FRANCOIS R & DANNAH J	R E 2024 - 1ST	RE 2024 16-20-32	115327	8/8/2024	8/9/2024	3.09	
40	BOSTON, FRANCOIS R & DANNAH J	R E 2024 - 2ND	RE 2024 16-20-32	115327	8/8/2024	8/9/2024	1,996.91	
41	CORELOGIC CENTRALIZED REFUNDS	R E 2024 - 1ST	RE 2024 11-5-14/DEROSARIO	115023	8/1/2024	8/2/2024	1,378.25	
42	CORELOGIC CENTRALIZED REFUNDS	R E 2024 - 1ST	RE 2024 52-3-1A WRONG PARCEL PAID	115328	8/8/2024	8/9/2024	2,028.55	

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4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
43	CORELOGIC CENTRALIZED REFUNDS	RE 2023 - 1ST	RE 2023 18-12-35/OZMAN	115022	8/1/2024	8/2/2024	560.27		
44	GENTRY, KEVIN MICHAEL	R E 2024 - 1ST	RE 2024 47-A-40	115025	8/1/2024	8/2/2024	304.68		
45	HARLOW, RONALD H & ETHEL	R E 2024 - 1ST	EXP#000054	115148	8/5/2024	8/6/2024	672.25		
46	HEIDER, SANDRA	R E 2023 - 2ND	EXP#000052	115146	8/5/2024	8/6/2024	121.23		
47	HEIDER, SANDRA	RE 2023 - 1ST	EXP#000052	115146	8/5/2024	8/6/2024	121.23		
48	HOLLAND, STACEY	R E 2024 - 1ST	RE 2024 31-5-1	115329	8/8/2024	8/9/2024	1,796.04		
49	LEMOINE, PHILOGENE J & GAIL H	R E 2024 - 1ST	EXP#000055	115149	8/5/2024	8/6/2024	1,370.23		
50	PATTERSON, BRUCE A & SONYA R	R E 2023 - 2ND	EXP#000053	115147	8/5/2024	8/6/2024	882.98		
51	PATTERSON, BRUCE A & SONYA R	R E 2024 - 1ST	EXP#000056	115150	8/5/2024	8/6/2024	837.56		
52	PATTERSON, BRUCE A & SONYA R	RE 2023 - 1ST	EXP#000053	115147	8/5/2024	8/6/2024	882.98		
53	POSTAK, MATTHEW W	R E 2024 - 1ST	RE 2024 3-27-6	115026	8/1/2024	8/2/2024	0.01		
54	POSTAK, MATTHEW W	R E 2024 - 2ND	RE 2024 3-27-6	115026	8/1/2024	8/2/2024	1,769.44		
55	SMART, ERIC MATTHEW	R E 2024 - 1ST	EXP#000057	115151	8/5/2024	8/6/2024	540.30		
56	STRIBLING, DONALD F II & LORI JONES	R E 2024 - 1ST	RE 2024 18A-4-162	115330	8/8/2024	8/9/2024	18.70		
57	TRUIST TAX DEPT	R E 2024 - 1ST	RE 2024 27-A-11D	115024	8/1/2024	8/2/2024	0.01		
58	TRUIST TAX DEPT	R E 2024 - 2ND	RE 2024 27-A-11D	115024	8/1/2024	8/2/2024	615.27		
59							<b>Total:</b>		
60							<b>\$15,899.98</b>		
61	<b>PERSONAL PROPERTY TAXES</b>								
62	STOFBERG, JAN	P P 2024 - 1ST	EXP#000059	115596	8/20/2024	8/23/2024	138.93		
63							<b>Total:</b>		
64							<b>\$138.93</b>		
65	<b>OTHER LOCAL TAXES</b>								
66	JASPER, OLGA	ADMIN FEE VEHICLE	PP 2024 36789	115027	8/1/2024	8/2/2024	33.01		
67	MAYEN GREEN, DENISE LIA	ADMIN FEE VEHICLE	PP 2024 38272	115028	8/1/2024	8/2/2024	182.63		
68	REECE, LORI SUMMERS	ADMIN FEE VEHICLE	PP 2024 7620	115331	8/8/2024	8/9/2024	95.77		
69	STOFBERG, JAN	ADMIN FEE VEHICLE	EXP#000059	115596	8/20/2024	8/23/2024	33.00		
70	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78671	8/16/2024	8/31/2024	178.37		
71							<b>Total:</b>		
72							<b>\$522.78</b>		
73	<b>PERMITS/FEES/LICENSES</b>								
74	MASSEY WOOD AND WEST	BUILDING PERMITS	BLDG INSP-MR24-97 PERMIT VOIDED	8/1/24	8/1/2024	8/2/2024	91.80		
75							<b>Total:</b>		
76							<b>\$91.80</b>		
77	<b>CHARGES FOR SERVICES</b>								
78	SASHA MORGAN	RECREATION PROGRAM	REFUND FOR COUNTY FAIR	081324	8/13/2024	8/16/2024	30.00		
79							<b>Total:</b>		
80							<b>\$30.00</b>		

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81	<b>BOARD OF SUPERVISORS</b>							
82	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33	
83	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	116.19	
84	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	157.20	
85	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	145.14	
86	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	447.20	
87	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	626.52	
88	BROOKBINDERS, LTD.	BOOKS/PUBLICATIONS	BOS-MINUTE BOOK 21 W/PAPER,	56157	8/12/2024	8/23/2024	343.77	
89	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	192.76	
90	FLUVANNA REVIEW	ADVERTISING	BOS-FR 1/8-13X-ENACTING 2-1-7 TO	2024F31-7	8/1/2024	8/9/2024	94.90	
91	FLUVANNA REVIEW	ADVERTISING	BOS-FR 1/8-13X WAIVE	2024F31-8	8/1/2024	8/9/2024	94.90	
92	FLUVANNA REVIEW	ADVERTISING	BOS-FR 1/8-13X,ENACTING 2-1-7 TO	2024F32-7	8/8/2024	8/16/2024	94.90	
93	FLUVANNA REVIEW	ADVERTISING	BOS-FR 1/8-13X, WAIVE	2024F32-8	8/8/2024	8/16/2024	94.90	
94	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	19.02	
95	MIKE SHERIDAN (JOHN)	MILEAGE ALLOWANCES	REIMBURSE-2024 NACO ANNUAL	080724	8/7/2024	8/9/2024	561.46	
96	MIKE SHERIDAN (JOHN)	MILEAGE ALLOWANCES	REIMBURSE-VACO COUNTY	81624	8/16/2024	8/23/2024	99.06	
97	MIKE SHERIDAN (JOHN)	SUBSISTENCE & LODGING	REIMBURSE-2024 NACO ANNUAL	080724	8/7/2024	8/9/2024	90.94	
98	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13	
99	TIMOTHY HODGE	MILEAGE ALLOWANCES	REIMBURSE LOCAL TRAVEL MILEAGE	072924	7/29/2024	8/2/2024	202.74	
100	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	202.10	
101	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	202.10	
102							<b>Total:</b>	
103							<b>\$3,817.26</b>	
104	<b>COUNTY ADMINISTRATOR</b>							
105	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33	
106	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	284.83	
107	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	1,057.00	
108	BANK OF AMERICA	OTHER OPERATING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	11.14	
109	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	234.40	
110	ERIC DAHL	MILEAGE ALLOWANCES	REIMBURSE-VLGMA SUMMER CONF	081624	8/16/2024	8/16/2024	229.14	
111	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13	
112	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS	T465505	8/2/2024	8/16/2024	16.42	
113	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	80.84	
114	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	80.84	
115	VIRGINIA ASSOCIATION OF COUNTIES	CONVENTION AND	ADMIN-FY24-25 SUMMIT, REG FEES (8-	2501395	8/13/2024	8/16/2024	150.00	
116	VIRGINIA MUNICIPAL LEAGUE	DUES OR ASSOCIATION	BOS-VLGMA MEMBER DUES	16644	8/26/2024	8/30/2024	406.90	
117							<b>Total:</b>	
118							<b>\$2,582.97</b>	

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1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
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119	<b>COUNTY ATTORNEY</b>							
120	BANK OF AMERICA	POSTAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	14.60	
121	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	65.09	
122	DELORIA & HOFMANN LLP	COUNTY ATTY LEGAL-	FLUV CO, OTHER: MATTER: 23-9315,23-	166299	8/1/2024	8/9/2024	420.00	
123	RELX INC.	BOOKS/PUBLICATIONS	ATTYS- ACCT#424YMJMP3-LEXISNEXIS	3095221583	7/31/2024	8/9/2024	55.65	
124	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	80.84	
125	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	80.84	
126							<b>Total:</b>	
127							<b>\$717.02</b>	
128	<b>COMMISSIONER OF THE REVENUE</b>							
129	BANK OF AMERICA	PROFESSIONAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	305.95	
130	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	475.92	
131	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	486.56	
132	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	566.43	
133	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPR & COR- CONT LEASE FOR	34233966	8/12/2024	8/23/2024	200.00	
134	COMMISSIONERS OF THE REVENUE	CONVENTION AND	COR-SEPT 2024 MEETING	081224	8/12/2024	8/16/2024	70.00	
135	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	416.40	
136	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	58.05	
137	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	COR & FCSO-FUEL USAGE FOR 7/16-	SQLCD--987001	8/6/2024	8/16/2024	27.61	
138	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	COR-LEASE FOR SENDPRO C AUTO:	3319493648	8/11/2024	8/16/2024	452.58	
139	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	112.39	
140	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	40.42	
141	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	40.42	
142							<b>Total:</b>	
143							<b>\$3,252.73</b>	
144	<b>REASSESSMENT</b>							
145	PEARSON'S APPRAISAL SERVICE INC	PROFESSIONAL SERVICES	COR-APPRAISAL SRVCS FOR FLUV CO	INVOICE#11: 8/12/24	8/12/2024	8/16/2024	13,253.83	
146							<b>Total:</b>	
147							<b>\$13,253.83</b>	
148	<b>TREASURER</b>							
149	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	TREAS-DCCSTANDS SWIVEL AND TILT	17GT-MCDF-9Q4N	8/16/2024	8/23/2024	252.00	
150	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-GIANTEX 6.2FT FOLDING 4-	1YNF-99D9-9F37	7/26/2024	8/9/2024	54.00	
151	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-AMAZON BASICS	1WQG-CWHD-RC9Y	7/29/2024	8/9/2024	133.13	
152	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-40PCS WOOD PUSH PINS,	1HJH-36C7-6C6N	7/26/2024	8/9/2024	247.56	
153	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-DAMPRIID HI CAPACITY	1TNJ-MWGR-QN9G	8/12/2024	8/16/2024	362.36	
154	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FIN-COLORKING COMPATIBLE TONER	1X7P-MYDW-DM1D	8/26/2024	8/30/2024	181.36	
155	BANK OF AMERICA	FURNITURE & FIXTURES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	31.58	
156	BANK OF AMERICA	FURNITURE & FIXTURES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	419.09	

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157	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRГ FOR 8/1-	34232818	8/12/2024	8/30/2024	132.96	
158	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	50.00	
159	RANDALL SCOTT JOHNSON	PROFESSIONAL SERVICES	TREAS-TRAVEL/TRIP CHRГ, MISC	0072	7/26/2024	8/2/2024	135.00	
160	THE PITNEY BOWES BANK INC	LEASE/RENT	TREAS-7/17-METER REFILL SN-	80009090098187956	8/7/2024	8/16/2024	502.25	
161	TYLER TECHNOLOGIES, INC	EDP EQUIPMENT	TREAS-CUST#41311 HARDWARE &	045-476994	7/18/2024	8/2/2024	2,736.00	
162	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	40.42	
163	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	40.42	
164	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	TREAS-ACCT#546001282025	8/5/24	8/5/2024	8/9/2024	5,825.00	
165						<b>Total:</b>	<b>\$11,143.13</b>	
166								
167	<b>INFORMATION TECHNOLOGY</b>							
168	AMAZON CAPITAL SERVICES	ADP SUPPLIES	IT- LOGITECH ERGO K860 WIRELESS	1R43-7KFV-77HG	8/26/2024	8/30/2024	227.75	
169	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	IT-AVERY DURABLE WHITE COVER UP	1YDR-Q6RM-KR19	8/18/2024	8/23/2024	28.91	
170	B&H PHOTO-VIDEO	EDP EQUIPMENT	IT-UBIQUITI PRO MAX 16-PORT POE	226646584	8/19/2024	8/23/2024	1,213.22	
171	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	8.00	
172	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	29.01	
173	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	59.99	
174	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	95.00	
175	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	198.46	
176	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	267.87	
177	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	279.65	
178	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	680.00	
179	BANK OF AMERICA	ADP SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	751.40	
180	BANK OF AMERICA	ADP SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	440.14	
181	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	150.00	
182	BANK OF AMERICA	EDP EQUIPMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	173.51	
183	BANK OF AMERICA	EDP EQUIPMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	568.73	
184	FIREFLY	TELECOMMUNICATIONS	IT & E911-MONTHLY INTERNET	11068AUG24	8/1/2024	8/16/2024	1,748.97	
185	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS	T465505	8/2/2024	8/16/2024	84.77	
186	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	168.50	
187	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	94.53	
188	VERTICAL COMMUNICATIONS, INC.	PROFESSIONAL SERVICES	IT-CUST#110001 MITEL	2144578	5/13/2024	8/9/2024	107.50	
189	VISION GOVERNMENT SOLUTIONS,	ADP SERVICES	IT- VAMANET 8/1-8/31/24	113128	8/1/2024	8/2/2024	300.00	
190						<b>Total:</b>	<b>\$7,675.91</b>	
191								
192	<b>FINANCE</b>							
193	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.34	
194	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRГ FOR 8/1-	34232818	8/12/2024	8/30/2024	117.20	

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195	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	FIN-CUST#C-1370-MNGMT SRVC- FOR	EMS-005235	6/30/2024	8/2/2024	1,567.90		
196	EMS MANAGEMENT & CONSULTANTS,	CONTRACT SERVICES	FIN-CUST#C-1370: MGMT SRVC-TOTAL	EMS-006017	7/31/2024	8/9/2024	2,131.67		
197	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.14		
198	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	86.75		
199	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	45.42		
200	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	45.42		
201							<b>Total:</b>		
202							<b>\$4,025.84</b>		
203	<b>REGISTRAR/ELECTORAL BOARD</b>								
204	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	REGISTRAR-CONT. ID 5220 FOR 6/30-	111618	7/30/2024	8/9/2024	155.00		
205	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	160.89		
206	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	510.82		
207	BANK OF AMERICA	POSTAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	1,020.00		
208	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	15.00		
209	BENJ. FRANKLIN PRINTING CO.	CONTRACT SERVICES	REGISTRAR-SHEETS- ABSENTEE	46455	8/26/2024	8/30/2024	148.50		
210	BENJAMIN L. HUDSON	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	154.26		
211	CALVACERE INC	CONTRACT SERVICES	REGISTRAR-10 MONTH MAINTENANCE	1022	8/19/2024	8/30/2024	3,358.00		
212	CLARICE B. SCHERMERHORN	CONTRACT SERVICES	REGISTRAR-RECOUNT FOR JUNE	8/1/24	8/1/2024	8/23/2024	163.50		
213	DANIEL GRAFF	CONVENTION AND	REIMBURSE-7/29 MEALS DURING	7/31/24	7/31/2024	8/2/2024	68.29		
214	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	172.01		
215	ELECTION SERVICES ONLINE	CONTRACT SERVICES	REGISTRAR-SLATE COASTER DESIGN	00001-S	7/19/2024	8/2/2024	500.00		
216	ELECTION SERVICES ONLINE	CONTRACT SERVICES	REGISTRAR-TEST BALLOTS FOR 5	2889	8/2/2024	8/9/2024	1,508.50		
217	FLUVANNA REVIEW	CONTRACT SERVICES	REGISTRAR-FR 1/8-13X HELP WANTED	2024F31-10	8/1/2024	8/16/2024	73.00		
218	GAYLE HURWITZ	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	147.50		
219	GEORGE LAWRENCE MACOMBER	CONTRACT SERVICES	REGISTRAR-RECOUNT 8/1/24 FOR	8/1/24	8/1/2024	8/23/2024	32.06		
220	GWENDOLYN DAVIS	CONVENTION AND	REIMBURSE-VA ST. BD. ELECTION	081524	8/15/2024	8/23/2024	32.00		
221	GWENDOLYN DAVIS	CONVENTION AND	REIMBURSE-VRAV ANNUAL CONF 8/4-	081524-2	8/15/2024	8/23/2024	114.50		
222	HEATHER RAWLEY	CONTRACT SERVICES	REGISTRAR- RECOUNT FOR JUNE	8/1/24	8/1/2024	8/23/2024	147.84		
223	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	28.53		
224	JAMES TATANGELO	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	175.25		
225	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	AUGUST FLUV CO RENT, JEFFERSON	080124	8/1/2024	8/2/2024	150.00		
226	JENNIFER JOHN	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	148.25		
227	JOYCE PACE	CONVENTION AND	REIMBURSE-VA ST.BD. OF ELECTIONS	081524-2	8/15/2024	8/23/2024	32.00		
228	JOYCE PACE	CONVENTION AND	REIMBURSE-VRAV ANNUAL CONF 8/4-	081524-3	8/15/2024	8/23/2024	114.50		
229	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE-VRAV ANNUAL CONF 8/4-	081524-3	8/15/2024	8/23/2024	35.38		
230	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE-VA ST.BD. OF ELECTIONS	081524-2	8/15/2024	8/23/2024	60.97		
231	JOYCE PACE	MILEAGE ALLOWANCES	REIMBURSE LOCAL TRAVEL MILEAGE	081524	8/15/2024	8/23/2024	434.83		
232	JOYCE PACE	OFFICE SUPPLIES	REIMBURSEMENT FOR OFFICE	81524	8/12/2024	8/23/2024	30.29		



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233	JOYCE SPITLER	CONTRACT SERVICES	REGISTRAR-RECOUNT OF JUNE 18TH	8/1/24	8/1/2024	8/23/2024	41.50	
234	JUANITA L. DARLINGTON	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	41.25	
235	LOIS WILLIAMS	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	44.75	
236	MARIA L. GRAFF	CONTRACT SERVICES	REGISTRAR-RECOUNT 8/1/24 FOR	8/1/24	8/1/2024	8/23/2024	70.15	
237	SCOTT NEWMAN	CONTRACT SERVICES	REGISTRAR-8/1/24 RECOUNT FOR	8/1/24	8/1/2024	8/23/2024	43.13	
238	THE PITNEY BOWES BANK INC	POSTAL SERVICES	REGISTRAR- ACCT#52365707-	52365707 AUG24	8/21/2024	8/23/2024	5,000.00	
239	VALERIE WASHINGTON	CONTRACT SERVICES	REGISTRAR-RECOUNT 8/1/24 FOR	8/1/24	8/1/2024	8/23/2024	85.75	
240	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	210.39	
241	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	45.42	
242								
243						<b>Total:</b>	<b>\$15,274.01</b>	
244	<b>HUMAN RESOURCES</b>							
245	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	HR-UNPAID PORTION- DYMO LABEL	17RW-TMTG-	7/9/2024	8/16/2024	1.00	
246	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	HR-REALSPACE FENNINGTON	1GX3-PR7Q-1DK9	8/27/2024	8/30/2024	92.55	
247	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-ACSTEP FOLDING STEP STOOL	1CMX-JYQM-4LNQ	7/11/2024	8/16/2024	15.83	
248	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-AVERY HEAVY-DUTY VIEW 3 RING	1CY4-WY1V-4F7D	7/16/2024	8/23/2024	16.30	
249	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-FILE-EZ TWO-POCKET FOLDERS,	1RFL-WT3X-1GWD	7/15/2024	8/23/2024	102.27	
250	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-MROCO ERGONOMIC MOUSE PAD	1CXX-W7X3-1WTM	8/27/2024	8/30/2024	8.88	
251	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	HR-REALSPACE FENNINGTON	1GX3-PR7Q-1DK9	8/27/2024	8/30/2024	78.84	
252	ANTHEM EAP	EMPLOYEE RECOGNITION	HR-ACT#2053882172-EAP FEES (30)-	205388902283	7/25/2024	8/2/2024	25.80	
253	ANTHEM EAP	OTHER OPERATING	HR-EAP FEES FOR 9/1/24-9/30/24	205380082255	8/26/2024	8/30/2024	25.80	
254	ANTHEM EAP	PROFESSIONAL SERVICES	HR-ACCT#2053882172-EAP FEES (30)-	205383513224	6/25/2024	8/16/2024	25.80	
255	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	50.00	
256	BANK OF AMERICA	EMPLOYEE RECOGNITION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	1,800.00	
257	BANK OF AMERICA	RECRUITMENT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	501.25	
258	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	52.26	
259	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	117.20	
260	FIRST FINANCIAL CAPITAL	RECRUITMENT	HR-FLUV CO GOVT AUGUST 2024	AUGUST2024	8/1/2024	8/9/2024	51.00	
261	INTERFLEX PAYMENTS, LLC	PROFESSIONAL SERVICES	HR-JULY 2024 FSA ADMIN FEE,	INV760902	8/6/2024	8/30/2024	325.00	
262	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	40.42	
263	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	40.42	
264	VIRGINIA DEPARTMENT OF STATE	RECRUITMENT	HR-ACT#1514-JUL 2024-CCRE-SOR	CJIS-48518	8/1/2024	8/9/2024	40.00	
265								
266						<b>Total:</b>	<b>\$3,410.62</b>	
267	<b>GENERAL DISTRICT COURT</b>							
268	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	138.19	
269	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	GEN DIST. CT- SENDPRO C LEASE	3319489848	8/11/2024	8/30/2024	197.01	
270	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	60.19	

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1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
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271							<b>Total:</b>	<b>\$395.39</b>
272								
273	<b>CLERK OF THE CIRCUIT COURT</b>							
274	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-PENDEL ENERGEL PEARL	19VX-69XY-17D6	7/30/2024	8/2/2024		65.14
275	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-DYMO AUTHENTIC LW CLEAR	16NW-DYXV-9V43	8/2/2024	8/9/2024		258.85
276	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	TREAS-OFFICEMATE PREMIUM #1	14D9-HWKQ-9RLG	8/13/2024	8/16/2024		61.15
277	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-PUFFS PLUS LOTION FACIAL	1MJK-37WQ-6LVR	8/27/2024	8/30/2024		124.13
278	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	CIR CT-COPIER/PRINTER/SCANNER	34232817	8/12/2024	8/23/2024		289.00
279	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024		146.35
280	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024		418.70
281	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024		57.06
282	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CIR CT-PROF SRVCS FOR ARREARS	59187	8/15/2024	8/23/2024		2,668.75
283	THE LIBRARY OF VIRGINIA	PRINTING AND BINDING	CIR CT-INKJET 21X29X1/4, INKJET 9-	1045236	8/9/2024	8/16/2024		404.59
284	TRISTANA TREADWAY	OFFICE SUPPLIES	REIMBURSE- FOOD LION-	080224	7/31/2024	8/9/2024		102.16
285	U.S. POSTAL SERVICE	POSTAL SERVICES	FLUVANN CO CIRCUIT CT- 12 MO	BOX#550 2024	8/2/2024	8/9/2024		342.00
286	VERIZON WIRELESS	EDP EQUIPMENT	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024		40.01
287	VERIZON WIRELESS	EDP EQUIPMENT	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024		40.01
288							<b>Total:</b>	<b>\$5,017.90</b>
289								
290	<b>CIRCUIT COURT OPERATIONS</b>							
291	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	CIR CT-PUFFS PLUS LOTION FACIAL	1MJK-37WQ-6LVR	8/27/2024	8/30/2024		22.81
292	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024		60.00
293	NOW APPLICATIONS LLC	POSTAL SERVICES	CIR CT-2025 EZJURY SUBSCRIP FEE	2024-012	8/10/2024	8/16/2024		2,959.88
294	NOW APPLICATIONS LLC	PROFESSIONAL SERVICES	CIR CT-2025 EZJURY SUBSCRIP FEE	2024-012	8/10/2024	8/16/2024		7,804.94
295	ANGELA C. MARSHALL	COMPENSATION-GRAND	GRAND JURY SERVICE: 8/26/24	GJ082024-5	8/26/2024	8/30/2024		50.00
296	BRENDA G. BRICE	COMPENSATION-GRAND	GRAND JURY SERVICE: 08/26/24	GJ082024-1	8/26/2024	8/30/2024		50.00
297	JORGE ROSARIO	COMPENSATION-GRAND	GRAND JURY SERVICE: 8/26/24	GJ082024-6	8/26/2024	8/30/2024		50.00
298	KENDRA L. STRIBLING	COMPENSATION-GRAND	GRAND JURY SERVICE: 8/26/24	GJ082024-7	8/26/2024	8/30/2024		50.00
299	LORA D. GAINES	COMPENSATION-GRAND	GRAND JURY SERVICE:8/26/24	GJ082024-2	8/26/2024	8/30/2024		50.00
300	TIMOTHY M. HODGE	COMPENSATION-GRAND	GRAND JURY SERVICE: 8/26/24	GJ082024-3	8/26/2024	8/30/2024		50.00
301	ALLMAN, KAYLIN R.	COMPENSATION-	CIRCUIT CT-JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
302	BAUM, DOUGLAS C.	COMPENSATION-	CIRCUIT CT-JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
303	BERTRAMS, BARBARA A.	COMPENSATION-	CIRCUIT CT-JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
304	BOOKER JR., JEROME J.	COMPENSATION-	CIRCUIT CT-JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
305	BRADFORD, AARON M.	COMPENSATION-	CIRCUIT CT-JURY DUTY FOR 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
306	CLARKE III, SAMUEL Y.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00
307	CURRIER, THEA T.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065F202408150912C	8/15/2024	8/23/2024		50.00
308	DORSEY, FAYE E.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024		50.00

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309	FULLERTON, TIMOTHY J.	COMPENSATION-	CIRCUIT CT-JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
310	GROOMS, DUANE L.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
311	GUNTHER JR., ELWOOD J.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
312	HADEN, DAVID L.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
313	HERRICK, JOHN C.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
314	HICKS, JAMIE H.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
315	HOLLOMAN, REATHA A.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
316	KOONTZ, DONNA M.	COMPENSATION-	CIRCUIT CT- GRAND JURY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
317	LOCASCIO, MEREDITH P.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
318	MANI, VINCENT M.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
319	MAQANI, NAZIF	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
320	MOORE, DILLON S.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
321	NELSON, JONATHAN O.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
322	NELSON, MATTHEW A.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
323	PARKER, GRACE M.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
324	POWELL, TEHRI D.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
325	RANKIN, EDWARD P.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
326	RIGSBY, SHAWN M.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
327	SEWELL, MATTHEW S.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
328	TAYLOR, JAMES E.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
329	THOMAS, JOSEPH A.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
330	THOMPSON SR., WILLIAM T.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
331	WILLIAMS, TAMARA E.	COMPENSATION-	CIRCUIT CT- JURY DUTY 8/15/24	065J202408150912C	8/15/2024	8/23/2024	50.00	
332						<b>Total:</b>	<b>\$12,697.63</b>	
333								
334	<b>COMMONWEALTH ATTY</b>							
335	AMANDA GALLOWAY	MILEAGE ALLOWANCES	REIMBURSE-VACA SUMMER CONF	080624	8/6/2024	8/16/2024	227.80	
336	AMANDA GALLOWAY	SUBSISTENCE & LODGING	REIMBURSE-VACA SUMMER CONF	080624	8/6/2024	8/16/2024	153.00	
337	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	COMM ATTY-SMEAD CLASSIFICATOIN	1H9R-FN1X-3MP7	8/21/2024	8/30/2024	23.70	
338	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	285.00	
339	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	315.00	
340	BANK OF AMERICA	POSTAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	10.55	
341	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	203.54	
342	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	50.00	
343	JEFF HAISLIP	MILEAGE ALLOWANCES	REIMBURSE-VACA SUMMER CONF	080624	8/6/2024	8/16/2024	227.80	
344	JEFF HAISLIP	SUBSISTENCE & LODGING	REIMBURSE-VACA SUMMER CONF	080624	8/6/2024	8/16/2024	174.00	
345	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	COMM ATTY-ACT#3399735002-VA CRIM	42001013	7/16/2024	8/2/2024	249.10	
346	PITNEY BOWES GLOBAL FINANCIAL	LEASE/RENT	COMM ATTY-ACT#0018185811-	3319457701	7/30/2024	8/16/2024	77.37	

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347	RELX INC.	MAINTENANCE CONTRACTS	ATTYS- ACCT#424YMJMP3-LEXISNEXIS	3095221583	7/31/2024	8/9/2024	111.30	
348	SHERRI STADER	OFFICE SUPPLIES	REIMBURSEMENT FOR	81624	8/14/2024	8/23/2024	20.82	
349	SOFTWARE UNLIMITED CORPORATION	MAINTENANCE CONTRACTS	COMM ATTY-SUCO ANNUAL	63205	8/1/2024	8/9/2024	3,527.57	
350	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	156.55	
351	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	40.42	
352	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	40.42	
353						<b>Total:</b>	<b>\$5,893.94</b>	
354								
355	<b>SHERIFF</b>							
356	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-HELLOAUTO 2 PCS	1H9M-XCYG-MR17	6/18/2024	8/23/2024	7.98	
357	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-CRIME SCENE	1V9Y-QMDQ-GWPJ	6/26/2024	8/23/2024	56.60	
358	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-SAFARILAND SL QUICK-KIT1-2	1NC3-4NFV-WTRH	6/29/2024	8/23/2024	989.07	
359	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-ENERGIZER CR2032	1GMG-DHVM-1J46	7/3/2024	8/30/2024	15.88	
360	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	FCSO-ARMPow 18 IN BLACK ZIP TIES	1NMH-XMRL-343Y	8/21/2024	8/30/2024	29.12	
361	AMAZON CAPITAL SERVICES	TELECOMMUNICATIONS	FCSO & E911- MONOPRICE CAT6A	1YVM-LDVV-9LXY	8/13/2024	8/30/2024	339.36	
362	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCSO-5.11 TACTICAL WOMEN'S	16JX-DT1P-WWRT	6/29/2024	8/23/2024	65.26	
363	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCSO-UNDER ARMOUR MENS MICRO	11G7-TK9X-WD3J	5/31/2024	8/23/2024	84.98	
364	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCSO-SHERIFF VEST PATCH FOR	1VRN-6MTC-MLGT	7/21/2024	8/23/2024	35.70	
365	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCSO-SAFARILAND DROP FLEX	1L4V-GG9L-1K9J	7/10/2024	8/30/2024	55.78	
366	AT&T MOBILITY	TELECOMMUNICATIONS	FCSO-MONTHLY BUSINESS LONG	7305055828001AUG	8/6/2024	8/30/2024	62.29	
367	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	395.00	
368	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	59.49	
369	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	62.38	
370	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	78.44	
371	BANK OF AMERICA	FOOD SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	121.00	
372	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	129.99	
373	BANK OF AMERICA	PROFESSIONAL SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	188.00	
374	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	625.25	
375	BANK OF AMERICA	UNIFORM/WEARING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	7.08	
376	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCSO-(2) 18" M/B, (2) DISPOSAL	FCSD130	8/14/2024	8/30/2024	60.00	
377	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	FCSO-(4) 18" M/B , (4) DISPOSAL	FCSD129	8/8/2024	8/30/2024	120.00	
378	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	76.41	
379	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	78.05	
380	CANON FINANCIAL SERVICES, INC.	MAINTENANCE CONTRACTS	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	134.61	
381	CARTER HENLEY	SUBSISTENCE & LODGING	REIMBURSE-SCHOOL SAFETY CONF.	080724	8/7/2024	8/16/2024	123.00	
382	CENTRAL BATTERY SPECIALIST	VEHICLE/POWER EQUIP	FCSO-CAR#19- (1) 49-XHD	44528	8/2/2024	8/30/2024	149.00	
383	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 8/7-	309903768AUG24	8/7/2024	8/30/2024	172.65	
384	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 8/16-	309797542AUG24	8/16/2024	8/30/2024	185.32	

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385	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCSO-MONTHLY STATEMENT FOR 8/16-	310191749AUG24	8/16/2024	8/30/2024	1,112.58	
386	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	732.79	
387	DIANA NEAL	SUBSISTENCE & LODGING	REIMBURSE-SCHOOL SAFETY CONF.	080724	8/7/2024	8/16/2024	123.00	
388	E.W. THOMAS	FOOD SUPPLIES	FCSO-INMATE MEALS 6/24,6/26,6/27/24	082024	6/24/2024	8/30/2024	8.99	
389	E.W. THOMAS	FOOD SUPPLIES	FCSO-INMATE MEAL	EWT4	7/15/2024	8/30/2024	3.46	
390	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-2022 FORD F150 VIN*3065-	38888	7/30/2024	8/2/2024	80.00	
391	EAST COAST EMERGENCY VEHICLES	VEHICLE/POWER EQUIP	FCSO-2015 FORD F150 VIN*4224-	38887	7/30/2024	8/2/2024	563.71	
392	GALLS, LLC.	UNIFORM/WEARING	FCOS-ACT#5416594-MENS DEPUTY	028426705	7/8/2024	8/2/2024	73.25	
393	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACCT#5416594-WOMENS	028592583	7/25/2024	8/9/2024	84.24	
394	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACT#5416594-REEBOK	028588608	7/24/2024	8/9/2024	105.28	
395	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACT#5416594-DUTY HOLSTER	028713677	8/7/2024	8/30/2024	66.94	
396	GALLS, LLC.	UNIFORM/WEARING	FCSO-ACT#5416594 WOMENS DEPUTY	028633209	7/30/2024	8/30/2024	84.25	
397	GARY SHULL	VEHICLES REP & MAINT	FCSO-TOW FROM BRANCH RD TO	100293	8/1/2024	8/9/2024	100.00	
398	HB LEGENDS AUTOBODY LLC	VEHICLES REP & MAINT	FCSO-2021 DODG CHRGR VIN*9034,	RO# 1418	6/7/2024	8/2/2024	1,988.30	
399	HB LEGENDS AUTOBODY LLC	VEHICLES REP & MAINT	FCSO-2019 RAM1500 CLASSIC	RO#1367	4/25/2024	8/2/2024	5,642.40	
400	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	66.57	
401	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	150.00	
402	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	679.11	
403	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	9,815.11	
404	JOSHUA GREENE	SUBSISTENCE & LODGING	REIMBURSE-SCHOOL SAFETY CONF	080724	8/7/2024	8/16/2024	123.00	
405	KUSTOM SIGNALS, INC.	VEHICLE/POWER EQUIP	FCSO-CERTICATION, TUNING FORK,	613520	7/29/2024	8/2/2024	580.00	
406	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#16-OIL CHANGE,TIRE ROT,	RO#12729	7/25/2024	8/2/2024	45.00	
407	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#8-OIL CHANGE, TIRE ROT,	RO#12773	7/29/2024	8/2/2024	45.00	
408	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#1-REAR BRAKE PADS &	RO#12785	7/29/2024	8/2/2024	357.75	
409	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#32-OIL CHANGE, TIRE	RO#12840	7/31/2024	8/9/2024	45.00	
410	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#15-OVERHEATING-	RO#12895	8/6/2024	8/9/2024	754.94	
411	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#26- STATE INSPECTION	RO#13351	8/26/2024	8/30/2024	20.00	
412	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#31-OIL CHANGE,TIRE	RO#13054	8/9/2024	8/30/2024	45.00	
413	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#46 -OIL CHANGE, TIRE	RO#13343	8/27/2024	8/30/2024	45.00	
414	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#2-OIL CHANGE, TIRE	RO#13349	8/25/2024	8/30/2024	45.00	
415	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#33- OIL CHANGE, TIRE	RO#13350	8/27/2024	8/30/2024	45.00	
416	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#29-OIL CHANGE, TIRE	RO#13189	8/16/2024	8/30/2024	154.95	
417	LARRY K GOODSON JR & ANNETTE R	VEHICLES REP & MAINT	FCSO-UNIT#30-OIL CHANGE, TIRE	RO#13187	8/16/2024	8/30/2024	1,584.18	
418	LEWIS WORLEY	SUBSISTENCE & LODGING	REIMBURSE-SCHOOL SAFETY CONF.	080724	8/7/2024	8/16/2024	123.00	
419	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	COR & FCSO-FUEL USAGE FOR 7/16-	SQLCD--987001	8/6/2024	8/16/2024	299.89	
420	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCPW,EMS, FCSO- FUEL USAGE FOR	SQLCD-990689	8/19/2024	8/23/2024	152.27	
421	MIDLOTHIAN BUSINESS FORMS	POLICE SUPPLIES	FCSO-REVISED VIRGINIA UNIFORM	2717	8/3/2024	8/9/2024	946.50	
422	MIDLOTHIAN BUSINESS FORMS	POLICE SUPPLIES	FCSO-ANIMAL CUSTODY RECORD,	2723	8/19/2024	8/30/2024	352.70	

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1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
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423	MSAB INC.	INVESTIGATIVE SERVICES	FCSO-XRY LOGICAL & PHYSICAL	QUO-13938-G5M9G5	7/29/2024	8/30/2024	4,305.00	
424	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-COMP./POLICE/FIRE/EMS	J-C-35646	7/2/2024	8/2/2024	120.00	
425	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-COMPANY/POLICE/FIRE/EMS	L-C-35647	7/2/2024	8/2/2024	120.00	
426	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-CO./POLICE/FIRE/EMS TESTING-	G-C-35695	8/8/2024	8/16/2024	120.00	
427	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	FCSO-COMP./POLICE/FIRE/EMS	N-C-35707	8/8/2024	8/16/2024	120.00	
428	RICHARD MORRISON	SUBSISTENCE & LODGING	REIMBURSE-SCHOOL SAFETY CONF.	080724	8/7/2024	8/16/2024	123.00	
429	SIERRA JOHNSON	SUBSISTENCE & LODGING	FCSO-POLICE ACADEMY-7/21-7/25/24	072524	7/25/2024	8/2/2024	265.50	
430	SIERRA JOHNSON	SUBSISTENCE & LODGING	REIMBURSE-POLICE ACADEMY M&IE	080124	8/1/2024	8/23/2024	221.25	
431	SIERRA JOHNSON	SUBSISTENCE & LODGING	REIMBURSE-CSCJTA-M&IE FOR 8/4-	080824	8/8/2024	8/23/2024	221.25	
432	SIERRA JOHNSON	SUBSISTENCE & LODGING	REIMBURSE-POLICE ACADEMY 8/11-	081624	8/16/2024	8/30/2024	247.25	
433	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	752.54	
434	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911-FCSO-MONTHLY STATMENT FOR	ACCT#998630068JU	7/15/2024	8/9/2024	418.64	
435	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STMT 7/15-	998630068AUG24	8/15/2024	8/30/2024	749.40	
436	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	FCSO-REPORTS OF INVESTIGATION	080724	8/7/2024	8/30/2024	20.00	
437	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS	T465505	8/2/2024	8/16/2024	207.87	
438	VERIZON WIRELESS	TELECOMMUNICATIONS	FCSO & E911-MONTHLY STMT FOR 7/9-	9971006814	8/8/2024	8/30/2024	2,045.71	
439	VIRGINIA DEPT. OF MOTOR VEHICLES	VEHICLE/POWER EQUIP	FCSO-ORIGINAL REGISTRATION TAG	202422900049	8/16/2024	8/30/2024	5.00	
440	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO-(4) 225/60R18 FS FIREHAWK	3084044	8/15/2024	8/23/2024	500.08	
441	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	FCSO- (3) 225/60R18	3084080	8/16/2024	8/30/2024	375.06	
442						<b>Total:</b>	<b>\$42,689.40</b>	
443								
444	<b>E911</b>							
445	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-AMAZON BASICS STEREO 2.0	1JDF-W6GX-47GY	7/26/2024	8/2/2024	13.59	
446	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-LOGITECH MK540 ADVANCED	1CR3-LYMR-HP99	7/20/2024	8/2/2024	42.49	
447	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCSO & E911- MONOPRICE CAT6A	1YVM-LDVV-9LXY	8/13/2024	8/30/2024	53.30	
448	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-KEURIG K-EXPRESS COFFEE	17QQ-GM9L-6T47	8/9/2024	8/30/2024	62.99	
449	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	E911-100W USB C TO USB C CABLE	14TX-J7NC-13V1	8/6/2024	8/30/2024	285.20	
450	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-SHUTTLE ART ROLLERBALL	1RGV-7JRH-XT44	7/22/2024	8/2/2024	354.15	
451	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	E911-100W USB C TO USB C CABLE	14TX-J7NC-13V1	8/6/2024	8/30/2024	58.69	
452	AMAZON CAPITAL SERVICES	PROFESSIONAL SERVICES	E911-NEW OEM KTK-5-KTK-5A 600VAC	1GJR-GGPH-3MHL	7/18/2024	8/2/2024	54.99	
453	AMAZON CAPITAL SERVICES	TELECOMMUNICATIONS	E911-XREEL PLATINUM SHIELD	1MRJ-Y3VV-1R4Y	8/7/2024	8/30/2024	550.02	
454	APRIL BADGETT	SUBSISTENCE & LODGING	REIMBURSE-PUBLIC SAFETY	082224	8/22/2024	8/23/2024	28.00	
455	AT&T CORP	TELECOMMUNICATIONS	E911-NG911 ESI NET BUNDLE 6/16-	41931191908	7/16/2024	8/2/2024	5,562.49	
456	AT&T CORP	TELECOMMUNICATIONS	E911-ESI NET BUNDLE CHRGS FOR	8413992905	8/16/2024	8/30/2024	5,562.49	
457	AT&T MOBILITY	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT FOR 434-	287284406274X0726	7/18/2024	8/9/2024	2.19	
458	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	(\$266.00)	
459	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	(\$221.00)	
460	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	35.00	

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461	BANK OF AMERICA	CONVENTION AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	110.00	
462	BANK OF AMERICA	IT SERVICES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	139.80	
463	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	15.00	
464	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	28.00	
465	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	29.75	
466	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	33.29	
467	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	37.10	
468	BANK OF AMERICA	MAINTENANCE CONTRACTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	634.17	
469	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	41.80	
470	BANK OF AMERICA	TELECOMMUNICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	72.99	
471	BRIAN DEANE	SUBSISTENCE & LODGING	REIMBURSE-PUBLIC SAFETY	082224	8/22/2024	8/23/2024	28.00	
472	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	76.42	
473	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT FOR 7/19-	310214091JUL24	7/19/2024	8/9/2024	144.21	
474	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	E911-MONTHLY STATEMENT FOR 8/19-	310214091AUG24	8/19/2024	8/30/2024	144.21	
475	EVERBRIDGE INC	MAINTENANCE CONTRACTS	E911-SMART WEATHER ALERTING,	M82803	7/12/2024	8/30/2024	8,975.37	
476	FIREFLY	TELECOMMUNICATIONS	IT & E911-MONTHLY INTERNET	11068AUG24	8/1/2024	8/16/2024	550.00	
477	KIMBERLY HUMMEL	SUBSISTENCE & LODGING	REIMBURSE-PUBLIC SAFETY	082224	8/22/2024	8/23/2024	28.00	
478	MEDICAL PRIORITY CONSULTANTS,	CONVENTION AND	E911-AGENCY ID#24905-COURSE	SIN378955	7/29/2024	8/9/2024	425.00	
479	MICHAEL GRANDSTAFF	SUBSISTENCE & LODGING	REIMBURSE-PUBLIC SAFETY	082224	8/22/2024	8/23/2024	28.00	
480	NATIONAL ACADEMIES OF	CONVENTION AND	E911-ACCT#IA24905-IAED ED-Q	SIN379715	8/5/2024	8/9/2024	110.00	
481	NWG SOLUTIONS, LLC.	IT SERVICES	E911-MANGED SRVCS-PATROL,	68268	7/31/2024	8/9/2024	1,491.00	
482	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	E911-MANGED SRVCS-PATROL,	68268	7/31/2024	8/9/2024	1,320.00	
483	T-MOBILE USA INC.	PROFESSIONAL SERVICES	E911-FCSO-MONTHLY STATMENT FOR	ACCT#998630068JU	7/15/2024	8/9/2024	60.00	
484	T-MOBILE USA INC.	PROFESSIONAL SERVICES	E911 & FCSO-MONTHLY STMT 7/15-	998630068AUG24	8/15/2024	8/30/2024	201.60	
485	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911-FCSO-MONTHLY STATMENT FOR	ACCT#998630068JU	7/15/2024	8/9/2024	73.60	
486	T-MOBILE USA INC.	TELECOMMUNICATIONS	E911 & FCSO-MONTHLY STMT 7/15-	998630068AUG24	8/15/2024	8/30/2024	65.60	
487	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	MULTIPLE DEPTS	T465505	8/2/2024	8/16/2024	207.87	
488	VERIZON WIRELESS	TELECOMMUNICATIONS	FCSO & E911-MONTHLY STMT FOR 7/9-	9971006814	8/8/2024	8/30/2024	627.48	
489	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	E911-OTP SPANISH INTERPRETATION	53247	6/3/2024	8/30/2024	8.40	
490	WORLDWIDE INTERPRETERS, INC.	MAINTENANCE CONTRACTS	E911-SPANISH OTP INTERPRETATION	54279	8/1/2024	8/9/2024	43.40	
491								
492								
493	<b>FIRE AND RESCUE SQUAD</b>							
494	ERIC GRAZIANO	CONVENTION AND	HAZMAT OPER CL-	080824-2	8/8/2024	8/9/2024	1,000.00	
495	ERIC GRAZIANO	CONVENTION AND	EMG-HAZMAT OPERATION CLASS	080824	7/10/2024	8/9/2024	225.00	
496	JEFF POTTER	CONVENTION AND	EMG-HAZMAT OPERATIONS CLASS 6/6	080824	8/8/2024	8/9/2024	275.00	
497	MICHAEL REEDAL	CONVENTION AND	EMG-HAZMAT OPER. CLASS	080824	8/8/2024	8/9/2024	750.00	
498	MICHAEL REEDAL	CONVENTION AND	EMG-HAZMAT OPERATION CLASS	8/8/24	7/31/2024	8/9/2024	125.00	
						<b>Total:</b>	<b>\$27,928.65</b>	

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499	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	2,240.56	
500	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	2,240.56	
501								
502								
503	<b>EMERGENCY SERVICES</b>							
504	AMANDA GRIGGS & ELYSE WOOD	UNIFORM/WEARING	EMS-8/9/24 PRESS FEE (40)	0097	8/9/2024	8/16/2024	120.00	
505	AMAZON CAPITAL SERVICES	EDP EQUIPMENT	FIN-AC TO DC CONVERTER 100V-240V	1VY4-X13K-LT4M	7/28/2024	8/2/2024	26.84	
506	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-SHOPPINGONBED EXTRA LARGE	1HK9-6M7K-93M1	6/21/2024	8/23/2024	68.29	
507	AMAZON CAPITAL SERVICES	FURNITURE & FIXTURES	EMS-MARBRASSE 4-TIER DESK	1W3L-HV6X-3NRH	7/31/2024	8/23/2024	479.96	
508	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	EMS-AMAZON BASICS ORIGINAL	1KTK-PVNK-6M96	8/1/2024	8/23/2024	44.17	
509	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	EMS-MARBRASSE 4-TIER DESK	1W3L-HV6X-3NRH	7/31/2024	8/23/2024	373.66	
510	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	EMS-MARBRASSE 4-TIER DESK	1W3L-HV6X-3NRH	7/31/2024	8/23/2024	422.82	
511	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	478.92	
512	BOUND TREE MEDICAL LLC	EMS MEDICAL & LAB	EMS-BAG BLACK WITH REFLEX	85409466	7/9/2024	8/2/2024	928.48	
513	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	65.08	
514	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	66.98	
515	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	344.02	
516	DILLARD ALARM COMPANY	TELECOMMUNICATIONS	EMS-CUST#544-0055-ALARM.COM	78990	8/1/2024	8/2/2024	64.00	
517	FIREFLY	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR	26834JUL24	7/1/2024	8/2/2024	143.98	
518	HOWARD UNIFORM COMPANY	UNIFORM/WEARING	EMS- WM PROFESSIONAL S/S POLO	281498-06	7/10/2024	8/2/2024	48.50	
519	HOWARD UNIFORM COMPANY	UNIFORM/WEARING	EMS-5.11 S/S PROFESSIONAL	288850-01	7/16/2024	8/2/2024	132.70	
520	HOWARD UNIFORM COMPANY	UNIFORM/WEARING	EMS-TACLITE EMS PANTS, NAVY 30R	288850	7/10/2024	8/2/2024	730.22	
521	HOWARD UNIFORM COMPANY	UNIFORM/WEARING	EMS-5.11 S/S PROFESSIONAL POLO	288850-02	7/26/2024	8/23/2024	609.30	
522	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	28.53	
523	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	50.00	
524	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	222.80	
525	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	3,395.12	
526	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-OXYGEN USP D, OXYGEN USP S,	43953053	7/10/2024	8/23/2024	137.22	
527	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-OXYGEN USP D, ENERGY & FUEL	44216542	7/24/2024	8/23/2024	146.12	
528	LINDE GAS & EQUIPMENT INC.	OXYGEN PURCHASE &	EMS-MED HIGH PRESSURE	44527490	8/8/2024	8/23/2024	518.95	
529	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV5020- CHANGE ENG OIL	45620	6/25/2024	8/2/2024	279.74	
530	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV1823-ENGINE LABOR, TUBE	46072	7/30/2024	8/2/2024	3,674.32	
531	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV4838 -SYNTHETIC ENGINE	46247	8/13/2024	8/23/2024	148.06	
532	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	EMS-VA EV3186- REPLACE TURBO,	46304	8/19/2024	8/23/2024	7,298.08	
533	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCPW,EMS, FCSO- FUEL USAGE FOR	SQLCD-990689	8/19/2024	8/23/2024	96.62	
534	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-NITROGLYCERIN TAB 0.4 MG	22376878	7/22/2024	8/2/2024	12.90	
535	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ASPIRIN EC, TAB 81MG	22376404	7/21/2024	8/2/2024	18.12	
536	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-DOPAMINE HCL, VL 40MG/ML 5ML	22374663	7/20/2024	8/2/2024	21.96	



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4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
537	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ONDANSETRON, SDV 2MG/ML,	22374664	7/20/2024	8/2/2024	63.90		
538	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-DEXTROSE SYR 50% 50ML	22376387	7/21/2024	8/2/2024	345.60		
539	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-GLUCAGON VL 1MG/ML	22373920	7/19/2024	8/2/2024	1,029.18		
540	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-ONDANSETRON, SDV 2MG/ML ,	22376506	7/21/2024	8/2/2024	2,431.06		
541	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-GLUCAGON, VL 1MG/ML,	22373346	7/19/2024	8/2/2024	4,066.37		
542	MCKESSON MEDICAL-SURGICAL INC.	PHARMACY SUPPLIES	EMS-MAGNESIUM SULFATE VL 50%	22424061	7/31/2024	8/23/2024	659.56		
543	MELANIE JOHNSON	CONVENTION AND	REIMBURSE-NEONATAL RESC CLASS	081924	8/6/2024	8/23/2024	18.00		
544	PENNCARE, INC	EMS MEDICAL & LAB	EMS-GLOVES, MICROFLEX SUPRENO	M115686.01	7/25/2024	8/2/2024	19.98		
545	PENNCARE, INC	EMS MEDICAL & LAB	EMS-LARYNGOSCOPE HANDLE,	M114962.01	7/25/2024	8/2/2024	70.84		
546	PENNCARE, INC	EMS MEDICAL & LAB	EMS-PREP RAZOR, DEFIBILLATOR	M115686	7/18/2024	8/2/2024	911.15		
547	PENNCARE, INC	EMS MEDICAL & LAB	EMS-IV TUBING, 2 SITE NEEDLELESS	M116662	7/31/2024	8/2/2024	1,282.56		
548	ROBO'S DETAIL SUPPLIES, INC.	GENERAL MATERIALS AND	EMS-PO#1, PO# STATION 2,	073124	7/31/2024	8/23/2024	879.00		
549	T-MOBILE LICENSE LLC	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR	998194170AUG24	8/6/2024	8/9/2024	100.80		
550	VERIZON WIRELESS	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR 6/23-	9969686331	7/22/2024	8/2/2024	241.92		
551	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	280.48		
552	VERIZON WIRELESS	TELECOMMUNICATIONS	EMS-MONTHLY STATEMENT FOR 6/28-	9970107674	7/27/2024	8/23/2024	43.23		
553	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	280.48		
554	VIRGINIA ASSOCIATION OF	DUES OR ASSOCIATION	EMS-2024 DUES ASSESSMENT	1504607-721728	8/20/2024	8/23/2024	400.00		
555	WILLIAM BROOKS	UNIFORM/WEARING	EMS-REIMBURSE UNIFORM	081924	8/13/2024	8/23/2024	46.35		
556							<b>Total:</b>	<b>\$34,366.92</b>	
557									
558	<b>CORRECTION AND DETENTION</b>								
559	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FCSO-BILLING FOR JUVENILE	FY2025-00000010	7/12/2024	8/2/2024	18,663.00		
560	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FCSO-JUVE. DET. CTR AUG 24 OPER	FY2025-00000049	7/29/2024	8/9/2024	18,663.00		
561	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FCSO-BILLING FOR JUV DET CTR MO	FY2025-00000123	8/23/2024	8/30/2024	18,663.00		
562							<b>Total:</b>	<b>\$55,989.00</b>	
563									
564	<b>BUILDING INSPECTIONS</b>								
565	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33		
566	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	300.00		
567	BANK OF AMERICA	SURCHARGE	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	656.01		
568	BENJAMIN FRASHURE	SUBSISTENCE & LODGING	REIMBURSE-EROSION & SEDIMENT	080424	8/4/2024	8/9/2024	254.61		
569	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65		
570	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	192.53		
571	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13		
572	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	201.28		
573	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	202.67		
574							<b>Total:</b>	<b>\$1,871.21</b>	

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575								
576	<b>EMERGENCY MANAGEMENT</b>							
577	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	65.09	
578	GARY MORRIS	CONTRACT SERVICES	EMS-IMAGETREND TRAINING 7HRS	073024	7/30/2024	8/2/2024	420.00	
579	GARY MORRIS	CONTRACT SERVICES	EMS- IMAGE TREND TECHNICAL	081924	8/19/2024	8/23/2024	660.00	
580	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65	
581	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	33.64	
582	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	45.42	
583	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	45.42	
584						<b>Total:</b>	<b>\$1,302.22</b>	
585								
586	<b>FACILITIES</b>							
587	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-HVAC/AIR FILTER MEDIA ROLL,	11XN-NF44-1NW9	7/29/2024	8/2/2024	45.90	
588	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-XQSMWF CABIN AIR FILTER KIT	1RMR-6X6Q-X1PX	7/21/2024	8/2/2024	63.34	
589	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-LYNN HARDWARE MEDIUM	196M-TD3P-MK4H	8/4/2024	8/9/2024	119.20	
590	AMAZON CAPITAL SERVICES	BLDGS EQUIP REP & MAINT	FCPW-55GAL STEEL DRUM OPEN-	1WMN-6RQG-QXNT	7/29/2024	8/23/2024	350.75	
591	AMAZON CAPITAL SERVICES	GENERAL MATERIALS AND	FCPW-FLEX TAP, 4IN X5FT, 2PK,	1PWJ-KD7M-1LN1	7/30/2024	8/9/2024	58.01	
592	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	FCPW-CORROSION TECHNOLOGIES	1HXH-RLYW-9MN4	8/2/2024	8/23/2024	93.68	
593	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-AVE11307-AVERY GOLD	1VG9-PR79-LXC1	8/18/2024	8/23/2024	68.69	
594	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-HAMMERMILL PRINTER PAPER,	161Y-77QD-1P6R	8/21/2024	8/30/2024	4.67	
595	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-LUCKY LINE SHAMROCK	1FWD-1HVM-TJ6L	8/24/2024	8/30/2024	80.61	
596	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33	
597	AMAZON CAPITAL SERVICES	UNIFORM/WEARING	FCPW-TEKTON 3/8 IN DRIVE X TR30	1V37-6CFT-FHNM	8/21/2024	8/30/2024	69.98	
598	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-LSDZWORK 7176099 FRESH AIR	1N9H-JCGW-6CVL	7/24/2024	8/2/2024	10.50	
599	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-GXCDIZX 3PK 84141127 HEATER	1DXN-N1D7-RCDT	7/9/2024	8/2/2024	14.99	
600	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-XQSMWF CABIN AIR FILTER KIT	1RMR-6X6Q-X1PX	7/21/2024	8/2/2024	35.99	
601	AMAZON CAPITAL SERVICES	VEHICLES REP & MAINT	FCPW-TEKTON 3/8 IN DRIVE X TR30	1V37-6CFT-FHNM	8/21/2024	8/30/2024	11.02	
602	AMELIA OVERHEAD DOOR	BLDGS EQUIP REP & MAINT	FCPW-KENT STORE VOL FIRE-	162798	7/19/2024	8/2/2024	458.35	
603	AMELIA OVERHEAD DOOR	CONTRACT SERVICES	FCPW-PALMYRA FIRE DEPT-FUEL	163400	8/16/2024	8/23/2024	442.03	
604	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-RSTRM,SPRACLING BATH CLNR	7923518	7/18/2024	8/2/2024	293.01	
605	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-TWL MFLD WHITE 420580 TORK	7923001	7/18/2024	8/2/2024	1,013.17	
606	BRAME SPECIALTY COMPANY, INC.	JANITORIAL SUPPLIES	FCPW-TWL MFLD WHITE 420580 TORK	7930380	8/22/2024	8/30/2024	2,152.30	
607	CII SERVICE	BLDGS EQUIP REP & MAINT	FCPW-CUST#12418-KENT FIREHOUSE-	53702	7/18/2024	8/2/2024	561.00	
608	CII SERVICE	CONTRACT SERVICES	FCPW-CUST#12418-KENT FIREHOUSE-	53701	7/18/2024	8/2/2024	448.50	
609	CONTAINER RENTALS, LLC.	CONTRACT SERVICES	FCPW-DUMPING SERVICES-LIBRARY	R001543	8/1/2024	8/9/2024	15.00	
610	CVILLE AUTO BODY LLC	VEHICLES REP & MAINT	FCPW-VIN*0583- PARTS, BODY LABOR,	16383	8/12/2024	8/30/2024	2,122.50	
611	D&D LAWNCARE, LLC	CONTRACT SERVICES	FCPW-7/26/24 WEED CTRL-PALMYRA	101012	7/26/2024	8/9/2024	537.00	
612	DAIKIN APPLIED	BLDGS EQUIP REP & MAINT	FCPW-CUST#888941-FILTER ORDER-	3460509	8/15/2024	8/23/2024	589.68	

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613	DAIKIN APPLIED	BLDGS EQUIP REP & MAINT	FCPW-CUST ID#888941- TX5N4 NON	5970560	8/22/2024	8/30/2024	185.72	
614	E.W. THOMAS	GENERAL MATERIALS AND	FCPW-JULY PURCHASES 7/8-	081324-PW	8/13/2024	8/16/2024	38.36	
615	E.W. THOMAS	SUBSISTENCE & LODGING	FCPW-INV 2290272-	8/13/24	6/27/2024	8/16/2024	39.13	
616	E.W. THOMAS	SUBSISTENCE & LODGING	FCPW-JULY PURCHASES 7/8-	081324-PW	8/13/2024	8/16/2024	78.84	
617	ETEC MECHANICAL CORPORATION	CONTRACT SERVICES	FCPW-CUST#6025618-CLEAN BOILER	930002377	8/9/2024	8/16/2024	2,870.00	
618	EZ PERFORMANCE CENTER LLC	VEHICLES REP & MAINT	FCPW-TRX 400 CARB REPAIR KIT,	75681	8/8/2024	8/30/2024	292.45	
619	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPW-	7/31/24 -ACCT127	7/31/2024	8/9/2024	18.98	
620	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	FCPW-	7/31/24 -ACCT127	7/31/2024	8/9/2024	202.07	
621	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPW-	7/31/24 -ACCT127	7/31/2024	8/9/2024	74.95	
622	GARY SHULL JR.	CONTRACT SERVICES	FCPW-2023 CHEVY EQUINOX VIN*8887	180924	8/6/2024	8/16/2024	1,000.00	
623	GARY SHULL	VEHICLES REP & MAINT	FCPW-2007 TRAILER 6244 -STATE	002634	8/16/2024	8/30/2024	20.00	
624	GENSERV LLC	CONTRACT SERVICES	FCPW-7/26/24-E911 TOWER PALMYRA,	5541	8/1/2024	8/9/2024	1,040.80	
625	HISTORIC PRESERVATION &	BLDGS EQUIP REP & MAINT	FCPW-	07/23/24	7/23/2024	8/2/2024	2,250.00	
626	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	250.00	
627	J&A PAINTING	CONTRACT SERVICES	FCPW-COMPLETED SOFT WASHING-	24-225	8/1/2024	8/9/2024	375.00	
628	J&A PAINTING	CONTRACT SERVICES	FCPW-COMPLETED SOFT WASHING-	24-226	8/1/2024	8/9/2024	750.00	
629	J&A PAINTING	CONTRACT SERVICES	FCPW-COMPLETED SOFT WASHING-	24-224	8/1/2024	8/9/2024	1,275.00	
630	J&A PAINTING	CONTRACT SERVICES	FCPW-COMPLETED SOFT WASHING -	24-251	8/26/2024	8/30/2024	1,500.00	
631	JAKES AUTO PARTS LLC	GENERAL MATERIALS AND	FCPW-PARTS AND MATERIAL FOR	2024-07-31 ACCT#8	7/31/2024	8/16/2024	1,517.15	
632	JAKES AUTO PARTS LLC	VEHICLES REP & MAINT	FCPW-PARTS AND MATERIAL FOR	2024-07-31 ACCT#8	7/31/2024	8/16/2024	1,565.54	
633	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65	
634	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	1,891.50	
635	LINDE GAS & EQUIPMENT INC.	GENERAL MATERIALS AND	FCPW-CUST#69896328-INDUSTRIAL	44146068	7/23/2024	8/2/2024	67.20	
636	LOWE'S	AGRICULTURAL SUPPLIES	FCPW-MATERIALS & SUPPLIES FOR	99000330383JUL24	7/25/2024	8/9/2024	41.16	
637	LOWE'S	BLDGS EQUIP REP & MAINT	FCPW-MATERIALS & SUPPLIES FOR	99000330383JUL24	7/25/2024	8/9/2024	143.67	
638	LOWE'S	GENERAL MATERIALS AND	FCPW-MATERIALS & SUPPLIES FOR	99000330383JUL24	7/25/2024	8/9/2024	123.28	
639	LOWE'S	VEHICLES REP & MAINT	FCPW-MATERIALS & SUPPLIES FOR	99000330383JUL24	7/25/2024	8/9/2024	49.73	
640	MCMASTER-CARR SUPPLY COMPANY	GENERAL MATERIALS AND	FCPW-SORBENT FOR CHEMICALS, OIL	ORDER#8525255	8/6/2024	8/9/2024	104.32	
641	MCMASTER-CARR SUPPLY COMPANY	VEHICLES REP & MAINT	FCPW-ACT#326909400- LOOP GRIP	30840737	7/29/2024	8/2/2024	92.37	
642	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#317772-MAGNA LUG,	102184367	5/2/2024	8/9/2024	76.25	
643	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#3317772- WHEEL, DISC,	102467847	8/1/2024	8/9/2024	442.05	
644	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#317772-RETAINER 13942	102493444	8/9/2024	8/16/2024	22.65	
645	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#317772-LOOM 26432,	102491301	8/9/2024	8/16/2024	55.75	
646	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACCT#317772-SH TUBING	102489449	8/8/2024	8/16/2024	221.89	
647	MIDWEST MOTOR SUPPLY CO. INC.	BLDGS EQUIP REP & MAINT	FCPW-ACT#317772-TERMINAL 27722,	102483220	8/7/2024	8/16/2024	265.80	
648	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-ACCT#317772-CFSW-3	102444524	7/25/2024	8/2/2024	165.33	
649	MIDWEST MOTOR SUPPLY CO. INC.	GENERAL MATERIALS AND	FCPW-ACCT#317772-HOSE END, HOSE	102419006	7/17/2024	8/2/2024	195.70	
650	MIDWEST MOTOR SUPPLY CO. INC.	VEHICLES REP & MAINT	FCPW-ACCT#317772-CLEANER,	102534991	8/22/2024	8/30/2024	70.08	

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651	MOORE'S PLUMBING & SEPTIC	CONTRACT SERVICES	FCPW-8/9/24 SRVCS-JETTED MAIN	7961	8/9/2024	8/16/2024	1,175.00	
652	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522-LITTL GT	624419 02	7/11/2024	8/2/2024	52.24	
653	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522: LITTL GT	624419 03	7/18/2024	8/2/2024	216.41	
654	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522-20X25X1	625803 01	7/18/2024	8/2/2024	282.53	
655	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522-LITTLE GT	624419 01	7/9/2024	8/2/2024	342.55	
656	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CWH58-50H 5/8 X50' BLK HOT	625803 02	7/25/2024	8/9/2024	22.96	
657	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522-74620 5/8X	626911 01	8/1/2024	8/16/2024	76.38	
658	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-CUST#00858-005522-3318001 HY-	626651 01	8/1/2024	8/16/2024	148.24	
659	NOLAND	BLDGS EQUIP REP & MAINT	FCPW-1000-JL-G WTR L/RMT 1" FLNG,	627523 01	8/13/2024	8/30/2024	488.08	
660	NOLAND	GENERAL MATERIALS AND	FCPW-CUST#00858-005522-CWH58-5-H	625803 03	7/30/2024	8/16/2024	117.45	
661	PARRISH FORD	VEHICLES REP & MAINT	FCPW-DM5Z 17626 B: PANEL, DM5Z	5038617 1	7/18/2024	8/2/2024	171.42	
662	PIEDMONT PAINT & FINISH, LLC	BLDGS EQUIP REP & MAINT	FCPW-PREP, PRIME,PAINT-	18171	6/20/2024	8/2/2024	1,690.00	
663	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13	
664	SHADE EQUIPMENT COMPANY INC	VEHICLES REP & MAINT	FCPW-PUMP, STT-LH	383639	7/29/2024	8/2/2024	963.95	
665	TIRE SOLUTIONS LLC	VEHICLES REP & MAINT	FCPW-BLACK HAWK 225/55/17	10111	8/12/2024	8/16/2024	477.00	
666	TIRE SOLUTIONS LLC	VEHICLES REP & MAINT	FCPW-TRAILER TIRE 205 75 15	10227	8/19/2024	8/30/2024	89.00	
667	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	FCPW-PROF SRVC VA ST LICENSED	CARYSBROOKGYM	8/20/2024	8/30/2024	1,155.00	
668	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-CONVENIENCE CENTER-MO	1579261	7/31/2024	8/9/2024	224.28	
669	UNIFIRST CORP	LAUNDRY AND DRY	FCPW-FLUV CO MAINTENANCE	1579312	7/31/2024	8/9/2024	512.86	
670	UNITED RENTALS, INC.	LEASE/RENT	FCPW-SCISSOR LIFT 24-26' ELECTRIC	236235838-001	7/18/2024	8/2/2024	931.00	
671	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	525.46	
672	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	525.46	
673	W.W. GRAINGER INC	BLDGS EQUIP REP & MAINT	FCPW-GOOSENECK CHROME	9210180296	8/8/2024	8/16/2024	173.67	
674						<b>Total:</b>	<b>\$39,457.64</b>	
675								
676	<b>GENERAL SERVICES</b>							
677	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	FCPW-ACT#108-ANNUAL	20241014	8/13/2024	8/16/2024	750.27	
678	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-PG DOG PARK WKLY SRVC	1233148	8/6/2024	8/9/2024	176.00	
679	ALLIED PORTABLE TOILET	MAINTENANCE CONTRACTS	FCPW-CARYSBROOK BASEBALL FIELD	1233164	8/6/2024	8/9/2024	176.00	
680	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-KENT STORE FIRE ST-	8884934	6/28/2024	8/2/2024	79.00	
681	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-LIQUID CONT MONITORING	8846492	7/8/2024	8/2/2024	394.48	
682	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PEST CONT. MONTHLY SRVC-	8858562	7/8/2024	8/2/2024	634.54	
683	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PUBLIC UTILITIES OFFICE	8858966	7/26/2024	8/30/2024	121.37	
684	AMERICAN PEST MANAGEMENT, INC.	MAINTENANCE CONTRACTS	FCPW-PEST CONTROL MO SRVC	8923562	8/12/2024	8/30/2024	634.54	
685	AQUA VIRGINIA, INC.	WATER SERVICES	REGISTRARS OFFICE- 213 MAIN	0007970740556855A	8/9/2024	8/16/2024	25.00	
686	AQUA VIRGINIA, INC.	WATER SERVICES	PUBLIC WORKS OFFICE-197 MAIN	0007929310552932A	8/9/2024	8/16/2024	30.14	
687	AQUA VIRGINIA, INC.	WATER SERVICES	COMMONWEALTH ATTORNEY OFFICE-	0015301850550900A	8/9/2024	8/16/2024	33.22	
688	AQUA VIRGINIA, INC.	WATER SERVICES	197 NORTH GREEN-HCH & 2 BLDGS	0007929300552931A	8/9/2024	8/16/2024	38.35	

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689	AQUA VIRGINIA, INC.	WATER SERVICES	ADMINISTRATIVE OFFICE-132 MAIN	0007800100540828A	8/9/2024	8/16/2024	141.36	
690	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	FCPW-KENT STORE VOL FIRE-8/1/24	3099026	8/22/2024	8/30/2024	390.00	
691	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FLUVANNA COUNTY RESCUE SQUAD	057783-001AUG24	8/5/2024	8/9/2024	287.66	
692	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	FIRE STATION-KENTS STORE (51	275907-002AUG24	8/5/2024	8/9/2024	902.83	
693	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	LIBRARY-214 COMMONS BLVD	275906-001AUG24	7/31/2024	8/9/2024	1,546.26	
694	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY BUILDING 160	085473-002AUG24	7/31/2024	8/9/2024	2,436.39	
695	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE	105221-006AUG24	8/19/2024	8/23/2024	33.59	
696	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC SERVICE-	105221-009AUG24	8/19/2024	8/23/2024	33.59	
697	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-008AUG24	8/19/2024	8/23/2024	34.19	
698	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	HERITAGE FRAM MUSEUM-271	275904-011AUG24	8/19/2024	8/23/2024	34.19	
699	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SERVICE-271	105221-007AUG24	8/19/2024	8/23/2024	35.77	
700	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- ELEC SVC-	105221-010AUG24	8/19/2024	8/23/2024	35.77	
701	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-POLE BARN-271	275904-006AUG24	8/19/2024	8/23/2024	36.26	
702	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-200A-FOR USE BY	105221-002AUG24	8/19/2024	8/23/2024	42.21	
703	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	DOG KENNEL- W. RIVER RD	2375904-008AUG24	8/19/2024	8/23/2024	46.33	
704	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-SOCCER FIELD-	105221-004AUG24	8/19/2024	8/23/2024	46.94	
705	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-ELEC SVC-	105221-011AUG24	8/19/2024	8/23/2024	57.87	
706	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- 400A- FOR USE BY	105221-003AUG24	8/19/2024	8/23/2024	67.94	
707	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PUBLIC SAFETY0 OUTLETS BEHIND	085473-003AUG24	8/19/2024	8/23/2024	68.19	
708	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 116	85473-009AUG24	8/19/2024	8/23/2024	181.56	
709	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CONVENIENCE CENTER-LANDFILL-	275904-002AUG24	8/19/2024	8/23/2024	198.43	
710	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-VFW HALL-2977 RIVER	275904-010AUG24	8/19/2024	8/23/2024	220.16	
711	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	REGISTRAR OFFICE SUITE 115	85473-008AUG24	8/19/2024	8/23/2024	230.24	
712	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-LANDFILL-11206 W.	085473-005AUG24	8/19/2024	8/23/2024	279.43	
713	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER-COLUMBIA SCHOOL-563	085473-006AUG24	8/19/2024	8/23/2024	286.31	
714	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE HOUSE-271	275904-004AUG24	8/19/2024	8/23/2024	425.57	
715	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	E911 TOWER- PUBLIC SAFETY BLDG-	275904-009AUG25	8/19/2024	8/23/2024	455.05	
716	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	PUBLIC SAFETY- STREET LIGHTS	085473-001AUG24	8/19/2024	8/23/2024	82.76	
717	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-INDUST EYE RELIEF 1/2 OZ,	5222814155	7/30/2024	8/2/2024	167.49	
718	CINTAS CORPORATION NO 2	MAINTENANCE CONTRACTS	FCPW-SD EYEWASH SERVICE	9283058885	8/7/2024	8/16/2024	99.18	
719	COMPUTER CABLING & TECHNOLOGY	MAINTENANCE CONTRACTS	FCPW-JULY 2024 VUPS LOCATING	73124	7/31/2024	8/9/2024	20.00	
720	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- PW EMERG LINE	309428096JUL24	7/16/2024	8/2/2024	57.98	
721	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-72 MAIN ST ALARM	309697981JUL24	7/16/2024	8/2/2024	74.09	
722	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- CIRCUIT COURT-PANIC	310338742JUL24	7/16/2024	8/2/2024	86.56	
723	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229JUL24	7/16/2024	8/2/2024	136.07	
724	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PERFORMING ARTS-MAIN	309898636JUL24	7/16/2024	8/2/2024	149.09	
725	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- 13 LINES-ELEVATORS &	309363296JUL24	7/16/2024	8/2/2024	676.05	
726	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-PW EMERG LINE	309428096AUG24	8/16/2024	8/30/2024	57.98	

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727	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FCPW-REGISTRAR OFFICE MONTHLY	309762613AUG24	8/16/2024	8/30/2024	60.55	
728	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- CIRCUIT COURT-PANIC	310338742AUG24	8/16/2024	8/30/2024	86.57	
729	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA RESCUE SQUAD	310110229AUG24	8/16/2024	8/30/2024	136.07	
730	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES- PERFORMING ARTS-MAIN	309898636AUG24	8/16/2024	8/30/2024	149.09	
731	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	FACILITIES-13 LINES-ELEVATORS &	309363296GUG24	8/16/2024	8/30/2024	676.05	
732	D&D LAWNCARE, LLC	MAINTENANCE CONTRACTS	FCPW-8/2/24 WEED CONTROL PG	101205	8/2/2024	8/16/2024	434.00	
733	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)-	001134080009AUG2	7/25/2024	8/2/2024	9.76	
734	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	001284152509AUG2	7/26/2024	8/2/2024	14.22	
735	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ FIRE STATION-14591	005699060132AUG2	7/25/2024	8/2/2024	23.78	
736	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEW CSA	001124090000AUG2	7/25/2024	8/2/2024	26.61	
737	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTMENT OFFICE- 51 COURT	001114097502AUG2	7/25/2024	8/2/2024	34.53	
738	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	003023889169AUG2	7/23/2024	8/2/2024	83.25	
739	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	001424085007AUG2	7/22/2024	8/2/2024	86.38	
740	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	007048771633AUG2	7/25/2024	8/2/2024	104.90	
741	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD CONCESSIONS	000692200942AUG2	7/25/2024	8/2/2024	145.91	
742	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE -197 MAIN ST	001304130006AUG2	7/25/2024	8/2/2024	185.34	
743	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER@ 1038 BREMO RD	006260822157AUG2	7/25/2024	8/2/2024	197.35	
744	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SMALL BALLFIELD- CONCESSIONS &	000274195007AUG2	7/25/2024	8/2/2024	319.77	
745	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD- PALMYRA- 90	004894115007AUG2	7/22/2024	8/2/2024	455.80	
746	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	004144237502AUG2	7/22/2024	8/2/2024	474.06	
747	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	001144090006AUG2	7/22/2024	8/2/2024	491.24	
748	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY-181	006274752663AUG2	7/25/2024	8/2/2024	584.16	
749	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	001024205005AUG2	7/22/2024	8/2/2024	781.64	
750	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM	000084297506AUG2	7/22/2024	8/2/2024	816.02	
751	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION- PALMYRA	001005898992AUG2	7/22/2024	8/2/2024	954.86	
752	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION	004331888158AUG2	7/23/2024	8/2/2024	965.81	
753	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION- FORK UNION-5753	004834680458AUG2	7/23/2024	8/2/2024	984.16	
754	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	001404067504AUG2	7/22/2024	8/2/2024	1,431.14	
755	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	008895892548AUG2	7/22/2024	8/2/2024	1,431.14	
756	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	000074032509AUG2	7/22/2024	8/2/2024	1,613.94	
757	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	002554330007AUG2	7/25/2024	8/2/2024	1,963.48	
758	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD-LIGHTS	003023889169SEP24	8/20/2024	8/23/2024	17.81	
759	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STONE JAIL	001424085007SEP24	8/20/2024	8/23/2024	46.13	
760	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HISTORIC COURTHOUSE	001144090006SEP24	8/20/2024	8/23/2024	276.22	
761	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ARTS CENTER	004144237502SEP24	8/20/2024	8/23/2024	408.75	
762	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	RESCUE SQUAD-PALMYRA-90	004894115007SEP24	8/20/2024	8/23/2024	431.97	
763	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER'S OFFICE	001024205005SEP24	8/20/2024	8/23/2024	719.84	
764	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-PALMYRA	001005898992SEP24	8/20/2024	8/23/2024	725.49	

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765	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CARYSBROOK GYMNASIUM	000084297506	8/20/2024	8/23/2024	738.37	
766	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ADMINISTRATION BUILDING	001404067504SEP24	8/20/2024	8/23/2024	1,319.29	
767	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES BUILDING	000074032509SEP24	8/20/2024	8/23/2024	1,592.47	
768	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	008895892548SEP24	7/22/2024	8/23/2024	7,031.18	
769	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	HOUSING OFFICE (2 STORY BUILDING)	001134080009SEP24	8/23/2024	8/30/2024	9.86	
770	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEAVER BUILDING (NEW CSA)- 196	00112409000SEP24	8/23/2024	8/30/2024	12.75	
771	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	IT DEPARTEMENT OFFICE-51 COURT	001114097502SEP24	8/23/2024	8/30/2024	23.38	
772	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @FIRE STATION-14591	005699060132SEP24	8/23/2024	8/30/2024	24.31	
773	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JMH	007048771633SEP24	8/23/2024	8/30/2024	111.76	
774	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	LARGE BALLFIELD0 CONCESSIONS	000692200942SEP24	8/23/2024	8/30/2024	135.16	
775	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS OFFICE-197 MAIN ST.	001304130006SEP24	8/23/2024	8/30/2024	144.87	
776	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	CELL TOWER @ 1038 BREMO RD	006260822157SEP24	8/23/2024	8/30/2024	177.56	
777	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMONWEALTH'S ATTORNEY- 181	006274752663SEP24	8/23/2024	8/30/2024	277.07	
778	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUBLIC WORKS MAINTENANCE SHOP	002554330007SEP24	8/23/2024	8/30/2024	675.58	
779	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COMMUNITY CENTER & EXTENSION	004331888158SEP24	8/21/2024	8/30/2024	732.35	
780	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	FIRE STATION-FORK UNION-5753	004834680458SEP24	8/21/2024	8/30/2024	809.54	
781	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	COURTS BUILDING	008895892548SEP24	8/20/2024	8/30/2024	6,944.77	
782	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA STREET LIGHTS	004210122349AUG2	7/25/2024	8/2/2024	241.70	
783	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE- STREET LIGHTING	003595578927AUG2	7/25/2024	8/2/2024	562.28	
784	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	7080078962AUG24	7/25/2024	8/9/2024	57.62	
785	DOMINION VIRGINIA POWER	STREET LIGHTS	FORK UNION STREET LIGHTS-NORTH-	9609027314AUG24	7/25/2024	8/9/2024	61.06	
786	FORK UNION SANITARY DISTRICT	SEWER SERVICES	REGISTRAR 211 MAIN STREET	201300-577AUG24	8/16/2024	8/23/2024	10.00	
787	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA PUBLIC WORKS 197 MAIN	201100-575AUG24	8/16/2024	8/23/2024	15.36	
788	FORK UNION SANITARY DISTRICT	SEWER SERVICES	COMMONWEALTH ATTORNEY 181	201000-574AUG24	8/16/2024	8/23/2024	19.95	
789	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PUBLIC SAFETY BLDG 160 COMMONS	206000-592AUG24	8/16/2024	8/23/2024	21.48	
790	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUCO LIBRARY 214 COMMONS BLVD	206100-593AUG24	8/16/2024	8/23/2024	25.30	
791	FORK UNION SANITARY DISTRICT	SEWER SERVICES	PLEASANT GROVE HOUSE 1730	206800-18318AUG24	8/16/2024	8/23/2024	25.30	
792	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA COURTS BUILDING 72	200200-565AUG24	8/16/2024	8/23/2024	65.08	
793	FORK UNION SANITARY DISTRICT	SEWER SERVICES	FLUVANNA ADMIN BLDG 132 MAIN	200300-567AUG24	8/16/2024	8/23/2024	306.82	
794	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BASEBALL FIELD (GYM)	11259-3956AUG24	8/16/2024	8/23/2024	24.00	
795	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK SOFTBALL FIELD 8880	11266-3955AUG24	8/16/2024	8/23/2024	24.00	
796	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FORK UNION 5725	11120-134AUG24	8/16/2024	8/23/2024	47.00	
797	FORK UNION SANITARY DISTRICT	WATER SERVICES	FLUVANNA COUNTY-FIRE HOUSE 5753	11121-139AUG24	8/16/2024	8/23/2024	48.12	
798	FORK UNION SANITARY DISTRICT	WATER SERVICES	CARYSBROOK BUILDING 8880 JAMES	11265-131AUG24	8/16/2024	8/23/2024	48.12	
799	GFL ENVIRONMENTAL HOLDINGS (US),	MAINTENANCE CONTRACTS	FCPW-TRASH STD SRVC FLUV CO	KC0000558099	8/15/2024	8/23/2024	30.00	
800	JEFFERSON CENTRE PROPERTIES	LEASE/RENT	AUGUST FLUV CO RENT, JEFFERSON	080124	8/1/2024	8/2/2024	3,929.91	
801	LINDE GAS & EQUIPMENT INC.	MAINTENANCE CONTRACTS	FCPW-CUST#69896328-RENTAL	4416068	7/23/2024	8/9/2024	67.20	
802	LINDE GAS & EQUIPMENT INC.	MAINTENANCE CONTRACTS	FCPW-CUST ID#69896328-IND HIGH	44741244	8/21/2024	8/30/2024	76.38	

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4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>	
803	MID-ATLANTIC CONTROLS CORP	MAINTENANCE CONTRACTS	FCPW-FLUV CO CTHOUSE BAS MAINT	36269	8/1/2024	8/9/2024	337.50	
804	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	FCPW-WASTE CONTAINER P/U-FLUV	0410-000796829	7/31/2024	8/9/2024	756.56	
805	STERICYCLE, INC.	LEASE/RENT	FCPW-REG SRVC ON-SITE PAPER-	8007978551	8/3/2024	8/16/2024	407.60	
806	THE SUPPLY ROOM	WATER SERVICES	FCPW-WATER ORDER & EQ RENTAL	08/01/24	8/1/2024	8/9/2024	887.06	
807	TIGER FUEL COMPANY	HEATING SERVICES	FCPW-ACCT#267949-4-FLUV NEW	896451	7/18/2024	8/2/2024	1,866.50	
808	TIGER FUEL COMPANY	HEATING SERVICES	FCPW- ACCT#267949-4 COURTHOUSE-	923919	8/15/2024	8/23/2024	1,095.42	
809	VIRGINIA UTILITY PROTECTION	MAINTENANCE CONTRACTS	FCPW-TRANSMISSIONS (2) FLU951	07240168	7/31/2024	8/9/2024	2.30	
810						<b>Total:</b>	<b>\$63,421.93</b>	
811								
812	<b>PUBLIC WORKS</b>							
813	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FCPW-EXQUISITE DARK BLUE PAPER	1R67-1W1H-46HH	8/6/2024	8/16/2024	18.98	
814	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRG FOR 8/1-	34232818	8/12/2024	8/30/2024	234.40	
815	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	62.78	
816	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FCPW,EMS, FCSO- FUEL USAGE FOR	SQLCD-990689	8/19/2024	8/23/2024	60.06	
817	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	85.84	
818	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	80.84	
819						<b>Total:</b>	<b>\$542.90</b>	
820								
821	<b>CONVENIENCE CENTER</b>							
822	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	FCPW-CUST#4-4347-0105075 JULY	4347-000006933	7/31/2024	8/9/2024	9,546.36	
823	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	FCPW-PROJ. 556049.0000.0000-	127895	8/1/2024	8/9/2024	458.75	
824	FAIRBANKS SCALES, INC.	CONTRACT SERVICES	FCPW-CUST#967806-6/11/24 TECH	1687150	6/13/2024	8/16/2024	1,028.00	
825	INTERFLEX PAYMENTS, LLC	MEDICAL INSURANCE	BENEFITS FOR EE FLEX SPENDING	80524	7/1/2024	8/9/2024	50.00	
826	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65	
827	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	242.28	
828	REPUBLIC SERVICES #410	CONTRACT SERVICES	FCPW-ACT#304100007601-FLUV CO	0410-000796210	7/31/2024	8/16/2024	8,656.74	
829	SHADE EQUIPMENT COMPANY INC	CONTRACT SERVICES	FCPW-ROD END , 5/8 MALE RH THD,	384622	8/16/2024	8/23/2024	1,201.35	
830	SHADE EQUIPMENT COMPANY INC	VEHICLE/POWER EQUIP	CONV CTR-BELT. SST PUMP DRIVE-	383521	7/25/2024	8/16/2024	334.75	
831	SHADE EQUIPMENT COMPANY INC	VEHICLE/POWER EQUIP	FCPW-STARTER, SOLENOID SHIFT	384941	8/21/2024	8/30/2024	260.95	
832	TIRE SOLUTIONS LLC	CONTRACT SERVICES	CONV CTR-PICK UP & DISPOSE OF	10334	7/24/2024	8/9/2024	231.00	
833	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	80.84	
834	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	82.23	
835						<b>Total:</b>	<b>\$22,205.90</b>	
836								
837	<b>PUBLIC UTILITIES</b>							
838	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-NECTAR HYDRATION PACKETS-	1F91-XRWW-CDDM	7/16/2024	8/2/2024	65.44	
839	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	FUSD-AVERY EASY PEEL PRINTABLE	1CPJ-TVMC-V3GK	8/5/2024	8/9/2024	360.94	
840	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33	



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841	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.34	
842	BANK OF AMERICA	CHEMICAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	86.77	
843	BANK OF AMERICA	DUES OR ASSOCIATION	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	400.00	
844	BANK OF AMERICA	OFFICE SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	14.46	
845	BANK OF AMERICA	OUTSIDE ANALYTICAL	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	129.20	
846	BANK OF AMERICA	OUTSIDE ANALYTICAL	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	857.82	
847	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FUSD-COPIER/PRINTER/SCANNER	34234271	8/12/2024	8/23/2024	97.37	
848	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE-DOG PARK WELL-	203061-001SEP24	8/19/2024	8/23/2024	34.07	
849	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	PLEASANT GROVE- COMPETITION	105221-001SEP24	8/19/2024	8/23/2024	152.92	
850	CINTAS CORPORATION NO 2	OFFICE SUPPLIES	FCPW-FORK UNION SD-HARD	52228141555	7/30/2024	8/30/2024	167.49	
851	COMCAST CORPORATION	TELECOMMUNICATIONS	FUSD-MONTHLY STMT 8/6-9/5/24	8299600930435300A	8/1/2024	8/30/2024	174.02	
852	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA-PUMP STATION ALARM	310089744JUL24	7/19/2024	8/2/2024	80.08	
853	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	309433290JUL24	7/19/2024	8/2/2024	104.64	
854	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA-PUMP STATION ALARM	310089744AUG24	8/19/2024	8/30/2024	80.08	
855	CONNECT PARENT CORPORATION	TELECOMMUNICATIONS	PALMYRA WASTEWATER TREATMENT	309433290AUG24	8/19/2024	8/30/2024	99.65	
856	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS BUILDING	0045016232147JUL2	7/22/2024	8/2/2024	42.69	
857	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE-COURTS-BUILDING	004501632147AUG2	8/20/2024	8/23/2024	66.62	
858	HD SUPPLY, INC	CHEMICAL SUPPLIES	FUSD-CUST#616655 STENNER #2	INV00419802	7/11/2024	8/2/2024	507.21	
859	HD SUPPLY, INC	CHEMICAL SUPPLIES	FUSD-CUST#616655 HACH CITRATE	INV00347235	4/25/2024	8/9/2024	666.90	
860	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	81174	4/9/2024	8/9/2024	216.70	
861	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	81407	5/3/2024	8/9/2024	242.00	
862	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	81408	5/3/2024	8/9/2024	242.00	
863	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	81176	4/9/2024	8/9/2024	282.70	
864	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD- CENTRAL WWTP	81409	5/3/2024	8/9/2024	315.00	
865	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	82033	7/31/2024	8/9/2024	420.10	
866	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	82034	7/31/2024	8/9/2024	420.10	
867	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	82032	7/31/2024	8/9/2024	529.60	
868	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-PALMYRA WWTP WASTEWATER	82148	8/6/2024	8/30/2024	121.00	
869	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CARYSBROOK WWTP	82149	8/6/2024	8/30/2024	121.00	
870	INBODEN ENVIRONMENTAL SERVICES,	OUTSIDE ANALYTICAL	FUSD-CENTRAL WWTP WASTEWATER	82147	8/6/2024	8/30/2024	157.50	
871	IRELAND ELECTRIC CO.	BLDGS EQUIP REP & MAINT	FUSD-SCHNEIDER SQUARE D	SI-83118	8/12/2024	8/23/2024	542.04	
872	IRELAND ELECTRIC CO.	BLDGS EQUIP REP & MAINT	FUSD-3RT2028-1AK60 SIRIUS	SI-83149	8/23/2024	8/30/2024	1,853.36	
873	JAKES AUTO PARTS LLC	MACHINERY AND	FUSD-SUPER HC V-BELT	5050	7/24/2024	8/9/2024	38.56	
874	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65	
875	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	801.43	
876	MOJOHNS, INC.	CONTRACT SERVICES	FUSD-FC WASTEWATER PORTABLE	33479	8/5/2024	8/30/2024	85.00	
877	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13	
878	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.14	


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879	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO 100% POLY NO PKT	1680125709	4/11/2024	8/2/2024	53.27		
880	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680126771	4/18/2024	8/2/2024	56.09		
881	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680127910	4/25/2024	8/2/2024	56.09		
882	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO -100% POLY NO PKT	1680129106	5/2/2024	8/2/2024	56.09		
883	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680130244	5/9/2024	8/2/2024	56.09		
884	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680131194	5/19/2024	8/2/2024	56.09		
885	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680132493	5/23/2024	8/2/2024	56.09		
886	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680133579	5/30/2024	8/2/2024	56.09		
887	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLO NO PKT	1680135774	6/13/2024	8/2/2024	56.09		
888	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680136905	6/20/2024	8/2/2024	56.09		
889	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680134691	6/6/2024	8/2/2024	58.49		
890	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680137896	6/27/2024	8/2/2024	65.16		
891	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680140136	7/11/2024	8/2/2024	65.16		
892	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680141249	7/18/2024	8/2/2024	65.16		
893	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% NO PKT MOIST,	1680142298	7/25/2024	8/2/2024	65.16		
894	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680139009	7/4/2024	8/2/2024	70.92		
895	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-CUST#1579270-SS POLO-100%	1680143379	8/1/2024	8/9/2024	65.16		
896	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680145585	8/15/2024	8/23/2024	72.58		
897	UNIFIRST CORP	LAUNDRY AND DRY	FUSD-SS POLO-100% POLY NO PKT	1680144480	8/8/2024	8/23/2024	82.59		
898	VEOLIA WTS SERVICES USA, INC. F/K/A	BLDGS EQUIP REP & MAINT	FUSD-59545H03-JACKET QUARTZ 64"	902658572	4/25/2024	8/2/2024	254.17		
899	VEOLIA WTS SERVICES USA, INC. F/K/A	BLDGS EQUIP REP & MAINT	FUSD-59619G04 LAMP 58" ARC 3"	902656760	4/24/2024	8/2/2024	1,149.53		
900	VEOLIA WTS SERVICES USA, INC. F/K/A	BLDGS EQUIP REP & MAINT	FUSD-LAMP 58" ARC 3" PIGTAIL UV,	902108202	5/1/2023	8/9/2024	617.61		
901	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	367.14		
902	VERIZON WIRELESS	TELECOMMUNICATIONS	FUSD-MONTHLY STATMENT FOR 6/28-	9970107673	7/27/2024	8/9/2024	153.97		
903	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	367.14		
904	VIRGINIA UTILITY PROTECTION	DUES OR ASSOCIATION	FUSD-TRANSMISSIONS (18) PBFLU1	07240223	7/31/2024	8/9/2024	20.70		
905	W.W. GRAINGER INC	GENERAL MATERIALS AND	FUSD-ELECTRIC DRUM PUMP .115VAC	9226869726	8/23/2024	8/30/2024	605.98		
906									
907									
908	<b>VJCCCA</b>								
909	SATELLITE TRACKING OF PEOPLE LLC	PROFESSIONAL SERVICES	CT SRVC-CUST#0049-0006792-PYMT	STPINV00125608	7/31/2024	8/16/2024	288.30		
910	THE METOCHOI GROUP	PROFESSIONAL SERVICES	CT SRVC-PYMT FOR FLUVANNA	LSCU 0724	7/31/2024	8/16/2024	75.00		
911									
912									
913	<b>CSA</b>								
914	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33		
915	BANK OF AMERICA	SUBSISTENCE & LODGING	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	25.18		
916	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHR9 8/1-8/31/57	34233969	8/12/2024	8/30/2024	65.09		
						<b>Total:</b>	<b>\$15,376.75</b>		

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917	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13		
918	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	177.89		
919	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	40.42		
920	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	40.42		
921							<b>Total:</b>		
922							<b>\$380.46</b>		
923	<b>CSA PURCHASE OF SERVICES</b>								
924	1VISION MENTORING LLC	COMM SVCS		P05000998880	5/31/2024	8/2/2024	1,100.00		
925	1VISION MENTORING LLC	COMM SVCS		P06000998834	6/30/2024	8/16/2024	1,072.50		
926	ABS LINCS VA INC	POS MANDATED FFOP		P10001019066	10/4/2023	8/30/2024	4,916.94		
927	ABS LINCS VA INC	POS MANDATED FFOP		P10001019167	10/24/2023	8/30/2024	4,916.94		
928	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P10001019272	10/31/2023	8/30/2024	1,496.46		
929	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P10001019373	10/31/2023	8/30/2024	1,496.46		
930	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11001019268	11/9/2023	8/30/2024	1,940.04		
931	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11001019369	11/9/2023	8/30/2024	1,940.04		
932	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11001019470	11/30/2023	8/30/2024	4,311.20		
933	ABS LINCS VA INC	TFC LIC. RES CONG CARE		P11001019571	11/30/2023	8/30/2024	4,311.20		
934	AK	COMM SVCS		P01000989190	1/31/2024	8/13/2024	165.00		
935	AK	COMM SVCS		P04000989287	4/30/2024	8/13/2024	247.50		
936	AK	COMM SVCS		P02000989188	2/29/2024	8/13/2024	330.00		
937	AK	COMM SVCS		P06001002091	6/30/2024	8/13/2024	330.00		
938	AK	COMM SVCS		P03000989295	3/31/2024	8/13/2024	495.00		
939	AK	COMM SVCS		P05000989297	5/31/2024	8/13/2024	550.00		
940	AK	COMM SVCS		P02000990115	2/29/2024	8/16/2024	110.00		
941	AK	COMM SVCS		P01000990416	1/31/2024	8/16/2024	220.00		
942	AK	COMM SVCS		P08000990312	8/31/2023	8/16/2024	220.00		
943	AK	COMM SVCS		P09000990324	9/30/2023	8/16/2024	220.00		
944	AK	COMM SVCS		P07000989817	7/31/2023	8/16/2024	330.00		
945	AK	COMM SVCS		P08000989913	8/31/2023	8/16/2024	330.00		
946	AK	COMM SVCS		P11000990422	11/30/2023	8/16/2024	440.00		
947	AK	COMM SVCS		P12000990414	12/31/2023	8/16/2024	440.00		
948	AK	COMM SVCS		P10000990323	10/31/2023	8/16/2024	660.00		
949	AK	COMM SVCS		P05000996121	5/31/2024	8/16/2024	687.50		
950	AK	COMM SVCS		P04000990110	4/30/2024	8/16/2024	825.00		
951	AK	COMM SVCS		P06000996118	6/30/2024	8/16/2024	907.50		
952	AK	COMM SVCS		P03000990120	3/31/2024	8/16/2024	1,100.00		
953	AN	POS MANDATED FFOP		P07001014307	7/31/2024	8/13/2024	836.00		
954	BS	POS MANDATED FFOP		P07001008672	7/31/2023	8/2/2024	39.00		

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955	BS	POS MANDATED FFOP		P10001008674	10/31/2023	8/2/2024	39.00		
956	BS	POS MANDATED FFOP		P11001008673	11/30/2023	8/2/2024	39.00		
957	BS	POS MANDATED FFOP		P01001008600	1/31/2024	8/13/2024	39.00		
958	BS	POS MANDATED FFOP		P08001008698	8/31/2023	8/13/2024	39.00		
959	BS	POS MANDATED FFOP		P09001008601	9/30/2023	8/13/2024	39.00		
960	BS	POS MANDATED FFOP		P12001008699	12/31/2023	8/13/2024	39.00		
961	BRIGHT(ER) BEGINNINGS- MILL CREEK,	COMM SVCS		P06001003192	6/30/2024	8/13/2024	1,265.00		
962	BRIGHT(ER) BEGINNINGS- MILL CREEK,	COMM SVCS		P06001003093	6/30/2024	8/13/2024	1,315.00		
963	BRIGHT(ER) BEGINNINGS- MILL CREEK,	COMM SVCS		P06001002994	6/30/2024	8/13/2024	1,850.00		
964	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P06001005875	6/30/2024	8/2/2024	227.50		
965	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07001016832	7/31/2024	8/16/2024	1,120.00		
966	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07001016933	7/31/2024	8/16/2024	2,100.00		
967	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07001019674	7/31/2024	8/30/2024	1,260.00		
968	C.M. MENTORING SERVICES LLC	POS MANDATED WSS		P07001019775	7/31/2024	8/30/2024	2,100.00		
969	CR	POS MANDATED FFOP		P07001014848	7/31/2024	8/16/2024	882.00		
970	COUNSELING ALLIANCE OF VIRGINIA	COMM SVCS		P06001002549	6/30/2024	8/23/2024	877.50		
971	COUNSELING ALLIANCE OF VIRGINIA	NON-MAND COMM BASED		P10000962050	10/18/2023	8/23/2024	2,300.00		
972	COUNSELING ALLIANCE OF VIRGINIA	POS MANDATED WSS		P03000997951	3/27/2024	8/23/2024	2,300.00		
973	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P07001013271	7/31/2023	8/2/2024	39.00		
974	DEPAUL COMMUNITY RESOURCES	POS MANDATED FFOP		P08001013270	8/31/2023	8/2/2024	39.00		
975	DOMINION ACADEMY LLC	POS MANDATED SPED-		P06000992351	6/30/2024	8/2/2024	7,634.64		
976	ET	POS MANDATED FFOP		P07001014029	7/31/2024	8/16/2024	1,011.00		
977	ET	POS MANDATED FFOP		P07001014230	7/31/2024	8/16/2024	1,778.00		
978	ET	POS MANDATED FFOP		P07001014131	7/31/2024	8/16/2024	1,907.00		
979	ELK HILL	POS MANDATED SPED-		P05001009656	5/31/2024	8/2/2024	275.00		
980	ELK HILL	POS MANDATED SPED-		P04000977746	4/18/2024	8/2/2024	1,375.00		
981	ELK HILL	POS MANDATED SPED-		P03000977755	3/31/2024	8/2/2024	1,925.00		
982	ELK HILL	POS MANDATED SPED-		P04000963447	4/30/2024	8/2/2024	4,125.00		
983	ELK HILL	POS MANDATED SPED-		P06000974152	6/30/2024	8/2/2024	4,125.00		
984	ELK HILL	POS MANDATED SPED-		P07000977650	7/31/2023	8/2/2024	4,125.00		
985	ELK HILL	POS MANDATED SPED-		P01000971449	1/31/2024	8/2/2024	4,950.00		
986	ELK HILL	POS MANDATED SPED-		P06000963408	6/30/2024	8/16/2024	1,925.00		
987	ELK HILL	POS MANDATED SPED-		P06000971409	6/30/2024	8/16/2024	4,125.00		
988	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07001018552	7/23/2024	8/23/2024	376.00		
989	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P07001018453	7/23/2024	8/23/2024	576.00		
990	GPM INVESTMENTS LLC	COMM SVCS		P07000944961	7/31/2023	8/2/2024	50.00		
991	GRAFTON SCHOOL,INC	POS MANDATED SPED-		P06000991653	6/30/2024	8/2/2024	5,643.60		
992	HALLMARK YOUTHCARE	FC4E RES/CONG/CSA		P12000985366	12/20/2023	8/2/2024	1,100.00		

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1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
993	HALLMARK YOUTHCARE	FC4E RES/CONG/CSA		P12000973867	12/31/2023	8/2/2024	5,861.46	
994	HALLMARK YOUTHCARE	FC4E RES/CONG/CSA		P12000985465	12/31/2023	8/30/2024	605.00	
995	HEALTH CONNECT AMERICA	COMM SVCS		P02001008758	2/29/2024	8/2/2024	796.53	
996	HEALTH CONNECT AMERICA	POS MANDATED SPED-		P06000957076	6/30/2024	8/2/2024	3,660.00	
997	INTEGRITY MENTORING LLC	POS MANDATED WSS		P05000983706	5/31/2024	8/13/2024	1,300.00	
998	INTEGRITY MENTORING LLC	POS MANDATED WSS		P06001013505	6/30/2024	8/13/2024	1,300.00	
999	JP	POS MANDATED FFOP		P07001014544	7/21/2024	8/16/2024	303.45	
1000	JP	POS MANDATED FFOP		P07001014445	7/21/2024	8/16/2024	445.83	
1001	JP	POS MANDATED FFOP		P07001014646	7/21/2024	8/16/2024	445.83	
1002	JP	POS MANDATED FFOP		P07001014747	7/21/2024	8/16/2024	910.35	
1003	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P07001018685	7/31/2024	8/30/2024	1,400.00	
1004	LIVE OAK MENTORING LLC	NON-MAND COMM BASED		P08001018984	8/31/2024	8/30/2024	1,400.00	
1005	LIVE OAK MENTORING LLC	POS MANDATED WSS		P07001018887	7/31/2024	8/30/2024	2,100.00	
1006	MMFG	POS MANDATED FFOP		P07001013828	7/18/2024	8/16/2024	1,656.00	
1007	NORTH SPRING BEHAVIORAL	EDUC SVCS CONG CARE		P04000993763	4/30/2024	8/2/2024	3,437.40	
1008	NORTH SPRING BEHAVIORAL	EDUC SVCS CONG CARE		P06001002164	6/30/2024	8/2/2024	3,841.80	
1009	NORTH SPRING BEHAVIORAL	EDUC SVCS CONG CARE		P05000997465	5/31/2024	8/2/2024	4,448.40	
1010	PARACLETE THERAPEUTICS LLC	COMM SVCS		P03000979496	3/31/2024	8/13/2024	1,500.00	
1011	PARACLETE THERAPEUTICS LLC	COMM SVCS		P02000979489	2/29/2024	8/13/2024	1,575.00	
1012	PARACLETE THERAPEUTICS LLC	COMM SVCS		P06001002319	6/30/2024	8/16/2024	1,430.00	
1013	PARACLETE THERAPEUTICS LLC	COMM SVCS		P04000979411	4/30/2024	8/16/2024	1,575.00	
1014	PARACLETE THERAPEUTICS LLC	FF4E-COMM SVCS		P06000993068	6/30/2024	8/2/2024	1,625.00	
1015	PARACLETE THERAPEUTICS LLC	FF4E-COMM SVCS		P06000993669	6/30/2024	8/2/2024	1,820.00	
1016	PARACLETE THERAPEUTICS LLC	FF4E-COMM SVCS		P10000948325	10/31/2023	8/16/2024	1,300.00	
1017	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P06001004402	6/30/2024	8/13/2024	780.00	
1018	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P06001003403	6/30/2024	8/13/2024	1,495.00	
1019	PARACLETE THERAPEUTICS LLC	POS MANDATED WSS		P06000996427	6/30/2024	8/16/2024	1,235.00	
1020	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P09000998185	9/28/2023	8/2/2024	26.04	
1021	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P09000998286	9/28/2023	8/2/2024	26.04	
1022	PIEDMONT FAMILY YMCA	COMM SVCS		P02000969659	2/29/2024	8/2/2024	600.00	
1023	PIEDMONT FAMILY YMCA	COMM SVCS		P11000955262	11/30/2023	8/2/2024	600.00	
1024	PIEDMONT FAMILY YMCA	COMM SVCS		P12000969657	12/31/2023	8/2/2024	600.00	
1025	PIEDMONT FAMILY YMCA	COMM SVCS		P01000969660	1/31/2024	8/2/2024	750.00	
1026	SM	POS MANDATED FFOP		P07001013961	7/31/2024	8/23/2024	811.00	
1027	SM	POS MANDATED FFOP		P07001020483	7/31/2024	8/30/2024	25.00	
1028	STARS	RES. CONG. CARE		P06001007483	6/30/2024	8/2/2024	822.50	
1029	STARS	RES. CONG. CARE		P06001005284	6/25/2024	8/2/2024	5,929.14	
1030	TA	POS MANDATED FFOP		P07001018260	7/31/2024	8/23/2024	1,060.00	

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1	<b>County of Fluvanna</b>			<b>From Date: 8/1/2024</b>				
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4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
1031	THE FAISON CENTER, INC	POS MANDATED SPED-		P04000959948	4/30/2024	8/2/2024	5,406.00	
1032	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P06000960778	6/30/2024	8/2/2024	4,681.80	
1033	THE LAFAYETTE SCHOOL	POS MANDATED SPED-		P06000970877	6/30/2024	8/2/2024	4,681.80	
1034	TH	POS MANDATED FFOP		P12001018126	12/20/2023	8/16/2024	956.80	
1035	VM	POS MANDATED FFOP		P07001008982	7/31/2023	8/2/2024	39.00	
1036	VM	POS MANDATED FFOP		P08001008938	8/31/2023	8/16/2024	39.00	
1037	VM	POS MANDATED FFOP		P07001014943	7/31/2024	8/16/2024	2,852.00	
1038	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P06001013604	6/30/2024	8/13/2024	309.00	
1039	XTRA MILE, LLC	COMM SVCS		P06001000679	6/30/2024	8/2/2024	1,200.00	
1040	XTRA MILE, LLC	COMM SVCS		P05000998736	5/31/2024	8/16/2024	210.00	
1041	XTRA MILE, LLC	COMM SVCS		P06001000735	6/30/2024	8/16/2024	1,200.00	
1042	XTRA MILE, LLC	COMM SVCS		P07001016539	7/31/2024	8/16/2024	840.00	
1043	XTRA MILE, LLC	COMM SVCS		P07001015440	7/31/2024	8/16/2024	2,100.00	
1044	XTRA MILE, LLC	COMM SVCS		P07001017654	7/31/2024	8/23/2024	715.00	
1045	XTRA MILE, LLC	COMM SVCS		P07001015055	7/31/2024	8/23/2024	1,300.00	
1046	XTRA MILE, LLC	COMM SVCS		P07001016258	7/31/2024	8/23/2024	1,300.00	
1047	XTRA MILE, LLC	COMM SVCS		P07001017356	7/31/2024	8/23/2024	1,300.00	
1048	XTRA MILE, LLC	COMM SVCS		P07001017457	7/31/2024	8/23/2024	1,300.00	
1049	XTRA MILE, LLC	COMM SVCS		P07001017759	7/31/2024	8/23/2024	1,300.00	
1050	XTRA MILE, LLC	COMM SVCS		P07001017976	7/31/2024	8/30/2024	406.25	
1051	XTRA MILE, LLC	COMM SVCS		P07001017877	7/31/2024	8/30/2024	991.25	
1052	XTRA MILE, LLC	COMM SVCS		P07001016078	7/31/2024	8/30/2024	1,300.00	
1053	XTRA MILE, LLC	COMM SVCS		P07001018081	7/31/2024	8/30/2024	1,300.00	
1054	XTRA MILE, LLC	COMM SVCS		P07001020179	7/31/2024	8/30/2024	1,300.00	
1055	XTRA MILE, LLC	COMM SVCS		P07001020280	7/31/2024	8/30/2024	1,300.00	
1056	XTRA MILE, LLC	COMM SVCS		P07001020082	7/31/2024	8/30/2024	1,625.00	
1057	XTRA MILE, LLC	FF4E-COMM SVCS		P06001006481	6/30/2024	8/2/2024	300.00	
1058	XTRA MILE, LLC	FF4E-COMM SVCS		P11000959737	11/30/2023	8/16/2024	810.00	
1059	XTRA MILE, LLC	FF4E-COMM SVCS		P07001016641	7/31/2024	8/16/2024	1,620.00	
1060	XTRA MILE, LLC	FF4E-COMM SVCS		P07001016742	7/31/2024	8/16/2024	1,815.00	
1061	XTRA MILE, LLC	NON-MAND COMM BASED		P07001015686	7/31/2024	8/30/2024	845.00	
1062	XTRA MILE, LLC	POS MANDATED WSS		P07001015862	7/31/2024	8/23/2024	617.50	
1063	XTRA MILE, LLC	POS MANDATED WSS		P07001015963	7/31/2024	8/23/2024	1,300.00	
1064	XTRA MILE, LLC	POS MANDATED WSS		P07001015364	7/31/2024	8/23/2024	1,950.00	
1065	XTRA MILE, LLC	POS MANDATED WSS		P07001015188	7/31/2024	8/30/2024	1,300.00	
1066						<b>Total:</b>	<b>\$211,926.69</b>	
1067								
1068	<b>PARKS &amp; RECREATION</b>							

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1	<b>County of Fluvanna Accounts Payable List</b>		<b>From Date: 8/1/2024 To Date: 8/31/2024</b>						
2									
4	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
1069	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-RAINFORCE MASON JARS 8OZ	16WN-FM9D-T66K	7/14/2024	8/16/2024	40.95		
1070	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-MININFA 8 IN HEAVY DUTY 8	1YWR-6WG6-7WM4	8/26/2024	8/30/2024	36.99		
1071	AMAZON CAPITAL SERVICES	RECREATIONAL SUPPLIES	FCPR-HEIHAK 50 PCS 12 IN 8 GAUGE	1XPH-M13Q-CCC3	8/26/2024	8/30/2024	492.36		
1072	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	FCPR-DOG CLINIC ACE HARDWARE	INV#3 - 7/26/24	7/26/2024	8/2/2024	104.00		
1073	ASHLEIGH Y. MORRIS	PROFESSIONAL SERVICES	FCPR-DOG CLASS SESSION 8 7/29/24-	INV#4 8/20/24	8/20/2024	8/23/2024	400.00		
1074	ATWOOD REPROGRAPHICS, INC	ADVERTISING	FCPR-FULL COLOR TWO-SIDED 11X17	166162	8/9/2024	8/16/2024	748.35		
1075	BANK OF AMERICA	GENERAL MATERIALS AND	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	180.00		
1076	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	(\$10.00)		
1077	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	2.00		
1078	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	3.63		
1079	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	6.00		
1080	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	6.31		
1081	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	15.80		
1082	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	25.00		
1083	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	26.35		
1084	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	28.06		
1085	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	30.00		
1086	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	41.18		
1087	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	47.42		
1088	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	54.00		
1089	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	58.00		
1090	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	63.00		
1091	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	70.00		
1092	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	74.00		
1093	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	78.62		
1094	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	108.00		
1095	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	125.08		
1096	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	127.00		
1097	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	129.20		
1098	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	142.50		
1099	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	167.10		
1100	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	170.00		
1101	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	179.50		
1102	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	187.27		
1103	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	233.55		
1104	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	280.00		
1105	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	317.69		
1106	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	448.50		

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1	<b>County of Fluvanna</b>		<b>From Date: 8/1/2024</b>					
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1107	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	550.00	
1108	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	892.38	
1109	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	1,134.79	
1110	BANK OF AMERICA	RECREATIONAL SUPPLIES	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	1,422.31	
1111	BANK OF AMERICA	SITE IMPROVEMENTS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	324.13	
1112	BANK OF AMERICA	VEHICLES REP & MAINT	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	5.00	
1113	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	FCPR & COR- CONT LEASE FOR	34233966	8/12/2024	8/23/2024	135.39	
1114	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	134.61	
1115	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPT LEASE CHRG 8/1-8/31/57	34233969	8/12/2024	8/30/2024	159.69	
1116	CINTAS CORPORATION NO 2	CONTRACT SERVICES	FCPR-LIQUID BANDAGE	5222814139	7/30/2024	8/2/2024	29.75	
1117	COUNTY OF GOOCHLAND, VIRGINIA	PROFESSIONAL SERVICES	FCPR-7/26-KICKBALL EVENT FOOD:	7/26/24	7/26/2024	8/2/2024	171.00	
1118	E.W. THOMAS	RECREATIONAL SUPPLIES	FCPR-LUNCH FOR KENTS STORE	7/26/24	4/18/2024	8/2/2024	117.46	
1119	E.W. THOMAS	RECREATIONAL SUPPLIES	FCPR-JULY & AUG PURCHASES: ICE	081324	7/2/2024	8/16/2024	1,097.18	
1120	FLUVANNA ACE HARDWARE	AGRICULTURAL SUPPLIES	FCPR-	7/31/24- ACCT#341	7/31/2024	8/9/2024	7.59	
1121	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	FCPR-	7/31/24- ACCT#341	7/31/2024	8/9/2024	126.00	
1122	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	FCPR-	7/31/24- ACCT#341	7/31/2024	8/9/2024	5.98	
1123	FLUVANNA COUNTY SHERIFF'S OFFICE	RECREATIONAL SUPPLIES	FCPR-ONE DEP (2HRS) GROOVIN IN	FCPR20	8/9/2024	8/23/2024	90.00	
1124	GIBSON AUCTION INC.	CONTRACT SERVICES	FCPR-PERIMETER LIGHTING, CANTINA	703661	8/13/2024	8/30/2024	1,420.00	
1125	IMAGE DESIGNERS, INC.	GENERAL MATERIALS AND	FCPR-ACT#344-SPORT TEK	12946	7/24/2024	8/2/2024	613.50	
1126	IMAGE DESIGNERS, INC.	UNIFORM/WEARING	FCPR-ACT#344-SPORT TEK	12945	7/24/2024	8/2/2024	232.00	
1127	IMAGE DESIGNERS, INC.	UNIFORM/WEARING	FCPR-ACT#344-SPORT TEK	12911	7/24/2024	8/2/2024	387.00	
1128	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	55.67	
1129	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	797.23	
1130	JOHN ALAN YOUNG	RECREATIONAL SUPPLIES	FCPR-GROOVIN AT THE GROVE-FULL	0810	7/30/2024	8/2/2024	300.00	
1131	JOHN STEVEN FISHER	RECREATIONAL SUPPLIES	FCPR-GROOVIN IN THE GROVE 8/10/24	03/25/24	3/25/2024	8/2/2024	500.00	
1132	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-EQUESTRIAN FIELD PORTABLE	33271	8/5/2024	8/16/2024	92.50	
1133	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-PG BALL FIELDS PORTABLE	33272	8/5/2024	8/16/2024	92.50	
1134	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-POLE BARN AT PG PORTABLE	33275	8/5/2024	8/16/2024	92.50	
1135	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-SOCCER FIELD AT PG	33273	8/5/2024	8/16/2024	140.00	
1136	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-CARYSBROOK HANDICAP UNIT	33274	8/5/2024	8/16/2024	152.50	
1137	MOJOHNS, INC.	CONTRACT SERVICES	FCPR-FAIR P.G.-HANDICAP	35233	7/11/2024	8/16/2024	3,805.00	
1138	NATIONAL ENTERTAINMENT	RECREATIONAL SUPPLIES	FCPR-ACCT#01376 -EASTER CANDY	240219014	2/19/2024	8/9/2024	1,120.00	
1139	SAM'S CLUB	RECREATIONAL SUPPLIES	FCPR-8OZ WATER,GATORADE	080524	8/5/2024	8/9/2024	99.04	
1140	SCOTTSVILLE OUTDOOR EQUIPMENT	BLDGS EQUIP REP & MAINT	FCPR-SRVC KIT, BLADES, LABOR	15501	8/2/2024	8/9/2024	276.96	
1141	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	MULTIPLE DEPTS PAPER AND	7001592751	7/31/2024	8/23/2024	95.98	
1142	SUNBELT RENTALS, INC.	CONTRACT SERVICES	FCPR-4000W NARROW VERTICAL	157914502-0001	8/19/2024	8/23/2024	6,239.34	
1143	SUNBELT RENTALS, INC.	CONTRACT SERVICES	FCPR-4000W NARROW VERTICAL	157871999-0001	8/19/2024	8/23/2024	8,140.36	
1144	SUPERFUN ATTRACTIONS LLC	GENERAL MATERIALS AND	FCPR-BOUNCE HOUSE,OBST	31307831 &	8/8/2024	8/13/2024	4,248.00	




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4	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
1145	U.S. POSTAL SERVICE	POSTAL SERVICES	FCPR-TO PURCHASE STAMPS 7 X 0.73	080524	8/5/2024	8/9/2024	511.00		
1146	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	202.10		
1147	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	202.10		
1148	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	FCPR-KINGS DOMINION TICKETS	43724- AUG24	8/28/2024	8/30/2024	697.00		
1149	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	FCPR-KINGS DOMINION TICKETS	43724- AUG24	8/28/2024	8/30/2024	2,501.00		
1150							<b>Total:</b>		
1151							<b>\$44,653.95</b>		
1152	<b>LIBRARY</b>								
1153	AMAZON CAPITAL SERVICES	BOOKS/PUBLICATIONS	LIBRARY-AMAZON BASICS GALLON	1GRF-LTLV-FFDD	8/1/2024	8/9/2024	19,504.52		
1154	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	LIBRARY-AMAZON BASICS GALLON	1GRF-LTLV-FFDD	8/1/2024	8/9/2024	409.92		
1155	BANK OF AMERICA	BOOKS/PUBLICATIONS	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	52.63		
1156	DELTA DENTAL OF VIRGINIA	MEDICAL INSURANCE	BENEFITS FOR 08/2024:	BILL#774597	7/8/2024	8/6/2024	344.02		
1157	FIREFLY	TELECOMMUNICATIONS	LIBRARY-MONTHLY INTERNET	15623AUG24	8/1/2024	8/9/2024	400.00		
1158	INDEPENDENT EYE CARE MSO, INC	MEDICAL INSURANCE	COMMUNITY EYE CARE VISION-JULY	080124	8/1/2024	8/6/2024	28.53		
1159	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST#3100-0005-EBOOK (37),	03100CO24231287	8/6/2024	8/16/2024	415.88		
1160	OVERDRIVE	BOOKS/PUBLICATIONS	LIBRARY-CUST#3100-0005-EBOOK (15)	03100DA24238121	8/13/2024	8/16/2024	1,141.55		
1161	OVERDRIVE	MAINTENANCE CONTRACTS	LIBRARY-CUST#3100-0005	H-106574	7/31/2024	8/9/2024	4,000.00		
1162	ROSE DREW INC	OFFICE SUPPLIES	LIBRARY-VINYL 30 CD ALBUM-2 RING-	328977	7/12/2024	8/2/2024	51.50		
1163	ROSE DREW INC	OFFICE SUPPLIES	LIBRARY-POLY 24 CD ALBUM-HEAVY	328989	7/15/2024	8/16/2024	72.25		
1164							<b>Total:</b>		
1165							<b>\$26,420.80</b>		
1166	<b>COUNTY PLANNER</b>								
1167	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	239.73		
1168	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.33		
1169	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRГ FOR 8/1-	34232818	8/12/2024	8/30/2024	234.40		
1170	CANON FINANCIAL SERVICES, INC.	LEASE/RENT	MULTI DEPTS LEASE CHRГ FOR 8/1-	34232818	8/12/2024	8/30/2024	252.45		
1171	HURT & PROFFITT INC	CONTRACT SERVICES	PLAN-INFORMATION TECH, ANN.	86246	7/16/2024	8/9/2024	13,750.00		
1172	INKLINGS SCREEN PRINTING	OTHER OPERATING	PLAN-DG20 TEAL, COUNTY SEAL	16074	8/2/2024	8/9/2024	50.00		
1173	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	32.65		
1174	JAMES RIVER SOLUTIONS	VEHICLE FUEL	COST OF FUEL & PREV MAINT FOR	08/01/24	8/1/2024	8/9/2024	93.33		
1175	PITNEY BOWES INC	POSTAL SERVICES	ACCT#0016992100-DM300C RED INK	1025799484	7/31/2024	8/23/2024	22.13		
1176	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9969458096	7/19/2024	8/2/2024	85.84		
1177	VERIZON WIRELESS	TELECOMMUNICATIONS	MULTIPLE DEPTS MONTHLY	9971865132	8/19/2024	8/30/2024	85.84		
1178							<b>Total:</b>		
1179							<b>\$14,855.70</b>		
1180	<b>PLANNING COMMISSION</b>								
1181	AMAZON CAPITAL SERVICES	POSTAL SERVICES	PLAN & MULT DEPTS-LOGITECH	11CR-GWRR-CVWQ	8/22/2024	8/30/2024	9.34		
1182	FLUVANNA REVIEW	ADVERTISING	COMM DEV-FR 1/4-13X SUP 24:03-	2024F29-77	7/25/2024	8/9/2024	154.70		



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1221									
1222									
1223	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>								
1224	<b>FIRE &amp; RESCUE CAP PROJ</b>								
1225	ARCHITECTURAL HARDWARE	EDP EQUIPMENT	FCPS-EXTERIOR DOOR REPLACMENT:	SPI-059217	7/17/2024	8/9/2024			18,068.00
1226	C.W. WILLIAMS & COMPANY, LLC.	MACHINERY AND	FORK UNION PPE GEAR	663229	8/15/2024	8/23/2024			571.63
1227	FORK UNION VOL FIRE DEPT	MACHINERY AND	REIMBURSEMENT FOR WITMER	082924	8/29/2024	8/30/2024			5,065.63
1228	MATHENY MOTOR TRUCK CO.	MACHINERY AND	EMG-IS320 SPREADE,AMKUS 750 CUT,	100354K	7/31/2024	8/16/2024			60,938.51
1229	R.K. CHEVROLET, INC.	VEHICLE	2024 CHEVROLET TAHOE 4X4 SSV	269864	7/31/2024	8/19/2024			56,872.85
1230	WITMER PUBLIC SAFETY GROUP, INC	MACHINERY AND	EMG-CUST-FORK UNION FIRE DEPT-	INV523625	8/8/2024	8/16/2024			318.75
1231	WITMER PUBLIC SAFETY GROUP, INC	MACHINERY AND	EMG-CUST#874:TASK FORCE TIPS	INV520675	8/1/2024	8/16/2024			13,443.79
1232									
1233									
1234	<b>FACILITIES CAP PROJ</b>								
1235	DAIKIN APPLIED	CONTRACT SERVICES	FCPW-INV #	7/31/24-	7/31/2024	8/9/2024			6,709.46
1236	J&A PAINTING	CONTRACT SERVICES	FCPW-COMMUNITY CENTER	24-238	8/19/2024	8/30/2024			3,870.00
1237	LANE TECHNOLOGY, INC.	CONTRACT SERVICES	FCPW-SRVCS FOR COMM. ATTY	2726	7/31/2024	8/9/2024			37,373.00
1238	MID-ATLANTIC CONTROLS CORP	CONTRACT SERVICES	HVAC Controls for Circuit Court	36342	8/12/2024	8/16/2024			53,839.56
1239	NOLAND	CONTRACT SERVICES	FCPW-QS0CP0EE QUICKSET 1/2"	624301 01	7/2/2024	8/9/2024			439.76
1240	NOLAND	CONTRACT SERVICES	FCPW-VA-7480-0312 (WAS VA-7450-	624449 01	6/27/2024	8/9/2024			856.64
1241									
1242									
1243	<b>SCHOOL TRANSPORT CAP PROJ</b>								
1244	SHADE EQUIPMENT COMPANY INC	VEHICLE	FCPS-PRO PLUS 9' PLOW PKG, CTRL	383208	7/18/2024	8/16/2024			6,971.40
1245									
1246									
1247	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>								
1248	APT ACQUISITION AND	OPERATION AND MAINT	FCPS-FCHS TURF & TRACK	APPL#24-2048-12-1	6/10/2024	8/9/2024			295,000.00
1249	HONEYWELL INTERNATIONAL INC.	CONTRACT SERVICES	FCPS-ACT#526634-PROJ 110070471-	5267379952	7/20/2024	8/23/2024			360,000.00
1250	RENTOKIL NORTH AMERICA, INC	CONTRACT SERVICES	FCPS-MIDDLE SCHOOL BAT REMOVAL	17313 & 17311	8/12/2024	8/30/2024			24,245.00
1251	TRANE U.S., INC.	CONTRACT SERVICES	FCPS-FMS MAIN OFFICE HVAC	314727771	7/30/2024	8/2/2024			39,556.00
1252	VPS RECREATION	CONTRACT SERVICES	FCPS-CENTRAL PLAYGROUND-	118938-151	8/5/2024	8/16/2024			23,337.50
1253									
1254									
1255	<b>SCHOOL TECH CAP PROJ</b>								
1256	APT ACQUISITION AND	OPERATION AND MAINT	FCPS-FCHS TURF & TRACK	APPL#24-2048-12-1	6/10/2024	8/9/2024			13,750.00
1257	APT ACQUISITION AND	OPERATION AND MAINT	FCPS-FCHS TURF & TRACK	24-2048-12-2	8/23/2024	8/30/2024			160,000.00
1258	APT ACQUISITION AND	OPERATION AND MAINT	FCPS-FCHS TURF & TRACK	24-2048-12-2	8/23/2024	8/30/2024			200,858.05

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1259	MOORE'S PLUMBING & SEPTIC	OPERATION AND MAINT	FCPS-FMS TRACK-INSTALLED 4	7969	8/19/2024	8/23/2024	93,750.00	
1260								
1261								
1262	<b>NON DEPT CAP PROJ</b>							
1263	DEWBERRY ENGINEERS INC.	PROFESSIONAL SERVICES	FUSD-PROJ-50180334.000	22408561	5/23/2024	8/9/2024	17,142.50	
1264								
1265								
1266								
					<b>302 CAPITAL IMPROVEMENT</b>	<b>Fund Total:</b>	<b>\$1,492,978.03</b>	
1267	<b>Fund # - 401 DEBT SERVICE</b>							
1268	<b>DEBT SERVICE - SCHOOLS</b>							
1269	JPMORGAN CHASE BANK NA	JP MORGAN 2022 INTEREST	PRINCIPAL & INTEREST	1000148321S202409	8/1/2024	8/29/2024	29,847.60	
1270	JPMORGAN CHASE BANK NA	JP MORGAN 2022 PRIN	PRINCIPAL & INTEREST	1000148321S202409	8/1/2024	8/29/2024	557,463.00	
1271	U.S. BANK OPERATIONS CENTER	VPSA QSCB SERIES 2009	PRINCIPAL	082924	8/29/2024	8/29/2024	387,143.00	
1272								
1273								
1274								
					<b>401 DEBT SERVICE</b>	<b>Fund Total:</b>	<b>\$974,453.60</b>	
1275	<b>Fund # - 502 SEWER</b>							
1276	<b>SEWER</b>							
1277	U.S. BANK OPERATIONS CENTER	VRA REVENUE BOND	PRINCIPAL & INTEREST	249175C04	8/6/2024	8/29/2024	30,000.00	
1278								
1279								
1280	<b>PALMYRA SEWER OPER EXPENSES</b>							
1281	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	007712348080AUG2	7/25/2024	8/2/2024	63.24	
1282	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	007129524547	7/22/2024	8/2/2024	993.29	
1283	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA AREA WWTP	007129524547AUG2	8/20/2024	8/23/2024	925.13	
1284	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PALMYRA SEWAGE PUMP STATION	007712348080SEP24	8/23/2024	8/30/2024	28.49	
1285								
1286								
1287								
					<b>502 SEWER</b>	<b>Fund Total:</b>	<b>\$32,010.15</b>	
1288	<b>Fund # - 505 FORK UNION SANITARY DISTRICT</b>							
1289	<b>FORK UNION SANITARY DISTRICT</b>							
1290	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	FUSD DEBT SERVICE	082524	8/25/2024	8/25/2024	4,464.56	
1291								
1292								
1293	<b>FUSD OPERATIONAL EXPENSES</b>							
1294	BANK OF AMERICA	PROPERTY INSURANCE	MULTIPLE DEPTS PURCHASE CARD	STATEMENT 7/31/24	7/31/2024	8/21/2024	103.50	
1295	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-CUST#VA620545L-1 AY	VA0621087	7/24/2024	8/9/2024	574.18	
1296	CONSOLIDATED PIPE & SUPPLY	BLDGS EQUIP REP & MAINT	FUSD-ACCT#VA0620545L-3/4 CTS AY	VA0621072	7/19/2024	8/9/2024	594.72	



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2									
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1335	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF SEWER -	FUSD-WATER & WASTEWATER 7/1-	50WR2574302	8/6/2024	8/9/2024	1.95		
1336	VIRGINIA DEPT OF CORRECTIONS	PURCHASE OF WATER -	FUSD-WATER & WASTEWATER 7/1-	50WR2574302	8/6/2024	8/9/2024	892.95		
1337								<b>Total:</b>	<b>\$45,995.96</b>
1338									
1339				<b>510 ZION XR WATER &amp; SEWER</b>				<b>Fund Total:</b>	<b>\$45,995.96</b>
1340								<b>Total Expenditures by Fund:</b>	<b>\$3,355,508.42</b>

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB K**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Four-for-Life Supplemental Appropriation				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation in the amount of \$29,659.60 for the FY24 Fire and Rescue budget from unexpended Four-for-Life funds in FY23.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Theresa McAllister, Management Analyst				
<b>PRESENTER(S):</b>	Theresa McAllister, Management Analyst				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Effective June 30, 2024				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• This funding is legislated by the Code of Virginia This funding is legislated by the Code of Virginia § 46.2-694 which stipulates that an additional \$4.00 per year is charged and collected at the time of vehicle registration and set aside as a special fund to be used only for EMS purposes.</li> <li>• A percentage of the funds collected is allocated to a “Return to Locality” fund to provide local support for EMS training and equipment purchases.</li> <li>• The Commonwealth sends this funding to the County as a direct pass through to the Rescue Squads.</li> <li>• All funds have been allocated to the proper EMS departments for the correct fiscal years and the expense is showing in FY24.</li> </ul>				
<b>FISCAL IMPACT:</b>	Approval of the motion as stated above will allow the Finance Department to increase FY24 revenue and expenditure budgets equally within the assigned funds.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		X			





## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

TAB L

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Services Agreement for Legal Services				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the Services Agreement for legal services, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>The contract is on an as-needed basis until an Assistant County Attorney is hired in calendar year 2025.</p> <p>All services billed hourly at the rates below:</p> <ul style="list-style-type: none"> <li>• Donna R. DeLoria, deputy county attorney <span style="float: right;">\$328</span></li> <li>• Kristina M. Hofmann, deputy county attorney <span style="float: right;">\$300</span></li> <li>• Jeremy L. Boggs, assistant county attorney/associate <span style="float: right;">\$215</span></li> <li>• Partners <span style="float: right;">\$250</span></li> <li>• Associates <span style="float: right;">\$175</span></li> <li>• Paralegals <span style="float: right;">\$140</span></li> <li>• Assistants (when applicable) <span style="float: right;">\$100</span></li> </ul>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Contract renewal</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				



**LEGAL SERVICES AGREEMENT BETWEEN DELORIA & HOFMANN LLP AND  
FLUVANNA COUNTY, VIRGINIA  
Effective October 2, 2024**

This Legal Services Agreement is dated as of the 2nd day of October, 2024, by and between DeLoria & Hofmann LLP, (“Contract County Attorneys”) and the County of Fluvanna, a political subdivision of the Commonwealth of Virginia (the “County”). Effective as of October 2, 2024, the parties agree that the agreement for County Attorney Services, which included deputy and assistant County Attorney services, between Payne & Hodous, L.L.P., d/b/a DeLoria & Hofmann LLP and the County of Fluvanna which was effective May 1, 2023, (the “prior agreement”) is terminated and replaced by this Legal Services Agreement (the “Agreement”).

Whereas, pursuant to Virginia Code Section 15.2-1542, previously the Fluvanna County Board of Supervisors has appointed Dan Whitten as County Attorney, Donna R. DeLoria as Deputy Fluvanna County Attorney, Kristina M. Hofmann as Deputy County Attorneys and Jeremy L. Boggs as an Assistant County Attorney (the “County Attorney Office”), and such appointments continue;

Whereas, Donna R. DeLoria as Deputy Fluvanna County Attorney, Kristina M. Hofmann as Deputy County Attorney (each a “Deputy”; together the “Deputies”) and Jeremy L. Boggs as Assistant County Attorney (the “Assistant”) (together the “the Contract County Attorneys”) shall continue to serve at the pleasure of the Board, and the parties desire to provide for services and payment, which shall be governed as set forth in this Agreement;

Whereas, on or about December 31, 2024, Jeremy L. Boggs will be moving to Michigan and will tender his resignation as an Assistant to the County Attorney, Dan Whitten, the County understands and acknowledges this and such resignation of Jeremy L. Boggs and the remaining Contract County Attorneys shall continue to provide services under and as provided for under this Agreement which is acceptable to the County and the County Attorney;

Now therefore, for good and valuable consideration the sufficiency of which the parties acknowledge, the parties hereto agree as follows:

The recitations above are incorporated herein as material terms hereof.

The Fluvanna County Attorney is Dan Whitten, a County employee whose services are not covered by this Agreement. Dan Whitten joins herein to acknowledge, consent, and agree to the terms and provisions of this Agreement. Dan Whitten acknowledges and agrees that each of the Deputies has authority to sign any document on behalf of the County Attorney and such delegation of authority shall continue as to each Deputy unless and until specifically revoked by the County Attorney in a writing delivered to each serving Deputy and the County Administrator, or until such Deputy is no longer serving.

The Contract County Attorneys are appointed by the governing body and serve at the pleasure of the governing body. Each shall serve at a rate of compensation as set forth hereinafter and shall be allowed to recover his or her reasonable costs expended. All services shall be at an hourly rate, the Contract County Attorneys shall provide the County with an itemized list of fees

and expenses. If and as needed under this Agreement, the Contract County Attorneys may use the services of other attorneys, paralegals, and assistants being partners or employees of the Contract County Attorneys, so long as such services are supervised by one or more of the Deputies.

The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff shall have the duty in civil matters of advising the governing body and all boards, departments, agencies, officials and employees of the County, of drafting or preparing ordinances, of defending or bringing actions in which the County or any of its boards, departments or agencies, or officials or employees, thereof, shall be a party, and in any other manner advising or representing the County, its boards, departments, agencies, officials and employees, and the Contract County Attorneys shall be accountable to the governing body in the performance of these duties. Notwithstanding the foregoing, the Contract County Attorneys reserve the right to decline any specific matter and instead recommend independent counsel when they deem appropriate or necessary on any particular matter.

The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff are the primary risk management officers for the County and work daily with leadership, staff and citizens to resolve problems. The Contract County Attorneys in coordination with the Fluvanna County Attorney and as requested by the County staff work collaboratively with County leadership to accomplish the essential functions outlined below with an emphasis on creative solutions to the County's desired goals within the limits of state law.

**ESSENTIAL FUNCTIONS:** This information is of a general nature, and is not intended to be a comprehensive description of every role and responsibility.

**I. Routine Services.** The Contract County Attorneys shall provide Routine Services. "Routine services" shall include such matters as (a) regular advice and support to members of the Board, the County Administrator and other members of the County staff, as well as constitutional officers upon their request; (b) reviewing/drafting of ordinary documents, including, but not limited to, private road maintenance agreements, development bonds, zoning and subdivision staff reports, tax refund letters, legal notices, etc.; (c) drafting of routine ordinance amendments and regular maintenance of the County Code to maintain compliance with state enabling legislation; (d) support of staff in enforcement of zoning, subdivision and other County Code violations (but not including court proceedings except as directed by the Commonwealth's Attorney); (e) assistance to staff regarding compliance with the Freedom of Information Act, and policies for records retention and policies for procurement; (f) preparation, review and execution of simple leases, simple deeds and other simple contracts which are not subject to the Virginia Public Procurement Act; and (g) occasional briefing/educational activities, including such things as updating the Board, Planning Commission and staff on matters such as zoning procedures and other legal matters. When specifically requested by the County staff or the Fluvanna County Attorney the Deputies and Assistant, or any one of them, will attend any regular meetings of the Board of Supervisors, the Planning Commission, the Board of Zoning Appeals and the building code board of appeals, with occasional attendance at special meetings and work sessions as directed by their respective chairmen, the Fluvanna County Attorney, or the County Administrator. It shall also include attendance at occasional staff and other meetings, as scheduled in consultation with the County Administrator.

**II. Non-routine services** shall be performed by the Contract County Attorneys as requested by the County staff, County Attorney or County Administrator. “Non-routine services” would include without limitation such things as the following:

- (a) real estate (including sales, acquisitions and other non-routine matters, such as the negotiation of telecommunications leases, etc.),
- (b) general procurement, reviewing/drafting contracts, memoranda of understanding/agreement, requests for proposals/bids;
- (c) litigation; and
- (d) special projects (such as comprehensive review/revision of major legislative projects including land use ordinances, comprehensive plan, exercises of the County’s power of eminent domain, appearance before governmental bodies other than as provided in Section I., above, etc.).

### **III. Contract County Attorney Hourly Rates**

Donna R. DeLoria, deputy county attorney	\$328
Kristina M. Hofmann, deputy county attorney	\$300
Jeremy L. Boggs, assistant county attorney/associate	\$215
Partners	\$250
Associates	\$175
Paralegals	\$140
Assistants (when applicable)	\$ 100

When a matter involves travel outside the immediate Charlottesville area, the County will be charged for travel time (at the above-listed hourly rates) and mileage (at rates approved by the federal IRS). All expenses incurred related to the services must be paid by the County including without limitation fees for court filings and service of process; expert witnesses and consultants; bank origination fees, interest and the like; recording costs; title and other insurance premiums; mail and courier services; and other like expenses. The Contract County Attorneys do not normally bill for smaller quantities of copies made internally or for long-distance telephone charges. In cases where the expenses for copies are unusually high, numerous copies are needed, copies are oversized, or there are expenses for copying by commercial copy or printing establishments, the County will be charged for such copying at the actual cost for making such copies.

### **IV. Termination**

The Legal Services Agreement may be terminated by the County upon thirty (30) days written notice to the Contract County Attorneys at the County’s convenience in the County’s sole discretion (“termination for convenience”), unless a termination for convenience is specifically and expressly prohibited by the Contract. Any Contract cancellation notice shall not relieve the Contract County Attorneys of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of the termination.

**[Signature page to follow.]**

Witness the following duly authorized signatures and seals:

DeLoria & Hofmann LLP

Fluvanna County

By: \_\_\_\_\_ (SEAL)  
Kristina M. Hofmann, Partner

By: \_\_\_\_\_ (SEAL)  
Eric M. Dahl, County Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Seen and Agreed and Approved as to form:

\_\_\_\_\_  
Fluvanna County Attorney

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA ITEM STAFF REPORT**

**TAB M**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Environmental Monitoring and Reporting Services for County Landfill				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve Project Agreement #01 between Fluvanna County and TRC Engineers, Inc. for environmental services at the Fluvanna County Closed Landfill totaling \$38,350, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The County signed a General Professional Engineering &amp; Architectural Services Term Contract with TRC Engineers, Inc. on January 31, 2024.</li> <li>• Under this Project Agreement #01, TRC will: <ul style="list-style-type: none"> <li>○ In October 2024 and April 2025 – sample and analyze groundwater from monitoring wells at the County Landfill, and report findings to the County and to DEQ;</li> <li>○ Prepare the Annual Groundwater Monitoring Report for delivery to the County and to DEQ;</li> <li>○ Measure, analyze and report landfill gases quarterly to the County and to DEQ;</li> <li>○ Conduct four quarterly site inspections and report to the County</li> <li>○ Provide additional regulatory compliance assistance on an as-needed basis</li> </ul> </li> <li>• Not-to-exceed cost of \$38,350</li> </ul>				
<b>FISCAL IMPACT:</b>	These costs are funded in the FY25 budget.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• TRC Project Agreement #01</li> <li>• TRC Proposal dated 6/17/24</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X				





**PROJECT AGREEMENT # 01**  
**TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR**  
**PROFESSIONAL SERVICES**  
**Environmental Monitoring and Reporting Services**

This Project Agreement #01 (the "Project Agreement") made this \_\_\_ day of \_\_\_\_\_, 2024 between Fluvanna County, Virginia (the "County"), a political subdivision of the Commonwealth of Virginia, and TRC Engineers Inc. (the "Consultant"), a New Jersey corporation authorized to transact business in Virginia, is an addendum to that TERM CONTRACT BETWEEN COUNTY AND ARCHITECT/ENGINEER FOR PROFESSIONAL SERVICES dated the 31st day of January, 2024 (including all exhibits, and as modified by any amendments or addendums thereto the "Agreement"). All defined terms in the Agreement shall have the same meaning in this Project Agreement unless the context used herein requires otherwise.

Whereas, pursuant to the Agreement the County shall issue written task orders to the Consultant as services are needed;

Whereas, the Consultant submitted a proposal letter dated June 17, 2024 entitled "Fluvanna County Closed Landfill Environmental Monitoring Programs Proposal: FY 2024-2025" (the "Proposal") which is attached hereto as **Exhibit 1** and made a material part hereof;

Whereas, the County desires that the Consultant complete the work and services set forth in the Proposal, including, without limitation, the services described in the "Scope of Services" section are generally described therein as:

- The purpose of this task order is for the Consultant to perform environmental monitoring and reporting services at the solid waste facility operated by Fluvanna County.

Now therefore, for good and valuable consideration, the parties hereby agree as follows:

**ARTICLE I: THE AGREEMENT**

The foregoing recitations are incorporated by reference into this Project Agreement.

This Project Agreement is an addendum to and made a material part of the Agreement. The parties hereto agree that except as specifically and expressly modified hereby that Agreement remains in full force and effect and the provisions of the Agreement are incorporated herein and are a material part hereof.

**ARTICLE II: TASK ORDER**

Consultant shall provide all work and services as needed and necessary or desired to complete Services on the Task Order consistent with all provisions of this Project Agreement, the Proposal, and the Agreement.

The County's project manager for technical inquiries relating to this Project Agreement shall be:

Dale Critzer  
Assistant Director of Public Works  
197 Main Street  
Palmyra, VA 22963  
(434) 591-1908

Billing inquiries should be directed to Victoria Melton, Finance Director, whose contact information appears below in Article VI.

### **ARTICLE III: EXHIBITS AND RESOLVING CONFLICTS**

The rights and duties of the County and Consultant applicable to the County's projects under this Project Agreement are set forth in the following Agreement Documents:

- i. This Project Agreement;
- ii. Exhibit 1 hereto;
- iii. The Agreement including exhibits thereto; and
- iv. The County of Fluvanna General Terms Conditions and Instructions to Bidders and Contractors, being a portion of Attachment 1 which is attached to and a part of the Agreement.

Whenever possible, the terms of the above Agreement Documents shall be read together, however in the event of a conflict, the order of preference above shall govern which Document will control. In other words, (i) shall control over (ii) to (iv) above, and (ii) shall control over (iii) and (iv) and so forth.

### **ARTICLE IV: FEES**

The Consultant shall receive up to a not-to-exceed total of THIRTY-EIGHT THOUSAND THREE HUNDRED FIFTY DOLLARS ANDS NO/100 (\$38,350.00) based on actual time worked; and which shall be payable by the County MONTHLY based on actual time worked upon Final Completion of the Services.

The flat fee is a not-to exceed amount. The hourly fees up to the not-to-exceed total per task shall be payable by the County upon proper invoice by the Consultant as described herein. The Consultant shall submit invoices to the County monthly for services actually rendered on each subtask and upon final completion. The invoice shall describe the services rendered to date with specificity. The Consultant will be paid within forty-five (45) days of receipt of a valid invoice following final acceptance of all work by the County in the County's sole discretion ("Final Completion"). No invoice may be provided by the Consultant to the County until the items or services purchased have been delivered to, inspected by and accepted by the County. In no event shall the fees invoiced or due under this Project Agreement exceed \$38,350.00 total.

Notwithstanding anything to the contrary contained in the Proposal, the Consultant shall be paid the lower of the hourly rate for the title/type of person actually performing the work set forth in the Proposal hereto or the hourly rate set forth in Exhibit 3 to the Agreement (being that Term Contract between County and Architect/Engineer for Professional Services dated January 31, 2024); up to the not-to-exceed fees for the Task Order Services set forth in this Project Agreement. The County shall be billed for increments of an hour based on Consultant's standard procedure except as otherwise required by the Agreement.

The fee includes all fees, costs and charges of any kind to perform all the services and work, including supplying at its own cost and expense any necessary tools, equipment or materials necessary or desirable for completion of the task specified.

### **ARTICLE V: TERM**

Consultant shall with due diligence and dispatch assiduously pursue this Task Order to completion. The Services and work on this Task Order must be completed to the sole satisfaction of the County during the 12-month period between July 1, 2024 to June 30, 2025 (FY 2024-2025).

**ARTICLE VI: MISCELLANEOUS**

As appropriate to the context, the singular will include the plural and vice versa, and reference to one gender will include the others. This Project Agreement may be executed in one or more counterparts, each of which will be considered the Project Agreement for all purposes of proof. In addition to allowing electronic signatures upon an electronic copy of this Project Agreement, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Project Agreement contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Project Agreement. This Project Agreement will be binding upon and inure to the benefit of the respective parties and their successors. This Project Agreement is not assignable by either party, except by operation of law. The legal address for the County and for the Consultant and the addresses for delivery of Notices and other documents related to the administration of this Project Agreement are as follows:

**County:**

ATTN: Victoria Melton, Finance Director  
Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963  
Telephone (434) 591-1930  
FAX (434) 591-1931

**Consultant:**

TRC Engineers, Inc.  
ATTN: Thomas R. Laughlin, Environmental Services Division  
1030 Wilmer Ave., Suite 100  
Richmond, VA 23227  
Telephone: (804) 264-2228

Any party may substitute another address for the one set forth above by giving a notice in the manner required. Any notice given by mail will be deemed to be received on the fifth (5<sup>th</sup>) day after deposit in the United States mail. Any notice given by hand will be deemed to be received when delivered. Notice by courier will be deemed to have been received on the date shown on any certificate of delivery.

**[Signature page to follow.]**

**In witness whereof the undersigned duly authorized representatives have executed this Project Agreement on the dates set forth beside their respective signatures.**

Consultant:  
TRC Engineers, Inc.

County:  
Fluvanna County:

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Eric M. Dahl

Title: \_\_\_\_\_

Title: County Administrator

Approved as to form:


By: \_\_\_\_\_  
Fluvanna County Attorney



1030 Wilmer Avenue, Ste. 100  
Richmond, VA 23227

T 804.264.2228  
TRCcompanies.com

TO: Mr. Dale Critzer  
Fluvanna County

FROM: Thomas R. Laughlin   
Environmental Services Division

DATE: 06-17-24

SUBJECT: **Fluvanna County Closed Landfill**  
Environmental Monitoring Programs  
Proposal: FY 2024-2025 (July 2024 to June 2025)

DEQ Permit No. 429  
TRC Project No. PENDING [TASKS 1 TO 7]

TRC Engineers, Inc., proposes to provide professional engineering and environmental services to Fluvanna County in accordance with the existing Services Agreement between Fluvanna County and TRC (Term Contract for RFP #2017-01; signed January 31, 2024) and TRC's 2024 Labor EV P-Codes.

The subject proposal is intended to encompass services that will be provided during the 12-month period between *July 1, 2024, to June 31, 2025 (FY 2024-2025)*.

More specifically, TRC shall provide the following services pertaining to environmental programs at solid waste facilities operated by Fluvanna County:

#### **[TASK 1] - Groundwater Sampling Event 2024 S2 (October 2024)**

**Task.** TRC proposes to obtain groundwater samples from monitoring wells at the Fluvanna County closed landfill (groundwater sampling event 2024 S2, scheduled to occur during October 2024), chemically analyze the groundwater samples, and prepare a report suitable for direct submission to DEQ. More specifically, TRC proposes to:

- Obtain groundwater samples from monitoring wells MW-02R, MW-03R, and MW-04R and have them analyzed for *VSWMR* Table 3.1, Column A constituents.
- Obtain groundwater samples from monitoring wells MW-07R, MW-08, and MW-10 and have them analyzed for *VSWMR* Table 3.1, Column A constituents, plus previously detected Table 3.1, Column B constituents, including tin; 2-chlorophenol; bis(2-ethylhexyl)phthalate; dichlorodifluoromethane, diethyl phthalate; and di-n-octyl phthalate.

Mr. Dale Critzer  
June 17, 2024  
Page 2

**Budget.** The cost of the referenced task shall be **\$10,750** (*lump sum*).

- The cost of environmental services (TRC = **\$6,900**) is based upon a review of the costs associated with past sampling events.
- The cost of chemical analyses (**\$3,850**) is based on a fee schedule previously provided by the contracted laboratory. Laboratory services are provided in accordance with a contract between TRC and the laboratory. Laboratory fees shall be billed at cost.

**Deliverables.** TRC will provide *one digital copy* of the report to Fluvanna County (Adobe Acrobat or functional equivalent) and *one digital copy* of the report to DEQ.

### **[TASK 2] - 2024 Annual Groundwater Report**

**Task.** TRC proposes to prepare the Annual Groundwater Monitoring Report pertaining to the Fluvanna County closed landfill for the year 2025 (due **120 days** from the completion of sampling and analysis for the second semi-annual groundwater sampling event conducted for the calendar year).

**Budget.** The cost of the referenced task shall be **\$5,100** (*lump sum*). The cost of the proposed services is based upon a review of the effort associated with preparing prior Annual Groundwater Monitoring Reports for similar facilities.

**Deliverables.** TRC will provide *one digital copy* of the report to Fluvanna County (Adobe Acrobat or functional equivalent) and *one digital copy* of the report to DEQ.

### **[TASK 3] - Groundwater Sampling Event 2025 S1 (April 2024)**

**Task.** TRC proposes to obtain groundwater samples from monitoring wells at the Fluvanna County closed landfill (groundwater sampling event 2025 S1, scheduled to occur during April 2025), chemically analyze the groundwater samples, and prepare a report suitable for direct submission to DEQ. More specifically, TRC proposes to:

- obtain groundwater samples from monitoring wells MW-2R, MW-3R, and MW-4R and have them analyzed for *VSWMR* Table 3.1, Column A constituents
- obtain groundwater samples from monitoring wells MW-7R, MW-8, and MW-10 and have them analyzed for *VSWMR* Table 3.1, Column B constituents

**Budget.** The cost of the referenced task shall be **\$11,050** (*lump sum*).



Mr. Dale Critzer  
June 17, 2024  
Page 3

- The cost of environmental services (TRC = **\$7,200**) is based upon a review of the costs associated with past sampling events.
- The cost of chemical analyses (**\$3,850**) is based on a fee schedule previously provided by the contracted laboratory. Laboratory services are provided in accordance with a contract between TRC and the laboratory. Laboratory fees shall be billed at cost.

**Deliverables.** TRC will provide *one digital copy* of the report to Fluvanna County (Adobe Acrobat or functional equivalent) and *one digital copy* of the report to DEQ.

#### **[TASK 4] - Gas Monitoring Services (July 2024 - June 2025)**

**Scope of services.** TRC proposes to measure landfill gases (using a LANDTEC gas analyzer, or functional equivalent), on *four* occasions, at *six* gas probes and *five* on-site structures at the Fluvanna County closed landfill, prepare data tables, and prepare a report of findings (to include an assessment of regulatory compliance) during the period between July, 2024, to June, 2025 (inclusive; second half of calendar year 2024 = first half of FY 2024-2025; includes *four monitoring events*).

**Schedule.** The inspections shall occur during the following intervals:

- **third quarter 2024:** between July and September 2024
- **fourth quarter 2024:** between October and December 2024
- **first quarter 2025:** between January and March 2025
- **second quarter 2025:** between April and June 2025

**Budget.** The cost of the referenced task shall be **\$4,700** (*lump sum / includes four monitoring events*).

The cost of professional environmental services is based upon a review of the costs associated with past gas monitoring events.

**Comment.** The facility is currently required to monitor landfill gases on a **quarterly** schedule; however, if concentrations of methane are found to be greater than 80% of its lower explosive limit (LEL) during any monitoring event, then the County may have to revert to a **monthly** monitoring schedule. In the event that concentrations of methane exceed 80% of the LEL at the property boundary during the referenced monitoring period, we will prepare a *revised* cost estimate to accommodate monthly monitoring.

**Deliverables.** TRC will provide one *digital copy* of each report to the Fluvanna County (Adobe Acrobat or functional equivalent) and will provide one *digital copy* of each report to DEQ.



Mr. Dale Critzer  
June 17, 2024  
Page 4

### **[TASK 5] - Quarterly Site Inspections (July 2024 - June 2025)**

**Scope of services.** TRC proposes to conduct *four quarterly site inspections* meeting the Post-Closure Care Plan requirements at the Fluvanna County closed landfill during the period between July 2024, and June 2025 (inclusive; second half of calendar year 2024 = first half of FY 2024-2025; includes *four site inspections*).

**Schedule.** The inspections shall occur during the following intervals:

- **third quarter 2024:** between July and September 2024
- **fourth quarter 2024:** between October and December 2024
- **first quarter 2025:** between January and March 2025
- **second quarter 2025:** between April and June 2025

**Budget.** The cost of the referenced task shall be **\$2,200** (*lump sum / includes four quarterly events*).

The cost of the proposed services is based upon a review of the costs associated with past inspection events. The proposed fee is based upon the assumption that we will be able to inspect the facility while performing other work at that location.

**Deliverables.** TRC will provide one *digital* copy (Adobe Acrobat or functional equivalent) of each inspection report to Fluvanna County.

### **[TASK 6] - Regulatory Compliance (July 2024 - June 2025) – Upon Request**

**Scope of services.** [*required, but cost is not well constrained*]. TRC will respond to “*unanticipated*” issues concerning regulatory compliance (for example, responding to DEQ comments pertaining to the Annual Groundwater Report) that may arise at the Fluvanna County Closed Landfill during the period between July 1, 2024 and July 31, 2025 (inclusive).

**Budget.** The cost of the referenced task shall be **\$2,500** (*time and materials*).

**Deliverables.** TRC will provide one *digital* copy (Adobe Acrobat or functional equivalent) of each response letter to Fluvanna County.





Mr. Dale Critzer  
June 17, 2024  
Page 5

**[TASK 7] - Verification Groundwater Sampling Event - As Needed**

**Scope of services.** Upon authorization from the County, TRC shall obtain additional groundwater samples in order to either verify or refute reported exceedances, or otherwise suspect data, if warranted, after one regularly scheduled (semi-annual) groundwater sampling event, and chemically analyze the samples for the affected constituents. The results of verification sampling will be incorporated into the report of groundwater sampling and chemical analysis for the associated regularly scheduled sampling event.

**Budget.** The cost of the referenced task shall be **\$2,050** (*time and materials*).

**Deliverables.** TRC will include the results of verification sampling with the routine groundwater sampling event report.

⊕ ⊕ ⊕

**EXCLUSIONS.** Deliverables do not include digital source files used in preparing documents (for example, MS Word, MS Excel, AutoCAD files).

This proposal does not include potential changes to the groundwater monitoring program pending the approval of *Virginia Solid Waste Management Regulations, Amendment 9*. Potential changes include increased statistical analysis for facility background concentrations and the addition of sampling for emergent contaminants, such as PFOA and PFOS compounds. PFOA and PFOS requirements will require additional field time and laboratory fees associated with chemical analysis. TRC will provide Fluvanna County with a change order to accommodate required changes to the monitoring program should Amendment 9 be approved during FY24-25.

**OWNER'S RESPONSIBILITIES.** Owner shall provide access to TRC personnel to enter the landfill during normal operating hours, or on other days or times as mutually agreed, in order to provide the field services associated with the tasks outlined above.

⊕ ⊕ ⊕



Mr. Dale Critzer  
 June 17, 2024  
 Page 6

**COMPENSATION.** TRC shall be compensated for performing the above Services as follows.

<b>TASK</b>	<b>DESCRIPTION</b>	<b>FEE</b>	<b>FEE STRUCTURE</b>
TASK 1	GW Sampling Event 2024 S2	\$10,750	lump sum
TASK 2	2024 Annual Groundwater Report	\$5,100	lump sum
TASK 3	GW Sampling Event 2025 S1	\$11,050	lump sum
TASK 4	Gas Monitoring (FY24-25)	\$4,700	lump sum
TASK 5	Post-Closure Insp. (FY24-25)	\$2,200	lump sum
TASK 6	Regulatory Compliance (FY24-25)	\$2,500	T&M
TASK 7	Verification Event (as needed)	\$2,050	T&M

Total expenditure under this proposal = **\$38,350**

⊕                      ⊕                      ⊕

**AUTHORIZATION TO PROCEED  
 FY2024 - 2025**

\_\_\_\_\_   
 for Fluvanna County

\_\_\_\_\_   
 date

Attachment

cc: John Paul Ligush (TRC)



FACILITY: FLUVANNA COUNTY CLOSED LANDFILL				update: 06-17-2024			TRC WORK ORDER = Pending											
FY 2024-2025		TRC	TRC		summary			YEAR 2024					YEAR 2025					
task	project no.	phase no.	Status	TRC	others	TRC + others	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>groundwater monitoring</b>																		
sampling event 2024 S2 (Table 3.1 Column A)		PHASE 1		\$6,900	\$3,850	\$10,750												
annual report 2024		PHASE 2		\$5,100	\$0	\$5,100												
sampling event 2025 S1 (Table 3.1 Column B)		PHASE 3		\$7,200	\$3,850	\$11,050												
<b>landfill gas</b>																		
gas mon event		PHASE 4		\$4,700	\$0	\$4,700												
<b>engineering services</b>																		
post closure inspection		PHASE 5		\$2,200	\$0	\$2,200												
<b>supplemental services</b>																		
regulatory compliance - (if necessary)		PHASE 6		\$2,500	\$0	\$2,500												
verification event 2024-2025 - (if necessary)		PHASE 7		\$1,800	\$250	\$2,050												
column totals =		PHASE column		\$30,400	\$7,950	\$38,350												
NOTES:				\$ black	= TRC fees	\$ red	= fees paid to others (laboratory, well driller)											



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB N**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Temporary Staff Stipend for Additional Duties – White				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a temporary stipend for Karis White, Paralegal, at the rate of \$75 per week, retroactive to May 7, 2024, until the Purchasing position is filled, with such funds to come from the FY25 Finance Department personnel budget vacancy savings.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, list goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Tori Melton, Director of Finance and Dan Whitten, County Attorney				
<b>PRESENTER(S):</b>	Dan Whitten, County Attorney				
<b>RECOMMENDATION:</b>	I recommend approval of the motion as stated above.				
<b>TIMING:</b>	Effective May 7, 2024				
<b>DISCUSSION:</b>	Ms. White is assisting the Finance Department with procurement duties until the position is filled. Filling this role carries additional administrative responsibility. Ms. White has searched for cooperative contracts to meet the requirements of the County's procurement policy. Ms. White has also assisted with the drafting of contracts subject to approval as to form by the County Attorney. In addition, she has gathered the necessary exhibits for the contracts and responded to vendor questions regarding the details of the contract. This is above and beyond the requirements of the Paralegal with addition of the Purchasing officer role and continuing with regular job tasks. I am recommending approval of a \$75 stipend per week to compensate for the extra responsibilities.				
<b>FISCAL IMPACT:</b>	\$75 stipend per week will come from FY25 Finance Department personnel budget vacancy savings.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	X	X			COAD



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB O**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Approval of Open Space Agreement for April M. Baber				
<b>MOTION(s):</b>	<b>I move to approve the open space agreement for April Mae Baber for tax map parcel 12-A-39; agreement shall remain in effect for a term of five (5) consecutive years.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>PRESENTER(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	This property qualifies for an open space agreement with Fluvanna County in accordance with Code Section 58.1-3230 et. seq. of the Virginia State Code.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	In accordance with Section 58.1-3230 et. seq. of Virginia State Code.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>- April M. Baber's executed open space agreement</li> <li>- Map of tax map parcel 12-A-39</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





Prepared by (Landowner's name and address):

Baber, April M.

4442 Dogwood Drive

Palmyra, VA 22963

Tax Map Parcels: 12-A-39

After recordation, return to: County of Fluvanna  
132 Main Street  
Palmyra, VA 22963

This instrument is exempt from Clerk's fees pursuant to Virginia Code Sections 17.1-266 and 17.1-279(E)



## OPEN SPACE USE AGREEMENT

**THIS AGREEMENT**, made this 23<sup>rd</sup> day of August, 2024,  
by and between April M. Baber, party(ies) of the first part, hereinafter called the  
Grantor (whether one or more), and the COUNTY OF FLUVANNA, a political subdivision of  
the Commonwealth of Virginia, party of the second part, hereinafter called the County:

WITNESSETH

**WHEREAS**, the Grantor owns certain real estate, described below, hereinafter called the  
Property; and

**WHEREAS**, the County is the local governing body having real estate tax jurisdiction  
over the Property; and

**WHEREAS**, the County has determined:

- A. That it is in the public interest that the Property should be provided or preserved for conservation of agricultural and forestal land and of wildlife; and
- B. That the Property meets the applicable criteria for real estate devoted to open-space use as prescribed in Article 4 (Section 58.1-3230 et. seq.) of Chapter 32 of Title 58.1 of the

Code of Virginia, and the standards for classifying such real estate prescribed by the Director of the Virginia Department of Conservation and Recreation; and

- C. That the provisions of this agreement meet the requirements and standards prescribed under section 58.1-3233 of the Code of Virginia for recorded commitments by landowners not to change an open-space use to a non-qualifying use; and

**WHEREAS**, the Grantor is willing to make a written recorded commitment to preserve and protect the open-space uses of the Property during the term of this agreement in order for the Property to be taxed on the basis of a use assessment, and the Grantor has submitted an application for such taxation to the Commissioner of the Revenue of the County pursuant to Section 58.1-3234 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code; and

**WHEREAS**, the County is willing to extend the tax for the Property on the basis of a use assessment commencing with the next succeeding tax year and continuing for the term of this agreement, in consideration of the Grantor's commitment to preserve and protect the open-space uses of the property, and on the condition that the Grantor's application is satisfactory and that all other requirements of Article 4, Chapter 32, Title 58.1 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code are complied with.

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual benefits, covenants and terms herein contained, the parties hereby **COVENANT** and **AGREE** as follows:

1. This agreement shall apply to all the following described real estate:

Tax Map Parcels: 12-A-39 (17.42 acres)

2. The Grantor agrees that during the term of this agreement:
  - A. There shall be no change in the use or uses of the Property that exist as of the date of this agreement to any use that would not qualify as open-space use. The qualifying use for the Property is conservation of agricultural and forestal land and of wildlife.
  - B. There shall be no display of billboards, signs or other advertisements on the property except to (i) state solely the name of the Grantor and the address of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced pursuant to the permitted use of the Property, or (iv) provide warnings. No sign shall exceed four feet by four feet.
  - C. There shall be no construction, placement or maintenance of any structure on the Property unless such structure is either:
    - 1) on the Property as of the date of this agreement; or
    - 2) related to and compatible with the open-space uses of the Property which this agreement is intended to protect or provide for.

- D. There shall be no dumping, storage, or accumulations of trash, garbage, ashes, waste, junk, abandoned property or other unsightly or offensive material on the Property.
  - E. There shall be no filling, excavating, mining, drilling, removal of topsoil, sand, gravel, rock, minerals, or other materials which alters the topography of the Property, except as required in the construction of permissible building structures and features under this agreement.
  - F. There shall be no construction or placement of fences, screens, hedges, walls or other similar barriers which materially obstruct the public's view of scenic areas of the Property.
  - G. There shall be no removal or destruction of trees, shrubs, plants and other vegetation, except that the Grantor may: (1) engage in agricultural, horticultural or silvicultural activities, provided that there shall be no cutting of trees, other than selective cutting and salvage of dead or dying trees, within 100 feet of a scenic river, a scenic highway, a Virginia Byway or public property listed in the approved State Comprehensive Outdoor Recreation Plan (Virginia Outdoors Plan); and (2) remove vegetation which constitutes a safety, a health or an ecological hazard, e.g., vegetation classified as a noxious weed pursuant to the Code of Virginia (1950), as amended.
  - H. There shall be no alteration or manipulation of natural water courses, shores, marshes, swamps, wetlands or other water bodies, nor any activities or uses which adversely affect water quality, level or flow.
  - I. On areas of the Property that are being provided or preserved for conservation of land, floodways or other natural resources, or that are to be left in a relatively natural or undeveloped state, there shall be no operation of dune buggies, all-terrain vehicles, motorcycles, motorbikes, snowmobiles or other motor vehicles, except to the extent necessary to inspect, protect or preserve the area.
  - J. There shall be no industrial or commercial activities, conducted on the Property, except for the continuation of agricultural, horticultural or silvicultural activities; or activities that are conducted in a residence or an associated outbuilding such as a garage, smokehouse, small shop or similar structure which is permitted on the property.
  - K. There shall be no separation or split-off of lots, pieces or parcels from the Property. The Property may be sold or transferred during the term of this agreement only as the same entire parcel that is the subject of this agreement, provided, however, that the Grantor may grant to a public body or bodies open-space, conservation or historic preservation easements which apply to all or part of the Property.
3. This agreement shall be effective upon acceptance by the County, provided, however, that the real estate tax for the Property shall not be extended on the basis of its use value until the next succeeding tax year following timely application by the Grantor for the use assessment and taxation in accordance with Section 20-4-2(d) of the Fluvanna County Code. Thereafter, this agreement shall remain in effect for a term of Five (5) consecutive tax years.

4. Nothing contained herein shall be construed as giving to the public a right to enter upon or to use the Property or any portion thereof, except as the Grantor may otherwise allow, consistent with the provisions of this agreement.
5. The County shall have the right at all reasonable times to enter the Property to determine whether the Grantor is complying with the provisions of this agreement.
6. Nothing in this agreement shall be construed to create in the public or member thereof a right to maintain a suit for any damages against the Grantor for any violation of this agreement.
7. Nothing in this agreement shall be construed to permit Grantor to conduct any activity or to build or maintain any improvement which is otherwise prohibited by law.
8. If any provision of this agreement is determined to be invalid by a court of competent jurisdiction, the remainder of the agreement shall not be affected thereby.
9. The provisions of this agreement shall run with the land and be binding upon the parties, their successors, assigns, personal representatives, and heirs.
10. Words of one gender used herein shall include the other gender, and words in the singular shall include words in the plural, whenever the sense requires.
11. This agreement may be terminated in the manner provided in Section 15.2-4314 of the Code of Virginia for withdrawal of land from an agricultural, a forestal or an agricultural and forestal district.
12. Upon termination of this agreement, the Property shall thereafter be assessed and taxed at its fair market value, regardless of its actual use, unless the County determines otherwise in accordance with applicable law.
13. Upon execution of this agreement, it shall be recorded with the record of land titles in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia, at the Grantor's expense. The Grantor, as evidenced by the Grantor's signature below, hereby authorizes the County to deliver this agreement to the Clerk's Office for recordation.
14. NOTICE: WHEN THE OPEN SPACE USE OR USES BY WHICH THE PROPERTY QUALIFIED FOR ASSESSMENT AND TAXATION ON THE BASIS OF USE CHANGES TO A NONQUALIFYING USE OR USES, OR WHEN THE ZONING FOR THE PROPERTY CHANGES TO A MORE INTENSIVE USE AT THE REQUEST OF THE GRANTOR, THE PROPERTY, OR SUCH PORTION OF THE PROPERTY WHICH NO LONGER QUALIFIES SHALL BE SUBJECT TO ROLLBACK TAXES IN ACCORDANCE WITH SECTION 58.1-3237 OF THE CODE OF VIRGINIA. THE GRANTOR SHALL BE SUBJECT TO ALL OF THE OBLIGATIONS AND LIABILITIES OF SAID CODE SECTION.

Witness the following duly authorized signatures and seals.

April Baber  
Landowner

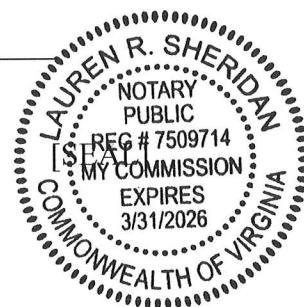


STATE OF Virginia

CITY/COUNTY OF Fluvanna, to-wit:

The foregoing instrument was acknowledged before me this 23<sup>rd</sup> day of August, 2024, by April M. Baber.

Lauren R. Sheridan  
Notary Public



My commission expires: 3/31/2026  
Notary registration number: 7509714

\_\_\_\_\_  
Landowner (SEAL)

STATE OF \_\_\_\_\_

CITY/COUNTY OF \_\_\_\_\_, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

[SEAL]

My commission expires:  
Notary registration number:

COUNTY OF FLUVANNA, VIRGINIA

By: \_\_\_\_\_ (SEAL)  
County Administrator

STATE OF VIRGINIA

COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, by Eric M. Dahl, County Administrator, on behalf of the County of Fluvanna, Virginia.

\_\_\_\_\_  
Notary Public

[SEAL]

My commission expires:  
Notary registration number:

Approved as to form:

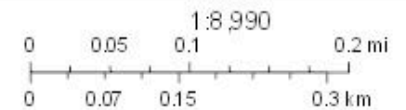
\_\_\_\_\_  
Fluvanna County Attorney

# Fluvanna County, VA WebGIS Parcels - PIN: 12 A 39

Parcel located at 4442 Dogwood Drive, Palmyra, VA 22963



September 11, 2024



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Virginia Geographic Information Network (VGIN)





**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB P**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Approval of Open Space Agreement for Colin B. Gates and Jenna P. Gates				
<b>MOTION(s):</b>	<b>I move to approve the open space agreement for Colin B. Gates and Jenna P. Gates for tax map parcels 27-17-16A and 27-17-14A; agreement shall remain in effect for a term of ten (10) consecutive years.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>PRESENTER(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	These properties qualify for an open space agreement with Fluvanna County in accordance with Code Section 58.1-3230 et. seq. of the Virginia State Code.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	In accordance with Section 58.1-3230 et. seq. of Virginia State Code.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>- Colin B. &amp; Jenna P. Gates' executed open space agreement</li> <li>- Map of tax map parcels 27-17-16A &amp; 27-17-14A</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



Prepared by (Landowner's name and address):

Gates, Colin B. & Jenna P.

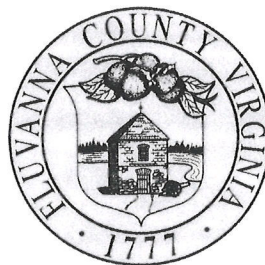
55 Maplevale Drive

Palmyra, VA 22963

Tax Map Parcels: 27-17-16A & 14A

After recordation, return to: County of Fluvanna  
132 Main Street  
Palmyra, VA 22963

This instrument is exempt from Clerk's fees pursuant to Virginia Code Sections 17.1-266 and 17.1-279(E)



## OPEN SPACE USE AGREEMENT

**THIS AGREEMENT**, made this 31<sup>st</sup> day of May, 2024, by and between Colin B. Gates and Jenna P. Gates, party(ies) of the first part, hereinafter called the Grantor (whether one or more), and the COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia, party of the second part, hereinafter called the County:

WITNESSETH

**WHEREAS**, the Grantor owns certain real estate, described below, hereinafter called the Property; and

**WHEREAS**, the County is the local governing body having real estate tax jurisdiction over the Property; and

**WHEREAS**, the County has determined:

- A. That it is in the public interest that the Property should be provided or preserved for conservation of agricultural and forestal land and of wildlife; and

- B. That the Property meets the applicable criteria for real estate devoted to open-space use as prescribed in Article 4 (Section 58.1-3230 et. seq.) of Chapter 32 of Title 58.1 of the Code of Virginia, and the standards for classifying such real estate prescribed by the Director of the Virginia Department of Conservation and Recreation; and
- C. That the provisions of this agreement meet the requirements and standards prescribed under section 58.1-3233 of the Code of Virginia for recorded commitments by landowners not to change an open-space use to a non-qualifying use; and

**WHEREAS**, the Grantor is willing to make a written recorded commitment to preserve and protect the open-space uses of the Property during the term of this agreement in order for the Property to be taxed on the basis of a use assessment, and the Grantor has submitted an application for such taxation to the Commissioner of the Revenue of the County pursuant to Section 58.1-3234 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code; and

**WHEREAS**, the County is willing to extend the tax for the Property on the basis of a use assessment commencing with the next succeeding tax year and continuing for the term of this agreement, in consideration of the Grantor’s commitment to preserve and protect the open-space uses of the property, and on the condition that the Grantor’s application is satisfactory and that all other requirements of Article 4, Chapter 32, Title 58.1 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code are complied with.

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual benefits, covenants and terms herein contained, the parties hereby **COVENANT** and **AGREE** as follows:

- 1. This agreement shall apply to all the following described real estate:

Tax Map Parcels: 27-17-16A ( 10 acres)  
 27-17-14A ( 8.01 acres)  
 Total Acreage: 18.01 acres

- 2. The Grantor agrees that during the term of this agreement:
  - A. There shall be no change in the use or uses of the Property that exist as of the date of this agreement to any use that would not qualify as open-space use. The qualifying use for the Property is conservation of agricultural and forestal land and of wildlife.
  - B. There shall be no display of billboards, signs or other advertisements on the property except to (i) state solely the name of the Grantor and the address of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced pursuant to the permitted use of the Property, or (iv) provide warnings. No sign shall exceed four feet by four feet.
  - C. There shall be no construction, placement or maintenance of any structure on the Property unless such structure is either:
    - 1) on the Property as of the date of this agreement; or

- 2) related to and compatible with the open-space uses of the Property which this agreement is intended to protect or provide for.
- D. There shall be no dumping, storage, or accumulations of trash, garbage, ashes, waste, junk, abandoned property or other unsightly or offensive material on the Property.
- E. There shall be no filling, excavating, mining, drilling, removal of topsoil, sand, gravel, rock, minerals, or other materials which alters the topography of the Property, except as required in the construction of permissible building structures and features under this agreement.
- F. There shall be no construction or placement of fences, screens, hedges, walls or other similar barriers which materially obstruct the public's view of scenic areas of the Property.
- G. There shall be no removal or destruction of trees, shrubs, plants and other vegetation, except that the Grantor may: (1) engage in agricultural, horticultural or silvicultural activities, provided that there shall be no cutting of trees, other than selective cutting and salvage of dead or dying trees, within 100 feet of a scenic river, a scenic highway, a Virginia Byway or public property listed in the approved State Comprehensive Outdoor Recreation Plan (Virginia Outdoors Plan); and (2) remove vegetation which constitutes a safety, a health or an ecological hazard, e.g., vegetation classified as a noxious weed pursuant to the Code of Virginia (1950), as amended.
- H. There shall be no alteration or manipulation of natural water courses, shores, marshes, swamps, wetlands or other water bodies, nor any activities or uses which adversely affect water quality, level or flow.
- I. On areas of the Property that are being provided or preserved for conservation of land, floodways or other natural resources, or that are to be left in a relatively natural or undeveloped state, there shall be no operation of dune buggies, all-terrain vehicles, motorcycles, motorbikes, snowmobiles or other motor vehicles, except to the extent necessary to inspect, protect or preserve the area.
- J. There shall be no industrial or commercial activities, conducted on the Property, except for the continuation of agricultural, horticultural or silvicultural activities; or activities that are conducted in a residence or an associated outbuilding such as a garage, smokehouse, small shop or similar structure which is permitted on the property.
- K. There shall be no separation or split-off of lots, pieces or parcels from the Property. The Property may be sold or transferred during the term of this agreement only as the same entire parcel that is the subject of this agreement, provided, however, that the Grantor may grant to a public body or bodies open-space, conservation or historic preservation easements which apply to all or part of the Property.
3. This agreement shall be effective upon acceptance by the County, provided, however, that the real estate tax for the Property shall not be extended on the basis of its use value until the next succeeding tax year following timely application by the Grantor for the use assessment and taxation in accordance with Section 20-4-2(d) of the Fluvanna County Code. Thereafter, this agreement shall remain in effect for a term of Ten (10) consecutive tax years.

4. Nothing contained herein shall be construed as giving to the public a right to enter upon or to use the Property or any portion thereof, except as the Grantor may otherwise allow, consistent with the provisions of this agreement.
5. The County shall have the right at all reasonable times to enter the Property to determine whether the Grantor is complying with the provisions of this agreement.
6. Nothing in this agreement shall be construed to create in the public or member thereof a right to maintain a suit for any damages against the Grantor for any violation of this agreement.
7. Nothing in this agreement shall be construed to permit Grantor to conduct any activity or to build or maintain any improvement which is otherwise prohibited by law.
8. If any provision of this agreement is determined to be invalid by a court of competent jurisdiction, the remainder of the agreement shall not be affected thereby.
9. The provisions of this agreement shall run with the land and be binding upon the parties, their successors, assigns, personal representatives, and heirs.
10. Words of one gender used herein shall include the other gender, and words in the singular shall include words in the plural, whenever the sense requires.
11. This agreement may be terminated in the manner provided in Section 15.2-4314 of the Code of Virginia for withdrawal of land from an agricultural, a forestal or an agricultural and forestal district.
12. Upon termination of this agreement, the Property shall thereafter be assessed and taxed at its fair market value, regardless of its actual use, unless the County determines otherwise in accordance with applicable law.
13. Upon execution of this agreement, it shall be recorded with the record of land titles in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia, at the Grantor's expense. The Grantor, as evidenced by the Grantor's signature below, hereby authorizes the County to deliver this agreement to the Clerk's Office for recordation.
14. NOTICE: WHEN THE OPEN SPACE USE OR USES BY WHICH THE PROPERTY QUALIFIED FOR ASSESSMENT AND TAXATION ON THE BASIS OF USE CHANGES TO A NONQUALIFYING USE OR USES, OR WHEN THE ZONING FOR THE PROPERTY CHANGES TO A MORE INTENSIVE USE AT THE REQUEST OF THE GRANTOR, THE PROPERTY, OR SUCH PORTION OF THE PROPERTY WHICH NO LONGER QUALIFIES SHALL BE SUBJECT TO ROLLBACK TAXES IN ACCORDANCE WITH SECTION 58.1-3237 OF THE CODE OF VIRGINIA. THE GRANTOR SHALL BE SUBJECT TO ALL OF THE OBLIGATIONS AND LIABILITIES OF SAID CODE SECTION.

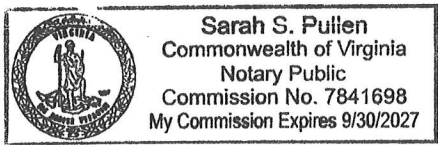
Witness the following duly authorized signatures and seals.

[Signature] (SEAL)  
Landowner

STATE OF Virginia

CITY/COUNTY OF Fauverre, to-wit:

The foregoing instrument was acknowledged before me this 31<sup>st</sup> day of May, 2024, by Jenna P. Gates.



[Signature]  
Notary Public

[SEAL]

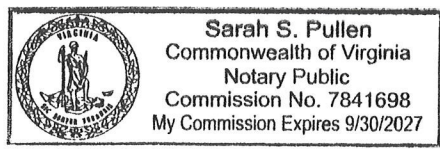
My commission expires: 9-30-2027  
Notary registration number: 7841698

[Signature] (SEAL)  
Landowner

STATE OF Virginia

CITY/COUNTY OF Fauverre, to-wit:

The foregoing instrument was acknowledged before me this 31<sup>st</sup> day of May, 2024, by Colin B. Gates.



[Signature]  
Notary Public

[SEAL]

My commission expires: 9-30-2027  
Notary registration number: 7841698

COUNTY OF FLUVANNA, VIRGINIA

By: \_\_\_\_\_ (SEAL)  
County Administrator

STATE OF VIRGINIA

COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, by Eric M. Dahl, County Administrator, on behalf of the County of Fluvanna, Virginia.

\_\_\_\_\_  
Notary Public

[SEAL]

My commission expires:  
Notary registration number:

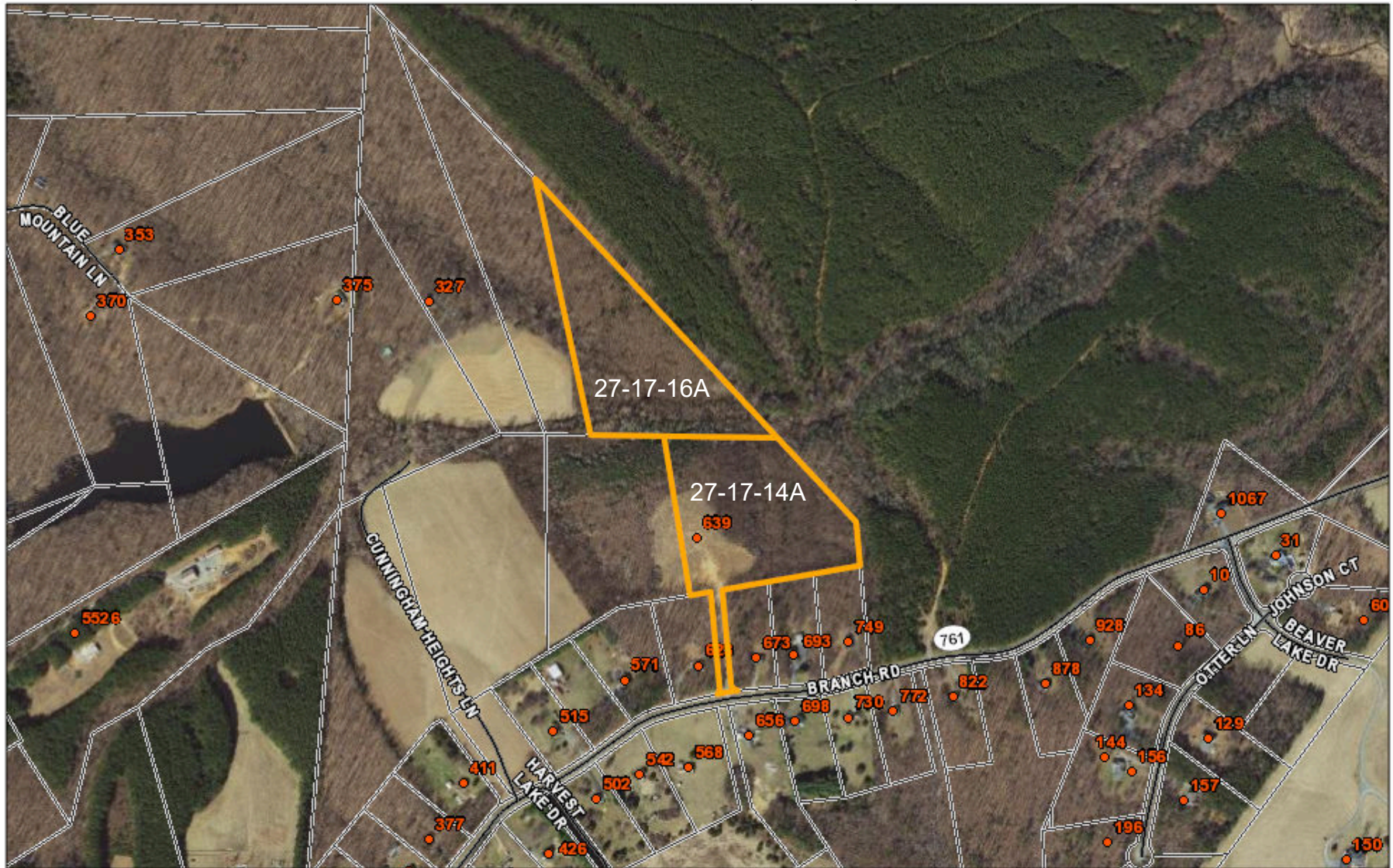
Approved as to form:

\_\_\_\_\_  
Fluvanna County Attorney

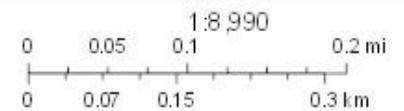
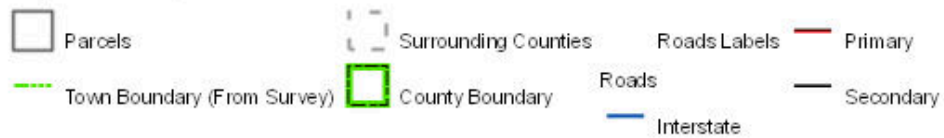


# Fluvanna County, VA WebGIS

Parcels located at 639 Branch Road, Scottsville, VA 24590



September 11, 2024



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Virginia Geographic Information Network (VGIN)



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**TAB Q**

<b>MEETING DATE:</b>	October 2, 2024				
<b>AGENDA TITLE:</b>	Approval of Open Space Agreement for Ronald P. Lauziere and Wanda A. Lauziere				
<b>MOTION(s):</b>	<b>I move to approve the open space agreement for Ronald P. Lauziere and Wanda A. Lauziere for tax map parcel 37-A-8B; agreement shall remain in effect for a term of five (5) consecutive years.</b>				
<b>BOS 2 YEAR GOALS?</b>	Yes	No	<b>If yes, which goal(s):</b>		
		X			
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>PRESENTER(S):</b>	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	This property qualifies for an open space agreement with Fluvanna County in accordance with Code Section 58.1-3230 et. seq. of the Virginia State Code.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	In accordance with Section 58.1-3230 et. seq. of Virginia State Code.				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>- Ronald P. &amp; Wanda A. Lauziere's executed open space agreement</li> <li>- Map of tax map parcel 37-A-8B</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



Prepared by (Landowner's name and address):

Lauziere, Ronald P. & Wanda A.

30 Persimmon Way

Zion Crossroads, VA 22942

Tax Map Parcels: 37-A-8B

After recordation, return to: County of Fluvanna  
132 Main Street  
Palmyra, VA 22963

This instrument is exempt from Clerk's fees pursuant to Virginia Code Sections 17.1-266 and 17.1-279(E)



### OPEN SPACE USE AGREEMENT

**THIS AGREEMENT**, made this 27<sup>th</sup> day of AUGUST, 2024, by and between Ronald P. Lauziere & Wanda A. Lauziere, party(ies) of the first part, hereinafter called the Grantor (whether one or more), and the COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia, party of the second part, hereinafter called the County:

WITNESSETH

**WHEREAS**, the Grantor owns certain real estate, described below, hereinafter called the Property; and

**WHEREAS**, the County is the local governing body having real estate tax jurisdiction over the Property; and

**WHEREAS**, the County has determined:

- A. That it is in the public interest that the Property should be provided or preserved for conservation of agricultural and forestal land and of wildlife; and

- B. That the Property meets the applicable criteria for real estate devoted to open-space use as prescribed in Article 4 (Section 58.1-3230 et. seq.) of Chapter 32 of Title 58.1 of the Code of Virginia, and the standards for classifying such real estate prescribed by the Director of the Virginia Department of Conservation and Recreation; and
- C. That the provisions of this agreement meet the requirements and standards prescribed under section 58.1-3233 of the Code of Virginia for recorded commitments by landowners not to change an open-space use to a non-qualifying use; and

**WHEREAS**, the Grantor is willing to make a written recorded commitment to preserve and protect the open-space uses of the Property during the term of this agreement in order for the Property to be taxed on the basis of a use assessment, and the Grantor has submitted an application for such taxation to the Commissioner of the Revenue of the County pursuant to Section 58.1-3234 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code; and

**WHEREAS**, the County is willing to extend the tax for the Property on the basis of a use assessment commencing with the next succeeding tax year and continuing for the term of this agreement, in consideration of the Grantor's commitment to preserve and protect the open-space uses of the property, and on the condition that the Grantor's application is satisfactory and that all other requirements of Article 4, Chapter 32, Title 58.1 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code are complied with.

**NOW, THEREFORE**, in consideration of the foregoing recitals and the mutual benefits, covenants and terms herein contained, the parties hereby **COVENANT** and **AGREE** as follows:

1. This agreement shall apply to all the following described real estate:

Tax Map Parcels: 37-A-8B (17.252<sup>+</sup> acres)

2. The Grantor agrees that during the term of this agreement:
- A. There shall be no change in the use or uses of the Property that exist as of the date of this agreement to any use that would not qualify as open-space use. The qualifying use for the Property is conservation of agricultural and forestal land and of wildlife.
- B. There shall be no display of billboards, signs or other advertisements on the property except to (i) state solely the name of the Grantor and the address of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced pursuant to the permitted use of the Property, or (iv) provide warnings. No sign shall exceed four feet by four feet.
- C. There shall be no construction, placement or maintenance of any structure on the Property unless such structure is either:
- 1) on the Property as of the date of this agreement; or

- 2) related to and compatible with the open-space uses of the Property which this agreement is intended to protect or provide for.
- D. There shall be no dumping, storage, or accumulations of trash, garbage, ashes, waste, junk, abandoned property or other unsightly or offensive material on the Property.
- E. There shall be no filling, excavating, mining, drilling, removal of topsoil, sand, gravel, rock, minerals, or other materials which alters the topography of the Property, except as required in the construction of permissible building structures and features under this agreement.
- F. There shall be no construction or placement of fences, screens, hedges, walls or other similar barriers which materially obstruct the public's view of scenic areas of the Property.
- G. There shall be no removal or destruction of trees, shrubs, plants and other vegetation, except that the Grantor may: (1) engage in agricultural, horticultural or silvicultural activities, provided that there shall be no cutting of trees, other than selective cutting and salvage of dead or dying trees, within 100 feet of a scenic river, a scenic highway, a Virginia Byway or public property listed in the approved State Comprehensive Outdoor Recreation Plan (Virginia Outdoors Plan); and (2) remove vegetation which constitutes a safety, a health or an ecological hazard, e.g., vegetation classified as a noxious weed pursuant to the Code of Virginia (1950), as amended.
- H. There shall be no alteration or manipulation of natural water courses, shores, marshes, swamps, wetlands or other water bodies, nor any activities or uses which adversely affect water quality, level or flow.
- I. On areas of the Property that are being provided or preserved for conservation of land, floodways or other natural resources, or that are to be left in a relatively natural or undeveloped state, there shall be no operation of dune buggies, all-terrain vehicles, motorcycles, motorbikes, snowmobiles or other motor vehicles, except to the extent necessary to inspect, protect or preserve the area.
- J. There shall be no industrial or commercial activities, conducted on the Property, except for the continuation of agricultural, horticultural or silvicultural activities; or activities that are conducted in a residence or an associated outbuilding such as a garage, smokehouse, small shop or similar structure which is permitted on the property.
- K. There shall be no separation or split-off of lots, pieces or parcels from the Property. The Property may be sold or transferred during the term of this agreement only as the same entire parcel that is the subject of this agreement, provided, however, that the Grantor may grant to a public body or bodies open-space, conservation or historic preservation easements which apply to all or part of the Property.
3. This agreement shall be effective upon acceptance by the County, provided, however, that the real estate tax for the Property shall not be extended on the basis of its use value until the next succeeding tax year following timely application by the Grantor for the use assessment and taxation in accordance with Section 20-4-2(d) of the Fluvanna County Code. Thereafter, this agreement shall remain in effect for a term of FIVE (5) consecutive tax years.

4. Nothing contained herein shall be construed as giving to the public a right to enter upon or to use the Property or any portion thereof, except as the Grantor may otherwise allow, consistent with the provisions of this agreement.
5. The County shall have the right at all reasonable times to enter the Property to determine whether the Grantor is complying with the provisions of this agreement.
6. Nothing in this agreement shall be construed to create in the public or member thereof a right to maintain a suit for any damages against the Grantor for any violation of this agreement.
7. Nothing in this agreement shall be construed to permit Grantor to conduct any activity or to build or maintain any improvement which is otherwise prohibited by law.
8. If any provision of this agreement is determined to be invalid by a court of competent jurisdiction, the remainder of the agreement shall not be affected thereby.
9. The provisions of this agreement shall run with the land and be binding upon the parties, their successors, assigns, personal representatives, and heirs.
10. Words of one gender used herein shall include the other gender, and words in the singular shall include words in the plural, whenever the sense requires.
11. This agreement may be terminated in the manner provided in Section 15.2-4314 of the Code of Virginia for withdrawal of land from an agricultural, a forestal or an agricultural and forestal district.
12. Upon termination of this agreement, the Property shall thereafter be assessed and taxed at its fair market value, regardless of its actual use, unless the County determines otherwise in accordance with applicable law.
13. Upon execution of this agreement, it shall be recorded with the record of land titles in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia, at the Grantor's expense. The Grantor, as evidenced by the Grantor's signature below, hereby authorizes the County to deliver this agreement to the Clerk's Office for recordation.
14. NOTICE: WHEN THE OPEN SPACE USE OR USES BY WHICH THE PROPERTY QUALIFIED FOR ASSESSMENT AND TAXATION ON THE BASIS OF USE CHANGES TO A NONQUALIFYING USE OR USES, OR WHEN THE ZONING FOR THE PROPERTY CHANGES TO A MORE INTENSIVE USE AT THE REQUEST OF THE GRANTOR, THE PROPERTY, OR SUCH PORTION OF THE PROPERTY WHICH NO LONGER QUALIFIES SHALL BE SUBJECT TO ROLLBACK TAXES IN ACCORDANCE WITH SECTION 58.1-3237 OF THE CODE OF VIRGINIA. THE GRANTOR SHALL BE SUBJECT TO ALL OF THE OBLIGATIONS AND LIABILITIES OF SAID CODE SECTION.



Witness the following duly authorized signatures and seals.

[Signature]  
Landowner

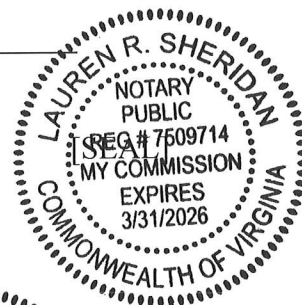


STATE OF Virginia

CITY/COUNTY OF Fluvanna, to-wit:

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of August, 2024, by Ronald P. Lauziere.

[Signature]  
Notary Public



My commission expires: 3/31/2026  
Notary registration number: 7509714

[Signature]  
Landowner

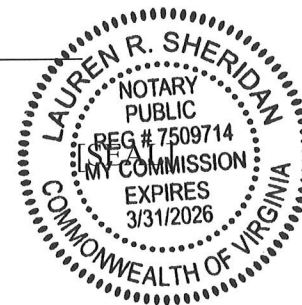


STATE OF Virginia

CITY/COUNTY OF Fluvanna, to-wit:

The foregoing instrument was acknowledged before me this 27<sup>th</sup> day of August, 2024, by Wanda A. Lauziere.

[Signature]  
Notary Public



My commission expires: 3/31/2026  
Notary registration number: 7509714

COUNTY OF FLUVANNA, VIRGINIA

By: \_\_\_\_\_ (SEAL)  
County Administrator

STATE OF VIRGINIA

COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, by Eric M. Dahl, County Administrator, on behalf of the County of Fluvanna, Virginia.

\_\_\_\_\_  
Notary Public

[SEAL]

My commission expires:  
Notary registration number:

Approved as to form:

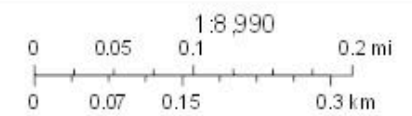
\_\_\_\_\_  
Fluvanna County Attorney

# Fluvanna County, VA WebGIS Parcels - PIN: 37 A 8B

Parcel located off of Antioch Road in Scottsville, VA



September 11, 2024



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Virginia Geographic Information Network (VGIN)





# Capital Reserve Maintenance Fund Request

TAB R

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$5,985.00** for the purpose(s) of:  
**replacing 5 failed condenser fan modules in Chillers 1 and 2 at Central Elementary.**

### Section 1 - REQUEST

Requesting Department/Agency <b>FCPS</b>	Dept/Agency Contact <b>Don Stribling</b>	Date of Request <b>08/29/2024</b>
Phone <b>(434) 589-5948</b>	Fax <b>(434) 589-5393</b>	Fiscal Year <b>FY25</b>

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>TRANE</b>	1	\$5,985.00	\$5,985.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$5,985.00**

Description and justification for proposed use.

**Replacing 5 failed condenser fan modules in Chillers 1 and 2 at Central Elementary.**

Department/Agency Head Name <b>Don Stribling</b>	Signature <b>Don Stribling</b> <small>Digitally signed by Don Stribling DN: cn=Don Stribling, c=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date <b>08/29/2024</b>
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <b>Tori Melton</b> <small>Digitally signed by Tori Melton Date: 2024.09.16 09:44:32 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <b>Eric Dahl</b> <small>Digitally signed by Eric Dahl Date: 2024.09.16 09:55:01 -04'00'</small>	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB S

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$61,129.00** for the purpose(s) of:  
removing the bat colony from FMS and sealing the remainder of the roofline.

### Section 1 - REQUEST

Requesting Department/Agency <b>FCPS</b>	Dept/Agency Contact <b>Don Stribling</b>	Date of Request <b>09/20/2024</b>
Phone <b>(434) 589-5948</b>	Fax <b>(434) 589-5393</b>	Fiscal Year <b>FY25</b>

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Xceptional Wildlife Removal</b>	1	\$61,129.00	\$61,129.00
			\$0.00
			\$0.00
			\$0.00

Total Request: **\$61,129.00**

Description and justification for proposed use.

**We were able to successfully remove the original bat colony from their initial roosting placement on the roofline.. Unfortunately the colony moved to another part of the building. This project will seal the entire remaining perimete of roofline.**

Department/Agency Head Name <b>Don Stribling</b>	Signature <b>Don Stribling</b> <small>Digitally signed by Don Stribling DN: cn=Don Stribling, o=FCPS, ou=FCPS, email=dstribling@apps.fluco.org, c=US Date: 2018.08.21 13:12:45 -04'00'</small>	Date <b>09/20/2024</b>
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <b>Tori Melton</b> <small>Digitally signed by Tori Melton Date: 2024.09.23 09:29:36 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <b>Eric Dahl</b> <small>Digitally signed by Eric Dahl Date: 2024.09.23 10:32:54 -04'00'</small>	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB T

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$9,055.00** for the purpose(s) of:  
Fork Union Fire Company Bay #5 Roll Up Door Repair**

### Section 1 - REQUEST

Requesting Department/Agency <b>Public Works - PW25-003</b>	Dept/Agency Contact <b>Dale Critzer</b>	Date of Request <b>09/16/2024</b>
Phone <b>(434) 591-1925</b>	Fax <b>(434) 591-1924</b>	Fiscal Year <b>FY25</b>

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Replace / Install 2 Door Panels and All Hardware To Make Operational</b>	1	\$8,305.00	\$8,305.00
<b>Contingency For Unforeseen Items</b>	1	\$750.00	\$750.00
			\$0.00
			\$0.00

Total Request: **\$9,055.00**

Description and justification for proposed use.

**While moving rescue 47 to the parking lot ,the roll up door came down on the vehicle causing damage to lower end of door and its hardware .**

Department/Agency Head Name <b>Assistant Director of Public Works</b>	Signature <b>Dale Critzer</b> <small>Digitally signed by Dale Critzer Date: 2024.09.16 10:39:45 -04'00'</small>	Date <b>09/16/2024</b>
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <b>Tori Melton</b> <small>Digitally signed by Tori Melton Date: 2024.09.19 08:09:18 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <b>Eric Dahl</b> <small>Digitally signed by Eric Dahl Date: 2024.09.19 08:52:39 -04'00'</small>	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB U

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$7,000.00** for the purpose(s) of:  
**Library Water Source Heat Pump ( Geo- Thermal ) Unit # 4 Replacement**

### Section 1 - REQUEST

Requesting Department/Agency <b>Public Works -PW25-004</b>	Dept/Agency Contact <b>Dale Critzer</b>	Date of Request <b>09/18/2024</b>
Phone <b>(434) 591-1925</b>	Fax <b>(434) 591-1924</b>	Fiscal Year <b>FY25</b>

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>5 ton Water Source Heat Pump ( Geo-Thermal ) unit #4</b>	1	\$4,800.00	\$4,800.00
<b>Duct Work</b>	1	\$1,000.00	\$1,000.00
<b>410A Refrigerant and R-22 reclaim tank</b>	1	\$400.00	\$400.00
<b>Contingency for unforeseen issues</b>	1	\$800.00	\$800.00

Total Request: **\$7,000.00**

Description and justification for proposed use.

**One of the Water Source Heat Pumps ( Geo- Thermal ) unit #4 has developed refrigerant leaks which are unreparable . This particular unit uses R-22 refrigerant and this type of refrigerant is being phased out per EPA requirements in the coming years . The new unit will be upgraded to have dehumidification capabilities to improve space comfort during heavy occupancy levels . All install work performed will be done in-house by the Public Works HVAC Specialist and his assistant .**

Department/Agency Head Name <b>Assistant Director of Public Works</b>	Signature <b>Dale Critzer</b> <small>Digitally signed by Dale Critzer Date: 2024.09.18 11:00:01 -04'00'</small>	Date <b>09/18/2024</b>
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <b>Tori Melton</b> <small>Digitally signed by Tori Melton Date: 2024.09.19 08:08:17 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <b>Eric Dahl</b> <small>Digitally signed by Eric Dahl Date: 2024.09.19 11:53:52 -04'00'</small>	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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# Capital Reserve Maintenance Fund Request

TAB V

**MOTION:** I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request in the amount of **\$10,175.00** for the purpose(s) of:

The sewer system had a back up at Public Safety Building inside the Emergency Operations Center causing wall and floor damage .

### Section 1 - REQUEST

Requesting Department/Agency <b>Public Works - PW25-004</b>	Dept/Agency Contact <b>Dale Critzer</b>	Date of Request <b>09/26/2024</b>
Phone <b>(434) 591-1925</b>	Fax <b>(434) 591-1924</b>	Fiscal Year <b>FY25</b>

Reserve Fund Purpose Category: **Unexpected facility repairs or replacements**

Description of Project/Repair	Qty	Unit Price	Total Price
<b>Removal of contaminated building materials and sanitizing</b>	1	\$3,925.00	\$3,925.00
<b>Build back of flooring and drywall materials</b>	1	\$1,750.00	\$1,750.00
<b>Area contamination testing , Plumbing inspections etc .</b>	1	\$3,500.00	\$3,500.00
<b>Contingency For Unforeseen Damages</b>	1	\$1,000.00	\$1,000.00

Total Request: **\$10,175.00**

Description and justification for proposed use.

The Public Safety Building sewer system had a back-up into Emergency Operations Center area of the building and caused a considerable amount of damage to flooring and drywall . Removal ,cleaning ,testing , plumbing repairs , re installation and painting will need to be preformed .

Department/Agency Head Name <b>Assistant Director of Public Works</b>	Signature <b>Dale Critzer</b> <small>Digitally signed by Dale Critzer Date: 2024.08.26 10:43:09 -04'00'</small>	Date <b>09/26/2024</b>
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director <b>Tori Melton</b> <small>Digitally signed by Tori Melton Date: 2024.09.26 08:45:07 -04'00'</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator <b>Eric Dahl</b> <small>Digitally signed by Eric Dahl Date: 2024.09.26 09:26:34 -04'00'</small>	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date	Comments
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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING PACKAGE ATTACHMENTS**

Incl?	Item
<input checked="" type="checkbox"/>	BOS Contingency Balance Report
<input type="checkbox"/>	Building Inspections Report
<input checked="" type="checkbox"/>	Capital Reserve Balances Memo
<input type="checkbox"/>	Fluvanna County Bank Balance and Investment Report
<input checked="" type="checkbox"/>	Unassigned Fund Balance Report
<input type="checkbox"/>	VDOT Monthly Report & 2020 Resurfacing List
<input type="checkbox"/>	ARPA Fund Balance Memo
<input checked="" type="checkbox"/>	The Board of Supervisors Two Year Plan







# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

BOS2024-10-02 p.225/244  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

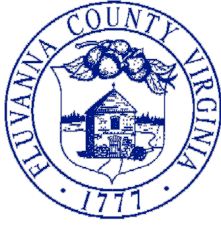
## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY24 BOS Contingency Balance

The FY24 BOS Contingency line balance is as follows:

<b>Beginning Original Budget:</b>	<b>\$146,615</b>
Less: Consulting Services Agreement with B.W. Murray, Inc. – Registrar – BOS Approval 07.05.23	-\$20,000
Less: Agreement with VDOT regarding "Watch for Children" signs – Public Works - BOS Approval 09.20.23	-850
Less: Annual Card Terminal Fees – Information Technology – BOS Approval 10.04.23	-2,736
Less: Additional Funding for Car 1 & Car 30 – BOS Approval 02.21.24	-29,982
Less: Reassessment Budget Transfer – 08.07.24	-49,284.47
<b>Available:</b>	<b>\$43,762.53</b>





# COUNTY OF FLUVANNA

*“Responsive & Responsible Government”*

BOS2024-10-02 p.227/244  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

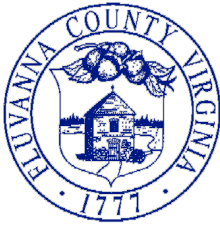
## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY25 BOS Contingency Balance

The FY25 BOS Contingency line balance is as follows:

<b>Beginning Original Budget:</b>	<b>\$248,824</b>
Less: Position Upgrades for COR’s Office – 07.03.24	-\$19,721
Less: TJPDC Spring Regional Housing Summit – 07.03.24	-\$2,500
Less: BOS Leadership Retreat – 07.03.24	-\$4,500
Less: Position Upgrade from EMS Supervisor to Director – 07.03.24	-\$22,670
Less: Command Structure in Emergency Services – 07.03.24	-\$22,025
Reassessment Budget Transfer – 08.07.24	\$49,284.47
Less: Dewberry Engr Svc for Comms Twr Inspect and Mapping – 09.04.24	-\$5,300
<b>Available:</b>	<b>\$221,392.47</b>





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

BOS2024-10-02 p.229/244  
P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY24 Capital Reserve Balances

The FY24 Capital Reserve account balances are as follows:

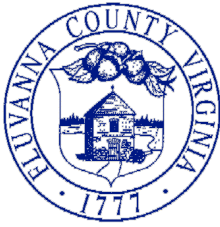
### County Capital Reserve:

FY23 Carryover	\$540,981.86
<b>FY24 Budget Allocation:</b>	<b>\$250,000</b>
Add: Closed CRM Projects 07.24.23	6,477.05
Add: Closed CRM Projects 08.21.23	3,769.97
Less: Lower Court Clerk's Office Mold Remediation. 11.01.23	-37,079
Less: Replace Turbo Assembly and minor repairs to Ambulance 49. 12.06.23	-6,198.36
Less: Commonwealth Attorney's Office Restoration. 12.20.23	-78,504
Less: Fluvanna County Attorney's Office Restoration. 12.20.23	-180,720
Less: Registrar Office Server. 02.21.24	-5,437.19
Less: Kent Store Firehouse Water Mitigation and Restoration. 03.06.24	-22,294.10
Less: Carysbrook Scoreboard Electricity. 03.06.24	-4,700
Less: Pleasant Grove Stage. 03.06.24	-2,450
Less: Upgrade Existing Camera System in Treasurer/COR Building. 04.17.24	-16,445
Less: Engine and Transmission Replacement in Ambulance 49. 06.05.24	-40,081.86
Add: Closed CRM Projects 06.07.24	1,457.44
Add: Closed CRM Projects 06.12.24	44,826.29
Add: Closed CRM Projects 06.24.24	13,090

Add: VACORP Reimbursement CH Clog Roof Drain 05.15.24	23,166.21
Add: VACORP Reimbursement KSFD Clogged Toilet 05.15.24	18,399.85
Less: Run New Fiber to the Rescue Squad on Rescue Lane – 08.07.24	-\$10,410
<b>FY24 Available:</b>	<b>\$497,849.16</b>

### Schools Capital Reserve:

FY23 Carryover	\$296,395.57
<b>FY24 Budget Allocation:</b>	<b>\$200,000</b>
Less: Repair and updating equip at FMS due to vandalism, duplicate entries	-38,498.27
Add: Closed CRM Projects 07.24.23	365.93
Add: Closed CRM Projects 08.21.23	3,071
Add: Closed CRM Project 08.21.23	1,095.92
Less: Quality CCTV Systems Abrams Academy. 09.06.23	-11,800
Less: Bluebird Buses. 09.06.23	-9,994.74
Less: Central Elementary Capital and Budget Electric. 09.20.23	-5,785
Less: HAVTECH at FCHS. 09.20.23	-12,861.39
Less: Replace Transceiver and Supply Boards. 01.17.24	-10,570.82
Less: VPS Recreation. 01.17.24	-46,675
Less: Replace Pump and Motor at Pleasant Grove. 01.17.24	-7,864.81
Less: Carysbrook Elementary Playground. 02.21.24	-9,620
Less: Central Elementary new doors. 02.21.24	-21,065
Less FCHS Chiller. 02.21.24	-11,880
Add: Closed CRM Project 04.17.24	1,168.54



# COUNTY OF FLUVANNA

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P.O. Box 540

Palmyra, VA 22963

(434) 591-1910

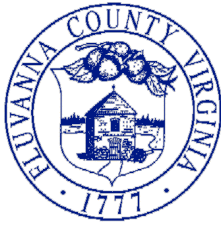
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Less: Replace & Install (2) new doors at CE. 05.01.24	-14,044
Less: Labor to Replace (3) Chiller Motors at CE. 05.15.24	-4,385.06
Less: FCHS Generator Repairs. 05.15.24	-5,070.47
Less: FMS Chiller. 05.15.24	-5,146.83
Less: Transmission Replacement 2016 Ford Fusion. 05.15.24	-6,688.10
Less: Replacing Hot Water Heater at FMS. 06.05.24	-9,094.12
Less: Repairing Damage to FMS GYM Floor. 06.05.24	-39,497
Less: Installation of CAT 6 Cable and Vape Detectors at FMS/FCHS. 06.05.24	-52,879
Add: Closed CRM Project 06.25.24	27,637.88
Add: Refund of Overpayment on FMS Vandalism	266.12
Add: VACORP Insurance Claim Reimbursement FMS Gym Floor – 08.07.24	30,464.20
<b>FY24 Available:</b>	<b>\$237,045.55</b>







# COUNTY OF FLUVANNA

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## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister – Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY25 Capital Reserve Balances

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The FY25 Capital Reserve account balances are as follows:

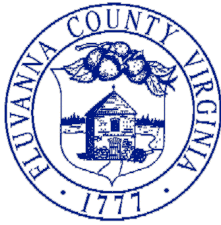
### County Capital Reserve:

FY24 Carryover	\$497,849.16
<b>FY25 Budget Allocation:</b>	<b>\$250,000</b>
Less: Public Safety Building Replace HVAC Unit #4	-\$19,318.80
<b>FY25 Available:</b>	<b>\$728,530.36</b>

### Schools Capital Reserve:

FY24 Carryover	\$237,045.55
<b>FY25 Budget Allocation:</b>	<b>\$200,000</b>
Less: FMS HVAC Unit Replacement & Installation – 07.03.24	-\$39,566
Less: FMS Bat Elimination – 08.07.24	-\$30,000
Less: School's Asphalt Patching (FCHS, CB, & CE) – 08.07.24	-\$9,759
Less: FCHS Driver on Chiller Circulation Pump – 08.21.24	-\$9,850
<b>FY25 Available:</b>	<b>\$347,870.55</b>





# COUNTY OF FLUVANNA

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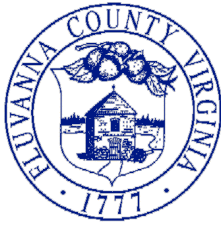
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## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister– Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

<b>FY23 Year End Audited Total Unassigned Fund Balance:</b>	<b>\$26,584,082</b>
<b>Unassigned Fund Balance – 12% Target Per Policy:</b>	\$11,198,981
<b>Unassigned Fund Balance – Excess Above Policy Target:</b>	\$15,385,101
Less: Jaunt Increase – 07.01.23	-\$10,950
Less: Palmyra Village Streetscape Project – 08.02.23	-\$118,169
Less: School Carryover Request – 12.06.23	-\$488,891.92
Less: FY23 Carryover Request – 12.06.23	-\$236,378.83
Less: EMS for an Ambulance Purchase - 01.17.24	-\$184,093
Less: Live Fire Training Structure – 02.07.24	-\$550,000
Less: CVEC Broadband Local Taxes Grant – 04.03.24	-\$500,000
Less: VDOC Fluvanna Women’s Correctional Center WWTP – 06.20.24	-\$84,215
Less: Engineer Report for Pleasant Grove WTR & SWR Expansion 06.20.24	-\$39,685
Less: FY25 Adopted CIP – 04.17.24	-\$5,612,856
Less: FY24 FCHS Track Resurfacing/Milling – 05.15.24	-\$30,000
Less: FY24 FCHS Football Field Turf Replacement – 05.15.24	-\$295,000
Less: FY24 FMS Track Resurfacing/Milling – 05.15.24	-\$525,000
<b>Current Unassigned Fund Balance – Excess Above Policy Target:</b>	<b>\$6,709,862.25</b>





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## MEMORANDUM

**Date:** October 02, 2024  
**From:** Theresa McAllister– Management Analyst  
**To:** Board of Supervisors  
**Subject:** Unassigned Fund Balance

<b>*FY24 Year End (Unaudited) Unassigned Fund Balance:</b>	<b>\$6,709,862.25</b>
Less: FCMS Track Resurfacing/Milling CIP – 08.06.24	-\$221,000
Less: Dev Agrmt btw Fluvanna, Zion 3 Notch, & Econ Dev Auth – 08.07.24	-\$250,000
<b>Current (Unaudited) Unassigned Fund Balance:</b>	<b>\$6,238,862.25</b>

\*Audited FY24 Year End Unassigned Fund Balance will be available upon Completion of the FY24 Annual Comprehensive Financial Report



## The Board of Supervisors Two Year Plan – *Adopted September 21, 2022*

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
<b>A</b>		<b>SERVICE DELIVERY</b>			
<b>A1</b>		Work with FRA to identify support options for Fire and Rescue volunteers.		X	<ul style="list-style-type: none"> <li>• Money allocated for Fire and Rescue volunteer incentives. Details TBD.</li> <li>• Opportunities for recognition continue to be explored</li> </ul>
<b>A2</b>		Perform comprehensive review of existing partnerships with local area support and non-profit groups providing services to Fluvanna residents; review service gaps and identify needed partnerships.	X	X	<ul style="list-style-type: none"> <li>• Has not occurred.</li> </ul>
<b>A3</b>	X	Initiate comprehensive review of traffic throughout the county with a particular focus on high-traffic areas around the Lake Monticello community.		X	<ul style="list-style-type: none"> <li>• Sep 2022 – Signed a letter of support for a Safe Streets 4 All Grant with TJPDC, committed up to \$30,000 local match. <ul style="list-style-type: none"> <li>○ TJPDC applied for and was awarded a grant to develop a Comprehensive Safety Action Plan that will meet eligibility requirements for all six of its member jurisdictions</li> </ul> </li> <li>• Sep 21, 2022 – Adopted a resolution requesting VDOT conduct a safety study on a portion of South Boston Rd.</li> <li>• South Boston/Lake Monticello Rd intersection improvements</li> <li>• VDOT traffic studies</li> </ul>

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
A4	X	Community transportation options and alternatives.		X	<ul style="list-style-type: none"> <li>Sept 2022 – Investigate shared school buses/drivers providing transportation for county residents;</li> <li>TJPDC Rural Transportation work group; JAUNT</li> <li>2023/2024 – JAUNT Rural Transportation Needs Assessment</li> <li>2023/2024 – TJPDC Regional Transit Governance Study Steering Committee; 2024 Final Report</li> <li>Continued Participation in TJPDC Rural Transportation Advisory Committee (RTAC)</li> </ul>
A5		Implement annual county volunteer recognition ceremony.		X	<ul style="list-style-type: none"> <li>Aug 2024 - Director of Emergency Services created and distributed a Fluvanna EMS Challenge Coin to all Fire and Rescue volunteers</li> </ul>
A6	X	Design implementation plan for professional Fire Chief position.		X	<ul style="list-style-type: none"> <li>Board defunded position in FY25 Budget</li> </ul>
<b>B</b>		<b>COMMUNICATION</b>			
B1		Develop communication plan to inform residents of County projects, accomplishments, and where tax dollars are spent.		X	<ul style="list-style-type: none"> <li>No formal plan has been developed; FAN Mail and website serve as primary channels for disseminating information.</li> </ul>
<b>C</b>		<b>PROJECT MANAGEMENT</b>			
C1		Continue Columbia area renewal efforts.	X	X	<ul style="list-style-type: none"> <li>Code Compliance monitoring garbage</li> <li>Continue to receive feedback from, and respond to, residents' concerns/complaints.</li> </ul>
C2	X	Complete a Master Water and Sewer (Plan Phase I) to identify sources for the county's long-term water needs; particularly for each of its community planning areas.	X		<ul style="list-style-type: none"> <li>Completed.</li> </ul>



#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C3		Continue Palmyra Village Streetscape	X	X	<ul style="list-style-type: none"> <li>• <b>Sept 2022:</b> Phase I: project begins in 2025, street flow, sidewalks, and street parking on Stone Jail Street side of Civil War Park. Phase II: Crosswalks, sidewalks and parking on Main Street.</li> </ul>
		C3.1 Review and pursue opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.	X		<ul style="list-style-type: none"> <li>• 2022 Transportation Alternatives Program (TAP) Grant awarded.</li> <li>• Oct 2022: Approved a supplemental appropriation of \$317,831 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project</li> <li>• Oct 2022: Adopted the resolution entitled “Resolution Affirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project</li> <li>• Aug 20203: Approved an additional supplemental appropriation of \$118,169 from unassigned fund balance to allocate its required 20% match for the VDOT Transportation Alternatives Program (TAP) grant for the Palmyra Village Streetscape CIP project;</li> <li>• Aug 2023: Adopted the resolution entitled “Resolution Reaffirming Commitment To Fund The Locality Share Of Projects Under Agreement With The Virginia Department Of Transportation And Provide Signature Authority” for the Palmyra Village Streetscape project</li> <li>• VDOT assessing options for constructing the project with VDOT staff rather than bidding out .</li> </ul>
		C3.2 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
C4		Successfully oversee and manage Fluvanna County aspects of the James River Water Project.	X	X	<ul style="list-style-type: none"> <li>Apr 2024: Army Corps permit issued;</li> <li>Apr 2024: VRA Financing to fund project issued</li> <li>Construction anticipated to begin late May 2024.</li> <li>Phase III Archeological Study anticipated to begin Summer 2024;</li> <li>Aug 2024: Groundbreaking Ceremony</li> </ul>
C5	X	Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.	X	X	<ul style="list-style-type: none"> <li>Apr 2024: Water line complete and operational; customers connected.</li> <li>Apr 2024: Sewer line – force main completed; connection via gravity sewer lines dependent on development activity.</li> <li>Apr 2024: minor grading issues in the process of being resolved</li> </ul>
C6		Pursue Fork Union revitalization.		X	<ul style="list-style-type: none"> <li>December 2023: Awarded US Small Business Administration’s Portable Assistance Program grant to allow for Fork Union Business Revitalization Strategy.</li> <li>Spring 2024: Business advisor hired and meeting with business owners.</li> </ul>
		C6.1 Research options for civic displays (flags, banners, Notable Residents, etc.)		X	
C7		Oversee New Administration Building project.	X	X	<ul style="list-style-type: none"> <li>Multi-year project.</li> </ul>
		C7.1 Create and Issue Request for Proposal for Design	X		<ul style="list-style-type: none"> <li>Apr 2024: County Attorney is reviewing RFP.</li> <li>Aug 2024: RFP should be completed and issued early Fall 2024.</li> </ul>
		C7.2 Select Design Firm for design of New Admin Building		X	
D		<b>COMMUNITY DEVELOPMENT &amp; ENRICHMENT</b>			

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
D1	X	Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.	X	X	<ul style="list-style-type: none"> <li>Sep 2022 - Economic Development Strategic Plan Adopted</li> <li>Dec 2023 – Tourism Strategic Plan Adopted</li> </ul>
		D1.1 Adopt Economic Development Strategic Plan.	X		<ul style="list-style-type: none"> <li>Sep 2022 - adopted</li> </ul>
		D1.2 Implement five-year Economic Development Strategic Plan.		X	<ul style="list-style-type: none"> <li>Oct 2022 – Implementation begun</li> </ul>
D2		Seek opportunities to coordinate development activity at Fluvanna’s northern border with Louisa County.	X	X	<ul style="list-style-type: none"> <li>May 2022 - Draft Zion Crossroads Gateway Plan</li> </ul>
D3	X	Hold an Economic Development Discussion Forum for local businesses with planning, zoning, building inspections, infrastructure components.	X		<ul style="list-style-type: none"> <li>Jun 2023 – Fork Union Town Hall Meeting</li> <li>Oct 2023 – Lake Monticello Area Town Hall Meeting</li> <li>2023 – Economic Development presentations made to: <ul style="list-style-type: none"> <li>Fluvanna Rotary</li> <li>Fluvanna Chamber</li> <li>FLDP</li> <li>Fluvanna Women in Business</li> <li>All 4 Active Adult Centers</li> </ul> </li> </ul>
D4		Investigate options for utilizing Dominion proffer - \$500,000 for recreation, green space.	X	X	
D5	X	Investigate opportunities to support expanded recreation opportunities, arts, and tourism.	X	X	<ul style="list-style-type: none"> <li>Coordination with State agencies regarding the installation of additional boat ramps along the Rivanna and James Rivers.</li> <li>Oct 2023 – Inaugural Groovin’ at the Grove, free concert series held at Pleasant Grove. 2024 season kicks off May 11, 2024 with concerts held the 2<sup>nd</sup> Saturday of each month through October.</li> </ul>
D6		Research creating a “teaching farm” at PG Park.		X	<ul style="list-style-type: none"> <li>Collaborative effort - FCPS? Cooperative Extension? Farm Bureau?</li> </ul>

#	Complete	2022 Two Year Goals	Year 1	Year 2	Notes
D7	X	Implement stronger Code Enforcement on the County's Spot Blight Abatement program	X	X	<ul style="list-style-type: none"> <li>Code Enforcement Officer actively responding to complaints and issues, sending notices of violation, etc.</li> </ul>
D8		Review the Subdivision Ordinance on Cluster subdivisions; large lot subdivisions.		X	
D9		Review the Zoning Ordinance to look at higher density options between CPA and R4.		X	
E		<b>FINANCIAL STEWARDSHIP AND EFFICIENCY</b>			
E1		Reduce the County's reliance on creating and mailing paper checks for payments and implement expanded ACH/EFT transaction options.	X		<ul style="list-style-type: none"> <li>Apr 2024 - ACH capability in place; troubleshooting Munis process issues. Anticipate full ACH capability by May 2024.</li> </ul>
E2		Implement credit card payment option for citizens at all County funds-collection points through MUNIS Cashiering process.	X	X	<ul style="list-style-type: none"> <li>Soon! Tyler Tech anticipates full deployment by Oct 1, 2024.</li> </ul>
E3		Plan for ways to adequately fund, implement and standardize the Capital Improvement Plan, eliminating deferred CIP projects.		X	