



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

February 5, 2014

4:00 pm Regular Meeting (Work Session Immediately Following)

TAB	AGENDA ITEMS
1	CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE
2	COUNTY ADMINISTRATOR'S REPORT
3	PUBLIC COMMENTS #1 (5 minutes each)
4	PUBLIC HEARING
	None
5	ACTION MATTERS
N	Grant Application for FY15 School Resource Officers – Ms. Gena Keller, School Superintendent
O	County Staff DMV Checks Policy – Gail Parrish, Human Resources Manager
p	Appointment/Fork Union Sanitary District Advisory Committee (FUSD) – Mary Weaver, Clerk to the Board of Supervisors
Q	Appointment/Youth Advisory Council, Board Representative – Mary Weaver, Clerk to the Board of Supervisors
6	PRESENTATIONS (normally not to exceed 10 minutes each)
R	VDOT Report – Joel DeNunzio, Residency Administrator
	FY15 Operating Budget and Capital Improvements Plan (CIP) – Steve Nichols, County Administrator
	FY15 Revenues/Expenditures – Barbara Horlacher, Finance Director
7	CONSENT AGENDA
S	Minutes of January 8, 2014 – Mary Weaver, Clerk to the Board
T	Minutes of January 15, 2014 – Mary Weaver, Clerk to the Board
U	Accounts Payable Report – Barbara Horlacher, Finance Director
V	FY14 Cunningham and Columbia School Appraisals – Mr. Eric Dahl, Management Analyst
8	UNFINISHED BUSINESS
	TBD
9	NEW BUSINESS
	TBD
10	PUBLIC COMMENTS #2 (5 minutes each)
11	CLOSED MEETING
	Real Estate, Prospective Industry, Investment of Funds, and Legal Matters

RECESS at 6:00 pm for DINNER BREAK (if needed)

RECONVENE @ 7:00 pm

12 – WORK SESSION

FY15 Agency Budget Request Presentations

13 – ADJOURN

County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 05, 2014

SUBJECT:	DEPARTMENT OF CRIMINAL JUSTICE GRANT OPPORTUNITY FOR FCPS
MOTION(s):	I move to approve that the Board of Supervisors authorize matching funding associated with the DCJS grant in order to secure School Resource Officers in our schools, effective July 1, 2014.
STAFF CONTACT:	Mr. Frank Leech, Director of Student Services
RECOMMENDATION:	Approval
TIMING:	January 15, 2014
DISCUSSION:	School safety efforts are integral to providing a safe and secure environment for our children in Fluvanna County Public Schools. The Department of Criminal Justice Services is offering a grant opportunity to secure School Resource Officers at our elementary schools and at our middle school. Currently, FCPS has one School Resource Officer at Fluvanna County High School.
FISCAL IMPLICATIONS:	The grant outlines the following funding formula for local government matching funds: Year 1: Total grant = \$150,000.00 Local funding requirement: \$59,832.00 Year 2: Additional 10% of the baseline \$59,832.00 Year 3: Additional 15% of the baseline \$59,832.00 Year 4: Additional 25% of the baseline \$59,832.00 All subsequent years: 100% (Approximately \$150,000)
POLICY IMPLICATIONS:	
LEGISLATIVE HISTORY:	
ENCLOSURES:	Grant application packet



Department of Criminal Justice Grant Opportunity for School Resource Officers

January 15, 2014



School Resource Officer (SRO) Grant Funding

Estimated Annual Local Costs

	One SRO	Three SROs	Funding Source
Year 1	\$19,945	\$61,326	Partial grant funding
Year 2	\$23,481	\$70,442	Partial grant funding
Year 3	\$25,000	\$74,999	Partial grant funding
Year 4	\$28,038	\$84,115	Partial grant funding
Year 5+	\$50,827	\$152,481	No grant funding

Notes:

- (1) Funding estimate is only for salary and associated benefits.
- (2) Salaries are "frozen" across grant.

Also note absence of supplies, equipment, and vehicles in the grant request



Questions?

2014-15 School Resource Officer and
School Security Officer Incentive
Grant Program
Guidelines
and
Application Procedures

***For New Programs and Continuation
Programs***

Department of Criminal Justice Services
1100 Bank Street
Richmond, VA 23219

Issued November, 2013

**School Resource Officer and School Security Officer
Incentive Grants Program
2014-15 Guidelines**

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I. Introduction

The Department of Criminal Justice Services (DCJS) is offering state funds through the School Resource Officer Incentive Grant Program to establish new and continue both School Resource Officer (SRO) positions in local law enforcement agencies, and new School Security Officer (SSO) positions in local school divisions.

These funds will be used to promote school safety and security by supporting School Resource Officer (SRO) and School Security Officer (SSO) positions assigned to public elementary, middle, and high schools in the Commonwealth of Virginia. A primary goal of this grant program is to establish, enhance, and continue the partnerships between local law enforcement agencies and local school divisions. This grant program is focused on funding SRO/SSO positions where none currently exist as part of an overall school safety strategy, and to continue successful new programs funded in 2014-2015.

These guidelines contain the rules and requirements governing the School Resource Officer/School Security Officer Incentive Grant Program, the required grant application forms, and instructions for completing and submitting your application.

Localities are encouraged to consider School Security Officer positions when the situation deems an additional security presence is merited yet the full functions of a School Resource Officer may not be suitable. **For purposes of definition, a School Security Officer means an individual who is employed by the local school board for the singular purpose of maintaining order and discipline, preventing crime, investigating violations of school board policies, and detaining students violating the law or school board policies on school property or at school-sponsored events and who is responsible solely for ensuring the safety, security, and welfare of all students, faculty, staff, and visitors in the assigned school.**

In a change from last year's solicitation, \$200,000 in FY14 grant funds will be set-aside for SSO positions. Any funds remaining from this set-aside will be used to fund eligible SRO positions.

II. Eligibility

Units of local government are eligible to apply for and receive these funds. A police department, Sheriffs' office or school division may manage the SRO/SSO program but the grant application must be submitted by and the funds awarded to a unit of local government. **Priority will be given to localities requesting SRO/SSO positions in schools where no such personnel are currently in place. Localities with an SRO position are eligible to apply for an SSO position if the need is sufficiently documented and funding is available.**

Forty-eight (48) months is the maximum length of time that grant funds will be awarded to support an SRO/SSO position in a specific elementary, middle, or high school. These grant funds are to be used to establish new SRO/SSO positions in public school buildings where one does not currently exist. These funds may not be used to supplant other funding sources used to fund current SRO/SSO positions.

III. Grant Deadline

Applications, whether mailed or hand-delivered, must be **received** by DCJS **no later than 4:00 p.m. on Wednesday, January 15, 2013**. Faxed or E-mailed applications will **not** be accepted.

IV. Amount Available

For SRO/SSO program applications:

Grant funds are to be used to pay only salary and benefits for SRO/SSO positions. The total amount requested in an application for a **new or continuation** SRO program may not exceed **\$50,000** per SRO position, including the required local cash matching funds. The total amount requested in an application for a **new** SSO program may not exceed **\$22,000** per SSO position, including the required local cash matching funds.

Localities may apply for both SRO and SSO positions in the same application. However, the needs assessment portion of the application must address how each SRO/SSO position will help meet the localities' overall goal of improving school safety. The only allowable expenses for this grant are salary and benefits for a full-time SRO or SSO position in an elementary, middle, or high school.

V. Grant Period

Grants will be awarded on a competitive basis for one (1) twelve-month period beginning July 1, 2014 and ending June 30, 2015.

VI. Match Requirement

The grant match requirement is the localities "Composite Index of Local Ability to Pay". Applicants should consult the Virginia Department of Education's "**2012-2014 Composite Index of Local Ability-to-Pay**" to identify their locality's 2012-2014 Composite Index.

http://www.doe.virginia.gov/school_finance/budget/compositeindex_local_abilitypay/2012-2014/composite_index.pdf

Use your locality's 2012-2014 Composite Index to calculate your required local matching cash funds for this year's SRO/SSO Incentive Grants Fund application.

Grant recipients must provide the local matching cash funds from non-federal sources. In-kind contributions may not be used to meet the required local cash match.

The *hypothetical DCJS Itemized Budget Form (below)* shows how matching cash funds for each line item are calculated.

Hypothetical:

The town of Virginiaville's annual salary rate for a full-time SRO is \$30,000 with fringe benefits equaling \$5,000. Virginiaville's 2012-2014 Composite Index of Local Ability-to-Pay is .3032. To calculate the amount of local matching cash funds required, Virginiaville would multiply the total salary (\$30,000) by its composite index (.3032) and repeat this process for each line item.

Total per line item x Composite Index = Local cash match per line item
 (\$30,000) x .3032 = \$9,096

ITEMIZED BUDGET								
1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Names of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
Dep. J. Smith	SRO	\$30,000	2080		\$20,904	\$9,096		\$30,000
TOTAL:					\$20,904	\$9,096		\$30,000
b. Fringe Benefits			\$5,000					
FICA % =10%					\$348	\$152		\$500
Retirement = 20%					\$697	\$303		\$1,000
Other (itemize) = 70%					\$2439	\$1,061		\$3,500
TOTAL:					\$3,484	\$1,516		\$5,000
TOTAL PERSONNEL (a + b):					\$24,388	\$10,612		\$35,000

Cost Assumption Calculations for Continuation Programs:

Please note the following information has changed to better assist localities with SRO/SSO program implementation and transition to local funding.

Positions approved for continuation funding will be based on the following scale:

Year 2: 10% of 1st year award including match

Year 3: 15% of 1st year award including match

Year 4: 25% of 1st year award including match

For example, in year 2 of the grant, the cost assumption calculation is done as followed:

- The total award in year one was \$30,000.
- $\$30,000 \times 10\% = \$3,000$ local cost assumption.
- $\$30,000 - \$3,000 = \$27,000$.
- \$27,000 is the total amount allowable for year 2.
- As outlined above, to calculate the composite index match: $\$27,000 \times .3032$ (example only) = \$8,186.
- So your total grant request would be: \$18,814 in state funds; \$8,186 in Local Match for a total of \$27,000.

VII. Restrictions

- Grant funds shall not be used to supplant state or local funds that would otherwise be available for the same purposes.
- The maximum length of time that grant funds can be used to support an SRO or SSO grant funded position is 48 months.
- Grant funds may be used **only** for salary and fringe benefits for a full-time SRO or SSO. No equipment, supplies, firearms, vehicles, training, etc. will be funded by this grant.

VIII. Availability of Continuation Funding

Approval of one grant does not imply or guarantee funding awards in subsequent years. In addition to a project's implementation, performance, and the availability of funds, compliance with grant reporting requirements and timely submission of any special condition documentation attached to the current award are key factors in determining eligibility for continuation funding.

1. **No current recipient of funding through this grant program will be considered for continuation funding if, as of the continuation application due date, any of the required financial and progress reports for the current grant are more than thirty (30) days overdue.** For good cause, submitted in writing by the grant recipient, DCJS may waive this provision.
2. **All special conditions for the current award must be completed and approved by DCJS by the time of review in order for the continuation grant to be considered.**

IX. Application Requirements

A. **SRO; School Resource Officer positions** must be based on the Virginia School Resource Officer Program Guide and incorporate the following components:

- 1) SROs who are certified, sworn law enforcement officers employed by a lawfully established police department or sheriff's office;
- 2) SROs who have at least one (1) year of certified law enforcement experience and the demonstrated ability, interest, and skills necessary to work with youth, school personnel, and the public to solve problems;
- 3) SROs must have attended a DCJS approved SRO Basic School or will attend one within the first four months of the grant cycle;
- 4) SROs will be assigned to **one** secondary or elementary school. There must be a Memorandum of Understanding (MOU) between the School Divisions and the Law Enforcement agency. If a current MOU is not in place at the time of application submission, the applicant must submit letters signed by the Chief of Police or Sheriff and the School Superintendent indicating intent to have an MOU in place within 30 days of grant award. The executed MOU must be received by DCJS within 30 days of the date of the grant award, and before any grant funds will be disbursed.

B. **SSO; School Security Officer positions** are to be compliant with requirements set out in the [Virginia Administrative Code, Title 6, Agency 20, Chapter 6: Regulations for School Security Officers.](#)

X. Application Forms and Instructions

Each application for new **SRO or SSO** funding must contain the following items and be submitted in the order listed below. For the Budget and Project Narrative sections of your application use the titles and headings specified in these guidelines.

- **Grant Application Form:** The first page of your application is the **Grant Application**, a one-page form. Please do not alter this form. It is extremely important that you provide fax numbers, e-mail addresses as well as telephone numbers for each

person listed. Use the table below to assist you in completing the Grant Application Form.

Information Block	Content
Grant Program	Put “School Resource Officer/School Security Officer Grant Program ”
Congressional District	Indicate the Congressional District(s) in which the project will operate.
Applicant	Provide the name of the locality applying.
Faith Based organization?	N/A
Applicant FIN	Provide applicant’s Federal Identification Number.
Best Practice?	N/A
Jurisdiction(s) Served and Zip Codes	List all jurisdictions and Zip Codes in which the project will operate.
Program Title	School Resource Officer or School Security Officer
Grant Period	July 1, 2013 to June 30, 2014
DUNS Number	Provide your locality or organization’s Data Universal Numbering System (DUNS) number. The DUNS number is a unique nine-character identification number provided by Dun and Bradstreet. If you do not have a DUNS number, go to http://fedgov.dnb.com/webform .
Type of Application	New
Rural, Urban, Suburban	Check the box that best describes the applicant locality.
Project Director	Provide name and all requested contact information for person who will have day-to-day responsibility for managing the project and who will be the contact if DCJS needs project-related information.
Project Administrator	The person who has authority to formally commit the locality to comply with the terms of the grant application including provision of the required cash match. This must be the local unit of governments chief elected official or the County Administrator, City Manager, Town Manager or Mayor, not the Sheriff or Chief of Police.
Finance Officer	The individual responsible in the locality for fiscal management of the funds associated with this grant.
Signature of Project Administrator	Signature of the County Administrator, City Manager, Town Manager or Mayor.
Brief Project Description	In 100 words or less , provide a description of the proposed project. Include the name of the school in which the SRO/SSO will be working.
Project Budget Summary	This grant only provides salary and fringe benefits. Figures should be in the Personnel category only. Figures on this form must match those on the “Itemized Budget” form. Please round figures to the nearest dollar.

- A. Itemized Budget Form:** You must submit DCJS’ **DCJS Itemized Budget**, a two-page form, to detail all proposed project expenditures, including matching funds. Alternative forms will not be accepted. This grant only provides salary and benefits. On the Itemized Budget Form, provide line item breakdowns of salary and benefit figures, listing the figures in the “State” column under “DCJS Funds” and in the “Cash” column under “Applicant Match.” The proposed grant budget must reflect match on a line-by-line basis. Please round figures to the nearest dollar. The

Itemized Budget form is an Excel spreadsheet which will calculate the totals by line and column automatically.

On the Itemized Budget Form:

#1. Personnel/Employees

a.) Salaries: list the position(s) by title and provide the name of the SRO(s) or SSO(s) designee(s), if known. Show the local annual salary rate for a full-time SRO/SSO and the number of hours for a full-time SRO/SSO position. SRO and SSO job descriptions and qualifications should be on file at the implementing agency.

b) Fringe Benefits: Indicate each type of fringe benefit that the grant-funded SRO/SSO will receive, calculating the state funds and local cash match line-by-line.

#7. Cash Funds - (supporting this project from sources other than the grant program.) *This item is optional* and is included so that applicants wishing to do so may describe any additional support provided to the proposed project, beyond the state and matching funds presented in the grant application.

B. Budget Narrative:– In addition to completing the Itemized Budget Form, provide a separate Word document titled “**Budget Narrative**” with two subheadings: 1) Personnel/Employees and 2) Fringe Benefits; which explains and justifies each budget item and states the basis for the amounts requested.

D. Project Narrative: Each grant application must include a project narrative to include two sections with the following headings: 1) Needs Assessment and 2) Project Goals and Objectives. The Project Narrative must present a concise, clear and compelling case for the need for an SRO/SSO position at the specified school. If applying for both SRO and SSO positions, at different schools, please describe how the use of both types of positions will be coordinated to enhance local school safety. The Project Narrative must describe the capabilities of your organization to implement, carry out and manage the project. Applications must include a section titled “Needs Assessment” *no more than 5 pages in length*, which includes **two sub-headings: Need Justification and Project Description**. Applicants are also required to complete the Project Goals and Objectives form using as many pages as necessary.

1) Accomplishments and Needs Assessment: (No more than 5 pages in length)

Under the **Accomplishments and Need Justification** heading, the applicant must identify and describe in specific terms the nature and extent of the school safety, security, juvenile crime/delinquency and crime prevention problems and issues that exist in the school or schools for which grant funded positions are being requested, **as well as a detailed description of the progress made toward accomplishing each objective of the current grant year.** In addition, other factors such as local response time due to the remote location of school buildings and factors in the community

surrounding a school building may be used to address the need for grant funded positions. Statistics and other quantifiable information may be used to support the need for positions. Sources for statistics may include: school discipline records; school detention, suspension and expulsion data; juvenile crime statistics; calls for service to local law enforcement agencies; annual school safety audit information; student and/or staff safety surveys; parent and/or community input; school and community population and economic demographics, etc. Describe existing resources and services that are available to address the identified school safety and security problems, and state why those resources and services are inadequate to address local school safety issues.

Describe how the locality/agency intends to sustain funding for the requested position(s) as grant funding declines beginning in year 2 of the grant.

Under the **Project Description** of the **Needs Assessment**, provide a detailed complete description of the project design and planned implementation activities, fully describing how the project will reach the stated goals. The project description should tie implementation activities to the project's goals and objectives. Identify the school(s) where the activities will be and any key community partners responsible related to the proposed project.

2) **Project Goals and Objectives Form:**

Applicants must complete and submit a **Project Goals and Objectives Form**, using as many objectives and pages as necessary to thoroughly describe the proposed SRO/SSO project in the specified school(s) for the 2014-15 grant period. Failure to provide specific, measurable objectives and performance measures may result in the elimination of your application from consideration. (The form's text boxes will expand to accommodate verbiage). To assist you in filling out the form, please refer to the chart below.

1. Purpose Area	Not applicable for this program
2. Goal	<p>Complete the "Goal" section of the Project Goals and Objectives Form and include the full name of the school(s) where the SRO project will occur.</p> <p>Hypothetical Goal Statement</p> <p>"Virginiaville's police department and public school system will continue their partnership to promote school safety and reduce juvenile violence through the continuation of the school resource officer program at XYZ High School."</p>
3. Objective	<p>Objectives identify the project's focus and targeted outcomes; specify who will benefit from or be changed by the proposed project; state the anticipated behavior change or result; state the projected degree of change from current conditions; and state what the project's beneficiaries will learn or be able to do as a result of the project. Objectives should address the continuing safety, security, juvenile crime/delinquency and crime prevention problems and issues</p>

	identified in the Project Narrative section of the application. Number each objective. Objectives must be stated in terms that are specific/numeric, measurable, achievable, and related to the stated goal and time-bound (SMART) .
4. Grant Start/End Dates	July 1, 2014 to June 30, 2015
5. Activities 6. Implementation Steps	Provide a thorough, specific list of activities and tasks that will be undertaken each quarter to accomplish each objective and to complete the project successfully. The Implementation Plan section should include details such as when and where an activity will occur, who and how many will participate in the activity and what resources and materials will be used in the activity. Important dates and milestones should be identified. The applicant should provide specific information about project-related training that the SRO(s)/SSO(s) will receive. Provide a thorough, specific list of activities and tasks that will be undertaken each quarter to accomplish each objective and to complete the project successfully.

F. SRO Memorandum of Understanding for 2014-15: Applicants requesting an SRO position must submit an up-to-date Memorandum of Understanding (MOU) between the local law enforcement agency and the school division per the SRO guidelines. This requirement must be met within 30 days of approval of the grant and before grant funds are distributed.

The MOU should include at minimum the following:

- a description of the chain of command for the SRO(s);
- definitions of the roles and responsibilities of school officials and of law-enforcement officers;
- communication between the SRO(s) and the school, the SRO(s) and the parent law enforcement agency, and the school and the law enforcement agency;
- dates for reviewing and renewing the MOU;
- signatures of authorized officials representing all parties to the agreement;
- date the MOU is effective.

G. SRO Departmental General Order: Applicants must submit a departmental general order that outlines the operation of their SRO program.

H. Certification Form indicating dates attended DCJS-approved SRO Basic School or dates the officer(s) will attend training within the first four months of the grant cycle. SSOs must include the Certification Form indicating dates attended DCJS certified SSO training or when the SSO(s) will attend training. Grants may be special conditioned to ensure training and certification requirements are met.

I. Sustainment Plan to support the grant funded position after grant funding ends.

- J. Name of school(s)** where the position(s) will be placed must be included in the application.

XI. Reporting Requirements

Grant recipients must submit quarterly financial and progress reports online to DCJS. Failure to comply in a timely manner may result in DCJS withholding disbursement of grant funds and/or termination of the grant. DCJS will provide grant reporting requirements at the time of grant award.

DCJS intends to conduct an evaluation to examine the impact of SROs/SSOs funded by these grants. Grantees (schools and law enforcement agencies) selected to participate in the evaluation may be required to provide additional information on factors such as incidents of discipline, crime and violence, suspensions and trancies, and measures of school climate. It is anticipated that most of these measures will be available through existing reporting systems such as the Department of Education's Discipline, Crime and Violence (DCV) reports and law enforcement crime and arrest incident reports. **DCJS will notify the SRO, SSO or school administrator of the specific data required to meet grant reporting requirements at the time of the grant award.**

XII. How and Where to Submit Application

Please **submit an original and three (3) copies** of the complete grant application to:

**Department of Criminal Justice Services
Grants Administration Section
1100 Bank Street
Richmond, VA 23219**

Faxed or E-mailed applications will **not** be accepted. Consider mailing your application via FedEx, UPS or certified mail, return receipt requested. Applications, whether mailed or hand-delivered, must be **received by DCJS no later than 4:00 p.m. on Wednesday, January 15, 2014.**

XIII. Technical Assistance

Please contact one of the following DCJS staff for questions regarding your SRO grant application.

Shellie MacKenzie – by email at Shellie.mackenzie@dcjs.virginia.gov or by phone 804-225-1863

Donna Michaelis – by email at donna.michaelis@dcjs.virginia.gov or by phone 804-371-6506

Heather Smolka – by email at heather.smolka@dcjs.virginia.gov or by phone at 804.371.0635

Shelia Anderson – by email at shelia.anderson@dcjs.virginia.gov or by phone at 804.786.9469

XIV. Grant Application Checklist

- ☐ Has the first page of the Grant Application been completed, including Project Administrator's signature? [Administrator: city/town manager, county executive, mayor or chairman of the board of supervisors]
- ☐ Have all applicable parts of the Grant Application Itemized Budget been completed
- ☐ Does each entry on the Itemized Budget form show the state fund amount and cash match amount as well as the total
- ☐ Has a Project Budget Narrative been provided, explaining each item shown in the Itemized Budget
- ☐ Is the Project Narrative no more than 5 pages in length
- ☐ Does the Project Narrative contain the following:
 - ☐ Need Justification
 - ☐ Project Description
 - ☐ Name of the School where the position will be placed
- ☐ Completed DCJS Goals and Objectives Forms
- ☐ SRO Memorandum of Understanding for 2014-2015
- ☐ SRO Departmental General Order
- ☐ Training Certification Form
- ☐ Sustainment Plan
- ☐ Does the material being submitted include one (1) original and three (3) copies (4 total) of the completed Grant Application
- ☐ Applications for funding must be received by the Department of Criminal Justice Services, 1100 Bank Street, Richmond, Virginia 23219, **no later than 4:00 p.m. on Wednesday, January 15, 2014.** Applications received after that deadline will not be considered. Faxed copies will not be accepted.

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 02/05/2014

SUBJECT:	Approval of Motor Vehicle Use Policy
MOTION(s):	I move that the Board of Supervisors adopt and approve the revised Fluvanna County Motor Vehicle Use Policy effective February 5, 2014.
STAFF CONTACT:	Wayne Stephens, Director of Public Works
RECOMMENDATION:	Approve
TIMING:	Immediately
DISCUSSION:	<p>The existing Policy has been updated & amended to:</p> <ol style="list-style-type: none">1) Clarify various existing procedures, requirements & responsibilities2) Specify a 5-year frequency for DMV driving record checks3) Centralize responsibility for initiating DMV driving record checks4) Add a requirement for annual verification of valid license5) Clarify accident reporting and investigation procedures6) Update and clarify the Authorized Drivers section of the policy
FISCAL IMPLICATIONS:	Minor – Some costs incurred due to performing more frequent DMV license checks – Approximately \$8 per employee at this time
POLICY IMPLICATIONS:	Revised Motor Vehicle Use Policy
LEGISLATIVE HISTORY:	The existing Policy was adopted by the Board on November 3, 2004.
ENCLOSURES:	Fluvanna County Motor Vehicle Use Policy (Section 3-1 of General Policies)

3. GENERAL POLICIES

3-1. Motor Vehicle Use Policy

(Adopted by the Board of Supervisors on November 3, 2004, unless otherwise noted.)

3-1.1. Purpose

- 3-1.1.1. To establish ~~eligibility criteria, including appropriate training, for operating assignment of employees to positions in which the operation of County motor vehicles is required.~~
- 3-1.1.2. To establish a ~~mandatory~~ review of driving records of ~~certain~~ applicants and of employees to whom vehicles are assigned, who operate County vehicles ~~(including "pool" vehicles)~~ or whose job descriptions require driving, ~~to ensure continued compliance with established criteria.~~
- 3-1.1.3. To provide for ~~the~~ review of ~~circumstances relating to~~ motor vehicle accidents occurring during the operation of vehicles in the course of conducting County business.
- 3-1.1.4. To authorize the County Administrator, *Department Heads and Constitutional Officers*, ~~or Constitutional Officer~~ for their respective employees, to issue and enforce additional regulations consistent with this Policy ~~regarding promoting vehicle use and safety, including details of acceptable procedures for vehicle assignment, use and operation, education of drivers, and accident reporting and investigation.~~

3-1.2. Applicability

- 3-1.2.1. This Policy applies to all employees of the Board of Supervisors, and Constitutional Officers, with the exception of the Sheriff's Office, to whom vehicles are assigned, who operate County vehicles ~~(including "pool" vehicles)~~ or whose job descriptions require driving or a valid driver's license.
- 3-1.2.2. This Policy shall not apply to the Fluvanna County Public Schools.

3-1.3. Driver Eligibility Criteria and Record Review

- 3-1.3.1. Prospective Employees
 - 3-1.3.1.a. Candidates selected for interviews for positions to which a vehicle is assigned or which require driving or the possession of a valid driver's license shall give authorization for access to their driving records from the Division of Motor Vehicles ("DMV Record").
 - 3-1.3.1.b. Those prospective employees must meet the criteria set out below as reflected by the DMV Record; provided that, if the Department Head *or Constitutional Officer* deems it advisable to ~~recommend hiring hire~~ of a candidate who does not meet the criteria, the department head *or Constitutional Officer* shall present a request and written statement to the County Administrator, ~~or Constitutional Officer for their respective employees.~~
 - 3-1.3.1.c. The statement shall detail ~~the~~ reasons for *recommending a* ~~recommendation that~~ the candidate be hired and indicate how the

individual's ineligibility may be accommodated on a temporary basis.

- 3-1.3.1.d. ~~The County Administrator, or Constitutional Officer for their respective employees,~~ shall review and approve or disapprove the request.

3-1.3.2. Current Employees

- 3-1.3.2.a. Current employees to whom a vehicle is assigned, whose job descriptions require driving or possession of a valid driver's license, or who drive a County vehicle, must meet the *eligibility* criteria set out below, as reflected in the DMV Record.
- 3-1.3.2.b. Failure to maintain eligibility requirements for positions that require driving can result in discipline up to and including possible termination.

3-1.3.3. Criteria for Eligibility

- 3-1.3.3.a. Prospective and current employees subject to this Policy shall be required to meet the criteria set out in this Section.
- 3-1.3.3.b. Employees subject to this Policy shall have a valid ~~Virginia~~ driver's license appropriate for the class of vehicle operated by the employee. The privilege of being assigned a vehicle, driving a County vehicle, or operating a vehicle in a position requiring driving or a valid driver's license shall be denied in the case of applicants, or suspended or terminated in the case of current employees, for those individuals:
 - (i) With any conviction of a felony *in the previous 5 years* involving the operation of a motor vehicle; or,
 - (ii) With a current DMV Record reflecting accumulation of DMV demerit points in excess of (-46); or,
 - (iii) Whose pattern of driving or convictions (reckless driving or DUI) or physical condition is found by the Department Head or Constitutional Officer for their respective employees to jeopardize the safe performance of County operations.
 - (iv) *Who do not meet requirements of the County's vehicle insurance policy.*
- 3-1.3.3.c. Additional actions may be taken regarding any employee who fails to meet this standard, as determined appropriate by the Department Head or Constitutional Officer for their respective employees in accordance with ~~the~~ regulations *and policies* governing personnel management.
- 3-1.3.3.d. ~~The County Administrator, or~~ A Department Head or Constitutional Officer for their respective employees, may suspend or terminate driving privileges of any employee charged with an offense involving operation of a motor vehicle, if the ~~County Administrator, or Department Head or~~ Constitutional Officer for their respective employees, determines ~~after suitable investigation~~ that continued driving would jeopardize the safe conduct of County operations.

3-1.3.4. DMV Record Reviews

- 3-1.3.4.a. ~~The Human Resources department~~ ~~The Department Head, or~~

~~Constitutional Officer for their respective employees, shall, obtain and review with the Department Head or Constitutional Officer the DMV record of prospective employees subject to this Policy, and all current employees subject to this Policy periodically every 5 years. The employee shall be notified of failure to meet the applicable criteria, and shall be provided with a copy of the DMV Record upon request.~~

- 3-1.3.4.b. ~~The Human Resources department, upon request of a~~ The Department Head, or Constitutional Officer for their respective employees, shall ~~also obtain and review with the Department Head or Constitutional Officer the DMV record of any employee subject to this Policy who is involved in an accident while driving an assigned or other County vehicle, and or when an employee subject to this policy is involved in an accident in the course of conducting County business.~~
- 3-1.3.4.c. At the time of hire, new employees subject to this Policy shall provide authorization for access to DMV records ~~by the Human Resources department.~~ Current employees shall also provide authorization. Employees' authorization forms shall be maintained ~~in the personnel files on file by the Human Resources department.~~
- 3-1.3.4.d. All records obtained pursuant to this Policy are deemed confidential personnel records and shall be treated as such.

3-1.4. Guidelines for Maintaining Eligibility

3-1.4.1. Suspension/Revocation/Ineligibility

- 3-1.4.1.a. Upon the suspension or revocation of an employee's license by any court or by the Division of Motor Vehicles, the privilege of the employee subject to this Policy to operate a County vehicle or to drive in the course of carrying out job duties shall be immediately suspended.
- 3-1.4.1.b. Such suspension shall last for the duration of suspension or revocation of the employee's license.
- 3-1.4.1.c. Should an employee's *DMV* record inaccurately reflect a license suspension or revocation, a written notice must be sent by the employee to the Department Head or Constitutional Officer for their respective employees, detailing the items that are inaccurate and the method by which the employee is seeking to have the record corrected.

3-1.4.2. Accommodation

- 3-1.4.2.a. ~~In consultation with the Human Resources department, The Department Head, or, in consultation with the County Administrator, or Constitutional Officer for their respective employees, may take disciplinary action or may elect to alter an employee's responsibilities or otherwise accommodate the employee during the period of a suspension or other ineligibility, for failure to meet the criteria established by this Policy.~~
- 3-1.4.2.b. Prior to the end of any suspension or period of ineligibility, the employee must complete any training required by the ~~County~~

~~Administrator, or Department Head or Constitutional Officer for their respective employees, at his/her own expense. The employee must send provide~~ proof of successful completion to the ~~County Administrator, Department Head or Constitutional Officer for their respective employees.~~

3-1.4.3. Further Action

- 3-1.4.3.a. If the employee's eligibility to operate a motor vehicle is suspended or revoked or if he/she becomes ineligible to drive pursuant to this Policy and the employee's restrictions cannot be accommodated within his/her responsibilities, the Department Head *or Constitutional Officer*, after consultation with the *Human Resources department* ~~County Administrator, or Constitutional Officer for their respective employees~~, will determine whether further disciplinary action up to and including termination is ~~required~~ *appropriate*.

3-1.5. Responsibility for Compliance; Reporting Requirements

- 3-1.5.1. All employees subject to this Policy shall be responsible for conducting themselves in accordance with the Policy and any Regulations adopted pursuant to the Policy.
- 3-1.5.2. All employees subject to this Policy shall immediately report all accidents involving a County vehicle or occurring during the course of County business, to their *supervisor* ~~Department Head, or Constitutional Officer for their respective employees. All such incidents involving an employee of the Board of Supervisors shall be reported to the County Administrator by the Department Head.~~
- 3-1.5.3. ~~All-Each~~ employees subject to this Policy shall immediately report ~~the following to their his/her Department Head, or Constitutional Officer for their respective employees, as to appropriate action: all any license suspensions and or revocations, or moving violation.; all traffic and motor vehicle related offenses and convictions. Department Heads under the Board of Supervisors shall in turn report the incidents to the County Administrator.~~

3-1.6. Accident Investigation

- 3-1.6.1. When an accident occurs involving an employee subject to this Policy, while the employee is carrying out County business or driving a County vehicle, ~~the his/her Department Head or Constitutional Officer shall investigate, which may include obtaining information from the an investigating officer and other appropriate sources, and shall forward a written report to the County Administrator, or Constitutional Officer for their respective employees.~~
- 3-1.6.2. *Vehicle accidents shall be generally reviewed by the Safety Committee, which will classify Each accident will be deemed as either avoidable preventable or non-avoidable non-preventable. Avoidable The Safety Committee may make recommendations, including that a particular preventable accidents should result in an appropriate action such as counseling, driver training, and/or discipline.*
- 3-1.6.3. *Upon request of a The Department Head, or Constitutional Officer for their respective employees, the Human Resources department shall also obtain the*

current DMV Record and convey to the ~~The~~ Department Head or Constitutional Officer for their respective employees, and conduct any further investigation deemed necessary.

- 3-1.6.4. ~~The Department Head or County Administrator, or~~ Constitutional Officer for their respective employees, ~~and the Department Head~~ shall review the circumstances of the accident, and ~~any appropriate personnel take any actions, as appropriate, shall be conducted~~ in accordance with ~~the R~~regulations and policies governing personnel management.
- 3-1.6.5. *In consultation with Finance department, Human Resources department, and the Safety Committee, the Director of Public Works shall develop a vehicle accident reporting form and routing process.*

3-1.7. Regulations

- 3-1.7.1. ~~In order to promote the purposes of this Policy, t~~The County Administrator, or ~~Department head or~~ Constitutional Officer for their respective employees, ~~shall have the authority to~~ may promulgate and enforce rules and procedures ~~Regulations consistent with this Policy,~~ governing implementation of this Policy and prescribing additional requirements ~~and procedures: for the purpose of promoting vehicle safety.~~
- 3-1.7.1.a. ~~For the assignment, use and operation of vehicles in the course of the conduct of County business;~~
- 3-1.7.1.b. ~~For the investigation of accidents occurring during the course of the conduct of County business; and,~~
- 3-1.7.1.c. ~~For the purpose of promoting vehicle safety.~~
- 3-1.7.2. This Motor Vehicle ~~Safety Use~~ Policy shall not be construed to supersede or limit the ~~R~~regulations governing personnel management, nor the authority of the County to take all actions necessary, including termination of employees, to promote the safe conduct of County business.

3-1.8. Other Regulatory Requirements

- 3-1.8.1. County operations shall be conducted in accordance with all federal, State and local laws and regulations pertaining to motor vehicles, including those applicable to employees possessing commercial driver's licenses.
- 3-1.8.2. All ~~passengers-drivers~~ of County vehicles shall *wear lap and shoulder safety belts, and all passengers shall be required by the driver to wear lap and shoulder safety belts.*
- 3-1.8.3. *County vehicles shall only be used for County business.*
- 3-1.8.4. *Smoking in County vehicles is prohibited.*
- 3-1.8.5. *Department Heads and Constitutional Officers shall include in all current and future position descriptions a requirement for a valid driver's license for every position that is required to drive a County vehicle, may drive a County vehicle, or could be asked or directed or expected to drive a County vehicle.*
- 3-1.8.6. *The Director of Public Works serves as County Vehicle Fleet Manager and shall manage the assignment, maintenance, inspection, repair, acquisition, retirement,*

and replacement of County vehicles.

- 3-1.8.7. *In a format provided by the Director of Public Works, each Department Head and Constitutional Officer shall annually confirm that each driving employee possesses a valid driver's license.*

3-1.9. Authorized Drivers

3-1.9.1. Commuting

- 3-1.9.1.a. In order for an employee to be authorized to commute *daily* to and from work in a County vehicle, the County Administrator, ~~or Constitutional Officer for their respective employees,~~ must ~~acknowledge in writing~~ *determine* that the employee's duties are essential to operations on a 24-hour/day, 7-day/week basis, and that it is expected that such employee may reasonably be called in to work on more than an occasional basis at any hour day or night to ~~remedy~~ *address* an emergency.
- 3-1.9.1.b. Occasionally, a Department Head, ~~or Constitutional Officer for their respective employees,~~ may need to allow *or require* an employee not otherwise authorized to commute daily in a County vehicle to take a County vehicle home overnight. Such instances ~~should~~ *shall* be ~~strictly limited to times where~~ *when* it is ~~absolutely~~ necessary or the alternative would be ~~obviously~~ inefficient.

3-1.10. Employee Tax Implications

3-1.10.1. Department Head or Constitutional Officer Responsibilities

- 3-1.10.1.a. The Department Head, or Constitutional Officer for their respective employees, must keep a record of each day that each employee takes a County vehicle home overnight.
- 3-1.10.1.b. This record must be submitted to the Finance Department on or before January 7, of each year.

3-1.10.2. IRS form

- 3-1.10.2.a. Each employee that takes a County vehicle home overnight any time during the calendar year shall be assessed the applicable IRS rate and shall receive the appropriate tax form for that year.
- 3-1.10.2.b. The form shall be issued by the Finance Department upon receipt of the record (described in 3-1.10.1) from the Department Head or Constitutional Officer for their respective employees.

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 5, 2014

SUBJECT:	Appointment to the Fork Union Sanitary District Advisory Committee (FUSD)
MOTION(s):	I move to appoint _____ to the Fork Union Sanitary District Advisory Committee (FUSD), with a term to begin immediately and to terminate December 31, 2017.
STAFF CONTACT:	Mary Weaver
RECOMMENDATION:	Approval
TIMING:	Normal, filling a vacancy that currently exists on the Committee
DISCUSSION:	Applicants who have shown an interest in this position are: Gerard Zink
FISCAL IMPLICATIONS:	None
POLICY IMPLICATIONS:	None
LEGISLATIVE HISTORY:	None
ENCLOSURES:	Boards and Commissions Applications

Interest in Fork Union Sanitary District Advisory Committ**Fork Union**

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

Fort Hamilton High School, New York, NY - 1970; J. Zink Painting Company, Palmyra, Vaifornia - Owner; Bank of America Merrill Lynch, New York, New York - Senior Vice President of Finance; Janney Montgomery Scott, New York, New York - Senior VP of Finance; M&M's Bar and Grill, New York - Owner

Civic Activities and Committee Memberships:

Alzheimer's Foundation of Staten Island - Board of Directors; St. Rita's Parish Council; St. Rita's Father's Auxiliary; St. Rita's Softball Team Coach; Robert Straniere Campaign for AssemblyKnights of Columbus, The National Rifle Association

Interest in Committee:

As a new resident of Virginia, I am interested in continuint my dedication to the local community and discovering what other contributions I can make in the field of public service. With a plethora of direct client outreach and a knowledge expanding a diversity of areas, I want to devote my time and experience to representing the people of my district.

Comments:

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 5, 2014

SUBJECT:	Appointment to the Youth Advisory Council (YAC), BOS Representative Position
MOTION(s):	I move to appoint _____ to the Youth Advisory Council, BOS Representative position, with a term to begin immediately and to terminate December 31, 2015.
STAFF CONTACT:	Mary Weaver
RECOMMENDATION:	Approval
TIMING:	Normal
DISCUSSION:	Applicants who have shown an interest in this position are: BOS Members
FISCAL IMPLICATIONS:	None
POLICY IMPLICATIONS:	None
LEGISLATIVE HISTORY:	None
ENCLOSURES:	Boards and Commissions Applications



Culpeper District
Fluvanna County Monthly Report
February 2014

Preliminary Engineering			
PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety Project – Intersection Improvements at Route 618	Right of Way	Advertisement	TBD
Route 6, Bridge replacement over Hardware River	Advertisement	Construction	--
Route 6, Bridge replacement over Rivanna River	Advertisement	Construction	--
Route 656, Bridge replacement over Holman Creek	Right of Way	Advertisement	TBD
Route 15/53 Roundabout	Preliminary Design	Public Hearing	TBD
Route 606, Hells Bend Road, Unpaved Road	Construction	--	--
Route 600 – Reconstruction	--	Project Scoping – 2015	TBD
Route 633 – Reconstruction	--	Project Scoping – 2015	TBD
Route 629 – Bridge Replacement	--	Project Scoping	TBD

Construction Activities

- **Guardrail Repair GR07-967-096, N501**

Scope: Guardrail repairs – on call – District wide.

Next Major Milestone: Contract **Renewed**.

Contract Completion date: July 1, 2014.

Traffic Engineering Studies

Completed

- None at this time

Under Review

- Route 53 and Route 619:
Signing Review; pending.

Maintenance Activities

VDOT Area Headquarter crews completed the following activities during the past month. For specific route activities, please contact the Charlottesville Residency Office.

- Trimmed trees along 2 primary routes and 7 secondary routes
- Culverts and ditched cleaned on 3 primary route and 5 secondary routes
- Shoulder repairs and pipe installed on 1 primary route
- All areas prepared equipment and responded to 6 winter weather events

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 5, 2014

SUBJECT:	Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.
MOTION(s):	I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, January 8, 2014 be adopted.
STAFF CONTACT:	Mary L. Weaver, Clerk to the Board of Supervisors
RECOMMENDATION:	Approval
TIMING:	Routine
DISCUSSION:	None
FISCAL IMPLICATIONS:	N/A
POLICY IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	None
ENCLOSURES:	Draft minutes for January 8, 2014

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
January 8, 2013, 2:00 p.m. Regular Meeting
6:00 p.m. Work Session**

MEMBERS PRESENT: Mozell H. Booker, Chairperson
Bob Ullenbruch, Vice Chairperson
Donald W. Weaver
Tony O'Brien
Mike Sheridan

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Mr. Steven M. Nichols, County Administrator, called the meeting of Wednesday, January 8, 2013, to order at 2:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Mr. Nichols called for a moment of silence.

2014 Organizational Meeting of the Fluvanna County Board of Supervisors

Election of Chairperson

This action will elect a new Chairperson to the Board of Supervisors for 2014.

Mr. Steven M. Nichols, County Administrator, opened the floor for nominations for Chairperson.

Supervisor Weaver nominated Supervisor Ullenbruch, no second, motion failed

Supervisor Ullenbruch nominated Supervisor Booker seconded by Mr. Sheridan.

VOTE COUNT: Supervisor Booker 4-1 AYES: Booker, Sheridan, Ullenbruch and O'Brien
NAYES: Weaver

With a vote of 4-1, Supervisor Booker was elected Chairperson.

Chairperson Booker welcomed the new supervisors to the first meeting of 2014.

Election of Vice-Chairperson

This action will elect a new Vice-Chairperson to the Board of Supervisors.

Chairperson Booker opened the floor for nominations for Vice-Chairperson.

Supervisor Weaver nominated Supervisor Ullenbruch seconded by Supervisor Sheridan

VOTE COUNT: Supervisor Ullenbruch 4-1 AYES: Booker, Weaver, Ullenbruch and Sheridan
NAYES: O'Brien

With a vote of 4-1, Supervisor Ullenbruch was elected Vice-Chairperson.

Resolution Entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2014"

The Code of Virginia requires an annual organizational meeting of the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates. Mr. Fred Payne, County Attorney, explained the history of why the Board meetings have been held at 2:00 p.m..

Supervisors discussed moving daytime meeting from 2:00pm to 4:00pm and have work session immediately following.

MOTION:

Mr. O'Brien moved to adopt the resolution [attached hereto] entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2014" which establishes the meeting place and the day and time of the meetings, including the change from 2:00pm to 4:00pm meetings on the first Wednesday. Mr. Sheridan seconded. The motion carried with a vote of 4-1. AYES: Sheridan, Booker, Ullenbruch, and O'Brien. NAYS: Weaver. ABSENT: None.

Selection of Dates for the Board Meetings

This action will adopt the Board of Supervisors 2014 Regular Meeting Calendar as presented.

MOTION:

Mr. Weaver moved to adopt the Board of Supervisors 2014 Regular Meeting Calendar as presented. Mr. Ullenbruch seconded. The motion carried with a vote of 5-0. AYES: Sheridan, Booker, Ullenbruch, O'Brien and Weaver. NAYS: None. ABSENT: None.

Adoption of Board By-Laws and Rules of Practice and Procedures

This action will adopt the Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures.

MOTION:

Mr. Weaver moved to adopt the Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures as amended. Mr. Ullenbruch seconded. The motion carried with a vote of 5-0. AYES: Sheridan, Booker, Ullenbruch, O'Brien and Weaver. NAYS: None. ABSENT: None.

Board of Supervisor Appointments/Boards & Commissions

The following appointments were made:

Weaver – Agricultural/Forestral Advisory Committee
Weaver – Audit Committee
Sheridan – Columbia Task Force
Booker – Community Policy Management Team
Booker – Emergency Services Director
Booker – Fork Union Sanitary District Advisory Committee
Sheridan – Parks & Recreation Board
O'Brien – Piedmont Work Force Council
O'Brien – Planning Commission
Booker and Ullenbruch – Rivanna River Basin Commission
Ullenbruch – Social Services Board
Ullenbruch – Thomas Jefferson Area Community Criminal Justice Board
O'Brien – Thomas Jefferson Planning District Commission
Booker – Virginia Association of Counties Legislature Contact

MOTION:

Mr. Ullenbruch moved to appoint Board of Supervisor members to certain Boards, Committees and Commissions with, terms to expire December 31st 2015. Mr. Sheridan

seconded. The motion carried with a vote of 5-0. AYES: O'Brien, Ullenbruch, Booker, Sheridan and Weaver. NAYS: None. ABSENT: None.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Happy Birthday to Mr. Ullenbruch (January 14).
- Mr. Scott Scudamore who was on the Parks and Recreation Advisory Board has passed away.
- Introduced new Recreation Program Specialist, Jonathan Pace, started on Monday December 9th, 2013.
- The new Legal Counsel for the James River Water Authority (JRWA) will be Hefty & Wiley, PLC.
- Supervisors can be issued County cell phones during their time in office, if desired.
- Deer Hunt at Pleasant Grove on January 3, 2014, was successful. Six hunters' participated and 8 female deer were taken.
- Return On Investment (ROI) Community Modelling Meetings begin on January 9, 2014.

PUBLIC COMMENTS #1

Chairperson Booker opened the floor for the first round of public comments.

With no one wishing to speak, Chairperson Booker closed the first round of public comments.

PUBLIC HEARING

None

ACTION MATTERS

General Reassessment Services Contract Award – Mr. Joe Rodish, Purchasing Officer, addressed this request to accept the most qualified firm for General Reassessment Services based upon the evaluation criteria contained within the RFP that was advertised.

MOTION:

Mr. Ullenbruch moved to accept a proposal from Blue Ridge Mass Appraisal Company for the purpose of administering general reassessments in CY2014 and CY2016, contingent upon approval of the contract as to form by the County Attorney. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

FCPS MUNIS Implementation Funding Supplement – Ms. Gena Keller, School Superintendent, addressed this request to increase funding for the Public Schools MUNIS System Implementation to cover the MUNIS staff travel during the implementation phase.

MOTION:

Mr. Ullenbruch moved to increase funding for Fluvanna County Public Schools MUNIS System Implementation in the amount of \$20,000, such funds to come from the FY14 Board of Supervisors Contingency budget. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Clerk of the Circuit Court Position change (Accretion of Duties) – Gail Parrish, Human Resources Manager, addressed this request to increase Deputy Clerk Wood's salary to compensate for the significant changes in job requirements and additional knowledge and skills required to perform the duties.

MOTION:

Mr. Weaver moved the Board of Supervisors approve a 10% salary increase due to accretion of duties for Deputy Clerk II Deborah G. Wood to be effective December 29, 2013, with the increase amount of \$1,900 for the remainder of FY14 to be transferred from the FY14 Personnel Contingency to FY14 Clerk of the Circuit Court to fund the salary increase through the remainder of FY14. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

PRESENTATIONS

Radon Testing & Risk in Fluvanna County – Mrs. Cheryl Wilkins, Emergency Services Coordinator, and Mr. Ryan Paris, Radiation Safety Specialist and Radon Coordinator, Virginia Department of Health, reviewed with the Board the risk of Radon, naturally occurring radioactive decay, in Fluvanna County and the testing procedures for it. Radon testing kits are available free of charge for residents through the Health Department. Mrs. Wilkins reviewed some options available to the county to promote awareness. The **Board directed staff** to draft a proposed change to County Code and assess the costs for requiring passive Radon Reduction New Construction (RRNC) in new home construction.

Voluntary Contributions Program Update – Mrs. Linda Lenherr, Treasurer, reviewed with the Board the how the voluntary contributions were going. To date the County has received \$1,186.84 in contributions. Mrs. Lenherr asked the Board how they would like to proceed with this program. **Board requested** the Treasurer to continue including Voluntary Contribution forms in mailings for Real Property bills when not sent to mortgage institutions.

Vehicle Usage – Mr. Wayne Stephens, Director of Public Works, reviewed with the Board the process and policies in place for tracking the county vehicles and fuel being used. Mr. Ullenbruch was concerned about bulk diesel fuel usage from the tank at Pleasant Grove. Sheriff Washington discussed their procedure when investigating for misuse fuel and equipment. Staff will present a proposal for a new policy at the February 5th meeting.

CONSENT AGENDA

Accounts Payable – Mrs. Barbara Horlacher, Finance Director, answered questions in regards to the Accounts Payable.

MOTION:

Mr. Weaver moved the Accounts payable and Payroll be ratified for the period November 27, 2013 through December 27, 2013 in the amount of \$2,901,952.84. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Minutes of December 18, 2013 –**MOTION:**

Mr. Ullenbruch moved the regular meeting minutes of the Fluvanna County board of Supervisors for Wednesday, December 18, 2013 be adopted. Mr. Weaver seconded. The motion carried, with a vote of 3-2. AYES: Booker, Ullenbruch, and Weaver. ABSTAINED: Sheridan and O'Brien NAYS: None. ABSENT: None.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

- Mr. Robert Earl, Cunningham District – congratulated the Board for electing a female chairperson, and supported the open discussion of Radon as a regional issue.

With no one else wishing to speak, Chairperson Booker closed the second round of public comments.

CLOSED MEETING

None

BOARD RECESSED AT 4:38 p.m. for Dinner

BOARD RECONVENED AT 6:00 p.m. for Work Session

Economic Development and Infrastructure – Mr. Steve Nichols, County Administrator, reviewed with the Board the need for Economic Development and Infrastructure. Fluvanna's homeowners currently account for 93% of real estate values in the county. Staff needs long term direction to implement Infrastructure and Economic Development. The Board discussed the future of FUSD and would like Fred Payne, County Attorney, to discuss the legalities of FUSD at the next Board meeting. Mr. Nichols, Mr. Stephens, Director of Public Works and the Board discussed the various options to bring water to Zion Crossroads. The **Board authorized staff** to proceed with the hydrogeological testing in the Zion Crossroads area. Mrs. Horlacher, Finance Director, discussed the financial needs and potential impact to support Fluvanna's long term growth along with various options to save money.

ADJOURN

MOTION:

At 7:51 p.m., Mr. Ullenbruch moved to adjourn the meeting of Wednesday, January 8, 2014. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Sheridan, Booker, Ullenbruch, O'Brien and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell H. Booker, Chairperson



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, January 8th 2014, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
<i>Mozell Booker</i>	YEA
<i>Robert Ullenbruch</i>	YEA
<i>Mike Sheridan</i>	YEA
<i>Tony O'Brien</i>	YEA
<i>Donald W. Weaver</i>	YEA

Organizational Meeting of the Fluvanna County Board of Supervisors 2014

WHEREAS, the Code of Virginia requires an annual organizational meeting for the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates and,

WHEREAS, the Board of Supervisors does now conduct such an organizational meeting.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors that it does hereby designate the Circuit Courtroom in the Fluvanna Courts Building as its meeting place for regular meetings to be held on the first Wednesday of each month at 4:00 p.m. and the third Wednesday of each month at 7:00 p.m. Except the month of August when the only meeting shall be on the first Wednesday starting at 4:00 p.m., breaking for dinner, then reconvening at 7:00 p.m. for public hearings. Work Sessions to be held on the first Wednesday of each month immediately following the regular meeting with the exception of August.

FURTHER BE IT RESOLVED by the Board of Supervisors that it does hereby designate the fourth Wednesday at 7:00 p.m. as the meeting date for any such regular meeting that is postponed due to weather or such other circumstances.

Adopted this 8th day of January 2014
 by the Fluvanna County Board of Supervisors

ATTEST:

Steven M. Nichols, County Administrator

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 5, 2014

SUBJECT:	Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.
MOTION(s):	I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, January 15, 2014 be adopted.
STAFF CONTACT:	Mary L. Weaver, Clerk to the Board of Supervisors
RECOMMENDATION:	Approval
TIMING:	Routine
DISCUSSION:	None
FISCAL IMPLICATIONS:	N/A
POLICY IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	None
ENCLOSURES:	Draft minutes for January 15, 2014

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
January 15, 2014, 7:00 pm**

MEMBERS PRESENT: Mozell Booker, Chairperson
Mike Sheridan
Donald W. Weaver
Tony O'Brien

MEMBERS ABSENT: Bob Ullenbruch, Vice-Chairperson

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

SCHOOLBOARD MEMBERS PRESENT: Camilla Washington, Chairperson
Brenda Pace, Vice-Chairperson
Bertha Armstrong
Carol Tracy Carr
Charles Rittenhouse

ALSO PRESENT: Chuck Winkler, Assistant School Superintendent
Edward Breslauer, Director of Finance
Brandi Critzer, Clerk to the School Board

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairperson Booker called the meeting of Wednesday, January 15, 2014, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

CLOSED SESSION

MOTION TO ENTER INTO A CLOSED MEETING:

At 7:01 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711A.7 for discussion of Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 7:48 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

MOTION:

At 7:49 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, January 15, 2014, on motion of Mr. Weaver, and carried by the following vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

"BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such

public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- Sheriff Washington named to National Commission on Forensic Science.
- Reviewed a 2012 debt per capita comparison of Virginia counties.
- In need of members for the Fluvanna Partnership for Aging Committee.
- Reviewed Building Inspections Activity from 2006-2013.
- Fork Union Streetscape update, project still on track.
- Budget calendar updated on website to reflect new BOS meeting times.
- Two-by-Two Budget Review meetings scheduled for January 22, 2014.
- BOS Planning Retreat – January 24 & 25, 2014 at the Fluvanna County Public Library.
- Return on Investment Community Modelling Meetings is ongoing through the end of January.
- Update on County Driver DMV Checks Policy and County Fuel Farm Controls will be presented at the February 5, 2014 meeting.

PUBLIC COMMENTS #1

Chairperson Booker opened the floor for the first round of public comments.

- Mr. Fredrick Adams, Fork Union District – Addressed the Board in regards to opening the Cosmetology/Barber program at the Fluvanna County High school.

With no one else wishing to speak, Chairperson Booker closed the first round of public comments.

PUBLIC HEARING

ZMP 13:02/Cowboys, LLC – Mr. Steven Tugwell, Senior Planner, addressed this request to amend the Fluvanna County Zoning Map with respect to 2.631 acres of Tax Map 30, Section A, Parcel 84B, to conditionally rezone the same from A-11, Agricultural, General, to B-1 Business, General. The applicant requested a deferral based on the circumstance that the Board is not at full strength.

MOTION:

Mr. O’Brien moved to defer ZMP 13:02, with respect to 2.631 acres of Tax Map 30, Section A, Parcel 84B, to conditionally rezone the same from A-1, Agricultural, General, to B-1, Business, General, subject to the submitted proffer. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O’Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

ACTION MATTERS

Grant Application for FY15 School Resource Officers – Mr. Edward Breslauer, Director of Finance, and Ms. Camilla Washington, School Board Chairperson, addressed this request for local funding associated with a DCJS grant to secure three School Resource Officers for Fluvanna County Schools. The Board discussed the extra funding these positions would require along with the benefits they would give. The Board tabled this request to the February 5, 2014 meeting for additional information.

PRESENTATIONS

Region 10 Legislative Update – Dr. Pamela Ross, Region 10 Community Services Board Representative for Fluvanna County, reviewed with the Board the accomplishments of Region 10 for 2013. Region 10 respectfully requests the Board consider any additional funding for three particular areas of service; Medical Services, Emergency Services Crisis Intervention and Case Management. Mr. Charles Fawcett, Director Fluvanna Counseling Center, discussed the lack of mental health services in Fluvanna County. Mr. Robert Johnson, Executive Director for Region 10, discussed with the Board that Region 10 is moving very strongly in the near future to Integrated Health Care.

Board of Equalization Wrap-up Summary – Mr. Everett Hannah, Secretary for the 2013 Board of Equalization, reviewed with the 2013 Assessment Year in which 55 resident's assessments were reviewed.

School Board Budget Discussion – Ms. Camilla Washington, School Board Chairperson and Mr. Chuck Winkler, Assistant Superintendent, discussed various items the school is looking at: Health Insurance, Salary Scale, Staffing, and Opening Technical Programs along with grant money that is going away. Mr. Edward Breslauer, Finance Director, discussed the schools finances and funding need projections.

CONSENT AGENDA

Mr. Weaver requested additional information to be included in the Open Space Applications to include property addresses and photos or plats..

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Open Space Application/Mr. & Mrs. Jeffrey Lyn Johnson, II
- Open Space Application/Mrs. Ginger Smith Johnson
- Open Space Application/Ms. Melissa D. Marks
- Appointment of Zoning Administrator
- Resolution/Secondary Road Addition

Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

UNFINISHED BUSINESS

Mr. Fred Payne, County Attorney, clarified with the Board some legal standing about a sanitary district, he also discussed how sanitary districts are created, enlarged and abolished. The Board discussed the options with Fork Union Sanitary District.

NEW BUSINESS

Mrs. Booker requested the BOS Tasks and Directive Report be updated to reflect items that have been completed.

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

CLOSED SESSION

None

ADJOURN

MOTION:

At 10:00 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, January 15, 2014.

Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell Booker, Chairperson



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION

At a regular meeting of the Board of Supervisors of Fluvanna County held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, January 15th, 2014, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

<u>Present</u>	<u>Vote</u>
Mozell H. Booker, Chairman	YEA
Robert Ullenbruch, Vice Chairman	YEA
Mike Sheridan	YEA
Tony O'Brien	YEA
Donald W. Weaver	YEA

A RESOLUTION TO TAKE STREETS IN THE SYCAMORE SUBDIVISION INTO THE SECONDARY SYSTEM OF HIGHWAYS IN FLUVANNA COUNTY, VIRGINIA

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk's office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Sycamore Square subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 15th day of January 2014, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.1-229 of the Code of Virginia as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

Adopted this 15th day of January 2014
by the Fluvanna County Board of Supervisors

A Copy, teste:

Mary L. Weaver, Clerk
Board of Supervisors
Fluvanna County, Virginia

In the County of Fluvanna

By resolution of the governing body adopted January 15, 2014

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Sycamore Square

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: §33.1-229

Street Name and/or Route Number

◆ Rosalyn Way, State Route Number 1049

Old Route Number: 0

● From: Justin Drive

To: W to end of cul de sac, a distance of: 0.11 miles.

Recordation Reference: PB 848 Pg 132-135

Right of Way width (feet) = 50

Street Name and/or Route Number

◆ Kathy Court, State Route Number 1048

Old Route Number: 0

● From: Rte 1038, Justin Drive

To: SW to end of cul de sac, a distance of: 0.06 miles.

Recordation Reference: PB 2, pg 255

Right of Way width (feet) = 50

Street Name and/or Route Number

◆ Justin Drive, State Route Number 1038

Old Route Number: 0

● From: Rte 1047, Robins Court

To: Rosalyn Way, a distance of: 0.24 miles.

Recordation Reference: PB 848, pg 132-135

Right of Way width (feet) = 50

VDOT Form AM-4.3 (4/20/2007) Maintenance Division

Date of Resolution: January 15, 2014 Page 1 of 1



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
Ph: (434) 591-1910
Fax: (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 5, 2014
From: Department of Finance
To: Board of Supervisors
Subject: Accounts Payable Report December 28, 2013 through January 27, 2014


1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$614,355.56
Community Programs	
Federal Grants	
State/Local Grants	
Capital Improvements	\$247,039.55
Debt Service	\$1,606,822.48
Sewer	\$3,433.65
Fork Union Sanitary District	\$11,474.64
Total Expenditures by Fund	\$2,483,125.88
Payroll	690,453.93
Total Payables & Payroll	\$3,173,579.81

MOTION

I move the Accounts Payable and Payroll be ratified for the period December 28, 2013 through January 27, 2014 in the amount of \$3,173,579.81.

Enclosures: AP Report

	C	D	E	F	H	I	J	K	L
1	<div>County of Fluvanna</div> <div>Accounts Payable List</div> <div>From Date: 12/28/2013</div> <div>To Date: 1/27/2014</div> <div></div>								
2									
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
7	<u>Fund # - 100 GENERAL FUND</u>								
8	GENERAL FUND								
9		CLEARING ACCOUNT-	DEDUCTION REIMBURSEMENT	RB011014	1/10/2014	1/24/2014	379.02		
10							Total:	\$379.02	
11									
12	BOARD OF SUPERVISORS								
13	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	M WEAVER 12312013	12/31/2013	1/27/2014	295.00		
14	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	M WEAVER 12312013	12/31/2013	1/27/2014	30.70		
15	BROOKBINDERS, LTD.	BOOKS/PUBLICATIONS	BOOKS	51119	12/16/2013	1/24/2014	264.38		
16	E.W. THOMAS	SUBSISTENCE & LODGING	SUPPLIES	01082014	1/8/2014	1/23/2014	13.99		
17	FLUVANNA COUNTY CHAMBER OF	DUES OR ASSOCIATION	MEMBERSHIP	1016	10/1/2013	1/9/2014	375.00		
18	TONY O'BRIEN	MILEAGE ALLOWANCES	RWEIMBURSMENT	01082014	1/8/2014	1/23/2014	111.54		
19	TONY O'BRIEN	SUBSISTENCE & LODGING	RWEIMBURSMENT	01082014	1/8/2014	1/23/2014	462.17		
20	PARK PALAIS, LLC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVCIES	21067	7/31/2013	1/9/2014	27,922.47		
21	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	120.03		
22							Total:	\$29,595.28	
23									
24	COUNTY ADMINISTRATOR								
25	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	23.10		
26	KODIAK, LLC.	LEASE/RENT	SHREDDING	43167	8/19/2013	1/24/2014	100.00		
27	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	JAN 2014	1/1/2014	1/23/2014	11.50		
28	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	JAN 2014	1/1/2014	1/23/2014	71.40		
29	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	38.44		
30	STEVEN NICHOLS	MILEAGE ALLOWANCES	MILEAGE REIMBURSMENT	SN122013	12/20/2013	1/10/2014	341.54		
31	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	41.45		
32	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - ADMINISTRATION	14674177	12/31/2013	1/24/2014	193.35		
33							Total:	\$820.78	
34									
35	COUNTY ATTORNEY								
36	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	101008	12/31/2013	1/10/2014	10,457.50		
37							Total:	\$10,457.50	
38									
39	COMMISSIONER OF THE REVENUE								
40	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	SHERIDAN 12312013	12/31/2013	1/27/2014	54.67		
41	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	19.25		

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To		Description	Invoice Number	Invoice Date	Check Date		Check Amount
42	COMMISSIONERS OF THE REVENUE	CONVENTION AND		REGISTRATION	VN71963	1/10/2014	1/24/2014		65.00
43	KODIAK, LLC.	PROFESSIONAL SERVICES		SHREDDING	43167	8/19/2013	1/24/2014		30.00
44	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL		GAS	NOVEMBER 2013	11/30/2013	1/23/2014		90.84
45	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES		POSTAGE	VN71999	12/30/2013	1/24/2014		200.00
46	PITNEY BOWES	LEASE/RENT		LEASE PAYMENT	1015396-DC13	12/13/2013	1/10/2014		597.00
47	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES		WATER	A4232210-14	1/1/2014	1/24/2014		89.82
48	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES		VAMANET MEMBERSHIP FEE	8103	12/31/2013	1/24/2014		300.00
49	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		38.02
50	VESSEL VALUATION SERVICE	PROFESSIONAL SERVICES		SUPPLIES	201382	1/7/2014	1/24/2014		724.30
51							Total:		\$2,208.90
52									
53	REASSESSMENT								
54	E.W. THOMAS	PROFESSIONAL SERVICES		SUPPLIES	01082014	1/8/2014	1/23/2014		28.39
55	THE DAILY PROGRESS	PROFESSIONAL SERVICES		AD	3308197 12/29	12/29/2013	1/23/2014		264.00
56							Total:		\$292.39
57									
58	TREASURER								
59	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES		CONSULTING	20130400	11/21/2013	1/10/2014		750.00
60	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		23.10
61	KODIAK, LLC.	LEASE/RENT		SHREDDING	43167	8/19/2013	1/24/2014		30.00
62	MECHUMS RIVER SECURITY	MAINTENANCE CONTRACTS		SECURITY SYSTEM MONITORING	013154	12/31/2013	1/24/2014		60.00
63	PITNEY BOWES INC	LEASE/RENT		SUPPLIES	668058	1/11/2014	1/24/2014		40.44
64	QUILL	OFFICE SUPPLIES		SUPPLIES	8031490	12/17/2013	1/10/2014		477.85
65	RICOH CORPORATION	LEASE/RENT		COPIER PAYMENT	91451417	1/12/2014	1/24/2014		497.70
66	SHENANDOAH VALLEY WATER	LEASE/RENT		WATER	a3464500-14	1/1/2014	1/24/2014		33.50
67	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		35.95
68	VERIZON 721970783-00001	TELECOMMUNICATIONS		CELL PHONES	916921847	12/19/2013	1/9/2014		49.69
69	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT		COPIER PAYMENT	14661293	12/30/2013	1/24/2014		394.14
70							Total:		\$2,392.37
71									
72	INFORMATION TECHNOLOGY								
73	A&E TECHNOLOGIES, INC.	PROFESSIONAL SERVICES		PROFESSIONAL SERVICE	0134.114-1	12/17/2013	1/10/2014		343.00
74	BANK OF AMERICA	ADP SERVICES		MONTHLY STATEMENT	MCMAHON 12312013	12/31/2013	1/27/2014		615.90
75	BANK OF AMERICA	ADP SUPPLIES		MONTHLY STATEMENT	MCMAHON 12312013	12/31/2013	1/27/2014		651.77
76	BANK OF AMERICA	BOOKS/PUBLICATIONS		MONTHLY STATEMENT	MCMAHON 12312013	12/31/2013	1/27/2014		42.99
77	BANK OF AMERICA	CONVENTION AND		MONTHLY STATEMENT	MCMAHON 12312013	12/31/2013	1/27/2014		499.00
78	CDW GOVERNMENT, INC.	ADP SUPPLIES		IPAD CASE	HT89697	12/19/2013	1/9/2014		631.97
79	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		3.85
80	CII SERVICE	FURNITURE & FIXTURES		MINI-SPLIT HVAC SYSTEM - NEW S	4348	12/18/2013	1/10/2014		2,000.00
81	DISYS SOLUTIONS, INC.	ADP SUPPLIES		SUPPLIES	614338	12/23/2013	1/10/2014		1,090.74
82	IBM CORPORATION	ADP SERVICES		CONTRACT SERVICE	1410567	1/5/2014	1/24/2014		137.37
83	STAPLES BUSINESS	OFFICE SUPPLIES		SUPPLIES	8028285246/5247	1/4/2014	1/23/2014		51.80

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
84	SUMMIT BUSINESS ASSOC., INC.	ADP SUPPLIES	SUPPLIES	2014022	1/15/2014	1/23/2014	600.00		
85	SUMMIT BUSINESS ASSOC., INC.	PROFESSIONAL SERVICES	AS400 OS UPGRADE	2014003	1/6/2014	1/10/2014	3,500.00		
86	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	1,186.97		
87	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	99.38		
88						Total:	\$11,454.74		
89									
90	FINANCE								
91	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY STATEMENT	HORLACHER 12312013	12/31/2013	1/27/2014	225.00		
92	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	15.40		
93	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	365.13		
94	TYLER BUSINESS FORMS	OFFICE SUPPLIES	W2 & 1099 FORMS	130173	1/10/2014	1/23/2014	212.44		
95	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	40.48		
96	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - FINANCE	14674175	12/31/2013	1/24/2014	338.90		
97						Total:	\$1,197.35		
98									
99	REGISTRAR/ELECTORAL BOARD								
100	ALFRED A. WILSON	CONTRACT SERVICES	MILEAGE REIMBURSMENT	11/05/2013	11/5/2013	1/10/2014	5.87		
101	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY SERVICE	061968	1/1/2014	1/10/2014	155.00		
102	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	PACE 12312013	12/31/2013	1/27/2014	159.50		
103	BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	PACE 12312013	12/31/2013	1/27/2014	1,151.52		
104	BARBARA M. CARY	CONTRACT SERVICES	MILEAGE REIMBURSEMNT	BC110513	11/5/2013	1/24/2014	18.08		
105	CAROL M. WALKER	CONTRACT SERVICES	RECOUNT REIMBURSMENT	CW110513	11/5/2013	1/24/2014	140.56		
106	ELECTION SERVICES ONLINE	CONTRACT SERVICES	SUPPLIES	981-1	5/7/2013	1/24/2014	2,254.50		
107	FLORENCE H. PALMER	CONTRACT SERVICES	MILEAGE REIMBURSMENT	11/05/2013	11/5/2013	1/10/2014	15.82		
108	FRANCES P. SCHUTZ	CONTRACT SERVICES	RECOUNT REIMBURSEMENT	FS11052013	11/5/2013	1/24/2014	172.21		
109	PAULA MANN FALK	CONTRACT SERVICES	MILEAGE REIMBURSMENT	11/05/2013	11/5/2013	1/10/2014	11.86		
110	RICHARD O. SINGLETON	CONTRACT SERVICES	MILEAGE REIMBURSMENT	11/05/2013	11/5/2013	1/10/2014	18.08		
111	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	JAN 2014	1/1/2014	1/23/2014	19.74		
112	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	MILEAGE REIMBURSMENT	11/05/2013	11/5/2013	1/10/2014	9.60		
113	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	69.54		
114	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	49.69		
115						Total:	\$4,251.57		
116									
117	HUMAN RESOURCES								
118	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	M WEAVER 12312013	12/31/2013	1/27/2014	216.31		
119	E.W. THOMAS	EMPLOYEE RECOGNITION	SUPPLIES	01082014	1/8/2014	1/23/2014	52.93		
120	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECKS	263818	1/1/2014	1/23/2014	95.90		
121	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - HUMAN	14642808	12/24/2013	1/10/2014	44.80		
122						Total:	\$409.94		
123									
124	GENERAL DISTRICT COURT								
125	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY SERVICE	309871364 12/16/13	12/16/2013	1/10/2014	226.94		

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To		Description	Invoice Number	Invoice Date	Check Date		Check Amount
126	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		39.89
127							Total:		\$266.83
128									
129	COURT SERVICE UNIT								
130	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		15.40
131	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		38.60
132							Total:		\$54.00
133									
134	CLERK OF THE CIRCUIT COURT								
135	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		30.81
136	CHARLOTTESVILLE OFFICE	OFFICE SUPPLIES		SUPPLIES	668935	1/2/2014	1/9/2014		30.00
137	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES		BANK CHARGE	01/07/2014	1/7/2014	1/9/2014		54.97
138	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES		PROFESSIONAL SERVICE	45105	1/15/2014	1/23/2014		2,541.67
139	QUILL	OFFICE SUPPLIES		SUPPLIES	01142014	1/14/2014	1/23/2014		398.41
140	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES		WATER	A248435004	1/1/2014	1/9/2014		65.20
141	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		51.55
142							Total:		\$3,172.61
143									
144	CIRCUIT COURT JUDGE								
145	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		11.55
146	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		32.80
147							Total:		\$44.35
148									
149	COMMONWEALTH ATTY								
150	BANK OF AMERICA	CONVENTION AND		MONTHLY STAEMENT	HAISLIP 12312013	12/31/2013	1/27/2014		412.83
151	CENTURYLINK	TELECOMMUNICATIONS		TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014		15.40
152	FRANK TERWILLIGER	OFFICE SUPPLIES		SUPPLIES	FT12312013	12/12/2013	1/10/2014		16.84
153	LAWYERS WEEKLY, INC.	CONTRACT SERVICES		RENEWAL	0355518 01082014	1/8/2014	1/23/2014		369.00
154	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS		BOOKS	3399735001 12/31/13	12/31/2013	1/24/2014		340.18
155	SHENANDOAH VALLEY WATER	CONTRACT SERVICES		WATER	JAN 2014	1/1/2014	1/23/2014		31.00
156	STAPLES BUSINESS	OFFICE SUPPLIES		SUPPLIES	8028285246/5247	1/4/2014	1/23/2014		640.31
157	TREASURER OF VIRGINIA	CONVENTION AND		REGISTRATION	01/07/2013	1/7/2014	1/9/2014		100.00
158	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS		LONG DISTANCE	T267417	12/27/2013	1/9/2014		42.12
159	VERIZON 721970783-00001	TELECOMMUNICATIONS		CELL PHONES	916921847	12/19/2013	1/9/2014		49.69
160	WEST PAYMENT CENTER	BOOKS/PUBLICATIONS		SUBSCRIPTION	828818507	1/4/2014	1/24/2014		167.00
161							Total:		\$2,184.37
162									
163	SHERIFF								
164	AT&T 286-3642	TELECOMMUNICATIONS		MONTHLY SERVICE	12/6/13	12/6/2013	1/10/2014		132.71
165	BANK OF AMERICA	POLICE SUPPLIES		MONTHLY STATEMENT	HESS 12312013	12/31/2013	1/27/2014		43.75
166	BANK OF AMERICA	VEHICLE FUEL		MONTHLY STATEMENT	WASHINGTON	12/31/2013	1/27/2014		121.60
167	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT		VEHICLE MAINT	CE123013	12/30/2013	1/10/2014		105.50

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6	Vendor Name	Charge To	Description		Invoice Number	Invoice Date	Check Date		Check Amount
168	CANON SOLUTIONS AMERICA, INC.	MAINTENANCE CONTRACTS	MAINTENANCE		4011695991	1/1/2014	1/10/2014		16.34
169	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE		309762613 12162013	12/16/2013	1/9/2014		1,258.48
170	CHARLOTTESVILLE AUTO PARTS	VEHICLE/POWER EQUIP	SUPPLIES		898227	1/8/2014	1/23/2014		325.95
171	CLEAR COMMUNICATIONS AND	BLDGS EQUIP REP & MAINT	EQUIPMENT		99030	1/15/2014	1/23/2014		251.55
172	CLEAR COMMUNICATIONS AND	VEHICLES REP & MAINT	CERTIFICATIONS		98859	12/30/2013	1/10/2014		105.00
173	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	ALTERATIONS		5143-20	12/23/2013	1/10/2014		65.50
174	FORK UNION ANIMAL CLINIC	AGRICULTURAL SUPPLIES	EXAM/SHOTS		105128	1/9/2014	1/24/2014		114.83
175	GALLS	OFFICE SUPPLIES	SUPPLIES		001420210	12/30/2013	1/10/2014		24.75
176	GALLS	UNIFORM/WEARING APPAREL	POLICE UNIFORMS		001396284	12/20/2013	1/10/2014		1,257.18
177	GE CAPITAL	LEASE/RENT	MONTHLY PAYMENT		59956753	12/22/2013	1/10/2014		77.73
178	GE CAPITAL	OTHER OPERATING	COPIER TAXES		59976866	12/22/2013	1/10/2014		46.24
179	HOME PORT FILING SYSTEMS	OFFICE SUPPLIES	SUPPLIES		1404	1/7/2014	1/23/2014		560.90
180	KODIAK, LLC.	OTHER OPERATING	SHREDDING		43167	8/19/2013	1/24/2014		70.00
181	KUSTOM SIGNALS, INC.	MAINTENANCE CONTRACTS	MAINTENANCE AGREEMENT		491501	12/12/2013	1/10/2014		225.00
182	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS		NOV 2013	11/30/2013	1/23/2014		7,537.17
183	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL		SQLCD/00068164	12/19/2013	1/10/2014		347.62
184	NATIONAL SHERIFF'S ASSOCIATION	DUES OR ASSOCIATION	MEMBERSHIP		082156	1/6/2014	1/23/2014		106.00
185	LACORIE STEEP	SUBSISTENCE & LODGING	MEALS		01212014	1/21/2014	1/23/2014		27.92
186	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	SERVICIE		44591	1/8/2014	1/23/2014		96.50
187	PAPCO, INC	VEHICLE FUEL	FUEL		1411861	12/4/2013	1/10/2014		8,059.04
188	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER		A3822710-14	1/1/2014	1/10/2014		11.00
189	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE		100151007 01032013	1/3/2013	1/23/2014		20.00
190	SOUTHEAST ENERGY INC	VEHICLE FUEL	SUPPLIES		0109507IN	1/16/2004	1/23/2014		184.44
191	SOUTHERN POLICE EQUIPMENT	POLICE SUPPLIES	SUPPLIES		172123	1/3/2014	1/10/2014		1,287.50
192	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES		8028285246/5247	1/4/2014	1/23/2014		330.60
193	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE		T267417	12/27/2013	1/9/2014		517.91
194	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	SERVICE		1401070038	1/7/2014	1/23/2014		46.91
195	VERIZON BUSINESS	TELECOMMUNICATIONS	PHONE		74046970	12/25/2013	1/9/2014		18.67
196	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY SERVICE		9718028654	1/8/2014	1/24/2014		925.05
197	VIRGINIA DEPT. OF MOTOR	VEHICLE/POWER EQUIP	REGISTRATION		13352214	12/18/2013	1/10/2014		5.00
198	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES		334281	1/9/2014	1/23/2014		872.72
199	WATCH GUARD	BLDGS EQUIP REP & MAINT	CAMERA REPAIR		SRINV0008657	12/27/2013	1/24/2014		409.00
200	WATCH GUARD	COMMUNICATIONS	EQUIPMENT		ACCINV0000076	12/17/2013	1/10/2014		353.00
201	WEST RIVER AUTO	VEHICLES REP & MAINT	VEHICLE MAINT		30525	11/20/2013	1/10/2014		589.21
202							Total:		\$26,548.27
203									
204	E911								
205	ADVANCED NETWORK SYSTEMS	BLDGS EQUIP REP & MAINT	SOFTWARE RENEWAL		16697	11/21/2013	1/10/2014		630.00
206	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE		309762613 12162013	12/16/2013	1/9/2014		5,290.26
207	INTERACT	MAINTENANCE CONTRACTS	MAINTENANCE		MC013650	12/12/2013	1/10/2014		522.40
208	MSAG DATA CONSULTANTS, INC.	MAINTENANCE CONTRACTS	QUATERLY RENEWAL		C311772	12/2/2013	1/24/2014		2,122.50
209	MSAG DATA CONSULTANTS, INC.	MSAG SERVICES	ADDRESS MAINTENANCE		C311795	12/31/2013	1/10/2014		126.00

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
210	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	31.32		
211	VERIZON WIRELESS	TELECOMMUNICATIONS	MONTHLY SERVICE	9718028654	1/8/2014	1/24/2014	653.20		
212						Total:	\$9,375.68		
213									
214	FIRE AND RESCUE SQUAD								
215	FLUVANNA COUNTY RESCUE	FIRE & RESCUE ASSN	QUARTERLY ALLOCATION	FCRS01012014	1/1/2014	1/10/2014	15,979.50		
216	FLUVANNA COUNTY RESCUE	GENERAL LIABILITY	WORKERS COMP REIMBURSMNT	FCRS010114	1/1/2014	1/10/2014	4,536.00		
217	FLUVANNA COUNTY VOLUNTEER	FIRE & RESCUE ASSN	QUARTERLY ALLOCATION	FCFD01012014	1/1/2014	1/10/2014	30,167.50		
218	FLUVANNA COUNTY VOLUNTEER	GENERAL LIABILITY	WORKERS COMP REIMBURSEMNT	FCFD010114	1/1/2014	1/10/2014	202.00		
219	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	QUARTERLY	LM01012014	1/1/2014	1/10/2014	23,757.75		
220	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE CAPITAL	QUARTERLY	LM01012014	1/1/2014	1/10/2014	40,000.00		
221	LAKE MONTICELLO FIRE & RESCUE	GENERAL LIABILITY	WORKERS COMP REIMBURSEMNT	LMFRA010114	1/1/2014	1/10/2014	1,771.00		
222						Total:	\$116,413.75		
223									
224	CORRECTION AND DETENTION								
225	COUNTY OF ALBEMARLE, VIRGINIA	BRJDC DEBT PAYMENT	3RD QUARTER PAYMENT	FY2014-00000585	1/2/2014	1/24/2014	24,295.75		
226	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	QUARTERLY BILLING	FY2014-00000612	12/31/2013	1/24/2014	9,548.22		
227						Total:	\$33,843.97		
228									
229	BUILDING INSPECTIONS								
230	BRIAN DANIEL, TREASURER	DUES OR ASSOCIATION	MEMBERSHIP	LESTER 2014	1/7/2014	1/9/2014	50.00		
231	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	15.40		
232	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS	NOVEMBER 2013	11/30/2013	1/23/2014	394.55		
233	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	557.41		
234	TREASURER OF VIRGINIA	SURCHARGE	PERMIT FEES	LV201402	1/7/2014	1/24/2014	506.22		
235	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	33.31		
236	VBCOA	DUES OR ASSOCIATION	MEMBERSHIP	LESTER 01092014	1/9/2014	1/23/2014	35.00		
237	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	49.69		
238						Total:	\$1,641.58		
239									
240	EMERGENCY MANAGEMENT								
241	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00068164	12/19/2013	1/10/2014	49.08		
242	THE RECTOR & VISITORS OF	PROFESSIONAL SERVICES	UVA CONTRACT RESCUE	12/09/2013	12/9/2013	1/10/2014	52,407.93		
243						Total:	\$52,457.01		
244									
245	ANIMAL CONTROL								
246	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	VEHICLE MAINT	CE12112013	12/11/2013	1/10/2014	58.00		
247	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	97.75		
248						Total:	\$155.75		
249									
250	LITTER								
251	BANK OF AMERICA	OTHER OPERATING	MONTHLY STATEMENT	SHAW 12312013	12/31/2013	1/27/2014	273.60		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
252							Total:		\$273.60
253									
254	FACILITIES								
255	ARBORISTRY ASSOCIATES, INC.	CONTRACT SERVICES	SERVICES	19069	1/6/2014	1/23/2014	475.00		
256	BANK OF AMERICA	CONTRACT SERVICES	MONTHLY STATEMENT	STEPHENS 12312013	12/31/2013	1/27/2014	78.50		
257	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	SHAW 12312013	12/31/2013	1/27/2014	78.00		
258	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	STEPHENS 12312013	12/31/2013	1/27/2014	364.34		
259	BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	STEPHENS 12312013	12/31/2013	1/27/2014	20.50		
260	BANK OF AMERICA	VEHICLES REP & MAINT	MONTHLY STATEMENT	WILKINS 12312013	12/31/2013	1/27/2014	31.57		
261	BETTER LIVING, INC.	GENERAL MATERIALS AND	SUPPLIES	BMZ00314524-001	12/31/2013	1/10/2014	133.50		
262	BROWN MOTOR PARTS, INC.	MACHINERY AND EQUIPMENT	EQUIPMENT	216 12/31/13	12/31/2013	1/24/2014	329.95		
263	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	15.40		
264	CII SERVICE	BLDGS EQUIP REP & MAINT	UNIT REPAIR	4347	12/18/2013	1/10/2014	6,740.38		
265	CINTAS	LAUNDRY AND DRY	UNIFORMS	394516606	12/26/2013	1/10/2014	587.56		
266	COMMONWEALTH DISTRIBUTION,	JANITORIAL SUPPLIES	SUPPLIES	37843	12/20/2013	1/10/2014	63.25		
267	E.W. THOMAS	GENERAL MATERIALS AND	SUPPLIES	EWT12312013	12/31/2013	1/24/2014	7.35		
268	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	127 12/31/13	12/31/2013	1/24/2014	91.58		
269	GARY OSTEEN PLUMBING	CONTRACT SERVICES	REPAIR	01/03/2014	1/3/2014	1/10/2014	2,788.00		
270	JONES AUTOMOTIVE/ALL STAR	VEHICLES REP & MAINT	VEHICLE PARTS	8 12/31/13	12/31/2013	1/24/2014	667.61		
271	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	99000330383 12/25/13	12/25/2013	1/10/2014	1,004.68		
272	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS	NOVEMBER 2013	11/30/2013	1/23/2014	1,204.40		
273	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCE00070342	1/15/2014	1/23/2014	53.23		
274	OLIVER ROOFING & GUTTER	BLDGS EQUIP REP & MAINT	HISTORIC COURTHOUSE ROOF	OR010714	1/7/2014	1/24/2014	195.00		
275	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	1,456.54		
276	RAFALY ELECTRICAL	CONTRACT SERVICES	SERVICE	5728	1/3/2014	1/24/2014	565.00		
277	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	JAN 2014	1/1/2014	1/23/2014	32.85		
278	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	9.78		
279	T.G.'S LOCK & SAFE SERVICE	CONTRACT SERVICES	LOCK SERVICE	004	12/20/2013	1/10/2014	75.00		
280	TRACTOR HILL EQUIPMENT, LLC.	VEHICLES REP & MAINT	EQUIPMENT	6661	1/6/2014	1/9/2014	232.59		
281	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	33.39		
282	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	85.01		
283	VIRGINIA COOPERATIVE	CONVENTION AND	REGISTRATION	VCE01022014	1/2/2014	1/10/2014	130.00		
284						Total:			\$17,549.96
285									
286	GENERAL SERVICES								
287	ALLIED WASTE SERVICE 410	MAINTENANCE CONTRACTS	TRASH	541587	12/31/2013	1/23/2014	1,138.81		
288	AMELIA OVERHEAD DOOR	MAINTENANCE CONTRACTS	Overhead Door Maintenance & Em	88610	12/19/2013	1/10/2014	125.00		
289	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	0552932 0108	1/8/2014	1/23/2014	289.15		
290	BANK OF AMERICA	ELECTRICAL SERVICES	MONTHLY STATEMENT	SHAW 12312013	12/31/2013	1/27/2014	924.00		
291	BOSLEY CROWTHER	LEASE/RENT	BUILDING LEASE	02012014	1/10/2014	1/24/2014	2,000.00		
292	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	MONTHLY SERVICE	275904-002 12/27/13	12/27/2013	1/10/2014	7,251.80		
293	CENTRAL VIRGINIA REGIONAL JAIL	STREET LIGHTS	ELECTRIC	085473001 01032014	1/3/2014	1/23/2014	85.70		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
294	CENTURYLINK 589-8525	TELECOMMUNICATIONS	MONTHLY SERVICE	A283126	12/16/2013	1/10/2014	50.00		
295	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	1,016.24		
296	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MONTHLY SERVICE	9974215007 12/30/13	12/30/2013	1/10/2014	14,631.83		
297	DOMINION VIRGINIA POWER	STREET LIGHTS	MONTHLY SERVICE	3595578927 12/30/13	12/30/2013	1/10/2014	464.81		
298	INTRASTATE PEST	MAINTENANCE CONTRACTS	MONTHLY SERVICE	710420	1/6/2014	1/24/2014	290.00		
299	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	300707	12/27/2013	1/10/2014	6,800.45		
300	THYSSENKRUPP ELEVATOR	MAINTENANCE CONTRACTS	ELEVATOR SERVICE	777842	1/1/2014	1/24/2014	1,321.00		
301	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	35925	12/23/2013	1/10/2014	13,035.91		
302	TREASURER, FLUVANNA CO	SEWER SERVICES	SEWER BILLS	12/26/13	12/26/2013	1/10/2014	223.77		
303	TREASURER,FLUVANNA COUNTY	WATER SERVICES	WATER BILLING	12/20/2013	12/20/2013	1/10/2014	159.84		
304	WAMPLER EANES APPRAISAL	PROFESSIONAL SERVICES	APRAISAL	C13033	1/15/2014	1/23/2014	3,000.00		
305						Total:	\$52,808.31		
306									
307	PUBLIC WORKS								
308	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	15.40		
309	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	113.06		
310	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - PUBLIC WORKS	14674176	12/31/2013	1/24/2014	227.79		
311						Total:	\$356.25		
312									
313	CONVENIENCE CENTER								
314	BFI - FLUVANNA TRANSFER	CONTRACT SERVICES	WASTE REMOVAL	0000005456	12/31/2013	1/24/2014	3,002.64		
315	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	TIRES	CE12272013	1/1/2014	1/10/2014	137.50		
316	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	SOFTWARE SUPPORT	53432	1/1/2014	1/10/2014	250.00		
317	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY SERVICE	310392717 12/16/13	12/16/2013	1/10/2014	59.85		
318	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	99000330383 12/25/13	12/25/2013	1/10/2014	319.89		
319	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS	NOVEMBER 2013	11/30/2013	1/23/2014	62.37		
320	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	65201	12/23/2013	1/10/2014	60.00		
321	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	46.25		
322	SHENANDOAH VALLEY WATER	OTHER OPERATING	WATER	JAN 2014	1/1/2014	1/23/2014	34.00		
323	UNITED PARCEL SERVICE	CONTRACT SERVICES	SHIPPING	000076V549513	12/16/2013	1/10/2014	8.69		
324	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	2.42		
325	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	30.29		
326						Total:	\$4,013.90		
327									
328	LANDFILL POST CLOSURE								
329	JOYCE ENGINEERING INC	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	02020819	1/16/2013	1/23/2014	3,029.44		
330						Total:	\$3,029.44		
331									
332	HEALTH								
333	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	161.88		
334	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	40.14		
335						Total:	\$202.02		

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
336									
337	CSA								
338	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	7.70		
339	JACQUELINE A MEYERS	MILEAGE ALLOWANCES	MILEAGE REIMBURSEMENT	JAM01142014	1/14/2014	1/24/2014	94.92		
340	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - CSA	14618197	12/19/2013	1/10/2014	44.80		
341						Total:	\$147.42		
342									
343	CSA PURCHASE OF SERVICES								
344	A. JAMES ANDERSON, P.H.D	COMM SVCS		P10030650663	10/16/2013	1/10/2014	1,295.00		
345	ABC PRESCHOOL	COMM SVCS		P11030632353	11/30/2013	1/10/2014	1,573.80		
346	ADDICTION RECOVERY SYSTEMS,	COMM SVCS		P12030656449	12/12/2013	1/10/2014	641.00		
347	AUGUSTA PSYCHOLOGICAL	COMM SVCS		P07030654651	7/3/2013	1/10/2014	116.45		
348	BLUE RIDGE RESOLUTIONS, PLLC	COMM SVCS		P10030648566	10/31/2013	1/10/2014	800.00		
349	CHILDREN YOUTH & FAMILY	COMM SVCS		P11030653354	11/5/2013	1/10/2014	80.00		
350	COMPASS YOUTH & FAMILY	COMM SVCS		P08030655748	8/31/2013	1/10/2014	3,360.00		
351	DISCOVERY SCHOOL	RES. CONG. CARE		P11000741673	11/30/2013	1/10/2014	30,063.00		
352		COMM SVCS		P12030655670	12/31/2013	1/24/2014	450.00		
353		POS MANDATED FFOP		P02030641270	2/28/2014	1/10/2014	644.00		
354	ELK HILL	COMM SVCS		P12000745965	12/31/2013	1/24/2014	1,425.00		
355	ELK HILL	EDUC SVCS CONG CARE		P12000742281	12/31/2013	1/24/2014	2,100.00		
356	ELK HILL	POS MANDATED SPED-		P12000741848	12/31/2013	1/24/2014	6,580.00		
357	ELK HILL	RES. CONG. CARE		P12000750589	12/31/2013	1/24/2014	2,560.00		
358	FAMILY PRESERVATION SERV.	COMM SVCS		P11030630459	11/30/2013	1/10/2014	12,775.00		
359		POS MANDATED FFOP		P02030630172	2/28/2014	1/10/2014	644.00		
360	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P12000741753	12/31/2013	1/24/2014	13,260.00		
361		POS MANDATED FFMP		P02030651868	2/28/2014	1/10/2014	2,650.55		
362		COMM SVCS		P12030644250	12/31/2013	1/10/2014	550.00		
363	NATIONAL COUNSELING GROUP	COMM SVCS		P11030653661	11/30/2013	1/10/2014	300.00		
364	PEOPLE PLACES, INC.	COMM SVCS		P12030647773	12/31/2013	1/24/2014	1,012.50		
365	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P12030631592	12/31/2013	1/24/2014	10,839.52		
366	POPLAR SPRINGS HOSPITAL	EDUC SVCS CONG CARE		P11000749083	11/30/2013	1/24/2014	2,760.00		
367	REGION TEN	COMM SVCS		P10000746180	10/31/2013	1/24/2014	4,000.00		
368		COMM SVCS		P12000750463	12/31/2013	1/24/2014	3,650.00		
369		POS MANDATED FFOP		P02030631471	2/28/2014	1/10/2014	644.00		
370	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-		P12000741956	12/31/2013	1/24/2014	7,650.00		
371	UNIVERSITY OF VIRGINIA	COMM SVCS		P08030651159	8/19/2013	1/24/2014	37.16		
372	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12000741157	12/31/2013	1/24/2014	4,919.50		
373						Total:	\$117,380.48		
374									
375	PARKS & RECREATION								
376	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY STATEMENT	RICHARDSON	12/31/2013	1/27/2014	680.35		
377	CENTURYLINK	TELECOMMUNICATIONS	PHONE	309373828	12/16/2013	1/9/2014	495.18		

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
378	DJ RICK HAGGARD	RECREATIONAL SUPPLIES	FATHER DAUGHTER DANCE	3354	1/21/2014	1/24/2014	300.00		
379	E.W. THOMAS	RECREATIONAL SUPPLIES	SUPPLIES	EW3353	1/8/2014	1/24/2014	76.02		
380	ED GOWEN	PROFESSIONAL SERVICES	OIL PAINTING	20	1/21/2014	1/23/2014	245.00		
381	HEALTH NUTZ	PROFESSIONAL SERVICES	WATER AEROBICS CLASS	192	1/6/2014	1/24/2014	56.00		
382	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	UNIFORMS	054430	12/30/2013	1/9/2014	945.50		
383	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS	NOVEMBER 2013	11/30/2013	1/23/2014	155.38		
384	ORIENTAL TRADING CO., INC.	RECREATIONAL SUPPLIES	SUPPLIES	66108577201	12/12/2013	1/9/2014	1,144.52		
385	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	399.64		
386	POSTMASTER	CONTRACT SERVICES	ANNUAL PO BOX FEE	VN3353	1/2/2013	1/9/2014	106.00		
387	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECKS	263818	1/1/2014	1/23/2014	180.00		
388	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	RENT	A344280014	1/1/2014	1/9/2014	54.50		
389	STAPLES BUSINESS	FURNITURE & FIXTURES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	1,138.03		
390	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	128.47		
391	STORE SUPPLY WAREHOUSE	RECREATIONAL SUPPLIES	PAPER SHOP BAG	412746400	12/12/2013	1/9/2014	59.69		
392	THE JOURNAL PRESS, INC.	PRINTING AND BINDING	BROCHURE	176265	12/16/2013	1/9/2014	1,952.90		
393	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	12.10		
394	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	22.63		
395	VERIZON BUSINESS	TELECOMMUNICATIONS	PHONE	74046970	12/25/2013	1/9/2014	18.67		
396	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER PAYMENT	14693095	1/6/2014	1/24/2014	345.62		
397						Total:	\$8,516.20		
398									
399	LIBRARY								
400	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY STATEMENT	HOFFMAN 12312013	12/31/2013	1/27/2014	79.00		
401	BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	HOFFMAN 12312013	12/31/2013	1/27/2014	46.00		
402	CENTURYLINK	TELECOMMUNICATIONS	PHONE	309647441 12162013	12/16/2013	1/9/2014	1,071.03		
403	GALE	BOOKS/PUBLICATIONS	BOOKS	50933171	12/18/2013	1/9/2014	24.00		
404	MICROMARKETING LLC	BOOKS/PUBLICATIONS	BOOKS	508905	12/16/2013	1/9/2014	101.06		
405	PROQUEST LLC	BOOKS/PUBLICATIONS	books	us1719013	1/7/2014	1/9/2014	740.00		
406						Total:	\$2,061.09		
407									
408	COUNTY PLANNER								
409	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	19.25		
410	FLUVANNA REVIEW	ADVERTISING	ADS	12/26/2013	12/26/2013	1/24/2014	99.00		
411	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	42.78		
412	TIMMONS GROUP	CONTRACT SERVICES	PROFESSIONAL SERVICE	157413	12/10/2013	1/24/2014	600.00		
413	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	40.11		
414	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	99.38		
415	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - PLANNING &	14642809	12/24/2013	1/10/2014	390.86		
416						Total:	\$1,291.38		
417									
418	PLANNING COMMISSION								
419	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	SITE PLAN EVALUATION	2983	12/13/2013	1/10/2014	4,000.00		

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
420							Total:		\$4,000.00
421									
422	ECONOMIC DEVELOPMENT								
423	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	3.85		
424	COUNTY OF LOUISA, VIRGINIA	ZION CROSS TOURIST CTR	PHONE EXPENSE 1ST QTR	2247	12/17/2013	1/10/2014	21.02		
425	THE CENTRAL VIRGINIAN	ADVERTISING	AD	0003200881-01	1/14/2014	1/23/2014	301.45		
426	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	49.69		
427							Total:		\$376.01
428									
429	VA COOPERATIVE EXTENSION								
430	CENTURYLINK	TELECOMMUNICATIONS	TRUNK LINE	309762613 12162013	12/16/2013	1/9/2014	19.25		
431	QUILL	CONTRACT SERVICES	OFFICE SUPPLIES	VCE80114	1/6/2014	1/24/2014	10.53		
432	QUILL	OFFICE SUPPLIES	OFFICE SUPPLIES	VCE80114	1/6/2014	1/24/2014	385.14		
433	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	39.82		
434							Total:		\$454.74
435									
436	NON PROFITS								
437	JAUNT, INC.	JAUNT	3RD QTR ALLOCATION	010114	1/1/2014	1/10/2014	18,035.25		
438	JEFFERSON AREA BOARD FOR	JEFFERSON AREA	3RD QUARTER ALLOCATION	010114	1/1/2014	1/10/2014	20,611.50		
439	JEFFERSON AREA CHIP	JEFFERSON AREA CHIP	3RD QTR ALLOCATION	010114	1/1/2014	1/10/2014	12,500.00		
440	MONTICELLO AREA COMMUNITY	MACAA	3RD QUARTER ALLOCATION	010114	1/1/2014	1/10/2014	11,884.25		
441	REGION TEN	REGION TEN COMMUNITY	3RD QUARTER ALLOCATION	010114	1/1/2014	1/10/2014	21,250.00		
442	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	3RD QUARTER ALLOCATION	010114	1/1/2014	1/10/2014	7,995.75		
443							Total:		\$92,276.75
444									
445									
446	Fund # - 302 CAPITAL IMPROVEMENT				100 GENERAL FUND		Fund Total:		\$614,355.56
447	FACILITIES CAP PROJ								
448	PINNACLE ENGINEERING, PLC.	PROFESSIONAL SERVICES	CONSULT	13.0321-01	12/10/2013	1/23/2014	1,435.00		
449	POLLARD ENVIRONMENTAL, LLC.	CONTRACT SERVICES	TANK REMOVAL	15982	1/21/2014	1/23/2014	8,459.90		
450	ROOF SERVICES JGM	CONTRACT SERVICES	Roof Replacement - Carysbrook	1	1/3/2014	1/10/2014	10,563.62		
451							Total:		\$20,458.52
452									
453	PARKS & RECREATION CAP PROJ								
454	DRAPER ADEN ASSOCIATES	CONTRACT SERVICES	PROFESSIONAL SERVICE	2013110434	11/30/2013	1/10/2014	509.94		
455							Total:		\$509.94
456									
457	NON DEPT CAP PROJ								
458	CENTRAL VIRGINIA REGIONAL JAIL	CONTRACT SERVICES	CONTRUCTION COSTS	CADV1F	12/18/2013	1/10/2014	226,071.09		
459							Total:		\$226,071.09
460									
461					302 CAPITAL IMPROVEMENT		Fund Total:		\$247,039.55

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
462	<u>Fund # - 401 DEBT SERVICE</u>								
463	DEBT SERVICE - COUNTY								
464	BINGHAM ARBITRAGE REBATE	ADMINISTRATIVE FEES	BOND	7195	1/10/2014	1/23/2014	500.00		
465	REGIONS	LIBRARY 2006 SERIES BND	DEBT SERVICE - LIBRARY 2006 INT	17541387	1/14/2014	1/14/2014	41,275.96		
466	REGIONS	LIBRARY 2006 SERIES BND	DEBT SERVICE - LIBRARY 2006 INT	17541387	1/14/2014	1/14/2014	180,700.00		
467	US BANK, NA	ADMINISTRATIVE FEES	ADMIN FEES	3573887	12/24/2013	1/24/2014	2,500.00		
468						Total:	\$224,975.96		
469									
470	DEBT SERVICE - SCHOOLS								
471	REGIONS	VP SA SERIES 2012A INT	DEBT SERVICE - 2012A/B INT	2012A-B	1/14/2014	1/16/2014	75,943.75		
472	REGIONS	VP SA SERIES 2012B INT	DEBT SERVICE - 2012A/B INT	2012A-B	1/14/2014	1/16/2014	1,186,737.50		
473	U.S. BANK OPERATIONS CENTER	CENTRAL ELEM. VP SA - 1995A	DEBT SERVICE - SCHOOL	173103322074	1/14/2014	1/14/2014	6,246.07		
474	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE - SCHOOL	173103322074	1/14/2014	1/14/2014	101,505.58		
475	U.S. BANK OPERATIONS CENTER	MIDDLE SCHOOL VP SA 1996	DEBT SERVICE - SCHOOL	173103322074	1/14/2014	1/14/2014	3,794.87		
476	U.S. BANK OPERATIONS CENTER	VP SA 1999 SERIES-CENTRAL	DEBT SERVICE - SCHOOL	173103322074	1/14/2014	1/14/2014	7,618.75		
477						Total:	\$1,381,846.52		
478									
479									
480	<u>Fund # - 502 SEWER</u>								
481	UTILITY OPERATIONAL EXPENSES								
482	ARTHURS SEPTIC SERVICE	PROFESSIONAL SERVICES	HAULING	01/14/2014	1/14/2014	1/23/2014	405.00		
483	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY SERVICE	310089744 12/19/13	12/19/2013	1/10/2014	83.13		
484	CINTAS	LAUNDRY AND DRY	UNIFORMS	394518467	1/2/2014	1/10/2014	49.20		
485	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MONTHLY SERVICE	7712348080 12/30/13	12/30/2013	1/10/2014	1,019.76		
486	INBODEN ENVIRONMENTAL	CONTRACT SERVICES	WASTEWATER MONITORING	52644	1/10/2014	1/23/2014	100.00		
487	RIVANNA WATER & SEWER	PROFESSIONAL SERVICES	WASTE DISPOSAL	INV09230	12/31/2013	1/23/2014	546.68		
488	STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8028285246/5247	1/4/2014	1/23/2014	85.04		
489	UNIVAR USA, INC.	CHEMICAL SUPPLIES	CHEMICALS	RI647974	12/6/2013	1/23/2014	1,049.92		
490	USABUEBOOK	GENERAL MATERIALS AND	SUPPLIES	228833	12/23/2013	1/10/2014	94.92		
491						Total:	\$3,433.65		
492									
493									
494	<u>Fund # - 505 FORK UNION SANITARY DISTRICT</u>								
495	FUSD OPERATIONAL EXPENSES								
496	BANK OF AMERICA	PURCHASE OF SERVICES	MONTHLY STATEMENT	THOMAS 12312013	12/31/2013	1/27/2014	369.00		
497	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY SERVICE	309719161 12/16/13	12/16/2013	1/10/2014	176.81		
498	CINTAS	LAUNDRY AND DRY	UNIFORMS	394518467	1/2/2014	1/10/2014	124.00		
499	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MONTHLY SERVICE	9594215007 12/26/13	12/26/2013	1/10/2014	3,397.25		
500	E.W. OWEN	LEASE/RENT	WELL RENT	01012014	1/1/2014	1/10/2014	150.00		
501	FERGUSON ENTERPRISES, INC	BLDGS EQUIP REP & MAINT	SUPPLIES	2013818	12/23/2013	1/10/2014	210.53		
502	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	99000330383 12/25/13	12/25/2013	1/10/2014	47.35		
503	MANSFIELD OIL CO. C/O SHARON	VEHICLE FUEL	GAS	NOVEMBER 2013	11/30/2013	1/23/2014	889.98		

401 DEBT SERVICE Fund Total: \$1,606,822.48

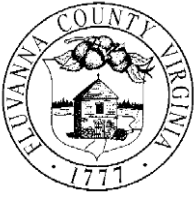
502 SEWER Fund Total: \$3,433.65

	C	D	E	F	H	I	J	K	L
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
504	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	65202	12/23/2013	1/10/2014	60.00		
505	PAPCO, INC	VEHICLE FUEL	FUEL	1411861	12/4/2013	1/10/2014	895.61		
506	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SOLIDS	103898	12/12/2013	1/10/2014	15.00		
507	SYDNOR HYDRO, INC.	PROFESSIONAL SERVICES	LABOR AND MATERIALS	29543	12/31/2013	1/23/2014	4,521.90		
508	USABLUBOOK	GENERAL MATERIALS AND	SUPPLIES	228891	12/23/2013	1/10/2014	463.71		
509	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T267417	12/27/2013	1/9/2014	2.42		
510	VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	916921847	12/19/2013	1/9/2014	132.41		
511	VERIZON BUSINESS	TELECOMMUNICATIONS	PHONE	74046970	12/25/2013	1/9/2014	18.67		
512						Total:	\$11,474.64		
513									
514					505 FORK UNION SANITARY DISTRICT	Fund Total:	\$11,474.64		
515						Total Expenditures by Fund:	\$2,483,125.88		

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 2/5/2014

SUBJECT:	FY14 Budget Transfer for Cunningham/Columbia School appraisals
MOTION(s):	I move the Board of Supervisors approve a budget transfer for \$3,000 from Miscellaneous Non-Departmental Board Contingency to the General Services budget to offset appraisal costs incurred for the Cunningham and Columbia schools.
STAFF CONTACT:	Eric Dahl, Management Analyst
RECOMMENDATION:	Approve
TIMING:	Immediate
DISCUSSION:	Prior to a decision regarding the disposition of the Cunningham and Columbia Elementary Schools, property appraisals were conducted by Wampler Eanes Appraisal Group in December 2013 at a cost of \$1,500 each.
FISCAL IMPLICATIONS:	The FY14 Miscellaneous Non-Departmental Board Contingency budget will decrease \$3,000 and the General Services budget will increase \$3,000.
POLICY IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	N/A
ENCLOSURES:	N/A



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Management Analyst
SUBJECT: FY14 Contingency Balance
DATE: January 28, 2014

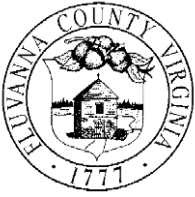
The balance for the BOS Contingency line for FY14 is as follows:

Board of Supervisors Contingency:

Beginning Budget:	\$100,000.00
LESS: U12 Youth Football 6.19.13	-\$19,965.00
LESS: James River Water Authority Funding 11.20.13	-\$25,000.00
LESS: Town of Columbia Signage 11.20.13	-\$3,000.00
LESS: Cunningham and Columbia Schools Insurance 12.04.13	-\$4,751.00
LESS: Fluvanna County Public Schools MUNIS Implementation 01.08.14	-\$20,000.00
Available:	\$27,284.00

Total Available Budget: Board of Supervisors Contingency Line

\$27,284.00



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MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Management Analyst
SUBJECT: FY14 Capital Reserve Balance
DATE: January 28, 2014

The balance for the Capital Reserve for County and Schools in FY14 is as follows:

County Capital Reserve:

FY14 Beginning Budget:	\$171,575.00
LESS: County Building and Fire Code Issues 12.04.13	-\$8,000.00
LESS: Cunningham School Tank Removal 12.04.13	-\$12,000.00
LESS: Carysbrook Field Lighting 12.18.13	-\$37,000.00
LESS: Social Services Building Preconditioning HVAC System 12.18.13	-\$22,400.00
Available:	\$92,175.00

Schools Capital Reserve:

FY14 Beginning Budget:	\$200,580.00
LESS: Abrams building datacenter infrastructure and generator 07.03.13	-\$40,000.00
LESS: Central Elementary intercom and phone system split 07.03.13	-\$8,500.00
LESS: School Bus Monitoring Cameras with GPS and Video Software 11.06.13	-\$25,500.00
Available:	\$126,580.00