



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

June 17, 2015, 7:00 pm

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#### TAB AGENDA ITEMS

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#### 1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

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#### 2 – ADOPTION OF AGENDA

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#### 3 – COUNTY ADMINISTRATOR'S REPORT

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#### 4 – BOARD OF SUPERVISORS' UPDATES

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#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

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#### 6 – PUBLIC HEARINGS

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P SUP 15-02 JCM, III Auction House—Steve Tugwell, Senior Planner

Q ZTA 15-03 Flood Ordinance—Jason Stewart, Planning and Zoning Administrator

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#### 7 – ACTION MATTERS

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R E911 Radio Project Contract—Joe Rodish, Procurement Officer & Cheryl Elliott, Emergency Services Coordinator

S JRWA Resolution and Support Agreement—Steven M. Nichols, County Administrator

T Community Kitchen Equipment Funding Request—John Thompson, Extension Agent

U Boards, Commissions, Committees (BCC) Attendance Policy—Steven M. Nichols, County Administrator

V Appointment/Reappointment Library Board of Trustees—Steven M. Nichols, County Administrator

W Appointment/Reappointment JABA Advisory Council—Steven M. Nichols, County Administrator

X Appointment/Reappointment Fluvanna Partnership for Aging—Steven M. Nichols, County Administrator

YZ Appointment/Reappointment Piedmont Workforce Investment Board—Steven M. Nichols, County Administrator

A Appointment to Parks and Recreation Advisory Board—Steven M. Nichols, County Administrator

B Appointment/Reappointment to Parks and Recreation Advisory Board—Steven M. Nichols, County Administrator

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#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

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None

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#### 9 – CONSENT AGENDA

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C Accounts Payable Report for May 2015 – Eric Dahl, Director of Finance

D Resolution Recognizing Adam Nicholas Warren, Eagle Scout—Steven M. Nichols, County Administrator

E FY15 Supplemental Appropriation Request for School Security Equipment Program State Grant Funds —Ed Breslauer, FCPS Director of Finance

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*Fluvanna County...The heart of central Virginia and your gateway to the future!*

- F FY15 Supplemental Appropriation Request for Spring Break Enrichment Camp Grant Funds—Ed Breslauer, FCPS Director of Finance
- G Capital Reserve Maintenance Fund Request –Drainage Piping System, Community Center Building – Wayne Stephens, Public Works Director
- H FY15 Department of Social Services Share of the Cost Allocation Funds—Mary Anna Twisdale, Management Analyst
- I FY15 BOS Contingency Budget Transfer—Mary Anna Twisdale, Management Analyst
- J FY15 Stormwater BMP Data Update Grant—Jay Lindsey, Planner

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED SESSION**

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TBD

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**14 – ADJOURN**

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Steven M. Nichols

2015.06.10

18:21:21 -04'00'

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County Administrator Review

*Fluvanna County...The heart of central Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

\*\*\*\*\*

## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

\*\*\*\*\*

### ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

### PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	SUP 15:02 – JCM III, LLC				
<b>MOTION(s):</b>	I move that the Board of Supervisors [ <b>approve/deny/defer</b> ] SUP 15:02, a special use permit request to allow for an auction house with respect to 4.81 acres of Tax Map 59, Section A, Parcel 8, [if approved] subject to the seven (7) conditions listed in the staff report.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	<b>X</b>				
<b>STAFF CONTACT(S):</b>	Steve Tugwell, Senior Planner				
<b>PRESENTER(S):</b>	Steve Tugwell, Senior Planner				
<b>RECOMMENDATION:</b>	At its meeting on May 27, 2015, the Planning Commission recommended approval (5-0); Mr. Johnson moved to approve; Mrs. Eager seconded; Ayes: Bibb, Eager, Gaines, Johnson, and Zimmer.				
<b>TIMING:</b>	Immediate decision requested at current meeting.				
<b>DISCUSSION:</b>	Request for a special use permit to allow for an auction house with respect to 4.81 acres of Tax Map 59, Section A, Parcel 8.				
<b>FISCAL IMPACT:</b>	-				
<b>POLICY IMPACT:</b>	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> <li>• Approve this request, allowing the auction house; OR</li> <li>• Deny this request, preventing the auction house; OR</li> <li>• Defer this request and make a final decision at a later date.</li> </ul>				
<b>LEGISLATIVE HISTORY:</b>	<p>Review of an auction house in accordance with Chapter 22, Article 4 of the Fluvanna County Code (Zoning Ordinance: Uses permitted by special use permit only).</p> <p>Application was received on March 20, 2015.</p> <p>Planning Commission reviewed the request on May 27, 2015.</p>				
<b>ENCLOSURES:</b>	Staff Report (with accompanying attachments)				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other
					<b>X</b>



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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 [www.co.fluvanna.va.us](http://www.co.fluvanna.va.us)

## STAFF REPORT

**To:** Fluvanna County Board of Supervisors  
**Case Number:** SUP 15:02  
**Tax Map:** Tax Map 59, Section A, Parcel 8

**From:** Steve Tugwell  
**District:** Fork Union  
**Date:** June 17, 2015

**General Information:** This request is to be heard by the Board of Supervisors on Wednesday, June 17, 2015 at 7:00 pm in the Circuit Court Room in the Courts Building.

**Owner/Applicant:** JCM III, LLC

**Representative:** Flick Investment Group, LLC, Mr. John H. Flick

**Requested Action:** Request for a special use permit to allow for an auction house with respect to 4.81 acres of Tax Map 59, Section A, Parcel 8. The applicant is proposing to operate an auction house. (Attachment A)

**Location:** The affected property is located on the west side of Route 15 (James Madison Highway), at its intersection with Route 695 (Creasy Town Road) approximately 0.23 miles south of Route 713 (Bowles Town Lane). (Attachment B)

**Existing Zoning:** I-1, Industrial, Limited (Attachment C)

**Planning Area:** Fork Union Community Planning Area

**Existing Land Use:** 100 x 200 metal building

**Adjacent Land Use:** The surrounding area is zoned A-1, R-1, and B-1.

**Zoning History:** This property was rezoned from B-1 to I-1 on June 19, 2013 (ZMP 13:01).

## **Comprehensive Plan:**

### **Land Use:**

This property is located in the Fork Union Community Planning Area, in Neighborhood Residential, and according to the 2009 Comprehensive Plan, the “*areas along Route 6 and West River Road in Fork Union proper should continue to be developed as a village, and the areas to the northeast should develop as neighborhood residential areas*”. Additionally, “*Fork Union should continue to develop as a village in the core area near Fork Union Military Academy (FUMA), surrounded by residential neighborhoods*”. While the Comprehensive Plan does not specifically recommend I-1 uses in neighborhood residential areas, it does recommend some small commercial and institutional uses be incorporated into the neighborhood residential community element. The subject parcel is located on the southern fringe of the Fork Union CPA, well out of Fork Union proper. There is existing B-1 zoning and commercial uses near the subject property, and the prior use of this parcel suggests light-industrial may have been compatible to the area.

### **Analysis:**

The applicant is proposing to operate an auction house within the 100 x 200 existing metal building on the 4.81 acre portion of the parcel. This portion of Tax Map 59-A-8 was rezoned from B-1 to I-1 in June of 2013, and auction houses are a use permitted by special permit in the I-1 zoning district. Mr. Flick has stated that he intends on the hours of operation to be Monday through Friday 9 a.m. to 6 p.m. (office hours), and then Saturday 10 a.m. to midnight for the auction. There is ample on-site parking. (Attachment D)

The County’s definition of an *auction house* is “*a place where objects of art, furniture, and other goods are offered for sale to persons who bid on the object in competition with each other, with all events an storage of inventory entirely enclosed in a building or structure*”. Mr. Flick has indicated that all activities related to the auction will be conducted within the building.

Per Sec. 22-11-2.2 of the zoning ordinance, auction houses are allowed with a special use permit in the I-1 (Industrial, Limited) zoning district.

When evaluating proposed uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance.

**First, the proposed use should not tend to change the character and established pattern of the area or community.**

The proposed location for the auction house is a 4.81 acre parcel situated on the west side of Route 15 (James Madison Highway), at its intersection with Route 695 (Creasy Town Road) approximately 0.23 miles south of Route 713 (Bowles Town Lane. There is a Church located on the adjacent property, but the auction is not scheduled to operate on Sundays. Route 15 is a heavily traveled north-south corridor, and its traffic-generated noise levels may make potential noise levels generated by the auction house negligible. The nearest occupied dwelling is more than 500 feet from the building where the auction will take place.

**Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.**

Auction houses and fast-food restaurants are allowed by special use permit in the I-1 zoning district. By-right uses that are similar, in operation or size of structures, to this application may include flea markets, general retail stores, and gas stations. There is a retail store located across the street from the proposed auction house.

Sec. 22-1-2 of the zoning ordinance states that the purpose of the zoning ordinance is “*to protect against over crowding of land*”. Auction houses may be generally considered more intensive uses, however given the proximity of this property to Route 15, this proposal may be less impactful to neighboring properties.

**Neighborhood Meeting:**

With the exception of the applicant’s, there were no other attendees present for this item at the April 15, 2015 Neighborhood meeting.

**Technical Review Committee:**

At the April 16, 2015 Technical Review Committee meeting, the following comments were generated:

1. VDOT stated that they had previously visited this site and reviewed a proposed entrance location off Rte. 695 to access the existing storage building. The proposed entrance is located over 500 ft. off Rte. 15 and will provide for “stacking” of vehicles while customers make a right turn into the site. A commercial entrance permit will be required, entrance radii will be based on the size of delivery trucks coming into the site.
2. Planning staff inquired about the hours of operation, and whether or not the auction will take place within the enclosed building ;
3. The Fire Chief stated to be aware of occupancy requirements for people in the building and to prepare or adhere to them;
4. Health Dept. stated they have no comments.

(Attachment E)

**Planning Commission:**

The Planning Commission considered this request at their May 27, 2015 meeting. Chairman Bibb asked for clarification regarding whether or not the auctions would take place inside a closed building when the necessity of use section of the original application advises that auctions will be held in the closed building and on the premises. Mr. Flick, applicant, advised the Planning Commission that all auctions will be held within the enclosed building. Mr. Zimmer

inquired about parking, and Mr. Flick explained that he has received permission from the Church to use their parking area, and also advised that there is a gravel lot behind the building to accommodate for additional parking. Mr. Johnson stated that he had visited the property, and confirmed that there is ample parking behind the building if necessary, and added that an auction house would be an excellent use for the property. There were no speakers during the public hearing.

Mr. Johnson moved to recommend approval of SUP 15:02, and Mrs. Eager seconded. The motion carried with a vote of 5-0.

**Conclusion:**

The Board of Supervisors should consider any potential adverse impacts, such as traffic entering and exiting the property, noise, dust, or visual clutter.

**Recommended Conditions:**

If approved Staff recommends the following conditions:

1. Prior to development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, must be submitted for review and approval.
2. The site must meet all Virginia Department of Transportation requirements.
3. The site must meet the requirements set forth by the Virginia Department of Health.
4. The property shall be maintained in a neat and orderly manner so that the visual appearance from the road and adjacent properties is acceptable to County officials.
5. The Board of Supervisors, or its representative, reserves the right to inspect the business for compliance with these conditions at any time.
6. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.
7. Hours of operation shall be Monday through Friday 9 a.m. to 6 p.m. for office hours, and Saturday 10 a.m. to midnight.

**Suggested Motion:**

I move that the Board of Supervisors [**approve/deny/defer**] SUP 15:02, a special use permit request to allow for an auction house with respect to 4.81 acres of Tax Map 59, Section A, Parcel 8, [if approved] subject to the seven (7) conditions listed in the staff report.

**Attachments:**

- A – Application, email from applicant, owner’s letter of authorization & APO Letter
- B – Aerial Map
- C - Zoning Map
- D – Sketch
- E – TRC comment letter and emails

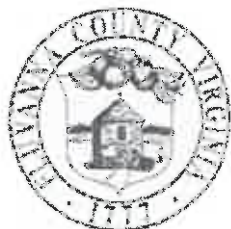


Copy:

Owner – JCM III, LLC, 30 Highpockets Road, Cartersville, VA 23027 - [cametts@aol.com](mailto:cametts@aol.com)

Applicant – Flick Investment Group, LLC, 98 Creasy Town Lane, Bremo Bluff, VA 23022 -  
[john@steadfastauctions.com](mailto:john@steadfastauctions.com)

File



COMMONWEALTH OF VIRGINIA  
**COUNTY OF FLUVANNA**  
**Application for Special Use Permit (SUP)**

**Owner of Record:** JCM, III  
 E911 Address: 30 Highockets Rd Cartersville VA 23027  
 Phone: 804 814 1955 Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Applicant of Record:** Flich Investment Group LLC  
 E911 Address: 98 Cressy Town Ln Brema Bluff VA 23022  
 Phone: 434 842 2002 Fax: \_\_\_\_\_  
 Email: John@SteadfastAuctions.com

**Representative:** \_\_\_\_\_  
 E911 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.**

Is property in Agricultural Forestal District?  No  Yes  
 If Yes, what district: \_\_\_\_\_

**Tax Map and Parcel(s):** 59 Sect A Parcel 8 **Deed Book Reference:** \_\_\_\_\_

**Acreage:** 5 **Zoning:** I-1 **Deed Restrictions?**  No  Yes (Attach copy)

**Request for a SUP in order to:** Operate Auction House **Proposed use of Property:** Auction House

\*Two copies of a plan must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 3/20/15 Signature of Owner/Applicant: [Signature]

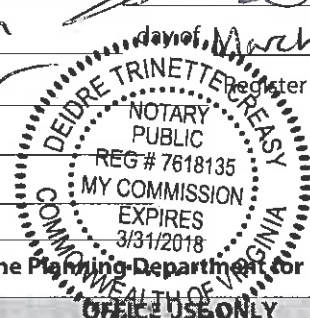
Subscribed and sworn to before me this 20th day of March, 2015

Notary Public: Deidre Cooney Register # 7618135

My commission expires: 3/31/2018

Certification: Date: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_



**Received**  
 MAR 20 2015  
**Planning Dept.**

**All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.**

Date Received: <u>03/20/15</u> Pre-Application Meeting: _____ PH Sign Deposit Received: _____ Application #: SUP <u>15</u> : <u>002</u>	
\$800.00 fee plus mailing costs paid: <input checked="" type="checkbox"/>	Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail
Amendment of Condition: \$400.00 fee plus mailing costs paid: _____	
Telecommunications Tower \$1,500.00 fee plus mailing costs paid: _____ \$5,500 w/Consultant Review paid: _____	
Election District: <u>Form Union</u>	Planning Area: <u>Form Union CPA</u>
<b>Public Hearings</b>	
<b>Planning Commission</b>	<b>Board of Supervisors</b>
Advertisement Dates: <u>5/4/2015</u>	Advertisement Dates: <u>5/25/2015</u>
APO Notification: _____	APO Notification: <u>6/01/2015</u>
Date of Hearing: <u>5/20/2015</u>	Date of Hearing: <u>6/17/2015</u>
Decision: _____	Decision: _____

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

Use of existing structures only

**NECESSITY OF USE:** Describe the reason for the requested change.

To operate an Auction House on premises with scheduled auctions to be held in the building and on premises.

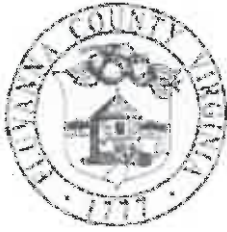
**PROTECTION OF ADJOINING PROPERTY:** Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

No further protection is needed. Property is surrounded by woods on 3 sides.

**ENHANCEMENT OF COUNTY:** Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

The addition of our business will bring jobs and consumers to the county, particularly to the Fork Union area.

**PLAN:** Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:



COMMONWEALTH OF VIRGINIA  
 COUNTY OF FLUVANNA  
**Public Hearing Sign Deposit**

MAR 20 2015

Name: Flick Investment Group, LLC Planning Dept.

Address: 98 Creasy Town LN

City: Bremo Bluff

State: VA Zip Code: 23022

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

[Signature]  
 Applicant Signature

3/14/15  
 Date

\*Number of signs depends on number of roadways property adjoins.

**OFFICE USE ONLY**

Application #: BZA \_\_\_\_\_ : CPA \_\_\_\_\_ : SUP 15:02 ZMP \_\_\_\_\_ : ZTA \_\_\_\_\_ :

\$90 deposit paid per sign\*:

Approximate date to be returned:

**Steven Tugwell**

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**From:** John Flick <john@steadfastauctions.com>  
**Sent:** Thursday, May 21, 2015 2:32 PM  
**To:** Steven Tugwell  
**Subject:** Re: auction house SUP conditions

**Importance:** High

Steve,  
I can call you in a bit. Kimberly called me and said it was about hours.  
Mon-Friday 9-6pm office hours  
Saturday 10am-Midnight (varying amongst those hours, not open whole time)  
Thanks  
John

On May 21, 2015 12:46:51 PM Steven Tugwell <[stugwell@fluvannacounty.org](mailto:stugwell@fluvannacounty.org)> wrote:

Hi Mr. Flick,

Please call me regarding the conditions of approval for your auction house special use permit.

I'm writing the staff report for the planning commission and I just need to button up the conditions.

Thanks,  
Steve

**Steve Tugwell**  
**Senior Planner**  
**Dept. of Planning & Community Development**  
**Fluvanna County, VA**  
**434-591-1910**  
[stugwell@fluvannacounty.org](mailto:stugwell@fluvannacounty.org)

 please conserve, do not print this e-mail unless necessary

J. Cabell Metts, III  
JCM III, LLC  
30 Highpockets Rd  
Cartersville, VA 23027  
March 18, 2015

County of Fluvanna  
Planning Commission  
Palmyra, VA 22963

Received

MAR 20 2015

Planning Dept.

County of Fluvanna:

Please be advised that John H. Flick of Flick Investment Group, LLC dba Steadfast Auctions, is hereby designated as my authorized agent for the purpose of all matters relating to the Application of a Special Use Permit to be filed with the County of Fluvanna on or before March 20, 2015 specifically for the purpose of Flick Investment Group, LLC to open and operate an Auction House at 98 Creasy Town Ln, Brems Bluff, VA 23022, also known as approximately 5 acres of Tax Map 59 Section A Parcel 8, which is currently zoned as Industrial Limited District I-1. Flick Investment Group, LLC is currently leaseholder of the aforementioned property. Please copy me on any correspondence concerning this SUP.

Sincerely,

J. Cabell Metts, III  
JCM III, LLC

# Memorandum

DATE: June 01, 2015  
RE: Board of Supervisors APO Letter  
TO: Jason Stewart  
FROM: Deidre Creasy

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the June 17, 2015 Board of Supervisors Meeting.




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## COUNTY OF FLUVANNA

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“Responsive & Responsible Government”

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 [www.fluvannacounty.org](http://www.fluvannacounty.org)

### NOTICE OF PUBLIC HEARING

June 1, 2015

«Owner»

«Address»

«City\_State» «Zip\_Code»

TMP# «TMP»

#### Re: Public Hearing on SUP 15:02

Dear «Owner»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item on **Wednesday, June 17, 2015 at 7:00 PM** in the Circuit Court Room at the Fluvanna County Courts Building in Palmyra, VA. The request is described as follows:

***SUP 15:02 – Flick Investments Group, LLC*** – A request for a Special Use Permit (SUP) to operate an auction house with respect to 4.81 acres of a portion of Tax Map 59, Section A, Parcel 8. The property is zoned I-1 (Industrial, Limited), and is located on the west side of Route 15 (James Madison Highway), at its intersection with Route 695 (Creasy Town Road) approximately 0.23 miles south of Route 713 (Bowles Town Lane). The property is located in the Fork Union Election District and is within the Fork Union Community Planning Area.

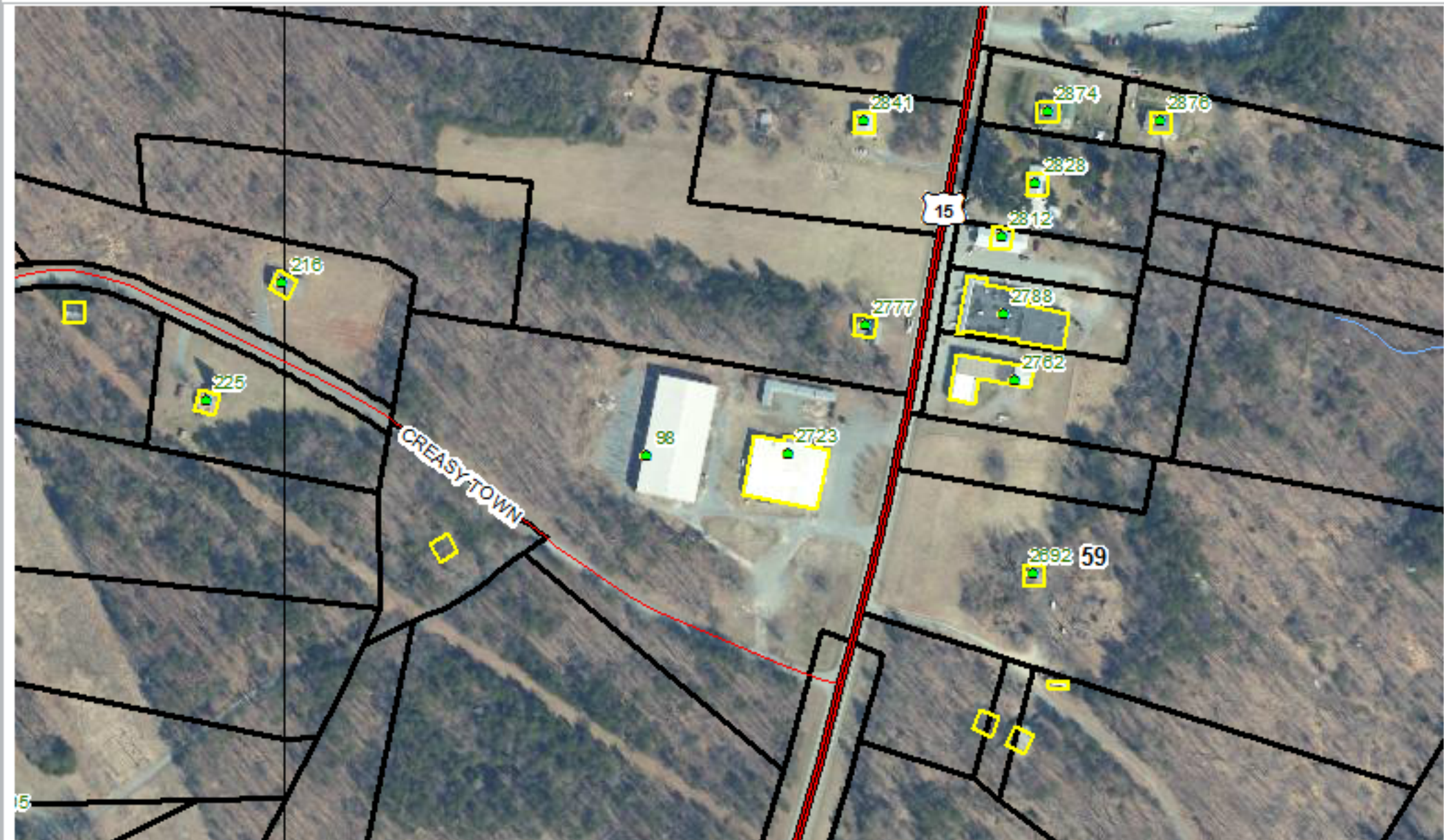
The applicant or applicant’s representative must be present at the Board of Supervisors meeting. The tentative agenda and staff report will also be available for review by the public in the Fluvanna County Planning and Community Development Department during working hours (8:00 a.m. – 5:00 p.m., Monday through Friday). If you have any questions, please feel free to contact me at 434-591-1910.

Sincerely,

Steven Tugwell  
Senior Planner



SUP 15:02 JCM Auction House					
TMP		Name	Address	City, State	Zip
59	4	1J	Michael Scott and Susan Hughes	P.O. Box 14	Fork Union, Va 23055
59	4	1I	W T JR & BARBARA Melton	2692 JAMES MADISON HWY	Bremo Bluff, Va 23022
59	4	1F	W T JR & BARBARA Melton	2692 JAMES MADISON HWY	Bremo Bluff, Va 23022
59	A	10	W T JR & BARBARA Melton	2692 JAMES MADISON HWY	Bremo Bluff, Va 23022
59	A	6	CLEOPHUS & EVA Smith	1705 Brentwood Rd	Richmond, Va 23222
59	A	9	CLEOPHUS & EVA Smith	1705 Brentwood Rd	Richmond, Va 23222
59	A	4	DARRYL G. Fleming	3532 Wentworth Crew	Jacksonville, Fl 32277
59	A	8	JCM III LLC	30 Highpockets Rd	Cartersville, Va 23027
58	2	1H	ELEANOR L & DAVID M Tolliver	1620 Teepee Town Rd	Bremo Bluff, Va 23022

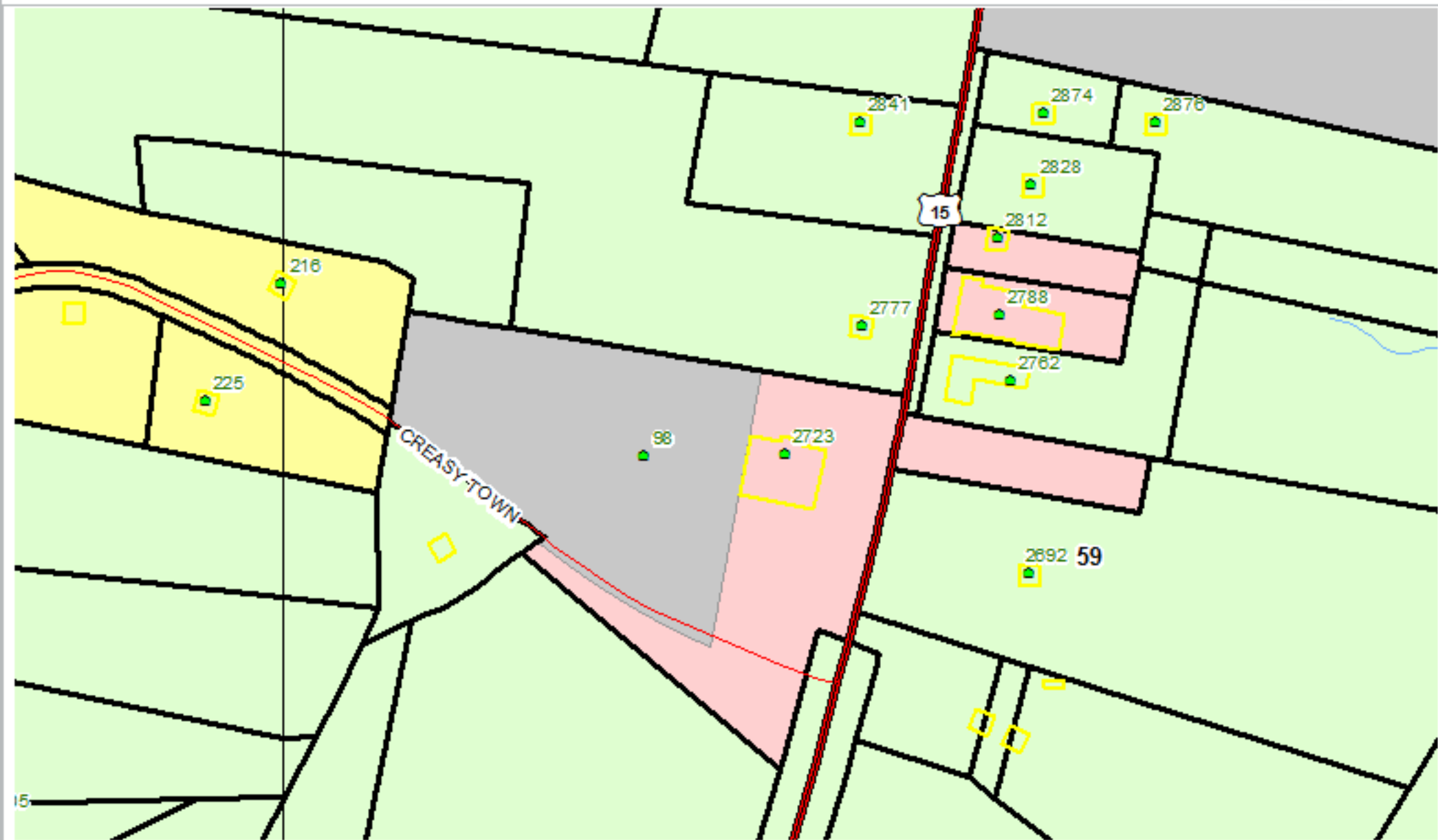


Scale: 1:4513.988705

Date: 05/21/2015

Printed By:

Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).

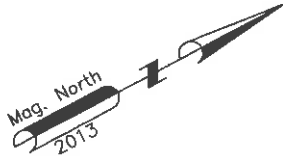


Scale: 1:4513.988705

Date: 05/21/2015

Printed By:

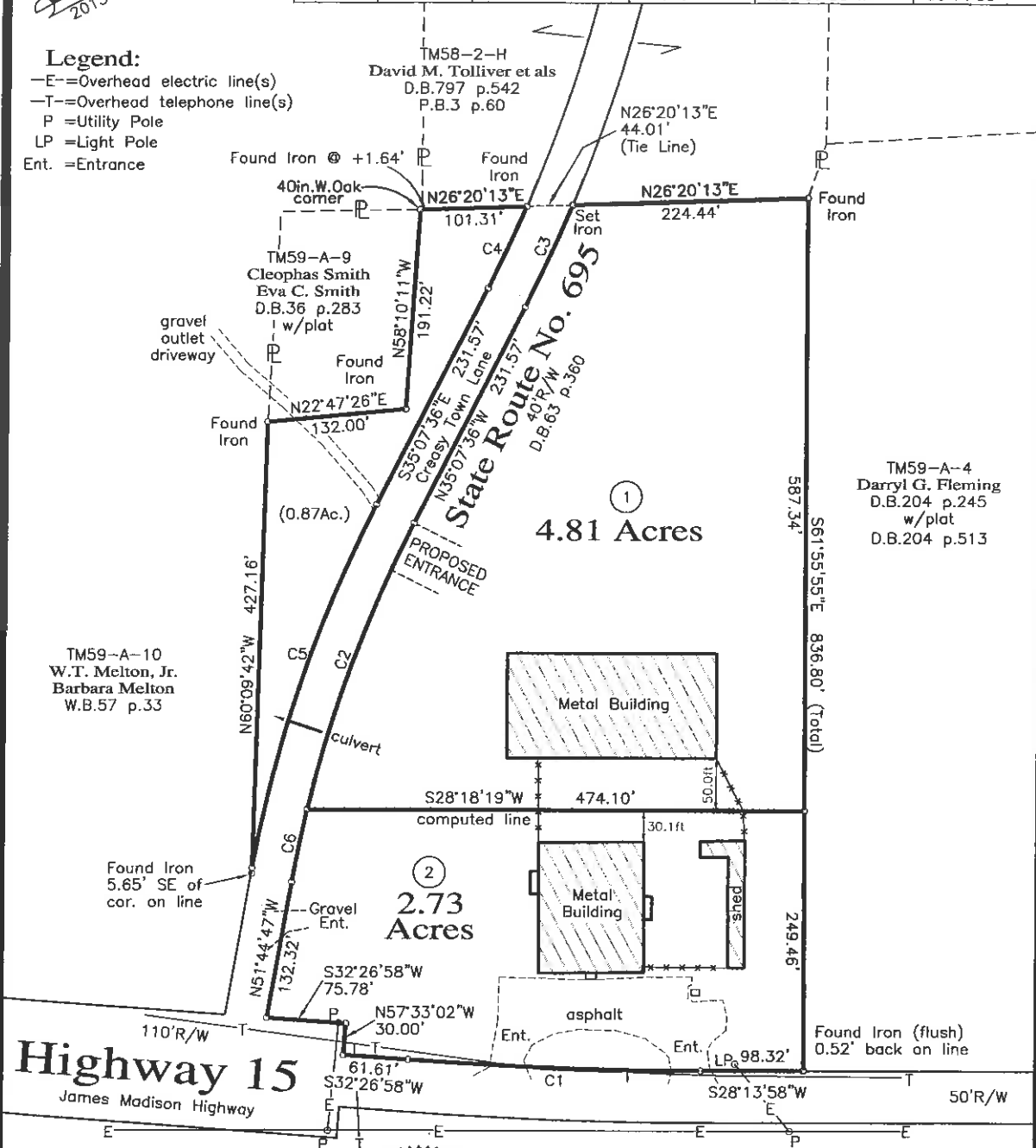
Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).



CURVE	RADIUS	ARC LENGTH	CHORD LEN.	CHORD BEARING	DELTA ANGLE
C1	3794.71'	279.27'	279.21'	S30°20'28"W	04°13'00"
C2	1253.24'	292.60'	291.93'	N41°48'54"W	13°22'37"
C3	1447.96'	107.64'	107.62'	N37°15'23"W	04°15'34"
C4	1407.96'	86.57'	86.56'	S36°53'17"E	03°31'23"
C5	1293.24'	368.37'	367.12'	S43°17'12"E	16°19'13"
C6	1253.24'	70.93'	70.92'	N50°07'30"W	03°14'35"

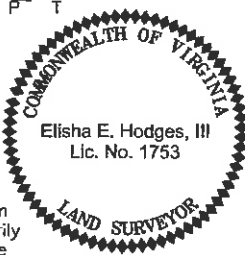
**Legend:**

- E- = Overhead electric line(s)
- T- = Overhead telephone line(s)
- P = Utility Pole
- LP = Light Pole
- Ent. = Entrance



**Highway 15**  
James Madison Highway

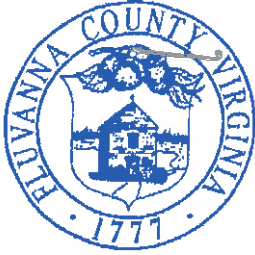
- Notes:**
1. Tax Map Parcel No. 59-A-8.
  2. This plat has been done without the benefit of a title examination and therefore does not necessarily indicate all encumbrances on the property.
  3. This plat agrees with found plats, deed descriptions, ground evidence and local witnesses as near as possible.
  4. This plat is based on a current field survey.



Conceptual Division of Property  
for  
**JCM III, L.L.C.**  
Current Owner by D.B.869 p.970  
Fork Union District, Fluvanna County  
Virginia

May 8, 2013  
Scale: 1 in. = 100 ft.  
0' 100' 200' 300'

**Maxey & Associates, P.C.**  
Land Surveyors • Engineers • Planners • Consultants  
P.O. Box 90 • Farmville Virginia 23901 • Tel: 434-392-8827



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**COUNTY OF FLUVANNA**

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May 4, 2015

JCM, III  
30 Highpockets Road  
Cartersville, VA 23027

Delivered via email

**Re: SUP 15:02 JCM, III special use permit request for an auction house in I-1**  
**Tax Map: 59, Section A, Parcel 8**

Dear Mr. Metts:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, April 16, 2015.

1. VDOT stated that they had previously visited this site and reviewed a proposed entrance location off Rte. 695 to access the existing storage building. The proposed entrance is located over 500 ft. off Rte. 15 and will provide for "stacking" of vehicles while customers make a right turn into the site. A commercial entrance permit will be required, entrance radii will be based on the size of delivery trucks coming into the site.
2. Planning staff inquired about the hours of operation, and whether or not the auction will take place within the enclosed building ;
3. The Fire Chief stated to be aware of occupancy requirements for people in the building and to prepare or adhere to them;
4. Health Dept. stated they have no comments.

The Planning Commission will have a meeting to discuss this item at their Wednesday, May 27, 2015 meeting. Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,



Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

cc: Mr. John Flick via email – [john@steadfastauctions.com](mailto:john@steadfastauctions.com)  
File

**Steven Tugwell**

---

**From:** Wood, Mark, P.E., L.S (VDOT) <James.Wood@VDOT.virginia.gov>  
**Sent:** Wednesday, April 29, 2015 5:30 PM  
**To:** Steven Tugwell  
**Cc:** Reed, James M. (VDOT); Wolfrey, Sharon A. (VDOT)  
**Subject:** VDOT's April 16, 2015 Fluvanna County TRC Comments

**Importance:** High

Steve,

**SDP 15:05 – Wary Brothers Inc. (Tax Map 5, Section 7, Parcel 9B), Fluvanna County (Better Living Drive)**

VDOT has made a site visit and reviewed the existing gravel Low Volume Entrance that serves the Zion Crossroads Self Storage. The existing gravel entrance is adequate to support the proposed 9,500 sq. ft. climate controlled storage building. Paving the first 25 ft. of the existing gravel entrance would be a nice improvement and is suggested, however, it is not a requirement.

**SDP 15:06 – LMOA – New Golf Clubhouse (Tax Map 18A, Section 4, Parcel 224A), Fluvanna County (Bunker Boulevard – private road)**

VDOT reviewed the site plan for the proposed Clubhouse, Cart Barn and expanded parking lot in Lake Monticello and the proposed project will not negatively impact VDOT's road system.

**SUP 15:02 – Flick Investments Group, LLC (Tax Map 59, Section A, Parcel 8), Fluvanna County (Rte. 695, Creasy Town Road)**

VDOT had previously visited this site and reviewed a proposed entrance location off Rte. 695 to access the existing storage building. The proposed entrance is located over 500 ft. off Rte. 15 and will provide for "stacking" of vehicles while customers make a right turn into the site. A commercial entrance permit will be required, entrance radii will be based on the size of delivery trucks coming into the site.

VDOT understands that the Applicant has an agreement with the adjacent church for overflow parking, the church has access off both Rte. 15 and Rte. 695. VDOT further understands that trucks will deliver estate type items to the storage building approximately two times per week, "Live Auctions" will be held on Thursdays 6:00 p.m. to approximately 11:00 – 12:00 a.m. and on Saturdays. Online auctions will be conducted from the building as well.

**ZMP 15:02 – Steven L. Peters (Tax Map 8, Section A, Parcel A14A), Fluvanna County (Rte. 53, Thomas Jefferson Parkway/Rte. 618, Lake Monticello Road.**

VDOT has been working on a turn lane improvement project at this location, however, progress recently slowed due to Right of Way acquisition which will include land on the southwest side of Rte. 53 that is in a Virginia Outdoor Foundation Easement. The developer proposes a roundabout at this location which would be an ideal long term fix at this location. Rte. 53 and Rte. 618 are both Major Collectors. Based on VDOT's 2014 Traffic Data, Rte. 53 carries 6900 AADT and while Rte. 618 carries 3,000 AADT. Given the existing traffic volumes and the proposed commercial growth in this area, this intersection is a good candidate for a roundabout. The Right of Way dedication proposed by the developer would allow for much of the roundabout to be constructed outside of the existing Rte. 53 and Rte. 618 travel lanes which would reduce both construction time and cost.

The proposed concept plan for a roundabout at the intersection of Rte. 53/618 has been provided to Location & Design staff at the Culpeper District staff for review. VDOT does not currently have funds to construct a roundabout at this location.

**Steven Tugwell**

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**From:** Steve Olson <solson@MyCVEC.com>  
**Sent:** Monday, May 04, 2015 10:55 AM  
**To:** Steven Tugwell  
**Subject:** RE: April 16, 2015 TRC meeting comments

Steve,

No comments on the Wray Bothers Inc. Project. Power is already on site. Contact Engineering when ready if a new service is needed.

LMOA Clubhouse will need to contact CVEC get a work order to remove the overhead line where the new building is to be located. May want to consider leaving the old pole in place that is serving the existing facilities if possible. This could save on some costs but this depends on the routing of the existing secondary conductors that run to the old clubhouse. The new service for the new facilities whether single phase or three phase could be buried but there would be cost. Once the project is approved contact CVEC to create a new work order for the new service. At that time you can schedule an onsite meeting to discuss all available options.

Flick Investments Group, LLC. This project is in Dominion's Service Territory.

Steven L. Peters. This project is in Dominion's Service Territory.

Thanks,

Steven C. Olson  
Field Engineering Supervisor  
Reliability & System Engineering  
P. O. Box 247  
Lovingston, VA 22949  
800.367.2832, Ext. 1450  
Direct: 434.263.7631  
[www.mycvec.com](http://www.mycvec.com)



**Central Virginia Electric Cooperative**  
**HONEST · FAIR · RESPONSIBLE**

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**From:** Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]  
**Sent:** Monday, May 04, 2015 10:34 AM  
**To:** Mike Brent; Steve Olson; Miller, Charles (VDH)  
**Cc:** Roger Black  
**Subject:** April 16, 2015 TRC meeting comments



## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 17, 2015

<b>SUBJECT:</b>	ZTA 15:03 – Fluvanna County (Flood Ordinance)
<b>MOTION(s):</b>	I move that the Board of Supervisors [approve/deny] ZTA 15:03 AN ORDINANCE TO AMEND CHAPTER 22, ARTICLES 17 AND 22 OF THE FLUVANNA COUNTY CODE BY CERTAIN AMENDMENTS TO SECTIONS 22-22-1 AND 22-17-8A, INCLUDING AMENDMENTS TO THE DEFINITIONS OF “ELEVATED BUILDING”, “FLOOD, BASE”, “FLOOD ELEVATION, BASE”, “FLOOD HAZARD AREA, SPECIAL”, “FLOODPLAIN OR FLOOD-PRONE AREA”, “FLOODWAY”, AND “SUBSTANTIAL DAMAGE” IN SECTION 22-22-1, AS WELL AS AMENDMENTS TO CERTAIN SUBSECTIONS OF SECTION 22-17-8A, INCLUDING SUBSECTIONS 22-17-8A., -8A.2., -8A.3-B., -8A.3-G., -8A.3-H., -8A.3-I., -8A.3-J., -8A.3-K., -8A.3-M., -8A.3-N., -8A.3-P., -8A.3-S., -8A.3-T., -8A.3-U., -8A.3-X., -8A.3-Y., -8A.3-Z., -8A.3-AA., -8A.3-BB., -8A.3-DD., -8A.3-EE., -8A.3-FF., -8A.3-HH., -8A.3-JJ., -8A.3-KK., -8A.4., -8A.4.1, -8A.7., -8A.7.1, -8A.10., -8A.12., -8A.13., -8A.14., -8A.15., -8A.17., -8A.19., -8A.20., -8A.20.1, -8A.21., -8A.21.1, -8A.21.2, -8A.21.3, -8A.21.4, -8A.21.5 AND -8A.21.6. THEREOF, ESTABLISHING FLOODPLAIN DISTRICTS, REQUIRING THE ISSUANCE OF PERMITS FOR DEVELOPMENT, PROVIDING FACTORS AND CONDITIONS FOR VARIANCES TO THE TERMS OF THE ORDINANCE, AND PROVIDING FOR THE ADMINISTRATION OF THIS ORDINANCE IN CONFORMITY WITH REVISED FEDERAL FLOOD INSURANCE REGULATIONS.
<b>STAFF CONTACT:</b>	Jay Lindsey (Planner)
<b>RECOMMENDATION:</b>	Approve or deny this request.
<b>TIMING:</b>	Immediate decision requested at current meeting.
<b>DISCUSSION:</b>	The public purpose for such amendment is to conform the zoning ordinance to federal flood insurance regulations.
<b>FISCAL IMPLICATIONS:</b>	-
<b>POLICY IMPLICATIONS:</b>	The amendment will affect Sec. 22-17-8A of the Fluvanna County Code.
<b>LEGISLATIVE HISTORY:</b>	Planning Commission formally reviewed the request on May 27, 2015.
<b>ENCLOSURES:</b>	Staff Report (with Accompanying Attachments)



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## COUNTY OF FLUVANNA

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### STAFF REPORT

**To:** Fluvanna County Board of Supervisors  
**Case Number:** ZTA 15:03

**From:** Jay Lindsey  
**Date:** June 17, 2015

*General Information:* This request is to be heard by the Fluvanna Board of Supervisors on Wednesday, June 17, 2015 at 7:00 pm in the Circuit Courtroom in the Fluvanna County Courts Building.

*Applicant/Representative:* Fluvanna County

**Requested Action:** Amendment of the Fluvanna County Zoning Ordinance Subsection 22-17-8A (Chapter 22, Article 17-8A: Flood Protection), to provide compliance with new federal and state regulations.

The proposed amendment will prevent the loss of life and property, the creation of health and safety hazards, the disruption of commerce and governmental services, the extraordinary and unnecessary expenditure of public funds for flood protection and relief, and the impairment of the tax base by:

- A. regulating uses, activities, and development which, alone or in combination with other existing or future uses, activities, and development, will cause unacceptable increases in flood heights, velocities, and frequencies;
- B. restricting or prohibiting certain uses, activities, and development from locating within districts subject to flooding;
- C. requiring all those uses, activities, and developments that do occur in flood-prone districts to be protected and/or flood-proofed against flooding and flood damage; and,
- D. protecting individuals from buying land and structures which are unsuited for intended purposes because of flood hazards. (Ord. 12-19-07)

The amendment will affect Sec. 22-17-8A of the Fluvanna County Code.

### **Background**

#### Project Timeline

The proposed action has been discussed at the January 28, 2015 and March 25, 2015 Planning Commission meetings. The proposed amendment was formally reviewed by the Planning

Commission on May 27, 2015. No one spoke at the public hearing. The Planning Commission recommended approval of the zoning text amendment with a vote of 5-0.

Analysis

The public purpose for such amendment is to conform the zoning ordinance to federal flood insurance regulations. The proposed amendment also enhances protections for life and property related to areas subject to flooding.

The amendment will affect Sec. 22-17-8A of the Fluvanna County Code.

### **Conclusion**

The proposed amendment to the Fluvanna County Zoning Ordinance would help protect life and property in the county from flooding risks by regulating certain uses, activities and developments from locating near areas subjected to flooding; the amendment would also protect individuals from purchasing land that may be at risk. The public purpose for such amendment is to conform the zoning ordinance to federal and state flood insurance regulations.

### **Suggested Motion**

I move that the Board of Supervisors [approve/deny] ZTA 15:03, an amendment to the Fluvanna County zoning ordinance entitled "AN ORDINANCE TO AMEND CHAPTER 22, ARTICLES 17 AND 22 OF THE FLUVANNA COUNTY CODE BY CERTAIN AMENDMENTS TO SECTIONS 22-22-1 AND 22-17-8A, INCLUDING AMENDMENTS TO THE DEFINITIONS OF "ELEVATED BUILDING", "FLOOD, BASE", "FLOOD ELEVATION, BASE", "FLOOD HAZARD AREA, SPECIAL", "FLOODPLAIN OR FLOOD-PRONE AREA", "FLOODWAY", AND "SUBSTANTIAL DAMAGE" IN SECTION 22-22-1, AS WELL AS AMENDMENTS TO CERTAIN SUBSECTIONS OF SECTION 22-17-8A, INCLUDING SUBSECTIONS 22-17-8A., -8A.2., -8A.3-B., -8A.3-G., -8A.3-H., -8A.3-I., -8A.3-J., -8A.3-K., -8A.3-M., -8A.3-N., -8A.3-P., -8A.3-S., -8A.3-T., -8A.3-U. -8A.3-X., -8A.3-Y., -8A.3-Z., -8A.3-AA., -8A.3-BB., -8A.3-DD., -8A.3-EE., -8A.3-FF., -8A.3-HH., -8A.3-JJ., -8A.3-KK., -8A.4., -8A.4.1, -8A.7., -8A.7.1, -8A.10., -8A.12., -8A.13, -8A.14., -8A.15., -8A.17., -8A.19., -8A.20., -8A.20.1, -8A.21., -8A.21.1, -8A.21.2, -8A.21.3, -8A.21.4, -8A.21.5 AND -8A.21.6. THEREOF, ESTABLISHING FLOODPLAIN DISTRICTS, REQUIRING THE ISSUANCE OF PERMITS FOR DEVELOPMENT, PROVIDING FACTORS AND CONDITIONS FOR VARIANCES TO THE TERMS OF THE ORDINANCE, AND PROVIDING FOR THE ADMINISTRATION OF THIS ORDINANCE IN CONFORMITY WITH REVISED FEDERAL FLOOD INSURANCE REGULATIONS."

### **Attachments**

A: Application

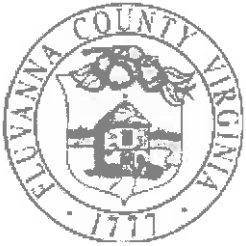
B: Proposed Ordinance

Copy:

Applicant/Representative: Fluvanna County

Reset Form

Print Form



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for
Zoning Text Amendment

Received
MAY 22 2015
Planning Dept.

Owner of Record: Fluvanna County

E911 Address: 132 Main Street Palmyra, VA 22963

Phone: 434-591-1910 Fax: 434-591-1911

Email: jlindsey@fluvannacounty.org

Representative: Jay Lindsey (Planner)

E911 Address: 132 Main Street Palmyra, VA 22963

Phone: 434-591-1910 Fax: 434-591-1911

Email: jlindsey@fluvannacounty.org

Applicant of Record: Fluvanna County

E911 Address: 132 Main Street Palmyra, VA 22963

Phone: 434-591-1910 Fax: 434-591-1911

Email: jlindsey@fluvannacounty.org

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Proposed amendment to the Zoning Ordinance: (attach additional sheets as necessary)
If the amendment proposes to replace existing text, please provide a full copy of the existing text for the affected section.

Location of Parcel: N/a Section: 22-22-1 and 22-17-8A

Proposed Text: An ordinance to amend Chapter 22, Articles 17 and 22 of the Fluvanna County Code by certain amendments to Sections 22-22-1 and 22-17-8A, including amendments to the definitions of "elevated building," "flood base," "flood-prone area," "floodway," and "substantial damage" in Section 22-22-1, as well as amendments to certain subsections of section 22-17-8A, including subsections 22-17-8A., -8A.2., -8A.3-B., -8A.3-G., -8A.3-H., -8A.3-I., -8A.3-J., -8A.3-K., -8A.3-M., -8A.3-N., -8A.3-O., -8A.3-P., -8A.3-S., -8A.3-T., -8A.3-U., -8A.3-X., -8A.3-Y., -8A.3-Z., -8A.3-AA., -8A.3-BB., -8A.3-DD., -8A.3-EE., -8A.3-FF., -8A.3-HH., -8A.3-JJ., -8A.3-KK., -8A.4., -8A.4.1., -8A.7., -8A.7.1., -8A.10., -8A.12., -8A.13., -

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, the Board of Supervisors, and the Board of Zoning Appeals during the normal discharge of their duties in regard to this request.

Date: 05/22/2015 Signature of Owner/Applicant: [Signature]

Subscribed and sworn to before me this 22nd day of May, 2015

My commission expires: 03/31/2018 Notary Public: [Signature]

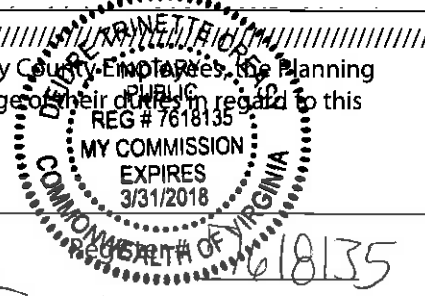


Table with 2 columns: Planning Commission and Board of Supervisors. Rows include: Date Received, Pre-Application Meeting, PH Sign Deposit Received, Application #, \$550 fee paid, Advertisement Dates, APO Notification, Date of Hearing, Decision.

AN ORDINANCE TO AMEND CHAPTER 22, ARTICLES 17 AND 22 OF THE FLUVANNA COUNTY CODE BY CERTAIN AMENDMENTS TO SECTIONS 22-22-1 AND 22-17-8A, INCLUDING AMENDMENTS TO THE DEFINITIONS OF “ELEVATED BUILDING”, “FLOOD, BASE”, “FLOOD ELEVATION, BASE”, “FLOOD HAZARD AREA, SPECIAL”, “FLOODPLAIN OR FLOOD-PRONE AREA”, “FLOODWAY”, AND “SUBSTANTIAL DAMAGE” IN SECTION 22-22-1, AS WELL AS AMENDMENTS TO CERTAIN SUBSECTIONS OF SECTION 22-17-8A, INCLUDING SUBSECTIONS 22-17-8A., -8A.2., -8A.3-B., -8A.3-G., -8A.3-H., -8A.3-I., -8A.3-J., -8A.3-K., -8A.3-M., -8A.3-N., -8A.3-P., -8A.3-S., -8A.3-T., -8A.3-U. -8A.3-X., -8A.3-Y., -8A.3-Z., -8A.3-AA., -8A.3-BB., -8A.3-DD., -8A.3-EE., -8A.3-FF., -8A.3-HH., -8A.3-JJ., -8A.3-KK., -8A.4., -8A.4.1, -8A.7., -8A.7.1, -8A.10., -8A.12., -8A.13, -8A.14., -8A.15., -8A.17., -8A.19., -8A.20., -8A.20.1, -8A.21., -8A.21.1, -8A.21.2, -8A.21.3, -8A.21.4, -8A.21.5 AND -8A.21.6. THEREOF, ESTABLISHING FLOODPLAIN DISTRICTS, REQUIRING THE ISSUANCE OF PERMITS FOR DEVELOPMENT, PROVIDING FACTORS AND CONDITIONS FOR VARIANCES TO THE TERMS OF THE ORDINANCE, AND PROVIDING FOR THE ADMINISTRATION OF THIS ORDINANCE IN CONFORMITY WITH REVISED FEDERAL FLOOD INSURANCE REGULATIONS.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA, that the Fluvanna County Code be, and it is hereby, amended as follows:

**Chapter 22  
ZONING**

.....

**Article 22. Definitions**

**Sec. 22-22-1. Rules of Construction; definitions.**

ELEVATED BUILDING: A non-basement building built to have the lowest floor elevated above the ground level by means of ~~fill~~—solid foundation perimeter walls, pilings, or columns (posts and piers).

FLOOD, BASE: The flood having a one percent chance of being equaled or exceeded in any given year. *Also referred to as the 100-year flood.*

FLOOD ELEVATION, BASE: The Federal Emergency Management Agency designated one hundred (100)-year water surface elevation. *The water surface elevation of the base flood in relation to the datum specified on the Fluvanna County FIRM.*

FLOOD HAZARD AREA, SPECIAL: The land in the floodplain subject to a one (1%) percent or greater chance of being flooded in any given year as determined in Article 17-3, Section 22-17-8A. 3.2 of this ordinance.

FLOODPLAIN or FLOOD-PRONE AREA: Any land area susceptible to being inundated by water from any source.

**FLOODWAY:** The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than *one foot, at any point* ~~at a designated height~~.

**SUBSTANTIAL DAMAGE:** Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.

**CHAPTER 22.**  
**ZONING**

.....

**Article 17. General Provisions**

.....

**Sec. 22-17-8A. FLOOD PROTECTION.<sup>1</sup>**

*This section is adopted pursuant to the authority granted to localities by Va. Code § 15.2-2280.*

**Sec. 22-17-8A.1. Purpose.**

The purpose of these provisions is to prevent: the loss of life and property, the creation of health and safety hazards, the disruption of commerce and governmental services, the extraordinary and unnecessary expenditure of public funds for flood protection and relief, and the impairment of the tax base by

- A. regulating uses, activities, and development which, alone or in combination with other existing or future uses, activities, and development, will cause unacceptable increases in flood heights, velocities, and frequencies;
- B. restricting or prohibiting certain uses, activities, and development from locating within districts subject to flooding;
- C. requiring all those uses, activities, and developments that do occur in flood-prone districts to be protected and/or flood-proofed against flooding and flood damage; and,
- D. protecting individuals from buying land and structures which are unsuited for intended purposes because of flood hazards. (Ord. 12-19-07)

**Sec. 22-17-8A.2. Applicability.**

These provisions shall apply to all *privately and publicly held* lands within the jurisdiction of Fluvanna County and identified as *areas of special flood hazard according to the flood insurance rate map (FIRM) that is provided to Fluvanna by the Federal Emergency Management Agency (FEMA) being in the 100-year floodplain by the Federal Insurance Administration, as more particularly set forth hereinafter, and as the same may be amended from time to time.* (Ord. 12-19-07; Ord. 5-7-08)

**Sec. 22-17-8A.3. Definitions.**

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<sup>1</sup> Section 22-17-8. and all subsections (22-17-8.1. through 22-22-17-8.9., inclusive) were repealed and Section 22-17-8A., including subsections thereof, was adopted by 12-19-07 Ordinance.

For purposes of this Section 22-17-8A., the following terms shall be defined as follows:

- A. Base flood - The flood having a one percent chance of being equaled or exceeded in any given year.
- B. Base flood elevation - The ~~FEMA Federal Emergency Management Agency~~ designated one hundred (100)-year water surface elevation. *The water surface elevation of the Base flood in relation to the datum specified on the Fluvanna County FIRM. For purposes of this ordinance, the base flood is the one (1) percent annual chance of flood.*
- C. Basement - Any area of the building having its floor sub-grade (below ground level) on all sides.
- D. Board of Zoning Appeals - The board appointed to review appeals made by individuals with regard to decisions of the Zoning Administrator in the interpretation of this ordinance.
- E. REPEALED (Ord. 5-7-08)
- F. Development - Any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.
- G. Elevated building - A non-basement building built to have the lowest floor elevated above the ground level by means of ~~fill~~-solid foundation perimeter walls, pilings, or columns (posts and piers).
- H. Existing construction- *For the purposes of the insurance program, structures for which the “start of construction” commenced before August 15, 1978. “Existing construction” may also be referred to as “existing structures” or “pre-FIRM.”*  
~~Encroachment - The advance or infringement of uses, plant growth, fill, excavation, buildings, permanent structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.~~
- I. Flood or flooding -
  - 1. A general or temporary condition of partial or complete inundation of normally dry land areas from
    - a. the overflow of inland or tidal waters; or,
    - b. the unusual and rapid accumulation or runoff of surface waters from any source.
    - c. *mudflows which are proximately caused by flooding as defined in*



*paragraph(1)(b) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.*

2. The collapse or ~~subsistence~~ *subsidence* of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph 1 (a) of this definition.
- J. Flood Insurance Rate Map (FIRM) – *An official map of a community, on which FEMA has delineated both the special hazard areas and the risk premium zones applicable to the community. A FIRM that has been made available digitally is called a Digital Flood Insurance Rate Map (DFIRM).*
- K. Flood Insurance Study (FIS) – *A report by FEMA that examines, evaluates and determines flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudflow and/or flood-related erosion hazards.*
- L. Floodplain or flood-prone area - Any land area susceptible to being inundated by water from any source.
- M. Flood-proofing- *Any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.*
- N. Floodway - The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than *one foot at any point* ~~a designated height.~~
- O. Freeboard - A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. “Freeboard” tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization in the watershed.
- P. Highest adjacent grade – *the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.*
- Q. Historic structure - Any structure that is
1. listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the

Interior as meeting the requirements for individual listing on the National Register;

2. certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or,
4. individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either
  - a. by an approved state program as determined by the Secretary of the Interior; or,
  - b. directly by the Secretary of the Interior in states without approved programs.

R. REPEALED (Ord. 5-7-08)

S. *Hydrologic and Hydraulic Engineering Analysis – Analyses performed by a licensed professional engineer, in accordance with standard engineering practices that are accepted by the Virginia Department of Conservation and Recreation and FEMA, used to determine the base flood, or other frequency floods, flood elevations, floodway information and boundaries, and flood profiles.*

T. *Letters of Map Change (LOMC) – A Letter of Map change is an official FEMA determination, by letter, that amends or revises an effective Flood Insurance Rate Map (FIRM) or Flood Insurance Study (FIS). LOMC include:*

*Letter of Map Amendment (LOMA): An amendment based on technical data showing that a property was incorrectly included in a designated special flood hazard area. A LOMA amends the current effective FIRM and establishes that a Land as defined by metes and bounds or structure is not located in a special flood hazard area.*

*Letter of Map Revision (LOMR): A revision based on technical data that may show changes to flood zones, flood elevations, flood-plain and floodway delineations, and planimetric features. A Letter of Map Revision Based on Fill (LOMR-F), is a determination that a structure or parcel of land has been elevated by fill above the base flood elevation and is, therefore, no longer exposed to flooding associated with the base flood. In order to qualify for this determination, the fill must have been permitted and placed in accordance with Fluvanna County's floodplain management regulations.*

*Conditional Letter of Map Revision (CLOMR): A formal review and comment as to whether a proposed flood protection project or other project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective FIRM or FIS.*

U. *Lowest adjacent grade - The lowest natural elevation of the ground surface next to the*

walls of a structure.

- V. Lowest floor - The lowest floor of the lowest enclosed area (including basement). An unfinished or flood-resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Federal Code 44CFR §60.3.
- W. Manufactured home - A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term manufactured home also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.
- X. Manufactured home park or subdivision - A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
- Y. Mean Sea Level – An elevation point that represents the average height of the ocean's surface (such as the halfway point between the mean high tide and the mean low tide) which is used as a standard in reckoning land elevation.
- Z. New construction - For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after August 15, 1978, ~~the effective date of an initial Flood Insurance Rate Map on or after December 31, 1974, whichever is later,~~ and includes any subsequent improvements to such structures. For floodplain management purposes, new construction means structures for which start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures. *Such structure is also referred to as "post-FIRM."*
- AA. Post-FIRM structures – A structure for which construction or substantial improvement occurred on or after August 15, 1978.
- BB. Pre-FIRM structures – A structure for which construction or substantial improvement occurred before August 15, 1978.
- CC. Recreational vehicle - A vehicle which is
1. built on a single chassis;
  2. 400 square feet or less when measured at the largest horizontal projection;
  3. designed to be self-propelled or permanently towable by a light duty truck; and,
  4. designed primarily not for use as a permanent dwelling but as temporary living

quarters for recreational camping, travel, or seasonal use.

*DD. Repetitive Loss Structure – A building covered by a contract for flood insurance that has incurred flood-related damages on two occasions in a 10-year period, in which the cost of the repair, on the average, equaled or exceeded 25 percent of the market value of the structure at the time of each such flood event; and at the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.*

*EE. Severe Repetitive Loss Structure - A structure that:*

*a. is covered under a contract for flood insurance made available under the NFIP; and*

*b. has incurred flood related damage –*

*(a) for which four (4) or more separate claims payments have been made under flood insurance coverage with the amount of each such claim exceeding \$5,000, and with the cumulative amount of such claims payments exceeding \$20,000; or*

*(b) for which at least two (2) separate claims payments have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the insured structure.*

*FF. Special flood hazard area - The land in the floodplain subject to a one (1%) percent or greater chance of being flooded in any given year as determined in Article 17-3, Section 22-17-8A. ~~3-2~~ of this ordinance.*

*GG. Start of construction - The date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, substantial improvement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of the construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.*

*HH. Structure – For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.*

II. Substantial damage - Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

JJ. Substantial improvement - Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the start of construction of the improvement. This term includes structures which have incurred substantial damage regardless of the actual repair work performed. The term does not, however, include either:

1. any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or
2. any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure.

*Historic structures undergoing repair or rehabilitation that would constitute a substantial improvement as defined above must comply with all ordinance requirements that do not preclude the structure's continued designation as a historic structure. Documentation that a specific ordinance requirement will cause removal of the structure from the National Register of Historic Places or the State Inventory of Historic Places must be obtained from the Secretary of the Interior or the State Historic Preservation Officer. Any exemption from ordinance requirements will be the minimum necessary to preserve the historic character and design of the structure.*

KK. Violation - *the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 22-17-8A. of this ordinance is presumed to be in violation until such time as that documentation is provided.*

LL. Watercourse - A lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

(Ord. 12-19-07; Ord. 5-7-08)

#### **Sec. 22-17-8A.4. Compliance and Liability.**

A. No land shall hereafter be developed and no structure shall be located, relocated, constructed, reconstructed, enlarged, or structurally altered except in full compliance with the terms and provisions of this ordinance and any other applicable ordinances and regulations which apply to uses within the jurisdiction of this ordinance.

- B. The degree of flood protection sought by the provisions of this ordinance is considered reasonable for regulatory purposes and is based on acceptable engineering methods of study. Larger floods may occur on rare occasions. Flood heights may be increased by man-made or natural causes, such as ice jams and bridge openings restricted by debris. This ordinance does not imply that districts outside the floodplain district, or that land uses permitted within such district will be free from flooding or flood damages.
- C. Records of actions associated with administering this ordinance shall be kept on file and maintained by the Zoning Administrator *in his duties as Floodplain Administrator*.
- D. This ordinance shall not create liability on the part of Fluvanna County or any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder. (Ord. 12-19-07)

#### **Sec. 22-17-8A.4.1 Penalty for Violations.**

*Any person who fails to comply with any of the requirements or provisions of this article or directions of the Director of Planning or any authorized employee of Fluvanna County shall be guilty of the appropriate violation and subject to the penalties therefore.*

*The VA USBC addresses building code violations and the associated penalties in Sections 104, 115. Violations and associated penalties of the Fluvanna County Zoning Ordinance are addressed in Article 19, Section 22-19.*

*In addition to the above penalties, all other actions are hereby reserved, including an action in equity for the proper enforcement of this article. The imposition of a fine or penalty for any violation of, or noncompliance with, this article shall not excuse the violation or noncompliance or permit it to continue; and all such persons shall be required to correct or remedy such violations within a reasonable time. Any structure constructed, reconstructed, enlarged, altered or relocated in noncompliance with this article may be declared to be a public nuisance and abatable as such. Flood insurance may be withheld from structures constructed in violation of this article.*

#### **Sec. 22-17-8A.5. Abrogation and Greater Restrictions.**

This ordinance supersedes any ordinance currently in effect in flood-prone districts. However, any underlying ordinance shall remain in full force and effect to the extent that its provisions are more restrictive than this ordinance. (Ord. 12-19-07)

#### **Sec. 22-17-8A.6. Severability.**

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be declared invalid for any reason whatever, such decision shall not affect the remaining portions of this ordinance. The remaining portions shall remain in full force and effect; and for this purpose, the provisions of this ordinance are hereby declared to be severable. (Ord. 12-19-07)

**Sec. 22-17-8A .7. Establishment of Zoning Districts. Basis of Districts.**

Sec. 22-17-8A .7.1 Description of Special Flood Hazard Districts

*A. Basis of Districts*

The various *special flood hazard floodplain* districts shall include special flood hazard areas (SFHAs). The basis for the delineation of these districts shall be the Flood Insurance Study (FIS) and the Flood Insurance Rate Maps (FIRM) for Fluvanna County, Virginia and Incorporated Areas prepared by the Federal Emergency Management Agency, ~~Federal Insurance Administration~~, dated as of May 16, 2008, as amended *or revised*. (Ord. 5-7-08)

~~A. The Floodway District is delineated, for purposes of this ordinance, using the criterion that certain areas within the floodplain must be capable of carrying the waters of the one hundred (100) year flood without increasing the water surface elevation of that flood more than one (1) foot at any point. The areas included in this District are specifically defined in Table 2 of the above-referenced Flood Insurance Study and shown on the accompanying Flood Boundary and Floodway Map or Flood Insurance Rate Map. (Ord. 5-7-08)~~

~~B. The Approximated Floodplain District shall be those areas identified as an A Zone on the maps accompanying the Flood Insurance Study. In these zones, no detailed flood profiles or elevations are provided, but the one hundred (100) year floodplain boundary has been approximated. (Ord. 5-7-08)~~

~~C. REPEALED (Ord. 5-7-08)  
(Ord. 12-19-07; Ord. 5-7-08)~~

*Fluvanna County may identify and regulate local flood hazard or ponding areas that are not delineated on the FIRM. These areas may be delineated on a "Local Flood Hazard Map" using best available topographic data and locally derived information such as flood of record, historic high water marks or approximate study methodologies.*

- 1. The Floodway District is in an AE Zone and is delineated, for purposes of this ordinance, using the criterion that certain areas within the floodplain must be capable of carrying the waters of the one percent annual chance flood without increasing the water surface elevation of that flood more than one (1) foot at any point. The areas included in this District are specifically defined in the above-referenced FIS and shown on the accompanying FIRM.*

*The following provisions shall apply within the Floodway District of an AE Zone:*

- a. Within any floodway area, no encroachments, including fill, new construction, substantial improvements, or other development shall be permitted unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment will not result in any increase in flood levels within the community during the occurrence of the base*

*flood discharge. Hydrologic and hydraulic analyses shall be undertaken only by professional engineers or others of demonstrated qualifications, who shall certify that the technical methods used correctly reflect currently-accepted technical concepts. Studies, analyses, computations, etc., shall be submitted in sufficient detail to allow a thorough review by the Floodplain Administrator.*

- b. Development activities which increase the water surface elevation of the base flood may be allowed, provided that the applicant first applies – with Fluvanna County’s endorsement – for a Conditional Letter of Map Revision (CLOMR), and receives the approval of FEMA.*

*If Section 22-17-8A.7.1(A)(1)(a) is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of Section 22-17-8A.12., 22-17-8A.13., 22-17-8A.14., and 22-17-8A.19..*

- c. The following uses are prohibited in the Floodway District:*

- 1. Dwellings, and*
- 2. Manufactured homes, mobile homes or trailers.*

- d. The following uses may be permitted within the Floodway District in accordance with the requirements of this section and as specifically provided in the underlying zoning district:*

- 1. General farming, agriculture, dairying and forestry.*
- 2. Parks and playground.*
- 3. Preserves and conservation areas.*
- 4. Small boat docks (with repair).*
- 5. Off-street parking as required by this ordinance.*
- 6. Accessory uses, as defined by this ordinance.*

- e. The following uses shall be permitted only by special use permit approved by the governing body pursuant to Article 17 of this chapter:*

- 1. Lodges, hunting clubs, boating clubs, camping facilities, and golf clubs.*
- 2. Public utilities: Poles, lines, transformers, pipes, meters and related or similar facilities; public water and sewer transmission lines, treatment facilities, and pumping facilities; electrical power transmission lines and substation; oil and gas transmission lines and substation; oil and gas transmission pipelines and*



*pumping stations; microwave transmission and relay towers and substations; unmanned telephone exchange centers.*

- 3. Extraction of sand, gravel and other material (except no increase in level of flooding or velocity is caused thereby).  
(Ord. 12-19-07; Ord. 5-7-08)*
- 2. The AE, or AH Zones on the FIRM accompanying the FIS shall be those areas for which one-percent annual chance flood elevations have been provided and the floodway has not been delineated. The following provisions shall apply within an AE or AH Zone [44 CFR 60.3(c)]\*:*

*Until a regulatory floodway is designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within the areas of special flood hazard, designated as Zones A1-30 and AE or AH on the FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within Fluvanna County.*

*Development activities in Zones A1-30 and AE or AH, on Fluvanna County's FIRM which increase the water surface elevation of the base flood by more than one foot may be allowed, provided that the applicant first applies, with Fluvanna County's endorsement, for a Conditional Letter of Map Revision, and receives the approval of FEMA.*

*\* The requirement in 63.3(c)(10) only applies along rivers, streams, and other watercourses where FEMA has provided base flood elevations. The requirement does not apply along lakes, bays and estuaries, and the ocean coast.*

- 3. The A Zone on the FIRM accompanying the FIS shall be those areas for which no detailed flood profiles or elevations are provided, but the one percent annual chance floodplain boundary has been approximated. For these areas, the following provisions shall apply [44 CFR 60.3(b)]:*

*The Approximated Floodplain District shall be that floodplain area for which no detailed flood profiles or elevations are provided, but where a one hundred (100)-year floodplain boundary has been approximated. Such areas are shown as Zone A on the maps accompanying the FIS. For these areas, the base flood elevations and floodway information from federal, state, and other acceptable sources shall be used, when available. Where the specific one percent annual chance flood elevation cannot be determined for this area using other sources of data, such as the U. S. Army Corps of Engineers Floodplain Information Reports, U. S. Geological Survey Flood-Prone Quadrangles, etc., then the applicant for the proposed use, development and/or activity shall determine this base flood elevation. For development proposed in the approximate floodplain the applicant must use technical methods that correctly reflect currently accepted non-detailed technical concepts, such as point on boundary, high water marks, or detailed methodologies hydrologic and hydraulic analyses. Studies, analyses,*

*computations, etc., shall be submitted in sufficient detail to allow a thorough review by the Floodplain Administrator.*

*The Floodplain Administrator reserves the right to require a hydrologic and hydraulic analysis for any development. When such base flood elevation data is utilized, the lowest floor shall be elevated to no lower than three feet above the highest adjacent grade or one foot above the base flood level, whichever is higher. (Ord. 5-7-08)*

*During the permitting process, the Floodplain Administrator shall obtain:*

- a. The elevation of the lowest floor (including the basement) of all new and substantially improved structures; and,*
- b. If the structure has been flood-proofed in accordance with the requirements of this article, the elevation (in relation to mean sea level) to which the structure has been flood-proofed.*

*Base flood elevation data shall be obtained from other sources or developed using detailed methodologies comparable to those contained in a FIS for subdivision proposals and other proposed development proposals (including manufactured home parks and subdivisions) that exceed fifty lots or five acres, whichever is the lesser.*

- 4. The AO Zone on the FIRM accompanying the FIS shall be those areas of shallow flooding identified as AO on the FIRM. For these areas, the following provisions shall apply [44 CFR 60.3(c)]:*
  - a. All new construction and substantial improvements of residential structures shall have the lowest floor, including basement, elevated to or above the flood depth specified on the FIRM, above the highest adjacent grade at least as high as the depth number specified in feet on the FIRM. If no flood depth number is specified, the lowest floor, including basement, shall be elevated no less than two feet above the highest adjacent grade.*
  - b. All new construction and substantial improvements of non-residential structures shall*
    - i. have the lowest floor, including basement, elevated to or above the flood depth specified on the FIRM, above the highest adjacent grade at least as high as the depth number specified in feet on the FIRM. If no flood depth number is specified, the lowest floor, including basement, shall be elevated at least two feet above the highest adjacent grade; or,*
    - ii. together with attendant utility and sanitary facilities be completely flood-proofed to the specified flood level so that any space below that level is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.*

- c. *Adequate drainage paths around structures on slopes shall be provided to guide floodwaters around and away from proposed structures.*

**Sec. 22-17-8A.8. Overlay Concept.**

- A. The Floodplain Districts described above shall be overlays to the existing underlying districts as shown on the Official Zoning Ordinance Map, and as such, the provisions for the floodplain districts shall serve as a supplement to the underlying district provisions.
- B. If there is any conflict between the provisions or requirements of the Floodplain Districts and those of any underlying district, the more restrictive provisions and/or those pertaining to the floodplain districts shall apply.
- C. In the event any provision concerning a Floodplain District is declared inapplicable as a result of any legislative or administrative actions or judicial decision, the basic underlying provisions shall remain applicable. (Ord. 12-19-07)

**Sec. 22-17-8A.9. Official Flood Hazard Area and Floodplain Map.**

The boundaries of the Special Flood Hazard Area and Floodplain Districts are established as shown on the Flood Boundary and Floodway Map and/or Flood Insurance Rate Map which is declared to be a part of this ordinance and which shall be kept on file at the Fluvanna County offices. (Ord. 12-19-07)

**Sec.22-17-8A.10. District Boundary Changes.**

The delineation of any of the Floodplain Districts may be revised by Fluvanna County where natural or man-made changes have occurred and/or where more detailed studies have been conducted or undertaken by the U. S. Army Corps of Engineers or other qualified agency, or an individual documents the need for such change. However, prior to any such change, approval must be obtained from the Federal *Emergency Management Agency*. ~~Insurance Administration~~. (Ord. 12-19-07)

**Sec. 22-17-8A.11. Interpretation of District Boundaries.**

Initial interpretations of the boundaries of the Floodplain Districts shall be made by the Zoning Administrator. Should a dispute arise concerning the boundaries of any of the Districts, the Board of Zoning Appeals shall make the necessary determination. The person questioning or contesting the location of the District boundary shall be given a reasonable opportunity to present his case to the Board and to submit his own technical evidence if he so desires. (Ord. 12-19-07; Ord. 5-7-08)

**Sec.22-17-8A.12. Permit and Application Requirements.**

All uses, activities, and development occurring within any floodplain district, *including placement of manufactured homes*, shall be undertaken only upon the issuance of a zoning permit. Such development shall be undertaken only in strict compliance with the provisions of this Code, including, without limitation, this Chapter and Chapter 19: *Subdivisions*, ~~(the Fluvanna County Subdivision Ordinance)~~, *and with all other applicable codes and ordinances, as amended, such as the Virginia Uniform Statewide Building Code (VA USBC)*. Prior to the issuance of any such permit, the *Floodplain Administrator* ~~zoning administrator~~ shall require all applications to include compliance with all applicable state and federal laws *and shall review all sites to assure they are reasonably safe from flooding*. No use, activity, and/or development will be permitted which would adversely affect the capacity of the channels or floodways of any watercourse, drainage ditch, or any other drainage facility or system.

A. Site Plans and Permit Applications

All applications for development within any floodplain district and all building permits issued for the floodplain shall incorporate the following information:

1. For structures to be elevated, the elevation of the lowest floor (including basement).
2. For structures to be flood-proofed (non-residential only), the elevation to which the structure will be flood-proofed.
3. The elevation of the one hundred (100)-year flood (*base flood*) at the site. (Ord. 12-19-07)
4. *Topographic information showing existing and proposed ground elevations.*

**Sec.22-17-8A.13. General Standards.**

*The following provisions shall apply to all permits issued under Section 22-17-8A.12.: In all special flood hazard areas the following provisions shall apply:*

- A. New construction and substantial improvements shall be according to the Virginia Uniform Statewide Building Code, and anchored to prevent flotation, collapse or lateral movement of the structure. (Ord. 5-7-08)
- B. Manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces.
- C. New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- D. New construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.

- E. Electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities, including duct work, shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- F. New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
- G. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
- H. On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
- ~~I. Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this ordinance shall meet the requirements of "new construction" as contained in this ordinance.~~
- ~~J. Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provisions of this ordinance, shall be undertaken only if said non-conformity is not furthered, extended, or replaced.~~

*In addition to provisions A-H above, in all special flood hazard areas, the additional provisions shall apply:*

- I. *Prior to any proposed alteration or relocation of any channels or of any watercourse, stream, etc., within this jurisdiction a permit shall be obtained from the U.S. Corps of Engineers, the Virginia Department of Environmental Quality, and the Virginia Marine Resources Commission (a joint permit application is available from any of these organizations). Furthermore, in riverine areas, notification of the proposal shall be given by the applicant to all affected jurisdictions, ~~situations, adjacent communities and~~ the Department of Conservation and Recreation (*Division of Dam Safety and Floodplain Management*), *other required agencies, and shall be notified prior to any alteration or relocation of a watercourse, and copies of such notifications shall be submitted to FEMA.**
- J. The flood carrying capacity within an altered or relocated portion of any watercourse shall be maintained.

(Ord. 12-19-07; Ord. 5-7-08)

**Sec. 22-17-8A.14. Elevation and Construction Specific Standards.**

In all ~~identified special~~ flood hazard areas where base flood elevations have been provided in the Flood Insurance Study (FIS) or generated *in accordance with* ~~according~~ Section 22-17-8A.7.1(A)(3)-~~14~~ the following provisions shall apply:

A. Residential Construction

New construction or substantial improvement of any residential structure (including manufactured homes) *in Zones A1-30, AE, AH, and A with detailed base flood elevations* shall have the lowest floor, including basement, elevated no lower than one foot above the base flood elevation.

B. Non-Residential Construction

New construction or substantial improvement of any commercial, industrial, or non-residential building (or manufactured home) shall have the lowest floor, including basement, elevated to no lower than one foot above the base flood elevation.

*Non-residential B*buildings located in all A1-30, AE, and AH zones may be flood-proofed in lieu of being elevated provided that all areas of the building components below the elevation corresponding to the *base flood elevation BFE* plus one foot are water tight with walls substantially impermeable to the passage of water, and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied. *Such certification, including the specific elevation (in relation to mean sea level) to which such structures are flood-proofed, shall be maintained by the Floodplain Administrator.*

C. *Space Below the Lowest Floor* ~~Elevated Buildings~~

*In zones A, AE, AH, AO, and A1-30, fully E*enclosed areas, of new construction or substantially improved structures, which are below the regulatory flood protection elevation shall:

1. not be designed or used for human habitation, but shall only be used for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises. Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment (standard exterior door), or entry to the living area (stairway or elevator); ~~— The interior portion of such enclosed area shall not be partitioned or finished into separate rooms, except to enclose storage areas;~~
2. be constructed entirely of flood resistant materials below the regulatory flood protection elevation; *and*
3. include measures to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a professional engineer or architect or meet the following minimum design criteria: (Ord. 5-7-08)
  - a. Provide a minimum of two openings on different sides of each enclosed area subject to flooding.

- b. The total net area of all openings must be at least one (1) square inch for each square foot of enclosed area subject to flooding.
- c. If a building has more than one enclosed area, each area must have openings to allow floodwaters to automatically enter and exit.
- d. The bottom of all required openings shall be no higher than one (1) foot above the adjacent grade.
- e. Openings may be equipped with screens, louvers, or other opening coverings or devices, provided they permit the automatic flow of floodwaters in both directions.
- f. Foundation enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and, therefore, do not require openings. Masonry or wood underpinning, regardless of structural status, is considered an enclosure and requires openings as outlined above.

D. Standards for Manufactured Homes and Recreational Vehicles

1. All manufactured homes placed, or substantially improved, ~~on individual lots or parcels, in expansions to existing manufactured home parks or subdivisions, in a new manufactured home park or subdivision or in an existing manufactured home park or subdivision on which a manufactured home has incurred substantial damage as the result of a flood,~~ must meet all the requirements for new construction, including the elevation and anchoring requirements in 22-17-8A.13.12 (A) and (B), and 22-17-8A.14.13 (A).
2. ~~All manufactured homes placed or substantially improved in an existing manufactured home park or subdivision must be elevated so that~~
  - a. ~~the lowest floor of the manufactured home is elevated no lower than one foot above the base flood elevation; or,~~
  - b. ~~the manufactured home chassis is supported by reinforced piers or other foundation elements of at least an equivalent strength, of no less than 36 inches in height above the grade;~~
  - c. ~~the manufactured home must be securely anchored to the adequately anchored foundation system to resist flotation, collapse and lateral movement;~~
2. All recreational vehicles placed on sites must either
  - a. be on the site for fewer than 180 consecutive days, *;-be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities*

*and security devices and has no permanently attached additions); or,*

- b. ~~be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions); or,~~

- c. meet all the requirements for manufactured homes in 22-17-8A.14(D)(1)13.

(Ord. 12-19-07; Ord. 5-7-08)

**Sec. 22-17-8A.15. ~~REPEALED Standards for Approximated Floodplain.~~**

The following provisions shall apply within the ~~Approximate Floodplain District:~~

~~A. When base flood elevation data or floodway data have not been provided, the Zoning Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state, or any other source, in order to administer the provisions of this ordinance. When such base flood elevation data is utilized, the Zoning Administrator shall obtain: (Ord. 5-7-08)~~

- ~~1. the elevation (in relation to the mean sea level) of the lowest floor (including the basement) of all new and substantially improved structures; and,~~
- ~~2. if the structure has been floodproofed in accordance with the requirements of 22-17-8A.13 (B) of this ordinance, the elevation in relation to the mean sea level to which the structure has been floodproofed.~~

~~B. When the data is not available from any source as in 22-17-8A.14 (A), the lowest floor of the structure shall be elevated to no lower than three feet above the highest adjacent grade. (Ord. 5-7-08)~~

~~(Ord. 12-19-07; Ord. 5-7-08)~~

**Sec. 22-17-8A.16. ~~REPEALED~~ (Ord. 12-19-07; Ord. 5-7-08)**

**Sec. 22-17-8A.17. ~~REPEALED Standards for the Floodway.~~**

The following provisions shall apply within the Floodway when it has been identified as in 22-17-8A.15 (A):

~~A. Encroachments, including fill, new construction, substantial improvements and other developments are prohibited unless certification (with supporting technical data) by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during occurrence of the base flood. (Ord. 5-7-08)~~

~~Development activities in which increase the water surface elevation of the base flood be allowed, provided that the applicant first applies with Fluvanna County's endorsement~~



~~— for a conditional Flood Insurance Rate Map and floodway revision, and receives the approval of the Federal Emergency Management Agency. (Ord. 5-7-08)~~

~~B. If 22-17-8A.17(A) is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this Ordinance.~~

~~C. Prohibited Uses:~~

- ~~1. Dwellings.~~
- ~~2. Manufactured homes, Mobile homes or trailers.~~

~~D. Permitted Uses:~~

~~The following uses may be permitted within the Floodway District in accordance with the requirements of this section and as specifically provided in the underlying zoning district:~~

- ~~1. General farming, agriculture, dairying and forestry.~~
- ~~2. Parks and playground.~~
- ~~3. Preserves and conservation areas.~~
- ~~4. Small boat docks (with repair).~~
- ~~5. Off street parking as required by this ordinance.~~
- ~~6. Accessory uses, as defined.~~

~~E. By Special Use Permit:~~

~~The following uses shall be permitted only by special use permit approved by the governing body pursuant to Article 17 of this chapter:~~

- ~~1. Lodges, hunting clubs, boating clubs, camping facilities, and golf clubs.~~
- ~~2. Public utilities: Poles, lines, transformers, pipes, meters and related or similar facilities; public water and sewer transmission lines, treatment facilities, and pumping facilities; electrical power transmission lines and substation; oil and gas transmission lines and substation; oil and gas transmission pipelines and pumping stations; microwave transmission and relay towers and substations; unmanned telephone exchange centers.~~
- ~~3. Extraction of sand, gravel and other material (except no increase in level of flooding or velocity is caused thereby).~~

~~(Ord. 12-19-07; Ord. 5-7-08)~~

**Sec. 22-17-8A.18. REPEALED (Ord. 12-19-07; Ord. 5-7-08)**

**Sec. 22-17-8A.19. Standards for Subdivision Proposals.**

- A. All subdivision proposals shall be consistent with the need to minimize flood damage;
- B. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage;
- C. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards, and
- D. Base flood elevation data shall be *obtained from other sources or developed using*

*detailed methodologies, hydraulic and hydrologic analysis, comparable to those contained in FIS provided for subdivision proposals and other proposed development proposals (including manufactured home parks and subdivisions) that exceed fifty lots or five acres, whichever is the lesser. (Ord. 12-19-07)*

**Sec. 22-17-8A.20. Existing Structures in Floodplain Areas ~~Special Use Permit, waiver, modification and variance of regulations in floodway district.~~**

*A structure or use of a structure or premises which lawfully existed before the enactment of these provisions, but which is not in conformity with these provisions, may be continued subject to the following conditions:*

- A. Existing structures in the Floodway Area shall not be expanded or enlarged unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practices that the proposed expansion would not result in any increase in the base flood elevation.*
  - B. Any modification, alteration, repair, reconstruction, or improvement of any kind to a structure and/or use located in any floodplain areas to an extent or amount of less than fifty (50) percent of its market value shall conform to the VA USBC and the appropriate provisions of this ordinance.*
  - C. The modification, alteration, repair, reconstruction, or improvement of any kind to a structure and/or use, regardless of its location in a floodplain area to an extent or amount of fifty (50) percent or more of its market value shall be undertaken only in full compliance with this ordinance and shall require the entire structure to conform to the VA USBC.*
- ~~A. When any development is permitted by Special Use Permit in the Floodway District, any adverse effect on flood heights shall be fully offset by accompanying improvements which have been approved by all appropriate local and/or state authorities as required.~~
- ~~B. The applicant for a Special Use Permit shall be notified, in writing, that the issuance of a Special Use Permit to construct below the one hundred (100) year flood elevation (1) increases risks to life and property, and (2) will result in increased premium rates for flood insurance. A record of such notification as well as conditions of the Special Use Permit, including justification of their issuance, shall be maintained and shall be noted in the periodic report submitted to the Federal Insurance administration. (Ord. 5-7-08)~~
- ~~C. A Special Use Permit may be issued only upon the determination that the Special Use Permit is the minimum relief from exceptional hardship. In the governing body's consideration of a Special Use Permit application in a Flood Plain District, the governing body shall consider the following factors: (Ord. 5-7-08)~~
- ~~1) The showing of good and sufficient cause.~~
  - ~~2) The danger to life and property due to increased flood heights or velocities caused by encroachments. No variance shall be granted for any proposed use, development, or~~

~~activity within any Floodway District that will cause any increase in the one hundred (100) year flood elevation.~~

- ~~3) The danger that materials may be swept on to other lands or downstream to the injury of others.~~
- ~~4) The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.~~
- ~~5) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owners.~~
- ~~6) The importance of the services provided by the proposed facility to the community.~~
- ~~7) The requirements of the facility for a waterfront location.~~
- ~~8) The availability of alternative locations not subject to flooding for the proposed use.~~
- ~~9) The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.~~
- ~~10) The relationship of the proposed use to the comprehensive plan and floodplain management program for the area.~~
- ~~11) The safety of access by ordinary and emergency vehicles to the property in time of flood.~~
- ~~12) The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site.~~
- ~~13) The repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.~~
- ~~14) Such other factors which are relevant to the purposes of this ordinance.~~

~~The Board of Supervisors may refer any application and accompanying documentation pertaining to any request for a variance to any engineer or other qualified person or agency for technical assistance in evaluating the proposed project in relation to flood heights and velocities, and the adequacy of the plans for flood protection and other related matters.~~

~~Special Use Permits may be issued only after the Board of Supervisors has determined that the granting of such will not result in (a) unacceptable or prohibited increases in flood heights, (b) additional threats to public safety, (c) extraordinary public expense; and will not (d) create nuisances, (e) cause fraud or victimization of the public, or (f) conflict with local laws or ordinances.~~

~~Special Use Permits shall be issued only after the Board of Supervisors has determined that Special Use Permit will be the minimum required to provide relief from exceptional hardship to the applicant.~~

~~The Board of Supervisors shall notify the applicant for a Special Use Permit, in writing, that the issuance of a Special Use Permit to construct a structure below the one hundred (100) year flood elevation (a) increases the risks to life and property and (b) will result in increased premium rates for flood insurance.~~

~~A record shall be maintained of the above notification as well as all Special Use Permit actions, including justification for the issuance of the Special Use Permit. All Special Use Permits that are issued shall be noted in the annual or biennial report submitted to the Federal Insurance Administrator.~~

~~(Ord. 12-19-07; Ord. 5-7-08)~~

### **Sec. 22-17-8A.20.1 Variances**

*Variances shall be issued only upon (i) a showing of good and sufficient cause, (ii) after the Board of Zoning Appeals has determined that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) after the Board of Zoning Appeals has determined that the granting of such variance will not result in (a) unacceptable or prohibited increases in flood heights, (b) additional threats to public safety, (c) extraordinary public expense; and will not (d) create nuisances, (e) cause fraud or victimization of the public, or (f) conflict with local laws or ordinances.*

*While the granting of variances generally is limited to a lot size less than one-half acre, deviations from that limitation may occur. However, as the lot size increases beyond one-half acre, the technical justification required for issuing a variance increases. Variances may be issued by the Board of Zoning Appeals for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, in conformance with the provisions of this section.*

*Variances may be issued for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that the criteria of this section are met, and the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.*

*In passing upon applications for variances, the Board of Zoning Appeals shall satisfy all relevant factors and procedures specified in other sections of the zoning ordinance and consider the following additional factors:*

- A. The danger to life and property due to increased flood heights or velocities caused by encroachments. No variance shall be granted for any proposed use, development, or activity within any Floodway District that will cause any increase in the one percent (1%) chance flood elevation.*

- B. The danger that materials may be swept on to other lands or downstream to the injury of others.*
- C. The proposed water supply and sanitation systems and the ability of these systems to prevent disease, contamination, and unsanitary conditions.*
- D. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owners.*
- E. The importance of the services provided by the proposed facility to the community.*
- F. The requirements of the facility for a waterfront location.*
- G. The availability of alternative locations not subject to flooding for the proposed use.*
- H. The compatibility of the proposed use with existing development and development anticipated in the foreseeable future.*
- I. The relationship of the proposed use to the comprehensive plan and floodplain management program for the area.*
- J. The safety of access by ordinary and emergency vehicles to the property in time of flood.*
- K. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters expected at the site.*
- L. The historic nature of a structure. Variances for repair or rehabilitation of historic structures may be granted upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.*
- M. Such other factors which are relevant to the purposes of this ordinance.*

*The Board of Zoning Appeals may refer any application and accompanying documentation pertaining to any request for a variance to any engineer or other qualified person or agency for technical assistance in evaluating the proposed project in relation to flood heights and velocities, and the adequacy of the plans for flood protection and other related matters.*

*Variances shall be issued only after the Board of Zoning Appeals has determined that the granting of such will not result in (a) unacceptable or prohibited increases in flood heights, (b) additional threats to public safety, (c) extraordinary public expense; and will not (d) create nuisances, (e) cause fraud or victimization of the public, or (f) conflict with local laws or ordinances.*

*Variances shall be issued only after the Board of Zoning Appeals has determined that the variance will be the minimum required to provide relief.*

*The Board of Zoning Appeals shall notify the applicant for a variance, in writing that the issuance of a variance to construct a structure below the one percent (1%) chance flood elevation (a) increases the risks to life and property and (b) will result in increased premium rates for flood insurance.*

*A record shall be maintained of the above notification as well as all variance actions, including justification for the issuance of the variances. Any variances that are issued shall be noted in the annual or biennial report submitted to the Federal Insurance Administrator.*

***Sec. 22-17-8A.21. Administration.***

*Sec. 22-17-8A.21.1: Designation of the Floodplain Administrator [44 CFR 59.22(b)]*

*The Zoning Administrator is hereby appointed to administer and implement these regulations and is referred to herein as the Floodplain Administrator. The Floodplain Administrator may:*

- A. Do the work themselves. In the absence of a designated Floodplain Administrator, the duties are conducted by Fluvanna County's Administrator.*
- B. Delegate duties and responsibilities set forth in these regulations to qualified technical personnel, plan examiners, inspectors, and other employees.*
- C. Enter into a written agreement or written contract with another community or private sector entity to administer specific provisions of these regulations. Administration of any part of these regulations by another entity shall not relieve Fluvanna of its responsibilities pursuant to the participation requirements of the National Flood Insurance Program as set forth in the Code of Federal Regulations at 44 C.F.R. Section 59.22.*

*Sec. 22-17-8A-21.2: Duties and Responsibilities of the Floodplain Administrator [44 CFR 60.3]*

*The duties and responsibilities of the Floodplain Administrator shall include but are not limited to:*

- A. Review applications for permits to determine whether proposed activities will be located in the Special Flood Hazard Area (SFHA).*
- B. Interpret floodplain boundaries and provide available base flood elevation and flood hazard information.*
- C. Review applications to determine whether proposed activities will be reasonably safe from flooding and require new construction and substantial improvements to meet the requirements of these regulations.*
- D. Review applications to determine whether all necessary permits have been obtained from the Federal, State or local agencies from which prior or concurrent approval is required; in particular, permits from state agencies for any construction, reconstruction, repair, or*

*alteration of a dam, reservoir, or waterway obstruction (including bridges, culverts, structures), any alteration of a watercourse, or any change of the course, current, or cross section of a stream or body of water, including any change to the 100-year frequency floodplain of free-flowing non-tidal waters of the State.*

*E. Verify that applicants proposing an alteration of a watercourse have notified adjacent communities, the Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management), and other appropriate agencies (VADEQ, USACE) and have submitted copies of such notifications to FEMA.*

*F. Advise applicants for new construction or substantial improvement of structures that are located within an area of the Coastal Barrier Resources System established by the Coastal Barrier Resources Act that Federal flood insurance is not available on such structures; areas subject to this limitation are shown on FIRMs as Coastal Barrier Resource System Areas (CBRS) or Otherwise Protected Areas (OPA).*

*G. Approve applications and issue permits to develop in flood hazard areas if the provisions of these regulations have been met, or disapprove applications if the provisions of these regulations have not been met.*

*H. Inspect or cause to be inspected, buildings, structures, and other development for which permits have been issued to determine compliance with these regulations or to determine if non-compliance has occurred or violations have been committed.*

*I. Review Elevation Certificates and require incomplete or deficient certificates be corrected.*

*J. Submit to FEMA, or require applicants to submit to FEMA, data and information necessary to maintain FIRMs, including hydrologic and hydraulic engineering analyses prepared by or for Fluvanna County, within six months after such data and information becomes available if the analyses indicate changes in base flood elevations.*

*K. Maintain and permanently keep records that are necessary for the administration of these regulations, including:*

- 1. Flood Insurance Studies, Flood Insurance Rate Maps (including historic studies and maps and current effective studies and maps) and Letters of Map Change; and*
- 2. Documentation supporting issuance and denial of permits, Elevation Certificates, documentation of the elevation (in relation to the datum on the FIRM) to which structures have been flood-proofed, other required design certifications, variances, and records of enforcement actions taken to correct violations of these regulations.*

*L. Enforce the provisions of these regulations, investigate violations, issue notices of violations or stop work orders, and require permit holders to take corrective action.*

*M. Advise the Board of Zoning Appeals regarding the intent of these regulations and, for each*

*application for a variance, prepare a staff report and recommendation.*

*N. Administer the requirements related to proposed work on existing buildings:*

- 1. Make determinations as to whether buildings and structures that are located in flood hazard areas and that are damaged by any cause have been substantially damaged.*
- 2. Make reasonable efforts to notify owners of substantially damaged structures of the need to obtain a permit to repair, rehabilitate, or reconstruct, and prohibit the non-compliant repair of substantially damaged buildings except for temporary emergency protective measures necessary to secure a property or stabilize a building or structure to prevent additional damage.*

*O. Undertake, as determined appropriate by the Floodplain Administrator due to the circumstances, other actions which may include but are not limited to: issuing press releases, public service announcements, and other public information materials related to permit requests and repair of damaged structures; coordinating with other Federal, State, and local agencies to assist with substantial damage determinations; providing owners of damaged structures information related to the proper repair of damaged structures in special flood hazard areas; and assisting property owners with documentation necessary to file claims for Increased Cost of Compliance coverage under NFIP flood insurance policies.*

*P. Notify the Federal Emergency Management Agency when the corporate boundaries of Fluvanna County have been modified and:*

- 1. Provide a map that clearly delineates the new corporate boundaries or the new area for which the authority to regulate pursuant to these regulations has either been assumed or relinquished through annexation; and*
- 2. If the FIRM for any annexed area includes special flood hazard areas that have flood zones that have regulatory requirements that are not set forth in these regulations, prepare amendments to these regulations to adopt the FIRM and appropriate requirements, and submit the amendments to the governing body for adoption; such adoption shall take place at the same time as or prior to the date of annexation and a copy of the amended regulations shall be provided to Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management) and FEMA.*

*Q. Upon the request of FEMA, complete and submit a report concerning participation in the NFIP which may request information regarding the number of buildings in the SFHA, number of permits issued for development in the SFHA, and number of variances issued for development in the SFHA.*

*R. It is the duty of the Floodplain Administrator to take into account flood, mudslide and flood-related erosion hazards, to the extent that they are known, in all official actions relating to land management and use throughout the entire jurisdictional area of Fluvanna County, whether or not those hazards have been specifically delineated geographically (e.g. via mapping or*



surveying).

Sec. 22-17-8A-21.3 - Use and Interpretation of FIRMs [44 CFR 60.3]

*The Floodplain Administrator shall make interpretations, where needed, as to the exact location of special flood hazard areas, floodplain boundaries, and floodway boundaries. The following shall apply to the use and interpretation of FIRMs and data:*

*A. Where field surveyed topography indicates that adjacent ground elevations:*

- 1. Are below the base flood elevation, even in areas not delineated as a special flood hazard area on a FIRM, the area shall be considered as special flood hazard area and subject to the requirements of these regulations;*
- 2. Are above the base flood elevation, the area shall be regulated as special flood hazard area unless the applicant obtains a Letter of Map Change that removes the area from the SFHA.*

*B. In FEMA-identified special flood hazard areas where base flood elevation and floodway data have not been identified and in areas where FEMA has not identified SFHAs, any other flood hazard data available from a Federal, State, or other source shall be reviewed and reasonably used.*

*C. Base flood elevations and designated floodway boundaries on FIRMs and in FISs shall take precedence over base flood elevations and floodway boundaries by any other sources if such sources show reduced floodway widths and/or lower base flood elevations.*

*D. Other sources of data shall be reasonably used if such sources show increased base flood elevations and/or larger floodway areas than are shown on FIRMs and in FISs.*

*E. If a Preliminary Flood Insurance Rate Map and/or a Preliminary Flood Insurance Study has been provided by FEMA:*

- 1. Upon the issuance of a Letter of Final Determination by FEMA, the preliminary flood hazard data shall be used and shall replace the flood hazard data previously provided from FEMA for the purposes of administering these regulations.*
- 2. Prior to the issuance of a Letter of Final Determination by FEMA, the use of preliminary flood hazard data shall be deemed the best available data pursuant to Section 22-17-8A-7.1(A)(3) and used where no base flood elevations and/or floodway areas are provided on the effective FIRM.*
- 3. Prior to issuance of a Letter of Final Determination by FEMA, the use of preliminary flood hazard data is permitted where the preliminary base flood elevations or floodway areas exceed the base flood elevations and/or designated floodway widths in existing flood hazard data provided by FEMA. Such preliminary data may be subject to change and/or*

*appeal to FEMA.*

Sec. 22-17-8A.21.4 - Jurisdictional Boundary Changes [44 CFR 59.22, 65.3]

*The County floodplain ordinance in effect on the date of annexation shall remain in effect and shall be enforced by the municipality for all annexed areas until the municipality adopts and enforces an ordinance which meets the requirements for participation in the National Flood Insurance Program. Municipalities with existing floodplain ordinances shall pass a resolution acknowledging and accepting responsibility for enforcing floodplain ordinance standards prior to annexation of any area containing identified flood hazards. If the FIRM for any annexed area includes special flood hazard areas that have flood zones that have regulatory requirements that are not set forth in these regulations, prepare amendments to these regulations to adopt the FIRM and appropriate requirements, and submit the amendments to the governing body for adoption; such adoption shall take place at the same time as or prior to the date of annexation and a copy of the amended regulations shall be provided to the Department of Conservation and Recreation (Division of Dam Safety and Floodplain Management) and FEMA.*

*In accordance with the Code of Federal Regulations, Title 44 Subpart (B) § 59.22(a)(9)(v) all NFIP participating communities must notify the Federal Insurance Administration and optionally the State Coordinating Office in writing whenever Fluvanna's boundaries have been modified by annexation or the county has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area.*

*In order that all FIRMs accurately represent the community's boundaries, a copy of a map of the County suitable for reproduction, clearly delineating the new corporate limits or new area for which the County has assumed or relinquished floodplain management regulatory authority must be included with the notification.*

Sec. 22-17-8A.21.5 – Submitting Technical Data [44 CFR 65.3]

*Fluvanna County's base flood elevations may increase or decrease resulting from physical changes affecting flooding conditions. As soon as practicable, but not later than six months after the date such information becomes available, the County shall notify FEMA of the changes by submitting technical or scientific data. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and flood plain management requirements will be based upon current data.*

Sec. 22-17-8A.21.6 – Letters of Map Revision

*When development in the floodplain will cause or causes a change in the base flood elevation, the applicant, including state agencies, must notify FEMA by applying for a Conditional Letter of Map Revision and then a Letter of Map Revision.*

*Example cases:*

- *Any development that causes a rise in the base flood elevations within the floodway.*
- *Any development occurring in Zones A1-30 and AE without a designated*

*floodway, which will cause a rise of more than one foot in the base flood elevation.*

- *Alteration or relocation of a stream (including but not limited to installing culverts and bridges) 44 Code of Federal Regulations §65.3 and §65.6(a)(12)*

*The public purpose for such amendment is to conform the zoning ordinance to federal flood insurance regulations.*

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	E911 Radio Project Contract				
<b>MOTION(s):</b>	<p><b>NO FINANCING OPTION:</b></p> <p>I move to approve the Communications System Agreement between the County of Fluvanna, Virginia and Motorola Solutions, Inc. in the amount of \$ _____, subject to any necessary modifications as deemed appropriate by the County Administrator or the County Attorney and specifically modified to indicate that the County is purchasing a <b>conventional/trunking</b> system, and the Board of Supervisors authorizes the County Administrator to execute the Agreement contingent upon the Agreement being approved by him with the requisite modifications noted above and after being approved as to form by the County Attorney.</p> <p><b>LEASE FINANCING OPTION:</b></p> <p>I move to approve the Communications System Agreement between the County of Fluvanna, Virginia and Motorola Solutions, Inc. in the amount of \$ _____, subject to any necessary modifications as deemed appropriate by the County Administrator or the County Attorney and specifically modified to indicate that the County is purchasing a <b>conventional/trunking</b> system, and that the County will be entering into a lease to purchase agreement for the equipment as part of financing of the full contract price of the Communications System Agreement at an interest rate of ____% payable annually over <b>5/7/9</b> years, with the first <b>1/2</b> year(s) of payments deferred, with payments due beginning on _____ in the amount of \$ _____ and with the final payment of \$ _____ due and payable on _____.</p> <p>Furthermore, the Board of Supervisors authorizes the County Administrator to execute the Agreement, including an equipment lease to purchase agreement, contingent upon the Agreement and the equipment lease to purchase Agreement being approved by him, incorporating the requisite modifications noted above and further after being reviewed and approved as to form by the County Attorney.</p>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			

<b>STAFF CONTACT(S):</b>	Joe Rodish, Purchasing Officer, and Cheryl Elliott, Emergency Services Coordinator				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Current - to be executed NLT June 30, 2015				
<b>DISCUSSION:</b>	Attached.				
<b>FISCAL IMPACT:</b>	<p>Cost of project budgeted from prior years with ~\$7.0M available.</p> <p>Future system maintenance and management costs will be refined and incorporated into future year budgets.</p>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Fluvanna County Executive Summary</li> <li>• P25 TDMA Trunking Advantages</li> <li>• Trunking vs. Conventional System 5-1-15</li> <li>• Appendix C Pricing FINAL-Fluvanna 5-27-15</li> <li>• Lease Payment Options</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	XX	XX			

**NOTE: DUE TO THE SIZE OF THE FULL CONTRACT DOCUMENT,  
AN EXECUTIVE SUMMARY ONLY IS INCLUDED IN THIS BOS  
PACKAGE.**

**A COMPLETE COPY OF THE CONTRACT AGREEMENT IS  
AVAILABLE FOR VIEWING IN THE  
FLUVANNA COUNTY ADMINISTRATOR'S OFFICE  
132 MAIN STREET, PALMYRA, VA 22963**

VHF Simulcast P25 Public Safety  
Emergency Communication Radio System  
Executive Summary

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Fluvanna County, Virginia

5/15/2015

## EXECUTIVE SUMMARY

Fluvanna County is about to take a critical step toward ensuring a reliable, robust communications network for its first responders and the citizens they serve. The procurement of a countywide radio system is a substantial investment. By partnering with Motorola, Fluvanna County can be confident that over time that investment will retain its value-- that it will not just last but evolve to encompass new technology and address end-user needs. The County can expect that an investment with Motorola will achieve its goals of improving coverage for radio users and providing a reliable, robust network with advanced feature sets to support the County's first responders.

## FLUVANNA COUNTY GOALS, MOTOROLA'S SOLUTION

Fluvanna County key goals and most important requirements have been addressed:

### Radio System Coverage

- 95% coverage area reliability in the County and 3 miles outside the County borders
- In-building portable system coverage requirements are satisfied in the majority of the 20 critical buildings, including the Fluvanna County High School

### Provision Additional Frequencies

Motorola has received an agreement from Caroline County for Fluvanna County to co-license some of their VHF frequencies providing additional "cleaner" frequencies to effectively support the County's users.

### System Architecture and Features

System design supports 100% growth and Motorola's platform is supported through 2039 (no end of life)

### Enhanced System Availability/Reliability

The solution builds network resilience and availability into all system levels. Even in the event of localized component failures, your users will experience continuous coverage.

### System interoperability with internal and external mutual aid partners

Interoperability with Albemarle County, City of Charlottesville, the Counties of Louisa, Goochland, Buckingham and Cumberland will be achieved with the Motorola solution. Motorola is the only vendor who can achieve radio-to-radio interoperability with the legacy ASTRO 4.1 system utilized by Albemarle County and the City of Charlottesville.

### Tone & Voice Paging System

A simulcast paging system will allow the County to continue to leverage their current fleet of pagers for Fire/Rescue and increases paging coverage footprint.

### Warranty Services

A comprehensive set of system support services for the warranty period is provided. These include local dispatch services, technical support, infrastructure board repair, annual network preventative maintenance, and infrastructure one-hour local on-site response.

### Long Term System Support

Maintenance service, software and hardware upgrades are also available to ensure the Fluvanna County system maintains maximum uptime and operates at the highest level of performance.

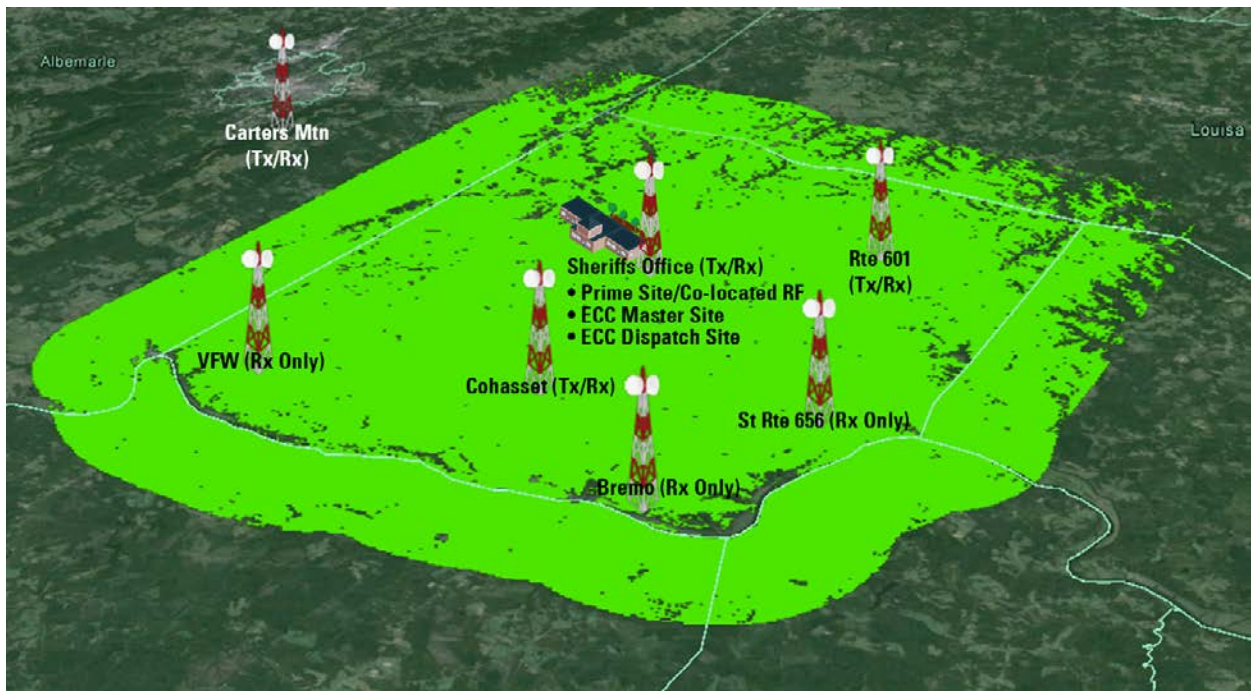
### Local Support

Clear Communications service depot located in Charlottesville, VA will provide on-site 1-hour response and brings long term experience and familiarity with Fluvanna County.

Clear is the current service provider for Fluvanna County's system. They have installed numerous public safety radios systems throughout the area including simulcast systems in Augusta, Louisa and Nelson Counties. They installed the neighboring Albemarle County 4.1 trunked simulcast four-site system and currently maintain the Madison and Greene County systems.

## COVERAGE GUARANTEE

Motorola is guaranteeing 95% coverage area reliability throughout the County in light buildings and 3 miles outside the County borders in street.



**Motorola's seven-site design for Fluvanna County  
(composite coverage map showing in building and on street coverage)**



# WHICH TECHNOLOGY- CONVENTIONAL vs. TRUNKING

## Conventional System

Provides the radio coverage requirement

Users/ Agencies are strapped to dedicated channels

Limited Channel availability

- Multiple users attempt to use limited frequencies (too many users, too few frequencies)
- May experience radio user capacity challenges

Data services (i.e., GPS, Advanced Text Messages) can be implemented

- For this to be effective it typically requires dedicated channels for data, thus compromising agency voice channels and voice capacity.

## Trunking System

Provides the radio coverage requirement

Frequencies are pooled and assigned when the radio user presses the Push-To-Talk (PTT) button

- Users have faster access to more talkgroups/channels
- Automatic assignment of voice channels eliminates need to monitor and wait for a clear channel
- Utilizes idle frequencies - frequencies are available to all users. Reduces channel congestion

Better suited to support Data Services

- Efficiently manages voice and data call traffic on the same system, prioritizing all voice radio traffic

Trunking Systems contain many layers of redundancy or “back up”

- Ensures that communications continue in even extreme situations.

Motorola’s trunking system provides greater interoperability

- Dispatchers can instantly “re-group” different users and agencies into a temporary, common working radio group.
  - Multi-agency response
  - Planned events (sports events, parade, concert)
- Capability to support Regionalization with other localities



# THE COUNTY OF FLUVANNA, VIRGINIA

## VHF SIMULCAST P25 PUBLIC SAFETY EMERGENCY COMMUNICATIONS RADIO SYSTEM

RFP NO. 2015-02



**MOTOROLA SOLUTIONS**

Fluvanna County is about to take a critical step toward ensuring a reliable, robust communications network for its first responders and the citizens they serve. At Motorola Solutions, Inc. (Motorola), mission-critical communications is our core business. We have partnered with dozens of municipalities within the Commonwealth of Virginia to design and implement their current P25 systems. Now our goal is to earn the opportunity to partner with Fluvanna County to achieve the successful implementation of a state-of-the-art P25 radio communications system, designed to meet your specifications.

The procurement of a Countywide radio system is a substantial investment. By partnering with Motorola, Fluvanna County can be confident that over time that investment will retain its value-- that it will not just last but evolve to encompass new technology and address end-user needs. The County can expect that an investment with Motorola will achieve its goals of improving coverage for radio users and providing a reliable, robust network with advanced feature sets to support the County's first responders.

Motorola and Clear Communications and Electronics, Inc. (Clear Comm) have partnered with the County in the maintenance of the County's current system. In this RFP response we will demonstrate that we are the ideal partners to design your new radio communications system as well as to facilitate a smooth implementation, interruption-free cutover, and long-term maintenance of that system. We value our current partnership with Fluvanna County and we look forward to partnering with the County stakeholders to deliver the best value solution.

**CUSTOM DESIGN + ADVANCED TECHNOLOGY +  
PROVEN VENDOR = BEST VALUE SOLUTION**

## CUSTOM DESIGN FOR FLUVANNA COUNTY

Fluvanna County has provided a specification for a new VHF Simulcast P25 Public Safety Emergency Communications Radio System. In responding to your specification, Motorola's project team has focused on accurately assessing your requirements and goals in order to design a complete, compliant solution that fully meets your coverage and operational requirements, with a transition and implementation plan that ensures continuous communications, and immediate local support throughout the warranty and post-warranty periods.



# FLUVANNA COUNTY GOALS, MOTOROLA'S SOLUTION

Fluvanna County has listed in the evaluation criteria the key goals and most important requirements to be addressed:

## ✓ Radio System Coverage

- 95% coverage area reliability met with towers below 200' per County guidelines
- Use of existing towers and County sites
- In-building portable system coverage requirements are satisfied in the majority of the 20 critical buildings
- Providing an in-building solution for the Fluvanna County High School

## ✓ Provision of Pairs of VHF High Band Frequencies

Motorola's frequency engineers have identified additional VHF frequencies in the Fluvanna area that may be available for use to the County. Once an agreement is reached, Motorola will introduce "cleaner" more effective VHF frequencies that may be licensed by the County.

## ✓ System Architecture and Features

Flexible network expansion:

- System design supports 100% growth
- Our 7.X platform supported through 2039 (no end-of-life)
- Enhanced Functionality:
  - GPS/AVL
  - Text messaging
  - POP25
  - Integrated Voice & Data
  - Man-down functionality

## ✓ Enhanced System Availability/Reliability

- Mission-Critical System Redundancy
  - Redundant core system controllers
  - Redundant core network
  - Redundant simulcast controllers
  - Redundant site gateways and LAN switches
  - Network Controller (Core) can be geographically separated (TDMA Trunking option)
- Looped Microwave network
- Backup Console control stations (APX 7500) for ECC
- Full complement of spares

## ✓ Experience and qualifications of the Offeror and Team

Motorola has successfully implemented over twenty-five P25 mission critical systems in the Commonwealth over the last 5 years

## ✓ Ease of system integration

- Interface new MCC7500 consoles with legacy system to ease cutover.
  - MCC 7500 has a similar Graphical User Interface (GUI) as the existing Gold Elite Dispatch Consoles, eliminating a time consuming learning curve and allowing the dispatchers to confidently and quickly transition to new consoles .
- Leverage existing (201) XTS / XTL radios to operate on the P25 conventional system by either flash upgrading or reprogramming
- Relocating existing SIRS radio to the Sheriff's Office remote site

## ✓ System interoperability with internal and external mutual aid partners

Interoperability with Albemarle County, City of Charlottesville, the Counties of Louisa, Goochland, Buckingham and Cumberland will be achieved with the Motorola solution. Motorola is the only vendor who can achieve radio-to-radio interoperability with the legacy ASTRO 4.1 system utilized by Albemarle County and the City of Charlottesville.

## ✓ System warranties and guarantees

- Motorola is providing a one year warranty with 24x7x365 technical and software support.
- 3 year warranty on subscribers

## ✓ Availability and qualifications of installation, service and maintenance facility

Clear Comm service depot located in Charlottesville, VA will meet the specification requirement of an on-site 1-hour response and will bring long term experience and familiarity with Fluvanna County.

## ✓ Availability, location and quality of training for maintenance and user group personnel

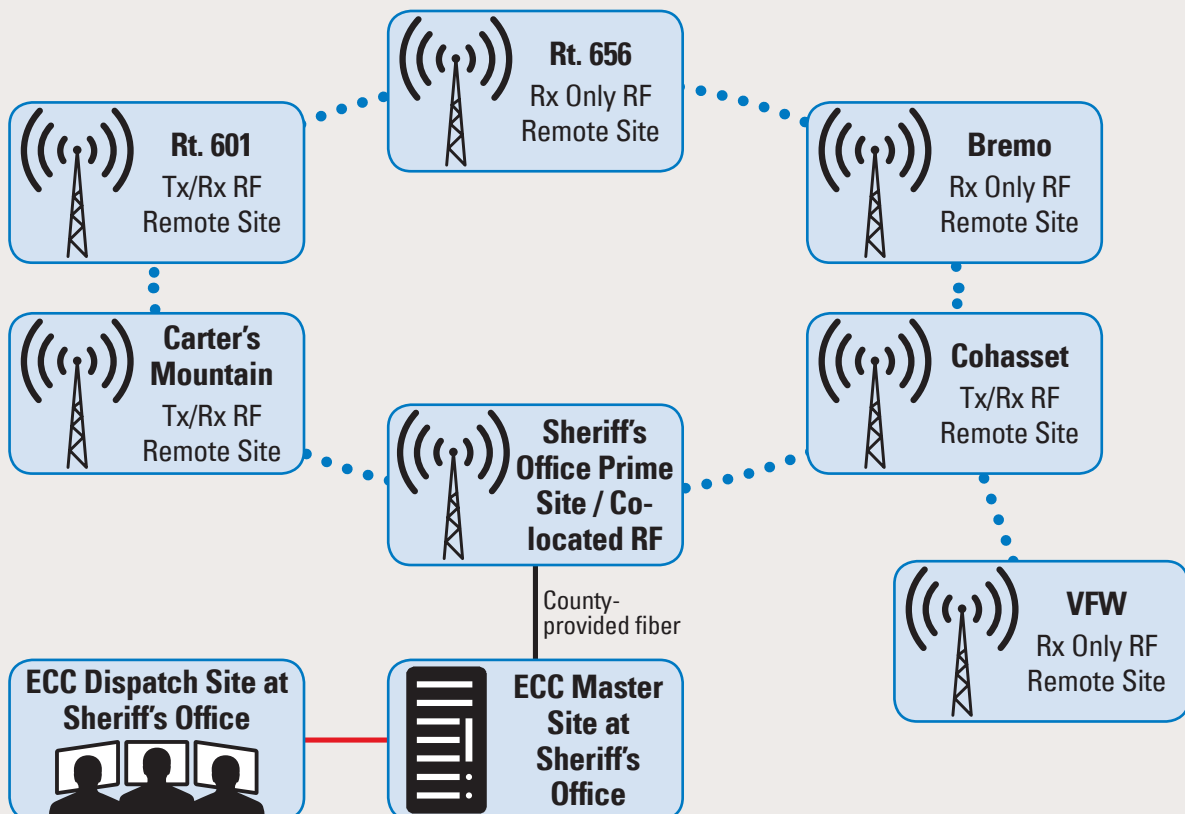
A variety of courses have been recommended. Depending on the course it may be conducted in Fluvanna County, or online.

# SYSTEM ARCHITECTURE AND PROPOSED SITES

Both our APCO Project 25 FDMA conventional, as well as our optional Phase 2 TDMA trunked designs are complete end-to-end solutions; from radios, to infrastructure, to consoles, as well as the tools and services needed for a successful deployment. Both solutions will increase coverage reliability and the features available to the end users.

Specifically, your solutions include the following:

- 7-site VHF P25 single cell simulcast infrastructure
- 4 channels conventional; 6 talkpaths with trunking solution
- MNI loop Microwave System
- 4 secure MCC 7500 consoles at the ECC
- 2 CCGW's for Interoperability with Albemarle, Louisa and any existing interoperable partner.
- APX Series Subscribers
- MOSCAD Network Fault Management System
- School Security Enhancement Package for elementary, middle and high schools provides direct connection to dispatch in the ECC.
- 4-site Tone and Voice Simulcast Paging System
- Optional data applications i.e. Advanced Text Messaging, GPS Location and Integrated Voice & Data



# ADVANCED TECHNOLOGY

## APX SUBSCRIBERS

Motorola's subscriber radios have been engineered to the highest mission-critical standards. When paired with Motorola's infrastructure, system users experience improved coverage, additional features, and enhanced functionality.

Motorola has proposed the APX 4000 Portable / 4500 Mobile as well as the APX 7000 dual band Portable. Also, the APX 6500 mobile has been quoted to provide dual control head functionality. All APX models feature the dependably clear, loud, highest quality audio that users will rely on for their day-to-day use. Motorola APX portable radios use dual microphones and incorporate Noise Reduction Software (NRS) to improve voice intelligibility by eliminating background noise picked up by the radio microphone in the transmitted signal, and accurately filter the caller's voice from background noise. This feature improves user safety by ensuring that transmissions are not only heard, but clearly understood.

Note that as part of our conventional solution, Motorola has provided for flash upgrades and programming to allow the County's existing (201) XTS and XTL subscribers to operate on the new P25 conventional system. Motorola has provided replacement APX subscribers for the existing XTS/XTL units to support a Phase 2 TDMA trunking solution.



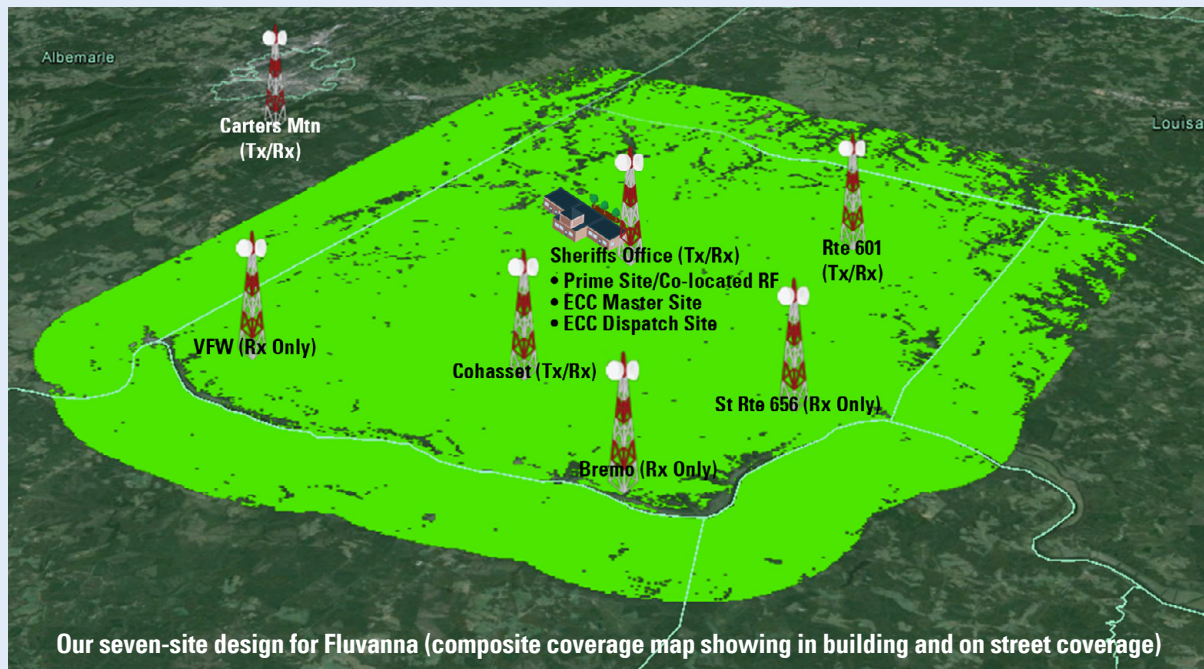
## MCC 7500 CONSOLES

The Motorola MCC 7500 Dispatch Console is Motorola's mission critical high-tier radio dispatch console system. It is an IP-based console solution designed for use with Motorola's Project 25 radio systems. The MCC 7500 will provide Fluvanna County with a state-of-the-art dispatch center for the new radio network.

In addition, Motorola's MCC 7500 offers several important new features:

- Supports the IP protocols of the radio system's transport network.
- Encryption and decryption in the dispatch consoles allows true end-to-end encryption in the radio system.
- Management of the console sub-system via the radio system's centralized network management.





# COVERAGE GUARANTEE

Any public safety communications solution is only as good as the coverage it provides. Motorola focuses on maximizing the coverage necessary and minimizing the costs to you while meeting all your specifications. Motorola’s recognition of the pre-eminence of coverage in public safety communications has led to the development of technologies that can maximize coverage in a given system. This begins with our proprietary coverage prediction tools, which have been developed over decades and incorporate data from thousands of real-world deployments to ensure that the coverage you request is the coverage we design and deliver. In addition, Motorola pioneered the complex Simulcast radio technology used to provide our radio system users clear and reliable audio in the field.

Ensuring that you have required coverage where you need it is fundamental to our network design. Designed with redundancy, excess capacity, and fallback strategies built in, Motorola’s powerful mission critical networks effectively handle peak usage scenarios, support multi-agency interoperability, and continually prioritize traffic for efficient system use.

## WHY SEVEN SITES?

The County Planning Commission has in the past attempted to keep the landscape free of lighted (200+ ft) towers within the County. With this understanding, Motorola has designed a system utilizing towers that are currently below this height.

*Reference Article 27. Regulation of Telecommunications Facilities  
 Sec. 22-27-9.8.B. Additional development standards for non-concealed telecommunications antenna support facility. Paragraph 1, 1(b) Cf. Sec. 22-27-15. Height, setback and other dimensional regulations.*



# BENEFITS FOR FLUVANNA COUNTY

## CAPACITY

- Abundant capacity with scalable architecture that supports a number of network configurations ranging from small to very large and complex.

## RELIABLE, RESILIENT, AND ALWAYS AVAILABLE NETWORK

A high level of resiliency is required by first responders. The solution builds network resilience and availability into all system levels. Even in the event of localized component failures, your users will experience continuous coverage, because the prime site houses redundant controllers, and the simulcast sites all incorporate redundant routers and switches.

To ensure the end-to-end reliability of your network, we simulate the real-world conditions experienced in fire and police work. This includes subjecting our radios to rigorous testing that exceeds MIL-STD requirements. For example, we use the same unit for all 26 drop, submersion, dust, and extreme temperature tests, instead of using a different unit for each, as the MIL-STD allows. With APX radios, field users know that when they press the Emergency button, their radio will operate.

## SUPPORTING ADVANCED FEATURE SETS

Optional robust capabilities, including:

- Programming Over P25
- Text Messaging
- Outdoor Location/GPS features

## STONE & VOICE PAGING SYSTEM

4-site simulcast paging system that allows the County to continue to leverage their current fleet of pagers for Fire/Rescue and increases paging coverage footprint. (Minitor V pagers or later)

## CONVENTIONAL TALKGROUPS:

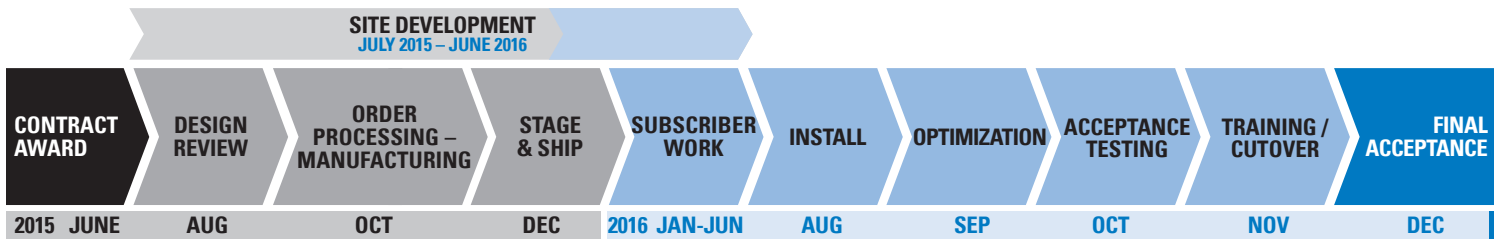
- Enables the ability to provide separation of voice communications between multiple agencies sharing a RF conventional channel.
- Subscribers and dispatchers using the same talkgroup can communicate with each other without others hearing.
- Provides dispatchers with a more accurate and complete view of what is happening on the channel for talkgroups for which they are responsible.



# PROVEN VENDOR: ENSURING SUCCESS FROM THE START

The success of Fluvanna’s new solution will require a true partnership to be successful. With over 550 Project 25 implementations, Motorola has the direct, specific experience necessary to get Fluvanna’s project right—the first time, with no delays, technical deficiencies, or cost overruns.

## PRELIMINARY IMPLEMENTATION TIMELINE



## IMPLEMENTATION & TRANSITION: GETTING IT RIGHT THE FIRST TIME

Motorola’s implementation planning stresses a realistic, feasible approach that maintains communications continuity while meeting Fluvanna’s required implementation timeline. The experience we’ve gained in hundreds of previous deployments—including 25 in Virginia—enables us to identify and devise solutions that ensure a smooth transition to your new system.

## LONG-TERM SYSTEM SUPPORT

Motorola’s support for Fluvanna County will not end once the system is installed and operational. A comprehensive set of system support services—for both the warranty period and beyond—is outlined in our proposal. These include local dispatch services, technical support, infrastructure board repair, annual network preventative maintenance, and infrastructure one-hour local on-site response. These support services will ensure the Fluvanna County system maintains maximum uptime and operates at the highest level of performance.

Because of the critical nature of the communications that will take place over the County’s Radio Network, Motorola developed an effective maintenance and repair program. Motorola’s maintenance plan includes all fixed infrastructure equipment offered in our proposal including RF equipment and control equipment.

**Software Support** – Motorola offers a Software Maintenance Agreement (SMA) as an option to complement the life cycle of the County’s system. SMA is an innovative product that adds a level of service beyond that normally provided by traditional software warranty. Motorola’s SMA is intended to safeguard the entire communications system. At the highest level, the SMA covers all Motorola -copyrighted software and certified third-party software.

**Protecting Your System** – Commercial security software updates are often designed without RF systems in mind and could cause inadvertent harm to your radio network, disrupting mission-critical communications and putting your first responders and citizens at risk. Motorola’s Security Update Service (SUS) assures that commercial anti-virus definitions, operating system software patches, and Intrusion Detection Sensor signature files are compatible with your ASTRO 25 network and do not interfere with network functionality. Our expert network security technologists analyze, perform testing, and validate the latest security software updates in a dedicated test lab. We also provide continuous monitoring of updates to provide you regular electronic updates upon completion of successful testing.

# MIGRATION TO P25 DIGITAL TRUNKING (PHASE 1 OR PHASE 2)

Motorola has proposed to the County of Fluvanna as its main offering, per the RFP specifications, a P25 VHF conventional Countywide system. The system quoted is robust, provides redundancy and allows the County to take advantage of features currently not supported on its analog narrowband system.

Motorola has provided an ASTRO 25 Phase 2 TDMA Trunked Simulcast system as an alternate solution for the County's consideration. If the County is not ready to invest in trunking technology there is an easy migration path from your initial P25 Conventional system to a Motorola trunked system.

The P25 digital conventional simulcast system proposed to Fluvanna County is capable of migrating to P25 digital trunking (Phase 1 and Phase 2) in the future by utilizing all of the hardware in the conventional system. The following section provides a description of how this migration may be achieved.

## THE COUNTY'S INVESTMENT IS SAFE

The coverage provided by moving to an ASTRO 25 trunked system is still 95% Guaranteed Reliable coverage, in 6dB building loss with 3 miles outside the County boundaries. By migrating to trunked TDMA technology the 4 voice channels will provide the County 6 talk paths. This increases capacity without investing in more frequencies or hardware.

Motorola looks forward to discussing a migration plan with the County.

## ALTERNATE SOLUTION (ASTRO 25 PHASE 2 TDMA TRUNKING SYSTEM)

The migration to P25 digital trunking would leverage the County's original investment in the P25 conventional system by redeploying/reusing the following equipment:

- GTR 8000 Base Stations
- GCP 8000 Controllers
- GCM 8000 IP Comparators
- GGM 8000 Routers
- Ethernet LAN Switches
- Trak 9100 Frequency Standard (GPS)
- Trak 8835 Frequency Standard (GPS)
- Microwave Network
- MOSCAD GMC
- MCC 7500 Consoles
- All subscribers (Phase 1 upgrade)
- APX subscribers (Phase 2 upgrade)



## OPTIONS FOR FLUVANNA COUNTY'S CONSIDERATION

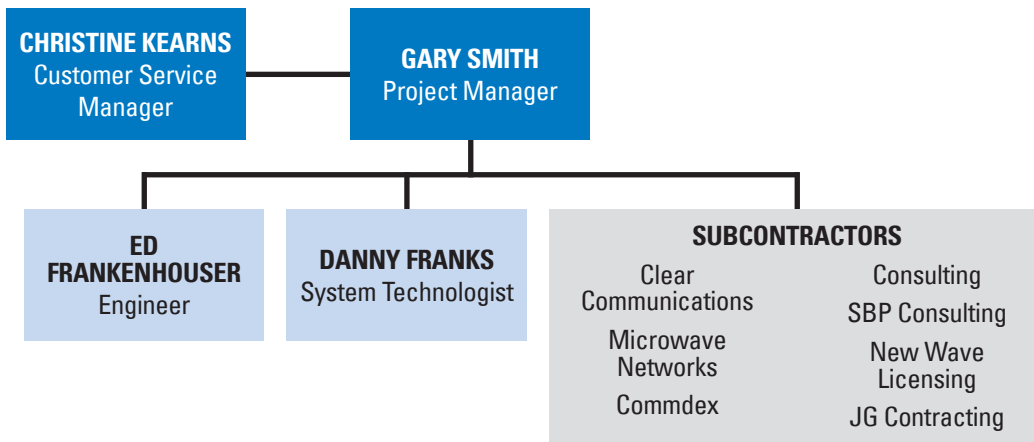
The upgrade to trunking begins by making connectivity available to one of Motorola's many types of trunked master sites or cores. There are multiple ways to accomplish this including:

- Sharing the Master site with Albemarle County or Louisa County to form regional system
- Implementing the County's own core
- Joining a Motorola hosted core.

# A PROJECT TEAM DEDICATED TO FLUVANNA COUNTY'S NEEDS

Our team is in place, including engineers and technicians experienced in delivering large complex integration projects. Motorola takes responsibility for ensuring the work associated with the public safety radio network is performed to the highest degree of quality, and that the subcontractors selected meet that standard.

Motorola's project team will be managed by Gary Smith. Gary is a Senior Project Manager at Motorola and will bring many years of radio systems implementation expertise to his role in the Fluvanna project. The org chart below depicts the Motorola personnel as well as the subcontractors designated to support your project.



Members of the proposed project staff for the Fluvanna radio project have played key roles in designing and implementing statewide, regional, countywide, and citywide systems within the Commonwealth (see Section C. Resumes). Our proposed sub-consultants are longstanding work partners with years of experience in all aspects of system implementation (see Section F. Proposed Sub Consultants).

This team of technical, support, and project management experts is familiar with the particular requirements of this project, namely delivering improved coverage, resolving current interference issues, providing for interoperability with neighboring systems, and delivering responsive, prompt service. Motorola's integrated project management approach, tested in hundreds of public safety systems in the world, the United States, and Virginia itself, provides a proven process to design and deploy Fluvanna County's radio system.

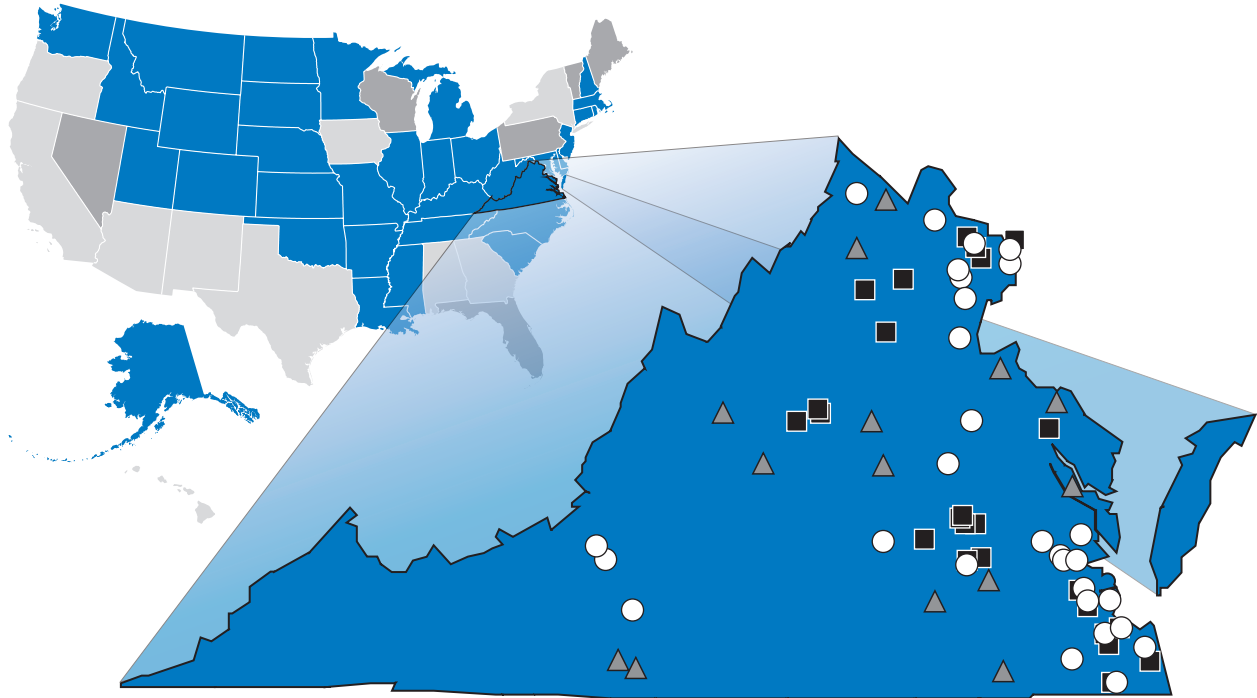
Clear Communications and Electronics opened for business March 1988 and became a Motorola Preferred subcontractor in April 1991. The firm was appointed an MSS then later Motorola Premier Service Partner in July of 2002 and in December 2002 became a Motorola Dealer, winning several Pinnacle Club and Motostar awards. Currently Clear Comm is a Motorola Elite Specialist Service Partner covering Central, Western and South Western areas of Virginia.



Clear Comm is the current service provider for Fluvanna County's system. They have installed numerous public safety radios systems throughout the area including simulcast systems in Augusta, Louisa and Nelson Counties. They installed the neighboring Albemarle County 4.1 trunked simulcast four-site system and currently maintain the Madison and Greene County systems.

# EXPERIENCE IN THE COMMONWEALTH

As shown below, by all of the systems implemented in the Commonwealth of Virginia, Motorola brings a wide range of experience in customer-diverse communications systems.



## ○ ASTRO 25 (PROJECT 25) TRUNKED SYSTEMS – VHF/700/800/900 MHz

Cities:		Counties:		Regional:	Statewide:
• Alexandria	• Petersburg	• Amelia (on STARS)	• Hanover	ORION (700 MHz P25 Overlay System) – Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, Suffolk, Virginia Beach	STARS (VHF) – Commonwealth of Virginia
• Hampton	• Roanoke	• Arlington	• James City		
• Manassas	• Suffolk	• Caroline	• Loudoun		
• Manassas Park	• Virginia Beach	• Fairfax	• Prince William		
• Newport News	• Williamsburg	• Franklin	• Roanoke		
• Norfolk	• Winchester	• Gloucester	• Stafford		
			• York		

## ■ SMARTZONE/SMARTNET TRUNKED SYSTEMS – VHF/700/800/900 MHz

Cities:		Counties:	Airports:	Universities:	Businesses:
• Charlottesville	• Newport News	• Albemarle	• Metropolitan Washington Airports Authority	• University of Richmond	VA International Terminals (900 MHz):
• Chesapeake	• Portsmouth	• Chesterfield	• RIC Airport – Richmond	• UVA	■ Newport News
• Colonial Heights	• Richmond	• Culpeper		• Virginia Commonwealth University	■ Norfolk
• Fairfax	• Town of Herndon	• Fauquier			■ Portsmouth
• Hopewell*in negotiations	• Town of Vienna	• Rappahannock			
	• Virginia Beach	• Henrico			

## ▲ SIMULCAST CONVENTIONAL SYSTEMS – VHF/UHF MHz

Cities:	Counties:		Counties:	
Martinsville (VHF P25 & Analog)	• Augusta (UHF Analog)	• Goochland* (VHF Analog, in negotiations for P25)	• King George (VHF P25 & Analog)	• Nelson (VHF P25 Simulcast)
	• Clarke (VHF P25)	• Henry (VHF P25 & Analog)	• Louisa (VHF Analog)	• Prince George (UHF Analog)
	• Dinwiddie (VHF P25)		• Middlesex (VHF Analog)	• South Hampton (VHF Analog)
				• Warren County (VHF Analog)
				• Westmoreland (UHF Mixed Mode)

# PROVEN VENDOR

**At Motorola Solutions, public safety communications is what we do.**

Motorola Solutions, Inc. is the leading provider of Project 25 mission-critical communications to first responders, with over 550 systems implemented throughout the United States. For over 85 years, Motorola has manufactured and integrated systems to meet the specific needs of the first responders who keep our communities safe. That focus has driven everything in our company, from how we organize our project implementation teams, to the allocation of R&D resources. We judge our success based on how well we have met each customer's specific needs.

**Motorola has demonstrated a sustained commitment to Research and Development in mission-critical wireless technologies.**

Our communications technology is purpose-built for Police, Fire/EMS, correctional, and military users. Motorola spends over half a billion dollars on R&D annually and we hold thousands of patents focused on mission-critical wireless technologies designed specifically for public safety communications and wireless data.

## **A Global Presence**

Over the years, we have utilized our innovation and experience across all of our business units to become the global leader in designing, manufacturing and implementing standards based public safety systems.

Motorola leads in standards-based mission-critical systems, with over 80 contracts for TDMA systems. We demonstrate this leadership with over 1,000 Association of Public Safety Communications Officials Project 25 (APCO P25) trunked and conventional systems, and Terrestrial Trunked Radio (TETRA) systems worldwide.



## Motorola's P25 Leadership

Motorola has implemented hundreds more P25 standards-based radio communications systems than all other companies combined. The same Motorola P25 technology proposed for Fluvanna County is actively in use today.

From our Radio System Infrastructure down to our individual subscriber units, Motorola views the P25 protocols not as an upper limit of performance (a ceiling), but as a common platform (a floor). In many cases, our system, when coupled with our subscriber units, will exceed the requirements of P25 functionality.

### MOTOROLA, BY THE NUMBERS

- 34 of the 40 statewide systems in the U.S. & 5 provinces in Canada
  - 26 of the 28 states that are Project 25 compliant
- 1,000+ standards-based public safety networks in 90 countries
- 550+ Project 25 trunked systems in 61 countries
- 21 country-wide systems
- 3 Million P25-capable radios shipped
- 85+ years of innovating public safety solutions

## A 'World's Most Admired' and Financially Sound Company

For the second consecutive year, Motorola Solutions was ranked No. 3 on Fortune magazine's prestigious list of "World's Most Admired Companies" in the industry category, "Network and Other Communications Equipment." Published annually by Fortune, an American business magazine, the World's Most Admired Companies list is known as the definitive report card on corporate reputations. The survey measures nine reputation attributes, including innovation, people management, use of corporate assets, social responsibility, quality of management, financial soundness, long-term investment, quality of products/services and global competitiveness. Motorola's ranking for financial soundness and long-term investment each moved up one position this year to 3rd out of the 15 companies in the same category. [February 2015 issue]



**THE BEST INDICATOR OF HOW COMPANIES PERFORM IS NOT WHAT THEY CLAIM TO BE CAPABLE OF IN THE FUTURE, BUT RATHER WHAT THEY HAVE ALREADY ACCOMPLISHED.**



## OUR COMMITMENT TO FLUVANNA COUNTY

We care about the ultimate implementation of your mission-critical communications system because we understand the enormous reliance you place on its performance. Your goal of protecting and serving your citizens is our goal as well.

As a longstanding partner to Fluvanna County, Motorola understands the history of the existing system and the many efforts required to develop it into a reliable source of communications. We are dedicated to providing a replacement that will immediately deliver enhanced coverage, reliability, and advanced P25 features—along with a smooth and quick migration that stresses continuous communications and a support plan that takes Fluvanna up through 2031.

Motorola's project team has spent many hours developing both our base and alternative solutions, as well as the options to reduce cost, improve coverage, and provide Fluvanna with financial flexibility. We thank you for the opportunity to earn your business and we look forward to your review of our proposal, and to working with you further to refine our solution to best meet your ultimate goals.







**BECAUSE WHEN NOTHING HAPPENS,  
EVERYTHING ELSE CAN.**



**MOTOROLA**

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## P25 TDMA Trunking Advantages

*By investing in Trunking technology the County users will realize the following benefits:*

### Standards Based System

- Latest Association of Public Safety Communication Officials (APCO) approved P25 technology standard for public safety communications
- P25 conventional radio is based on a 25 year old technology standard. With P25 conventional operation the County would be investing in a technology platform that will not alleviate the channel congestion that the County users experience today

### More Capacity

- P25 TDMA (trunking) gives the County first responders 50% more user capacity (increased channel access) than P25 conventional
- Today Sheriff and Fire/ Rescue each have 2 channels – TDMA trunking provides the equivalent of 6 channels (talkgroups)
  - With Trunking users have access to all 6 talkgroups/ channels
  - No need to monitor channel before talking or wait for a clear channel – it's automatic
- With the P25 conventional offer, there will be times during emergency response when the channels become too congested, placing first responders and citizens at risk when radio communications are blocked or delayed
- Potential to add other County agencies to the system (i.e. schools)
- Time Division Multiple Access (TDMA) is only available in Trunking technology

### Better Interoperability

- Promotes Regionalization – Trunking Core allows other localities to share the system (i.e. Louisa County)
  - Opportunity to share system costs over the life of the system, reducing the total costs to the County
- Greater Interoperability - Dispatchers can instantly “re-group” different users and agencies into a temporary, common working radio group.
- Ensures that communications continue in even extreme situations.
  - Multi-agency response
  - Planned events (sports events, parade, concert)

### Long Lifecycle

- Given that the County is making an investment that is expected to last for the next 15 to 20 years or longer, the P25 TDMA (trunking) offer provides the most value to the County.
- P25 TDMA (trunking) puts the County on the front-end of the technology lifecycle, protecting the County from having to address this issue again five to ten years from now.

### More features – Redundancy, Priority

- In conventional systems, users have to manually switch channels to talk to different agencies. For trunked systems, this is automatic based on talkgroups.
  - Efficiently manages voice and data call traffic on the same system, prioritizing all voice radio traffic
  - Trunking gives priority access to Law Enforcement and Fire over non-public safety users
- Trunking Systems contain layers of redundancy or “backup”. If one channel fails, the voice calls will continue automatically on other channels. In conventional systems, users will have to manually switch to other channels.



# Conventional vs. Trunking

Fluvanna County, Virginia



# Options for Fluvanna County



- Implement Conventional P25 System
- Implement Trunked P25 System
- Implement Conventional P25 first and migrate to P25 Trunking later



# Conventional Radio Operation



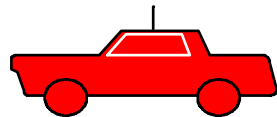
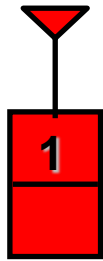
- Still valid solution for public safety operations
- Can be designed to meet radio coverage needs
- May experience radio user capacity challenges
- Can be more cost effective solution than trunking



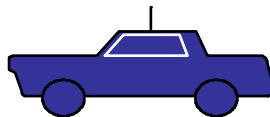
# Conventional: Radio User Capacity



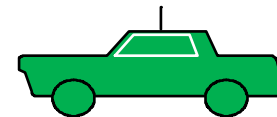
Radio users operate on fixed channels, typically assigned by department or job function.



**Fire Channel**



**Sheriff Channel**



**Public Works Channel**

When the assigned channel is in use, radio users have to wait their turn to talk

# Trunked Radio Operation



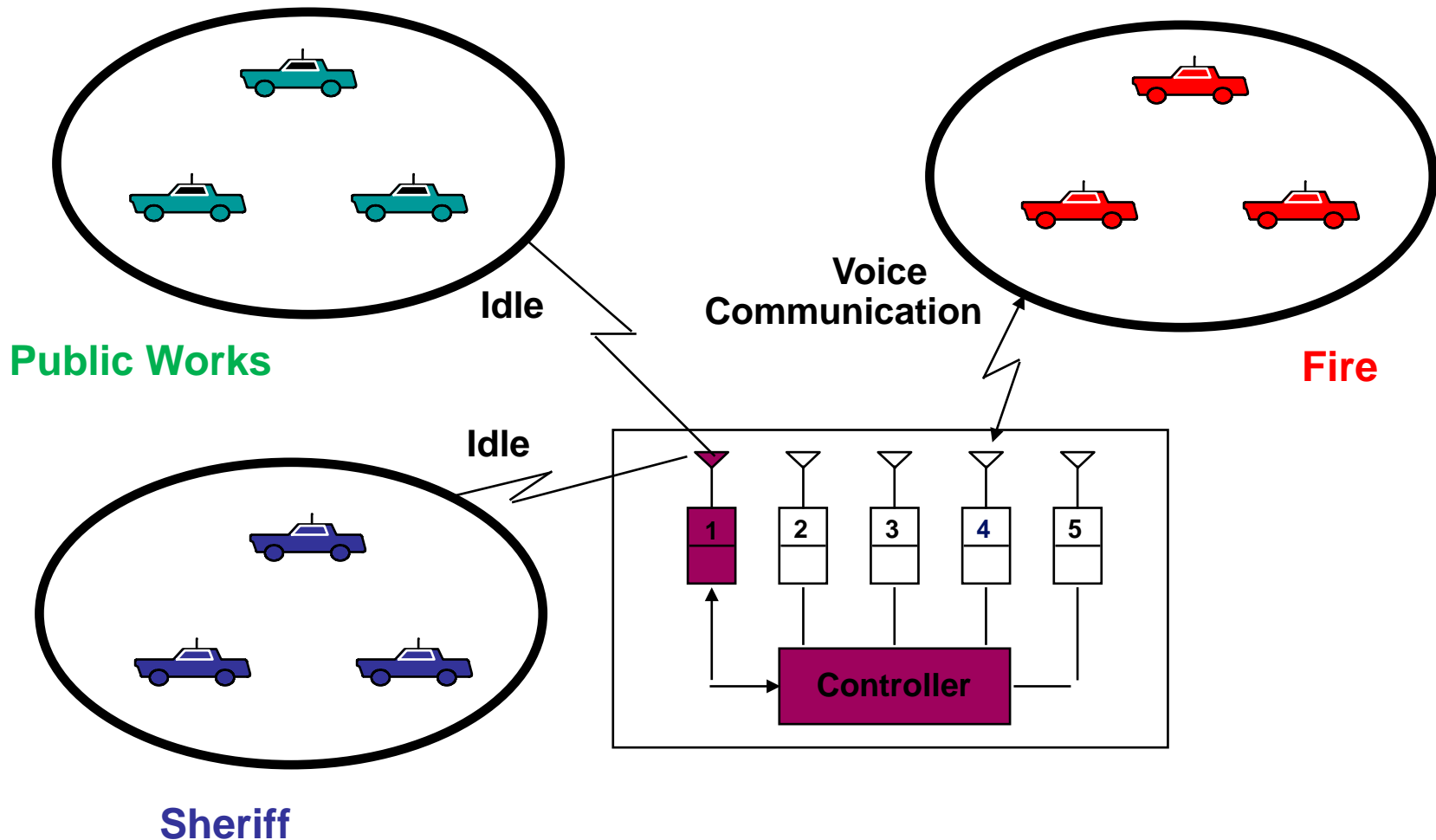
- More efficient use of radio channels
- More radio user features and services
- Supports more efficient response in emergency scenarios



# Trunking: Radio User Capacity



- Radio users share access to all channels
- Call blocking/waiting is minimized, if not eliminated







# Conventional vs. Trunking

## *Coverage and Capacity Considerations*

Feature	Conventional	Trunking
Higher Voice User Capacity	No	Yes
Simulcast	Yes	Yes
VHF operation	Yes	Yes
UHF operation	Yes	Yes
700 MHz operation	Yes	Yes
800 MHz operation	Yes	Yes
P25 Phase I FDMA	Yes	Yes
P25 Phase II TDMA*	No	Yes
Seamless roaming w/ neighboring systems	No	Yes

**\* There is no P25 standard today for Phase II TDMA in conventional operation. Phase II TDMA is only available as a trunked radio service**

# Trunking: Data Services



Trunked system efficiently manages voice and data call traffic on the same system, prioritizing all voice radio traffic.

Data services include:

- GPS location tracking
- Over-the-Air-Programming
- Advanced Messaging



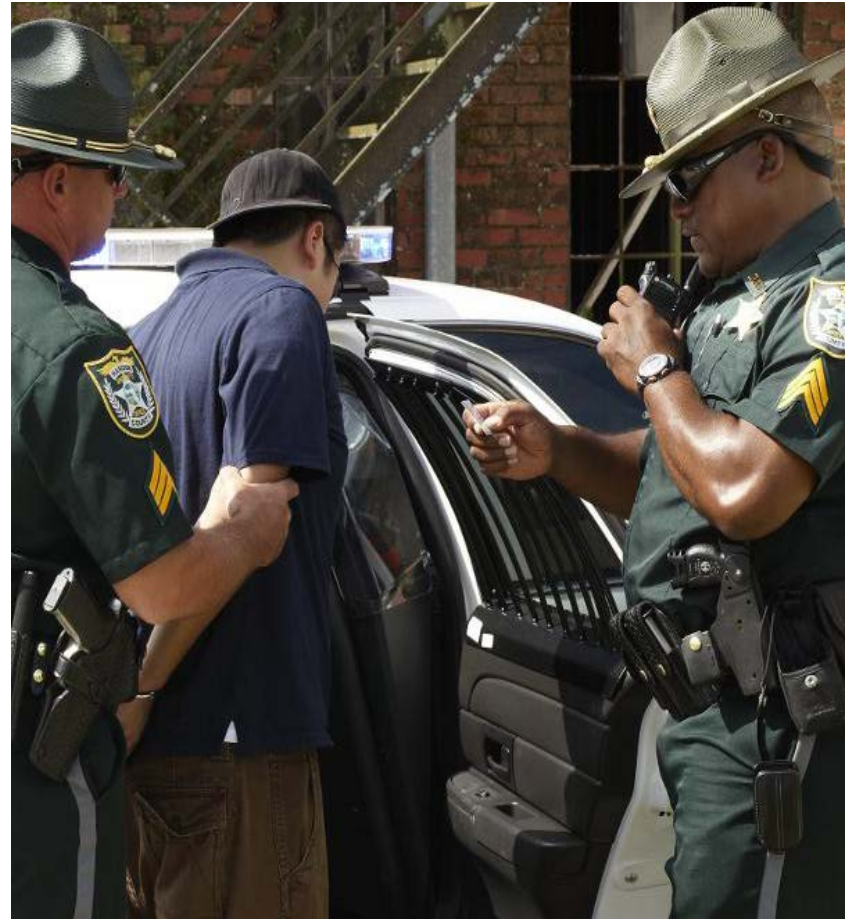
# Trunking Features: Radio Security



A lost or stolen police radio can compromise sensitive law enforcement operations.

If a radio is lost or stolen, the radio can be disabled remotely from dispatch.

Once a radio is recovered, it can be returned to service by a network administrator.



# Trunking Features: Interoperability



Motorola's Core provides the capability for Regionalization with other localities

- Allows for cost sharing

Trunking allows a dispatcher to instantly “re-group” different users and agencies into a temporary, common working radio group.

Examples:

- Multi-agency response
- Planned events (sports events, parade, concert)





# Trunking Feature: Critical Alerts (Text Messaging)

Trunking supports the ability to send a mass alert in an emergency to all users on the system or a group of users on the system.

## Examples:

- “Be-On-the-Lookout” (BOLO)
- Inclement weather notifications
- School shooting
- Evacuations
- HAZMAT events

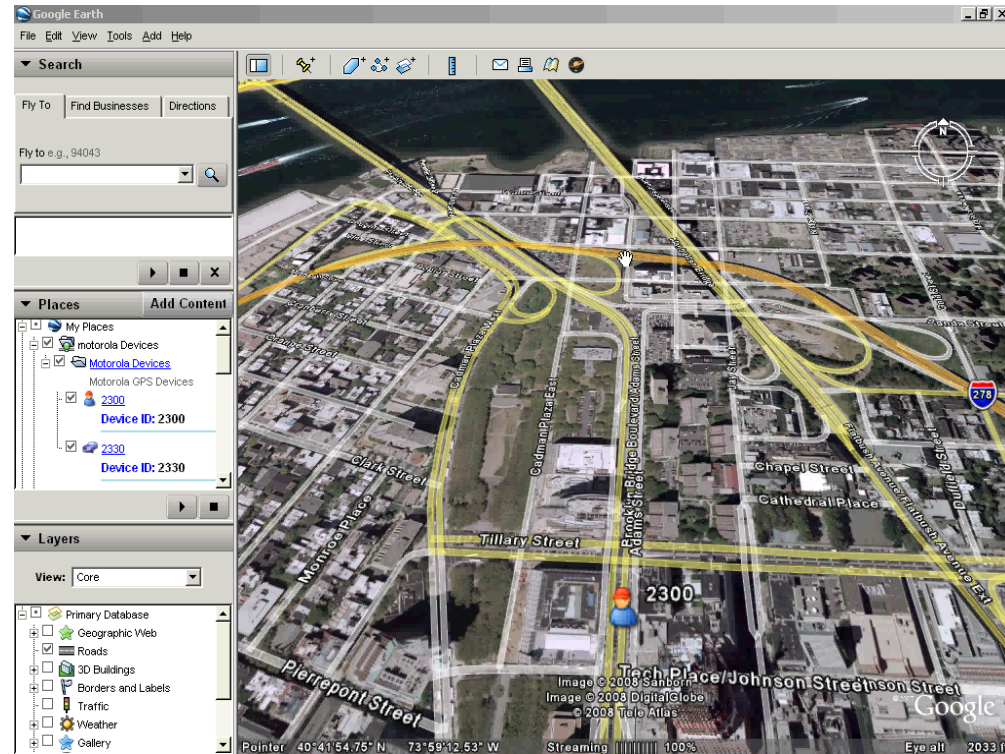


# Trunking Feature: GPS Location Tracking



In-vehicle mobile radios and handheld portable radios may be tracked using GPS location.

Command and supervisory personnel follow location of radio user(s) before, during and after event response





# Conventional vs. Trunking

## *System Feature and Attribute Considerations*

Feature	Conventional	Trunking
P25 data	Not recommended*	Yes
GPS operation	Not recommended*	Yes
Over the air programming	Not recommended*	Yes
Advanced messaging (text)	Not recommended*	Yes
Dynamic Regrouping	No	Yes
Radio Inhibit	No	Yes
Radio Authentication	No	Yes

**\* P25 data services can be implemented on a conventional infrastructure, but to be effective typically requires dedicated channels for data, thus compromising agency voice channels and voice capacity. P25 trunking is better suited to support P25 data services without compromising voice operation and performance.**

# Summary of P25 Trunking Advantages



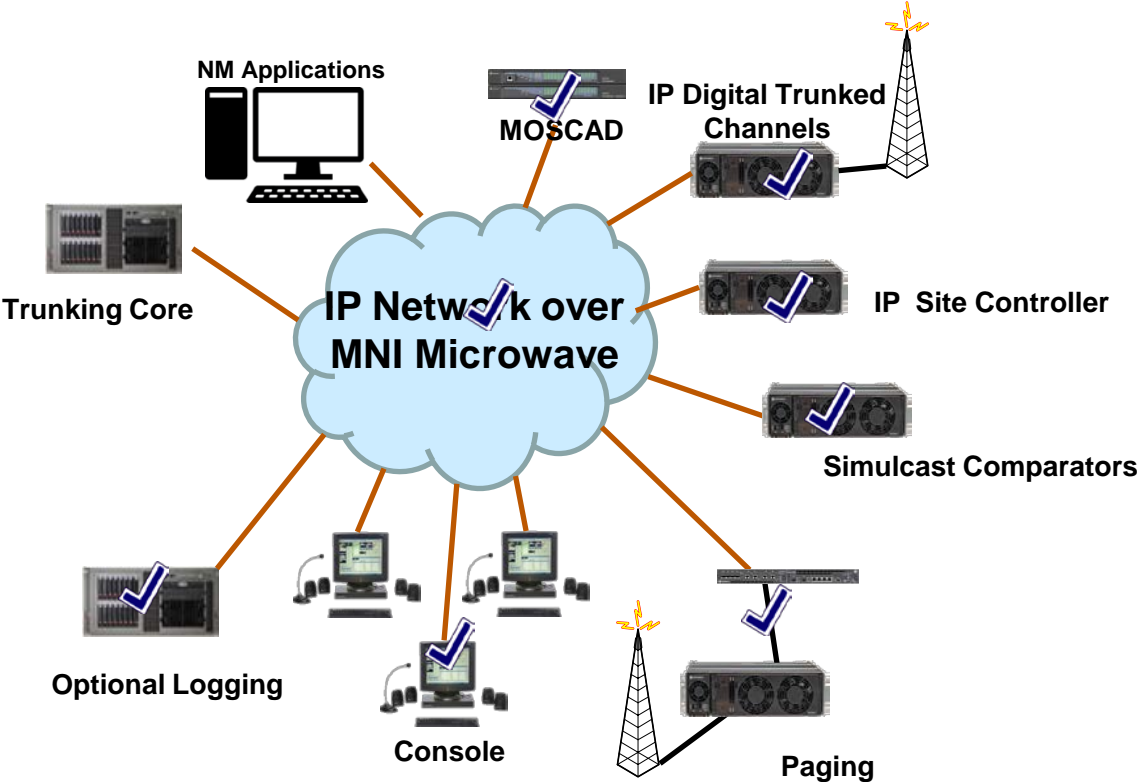
- Trunking is more efficient at assignment of voice channels to radio users;
- Trunking is best suited for supporting critical data services without compromising voice; and
- Trunking inherently supports additional security based features and services that help protect first responders



# P25 Conventional to Trunking Migration



## Reuse Your investment



**Cost Summary: *Conventional***

\* Virginia State Contract discounts have been applied. Please see "Total System Pricing" below for additional discounts

**SYSTEM PRICING TOTALS**

CONVENTIONAL SYSTEM EQUIPMENT GRAND TOTAL	\$2,769,151.44
CONVENTIONAL SYSTEM SERVICES GRAND TOTAL	\$1,407,431.59
MICROWAVE SYSTEM EQUIPMENT GRAND TOTAL	\$501,712.50
MICROWAVE SYSTEM SERVICES GRAND TOTAL	\$330,555.00
TOWER/SHELTER/SITE DEVELOPMENT EQUIPMENT GRAND TOTAL	\$993,635.06
TOWER/SHELTER/SITE DEVELOPMENT SERVICES GRAND TOTAL	\$923,273.00
PAGING SYSTEM GRAND TOTAL	\$80,765.46
<b>TOTAL EQUIPMENT &amp; SERVICES</b>	<b>\$7,006,524.05</b>
Subscriber Salvage Credit \$450 per unit x 452 existing radios	\$ (203,400.00)
Console and System Salvage Credit	\$ (130,000.00)
School Security Enhancement Incentive (provided at no charge if purchased with the 7 site simulcast system)	\$ (28,227.52)
System Discount for signed contract by June 25, 2015	\$ (750,230.48)
<b>TOTAL SYSTEM DISCOUNT</b>	<b>\$ (1,111,858.00)</b>
<b><i>NET SYSTEM PRICE \$5,894,666.05</i></b>	

**Cost Summary: *Trunking***

\* Virginia State Contract discounts have been applied. Please see "Total System Pricing" below for additional discounts

**SYSTEM PRICING TOTALS**

TRUNKING SYSTEM EQUIPMENT GRAND TOTAL	\$4,257,813.85
TRUNKING SYSTEM SERVICES GRAND TOTAL	\$1,575,932.59
MICROWAVE SYSTEM EQUIPMENT GRAND TOTAL	\$501,712.50
MICROWAVE SYSTEM SERVICES GRAND TOTAL	\$330,555.00
TOWER/SHELTER/SITE DEVELOPMENT EQUIPMENT GRAND TOTAL	\$993,635.06
TOWER/SHELTER/SITE DEVELOPMENT SERVICES GRAND TOTAL	\$923,273.00
PAGING SYSTEM GRAND TOTAL	\$80,765.46
<b>TOTAL EQUIPMENT &amp; SERVICES</b>	<b>\$8,663,687.46</b>
Subscriber Salvage Credit \$450 per unit x 452 existing radios that cannot be upgraded to P25 TDMA Trunking	\$ (203,400.00)
Console and System Salvage Credit	\$ (130,000.00)
School Security Enhancement Incentive (provided at no charge if purchased with the 7 site simulcast system)	\$ (33,232.00)
System Discount for signed contract by June 25, 2015	\$ (1,702,510.52)
<b>TOTAL SYSTEM DISCOUNT</b>	<b>\$ (2,069,142.52)</b>
<b><i>NET SYSTEM PRICE \$6,594,544.94</i></b>	

## Motorola Radio Project Leasing Options - TRUNKING

### Option #1 P25 Communications System Upgrade

Solution price	\$6,594,545
Down payment	\$0
Finance Amount	\$6,594,545

<b>Interest rate: 2.29%</b>	<b>5 years</b>	<b>Annual Lease Payments</b>					<b>Totals</b>
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	
\$6,594,545		\$1,412,143	\$1,412,143	\$1,412,143	\$1,412,143	\$1,412,143	\$7,060,713
Factor 0.214138							

<b>Interest rate: 2.50%</b>	<b>7 years</b>	<b>Annual Lease Payments</b>						<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	
\$6,594,545		\$1,039,623	\$1,039,623	\$1,039,623	\$1,039,623	\$1,039,623	\$1,039,623	\$1,039,623	\$7,277,364
Factor 0.157649									

<b>Interest rate: 2.69%</b>	<b>9 years</b>	<b>Annual Lease Payments</b>								<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	
\$6,594,545		\$835,634	\$835,634	\$835,634	\$835,634	\$835,634	\$835,634	\$835,634	\$835,634	\$835,634	\$7,520,709
Factor 0.126716											

Annual, in arrears payments  
 Rates locked for lease contracts signed on or before 6/30/15  
 Payments due July 15th of each year  
 Subject to final Motorola Solutions, Inc. credit approval

### Option #2 P25 Communications System Upgrade (Two year first payment deferral)

Solution price	\$6,594,545
Down payment	\$0
Finance Amount	\$6,594,545

<b>Interest rate: 2.34%</b>	<b>5 years</b>	<b>Annual Lease Payments</b>					<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
\$6,594,545		\$0	\$1,447,305	\$1,447,305	\$1,447,305	\$1,447,305	\$1,447,305	\$7,236,524
Factor 0.219470								

<b>Interest rate: 2.65%</b>	<b>7 years</b>	<b>Annual Lease Payments</b>							<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	
\$6,594,545		\$0	\$1,073,335	\$1,073,335	\$1,073,335	\$1,073,335	\$1,073,335	\$1,073,335	\$1,073,335	\$7,513,343
Factor 0.162761										

<b>Interest rate: 2.90%</b>	<b>10 years (9 payments)</b>	<b>Annual Lease Payments</b>									<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
\$6,594,545		\$0	\$868,442	\$868,442	\$868,442	\$868,442	\$868,442	\$868,442	\$868,442	\$868,442	\$868,442	\$7,815,980
Factor 0.131691												

(above schedule compressed into total term of 10 years)  
 Annual, in arrears payments- first payment due in 24 months  
 Rates locked for lease contracts signed on or before 6/30/15  
 Payments due July 15th of each year  
 Subject to final Motorola Solutions, Inc. credit approval

## Motorola Radio Project Leasing Options - **CONVENTIONAL**

### Option #1 P25 Communications System Upgrade

Solution price	\$5,894,666
Down payment	\$0
Finance Amount	\$5,894,666

<b>Interest rate: 2.29%</b>	<b>5 years</b>	<b>Annual Lease Payments</b>					<b>Totals</b>
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	
\$5,894,666		\$1,262,272	\$1,262,272	\$1,262,272	\$1,262,272	\$1,262,272	\$6,311,360
Factor 0.214138							

<b>Interest rate: 2.50%</b>	<b>7 years</b>	<b>Annual Lease Payments</b>						<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	
\$5,894,666		\$929,288	\$929,288	\$929,288	\$929,288	\$929,288	\$929,288	\$929,288	\$6,505,017
Factor 0.157649									

<b>Interest rate: 2.69%</b>	<b>9 years</b>	<b>Annual Lease Payments</b>								<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	
\$5,894,666		\$746,949	\$746,949	\$746,949	\$746,949	\$746,949	\$746,949	\$746,949	\$746,949	\$746,949	\$6,722,537
Factor 0.126716											

Annual, in arrears payments  
 Rates locked for lease contracts signed on or before 6/30/15  
 Payments due July 15th of each year  
 Subject to final Motorola Solutions, Inc. credit approval

### Option #2 P25 Communications System Upgrade (Two year first payment deferral)

Solution price	\$5,894,666
Down payment	\$0
Finance Amount	\$5,894,666

<b>Interest rate: 2.34%</b>	<b>5 years</b>	<b>Annual Lease Payments</b>					<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
\$5,894,666		\$0	\$1,293,702	\$1,293,702	\$1,293,702	\$1,293,702	\$1,293,702	\$6,468,512
Factor 0.219470								

<b>Interest rate: 2.65%</b>	<b>7 years</b>	<b>Annual Lease Payments</b>							<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	
\$5,894,666		\$0	\$959,422	\$959,422	\$959,422	\$959,422	\$959,422	\$959,422	\$959,422	\$6,715,952
Factor 0.162761										

<b>Interest rate: 2.90%</b>	<b>10 years (9 payments)</b>	<b>Annual Lease Payments</b>									<b>Totals</b>	
Finance Amount		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
\$5,894,666		\$0	\$776,274	\$776,274	\$776,274	\$776,274	\$776,274	\$776,274	\$776,274	\$776,274	\$776,274	\$6,986,470
Factor 0.131691												

(above schedule compressed into total term of 10 years)  
 Annual, in arrears payments- first payment due in 24 months  
 Rates locked for lease contracts signed on or before 6/30/15  
 Payments due July 15th of each year  
 Subject to final Motorola Solutions, Inc. credit approval

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	JRWA Resolution and Support Agreement				
<b>MOTION(s):</b>	<p><b>I move that the Board of Supervisors approve the resolution entitled, “RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A SUPPORT AGREEMENT” for the James River Water Authority and further authorize the County Administrator to execute the support agreement entitled, “SUPPORT AGREEMENT - JAMES RIVER WATER AUTHORITY,” subject to the County Attorney’s approval as to form.</b></p>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Steven M. Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<p>RESOLUTION PURPOSE:</p> <p>VRA has indicated that its agreement to purchase the JRWA Local Bond will be conditioned upon each of the Member Jurisdictions undertaking non-binding obligations to appropriate from time to time moneys to the Water Authority in connection with payments due under the Service Agreement, which constitute the principal source of and security for the payment of the debt service on the Local Bond, as set forth in the Support Agreement to be dated as of August 1, 2015 among the Water Authority, the County and VRA, the most recent draft of which has been presented to this meeting.</p> <p>SUPPORT AGREEMENT PURPOSE:</p> <p>The Board undertakes a non-binding obligation to appropriate such County Debt Service Payments as may be requested from time to time pursuant to the agreement, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to make such appropriations in future fiscal years, and hereby recommends that future Boards do likewise.</p>				

<b>FISCAL IMPACT:</b>	Annual financial support for the JRWA. Current maximum debt service estimate is \$251,000 annually for Fluvanna County over the 30 year financing period.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A SUPPORT AGREEMENT</li> <li>• SUPPORT AGREEMENT - JAMES RIVER WATER AUTHORITY</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>XX</b>	<b>XX</b>			

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION  
AND DELIVERY OF A SUPPORT AGREEMENT**

**WHEREAS**, the James River Water Authority (the “Water Authority”) is a public body politic and corporate and a political subdivision of the Commonwealth of Virginia (the “Commonwealth”) exercising public and essential governmental functions and created by resolutions duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia (the “Board of Supervisors”) and the Board of Supervisors of the County of Louisa, Virginia in accordance with the Virginia Water and Waste Authorities Act, as amended (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended), for the purpose of servicing the water needs of the County of Fluvanna, Virginia (the “County”) and the County of Louisa, Virginia (collectively, the “Member Jurisdictions”);

**WHEREAS**, the Water Authority is authorized to contract debts and to issue, as evidence thereof, notes, bonds or other obligations payable from revenues from a revenue-producing undertaking of the Water Authority, and the Water Authority now desires to finance the design and construction of a raw water intake, a pump station and a raw water pipeline, as well as the acquisition of land and right-of-way necessary therefor (collectively, the “Project”) through the issuance of its Revenue Bond, Series 2015 in a maximum principal amount not to exceed \$7,965,811 (the “Local Bond”);

**WHEREAS**, the Water Authority and the Member Jurisdictions are entering into a Service Agreement (the “Service Agreement”), which provides for payments by each Member Jurisdiction to the Water Authority for services to be rendered to the Member Jurisdictions by the Water Authority, and sets forth certain other responsibilities of the parties;

**WHEREAS**, the Water Authority has been advised that the Virginia Resources Authority (“VRA”), a public body corporate and political subdivision of the Commonwealth, is willing to purchase the Local Bond on terms favorable to the Water Authority;

**WHEREAS**, VRA has indicated its willingness to purchase such Local Bond in accordance with the terms of a Local Bond Sale and Financing Agreement, dated as of June 25, 2015, between VRA and the Water Authority (the “Financing Agreement”); and

**WHEREAS**, VRA has indicated that its agreement to purchase the Local Bond will be conditioned upon each of the Member Jurisdictions undertaking non-binding obligations to appropriate from time to time moneys to the Water Authority in connection with payments due under the Service Agreement, which constitute the principal source of and security for the payment of the debt service on the Local Bond, as set forth in the Support Agreement to be dated as of August 1, 2015 (the “Support Agreement”), among the Water Authority, the County and VRA, the most recent draft of which has been presented to this meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA, THAT:**

1. It is found and determined that the best interests of the County and its citizens will be served by the agreement by the Board of Supervisors to enter into the Support Agreement to satisfy one of VRA’s conditions to the purchase of the Local Bond.

2. The Board of Supervisors acknowledges that (i) the obligations of the Water Authority to determine, and of the Member Jurisdictions to pay, the charges for the use of and for services to be furnished by the System (as defined in the Financing Agreement) are crucial to the security for the Local Bond, (ii) VRA would not purchase the Local Bond without the security and credit enhancement provided by the Support Agreement, (iii) VRA will be a third party beneficiary of the Service Agreement for so long as the Local Bond remains outstanding, and (iv) VRA is treating the Support Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Virginia Code, which in the event of a nonpayment thereunder authorizes VRA or the trustee for VRA’s bonds to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 provides that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.
3. In consideration of the Water Authority’s issuance of the Local Bond and VRA’s agreement to purchase the Local Bond pursuant to the terms of the Financing Agreement, the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, any of whom may act, is hereby authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in substantially the form presented to this meeting, which is hereby approved, with such completions, omissions, insertions or changes not inconsistent with this Resolution as may be approved by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, in their sole discretion, the execution thereof by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator to constitute conclusive evidence of his or her approval of such completions, omissions, insertions or changes.
4. The County Administrator is hereby authorized and directed to carry out the obligations imposed on him by the Support Agreement, and to take all proper steps on behalf of the County as may be required in connection with the Water Authority’s financing of the Project or with the carrying out of any matter authorized by this Resolution or the Support Agreement.
5. Nothing contained herein or in the Support Agreement is or shall be deemed to be a lending of the credit of the County to the Water Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything contained herein or in the Support Agreement legally bind or obligate the Board of Supervisors to appropriate funds for purposes described in the Support Agreement.
6. All actions previously taken by representatives or agents of the County in furtherance of the financing of the Project, the issuance of the Local Bond and/or the execution and delivery of the Support Agreement are hereby ratified, approved and confirmed.
7. No covenant, condition, agreement or obligation contained in the Support Agreement shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the County in his or her individual capacity, and no officer of the County executing the Support Agreement shall be liable personally on the Support



Agreement or be subject to any personal liability or accountability by reason of the execution and delivery thereof.

8. This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of the County of Fluvanna, Virginia hereby certifies that the foregoing constitutes a true, correct and complete copy of a Resolution duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia at a meeting duly called and held on June 17, 2015, during which a quorum was present and acting throughout, by the vote set forth below, and that such Resolution has not been repealed, revoked, rescinded or amended:

<b><u>Board Member</u></b>	<b><u>Present/Absent</u></b>	<b><u>Vote</u></b>
Mozell Booker		
Robert Ullenbruch		
Donald W. Weaver		
Mike Sheridan		
Tony O'Brien		

WITNESS my signature as Clerk of the Board of Supervisors of the County of Fluvanna, Virginia, this \_\_\_\_ day of June, 2015.

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Clerk  
Board of Supervisors of the County of Fluvanna,  
Virginia

(SEAL)

**SUPPORT AGREEMENT  
JAMES RIVER WATER AUTHORITY**

**THIS SUPPORT AGREEMENT** (this “Support Agreement”) is made as of August 1, 2015, among the **COUNTY OF FLUVANNA, VIRGINIA** (the “County”), the **JAMES RIVER WATER AUTHORITY** (the “Water Authority”), and the **VIRGINIA RESOURCES AUTHORITY** (“VRA”), as purchaser of the Local Bond, as hereinafter defined, pursuant to a Local Bond Sale and Financing Agreement dated as of June 25, 2015 (the “Financing Agreement”), between VRA and the Water Authority.

**RECITALS:**

**WHEREAS**, the Water Authority is a public body politic and corporate and a political subdivision of the Commonwealth of Virginia (the “Commonwealth”) exercising public and essential governmental functions and created by resolutions duly adopted by the Board of Supervisors of the County (the “Board”) and the Board of Supervisors of the County of Louisa, Virginia in accordance with the Virginia Water and Waste Authorities Act, as amended (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended), for the purpose of servicing the water needs of the County and the County of Louisa, Virginia (collectively, the “Member Jurisdictions”);

**WHEREAS**, the Water Authority is authorized to contract debts and to issue, as evidence thereof, notes, bonds or other obligations payable from revenues from a revenue-producing undertaking of the Water Authority, and the Water Authority now desires to finance the design and construction of a raw water intake, a pump station and a raw water pipeline, as well as the acquisition of land and right-of-way necessary therefor (collectively, the “Project”) through the issuance of its Revenue Bond, Series 2015 in a maximum principal amount not to exceed \$7,965,811 (the “Local Bond”);

**WHEREAS**, the Water Authority and the Member Jurisdictions are entering into a Service Agreement (the “Service Agreement”), which provides for payments by each Member Jurisdiction to the Water Authority for services to be rendered to the Member Jurisdictions by the Water Authority, and sets forth certain other responsibilities of the parties;

**WHEREAS**, the Water Authority has determined that it is in its best interest to issue and sell its Revenue Bond, Series 2015 (the “Local Bond”), to VRA pursuant to the terms of the Financing Agreement to finance the Project; and

**WHEREAS**, as a condition to the purchase by VRA of the Local Bond, VRA is requiring each of the Member Jurisdictions to enter into a support agreement substantively identical to this Support Agreement;

## AGREEMENT

**NOW, THEREFORE**, for and in consideration of the issuance of the Local Bond by the Water Authority, the purchase of the Local Bond by VRA and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Financing Agreement.

2. The Water Authority shall use its best efforts to issue the Local Bond for the purpose described in the Recitals above.

3. If at any time the revenues available to the Water Authority shall be insufficient to pay in a timely fashion any of the debt service payments due on the Local Bond (the “Debt Service”), either because (i) the Water Authority has failed to charge the County its allocable portion of the Debt Service (a “County Debt Service Payment”) as required to make such Debt Service payment or (ii) the County has failed to make a County Debt Service Payment as provided under the Service Agreement, the Water Authority shall notify the County and VRA of the amount of such insufficiency and the County Administrator of the County shall request a supplemental appropriation from the Board in the amount necessary to make such payment.

4. The County Administrator shall present each request for appropriation pursuant to paragraph 3 above to the Board, and the Board shall consider such request at the Board’s next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meeting, the County Administrator shall notify VRA as to whether the County Debt Service Payment so requested was appropriated. If the Board shall fail to make any such appropriation, the Water Authority shall add the amount of such requested appropriation to the amounts to be otherwise charged to the County for the Water Authority’s next fiscal year.

5. The Board hereby undertakes a non-binding obligation to appropriate such County Debt Service Payments as may be requested from time to time pursuant to paragraph 3 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to make such appropriations in future fiscal years, and hereby recommends that future Boards do likewise.

6. The County and the Water Authority acknowledge that (i) the obligations of the Water Authority to determine, and of the Member Jurisdictions to pay, the charges for the use of and for services to be furnished by the System (as defined in the Financing Agreement) are crucial to the security for the Local Bond, (ii) VRA would not purchase the Local Bond without the security and credit enhancement provided by this Support Agreement, (iii) VRA will be a third party beneficiary of the Service Agreement for so long as the Local Bond remains outstanding and (iv) VRA is treating this Support Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Virginia Code, which in the event of a nonpayment hereunder authorizes VRA or the Trustee to file an affidavit with the Governor that such

nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 provides that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.

7. Nothing herein contained is or shall be deemed to be a lending of the credit of the County to the Water Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything herein contained legally bind or obligate the Board to appropriate funds for the purposes described herein.

8. Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to the County, to 132 Main Street, Palmyra, Virginia 22963, Attention: County Administrator, (ii) if to the Water Authority, to c/o Fluvanna County as fiscal agent, 132 Main Street, Palmyra, Virginia 22963, Attention: Fluvanna County Administrator, and (iii) if to VRA, to 1111 East Main Street, Suite 1920, Richmond, Virginia 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

9. It is the intent of the parties hereto that this Support Agreement shall be governed by the laws of the Commonwealth.

10. This Support Agreement shall remain in full force and effect until the Local Bond and all other amounts payable by Water Authority under the Financing Agreement have been paid in full.

11. This Support Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[REMAINDER OF PAGE LEFT BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have each caused this Support Agreement to be executed in their respective names as of the date first above written.

**COUNTY OF FLUVANNA, VIRGINIA**

By: \_\_\_\_\_  
County Administrator

**JAMES RIVER WATER AUTHORITY**

By: \_\_\_\_\_  
Chairman

**VIRGINIA RESOURCES AUTHORITY**

By: \_\_\_\_\_  
Executive Director

#26149873v2

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** 6-17-2015

<b>AGENDA TITLE:</b>	Commercial Kitchen Equipment Request				
<b>MOTION(s):</b>	<b>I move to approve the purchase of used commercial equipment from Jefferson Area Board for the Aging and associated repair/moving expenses in the amount of \$5,252, with such funds to come from BOS Contingency.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	John Thompson, Extension Agent/Virginia Cooperative Extension Fluvanna				
<b>PRESENTER(S):</b>	John Thompson				
<b>RECOMMENDATION:</b>					
<b>TIMING:</b>	Notify of JABA (Steven Stokes) of decision asap.				
<b>DISCUSSION:</b>	Used equipment is available for sale from JABA's Vinegar Hill Café which is closing. The equipment is priced low (checked through Cavalier Equipment in Charlottesville and Waynesboro), and would be a great addition to the current plan for the kitchen at the Fluvanna Community Center.				
<b>FISCAL IMPACT:</b>	\$5,250, unbudgeted				
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other

# Virginia Cooperative Extension-Fluvanna Unit

John Thompson, Unit Coordinator

Extension Agent

Agriculture and Natural Resources



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# Program/Facility Expansion Request:

## Fluvanna Community Center

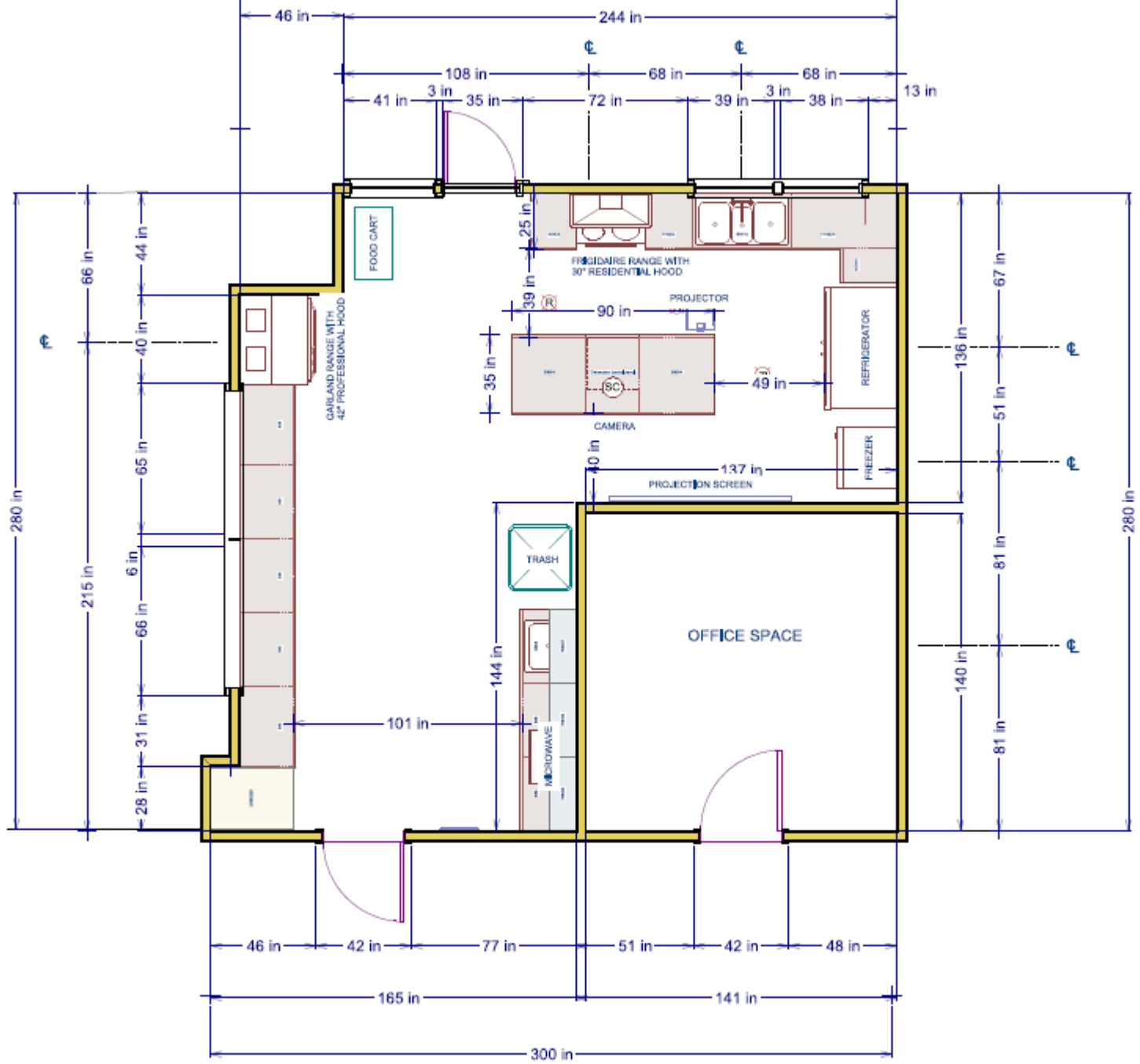
***A Commercial Kitchen;  
Educational Facility and  
Business Incubator***



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# A Commercial Kitchen Concept

## Pros:

- Teaching Kitchen for VCE-Fluvanna
- Incubator for small business
- Create business hub in Fork Union
- Enhance FCC usage

## Cons:

- Cost (\$32,000 for equip)
- Upkeep on equip
- Clean up (renter!)
- Renovation



# Return on Investment

- \$33.00 Average Hourly Rental Rate
- \$68,640 Operated 40 hours per week, 52 weeks/yr
  - Not possible due to other rentals, programs, down time, educational needs.
- **\$6,864 Operated 10% of available hours**
- This is a conservative ROI of 4.66 years on equipment cost.



# Equipment Needed

Description	Unit Cost	Qty	Extended Cost
36" Commercial LP Range	\$ 1,400.00	1	\$ 1,400.00
24' Commercial LP Range	\$ 1,400.00	1	\$ 1,400.00
Single Door Reach-In Refrigerator	\$ 1,775.00	1	\$ 1,775.00
2-Dr. Reach-In Refrigerator	\$ 2,100.00	1	\$ 2,100.00
3 Compartment Sink	\$ 538.00	1	\$ 538.00
84" Enclosed worktable w/ mid-shelf	\$ 1,600.00	2	\$ 3,200.00
Storage Cabinet	\$ 300.00	1	\$ 300.00
72" Enclosed worktable w/ mid-shelf	\$ 1,500.00	1	\$ 1,500.00
48" Wall cabinet	\$ 1,400.00	2	\$ 2,800.00
Handwash station (Includes faucet)	\$ 700.00	1	\$ 700.00
96" Worktable	\$ 1,000.00	1	\$ 1,000.00
36" Enclosed worktable w/ mid-shelf	\$ 1,300.00	1	\$ 1,300.00
Dishwasher (20 racks/hr.)	\$ 2,100.00	1	\$ 2,100.00
Faucet for 3 compartment sink	\$ 426.00	1	\$ 426.00
Class 1 Range Hood (36" range)	\$ 3,000.00	1	\$ 3,000.00
Class 1 Range Hood (24" range)	\$ 3,000.00	1	\$ 3,000.00
Microwave	\$ 265.00	1	\$ 265.00
<b>Total Equipment Cost</b>			<b>\$ 26,804.00</b>
Contingency (20%)			0.2
Contingency Dollars			\$ 5,360.80
<b>Total Equipment Cost + Contingency</b>			<b>\$ 32,164.80</b>

## Contingency Dollar Items:

Ice Maker

Plumbing/Drains/Labor

Exhaust hoods

Fire Suppression

Dishwasher install

Gas line installation

LP Tank installation

Wall cabinets

Hot Water Heater

# JABA Equipment FOR SALE

- Large double door freezer, Superior model F-49 \$2,800
- Short refrigerator that mixer sits on, Delfeild \$175
- Food Portion Scale \$25
- Food Slicer (needs some work, but is \$3,200) \$100
- Small refrigerator \$250
- Small under counter refrigerator \$125
- Single door reach-in freezer, True model T-23F \$1,300



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# Request for Funds:

- To purchase excess equipment from JABA
    - \$ 4,752
  - For related incidentals (e.g., repair of slicer, moving expense, etc.)
    - \$ 500
- 

- Cost original equipment needs
  - \$ 32,164.80
- Storage space for equipment until kitchen is renovated



# Questions?



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## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Board, Commission, and Committee Member Attendance				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors approve the Board, Commission, or Committee Attendance Policy.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	<p>Community members and County staff are often appointed by the Board of Supervisors as a county representative on various Boards, Commissions, or Committees (BCC). Regular meeting attendance and active participation by appointed members is essential to carrying out the purpose of the BCC.</p> <p>Fluvanna County does not have any published rules or guidelines to help ensure attendance. Staff recommends establishment of clear policy (or guidelines) for attendance so that BCCs can accomplish their missions and appointees can continue to fulfill their responsibilities as an appointed representative.</p> <p><b><u>Proposed Policy</u></b></p> <ul style="list-style-type: none"> <li>• BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.</li> <li>• The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.</li> <li>• The Clerk shall report these findings to the Board of Supervisors, typically in closed session.</li> <li>• Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.</li> </ul>				

	<ul style="list-style-type: none"> <li>• The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.</li> <li>• This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.</li> </ul>				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• Policies from Other Jurisdictions</li> <li>• Board, Commission and Committee Application Form (Revised)</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other

## Policies from Other Jurisdictions

### City of Waynesboro Attendance

Attendance at all regular and special called meetings is desired, with the understanding that certain events will occur that prevent perfect attendance. However, in order for the proper functioning of the City's Boards and Commissions, it is necessary for each member to be in attendance as much as possible. Attendance is also necessary to demonstrate the member's continued commitment to Board or Commission. Therefore, should an appointed member of a City Board or Commission be absent from four consecutive meetings, or whose attendance is less than 50% of the regular meetings over any 12 month period, Council may remove the appointed member and appoint a new member to fill the remaining term of the removed member.

**City of Williamsburg** City Council's Policies and Procedures Manual, Part IV, Section IV Attendance Requirement—Members of Boards and Commissions, states that:

Anyone appointed by City Council to a Board or Commission as listed below who fails to attend at least 75% of regularly scheduled meetings in a calendar year will be deemed to have rendered an implied resignation of that appointment. The Chairperson of the board/commission shall notify the Clerk of Council by December 1 of each year of any absences exceeding the standard of this policy during the prior eleven months. The Clerk shall report these findings to City Council at their December meeting, typically in closed session. Appointment by Council of another person to fill said office shall constitute an acceptance of such resignation. On advice of City Council, however, the Mayor may override the implied resignation and extend the appointment if extenuating circumstances so dictate.

This policy shall apply to all boards/commissions listed below, provided however, that if State law or City Ordinance addresses attendance requirements in an alternative manner, such law shall prevail over this policy.

**Fauquier County** addresses committee attendance requirements in its Bylaws and Rules of Procedure. A copy of that section of the bylaws is provided to each newly appointed committee member:

#### Section 6-4 Committee Attendance

A. Members of any standing or ad hoc committee of the Board of Supervisors, or of any committee to which the Board of Supervisors appoints a member, shall attend every scheduled meeting of the committee to which they have been appointed. Committee members are expected to attend a minimum of seventy-five percent (75%) of the regularly scheduled meetings of the committee in any year. It shall be the duty of the Chairman of any Board of Supervisors' appointed committee to determine the level of attendance of committee members. Upon receipt of written notice from the Chairman of any committee that a member has failed to attend at least seventy-five percent (75%) of the scheduled meetings of the committee, the Clerk of the Board of Supervisors shall notify, in writing, the Chairman of the Board of Supervisors who shall review the committee member's attendance and determine whether any reason exists for the meeting attendance failure. Upon review, the Chairman of the Board of Supervisors may, but is not required to, remove the committee member for non-attendance of meetings. Where a committee member has been removed, the Clerk to the Board of Supervisors shall place upon the agenda of the Board of Supervisors, a request to replace the member who has been removed. Replacement shall be made in the same manner as the original appointment and shall be for the remainder of the term for the committee member who has been removed. Upon the appointment of any committee member, the Clerk to the Board of Supervisors shall forward to the member a copy of this section. The committee attendance requirement set forth above shall not be applicable to any committee which meets six (6) or fewer times per year.

**The Chesapeake City** Code requires appointed members of the City's Boards, Commissions, Committees & Authorities to attend 75% of that entity's meetings each calendar year. Here is the section for the City Code that covers that requirement.

Sec. 2-307. - Removal.

Notwithstanding any other provision of this Code to the contrary, any member of a city board, commission, committee or similar agency for which the council has appointive authority and whose procedure for removal is not prescribed by state statute or act of assembly may be removed for cause by formal vote of the city council, provided that such member first be given a written statement of the causes and an opportunity to be heard thereon. In regard to attendance, failure of a member to attend at least 75 percent of the regularly scheduled meetings of the agency held within any calendar year shall automatically constitute cause for removal; provided, however, that the same requirements of notice and opportunity for hearing shall apply.

**The Town of Herndon** addresses removal from the Planning Commissioners under Chapter 2 (Administration), Article II (Boards, Commissions, Committee), Division 2 (Planning Commission).

Sec. 2-40. - Removal of members.

Any member of the planning commission may be removed from office for malfeasance in office. Notwithstanding the foregoing provision, a member of a local planning commission may be removed from office by the town council without limitation in the event that the commission member is absent from any three consecutive meetings of the commission, or is absent from any four meetings of the commission within any 12-month period, beginning upon the date of the planning commissioner's assumption of office. In either such event, a successor shall be appointed by the town council for the unexpired portion of the term of the member who has been removed.

(Code 1992, § 2-10; Ord. No. 06-O-38, § 1, 10-10-2006)

State law reference— Similar provisions, Code of Virginia, § 15.2-2212.

**The Culpeper County** Code includes the following:

Sec. 2-7. - Absence as an implied resignation.

(a) Attendance requirement. Any person appointed by the Board of Supervisors to any board, commission, council, committee, or other body to which the Board of Supervisors appoints members, shall not have more than three (3) unexcused absences from regularly scheduled meetings in a twelve-month period. Absences may be excused only by the chairman of that body.

(b) Nonattendance constitutes implied resignation. Failure of any such person to attend three (3) consecutive regularly scheduled meetings or more than one-third (1/3) of the regularly scheduled meetings in any six-month period shall be deemed resignation from that person's position. The person shall continue in office until such time as the Board of Supervisors shall accept such resignation by majority vote or by the appointment of another person to fill such position.

(c) Notice requirement. The County Administrator or his designee shall provide to all persons appointed by the Board of Supervisors and subject to this requirement a copy of this section 2-7

(d) Reporting attendance. It shall be the responsibility of the chief presiding officer of each body appointed by the Board of Supervisors to provide to the County Administrator or his designee a record of the attendance of the members of each such body for all regularly scheduled and special meetings.

(Ords. of 12-1-1998, 8-3-1999; 5-5-2009)

Editor's note—

Ordinance of 8-3-1999 gave the Board of Supervisors the option of accepting resignations under subsection (b) by majority vote, in addition to the appointment of a successor to a position.



## APPLICATION TO SERVE ON BOARDS/COMMISSION/COMMITTEES County of Fluvanna

Name (Last, First MI)		Election District	
Mailing Address		Physical Address (if different)	
Home Phone	Cell Phone	Work Phone	Email
EXPERIENCE/PROFESSIONAL EXPERTISE/EDUCATION:			
CURRENT OR PRIOR SERVICE ON BOARDS/COMMISSIONS/OR COMMITTEES:			
CIVIC ACTIVITIES AND MEMBERSHIPS (VOLUNTEER ROLES; FRATERNAL, BUSINESS, CHURCH OR SOCIAL GROUPS):			
REASON(S) FOR WANTING TO SERVE:			
<p><b>Applicants are considered as vacancies occur and your application will be kept on file for three years.</b></p> <p>By signing below you are indicating that you have read and understand the attached Fluvanna County BCC Attendance Policy and that you agree to abide by the Bylaws of any Board, Commission, or Committee to which you may be appointed.</p> <p>Submit by email (<a href="mailto:clerk@fluvannacounty.org">clerk@fluvannacounty.org</a>) or mail to: Clerk, Board of Supervisors, PO Box 540, Palmyra, VA 22963</p> <p>Fluvanna County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.</p>			
Signature			Date

**PLEASE INDICATE BELOW ANY BOARDS, COMMISSIONS, OR COMMITTEES ON WHICH YOU WISH TO SERVE.**

<b>X</b>	<b>Board, Commission, or Committee</b>
	Agricultural/Forestral District Advisory Committee
	Audit Committee
	Board of Zoning Appeals (BZA)
	Building Code of Appeals
	Community Policy Management Team (CPMT)
	Economic Development Authority (EDA)
	Finance Board
	Fork Union Sanitary District (FUSD) Advisory Committee
	James River Alcohol Safety Action Program (ASAP)
	James River Water Authority (JRWA)
	JAUNT Board
	Jefferson Area Board of Aging (JABA) Advisory Council
	Jefferson Area Board of Aging (JABA) Board of Directors
	Library Board of Trustees
	Monticello Area Community Action Agency (MACAA)
	Parks & Recreation Advisory Board
	Partnership for the Aging Committee
	Piedmont Virginia Community College (PVCC) Board
	Piedmont Workforce Investment Board
	Planning Commission
	Region Ten Community Services Board
	Regional Jail Board
	Rivanna River Basin Commission
	Social Services Board
	Southeast Rural Community Assistance Project, Inc.
	Thomas Jefferson Area Community Criminal Justice Board
	Thomas Jefferson Planning District Commission (TJPDC)
	Thomas Jefferson Water Resources Protection Foundation
	Youth Advisory Council (YAC)

**Fluvanna County Board, Committee, and Commission Attendance Policy**

1. BCC members shall attend at least two-thirds of all scheduled meetings in each calendar year while serving.
2. The Chairperson of the board, commission, or committee shall notify the Clerk to the Board of Supervisors of any absences exceeding this policy.
3. The Clerk shall report these findings to the Board of Supervisors, typically in closed session.
4. Appointees who do not meet the attendance requirement without a valid reason(s) may be deemed to have rendered an implied resignation of that appointment.
5. The Board may choose to accept the resignation and appoint another person to fill the appointed position. The Board may also override the implied resignation and extend the appointment, if extenuating circumstances so dictate.
6. This requirement shall apply to all boards, commissions, or committees listed on the attached application form, provided however, that if State or County Ordinance addresses attendance requirements in an alternative manner, such law shall prevail.



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Appointment to the Library Board of Trustees				
<b>MOTION(s):</b>	I move to appoint _____ to the Library Board of Trustees, with a term to begin July 1, 2015 and to terminate June 30, 2018.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Bradley Barker Euxine Faix Lissa Gooch				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

Interest in Library Board of Trustees

Cunningham

**Last Name**  **First Name**  **Date Recieved**   
**Mailing Address**  **City**  **State**  **Postal Code**   
**Home Phone**  **Work Phone**  **Cell Phone/Other**   
**Fax**  **Email Address**   
**Physical Address**  **City**  **State**  **Postal Code**

**Education and Experience:**

Historic Architectural preservation and conservation in both the public and private sectors. Researching and writing architectural and social histories, urban and rural, for the NC Dept. of Cultural Resources, Dept. of Archives and History. Private consultant on historic architectural preservation and conservation. AS: Building Construction and Management, Wilkes Community College, Wilkesboro, NC. BAH: Architectural History, UVA, Charlottesville, VA.

**Civic Activities and Committee Memberships:**

Shop Steward Amalgamated Transit Union. Local Pres. Amalgamated Transit Union, Chapel Hill, NC. ( Drove City bus during university yerars.) Society American Architectural Historians, Society American Social History, Society American Popular Culture

**Interest in Committee:**

I am retired, have the time and would like to contribute to the welfare and vitality of Fluvanna County, which I have comt to love. I have long experience with the architectural and rural structures of communities and a lifelong use of and belief in the value of public libraries.

**Comments:** Interest in serving on maximum of 1 board.

**Interest in Library Board of Trustees**

**Fork Union**

**Last Name**  **First Name**  **Date Recieved**

**Mailing Address**  **City**  **State**  **Postal Code**

**Home Phone**  **Work Phone**  **Cell Phone/Other**

**Fax**  **Email Address**

**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

Teacher for 18 years; librarian for 20 years; BS in Education

***Civic Activities and Committee Memberships:***

Historical Society Board, Grace Episcopal Church, Fluvanna Historical Society, Daughters of American Revolution

***Interest in Committee:***

Life long interest in libraries

***Comments:***

Interest in Library Board of Trustees

Palmyra

<b>Last Name</b>	Gooch	<b>First Name</b>	Felicity "Lissa"	<b>Date Recieved</b>	6/7/2013		
<b>Mailing Address</b>	703 Oliver Creek Road	<b>City</b>	Troy	<b>State</b>	VA	<b>Postal Code</b>	22974-
<b>Home Phone</b>	(434) 589-3446	<b>Work Phone</b>	4345898613	<b>Cell Phone/Other</b>	(434) 531-3915		
<b>Fax</b>		<b>Email Address</b>	lissagooch@gmail.com				
<b>Physical Address</b>	703 Oliver Creek Road	<b>City</b>	Troy	<b>State</b>	VA	<b>Postal Code</b>	22974

**Education and Experience:**

Med - University of Virginia (1981); BA - College of William and Mary (1976); Teacher, Fluvanna County Schools 1976-1981, 1988 to present.

**Civic Activities and Committee Memberships:**

Fluvanna County Library Board of Trustees, 2000 to 2012; Fluvanna County Historical Society Guide (Not currently); Beaver Dam Baptist Church - Missions, Flowers, Children's Church, Nursery.

**Interest in Committee:**

I feel the library is a vital and vibrant part of our community. It provides many services for our citizens. During my last tenure on the Library Board I was instrumental in helping find the architect and fund raising for our current library building. I was a strong advocate for hiring our current library director. I also served terms as president and treasurer of the library Corporation, which shares the same members as the Library Board of Trustees. I enjoyed being of service to Fluvanna and the library as a member of this board and would like to resume that service.

**Comments:**

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2017

<b>AGENDA TITLE:</b>	Appointment to the Jefferson Area Board for Aging (JABA) Advisory Council				
<b>MOTION(s):</b>	I move to appoint/reappoint _____ to the Jefferson Area Board for Aging (JABA) Advisory Council, with a term to begin July 1, 2015 and to terminate June 30, 2017.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Elva Key, current member who wishes to be reappointed				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

Interest in Jefferson Area Board for Aging (JABA) Adviso

Columbia

**Last Name**  **First Name**  **Date Recieved**   
**Mailing Address**  **City**  **State**  **Postal Code**   
**Home Phone**  **Work Phone**  **Cell Phone/Other**   
**Fax**  **Email Address**   
**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

2yrs college - Virginia Union University

***Civic Activities and Committee Memberships:***

Evergreen Baptist Church (Trustee, Superintendent of Sunday School)

***Interest in Committee:***

Library Board - Someone was needed from Columbia District and I feel that I could be of service and help in that capacity.

***Comments:*** filled unexpired term of Linda Powers

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Appointment to the Fluvanna Partnership for Aging Committee, Columbia District				
<b>MOTION(s):</b>	<b>I move to appoint _____ to the Fluvanna Partnership for Aging Committee, Columbia District, with a term to begin July 1, 2015 and to terminate June 30, 2018.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Curtis Putnam				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

Interest in Fluvanna Partnership for Aging Committee

Columbia

**Last Name** Putnam **First Name** Curtis **Date Recieved** 6/1/2015  
**Mailing Address** 16408 James Madison Hwy. **City** Palmyra **State** VA **Postal Code** 22963-  
**Home Phone**  **Work Phone**  **Cell Phone/Other** (434) 906-8400  
**Fax**  **Email Address** curtisputnam@hotmail.com  
**Physical Address**  **City**  **State**  **Postal Code**

**Education and Experience:**

Retail Sales - Sears 4 years, Maintenance Technician - Fluvanna County 11 years. Western Michigan University, BS Sociology, Chemistry, Teaching; Penn Valley Community College, coursework in Psychology and Accounting; University of MO, KC - 1 year Masters level in Biochemistry; Piedmont Virginia Community College, Project Management, Reading Construction Documents, and Personal Development courses.

**Civic Activities and Committee Memberships:**

Writers Group of Fluvanna, Founded and participated for 7 years. Fluvanna County Leadership Development Course (2007?). Kiwanis Club, 1 year; Tiger Team, Fluvanna County Government, 2014.

**Interest in Committee:**

I wish to be a vital part of my community, adding my experience, expertise and enthusiasm to a number of essential services. I will retire this July and wish to maintain and access my extensive network of friends in County Government.

**Comments:**



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Appointment to the Piedmont Workforce Investment Board				
<b>MOTION(s):</b>	I move to appoint _____ to the Piedmont Workforce Investment Board, with a term to begin July 1, 2015 and to terminate June 30, 2017.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Victor L. Schaff				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

Interest in Piedmont Workforce Investment Board

<b>Last Name</b>	Schaff	<b>First Name</b>	Victor L.	<b>Date Recieved</b>	5/1/2014		
<b>Mailing Address</b>	216 Cypress Circle	<b>City</b>	Barboursville	<b>State</b>	VA	<b>Postal Code</b>	22923-
<b>Home Phone</b>		<b>Work Phone</b>	4349858014	<b>Cell Phone/Other</b>	(434) 242-2228		
<b>Fax</b>		<b>Email Address</b>	schaffent@aol.com				
<b>Physical Address</b>		<b>City</b>		<b>State</b>		<b>Postal Code</b>	

**Education and Experience:**

Owner - Schaff Enterprises Inc., dba: PaPa John's Pizza

**Civic Activities and Committee Memberships:**

Vice Chair for Green County Planning Commission; Fluvanna, Greene Chamer of Commerce

**Interest in Committee:**

Community Involvement

**Comments:**

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Appointment to the Parks & Recreation Advisory Board, At Large position replacing Roxanne Carter-Johnston who resigned.				
<b>MOTION(s):</b>	<b>I move to appoint _____ to the Parks &amp; Recreation Advisory Board, At Large Position, with a term to begin immediately and to terminate June 30, 2016.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Jessica Carter Walter Hussey Stewart Stevens				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

Interest in Parks and Recreation Advisory Board

Palmyra

<b>Last Name</b>	Carter	<b>First Name</b>	Jessica	<b>Date Recieved</b>	3/9/2015		
<b>Mailing Address</b>	388 Shepherd Lane	<b>City</b>	Troy	<b>State</b>	VA	<b>Postal Code</b>	22974-
<b>Home Phone</b>	(434) 591-0484	<b>Work Phone</b>	4349519340	<b>Cell Phone/Other</b>	(434) 906-8335		
<b>Fax</b>		<b>Email Address</b>	jess.carter.1986@gmail.com				
<b>Physical Address</b>		<b>City</b>		<b>State</b>		<b>Postal Code</b>	

**Education and Experience:**

Charlottesville High School, 2000-2004; Mary Baldwin College, 2004-2008, Bachelors Degree in Sociology; Liberty University Online, 2012-2015, Masters of Arts in Human Services Counseling; fluvanna Correctional Center for Women, 2008-2014; Correctional Officer/Case Manager Counselor; Blue Ridge Juvenile Detention Center, 2014 to present - Resident Advisor.

**Civic Activities and Committee Memberships:**

Sociology Club - 2004-2008; Mary Baldwin College

**Interest in Committee:**

**Comments:**

Interest in Parks and Recreation Advisory Board

Columbia

**Last Name**  **First Name**  **Date Recieved**   
**Mailing Address**  **City**  **State**  **Postal Code**   
**Home Phone**  **Work Phone**  **Cell Phone/Other**   
**Fax**  **Email Address**   
**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

Education: BS - Physics/Mathematics. Experience: 30+ years as Engineering Director and Civilian Program Manager for US Navy Nuclear Submarine Programs and at NASA as a Senior Executive and Deputy Chief Engineer. Professional Expertise: Program/Project Management; Project Engineering; Citizen Science, Public Education and Stewardship of Virginia's Natural Resources; Education and Problem Solving for Virginia Gardeners.

***Civic Activities and Committee Memberships:***

Virginia Mater Gardener and Vice President of the Fluvanna Master Gardeners. Virginia Master Naturalist, Rivanna chapter (RMN) which includes Fluvanna County. Project Leader for 3 RMN projects for citizen science, public education and stewardship of natural resources, all in Fluvanna. Chairman of the Finance Committee, Cunningham United Methodist Church, Palmyra.

***Interest in Committee:***

I am interested in serving on the Fluvanna County Parks & Recreation Advisory Board as a proud citizen interested in promoting the natural environment of Fluvanna County. As a member of the RAB I will use my knowledge as both a Virginia Master Gardener and a Virginia Master Naturalist to advise the Parks & Recreation Department (FCPR) and the board of Supervisors in landscaping park areas as well as the use and maintenance of our natural resources. I will work, as a volunteer, to provide gardening and natural resource educational and recreational opportunities to the citizens of Fluvanna as well as our visitors. Using my experience, I will advise FCPR

***Comments:***

**Interest in Parks and Recreation Advisory Board**

**Palmyra**

**Last Name**  **First Name**  **Date Recieved**

**Mailing Address**  **City**  **State**  **Postal Code**

**Home Phone**  **Work Phone**  **Cell Phone/Other**

**Fax**  **Email Address**

**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

I have 5 years of military service in the U.S.Navy, trained as a Hospital Corpsman. I specialized in radiation safety & was part of an emergency response team dedicated to handling radioactive emergencies, as well as chemical and biological events. I was trained in the handling of hazardous materials & battlefield emergency response. I was responsible for reporting compliances for shipboard and shore-based diagnostic X-ray units for the entire Mid-Atlantic fleet and for recording personnel exposures for over one hundred personnel and spaces. I reported my findings daily, weekly, monthly, quarterly and annually, per federally regulated and command guidelines. I managed a budget for work and office related expenses. I have a BS degree in Community Health Sciences and a minor in Human Services. I worked as a counselor for youth at Little Keswick School for five years, where I was trained in Mandt, and Life Space Crisis Interventions. During my work at the school, I was responsible for the supervision of subordinate staff and residential students. I worked both on-call and overnight. I was responsible for crisis intervention and resolution between resident students and mediated staff conflicts. I was responsible for the delivery of medications to residents. I was responsible for reporting daily to an administrative and therapeutic team, for planning and implementing activities that would engineer success for youth with special needs. I was required to submit budget requests to maintain an active outdoors recreation program and for logistics and scheduling of outdoor and off campus activities that took place overnight in the wilderness. I supervised a garden center in Norfolk Va. I was a government contractor, required to locate and catalogue environmental liabilities on military bases in the Va. Beach area and have been running my own small business for three years.

***Civic Activities and Committee Memberships:***

***Interest in Committee:***

I would like to be involved in my community. I served my country and I would like to now serve my local community. My family and I reside in Fluvanna County and are invested in the County's growth and development. I would hope to one day serve as a County Supervisor.

***Comments:***

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	Appointment to the Parks & Recreation Advisory Board				
<b>MOTION(s):</b>	I move to appoint/reappoint _____ to the Parks & Recreation Advisory Board, with a term to begin July 1, 2015 and to terminate June 30, 2017.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
<b>STAFF CONTACT(S):</b>	Kelly Harris				
<b>PRESENTER(S):</b>					
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Wade Parrish, who would like to be reappointed Jessica Carter Walter Hussey Curtis Putnam Stewart Stevens				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other

**Interest in Parks and Recreation Advisory Board**

**Palmyra**

**Last Name**  **First Name**  **Date Recieved**

**Mailing Address**  **City**  **State**  **Postal Code**

**Home Phone**  **Work Phone**  **Cell Phone/Other**

**Fax**  **Email Address**

**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

Charlottesville High School, 2000-2004; Mary Baldwin College, 2004-2008, Bachelors Degree in Sociology; Liberty University Online, 2012-2015, Masters of Arts in Human Services Counseling; fluvanna Correctional Center for Women, 2008-2014; Correctional Officer/Case Manager Counselor; Blue Ridge Juvenile Detention Center, 2014 to present - Resident Advisor.

***Civic Activities and Committee Memberships:***

Sociology Club - 2004-2008; Mary Baldwin College

***Interest in Committee:***

***Comments:***



Interest in Parks and Recreation Advisory Board

Columbia

**Last Name**  **First Name**  **Date Recieved**

**Mailing Address**  **City**  **State**  **Postal Code**

**Home Phone**  **Work Phone**  **Cell Phone/Other**

**Fax**  **Email Address**

**Physical Address**  **City**  **State**  **Postal Code**

**Education and Experience:**

Education: BS - Physics/Mathematics. Experience: 30+ years as Engineering Director and Civilian Program Manager for US Navy Nuclear Submarine Programs and at NASA as a Senior Executive and Deputy Chief Engineer. Professional Expertise: Program/Project Management; Project Engineering; Citizen Science, Public Education and Stewardship of Virginia's Natural Resources; Education and Problem Solving for Virginia Gardeners.

**Civic Activities and Committee Memberships:**

Virginia Mater Gardener and Vice President of the Fluvanna Master Gardeners. Virginia Master Naturalist, Rivanna chapter (RMN) which includes Fluvanna County. Project Leader for 3 RMN projects for citizen science, public education and stewardship of natural resources, all in Fluvanna. Chairman of the Finance Committee, Cunningham United Methodist Church, Palmyra.

**Interest in Committee:**

I am interested in serving on the Fluvanna County Parks & Recreation Advisory Board as a proud citizen interested in promoting the natural environment of Fluvanna County. As a member of the RAB I will use my knowledge as both a Virginia Master Gardener and a Virginia Master Naturalist to advise the Parks & Recreation Department (FCPR) and the board of Supervisors in landscaping park areas as well as the use and maintenance of our natural resources. I will work, as a volunteer, to provide gardening and natural resource educational and recreational opportunities to the citizens of Fluvanna as well as our visitors. Using my experience, I will advise FCPR

**Comments:**

Interest in Parks and Recreation Advisory Board

Columbia

**Last Name** Parrish **First Name** Wade **Date Recieved** 10/7/2010  
**Mailing Address** P.O. Box 85 **City** Palmyra **State** VA **Postal Code** 22963-  
**Home Phone** (434) 589-6077 **Work Phone** 4345898412 **Cell Phone/Other** (434) 981-4490  
**Fax** **Email Address** parrishw@embarqmail.com  
**Physical Address** 1173 Courthouse Road **City** Palmyra **State** VA **Postal Code** 22963

**Education and Experience:**

High School Graduate

**Civic Activities and Committee Memberships:**

Fluvanna Youth Baseball Board for 12 Years, Currently president of League, farm Bureau Board of Directors, byrd Chapel Church, Active in 4H with son

**Interest in Committee:**

I am interested in serving on the Parks and Rec. Advisory board. A life time resident and intrest in youth sports, I would like to see the program continue to grow and take care of all needs.

**Comments:** filled unexpired term for Dr. Sam Babbitt

**Interest in Parks and Recreation Advisory Board****Columbia**

**Last Name** Putnam **First Name** Curtis **Date Recieved** 6/1/2015  
**Mailing Address** 16408 James Madison Hwy. **City** Palmyra **State** VA **Postal Code** 22963-  
**Home Phone**  **Work Phone**  **Cell Phone/Other** (434) 906-8400  
**Fax**  **Email Address** curtisputnam@hotmail.com  
**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

Retail Sales - Sears 4 years, Maintenance Technician - Fluvanna County 11 years. Western Michigan University, BS Sociology, Chemistry, Teaching; Penn Valley Community College, coursework in Psychology and Accounting; University of MO, KC - 1 year Masters level in Biochemistry; Piedmont Virginia Community College, Project Management, Reading Construction Documents, and Personal Development courses.

***Civic Activities and Committee Memberships:***

Writers Group of Fluvanna, Founded and participated for 7 years. Fluvanna County Leadership Development Course (2007?). Kiwanis Club, 1 year; Tiger Team, Fluvanna County Government, 2014.

***Interest in Committee:***

I wish to be a vital part of my community, adding my experience, expertise and enthusiasm to a number of essential services. I will retire this July and wish to maintain and access my extensive network of friends in County Government.

***Comments:***

**Interest in Parks and Recreation Advisory Board**

**Palmyra**

**Last Name**  **First Name**  **Date Recieved**

**Mailing Address**  **City**  **State**  **Postal Code**

**Home Phone**  **Work Phone**  **Cell Phone/Other**

**Fax**  **Email Address**

**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

I have 5 years of military service in the U.S.Navy, trained as a Hospital Corpsman. I specialized in radiation safety & was part of an emergency response team dedicated to handling radioactive emergencies, as well as chemical and biological events. I was trained in the handling of hazardous materials & battlefield emergency response. I was responsible for reporting compliances for shipboard and shore-based diagnostic X-ray units for the entire Mid-Atlantic fleet and for recording personnel exposures for over one hundred personnel and spaces. I reported my findings daily, weekly, monthly, quarterly and annually, per federally regulated and command guidelines. I managed a budget for work and office related expenses. I have a BS degree in Community Health Sciences and a minor in Human Services. I worked as a counselor for youth at Little Keswick School for five years, where I was trained in Mandt, and Life Space Crisis Interventions. During my work at the school, I was responsible for the supervision of subordinate staff and residential students. I worked both on-call and overnight. I was responsible for crisis intervention and resolution between resident students and mediated staff conflicts. I was responsible for the delivery of medications to residents. I was responsible for reporting daily to an administrative and therapeutic team, for planning and implementing activities that would engineer success for youth with special needs. I was required to submit budget requests to maintain an active outdoors recreation program and for logistics and scheduling of outdoor and off campus activities that took place overnight in the wilderness. I supervised a garden center in Norfolk Va. I was a government contractor, required to locate and catalogue environmental liabilities on military bases in the Va. Beach area and have been running my own small business for three years.

***Civic Activities and Committee Memberships:***

***Interest in Committee:***

I would like to be involved in my community. I served my country and I would like to now serve my local community. My family and I reside in Fluvanna County and are invested in the County's growth and development. I would hope to one day serve as a County Supervisor.

***Comments:***




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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

P.O. Box 540  
 Palmyra, VA 22963  
 Ph: (434) 591-1910  
 Fax: (434) 591-1911  
 www.fluvannacounty.org

## MEMORANDUM

**Date:** June 17, 2015  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** Accounts Payable Report for May 2015

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1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.


CATEGORY	AMOUNT
General	\$622,588.49
Capital Improvements	\$1,221,289.49
Debt Service	\$162,677.96
Sewer	\$1,735.24
Fork Union Sanitary District	\$11,833.99
<b>Total AP Expenditures</b>	<b>\$2,020,125.17</b>
Payroll	\$ 695,669.31
<b>Total</b>	<b>\$2,715,794.48</b>


## MOTION

I move the Accounts Payable and Payroll be ratified for May 2015 in the amount of **\$2,715,794.48**.

Enclosures: AP Report


	A	B	C	D	F	G	H	I	J
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b> <b>From Date: 5/1/2015</b> <b>To Date: 5/31/2015</b> 								
2									
3									
4									
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>		
7	<b>Fund # - 100 GENERAL FUND</b>								
8	<b>GENERAL FUND</b>								
9	FIRST FINANCIAL ADMINISTRATORS,	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041015	000000033799	4/10/2015	5/5/2015	13,946.48		
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 2 - Warrant M42415	000000034135	4/23/2015	5/5/2015	3,181.00		
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 042415	000000034141	4/24/2015	5/5/2015	286.50		
12	NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041015	000000033793	4/10/2015	5/5/2015	1,034.68		
13	NY LIFE INSURNACE & ANNUITY CORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041015	000000033794	4/10/2015	5/5/2015	180.00		
14	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W	SHERIFF FEES APRIL	78006	5/1/2015	5/1/2015	890.70		
15	TREVAUGHN AYERS	CLEARING ACCOUNT-	TREVAUGHN AYERS SALARY	78012	5/22/2015	5/22/2015	1,155.42		
16	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041015	000000033798	4/10/2015	5/5/2015	429.10		
17	VRS	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 041015	000000033796	4/10/2015	5/4/2015	171,263.99		
18								<b>Total:</b>	<b>\$192,367.87</b>
19									
20	<b>OTHER LOCAL TAXES</b>								
21	MARTIN-LAWSON, ROBIN ELIZABETH	ADMIN FEE VEHICLE	PP 2015 206856	34455	5/11/2015	5/15/2015	56.01		
22	TOWN OF COLUMBIA	SALES TAX-	TOWN OF COLUMBIA SALES TAX	78011	5/18/2015	5/18/2015	193.31		
23	TOWN OF SCOTTSVILLE	SALES TAX-	TOWN OF SCOTTSVILLE SALES	78009	5/18/2015	5/18/2015	82.85		
24								<b>Total:</b>	<b>\$332.17</b>
25									
26	<b>CHARGES FOR SERVICES</b>								
27	CAROLYN ALIMECCO	RECREATION PROGRAM	REFUND	3472	4/22/2015	5/7/2015	40.00		
28	COLEEN CAVANAUGH	RECREATION PROGRAM	REFUND	3479	5/21/2015	5/29/2015	125.00		
29								<b>Total:</b>	<b>\$165.00</b>
30									
31	<b>BOARD OF SUPERVISORS</b>								
32	BANK OF AMERICA	OTHER OPERATING	MONTHLY STATEMENT	HARRIS 04302015	4/30/2015	5/18/2015	85.47		
33	E.W. THOMAS	OTHER OPERATING	BOS SNACKS	MAY 8 2015	5/8/2015	5/15/2015	44.76		
34	FLUVANNA REVIEW	ADVERTISING	AD	2015F1913	5/7/2015	5/29/2015	324.00		
35	LINDA H. LENHERR	OTHER OPERATING	D JOHNSON RETIREMENT	04292015	4/29/2015	5/15/2015	60.27		
36	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	110814	5/1/2015	5/15/2015	112.00		
37	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	21.11		
38	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	269.61		
39								<b>Total:</b>	<b>\$917.22</b>
40									
41	<b>COUNTY ADMINISTRATOR</b>								
42	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	NICHOLS 04302015	4/30/2015	5/18/2015	79.21		
43	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	28.50		


	A	B	C	D	F	G	H	I	J	
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b> <b>From Date: 5/1/2015</b> <b>To Date: 5/31/2015</b> 									
2										
3										
4										
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>			
44	KODIAK, LLC.	LEASE/RENT	SHREDDING	51523	4/30/2015	5/15/2015	35.00			
45	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	57.04			
46	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	05012015	5/1/2015	5/15/2015	220.44			
47	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	88.69			
48	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	44.90			
49	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	11.86			
50	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	168857105	4/20/2015	5/15/2015	191.20			
51	VIRGINIA MUNICIPAL CLERKS	SUBSISTENCE & LODGING	VMCA	05082015	5/8/2015	5/15/2015	25.00			
52								<b>Total:</b>	<b>\$781.84</b>	
53										
54	<b>COUNTY ATTORNEY</b>									
55	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	110307	5/1/2015	5/15/2015	17,568.80			
56								<b>Total:</b>	<b>\$17,568.80</b>	
57										
58	<b>COMMISSIONER OF THE REVENUE</b>									
59	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	SHERIDAN 04302015	4/30/2015	5/18/2015	157.22			
60	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	23.75			
61	COMMISSIONERS OF THE REVENUE	CONVENTION AND	LAND USE CLASS	VN719161	4/16/2015	5/7/2015	625.00			
62	COMMISSIONERS OF THE REVENUE	DUES OR ASSOCIATION	BROWN SHERIDAN HUDGINS	FLUVANNA	5/14/2015	5/29/2015	340.00			
63	KODIAK, LLC.	PROFESSIONAL SERVICES	SHREDDING	51523	4/30/2015	5/15/2015	15.00			
64	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	27.75			
65	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	E423221015	5/1/2015	5/29/2015	55.47			
66	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	63.57			
67	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	CONSULTING	8390	4/30/2015	5/29/2015	300.00			
68	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	12.78			
69								<b>Total:</b>	<b>\$1,620.54</b>	
70										
71	<b>TREASURER</b>									
72	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	28.50			
73	KODIAK, LLC.	LEASE/RENT	SHREDDING	51523	4/30/2015	5/15/2015	15.00			
74	QUILL	OFFICE SUPPLIES	SUPPLIES	3698800	4/27/2015	5/15/2015	193.94			
75	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	05012015	5/1/2015	5/15/2015	47.20			
76	THE CENTRAL VIRGINIAN	ADVERTISING	GUIDE TO FLUVANNA	19430	4/30/2015	5/15/2015	85.00			
77	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	12.74			
78	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	49.86			
79	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	546001282025 5052015	5/5/2015	5/15/2015	740.00			
80								<b>Total:</b>	<b>\$1,172.24</b>	


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1	<b>County of Fluvanna</b> <b>Accounts Payable List</b>																										
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
81																											
82	<b>INFORMATION TECHNOLOGY</b>																										
83	BANK OF AMERICA	ADP SERVICES	MONTHLY STATEMENT	MCPAHON 04302015	4/30/2015	5/18/2015	857.14																				
84	BANK OF AMERICA	ADP SUPPLIES	MONTHLY STATEMENT	MCPAHON 04302015	4/30/2015	5/18/2015	851.99																				
85	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	MCPAHON 04302015	4/30/2015	5/18/2015	42.99																				
86	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	MCPAHON 04302015	4/30/2015	5/18/2015	0.00																				
87	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	4.75																				
88	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	2,145.41																				
89	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	89.87																				
90								<b>Total:</b>	<b>\$3,992.15</b>																		
91																											
92	<b>FINANCE</b>																										
93	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	DAHA 04302015	4/30/2015	5/18/2015	5.00																				
94	BANK OF AMERICA	OTHER OPERATING	MONTHLY STATEMENT	RODIAH 04302015	4/30/2015	5/18/2015	5.00																				
95	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00																				
96	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	437.76																				
97	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	ENVELOPES	1960	5/13/2015	5/15/2015	246.10																				
98	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	22.14																				
99	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	LEASE	16857106	4/23/2015	5/15/2015	338.90																				
100								<b>Total:</b>	<b>\$1,073.90</b>																		
101																											
102	<b>REGISTRAR/ELECTORAL BOARD</b>																										
103	DALY COMPUTERS, INC.	OFFICE SUPPLIES	SUPPLIES	PSI0991565	4/30/2015	5/15/2015	93.70																				
104	JOYCE PACE	MILEAGE ALLOWANCES	MILEAGE	jp04142015	4/14/2015	5/15/2015	49.84																				
105	THE ELECTION CENTER	CONVENTION AND	REGISTRATION	FLUVANNA	5/19/2015	5/29/2015	99.00																				
106	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	CERTIFICATE HOLDERS	1741	5/13/2015	5/15/2015	213.20																				
107	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	6.24																				
108	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	49.86																				
109								<b>Total:</b>	<b>\$511.84</b>																		
110																											
111	<b>HUMAN RESOURCES</b>																										
112	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	HARRIS 04302015	4/30/2015	5/18/2015	265.00																				
113	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY STATEMENT	HARRIS 04302015	4/30/2015	5/18/2015	100.00																				
114	FLUVANNA REVIEW	RECRUITMENT	AD	2015F189	4/30/2015	5/18/2015	31.00																				
115	GAIL PARRISH	EMPLOYEE RECOGNITION	REIMBURSMENT	04262015	5/4/2015	5/15/2015	129.53																				
116	GAIL PARRISH	MILEAGE ALLOWANCES	REIMBURSMENT	04162015	5/4/2015	5/15/2015	76.48																				
117	PROTECT YOUTH SPORTS	RECRUITMENT	BACKGROUND CHECK	358018	5/1/2015	5/15/2015	19.95																				





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1	<b>County of Fluvanna</b> <b>Accounts Payable List</b>																	
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6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>											
118	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	16877211	4/23/2015	5/15/2015	44.80											
119								<b>Total:</b>	<b>\$666.76</b>									
120																		
121	<b>GENERAL DISTRICT COURT</b>																	
122	CENTURYLINK	TELECOMMUNICATIONS	PHONE	APRIL 16 2015	4/16/2015	5/15/2015	126.67											
123	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	8.02											
124	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	EQUIPMENT	16888069	4/27/2015	5/15/2015	161.51											
125	VIRGINIA WATERS, INC.	MAINTENANCE CONTRACTS	WATER	17350 05202015	4/30/2015	5/29/2015	12.00											
126								<b>Total:</b>	<b>\$308.20</b>									
127																		
128	<b>COURT SERVICE UNIT</b>																	
129	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00											
130	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	E579052015	4/23/2015	5/15/2015	19.25											
131	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	17.69											
132								<b>Total:</b>	<b>\$55.94</b>									
133																		
134	<b>CLERK OF THE CIRCUIT COURT</b>																	
135	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	38.00											
136	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	FEES	05112015	5/11/2015	5/18/2015	183.96											
137	LOGAN SYSTEMS, INC.	PRINTING AND BINDING	PAPER	46772	5/15/2015	5/29/2015	169.50											
138	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	46726	5/15/2015	5/29/2015	2,541.67											
139	BETH SHERK	COMPENSATION-	JURY	GJ04020155	4/30/2015	5/18/2015	60.00											
140	DEBORAH G WOOD	CONVENTION AND	MILEAGE	05122013	5/12/2015	5/15/2015	120.51											
141	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	E2484350015	5/1/2015	5/18/2015	46.80											
142	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	266.76											
143	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	SALARIES	20272	5/13/2015	5/29/2015	4,458.22											
144	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	28.39											
145								<b>Total:</b>	<b>\$7,913.81</b>									
146																		
147	<b>CIRCUIT COURT JUDGE</b>																	
148	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	CIR COURT 04302015	4/30/2015	5/18/2015	15.15											
149	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	14.25											
150	COUNTY OF CULPEPER, VIRGINIA	PROFESSIONAL SERVICES	SALARY	FY15FLUVANNA	5/18/2015	5/29/2015	22,060.85											
151	CHARLES ALEXANDER	COMPENSATION-	JURY	GJ0420151	4/30/2015	5/18/2015	120.00											
152	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	5.38											
153								<b>Total:</b>	<b>\$22,215.63</b>									
154																		

	A	B	C	D	F	G	H	I	J	
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b> <b>From Date: 5/1/2015</b> <b>To Date: 5/31/2015</b> 									
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
155	COMMONWEALTH ATTY									
156	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	HAISLIP 04302015	4/30/2015	5/18/2015	42.46			
157	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00			
158	GERONIMO DEVELOPMENT	MAINTENANCE CONTRACTS	SUBSCRIPTION	11999	5/1/2015	5/15/2015	589.00			
159	JEFF HAISLIP	CONVENTION AND	MILEAGE	JH05072015	4/30/2015	5/15/2015	63.95			
160	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	10.15			
161	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	05012015	5/1/2015	5/15/2015	28.85			
162	STAPLES CONTRACT & COMMERCIAL,	FURNITURE & FIXTURES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	554.90			
163	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	92.76			
164	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	20.16			
165	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	49.86			
166	VIRGINIA ASSOCIATION OF	DUES OR ASSOCIATION	ANNUAL DUES	8102	3/30/2015	5/18/2015	700.00			
167								<b>Total:</b>	<b>\$2,171.09</b>	
168										
169	<b>SHERIFF</b>									
170	AT&T 286-3642	TELECOMMUNICATIONS	PHONE	05062015	5/1/2015	5/29/2015	70.77			
171	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	BRENNAN 04302015	4/30/2015	5/18/2015	250.00			
172	BANK OF AMERICA	EXTRADITION OF	MONTHLY STATEMENT	HESS 004302015	4/30/2015	5/18/2015	841.39			
173	BANK OF AMERICA	TELECOMMUNICATIONS	MONTHLY STATEMENT	WELLS 04302015	4/30/2015	5/18/2015	27.25			
174	BANK OF AMERICA	VEHICLE/POWER EQUIP	MONTHLY STATEMENT	RENSXH 04302015	4/30/2015	5/18/2015	136.65			
175	CAMPBELL EQUIPMENT, INC.	VEHICLE/POWER EQUIP	TIRE	05082015	5/8/2015	5/29/2015	140.99			
176	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	04222015	4/22/2015	5/15/2015	52.50			
177	CANON SOLUTIONS AMERICA, INC.	MAINTENANCE CONTRACTS	EQUIPMENT	4015906305	5/1/2015	5/15/2015	16.34			
178	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	1,261.49			
179	CLEAR COMMUNICATIONS AND	VEHICLES REP & MAINT	EQUIPMENT	104504	4/23/2015	5/15/2015	178.50			
180	DAVID R. WELLS	SUBSISTENCE & LODGING	HOTEL REIMBURSMENT	DW1	5/6/2015	5/15/2015	68.32			
181	DEPT OF VA STATE POLICE	OTHER OPERATING	FINGERPRINT	A2018 MAY 01 2015	5/1/2015	5/29/2015	185.00			
182	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	SUPPLIES	015279210	5/1/2015	5/15/2015	251.21			
183	FLUVANNA ACE HARDWARE	OFFICE SUPPLIES	DOOR STOP	046138	4/28/2015	5/15/2015	15.45			
184	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SUPPLIES	046428	5/16/2015	5/29/2015	8.98			
185	GALLS, LLC.	POLICE SUPPLIES	UNIFORMS	3436023	4/24/2015	5/15/2015	80.29			
186	GALLS, LLC.	UNIFORM/WEARING	UNIFORMS	3436765	4/24/2015	5/15/2015	245.70			
187	GE CAPITAL	LEASE/RENT	EQUIPMENT	62617490	4/19/2015	5/15/2015	77.73			
188	GEORGE MASON UNIVERSITY	CONVENTION AND	FITNESS LEADERSHIP	04242015	4/24/2015	5/15/2015	600.00			
189	JOHN WINN	VEHICLES REP & MAINT	GLASS TINTING	1603R	5/7/2015	5/15/2015	244.29			
190	KODIAK, LLC.	OTHER OPERATING	SHREDDING	51523	4/30/2015	5/15/2015	35.00			
191	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	GAS	00106924	4/30/2015	5/7/2015	208.23			

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
192	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	SERVICE	62494	4/20/2015	5/15/2015	44.07			
193	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	4,561.08			
194	PERSONNEL CONCEPTS, INC.	OFFICE SUPPLIES	LABOR LAWS	9327398853	4/10/2015	5/15/2015	245.14			
195	PITNEY BOWES INC	OFFICE SUPPLIES	EQUIPMENT	901091	5/8/2015	5/29/2015	68.99			
196	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	equipment	17033861 04202015	5/11/2015	5/15/2015	481.77			
197	PSYCHOLOGICAL HEALTH ROANOKE	PROFESSIONAL SERVICES	PSYCHO EVAL	PHR8014	5/1/2015	5/15/2015	255.00			
198	QUILL	OFFICE SUPPLIES	SUPPLIES	1825954	5/11/2015	5/15/2015	703.22			
199	ROCIC	PROFESSIONAL SERVICES	DATA CENTER	32826IN	4/1/2015	5/15/2015	75.00			
200	SHENANDOAH VALLEY WATER	FOOD SUPPLIES	WATER	05012015	5/1/2015	5/15/2015	105.40			
201	TREASURER OF VA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	02022015	5/6/2015	5/29/2015	20.00			
202	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	476.99			
203	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	EQUIPMENT	1505050019	5/5/2015	5/15/2015	52.67			
204	VERIZON WIRELESS	TELECOMMUNICATIONS	SHERIFF CELL	9745306373	5/8/2015	5/29/2015	2,218.16			
205	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	EQUIPMENT	16924859	5/1/2015	5/15/2015	77.73			
206	VIRGINIA DEPT. OF MOTOR VEHICLES	OTHER OPERATING	LICENSE	15120679	4/30/2015	5/15/2015	10.00			
207	VIRGINIA WHOLESALE TIRE	VEHICLE/POWER EQUIP	TIRES	3499781 0410	4/10/2015	5/7/2015	1,444.02			
208	WEST RIVER AUTO	VEHICLE/POWER EQUIP	SUPPLIES	32318	5/12/2015	5/29/2015	45.12			
209	WEST RIVER AUTO	VEHICLES REP & MAINT	SERVICE	APRIL	4/23/2015	5/15/2015	181.54			
210								<b>Total:</b>	<b>\$16,061.98</b>	
211										
212	<b>E911</b>									
213	ANDREA GAINES	MILEAGE ALLOWANCES	MILEAGE	AG1	4/22/2015	5/15/2015	57.84			
214	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MONTHLY STATEMENT	GAINES	4/30/2015	5/18/2015	252.69			
215	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY STATEMENT	GAINES	4/30/2015	5/18/2015	75.00			
216	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	GAINES	4/30/2015	5/18/2015	36.33			
217	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	4,120.91			
218	CHELSEA GARDNER	CONVENTION AND	MEALS/MILEAGE	CG1/2	5/12/2015	5/15/2015	69.77			
219	CHELSEA GARDNER	MILEAGE ALLOWANCES	MEALS/MILEAGE	CG1/2	5/12/2015	5/15/2015	78.20			
220	JOEL A. ZELINSKY	E911 NEW ROAD SIGNS	SIGNS	2283	5/9/2015	5/29/2015	2,779.10			
221	MICHAEL GRANDSTAFF	MILEAGE ALLOWANCES	MILEAGE	MG1	4/24/2015	5/15/2015	86.25			
222	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	IT WORK	34874	4/30/2015	5/15/2015	5,900.00			
223	SEAN BRENNAN	MILEAGE ALLOWANCES	REIMBURSEMENT	SB1	5/19/2015	5/29/2015	58.07			
224	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	308.89			
225	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	2.91			
226	VERIZON WIRELESS	TELECOMMUNICATIONS	SHERIFF CELL	9745306373	5/8/2015	5/29/2015	630.89			
227	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	EQUIPMENT	16924859	5/1/2015	5/15/2015	77.72			
228								<b>Total:</b>	<b>\$14,534.57</b>	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
229																											
230	<b>CORRECTION AND DETENTION</b>																										
231	COUNTY OF ALBEMARLE, VIRGINIA	BRJDC DEBT PAYMENT	4TH QTR	FY201500000891	4/30/2015	5/15/2015	18,849.75																				
232	E.W. THOMAS	FOOD SUPPLIES	SUPPLIES	EWT1-2 05042015	5/4/2015	5/15/2015	5.47																				
233								<b>Total:</b>	<b>\$18,855.22</b>																		
234																											
235	<b>BUILDING INSPECTIONS</b>																										
236	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00																				
237	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	GAS	00106924	4/30/2015	5/7/2015	123.20																				
238	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	125.48																				
239	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	74.43																				
240	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	4.84																				
241	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	59.86																				
242								<b>Total:</b>	<b>\$406.81</b>																		
243																											
244	<b>EMERGENCY MANAGEMENT</b>																										
245	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	82.85																				
246								<b>Total:</b>	<b>\$82.85</b>																		
247																											
248	<b>ANIMAL CONTROL</b>																										
249	CRATER CRIMINAL JUSTICE TRAINING	CONVENTION AND	ANIMAL CONTROL ACADEMY	1043	5/13/2015	5/29/2015	500.00																				
250	FLUVANNA SPCA	CONTRACT SERVICES	JUNE PAYMENT	062015	4/30/2015	5/29/2015	10,704.58																				
251	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	399.02																				
252								<b>Total:</b>	<b>\$11,603.60</b>																		
253																											
254	<b>LITTER</b>																										
255	AMERIMARK DIRECT	OTHER OPERATING	SUPPLIES	29718	4/30/2015	5/15/2015	265.65																				
256	CONTAINER RENTALS, LLC.	OTHER OPERATING	OPEN TOP CONTAINERS	155771	4/30/2015	5/15/2015	328.93																				
257	IMAGE DESIGNERS, INC.	OTHER OPERATING	SHIRTS	058859	4/21/2015	5/7/2015	583.44																				
258	THE DAILY PROGRESS	OTHER OPERATING	AD	3344682 PARKS & REC	5/3/2015	5/29/2015	209.00																				
259								<b>Total:</b>	<b>\$1,387.02</b>																		
260																											
261	<b>FACILITIES</b>																										
262	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MONTHLY STATEMENT	STEPHENS 04302015	4/30/2015	5/18/2015	656.47																				
263	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY STATEMENT	SHAW 04302015	4/30/2015	5/18/2015	166.12																				
264	BETTER LIVING, INC.	GENERAL MATERIALS AND	SUPPLIES	004302015	4/30/2015	5/15/2015	57.27																				
265	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	SERVICE	1840817	5/14/2015	5/29/2015	257.50																				


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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
266	BLUE RIDGE PAINT & DECORATING	GENERAL MATERIALS AND	SUPPLIES	04302015	4/30/2015	5/15/2015	264.87			
267	BROWN MOTOR PARTS, INC.	BLDGS EQUIP REP & MAINT	PART	216 04302015	4/30/2015	5/15/2015	8.19			
268	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	04282015	4/29/2015	5/15/2015	138.98			
269	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00			
270	CHARLOTTESVILLE GLASS & MIRROR	BLDGS EQUIP REP & MAINT	REPLACE PANES	F126030	5/18/2015	5/29/2015	1,204.81			
271	CII SERVICE	BLDGS EQUIP REP & MAINT	SERVICIE	7198	5/18/2015	5/29/2015	5,999.78			
272	CINTAS	LAUNDRY AND DRY	UNIFORMS	3946501283	5/7/2015	5/15/2015	652.43			
273	COMMONWEALTH BUILDING	GENERAL MATERIALS AND	PAINT	512214500	4/20/2015	5/15/2015	18.45			
274	COMMUNITY INTERFACE	AGRICULTURAL SUPPLIES	MULCH	04302015	4/30/2015	5/15/2015	2,200.00			
275	E.W. THOMAS	GENERAL MATERIALS AND	SUPPLIES	05052015	5/5/2015	5/15/2015	8.08			
276	E.W. THOMAS	SUBSISTENCE & LODGING	SUPPLIES	05052015	5/5/2015	5/15/2015	41.88			
277	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	SUPPLIES	040302015	4/20/2015	5/15/2015	573.89			
278	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	04302015	4/30/2015	5/15/2015	40.45			
279	GARY OSTEN PLUMBING	CONTRACT SERVICES	DUG UP PVC	5112015	5/11/2015	5/15/2015	4,147.50			
280	JOHN VAUGHAN	BLDGS EQUIP REP & MAINT	LABOR	2322	5/11/2015	5/15/2015	620.00			
281	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	SUPPLIES	04302015	4/30/2015	5/15/2015	409.06			
282	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	SUPPLIES	04302015	4/30/2015	5/15/2015	521.38			
283	LEGACY SIGNS & GRAPHICS	CONTRACT SERVICES	SUPPLIES	2015232	4/17/2015	5/15/2015	327.00			
284	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	04252015	4/25/2015	5/15/2015	534.08			
285	MARK R. MOORE	BLDGS EQUIP REP & MAINT	SUPPLIES/LABOIR	275	4/2/2015	5/15/2015	340.56			
286	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	1,304.66			
287	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	3.36			
288	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	STONE	05052015	5/5/2015	5/15/2015	2,909.75			
289	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	INSPECTION	10015187	5/12/2015	5/29/2015	16.00			
290	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	67.12			
291	TRACTOR HILL EQUIPMENT, LLC.	BLDGS EQUIP REP & MAINT	EQUIPMENT	2015	5/1/2015	5/15/2015	1,241.27			
292	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	5.07			
293	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	200.61			
294	WAGNER'S MOBILE GLASS & MIRROR	VEHICLES REP & MAINT	WERVICE	14052	4/27/2015	5/15/2015	200.00			
295								<b>Total:</b>	<b>\$25,155.59</b>	
296										
297	<b>GENERAL SERVICES</b>									
298	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	05122015	5/12/2015	5/29/2015	440.08			
299	BOSLEY CROWTHER	LEASE/RENT	LEASE	06012015	5/15/2015	5/15/2015	2,000.00			
300	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0403-0503	5/5/2015	5/15/2015	6,805.10			
301	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ELECTRIC	05112015	5/11/2015	5/29/2015	102.89			
302	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAYPHONE	A32336611801008	4/27/2015	5/15/2015	50.00			

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303	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	653.07			
304	CII SERVICE	MAINTENANCE CONTRACTS	COTRACT	7147	5/21/2015	5/29/2015	2,437.00			
305	CINTAS	MAINTENANCE CONTRACTS	FIRST AID KIT	5002898323	4/16/2015	5/15/2015	56.30			
306	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	APRIL 2015	4/27/2015	5/15/2015	11,674.74			
307	DOMINION VIRGINIA POWER	STREET LIGHTS	ELECTRIC	APRIL 2015	4/27/2015	5/15/2015	464.54			
308	FORK UNION SANITARY DISTRICT	WATER SERVICES	COUNTY WATER BILLS	05192015	5/14/2015	5/29/2015	956.50			
309	INTRASTATE PEST	MAINTENANCE CONTRACTS	PEST CONTROL	05042015	5/4/2015	5/15/2015	945.00			
310	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	410000579749	4/30/2015	5/15/2015	1,172.89			
311	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	05012015	5/1/2015	5/15/2015	55.80			
312	TECHNIRAIN LIGHTING AND	MAINTENANCE CONTRACTS	LABOR	515	5/22/2015	5/29/2015	462.50			
313	THYSSENKRUPP ELEVATOR	MAINTENANCE CONTRACTS	MAINTENANCE	3001820770	5/1/2015	5/15/2015	2,128.30			
314	TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	527923	4/29/2015	5/15/2015	1,090.03			
315	TREASURER, FLUVANNA CO	SEWER SERVICES	COUNTY SEWER BILLS	05222015	5/22/2015	5/29/2015	495.35			
316							<b>Total:</b>	<b>\$31,990.09</b>		
317										
318	<b>PUBLIC WORKS</b>									
319	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	19.00			
320	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL PURCHASES VOYAGER	SQLCD/00109483	5/19/2015	5/29/2015	10.76			
321	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	361.17			
322	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	103.44			
323	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE	16913327	4/30/2015	5/15/2015	227.64			
324							<b>Total:</b>	<b>\$722.01</b>		
325										
326	<b>CONVENIENCE CENTER</b>									
327	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347000005640	4/30/2015	5/15/2015	5,360.81			
328	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	TIRE DISPOSAL	05202015	5/26/2015	5/29/2015	107.50			
329	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	SUPPLIES	04302015	4/30/2015	5/15/2015	69.97			
330	MO-JOHNS, INC.	LEASE/RENT	PORT A JOHN	83216	5/11/2015	5/29/2015	60.00			
331	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	31.73			
332							<b>Total:</b>	<b>\$5,630.01</b>		
333										
334	<b>LANDFILL POST CLOSURE</b>									
335	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	2015040384	4/30/2015	5/29/2015	691.00			
336							<b>Total:</b>	<b>\$691.00</b>		
337										
338	<b>HEALTH</b>									
339	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	172.72			


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340	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	14.10											
341								<b>Total:</b>	<b>\$186.82</b>									
342																		
343	<b>VJCCCA</b>																	
344	DETOUR MENTORING	PROFESSIONAL SERVICES	MENTORING	05152015	5/15/2015	5/29/2015	200.00											
345								<b>Total:</b>	<b>\$200.00</b>									
346																		
347	<b>CSA</b>																	
348	BANK OF AMERICA	FOOD SUPPLIES	MONTHLY STATEMENT	MEYERS 04302015	4/30/2015	5/18/2015	39.26											
349	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MEYERS 04302015	4/30/2015	5/18/2015	308.60											
350	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	9.50											
351	FUMA FOOD SERVICE	FOOD SUPPLIES	DINING SERVICE- CSA RETREAT	4282015	5/13/2015	5/29/2015	115.83											
352	JACQUELINE MEYERS	MILEAGE ALLOWANCES	MILEAGE	CSA0515	5/5/2015	5/15/2015	141.46											
353	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	133.64											
354	THOMAS BROTHERS SOFTWARE	PROFESSIONAL SERVICES	SOCIA PROGRAM	05132015	5/13/2015	5/29/2015	500.00											
355	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - CSA	16857104	4/20/2015	5/15/2015	51.68											
356								<b>Total:</b>	<b>\$1,299.97</b>									
357																		
358	<b>CSA PURCHASE OF SERVICES</b>																	
359	A. JAMES ANDERSON, P.H.D	COMM SVCS		P03030695068	3/31/2015	5/29/2015	3,280.00											
360	ADDICTION RECOVERY SYSTEMS,	COMM SVCS		P04030697649	4/30/2015	5/15/2015	195.00											
361	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-		P03000769353	3/31/2015	5/29/2015	225.00											
362	BANK OF AMERICA	COMM SVCS		P05030712462	5/12/2015	5/15/2015	1,719.33											
363	BLUE RIDGE RESOLUTIONS, PLLC	COMM SVCS		P04030707354	4/30/2015	5/15/2015	550.00											
364		COMM SVCS		P04030709353	4/20/2015	5/15/2015	298.07											
365	COMPASS YOUTH & FAMILY	COMM SVCS		P03000774057	3/31/2015	5/15/2015	3,360.00											
366		COMM SVCS		P04030702155	4/30/2015	5/15/2015	1,218.75											
367	DETOUR MENTORING	COMM SVCS		P03000772358	3/31/2015	5/15/2015	7,345.00											
368	DETOUR MENTORING	POS MAND SVCS IN PUBLIC		P04000761969	4/30/2015	5/15/2015	550.00											
369	DISCOVERY SCHOOL	RES. CONG. CARE		P03000776066	3/31/2015	5/15/2015	27,290.00											
370		COMM SVCS		P04030704352	4/30/2015	5/15/2015	360.00											
371	ED MURPHY & ASSOCIATES	EDUC SVCS CONG CARE		P04000772971	4/30/2015	5/29/2015	2,560.00											
372	ELK HILL	COMM SVCS		P04000773759	4/30/2015	5/29/2015	670.00											
373	ELK HILL	POS MANDATED SPED-		P01000776552	1/31/2015	5/29/2015	15,810.00											
374	FAMILY PRESERVATION SERV.	COMM SVCS		P03000770659	3/31/2015	5/15/2015	12,239.50											
375	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P04000770160	4/30/2015	5/29/2015	25.00											
376		COMM SVCS		P04030707556	4/30/2015	5/29/2015	400.00											

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377		COMM SVCS			P04030710657	4/30/2015	5/29/2015		180.00									
378	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE			P02000775064	2/28/2015	5/15/2015		4,634.00									
379	KEYSTONE NEWPORT NEWS, LLC.	RES. CONG. CARE			P03000772167	3/31/2015	5/15/2015		13,640.00									
380		COMM SVCS			P03000776860	3/31/2015	5/15/2015		570.00									
381	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-			P04000777148	4/30/2015	5/15/2015		34,960.00									
382	NATIONAL COUNSELING GROUP	COMM SVCS			P12030693456	12/31/2014	5/15/2015		675.00									
383	PEOPLE PLACES, INC.	COMM SVCS			P04030708064	4/30/2015	5/29/2015		512.50									
384	PEOPLE PLACES, INC.	POS MAND SPEC FC			P04030674773	4/30/2015	5/29/2015		3,696.80									
385		COMM SVCS			P04030701365	4/30/2015	5/29/2015		900.00									
386	REGION TEN	COMM SVCS			P03000775261	3/31/2015	5/15/2015		219.18									
387		COMM SVCS			P04030698150	4/30/2015	5/15/2015		170.00									
388	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-			P04000768350	4/30/2015	5/29/2015		9,200.00									
389	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE			P04000766263	4/30/2015	5/15/2015		3,230.00									
390	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE			P04000758572	4/30/2015	5/29/2015		7,170.00									
391	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-			P04000770951	4/30/2015	5/29/2015		24,255.00									
392								<b>Total:</b>	<b>\$182,108.13</b>									
393																		
394	<b>PARKS &amp; RECREATION</b>																	
395	ARTHURS SEPTIC SERVICE	CONTRACT SERVICES	PUMP SEPTIC		3476	5/18/2015	5/29/2015		325.00									
396	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOGGIE CLASS		32	4/20/2015	5/29/2015		480.00									
397	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	EQUIPMENT		067729	4/29/2015	5/15/2015		155.00									
398	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT		LOWANDE 04302015	4/30/2015	5/18/2015		23.75									
399	BANK OF AMERICA	FURNITURE & FIXTURES	MONTHLY STATEMENT		SMITH 04302015	4/30/2015	5/18/2015		164.95									
400	BANK OF AMERICA	PRINTING AND BINDING	MONTHLY STATEMENT		SMITH 04302015	4/30/2015	5/18/2015		175.78									
401	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY STATEMENT		PACE 40302015	4/30/2015	5/18/2015		1,260.60									
402	BANK OF AMERICA	SITE IMPROVEMENTS	MONTHLY STATEMENT		SMITH 04302015	4/30/2015	5/18/2015		71.45									
403	BONNIE SNODDY	PROFESSIONAL SERVICES	MARTIAL ARTS		28	4/23/2015	5/15/2015		962.50									
404	CAMP FRIENDSHIP	PROFESSIONAL SERVICES	ARCHERY CLINIC		31	5/14/2015	5/29/2015		315.00									
405	CONSERVATION SERVICES, INC.	SITE IMPROVEMENTS	TREE KITS		01621842	3/20/2015	5/15/2015		3,165.00									
406	DAVID W. GOURLEY	FURNITURE & FIXTURES	SOLAR SHADES FURNISH/INSTALL		3477	5/19/2015	5/29/2015		1,458.00									
407	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA		29	4/23/2015	5/15/2015		134.40									
408	E.W. THOMAS	RECREATIONAL SUPPLIES	SUPPLEIS		3747	5/11/2015	5/15/2015		10.00									
409	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	SUPPLIES		04302015	4/30/2015	5/15/2015		565.48									
410	HAROLD BOYD	PROFESSIONAL SERVICES	T BALL		30	4/23/2015	5/15/2015		210.00									
411	HEALTH NUTZ	PROFESSIONAL SERVICES	WATER AEROBICS, CARDIO, AQUA		208	5/1/2015	5/29/2015		112.00									
412	IMAGE DESIGNERS, INC.	UNIFORM/WEARING	SUPPLIES		059047	5/5/2015	5/15/2015		637.00									
413	IT'S A BREEZE SPECIALTIES	RECREATIONAL SUPPLIES	KIKTES		107829	5/11/2015	5/15/2015		818.76									



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414	JAUNT, INC.	PROFESSIONAL SERVICES	SERVICE	18149 4172015	3/20/2015	5/15/2015	196.30			
415	JOEL A. ZELINSKY	SITE IMPROVEMENTS	SIGN	2286	5/9/2015	5/29/2015	101.96			
416	MEGHAN BRYANT	PROFESSIONAL SERVICES	TAI CHI	33	5/14/2015	5/29/2015	21.00			
417	MO-JOHNS, INC.	CONTRACT SERVICES	PUMPING	82599	4/10/2015	5/15/2015	1,065.00			
418	MALINDA PAYNE	POSTAL SERVICES	REIMBURSEMENT	3480	5/22/2015	5/29/2015	10.95			
419	ORIENTAL TRADING CO., INC.	RECREATIONAL SUPPLIES	SUPPLIES	67155288403	5/9/2015	5/29/2015	104.84			
420	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	203.75			
421	RANGELAND GLO-WRAP	RECREATIONAL SUPPLIES	SUPPLIES	2989	5/12/2015	5/29/2015	17.94			
422	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	05012015	5/1/2015	5/15/2015	85.65			
423	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	296.22			
424	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	LONG DISTANCE	2DG69887	5/19/2015	5/29/2015	148.81			
425	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	49.86			
426	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	Copier Lease - Pleasant Grove	16877212	4/23/2015	5/15/2015	773.89			
427	VIRGINIA RECREATION & PARK	RECREATIONAL SUPPLIES	KINGS DOMINION SPRING TICKETS	22687-1	5/1/2015	5/29/2015	1,260.00			
428							<b>Total:</b>	<b>\$15,380.84</b>		
429										
430	<b>LIBRARY</b>									
431	AFFORDABLE ALTERNATIVES	OFFICE SUPPLIES	SUPPLIES	5885	5/7/2015	5/29/2015	453.86			
432	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS	04102015	4/10/2015	5/15/2015	5,559.34			
433	BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	HOFFMAN 04312015	4/30/2015	5/18/2015	39.20			
434	HAWK LABELING SYSTEMS	OFFICE SUPPLIES	LABELS	199670	5/15/2015	5/29/2015	158.05			
435	MICROMARKETING LLC	BOOKS/PUBLICATIONS	BOOKS	392379	4/29/2015	5/15/2015	104.95			
436	OXMOOR HOUSE	BOOKS/PUBLICATIONS	BOOK	VN71291	5/26/2015	5/29/2015	36.91			
437	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	05012015	5/1/2015	5/15/2015	10.00			
438	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	05012015	5/1/2015	5/15/2015	31.25			
439	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	SUPPLIES	7001807998	5/20/2015	5/29/2015	156.49			
440	USA TODAY	BOOKS/PUBLICATIONS	SUBSCRIPTION	VN71289	5/7/2015	5/15/2015	293.58			
441							<b>Total:</b>	<b>\$6,843.63</b>		
442										
443	<b>COUNTY PLANNER</b>									
444	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	23.75			
445	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL PURCHASES VOYAGER	SQLCD/00109483	5/19/2015	5/29/2015	28.59			
446	PAPCO, INC	VEHICLE FUEL	GAS	17022551 APRIL	4/30/2015	5/15/2015	102.54			
447	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	EQUIPMENT	20799422868 0512	5/12/2015	5/15/2015	279.62			
448	STAPLES CONTRACT & COMMERCIAL,	OFFICE SUPPLIES	OFFICE SUPPLIES	8034238058	5/14/2015	5/29/2015	35.42			
449	TIMMONS GROUP	CONTRACT SERVICES	PROFESSIONAL SERVICES	36097	5/12/2015	5/29/2015	1,800.00			
450	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	10.09			

	A	B	C	D	F	G	H	I	J									
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b>																	
2										<b>From Date: 5/1/2015</b> <b>To Date: 5/31/2015</b>								
3																		
4																		
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>											
451	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	99.72											
452	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER LEASE - PLANNING & ZONI	16877210	4/23/2015	5/15/2015	588.51											
453								<b>Total:</b>	<b>\$2,968.24</b>									
454																		
455	<b>PLANNING COMMISSION</b>																	
456	BANK OF AMERICA	CONVENTION AND	MONTHLY STATEMENT	STEWART 04302015	4/30/2015	5/18/2015	92.80											
457	CITYSCAPE CONSULTANTS, INC.	FICA	SITE PLAN	3184	5/5/2015	5/29/2015	4,000.00											
458	CITYSCAPE CONSULTANTS, INC.	PROFESSIONAL SERVICES	SITE PLAN	3180	5/4/2015	5/29/2015	12,000.00											
459	FLUVANNA REVIEW	ADVERTISING	AD	2015F1810	4/30/2015	5/15/2015	526.00											
460								<b>Total:</b>	<b>\$16,618.80</b>									
461																		
462	<b>BOARD OF ZONING APPEALS</b>																	
463	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	STEWART 04302015	4/30/2015	5/18/2015	24.90											
464								<b>Total:</b>	<b>\$24.90</b>									
465																		
466	<b>ECONOMIC DEVELOPMENT</b>																	
467	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	4.75											
468	THE CENTRAL VIRGINIAN	PROFESSIONAL SERVICES	GUIDE TO FLUVANNA	00019657	4/30/2015	5/15/2015	490.00											
469	VERIZON WIRELESS	TELECOMMUNICATIONS	CELL PHONES	72197078300001 4/19	4/19/2015	5/15/2015	49.86											
470								<b>Total:</b>	<b>\$544.61</b>									
471																		
472	<b>VA COOPERATIVE EXTENSION</b>																	
473	CENTURYLINK	TELECOMMUNICATIONS		04/16/2015	5/5/2015	5/7/2015	23.75											
474	E.W. THOMAS	OTHER OPERATING	SUPPLIES	VCE80146	4/30/2015	5/15/2015	6.17											
475	JOHN THOMPSON	AGRICULTURAL SUPPLIES	REIMBURSMENT	VCE80145	4/28/2015	5/7/2015	20.07											
476	JOHN THOMPSON	CONTRACT SERVICES	REIMBURSMENT	VCE80145	4/28/2015	5/7/2015	162.94											
477	KIMBERLY MAYO	OTHER OPERATING	SUPPLIES	VCE8047	5/11/2015	5/15/2015	151.82											
478	QUILL	CONTRACT SERVICES	SUPPLIES	3870771	5/1/2015	5/15/2015	37.89											
479	TREASURER OF VA TECH	CONTRACT SERVICES	SALARY	3RD QTR FY15	5/5/2015	5/15/2015	14,931.83											
480	VA INFORMATION TECHNOLOGIES	TELECOMMUNICATIONS	LONG DISTANCE	T283727	4/16/2015	5/7/2015	18.55											
481								<b>Total:</b>	<b>\$15,353.02</b>									
482																		
483	<b>NON PROFITS</b>																	
484	BANK OF AMERICA	YOUTH ADVISORY COUNCIL	MONTHLY STATEMENT	MEYERS 04302015	4/30/2015	5/18/2015	103.78											
485								<b>Total:</b>	<b>\$103.78</b>									
486																		
487								<b>100 GENERAL FUND</b>	<b>Fund Total:</b>	<b>\$622,588.49</b>								

	A	B	C	D	F	G	H	I	J
1	<b>County of Fluvanna</b> <b>Accounts Payable List</b> <b>From Date: 5/1/2015</b> <b>To Date: 5/31/2015</b> 								
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488	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>								
489	<b>PUBLIC SAFETY CAPITAL PROJ</b>								
490	UPSTATE WHOLESALE SUPPLY, INC.	CONTRACT SERVICES	IN-CAR TABLETS (FSCO)	INV02262	5/6/2015	5/29/2015	57,782.68		
491						<b>Total:</b>	<b>\$57,782.68</b>		
492									
493	<b>E911 CAPITAL PROJECT</b>								
494	BANK OF AMERICA	CONTRACT SERVICES	MONTHLY STATEMENT	RODIAH 04302015	4/30/2015	5/18/2015	47.92		
495						<b>Total:</b>	<b>\$47.92</b>		
496									
497	<b>FIRE &amp; RESCUE CAP PROJ</b>								
498	EAST COAST EMERGENCY VEHICLES,	VEHICLE	Light Pacakge - 2015 F250 Resp	5197	4/23/2015	5/15/2015	4,917.60		
499	SEE-MOR TRUCK TOPS & CUSTOMS	VEHICLE	CAMPER SHELL	002371972	4/23/2015	5/15/2015	2,289.50		
500						<b>Total:</b>	<b>\$7,207.10</b>		
501									
502	<b>FACILITIES CAP PROJ</b>								
503	ACTIVE TECHNOLOGY SOLUTIONS,	CONTRACT SERVICES	FORK UNION COMM CTR CABLING	s04991	3/16/2015	5/29/2015	5,454.80		
504	COMMONWEALTH INTERIORS	CONTRACT SERVICES	FINISH AND INSTALL	2015078	4/27/2015	5/15/2015	8,138.00		
505	DON SOECHTING GUTTERWORKS	CONTRACT SERVICES	GUTTERING	8753	5/8/2015	5/15/2015	7,057.20		
506	EXPRESS ELECTRIC COMPANY	CONTRACT SERVICES	LIGHT POLE AND LUMINAIRE INSTA	C0481	5/12/2015	5/15/2015	31,952.45		
507	INTRASTATE PEST	CONTRACT SERVICES	PEST CONTROL	05042015	5/4/2015	5/15/2015	80.00		
508	TJL ENVIRONMENTAL HEALTH	CONTRACT SERVICES	ASBESTOS INSPECTION AND TEST	04162015	4/16/2015	5/15/2015	990.00		
509	UNITED PAINTING PLUS, INC.	CONTRACT SERVICES	EXTERIOR PAINTING - ADMINISTRA	2034	5/18/2015	5/29/2015	48,750.00		
510						<b>Total:</b>	<b>\$102,422.45</b>		
511									
512	<b>PUBLIC WORKS CAPITAL PROJECT</b>								
513	JAMES RIVER WATER AUTHORITY	PROFESSIONAL SERVICES	FLUVANNA COUNTY FUNDING	050615	5/6/2015	5/13/2015	362,500.00		
514	R.K. CHEVROLET, INC.	VEHICLE	2015 CHEVROLET SILVERADO	193645	5/14/2015	5/29/2015	43,436.00		
515						<b>Total:</b>	<b>\$405,936.00</b>		
516									
517	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>								
518	FARMVILLE WHOLESALE ELECTRIC	CONTRACT SERVICES	ELECTRIC SUPPLIES BUS RADIO	881754	1/25/2015	5/29/2015	422.91		
519	MF ATHLETIC CO. INC.	CONTRACT SERVICES	REPAIR KITS	202447800	4/24/2015	5/15/2015	3,681.00		
520						<b>Total:</b>	<b>\$4,103.91</b>		
521									
522	<b>SCHOOL TECH CAP PROJ</b>								
523	SYCOM	CONTRACT SERVICES	WIRELESS UPGRADE	AT25808	4/30/2015	5/15/2015	400,216.00		
524	TYLER TECHNOLOGIES	CONTRACT SERVICES	MUNIS IMPLEMENTATION	045131892	4/15/2015	5/15/2015	11,753.27		

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525	VIRGINIA ELECTRONICS	CONTRACT SERVICES	ELETRONICS	130153801	4/21/2015	5/15/2015	1,980.65			
526								<b>Total:</b>	<b>\$413,949.92</b>	
527										
528	<b>PLANNING CAPITAL PROJECT</b>									
529	COMMONWEALTH OF VIRGINIA	CONTRACT SERVICES	ROUNABOUT RW PHASE	0015-032-572	5/21/2015	5/29/2015	75,300.00			
530	S. WALKER CONSTRUCTION, INC.	CONTRACT SERVICES	FORK UNION STREETScape	1	5/18/2015	5/18/2015	154,539.51			
531								<b>Total:</b>	<b>\$229,839.51</b>	
532										
533								<b>302 CAPITAL IMPROVEMENT</b>	<b>Fund Total:</b>	<b>\$1,221,289.49</b>
534	<b>Fund # - 401 DEBT SERVICE</b>									
535	<b>DEBT SERVICE - SCHOOLS</b>									
536	REGIONS	HS VPSA S O 2008 INT	VPSA SERIES 2008 SPEC	05282015	5/28/2015	5/28/2015	162,677.96			
537								<b>Total:</b>	<b>\$162,677.96</b>	
538										
539								<b>401 DEBT SERVICE</b>	<b>Fund Total:</b>	<b>\$162,677.96</b>
540	<b>Fund # - 502 SEWER</b>									
541	<b>UTILITY OPERATIONAL EXPENSES</b>									
542	CENTURYLINK	TELECOMMUNICATIONS	PHONE	APRIL 16 2015	4/16/2015	5/15/2015	88.13			
543	CINTAS	LAUNDRY AND DRY	UNIFORMS	394648315	4/30/2015	5/15/2015	36.90			
544	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	APRIL 2015	4/27/2015	5/15/2015	933.08			
545	INBODEN ENVIRONMENTAL	CONTRACT SERVICES	WASTEWATER MONITORING	56592	4/29/2015	5/15/2015	297.00			
546	MARYLAND BIOCHEMICAL CO., INC.	CHEMICAL SUPPLIES	BACTERIA	4HH1132	4/24/2015	5/15/2015	380.13			
547								<b>Total:</b>	<b>\$1,735.24</b>	
548										
549								<b>502 SEWER</b>	<b>Fund Total:</b>	<b>\$1,735.24</b>
550	<b>Fund # - 505 FORK UNION SANITARY DISTRICT</b>									
551	<b>FORK UNION SANITARY DISTRICT</b>									
552	LAURA, FREDY F	WATER RECEIVABLES	UB 10186 2430 JAMES MADISON	34705	5/18/2015	5/29/2015	20.00			
553	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	DEBT PAYMENT	MAY 2015	5/30/2015	5/30/2015	2,464.00			
554								<b>Total:</b>	<b>\$2,484.00</b>	
555										
556	<b>FUSD OPERATIONAL EXPENSES</b>									
557	BANK OF AMERICA	VEHICLE/POWER EQUIP	MONTHLY STATEMENT	THOMAS 04302015	4/30/2015	5/18/2015	49.42			
558	CINTAS	LAUNDRY AND DRY	UNIFORMS	394648315	4/30/2015	5/15/2015	129.90			
559	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	APRIL 2015	4/27/2015	5/15/2015	2,931.92			
560	E.W. OWEN	LEASE/RENT	WELL RENT	05012015	5/1/2015	5/15/2015	150.00			
561	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	SUPPLIES	040302015	4/20/2015	5/15/2015	49.77			





## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** May 20, 2015

<b>AGENDA TITLE:</b>	Resolution Recognizing Derek Maxwell Windingland				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors adopt the resolution entitled "Recognizing Derek Maxwell Windingland for Award of Eagle Scout Status".</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board of Supervisors				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Derek has completed all the requirements and has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	N/A				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	N/A	N/A	N/A	N/A	N/A



**BOARD OF SUPERVISORS**  
County of Fluvanna  
Palmyra, Virginia

## **RESOLUTION**

### **Recognizing Adam Nicholas Warren Award of Eagle Scout Status**

**WHEREAS**, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

**WHEREAS**, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

**WHEREAS**, Adam Nicholas Warren has completed all the requirements for becoming an Eagle Scout; and

**WHEREAS**, Adam has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

**WHEREAS**, Boy Scout Troop 138 will be convening an Eagle Scout Court of Honor on June 27, 2015 at 2:00 p.m. at Saints Peter and Paul Catholic Church, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Adam's family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

Adopted this 17<sup>th</sup>, day of June 2015 by the  
Fluvanna County Board of Supervisors

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Mozell H. Booker, Chairperson

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	FY15 Supplemental Appropriation Request for School Security Equipment Program State Grant Funds.				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the supplemental appropriation of \$20,646.00 in the FY15 Fluvanna County Public Schools budget for additional School Security Equipment Program State Grant Funds.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>PRESENTER(S):</b>	Ed Breslauer, Schools Director of Finance				
<b>RECOMMENDATION:</b>	I recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<p>Fluvanna County Public Schools has received \$20,646.00 in additional School Security Equipment Program State Grant Funds.</p> <p>This will increase the schools state funding from \$19,491,102 to \$19,511,748.</p> <p>These funds are associated with security camera project at Central Elementary School.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
<b>FISCAL IMPACT:</b>	The 25% local match of \$5,161.50 was provided by Schools Safety and Security Upgrade FY15 CIP funds.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	FY15 Supplemental Appropriation Request for Spring Break Enrichment Camp Grant Funds.				
<b>MOTION(s):</b>	<p><b>I move the Board of Supervisors approve the supplemental appropriation of \$4,000 in the FY15 Fluvanna County Public Schools budget for Enrichment Camp Grant Funds from other local sources.</b></p> <p><b>Funds are from:</b></p> <ul style="list-style-type: none"> <li>• <b>Piedmont Virginia Community College</b></li> </ul>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>PRESENTER(S):</b>	Ed Breslauer, Schools Director of Finance				
<b>RECOMMENDATION:</b>	I recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<p>Fluvanna County Public Schools has received \$4,000 in additional Other Local grant funds for Spring Break Enrichment Camps.</p> <p>This will increase the schools Other Local sources funding from \$786,000 to \$790,000.</p> <p>These funds are used to cover costs for the students that participated in the PVCC provided enrichment camps offered during the FCPS Spring Break.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
<b>FISCAL IMPACT:</b>	There is no local match required.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			



## Capital Reserve Maintenance Fund Request

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**

Provide \$12,500.00 from the Capital Reserve Maintenance Fund to pay the costs of:

Video analysis and repair or replacement of the roof and basement drainage piping system for the northern half of the Community Center Building in Fork Union.

### Section 1 - REQUEST

Requesting Dept. / Agency: Public Works PW15-011		Dept / Agency Contact: Wayne Stephens	Date of Request: Jun 17, 2015	
Phone: (434) 591-1925	Fax: (434) 591-1924	email: wstephens@fluvannacounty.org		Fiscal Year: FY15
Reserve Fund Purpose Category: Unexpected facility repairs or replacements				
Description of Project/Repair	Qty	Unit Price	Total Price	
Video analysis of existing piping + Repair existing system (if feasible), OR				
Install new roof drain system, incl. 3 sleeved sidewalk crossings, 1 force				
main connection, 6 downspout connections, approx. 400 LF of 4" & 6"				
SDR 35 PVC drainage piping.	1	\$12,500.00	\$12,500.00	
			<b>Total Request: \$12,500.00</b>	

### Description and Justification for Proposed Use

Over the past two-three months, a drainage issue at the rear of the Community Center has grown markedly worse. This has resulted in flooding in the basement on there occasions over the last 60 days. The amount of water which backs up in the basement through the floor drain, and the speed with which it occurs, indicates that an existing, partially blocked/failed drain lines have recently become completely non-functional.

The plan is to hire a contractor to perform video camera analysis in an attempt to determine the status of the existing lines and to determine the feasibility of repair, and to perform those repairs if possible. If it is determined that the existing system is beyond repair, then the drainage system will be replaced in the manner described above.

Department / Agency Head Name: Wayne Stephens, Director of Public Works	Signature  <small>Digitally signed by Wayne Stephens DN: cn=Wayne Stephens, email=wstephens@fluvannacounty.org, o=Microsoft Date: 2015.06.08 08:33:31 -0400</small>	Date 2015/06/08
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### Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director  <small>Digitally signed by Eric Dahl DN: cn=Eric Dahl, o=County of Fluvanna, ou=Finance Department, email=edahl@fluvannacounty.org, c=US Date: 2015.06.11 11:05:03 -0400</small>	Date
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator  Steven M. Nichols 2015.06.09 08:11:34 -04'00'	Date

### Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
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## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** 06/17/2015

<b>AGENDA TITLE:</b>	FY15 Department of Social Services Share of the Cost Allocation Funds				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve a supplemental appropriation to the General Fund in the amount of \$26,198.79 to reflect the annual cost allocation payment to Social Services Special Welfare Fund.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>PRESENTER(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	June 17, 2015				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>Annually the County has a Cost Allocation Plan (CAP) prepared for the purpose of accounting for the indirect overhead costs the County incurs for the Department of Social Services.</li> <li>The CAP allows a locality to receive some federal reimbursement for a portion of allowable costs that benefit programs administered by the local Department of Social Services.</li> <li>In March 1997, the Board of Supervisors agreed to share the CAP funds in the percentage of 33 1/3% with the Department of Social Services to be deposited into the Special Welfare fund.</li> <li>The table below represents the CAP funds received and the 33 1/3% share given to the Department of Social Services:</li> </ul>				
		FY	CAP Funds Received	33 1/3% Share to DSS	
		2008	\$61,158	\$20,390	
		2009	\$69,074	\$23,029	
		2010	\$73,679	\$24,564	
		2011	\$58,147	\$19,384	
		2012	\$72,443	\$24,145	
		2013	\$56,362	\$18,787	
		2014	\$55,764	\$18,588	
		2015	\$78,596	\$26,198	
<b>FISCAL IMPACT:</b>	A budget supplement as requested by the Department of Social Services would increase the FY15 General Fund revenues and expenditures by \$26,198.79.				
<b>POLICY IMPACT:</b>	N/A				

<b>LEGISLATIVE HISTORY:</b>	The Board of Supervisors adopted a "Resolution – Distribution of Cost Allocation Funds" on March 5, 1997.				
<b>ENCLOSURES:</b>	Resolution - Distribution of Cost Allocation Funds				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			

Resolution  
Distribution of Cost Allocation Funds

Whereas, the Social Services Board has requested the Board of Supervisors consider the distribution of a percent of the cost allocation funds for use by the Social Services Board in the Special Welfare fund; and

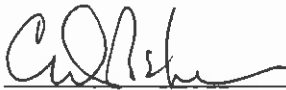
Whereas, the funds are to be used for special issues which the Social Services Board has the need for certain discretionary funds; and

Whereas, the cost allocation funds are federal and state reimbursement for costs of government to support the Social Services Board and are periodically received by the County General Fund.

Now, therefore be it resolved by the Board of Supervisors of Fluvanna County that 33 1/3% of the funds received for cost allocation reimbursement be distributed to the Department of Social Services for deposit with the Treasurer into the Special Welfare fund.

Further be it resolved that effective July 1, 1997 the Social Services Board shall budget within its administration funds the cost of monthly payment for Social Services Board members.

adopted this 5th day of March 1997



\_\_\_\_\_  
Clerk Board of Supervisors

c:     Director of Social Services  
       Treasurer  
       Director of Finance

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	FY15 BOS Contingency Budget Transfer				
<b>MOTION(s):</b>	I move the Board of Supervisors approve a budget transfer for \$4,340 from the BOS Contingency budget to the Board of Supervisors- Professional Services budget for audit services of the Fluvanna SPCA.				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>X</b>	
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>PRESENTER(S):</b>	Mary Anna Twisdale, Management Analyst				
<b>RECOMMENDATION:</b>	I recommend approval of the following action.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	As requested by the County, an audit of the Fluvanna SPCA was performed by Robinson Farmer Cox Associates PLLC. The invoice for the audit was paid from the Board of Supervisors Professional Services line but was not budgeted in the Board of Supervisors budget.				
<b>FISCAL IMPACT:</b>	<p>The following FY15 budget changes will be made:</p> <ul style="list-style-type: none"> <li>• Decrease: BOS Contingency, \$4,340</li> <li>• Increase: Board of Supervisors, Professional Services, \$4,340</li> </ul>				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>X</b>	<b>X</b>			

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** June 17, 2015

<b>AGENDA TITLE:</b>	FY15 Stormwater BMP Data Update Grant				
<b>MOTION(s):</b>	<ol style="list-style-type: none"> <li>1. I move the Board of Supervisors ratify the application and accept an award in the amount of \$9,050 to participate in the Stormwater BMP Data Update Grant from the Commonwealth of Virginia, Department of Environmental Quality, through the Thomas Jefferson Planning District Commission.</li> <li>2. Further, I move to authorize a supplemental appropriation for the FY15 Planning Department budget in the amount of \$9,050 to revenue and expenditure accounts assigned by Finance.</li> </ol>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
<b>STAFF CONTACT(S):</b>	Jay Lindsey, Planner; Jason Stewart, Zoning Administrator				
<b>PRESENTER(S):</b>	Jay Lindsey, Planner; Jason Stewart, Zoning Administrator				
<b>RECOMMENDATION:</b>	Ratify and accept the FY15 Stormwater BMP Update Grant funding from the Commonwealth of Virginia, Department of Environmental Quality, through the TJPDC.				
<b>TIMING:</b>	Routine.				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• The Thomas Jefferson Planning District Commission (TJPDC) is proposing to assist four of its member localities (including Fluvanna County) with assessing developed/urban stormwater best management practices (BMP) data and providing the data to the Department of Environmental Quality (DEQ) for inclusion in the Chesapeake Bay Phase 6 Model.</li> <li>• The county currently does not have an existing comprehensive database of developed/urban BMPs. A majority of the work in Fluvanna will involve TJPDC staff working with the county to inventory BMPs and develop a comprehensive database.</li> <li>• The TJPDC has partnered with Fluvanna to gather the necessary data for submission to the DEQ for incorporation into the Chesapeake Bay Model. Under this agreement, TJPDC staff will be working with Fluvanna County staff to identify, update and submit to DEQ updated and accurate information about the urban stormwater management practices in the county.</li> <li>• This agreement covers the period from May 1, 2015 to September 1, 2015, all deliverables must be provided to TPDC by August 31, 2015.</li> <li>• Funds are being made available to the County of Fluvanna in the amount of \$9,050.00 in grant funds, provided by DEQ.</li> <li>• The purpose of this agreement is to identify the responsibilities and payment terms for the completion of tasks required for the</li> </ul>				

	<p>Department of Environmental Quality (DEQ) Stormwater BMP Data Update Grant.</p> <ul style="list-style-type: none"> <li>• As the grant recipient TJPDC is responsible for all reporting, invoicing and submission of deliverables to DEQ.</li> <li>• This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</li> </ul>				
<b>FISCAL IMPACT:</b>	There is no County match required.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	None.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>X</b>			



**CODE COMPLIANCE VIOLATION STATISTICS**

**May-2015**

Scott B. Miller, Code Compliance Officer

Complaint Number	Tax Map Number	Property Owner	Address	Date of Complaint	Violation Type	Status	Deadline	District
1503-01	4-(23)-16	Crawford, Roger	1470 Oliver Creek Rd.	3/25/2015	Trash-Debris	Cleared	5/17/2015	Palmyra
1503-02	4-9A)-109A	Bahr, Kenneth	3180 Richmond Rd.	3/23/2015	Improper Use	Pending	5/23/2015	Palmyra
1503-04	51A-(A)-22	JWS Enterprises, LLC.	4985 James Madison Hwy.	9/16/2014	Improper Use	Court	Court	Fork Union
1503-10	36-(8)-5B	Bibb, Jeffrey	3015 Antioch Rd.	3/9/2015	Trash	Extended	5/09/2015	Cunningham
1503-14	4-(A)-99	Bahr, Kenneth	Richmond Rd. (Vacant)	3/23/2015	Improper Use	Pending (2nd)	5/29/2015	Columbia
1504-01	4-(A)-114	Vernon Herrion	15 Blue Ridge Dr.	4/7/2015	Mobile Home	Extended	5/07/2015	Palmyra
1504-05	37-(5)-8	David M. & Christine C. Belew	523 Aldridge Rd.	4/21/2015	Inoperable Vehicles	Cleared	5/21/2015	Cunningham
1504-08	22-(4)-A, C	Anthony Smith	5171 Venable Rd.	4/29/2015	SUP / Music Event	Cleared	6/03/2015	Columbia
1505-01	36-(A)-33	Altisource (foreclosure)	120 Antioch Rd.	5/5/2015	Junk/Trash/Debris	Extended	6/05/2015	Cunningham
1505-02	20-(15)-2	Santos & Marin Fuentes	1602 Bybees Church Rd.	5/8/2015	Trash	Cleared	6/03/2015	Columbia
1505-03	11-(A)-14	Frank & Doris Lindsey	963 Troy Rd.	5/13/2015	SUP (required ?)	Cleared	5/29/2015	Columbia
1505-04	40-(14)-2	Christine M. Wine (foreclosure)	1241 Shiloh Church Rd.	5/26/2015	Trash	Extended	6/26/2015	Fork Union
<b>MISCELLANEOUS</b>					<b>STATUS</b>	<b>DEFINITIONS</b>		
Biosolids Applied and Signs Displayed (44 properties)					Court Pending:	Summons to be issued		
Compliance with Tenaska Virginia Sound Levels 5/20/2015					Court:	Case is before Judge		
Placed Four (4) Public Hearing Sign					Pending:	Violation Notice Sent		
Removed Three (3) Public Hearing Sign					Permit Pending:	Applied for Permit to Abate Violation		
Twenty Four (55) Signs Removed From Public Rights-Of-Way					Extended:	Extension Given/Making Progress to Abate Violations		
Deliver packets to BOS, PC, BZA members and Library					Board:	Case is pending Board Approval		
Field Survey and produce digital map - Fork Union Fire Station					Cleared:	Violation Abated		
					Rezoning:	Property is in Rezoning Process		
					SUP Pending:	Special Use Permit Application made to Abate Violation		



# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** June 17, 2015  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY15 Capital Reserve Balances

The FY15 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY14 Carryover	\$2,470.00
<b>FY15 Beginning Budget:</b>	<b>\$200,000.00</b>
Less: Permanent Pleasant Grove Sign at Entrance to Pleasant Grove 9.3.14	-\$15,000.00
Less: Correct Health & Safety Code Violations at Various County Bldgs 9.3.14	-\$35,000.00
Less: Mold Remediation & Related Work at Community Center & Performing Arts Building 12.3.14	-\$21,000.00
Less: Installation of Restroom Fans, Treasurer's Building 12.3.14	-\$3,000.00
Less: Correction to Mold Remediation & Related Work at Community Center & Performing Arts Building 12.17.14	-\$2,100.00
Less: Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 12.17.14	-\$2,400.00
Less: Specified Repairs to Exterior of the Administration Building 12.17.14	-\$22,500.00
Less: Replace Gutters and Downspouts on Administration Building 1.7.15	-\$12,900.00
Less: Correction to Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 1.7.15	-\$600.00
Less: Unforeseen work on Work Space Renovation and Space Utilization Project (formerly MACAA) 3.4.15	-\$25,000.00



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Less: Heavy Duty Equipment Trailer 3.4.15	-\$10,000.00
Less: Pleasant Grove House Well 5.20.15	-24,500.00
<b>Available:</b>	<b>\$28,470.00</b>

## Schools Capital Reserve:

FY14 Carryover	\$122,693.00
<b>FY15 Beginning Budget:</b>	<b>\$200,000.00</b>
Less: Carysbrook Elementary Music Room Carpet Replacement 7.2.14	-\$3,520.00
Less: Central Elementary Asbestos Abatement and Air Tests 7.2.14	-\$3,100.00
Less: Central/West Central Flooring 9.3.14	-\$76,600.00
Less: Materials and Service to Migrate the FCPS Bus Radio System to the Base of the Communication Towers as directed by the LOA Agreement 1.7.15	-\$5,750.00
Less: Fluvanna Middle School Track Repairs 3.4.15	-\$7,490.00
Less: Carysbrook Elementary School Roof Repair 4.1.15	-8,000.00
Less: Special Needs Bus A/C Replacement 6.3.15	-9,500.00
Less: Refinish Gym Floor at Fluvanna County High School 6.3.15	-5,000.00
<b>Available:</b>	<b>\$203,733.00</b>



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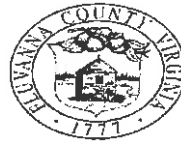
## MEMORANDUM

**Date:** June 17, 2015  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY15 BOS Contingency Balance

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The FY15 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$150,000.00</b>
Less: Sheriff's Office Unclaimed Body Charges 10.1.14	-\$1,712.00
Less: Info Tech MUNIS Tax Project Training 10.1.14	-\$16,000.00
Less: Parks & Recreation Earth Day Funding 12.3.14	-\$13,500.00
Less: Facilities / Commonwealth Attorney's Office Inspection 5.6.15	-2,800.00
<b>Available:</b>	<b>\$115,988.00</b>



**FLUVANNA COUNTY BUILDING INSPECTIONS**  
**MONTHLY BUILDING INSPECTION REPORT**  
**MAY 2015**

USE	May-14	VALUE	YTD 14	VALUE	May-15	VALUE	YTD 15	VALUE	May/Diff	VALUE	YTD	
											PERMITS	VALUE
New Homes	9	1,875,000	27	5,243,186	12	2,546,121	40	8,070,236	3	671,121	13	2,827,050
Duplex	0	0	0	0	0	-	0	-	0	-	0	-
Single Family (Attached)	0	0	6	750,000	0	-	2	423,000	0	-	-4	(327,000)
Adds&Alterations	31	468,300	111	1,250,057	21	341,309	138	3,284,092	-10	(126,991)	27	2,034,035
Garages & Carports	2	217,500	4	358,500	0	-	9	147,500	-2	(217,500)	5	(211,000)
Accessory Buildings	2	9,800	4	61,800	1	60,000	5	315,339	-1	50,200	1	253,539
Single Wide MH	0	0	2	48,000	1	51,488	1	51,488	1	51,488	-1	3,488
Swimming Pools	0	0	0	-	0	-	1	36,500	0	-	1	36,500
Recreational Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Business Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Industrial Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Other Buildings	0	0	1	1,538,885	0	-	2	100,000	0	-	1	(1,438,885)
<b>TOTALS</b>	<b>44</b>	<b>2,570,600</b>	<b>155</b>	<b>9,250,428</b>	<b>35</b>	<b>2,998,918</b>	<b>198</b>	<b>12,428,155</b>	<b>#VALUE!</b>	<b>428,318</b>	<b>43</b>	<b>3,177,727</b>

FEE	May-14	PREV TOT	YTD 14	May-15	PREV TOT	YTD 15	DIFFERENCE	DIFFERENCE YTD
Building Permits	\$ 11,807.68	33,457.20	45,264.88	\$ 13,508.21	\$ 44,830.53	\$ 58,338.74	1,700.53	13,073.86
Land Disturb Permits	\$ 1,310.00	8,050.00	9,360.00	\$ 1,750.00	\$ 7,500.00	\$ 9,250.00	440.00	(110.00)
Zoning Permits/Proffers	\$ 14,200.00	4,150.00	18,350.00	\$ 1,500.00	\$ 6,450.00	\$ 7,950.00	(12,700.00)	(10,400.00)
<b>TOTALS</b>	<b>\$ 27,317.68</b>	<b>45,657.20</b>	<b>72,974.88</b>	<b>\$ 16,758.21</b>	<b>\$ 58,780.53</b>	<b>\$ 75,538.74</b>	<b>\$ (10,559.47)</b>	<b>2,563.86</b>

INSPECTIONS	May-14	PREVIOUS	YTD 14	May-15	PREVIOUS	YTD 15		
	113	567	680	164	602	766	51	86

*Darius S. Lester*  
*Building Official*

( ) represents a negative



## Culpeper District Fluvanna County Monthly Report June 2015

### Preliminary Engineering

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety Project – Intersection Improvements at Route 618	Advertised	Re-advertisement	December 2015
Route 656, Bridge replacement over Holman Creek	Field Inspection	Right of Way	TBD
Route 15/53 Roundabout	Public Hearing	Field Inspection	January 2016
Route 600 North Boston Road – Reconstruction	--	Project Scoping – 2015	January 2018
Route 633 North Boston Road – Reconstruction	--	Project Scoping – 2015	2023
Route 629 Deep Creek Road– Bridge Replacement	--	Project Scoping	January 2018
Route 636 Garden Lane – Unpaved Road		Scoping	State Force Construction
Route 1007 Stoneleigh Road – Unpaved Road		Construction 2015	State Force Construction
Route 714 Union Church Road – Unpaved Road		Construction 2015	State Force Construction

### Construction Activities

#### Guardrail Repair GR07-967-096, N501

- **Scope:** Guardrail repairs – on call – District wide.
- **Next Major Milestone:** Contract ***Renewed***
- **Contract Completion:** June 30, 2015

#### Route 6 Hardware River Bridge (NFO)0006-032-201, C501, B602

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Continue construction of the superstructure.
- **Contract Completion:** August 14, 2015

#### Route 6 Rivanna River Bridge (NFO)0006-032-108, C501, B603

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Problem encountered with girders on Phase 1. Resolve problem, set deck pans and resteel.
- **Contract Completion:** November 20, 2015

#### Bridge Maintenance Contract (NFO)BRDG-967-240, N501

- **Scope:** Renewable On-call Bridge Maintenance
- **Next Major Milestone:** Contract executed. Preconstruction Conference set for June 3, 2015.
- **Contract Completion:** August 31, 2016

**Surface Treatment Schedule ST7A-967-F14, P401**

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Eradication complete. Re-start Paving June 15, 2015 simultaneously with F15 Project. Routes remaining 608, 610, 611, 613, 619, 628, 629, 631, 632, 635, 670, 676, 682, 683, 684, 685, 686, 692 and 693.
- **Contract Completion:** November 1, 2015

**Plant Mix Asphalt Schedule (NFO)PM7F-967-F15,P401**

- **Scope:** Greene, Fluvanna, and Louisa Counties
- **Next Major Milestone:** Project has a delayed NTP of March 14, 2016
- **Contract Completion:** July 31, 2016

**Surface Treatment Schedule ST7A-967-F15, P401**

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Notice to Proceed May 18, 2015.
- **Contract Completion:** October 30, 2015

**(NFO) BRDG-967-241, N501**

- **Scope:** Concrete deck washing
- **Next Major Milestone:** Washing to start approximately August 2015
- **Contract Completion:** October 30, 2015

## Traffic Engineering Studies

**Completed**

*None at this time*

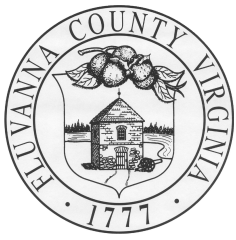
**Under Review**

- **Route 600**  
Road Safety Audit; pending  
VDOT Study Number—065-0600-20150417-021

## Maintenance Activities

VDOT Area Headquarter crews completed the following activities during the past month. For specific route activities, please contact the Charlottesville Residency Office.

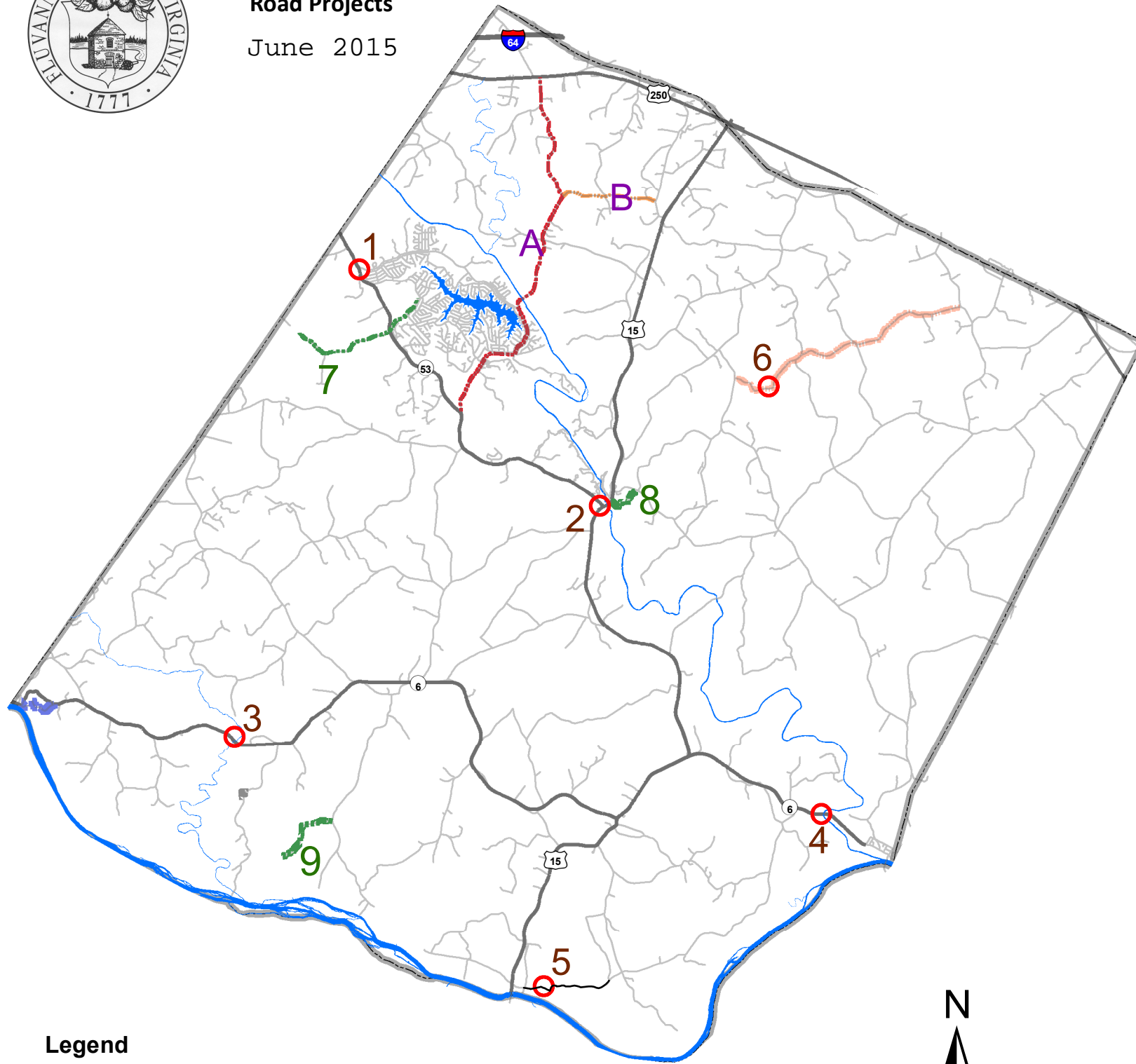
- Debris removal on 1 primary route and 3 secondary routes
- Drainage repairs made on 1 primary route and 2 secondary routes
- Machining on 3 NHS secondary routes
- Mowing on 3 primary routes and 7 secondary routes
- Patching was performed on 3 primary routes and 16 secondary route
- Shoulders repaired on 1 secondary route
- Trash removal on 1 primary route



# Fluvanna County

## Road Projects

June 2015



### Legend

#### Engineering and Construction

- 1 Rte 53 Safety Project - Intersection Improvements @ Rte 618
- 2 Route 15/53 Roundabout
- 3 Rte 6 Bridge Replacement (Hardware)
- 4 Rte 6 Bridge Replacement (Rivanna)
- 5 Rte 656 Bridge Replacement (Holman)
- 6 Rte 629 (Deep Creek Rd) Bridge Replacement
- 7 Rte 636 (Garden Ln)- unpaved road (scoping)
- 8 Rte 1007 (Stoneleigh Rd) - unpaved road (scoping 2017)
- 9 Rte 714 (Union Church Rd) - unpaved road (scoping 2019)

#### Road Reconstruction

- A Rte 600 (South Boston Rd) - Reconstruction
- B Rte 633 (North Boston Rd) - Reconstruction

