



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

April 20, 2016, at 7:00 pm

TAB AGENDA ITEMS

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF AGENDA

3 – COUNTY ADMINISTRATOR'S REPORT

4 – BOARD OF SUPERVISORS' UPDATES

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

L SUP16:03--Eric MacKinnon-Small Home Industry—James Newman, Planner

7 – ACTION MATTERS

M Fiscal Year 2017 Operations Budget and Tax Rates —Eric Dahl, Finance Director

Mc Fiscal Year's 2017-2021 Capital Improvements Plan—Eric Dahl, Finance Director

N Reclassification of Administrative Position (Public Works) – Gail Parrish, Human Resources Manager

O Appointment to the Fluvanna Partnership for Aging – At-Large Position—Steven M. Nichols, County Administrator

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

None.

9 – CONSENT AGENDA

P Minutes of the March 16, 2016 Meeting—Kelly Belanger Harris, Clerk to the Board

Q Minutes of the April 6, 2016 Meeting—Kelly Belanger Harris, Clerk to the Board

R Fluvanna County Building Official Designation – Steve Nichols, County Administrator

S Secondary Street Acceptance—Rosewood Manor—Robert Popowicz, Director of Community Development

T Proclaiming April Fair Housing Month—Kelly Belanger Harris, Clerk to the Board

U AP Report and Payroll for March 2016—Eric Dahl, Finance Director

V Staff Bonus for Temporary Assignment Duties (Sawyer) – Steve Nichols, County Administrator

W Creation of Second Facilities Maintenance Specialist Position – Steve Nichols, County Administrator

XYZ Temporary Staff Stipend for Additional Duties (Newman) – Steve Nichols, County Administrator

A Temporary Staff Stipend for Additional Duties (Black) – Steve Nichols, County Administrator

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



Steven M. Nichols
2016.04.14 16:24:16
-04'00'

County Administrator Review

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

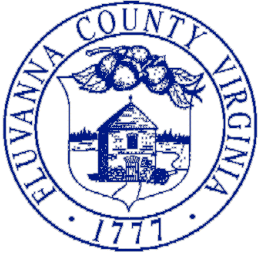
Fluvanna County...The heart of central Virginia and your gateway to the future!

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

L

Meeting Date: April 20, 2016

AGENDA TITLE:	SUP 16:05- Reiki Healing of Palmyra, Health 4 Life LLC – Eric MacKinnon				
MOTION(s):	I move that the Board of Supervisors recommend approval/denial/deferral of SUP 16:03, a request to allow for a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8, [if approved] subject to the nine (9) conditions listed in the staff report.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	James Newman, Planner				
PRESENTER(S):	James Newman, Planner				
RECOMMENDATION:	At its meeting on March 23, 2016, the Planning Commission recommended approval (5-0-0); Mr. Gaines moved to approve and was seconded by Mr. Zimmer. Ayes: Bibb, Johnson, Gaines, Zimmer, Lagomarsino.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request for a special use permit to operate a small home industry with respect to 2 acres of Tax 11, Section 13, Parcel 8				
FISCAL IMPACT:	-				
POLICY IMPACT:	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the establishment of a small home industry, OR; • Deny this request, preventing the establishment of a small home industry, OR; • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	<p>Review of proposed small home industry in accordance with Chapter 22, Article 4 of the Fluvanna County Code (Zoning Ordinance: Uses permitted by special use permit only).</p> <p>Application was received on January 29, 2016</p> <p>Planning Commission reviewed the request on March 23, 2016</p>				
ENCLOSURES:	Staff report (with accompanying attachments)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: SUP 16:03
Tax Map: Tax Map 11, Section 13, Parcel 8

From: Steve Tugwell
District: Columbia
Date: April 20, 2016

General Information: This request is to be heard by the Board of Supervisors on Wednesday, April 20, 2016 at 7:00 p.m. in the Circuit Court Room in the Courts Building

Owner/Applicant: Eric & Barbara MacKinnon

Representative: Eric & Barbara MacKinnon

Requested Action: Request for a special use permit to operate a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8. (Attachment A)

Location: The affected property is located on the west side of Bybees Church Road (Route 613), approximately one-half mile northeast of its intersection with Barnaby Road. (Attachment B)

Existing Zoning: A-1, Agricultural, General

Existing Land Use: Single-family dwelling

Planning Area: Rural Residential Planning Area

Adjacent Land Use: Adjacent properties are all zoned A-1, Agricultural, General.

Zoning History: None

Comprehensive Plan:

Land Use Chapter:

The Comprehensive Plan designates this property as within the Rural Residential Planning Area. According to this chapter, “*Some mixed-use development may be possible at a very small, rural neighborhood scale, but most development is single-family or two-family residential projects with limited commercial uses*”. Additionally, “*structures do not exceed two stories, and residential density is up to one unit every two acres gross (i.e., counting the acreage for the whole parcel), or six units per acre net (i.e., just the developable area, not including the permanent open space).*”

Analysis:

This is a special use permit application to operate a small home industry, specifically for two (2) businesses, “Reiki Healing of Palmyra”, and “Healthy 4 Life, LLC”. The Zoning Ordinance defines a small home industry as, “*small commercial, professional, or light industrial uses which do not in any way detract from adjacent agricultural or residential uses and while clearly excluding large scale industrial and commercial uses and that are located within the same parcel as the residence of the owner and within 500 feet of said residence*”. Small home industries are permitted by special use permit in the A-1 zoning district, and are subject to an approved site development plan. The detail of the site development plan that is required is at the discretion of the Planning Director, and many times the sketch plan provided with the SUP application is sufficient.

In accordance with the application, the applicant has stated they intend on building a 20’x30’x12’ building that will be divided into two (2) rooms, one for each of the business operations that are proposed. One room will serve as a meeting room for “Healthy 4 Life, LLC, and the other room will host clients to perform Reiki sessions. The applicant has volunteered to make sure the building’s exterior matches the color of the main house, and will be located within 500 feet of the main house as the ordinance requires.

Healthy 4 Life, LLC “is a blanket title for a healthy living company”. According to the applicant, this business is a network marketing, franchise of the juice plus+ company. They will sell juice plus+, capsules, shakes, gummies, bars, and tower gardens. All of the shipping is done from their website, and the only on-site products are for demonstration purposes. The proposed building would facilitate product display through use of a video projector for presentations. They are not expecting more than between 1-3 clients present at one time. Hours of operation are planned to be 10 a.m. through 7 p.m. Monday through Saturday, and closed on Sundays.

Reiki Healing of Palmyra, LLC “*is devoted to the healing touch through the practice of Reiki, a 3,000 year old Eastern healing technique*”. Neither of the proposed businesses will have outside employees, and new clients will be seen on Saturdays to limit evening traffic. (Attachment C)

When evaluating proposed uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance.

First, the proposed use should not tend to change the character and established pattern of the area or community.

The subject property is located within the Rural Residential Planning Area, within close proximity of existing agricultural and residential zoning and uses. The nearest residence is approximately one-hundred twenty (170) feet away from the southwestern property line. The proposed businesses would operate on a 2-acre parcel surrounded by a fair amount of existing vegetation and trees. It does not appear that the small home industry as proposed would change the character and established pattern of the area.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.

Small home industries are allowed by SUP in the A-1 district. By-right uses that are similar, in operation or size of structures, to this application may include home occupations, equestrian facilities, farm sales, non-commercial greenhouses, and accessory dwellings. The zoning ordinance allows for one accessory dwelling unit per subject property, similar to locating a garage behind a primary dwelling. In general, small home industries differ from home occupations in that non-family employees can be hired and the business may take up more than 25% of the gross floor area of the dwelling. No outside employees are proposed with either one of these businesses.

Sec. 22-1-2 of the zoning ordinance states that the purpose of the zoning ordinance is “to protect against over-crowding of land”. Furthermore, the zoning ordinance states its purpose is to “facilitate the creation of a convenient, attractive and harmonious community” requiring the upkeep of the property, free from debris. Additionally, the zoning ordinance states its purpose as “*encouraging economic development activities*”. The applicants may provide a service to the community by providing their clients with services they would have to drive a further distance to acquire.

Neighborhood Meeting:

Including staff and the applicant, there were seven (7) attendees at the February 10, 2016 Neighborhood meeting. As part of the initial application, the applicant had originally also wanted to have a classroom for victims of domestic abuse, but requested to remove that proposed use from further consideration after the neighborhood meeting on February 10th, 2016. (Attachment D)

Technical Review Committee:

The following comments were generated from the February 10, 2016 Technical Review Committee meeting:

1. VDOT stated that they conducted a site visit and reviewed the existing gravel private entrance that currently serves the residence at 1677 Bybees Church Road Road (Rte. 613).
 - The private entrance is located near the high point on a crest vertical curve and it is lined up across road from Beechwood Lane.
 - The functional classification of Rte. 613 is a Rural Local Road.
 - The proposed home business is located on the segment of Bybees Church Road between Rte. 608 and Rte. 632 and it has an AADT of 290.
 - Based on the nature of the proposed home business and the low volume of traffic on this segment of Rte. 613 the existing private entrance should adequate to serve as a low volume commercial entrance (generating 50 vehicles per day or less, i.e. 25 vehicles entering and 25 vehicles exiting or less);
2. The Fire Chief stated they have no comments on this application;
3. The County Engineer stated that he has no comments on this application;
4. The Health Dept. stated that they reviewed this request and assumed that there will be plumbing to the proposed building. If so, they will need the services of an AOSE (private consultant licensed by the State of Va.) to perform a soil evaluation and design a waste disposal system to accommodate their proposed use.
5. Planning staff advised the applicant to check to see if there are any covenants or deed restrictions for the Ballenger subdivision that talk about having a home-based business.

(Attachment E)

Planning Commission:

The Planning Commission discussed this SUP request at their March 23, 2016 meeting, and voted 5-0-0 to recommend approval. Mr. Gaines moved to approve, and Mr. Zimmer seconded. Mr Zimmer was concerned about the possible noise disturbance that would be caused by animals on the property. The applicant stated he would bring animals indoors, which Mr. Zimmer found satisfactory.

Conclusion:

The Board of Supervisors should consider any potential adverse impacts, such as traffic entering and exiting the property, noise, dust, vibration, or visual clutter.

Recommended Conditions:

If approved, Staff recommends the following conditions:

1. Prior to development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, must be submitted for review and approval.
2. The site must meet all Virginia Department of Transportation requirements.
3. The site must meet the requirements set forth by the Virginia Department of Health.
4. The property shall be maintained in a neat and orderly manner so that the visual appearance from the road and adjacent properties is acceptable to County officials.
5. Hours of operation shall be Monday through Saturday 10:00 a.m. to 7:00 p.m.
6. The Board of Supervisors, or its representative, reserves the right to inspect the business for compliance with these conditions at any time.
7. A business sign will require a separate sign permit from the planning dept.
8. Any noise generated by the activity on this site shall be limited to the maximum decibel level allowed by Sec. 15.1-9 A. d. of the County Code.
9. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

Suggested Motion:

I move that the Board of Supervisors recommend approval/denial/deferral of SUP 16:03, a request to allow for a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8, [if approved] subject to the nine (9) conditions listed in the staff report.

Attachments:

A – Application, and APO letter

B – Aerial Vicinity Map

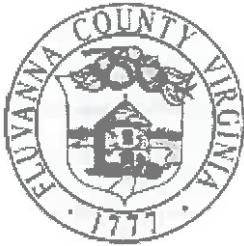
C – Applicant’s sketch and emails clarifying the proposed uses

D – Neighborhood meeting sign-in sheet, notes from the meeting, and email from applicant requesting to remove the classroom part of the application

E - TRC comment letter, and email from the Health Dept., VDOT, and the county engineer

Copy: Eric & Barbara MacKinnon via email - owner@reikihealingofpalmyra.com
File

JAN 29 2016



COMMONWEALTH OF VIRGINIA
 COUNTY OF FLUVANNA
 Application for Special Use Permit (SUP) Planning Dept.

Owner of Record: ERIC & BARBARA Mac KINNON Applicant of Record: HEALTHY4LIFE, LLC
REIKI HEALING OF PALMYRA, LLC
 E911 Address: 1677 BYBEES CHURCH RD, PALMYRA E911 Address: 1677 BYBEES CHURCH RD, PALMYRA
 Phone: 434 249 7006 Fax: 22963 Phone: 434 249 7006 Fax: 22963
 Email: OWNER@REIKIHEALINGOFPALMYRA.COM Email: OWNER@REIKIHEALINGOFPALMYRA.COM

Representative: ERIC MacKINNON
 E911 Address: 1677 BYBEES CHURCH RD, PALMYRA
 Phone: 434 249 7006 Fax: 22963
 Email: OWNER@REIKIHEALINGOFPALMYRA.COM

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

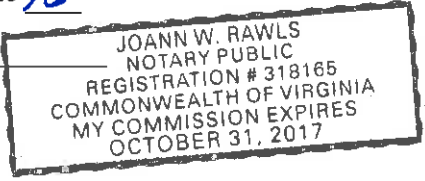
Is property in Agricultural Forestal District? No Yes
 If Yes, what district: _____

Tax Map and Parcel(s): LOT B, BALLENGER/11138 Deed Book Reference: 342, pg 102 / Book L, pg 87
 Acreage: 2 ac Zoning: A-1 Deed Restrictions? No Yes (Attach copy)

Request for a SUP in order to: operate a small home industry Proposed use of Property: ACCESSORY BUILDING 20x30x12'
 *Two copies of a plan must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 1.29.16 Signature of Owner/Applicant: Eric Mackinnon
 Subscribed and sworn to before me this 29th day of January, 2016
 Notary Public: Joann W. Rawls Register # _____
 My commission expires: 10-31-2017
 Certification Date: 318165
 Zoning Administrator: _____



All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY	
Date Received: <u>2-3-16</u>	Pre-Application Meeting: _____
PH Sign Deposit Received: <u>2-8-16</u>	Application #: SUP <u>16</u> : <u>003</u>
\$800.00 fee plus mailing costs paid: <u>890-</u>	Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail
Amendment of Condition: \$400.00 fee plus mailing costs paid:	
Telecommunications Tower \$1,500.00 fee plus mailing costs paid:	\$5,500 w/Consultant Review paid:
Election District: <u>Columbia</u>	Planning Area: <u>Rural Residential</u>
Public Hearings	
Planning Commission	Board of Supervisors
Advertisement Dates:	Advertisement Dates:
APO Notification:	APO Notification:
Date of Hearing:	Date of Hearing:
Decision:	Decision:

Describe briefly the improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

ADD STEEL BLDG 20'X30'X12'. FASCIAE AND REAR WILL BE FINISHED IN PANELING + COLOR OF HOUSE WITH REST OF BLDG. PAINTED SAME COLOR OF HOUSE. BLDG WILL BE DIVIDED INTO 2 RMS. 1 RM FOR HAVING MEETINGS W/CLIENTS FOR HEALTHY 4 LIFE, LLC. RM 2 FOR PERFORMING REIKI SESSIONS ON CLIENTS FOR REIKI HEALING OF PALMYRA, LLC. ALSO USE AS A CLASS ROOM FOR VICTIMS OF DOMESTIC ABUSE.

NECESSITY OF USE: Describe the reason for the requested change.

ALLOW BOTH HOME-BASED BUSINESSES SPACE TO CONDUCT BUSINESS. WE HAVE MULTIPLE CATS & DOGS & SO MANY PEOPLE ARE ALLERGIC, SO HAVING A PLACE TO DO BUSINESS IS PARAMOUNT. I'M DISABLED. IT WILL ALLOW ME TO MAKE MONEY TO SUPPLEMENT PAYMENTS. BOTH LLC'S ARE INVOLVED IN CHARITY WORK FOR DOMESTIC VIOLENCE VICTIMS. WE WOULD BE ABLE TO HOLD CLASSES FOR CAREERS, JOB INTERVIEWING, WORKPLACE SKILLS, RESUME, ETC. ALONG WITH HEALTHY 4 LIFE, LLC PROVIDING MARKETING & NETWORK MARKETING.

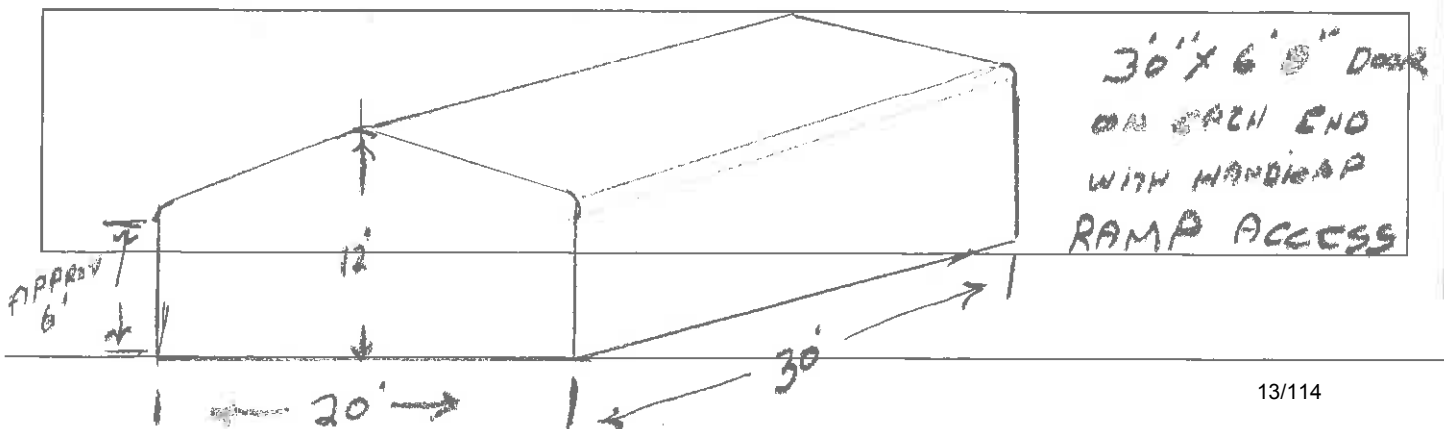
PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

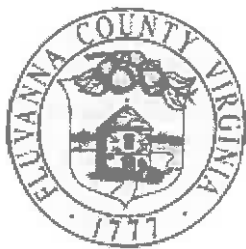
THIS WOULD COME FROM THE BUILDING'S APPEARANCE. IT WOULD BLEND WITH THE COLOR OF THE HOUSE & HAVE SAME STYLE.

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

ALLOW SOMEONE DISABLED THE ABILITY TO DO A TRADE, TO HELP A FEMALE-OWNED BUSINESS TO FLOURISH. TO ALLOW VICTIMS OF DOMESTIC VIOLENCE A PLACE TO COME FOR TRAINING.

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:





COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Name: ERIC MacKINNON
Address: 1677 BYBEES CHURCH RD
City: PALMYRA
State: VA Zip Code: 22963

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Eric MacKinnon 1.27.2016
Applicant Signature Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : _____ CPA _____ : _____ SUP <u>16</u> : <u>003</u> ZMP _____ : _____ ZTA _____ :	
\$90 deposit paid per sign*:	Approximate date to be returned:

Memorandum

DATE: March 8, 2016
RE: Planning Commission APO Letter
TO: Jason Stewart
FROM: Deidre Creasy

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the March 23, 2016 Planning Commission Meeting.



COUNTY OF FLUVANNA

“Responsive & Responsible Government”

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

March 7, 2016

«Owner»

«Address»

«City_State» «Zip_Code»

TMP# «TMP»

Re: Public Hearing on SUP 16:03

Dear «Owner»:

This letter is to notify you that the Fluvanna County Planning Commission will hold a public hearing on the above referenced item on **Wednesday, March 23, 2016** at **7:00 PM** in the Morris Room in the County Administration Building in Palmyra, VA. The request is described as follows:

***SUP 16:03 – Eric A. Mackinnon** – A request for a Special Use Permit (SUP) to operate a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8. The property is zoned A-1, Agricultural, General, and is located on the west side of Bybees Church Road (Route 613), approximately one-half mile northeast of its intersection with Barnaby Road. The property is located in the Columbia Election District and is within the Rural Residential Planning Area.*

The applicant or applicant’s representative must be present at the Planning Commission meeting. The tentative agenda and staff report will also be available for review by the public in the Fluvanna County Planning and Community Development Department during working hours (8:00 a.m. – 5:00 p.m., Monday through Friday). If you have any questions, please feel free to contact me at 434-591-1910.

Sincerely,

Steven Tugwell
Senior Planner

Attachment A

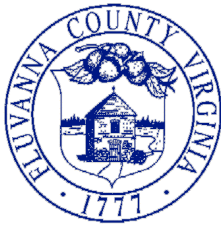
SUP 16:03 APOS

TMP	Name	Address	City, State	Zip
11 13 7	Franklin & Angela Sheppard	1631 Bybees Church Rd	Palmyra, VA	22963
11 13 8	Eric & Barbara Mackinnion	1677 Bybees Church Rd	Palmyra, VA	22963
11 13 9	Shannon & Tonya Gentry	2614 Ridge Rd	Palmyra, VA	22963
11 13 21	Malcolm & Nancy Dunston	199 Ballenger Ln	Palmyra, VA	22963
20 15 3	Oscar & Nancy Jefferson	60 Beechwood Ln	Palmyra, VA	22963

Memorandum

DATE: April 4, 2016
RE: Board of Supervisors APO Letter
TO: Jason Stewart
FROM: Deidre Creasy

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the April 20, 2016 Board of Supervisors Meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

April 4, 2016

«Owner»
«Address»
«City_State» «Zip_Code»
TMP# «TMP»

Re: Public Hearing on SUP 16:03

Dear «Owner»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose: Board of Supervisors Public Hearing
Day/Date: Wednesday, April 20, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Board of Supervisors meeting for the special use permit request that is described as follows:

SUP 16:03 – Eric A. Mackinnon – *A request for a Special Use Permit (SUP) to operate a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8. The property is zoned A-1, Agricultural, General, and is located on the west side of Bybees Church Road (Route 613), approximately one-half mile northeast of its intersection with Barnaby Road. The property is located in the Columbia Election District and is within the Rural Residential Planning Area.*

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/bos/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this special use permit application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

Attachment A

SUP 16:03 APOS

TMP	Name	Address	City, State	Zip
11 13 7	Franklin & Angela Sheppard	1631 Bybees Church Rd	Palmyra, VA	22963
11 13 8	Eric & Barbara Mackinnion	1677 Bybees Church Rd	Palmyra, VA	22963
11 13 9	Shannon & Tonya Gentry	2614 Ridge Rd	Palmyra, VA	22963
11 13 21	Malcolm & Nancy Dunston	199 Ballenger Ln	Palmyra, VA	22963
20 15 3	Oscar & Nancy Jefferson	60 Beechwood Ln	Palmyra, VA	22963

Attachment B

1677 Bybees Church Rd

Overhead view with 10'x20' tarp garage to right of existing garage. Building would take the place of that.



Scale: 1:1128.497176

Date: 01/28/2016

Printed By: Eric MacKinnon

Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).

Attachment C

Steven Tugwell

From: Eric MacKinnon <owner@reikihealingofpalmyra.com>
Sent: Wednesday, March 09, 2016 11:51 AM
To: Steven Tugwell
Subject: RE: Next meeting

Healthy 4 Life, LLC is a blanket title for a healthy living company. We are a Network Marketing, Franchisee of the Juice Plus+ Company. We sell Juice Plus+ Capsules, Shakes, Gummies, Bars, and Tower Gardens. All of our ordering and shipping is done from our website. No product is on the property except for demonstration purposes.

As far as individuals from off the property, they would be prospects to join our network or to be customers. Our building room would be used to show product through the use of a display and a video projector/screen combination would be used to watch promotional videos during our presentations.

In terms of numbers, I do not anticipate any more than 1-3 at any given time, which would be infrequently as this is not a concentrated market. Most of our prospecting and such will be done via online methods.

Hours for clients would be 10am-7pm at the latest. Saturday may be our "busy" day with daytime hours anticipated.

With respect to the dogs, we can put them up prior to and let them out after the presentation time as they typically last an hour or less.

Reiki Healing of Palmyra, LLC is devoted to the healing touch through the practice of Reiki, a 3,000 year old Eastern healing technique. I am a Master Practitioner in the Usui Holy Fire vein of the practice. I have been practicing, with remarkable results, since April of 2014.

Since I anticipate working on very few clients, I have health issues, my hours of operation would be limited to mornings and early evenings with a cut off time for sessions beginning at 7pm. Sessions last from the initial session of 1.5 hours to 1 hr for established clients. New clients would be seen on Saturdays to limit evening traffic.

No outside "employees" are involved at all with either enterprise. This is strictly a mom & pop operation.

I hope I have answered your questions. I have tried to the best of my ability to do so. If you have further questions, feel free to contact me using the information below.

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Wednesday, March 9, 2016 10:17 AM
To: Eric MacKinnon
Subject: RE: Next meeting
Importance: High

Hi Mr. MacKinnon,

In order to make the staff report to the Planning Commission as complete and accurate as possible, I have a few questions for you please. If you could answer these questions by Friday of this week that would be helpful.

Attachment C

1. Please explain "Healthy 4 Life, LLC as to exactly what it is, and how the business will operate. Will you have clients visit the property? Will you have outside employees other than people who reside in the home, what will your hours of operation be?
2. Please detail the same information in question 1 for the reiki business.

I have a pretty good idea about both, but we typically place conditions of approval on things such as hours of operation and number of employees, so I'd like to hear that information directly from you.

Thanks!
Steve

From: Eric MacKinnon [<mailto:owner@reikihealingofpalmyra.com>]
Sent: Monday, March 07, 2016 12:19 PM
To: Steven Tugwell
Subject: RE: Next meeting

Thanks Steven I appreciate that. I officially separated from the Commonwealth of Virginia, Department of Juvenile Justice on February 8th. I am officially on disability.

Since we will be having no classroom or classes as previously mentioned, the needs for a stand-alone bathroom may not be there.

I thank you again for all your assistance. Have a great day.

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Monday, March 7, 2016 10:40 AM
To: Eric MacKinnon
Subject: RE: Next meeting
Importance: High

Hi Mr. MacKinnon,

Attached is the comment letter from the February 11th Technical Review Committee meeting. I don't believe there are any surprises here- however you may want to follow up with Charles Miller in the Health Dept. if you plan on adding a bathroom. I will be working on the staff report this week in preparation for the March 23rd Planning Commission meeting, so I may call you with a question or two to clarify things. Once the staff report is complete, I will email you your copy.

The Planning Commission meeting will be held in the Morris Room of the County Administration Building on Wednesday, March 23rd at 7 p.m.

Thanks, and let me know if you have any questions.

Thanks!
Steve

From: Eric MacKinnon [<mailto:owner@reikihealingofpalmyra.com>]
Sent: Friday, March 04, 2016 5:10 PM

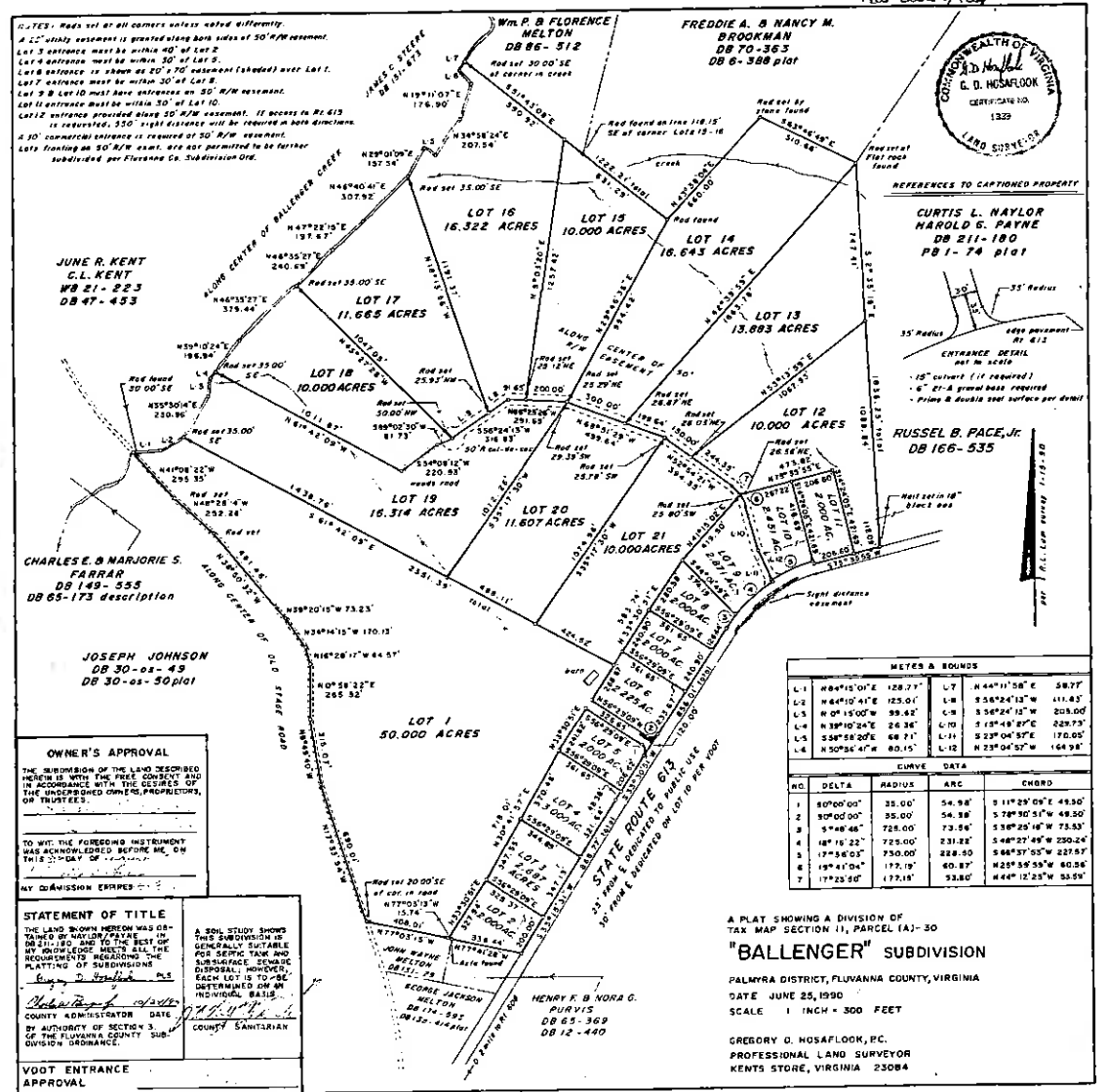
Attachment C

To: Steven Tugwell
Subject: Next meeting

Am I correct in that the next meeting is on the 23rd of March?

Eric MacKinnon, Owner
Reiki Healing of Palmyra, LLC
"Reiki in the comfort of your own home"
(434) 249-7006
www.reikihealingofpalmyra.com

Plot Book 1, Page 87.



Received
JAN 29 2016
Planning Dept.

87

Sign-in sheet for the

February 10, 2016 Neighborhood Meeting

SUP 16:03 – Eric A. Mackinnon – A request for a Special Use Permit (SUP) to operate a small home industry with respect to 2 acres of Tax Map 11, Section 13, Parcel 8. The property is zoned A-1, Agricultural, General, and is located on the west side of Bybees Church Road (Route 613), approximately one-half mile northeast of its intersection with Barnaby Road. The property is located in the Columbia Election District and is within the Rural Residential Planning Area.

Please Print Your Name & Address:

1. MALCOLM DUNSTON 199 BALLINGER LN
2. ARLENE BAKER 1802 BYBEES CHURCH RD
3. ROBERT BAKER " " " "
4. Jen Narciso 211 BEECHWOOD LANE (OPPOSITE PROPOSED BUSINESS)
5. W. G. W. D. W. 211 BEECHWOOD LN
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.fluvannacounty.org

Re: February 10, 2016 Neighborhood Meeting Comments/Questions For SUP 16:03 Eric and Barbara MacKinnon

1. Would like clarification about the nature of the proposed business.
2. Will you build a new building?
3. What is "healthy 4 life?"
4. How many clients do you have?
5. Are you licensed to do this kind of work?
6. Will you place signs out on the road?
7. How many people will be coming per hour?
8. Is healthy 4 life a "juice type thing"?
9. Will products be distributed on-site?
10. Will there be overnight guests?
11. Will you maintain your dog shelter?
12. Afraid that the dog barking will be exacerbated by the client traffic.
13. Dogs have been a nuisance.

Attachment D

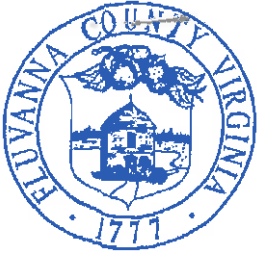
Steven Tugwell

From: Eric MacKinnon <owner@reikihealingofpalmyra.com>
Sent: Wednesday, February 10, 2016 5:44 PM
To: Steven Tugwell
Subject: SUP

Please take the classroom use for the victims of domestic abuse out of the proposal. After speaking with my wife after the meeting, that seemed to be the main concern. Rather than argue for use of the building for that purpose, we'd like to just keep it for our two LLCs – Healthy 4 Life, LLC & Reiki Healing of Palmyra, LLC.

If you have any questions, please contact me using the information below.

Eric MacKinnon, Owner
Reiki Healing of Palmyra, LLC
"Reiki in the comfort of your own home"
(434) 249-7006
www.reikihealingofpalmyra.com



COUNTY OF FLUVANNA

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P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

February 16, 2016

Eric & Barbara Mackinnon
1677 Bybees Church Road
Palmyra, VA 22963

Delivered via mail

**Re: SUP 16:03 Eric A. Mackinnon special use permit request for a small home industry
Tax Map: 11, Section 13, Parcel 8**

Dear Mr. & Mrs. Mackinnon:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, February 11, 2016.

1. VDOT stated that they conducted a site visit and reviewed the existing gravel private entrance that currently serves the residence at 1677 Bybees Church Road Road (Rte. 613).
 - The private entrance is located near the high point on a crest vertical curve and it is lined up across road from Beechwood Lane.
 - The functional classification of Rte. 613 is a Rural Local Road.
 - The proposed home business is located on the segment of Bybees Church Road between Rte. 608 and Rte. 632 and it has an AADT of 290.
 - Based on the nature of the proposed home business and the low volume of traffic on this segment of Rte. 613 the existing private entrance should adequate to serve as a low volume commercial entrance (generating 50 vehicles per day or less, i.e. 25 vehicles entering and 25 vehicles exiting or less);
2. The Fire Chief stated they have no comments on this application;
3. The County Engineer stated that he has no comments on this application;
4. The Health Dept. stated that they reviewed this request and assumed that there will be plumbing to the proposed building. If so, they will need the services of an AOSE (private consultant licensed by the State of Va.) to perform a soil evaluation and design a waste disposal system to accommodate their proposed use.
5. Planning staff advised the applicant to check to see if there are any covenants or deed restrictions for the Ballenger subdivision that talk about having a home-based business.

The Planning Commission will have a meeting to discuss this item at their Wednesday, March 23, 2016 meeting. Your attendance is required at this meeting.

Attachment E

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,



Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

Cc: Eric & Barbara Mackinnon via email - owner@reikihealingofpalmyra.com

File

Attachment E

Steven Tugwell

From: Miller, Charles (VDH) <Charles.Miller@vdh.virginia.gov>
Sent: Tuesday, February 09, 2016 11:03 AM
To: Steven Tugwell
Subject: RE: 2-11-2016 TRC agenda

Steve,

I have reviewed this request and I assume that there will be plumbing to the proposed building. If so, they will need the services of an AOSE (private consultant licensed by the State of Va.) to perform a soil evaluation and design a waste disposal system to accommodate their proposed use.

Charles

m: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]

Sent: Tuesday, February 09, 2016 10:39 AM

To: Alyson Sappington; Andrea Gaines; Andy Wills; Barry Bibb; Brad Sheffield; Miller, Charles (VDH); Wright, Chuck (DOF); Deidre Creasy; Donald Gaines; Ed Zimmer; Jason Stewart; Jay Lindsay; Lewis Johnson; Lucas Lyons; Wood, Mark, P.E., L.S (VDOT); Brent, Mike; Patricia Eager; Robert Popowicz; Roger Black; solson@forcvec.com; Tony O'Brien; Wayne Stephens

Cc: owner@reikihealingofpalmyra.com

Subject: 2-11-2016 TRC agenda

Please see attached and let me know if you have any questions.

Thanks!
Steve

Steve Tugwell
Senior Planner
Dept. of Planning & Community Development
Fluvanna County, VA
434-591-1910
stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

Steven Tugwell

From: Wood, Mark, P.E., L.S (VDOT) <James.Wood@VDOT.virginia.gov>
Sent: Thursday, March 03, 2016 6:42 PM
To: Steven Tugwell
Cc: Reed, James M. (VDOT); Wolfrey, Sharon A. (VDOT)
Subject: RE: Comments from February 11, 2016 TRC meeting

Importance: High

Steve,

SDP 16:03 – Eric A. Mackinnon (Tax Map 11, Section 3, Parcel 8), Fluvanna County (home based business, Rte. 613, Bybees Church Road)

VDOT has made a site visit and reviewed the existing gravel private entrance that currently serves the residence at 1677 Bybees Church Road Road (Rte. 613). The private entrance is located near the high point on a crest vertical curve and it is lined up across road from Beechwood Lane. The functional classification of Rte. 613 is a Rural Local Road. The proposed home business is located on the segment of Bybees Church Road between Rte. 608 and Rte. 632 and it has an AADT of 290. Based on the nature of the proposed home business and the low volume of traffic on this segment of Rte. 613 the existing private entrance should adequate to serve as a low volume commercial entrance (generating 50 vehicles per day or less, i.e. 25 vehicles entering and 25 vehicles exiting or less).

J. Mark Wood, P.E., L.S.
Area Land Use Engineer
Virginia Department of Transportation
Land Development – South
P.O. Box 2194
Louisa, VA 23093
Phone: (540) 967-3708
Cell: (540) 223-5240
Email: Mark.Wood@VDOT.Virginia.gov

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Friday, February 26, 2016 3:54 PM
To: Wood, Mark, P.E., L.S (VDOT)
Subject: February 11, 2016 TRC meeting

Mark,

Did you have any TRC comments for the February 11th meeting? See attached.

Thanks,
Steve

Steve Tugwell
Senior Planner

Steven Tugwell

From: Wayne Stephens
Sent: Tuesday, February 09, 2016 10:41 AM
To: Steven Tugwell
Subject: RE: 2-11-2016 TRC agenda

Steve,

I have no comments on this application.

Wayne

Wayne Stephens
Fluvanna County

From: Steven Tugwell
Sent: Tuesday, February 09, 2016 10:39 AM
To: Alyson Sappington; Andrea Gaines; Andy Wills; Barry Bibb; Brad Sheffield; charles.miller@vdh.virginia.gov; chuck.wright@dof.virginia.gov; Deidre Creasy; Donald Gaines; Ed Zimmer; Jason Stewart; Jay Lindsay; Lewis Johnson; Lucas Lyons; Mark Wood; Mike Brent; Patricia Eager; Robert Popowicz; Roger Black; solson@forcvec.com; Tony O'Brien; Wayne Stephens
Cc: owner@reikihealingofpalmyra.com
Subject: 2-11-2016 TRC agenda

Please see attached and let me know if you have any questions.

Thanks!
Steve

Steve Tugwell
Senior Planner
Dept. of Planning & Community Development
Fluvanna County, VA
434-591-1910
stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 04/20/2016

AGENDA TITLE:	Fiscal Year 2017 Operations Budget and Tax Rates												
MOTION(s):	I move the resolution entitled "A Resolution to Adopt the FY17 Operations Budget, Set the Tax Rates and Appropriate Funds" be adopted.												
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other								
		X											
STAFF CONTACT(S):	Eric Dahl, Director of Finance												
PRESENTER(S):	Eric Dahl, Director of Finance												
RECOMMENDATION:	<p>Approve the resolution to set the tax rates with a revised Real Property tax rate of \$0.94 per \$100.00, a Personal Property tax rate of \$4.35 per \$100.00, a Machinery & Tools tax rate of \$2.00 per \$100.00 and adopt the FY17 Operations Budget.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">General Fund Operations</td> <td style="text-align: right;">\$66,909,009</td> </tr> <tr> <td>Capital Improvements Plan</td> <td style="text-align: right;">\$ 9,850,841</td> </tr> <tr> <td>Enterprise Funds</td> <td style="text-align: right;">\$ 2,155,915</td> </tr> <tr> <td style="text-align: right;">TOTAL:</td> <td style="text-align: right;">\$78,915,765</td> </tr> </table>					General Fund Operations	\$66,909,009	Capital Improvements Plan	\$ 9,850,841	Enterprise Funds	\$ 2,155,915	TOTAL:	\$78,915,765
General Fund Operations	\$66,909,009												
Capital Improvements Plan	\$ 9,850,841												
Enterprise Funds	\$ 2,155,915												
TOTAL:	\$78,915,765												
TIMING:	Immediate.												
DISCUSSION:	This action will allow adequate time to prepare for the June 5 th , 2016 tax billing cycle. The Code of Virginia, § 15.2-2503, requires the governing body to approve the budget and set a tax rate for the budget year no later than the date on which the fiscal year begins.												
FISCAL IMPACT:	Adoption of the FY2017 operational budget and tax rates will establish authorization for receipt of revenues and disbursements of expenses.												
POLICY IMPACT:	Required by state code.												
LEGISLATIVE HISTORY:	N/A												
ENCLOSURES:	"Resolution to Adopt the FY17 Operations Budget, Set the Tax Rate and Appropriate Funds"												
REVIEWS	Legal	Finance	Purchasing	HR	Other								
		X											

RESOLUTION
A RESOLUTION TO ADOPT THE FY17 OPERATIONS BUDGET,
SET THE TAX RATES AND APPROPRIATE FUNDS

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve and control the County’s fiscal plan for FY17; and,

WHEREAS, the Board of Supervisors has received numerous staff reports; received comments from residents at a duly advertised public hearing on April 13, 2016; and has reviewed each request for funding;

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors this 20th day of April 2016, that the Fluvanna County budget totaling **\$78,915,765** is adopted and the tax rates for FY17 or July 1st 2016– June 30th 2017 set as given below:

2016 COUNTY TAX RATES

Real Estate	\$0.94 per \$100 of assessed value
Public Service Corps.	\$0.94 per \$100 of assessed value
Mobile Homes	\$0.94 per \$100 of assessed value
Personal Property	\$4.35 per \$100 of assessed value
Machinery & Tools	\$2.00 per \$100 of assessed value

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby budget and appropriate to the COUNTY OPERATING BUDGET the following revenues and expenditures; this appropriation is also conditioned on the understanding that, with regard to the operating budget for the School system, revenues received from the Commonwealth will be expended prior to local dollars:

GOVERNMENTAL REVENUES

Local	\$38,944,754
State	27,166,822
Federal	2,054,269
TOTAL	\$68,165,845

GOVERNMENTAL EXPENDITURES

General Government Administration	\$ 2,550,890
Judicial Administration	1,159,939
Public Safety	7,273,393
Public Works	1,930,867
Health and Welfare	5,336,203
Education	38,293,108
Parks and Recreation	845,963
Community Development	1,145,006
Non-Departmental	428,631
Debt Service	7,945,009
TOTAL	\$ 66,909,009

BE IT FURTHER RESOLVED that for budgeting and accounting purposes, the adopted budget revenues and expenditures for the Capital Improvements fund are set as follows:

Capital Fund Revenues*	
Local Use of General Fund Balance	\$2,648,750
Local Other	0
Proceeds from Indebtedness	6,250,000
TOTAL	\$8,898,750

Capital Fund Expenditures

Governmental	\$ 377,091
Enterprise	2,250,000
Public Works	4,989,000
Public Safety	1,184,750
Schools	1,050,000
TOTAL	\$9,850,841

*Capital fund revenues are supplemented by transfers from the General Fund.

FINALLY BE IT RESOLVED that for budgeting and accounting purposes the adopted budget revenues and expenditures for the Enterprise funds are set as follows:

	Expenditures	Revenues
School Food Service	\$1,478,168	\$1,478,168
Fork Union Sanitary District	351,002	351,002
Utility*	326,745	22,000
TOTAL	\$2,155,915	\$1,851,170

*Utility fund revenues are supplemented by transfers from the General Fund.

Adopted this 20th day of April 2016 by the
Fluvanna County Board of Supervisors

John M. Sheridan, Chairman

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Mc

Meeting Date: 04/20/2016

AGENDA TITLE:	Fiscal Year’s 2017-2021 Capital Improvements Plan				
MOTION(s):	I move the resolution entitled “Adoption of the FY2017-2021 Capital Improvements Plan” be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, Director of Finance				
PRESENTER(S):	Eric Dahl, Director of Finance				
RECOMMENDATION:	Approve the resolution to adopt Fiscal Years 2017-2021 Capital Improvements Plan as outlined.				
TIMING:	Immediate				
DISCUSSION:	N/A				
FISCAL IMPACT:	FY17 Capital Improvements Plan outlines expenditures that are included in the FY17 budget. FY18-21 Capital Improvements Plan items are approved as planning projects only.				
POLICY IMPACT:	This action will allow administration and staff to plan projects and resources accordingly.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Resolution “Adoption of FY2017-2021 Capital Improvements Plan”				
REVIEWS	Legal	Finance	Purchasing	HR	Other
		X			

RESOLUTION
Fluvanna County Board of Supervisors
April 20, 2016

Adoption of FY 2017 – FY 2021 Capital Improvements Plan

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, April 20, 2016, in Palmyra, Virginia, the following action was taken:

Present	Vote
John M. Sheridan, Chairman	_____
Mozell Booker, Vice-Chairman	_____
Tony O’Brien	_____
Patricia Eager	_____
Donald W. Weaver	_____

On a motion by _____, seconded by _____, and voted in the affirmative, the following resolution was adopted:

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve the County’s Capital Improvements Plan; and,

WHEREAS, the Capital Improvements Plan recommends the initiation and completion of numerous capital projects based upon staff recommendations and citizen input; and,

WHEREAS, the Board of Supervisors held a public hearing on the proposed Capital Improvements Plan on April 13, 2016; and,

WHEREAS, the Board of Supervisors has approved the FY2017 Capital Improvements Budget as part of the overall Fluvanna County Budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors that the FY 2017-2021 Capital Improvements Plan hereby be approved.

A True Copy Teste:

John M. Sheridan, Chairman
Board of Supervisors

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date:

AGENDA TITLE:	Reclassification of Position				
MOTION(s):	I move the Senior Program Support Assistant – 1021 (Public Works) position be reclassified to Administrative Program Specialist -1051 (Public Works).				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Wayne Stephens, Director Public Works / Steve Nichols, County Administrator				
PRESENTER(S):	Wayne Stephens, Director Public Works				
RECOMMENDATION:	Approve				
TIMING:	Due to retirement of incumbent and change of duties				
DISCUSSION:	Additional and more complex duties require a different and more demanding skill set.				
FISCAL IMPACT:	\$0 to \$1,092.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Old and new position descriptions				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	

SENIOR PROGRAM SUPPORT ASSISTANT – 1021(Public Works)

GENERAL DEFINITION OF WORK:

Performs difficult clerical work providing a variety of administrative, secretarial and record keeping duties; does related work as required. Work is performed under regular supervision.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Serving as receptionist; preparing, maintaining, retrieving and receiving records and files; taking and transcribing dictation; typing, word and data processing duties; assisting the public.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Types general correspondence, memoranda, reports, schedules, official notices, statistical tables, ordinance amendments, reports, resolutions, and other materials from rough draft, copy, marginal notes or verbal instruction.
- Takes and transcribes dictation of letters, memoranda and articles relating to specialized fields of work.
- Gathers and compiles detailed information for inclusion in special and/or complex reports; prepares reports in accordance with instructions.
- Gathers and enters a variety of complex data into computer system; prepares a variety of complex and specialized reports; handles confidential data and other sensitive information.
- Takes, transcribes and/or types minutes of meetings of a complicated nature; prepares and distributes minutes; collects agenda materials; prepares, assembles and distributes agenda.
- Serves as a receptionist, greets visitors, answers telephone and gives information in response to public inquiries.
- Keeps an inventory and orders supplies for department; codes bills for accounts payable and receivable.
- Maintains cross-referenced office files and a variety of other specialized records.
- Sorts, indexes and files material alphabetically, numerically, geographically or by other predetermined classification.
- Operates standard office, data entry and word processing equipment.
- Prepares and keeps track of time sheets and attendance records.
- Arranges meetings; schedules appointments.
- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of office practices and procedures; thorough knowledge and ability to use correct grammar, vocabulary and spelling; general knowledge of office automation equipment and software including word processing, database management and spreadsheets; some knowledge of arithmetic and its uses in general office work; ability to communicate ideas effectively in both oral and written forms; ability to gather and give basic information and instructions on departmental programs based on inquiries; ability to enter data, key or type at a reasonable rate of speed; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and considerable office assistance experience.

PHYSICAL REQUIREMENTS:

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

None.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

FLSA Status: Exempt – Executive Discretionary
 Exempt – Professional Compensatory
 Exempt – Administrative Compensatory
 Non-Exempt

Pay Grade: 9

Approved as to form: _____ Date _____

Recommended by: _____ Date _____
Department Head

Approved: _____ Date _____
County Administrator

Approved by Board of Supervisors: June 2, 2004.

**Administrative and Financial Program Specialist, Public Works & Office
Manager- – ~~xxxx~~ Grade 121051**

GENERAL DEFINITION OF WORK:

Performs difficult financial and office administrative work, providing a variety of administrative, clerical, record keeping, and billing duties; does related work as required. Work is performed under minimal supervision.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Serving as office manager; preparing, maintaining, retrieving, and receiving records and files; assembling data, preparing reports and spreadsheets; greeting and assisting the public; performing accounting and billing functions; performing typing, word and data processing duties.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Maintains bookkeeping and record control systems.
- Manages and performs billings for public utilities customers.
- Prepares accounting, fiscal, and statistical reports.
- Prepares general correspondence, memoranda, reports, schedules, official notices, statistical tables, ordinance amendments, reports, resolutions, and other materials from rough draft, copy, marginal notes or verbal instruction.
- Gathers and compiles detailed information for inclusion in special and/or complex reports; prepares reports in accordance with instructions.
- Prepares reimbursement forms.
- Gathers and enters a variety of complex data into computer system; prepares a variety of complex and specialized reports; handles confidential data and other sensitive information.
- Receives work requests; summons and dispatches responders in critical or time sensitive situations.
- Researches and provides financial data and other information on request.
- Keeps inventory and orders supplies for department.
- Codes bills for accounts payable and receivable.
- Maintains cross-referenced office files and a variety of other specialized records.
- Gathers, sorts, indexes, files, and assembles information and material alphabetically, numerically, geographically or by other classification.
- Operates standard office, data entry and word processing equipment.
- Serves as a receptionist for the office, greets visitors, answers telephone and gives information in response to public inquiries.
- Takes, transcribes and/or types minutes of meetings of a complicated nature; prepares and distributes minutes; collects agenda materials; prepares, assembles and distributes agendas.
- Arranges meetings; schedules appointments; participates on committees.
- Trains and assists employees in weekly time entry.
- Trains employees in basic computer operation.
- Performs related tasks as required.
- Other duties as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of office practices and procedures; thorough knowledge of and ability to use correct grammar, vocabulary and spelling; general knowledge of office automation equipment and software including word processing, database management and spreadsheets; knowledge of arithmetic and its uses in general office work; ability to communicate ideas effectively in oral and

written forms; knowledge of bookkeeping terminology and methods; knowledge of public utilities billing terminology and methods; general knowledge of routine accounting principles and practice; ability to enter data, key or type at a reasonable rate of speed; ability to establish and maintain effective working relationships with associates and the general public; ability to maintain financial records and to prepare financial reports accurately; ability to research, gather and provide basic information and instructions on departmental programs based on inquiries.

EDUCATION AND EXPERIENCE:

High School diploma or equivalent.
Post-secondary-school coursework/training in accounting, bookkeeping, and/or business.
Experience in bookkeeping.
Experience in accounts payable and/or receivable.

PHYSICAL REQUIREMENTS:

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally, and a negligible amount of force frequently or constantly to move objects; work requires fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of machines, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

None.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

- FLSA Status: Exempt – Executive Discretionary
 Exempt – Professional Compensatory
 Exempt – Administrative Compensatory
 Non-Exempt

Pay Grade: ~~12~~11

Approved as to form: _____ Date _____

Recommended by: _____ Date _____
Department Head

Approved: _____ Date _____
County Administrator

Approved by Board of Supervisors: _____

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Appointment to the Fluvanna Partnership for Aging Committee At Large Position, replacing Deborrah Foreman				
MOTION(s):	I move to appoint _____ to the Fluvanna Partnership for Aging Committee At Large Position, replacing Deborrah Foreman, with a term to begin immediately and to terminate December 31, 2017.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Nan Weikert				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Fluvanna Partnership for Aging Committee

Cunningham

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

Licensed Registered Nurse (Retired), Licensed Nursing Home Administrator (Retired). Served for over 40 years in senior management positions in the Senior Living Industry. Served as the ECO of five multiple level, not for profit Continuing Care Retirement Communities, as the President of the Germantown Home (a multilevel geriatric center in Philadelphia), as the Senior Vice President of Complete Healthcare Resources responsible for the management of over 23 Senior Living Communities, and as the President of the Episcopal Ministries for the Aging Management Group. Education: Abington Memorial Hospital School of Nursing, Register Nurse, Beaver College Evening Program, Business Management

Civic Activities and Committee Memberships:

During my career I served on multiple ad hoc committees with the Pennsylvania Department of Healthe and the Pennsylvania Department of Public Welfare as a representative of the Pennsylvania Association of Not for Profit Home Services for the Aging. The American Association of Services to the Aging, Rotary. Elected to the House of Delegates for the American Association of Homes for the Aging for 2 four-year terms. Served as a member of five committees of AAHSA during my tenure on the HOD. Elected to the Board of Directors for the Pennsylvania Association for Homes and Services for the Aging for 2 six-year terms, and served as an elected officer of this board for 2 years. Served as the Chairperson anhd as a member of over 12 committees during my tenure on this BOD.

Interest in Committee:

I would like to have the opportunity to make a positive contribution to the Aging Services of Fluvanna County.

Comments:

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: April 20, 2016

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, March 16, 2016 Regular Meeting, be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for March 16, 2016				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
March 16, 2016
Regular Meeting 7:00 pm

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (*arrived 7:04pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 7:02 pm, Chair Sheridan called the Regular Meeting of March 16, 2016 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda for the March 16, 2016 Regular Meeting of the Board of Supervisors, noting that the order of Action Items has been changed, and Tab L has been deferred. Mrs. Booker seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: O'Brien.

SPECIAL PRESENTATION—EAGLE SCOUT OWEN LEITZEL

Chair Sheridan acknowledged the achievement of Eagle Scout with the presentation of "Resolution Recognizing Eagle Scout Owen J. Leitzel" to Mr. Leitzel and his mother.

COUNTY ADMINISTRATOR'S REPORT

- Spotlight on Business: Budget Electrical & Mechanical in Palmyra has been expanding over the past year.
 - Have grown to 19 employees
 - Hope for 100 new employees next year
 - In discussion with Piedmont Virginia Community College for possible apprentice program opportunities in The County.
- County Website down since Sunday evening--Working on solutions
- Proposal: Community Cleanup Day
- In conjunction with Earth Day in April; Obtain orange bags from VDOT and distribute/make available; Recruiting for new Senior Planner
 - Steve Tugwell accepted a position with Chesterfield County
- Upcoming Meetings:
 - April 6, 2016: 4:00pm—Regular Meeting; 6:00pm—Budget Work Session (or immediately following Regular Session)
 - April 13, 2016: 7:00pm—Budget Public Hearing
 - April 20, 2016: 7:00pm—Regular Meeting and Budget Adoption

BOARD OF SUPERVISORS UPDATES

Booker—Rivanna River Basin Commission, Fluvanna-Louisa Housing, JABA Executive Meeting, MAP Council.

Sheridan—None.

Eager—Rivanna River Basin Commission.

Weaver—None.

O'Brien-TJPDC.

PUBLIC COMMENTS #1

At 7:10 pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:10pm.

PUBLIC HEARING

None.

ACTION MATTERS

Appointment/Reappointment to MACAA Board—Steve Nichols, County Administrator, brought forward the candidate list for appointment to the MACAA Board. With little discussion,

MOTION

Mrs. Booker moved to appoint Dr. Shelley Murphy to the Monticello Community Action Agency (MACAA), replacing Libby Edwards, with a term to begin immediately and to terminate December 31, 2018. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Ratification of Local Emergency Declaration: Tornado Event—Cheryl Elliott, Emergency Services Coordinator.

With no discussion,

MOTION

Mr. O'Brien moved to confirm the decision for a local emergency declaration within Fluvanna County in response to a tornado storm event on Wednesday, February 24, 2016, including emergency response, recovery, and mitigation efforts related to the storm damage. Mr. Weaver offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Temporary Staff Stipend for Additional Duties—Linda Lenherr, Treasurer, came before the Board to request a temporary stipend for Erin Lenherr, Deputy Treasurer III, who will provide extra coverage while the office is temporarily short-staffed, because of a Treasurer's Office employee using Family Medical Leave. The stipend, and Family Medical Leave, will end no later than January 2017.

MOTION

Mrs. Booker moved to approve a temporary stipend for Erin Lenherr, Deputy Treasurer III, at the rate of \$1.25 per hour, retroactive to January 1, 2016, and through January 31, 2017, or the termination of FMLA, whichever comes first, with such funds to come from FY16 and FY17 Personnel Contingency. Mr. Weaver offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

JRWA Financing Agreement and Resolution—Steve Nichols, County Administrator, brought forward a request to ratify a resolution and Support Agreement for the James River Water Authority, in order to facilitate the inclusion in the spring pool of the Virginia Resources Authority (VRA.) Mr. Nichols noted that this resolution is a moral obligation, upon which the James River Water Authority will take action for applying for inclusion in the VRA spring pool.

MOTION

Mr. O'Brien moved that the Board of Supervisors approve the resolution entitled, "RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A SUPPORT AGREEMENT" for the James River Water Authority and further authorize the County Administrator to execute the support agreement entitled, "SUPPORT AGREEMENT - JAMES RIVER WATER AUTHORITY," subject to the County Attorney's approval as to form.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

FY17 Health Insurance Plan—Gail Parrish, Human Resources Manager, presented the FY17 Employee Health Insurance Plan for approval. Ms. Parrish outlined changes from the FY16 Health Insurance, highlighting increases in premiums, and noting that several large claims on the County plan precipitated the higher rates. Ms. Parrish pointed out that national trends are moving employers toward the High Deductible Health Plan (HDHP.) This type of plan lowers the financial burden on the County and places more responsibility on the covered individual.

MOTION

Mr. O'Brien moved the Board of Supervisors accept the Anthem/Blue Cross Blue Shield FY17 The Local Choice Health Plan proposal to be effective July 1, 2017, and authorize the County Administrator to execute **Option B** and offer to eligible employees the Key Advantage and High Deductible Health Plans as description in the option with the County contributing up to:

- \$ 510 for an Employee only plans,
- \$ 745 for a Dual person plans, and
- \$ 975 for a Family plans.

I, further move the Board of Supervisors approve a County contribution of \$100 per month into the Health Savings Accounts of each employee enrolled in the High Deductible Health Plans.

Mr. Weaver called for discussion before a vote.

Mrs. Eager asked for clarification on the Option that was chosen.

Mr. O'Brien indicated that it was Option B (*bravo*) that was chosen in the motion.

Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Mr. Nichols asked if the will of the Board is to hear *Presentation: FUSD Financials Mid-Year Update* by Mr. Wayne Stephens before the final *Action Matter-Advertisement of the Proposed Fiscal year 2017 Operations Budget, Capital Improvements Plan & Tax Rates* in order to focus more fully on budget items after presentations were completed. The Board concurred and *Item M: FUSD Financials Mid-Year Update* was moved ahead of *Item I: Advertisement of the Proposed Fiscal Year 2017 Operations Budget, Capital Improvements Plan & Tax Rates*.

PRESENTATIONS

Fluvanna County Automated External Defibrillators (AEDs)—**DEFERRED**—Jason Smith, Director of Parks and Recreation

FUSD Financials Mid-Year Update—Wayne Stephens, Director of Public Works and County Engineer, gave a mid-year update on FUSD financials. Mr. Stephens noted that there had been no failures in the system in the current fiscal year, resulting in decreased expenditures. In addition, FUSD has seen an increase in usage fees, utilizing approximately 44% of its budget with approximately 66% of the fiscal year having passed.

ACTION MATTERS

Advertisement of the Proposed Fiscal Year 2017 Operations Budget, Capital Improvements Plan & Tax Rates—Eric Dahl, Finance Director, and Mr. Steven M. Nichols gave a brief update on the FY17 Budget, noting any changes to the Budget Balance Worksheet. Mr. Dahl then presented the Advertisement to be run in the Fluvanna Review on March 31, 2016 and April 6, 2016 in advance of the April 13, 2016 Budget Public Hearing.

MOTION

Mr. O'Brien moved the Board of Supervisors authorize staff to advertise the FY17 Budget, the Tax Rate and the Capital Improvements Plan (CIP) for public hearing on April 13, 2016; the proposed budget amount for FY17 is \$78,915,765.00, the advertised Real Property tax rate is \$0.94 per \$100, the advertised Personal Property tax rate is \$4.35 per \$100, the advertised Machinery & Tools tax rate is \$2.00 per \$100.

Mr. Weaver called for discussion prior to a vote, expressing concern with a tax rate that increases each year.

Mrs. Booker seconded and the motion passed 3-2. AYE: Sheridan, Booker, O'Brien. NAY: Eager, Weaver. ABSENT: None.

CONSENT AGENDA

The following items were approved under the Consent Agenda for February 17, 2016:

Minutes of February 17, 2016—Kelly Belanger Harris, Clerk to the Board

Minutes of February 24, 2016—Kelly Belanger Harris, Clerk to the Board

Minutes of March 1, 2016—Kelly Belanger Harris, Clerk to the Board

Minutes of March 2, 2016—Kelly Belanger Harris, Clerk to the Board

Accounts Payable, February 2016—Eric Dahl, Finance Director

Resolution Recognizing Eagle Scout Aaron Dale Shifflett—Kelly Belanger Harris, Clerk to the Board

Resolution Recognizing Eagle Scout Owen J. Leitzel—Kelly Belanger Harris, Clerk to the Board

A Resolution to Set VRS Employer Contribution Rates—Gail Parrish, Human Resources Manager

MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for March 16, 2016, and ratifying Accounts Payable and Payroll for February 2016, in the amount of \$1,837,307.48. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

At 9:15 pm Chair Sheridan opened the second round of Public Comments.

2994 West River Rd., wanted to thank Mr. Nichols for the cookies. Mr. Nichols quickly pointed out that it was Mrs. Eager who provided the cookies.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 9:46pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 9:16pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Sheridan, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 10:17pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. O'Brien seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ADJOURN

MOTION:

At 10:18pm Mr. O'Brien moved to adjourn the Work Session meeting of Wednesday, March 16, 2016. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A
SUPPORT AGREEMENT**

WHEREAS, the James River Water Authority (the "Water Authority") is a public body politic and corporate and a political subdivision of the Commonwealth of Virginia (the "Commonwealth") exercising public and essential governmental functions and created by resolutions duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia (the "Board of Supervisors") and the Board of Supervisors of the County of Louisa, Virginia in accordance with the Virginia Water and Waste Authorities Act, as amended (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended), for the purpose of servicing the water needs of the County of Fluvanna, Virginia (the "County") and the County of Louisa, Virginia (collectively, the "Member Jurisdictions");

WHEREAS, the Water Authority is authorized to contract debts and to issue, as evidence thereof, notes, bonds or other obligations payable from revenues from a revenue-producing undertaking of the Water Authority, and the Water Authority now desires to finance the design and construction of a raw water intake, a pump station and a raw water pipeline, as well as the acquisition of land and right-of-way necessary therefor (collectively, the "Project") through the issuance of its Revenue Bond, Series 2016 in a maximum principal amount not to exceed \$10,000,000 (the "Local Bond");

WHEREAS, the Water Authority and the Member Jurisdictions are entering into a Service Agreement (the "Service Agreement"), which provides for payments by each Member Jurisdiction to the Water Authority for services to be rendered to the Member Jurisdictions by the Water Authority, and sets forth certain other responsibilities of the parties;

WHEREAS, the Water Authority has been advised that the Virginia Resources Authority ("VRA"), a public body corporate and political subdivision of the Commonwealth, is willing to purchase the Local Bond on terms favorable to the Water Authority;

WHEREAS, VRA has indicated its willingness to purchase such Local Bond in accordance with the terms of a Local Bond Sale and Financing Agreement, dated as of April 1, 2016, between VRA and the Water Authority (the "Financing Agreement"); and

WHEREAS, VRA has indicated that its agreement to purchase the Local Bond will be conditioned upon each of the Member Jurisdictions undertaking non-binding obligations to appropriate from time to time moneys to the Water Authority in connection with payments due under the Service Agreement, which constitute the principal source of and security for the payment of the debt service on the Local Bond, as set forth in the Support Agreement to be dated as of May 1, 2016 (the "Support Agreement"), among the Water Authority, the County and VRA, the most recent draft of which has been presented to this meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA, THAT:

1. It is found and determined that the best interests of the County and its citizens will be served by the agreement by the Board of Supervisors to enter into the Support Agreement to satisfy one of VRA's conditions to the purchase of the Local Bond.
2. The Board of Supervisors acknowledges that (i) the obligations of the Water Authority to determine, and of the Member Jurisdictions to pay, the charges for the use of and for services to be furnished by the System (as defined in the Financing Agreement) are crucial to the security for the Local Bond, (ii) VRA would not purchase the Local Bond without the security and credit enhancement provided by the Support Agreement, (iii) VRA will be a third party beneficiary of the Service Agreement for so long as the Local Bond remains outstanding, and (iv) VRA is treating the Support Agreement as a "local obligation" within the meaning of Section 62.1-199 of the Virginia Code, which in the event of a nonpayment thereunder authorizes VRA or the trustee for VRA's bonds to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 provides that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.
3. In consideration of the Water Authority's issuance of the Local Bond and VRA's agreement to purchase the Local Bond pursuant to the terms of the Financing Agreement, the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, any of whom may act, is hereby

authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in substantially the form presented to this meeting, which is hereby approved, with such completions, omissions, insertions or changes not inconsistent with this Resolution as may be approved by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, in their sole discretion, the execution thereof by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator to constitute conclusive evidence of his or her approval of such completions, omissions, insertions or changes.

4. The County Administrator is hereby authorized and directed to carry out the obligations imposed on him by the Support Agreement, and to take all proper steps on behalf of the County as may be required in connection with the Water Authority's financing of the Project or with the carrying out of any matter authorized by this Resolution or the Support Agreement.
5. Nothing contained herein or in the Support Agreement is or shall be deemed to be a lending of the credit of the County to the Water Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything contained herein or in the Support Agreement legally bind or obligate the Board of Supervisors to appropriate funds for purposes described in the Support Agreement.
6. All actions previously taken by representatives or agents of the County in furtherance of the financing of the Project, the issuance of the Local Bond and/or the execution and delivery of the Support Agreement are hereby ratified, approved and confirmed.
7. No covenant, condition, agreement or obligation contained in the Support Agreement shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the County in his or her individual capacity, and no officer of the County executing the Support Agreement shall be liable personally on the Support Agreement or be subject to any personal liability or accountability by reason of the execution and delivery thereof.
8. This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of the County of Fluvanna, Virginia hereby certifies that the foregoing constitutes a true, correct and complete copy of a Resolution duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia at a meeting duly called and held on March 16, 2016, during which a quorum was present and acting throughout, by the vote set forth below, and that such Resolution has not been repealed, revoked, rescinded or amended:

<u>Board Member</u>	<u>Present/Absent</u>	<u>Vote</u>
John M. Sheridan	Present	Yes
Mozell H. Booker	Present	Yes
Patricia B. Eager	Present	Yes
Anthony P. O'Brien	Present	Yes
Donald W. Weaver	Present	Yes

WITNESS my signature as Clerk of the Board of Supervisors of the County of Fluvanna, Virginia, this 16th day of March, 2016. _____

Clerk

Board of Supervisors of the County of Fluvanna, Virginia

(SEAL)



BOARD OF SUPERVISORS
 County of Fluvanna
 Palmyra, Virginia

RESOLUTION No. 08-2016

RESOLUTION FOR THE DECLARATION OF LOCAL EMERGENCY

At a regular meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, DATE, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

WHEREAS, on February 24, 2016 the National Weather Service (NWS) confirmed that eight tornadoes struck the Commonwealth on February 24, 2016 causing widespread tornado damage: two EF-3 tornadoes, five EF-1 tornadoes and one EF-0 tornado.

The NWS confirmed that the EF-0 tornado affected southeast Fluvanna County, near Fork Union, between 4:10-4:20 p.m. with winds estimated from 75-85 mph. The tornado path was about 4.5 miles in length beginning near Winnsville Drive and Tepee Town Road, extended north northeast across Thessalonia Road, and finally lifted after crossing highway US 15 just north of Carys Creek Road. The tornado also touched down in the Hells Bend area. Along the path of the tornado, numerous large trees were uprooted. Many houses received damage to shingles, siding and gutters, and a few were damaged by the falling trees.

WHEREAS, the Board of Supervisors of Fluvanna County does hereby find:

- I. That the tornado damage was of sufficient severity and magnitude to warrant coordinated local government action to alleviate the damage, loss, hardship or suffering threatened or caused thereby;
- II. That a state of emergency due to severe storms and tornadoes throughout the Commonwealth has previously been declared by the Governor;
- III. That, due to the extreme weather and tornadoes, a condition of peril to life and property necessitates the proclamation of the existence of a local emergency;

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Virginia Code Section 44-146.21, the Director of Emergency Services has declared the existence of a local emergency for Fluvanna County, which such local emergency exists throughout Fluvanna County effective retroactively for the damage caused by the storm on February 24, 2016, to which declaration the Board of Supervisors hereby consents; and

BE IT FURTHER RESOLVED that during the existence of said local emergency, the Director of Emergency Management and the Emergency Services Coordinator of Fluvanna County respectively, shall have the powers, functions and duties prescribed by Virginia Code Section 44-146.21(c1) and by the Fluvanna County Emergency Services Plan in order to mitigate and recover from the effects of said local emergency; and

BE IT FURTHER RESOLVED pursuant to Virginia Code Section 44-146.21, that the local emergency heretofore declared within Fluvanna County effective on February 24, 2016, be, and it is hereby, **DECLARED TO BE ENDED**, effective after all of the emergency-related restoration work is substantially completed.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the ____ day of _____, ____:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

A Copy, teste

 Kelly Belanger Harris
 Clerk to the Board of Supervisors
 Fluvanna County, Virginia

 John M. Sheridan
 Chair, Board of Supervisors
 Fluvanna County, Virginia



BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

RESOLUTION No. 06-2016

A RESOLUTION RECOGNIZING AARON DALE SHIFFLETT

AWARD OF EAGLE SCOUT STATUS

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, March 16, 2016:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Aaron Dale Shifflett has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Aaron has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 138 will be convening an Eagle Scout Court of Honor on February 27, 2016 at 2:30 p.m. at Saints Peter and Paul Catholic Church, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Aaron’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th of March, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

A Copy, teste:

Kelly Belanger Harris, Clerk
Board of Supervisors
Fluvanna County, Virginia

John M. Sheridan, Chair
Board of Supervisors
Fluvanna County



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 07-2016

**A RESOLUTION RECOGNIZING OWEN J. LEITZEL
AWARD OF EAGLE SCOUT STATUS**

The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, March 16, 2016:

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Owen J. Leitzel has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Owen has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on March 5, 2016 at 2:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Owen’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th of March, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

A Copy, teste:

Kelly Belanger Harris, Clerk
Board of Supervisors
Fluvanna County, Virginia

John M. Sheridan, Chair
Board of Supervisors
Fluvanna County



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 08-2016

A RESOLUTION TO SET VRS EMPLOYER CONTRIBUTION RATES

At a regular meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Courts Building at 4:00 PM on Wednesday, March 16, 2016, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

BE IT RESOLVED, that Fluvanna County, employer code 5-5132, does hereby acknowledge that its contribution rates effective July 1, 2016 shall be based on the higher of a) the contribution rate in effect for FY 2017, or b) eighty percent of the results of the January 21, 2016 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the FY 2017 and FY 2018 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the January 21, 2016 actuarial value of assets and liabilities the 8.35% Certified Rate; and

BE IT ALSO RESOLVED, that Fluvanna County, employer code 5-5132, does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2016:

The Certified Rate of **8.35%** The Alternate Rate of _____%; and

BE IT ALSO RESOLVED, that Fluvanna County, employer code 5-5132, does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of Fluvanna County, employer code 5-5132, are hereby authorized and directed in the name of Fluvanna County, employer code 5-5132, to carry out the provisions of this resolution, and said officers of Fluvanna County, employer code 5-5132, are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Fluvanna County, employer code 5-5132, for this purpose.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th day of March, 2016:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	XX					XX
Patricia B. Eager, Palmyra District	XX					
Anthony P. O'Brien, Rivanna District	XX					
John M. Sheridan, Columbia District	XX					
Donald W. Weaver, Cunningham District	XX				XX	

John M. Sheridan, Chair
Fluvanna County Board of Supervisors

CERTIFICATE

I, Kelly Belanger Harris, Clerk of the Fluvanna County Board of Supervisors, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the County of Fluvanna held at Palmyra, Virginia at 7 o'clock on March 16, 2016. Given under my hand and seal of the County of Fluvanna this 16th day of March, 2016.

Kelly Belanger Harris, Clerk of the Board

This resolution must be passed prior to July 1, 2016 and received by VRS no later than July 10, 2016.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: April 20, 2016

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, April 6, 2016 Regular Meeting, be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for April 6, 2016				
REVIEWS	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING AND REGULAR MEETING MINUTES
Circuit Court Room
April 6, 2016
Regular Meeting 4:00 pm**

MEMBERS PRESENT: Mike Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District,
Donald W. Weaver, Cunningham District

MEMBERS ABSENT: Tony O'Brien, Rivanna District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chair Sheridan called to order the Regular Meeting of Wednesday, April 6, 2016, at 4:01 pm, in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Chair Sheridan called for a moment of silence.

ADOPTION OF AGENDA

MOTION

Mrs. Booker moved to accept the Agenda for the April 6, 2016, Regular Meeting of the Board of Supervisors. Mr. Weaver seconded and the Agenda was adopted with a vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Good news: We now have public safety radio coverage in the high school. The amplifier has been installed and the system was tested Wednesday, March 23rd. The amplifier system includes a series of five-inch antennas throughout the building, connecting to a roof antenna that can "talk" to our current public safety radio system. When the new radio system comes on line, this system will simply be re-tuned to the new frequencies. Firefighters and law enforcement will no longer need to form 2-3 person relays to get signal out of the building, but can communicate directly with dispatch and with each other.
- Fluvanna High School Forensics Team—Won Division 3 State Championship; Ten Flucos qualified for Nationals
- FSPCA--New stainless steel kennel doors
- Easter Eggstravaganza, March 26th--400+ community members attended; 12 volunteers from FUMA assisted with event; Claire Lowande, Recreation Program Specialist, coordinated another successful event
- PGHM Rivanna History Traveler/Living History Open House, held March 26th
 - 100+ members participated, 8 volunteers assisted with event, Brian Coffield, PGHM Attendant, coordinated event
 - Palmyra Lock Gate structure now displayed--HUGE thanks to Public Works staff team of Johnny Vaughn and Robert Bryant for securing lock gate; This piece was donated to the Virginia Canals and Navigation Society from Minnie Lee McGehee and now is on permanent loan to the County to be displayed at the museum.
- Business Spotlight--Red Rocker Candy to Showcased Products at Virginia Food and Beverage Expo, Wed, March 23, Greater Richmond Convention Center
- Ladder Truck 53 is now fully operational
 - All repairs/updates completed and firefighters are aggressively training with it.
 - Original BOS commitment was up to \$50K
 - Purchase Price: \$75,000
 - Old ladder truck sale: -\$25,000
 - Brokers' Commission: +\$2,500
 - LMVRDRS maintenance budget: -\$7,500
 - Reimbursed to LMVFD&RS, Inc. \$ 45,000
- Proposal: Community Cleanup Day--In conjunction with Earth Day in April, obtain orange bags from VDOT and distribute/make available
- Easier Access to County Policy Documents on Website—Financial, Procurement, Personnel
- EMS Cost Recovery--~\$102,000 revenue to date.
- 2016-17 Strategic Initiatives Update
- Steve Nichols on vacation: Eric Dahl, Acting County Administrator, Apr 7-10
- Next Meetings:
 - Wednesday, April 13, 2016, 7:00pm—Budget Public Hearing, Circuit Courtroom
 - Wednesday, April 20, 2016, 7:00pm—Regular Meeting, Adopt FY17 Budget, Circuit Courtroom
 - Wednesday, May 4, 2016, 4:00pm—Regular Meeting, Circuit Courtroom
 - Wednesday, May 18, 2016, 7:00pm—Regular Meeting, Circuit Courtroom

BOARD OF SUPERVISORS UPDATE

Booker—JABA Board.
Eager—None.
O'Brien—Absent.

Sheridan—None.

Weaver—None.

PUBLIC COMMENTS #1

At 4:15pm, Chair Sheridan opened the first round of Public Comments.

Marlene Thompson, 487 Buckhorn Lane, spoke regarding leash laws and livestock loss because of dogs. Mr. Weaver asked Fred Payne, County Attorney, whether the County reimburses for livestock loss. Mr. Payne indicated that the County has a history of reimbursing farmers, though it hasn't for many years. Mr. Payne also noted that the farmer has recourse through the legal system as the owner of animals that kill livestock is liable for the farmer's loss.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

PUBLIC HEARINGS

None.

ACTION MATTERS

Memorandum of Understanding (MOU) For Technical Energy and Water Savings Audit —Cyndi Toler, Purchasing Officer, brought forward a request to ratify a Memorandum of Understanding or Technical Energy and Water Savings Audit. Ms. Toler reported that during interviews the consensus was to contract with Trane for energy performance and water savings auditing. Ms. Toler gave a breakout of expenses associated with the contract, and highlighted the expected savings.

MOTION

Mr. Weaver moved to approve the Memorandum of Understanding (MOU) for the Technical Energy and Water Savings Audit with Trane, Inc. Mrs. Eager offered second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, Weaver. NAY: None. ABSENT: O'Brien.

Appointment to the Fluvanna Partnership for Aging-Rivanna Representative – Steve Nichols, County Administrator, presented the candidate for appointment to the Fluvanna Partnership for Aging-- Rivanna Representative Position.

MOTION

Mrs. Booker moved to appoint Suzanne Cotellessa to the Fluvanna Partnership for Aging Committee, Rivanna Position, replacing Diane Everline, with a term to begin immediately and to terminate December 31, 2017. Mrs. Eager gave second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, Weaver. NAY: None. ABSENT: O'Brien.

Appointment to the Central Virginia Regional Jail Authority – Steve Nichols, County Administrator, brought forward a request to appoint Mr. Don Weaver as the Fluvanna County Representative in the Central Virginia Regional Jail Authority, replacing Robert Ullenbruch, effective May 1, 2016.

MOTION

Mrs. Booker moved to appoint Donald W. Weaver to the Central Virginia Regional Jail Authority, replacing Robert Ullenbruch, with a term to begin May 1, 2016. Mrs. Eager seconded and the motion passed 3-0-1. AYE: Sheridan, Booker, & Eager. NAY: None. ABSTAIN: Weaver. ABSENT: O'Brien.

Appointment to the JABA Advisory Council – Steve Nichols, County Administrator, presented Linda Bernick as a candidate for the JABA Advisory Council, replacing Richard Bucci, who has not sought reappointment.

MOTION

Mrs. Booker moved to appoint Linda Bernick to the Jefferson Area Board for Aging (JABA) Advisory Council, Fluvanna Representative, with a term to begin May 1, 2016 and to terminate April 30, 2018. Mrs. Eager offered second and the motion passed Booker. Mrs. Eager offered second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

Community Service Awards Program Policy – Steve Nichols, County Administrator, presented a program by which Community members may be recognized for deeds and actions that positively impact the County. Mr. Nichols noted that this program was an action item on the 2017-18 Strategic Initiatives.

MOTION

Mr. Weaver moved to approve the Community Service Awards Program Policy as presented. Mrs. Eager gave second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, Weaver. NAY: None. ABSENT: O'Brien.

PRESENTATIONS

JABA Satisfaction Survey Update—Emily Daidone and Marta Keane, JABA, addressed the Board with an update of the Jefferson Area Board for Aging (JABA) activities and briefed the Board on a satisfaction survey conducted in 2015.

Comparison of DEQ Permitting Options – Water Treatment Plant—Wayne Stephens, Direct of Public Works & County Engineer, briefed the Board on DEQ permitting options for County-owned water treatment plants. Mr. Stephens has identified a program through which the County can combine individual permits and join a single, general State permit, thereby reducing staff time, fees, and administration costs. Mr. Stephens will pursue this option.

CONSENT AGENDA

The following items on the Consent Agenda for April 6, 2016 were discussed before approval:

Mrs. Booker read the following Proclamation:

- *Tab F: Proclamation Recognizing April as Child Abuse Prevention Month*—David McGlothlin, DSS Family Service Supervisors

The following items were approved under the Consent Agenda:

- *Minutes of March 9, 2016*—Kelly Belanger Harris, Clerk to the Board
- *Minutes of March 23, 2016*—Kelly Belanger Harris, Clerk to the Board

- *Proclamation Recognizing April as Child Abuse Prevention Month*—David McGlothlin, DSS Family Services Supervisor
- *CRMF Request: Commonwealth's Attorney Building*—Wayne Stephens, Director of Public Works and County Engineer
- *FY16 Commonwealth's Attorney Building Repairs*—Eric Dahl, Finance Director
- *FY16 BOS Contingency Budget Transfer- Legal Fees*—Eric Dahl, Finance Director
- *FY16 Surplus Property Sale - Fire Department*—Cyndi Toler, Purchasing Officer
- *Approval of 2nd Addendum to EMS billing and Collection Services Contract*—Cyndi Toler, Purchasing Officer

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda for April 6, 2016. Mr. Weaver seconded and the motion passed 4-0. AYE: Sheridan, Booker, & Eager. NAY: None. ABSENT: O'Brien.

UNFINISHED BUSINESS

FY17 Budget Review—Steven M. Nichols, County Administrator & Eric Dahl, Finance Director, discussed the latest updates to the FY17 Budget.

NEW BUSINESS

Mrs. Eager shared that she has been contacted by several citizens recently, with concerns regarding van der Linde Recycling Center. Mrs. Eager would like information regarding compliance and monitoring. Mrs. Eager also noted that citizens are concerned about the amount of trash on County roadways. Mrs. Booker recommended that the Board tour van der Linde Recycling. Mr. Nichols will reach out to Mr. Peter van der Linde to arrange a tour of the facility.

PUBLIC COMMENTS #2

At 5:29pm, Chair Sheridan opened the floor for the second round of public comments.

With no one else wishing to speak, Chair Sheridan closed the second round of public comments at 5:29pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 5:29pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, and A.7, of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Investment of Funds, and Legal Matters. Mrs. Booker seconded and the motion carried, with a vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:21pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

MOTION

Mrs. Eager moved to approve a hiring salary of \$60,500 for the new Building Official, Mr. Florin Moldovan, effective April 25, 2016. Mrs. Booker seconded and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

ADJOURN

MOTION:

At 10:23pm, Mrs. Booker moved to adjourn the meeting of Wednesday, April 6, 2016. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Approval of Mr. Florin Moldovan as the Building Official for Fluvanna County				
MOTION(s):	I move the Board of Supervisors approve the designation of Florin Moldovan as the Fluvanna County Building Official, effective April 25, 2016.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Steve Nichols				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Ratification				
TIMING:	Routine				
DISCUSSION:	Designate Mr. Florin Moldovan as the Building Official beginning April 25, 2016				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	State Requirement as per Virginia Construction Code Section 105				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: April 20, 2016

AGENDA TITLE:	VDOT Secondary Street Acceptance Request—Rosewood Manor				
MOTION(s):	I move the Fluvanna County Board of Supervisors adopt the resolution entitled “A Resolution To Take Streets In The Rosewood Manor Subdivision Into The Secondary System Of Highways In Fluvanna County, Virginia.”				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Bobby Popowicz, Community Development Director				
RECOMMENDATION:	Adoption of the Resolution				
TIMING:	Routine				
DISCUSSION:	N/A				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:					
ENCLOSURES:	Resolution, VDOT Form AM-4.3				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

RESOLUTION No. 11-2016

A Resolution a Resolution to Take Streets in the Rosewood Manor Subdivision into the Secondary System of Highways in Fluvanna County, Virginia

At a regular meeting of the Board of Supervisors of Fluvanna County held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, April 20th, 2016, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk's office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Sycamore Square subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 20th day of April, 2016, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th day of September, 2015 on a motion by Mr. Weaver, seconded by Mr. Ullenbruch, and by the following vote:

AYES: Sheridan, Booker, Eager, O'Brien, & Weaver **NAYS:** None **ABSENT:** None

A Copy, teste:

Kelly Belanger Harris, Clerk
Board of Supervisors
Fluvanna County, Virginia

In the County of Fluvanna

By resolution of the governing body adopted April 20, 2016

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Rosewood Manor

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: New subdivision street

Pursuant to Code of Virginia Statute: §33.2-705

Street Name and/or Route Number

Rosewood Drive, State Route Number 1066

Old Route Number: 0

- From: Route 6, West River Road

To: south to Rosewood Court, a distance of: 0.20 miles.

Recordation Reference: DB 653,pg 748-749

Right of Way width (feet) = 0

Street Name and/or Route Number

Rosewood Court, State Route Number 1067

Old Route Number: 0

- From: Rosewood Drive

To: east to end of cul de sac, a distance of: 0.12 miles.

Recordation Reference: DB 653,pg 748-749

Right of Way width (feet) = 0

Street Name and/or Route Number

Rosewood Drive, State Route Number 1066

Old Route Number: 0

- From: Rosewood Court

To: south to end of cul de sac, a distance of: 0.56 miles.

Recordation Reference: DB 653,pg 748-749

Right of Way width (feet) = 0

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: April 20, 2016

AGENDA TITLE:	Fair Housing Month 2016				
MOTION(s):	I move to approve the resolution entitled "Fair Housing Month 2016" that supports equal housing opportunity and seeks to affirmatively further fair housing not only during Fair Housing Month in April, but throughout the year.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Karen Reifenberger, Piedmont Housing Association, Director of Fair Housing				
PRESENTER(S):	N/A				
RECOMMENDATION:	Approve				
TIMING:	Immediate				
DISCUSSION:					
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Resolution "Fair Housing Month 2016"				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

RESOLUTION No. 10-2016

Fair Housing Month 2016 Resolution

WHEREAS, April is Fair Housing Month and marks the 48th anniversary of the passage of the federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988).

WHEREAS, the Fair Housing Act provides that no person shall be subjected to discrimination because of race, color, national origin, religion, sex, disability, or familial status in the rental, sale, financing or advertising of housing (and the Virginia Fair Housing Law also prohibits housing discrimination based on elderliness);

WHEREAS, the Fair Housing Act supports equal housing opportunity throughout the United States;

WHEREAS, fair housing creates healthy communities, and housing discrimination harms us all;

WHEREAS, the Fluvanna County Board of Supervisors supports equal housing opportunity and seeks to affirmatively further fair housing not only during Fair Housing Month in April, but throughout the year;

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a meeting of the Board held on the 20th day of April, 2016, on a motion by Weaver, seconded by Booker, and by the following vote:

AYES: Sheridan, Booker, Eager, O'Brien, & Weaver **NAYS:** None

ABSENT: None

John M. Sheridan

Chair, Board of Supervisors



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

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MEMORANDUM

Date: April 20, 2016
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for March 2016**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$640,572.50
Capital Improvements	\$315,983.49
Debt Service	\$76,987.51
Sewer	\$3,028.27
Fork Union Sanitary District	\$11,088.35
TOTAL AP EXPENDITURES	\$1,047,660.12
Payroll	\$ 704,224.30
TOTAL	\$1,751,884.42

MOTION

I move the Accounts Payable and Payroll be ratified for **March 2016** in the amount of **\$1,751,884.42**.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna		From Date: 3/1/2016							
2	Accounts Payable List		To Date: 3/31/2016							
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
7	Fund # - 100 GENERAL FUND									
8	GENERAL FUND									
9	FIRST FINANCIAL ADMINISTRATORS, INC.	CLEARING ACCOUNT- PAYROLL	Payroll Run 2 - Warrant 032516	000000042133	3/25/2016	3/28/2016	5,459.98			
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 031116	000000041659	3/10/2016	3/28/2016	888.00			
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 032516	000000042121	3/24/2016	3/28/2016	126.44			
12	NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 2 - Warrant 032516	000000042132	3/25/2016	3/28/2016	472.08			
13	NY LIFE INSURNACE & ANNUITY CORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 031116	000000041658	3/10/2016	3/28/2016	90.00			
14	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W VA	SHERIFF'S FEES	78123	3/1/2016	3/1/2016	987.53			
15	TREASURER, CITY OF CHARLOTTESVILLE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 032516	000000042123	3/24/2016	3/28/2016	178.93			
16	UNIVERSITY OF VIRGINIA MEDICAL CENTER	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 032516	000000042125	3/24/2016	3/28/2016	322.58			
17	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 031116	000000041661	3/10/2016	3/28/2016	550.59			
18								Total:	\$9,076.13	
19										
20	REAL ESTATE TAXES									
21	BAIRD, JAMES L JR	R E 2014 - 1ST	RE 2014 36-11-1 refund/duplicate bill	41841	3/17/2016	3/18/2016	174.68			
22	BAIRD, JAMES L JR	R E 2014 - 2ND	RE 2014 36-11-1 refund/duplicate bill	41841	3/17/2016	3/18/2016	174.68			
23	CORELOGIC REAL ESTATE TAX SER	R E 2013 - 1ST	RE 2013 22-14-6 Waddy, Joyce refund	41840	3/17/2016	3/18/2016	1,637.70			
24	ECKERT, TIMOTHY C & LINDA J	R E 2014 - 1ST	RE 2014 18A-2-144	41462	3/3/2016	3/4/2016	538.56			
25	ECKERT, TIMOTHY C & LINDA J	R E 2014 - 2ND	RE 2014 18A-2-144	41462	3/3/2016	3/4/2016	538.56			
26	ECKERT, TIMOTHY C & LINDA J	R E 2015 - 1ST	RE 2015 18A-2-144	41464	3/3/2016	3/4/2016	1,169.14			
27	ECKERT, TIMOTHY C & LINDA J	R E 2015 - 2ND	RE 2015 18A-2-144	41464	3/3/2016	3/4/2016	1,169.16			
28	FINANCIAL FREEDOM	R E 2015 - 1ST	RE 2015 18A-12-362	42049	3/21/2016	3/25/2016	112.21			
29	FRAZIER, JAMES M & SHARON K	R E 2014 - 1ST	RE 2014 12-8-3	41463	3/3/2016	3/4/2016	539.44			
30	FRAZIER, JAMES M & SHARON K	R E 2014 - 2ND	RE 2014 12-8-3	41463	3/3/2016	3/4/2016	539.44			
31	HUGHES, WILLIAM F & SUSAN A	R E 2015 - 1ST	RE 2015 34-A-16	41465	3/3/2016	3/4/2016	937.66			
32	HUGHES, WILLIAM F & SUSAN A	R E 2015 - 2ND	RE 2015 34-A-16	41465	3/3/2016	3/4/2016	937.66			
33	INNSBROOK LAW GROUP	R E 2014 - 1ST	RE 4-A-53C ATTORNEY FEES	41893	3/17/2016	3/18/2016	798.00			
34	SOKOLOVIC, MARIE A	R E 2015 - 1ST	RE 2015 18A-3-576	41466	3/3/2016	3/4/2016	154.06			
35	SOKOLOVIC, MARIE A	R E 2015 - 2ND	RE 2015 18A-3-576	41466	3/3/2016	3/4/2016	154.05			
36								Total:	\$9,575.00	
37										
38	PERSONAL PROPERTY TAXES									
39	DEMPSEY, DONNA SHAYE	P P 2015 - 1ST	PP 2015 201587	41467	3/3/2016	3/4/2016	27.02			
40								Total:	\$27.02	
41										
42	PROPERTY TAX PENALTIES & INT									
43	BAIRD, JAMES L JR	INTEREST-ALL PROPERTY	RE 2014 36-11-1 refund/duplicate bill	41841	3/17/2016	3/18/2016	17.56			
44	BAIRD, JAMES L JR	PENALTIES-ALL PROPERTY	RE 2014 36-11-1 refund/duplicate bill	41841	3/17/2016	3/18/2016	17.47			
45	CORELOGIC REAL ESTATE TAX SER	INTEREST-ALL PROPERTY	RE 2013 22-14-6 Waddy, Joyce refund	41840	3/17/2016	3/18/2016	165.45			
46	CORELOGIC REAL ESTATE TAX SER	PENALTIES-ALL PROPERTY	RE 2013 22-14-6 Waddy, Joyce refund	41840	3/17/2016	3/18/2016	163.77			
47								Total:	\$364.25	

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1	County of Fluvanna		From Date: 3/1/2016							
2	Accounts Payable List		To Date: 3/31/2016							
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
48										
49	OTHER LOCAL TAXES									
50	DEMPSEY, DONNA SHAYE	ADMIN FEE VEHICLE LICENSE	PP 2015 201587	41467	3/3/2016	3/4/2016	25.89			
51	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78126	3/16/2016	3/16/2016	71.33			
52								Total:	\$97.22	
53										
54	CHARGES FOR SERVICES									
55	BB&T	EMS COST RECOVERY	CORRECT DEPOSIT TO WELLS NOT	78158	3/29/2016	3/29/2016	193.82			
56								Total:	\$193.82	
57										
58	MISCELLANEOUS									
59	DEPARTMENT OF CRIMINAL JUSTICE	SALE OF SALVAGE AND	DRUG FORFEITURE- SOLD ASSET	98 99 100	3/15/2016	3/18/2016	4,941.59			
60								Total:	\$4,941.59	
61										
62	STATE - CATEGORICAL AID									
63	FLUVANNA COUNTY	DRUG ASSET SEIZURE	TRANSFER FROM GENERAL FUND	201601	3/23/2016	3/25/2016	405.00			
64								Total:	\$405.00	
65										
66	BOARD OF SUPERVISORS									
67	BANK OF AMERICA	ADVERTISING	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	149.95			
68	BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	282.74			
69	DONALD WEAVER	MILEAGE ALLOWANCES	TRAVEL REIMBURSEMENT	032216	3/19/2016	3/25/2016	100.24			
70	KAUFMAN & CANOLES, P.C.	PROFESSIONAL SERVICES	LEGAL FEES	1069455	3/10/2016	3/18/2016	3,557.90			
71	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	37.60			
72	ROBINSON FARMER & COX	PROFESSIONAL SERVICES	AUDIT FINANCIAL STATEMENTS	51284	2/23/2016	3/4/2016	41,150.00			
73	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	219.91			
74								Total:	\$45,498.34	
75										
76	COUNTY ADMINISTRATOR									
77	BANK OF AMERICA	MILEAGE ALLOWANCES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	6.00			
78	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	9.78			
79	KODIAK, LLC.	LEASE/RENT	SHREDDING	55799	2/29/2016	3/4/2016	35.00			
80	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	72.93			
81	PITNEY BOWES	LEASE/RENT	LEASING CHARGES	9629155-MR16	3/13/2016	3/25/2016	592.68			
82	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	C3464300-16	3/1/2016	3/18/2016	52.40			
83	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	110.98			
84	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	22.38			
85	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	#025-0894042-000	18330888	2/19/2016	3/4/2016	305.94			
86								Total:	\$1,208.09	
87										
88	COUNTY ATTORNEY									



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1	County of Fluvanna		From Date: 3/1/2016						
2	Accounts Payable List		To Date: 3/31/2016						
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
89	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	115127	3/1/2016	3/11/2016	16,248.18		
90								Total:	\$16,248.18
91									
92	COMMISSIONER OF THE REVENUE								
93	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	275.00		
94	BANK OF AMERICA	FURNITURE & FIXTURES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	1,179.28		
95	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	45.00		
96	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	66.86		
97	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1355-2016	2/10/2016	3/4/2016	5,667.44		
98	CAITLIN SOLIS	OFFICE SUPPLIES	REIMBURSEMENT FOR OFFICE	030816	2/27/2016	3/11/2016	112.29		
99	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	16.30		
100	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	16.04		
101	KODIAK, LLC.	LEASE/RENT	SHREDDING	55799	2/29/2016	3/4/2016	15.00		
102	PITNEY BOWES	LEASE/RENT	LEASING CHARGES	1015396-MR16	3/13/2016	3/25/2016	458.88		
103	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	C4232210-16	3/1/2016	3/11/2016	30.46		
104	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	155.98		
105	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	161.83		
106	STAPLES CONTRACT & COMMERCIAL, INC.	OTHER OPERATING SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	56.19		
107	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	MEMBERSHIP FEE	8587	2/29/2016	3/11/2016	300.00		
108	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	13.92		
109	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94		
110								Total:	\$8,620.41
111									
112	REASSESSMENT								
113	BLUE RIDGE MASS APPRAISAL	PROFESSIONAL SERVICES	TOTAL PARCELS RETAINAGE	70475	3/14/2016	3/25/2016	7,482.20		
114								Total:	\$7,482.20
115									
116	TREASURER								
117	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1356-2016	2/10/2016	3/4/2016	2,100.00		
118	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	19.56		
119	KODIAK, LLC.	LEASE/RENT	SHREDDING	55799	2/29/2016	3/4/2016	35.00		
120	M & W PRINTERS, INC.	PRINTING AND BINDING	POSTAGE DELINQUENT NOTICES	78124	3/2/2016	3/2/2016	4,522.75		
121	MECHUMS RIVER SECURITY	LEASE/RENT	CONTROL PANEL BATTERY	024900	2/17/2016	3/4/2016	85.00		
122	POSTMASTER	POSTAL SERVICES	BOX #299 FEE 12MOS	299	3/10/2016	3/18/2016	206.00		
123	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER- TREAS OFC	3464500-16	3/1/2016	3/11/2016	34.55		
124	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	13.19		
125	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94		
126	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	TREAS OFC COPIER	18378651	2/29/2016	3/11/2016	131.38		
127	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	030416	3/4/2016	3/11/2016	60.00		
128								Total:	\$7,257.37
129									



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1	County of Fluvanna				From Date: 3/1/2016					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
130	INFORMATION TECHNOLOGY									
131	BANK OF AMERICA	ADP SERVICES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	900.07			
132	BANK OF AMERICA	ADP SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	1,200.22			
133	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	42.99			
134	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	297.00			
135	CDW GOVERNMENT, INC.	EDP EQUIPMENT	DELL COMPUTERS	CLG8239	3/17/2016	3/25/2016	10,417.74			
136	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	6.52			
137	ESRI INC	ADP SERVICES	MAINTENANCE	93098495	2/20/2016	3/4/2016	400.00			
138	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	155.50			
139	UNION BANK AND TRUST	LEASE/RENT	SAFE DEPOSIT BOX 00211	022916	2/29/2016	3/25/2016	125.00			
140	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	2,134.55			
141	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	139.89			
142								Total:	\$15,819.48	
143										
144	FINANCE									
145	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	16.30			
146	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	235.73			
147	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	10.07			
148	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	025-0894045-000	18330889-A	2/19/2016	3/4/2016	169.45			
149								Total:	\$431.55	
150										
151	REGISTRAR/ELECTORAL BOARD									
152	ADRIENNE FOSTER VANDERVEER	CONTRACT SERVICES	ELECTION	AV22016	2/20/2016	3/18/2016	107.50			
153	ALAN D. STEWARD	CONTRACT SERVICES	ELECTION	AS22016	2/20/2016	3/18/2016	185.00			
154	ALBERT W. PARRISH	CONTRACT SERVICES	ELECTION	AP22016	2/20/2016	3/18/2016	107.50			
155	ALLEN CARTER	CONTRACT SERVICES	ELECTION	AC22016	2/20/2016	3/18/2016	185.00			
156	ANN LEE	CONTRACT SERVICES	ELECTION	AL22016	2/20/2016	3/18/2016	160.00			
157	ARTHUR OKUN	CONTRACT SERVICES	ELECTION	AO22016	2/20/2016	3/18/2016	107.50			
158	AUDREY O. FISHER	CONTRACT SERVICES	ELECTION	AF22016	2/20/2016	3/18/2016	160.00			
159	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHG 1/27-2/26	71219	2/29/2016	3/11/2016	155.00			
160	BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	92.82			
161	BARBARA J. GAINES	CONTRACT SERVICES	ELECTION	BG22016	2/20/2016	3/18/2016	170.00			
162	BARBARA N. WOOD	CONTRACT SERVICES	ELECTION	BW22016	2/20/2016	3/18/2016	160.00			
163	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	NO 10 OUTLOOK ENVELOPES	36291	2/26/2016	3/11/2016	131.30			
164	BENJAMIN J. STOPPE, JR.	CONTRACT SERVICES	ELECTION	BS22016	2/20/2016	3/18/2016	210.00			
165	BENJAMIN J. STOPPE, JR.	MILEAGE ALLOWANCES	ELECTION	BS22016	2/20/2016	3/18/2016	33.30			
166	BENJAMIN L. HUDSON	CONTRACT SERVICES	ELECTION	BH22016	2/20/2016	3/18/2016	160.00			
167	BERTHA THOMAS	CONTRACT SERVICES	ELECTION	BT22016	2/20/2016	3/18/2016	210.00			
168	BERTHA THOMAS	MILEAGE ALLOWANCES	ELECTION	BT22016	2/20/2016	3/18/2016	16.65			
169	BRENDA E. ALLEN	CONTRACT SERVICES	ELECTION	BA22016	2/20/2016	3/18/2016	30.00			
170	BRIAN W. HAMSHAR	CONTRACT SERVICES	ELECTION	BH	2/20/2016	3/18/2016	160.00			


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1	County of Fluvanna				From Date: 3/1/2016				
2	Accounts Payable List				To Date: 3/31/2016				
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
171	CARLYN OLIVIA GRAFF	CONTRACT SERVICES	ELECTION	CG22016	2/20/2016	3/18/2016	160.00		
172	CAROL LYNNE GOFFIN	CONTRACT SERVICES	ELECTION	CG30116	3/1/2016	3/18/2016	160.00		
173	CAROL M. WALKER	CONTRACT SERVICES	ELECTION	CW22016	3/1/2016	3/18/2016	170.00		
174	CLARENCE E. WELLS, JR.	CONTRACT SERVICES	ELECTION	CW30116	3/1/2016	3/18/2016	200.00		
175	CURTIS PUTNAM	CONTRACT SERVICES	ELECTION	CP30116	3/1/2016	3/18/2016	160.00		
176	DANIEL D. GRAFF	CONTRACT SERVICES	ELECTION	DG30116	3/1/2016	3/18/2016	30.00		
177	DANIEL D. GRAFF	MILEAGE ALLOWANCES	MILEAGE	030116	3/1/2016	3/11/2016	134.55		
178	DAVID W. TILMAN	CONTRACT SERVICES	ELECTION	DT30116	3/1/2016	3/18/2016	160.00		
179	DEBORAH B. NIXON	CONTRACT SERVICES	ELECTION	DN30116	3/1/2016	3/18/2016	160.00		
180	DENICE FLYNN	CONTRACT SERVICES	ELECTION	DF30116	3/1/2016	3/18/2016	160.00		
181	DUANE L. HOGGE	CONTRACT SERVICES	ELECTION	DH30116 1	3/1/2016	3/18/2016	217.50		
182	E. WAYNE MURPHY	CONTRACT SERVICES	ELECTION	EM30116	3/1/2016	3/18/2016	160.00		
183	ELECTION CENTER	DUES OR ASSOCIATION	BLUE MEMBERSHIP	154876001	3/15/2016	3/18/2016	200.00		
184	ELECTION SERVICES ONLINE	CONTRACT SERVICES	BALLOTS	1322	3/9/2016	3/18/2016	6,543.92		
185	ENCILIE GRIFFIN	CONTRACT SERVICES	ELECTION	EG30116	3/1/2016	3/18/2016	160.00		
186	ERIN DAVIS	CONTRACT SERVICES	ELECTION	ED30116	3/1/2016	3/18/2016	107.50		
187	ERNESTINE W. BURRUS	CONTRACT SERVICES	ELECTION	EB30116	3/1/2016	3/18/2016	170.00		
188	ETTA H. COLLINS	CONTRACT SERVICES	ELECTION	EC30116	3/1/2016	3/18/2016	170.00		
189	FLORENCE H. PALMER	CONTRACT SERVICES	ELECTION	FP30116	3/1/2016	3/18/2016	160.00		
190	FLUVANNA CO SHERIFF'S OFC	CONTRACT SERVICES	TRANSPORTING ELECTION	FCR016	3/7/2016	3/18/2016	700.00		
191	FREDERIC L. BAYLESS	CONTRACT SERVICES	ELECTION	FB30116	3/1/2016	3/18/2016	107.50		
192	FRITZ H. GEURTSSEN	CONTRACT SERVICES	ELECTION	FG30116	3/1/2016	3/18/2016	160.00		
193	GARRY L. WOODY	CONTRACT SERVICES	ELECTION	GW30116	3/1/2016	3/18/2016	160.00		
194	GENE A. DIMMIE	CONTRACT SERVICES	ELECTION	GD30116	3/1/2016	3/18/2016	175.00		
195	GEORGE N. GOIN	CONTRACT SERVICES	ELECTION	GN30116	3/1/2016	3/18/2016	160.00		
196	GRACE L. NOLTING	CONTRACT SERVICES	ELECTION	GN30116	3/1/2016	3/18/2016	107.50		
197	HAROLD T. MORRIS	CONTRACT SERVICES	ELECTION	HM30116	3/1/2016	3/18/2016	160.00		
198	HUGH D. NIX	CONTRACT SERVICES	ELECTION	HN30116	3/1/2016	3/18/2016	185.00		
199	JAMES BAIN	CONTRACT SERVICES	ELECTION	JB30116	3/1/2016	3/18/2016	107.50		
200	JEANIA L. OLIVER	CONTRACT SERVICES	ELECTION	JO30116	3/1/2016	3/18/2016	185.00		
201	JOE E. CLARK	CONTRACT SERVICES	ELECTION	JC30116	3/1/2016	3/18/2016	210.00		
202	JOYCE H. LANFORD	CONTRACT SERVICES	ELECTION	JL30116	3/1/2016	3/18/2016	160.00		
203	JUDITH B. KENNEDY	CONTRACT SERVICES	ELECTION	JK30116	3/1/2016	3/18/2016	107.50		
204	KAREN G. LEWIS	CONTRACT SERVICES	ELECTION	KL30116	3/1/2016	3/18/2016	160.00		
205	KAREN WHITE	CONTRACT SERVICES	ELECTION	KW30116	3/1/2016	3/18/2016	160.00		
206	KAYLA PACE	CONTRACT SERVICES	ELECTION	KP30116	3/1/2016	3/18/2016	160.00		
207	KIM R. CARTER	CONTRACT SERVICES	ELECTION	KC30116	3/1/2016	3/18/2016	107.50		
208	KIMBLEY ANN BRUCE	CONTRACT SERVICES	ELECTION	KB30116	3/1/2016	3/18/2016	210.00		
209	LARRY N. BRUCE	CONTRACT SERVICES	ELECTION	LB30116	3/1/2016	3/18/2016	65.00		
210	LAURIE L. THOMAS	CONTRACT SERVICES	ELECTION	LT30116	3/1/2016	3/18/2016	210.00		
211	LAURIE L. THOMAS	MILEAGE ALLOWANCES	ELECTION	LT30116	3/1/2016	3/18/2016	4.22		

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212	LAWRENCE STRAUSS	CONTRACT SERVICES	ELECTION	LS30116	3/1/2016	3/18/2016	160.00		
213	LINDA S. OKUN	CONTRACT SERVICES	ELECTION	lo30116	3/1/2016	3/18/2016	107.50		
214	LORA S. PAYNE	CONTRACT SERVICES	ELECTION	LP30116	3/1/2016	3/18/2016	160.00		
215	LORRAINE F. WHEELER	CONTRACT SERVICES	ELECTION	LW30116	3/1/2016	3/18/2016	107.50		
216	LUCILLE M. BROWN	CONTRACT SERVICES	ELECTION	LB30116	3/1/2016	3/18/2016	107.50		
217	MAGARET WOODY	CONTRACT SERVICES	ELECTION	MW30116	3/1/2016	3/18/2016	160.00		
218	MARGIE L. JOHNSON	CONTRACT SERVICES	ELECTION	MJ30116	3/1/2016	3/18/2016	160.00		
219	MARIA L. GRAFF	CONTRACT SERVICES	ELECTION	MG30116	3/1/2016	3/18/2016	210.00		
220	MARIA L. GRAFF	MILEAGE ALLOWANCES	ELECTION	MG30116	3/1/2016	3/18/2016	12.00		
221	MARILYN K. PAYNE	CONTRACT SERVICES	ELECTION	MP30116	3/1/2016	3/18/2016	160.00		
222	MARILYN MILLER	CONTRACT SERVICES	ELECTION	MM30116	3/1/2016	3/18/2016	160.00		
223	MARY WILLS TILMAN	CONTRACT SERVICES	ELECTION	MT30116	3/1/2016	3/18/2016	160.00		
224	NANCY L. STEWARD	CONTRACT SERVICES	ELECTION	NS30116	3/1/2016	3/18/2016	170.00		
225	NEAL H. ALDERSON	CONTRACT SERVICES	ELECTION	NA30116	3/1/2016	3/18/2016	30.00		
226	PAMELA BEVINS	CONTRACT SERVICES	ELECTION	PB30116	3/1/2016	3/18/2016	160.00		
227	PATRICIA K. PODWYSOCKI	CONTRACT SERVICES	ELECTION	PP30116	3/1/2016	3/18/2016	30.00		
228	PATSY A. JACKSON	CONTRACT SERVICES	ELECTION	PJ30116	3/1/2016	3/18/2016	160.00		
229	PAUL BJORNSEN	CONTRACT SERVICES	ELECTION	PB30116	3/1/2016	3/18/2016	160.00		
230	PAULA MANN FALK	CONTRACT SERVICES	ELECTION	PF30116	3/1/2016	3/18/2016	185.00		
231	PAULA V. GORSUCH	CONTRACT SERVICES	ELECTION	PG30116	3/1/2016	3/18/2016	160.00		
232	PETER C. ALLEN	CONTRACT SERVICES	ELECTION	PA30116	3/1/2016	3/18/2016	107.50		
233	POSTMASTER	POSTAL SERVICES	BOX #44 FEE 12MOS	44	3/7/2016	3/18/2016	50.00		
234	RAY C. WEIMER. JR.	CONTRACT SERVICES	ELECTION	RW30116	3/1/2016	3/18/2016	160.00		
235	RICHARD H. TALLEY, SR.	CONTRACT SERVICES	ELECTION	RT30116	3/1/2016	3/18/2016	160.00		
236	RICHARD O. SINGLETON	CONTRACT SERVICES	ELECTION	RS30116	3/1/2016	3/18/2016	107.50		
237	ROBERT D LEIPOLD	CONTRACT SERVICES	ELECTION	RL30116	3/1/2016	3/18/2016	175.00		
238	ROBERT D LEIPOLD	MILEAGE ALLOWANCES	ELECTION	RL30116	3/1/2016	3/18/2016	138.20		
239	ROBERT EDWARD DORSEY	CONTRACT SERVICES	ELECTION	RD30116	3/1/2016	3/18/2016	140.00		
240	ROBERT G. MINNIS	BLDGS EQUIP REP & MAINT	ELECTION	RM30116	3/1/2016	3/18/2016	107.50		
241	ROBERT J. WINSTON, JR.	CONTRACT SERVICES	ELECTION	RW30116	3/1/2016	3/18/2016	65.00		
242	ROBERT JAMES	CONTRACT SERVICES	ELECTION	RJ30116	3/1/2016	3/18/2016	65.00		
243	ROBERTA J. MURPHY	CONTRACT SERVICES	ELECTION	RM30116	3/1/2016	3/18/2016	160.00		
244	RONDHA BAIN	CONTRACT SERVICES	ELECTION	RB30116	3/1/2016	3/18/2016	107.50		
245	ROSILYN A. BOLSKI	CONTRACT SERVICES	ELECTION	RB30116	3/1/2016	3/18/2016	107.50		
246	RUBY G. SCHUMAKER	CONTRACT SERVICES	ELECTION	RS30116	3/1/2016	3/18/2016	107.50		
247	SAMUEL T. EDWARDS	CONTRACT SERVICES	ELECTION	SE30116	3/1/2016	3/18/2016	107.50		
248	SANDRA K. LUTHIE	CONTRACT SERVICES	ELECTION	SL30116	3/1/2016	3/18/2016	160.00		
249	SANDRA PATTERSON	CONTRACT SERVICES	ELECTION	SP30116	3/1/2016	3/18/2016	160.00		
250	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER REGISTRAR'S OFC	4031010-16	2/22/2016	3/11/2016	24.57		
251	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	ELECTION	SR30116	3/1/2016	3/18/2016	160.00		
252	TED J SCHJOTH	CONTRACT SERVICES	ELECTION	TS30116	3/1/2016	3/18/2016	160.00		



	A	B	C	D	F	G	H	I	J
1	County of Fluvanna		From Date: 3/1/2016						
2	Accounts Payable List		To Date: 3/31/2016						
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
253	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	3.27		
254	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94		
255	VICKIE ARGIE	CONTRACT SERVICES	ELECTION	VA30116	3/1/2016	3/18/2016	77.50		
256	WILLIAM E. ALDERMAN	CONTRACT SERVICES	ELECTION	WA30116	3/1/2016	3/18/2016	160.00		
257								Total:	\$21,227.24
258									
259	HUMAN RESOURCES								
260	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	79.45		
261	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	3.26		
262	FLUVANNA REVIEW	RECRUITMENT	AD DEPUTY CLERK	2016F9-20	3/3/2016	3/11/2016	103.00		
263	FLUVANNA REVIEW	SUBSISTENCE & LODGING	SENIOR PLANNER	2016F11-17	3/17/2016	3/25/2016	62.00		
264	KAUFMAN & CANOLES, P.C.	CONVENTION AND EDUCATION	32ND ANNUAL EMPLOYMENT LAW	030916	3/9/2016	3/11/2016	365.00		
265	SAFE PERSONNEL	PROFESSIONAL SERVICES	SAFEPERSONNEL TRAINING	031416	3/14/2016	3/18/2016	1,870.00		
266	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	#015-0894052-000	18341558	2/22/2016	3/4/2016	44.80		
267	VIRGINIA MUNICIPAL LEAGUE	RECRUITMENT	SENIOR PLANNER PUBLICATION	031816	3/18/2016	3/25/2016	25.00		
268								Total:	\$2,552.51
269									
270	GENERAL DISTRICT COURT								
271	CENTURYLINK	MAINTENANCE CONTRACTS	DISTRICT COURT PHONE BILL	0216161	2/16/2016	3/4/2016	229.36		
272	PITNEY BOWES	MAINTENANCE CONTRACTS	LEASING CHARGES	3083012-MR16	3/13/2016	3/25/2016	180.00		
273	POSTMASTER	MAINTENANCE CONTRACTS	BOX FEE #417 12MOS	417	3/11/2016	3/18/2016	114.00		
274	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	14.50		
275	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	GEN DISTRICT CT COPIER	18356441	2/29/2016	3/11/2016	161.51		
276	VIRGINIA WATERS, INC.	MAINTENANCE CONTRACTS	COLD COOLER	022916	3/11/2016	3/18/2016	49.95		
277								Total:	\$749.32
278									
279	COURT SERVICE UNIT								
280	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	13.04		
281	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	C5790520-16	3/1/2016	3/11/2016	19.25		
282	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	15.83		
283								Total:	\$48.12
284									
285	CLERK OF THE CIRCUIT COURT								
286	CASKIE GRAPHICS, INC.	PRINTING AND BINDING	CIVIL PURPLE FILES	31950	3/8/2016	3/18/2016	431.78		
287	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	26.07		
288	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE CHARGE	030816	3/8/2016	3/11/2016	68.32		
289	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	CONTRACT	47831	3/15/2016	3/18/2016	2,541.67		
290	LOGAN SYSTEMS, INC.	TECHNOLOGY TRUST FUND	REDACTION OF DEEDS, WILLS AND	47775	3/15/2016	3/18/2016	6,888.00		
291	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	CIRCUIT COURT WATER	24843500-16	3/1/2016	3/11/2016	46.55		
292	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	285.99		
293	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	258.46		



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1	County of Fluvanna Accounts Payable List																										
2										From Date: 3/1/2016 To Date: 3/31/2016																	
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
294	TREASURER OF VIRGINIA	EDP EQUIPMENT	SOFTWARE/MONITORS	16-FLUPC-0796	3/15/2016	3/25/2016	1,750.00																				
295	TRISTANA TREADWAY	MILEAGE ALLOWANCES	MILEAGE	120915	3/9/2016	3/11/2016	105.80																				
296	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	18.72																				
297	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	CLERK OF COURT COPIER	18298070	2/12/2016	3/4/2016	394.06																				
298								Total:	\$12,815.42																		
299																											
300	CIRCUIT COURT JUDGE																										
301	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	39.10																				
302	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	9.76																				
303	AMY LEIGH FULK	COMPENSATION-	GRAND JURY SERVICE 2/22/2016	GJ022016-02	2/22/2016	3/11/2016	210.00																				
304	ONE-TIME JUROR	COMPENSATION-	JURY DUTY	78098	2/18/2016	3/11/2016	840.00																				
305	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	9.98																				
306	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	5.41																				
307								Total:	\$1,114.25																		
308																											
309	COMMONWEALTH ATTY																										
310	ACTION ALLIANCE	OTHER OPERATING SUPPLIES	MEMBERSHIP	021616	2/16/2016	3/11/2016	100.00																				
311	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	11.49																				
312	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	16.30																				
313	LAWYERS WEEKLY, INC.	POSTAL SERVICES	WEEKLY SUBSCRIPTION	030216	3/2/2016	3/25/2016	369.00																				
314	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	29.89																				
315	POSTMASTER	POSTAL SERVICES	BOX FEE 12MOS	031416	3/10/2016	3/18/2016	68.00																				
316	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER COMM ATTY	030716	3/1/2016	3/11/2016	28.60																				
317	SHERRI STADER CAREW	OTHER OPERATING SUPPLIES	CONFERENCE	030316	3/1/2016	3/11/2016	545.00																				
318	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	166.36																				
319	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	17.79																				
320	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94																				
321	WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	SUBSCRIPTION	833634519	3/4/2016	3/18/2016	457.00																				
322								Total:	\$1,859.37																		
323																											
324	SHERIFF																										
325	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP	WIPER BLADES	7306607647549	3/11/2016	3/18/2016	29.98																				
326	AT&T 286-3642	TELECOMMUNICATIONS	AT & T LONG DISTANCE SHERIFF	020616	2/6/2016	3/4/2016	60.05																				
327	BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	12.99																				
328	BANK OF AMERICA	POLICE SUPPLIES	MONTHLY STATEMENT	0229181	3/18/2016	3/18/2016	55.74																				
329	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	120.71																				
330	BANK OF AMERICA	VEHICLE FUEL	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	46.30																				
331	BANK OF AMERICA	VEHICLE/POWER EQUIP	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	141.76																				
332	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	022516	2/25/2016	3/11/2016	154.50																				
333	CENTRAL BATTERY SPECIALIST	VEHICLE/POWER EQUIP	VEHICLE BATTERIES	28846/28910	2/10/2016	3/4/2016	415.34																				
334	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	1,402.99																				

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
335	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PATCHES	9971-4	2/24/2016	3/4/2016	8.00			
336	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	DISC BRAKE ROTOR	015-293965	3/17/2016	3/25/2016	172.09			
337	GALLS, LLC.	POLICE SUPPLIES	DOUBLE MAG POUCH/HAND CUFF	4919770	2/18/2016	3/4/2016	273.00			
338	GALLS, LLC.	UNIFORM/WEARING APPAREL	MENS DEPUTY SHIRTS	4981989	3/1/2016	3/11/2016	2,012.84			
339	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	2,607.77			
340	KODIAK, LLC.	LEASE/RENT	SHREDDING	55799	2/29/2016	3/4/2016	35.00			
341	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/00140221	3/2/2016	3/4/2016	25.14			
342	THOMAS THORNTON	VEHICLE FUEL	GAS/FUEL	TT1	3/7/2016	3/11/2016	19.00			
343	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	58274	3/7/2016	3/18/2016	14.00			
344	PITNEY BOWES	LEASE/RENT	LEASING CHARGES	2910693-MR16	3/13/2016	3/25/2016	192.00			
345	PORTER LEE CORPORATION	MAINTENANCE CONTRACTS	ANNUALA SOFTWARE SUPPORT	17068	3/1/2016	3/11/2016	1,550.00			
346	POSTMASTER	POSTAL SERVICES	BOX FEE #113 12MOS	113	3/11/2016	3/18/2016	50.00			
347	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER - SHERIFF	3822710-16	3/1/2016	3/11/2016	117.05			
348	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	AUTO PARTS	1001609	2/10/2016	3/4/2016	200.75			
349	SOUTHEAST ENERGY INC	VEHICLE FUEL	SER PRO MOTOR OIL 5W20	135695	2/24/2016	3/4/2016	81.36			
350	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	1,118.11			
351	TOWN GUN SHOP, INC.	UNIFORM/WEARING APPAREL	HL2PP2KAOM	R79763	2/10/2016	3/11/2016	679.70			
352	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	475.91			
353	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER	160309-0013	3/9/2016	3/18/2016	81.30			
354	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9761787181	3/11/2016	3/18/2016	1,567.73			
355	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	911 COPIER	18232678	2/1/2016	3/4/2016	155.44			
356	VIRGINIA DEPT. OF MOTOR VEHICLES	POLICE SUPPLIES	SPECIAL LICENSE	16060686	2/29/2016	3/11/2016	560.00			
357	YAHOO	PROFESSIONAL SERVICES	INTERNAL REFERENCE # 303233	022916	3/11/2016	3/18/2016	126.60			
358								Total:	\$14,563.15	
359										
360	E911									
361	BANK OF AMERICA	EDP EQUIPMENT	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	135.51			
362	BANK OF AMERICA	MAINTENANCE CONTRACTS	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	204.90			
363	CDW GOVERNMENT, INC.	EDP EQUIPMENT	DELL OPTO 4 GB	BZN5390	2/8/2016	3/4/2016	468.22			
364	CENTURYLINK 21072700	TELECOMMUNICATIONS	SHERIFF PHONE BILL	122815	12/28/2015	3/4/2016	436.25			
365	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	4,639.50			
366	GEO-COMM, INC.	MAINTENANCE CONTRACTS	GIS MAINTENANCE SERVICE	2023	2/29/2016	3/18/2016	900.00			
367	M & N INDUSTRIES, INC.	E911 NEW ROAD SIGNS	STEEL BRACKETS	6586 1	3/11/2016	3/18/2016	1,253.00			
368	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	ON SITE SVC HOURS	37178	2/26/2016	3/4/2016	3,475.00			
369	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	105.74			
370	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	0.40			
371	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9761787181	3/11/2016	3/18/2016	399.81			
372	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	911 COPIER	18232678	2/1/2016	3/4/2016	155.46			
373								Total:	\$12,173.79	
374										
375	FIRE AND RESCUE SQUAD									

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1	County of Fluvanna				From Date: 3/1/2016					
2	Accounts Payable List				To Date: 3/31/2016					
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376	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE CAPITAL	LADDER 53	031816	3/18/2016	3/25/2016	45,000.00			
377							Total:	\$45,000.00		
378										
379	CORRECTION AND DETENTION									
380	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	JUVENILE DETENTION CENTER	FY2016-00000813	3/11/2016	3/18/2016	14,907.77			
381							Total:	\$14,907.77		
382										
383	BUILDING INSPECTIONS									
384	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	183.00			
385	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	13.04			
386	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	66.87			
387	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	29.31			
388	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	299.99			
389	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	86.27			
390	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	1.96			
391	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94			
392							Total:	\$730.38		
393										
394	EMERGENCY MANAGEMENT									
395	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	116.69			
396	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	3.26			
397	EMS MANAGEMENT & CONSULTANTS, INC	CONTRACT SERVICES	TOTAL COLLECTIONS AND A/R	027077	2/29/2016	3/18/2016	250.95			
398	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	35.03			
399	RECTOR & VISITORS OF THE UNIVERSITY OF	PROFESSIONAL SERVICES	FEB EMS COVERAGE	031116	3/11/2016	3/25/2016	49,075.99			
400							Total:	\$49,481.92		
401										
402	ANIMAL CONTROL									
403	FLUVANNA SPCA	CONTRACT SERVICES	APR POUND SERVICES	040116	3/24/2016	3/25/2016	10,708.33			
404	GALLS, LLC.	VEHICLE/POWER EQUIP	ROTATING SIDEBREAK	005003419	3/4/2016	3/18/2016	39.00			
405	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	312.11			
406	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9761787181	3/11/2016	3/18/2016	98.88			
407							Total:	\$11,158.32		
408										
409	FACILITIES									
410	ALBEMARLE LOCK & SAFE, INC.	BLDGS EQUIP REP & MAINT	SERVICE CALL	56827	3/16/2016	3/25/2016	145.50			
411	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	182.00			
412	BANK OF AMERICA	CONTRACT SERVICES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	55.50			
413	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	93.94			
414	BETTER LIVING, INC.	GENERAL MATERIALS AND	2-PNL 1-3/4 FIR SLAB	BMZ00535902-001	1/19/2016	3/4/2016	862.46			
415	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND	AUTO PARTS	022916	2/29/2016	3/11/2016	96.62			
416	BROWN MOTOR PARTS, INC.	MACHINERY AND EQUIPMENT	SNOW PLOW FOR FORD 250	83769	3/3/2016	3/11/2016	6,670.00			



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1	County of Fluvanna				From Date: 3/1/2016					
2	Accounts Payable List				To Date: 3/31/2016					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
417	CAPITAL TRISTATE	GENERAL MATERIALS AND	AC VOLT DETECTOR	S024657838.001	2/19/2016	3/4/2016	130.54			
418	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	13.04			
419	CHARLES EDWARD GARRISON, II	BLDGS EQUIP REP & MAINT	CAULK AT PLEASANT GROVE	0309161	1/27/2016	3/11/2016	495.00			
420	CII SERVICE	BLDGS EQUIP REP & MAINT	NEW COURT WO# 2329	8758	2/26/2016	3/4/2016	11,743.23			
421	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394733140	2/25/2016	3/4/2016	529.32			
422	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	FLEXIBLE HOSE	53663-CM	2/29/2016	3/4/2016	2,401.18			
423	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	STATEMENT	022916	2/29/2016	3/11/2016	21.43			
424	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	PRUNE BOXWOODS	6669	2/23/2016	3/11/2016	790.00			
425	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	58920	3/8/2016	3/18/2016	621.00			
426	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	556.35			
427	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	VEHICLES REP & MAINT	AUTO PARTS	022916	2/29/2016	3/11/2016	660.60			
428	LOWE'S	GENERAL MATERIALS AND	STATEMENT	022516	2/25/2016	3/11/2016	2,931.95			
429	M & N INDUSTRIES, INC.	VEHICLES REP & MAINT	WENCH ADAPTOR	6765	3/7/2016	3/18/2016	378.00			
430	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	STATE INSPECTION	24456	3/2/2016	3/11/2016	34.55			
431	WAYNE STEPHENS	GENERAL MATERIALS AND	REIMBURSEMENT	022916	2/1/2016	3/4/2016	85.00			
432	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	0.98			
433	RAFALY ELECTRICAL CONTRACTORS, INC.	BLDGS EQUIP REP & MAINT	SERVICE CALL	6708	3/14/2016	3/25/2016	622.05			
434	RAFALY ELECTRICAL CONTRACTORS, INC.	CONTRACT SERVICES	REPAIRS TO SWITCH	6705	3/2/2016	3/11/2016	704.00			
435	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	43.69			
436	STEFAN D. TINSLEY	BLDGS EQUIP REP & MAINT	ROOFING REPAIRS	07012019	3/8/2016	3/11/2016	2,225.00			
437	TJL ENVIRONMENTAL HEALTH CONSULTANTS,	BLDGS EQUIP REP & MAINT	ASBESTOS TESTING/MATERIALS	031416	3/14/2016	3/18/2016	2,300.00			
438	TRACTOR HILL EQUIPMENT, LLC.	VEHICLES REP & MAINT	BALL BEARING	19593	3/2/2016	3/11/2016	1,080.63			
439	USABLUEBOOK	OTHER OPERATING SUPPLIES	SUPPLIES	888600	3/3/2016	3/18/2016	3,115.20			
440	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	3.04			
441	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	416.97			
442	WINCHESTER EQUIPMENT COMPANY	VEHICLES REP & MAINT	STATEMENT	030116	2/29/2016	3/11/2016	1,292.37			
443							Total:	\$41,301.14		
444										
445	GENERAL SERVICES									
446	AMELIA OVERHEAD DOOR	MAINTENANCE CONTRACTS	MAINTENANCE	104329	3/14/2016	3/25/2016	1,615.00			
447	AQUA VIRGINIA, INC.	WATER SERVICES	ACCT 780010 0540828	030916	3/9/2016	3/18/2016	119.66			
448	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	INSTALL AND REPLACE RUSTED	1937515	2/29/2016	3/18/2016	280.00			
449	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	CUNNINGHAM DISTRICT SCHOOL	022616	2/16/2016	3/11/2016	9,918.82			
450	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ACCT 85473-001	030716 11	3/7/2016	3/18/2016	192.08			
451	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAY PHONE	A350326	2/25/2016	3/11/2016	50.00			
452	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	02-1616	2/16/2016	3/4/2016	1,334.67			
453	CII SERVICE	MAINTENANCE CONTRACTS	SERVICE CONTRACT-MARCH	8854	3/14/2016	3/25/2016	2,437.00			
454	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	8402555007	1/1/2016	3/4/2016	279.95			
455	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STORE JAIL MUSUEM	022416	2/24/2016	3/11/2016	13,575.34			
456	DOMINION VIRGINIA POWER	STREET LIGHTS	JMH BESIDE POST OFC	0229167	2/29/2016	3/11/2016	616.10			
457	ELEVATING EQUIPMENT INSPECTION SERVICE	MAINTENANCE CONTRACTS	ELEVATOR INSPECTION	35693	3/10/2016	3/18/2016	400.00			

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
458	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410-000600273	2/29/2016	3/11/2016	1,289.85		
459	RIVANNA WATER & SEWER	MAINTENANCE CONTRACTS	WASTE DISPOSAL	INV10211	2/29/2016	3/25/2016	372.64		
460	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	C3807110-16	3/1/2016	3/18/2016	55.30		
461	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	307812	2/20/2016	3/4/2016	2,090.62		
462	THYSSENKRUPP ELEVATOR CORPORATION	MAINTENANCE CONTRACTS	MAINTENANCE	3002399809	3/1/2016	3/4/2016	1,063.84		
463	TIGER FUEL COMPANY	HEATING SERVICES	DIESEL	10967	2/29/2016	3/11/2016	4,697.21		
464	TREASURER, FLUVANNA CO	SEWER SERVICES	ACCT 201100-575	24947	2/23/2016	3/4/2016	560.38		
465	TREASURER, FLUVANNA CO	WATER SERVICES	ACCT 11120-134	24836	2/22/2016	3/4/2016	930.10		
466							Total:	\$41,878.56	
467									
468	PUBLIC WORKS								
469	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	13.04		
470	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	33.73		
471	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	90.44		
472	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PUBLIC WORKS COPIER	18378652	2/29/2016	3/11/2016	232.34		
473							Total:	\$369.55	
474									
475	CONVENIENCE CENTER								
476	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005775	2/15/2016	3/4/2016	3,742.76		
477	BUDGET ELECTRICAL & MECHANICAL, LLC.	BLDGS EQUIP REP & MAINT	WORK AT RT 6 TRANSFER	0106	3/11/2016	3/18/2016	375.01		
478	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	DISPOSAL OF TIRES	031816	3/14/2016	3/25/2016	127.00		
479	CAPITAL TRISTATE	BLDGS EQUIP REP & MAINT	65W 34W LAMPS	S024649217.001	2/19/2016	3/4/2016	157.62		
480	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310392717	0216-163	2/16/2016	3/4/2016	61.57		
481	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	49.65		
482	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	89279	3/14/2016	3/25/2016	60.00		
483	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	30.45		
484							Total:	\$4,604.06	
485									
486	LANDFILL POST CLOSURE								
487	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	LANDFILL INSPECTIONS	2016010394	1/31/2016	3/4/2016	797.00		
488							Total:	\$797.00	
489									
490	HEALTH								
491	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	152.99		
492	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	19.94		
493							Total:	\$172.93	
494									
495	CSA								
496	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	150.00		
497	BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	141.63		
498	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	6.50		

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499	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	103.53			
500	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	REGULAR ENVELOPES	1388	3/7/2016	3/11/2016	57.99			
501							Total:	\$459.65		
502										
503	CSA PURCHASE OF SERVICES									
504	ALBEMARLE THERAPY	POS MANDATED SPED-PRIVATE		P01000789749	1/31/2016	3/4/2016	1,875.00			
505	ALLIED INSTRUCTIONAL SERVICES	POS MANDATED SPED-PRIVATE		P12000785148	12/31/2015	3/25/2016	487.50			
506	BARRETT EARLY LEARNING CENTER, INC.	COMM SVCS		P01919131477	1/31/2016	3/11/2016	1,260.00			
507	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P02919137476	2/29/2016	3/11/2016	360.00			
508	BLUE RIDGE RESOLUTIONS, PLLC	COMM SVCS		P02919131273	2/29/2016	3/11/2016	250.00			
509	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P01000792357	1/31/2016	3/4/2016	3,375.00			
510	DETOUR MENTORING	COMM SVCS		P01919144480	1/31/2016	3/11/2016	6,800.00			
511		POS MANDATED FFOP		P02919138192	2/29/2016	3/11/2016	2,347.00			
512	DISCOVERY SCHOOL	RES. CONG. CARE		P02919131597	2/29/2016	3/11/2016	12,910.00			
513	ELK HILL	POS MAND FC LIC RES CONG		P02919143360	2/29/2016	3/25/2016	4,930.00			
514	ELK HILL	POS MANDATED SPED-PRIVATE		P01000789050	1/31/2016	3/4/2016	12,105.00			
515	FAMILY PRESERVATION SERV.	COMM SVCS		P01919138983	1/31/2016	3/11/2016	10,280.00			
516	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P02919135971	2/29/2016	3/11/2016	50.00			
517	FLUVANNA DEPARTMENT OF SOCIAL	COMM SVCS		P03919145486	3/1/2016	3/11/2016	4,364.00			
518	GPM INVESTMENTS LLC	COMM SVCS		P02919142656	2/1/2016	3/4/2016	1,000.00			
519	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P12000782589	12/31/2015	3/11/2016	3,402.00			
520	GRAFTON INTERGRATED HEALTH	RES. CONG. CARE		P12000782495	12/31/2015	3/11/2016	195.00			
521	INTERCEPT YOUTH SERVICE	RES. CONG. CARE		P01000793900	1/31/2016	3/11/2016	17,973.75			
522		COMM SVCS		P02000787775	2/29/2016	3/11/2016	300.00			
523		COMM SVCS		P02919121472	2/29/2016	3/11/2016	400.00			
524		COMM SVCS		P02919143903	2/29/2016	3/11/2016	200.00			
525	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-PRIVATE		P02000793048	2/29/2016	3/11/2016	42,900.00			
526	NATIONAL COUNSELING GROUP	COMM SVCS		P01919143659	1/31/2016	3/25/2016	103.00			
527	OXFORD HOUSE HAWTHORNE	COMM SVCS		P02919139874	2/29/2016	3/11/2016	154.28			
528	OXFORD HOUSE HAWTHORNE	RES. CONG. CARE		P10919145102	10/12/2015	3/11/2016	938.44			
529	PRANA OT LLC	COMM SVCS		P02919136657	2/29/2016	3/18/2016	285.00			
530	RESCARE	POS MAND FC LIC RES CONG		P09919141090	9/1/2015	3/11/2016	327.00			
531		TFC LIC. RES CONG CARE		P12919140760	12/31/2015	3/4/2016	6,176.52			
532	SECURE CHILD IN- HOME PROGRAM	COMM SVCS		P01919136858	1/31/2016	3/4/2016	1,400.00			
533		COMM SVCS		P02919138658	2/29/2016	3/18/2016	480.00			
534	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-PRIVATE		P02000785355	2/29/2016	3/11/2016	11,820.00			
535	UNITED METHODIST FAMILY SERVICES, INC.	TFC LIC. RES CONG CARE		P01919136765	1/31/2016	3/4/2016	7,704.91			
536	VA HOME FOR BOYS & GIRLS	COMM SVCS		P01000793562	1/31/2016	3/18/2016	326.88			
537	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P01000793463	1/31/2016	3/18/2016	2,850.00			
538	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P01000793766	1/31/2016	3/18/2016	7,085.36			
539	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-PRIVATE		P02000787359	2/29/2016	3/11/2016	40,100.00			



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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
540							Total:	\$207,515.64		
541										
542	PARKS & RECREATION									
543	ASHLEIGH MORRIS	PROFESSIONAL SERVICES	DOGGIE CLASS 2/16/16-3/17/16	27 -	3/15/2016	3/18/2016	900.00			
544	BANK OF AMERICA	RECREATIONAL SUPPLIES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	2,865.06			
545	BANK OF AMERICA	SITE IMPROVEMENTS	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	623.20			
546	BETTER LIVING, INC.	SITE IMPROVEMENTS	ACCT FLU02312	022916	2/29/2016	3/11/2016	1,799.37			
547	BONNIE SNODDY	PROFESSIONAL SERVICES	MARTIAL ARTS 2/17-3/23/16	26	3/21/2016	3/25/2016	924.00			
548	BSN SPORTS, INC.	RECREATIONAL SUPPLIES	SUPPLIES	97201569	9/10/2015	3/25/2016	1,369.34			
549	CENTURYLINK	TELECOMMUNICATIONS	PARK & REC PHONE BILL	021616	2/16/2016	3/4/2016	600.56			
550	COMMUNITY INTERFACE	SITE IMPROVEMENTS	MULCH	022916	2/29/2016	3/18/2016	440.00			
551	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	25-1	3/8/2016	3/11/2016	279.20			
552	HEALTH NUTZ	PROFESSIONAL SERVICES	WATER AEROBICS/SWIM	216	2/29/2016	3/4/2016	59.50			
553	HEATHER ANTONACCI	PROFESSIONAL SERVICES	HORSEBACK	24	3/9/2016	3/11/2016	70.00			
554	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	MESH SAFETY VEST	61978	3/4/2016	3/11/2016	209.88			
555	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	151.36			
556	JOEL A. ZELINSKY	SITE IMPROVEMENTS	TRAIL MARKERS	2532	3/10/2016	3/18/2016	712.82			
557	LOWE'S	SITE IMPROVEMENTS	STATEMENT	022516	2/25/2016	3/11/2016	688.48			
558	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	89067 & 89068	3/14/2016	3/18/2016	120.00			
559	NATIONAL ENTERTAINMENT TECHNOLOGIES,	RECREATIONAL SUPPLIES	EASTER FILLED EGGS	160226021	2/26/2016	3/4/2016	840.00			
560	POSTMASTER	POSTAL SERVICES	STAMPS	030216	3/2/2016	3/4/2016	245.00			
561	SHENANDOAH PUBLICATIONS, INC.	PRINTING AND BINDING	PROGRAM GUIDE	40092	3/1/2016	3/25/2016	1,416.10			
562	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	C3442800-16	3/8/2016	3/11/2016	73.20			
563	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	156.83			
564	UPS	POSTAL SERVICES	POSTAGE	0000Y7646Y086	2/20/2016	3/4/2016	10.54			
565	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	3.50			
566	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94			
567	VIRGINIA ASSOCIATION OF FAIRS	DUES OR ASSOCIATION	FAIR MEMEBERSHIP DUES	437 1	3/18/2016	3/25/2016	100.00			
568	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PARK AND REC COPIER	18341559	2/22/2016	3/4/2016	613.38			
569	VIRGINIA COOPERATIVE EXTENSION	PROFESSIONAL SERVICES	BEEKEEPERS WORKSHOP	030816	3/9/2016	3/11/2016	180.00			
570	VIRGINIA RECREATION & PARK SOCIETY	POSTAL SERVICES	SHIPPING AND HANDLING FEE	24042	3/15/2016	3/25/2016	15.00			
571							Total:	\$15,516.26		
572										
573	LIBRARY									
574	AMAZON.COM	BOOKS/PUBLICATIONS	BOOKS/DVD'S	021016	2/16/2016	3/4/2016	5,601.16			
575	BANK OF AMERICA	BOOKS/PUBLICATIONS	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	246.62			
576	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309647441	0216163	2/16/2016	3/4/2016	2,071.35			
577	RESEARCH TECHNOLOGY	OFFICE SUPPLIES	SUPPLIES	196256	2/18/2016	3/4/2016	52.81			
578	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	C5329010-16	3/1/2016	3/25/2016	10.00			
579	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	C5329010-16	3/1/2016	3/25/2016	30.50			
580	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	1498817901	1/29/2016	3/4/2016	110.58			

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581								Total:	\$8,123.02
582									
583	COUNTY PLANNER								
584	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	16.30		
585	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F10-14	3/10/2016	3/18/2016	62.00		
586	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	71.32		
587	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	031816	3/18/2016	3/25/2016	39.00		
588	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8038191361	2/7/2016	3/11/2016	67.45		
589	TIMMONS GROUP	CONTRACT SERVICES	PARCEL MAINTENANCE	178247	3/8/2016	3/18/2016	600.00		
590	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	6.75		
591	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	99.88		
592	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	#015-0894036-000	18341557	2/22/2016	3/4/2016	339.31		
593								Total:	\$1,302.01
594									
595	PLANNING COMMISSION								
596	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F11-18	3/17/2016	3/25/2016	62.00		
597	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	1204151	12/4/2015	3/4/2016	253.54		
598								Total:	\$315.54
599									
600	ECONOMIC DEVELOPMENT								
601	BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	275.00		
602	BANK OF AMERICA	DUES OR ASSOCIATION	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	250.00		
603	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	3.26		
604	CONTAINER RENTALS, LLC.	CONTRACT SERVICES	598 TAYLOR RIDGE WAY	170404	1/11/2016	3/4/2016	210.26		
605	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	49.94		
606								Total:	\$788.46
607									
608	VA COOPERATIVE EXTENSION								
609	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	0216-16	2/16/2016	3/4/2016	16.30		
610	D-S- LIVESTOCK EQUIP	AGRICULTURAL SUPPLIES	LIVESTOCK EQUIPMENT	030316	3/3/2016	3/11/2016	542.33		
611	D-S- LIVESTOCK EQUIP	CONTRACT SERVICES	LIVESTOCK EQUIPMENT	030316	3/3/2016	3/11/2016	1,228.52		
612	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	14.32		
613								Total:	\$1,801.47
614									
615									
616	Fund # - 302 CAPITAL IMPROVEMENT				100 GENERAL FUND	Fund Total:	\$640,572.50		
617	PUBLIC SAFETY CAPITAL PROJ								
618	CDW GOVERNMENT, INC.	CONTRACT SERVICES	DELL OPTO 4 GB	BZN5390	2/8/2016	3/4/2016	48.65		
619	CLEAR COMMUNICATIONS AND ELECTRONICS,	VEHICLE	OUTFIT CAR	107720	2/26/2016	3/11/2016	2,792.72		
620	SHEEHY AUTO STORES	VEHICLE	2015 F-150 - CRIME SCENE TRUCK	156401	2/19/2016	3/4/2016	26,570.00		
621								Total:	\$29,411.37

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622										
623	E911 CAPITAL PROJECT									
624	52 EIGHTY PARTNERS, LLC	CONTRACT SERVICES	TOWER CO-LOCATION LEASE APP	031116	3/11/2016	3/18/2016	2,000.00			
625								Total:	\$2,000.00	
626										
627	FACILITIES CAP PROJ									
628	BAKER ROOFING COMPANY OF NORFOLK, LLC.	CONTRACT SERVICES	REPLACE ROOF AT COMMUNITY	402013611	3/14/2016	3/18/2016	66,878.86			
629	BANK OF AMERICA	CONTRACT SERVICES	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	36.61			
630	CHARLES EDWARD GARRISON, II	CONTRACT SERVICES	PAINT FORMER FINANCE AREA	030916	3/9/2016	3/11/2016	3,950.00			
631	COMMONWEALTH INTERIORS	CONTRACT SERVICES	FURNISH AND INSTALL	2016-049	2/26/2016	3/4/2016	10,416.00			
632	DAVID W. GOURLEY	CONTRACT SERVICES	BLINDS	030716	3/9/2016	3/11/2016	2,257.00			
633	FLUVANNA ACE HARDWARE	CONTRACT SERVICES	STATEMENT	022916	2/29/2016	3/11/2016	109.68			
634	LOWE'S	CONTRACT SERVICES	STATEMENT	022516	2/25/2016	3/11/2016	428.63			
635	MASON COMPANY LLC	CONTRACT SERVICES	STEEL GATE UNITS SPCA	516722	2/16/2016	3/4/2016	21,992.00			
636	RAFALY ELECTRICAL CONTRACTORS, INC.	CONTRACT SERVICES	KITCHEN RENOVATION	6703	3/2/2016	3/11/2016	8,988.58			
637	SYDNOR HYDRO, INC.	CONTRACT SERVICES	CARYSBROOK COMPLEX GRINDER	34002	3/14/2016	3/25/2016	31,940.00			
638	TJL ENVIRONMENTAL HEALTH CONSULTANTS,	CONTRACT SERVICES	LAB FEES	030516	3/5/2016	3/11/2016	675.00			
639								Total:	\$147,672.36	
640										
641	PUBLIC WORKS CAPITAL PROJECT									
642	BOWMAN CONSULTING	CONTRACT SERVICES	TOPOGRAPHIC SURVEY/AERIAL	209142	2/29/2016	3/11/2016	19,100.00			
643	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	PER VALIDATION	1277595	2/22/2016	3/11/2016	8,118.00			
644								Total:	\$27,218.00	
645										
646	SCHOOL TRANSPORT CAP PROJ									
647	SONNY MERRMAN INC	VEHICLE	NEW BUSES	18702	1/4/2016	3/11/2016	93,769.00			
648								Total:	\$93,769.00	
649										
650	SCHOOL OPS & MAINT CAP PROJ									
651	HUDSON-PAYNE ELECTRONICS CORPORATION	CONTRACT SERVICES	REPLACE CLOCKS	16031001	3/16/2016	3/18/2016	13,987.76			
652	TJL ENVIRONMENTAL HEALTH CONSULTANTS,	CONTRACT SERVICES	SBO ROF	FLUCOSCHOOLS316-2	3/19/2016	3/25/2016	750.00			
653								Total:	\$14,737.76	
654										
655	SCHOOL TECH CAP PROJ									
656	TYLER TECHNOLOGIES	CONTRACT SERVICES	MUNIS IMPLEMENTATION	045-155394	3/9/2016	3/18/2016	1,175.00			
657								Total:	\$1,175.00	
658										
659						302 CAPITAL IMPROVEMENT	Fund Total:	\$315,983.49		
660	Fund # - 401 DEBT SERVICE									
661	DEBT SERVICE - COUNTY									
662	BINGHAM ARBITRAGE REBATE SERVICES, INC.	ADMINISTRATIVE FEES	BONDS	8772	2/10/2016	3/25/2016	500.00			



	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna		From Date: 3/1/2016							
2	Accounts Payable List		To Date: 3/31/2016							
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
663	U.S. BANK OPERATIONS CENTER	2014 FIRE TRUCK - PALMYRA	WIRE	WIRE032516	3/25/2016	3/25/2016	10,960.51			
664	U.S. BANK OPERATIONS CENTER	2014C - COURTHOUSE INT	WIRE	WIRE032516	3/25/2016	3/25/2016	35,374.00			
665	U.S. BANK OPERATIONS CENTER	2014C - LIBRARY INT	WIRE	WIRE032516	3/25/2016	3/25/2016	30,153.00			
666								Total:	\$76,987.51	
667										
668								401 DEBT SERVICE	Fund Total:	\$76,987.51
669	Fund # - 502 SEWER									
670	UTILITY OPERATIONAL EXPENSES									
671	CENTURYLINK	TELECOMMUNICATIONS	MONTHLY CHARGES	021916	2/19/2016	3/4/2016	95.19			
672	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394733141	2/25/2016	3/4/2016	38.12			
673	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	0229166	2/29/2016	3/11/2016	880.85			
674	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	STATEMENT	022916	2/29/2016	3/11/2016	238.73			
675	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	58946	3/15/2016	3/25/2016	197.00			
676	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	GENERAL MATERIALS AND	PARTS	544746	2/29/2016	3/18/2016	206.40			
677	THE ARTINA GROUP, INC.	OFFICE SUPPLIES	SUPPLIES	242912	3/15/2016	3/25/2016	230.56			
678	USABLUEBOOK	BLDGS EQUIP REP & MAINT	CHEMICAL DRUM PUMP	885621	3/1/2016	3/11/2016	1,141.42			
679								Total:	\$3,028.27	
680										
681								502 SEWER	Fund Total:	\$3,028.27
682	Fund # - 505 FORK UNION SANITARY DISTRICT									
683	FORK UNION SANITARY DISTRICT									
684	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	MONTHLY DEBT PAYMENT	MAR16	3/30/2016	3/30/2016	3,062.86			
685								Total:	\$3,062.86	
686										
687	FUSD OPERATIONAL EXPENSES									
688	BANK OF AMERICA	GENERAL MATERIALS AND	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	119.96			
689	BANK OF AMERICA	VEHICLE/POWER EQUIP	MONTHLY STATEMENT	022916	3/18/2016	3/18/2016	156.50			
690	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309719161	0216164	2/16/2016	3/4/2016	182.11			
691	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394733141	2/25/2016	3/4/2016	132.44			
692	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	WEST BOTTOM WELL	0226162	2/26/2016	3/11/2016	3,413.18			
693	E.W. OWEN	LEASE/RENT	WELL RENT	03012016	3/1/2016	3/4/2016	150.00			
694	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	030116	3/1/2016	3/11/2016	279.00			
695	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	BLDGS EQUIP REP & MAINT	PARTS	544746	2/29/2016	3/18/2016	178.53			
696	LOWE'S	GENERAL MATERIALS AND	STATEMENT	022516	2/25/2016	3/11/2016	41.24			
697	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/00140221	3/2/2016	3/4/2016	158.86			
698	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	89280	3/14/2016	3/25/2016	60.00			
699	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	031816	3/18/2016	3/25/2016	226.01			
700	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	WET CHEMISTRY	159557	2/22/2016	3/11/2016	30.00			
701	USABLUEBOOK	GENERAL MATERIALS AND	SUPPLIES	893853	3/9/2016	3/18/2016	744.71			
702	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	MONTHLY DEBT PAYMENT	MAR16	3/30/2016	3/30/2016	1,897.14			
703	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T296410	2/26/2016	3/4/2016	84.59			

	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna		From Date: 3/1/2016							
2	Accounts Payable List		To Date: 3/31/2016							
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
704	VERIZON	TELECOMMUNICATIONS	VERIZON WIRELESS	9760756010	2/19/2016	3/4/2016	171.22			
705							Total:	\$8,025.49		
706										
707							505 FORK UNION SANITARY DISTRICT	Fund Total:	\$11,088.35	
708							Total Expenditures by Fund:	\$1,047,660.12		



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Public Works Staff Bonus for Additional Duties				
MOTION(s):	I move to approve a one-time bonus of \$540.00 for Greg Sawyer, Maintenance Worker (Grounds), for additional duties while on temporary assignment to the Fork Union Sanitary District as an Assistant Water Operator, with such funds to come from the FY16 Public Works Personnel Budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Gail Parrish, HR Manager				
PRESENTER(S):	Wayne Stephens, Public Works Director				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>Greg Sawyer, Maintenance Worker (Grounds), served on temporary assignment to the Fork Union Sanitary District as an Assistant Water Operator from Nov 2015 through Mar 2016.</p> <p>Recommend approval of a stipend of \$540 one-time bonus to compensate for the extra duty and responsibilities, and for his outstanding performance during the assignment.</p>				
FISCAL IMPACT:	\$540 - within existing personnel budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Public Works Staff Bonus for Additional Duties				
MOTION(s):	I move to approve creation of a second Facilities Maintenance Specialist position, Pay Band 12, Base Salary \$34,736, and the elimination of a Maintenance Worker (Grounds) position, Pay Band 7, Base Salary \$25,584, both positions in the Public Works Department, with the increase of personnel funding in the amount of \$9,152 to come from the FY16 Personnel Contingency.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Gail Parrish, HR Manager				
PRESENTER(S):	Wayne Stephens, Public Works Director				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>This request is part of the Public Works reorganization in 2015 to improve operational efficiency and align staff with needed functions.</p> <p>In Oct 2015, Robert Bryant was realigned from Grounds Supervisor (PB-12) to the Facilities Maintenance Division to increase staffing to two maintenance specialists. The division now accomplishes numerous tasks that were previously contracted to commercial firms.</p> <p>Creation of the second Facilities Maintenance Specialist position will be partially offset by the elimination of a Maintenance Worker (Grounds).</p>				
FISCAL IMPACT:	Approx.. \$2.288 in FY16. The full year requirement is included in the FY17 budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Temporary Staff Stipend for Additional Duties				
MOTION(s):	I move to approve a temporary stipend for James Newman, Planner, at the rate of \$100.00 per week, retroactive to April 3, 2016, until replacement of the Senior Planner position with such funds to come from the FY16 Planning and Zoning Personnel Budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Steve Nichols, Bobby Popowicz and Gail Parrish, HR Manager				
PRESENTER(S):	Bobby Popowicz, Director of Community Development				
RECOMMENDATION:	Approve, retroactive to April, 2016 and through the remainder of the vacancies and/or medical absence.				
TIMING:	Current				
DISCUSSION:	<p>The Planner has taken on additional duties over an extended period of time due to department staffing shortfalls (Departmental Vacancy)</p> <p>The HR Manager has reviewed duties assumed by Mr. Newman. He has been covering the additional requirements since April 3,2016.</p> <p>Recommend approval of a stipend of \$100 per week to compensate for the extra duty and responsibilities.</p>				
FISCAL IMPACT:	\$200 per pay period - within existing personnel budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: April 20, 2016

AGENDA TITLE:	Temporary Staff Stipend for Additional Duties				
MOTION(s):	I move to approve a temporary stipend for Roger Black, Site Inspector (E&S) at the rate of \$100.00 per week, retroactive to February 21, 2016, until replacement of the Building Inspector and return of the Code Compliance Officer, with such funds to come from the FY16 Building Inspections Personnel Budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Steve Nichols, Bobby Popowicz and Gail Parrish, HR Manager				
PRESENTER(S):	Bobby Popowicz, Director of Community Development				
RECOMMENDATION:	Approve, retroactive to February 21, 2016 and through the remainder of the vacancies and/or medical absence.				
TIMING:	Current				
DISCUSSION:	<p>The Site Inspector (E&S) has taken on additional duties over an extended period of time due to department staffing shortfalls (Departmental Vacancies)</p> <p>The HR Manager has reviewed duties assumed by Mr. Black. He has been covering the additional requirements for the past 2 months.</p> <p>Recommend approval of a stipend of \$100 per week to compensate for the extra duty and responsibilities.</p>				
FISCAL IMPACT:	\$200 per pay period - within existing personnel budget.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	



FLUVANNA COUNTY BUILDING INSPECTIONS
MONTHLY BUILDING INSPECTION REPORT
 February 2016

USE	Feb-15	VALUE	YTD 15	VALUE	Feb-16	VALUE	YTD 16	VALUE	Feb/Diff	VALUE	YTD	
											PERMITS	VALUE
New Homes	5	905,000	9	1,555,000	11	2,424,000	22	4,015,517	6	1,519,000	13	2,460,517
Duplex	0	0	0	0	0	-	0	-	0	-	0	-
Single Family (Attached)	0	0	2	423,000	0	-	2	423,000	0	-	0	-
Adds&Alterations	30	397,077	51	531,708	10	51,955	31	150,419	-20	(345,122)	-20	(381,289)
Garages & Carports	2	25,000	4	65,500	0	-	1	25,000	-2	(25,000)	-3	(40,500)
Accessory Buildings	2	233,639	2	233,639	3	26,500	4	35,000	1	(207,139)	2	(198,639)
Single Wide MH	0	0	0	-	1	33,000	1	33,000	1	33,000	1	33,000
Swimming Pools	0	0	1	36,500	0	-	0	-	0	-	-1	(36,500)
Recreational Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Business Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Industrial Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Other Buildings	0	0	2	100,000	1	20,000	2	114,500	1	20,000	0	14,500
TOTALS	39	1,560,716	71	2,945,347	26	2,555,455	63	4,796,436	-13	994,739	-8	1,851,089

FEES	Feb-15	PREV TOT	YTD 15	Feb-16	PREV TOT	YTD 16	DIFFERENCE	DIFFERENCE YTD
Building Permits	\$ 8,351.17	6,731.00	15,082.17	\$ 11,954.28	\$ 11,850.19	\$ 23,804.47	3,603.11	8,722.30
Land Disturb Permits	\$ 875.00	1,775.00	2,650.00	\$ 2,575.00	\$ 3,200.00	\$ 5,775.00	1,700.00	3,125.00
Zoning Permits/Proffers	\$ 1,000.00	1,200.00	2,200.00	\$ 1,250.00	\$ 1,150.00	\$ 2,400.00	250.00	200.00
TOTALS	\$ 10,226.17	9,706.00	19,932.17	\$ 15,779.28	\$ 16,200.19	\$ 31,979.47	\$ 5,553.11	12,047.30

INSPECTIONS	Feb-15	PREVIOUS	Feb-15	Feb-16	PREVIOUS	YTD 16	DIFFERENCE	DIFFERENCE
	137	105	242	91	116	207	-46	-35

Darius S. Lester
 Darius S. Lester
 Building Official

() represents a negative



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: April 20, 2016
From: Eric Dahl/ Director of Finance
To: Board of Supervisors
Subject: FY16 Capital Reserve Balances

The FY16 Capital Reserve account balances are as follows:

County Capital Reserve:

FY15 Carryover	\$15,970.00
FY16 Beginning Budget:	\$100,000.00
Less: HVAC Repairs at Various County Buildings 9.2.15	-\$42,900.00
Less: FSPCA Repairs 9.2.15	-73,700.00
Plus: Transfer from Unassigned Fund Balance 9.2.15	\$50,000.00
Less: Equipment Replacement at Carysbrook Sewage Pump Station 12.16.15	-\$35,000.00
Plus: Transfer from Unassigned Fund Balance 4.6.16	\$49,150.00
Less: Commonwealth's Attorney Building Repairs 4.6.16	-\$49,150.00
Available:	\$14,370.00

Schools Capital Reserve:

FY15 Carryover	\$203,733.00
FY16 Beginning Budget:	\$125,000.00
Less: Evacuation Chairs and Installation 10.21.15	-\$7,600.00



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Less: School Board Office Roof Repair 12.16.15	-\$90,000.00
Less: New Clocks Fluvanna Middle School 12.16.15	-\$17,300.00
Less: Replace Doors on Walk-in Cooler/Freezer Fluvanna Middle School 1.6.16	-\$8,090.00
Less: Transfer to CIP for Activity Bus Purchase 3.2.16	-12,500.00
Available:	\$193,243.00



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MEMORANDUM

Date: April 20, 2016
From: Eric Dahl/ Director of Finance
To: Board of Supervisors
Subject: FY16 BOS Contingency Balance

The FY16 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Less: Rivanna River Renaissance Conference Funding Support 9.2.15	-\$500.00
Less: State Vet Fee for FSPCA 9.16.15	-\$250.00
Less: Fire Ladder Truck Replacement 9.16.15	-\$45,000.00
Less: Advertising Columbia/Cunningham Schools 12.2.15	-\$2,500.00
Less: Pleasant Grove House Security System Installation 1.6.16	-\$3,100.00
Less: Legal Fees for Interjurisdictional Agreement 3.2.16	-\$6,900.00
Less: Legal Fees for Personnel Matter 4.6.16	-\$3,558.00
Available:	\$88,192.00

