



**Economic Development Authority of Fluvanna County  
Meeting Agenda  
September 9, 2024 at 5:00 pm  
County Administration Building – Morris Room  
132 Main Street, Palmyra, VA 22963**

- I. Call to Order**
- II. Approval of Consent Agenda**
  - A. Minutes of August 12, 2024
  - B. Treasurer’s Report
- III. Reports**
  - A. County Report [J. Schmack]
  - B. Chair’s Report [R. Garcia]
- IV. Unfinished Business**
- V. New Business**
  - A. November Meeting [R. Garcia]
  - B. Treasurer’s Duties [B. Gray]
- VI. Public Comments**
- VII. Closed Session**
- VIII. Adjourn**

**Regular Meeting:  
November 11, 2024 at 5:00 pm  
County Administration Building – Morris Room**

**Economic Development Authority of Fluvanna County  
August 12, 2024**

**Attendance:**

Joshua Bower (p)  
Brittany Grey (p)  
Jeffrey Potter (p)

Valerie Palamountain (p)  
Rudy Garcia (p)

Charlotte Gregory (a)  
Raghvendra Singh (p)

County Staff:  
Jennifer Schmack (p)

Tim Hodge, Board of Supervisors

**P - Present    A - Absent**

**I. Meeting was called to order at 5:00 pm.**

Bowers could not attend in person due to traveling to South Hampton County for a school board meeting. He requested to participate online. Motion to approve was made by Singh, seconded by Potter, and was approved 5-0.

**II. Approval of Consent Agenda**

Chair Garcia reported that there is no Treasurer's report due to delays in having the records transferred to Grey. The bank had the account as a business account instead of a public agency account. Schmack reported that she needs the bank statements from July 2023-June 2024 for the audit. Motion to approve the Consent Agenda was made by Palamountain. Seconded by Singh. Unanimously approved 6-0.

**III. Reports**

A. Schmack gave the County report for July:

1. Visits to existing business - 15;
2. Partner Agencies, Networking Events, Conferences Attended - 22
3. Other - 24
4. Prospects/Real Estate inquiries - 3
5. Commercial Kitchen inquiries - 0
6. Small Business Referrals - 1

Fluvanna Farm Producers Survey results show that farmers are looking for services that are provided by the SBDC. Schmack will connect the two groups.

Fluvanna Family Fall Festival is September 28 from Noon-5:00 at Pleasant Grove.

Women in Business Expo is October 12 from 10:00-4:00 at FCHS.

Fork Union revitalization project is in process.

B. Chair's Report:

1. Copies of the bank statements will be available to all members of the EDA

**V. Unfinished Business**

A. None.

**Economic Development Authority of Fluvanna County**  
**August 12, 2024**

**VI. New Business**

- A. Grey asked if reports could be put on a common drive. Schmack will set up a One Drive folder for the EDA for all to access.

**VII. Public Comments**

No public comments.

**VIII. Closed Session**

Potter moved that the EDA go into closed session. Seconded by Singh. Unanimously approves 6-0.

Potter moved the RESOLUTION OF CERTIFICATION OF THE CLOSED MEETING OF AUGUST 12, 2024, PURSUANT TO SECTION 2.2-3712 OF THE CODE OF VIRGINIA (1950), AS AMENDED. Seconded by Palamountain.

Motion was made by Grey for the Economic Development Authority approve "A RESOLUTION AUTHORIZING THE REVISED DEVELOPMENT AGREEMENT BETWEEN FLUVANNA COUNTY, THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY AND ZION 3 NOTCH LLC.

Motion was seconded by Singh.

**VIII. Adjourn**

Motion made by Potter. Seconded by Grey. Approved 6-0. The meeting adjourned at 5:42 pm. The next meeting is September 9, 2024. Palamountain is unable to take minutes. Schmack will record the meeting.

Respectfully submitted,

*Valerie Palamountain*

Valerie Palamountain, Secretary

# FLUVANNA COUNTY

## Economic Development Authority

IDA Financial Activity Statement FY 2020-2024

Atlantic Union . . . 0641

2018/19 totals:	Deposits:	Payments:		Balance:
6/30/2019	\$10,343.33	\$21,946.25		\$27,360.82
\$27,360.82				

Date:	Deposit:	Ident. #	Payment:	Identification:	Balance:
					\$27,360.82
					\$27,360.82
1/31/2023	\$5.34	g		Interest	\$25,150.77
2/17/2023		238	\$135.00	Flu Review	\$25,015.77
2/28/2023	\$4.81	h		Interest	\$25,020.58
3/31/2023	\$5.31	i		Interest	\$25,025.89
4/8/2023		239	\$1,312.50	Attorney Bowling	\$23,713.39
4/14/2023		240	\$135.00	Flu Review	\$23,578.39
4/28/2023	\$4.40	j		Interest	\$23,582.79
5/4/2023		241	\$0.00	Flu Review (Voided)	\$23,582.79
5/31/2023	\$2.00	k		Interest	\$23,584.79
6/3/2023		242	\$135.00	Flu Review	\$23,449.79
6/30/2023	\$1.93	l		Interest	\$23,451.72
7/20/2023		m	\$15,000.00	VIP Initial Investment	\$8,451.72
7/31/2023	\$1.50	n		Interest	\$8,453.22
8/31/2023	\$0.72	o		Interest	\$8,453.94
9/29/2023	\$0.69	p		Interest	\$8,454.63
10/31/2023	\$0.72	q		Interest	\$8,455.35
11/2/2023		243	\$162.00	Flu Review	\$8,293.35
11/17/2023		244	\$210.00	USPS (Box Rental)	\$8,083.35
11/30/2023	\$0.67	r		Interest	\$8,084.02
12/29/2023	\$0.69	s		Interest	\$8,084.71
1/11/2024		245	\$150.00	EDA Tng for 2-Dirs (V-Tech)	\$7,934.71
1/31/2024	\$0.68	t		Interest	\$7,935.39
2/5/2024	\$2,000.00	u		BOS (Allotment 2023 & 24)	\$9,935.39
2/29/2024	\$0.77	v		Interest	\$9,936.16
3/12/2024	\$1,000.00	w		SOCA	\$10,936.16
3/29/2024	\$0.90	x		Interest	\$10,937.06
4/29/2024	\$500,000.00	y		Recd from BOS for CVEC	\$510,937.06
4/30/2024	\$28.76	z		Interest	\$510,965.82
5/3/2024		246	\$500,000.00	CVEC/Broadband Proj	\$10,965.82
5/31/2024	\$126.31	a		Interest	\$11,092.13
6/27/2024		247	\$320.00	Flu Review	\$10,772.13
6/27/2024		248	\$500.00	Va Depart of Treasury (VaR	\$10,272.13
6/27/2024		249	\$140.00	Flu Chamber of Commerce	\$10,132.13
6/28/2024	\$0.91	b		Interest	\$10,133.04
7/31/2024	\$0.91			Interest	\$10,133.95
					\$10,133.95

\$10,133.95

I/O Totals	\$2,636,402.65	\$2,653,629.52		\$10,133.95
------------	----------------	----------------	--	-------------

Uncleared Chk from VA.  
Dept of Treasury \$500  
Bal to 7/31/24 \$10,633.95

### Color Ledger

 Flu Review  
 Interest

\*\*Funds located in Money Market Checking Acct at Atlantic Union Bank\*\*

Last Rev. 9/3/2024  Submitted by: Brittany Gray