



COUNTY OF FLUVANNA, VIRGINIA
Request for Proposals (RFP) #2020-01
Agent for Voluntary Benefits

ADDENDUM # 1:

Reference – Request for Proposal: RFP #2020-01
Title of Request for Proposal: Agent for Voluntary Benefits
Issue Date: February 14, 2020
Bid Due Date and Time: February 26, 2020 at 2 p.m. EST

The above RFP #2020-01 is hereby amended and modified as follows:

1. The following are clarifications from questions received:
 - a. Are you able to provide a breakdown of how many of the 170 benefits-eligible employees are police officers, Sheriff deputies, and fire fighters?
 - i. 35 employees are sworn Sheriff Deputies (Sheriff included)*
 - ii. 0 Police Officers*
 - iii. 0 Firefighters*
 - b. I would also like to confirm this RFP is directed towards plan year July 1, 2020- June 30, 2021?
 - i. Please refer to request for proposal*
 - c. Do you want a detailed product offering with pricing or a general product offering?
 - i. This is a solicitation for a solution, please refer to request for proposal*
 - d. Can we provide an alternative to Ameriflex for flexible sending?
 - i. This is a solicitation for a solution, please refer to request for proposal*
 - e. Who the current vendor is for this contract that has been handling the voluntary benefits?
 - i. The County is not under contract currently with any agent or broker to handle voluntary benefits*
 - f. Was the original agreement with Colonial Life part of a co-operative agreement in the State of Virginia?
 - i. No*
 - g. How many employees are participating in each line of coverage?
 - i. 27 Cancer Policy*
 - ii. 43 Accident Policy*
 - iii. 46 Medical Bridge*
 - iv. 22 Gunshot Wound Accident*
 - v. 2 Universal Life*
 - vi. 20 Term Life*
 - vii. 28 Short Term Disability*
 - viii. 17 Group Critical Care*
 - ix. 17 Whole Life*

- h. Does the county do mandatory meetings for education of these plans or is it who wants to come?
 - i. Open enrollment informational meetings are mandatory*
- i. Do you have a Benefits Guide of all benefits that we can review?
 - i. Located on the County's website:*
<https://www.fluvannacounty.org/hr/page/employee-benefits>
- j. We would need to get the specs in order to send the flex file to Ameriflex. Who would cover those charges for the flex admin?
 - i. That would need to be included in submitted proposals.*

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Cyndi Toler, Purchasing Officer
Fluvanna County, Virginia
132 Main Street
Palmyra, VA 22963
(434) 591-1930

Name of Firm: _____

BY: _____
Signature of duly authorized representative

Title: _____

Date: _____