



COUNTY OF FLUVANNA, VIRGINIA
Request for Proposals (RFP) #2020-01
Agent for Voluntary Benefits

ADDENDUM # 2:

Reference – Request for Proposal: RFP #2020-01
Title of Request for Proposal: Agent for Voluntary Benefits
Issue Date: February 18, 2020
Bid Due Date and Time: February 28, 2020 at 2 p.m. EST (Per this Addendum #2)

The above RFP #2020-01 is hereby amended and modified as follows:

1. Page 1, Due Date shall be changed to “February 28, 2020 @ 2:00 p.m. local prevailing time”;
Section 4.a.iv shall be changed to read:

***Due Date:** Sealed copies of the proposal must be received by the Purchasing Officer no later than 2:00 p.m. EST on February 28, 2020.*

2. The following are clarifications from questions received:
 - a. Are we allowed to show multiple carriers in the proposal?
 - i. **Please refer to request for proposal**
 - b. Also, Roger has been doing business in the state of Virginia for forty years, do you really want a list of all cases, or does this just apply to out of state brokers?
 - i. **Section 4.b.i.9 Client References – Offerors shall provide a minimum of four (4) client references that are similar in size and scope to the County’ Project that have utilized similar Services. All client customers in the State of Virginia must be provided, regardless of circumstances.**

Was intended to indicate “firms similar in size, to include any public body”

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,

Cyndi Toler, Purchasing Officer
Fluvanna County, Virginia
132 Main Street
Palmyra, VA 22963
(434) 591-1930

Name of Firm: _____

BY: _____
Signature of duly authorized representative

Title: _____

Date: _____