

**JAMES RIVER WATER AUTHORITY
BOARD OF DIRECTORS
SPRING CREEK SPORTS CLUB
181 CLUBHOUSE WAY
ZION CROSSROADS, VIRGINIA
AUGUST 2, 2016
10:30 A.M.**

Present: Goodman B. Duke (Chairman), D.D. Watson, Mark Dunning, Steven M. Nichols, and Joe Chesser (Treasurer)

Absent: Christian R. Goodwin

Others Present: Mr. Brendan Hefty, Legal Counsel (Hefty, Wiley, and Gore); Joe Hines, Timmons Group; Joe Modica, MBP; R.J. Wright (Faulconer Construction); Pete Morris (Faulconer Construction); Wayne Stephens (Fluvanna County); Eric Dahl (Fluvanna County); Pam Baughman (Louisa Water Authority); John Robins (Louisa County)

CALL TO ORDER

Chairman Duke called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 10:30 a.m. Mr. Nichols led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

Item under Financial Report requested to be added regarding the issuance of proceeds from the debt service taken out.

Item under Discussion/Information items for JRWA contacts requested to be added to the agenda.

On the motion of Mr. Nichols, seconded by Mr. Watson, which carried by a vote of 4-0, the Board approved the agenda.

READING AND APPROVAL OF MINUTES OF PRECEDING MEETINGS

One slight correction on the date listed for the meeting in the heading.

On the motion of Mr. Dunning, seconded by Mr. Nichols, which carried by a vote of 4-0, the Board approved the minutes of the July 5, 2016, meeting.

FINANCIAL REPORT

Bills were discussed, specifically for: Randolph (\$5,580); MBP (\$2,250); UPS (\$6.07); MBP (\$4,364); and Hefty Wiley (\$7,500).

On the motion of Mr. Chesser, seconded by Mr. Nichols, which carried by a vote of 4-0, the Board approved the bills for the month of July.

DISCUSSION/INFORMATION ITEMS

Proceeds Issuance

Mr. Dahl stated that he was working on the requisitions on behalf of the JRWA for the proceeds spent to date. He stated that it was estimated to be about \$835,000. Within the documents, it requested a local representative to sign the document on behalf of the JRWA. He stated that he was not sure who should be the local representative.

It was stated that legally, Fluvanna offices are the fiscal agent and listed as the mailing address for JRWA. An official vote was not required for this item.

Update- Permitting and Related Efforts

Mr. Saunders gave an update on lists of various permits. In regard to the permit modification for DEQ, he stated that they should be receiving comments on the packet. Mr. Nichols inquired about the fee for permit modification. Mr. Saunders said that \$5,000 was what the expected fee was.

VMRC approved the project permit at the June board meeting subject to property acquisition.

In regard to Dominion's easement on encroachments, notification was received in regards to the agreements, so plats could be finalized. It was also stated that the pipeline would be within Dominion easements.

The Army Corp of Engineers had been reviewing the area of potential impact related to cultural resources. To date, official word had still not been received.

ACTION ITEMS

JRWA Contact List for VACORP

For insurance purposes, a list of JRWA contacts was required. Mr. Duke stated that Mr. Chesser could be used. Mr. Nichols stated that one bill for annual insurance through VACORP in the amount of \$1,625 should have been included in the Financial Report.

The contact list was stated to include Mr. Chesser for Treasurer and Mr. Duke for Director. Other contacts were to include Mr. Dahl as fiscal agent.

On the motion of Mr. Watson, seconded by Mr. Nichols, which passed by a vote of 4-0, the Board approved the revision to the bills for the month of July to include the insurance bill for VACORP.

Consideration Award of Contract for Construction Manager

JRWA issued a solicitation for the construction manager services to support the eventual construction project. Five proposals were reviewed as well as a review team. Ultimately, MBP was selected as the most technically qualified. The cost proposal was solicited and the original was received in May. The Evaluation Committee was satisfied in bringing the revised proposal forward. It was recommended that the Board accept the BMP proposal for construction manager at \$374,423.

Mr. Robins and Mr. Stephens commented on the proposal and concurred. It is not to exceed the contract amount.

On the motion of Mr. Nichols, seconded by Mr. Watson, which passed by a vote of 4-0, the Board authorized the Chairman to enter into an agreement for construction management services with BMP in an amount not to exceed \$374,423.00.

ADJOURNMENT

On the motion of Mr. Nichols, seconded by Mr. Watson, which carried by a vote of 4-0, the Board voted to adjourn the meeting at 10:50 a.m.

BY ORDER OF:

GOODMAN B. DUKE, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY