

**James River Water Authority
Board of Directors Meeting
181 Clubhouse Way
Zion Crossroads, Virginia
January 9, 2018
10:30 A.M.**

Regular Business Meeting of the James River Water Authority Board of Directors

- I. Call to Order**
- II. Adoption of Agenda**
- III. Items from the Public**
- IV. Approval of Minutes of Preceding Meeting**
 - a. December 5, 2017 – Regular Meeting
- V. Financial Report**
 - a. Bills Approval
 - i. MBP Invoice
 - ii. Faulconer Construction Company, Inc.
- VI. Discussion/Information Items**
 - a. Discussion - Corps of Engineers Permit Update
- VII. Action Items**
 - a. Action – FY17 Capital Project Reappropriation
- VIII. Consent Agenda**
- IX. Closed Meeting**
- X. Adjournment**

The James River Water Authority Board of Directors reserves the right to amend and/or change the Agenda the day of the meeting.

**BY ORDER OF:
GOODMAN B. DUKE, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY**

**JAMES RIVER WATER AUTHORITY
BOARD OF DIRECTORS
SPRING CREEK SPORTS CLUB
181 CLUBHOUSE WAY
ZION CROSSROADS, VIRGINIA
December 5, 2017
10:30 A.M.**

Present: Goodman Duke (Chairman), Joe Chesser (Treasurer), D.D. Watson, Mark Dunning, Steven Nichols, and Christian Goodwin

Absent: (none)

Others Present: Brendan Hefty, Legal Counsel (Hefty, Wiley, and Gore); Greg Krysiniaik (Faulconer Construction); Mike Knight (MBP Engineering), Pam Baughman (Louisa County Water Authority); Doug Wylie; and Joe Hines (Timmons Group); Steven Wunsch (Wunsch and Associates); Bob Babyok (Louisa County Board of Supervisors (elect)), Eric Dahl (Fluvanna County)

CALL TO ORDER

Chairman Duke called the meeting of the James River Water Authority (JRWA) Board of Directors to order at 10:30 a.m. Mr. Nichols led the Board in the Pledge of Allegiance.

ADOPTION OF AGENDA

On the motion of Mr. Nichols, seconded by Mr. Chesser, which carried by a vote of 6-0, the Board amended and approved the agenda with the following additions:

- Added a Discussion Item for an update on artifact ownership
- Added an Action Item for consideration of MBP Preconstruction Services

APPROVAL OF MINUTES OF PRECEDING MEETING

On the motion of Mr. Nichols, seconded by Mr. Watson, which carried by a vote of 6-0, the Board approved the amended minutes of the November 7, 2017, meeting.

FINANCIAL REPORT

Mr. Chesser briefly reviewed the bills included in the board packet for consideration. On the motion of Mr. Nichols, seconded by Mr. Dunning, which passed by a vote of 6-0, the payments were approved.

DISCUSSION/INFORMATION ITEMS

Discussion – Corps of Engineers Permit Update

Mr. Hines reported that JRWA team representatives have met with the Department of Historic Resources (DHR), and that a plan for the final deep testing (7 pits) has been approved by the agency. The process is now underway, and will involve additional funding as noted in the quote for preliminary testing. The funding requirement will be finalized shortly for JRWA consideration.

Discussion – Ownership of Artifacts

Mr. Nichols reported that he had received a response from DHR regarding ownership of non-funerary artifacts. The response (which had received input from the Attorney General's Office) stated that State Code gave ownership of such artifacts to landowners. According to DHR, tribes would still need to be contacted first, which leaves some uncertainty.

ACTION ITEMS

Action Item – Restated Fiscal Year 2016 Audit Report

Mr. Dahl reported that during the accounting system transition, some issues were noted that merited restated fiscal year 2016 financial statements. These included the need to properly classify construction versus operating expenses and also to correctly reflect debt proceeds.

On the motion of Mr. Goodwin, seconded by Mr. Nichols, which carried by a vote of 6-0, the Board unanimously approved the restated report.

Action Item – Fiscal Year 2017 Audit Report

Mr. Dahl gave a brief summary of the finalized 2017 audit report and financial statements. Mr. Goodwin suggested that existing locality policies and procedures be used to satisfy the management letter recommendations.

On the motion of Mr. Goodwin, seconded by Mr. Nichols, which carried by a vote of 6-0, the Board unanimously approved the report.

Action Item – Fiscal Year 2018 Audit Services

Mr. Dahl noted that Wunsch and Associates was willing to provide audit services for fiscal year 2018. Mr. Nichols suggested that Robinson, Farmer, Cox Associates, who provides audit services for both Fluvanna and Louisa counties, should be contacted now that the JRWA's financial data is being maintained in Fluvanna's accounting system. The Authority board conveyed its appreciation to Mr. Wunsch for his capable services.

On the motion of Mr. Nichols, seconded by Mr. Goodwin, which passed by a vote of 6-0, the Board deferred consideration of fiscal year 2018 audit services pending further information.

Action Item – MBP Preconstruction Services

Mr. Nichols reported that MBP was within 20 hours of their total budget for preconstruction services. As they are not directly involved in the permit process, he recommended pausing their services to the JRWA until construction commences and the budget for their construction services can be used to satisfy associated costs. In the meantime, Louisa and Fluvanna's engineers could handle any issues which may arise.

On the motion of Mr. Nichols, seconded by Mr. Chesser, which passed by a vote of 6-0, the Board suspended the use of MBP services until construction commences.

CLOSED SESSION

On the motion of Mr. Goodwin, seconded by Mr. Chesser, which carried by a vote of 6-0, the Board voted to enter Closed Session at 10:50 a.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711(A)(8) for consultation with legal counsel regarding the issuance of the U.S. Army Corps of Engineers' permit and associated agreements.

RESUMPTION OF REGULAR SESSION

On the motion of Mr. Goodwin seconded by Mr. Nichols, which carried by a vote of 5-0, the Board voted to return to regular session at 11:11 a.m.

RESOLUTION - CERTIFICATION OF CLOSED SESSION

By roll call, which carried by a vote of 6-0, the Board voted to adopt the following resolution:

WHEREAS, the James River Water Authority Board of Directors has convened a Closed Meeting pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by the James River Water Authority Board of Directors that such closed meeting was conducted in conformity with the Virginia Law.

NOW, THEREFORE BE IT RESOLVED that the James River Water Authority Board of Directors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the James River Water Authority Board of Directors.

NAME

D.D. Watson
Mark Dunning
Christian R. Goodwin
Steven M. Nichols

VOTE

Yes/Aye
Yes/Aye
Yes/Aye
Yes/Aye

Goodman B. Duke
Joe Chesser

Yes/Aye
Yes/Aye

ADJOURNMENT

On the motion of Mr. Chesser, seconded by Mr. Nichols, which carried by a vote of 6-0, the Board voted to adjourn the meeting at 11:11 a.m.

BY ORDER OF:

GOODMAN B. DUKE, CHAIRMAN
BOARD OF DIRECTORS
JAMES RIVER WATER AUTHORITY

DRAFT

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 4 PAGES

TO OWNER:
James River Water Authority

PROJECT:
James River Water Project PPEA

APPLICATION #: 9
PERIOD TO: 11/30/17
PROJECT NOS: 9161

Distribution to:

<input checked="" type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

FROM CONTRACTOR:
Faulconer Construction Company, Inc.
2496 Old Ivy Rd
Charlottesville, VA 22903

VIA Engineer:
N/A

CONTRACT DATE: 01/03/17

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM -----	\$	7,938,731.00
2. Net change by Change Orders -----	\$	26,760.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	7,965,491.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		449,360.00
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	22,468.00
b. 5.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----	\$	22,468.00
6. TOTAL EARNED LESS RETAINAGE ----- (Line 4 less Line 5 Total)	\$	426,892.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	400,672.00
8. CURRENT PAYMENT DUE -----	\$	26,220.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	7,538,599.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$26,760.00	
Total approved this Month		
TOTALS	\$26,760.00	
NET CHANGES by Change Order	\$26,760.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

The undersigned Contractor further certifies to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment, and subsequent Requisition to the Virginia Resources Authority, includes payments for labor or to contractors, builders or materialmen, and that such work was actually performed or such materials, supplies or equipment were actually furnished or installed in or about the Project.

CONTRACTOR (Faulconer Construction Representative):

By: Date: 11/23/17

OWNER (JRWA/Fluvanna County Representative):

By: _____

Date: _____

CONTINUATION SHEET

Page 2 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 9

PROJECT:

APPLICATION DATE: 11/22/17

James River Water Project PPEA

PERIOD TO: 30-Nov-17

ARCHITECT'S PROJECT NO: 9161

Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not In D or E)	Total Completed And Stored To Date (D + E + F)	% (G/C)	Balance To Finish (C - G)	Retainage
			From Previous Application (D + E)	This Period					
1	Pre- Construction								
2	Engineering	\$ 281,824	\$ 200,100	\$ 27,600		\$ 227,700	81%	\$ 54,124	\$ 11,385
3	Redesign & Additional Due Diligence	\$ 207,500	\$ 207,500			\$ 207,500	100%	\$ -	\$ 10,375
4	General Conditions	\$ 336,345				\$ -		\$ 336,345	\$ -
5	Mobilization	\$ 500,000				\$ -		\$ 500,000	\$ -
6	Site Access	\$ 153,620				\$ -		\$ 153,620	\$ -
7	Raw Water Intake Structure					\$ -		\$ -	\$ -
8	Coffer Dam	\$ 274,861				\$ -		\$ 274,861	\$ -
9	Intake Structure	\$ 721,811				\$ -		\$ 721,811	\$ -
10	Exc/ BF for Intake Pipe and Wetwell	\$ 349,950				\$ -		\$ 349,950	\$ -
11	Intake Pipe	\$ 132,895				\$ -		\$ 132,895	\$ -
12	24" Raw Water Main					\$ -		\$ -	\$ -
13	24" RWL	\$ 844,001				\$ -		\$ 844,001	\$ -
14	Gas Line Crossing	\$ 101,613				\$ -		\$ 101,613	\$ -
15	Rivanna Crossing	\$ 789,975				\$ -		\$ 789,975	\$ -
16	Railroad Bore	\$ 297,572		\$ 750		\$ 750	0%	\$ 296,822	\$ 38
17	Rte. 6 Bore	\$ 53,181				\$ -		\$ 53,181	\$ -
18	ARV's/ BOV's/ Hydrants	\$ 55,272				\$ -		\$ 55,272	\$ -
19	Cathodic Protection	\$ 100,395				\$ -		\$ 100,395	\$ -
20	Raw Water Pump Station					\$ -		\$ -	\$ -
21	Site Work	\$ 95,320				\$ -		\$ 95,320	\$ -
22	Concrete	\$ 808,158				\$ -		\$ 808,158	\$ -
23	Masonry	\$ 169,868				\$ -		\$ 169,868	\$ -
24	Metals	\$ 162,661				\$ -		\$ 162,661	\$ -
25	Carpentry	\$ 2,059				\$ -		\$ 2,059	\$ -
		\$ 6,438,881	\$ 407,600	\$ 28,350	\$ -	\$ 435,950	\$ 0	\$ 6,002,931	\$ 21,798

CONTINUATION SHEET

Page 3 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 9

PROJECT:

APPLICATION DATE: 11/22/17

James River Water Project PPEA

PERIOD TO: 30-Nov-17

ARCHITECT'S PROJECT NO: 9161

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
26	Roofing/ Ins	\$ 79,272				\$ -		\$ 79,272	\$ -
27	Doors and Windows	\$ 30,885				\$ -		\$ 30,885	\$ -
28	Finishes	\$ 33,974				\$ -		\$ 33,974	\$ -
29	Fire/ Skylights	\$ 20,590				\$ -		\$ 20,590	\$ -
30	Equipment	\$ 427,126				\$ -		\$ 427,126	\$ -
31	Mechanical	\$ 237,227				\$ -		\$ 237,227	\$ -
32	Electrical	\$ 539,920				\$ -		\$ 539,920	\$ -
33	Controls	\$ 72,065				\$ -		\$ 72,065	\$ -
34	QC Testing and Inspection	\$ 58,791				\$ -		\$ 58,791	\$ -
35						\$ -		\$ -	\$ -
36						\$ -		\$ -	\$ -
37	Railroad Bore CREDIT			\$ (750)		\$ (750)		\$ 750	\$ (38)
38						\$ -		\$ -	\$ -
39						\$ -		\$ -	\$ -
40						\$ -		\$ -	\$ -
41						\$ -		\$ -	\$ -
42						\$ -		\$ -	\$ -
43						\$ -		\$ -	\$ -
44						\$ -		\$ -	\$ -
45						\$ -		\$ -	\$ -
46						\$ -		\$ -	\$ -
47						\$ -		\$ -	\$ -
48						\$ -		\$ -	\$ -
49						\$ -		\$ -	\$ -
50						\$ -		\$ -	\$ -
	ORIGINAL CONTRACT TOTAL	\$ 7,938,731	\$ 407,600	\$ 27,600	\$ -	\$ 435,200	5%	\$ 7,503,531	\$ 21,760

CONTINUATION SHEET

Page 4 of 4 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 9

PROJECT:

APPLICATION DATE: 11/22/17

James River Water Project PPEA

PERIOD TO: 30-Nov-17

ARCHITECT'S PROJECT NO: 9161

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
51	Change Orders					\$ -		\$ -	\$ -
52	CO 1 - Threatened & Endangered (Mussel Survey)	\$ 12,600				\$ -		\$ 12,600	\$ -
53	CO 2 - RR Xing Permit; Prepare & Manage Permit Application	\$ 10,500	\$ 10,500			\$ 10,500	100%	\$ -	\$ 525
54	CO 3 - CSX RR Application Review Fee	\$ 3,660	\$ 3,660			\$ 3,660	100%	\$ -	\$ 183
55						\$ -		\$ -	\$ -
56						\$ -		\$ -	\$ -
57						\$ -		\$ -	\$ -
58						\$ -		\$ -	\$ -
59						\$ -		\$ -	\$ -
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66						\$ -		\$ -	\$ -
67						\$ -		\$ -	\$ -
68						\$ -		\$ -	\$ -
69						\$ -		\$ -	\$ -
70						\$ -		\$ -	\$ -
CHANGE ORDER TOTAL (PAGE 4)		\$ 26,760	\$ 14,160	\$ -	\$ -	\$ 14,160	53%	\$ 12,600	\$ 708
APPLICATION TOTALS		\$ 7,965,491	\$ 421,760	\$ 27,600	\$ -	\$ 449,360	6%	\$ 7,516,131	\$ 22,468

JAMES RIVER WATER AUTHORITY
PROPOSAL FOR AUDITING SERVICES
FISCAL YEAR ENDING JUNE 30, 2018

Please Respond To:

David E. Foley, Member
Robinson, Farmer, Cox Associates
P.O. Box 6580
Charlottesville, Virginia 22906
Email: dfoley@rfca.com
Ph: (434) 973-8314 Fax: (434) 974-7363

December 29, 2017

ROBINSON, FARMER, COX ASSOCIATES

A PROFESSIONAL LIMITED LIABILITY COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

December 29, 2017

James River Water Authority
132 Main Street
Palmyra, VA 22963

Ladies and Gentlemen:

We are pleased to submit our proposal to audit the financial statements of the James River Water Authority for the fiscal year ending June 30, 2018.

Scope of Services

Robinson, Farmer, Cox Associates, Certified Public Accountants, will perform the audit in accordance with generally accepted auditing standards, the standards for financial and compliance audits contained in the United States Governmental Accountability Office's *Government Auditing Standards*, and *Specifications for Audits of Authorities, Boards and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Accordingly, the audit will include such tests of the accounting records and such other auditing procedures as we deem necessary and appropriate in order to express our opinion on the financial statements. As part of our audit, a compliance review will be conducted in connection with our review of the Authority's system of internal control for the purpose of submitting our written report on significant deficiencies and/or material weaknesses in internal control, and if applicable, our management letter.

Government Auditing Standards require that, among other requirements, all firms performing governmental audits have an internal quality control system and participate in an external peer review program. Further, auditors working on governmental audits must meet continuing education requirements, including education specifically applicable to performing governmental audits, which are more stringent than those mandated by the American Institute of Certified Public Accountants. Robinson, Farmer, Cox Associates is in full compliance with the requirements of *Government Auditing Standards* and is committed to maintaining these standards.

CHARLOTTESVILLE OFFICE STREET ADDRESS

530 WESTFIELD ROAD
CHARLOTTESVILLE, VIRGINIA 22901
TELEPHONE: (434) 973-8314
FAX: (434) 974-7363

E-MAIL: rhuff@rfca.com
INTERNET: www.rfca.com



RFCA.COM

Charlottesville
Blacksburg
Fredericksburg
Louisa
Richmond
Staunton

Anticipated Schedule

Audit fieldwork will be performed in October. An exit conference will be held each year before the draft report is finalized. A draft of all reports will be submitted to the Authority by November 30th of each year.

Cost Estimate

Our fees are based on estimated staff hours, staff rates per hour and out-of-pocket expenses. Our fees for audit services will be \$3,000.

Staffing

David E. Foley, CPA, will serve as the audit engagement partner and will be responsible for supervising and conducting the audit engagement. Annually, David manages over thirty local government and state agency audits. The audit team will consist of 2-3 auditors.

Kristen L. Choate, CPA will serve as the quality Control Partner and will be responsible for the second review of the financial statements and responsible for reviewing the working papers and resulting audit programs to assure compliance with Firm quality control standards.

Michael J. DelBiondo, C.P.A., will be responsible for the day-to-day fieldwork to be performed during the audit.

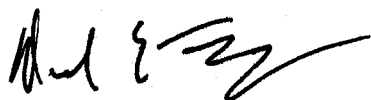
The five offices of RFCA annually conduct hundreds of audit engagements for a variety of industries. The Firm devotes substantial time and resources to the quality of our engagements. RFCA's commitment to quality and service is demonstrated through the development of the internal quality control department, continued successful completion of the AICPA Peer Review program and many satisfied clients.

Please do not hesitate to contact me if you have any questions regarding the scope of services, fee estimates, or any other matters. References will be provided upon request.

Thanking you for your consideration, we remain

Very truly yours,

ROBINSON, FARMER, COX ASSOCIATES



David E. Foley
Certified Public Accountant
Member

CHARLOTTESVILLE OFFICE
STREET ADDRESS

530 WESTFIELD ROAD
CHARLOTTESVILLE, VIRGINIA 22901

TELEPHONE: (434) 973-8314
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RFCA.COM

Charlottesville
Blacksburg
Fredericksburg
Louisa
Richmond
Staunton

James River Water Authority – Comprehensive Agreement

Timmons Group Efforts to Date 12/31/17; Invoice #10

Item # Description

1 Project 1: Plan Set A; Intake Structure

- Pending results of Cultural Resources Study
- Received comments from County, VDH and DEQ.
- Making revisions and preparing for 100% submittal to JRWA, County, VDH and DEQ.

2 Project 1: Plan Set B; Pump Station

- Pending results of Cultural Resources Study
- Received comments from County, VDH and DEQ.
- Making revisions and preparing for 100% submittal to JRWA, County, VDH and DEQ.

3 Project 1: Plan Set C; 24" Waterline

- Pending results of Cultural Resources Study
- Received comments from County, VDH and DEQ.
- Making revisions and preparing for 100% submittal to JRWA, County, VDH and DEQ.

4 Redesign & Additional Due Diligence

- Geotechnical Investigation - COMPLETE
- Topographic, Boundary and Subdivision Survey - COMPLETE
- Environmental/Wetland Delineation - COMPLETE
- Intake Permit Relocation Services – COMPLETE
 - VWP Permit Issued
 - VMRC Permit Issued
 - COE Permit will be issued upon completion of Cultural Resources Study
- Design Services – COMPLETE
- Note: Cultural Resources Study (VDHR) is outside the scope of this item.

Tasks Moved Over From Interim Agreement

5 Threatened and Endangered Species Field Study

- Needs to occur no sooner than six months prior to the start of construction

6 Railroad Crossing Permit; Prepare and Manage Permit Application

- COMPLETE

Comments:

- Currently working on revisions to all three plan sets in preparation for 100% plan submittal, scheduled for January.

James River Water Authority

Virginia Community Bank, Period Ending 11/30/2017

RECONCILIATION REPORT

Reconciled on: 12/06/2017

Reconciled by: joe chesser

Any changes made to transactions after this date aren't included in this report.

Summary USD

Statement beginning balance.....	487,494.96
Checks and payments cleared (2).....	-33,720.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>453,774.96</u>

Uncleared transactions as of 11/30/2017.....	-1,207.50
Register balance as of 11/30/2017.....	452,567.46
Cleared transactions after 11/30/2017.....	0.00
Uncleared transactions after 11/30/2017.....	-31,071.25
Register balance as of 12/06/2017.....	421,496.21

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2017	Expense	1143	Hefty & Wiley	-7,500.00
11/07/2017	Expense	1145	Faulconer	-26,220.00
Total				-33,720.00

Additional Information

Uncleared checks and payments as of 11/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2017	Expense	1142	MBP	-1,207.50
Total				-1,207.50

Uncleared deposits and other credits as of 11/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2016	Receive Payment	0105-000120-2204	Louisa County	0.00
05/19/2016	Receive Payment	00553617	Fluvanna County	0.00
Total				0.00

Uncleared checks and payments after 11/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/05/2017	Expense	1148	Stephen Wunsh	-3,500.00
12/05/2017	Expense	1147	MBP	-1,351.25
12/05/2017	Expense	1146	Faulconer	-26,220.00

Total	-31,071.25
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James River Water Authority

100 Virginia Community Bank, Period Ending 01/31/2018

RECONCILIATION REPORT

Reconciled on: 01/07/2018

Reconciled by: joe chesser

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	453,774.96
Checks and payments cleared (2).....	-29,720.00
Deposits and other credits cleared (1).....	0.01
Statement ending balance.....	<u>424,054.97</u>

Uncleared transactions as of 01/31/2018.....	-2,558.75
Register balance as of 01/31/2018.....	421,496.22

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/05/2017	Expense	1146	Faulconer	-26,220.00
12/05/2017	Expense	1148	Stephen Wunsh	-3,500.00

Total	-29,720.00
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Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/19/2018	Deposit		Virginia Community Bank	0.01

Total	0.01
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Additional Information

Uncleared checks and payments as of 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/07/2017	Expense	1142	MBP	-1,207.50
12/05/2017	Expense	1147	MBP	-1,351.25

Total	-2,558.75
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Uncleared deposits and other credits as of 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2016	Receive Payment	0105-000120-2204	Louisa County	0.00
05/19/2016	Receive Payment	00553617	Fluvanna County	0.00

Total	0.00
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December 12, 2017
Invoice No: 507847

Remit To:
MBP
Williams Plaza 1
3040 Williams Drive, Suite 300
Fairfax, VA 22031-2215

Fluvanna, County of
James River Water Authority
Attn: Steve Nichols, Fluvanna Co. Administrator
132 Main Street, P.O. Box 540
Palmyra, VA 22963

Contract #: N/A
Subcontract #: N/A
Purchase Order #: N/A

Invoice Total	\$2,702.50
----------------------	-------------------

Project Manager: Joseph Modica

Project: J16223.001 James River Water Supply System

Professional Services through November 30, 2017

Professional Personnel

	Hours	Rate	Amount	
Construction Manager				
Knight, Michael	22.50	115.00	2,587.50	
Modica, Joseph	1.00	115.00	115.00	
Totals	23.50		2,702.50	
Total Labor				2,702.50

Contract	Current	Prior	To-Date
Total Billings	2,702.50	24,342.84	27,045.34
Contract Value			374,423.00
Remaining			347,377.66
		Total this Invoice	\$2,702.50

Outstanding Invoices

Number	Date	Balance
507355	10/23/2017	1,207.50
507661	11/21/2017	1,351.25
Total		2,558.75

Billing Backup

McDonough Bolyard Peck, Inc. - LIVE

Invoice 507847 Dated 12/12/2017

Tuesday, December 12, 2017

2:54:42 PM

Project: J16223.001 James River Water Supply System

Professional Personnel

		Hours	Rate	Amount	
Construction Manager					
35CNMG00 - Knight, Michael	11/7/2017	2.50	115.00	287.50	
Working from Charlottesville-Prep, Attend & Follow-up for JRWA Board Meeting					
35CNMG00 - Knight, Michael	11/10/2017	9.00	115.00	1,035.00	
No Work					
35CNMG00 - Knight, Michael	11/15/2017	1.00	115.00	115.00	
Working in Charlottesville- Prep for Partners Meeting					
35CNMG00 - Knight, Michael	11/16/2017	6.00	115.00	690.00	
Working from Charlottesville-Attend JRWA Partners Session @ FCC Shop and follow-up					
35CNMG00 - Knight, Michael	11/26/2017	.75	115.00	86.25	
Review PayApp and Field Reports & Set up Monthly templates					
35CNMG00 - Knight, Michael	11/27/2017	2.50	115.00	287.50	
Working in Charlottesville- Draft PayApp and Monthly Reports & submit for Red Team Review					
35CNMG00 - Knight, Michael	11/28/2017	.50	115.00	57.50	
Working From Charlottesville- Final PAYApp and Monthly Project Report					
35CNMG00 - Knight, Michael	11/29/2017	.25	115.00	28.75	
Working from Charlottesville- Submit PayApp and Monthly Report to JRWA					
35CNMG00 - Modica, Joseph	11/16/2017	.50	115.00	57.50	
35CNMG00 - Modica, Joseph	11/28/2017	.50	115.00	57.50	
Totals		23.50		2,702.50	
Total Labor					2,702.50
Total this Project					\$2,702.50
Total this Report					\$2,702.50