

FLUVANNA COUNTY PLANNING COMMISSION
WORK SESSION AND REGULAR MEETING MINUTES
County Administration Building, Morris Room
October 9, 2018
Work Session 6:00pm
Regular Meeting 7:00pm

MEMBERS PRESENT: Barry Bibb, Chairman
Ed Zimmer, Vice Chairman
Lewis Johnson
Gequetta "G." Murray-Key
Howard Lagomarsino
Patricia Eager, Board of Supervisors Representative

ALSO PRESENT: Jason Stewart, Director of Community Development
Brad Robinson, Senior Planner
Holly Steele, Planner
Fred Payne, County Attorney
Stephanie Keuther, Senior Program Support Assistant

Absent: None

Open the Work Session at 6: 00pm (Mr. Barry Bibb, Chairman)
The Pledge of Allegiance followed by a Moment of Silence.

Directors Comments
None

Public Comments
None

Work Session:
A proposed Capital Improvement Plan (CIP) for fiscal years 2020 through 2024 (FY20 – FY24) has been prepared by County Staff (County Administration, Parks & Recreation, Public Works, Sherriff's Office, Schools, Fire & Rescue, etc.). The proposal has been forwarded to the Planning Commission for review, in accordance with Virginia Code §15.2-2239.

The Planning Commission is being asked to rank projects in the CIP document using a rating of 1, 2 or 3 as described below:

1. Project is important to the current and continuing operations of the County.
2. County operations can continue but some adverse impact could occur if not funded.
3. Project is not imminently necessary but could become a 1 or 2 in the next fiscal year.

During review of the FY19 – FY23 CIP, the Planning Commission determined that in the future it would only rank projects that had a department ranking of one. Please note the sheet titled "Maintenance, Repair & Renovation (MRR) Plan" lists projects that are considered maintenance or ongoing repair and do not need to be ranked by the Planning Commission.

The Planning Commission will continue review of the proposed FY20-FY24 CIP in November with a public hearing tentatively planned for the December meeting. A recommendation to the Board of Supervisors will be forwarded thereafter.

Capital Improvements Plan Discussion- FY 2020-24

GOVERNMENTAL
COUNTY CAPITAL DEPRECIATION FUND *(Funded at "1 cent" per year)*
SCHOOLS CAPITAL DEPRECIATION FUND *(Funded at "1 cent" per year)*

SCHOOLS
Capital Reserve Maintenance Fund
Computer Instructional Technology & Infrastructure Replacement
Carysbrook Elementary Roof Replacement (Phase 2)
Abrams Building Renovation
Carysbrook Elementary HVAC upgrade
Fluvanna Middle School Annex Gymnasium Floor
Central & West Central Bathroom Remodeling

SCHOOLS FLEET REPLACEMENT
School Buses
Student Transport / Facilities Vehicles

PUBLIC SAFETY
Sheriff
Courthouse Security Upgrades
Fire & Rescue
CPR Assist Devices
Self-Contained Breathing Apparatus (SCBA) Replacement
Heart Monitor Replacement
Vehicle Apparatus - Replacement/ Rechassis
Hydraulic Tools

PUBLIC WORKS
Capital Reserve Maintenance Fund
Public Works Office Building Addition - Carysbrook
Carysbrook Equipment Storage Shed

Historic Courthouse Exterior Renovation
Pleasant Grove Public Water System
Combined Administrative Services/School Admin. Building

- **Mr. Bibb closed the work session at 7:00pm and opened the regular meeting. The CIP discussion will continue under the unfinished business of the regular meeting.**

Open the Regular Meeting at 7: 00pm (Mr. Barry Bibb, Chairman)
The Pledge of Allegiance followed by a Moment of Silence.

Director's Report: Mr. Stewart:
Board of Supervisors Actions:

September 19, 2018
None

October 3, 2018
None

Board of Zoning Appeals Actions:
None

Technical Review Committee for September 13, 2018:

- I. **SDP 18:08 Virginia Electric & Power Co.** – A site development plan request to construct an electric transmission substation (major utility), with respect to 27 acres of Tax Map 58, Section A, Parcel 57. The property is located off James Madison Highway (US Route 15), approximately 0.2 miles northeast of the intersection with Bremono Bluff Road (State Route 657). The parcel is zoned A-1 Agricultural, General and located within the Rural Residential Planning Area and the Fork Union Election District.

Public Comments #1 (Limited to 3 minutes):
None

Approval of Minutes
Minutes of September 11, 2018

Motion:
Johnson made a motion to approve the Minutes of September 11, 2018 Planning Commission meeting as presented. Seconded by Lagomarsino. The motion was approved with a vote of 5-0-0 AYE: Johnson, Bibb, Zimmer, Murray-Key, and Lagomarsino. NAY: None ABSTAIN: None ABSENT: None

Public Hearing:
None

PRESENTATIONS:
None

Site Development Plans:
SDP 18:08 VA Electric & Power Company – Brad Robinson, Senior Planner
Approval of a sketch plan request to construct an electric transmission substation (major utility), with respect to 26.930 acres of Tax Map 58, Section A, Parcel 57. The property is located off James Madison Highway (US Route 15), approximately 0.2 miles northeast of the intersection with Bremono Bluff Road (State Route 657).

Recommended Conditions:
1. Meet all final site plan requirements, which include, but are not limited to, providing parking, landscaping, and outdoor lighting;
2. Meet all required Erosion and Sedimentation Control regulations;
3. Meet all VDOT requirements.

Motion:
Zimmer made a motion to approve SDP 18:08, a sketch plan request to construct an electric transmission substation (major utility), with respect to 26.930 acres of Tax Map 58, Section A, Parcel 57, subject to the conditions listed in the staff report. Seconded by Murray-Key. The motion was approved with a vote of 5-0-0 AYE: Johnson, Bibb, Zimmer, Murray-Key, and Lagomarsino. NAY: None ABSTAIN: None ABSENT: None

Subdivisions:
None

Unfinished Business:

Capital Improvements Plan Discussion- FY 2020-24 - Continued

PUBLIC WORKS – Cont.
Capital Reserve Maintenance Fund
Public Works Office Building Addition - Carysbrook
Carysbrook Equipment Storage Shed
Historic Courthouse Exterior Renovation
Pleasant Grove Public Water System
Combined Administrative Services/School Admin. Building

COUNTY FLEET REPLACEMENT
County Vehicles
Major Maintenance Machinery & Equipment
Sheriff Vehicles
Social Services Vehicles

COMMUNITY DEVELOPMENT
GO Virginia Program Support

COMMUNITY SERVICES
PG Playground Expansion
PG Spray Ground Park
PG Multi-Purpose Shelter

PG Athletic Field lighting (4 fields)
PG New Baseball/Softball Athletic Fields
PG Basketball and Tennis Courts
PG Fluvanna County Multigenerational Center
PG Outdoor Swimming Pool & Pool House Building
CARE Task Force Projects

➤ **Rankings are to be completed at the November 13, 2018 Planning Commission Meeting Work Session.**

New Business:

Cluster Subdivision Discussion – Holly Steele, Planner

The purpose of rural clusters is to “promote the preservation of open space and rural character of the county, while at the same time accommodating growth and protecting the value of property” (Sec. 22-4-10).

Planning Commission gave a brief discussion.

Public Comments #2 (Limited to 3 minutes):

None

Adjourn:

Chairman Bibb adjourned the Planning Commission Meeting of October 9, 2018 at 8:27 p.m.
Minutes recorded by Stephanie Keuther, Senior Program Support Assistant.

**Barry A. Bibb, Chairman
Fluvanna County Planning Commission**

Approved