

**FLUVANNA COUNTY PLANNING COMMISSION
WORK SESSION AND REGULAR MEETING MINUTES**

Morris Room

November 12, 2019

Work Session 6:00pm

7:00 pm Regular Meeting

MEMBERS PRESENT:

Barry Bibb, Chairman
Ed Zimmer, Vice Chairman
Lewis Johnson
Gequetta "G" Murray-Key
Howard Lagomarsino

ALSO PRESENT:

Douglas Miles, Community Development Director
Brad Robinson, Senior Planner
Fred Payne, County Attorney
Valencia Porter, Senior Program Support Assistant

ABSENT:

Patricia Eager, Board of Supervisors Representative

A. Open the Work Session:

At 6:00pm, Chairman Bibb called the Work Session to order, followed by the Pledge of Allegiance and a moment of silence.

B. Planning Director Comments:

None

C. Public Comments:

None

D. Work Session:

At October's meeting the Planning Commission began review of the Capital Improvement Plan (CIP) for fiscal years 2021 through 2025 (FY21 – FY25), in accordance with Virginia Code §15.2-2239. The November meeting is intended for ranking of the projects using a rating of 1 (High), 2 (Medium) or 3 (Low) as described below:

1. High

- Project is important to the current and continuing operations of the County.
- High importance to department, office or agency to expand/enhance services.

2. Medium

- County operations can continue, but some adverse impact could occur if not funded.
- Adds value to department, office or agency's services.

3. Low

- Project is not imminently necessary, but could become a higher priority in future.
- Long range objective, but not immediately necessary.

Projects listed in the Maintenance, Repair & Renovation (MRR) Plan do not need to be ranked by the Planning Commission.

A public hearing is tentatively planned for December's meeting, after which a recommendation will be forwarded to the Board of Supervisors.

Projects	Department Rank	PC Rank
Playground Expansion	1	1
Spray Ground Park	1	1
Historic Courthouse Exterior	2	2
Equipment Purchase & Replacement	1	1
Paving Administration-Public Safety Parking Lots	3	3
HVAC Upgrade - Social Services	3	3
Carysbrook Equipment Storage Shed	1	1
Restroom Upgrade at Dog Park	2	2
County Vehicles	1	1
Sheriff Vehicles	1	1
Sallyport at Courthouse	2	1
Vehicle Apparatus - Replacement	1	1
Heart Monitor Replacement	1	1
CPR Assist Devices	1	1
Computer Infrastructure Replacement	1	1
Carysbrook Elementary HVAC upgrade	1	1
School Safety Vestibules	1	1
Paving and Resurfacing	2	2
Generators	2	2
Middle School Annex Floor and Bleachers	2	2
Abrams Academy Abatement and Remodel	2	2
School Buses	1	1
Student Transport/ Facilities Vehicles	1	1

Mr. Zimmer arrived at 6:34p.m.

Mr. Bibb closed the work session at 7:00pm and opened the regular meeting.

1. Open the Regular Meeting:

At 7:00pm, Chairman Bibb called the Regular Meeting to order, followed by the Pledge of Allegiance and a moment of silence.

2. Director's Report: Douglas Miles

October 16, 2019

SUP 19:08 Jessica Gahan/K9 Life LLC – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District. (Approved 5-0)

ZTA 19:03 Sycamore Square Lot 114 Vacation – An Ordinance To Vacate the Dedication To Public Use of A Certain Subdivision Plat With Respect To Lot 114 of Sycamore Square Subdivision. (Deferred 5-0)

November 6, 2019

No Cases

Board of Zoning Appeals Actions:

No Cases

Technical Review Committee for October 10, 2019:

I. **SDP 19:16 County Waste LLC** – A site development plan request to expand an existing parking area for employees and company vehicles with respect to 5.469 acres of Tax Map 5, Section 7, Parcel 9A. The property is zoned I-1, Industrial, Limited, and is located on the south side of U.S. Route 250 (Richmond Road) approximately 0.42 miles west of its intersection with U.S. Route 15 (James Madison Highway). The property is located within the Zion Crossroads Community Planning Area and the Columbia Election District.

Planning Staff Attendance at Regional Planning Meetings:

October 17 – Middle James (River) Roundtable Training was held at Victory Hall in Scottsville and was attended by Douglas Miles with the training focused on utilizing the James River in the region as an ecotourism amenity along with DCR Scenic Rivers training and educational aspects.

October 22 – Zion Crossroads Area Plan Meeting was conducted in Louisa County with Mrs. Eager, Eric Dahl, Douglas Miles, Brad Robinson and Bryan Rothamel attending along with the VDOT transportation consultants who have begun to collect traffic data within the project area.

November 2 – Columbia Community Cleanup Day

November 8 – Zion Crossroads Area Plan Meeting

3. Public Comments:

No Comments were provided

4. Minutes:

MOTION:	Planning Commission Minutes of October 8, 2019				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:			Seconded	Motion	
VOTE:	Yes	Yes	Yes	Yes	Abstain
RESULT:	Approved 4-0-1 Lagomarsino abstained since he was absent on October 8, 2019				

5. PUBLIC HEARINGS:

None

6. PRESENTATIONS:

None

7. SITE DEVELOPMENT PLANS: SDP 19:16—County Waste LLC—Brad Robinson, Senior Planner

Approval of a sketch plan request to expand an existing parking area for vehicles and container storage with respect to 5.469 acres of Tax Map 5, Section 7, Parcel 9A.

The affected property is located on the south side of U.S. Route 250 (Richmond Road) approximately 0.42 miles west of its intersection with U.S. Route 15 (James Madison Highway).

- Sketch plan is for expansion of existing parking area;
- Appears to meet the requirements of zoning ordinance;
- Final site plan that complies with all aspects of the zoning ordinance must be submitted for final review and approval from all agencies;
- Staff recommends approval of SDP 19:16, subject to the three (3) conditions listed in the staff report

MOTION:	I move to approve SDP 19:16, a sketch plan request to expand an existing parking area for vehicles and container storage with respect to 5.469 acres of Tax Map 5, Section 7, Parcel 9A, subject to the conditions listed in the staff report.				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:		Seconded		Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	Approved 5-0				

MOTION:	I move to approve an increase above 40 percent to the number of parking spaces for SDP 19:16, a sketch plan request to expand an existing parking area for vehicles and container storage with respect to 5.469 acres of Tax Map 5, Section 7, Parcel 9A, pursuant to County Code Section 22-26-8(C).				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:			Seconded	Motion	
VOTE:	Yes	Yes	Yes	Yes	Yes
RESULT:	Approved 5-0				

8. **SUBDIVISIONS:**

None

9. **UNFINISHED BUSINESS:**

None

10. **NEW BUSINESS:**

None

11. **PUBLIC COMMENTS # 2**

None

12. **ADJOURN:**

Chairman Bibb adjourned the Planning Commission meeting of November 12, 2019 at 7:25 pm

Minutes recorded by Valencia Porter, Senior Program Support Assistant.

Barry A. Bibb, Chairman
Fluvanna County Planning Commission

APPROVED