



# FLUVANNA COUNTY PLANNING COMMISSION

## REGULAR MEETING AGENDA

Carysbrook Performing Arts Center  
8880 James Madison Hwy Fork Union, VA 23055

Tuesday, January 9, 2024  
Regular Meeting 7:00 pm

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TAB	AGENDA ITEM
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### REGULAR MEETING

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**1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE AND FOLLOWED BY A MOMENT OF SILENCE**

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**2 – DIRECTOR’S REPORT – Kelly Belanger Harris, Acting Director of Planning**

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**3 – PUBLIC COMMENTS #1 (5 minutes per speaker)**

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**4 – MINUTES: Review and Approval of Draft Minutes from December 12, 2023 & Draft Minutes of January 3, 2024**

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**5 – ACTION MATTERS: Resolution of intention to propose an amendment to the Fluvanna County Zoning Code to authorize the short-term rental of detached single-family dwellings by-right**

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**6 – PUBLIC HEARINGS:**

**ZTA 23:02 – Short Term Rentals – Dan Whitten, County Attorney**  
ORDINANCE TO AMEND AND REORDAIN “THE CODE OF THE COUNTY OF FLUVANNA, VIRGINIA” BY AMENDING §§ 22-4-2.1, 22-5-2.1, 22-6-2.1, 22-7-9.1, 22-8-2.1, AND 22-22-1 AND ENACTING 22-17-20 TO AUTHORIZE THE SHORT-TERM RENTAL OF DETACHED SINGLE-FAMILY DWELLINGS BY-RIGHT IN THE A-1, R-1, R-2, R-3 AND R-4 ZONING DISTRICTS SUBJECT TO SUPPLEMENTAL REGULATIONS

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**7 – PRESENTATIONS: None**

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**8 – SITE DEVELOPMENT PLANS: None**

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**9 – SUBDIVISIONS: None**

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**10 – UNFINISHED BUSINESS: Adoption 2024 Bylaws and Rules of Practice and Procedures**

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**12 – NEW BUSINESS: None**

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**12 – PUBLIC COMMENTS #2 (5 minutes per speaker)**

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**13 – ADJOURNMENT**

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*Douglas Miles*

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Douglas Miles  
Community Development Director

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*For the Hearing-Impaired – Listening devices are available upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 434.591.1910.*

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Commission wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Commission to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman shall be the judge of such breaches, however, the Commission may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Commission.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Commission.
  - All questions should be directed to the Chairman. Members of the Commission are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Commission will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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