



FLUVANNA COUNTY PLANNING COMMISSION

REGULAR MEETING AGENDA

Morris Room, Fluvanna County Administration Building

132 Main St, Palmyra, VA 22963

March 11, 2025

6:30 PM Regular Meeting

REGULAR MEETING

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF THE AGENDA

3 – DIRECTOR'S REPORT

4 – APPROVAL OF MINUTES

A Approval of Minutes from February 18, 2025 Meeting – Margie Bamford, Planning Commission Clerk

5 – SITE DEVELOPMENT PLANS

B SDP 25:03 Vaughn Property Group – Todd Fortune, Director of Planning

6 – PUBLIC COMMENTS #1 (5 Minutes Each)

7 – PUBLIC HEARING-Starting at 7:00PM

C AFD 24:01: Withdrawal from the North 640 Agricultural and Forestal District – Jason Overstreet, Senior Planner

D ZTA 24:11: Ordinance to amend §§ 22-22-1 of the County Code – Todd Fortune, Director of Planning

E ZTA 25:01: Ordinance to amend the §§ 22-4-2.1 and 22-22-1 of the County Code – Todd Fortune, Director of Planning

F ZTA 25:02: Ordinance to amend §§ 22-22-1 of the County Code – Todd Fortune, Director of Planning

G ZTA 25:03: Ordinance to amend §§ 22-25-4 and 22-25-6 of the County Code – Todd Fortune, Director of Planning

8 – RESOLUTIONS

None

9 – PRESENTATIONS

None

10 – SUBDIVISIONS

None

11 – UNFINISHED BUSINESS

H Planning Commission Bylaws: Update to the Remote Participation and Public Hearings sections – Todd Fortune, Director of Planning

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

I Comprehensive Plan Update: Status on current Community Meetings and Committee updates – Todd Fortune, Director of Planning

J Discussion on Mobile Food Units and presentation of proposed Ordinances – Todd Fortune, Director of Planning

12 – NEW BUSINESS

None

13 – PUBLIC COMMENTS #2 (5 minutes each)

14 – ADJOURN

A handwritten signature in black ink that reads "Todd Fortune". The signature is written in a cursive style with a large, sweeping flourish at the end.

Planning/Zoning Administrator Review

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PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Commission wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Commission to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman shall be the judge of such breaches, however, the Commission may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Commission.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Commission.
 - All questions should be directed to the Chairman. Members of the Commission are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Commission will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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