

FLUVANNA COUNTY PLANNING COMMISSION

WORK SESSION AND REGULAR MEETING AGENDA
Fluvanna County Administration Building, Morris Room
October 08, 2019
6:00 PM (Morris Room)
7:00 PM (Morris Room)

TAB AGENDA ITEMS

WORK SESSION

A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

B – PLANNING DIRECTOR COMMENTS

C – PUBLIC COMMENTS (Limited to 3 minutes per speaker)

D – WORK SESSION

Capital Improvement Plan FY 2021-25 Presentations

REGULAR MEETING

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – DIRECTOR'S REPORT

3 – PUBLIC COMMENTS #1 (3 minutes each)

4 – MINUTES

Minutes of September 10, 2019

5 – PUBLIC HEARING

SUP 19:08—Jessica Gahan/K-9 Life LLC—Brad Robinson, Senior Planner

ZTA 19:03—Sycamore Square Lot 114 Vacation—Douglas Miles, Community Development Director

6 – PRESENTATIONS

None

7 – SITE DEVELOPMENT PLANS

None

8 – SUBDIVISIONS

None

9 – UNFINISHED BUSINESS

None

10 – NEW BUSINESS

None

11 – PUBLIC COMMENTS #2 (3 minutes each)

12 – ADJOURN

Douglas Miles

Director of Community Development Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Commission wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Commission to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman shall be the judge of such breaches, however, the Commission may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Commission.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Commission.
 - All questions should be directed to the Chairman. Members of the Commission are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Commission will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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MEMORANDUM

Date: October 8, 2019
To: Fluvanna County Planning Commission
From: Brad Robinson, Senior Planner
Subject: FY2021 – FY2025 Capital Improvement Plan (CIP)

A proposed Capital Improvement Plan (CIP) for fiscal years 2021 through 2025 (FY21 – FY25) has been prepared by County Staff (County Administration, Fire & Rescue, Parks & Recreation, Public Works, Sherriff's Office, Schools). The proposal has been forwarded to the Planning Commission for review, in accordance with Virginia Code §15.2-2239.

The Planning Commission will hear project summaries in the proposed FY21-FY25 CIP from county staff at the upcoming meeting, and then continue review and rank projects in the CIP document in November. (The sheet titled "Maintenance, Repair & Renovation (MRR) Plan" lists projects that are considered maintenance or ongoing repair and will not need to be ranked by the Planning Commission). A public hearing is tentatively planned for the December meeting in order to forward a recommendation to the Board of Supervisors for budget discussions in the following months.

Attachments

§ 15.2-2239. Local planning commissions to prepare and submit annually capital improvement programs to governing body or official charged with preparation of budget

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Localities may use value engineering for any capital project. For purposes of this section, "value engineering" has the same meaning as that in § [2.2-1133](#).

Code 1950, § 15-966; 1962, c. 407, § 15.1-464; 1975, c. 641; 1976, c. 650; 1996, c. [553](#); 1997, c. 587; 2006, c. [565](#); 2011, c. [658](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

	A	C	D	E	G	H	I	K	L	M	N	O	P	Q	R	S
1	CAPITAL IMPROVEMENTS PLAN	FY2021-25			FY2021 Proposed			FY2022 Plan		FY2023 Plan		FY2024 Plan		FY2025 Plan		FY21-25 Total
2		CIP TOTAL BY YEAR			\$5,765,173			\$16,029,820		\$3,904,040		\$6,666,775		\$5,267,033		\$37,632,841
3	FY21 Proposed Sept 16, 2019	FUNDING SOURCE			Cash	Fund Balance	Other	Cash	Other	Cash	Other	Cash	Other	Cash	Other	
4	CAPITAL PROJECTS	Dept Rank	Prior Fiscal Year Funding	PC Rank	\$ 555,000	\$ 5,210,173	\$ -	\$ 16,029,820	\$ -	\$ 3,904,040	\$ -	\$ 6,666,775	\$ -	\$ 5,267,033	\$ -	\$ 37,632,841
5	GOVERNMENTAL															
6	COUNTY CAPITAL DEPRECIATION FUND <i>(Funded "1 cent" per year)</i>															-
7	SCHOOLS CAPITAL DEPRECIATION FUND <i>(Funded "1 cent" per year)</i>															-
8	COMMUNITY DEVELOPMENT															
9	GO Virginia Program Support															-
10	COMMUNITY SERVICES															
11	PG Playground Expansion	1				90,000										90,000
12	PG Spray Ground Park	1				180,500										180,500
13	PG Multi-Purpose Shelter							57,500								57,500
14	PG Athletic Field Lighting (4 fields)							360,500		309,000						669,500
15	PG New Baseball/Softball Athletic Fields									338,000						338,000
16	PG Basketball and Tennis Courts									163,500						163,500
17	PG Fluvanna County Multigenerational Center											3,270,500				3,270,500
18	PG Outdoor Swimming Pool & Pool House Building													1,136,000		1,136,000
19	PUBLIC WORKS															
20	Capital Reserve Maintenance Fund	1	250,000		305,000			250,000		250,000		250,000		250,000		1,305,000
21	Historic Courthouse Exterior Renovation	2	55,000			250,000										250,000
22	Social Services Vehicles		40,000					23,820		24,540		25,275		26,033		99,668
23	County Vehicles	1	85,000			220,000		165,000		165,000		165,000		150,000		865,000
24	Equipment Purchase & Replacement Plan	1				157,000		210,000		110,000		70,000		30,000		577,000
25	Paving Administration-Public Safety Parking Lots	3				75,000										75,000
26	HVAC Upgrade-Community Center & Social Services	3				80,000										80,000
27	Carysbrook Equipment Storage Shed	1				74,000										74,000
28	Restroom Upgrade of Dog Park	2				55,000										55,000
29	New Administration Building							11,000,000								11,000,000
30	PUBLIC SAFETY															
31	Sheriff															
32	Secure Sallyport	2				75,000										75,000
33	Sheriff Vehicles	1	218,000			218,000		218,000		218,000		218,000		218,000		1,090,000
34	Fire & Rescue															
35	Vehicle Apparatus - Replacement	1	1,345,000			635,000		895,000		601,000		843,000		2,082,000		5,056,000
36	Heart Monitor Replacement	1	100,000			200,000		100,000								300,000
37	CPR Assist Devices	1				50,673										50,673
38	SCHOOLS															
39	Capital Reserve Maintenance Fund	1	250,000		250,000			250,000		250,000		250,000		250,000		1,250,000
40	School Buses	1	200,000			600,000		600,000		600,000		600,000		600,000		3,000,000
41	Computer Instructional Technology & Infrastructure Replacement	1	250,000			75,000		75,000		75,000		75,000		75,000		375,000
42	Carysbrook Elementary HVAC upgrade	1				1,500,000										1,500,000
43	Central & West Central Bathroom Remodeling							1,250,000								1,250,000
44	Student Transport / Facilities Vehicles	1	50,000			75,000		75,000		75,000		75,000		75,000		375,000
45	School Safety Vestibules	1				125,000										125,000
46	Paving and Resurfacing	2				100,000		150,000		150,000		100,000				500,000
47	Generators	2				75,000		225,000		75,000		225,000		75,000		675,000
48	Middle School Annex Floor and Bleachers	2				175,000										175,000
49	Abrams Academy Abatement and Remodel	2				125,000		125,000		500,000		500,000		300,000		1,550,000

	A	C	D	E	G	H	I	K	L	M	N	O	P	Q	R	S
50	MRR List for planning purposes only. MRR projects will be considered by the Board of Supervisors on an individual basis, and approved projects will be funded from approved Capital Reserve Maintenance Funds.															
51	MAINTENANCE, REPAIR, & RENOVATION (MRR) PLAN	FY2021-25	FY2021 Proposed		FY2022 Plan		FY2023 Plan		FY2024 Plan		FY2025 Plan		FY21-25 Total			
52	COUNTY				305,000	-	-	250,000	-	250,000	-	250,000	-	250,000	-	305,000
53	Security upgrade to county offices				30,000											30,000
54	Landfill-Convenience Center upgrade				40,000											40,000
55	Paint Exterior of the Library, Public Safety Bldg & Pleasant Grove House				55,000											55,000
56	Administrative Building Outfit Basement				50,000											50,000
57	Renovate Interior Palmyra Restrooms at Court Square				40,000											40,000
58	Paint Exterior Administration & Courts Building				35,000											35,000
59	Paint & Repair Exterior at Registrar, Public Works, Commonwealth Atty				40,000											40,000
60	Palmyra Rescue Building MRR (Follow Up)				15,000											15,000
61	SCHOOLS				250,000	-	-	250,000	-	250,000	-	250,000	-	250,000	-	1,250,000
62	HVAC, Electrical, Plumbing				25,000			25,000		25,000		25,000		25,000		125,000
63	Asphalt Pavement Repair, Resurfacing, Markings				25,000			25,000		25,000		25,000		25,000		125,000
64	Concrete Sidewalks, Steps & Walls Repair & Resurfacing				25,000			25,000		25,000		25,000		25,000		125,000
65	Fence Repairs & Replacement - (Athletic Facilities)				25,000			25,000		25,000		25,000		25,000		125,000
66	Building Painting Cycle (SBO, FMS, Abrams, and Central)				25,000			25,000		25,000		25,000		25,000		125,000
67	Floor Covering Cycle (FMS Office, Library, and CAR Café - Annual)				25,000			25,000		25,000		25,000		25,000		125,000
68	Custodial Equipment				25,000			25,000		25,000		25,000		25,000		125,000
69	Sidewalks, Steps & Wall Repair				25,000			25,000		25,000		25,000		25,000		125,000
70	Bus Motors & Fleet Repairs				25,000			25,000		25,000		25,000		25,000		125,000
71	Safety and Security Infrastructure Cycle				25,000			25,000		25,000		25,000		25,000		125,000

FY21-25 CIP Request Report

Office/Department/Agency: ALL

of Projects Requested: 51

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 5,765,173	\$ 16,029,820	\$ 3,904,040	\$ 6,666,775	\$ 5,267,033	\$ 37,632,841

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FY21-25 CIP Request Report

Office/Department/Agency: **Parks & Recreation**
of Projects Requested: **8**

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 270,500	\$ 418,000	\$ 810,500	\$ 3,270,500	\$ 1,136,000	\$ 5,905,500

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Athletic Field Lighting			Department/Agency Ranking:	
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction			\$ 360,500	\$ 309,000			\$ 669,500
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 360,500	\$ 309,000	\$ 0	\$ 0	\$ 669,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities		\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 7,000
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 7,000
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Athletic Field Lighting

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

There is a need to expand athletic fields in order to accommodate the needs of recreational leagues within the County. The results of a public survey for the Pleasant Grove Active Park Master Plan identified having lights installed on our current athletic fields at Pleasant Grove Park as a high priority to meet the growing needs of the county's youth sports programs. Each year, the Parks and Recreation Department struggles to find space with the shortage of lighted sports fields to operate sports programs in the County. The Carysbrook Sports Complex is currently the only lighted facility that is available to schedule over 500 youth in three different sports programs each spring and fall seasons. County wide youth sports programs have experienced a steady growth of new participation each year and our County would benefit from having additional lighted fields for use by community youth sports leagues as well as our department. This has become a challenging task to provide the necessary practice times to teach the youth basic fundamentals of their respective sport.

FY 2023:

There is a need to expand athletic fields in order to accommodate the needs of recreational leagues within the County. The results of a public survey for the Pleasant Grove Active Park Master Plan identified having lights installed on our current athletic fields at Pleasant Grove Park as a high priority to meet the growing needs of the county's youth sports programs. Each year, the Parks and Recreation Department struggles to find space with the shortage of lighted sports fields to operate sports programs in the County. The Carysbrook Sports Complex is currently the only lighted facility that is available to schedule over 500 youth in three different sports programs each spring and fall seasons. County wide youth sports programs have experienced a steady growth of new participation each year and our County would benefit from having additional lighted fields for use by community youth sports leagues as well as our department. This has become a challenging task to provide the necessary practice times to teach the youth basic fundamentals of their respective sport.

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 22 CIP Request



Athletic Field Lighting

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Athletic Fields (Baseball/Softball)		Department/Agency Ranking:	2
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer	
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)	
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning				\$ 23,000			\$ 23,000
Construction							\$ 0
Equipment				\$ 75,000			\$ 75,000
Land Acquisition							\$ 0
Other (specify)	Grading/Seeding/Dugouts/Fencing			\$ 240,000			\$ 240,000
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 0	\$ 338,000	\$ 0	\$ 0	\$ 338,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities			\$ 500	\$ 500	\$ 500	\$ 1,500
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 500	\$ 500	\$ 500	\$ 1,500
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Athletic Fields (Baseball/Softball)

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

FY 2023:

There is a need to expand on athletic fields in order to accommodate the needs of recreational leagues within Fluvanna County. This request is to complete the construction of the remaining athletic fields at Pleasant Grove Park. The construction of these new ball fields will address two major objectives in the BOS approved Pleasant Grove Active Park Master Plan: the completion of a four field sports complex and to address the challenges we face with meeting the increased needs of providing appropriate field space for our your sports program participants.

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 23 CIP Request



Baseball/Softball Fields

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Basketball and Tennis Courts			Department/Agency Ranking:	
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning				\$ 13,500			\$ 13,500
Construction							\$ 0
Equipment				\$ 15,000			\$ 15,000
Land Acquisition							\$ 0
Other (specify)	Earthwork			\$ 135,000			\$ 135,000
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 0	\$ 163,500	\$ 0	\$ 0	\$ 163,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Basketball and Tennis Courts

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

FY 2023:

Currently, there are no basketball or tennis courts at Pleasant Grove Park which the Master Plan call for. The park is utilized by thousands of County residents annually and based off the Master Plan Survey in 2011, these site amenities are needed. This request is for 2 basketball and 2 tennis courts.

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 23 CIP Request



Outdoor basketball and tennis courts

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Fluvanna County Multi-Generational Center			Department/Agency Ranking:	
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning					\$ 270,500		\$ 270,500
Construction					\$ 3,000,000		\$ 3,000,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 0	\$ 0	\$ 3,270,500	\$ 0	\$ 3,270,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total	
Additional Staff Salary				\$ 48,000		\$ 48,000	
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 12,000	\$ 0	\$ 12,000
Vehicle						\$ 0	
Vehicle Insurance						\$ 0	
Utilities				\$ 20,500	\$ 20,500	\$ 41,000	
Furniture and Fixtures				\$ 20,000		\$ 20,000	
Equipment				\$ 25,000		\$ 25,000	
Contractual costs				\$ 6,500	\$ 6,500	\$ 13,000	
Other (specify)						\$ 0	
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 132,000	\$ 27,000	\$ 159,000	
Total Anticipated Operational Revenues						\$ 0	

Project Title:

Pleasant Grove Park Fluvanna County Multi-Generational Center

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

FY 2023:

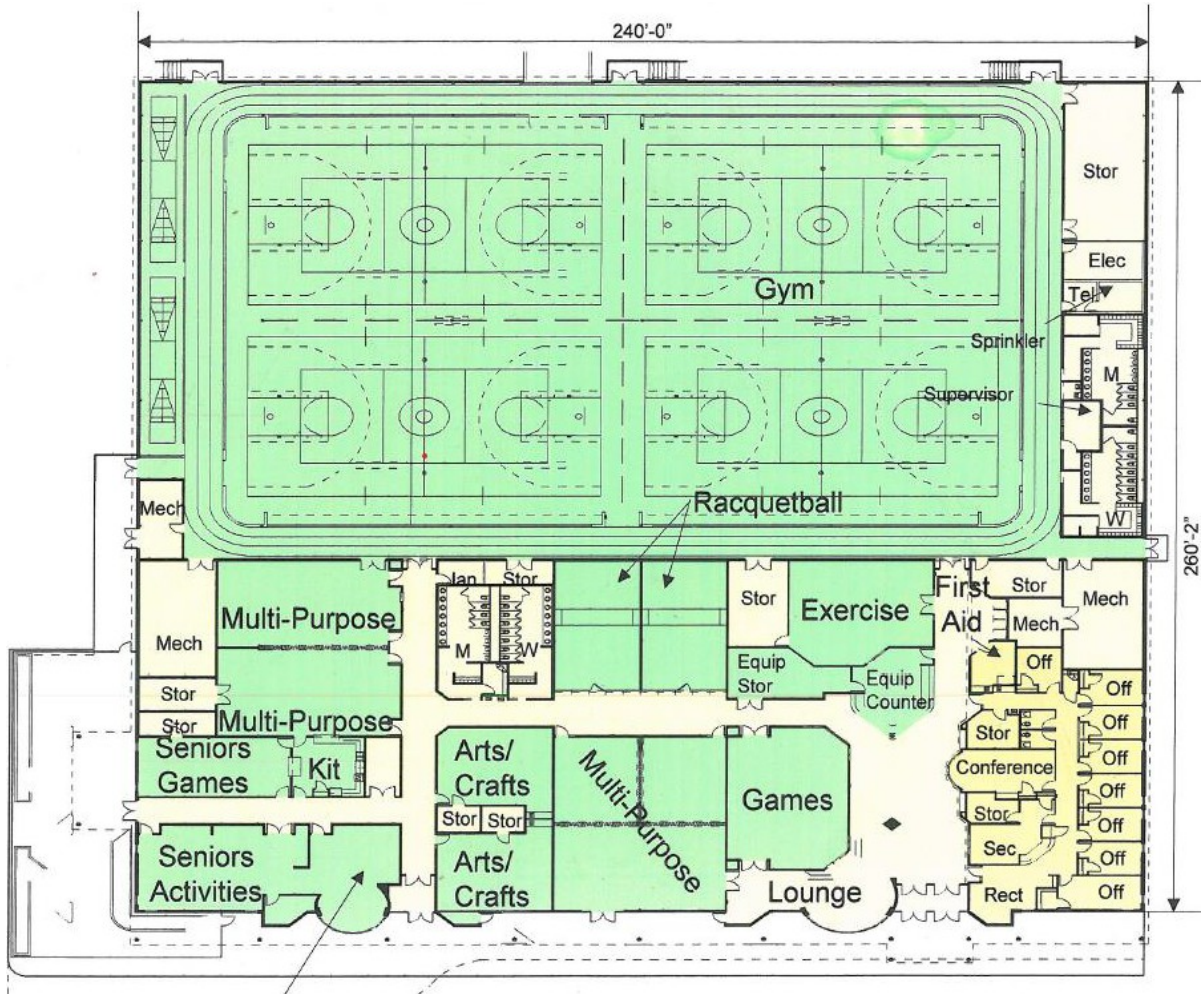
FY 2024:

A Multi-Generational Center in Fluvanna County will create an experience for families and people of all ages to come together in a community setting. The vision is a center which could be build on community partnerships, promote families spending more time together, and provide both early intervention and prevention programming. A Multi-Generational Center would give the community an option of visiting their local recreation facility rather than attending another facility outside of Fluvanna County. The Center would serve people of all ages and would allow for a wide-array of programs that we currently cannot offer.

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 24 CIP Request



Multi-Generational Center

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Multi-Purpose Shelter			Department/Agency Ranking:	
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction			\$ 47,000				\$ 47,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)	Amenities		\$ 10,500				\$ 10,500
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 57,500	\$ 0	\$ 0	\$ 0	\$ 57,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities		\$ 550	\$ 550	\$ 550	\$ 550	\$ 2,200
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 550	\$ 550	\$ 550	\$ 550	\$ 2,200
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Multi-Purpose Shelter

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

The Pleasant Grove Park Active Recreation Master Plan states that multi-purpose structures are an important site amenity needed to fulfill the process of park development. The development of a 40' x 100' wooden structure is designed to serve as a permanent site for park picnics, sports team gatherings, birthday/family reunion parties, and other park rentals. This amenity will increase participation at Pleasant Grove Park in affording community members another place to visit as well as providing an additional shade structure. The Master Plan has a total of 5 additional multi use shelters for the park.

FY 2023:

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 22 CIP Request



Multi-Purpose Shelter

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Outdoor Swimming Pool and Pool House			Department/Agency Ranking:	
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning						\$ 90,000	\$ 90,000
Construction						\$ 1,000,000	\$ 1,000,000
Equipment						\$ 31,000	\$ 31,000
Land Acquisition							\$ 0
Other (specify)	Pool Chemicals					\$ 15,000	\$ 15,000
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,136,000	\$ 1,136,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary					\$ 45,000	\$ 45,000
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 11,250	\$ 11,250
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities					\$ 5,000	\$ 5,000
Furniture and Fixtures					\$ 10,000	\$ 10,000
Equipment						\$ 0
Contractual costs					\$ 1,500	\$ 1,500
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 72,750	\$ 72,750
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Outdoor Swimming Pool and Pool House

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

FY 2023:

FY 2024:

FY 2025:

This project is for the construction of a rectangular shaped 75' x 150' meter pool with a zero depth entry and a 30' x 65' children's pool. Amenities would include a 20' slide, diving blocks for swim meets, lane lines, and deck furniture along with shade structures. Also included is a 2,600 square foot building to support pool operations for patrons. The facility will include a men's, women's, and family restroom/changing stations that will include locker areas. The pool's mechanical/equipment room, staff office space, and the entrance for member/guest check in will also be located in this facility. In addition to serving as a pool house, the building will also have a multi-purpose room that can be used year round as an additional revenue opportunity to host birthday parties, sports banquets/meetings, and other rental as requested.

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 25 CIP Request



Community Pool and Pool House

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Playground Expansion			Department/Agency Ranking:	1
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 10,000					\$ 10,000
Equipment	Inclusive Structure	\$ 70,000					\$ 70,000
Land Acquisition							\$ 0
Other (specify)	Rubber Mulch (ADA Certified)	\$ 10,000					\$ 10,000
Other (specify)							\$ 0
TOTALS		\$ 90,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 90,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Playground Expansion

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Based on guideline standards of the National Playground Safety Institute, it has identified five areas of safety concerns in a public playground environment. The five critical areas are: Supervision, ADA Accessibility, Age Appropriate Design, Fall Surfacing, Equipment and Surfacing Maintenance. A public playground should create a structured environment where children can play on equipment that is designed for their developmental needs and abilities that tap into a child's creativity, foster their social growth, and provide a positive outlet through interactive playtime. The playground structure at Pleasant Grove Park does not meet these objectives for children with special needs in the following age groups: pre-school/toddlers and children ages 5-12 that require a social outlet for their socialization and developmental growth. This playground expansion project will address these key elements for public playground equipment.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 21 CIP Request



Inclusive Structure

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Pleasant Grove Park Spray Ground			Department/Agency Ranking:	1
Department/Agency:	Parks and Recreation	Contact Person:	Aaron Spitzer		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input checked="" type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input checked="" type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning		\$ 15,500					\$ 15,500
Construction		\$ 140,000					\$ 140,000
Equipment		\$ 25,000					\$ 25,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 180,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 180,500

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary	\$ 10,000					\$ 10,000
Benefits	Calculated at 25% of Staff Salary	\$ 2,500	\$ 0	\$ 0	\$ 0	\$ 2,500
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities	\$ 2,000					\$ 2,000
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 14,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 14,500
Total Anticipated Operational Revenues						\$ 0

Project Title:

Pleasant Grove Park Spray Ground

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

The proposed project consist of the construction of a 2,000 square foot water spray ground. This area will provide an additional recreational attraction for patrons of the park.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

All images below suggest Parks and Recreation CIP projects but do not necessarily represent the exact look of each project.

FY 21 CIP Request



Spray Park

FY21-25 CIP Request Report

Office/Department/Agency:

Public Works

of Projects Requested:

7

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 691,000	\$ 11,210,000	\$ 110,000	\$ 70,000	\$ 30,000	\$ 12,111,000

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Equipment Purchase & Replacement Plan			Department/Agency Ranking:	1
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 157,000	\$ 210,000	\$ 110,000	\$ 70,000	\$ 30,000	\$ 577,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 157,000	\$ 210,000	\$ 110,000	\$ 70,000	\$ 30,000	\$ 577,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Equipment Purchase & Replacement Plan

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This plan involves the establishment of an Equipment Purchase & Replacement Plan designed to obtain the major equipment needed to provide the expected level of service from the County Department of Public Works, facilities and Utilities.

FY2021 funding anticipates the purchase of: 1, Tractor; 1, Trailer to haul backhoe; 1, skidsteer; 2 mower

FY 2022:

FY2022 funding anticipates the purchase of: 3, Mowers; 1, Backhoe

FY 2023:

FY2023 funding anticipates the purchase of: 1, skidsteer; 1, dumptruck

FY 2024:

FY2024 funding anticipates the purchase of: 1, Tractor

FY 2025:

FY2025 funding anticipates the purchase of: 1 Mower

LANNAN



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Tiger







Bobcat
OF AMERICA
CONSTRUCTION

3070

Bobcat
T740

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Public Works Equipment Shed			Department/Agency Ranking:	2
Department/Agency:	Public Works	Contact Person:	Calvin Hickman, Director of Public Works		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 67,000					\$ 67,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)	Site Development Costs	\$ 7,000					\$ 7,000
Other (specify)							\$ 0
TOTALS		\$ 74,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 74,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Public Works Equipment Shed

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This Equipment shed will be located behind and adjacent to the Public Works Shop in Carysbrook. This will allow consolidation and protection of all Public Works equipment, tools, and implements in one central location.

Building dimensions are: L64'xW36'xH12'

FY 2022:

FY 2023:

FY 2024:

FY 2025:



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Restroom Upgrade of Dog Park			Department/Agency Ranking:	3
Department/Agency:	Public Works	Contact Person:	Calvin Hickman, Director of Public Works		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning		\$ 1,000					\$ 1,000
Construction		\$ 49,000					\$ 49,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)	Land Prep.	\$ 5,000					\$ 5,000
Other (specify)							\$ 0
TOTALS		\$ 55,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 55,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Restroom Upgrade of Dog Park

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Existing bathroom has no running water and presents difficulty in maintaining functionality and cleanliness.
Remove existing structure
Build new 10'x10'x8' wooden structure to match existing pavilions in architectural design
Building will have electricity, running water, and waste line that ties into existing sewer line located at Rt. 53
Single room bathroom will be utilized by both men and women

FY 2022:

FY 2023:

FY 2024:

FY 2025:



Public
Restrooms
♿



Public
Restrooms
♿

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Paving Administrative-Public Safety Parking Lots			Department/Agency Ranking:	3
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning		\$ 5,000					\$ 5,000
Construction		\$ 70,000					\$ 70,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 75,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 75,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Paving Administrative-Public Safety Parking Lots

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Asphalt paving Administrative-Courts Buildings parking lot.
Paving Public Safety Building parking area.

Existing pavement in both locations in need of a new layer of asphalt.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	HVAC Upgrade-Community Center & Social Services			Department/Agency Ranking:	3
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 80,000					\$ 80,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 80,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 80,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

HVAC Upgrade-Community Center & Social Services

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

HVAC upgrade to existing heating and cooling units in the Fork Union Community Center and Department of Social Services in Carysbrook. Systems are failing and need upgrades.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Renovate Exterior of Historic Courthouse			Department/Agency Ranking:	2
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input checked="" type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input checked="" type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 250,000					\$ 250,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Renovate Exterior of Historic Courthouse

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

The existing paint on the columns, pilasters and exterior trim at the Historic Courthouse are in poor condition and continue to deteriorate. The wooden shutters on the building are also deteriorating, with some of them falling apart and at least one missing entirely.

Staff have done considerable research to determine a period-correct coating to be used on the columns and pilasters. After consultation with local historians & Historic Renovation experts, it appears that columns on buildings of the era were most likely not painted, but instead were coated with a sand-based "wash". The columns on the upper mansion at Bremono Plantation provide an excellent example of the type of coating which would be considered 'correct' for the columns and pilasters on the Historic Courthouse.

This project includes repair/reconstruction of all shutters, restoration of the columns and pilasters with period-correct coatings, and surface preparation & painting of all exterior wood trim.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Combined Administrative Services/School Admin. Building		Department/Agency Ranking:	
Department/Agency:	Public Works	Contact Person:	Calvin Hickman	
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)	
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction			\$ 11,000,000				\$ 11,000,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 11,000,000	\$ 0	\$ 0	\$ 0	\$ 11,000,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Combined Administrative Services/School Admin. Building

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

The county would like to establish an Administrative Services Building at Pleasant Grove to house the majority of Administrative functions for the County . Currently the aging infrastructure of county buildings is a cause for concern. Estimates to renovate/repair current county buildings are very high and ongoing. The combined building would allow the county to sell its older, high maintenance properties, thereby reducing repair and maintenance costs. Several million dollars will be needed over the next five years to maintain and improve current structures. The county is currently undergoing a space utilization study to determine the most cost effective use of current and future resources. The current buildings are at maximum capacity and do not allow any room for future growth.

FY 2023:

FY 2024:

FY 2025:

FY21-25 CIP Request Report

Office/Department/Agency:

Sheriff

of Projects Requested:

2

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 293,000	\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000	\$ 1,165,000

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Secure Sallyport			Department/Agency Ranking:	2
Department/Agency:	Sheriff	Contact Person:	Captain Von Hill		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction	Various Sub-contractors	\$ 75,000					\$ 75,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 75,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 75,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Secure Sallyport

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

To construct a secure entry point of the Sheriff's Office for the transfer of individuals who are in the emergency or protective custody of law enforcement. Space will be able to accommodate an over-sized vehicle designed for transportation and secure access to Law enforcement who have individuals in custody. The entry point prevents anyone from rushing in or out as the exterior doors open up or close. Once the exterior doors are secured, then the interior doors can be opened. Likewise, as long as the interior doors are open, the exterior door will not be able to open up. Once inside the sallyport, with the doors all locked, there is no way in or out unless facility staff allows it. This is typically when searches will happen. Space will be constructed of fencing and wire. It will have at least three access points; vehicle, exterior, and interior apertures. All of the points of egress/ingress will be equipped with access control features and surveillance cameras for monitoring. The area will also require an electrical supply, and lighting. The cost of this project will be \$75,000.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Vehicle Replacement			Department/Agency Ranking:	1
Department/Agency:	Sheriff	Contact Person:	Captain Von Hill		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment	Police Vehicle TBD	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 185,000	\$ 925,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)	In Car Video System TBD	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 165,000
TOTALS		\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000	\$ 1,090,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Vehicle Replacement

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

The average life cycle of police vehicles is 113,150 miles, which means that vehicles in the high end of the lifespan are already experiencing major repairs and catastrophic failures without the benefit of any manufacture warranty. The Sheriff's Office fleet currently has three (3) vehicles that are decommissioned due to catastrophic failure, four (4) vehicles that are exceeding the end of life, and seven (7) vehicles, which are approaching the same. Last fiscal year's vehicle allotment totally funded, and the age of the existing fleet's end of life identified for replacement, ranges between 2012 - 2016 vehicle models. Our fleet continues to have considerable age, and is in need of the requested vehicle replacements. The replacements will develop as follows; FY21- five vehicles, and subsequent years FY22 - 25 five vehicles per funding cycle. Each vehicle in the request is budgeted at \$37,000.00, which accounts for the vehicle purchase, additional standard police equipment, and up-fittings of the vehicle.

Separately, listed in the equipment line are the In Car Video Systems.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY21-25 CIP Request Report

Office/Department/Agency:

Fire & Rescue

of Projects Requested:

3

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 885,673	\$ 995,000	\$ 601,000	\$ 843,000	\$ 2,082,000	\$ 5,406,673

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Fluvanna Fire and Rescue Apparatus Replacement			Department/Agency Ranking:	1
Department/Agency:	Fluvanna Fire and Rescue Association	Contact Person:	R. John Lye		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 635,000	\$ 895,000	\$ 601,000	\$ 843,000	\$ 2,082,000	\$ 5,056,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 635,000	\$ 895,000	\$ 601,000	\$ 843,000	\$ 2,082,000	\$ 5,056,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Fluvanna Fire and Rescue Apparatus Replacement

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

1. Replacement of Attack-20 (Fork Union), built in 2001 (\$185,000)
2. Replacement of Response 5 (LMVRS), built in 2003 (\$96,000)
3. Replacement of Car-1 (Chief-1), built in 2008 (\$64,000)
4. Replacement of Ambulance 553 (LMVRS), built in 2009 (\$290,000)

The Fluvanna Fire and Rescue Association (FRA) request for FY2021-2025 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The FRA defined the replacement of fire apparatus to be when the unit reaches twenty years of age, which is consistent with NFPA standards. Engine 20, Ambulance 553, and Response 5 were moved to FY21 in an attempt to equalize yearly request amounts, and smooth some of the peaks and valleys in the CIP request. The current projected ambulance cost of \$290,000 more closely reflects current experience purchasing an ambulance (Ambulance 552 for Lake Monticello, adjusted for 3% increases due to inflation per year), and includes the cost for a Stryker PowerLoad/PowerCot combination (\$40,000 as of 2016). As of July 1, 2015, new Federal standards for ambulance construction were implemented which require improved cot retention systems which will retain the cot in case of an ambulance accident or roll-over. The Stryker PowerLoad/PowerCot combination is one of the few systems currently on the market that meets these standards, and the cost of this system needs to be included in the cost of all future ambulance purchases.

FY 2022:

1. Replacement of Tanker-31 (Kents Store) built in 2002 (\$584,000)
2. Replacement of Ambulance 554 (LMVRS), built in 2013 (\$299,000)
3. Replacement of the HazMat trailer (Palmyra) which was built in 1997 (\$12,000)

The Fluvanna Fire and Rescue Association (FRA) request for FY2021-2025 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The FRA defined the replacement of fire apparatus to be when the unit reaches twenty years of age, which is consistent with NFPA standards. The ambulance replacement schedule is built on an eight year replacement schedule, since they generally see much more daily use than the fire apparatus. The current projected ambulance cost of \$299,000 more closely reflects current experience purchasing an ambulance (Ambulance 552 for Lake Monticello, adjusted for 3% increases due to inflation per year), and includes the cost for a Stryker PowerLoad/PowerCot combination (\$40,000 as of 2016). As of July 1, 2015, new Federal standards for ambulance construction were implemented which require improved cot retention systems which will retain the cot in case of an ambulance accident or roll-over. The Stryker PowerLoad/PowerCot combination is one of the few systems currently on the market that meets these standards, and the cost of this system needs to be included in the cost of all future ambulance purchases.

FY 2023:

1. Tanker-20 (Fork Union), built in 2003 (\$601,000)

The Fluvanna Fire and Rescue Association (FRA) request for FY2021-2025 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The FRA defined the replacement of fire apparatus to be when the unit reaches twenty years of age, which is consistent with NFPA standards.

FY 2024:

1. Replacement of Ambulance 555 (LMVRS), built in 2015 (\$317,000)
2. Replacement of Brush 30 (Kent's Store), built in 1998 (Refurbished FY16) (\$209,000)
3. Replacement of Ambulance 48 (Kent's Store), built in 2016 (\$317,000)

The Fluvanna Fire and Rescue Association (FRA) request for FY2021-2025 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The FRA defined the replacement of fire apparatus to be when the unit reaches twenty years of age, which is consistent with NFPA standards. The ambulance replacement schedule is built on an eight year replacement schedule, since they generally see much more daily use than the fire apparatus. The current projected ambulance cost of \$317,000 more closely reflects current experience purchasing an ambulance (Ambulance 552 for Lake Monticello, adjusted for 3% increases due to inflation per year), and includes the cost for a Stryker PowerLoad/PowerCot combination (\$40,000 as of 2016). As of July 1, 2015, new Federal standards for ambulance construction were implemented which require improved cot retention systems which will retain the cot in case of an ambulance accident or roll-over. The Stryker PowerLoad/PowerCot combination is one of the few systems currently on the market that meets these standards, and the cost of this system needs to be included in the cost of all future ambulance purchases.

FY 2025:

1. Replacement of Dive 5 (Lake Monticello Water Rescue), built in 2005 (\$155,000)
2. Replacement of Tower Ladder 53 (LMVFD), built in 1993 (\$1,600,000)
3. Ambulance 45 (Palmyra), built in 2017 (\$327,000)

The Fluvanna Fire and Rescue Association (FRA) request for FY2021-2025 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The FRA defined the replacement of fire apparatus to be when the unit reaches twenty years of age, which is consistent with NFPA standards. The ambulance replacement schedule is built on an eight year replacement schedule, since they generally see much more daily use than the fire apparatus. The current projected ambulance cost of \$327,000 more closely reflects current experience purchasing an ambulance (Ambulance 552 for Lake Monticello, adjusted for 3% increases due to inflation per year), and includes the cost for a Stryker PowerLoad/PowerCot combination (\$40,000 as of 2016). As of July 1, 2015, new Federal standards for ambulance construction were implemented which require improved cot retention systems which will retain the cot in case of an ambulance accident or roll-over. The Stryker PowerLoad/PowerCot combination is one of the few systems currently on the market that meets these standards, and the cost of this system needs to be included in the cost of all future ambulance purchases.

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Fluvanna Fire and Rescue CPR Assist Devices Request			Department/Agency Ranking:	1
Department/Agency:	Fluvanna Fire and Rescue Association	Contact Person:	R. John Lye		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 50,673					\$ 50,673
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 50,673	\$ 0	\$ 0	\$ 0	\$ 0	\$ 50,673

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Fluvanna Fire and Rescue CPR Assist Devices Request

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

3 Lucas 3.1 CPR Assist units at \$16,891 per unit (MSRP) = \$50,673

Sudden Cardiac Arrest is a life-threatening emergency, with an out-of-hospital survival rate of approximately 10% (see http://www.heart.org/HEARTORG/General/Cardiac-Arrest-Statistics_UCM_448311_Article.jsp for details). Prompt and effective CPR is an essential component in the treatment of sudden cardiac arrest. However, successful CPR is both labor intensive, requiring two providers for effective CPR and airway management, and is extremely tiring with provider changes every two minutes as suggested. Currently, many Rescue crews in Fluvanna County are two person crews, which does not allow for both effective CPR and a driver for transport. First Responders are, therefore, essential for a successful outcome from these emergencies.

Another solution, however, is the CPR Assist Device. These are mechanical devices that provide compressions, allowing the medic to manage the airway and administer medications. Furthermore, being mechanical devices, the CPR Assist Device does not get tired and is able to continue compressions no matter how long the transport takes. The Fluvanna Fire and Rescue Association (FRA) is requesting three such devices in FY21 to equip the ambulances at Lake Monticello Rescue, as well as one unit to be carried in the ALS Response car (Response-5). LMVRS currently carries one Lucas device on the first due ambulance, which was a pilot program to evaluate their effectiveness. This Lucas Device has been successfully deployed in the field several times already, so we recommend equipping the rest of the LMVRS fleet with these devices. During the FY20 Budget discussions, the County Administrator offered to purchase one additional Lucas Device in FY20, so we will need three additional units to equip each of our vehicles with one.

LMVRS will also be applying for grant funding to partially offset the cost of this request, but such funding is not guaranteed.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Fluvanna Fire and Rescue Heart Monitor Replacement			Department/Agency Ranking:	1
Department/Agency:	Fluvanna Fire and Rescue Association	Contact Person:	R. John Lye		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 200,000	\$ 100,000				\$ 300,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 200,000	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 300,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Fluvanna Fire and Rescue Heart Monitor Replacement

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Second Installment

1. Philips MRX Replacements - 8 @ \$34,500 = \$276,000
2. Philips AED Replacement - 14 @ \$8,500 = \$119,000

As of 12/31/2022, the Philips MRX heart monitors that are in use by both Fluvanna County Rescue and Lake Monticello Volunteer Rescue Squad will be reaching end-of-life, and Philips will no longer support them. There are currently 8 monitors in use by the Rescue Squads that will need to be replaced. In addition, we are requesting funds to replace the AEDs that the Fire Companies carry for use by First Responders. These need to be compatible with the heart monitors, and the current AEDs are also out of warranty. We have spread the request over several years to reduce the impact in any one fiscal year. These price estimates are a "best guess" at this time, since the new models from Philips and PhysioControl, who are among the likely vendors, are not on the market yet.

We will also be applying for grant funding to partially offset some of the costs of this request, but such funding is not guaranteed.

FY 2022:

Third Installment

1. Philips MRX Replacements - 8 @ \$34,500 = \$276,000
2. Philips AED Replacement - 14 @ \$8,500 = \$119,000

As of 12/31/2022, the Philips MRX heart monitors that are in use by both Fluvanna County Rescue and Lake Monticello Volunteer Rescue Squad will be reaching end-of-life, and Philips will no longer support them. There are currently 8 monitors in use by the Rescue Squads that will need to be replaced. In addition, we are requesting funds to replace the AEDs that the Fire Companies carry for use by First Responders. These need to be compatible with the heart monitors, and the current AEDs are also out of warranty. We have spread the request over several years to reduce the impact in any one fiscal year. These price estimates are a "best guess" at this time, since the new models from Philips and PhysioControl, who are among the likely vendors, are not on the market yet.

We will also be applying for grant funding to partially offset some of the costs of this request, but such funding is not guaranteed.

FY 2023:

FY 2024:

FY 2025:

FY21-25 CIP Request Report

Office/Department/Agency:

County Fleet

of Projects Requested:

1

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 220,000	\$ 188,820	\$ 189,540	\$ 190,275	\$ 176,033	\$ 964,668

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Multi-Year Vehicle Fleet Replacement Plan (MRR)			Department/Agency Ranking:	1
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)	Motor Vehicle Purchases	\$ 220,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 150,000	\$ 865,000
Other (specify)							\$ 0
TOTALS		\$ 220,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 150,000	\$ 865,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Multi-Year Vehicle Fleet Replacement Plan (MRR)

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This plan involves the continuation of the fleet replacement plan for vehicles in the County's fleet (exclusive of fire/rescue, police, social services and school vehicles). The replacement criteria used to program this five-year purchase plan are: 10 years or 175,000 miles for sedans, 12 years or 200,000 miles for work trucks and vans, 15 years or 250,000 miles for large trucks. Additional staff and end of vehicle operating life are two demanding factors for Public Works to be fully funded for vehicles; which, will assist in accomplishing the mission at hand.

FY2021 funding anticipates the purchase of: 4, 1/2 Ton 4WD Pickup Trucks; 1, Dump truck; 1, 3/4 Ton 4WD Pickup Truck

FY 2022:

funding estimate includes replacement of 3-4 vehicles

FY 2023:

funding estimate includes replacement of 3-4 vehicles

FY 2024:

funding estimate includes replacement of 3-4 vehicles

FY 2025:

funding estimate includes replacement of 2-3 vehicles

FY21-25 CIP Request Report

Office/Department/Agency:

Schools

of Projects Requested:

8

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 2,175,000	\$ 1,825,000	\$ 800,000	\$ 900,000	\$ 450,000	\$ 6,150,000

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Carysbrook HVAC Upgrade and Replacement			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 1,500,000					\$ 1,500,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 1,500,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,500,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Carysbrook HVAC Upgrade and Replacement

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request would be a completion project for an upgrade of the HVAC system at Carysbrook Elementary including a new chiller, rooftop air handler units, and controls for the schools.

FY 2022:

FY 2023:

FY 2024:

FY 2025:

Carysbrook Elementary HVAC

The current equipment at CAR is out of date which requires weekly maintenance and is inefficient for the use of the building today.



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	School Safety Vestibules			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 125,000					\$ 125,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 125,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

School Safety Vestibules

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This fund request is to install enclosed safety vestibules at each of the main entrances of our school buildings. These vestibules would allow visitors to enter a secured area at the main entrance and not have access to the entire school. Visitors would be directed to the main office, where they would be given permission to enter the office and then the remainder of the school if appropriate.

FY 2022:

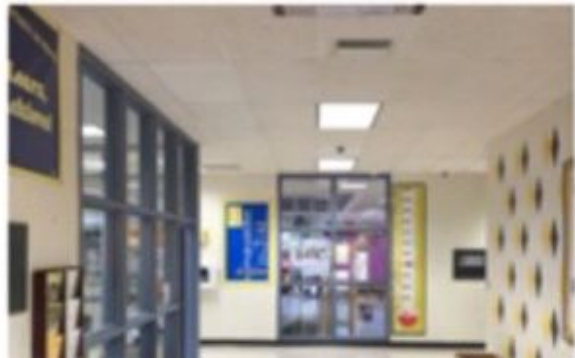
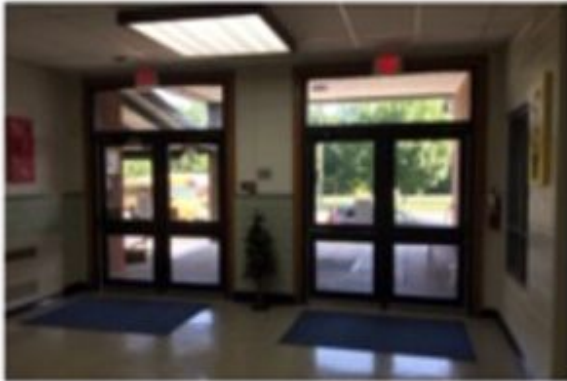
FY 2023:

FY 2024:

FY 2025:

School Safety Vestibules

FCHS (top left) has a secured safety vestibule that leads visitors to the main office unlike FMS, CEN, WCEN, ABR, and CAR. Safety vestibules would be the next step in ensuring our students and staffs safety at school



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	IT Infrastructure and Instructional Technology			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

IT Infrastructure and Instructional Technology

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request has been adjusted from \$300,000 annually to a recurring \$75,000 for the IT Department. It is based on the ability to secure funds over the next 3-5 years for upgrades and replacements within the IT Department and division that will be required at a later date.

FY 2022:

This funding request has been adjusted from \$300,000 annually to a recurring \$75,000 for the IT Department. It is based on the ability to secure funds over the next 3-5 years for upgrades and replacements within the IT Department and division that will be required at a later date.

FY 2023:

This funding request has been adjusted from \$300,000 annually to a recurring \$75,000 for the IT Department. It is based on the ability to secure funds over the next 3-5 years for upgrades and replacements within the IT Department and division that will be required at a later date.

FY 2024:

This funding request has been adjusted from \$300,000 annually to a recurring \$75,000 for the IT Department. It is based on the ability to secure funds over the next 3-5 years for upgrades and replacements within the IT Department and division that will be required at a later date.

FY 2025:

This funding request has been adjusted from \$300,000 annually to a recurring \$75,000 for the IT Department. It is based on the ability to secure funds over the next 3-5 years for upgrades and replacements within the IT Department and division that will be required at a later date.

Project Title:

FMS Annex Gym Floor and Bleacher Replacement

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request would be a completion and replacement project for the FMS Annex gym floor and bleachers. The current gym floor, which has never been replaced, cannot be sanded as it does not have enough wood to structurally support that process. We continue to seal the floor to preserve its durability from the day to day traffic, from our students, and evening and weekend use from our community.

FY 2022:

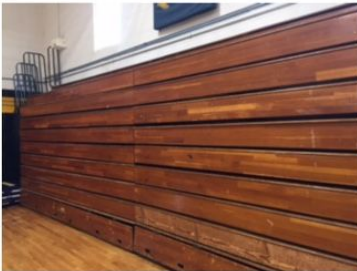
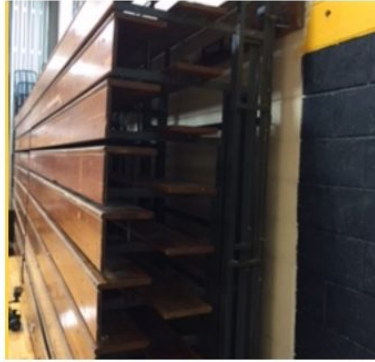
FY 2023:

FY 2024:

FY 2025:

FMS Annex Gym Floor and Bleachers

The gym floor from a structural standpoint cannot be sanded again. The bleachers mechanical functions are not fully operational or safe in some areas to sit.



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Abrams Academy Abatement and Remodel			Department/Agency Ranking:	2
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 125,000	\$ 125,000	\$ 500,000	\$ 500,000	\$ 300,000	\$ 1,550,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 125,000	\$ 125,000	\$ 500,000	\$ 500,000	\$ 300,000	\$ 1,550,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Abrams Academy Abatement and Remodel

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request is for Phase 2 of abatement and remodeling of rooms and offices at Abrams Academy.

FY 2022:

This funding request is Phase 3 of abatement and remodeling of rooms and offices at Abrams Academy.

FY 2023:

This funding request is Phase 4 for upgrading and replacement of the HVAC system at Abrams Academy.

FY 2024:

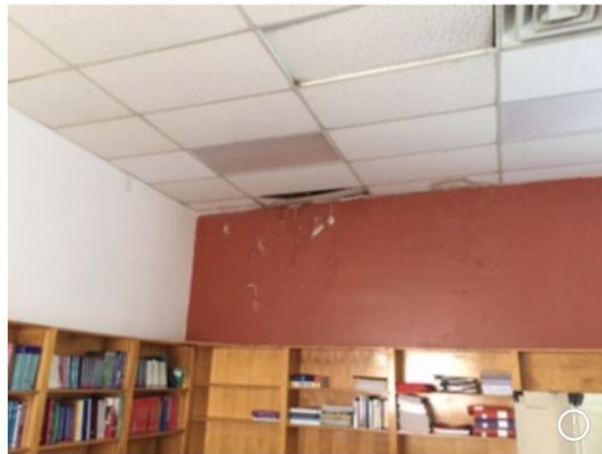
This funding request is Phase 5 for the roof replacement and exterior remodeling at Abrams Academy.

FY 2025:

This funding request is Phase 6 for water treatment systems, bathroom upgrades, and remodel at Abrams Academy.

Abrams Academy Abatement and Remodel

*If we continue to move forward with yearly renovations,
Abrams Academy can be completed in 3-7 years and thus be removed from the CIP..*



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	FCPS Generators			Department/Agency Ranking:	2
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 75,000	\$ 225,000	\$ 75,000	\$ 225,000	\$ 75,000	\$ 675,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 75,000	\$ 225,000	\$ 75,000	\$ 225,000	\$ 75,000	\$ 675,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

FCPS Generators

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request is to install a generator at the SBO. This generator would operate electrical, HVAC, internet, and phone lines as we have lost them multiple times over the last three years. The FCPS Administrative Office needs to stay operational to communicate with our schools, staff, community, and families during these critical times.

FY 2022:

This funding request is to install (3) generators at FMS. These generators would supply HVAC, electrical, and most importantly assist with part of our phone hub for the division. This project's electrical hook up is more complicated than the SBO (480 versus 220 volts) and will be a three tiered system consisting of (3) different generators to maintain the school and assist with the division.

FY 2023:

This funding request is to install a generator at CAR.

FY 2024:

This funding request is to install a generator at WCEN/CEN.

FY 2025:

This funding request is to install a generator at the Maintenance Shop and Bus Garage.

Generators

The ability to continue operations at the SBO is both important from an operations and safety standpoint during unexpected power outages.



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Paving and Resurfacing			Department/Agency Ranking:	2
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input checked="" type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 100,000	\$ 150,000	\$ 150,000	\$ 100,000		\$ 500,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 100,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 0	\$ 500,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Paving and Resurfacing

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request would be Phase 1 of our paving and resurfacing process that would include: 1) Carysbrook Elementary parking lots, 2) Bus Garage, 3) Maintenance Shop, and 4) the road and entrance to both of these department buildings.

FY 2022:

This funding request would be Phase 2 of our paving and resurfacing process that would include: 1) FMS parking lots, 2) Food Service, 3) Maintenance Office, and 4) Transportation Office.

FY 2023:

This funding request would be Phase 3 of our paving and resurfacing process that would include: 1) Central and West Central parking lots, 2) Loading docks, and 3) School Board Office parking lots.

FY 2024:

This funding request would be Phase 4 of our paving and resurfacing process that would include: 1) Abrams Academy and 2) FCHS.

FY 2025:

Paving and Resurfacing

Phase 1 (pictured - CAR, Bus Garage, and Maintenance Shop), Phase 2 (FMS, Food Service, and Transportation), Phase 3 (West Central, Central, Loading Docks, and School Board Office), and Phase 4 (Abrams Academy and FCHS).



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Central and West Central Bathroom Remodel			Department/Agency Ranking:	3
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction			\$ 1,250,000				\$ 1,250,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 0	\$ 1,250,000	\$ 0	\$ 0	\$ 0	\$ 1,250,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Central and West Central Bathroom Remodel

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

FY 2022:

This funding request would be a remodel and completion project for both Central Elementary and West Central bathrooms.

FY 2023:

FY 2024:

FY 2025:

West Central and Central Bathroom Remodel

The FCPS CIP team reviewed and discussed which year the CAR HVAC remodel and CEN/WCEN bathroom project should be requested. The bathroom project came in on FY22.



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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	FCPS Bus Fleet			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input checked="" type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

FCPS Bus Fleet

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request is an effort to get the FCPS Transportation fleet in the DOE recommended 15 year replacement cycle for buses:

- 1995-1999 (20 buses - 21-25 years old - 11 are active daily routes)
- 2000-2005 (20 buses - 15-20 years old - 17 are active daily routes with one used as an activity bus)
- 2006-2009 (11 buses - 11-14 years old - All buses are active on daily routes)
- 2012-2020 (33 buses - 0-8 years old - All buses are active on daily routes)
- Total Fleet (84 buses - 72 active routes with some double runs)

FY 2022:

This funding request is an effort to get the FCPS Transportation fleet in the DOE recommended 15 year replacement cycle for buses:

- 1995-1999 (20 buses - 21-25 years old - 11 are active daily routes)
- 2000-2005 (20 buses - 15-20 years old - 17 are active daily routes with one used as an activity bus)
- 2006-2009 (11 buses - 11-14 years old - All buses are active on daily routes)
- 2012-2020 (33 buses - 0-8 years old - All buses are active on daily routes)
- Total Fleet (84 buses - 72 active routes with some double runs)

FY 2023:

This funding request is an effort to get the FCPS Transportation fleet in the DOE recommended 15 year replacement cycle for buses:

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- 2012-2020 (33 buses - 0-8 years old - All buses are active on daily routes)
- Total Fleet (84 buses - 72 active routes with some double runs)

FY 2024:

This funding request is an effort to get the FCPS Transportation fleet in the DOE recommended 15 year replacement cycle for buses:

- 1995-1999 (20 buses - 21-25 years old - 11 are active daily routes)
- 2000-2005 (20 buses - 15-20 years old - 17 are active daily routes with one used as an activity bus)
- 2006-2009 (11 buses - 11-14 years old - All buses are active on daily routes)
- 2012-2020 (33 buses - 0-8 years old - All buses are active on daily routes)
- Total Fleet (84 buses - 72 active routes with some double runs)

FY 2025:

This funding request is an effort to get the FCPS Transportation fleet in the DOE recommended 15 year replacement cycle for buses:

- 1995-1999 (20 buses - 21-25 years old - 11 are active daily routes)
- 2000-2005 (20 buses - 15-20 years old - 17 are active daily routes with one used as an activity bus)
- 2006-2009 (11 buses - 11-14 years old - All buses are active on daily routes)
- 2012-2020 (33 buses - 0-8 years old - All buses are active on daily routes)
- Total Fleet (84 buses - 72 active routes with some double runs)

Bus and Vehicle Fleet

*Our goal is to get to the point where we will only need
1-2 buses yearly which will cut the CIP request by up to \$400,000.00*



FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	FCPS Student Transport and Vehicle Fleet			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input checked="" type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input checked="" type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

FCPS Student Transport and Vehicle Fleet

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request is for additional vehicles to address individual students, both in the county and out of county, that require transportation to and from school. This request is also placed in coordination with replacing older vehicles in the fleet.

FY 2022:

This funding request is for additional vehicles to address individual students, both in the county and out of county, that require transportation to and from school. This request is also placed in coordination with replacing older vehicles in the fleet.

FY 2023:

This funding request is for additional vehicles to address individual students, both in the county and out of county, that require transportation to and from school. This request is also placed in coordination with replacing older vehicles in the fleet.

FY 2024:

This funding request is for additional vehicles to address individual students, both in the county and out of county, that require transportation to and from school. This request is also placed in coordination with replacing older vehicles in the fleet.

FY 2025:

This funding request is for additional vehicles to address individual students, both in the county and out of county, that require transportation to and from school. This request is also placed in coordination with replacing older vehicles in the fleet.

FY21-25 CIP Request Report

Office/Department/Agency:

County MRR

of Projects Requested:

9

Total Project Costs:

FY21	FY22	FY23	FY24	FY25	FY21-25
\$ 305,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,305,000

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	County MRR Projects-Capital Reserve Maintenance Fund			Department/Agency Ranking:	1
Department/Agency:	Public Works	Contact Person:	Calvin Hickman		
Funding Category:	<input checked="" type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input checked="" type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction		\$ 15,000					\$ 15,000
Equipment							\$ 0
Land Acquisition							\$ 0
Other (specify)	cash	\$ 290,000					\$ 290,000
Other (specify)							\$ 0
TOTALS		\$ 305,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 305,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

County MRR Projects-Capital Reserve Maintenance Fund

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

Security upgrade to county offices \$30,000
Landfill-Convenience Center upgrade \$40,000
Paint Exterior of the Library, Public Safety Building, & Pleasant Grove House \$55,000
Administrative Building Outfit Basement \$50,000
Renovate interior Palmyra Restrooms at court square \$40,000
Paint exterior Admin. & Courts Building \$35,000
Paint & Repair Exterior at Registrar, Public Works Building & Commonwealth Attorney Office \$40,000
Palmyra Rescue Building MRR (Follow-Up) \$15,000

FY 2022:

FY 2023:

FY 2024:

FY 2025:

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FY2021-2025 CAPITAL IMPROVEMENT PLAN REQUEST

Fluvanna County

Section 1 - PROJECT INFORMATION

Project Title:	Capital Reserve Maintenance (CRM)			Department/Agency Ranking:	1
Department/Agency:	FCPS	Contact Person:	Don Stribling		
Funding Category:	<input type="checkbox"/> New Project (FY21-25)	<input checked="" type="checkbox"/> Existing Project (FY21-24)	<input type="checkbox"/> FY20 Project (Add'l Funding)		
Applicable Comprehensive Plan Chapter(s):	<input type="checkbox"/> 1. Natural Environment	<input type="checkbox"/> 4. Transportation	<input type="checkbox"/> 7. Parks and Recreation	<input checked="" type="checkbox"/> 10. Education	
	<input type="checkbox"/> 2. Land Use & Community Design	<input type="checkbox"/> 5. Economic Development	<input type="checkbox"/> 8. Housing	<input type="checkbox"/> 11. Public Safety	
	<input type="checkbox"/> 3. Infrastructure	<input type="checkbox"/> 6. Historic Preservation	<input type="checkbox"/> 9. Human Services	<input type="checkbox"/> 12. Financial Sustainability	

Section 2 - PROJECT COSTS

Expenditure Category	Prospective Vendor (if known)	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25 Total
Engineering & Planning							\$ 0
Construction							\$ 0
Equipment		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
Land Acquisition							\$ 0
Other (specify)							\$ 0
Other (specify)							\$ 0
TOTALS		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000

Section 3 - PROJECTED OPERATIONAL COSTS & REVENUES

Additional Anticipated Operational Expenses	FY2021	FY2022	FY2023	FY2024	FY2025	FY21-25Total
Additional Staff Salary						\$ 0
Benefits	Calculated at 25% of Staff Salary	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Vehicle						\$ 0
Vehicle Insurance						\$ 0
Utilities						\$ 0
Furniture and Fixtures						\$ 0
Equipment						\$ 0
Contractual costs						\$ 0
Other (specify)						\$ 0
Total Operational Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Anticipated Operational Revenues						\$ 0

Project Title:

Capital Reserve Maintenance (CRM)

Section 4 - PROJECT DESCRIPTIONS OR SPECIAL EXPLANATIONS

FY 2021:

This funding request is for projects costing up to \$50,000 that are not funded in the adopted Capital Improvements Program (CIP) or in the FCPS operating budget.

- HVAC, Electrical, Plumbing \$25,000
- Asphalt Pavement Repair, Resurfacing, Markings \$25,000
- Concrete Sidewalks, Steps & Walls Repair & Resurfacing \$25,000
- Fence Repairs & Replacement \$25,000
- Building Painting Cycle (SBO, FMS, Abrams, and Central) \$25,000
- Floor Covering Cycle (FMS Office, Library, and CAR Café - Annual) \$25,000
- Custodial Equipment \$25,000
- Sidewalks, Steps & Wall Repair \$25,000
- Bus Motors & Fleet Repairs \$25,000
- Safety and Security Infrastructure Cycle \$25,000

FY 2022:

This funding request is for projects costing up to \$50,000 that are not funded in the adopted Capital Improvements Program (CIP) or in the FCPS operating budget.

FY 2023:

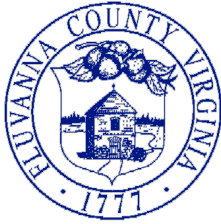
This funding request is for projects costing up to \$50,000 that are not funded in the adopted Capital Improvements Program (CIP) or in the FCPS operating budget.

FY 2024:

This funding request is for projects costing up to \$50,000 that are not funded in the adopted Capital Improvements Program (CIP) or in the FCPS operating budget.

FY 2025:

This funding request is for projects costing up to \$50,000 that are not funded in the adopted Capital Improvements Program (CIP) or in the FCPS operating budget.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

To: Fluvanna County Planning Commission Members
From: Douglas Miles, Community Development Director
Date: October 8, 2019
Subject: Planning Director's Report

Board of Supervisors Actions:

September 18, 2019

ZMP 19:01 Nermin Smajlovic – A request to rezone, from A-1 Agricultural, General to B-1 Business, General, 0.957 acres of Tax Map 5, Section 9, Parcel 2. The property is located along James Madison Highway (U.S. Route 15) approximately 0.4 miles south of the intersection with Richmond Road (U.S. Route 250). The property is within the Zion Crossroads Community Planning Area and the Columbia Election District. (**Approved 3-0**)

October 2, 2019

No Cases

Board of Zoning Appeals Actions:

No Cases

Technical Review Committee for September 12, 2019:

- I. **SUP 19:08 Jessica Gahan/K9 Life LLC** – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.

Planning Staff Attendance at Regional Planning Meetings:

September 17 – TJ PDC Rural Transportation Technical Committee was held at the PDC Office with Tom Egeland, Chair, Louisa Planning and Douglas Miles, Vice-Chair, Fluvanna Planning working with regional planning staff on transit-oriented design principles that could be applied to rural areas without a defined Main Street; discussion was supported by Chuck Proctor, VDOT and possible options specifically in the Zion Crossroads Area Plan and other localities in PDC.

September 23 – TJ PDC – Fluvanna County Housing Community Meeting was held within the Morris Room with Mrs. Murray-Key, Eric Dahl, Kelly Harris and Douglas Miles in attendance along with the TJ PDC Housing Coordinator and Planning Director facilitating the discussion. Several County residents were in attendance and provided feedback on desired housing types and the potential locations for new housing units ranging from single family to multi-family housing.

September 27 – Rivanna River Basin Fourth Annual Conference was held in Lane Auditorium at the Albemarle County Office Building and attended by Douglas Miles and Roger Black, E&SC Plans Reviewer. Roger Black served on the panel along with the Albemarle, Charlottesville and Greene representatives. The discussion centered on the accomplishments and the short comings based upon stormwater runoff measures with the JPJ Arena area being a regional success story.

NOTE: Planning Staff's on-going work on the Zion Crossroads Area Plan and on the Regional Housing and Transportation components are now forming the new 2020 Comprehensive Plan text amendments. On October 2 there was a discussion with the Board on the 2011 Parks Plan that was led by Aaron Spitzer, Parks and Recreation Director for potential park improvements.

Please contact me at dmiles@fluvannacounty.org or 434.591.1910 Ext. 1060 with any questions.

Board - Case is pending Board Approval	Court Pending - Summons to be issued	Permit Pending - Applied for Permit to Abate Violation
Cleared - Violation Abated	Extended - Extension Given/Making Progress to Abate Violations	Rezoning - Property is in Rezoning Process
Court - Case is before Judge	Pending - Violation Notice Sent	SUP Pending - SUP Application made to Abate Violation

MISCELLANEOUS ACTIONS / TASKS

Biosolids Applied and Signs Displayed (Total – 36 Sites)
Compliance with Tenaska Virginia Sound Levels 09/18/2019
Signs Removed From Public Rights-Of-Way (Total – 35)
Placed and removed "Public Hearing Signs" as needed and Deliver packets to BOS, PC Members and Library
Attended fall VAZO Conference to be held 09/26/2019 & 09/27/2019 in Portsmouth, Va. for re-certification CZO

Planning / Zoning site plan evaluations for form

SUB 19-018, TM: 13-(A)-12 & TM: 13-(A)-11A, Seay, Steven & Amy
SUB 19-019, TM: 3-(A)-6 & TM: 3-(A)-9C, Bascom, William
ZUP 19-005, TM: 52-(14)-6, T-Mobile, SBA Communications

Planning / Zoning setback verifications for Building Dept.

TM: 60-(A)-21, 578 Middle Farms Trace
TM: 9-(9)-24, Two Rivers Drive (no address)
TM: 18A-(7)-78, Riverwood Court (no address)
TM: 39-(13)-25, Rosewood Drive (no address)
TM: 31-(A)-34, Miles Jackson Rd. (no address)

Planning / Zoning materials to VDOT Louisa Residency

Three deliveries



BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

Building Official:	Period:
Kevin Zoll	September, 2019

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
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BUILDING PERMITS ISSUED

NEW - Single Family Detached (incl. Trades permits)	2015	4	5	10	9	12	12	14	13	2	4	7	3	95
	2016	11	11	8	15	9	18	6	5	9	2	6	8	108
	2017	3	2	16	6	4	10	6	5	14	5	7	13	91
	2018	8	3	15	11	13	17	13	10	8	8	6	9	121
	2019	8	10	14	9	12	9	10	14	13	0	0	0	99
NEW - Single Family Attached	2015	2	0	0	0	0	0	0	2	0	0	0	0	4
	2016	0	0	0	0	0	5	0	0	0	0	0	0	5
	2017	0	0	0	0	0	0	0	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0	0	0	0	0	0
NEW - Mobil Homes	2015	0	0	0	0	1	1	0	2	0	0	0	0	4
	2016	0	1	0	0	0	0	0	1	0	0	0	0	2
	2017	0	0	0	0	2	1	0	1	0	0	0	0	4
	2018	0	0	1	1	0	0	0	0	0	0	0	1	3
	2019	0	0	0	0	0	0	0	0	1	0	0	0	1
Additions and Alterations	2015	21	30	38	28	21	30	22	25	23	27	35	18	318
	2016	13	10	31	27	29	29	15	32	31	28	27	27	299
	2017	29	20	29	43	20	29	32	18	23	27	43	28	341
	2018	19	6	10	19	8	13	26	25	32	42	22	21	243
	2019*	35	33	37	27	38	38	44	34	29	0	0	0	315
* Trade permits count not included as in previous years														
Accessory Buildings	2015	4	4	3	4	1	0	0	2	6	0	0	3	27
	2016	3	4	4	6	2	2	1	2	1	3	3	6	37
	2017	0	4	2	3	2	2	2	4	2	0	2	2	25
	2018	2	3	3	6	2	1	4	2	1	2	2	2	30
	2019	2	4	6	4	4	3	3	8	2	0	0	0	36
Swimming Pools	2015	0	0	0	0	0	0	0	1	1	0	0	0	2
	2016	0	0	0	0	0	1	1	0	0	0	0	0	2
	2017	0	0	0	0	0	1	1	0	0	1	1	0	4
	2018	0	1	1	1	0	1	2	0	1	2	0	0	9
	2019	0	0	0	3	2	2	0	1	0	0	0	0	8
Commercial/Industrial Build/Cell Towers	2015	1	0	0	0	0	0	2	0	0	1	1	1	6
	2016	0	0	2	2	0	0	1	0	1	1	1	1	9
	2017	1	2	0	0	0	0	2	2	1	1	0	0	9
	2018	0	0	0	0	0	2	0	0	0	0	0	0	2
	2019	0	0	1	1	0	2	0	0	0	0	0	0	4
TOTAL BUILDING PERMITS	2015	32	39	51	41	35	43	38	45	32	32	43	25	456
	2016	27	26	45	50	40	55	24	40	42	34	37	42	462
	2017	33	28	47	52	28	43	43	30	40	34	53	43	474
	2018*	29	13	30	38	23	34	45	37	42	54	30	33	408
	2019*	45	47	58	44	56	54	57	57	45	0	0	0	463
* Trade permits count not included as in previous years														

BUILDING VALUES FOR PERMITS ISSUED

TOTAL BUILDING VALUES	2015	\$1,384,631	\$1,560,716	\$2,916,520	\$3,567,237	\$2,999,918	\$4,280,357	\$5,272,378	\$3,107,731	\$2,625,563	\$2,303,913	\$1,931,893	\$6,252,403	\$ 38,103,260
	2016	\$1,817,981	\$2,555,455	\$5,542,458	\$3,711,821	\$2,447,891	\$5,181,921	\$3,611,179	\$1,817,783	\$3,089,971	\$1,889,279	\$2,028,590	\$2,937,783	\$ 36,632,112
	2017	\$857,767	\$827,724	\$4,859,777	\$2,066,132	\$1,512,789	\$3,676,118	\$1,904,915	\$2,359,988	\$2,846,545	\$1,957,646	\$1,897,110	\$3,479,285	\$ 28,245,796
	2018	\$2,541,433	\$1,075,551	\$3,544,096	\$2,513,241	\$3,834,995	\$5,693,348	\$3,156,593	\$4,729,005	\$3,637,992	\$1,791,222	\$2,169,284	\$2,421,169	\$ 37,107,929
	2019	\$1,991,054	\$2,502,719	\$5,639,238	\$4,695,173	\$3,057,597	\$3,228,152	\$3,360,952	\$3,926,015	\$3,457,214	\$0	\$0	\$0	\$ 31,858,115

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
LAND DISTURBING PERMITS ISSUED														
LAND DISTURBING PERMITS	2015	6	5	9	10	10	12	15	16	3	5	10	5	106
	2016	12	11	8	14	10	17	7	6	11	3	9	9	117
	2017	3	2	17	7	7	9	6	6	15	8	7	14	101
	2018	10	4	16	13	11	17	13	7	9	6	7	8	121
	2019	8	12	16	9	14	10	12	14	14	13	0	0	108
INSPECTIONS COMPLETED														
TOTAL INSPECTIONS	2015	105	137	146	214	113	232	193	181	208	206	149	149	2,033
	2016	116	91	153	157	155	214	249	230	197	181	184	172	2,099
	2017	159	144	171	141	177	152	202	182	153	183	181	169	2,014
	2018	163	148	173	186	215	176	164	220	144	221	154	141	2,105
	2019	237	207	232	297	305	246	324	332	295	0	0	0	2,475
FEES COLLECTED														
Building Permits	2015	\$6,731	\$8,351	\$13,711	\$16,037	\$13,508	\$16,628	\$14,931	\$18,895	\$10,411	\$8,558	\$10,381	\$9,575	\$ 147,717
	2016	\$11,850	\$11,954	\$11,576	\$14,889	\$8,447	\$18,588	\$12,947	\$7,537	\$11,285	\$12,548	\$8,361	\$11,213	\$ 141,195
	2017	\$4,060	\$3,660	\$22,692	\$9,249	\$6,703	\$11,948	\$9,494	\$7,790	\$13,169	\$6,895	\$9,022	\$12,886	\$ 117,568
	2018	\$8,988	\$4,311	\$9,939	\$14,765	\$13,796	\$23,633	\$14,993	\$8,748	\$10,826	\$12,613	\$9,556	\$14,570	\$ 146,738
	2019	\$11,377	\$13,617	\$14,005	\$14,308	\$11,228	\$16,260	\$13,778	\$18,772	\$14,375	\$0	\$0	\$0	\$ 127,720
Land Disturbing Permits	2015	\$1,775	\$875	\$1,425	\$3,425	\$1,750	\$1,850	\$2,325	\$3,338	\$1,085	\$2,819	\$10,450	\$2,298	\$ 33,415
	2016	\$3,200	\$2,575	\$1,700	\$1,950	\$2,250	\$2,200	\$4,020	\$875	\$28,074	\$2,000	\$1,450	\$1,100	\$ 51,494
	2017	\$475	\$800	\$7,000	\$1,523	\$2,366	\$2,425	\$1,733	\$7,784	\$2,100	\$2,050	\$1,000	\$1,625	\$ 30,881
	2018	\$1,450	\$5,975	\$1,890	\$1,625	\$1,625	\$2,850	\$1,625	\$1,175	\$1,125	\$875	\$10,675	\$2,150	\$ 33,040
	2019	\$1,000	\$1,500	\$1,625	\$1,125	\$3,553	\$1,250	\$2,975	\$6,556	\$1,920	\$0	\$0	\$0	\$ 21,504
Zoning Permits/ Proffers	2015	\$1,200	\$1,000	\$1,650	\$2,600	\$1,500	\$1,850	\$1,850	\$2,400	\$1,650	\$1,050	\$900	\$850	\$ 18,500
	2016	\$1,150	\$1,250	\$1,800	\$2,450	\$1,650	\$2,700	\$1,150	\$1,150	\$1,900	\$1,050	\$900	\$850	\$ 18,000
	2017	\$400	\$1,000	\$2,400	\$950	\$1,500	\$1,800	\$1,245	\$1,250	\$1,600	\$1,050	\$1,250	\$1,550	\$ 15,995
	2018	\$1,400	\$800	\$1,750	\$1,600	\$1,400	\$2,200	\$2,050	\$1,400	\$1,050	\$1,400	\$700	\$1,400	\$ 17,150
	2019	\$1,200	\$1,800	\$2,200	\$1,550	\$2,050	\$1,350	\$1,950	\$2,300	\$1,700	\$0	\$0	\$0	\$ 16,100
TOTAL FEES	2015	\$9,706	\$10,226	\$16,786	\$22,062	\$16,758	\$20,328	\$19,106	\$24,633	\$13,146	\$12,427	\$21,731	\$12,723	\$ 199,632
	2016	\$16,200	\$15,779	\$15,076	\$19,289	\$12,347	\$23,488	\$18,117	\$9,562	\$41,259	\$15,598	\$10,711	\$13,263	\$ 210,689
	2017	\$4,935	\$5,460	\$32,092	\$11,722	\$10,569	\$16,173	\$12,472	\$16,824	\$16,869	\$9,995	\$11,272	\$16,061	\$ 164,444
	2018	\$11,838	\$11,086	\$13,579	\$17,990	\$16,821	\$28,683	\$18,668	\$11,323	\$13,001	\$14,888	\$20,931	\$18,120	\$ 196,928
	2019	\$13,577	\$16,917	\$17,830	\$16,983	\$16,831	\$18,860	\$18,703	\$27,628	\$17,995	\$0	\$0	\$0	\$ 165,324



TRANSACTIONS BY USER REPORT (09/01/2019 TO 10/31/2019) FOR FLUVANNA COUNTY BUILDING AND PLANNING DEPARTMENT

Selected Users: Valencia Porter

Invoice #	Fee Name	Transaction Date	Transaction Type	Payment Method	Paid Amount
Valencia Porter					
BR19-0160					
INV-00001368	2% State Surcharge	09/09/2019	Fee Payment	Cash	\$2.90
	Basement, unfinished space	09/09/2019	Fee Payment	Cash	\$45.00
	Zoning Permit: \$100.00 Primary Structures	09/09/2019	Fee Payment	Cash	\$100.00
BR19-0242					
INV-00001396	2% State Surcharge	09/23/2019	Fee Payment	Check #2127	\$12.00
	E&S: Single Family, \$125 per lot	09/23/2019	Fee Payment	Check #2127	\$125.00
	Electrical: Per SqFt	09/23/2019	Fee Payment	Check #2127	\$100.02
	HVAC: Residential (Use Groups R5) - each system	09/23/2019	Fee Payment	Check #2127	\$90.00
	New 9-1-1 Address Fee	09/23/2019	Fee Payment	Check #2127	\$90.00
	One/two fam. dwelling, R5, finished living space	09/23/2019	Fee Payment	Check #2127	\$300.06
	Plumbing flat fee	09/23/2019	Fee Payment	Check #2127	\$30.00
	Plumbing, per fixture	09/23/2019	Fee Payment	Check #2127	\$80.00
	Zoning Permit: \$100.00 Primary Structures	09/23/2019	Fee Payment	Check #2127	\$100.00
BR19-0243					
INV-00001398	2% State Surcharge	09/23/2019	Fee Payment	Check #2127	\$14.79
	E&S: Single Family, \$125 per lot	09/23/2019	Fee Payment	Check #2127	\$125.00
	Electrical: Per SqFt	09/23/2019	Fee Payment	Check #2127	\$134.82
	Gas	09/23/2019	Fee Payment	Check #2127	\$45.00
	HVAC: Residential (Use Groups R5) - each system	09/23/2019	Fee Payment	Check #2127	\$90.00
	New 9-1-1 Address Fee	09/23/2019	Fee Payment	Check #2127	\$90.00
	One/two fam. dwelling, R5, finished living space	09/23/2019	Fee Payment	Check #2127	\$404.46
	Plumbing flat fee	09/23/2019	Fee Payment	Check #2127	\$30.00
	Plumbing, per fixture	09/23/2019	Fee Payment	Check #2127	\$80.00
	Zoning Permit: \$100.00 Primary Structures	09/23/2019	Fee Payment	Check #2127	\$100.00
BR19-0262					
INV-00001397	2% State Surcharge	09/23/2019	Fee Payment	Check #2127	\$9.65
	E&S: Single Family, \$125 per lot	09/23/2019	Fee Payment	Check #2127	\$125.00
	Electrical: Per SqFt	09/23/2019	Fee Payment	Check #2127	\$68.64
	HVAC: Residential (Use Groups R5) - each system	09/23/2019	Fee Payment	Check #2127	\$90.00
	New 9-1-1 Address Fee	09/23/2019	Fee Payment	Check #2127	\$90.00
	One/two fam. dwelling, R5, finished living space	09/23/2019	Fee Payment	Check #2127	\$205.92
	Plumbing flat fee	09/23/2019	Fee Payment	Check #2127	\$30.00
	Plumbing, per fixture	09/23/2019	Fee Payment	Check #2127	\$88.00
	Zoning Permit: \$100.00 Primary Structures	09/23/2019	Fee Payment	Check #2127	\$100.00
BR19-0269					
INV-00001374	2% State Surcharge	09/12/2019	Fee Payment	Check #6510	\$0.90
	Basement, unfinished space	09/12/2019	Fee Payment	Check #6510	\$45.00
	Zoning Permit: \$100.00 Primary Structures	09/12/2019	Fee Payment	Check #6510	\$100.00
BR19-0274					
INV-00001369	2% State Surcharge	09/10/2019	Fee Payment	Cash	\$1.90
	Permit renewals	09/10/2019	Fee Payment	Cash	\$45.00
	Zoning Permit: \$50.00 Accessory Buildings	09/10/2019	Fee Payment	Cash	\$50.00
BR19-0277					
INV-00001383	2% State Surcharge	09/16/2019	Fee Payment	Check #8398	\$0.90

TRANSACTIONS BY USER REPORT (09/01/2019 TO 10/31/2019)

Invoice #	Fee Name	Transaction Date	Transaction Type	Payment Method	Paid Amount
	Basement, unfinished space	09/16/2019	Fee Payment	Check #8398	\$45.00
BR19-0279					
INV-00001391	2% State Surcharge	09/20/2019	Fee Payment	Check #304668	\$1.80
	Basement, unfinished space	09/20/2019	Fee Payment	Check #304668	\$45.00
	Electrical: Base fee	09/20/2019	Fee Payment	Check #304668	\$45.00
BR19-0282					
INV-00001393	2% State Surcharge	09/23/2019	Fee Payment	Check #1002	\$4.68
	Basement, unfinished space	09/23/2019	Fee Payment	Check #1002	\$45.00
	Electrical: Base fee	09/23/2019	Fee Payment	Check #1002	\$45.00
	HVAC: Residential (Use Groups R5) - each system	09/23/2019	Fee Payment	Check #1002	\$90.00
	Plumbing flat fee	09/23/2019	Fee Payment	Check #1002	\$30.00
	Plumbing, per fixture	09/23/2019	Fee Payment	Check #1002	\$24.00
BR19-0288					
INV-00001404	2% State Surcharge	09/26/2019	Fee Payment	Check #5378	\$10.92
	E&S: Single Family, \$125 per lot	09/26/2019	Fee Payment	Check #5378	\$125.00
	Electrical: Per SqFt	09/26/2019	Fee Payment	Check #5378	\$86.52
	HVAC: Residential (Use Groups R5) - each system	09/26/2019	Fee Payment	Check #5378	\$90.00
	New 9-1-1 Address Fee	09/26/2019	Fee Payment	Check #5378	\$90.00
	One/two fam. dwelling, R5, finished living space	09/26/2019	Fee Payment	Check #5378	\$259.56
	Plumbing flat fee	09/26/2019	Fee Payment	Check #5378	\$30.00
	Plumbing, per fixture	09/26/2019	Fee Payment	Check #5378	\$80.00
	Zoning Permit: \$100.00 Primary Structures	09/26/2019	Fee Payment	Check #5378	\$100.00
BZA19:0005					
INV-00001411	Sign Deposit for Public Hearing	09/30/2019	Fee Payment	Check #1167	\$90.00
	Variance	09/30/2019	Fee Payment	Check #1166	\$550.00
ER19-0249					
INV-00001395	2% State Surcharge	09/23/2019	Fee Payment	Check #1976	\$2.63
	Electrical: Per SqFt	09/23/2019	Fee Payment	Check #1976	\$131.40
ER19-0253					
INV-00001394	2% State Surcharge	09/23/2019	Fee Payment	Check #2827	\$0.90
	Electrical: Base fee	09/23/2019	Fee Payment	Check #2827	\$45.00
GP19-0111					
INV-00001405	2% State Surcharge	09/26/2019	Fee Payment	Check #80772	\$0.90
	HVAC: All other mechanical permits	09/26/2019	Fee Payment	Check #80772	\$45.00
MSC19:0008					
INV-00001381	Sign Permit	09/16/2019	Fee Payment	Check #36362	\$155.00
PR19-0137					
INV-00001387	2% State Surcharge	09/18/2019	Fee Payment	Check #003021	\$0.76
	Plumbing flat fee	09/18/2019	Fee Payment	Check #003021	\$30.00
	Plumbing, per fixture	09/18/2019	Fee Payment	Check #003021	\$8.00
PR19-0140					
INV-00001392	2% State Surcharge	09/23/2019	Fee Payment	Check #13310	\$0.60
	Plumbing flat fee	09/23/2019	Fee Payment	Check #13310	\$30.00
SDP19:0014					

TRANSACTIONS BY USER REPORT (09/01/2019 TO 10/31/2019)

Invoice #	Fee Name	Transaction Date	Transaction Type	Payment Method	Paid Amount
INV-00001370	Site Plan Review: Sketch Plan	09/10/2019	Fee Payment	Check #1032	\$150.00
SDP19:0015					
INV-00001380	Site Plan Review: Sketch Plan	09/16/2019	Fee Payment	Check #558	\$150.00
SUB19:0018					
INV-00001366	Boundary Adjustment	09/05/2019	Fee Payment	Check #4108	\$100.00
SUB19:0019					
INV-00001373	Boundary Adjustment	09/12/2019	Fee Payment	Check #12535	\$100.00
SUB19:0020					
INV-00001413	Boundary Adjustment	09/30/2019	Fee Payment	Cash	\$50.00
		09/30/2019	Fee Payment	Cash	\$50.00
SUP19:0008					
INV-00001361	Sign Deposit for Public Hearing	09/04/2019	Fee Payment	Cash	\$90.00
	Special Use Permit	09/04/2019	Fee Payment	Cash	\$800.00
VALENCIA PORTER				TOTAL CASH:	\$1,234.80
				TOTAL CHECK:	\$5,832.83
				NET TOTAL:	\$7,067.63
GRAND TOTALS				TOTAL CASH:	\$1,234.80
				TOTAL CHECK:	\$5,832.83
				NET TOTAL:	\$7,067.63

FLUVANNA COUNTY PLANNING COMMISSION
REGULAR MEETING MINUTES
Morris Room
September 10, 2019
7:00 pm Regular Meeting

MEMBERS PRESENT: Barry Bibb, Chairman
Ed Zimmer, Vice Chairman
Lewis Johnson
Howard Lagomarsino
Patricia Eager, Board of Supervisors Representative

ALSO PRESENT: Douglas Miles, Community Development Director
Brad Robinson, Senior Planner
Holly Steele, Planner
Fred Payne, County Attorney
Valencia Porter, Senior Program Support Assistant

ABSENT: Gequetta "G" Murray-Key

1. **Open the Regular Meeting:**

At 7:00pm, Chairman Bibb called the Regular Meeting to order, followed by the Pledge of Allegiance and a moment of silence.

2. **Director's Report: Douglas Miles**

Board of Supervisors Actions:

August 21, 2019

SUP 19:06 Green Thumb Landscaping— A request for a special use permit for a landscaping materials supply business, with respect to 1.631 acres of Tax Map 20, Section A, Parcel 8. The property is located on Bybees Church Road (State Route 613), 0.4 miles from the intersection with Barnaby Road (State Route 608). The parcel is zoned A-1 Agricultural, General and located within the Rural Residential Planning Area and the Columbia Election District. **(Approved 5-0)**

SUP 19:07 Howard T. Brown—A request for a special use permit to establish a restaurant and gas station, with a respect to 10733 acres of Tax Map 18, Section 3, Parcel 2. The property is located along Thomas Jefferson Parkway (Route 53), approximately 0.1 miles north of the intersection with Ruritan Lake Road (State Route 619). The parcel is zoned A-1 Agricultural, General and located within the Rural Residential Planning Area and the Cunningham Election District. **(Approved 5-0)**

August 7, 2019

None

Board of Zoning Appeals Actions:

None

Technical Review Committee for July 11, 2019:

SUP 19:06 Green Thumb Landscaping – A request for a special use permit for a landscaping materials supply business, with respect to 1.631 acres of Tax Map 20, Section A, Parcel 8. The property is located on Bybees Church Road (State Route 613), 0.4 miles from the intersection with Barnaby Road (State Route 608). The parcel is zoned A-1 Agricultural, General and located within the Rural Residential Planning Area and the Columbia Election District.

SUP 19:07 Howard T. Brown – A request for a special use permit to establish a restaurant and gas station, with respect to 1.733 acres of Tax Map 18, Section 3, Parcel 2. The property is located along Thomas Jefferson Parkway (Route 53), approximately 0.1 miles north of the intersection with Ruritan Lake Road (State Route 619). The parcel is zoned A-1 Agricultural General and located within the Rural Residential Planning Area and the Cunningham Election District. **(Approved 5-0)**

ZTA 19:02—Fluvanna County Zoning Ordinance—Temporary Signs: An Ordinance to Amend Chapter 22 of The Fluvanna County Code In Sec. 22-15-2(2) And Sec. 22-22-1 Regarding Time Limitations For Certain Temporary Signs **(Approved 5-0)**

September 4, 2019

No Cases

Board of Zoning Appeals Actions:

No Cases

Planning Staff Attendance at Regional Planning Meeting:

August 21—Zion Crossroads Area Plan Kick-Off Meeting was held up at the Louisa County Government Complex with Mrs. Eager, Eric Dahl, Douglas Miles and Brad Robinson attending along with Louisa County Administration and Planning Staff, PDC Planning Staff and Chuck Proctor, VDOT. The group collectively worked towards what the Area Plan boundaries should be along with the proposed US 15 Corridor Study to be prepared by VDOT's traffic consultant.

August 22—VDOT VTrans Funding Charlottesville—Culpeper Regional Workshop was held at Germanna Community College in Culpepper with Douglas Miles and Brad Robinson attending along with other planning and transportation staff members from PDCs and regional localities.

August 30—Central Virginia Regional Housing Partnership Retreat was held at the PDC Office with Mrs. Murray-Key and Douglas Miles attending along with TJ PDC Housing Staff, Housing Partnership members with The Spark Mill consultants conducting the strategic planning retreat.

September 6—TJ PDC Fluvanna County Housing Stakeholder Meeting was held in the Morris Room with Mrs. Booker, Mrs. Murray-Key, Eric Dahl, Kelly Belanger Harris, Kim Mabe, Bryan Rothamel and Douglas Miles attending along with Fluvanna-Louisa Housing Foundation Staff with the PDC Executive Director and Housing Coordinator facilitating the housing discussion.

Monday, September 23—TJ PDC Fluvanna Housing Community Meeting this meeting is being proposed to gain community input from County residents and business owners on Housing types that are needed now and in the future – proposed from 6:00 pm to 7:30 pm in the Morris Room.

NOTE: Planning Staff's on-going work on the Zion Crossroads Area Plan and the Regional Housing and Transportation components will begin to form the new 2020 Comprehensive Plan Amendments and we will work with County Administration, the Commission and the Board.

Planning Re-Certification Training and Planning Staffing Update:

September 26-27 – Virginia Association of Zoning Officials (VAZO) Conference will be held in Portsmouth with Scott Miller, Code Compliance, attending for his CZO re-certification and Brad Robinson attending for his CZA re-certification through Planning and Zoning Training seminars.

September 12—Holly Steele, Planner leaving for the City of Suffolk: Holly Steele has accepted a Planner position with Suffolk Planning and Community Development. Fluvanna County thanks Holly for her service to both Fluvanna County business owners and residents over the past year.

3. **Public Comments:**

No Comments were provided.

4. **Minutes:**

MOTION:	Planning Commission Minutes of August 13, 2019				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:		Motion	Seconded		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	Approved 4-0				

5. **PUBLIC HEARINGS:**

ZMP 19:01—Nermin Smajlovic—Brad Robinson, Senior Planner

- 0.957 acres of Tax Map 5, Section 9, Parcel 2
- Ordinance to rezone from A-1, Agricultural, General To B-1, Business, General
- Columbia Election District
- Zion Crossroads Community Planning Area
- Contractor’s storage yard/office building

Conclusion:

- Property located in the Zion Crossroads Community Planning Area;
- If the rezoning is approved, a site plan will need to be submitted prior to any construction or site improvements;
- Planning Commission should consider how this request does (or does not) align with the goals and objectives of the Comprehensive Plan.

Bibb: The site plan entrance will be looked at due to the VDOT regulations?

Brad Robinson, Senior Planner: Correct, during site plan review.

Lagomarsino: Will they have to apply for a special use permit after this?

Robinson: No, the proposed use is allowed by right in the proposed B-1 zoning.

*Chairman Bibb opened the Public Hearing.
No comments were provided*

Chairman Bibb closed the Public Hearing.

Chairman Bibb opened the Discussion with the Planning Commission.

Johnson: I think this is what we are looking for. More business in the county.

Chairman Bibb called for a motion.

Motion:

I move that the Planning Commission recommend Approval of ZMP 19:01, a request to amend the Fluvanna County Zoning Map with respect to approximately 0.957 acres of Tax Map 5, Section 9, Parcel 2, to rezone the same from A-1, Agricultural, General, to B-1, Business, General.

MOTION:	ZMP 19:01 Nermin Smajlovic—Brad Robinson, Senior Planner				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:			Motion		Seconded
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	Approved 4-0				

6. **PRESENTATIONS:**

None

7. **SITE DEVELOPMENT PLANS**

SDP 19:11—Village Oaks Clubhouse—Brad Robinson, Senior Planner

- Request for sketch plan approval to construct an 80' x 38' clubhouse and parking area with respect to 21.115 acres of Tax Map 9, Section A, Parcel 14C.
- Parcel is zoned R-3 and is located within the Rivanna Community Planning Area.
- Adjoining parcels are zoned A-1 & B-1.

Conclusion:

- Sketch plan is for clubhouse for Village Oaks
- Appears to meet the requirements of zoning ordinance;
- Final site plan that complies with all aspects of the zoning ordinance must be submitted for final review and approval from all agencies;
- Staff recommends approval of SDP 19:11, subject to the three (3) conditions listed in the staff report

Eager: Is this already approved?

Brad Robinson, Senior Planner: The preliminary plat has been approved. The final plat is currently under review.

Eager: How many lots are there? I thought the pool is to be used only by Village Oaks?

Robinson: Village Oaks only.

Bibb: 125 lots.

Robinson: 125 lots overall, but it is broken down between Phase 1B and 2.

Eager: I'm not sure if eleven parking spaces are enough?

Bibb: Eleven spaces came from another project.

Robinson: The parking count was based only on the portion of the building containing recreation area. Administrative and storage areas were excluded. The proposed parking is considered to be in compliance with the ordinance.

Eager: Would you be able to pull over and park along the grass?

Keith Lancaster (Applicant): Yes, we have sidewalks in front of all the homes. Crosswalks will be connected to the facility. Bicycles are factored in.

Bibb: What if you find out later down the road that eleven spaces aren't enough?

Keith Lancaster: There is more parking not even 300 feet from the building. If this was a public pool then I would say yes, we would need a lot more parking spaces.

Chairman Bibb called for a motion.

Motion:

I move that the Planning Commission recommend Approval SDP 19:11, a sketch plan request an 80' x 38' clubhouse and parking area with respect to 21.115 acres of Tax Map 9, Section A, Parcel 14C, subject to the conditions listed in the staff report.

MOTION:	SDP 19:11 Village Oaks Clubhouse—Brad Robinson, Senior Planner				
MEMBER:	Bibb (Chair)	Zimmer (Vice Chair)	Johnson	Murray-Key	Lagomarsino
ACTION:		Motion	Seconded		
VOTE:	Yes	Yes	Yes	Absent	Yes
RESULT:	Approved 4-0				

8. **SUBDIVISIONS:**

None

9. **UNFINISHED BUSINESS:**

None

10. **NEW BUSINESS:**

None

11. **PUBLIC COMMENTS:**

No Comments were provided.

12. **ADJOURN:**

Chairman Bibb adjourned the Planning Commission meeting of September 10, 2019 at 7:35 pm

Minutes recorded by Valencia Porter, Senior Program Support Assistant.

Barry A. Bibb, Chairman
Fluvanna County Planning Commission

DRAFT



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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STAFF REPORT

To: Fluvanna County Planning Commission
Case Number: SUP 19:08
Tax Map: Tax Map 5, Section A, Parcel 54

From: Brad Robinson
District: Columbia
Date: October 8, 2019

General Information: This request is to be heard by the Planning Commission on Tuesday, October 8, 2019 at 7:00 p.m. in the County Administration Building Morris Room.

Applicant: Jessica Gahan, K9 Life LLC

Owner: James H. Watson

Requested Action: Request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. (Attachment A)

Location: The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.

Existing Zoning: B-1, Business, General (Attachment B)

Existing Land Use: Vacant (Attachment C)

Planning Area: Zion Crossroads Community Planning Area

Adjacent Land Use: Adjacent properties are zoned A-1 and B-1.

Zoning History: ZMP 09:04 was approved on December 16, 2009 with the following proffer:

Limit the general uses to the following

- a. Retail Store*
- b. Office Building*
- c. Daycare center*
- d. Agricultural supply/greenhouse/nursery*

e. *One or two family dwelling (as permitted by the zoning ordinance)*

SDP 12:13 was approved October 12, 2012 for child day care/office storage. SDP 14:08 was approved November 4, 2014 for a one-story breezeway.

Comprehensive Plan:

Land Use:

The Comprehensive Plan designates this property as within the Zion Crossroads Community Planning Area. According to this chapter, *“Zion Crossroads is the primary gateway to Fluvanna County, and should be enhanced to provide a scenic welcome to residents and tourists. It should develop as an employment, retail, commercial, and recreation destination for county residents and travelers along Routes 64, 15, and 250.”*

Economic Development:

“Zion Crossroads is considered the most viable area to attract light industrial, technology business, medical facilities, and retail.”

Analysis:

This is a special use permit application to establish a commercial kennel within an existing building at 21453 James Madison Highway. The applicant currently operates “K9 Life LLC” in Albemarle County and desires to relocate this business to Zion Crossroads. The business offers dog daycare, training, classes and boarding.

The proposed use of the building is classified as a “Kennel, commercial”, defined in the Zoning Ordinance as *“A place designed and used to house, board, breed, handle or otherwise keep or care for dogs, cats, or other household pets for the specific intent of sale or in return for compensation.”* A commercial kennel is permitted by special use permit in the B-1 zoning district.

In accordance with the application, the applicant proposes to operate a commercial kennel within a portion of the existing vacant building. The kennel will accommodate up to 30 dogs during daycare hours and up to 22 dogs or “sleepover guests” overnight. The proposed hours of operation for the public are seven days per week from 7 a.m. to 8 p.m. The existing fenced yard to the rear of the building will be used as an outdoor run for bathroom breaks. The applicant also proposes to live on site in the residential portion of the building, which is permitted in accordance with Section 22-16-1 so long as the residential use (which is nonconforming) has not been discontinued for a period exceeding two years.

When evaluating proposed uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance.

First, the proposed use should not tend to change the character and established pattern of the area or community.

The subject property is located within the Zion Crossroads Community Planning Area at the entrance into Starlite Business Park, which contains other business and industrial uses. As no new buildings or structures are proposed for this project, the character of the area is expected to remain unchanged.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.

Commercial kennels are allowed by SUP in the B-1 district. By-right uses that are similar, in operation or size of structures, to this application may include boarding houses, daycare centers and veterinary offices. The subject property is located in an area of the county that is planned for additional commercial and industrial growth.

Sec. 22-1-2 of the zoning ordinance states its purpose is to promote the health, safety or general welfare of the public as well as *“to facilitate the creation of a convenient, attractive and harmonious community”*.

(Attachment D)

Neighborhood Meeting:

There were no attendees for this item at the September 11, 2019 Neighborhood Meeting aside from staff and the applicant.

(Attachment E)

Technical Review Committee:

The following comments were generated from the September 12, 2019 Technical Review Committee meeting:

1. Planning staff had questions regarding how long the building has been vacant and how barking would be controlled. The owner stated the building has been vacant approximately two years. The applicant stated barking is controlled by placing the dogs in time out.
2. Building Inspections did not have any comments.
3. Department of Forestry did not have any comments.
4. Economic Development provided information to the applicant about the business registry.

5. Fire Chief asked if any thought had been given towards having an evacuation plan. The applicant responded yes and it was suggested she keep masks on site in case of an emergency.
6. Sheriff's Office did not have any comments.
7. VDH did not have any comments.
8. VDOT did not have any comments.
9. Mrs. Eager from the Board of Supervisors stated that she thought the project was a great idea. She asked the applicant if dogs would be trained to hunt (applicant stated no) and what material would be used for the kennel (applicant stated she prefers plywood over chain link fencing).

(Attachment F)

Conclusion:

The Planning Commission should consider any potential adverse impacts, such as traffic entering and exiting the property, noise, dust, vibration, or visual clutter, and whether the minimum requirements of the ordinance will effectively mitigate these impacts. The Planning Commission can recommend conditions to ensure the proposed use will not be detrimental to the character and development of the adjacent area.

Recommended Conditions:

If approved, Staff recommends the following conditions:

1. Prior to development of the site, a sketch plan that meets the requirements of the Fluvanna County Zoning Ordinance must be submitted for review and approval.
2. The site must meet all Virginia Department of Transportation requirements.
3. Animal waste shall be disposed of in a manner acceptable to the Virginia Department of Health.
4. Crematoria or land burial of animals in association with a commercial kennel shall be prohibited.
5. No more than thirty (30) dogs shall be permitted on the premises at any given time. Dogs shall be housed indoors between the hours of 9 pm and 5 am.
6. All outdoor runs, training areas or pens shall be screened from view of adjacent properties and roadways. Removal of vegetation along the property line adjoining Tax Map 5-A-53 shall be prohibited in order to maintain screening.
7. The property shall be maintained in a neat and orderly manner so that the visual appearance from the road and adjacent properties is acceptable to County officials.
8. The Board of Supervisors, or its representative, reserves the right to inspect the property for compliance with these conditions at any time.

9. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

Suggested Motion:

I move that the Planning Commission recommend approval/denial/deferral of SUP 19:08, a request to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54, [if approved] subject to the nine (9) conditions listed in the staff report.

Attachments:

- A – Application and APO letter
- B – Zoning Map
- C – Aerial Vicinity Map
- D – Applicant’s site plan
- E – Neighborhood Meeting sign-in sheet
- F – TRC comment letter and agenda
- G – ZMP 09:04 approval letter
- H – Zoning request letter dated August 20, 2019

Copy: Jessica Gahan, K9 Life via email – wahoobbq21@gmail.com
James Watson, Owner via email – james@realpropertyinc.com
File



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Special Use Permit (SUP)

Planning Dept.

Owner of Record: James Watson Applicant of Record: Jessica Gahan

Address: 3244 Scottsville Rd. Charlottesville, VA 22902 Address: 21453 James Madison Hwy. Troy, VA 22974

Phone: 434-531-2793 Fax: _____ Phone: 434-282-7159 Fax: _____

Email: james@realpropertyinc.com Email: k9lifellc.jessica@gmail.com

Representative: Jessica Gahan

Address: 21453 James Madison Hwy. Troy, VA 22974

Phone: 434-282-7159 Fax: _____

Email: k9lifellc.jessica@gmail.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

If property is in an Agricultural Forestal District, or Conservation Easement, please list information here:

Tax Map and Parcel(s) 5 A 54

Acreage 1.27 Zoning B-1

Deed Book and Page: 368 pg. 605

Location of Parcel: 21453 James Madison Hwy. Troy, Va 22974

If any Deed Restrictions, please attach a copy

Request for an SUP for the purpose of: Commercial Kennel

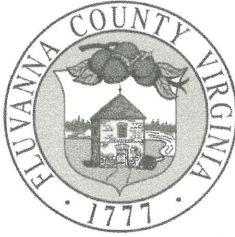
*Ten copies of a sketch plan (8.5x11 inches or 11x17 inches) must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 8/30/2019 Signature of Owner/Applicant: Jessica Gahan
Subscribed and sworn to before me this 30 day of August, 2019
Notary Public: [Signature] Register # 7114466
My commission expires: February 28, 2023
Certification: Date: February 28, 2019



Office Use Only	
Date Received: <u>8/30/19</u> Pre-Application Meeting:	PH Sign Deposit Received: <u>8/30/19</u> Application #: SUP <u>19-0008</u>
\$800.00 fee plus mailing costs paid: <u>Cash \$800</u>	Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail
Amendment of Condition: \$400.00 fee plus mailing costs paid:	
Telecommunications Tower fee plus mailing costs paid:	Telecom Consultant Review fee paid:
Election District: <u>Columbia</u>	Planning Area: <u>Zions Crossroads Community</u>
Public Hearings	
Planning Commission	Board of Supervisors
Advertisement Dates: <u>9/26 and 10/3</u>	Advertisement Dates: <u>10/3 and 10/10</u>
APO Notification: <u>9/23/19</u>	APO Notification: <u>10/1/19</u>
Date of Hearing: <u>10/8/19</u>	Date of Hearing: <u>10/16/19</u>
Decision:	Decision:



Commonwealth of Virginia
County of Fluvanna
Public Hearing Sign Deposit

Name: Jessica Gahan
Address: 21453 James Madison Hwy.
City: Troy
State: Virginia Zip Code: 22974

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Jessica Gahan 08/30/2019
Applicant Signature Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : _____ CPA _____ : _____ SUP 19 : 0008 ZMP _____ : _____ ZTA _____ : _____	
\$90 deposit paid per sign*: 8/30/19 Cash \$90	Approximate date to be returned: _____

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

See attached business plan for details

NECESSITY OF USE: Describe the reason for the requested change.

To bring a new "kennel" atmosphere to Fluvanna County.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

There will be a taller shadowbox fence installed, surrounding the backyard.

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

Allowing K-9 Life LLC to operate in Fluvanna County, will bring more visitors from other counties to F

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application.
Remarks:

James H. Watson
3244 Scottsville Rd.
Charlottesville, VA 22902

August 21, 2019

RE: Authorization/Agent

I James Watson, owner of 21453 James Madison Highway on Route 15 in Troy Virginia hereby give full authorization (agent) to Jessica Gahan for all matters concerning the Special Use Permit.

Should you have any questions regarding this matter please feel free to contact me directly at 434-531-2793.

Kind regards,

A handwritten signature in black ink, appearing to be 'JH Watson', written over the printed name.

James H. Watson

Received

AUG 30 2019

Planning Dept.

K-9 Life LLC



Understand the Balance, Discover the Bond

Business Plan

Prepared 08-22-2019

Contact Information

Jessica Gahan

K9lifellc.jessica@gmail.com

434-282-7159

www.k9lifellc.com

21453 James Madison Hwy.

Troy, VA, 22974, USA

Received

AUG 30 2019

Planning Dept.

K-9 Life LLC



Executive Summary

Opportunity

Problem Summary

With the ever growing population in Fluvanna County, there are more families and people that need a secure, knowledgeable “kennel” for their “extended family members”

Solution Summary

K-9 Life LLC. holds a very high standard when it comes to taking care of your “extended family member”, giving back your peace of mind, while out traveling or vacationing with your family.

Market

This facility is for anyone that needs/wants a great place for boarding, obedience training, or even specialized training for certain conditions. At a later date, I would like to incorporate a “daycare” setting for the public, which needs a place for their “family members” to socialize.

Competition

There are a few Veterinarian boarding places around, and not much in the way of boarding and training. So in all reality, there really is no competition for what K-9 Life LLC has to offer.

Why Us?

Knowledge and experience! K-9 Life LLC. KNOWS what the customer wants and expects from a facility that cares for their pets. Jessica has been training dogs since she was young, only to excel as an adult, with certifications, ranging from dog trainer to behavior modicator, and not slowing down with a certification in Pet First Aid and CPR. Jessica is also a Mentor Dog Trainer for the Animal Behavior College.

K-9 Life LLC

Opportunity

Problem & Solution

Problem Worth Solving

As I have traveled through Fluvanna County, I have realized that what potential clients need is a place for them to “drop” their pets off and NOT have to worry if they are ok. Potential clients will want to “stay” at the K-9 Life LLC facility based on knowledge, professionalism and experience, not to mention the easy access to the facility from major highways.

Our Solution

Allowing K-9 Life LLC. to operate in Fluvanna County, will bring more visitors from other counties to Fluvanna County.

K-9 Life LLC would have a facility that is sort of a “one stop shop” for any clients needs, whether it’s “hanging out” with new friends, boarding in private suites, obedience/specialized training, including future dog trainers! Yes, Jessica is a Mentor trainer for the Animal Behavior College, so when students finish with their online classes, their last stop is K-9 Life LLC, to see Jessica. These students will come from all over Virginia in a radius of 90-150 miles of the facility, also allowing Fluvanna County to be mentioned on the Animal Behavior Website.

Target Market

Market Size & Segments

Boarding (“Sleepover”): 7 Private suites, Open for visits throughout the weekday (M-F), Drop-offs between the hours of 7 a.m. to 9 a.m. or 6 p.m. to 8 p.m., Monday thru Sundays.

Training Classes: Classes offered to the public 3-4 times a week, for an hour each class in the duration of a 5 week course. Each dog will be accompanied by its handler.

“Daycare”: (This will possibly be started at the beginning of the year), this will include 30 “guests” (dogs) including the “Sleepover” guests. They will have supervised “free roam” outside in a fenced in area, with access to the indoors (escape the elements or just to relax). The ratio of humans to dogs will be (max at this time is) 1:30 or 1:15. This will be provided to clients M-F only. Drop-offs are 7 a.m. to 9 a.m. and Pick-ups are 5 p.m. to 7 p.m. If not able to be picked up that client will be transferred to a “Sleepover” guest, and able to resume normal pick-up times the next day.

K-9 Life LLC



Competition

Current Alternatives

There are Veterinarian facilities that have boarding capabilities; they do not however, have training classes or future “daycare”. The facilities are made of steel and fencing, easier for sanitization.

Our Advantages

K-9 Life LLC has over 25+ yrs, studying, documenting, and pursuing a balance between canine and human, through foundation training, behavior modification and intense observation. Finding a way to intertwine human compassion with science based facts, ultimately giving the client their “perfect” dog.

K-9 Life LLC is a 24/7 care facility! Meaning the owner of the business is on the property at all times.

K-9 Life LLC pays very close attention to all aspects of the client’s dog’s overall health. This includes mentally, physically, and emotionally. Helping dog’s cope with the stress of change in their schedule and being away from their family. While dogs are at the facility, they will always have to abide by the “house rules”, even if this means teaching them!

“House Rules”

Dogs are allowed to play, without the excess growling, and barking. (Some dogs don’t know how to interpret this kind of play, and could result in an escalated situation.)

All dogs will know how to “WAIT” at ALL doorways, entering or exiting with humans.

ALL dogs/puppies will go to the bathroom outside. Period.

K-9 Life LLC



Execution

Operations

Locations & Facilities

The proposed site for K-9 Life LLC is 21453 James Madison Troy, VA 22974.

This property consists of a building (approx 1600 sq ft.) connected to a yard (approx. 2000 sq ft.)

The interior is equipped with a handicap bathroom, complete with bath area. The training area will be covered with rubber mats, along with the storage room, and “suite” area, last but not least the “office” area.

Technology

At the current time, K-9 Life LLC is equipped to accept payments by Google pay, Square, check and cash. We will be using QuickBooks to invoice and accept payment in the future, prior to opening.

Equipment & Tools

Plan to acquire: Desktop computer, scan cards (Daycare), along with an app, for those in training classes.

K-9 Life LLC



Company

Overview

K-9 Life LLC is 100% owned and operated by Jessica Gahan, it is an LLC business structure. (Preparing for the future)

Team

Management Team

Owner:

Jessica Gahan

My experience with dogs exceeds 25+ yrs. I have intensely studied animal behavior since I was young. I have acquired several certifications ranging from Dog Trainer, Mentor Dog Trainer, Crucial Concepts of Dog Behavior (Ian Dunbar Academy) still attending, Pet First Aid & CPR. I am in the process of obtaining my IAABC (International Association of Animal Behavior Consultants) certification; I also went through the Animal Behavior College Vet Tech Program.

Receptionist:

To be determined at a later date

This person will be the first person people talk to when they come to the facility, they will perform regular receptionist duties.

“Daycare” Supervisor:

To be determined at a later date

This person will work closely with Jessica, and learn how to watch body language, and overall mental health of all guests at the K-9 Life LLC facility.

Advisors

Bill Burnett – Owner of Bill’s Success Studio, Charlottesville, VA **Mentor**



COUNTY OF FLUVANNA

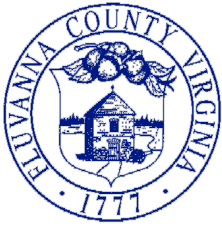
"Responsive & Responsible Government"

Attachment A
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: September 23, 2019
From: Valencia Porter
To: Douglas Miles
Subject: Planning Commission

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the October 8, 2019 Planning Commission meeting.



COUNTY OF FLUVANNA

“Responsive & Responsible Government”

Attachment A
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

September 23, 2019

«Name»
«Address»
«City_State» «ZIP»
TMP#«TMP»

Re: Public Hearing on SUP 19:08

Dear «Name»:

This letter is to notify you that the Fluvanna County Planning Commission will hold a public hearing on the above referenced item as noted below:

Purpose: Planning Commission Public Hearing
Day/Date: Tuesday, October 8, 2019
Time: 7:00 PM
Location: Fluvanna County Administration Building Morris Room, Palmyra, VA

The applicant or applicant’s representative will be present at the Planning Commission meeting for the request that is described as follows:

SUP 19:08 Jessica Gahan/K9 Life LLC – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at <http://fluvannacounty.org/meetings>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Douglas Miles
Director of Community Development

Zoning
I-1

STARLITE PARK RT

Rt

Rt 15

15

Zoning
B-1

JAMES MADISON HWY

Zoning
A-1





STARLITE PARK R3

JAMES MADISON HWY R113

R3

9:35 [notification icons]

[signal and battery icons]

zillow.com/homedetails/214

[tab and menu icons]

Map Satellite Lot lines



Received

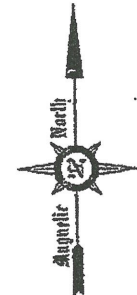
AUG 30 2019

Planning Dept.

Received

AUG 30 2013

Planning Dept.



Timothy R. Miller
 Timothy R. Miller

THIS IS TO CERTIFY THAT ON MARCH 1, 2000, I MADE AN ACCURATE SURVEY OF THE PREMISES SHOWN HEREON AND THAT THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

THE PROPERTY SHOWN HEREON FALLS WITHIN ZONE "C" AS SHOWN ON THE DEPARTMENT OF H.U.D. FLOOD HAZARD MAP.

NO TITLE REPORT FURNISHED.
 HOUSE NUMBER NOT POSTED.

SCHEDULE OF BUILDINGS

- A 16.2' X 20.3'
SHED
- B 24.3' X 14.2'
SHED
- C 12.3' X 12.4'
SHED
- D 28.6' X 36.9'
SINGLE STORY
BLOCK RESIDENCE

LEGEND

- IF IRON ROD FOUND
- PP POWER POLE
- O/E OVERHEAD ELECTRIC
- D/W DRIVEWAY
- TPD TELEPHONE PEDESTAL
- △ BUILDING SETBACK LINE

PLAT SHOWING PHYSICAL SURVEY OF
 TAX MAP 5 PARCEL 54

THE JAMES H. WATSON PROPERTY

PALMYRA DISTRICT, FLUVANNA COUNTY, VIRGINIA

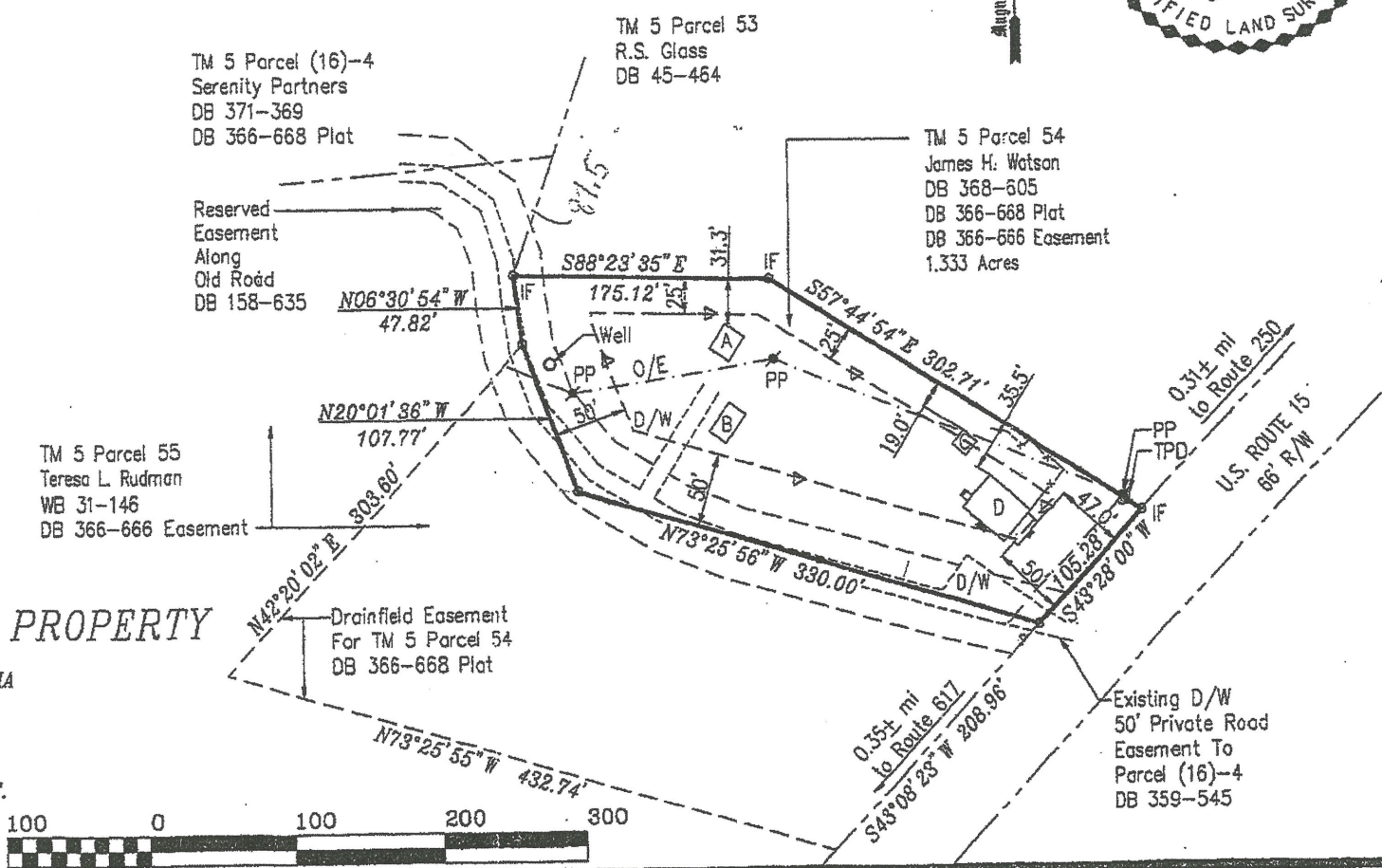
SCALE: 1" = 100' DATE: MARCH 2, 2000

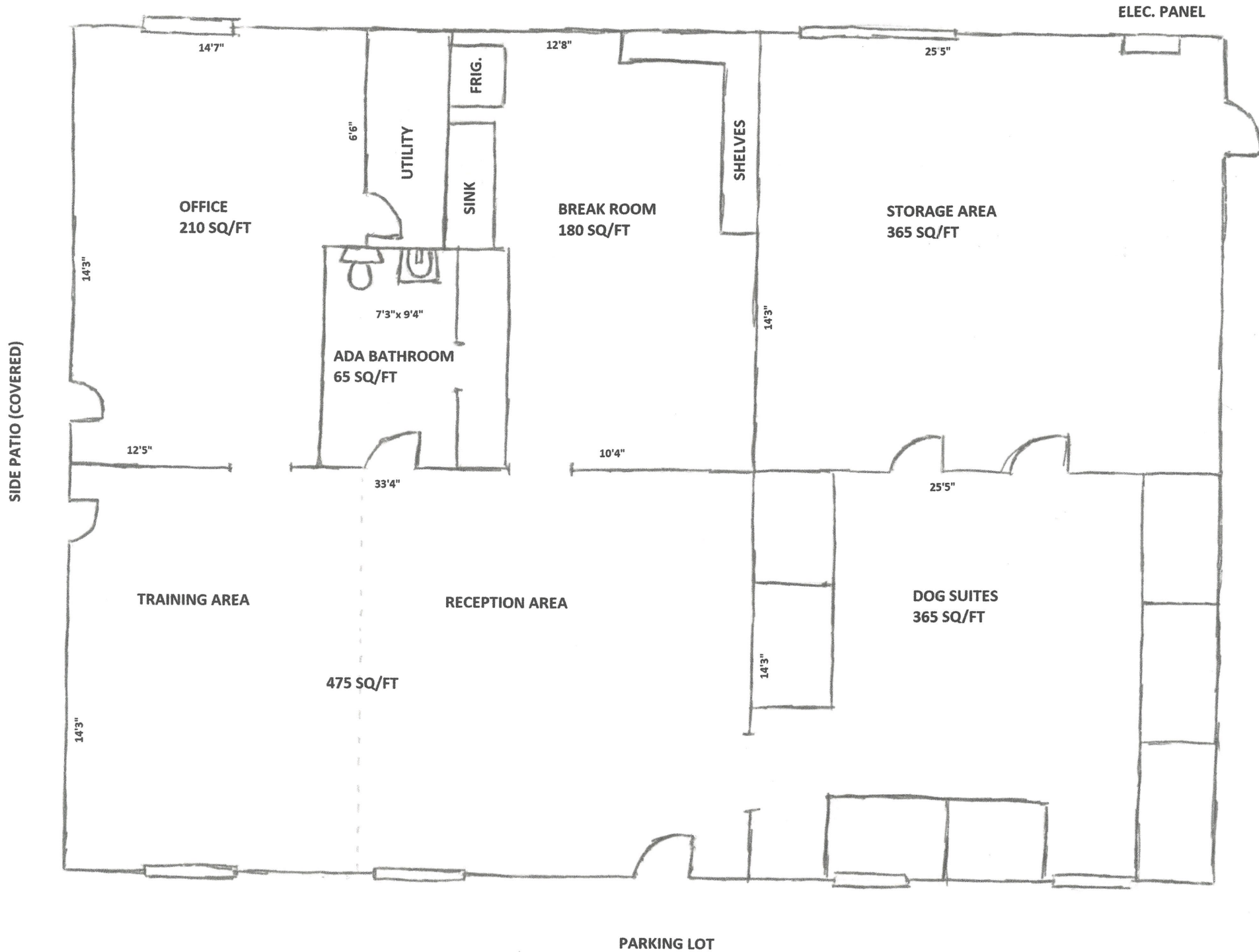
050054.dwg

RIVANNA ENGINEERING & SURVEYING, INC.

P.O. BOX 154 PALMYRA, VA. 22963-0154

PHONE: (804) 589-8395







COUNTY OF FLUVANNA

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132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

September 13, 2019

Jessica Gahan
21453 James Madison Highway
Troy, VA 22974

Delivered via email to k9lifellc.jessica@gmail.com

Subject: Special Use Permit Application SUP 19:08
Tax Map: 5, Section A, Parcel 54

Dear Ms. Gahan:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, September 12, 2019:

1. Planning staff had questions regarding how long the building has been vacant and how barking would be controlled. The owner stated the building has been vacant approximately two years. The applicant stated barking is controlled by placing the dogs in time out.
2. Building Inspections did not have any comments.
3. Department of Forestry did not have any comments.
4. Economic Development provided information to the applicant about the business registry.
5. Fire Chief asked if any thought had been given towards having an evacuation plan. The applicant responded yes and it was suggested she keep masks on site in case of an emergency.
6. Sheriff's Office did not have any comments.
7. VDH did not have any comments.
8. VDOT did not have any comments.
9. Mrs. Eager from the Board of Supervisors stated that she thought the project was a great idea. She asked the applicant if dogs would be trained to hunt (applicant stated no) and what material would be used for the kennel (applicant stated she prefers plywood over chain link fencing).

The Planning Commission will have a meeting to discuss this item on Tuesday, October 8, 2019.
Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at (434) 591-1910.

Sincerely,

Brad Robinson
Senior Planner
Dept. of Planning & Zoning

cc: File



COUNTY OF FLUVANNA

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132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

To: Douglas Miles, Director of Community Development
Holly Steele, Fluvanna County Planning Department
Kevin Zoll, Building Official
Roger Black, Fluvanna County Building Inspections Department
Michael Grandstaff, Director of Communications
Mike Brent, Fluvanna County Fire Chief
Calvin Hickman, Director of Public Works
John Wilson, Virginia Department of Transportation

Cc: Barry Bibb, Planning Commission Representative
Aaron Spitzer, Director of Parks & Recreation
Chuck Winkler, Fluvanna County School Superintendent
Eric Hess, Fluvanna County Sheriff
Charles Miller, Virginia Department of Health
Steve Olson, Central Virginia Electric Cooperative

From: Brad Robinson, Senior Planner

Date: September 5, 2019

Subject: September 12, 2019 Technical Review Committee Meeting

Please review the enclosed information in preparation for the Technical Review Committee (TRC) meeting scheduled for **Thursday, September 12, 2019** and reply back with any comments and/or questions on this information. The TRC meeting will be held at **10:00 am** in the **Morris Room** of the County Administration Building (132 Main Street) in Palmyra, VA. A copy of the agenda is attached.

The applicant and/or the applicant's representative will be present to clarify and address questions and concerns you may have. **If you have no comment or will be unable to attend**, please let me know by **Wednesday, September 11, 2019**. You can reach me via email at brobinson@fluvannacounty.org or by phone at 434-591-1910.

Attachment: Agenda, Applications
Copy: Files, TRC Members



Technical Review Committee

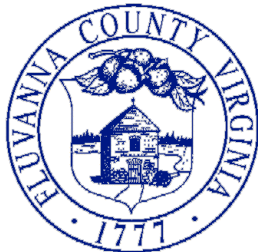
September 2019 Agenda

September 12, 2019, 10am

Morris Room

County Administration Building

- I. **Welcome and Introductions**
- II. **SUP 19:08 Jessica Gahan/K9 Life LLC** – A request for a special use permit to establish a commercial kennel, with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54. The property is located along James Madison Highway (Route 15), approximately 0.3 miles south of the intersection with Richmond Road (Route 250). The parcel is zoned B-1 Business, General and located within the Zion Crossroads Community Planning Area and the Columbia Election District.
- III. **Adjourn** – The next TRC meeting is scheduled for Thursday, October 10, 2019.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

December 17, 2009

James H. Watson
21453 James Madison Highway
Troy, VA 22974

REF: ZMP 09:04

Dear Mr. Watson:

Please accept this letter as notification of the action taken on December 16, 2009 by the Board of Supervisors in regards to the request referenced above. This request was **approved** by the Board of Supervisors to amend Fluvanna County Zoning Map with respect to 1.27 acres of Tax Map 5, Section A, Parcel 54 to conditionally rezone the same from A-1, Agricultural, General, to B-1 Business, General, with the following proffer:

Limit the general uses to the following

- a. Retail Store
- b. Office Building
- c. Daycare center
- d. Agricultural supply/greenhouse/nursery
- e. One or two family dwelling (as permitted by the zoning ordinance)

If I can be of any further assistance, please feel free to contact me.

Sincerely,

Darren K. Coffey
Planning Director

Copy: File



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

August 20, 2019

James H. Watson
21453 James Madison Hwy
Troy, Virginia 22974

RE: 21453 James Madison Hwy / Tax Map 5 A 54 / B-1, General Business Zoning District

Dear Mr. Watson:

We understand that you have a potential tenant that would like to operate a commercial kennel known as K 9 Life and she plans to house approximately twenty (20) dogs with individual suites.

She proposes to add an eight (8) foot shadowbox fence and add grass to the outdoor enclosure. The drop off times would be Monday-Saturday from 7 am – 10 am and pick-up from 6 pm – 8 pm.

Canine training classes would be held on certain days and times throughout the week and would last approximately one (1) hour on the days and timeframes as described above for the boarding.

The Zoning Ordinance under the B-1 zoning defines this land use as by SUP Special Use Permit:

Kennel, commercial: A place designed and used to house, board, breed, handle or otherwise keep of care for dogs, cats or other household pets for the specific intent of sale or in return for compensation purposes.

Zoning Case ZMP 09:04 was approved on December 16, 2009 by the Fluvanna County Board of Supervisors through a conditional rezoning from A-1 to B-1 with proffered conditions that limited the B-1 uses by right to retail store, office building, day care center, agricultural supply / greenhouse / nursery and One-Two family dwelling as permitted by the County Zoning Ordinance.

Please send me an e-mail soon with you and your client's availability for an office appointment. If you have any further questions on this please contact me directly at dmiles@fluvannacounty.org. We do look forward to assisting your potential tenant through the County zoning approval process.

Sincerely,

Douglas Miles

Douglas Miles, AICP, CZA
Community Development Director

Delivered via email to james@realpropertyinc.com



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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STAFF REPORT

To: Fluvanna County Planning Commission

From: Douglas Miles, AICP, CZA

Case Number: ZTA 19-03

Date: October 8, 2019

General Information: This request is to be heard by the Fluvanna County Planning Commission on Tuesday, October 8, 2019 at 7:00 pm in the Morris Room of the Fluvanna County Administration Building.

Applicant/Representative: Fluvanna County

Requested Action:

AN ORDINANCE TO VACATE THE DEDICATION TO PUBLIC USE OF A CERTAIN SUBDIVISION PLAT WITH RESPECT TO LOT 114 OF SYCAMORE SQUARE SUBDIVISION

Background

On October 2, 2002, the Fluvanna County Board of Supervisors approved a rezoning case subject to certain proffered conditions, including condition number 7, which reads as follows:

A site will be donated to Fluvanna County for a future branch library or additional uses as determined necessary. The site located, as illustrated on the accompanying plat will be no more than 60,000 square feet.

The Board of Supervisors has determined that there is no public necessity for the said dedication, and that the purpose of the said proffered condition will be better served by the vacation of the said dedication and the release of all interest of the public in and to said Lot 114 to become part of the Common Area owned by the Sycamore Square Property Owners Association, Inc.

Subdivision Ordinance Text

Section 19-9-5 Vacation of Plats

The Board of Supervisors shall have the authority to vacate any plat subject to Sections 15.2 – 2271 and 2272 of the Code of Virginia.

Conclusion

The proposed Ordinance of Vacation and Quitclaim Deed will vacate the dedication to public use of Lot 114, Sycamore Square Subdivision, as shown and described by notation on the plat of Sycamore Square Subdivision, recorded in Plat Book 2 page 247.

Suggested Motion

I move that the Planning Commission recommend [approval/denial/deferral] of an Ordinance onto the Board of Supervisors in order to vacate the dedication to public use of a certain Subdivision Plat with respect to Lot 114 of Sycamore Square Subdivision.

Attachments:

A – Proposed Ordinance of Vacation and Quitclaim Deed

B – Plat Book 2, Page 247

C – Code of Virginia 15.2-2271. Vacation of plat before sale of lot therein; ordinance of vacation.

D – Code of Virginia 15.2-2272. Vacation of plat after sale of lot.

AN ORDINANCE TO VACATE THE DEDICATION TO PUBLIC USE OF A CERTAIN SUBDIVISION PLAT WITH RESPECT TO LOT 114 OF SYCAMORE SQUARE SUBDIVISION

WHEREAS, the plat of Sycamore Square Subdivision (“Subdivision”) was recorded at Plat Book 2, p. 247, in the Office of the Clerk of the Circuit Court of Fluvanna County, Virginia;

WHEREAS, the said plat depicts a number of residential lots, together with open space, public streets, areas reserved for commercial use and other features, including a certain parcel numbered Lot 114, which is thereon dedicated to public use with the notation:

Dedicated to Fluvanna County for Public Use. Not subject to any Covenants and Restrictions;

WHEREAS, such dedication was made pursuant to rezoning of the property comprising the Subdivision, which rezoning was approved October 2, 2002, subject to certain proffered conditions, including condition number 7, which reads as follows:

A site will be donated to Fluvanna County for a future branch library or additional uses as determined necessary. The site located, as illustrated on the accompanying plat, will be no more than 60,000 square feet; and

WHEREAS the Board of Supervisors has determined that there is no public necessity for the said dedication, and that the purpose of the said proffered condition will be better served by the vacation of the said dedication and the release of all interest of the public in and to said Lot 114 to become part of the Common Area owned by the Sycamore Square Property Owners Association, Inc.;

NOW THEREFORE, BE IT ORDAINED by the Board of Supervisors, pursuant to Section 15.2-2272 of the Code of Virginia, as amended, as follows:

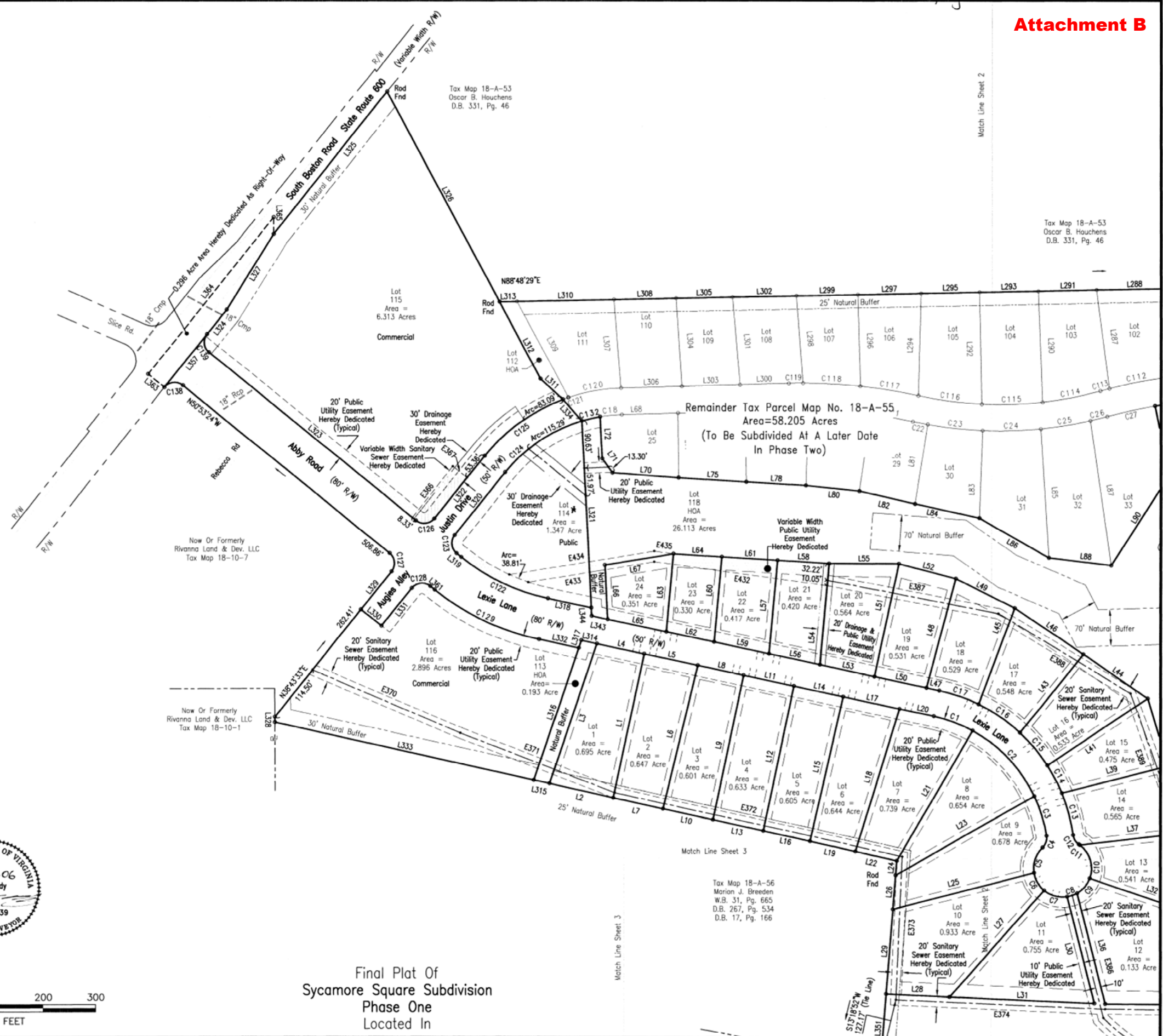
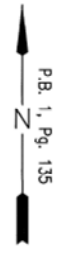
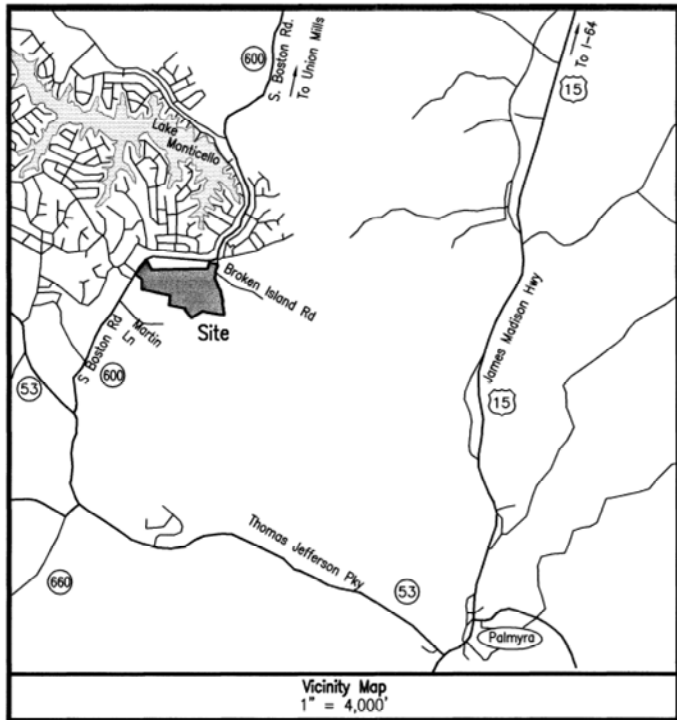
(1) That the dedication to public use of Lot 114 Sycamore Square Subdivision as shown and described by notation on the plat of Sycamore Square Subdivision recorded in Plat Book 2, page 247 BE, AND IT IS HEREBY, VACATED AND RELEASED;

(2) That the lot described hereinabove shall be annexed to and become a portion of the Common Areas of Sycamore Square Subdivision, and shall be subject to the provisions of the Declaration of Restrictions, Covenants, Conditions and Easements recorded in the said Clerk’s Office in Deed Book 702, page 606, as amended and fully restated by instrument recorded in said Clerk’s Office in Deed Book 778, page 865, and as further amended and supplemented, as such portion of the Common Areas, *mutatis mutandis*;

(3) That the vacation provided hereinabove shall be subject to the recordation of a deed of quitclaim, in a form approved by the County Attorney, which shall release all right, title and interest of the County and of Sycamore Square, LLC, as subdivider and declarant in and to the said Lot 114, and which deed shall be accepted on behalf of the Sycamore Square Homeowners Association;

(4) That, except for the dedication to public use described hereinabove, the above referenced plat shall not be vacated but shall remain in full force and effect; and nothing herein shall be deemed to effect the vacation of any property line, of any public or private street, road, walkway, or of any drainage, utility, or other easement.

(5) That, provided no appeal of this ordinance shall be filed within the time permitted by law for the same, the County Administrator shall execute the deed as provided hereinabove and the Clerk of this Board shall, upon its full execution by all parties, cause the same, along with a true copy of this ordinance, to be recorded among the land records in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia.



Abbreviations:

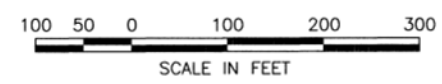
- D.B.=Deed Book
- Fnd=Found
- HOA=Home Owners Association
- Hwy=Highway
- Ln=Lane
- P.B.=Plat Book
- Pg.=Page
- R/W=Right-Of-Way
- Va.=Virginia
- Rt.=Route
- P.U.E.=Public Utilities Easement
- V.D.O.T.=Virginia Department Of Transportation
- WB=Will Book

Symbols:

- Easement Line
- Adjoining Property Line
- Property Line
- Right-Of-Way Line
- Buffer Line
- Setback Lines
- o Property Corner
- P Property Line
- Proposed Driveway Entrance

*** LOT 114:** Dedicated to Fluvanna County for Public Use. Not subject to any Covenants and Restrictions

- Notes:**
- This Property Is Subject To All Reservations, Restrictions, Easements And Agreements Of Record To The Extent That They May Lawfully Apply To The Property.
 - References: Fluvanna County Tax Parcel Map No. 18-A-55 D.B. 613, Pg. 307; P.B. 1, Pg. 135; P.B. 1, Pg. 231; D.B. 423, Pg. 479; Unrecorded Plat By Roger W. Ray & Assoc., Inc; Job # 12800
 - This Plat Was Prepared Without The Benefit Of A Title Report.
 - The Subdivision Shown Hereon Does Not Lie Within A H.U.D. 100 Year Flood Zone As Shown On The FEMA Flood Boundary Map Community Panel No. 510058 0050 A, Dated August 15, 1978.
 - Iron Rods Set At All Corners Unless Otherwise Noted.
 - This Subdivision Will Be Served By Public Water And Public Sewer.
 - This Plat Is The Result Of A Field Survey Done By Anderson & Associates March = May 2005.
 - V.D.O.T To Retain Access To Drainage Easements.
 - Subdivider Address: Stuart Guskind (434-589-6375) Southern Home Builders Of Virginia P.O. Box 325 Palmyra, VA 22963
 - Building Setbacks: Front = 25', Side = 10', Rear = 25'
 - Property Is Zoned R-3.
 - This Final Subdivision Plat Of "Sycamore Square Subdivision, Phase One" Records Only The Lots As Shown In The "Area Table Phase One" Above. (Lots 1-24; Lots 113-116; Lot 118.)



Final Plat Of
Sycamore Square Subdivision
Phase One
Located In

ANDERSON & ASSOCIATES, INC.
Professional Design Services
www.andassoc.com
Virginia - North Carolina - Tennessee
100 Ardmore St.
Blacksburg, Va. 24060
540-552-5592

DATE : 17 Feb 06
DESIGNED: ---
DRAWN : TB
CHECKED: NAM
QA/QC : CBK

REVISIONS:

Cunningham Magisterial District
Fluvanna County, Virginia

DOCUMENT NO.
23434 - 003
SHEET
1 OF **4**

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Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 22. Planning, Subdivision of Land and Zoning

§ 15.2-2271. Vacation of plat before sale of lot therein; ordinance of vacation

Where no lot has been sold, the recorded plat, or part thereof, may be vacated according to either of the following methods:

1. With the consent of the governing body, or its authorized agent, of the locality where the land lies, by the owners, proprietors and trustees, if any, who signed the statement required by § 15.2-2264 at any time before the sale of any lot therein, by a written instrument, declaring the plat to be vacated, duly executed, acknowledged or proved and recorded in the same clerk's office wherein the plat to be vacated is recorded and the execution and recordation of such writing shall operate to destroy the force and effect of the recording of the plat so vacated and to divest all public rights in, and to reinvest the owners, proprietors and trustees, if any, with the title to the streets, alleys, easements for public passage and other public areas laid out or described in the plat; or

2. By ordinance of the governing body of the locality in which the property shown on the plat or part thereof to be vacated lies, provided that no facilities for which bonding is required pursuant to §§ 15.2-2241 through 15.2-2245 have been constructed on the property and no facilities have been constructed on any related section of the property located in the subdivision within five years of the date on which the plat was first recorded.

The ordinance shall not be adopted until after notice has been given as required by § 15.2-2204. The notice shall clearly describe the plat or portion thereof to be vacated and state the time and place of the meeting of the governing body at which the adoption of the ordinance will be voted upon. Any person may appear at the meeting for the purpose of objecting to the adoption of the ordinance. An appeal from the adoption of the ordinance may be filed within thirty days of the adoption of the ordinance with the circuit court having jurisdiction of the land shown on the plat or part thereof to be vacated. Upon appeal the court may nullify the ordinance if it finds that the owner of the property shown on the plat will be irreparably damaged. If no appeal from the adoption of the ordinance is filed within the time above provided or if the ordinance is upheld on appeal, a certified copy of the ordinance of vacation may be recorded in the clerk's office of any court in which the plat is recorded.

The execution and recordation of the ordinance of vacation shall operate to destroy the force and effect of the recording of the plat, or any portion thereof, so vacated, and to divest all public rights in and to the property and reinvest the owners, proprietors and trustees, if any, with the title to the streets, alleys, and easements for public passage and other public areas laid out or described in the plat.

Code 1950, §§ 15-793, 15-967.16; 1950, p. 722; 1962, c. 407, § 15.1-481; 1964, c. 564; 1987, c. 404; 1997, c. 587.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 22. Planning, Subdivision of Land and Zoning

§ 15.2-2272. Vacation of plat after sale of lot

In cases where any lot has been sold, the plat or part thereof may be vacated according to either of the following methods:

1. By instrument in writing agreeing to the vacation signed by all the owners of lots shown on the plat and also signed on behalf of the governing body of the locality in which the land shown on the plat or part thereof to be vacated lies for the purpose of showing the approval of the vacation by the governing body. In cases involving drainage easements or street rights-of-way where the vacation does not impede or alter drainage or access for any lot owners other than those lot owners immediately adjoining or contiguous to the vacated area, the governing body shall only be required to obtain the signatures of the lot owners immediately adjoining or contiguous to the vacated area. The word "owners" shall not include lien creditors except those whose debts are secured by a recorded deed of trust or mortgage and shall not include any consort of an owner. The instrument of vacation shall be acknowledged in the manner of a deed and filed for record in the clerk's office of any court in which the plat is recorded.

2. By ordinance of the governing body of the locality in which the land shown on the plat or part thereof to be vacated lies on motion of one of its members or on application of any interested person. The ordinance shall not be adopted until after notice has been given as required by § 15.2-2204. The notice shall clearly describe the plat or portion thereof to be vacated and state the time and place of the meeting of the governing body at which the adoption of the ordinance will be voted upon. Any person may appear at the meeting for the purpose of objecting to the adoption of the ordinance. An appeal from the adoption of the ordinance may be filed within thirty days with the circuit court having jurisdiction of the land shown on the plat or part thereof to be vacated. Upon appeal the court may nullify the ordinance if it finds that the owner of any lot shown on the plat will be irreparably damaged. If no appeal from the adoption of the ordinance is filed within the time above provided or if the ordinance is upheld on appeal, a certified copy of the ordinance of vacation may be recorded in the clerk's office of any court in which the plat is recorded.

Roads within the secondary system of highways may be vacated under either of the preceding methods and the action will constitute abandonment of the road, provided the land shown on the plat or part thereof to be vacated has been the subject of a rezoning or special exception application approved following public hearings required by § 15.2-2204 and provided the Commissioner of Highways or his agent is notified in writing prior to the public hearing, and provided further that the vacation is necessary in order to implement a proffered condition accepted by the governing body pursuant to §§ 15.2-2297, 15.2-2298 or 15.2-2303 or to implement a condition of special exception approval. All abandonments of roads within the secondary system of highways sought to be effected according to either of the preceding methods before July 1, 1994, are hereby validated, notwithstanding any defects or deficiencies in the proceeding; however, property rights which have vested subsequent to the attempted vacation are not impaired by such validation. The manner of reversion shall not be affected by this section.

Code 1950, §§ 15-793, 15-967.17; 1950, p. 722; 1962, c. 407, § 15.1-482; 1975, c. 641; 1990, c. 719; 1994, c. [341](#); 1997, c. 587.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.